

REFERRAL

5/28/19.

**PUBLIC HEALTH  
AND SAFETY  
STANDING  
COMMITTEE**

28

**MAYOR'S OFFICE COORDINATORS REPORT**OVERALL STATUS (please circle): ☒ **APPROVED** ☐ **DENIED** ☐ **N/A** ☐ **CANCELED**Petition #: 717 Event Name: 42nd Annual St. Patrick Irish FestivalEvent Date : June 23, 2019Street Closure: NoneOrganization Name: St. Patricks Senior CenterStreet Address: 58 Parsons Street Detroit, MI 48201

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon    ☐ Carnival/Circus    ☐ Concert/Performance    ☐ Run/Marathon  
☐ Bike Race    ☐ Religious Ceremony    ☐ Political Ceremony    ☒ Festival  
☐ Filming    ☐ Parade    ☐ Sports/Recreation    ☐ Rally/Demonstration  
☐ Fireworks    ☐ Convention/Conference    ☐ Other: \_\_\_\_\_  
☒ **24-Hour Liquor License**

**Petition Communications** (include date/time)

Annual festival for Senior Citizens held at 58 Parsons Street and adjacent parking lot from 1:00pm - 9:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Secondary Employment to Provide Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with St. Patricks Senior Center to Provide Emergency Care
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Kusher

Date: May 16, 2019

## DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, February 21, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUILDINGS SAFETY ENGINEERING    BUSINESS LICENSE CENTER

**717**    *St. Patricks Senior Center, Inc., request to hold "42nd Annual St. Patrick Irish Festival" at 58 Parsons, Detroit MI, on 6/23/19 @ 1PM - 9PM, Set-up on 6/22/19 @10 AM - 1PM and tear down on 6/23/19.*

#717

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: 42nd Annual St. Patrick Irish Festival

Event Location: 58 Parsons, Detroit, MI 48201

Is this going to be an annual event? ☒ Yes ☐ No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: St. Patrick Senior Center, Inc.

Organization Mailing Address: 58 Parsons St., Detroit, MI 48201

Business Phone: 313-833-7080

Business Website: www.stpatsrctr.org

Applicant Name: SaTrice Coleman-Betts

Business Phone: 313-833-7080

Cell Phone: 313-690-7171

Email: src.betts@stpatsrctr.org

Event On-Site Contact Person:

Name: SaTrice Coleman-Betts / Vince Borowski

Business Phone: 313-833-7080

Cell Phone: 313-690-7171

Email: src.betts@stpatsrctr.org

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☒ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☐ Other: \_\_\_\_\_

Projected Number of Attendees: 1000 - 1500

Please provide a brief description of your event:

A special event hosted on St. Patrick Senior Center's business property to raise funds to support the 501c3 nonprofit senior center. The event has musical entertainment, raffles, children games, and food. Volunteers and senior center staff man the one-day event that is held from 1 pm -9 pm.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 06/22/2019 Time: 10:00 Complete Set-up Date: 06/23/2019 Time: 01:00 pm

Event Start Date: 06/23/2019 Time: 01:00 Event End Date: 06/23/2019 Time: 09:00 pm

Begin Tearing Down Date: 06/23/2019 Complete Tear Down Date: 06/23/2109

Event Times (If more than one day, give times for each day):  
June 23, 2019 1:00 pm - 9:00 pm

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: St. Patrick Senior Center, 58 Parsons, Detroit, MI 48201

Facilities to be used (Check) Street Sidewalk Park City

Facility (only using our property)

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Irish musicians will provide entertainment on 2 floors in the building and small stage in parking lot.

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? Acoustic audible, heard within natural range.

Describe specific power needs for entertainment and/or music:

Power will be provided from our facility outlets and 1 small generator will be used in the parking lot.

How many generators will be used? 1

How will the generators be fueled?  
Gasoline

Name of vendor providing generators:

Contact Person: OK 2 Playy Rental Co.

Address: 13950 John R. Street

Phone: 313-743-1574

City/State/Zip: Highland Park, MI 48201

### Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe:

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☒ Food

☒ Merchandise

☒ Non-Alcoholic Beverages

☒ Alcoholic Beverages

Indicate type of items to be sold:

Arts and Crafts prepared by the senior members.

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Detroit Police Reserves

Contact Person: Officer Hill

Address: 6300 Caniff

Phone: 313-596-2570

City/State/Zip:

Hamtramck, MI 48212

Number of Private Security Personnel Hired Per Shift:

4 per 2 shifts

Are the private security personnel (check all that apply):

☒ Licensed

☒ Armed

☒ Bonded

How will you advise attendees of parking options?

Signs and advertised on promotional information.

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Minimal impact of neighborhood. All activities take place on the organization's property and parking facilities are donated by the Detroit Symphony Orchestra. Individuals will attend the event over an eight-hour period.

Have local neighborhood groups/businesses approved your event?

☒ Yes ☐ No

Indicate what steps you have or will take to notify them of your event:

A meeting with the Detroit Symphony Orchestra's administration has taken place. A letter will be provided along with promotional information to the other businesses on the block. Two of the three other businesses will be closed the day of the event.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	N/A	
Tents (enclosed on 3 sides)	3	2-10x10, 1-10x40
Canopy (open on all sides)	3	2-20x40, 1-20x30
Staging/Scaffolding	1	Stage approx 12 inches in height
Bleachers	N/A	

## Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: Lisa Saigh, R.N.

Address: 58 Parsons

City/State/Zip: Detroit, MI 48201

**Name of company providing port-a-johns.** Parkway Portable Toilets

Contact Person: Kathy Mular

Address: 2876 Tyler Road

Phone: 734-482-7633

City/State/Zip: Ypsilanti, MI 48198

**Name of private catering company?** N/A

Contact Person:

Address:

Phone:

City/State/Zip:



## SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: N/A

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: N/A

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: N/A

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: N/A

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: N/A

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

## AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Antwain Coleman-Betts 2/19/2019  
Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: 42nd Annual St. Patrick Irish Festival Event  
Date: June 23, 2019

Event Organizer:  
St. Patrick Senior Center, Inc.

Applicant Signature: Antwain Coleman-Betts  
Date: 2/19/2019



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/28/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ralph C. Wilson Agency, Inc.  Box 5069 Southfield MI 48086-5069		<b>CONTACT NAME:</b> Patricia Brandemihl <b>PHONE (A/C, No, Ext):</b> (248) 355-1414 <b>FAX (A/C, No):</b> (248) 304-0877 <b>E-MAIL ADDRESS:</b> pattyb@rcwa.net	
<b>INSURED</b>  St. Patrick Senior Center, Inc. 58 Parsons St.  Detroit MI 48201		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : First Non-Profit Insurance Company INSURER B : AmTrust North America, Inc. INSURER C : Accident Fund INSURER D : Travelers Casualty & Surety Company of America INSURER E : INSURER F :	
		<b>NAIC #</b> 31194	

**COVERAGES****CERTIFICATE NUMBER:** 18/19**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		NPP1007879	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000			
	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						NCA1008052	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						NMB1008178	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WCV6121406	12/31/2018	12/31/2019	E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
D	Directors & Officers/Errors & Omissions			106434296	12/31/2018	12/31/2019	Limit \$1,000,000			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Detroit is included as Additional Insured with respect to General Liability as required by written contract or agreement.

Crime coverage is included in policy number NPP 1007879, with a limit of \$100,000 .

**CERTIFICATE HOLDER****CANCELLATION**

City of Detroit Office of Contracts & Procurement 2 Woodward Ave Suite 1008 Detroit MI 48226	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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### **St. Patrick Senior Center Special Event Emergency Plan**

St. Patrick Senior Center does not have a contracted Emergency Medical Agreement. St. Patrick Senior Center has medical personnel on staff. These medical staff will be on staff during the event to handle emergency and emergency medical issues. During the event St. Patrick Senior Center will have 1 Registered Nurse for 8 hours, 1 Registered Nurse for 4 hours, a Certified Nursing Assistant who has Emergency Medical Technician and Life Support certification, and a volunteer. Emergency Medical Technician on-site. St. Patrick Senior Center has an Emergency Action Plan that covers major disasters that will be used when deemed necessary during the event.

Security will be provided by the Detroit Police Reserves and 8 Police Reserves will be onsite and will be split into 2 shifts with 4 Reserves per shift.

## **St. Patrick Senior Center Special Event Emergency Plan**

St. Patrick Senior Center has always had an Emergency Action Plan in place which will be followed during special events to protect individuals from serious injury, property loss, or loss of life, in the event of an actual or potential major disaster. A major disaster may include, but is not limited to any of the following: fire, tornado, earthquake, bomb threat, or hazardous chemical spill. In the event of a major disaster, this Emergency Action Plan describes the initial responsibilities and actions to be taken to protect all until the appropriate responders take over.

For the protection of employees, an Emergency Action Plan is a requirement of OSHA 1910.38. It is also necessary and prudent for the protection of our employees, clients, and visitors. The employer will review with each employee those parts of the plan that the employee must know to protect themselves and others in the event of an emergency. In addition, the written plan shall be made available for employees to review and plan for their evacuation.

### **GENERAL PROCEDURES**

It is impossible to provide specific information for all situations. There is no guarantee implied by this Plan that a perfect response to disaster emergency incidents will be practical or possible. Therefore, this plan is a guide for employees to familiarize themselves with basic emergency planning, response and evaluation.

#### **MEDICAL EMERGENCIES**

Emergency Medical Service (EMS) personnel or CPR certified will provide first aid. Until rescue personnel arrive, administer first aid in the building or, in the event of a complete evacuation, at a designated safe assembly area outside.

- A. Call 911 immediately if the injury is life threatening. Provide the following information:
  - 1. Nature of medical emergency.
  - 2. Location of the emergency.
  - 3. Your name and phone number from which you are calling.
- B. Do not move victim unless absolutely necessary.
- C. Call the following personnel trained in CPR and First Aid to provide the required assistance prior to the arrival of the professional medical help:

1. Lisa Saigh, R.N.
2. Carlonda Baker, Medical Assistant
3. LaTina Skinner , Medical Assistant/Human Resources
4. Fran Dorn, R..N.
5. 2 Additional staff members are CPR trained.

C. First Aid Kits are located in the Clinic, Kitchen, Activity Office, and Administration Office.

D. The Defibrillator is located in the basement dining room.

F. If personnel trained in First Aid are not available, then minimally attempt to provide the following assistance:

1. Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids).
2. Clear the air passages using the Heimlich Maneuver (abdominal thrusts or chest compressions) in case of choking.

F. In case of rendering assistance to personnel exposed to hazardous materials, consult the MSDS and wear the appropriate personal protective equipment. Attempt first aid ONLY if trained and qualified. Call 911 and refer to Hazardous Substance Spill section of the Emergency Action Plan document.



## *St. Patrick Senior Center, Inc.*

58 Parsons St., Detroit, MI 48201-2202

Tel: 313-833-7080 ♣ Fax: 313-833-0128

[www.stpatsrctr.org](http://www.stpatsrctr.org)

E-mail: [info@stpatsrctr.org](mailto:info@stpatsrctr.org)

*Sharing, Caring and Loving the Elders We Serve Since 1973*

February 18, 2019

Officer Hill  
6300 Caniff  
Hamtramck, MI 48212

Dear Officer Hill:

We are requesting that the Detroit Police Reserves assist us again this year for our St. Patrick Senior Center Irish Festival on Sunday, June 23, 2019. Below are the details of the event.

**What:** St. Patrick Senior Center Spring Irish Festival

**When:** Sunday, June 23 from 12:00 PM to 9:00 PM

**Where:** 58 Parsons St., Detroit, Michigan 48201

**Officers Needed:** 8 Officers, with 4 working between 12:00 PM to 4:00 PM and 4 working between 4:00 PM to 9:00 PM.

**Officers Duties:** 2 posted at Finance office and 2 patrolling inside and outside the building.

The officers will be provided with a complimentary lunch/dinner including entrée and beverage.

Thank you for your consideration of our request. If you have any questions, please contact me or Vince Borowski at (313) 833-7080 or you may reach me by email at [srcbetts@stpatsrctr.org](mailto:srcbetts@stpatsrctr.org).

Sincerely,

SaTrice Coleman-Betts  
Executive Director

#### BOARD OF DIRECTORS

**Executive Committee:** John K. Bentley, Chairperson ♦ Patricia Rencher, Vice Chairperson ♦ Sandra A. Coleman, Secretary ♦ Patrick O'Hara, Treasurer

SaTrice Coleman-Betts, Executive Director ♦ Directors: Michael Chateau ♦ Larry Costello ♦ Frank Crawford ♦ Michael J. Harning

Faith Hopp, MSW, Ph.D. ♦ Barbara Jean Johnson ♦ Barbara McKeand-Stevenson ♦ Donna McAlister

Sharon McWhorter ♦ Rose Parker ♦ Jimmy Roberts ♦ Patricia Battersby, Legal Counsel





# Commercial Name Change Service Agreement to GFL Environmental

Account #:

Rizzo Rep:



## Customer Billing Information:

Customer Name: St. Patrick Senior Center  
 Address: 58 persons street  
 City: Detroit  
 State: MI Zip: 48201  
 Contact Name:  
 Phone: 313-833-7080 Fax:  
 Email: mr.betts@outlook.com

## Service Location Information:

Location Name: St. Patrick Senior Center  
 Address: 58 persons street  
 City: Detroit  
 State: MI Zip: 48201  
 Contact on site: Michael Phone: 313-833-7080  
 Cross Street: Betts 313-305-6766

## Commercial Front Load Services

CHECK:



### 2 Yard FLAT TOP Container

Monthly Rate: \_\_\_\_\_  
 We need (qty.) \_\_\_\_\_ container(s)  
 Pickups/week: \_\_\_\_\_

CHECK:



### 4 Yard FLAT TOP Container

Monthly Rate: \_\_\_\_\_  
 We need (qty.) \_\_\_\_\_ container(s)  
 Pickups/week: \_\_\_\_\_

CHECK:



### 6 Yard FLAT TOP Container

Monthly Rate: \_\_\_\_\_  
 We need (qty.) \_\_\_\_\_ container(s)  
 Pickups/week: \_\_\_\_\_

CHECK:



### 6 Yard SLANT TOP Container

Monthly Rate: 135.00  
 We need (qty.) 1 container(s)  
 Pickups/week: 2x

CHECK:



### 8 Yard FLAT TOP Container

Monthly Rate: \_\_\_\_\_  
 We need (qty.) \_\_\_\_\_ container(s)  
 Pickups/week: \_\_\_\_\_

CHECK:



### 8 Yard SLANT TOP Container

Monthly Rate: \_\_\_\_\_  
 We need (qty.) \_\_\_\_\_ container(s)  
 Pickups/week: \_\_\_\_\_

CHECK:



### Front Load Recycling Container

Front Load can size: 2 Yards

Type: ☒ Flat ☐ Slant

Monthly Rate: 30.00

We need (qty.) 1 container(s)

Pickups/week: 1x

☐ Paper & Cardboard only ☐ Single Stream

## Check box for requested container

Container Push/Pull Out: ☐ Yes ☒ No  
 Container behind Gate or Enclosure: ☐ Yes ☒ No  
 24 Hour Access: ☐ Yes ☒ No

CHECK:



### Verti-Pak Front Load

Size of Verti-Pak: \_\_\_\_\_ Yards

Monthly Rate: \_\_\_\_\_

We need (qty.) \_\_\_\_\_ container(s)

Pickups/week: \_\_\_\_\_

## Payment:

Type of Payment: ☐ Rizzo Account ☐ Check ☐ Credit Card

Checking Account #:

Routing #: \_\_\_\_\_ Bank: \_\_\_\_\_

Card Type: ☐ Visa ☐ MasterCard ☐ American Express

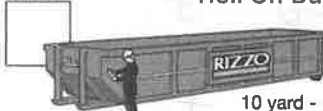
Card #:

Sec. Code:

Exp. Date:

## Roll-Off Dumpsters

CHECK:



### Roll Off Dumpster

\_\_\_\_\_ per pull  
 up to the below tonnage limits.

10 yard - \_\_\_\_\_ tons 20 yard - \_\_\_\_\_ tons  
 30 yard - \_\_\_\_\_ tons 40 yard - \_\_\_\_\_ tons

per ton over tonnage limit.

Check Usage: ☒ Perm. ☐ Temp. ☐ Seasonal/Contractor ☒ Trash  
 (which apply) ☐ Recycling ☐ Construction ☐ Clean Care

## Service Change

Container: \_\_\_\_\_ Monthly \_\_\_\_\_ Extra Pickup \_\_\_\_\_ Delivery \_\_\_\_\_  
 Size Qty. Charge Fee Charge

From:

To: Feb 10 29 38-2953534

## SPECIAL INSTRUCTIONS

\*proctors Monday & Thursday pickups  
\*No extra monthly surcharges  
\*Price firm 24 months and third year max, increase is 7.9%  
\*place in alley, behind building

## Schedule of Charges

- Casters
- Lock Bar 100.00
- Delivery Charge 50.00
- Removal Charge
- Trip Fee/Extra Dump
- Clean Concrete - 20yd  
 If concrete or recycling loads are contaminated cost is \_\_\_\_\_ per ton
- Demurrage Wait Time \_\_\_\_\_ /hr.
- Overage/Overflow \_\_\_\_\_ /yd.
- Inactivity Fee per month  
 minimum # of hauls charge/month
- Daily can rental for open top roll-offs - over 10 days a rate of \_\_\_\_\_ per day may apply.
- haul for all sizes and \_\_\_\_\_ per ton (min tonnage is \_\_\_\_\_ tons for all sizes) applies unless rates are filled in the roll off section.

NOTE: All recycling loads for compactor and roll off loads will not be charged a "per ton fee" unless loads are contaminated.

## TERMS: NET 10 DAYS

By executing this agreement, Customer agrees it has read and reviewed and agrees to be fully bound by the Service Agreement Terms which are available at [RizzoServices.com/ServiceAgreementTerms.asp](http://RizzoServices.com/ServiceAgreementTerms.asp) - which terms and conditions may be updated from time-to-time. Such terms and conditions shall be fully incorporated into and made a part of this Service Agreement.

Date of Agreement: 10/10/16 Effective Service Date: 10/18/16

By: (Signature) Steve Demay, Betts

Name: (Please Print) Steve Demay Title: 10/18/16

## Send to: Rizzo Environmental Services

6200 Elmridge Dr., Sterling Heights, MI 48313 - or FAX to: 877-655-2367

RizzoServices.com CUSTOMER SERVICE: 888-877-4996 press 1

GFL Environmental

26999 Central Park Blvd

Suite 200

Southfield MI 48076-4145

244 464 3587

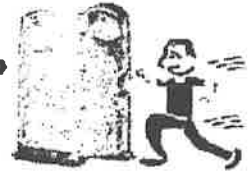
Service Stops:

ORDER CONFIRMATION [AN Route:8 Stop:1]

Parkway Services, Inc.

Portable Toilets & Septic Service  
2876 Tyler Road  
Ypsilanti, MI 48198

**We're There  
When You Gotta Go**



Ph: 734-482-7633

Fax: 734-482-7632

Service Address
ST. PATRICKS Festival Senior Center 58 PARSONS DETROIT, MI 48201

Billing Address
St. Patricks Atten: Accts. Payable 58 Parsons DETROIT, MI 48201

Phone: (313) 833-7080

Contact: Norvena Wilson

Phone: (313) 833-1236

Contact: Sister Mary Watson

Order #: 100950 - 0

Site #	Cust #	Sched Date	Day	Time	Clerk	Req Date	Route	P.O.#	Terms	Sales Source/Cred	Mrkt/Tier
14750	STPATRICKS	Jun 21, 19	Fri	00:00:00	KM	Jun 21, 19	8		COD	CI/KM	SP/

**ORDER CONFIRMATION - Ord# 100950**

Driver=AN Route=8 Stop=1 Truck= Trailer=

SN# =

Page1 / 1

Invoice Note: SPECIAL EVENTS UNITS for Sunday, June 23rd, 2019  
3 standard units w/ hand sanitizers (@ \$90.00 each) inside  
\*event starts Sunday 1pm to 9pm  
Del. Fri. 2-4pm/Pick up Monday am  
Total: \$270.00  
Ordered by LaFonda 2-18-19 fax confirmation 313-833-0126

Units: PTZ 3

Existing Units:

Serial#

Message	**Sign White office copy below & return to us.** Email to: parkwayservicesinc@yahoo.com
Map:	Lat = 42.34822 Long = -83.0595
Directions:	between Woodward & Cass by Max Fisher Music Center and Wayne State
Driver Notes:	Deliver 3 hand sanitizer units contact LaFonda 313-833-7080

Customer Signature:

Print Name:

Driver:

Date:

2/18/19



## *St. Patrick Senior Center, Inc.*

58 Parsons St., Detroit, MI 48201-2202

Tel: 313-833-7080 ♣ Fax: 313-833-0128

[www.stpatsrctr.org](http://www.stpatsrctr.org)

E-mail: [info@stpatsrctr.org](mailto:info@stpatsrctr.org)

*Sharing, Caring and Loving the Elders We Serve Since 1973*

February 19, 2019

Neighbors of St. Patrick Senior Center

To whom it may concern:

St. Patrick Senior Center is holding the annual Irish Festival on Sunday, June 23, 2019, from 1:00 p.m. to 9:00 p.m. The event will take place both indoors and outside.

We are extending an invitation and hope that you can join us at the festival to help promote programs and services that promote wellness and independence for the seniors that we serve.

The Detroit Police Department will have officers patrolling at the event, and free parking will be available in the DSO parking structure across the street from the St. Patrick Senior Center. Feel free to call me if you have any questions or concerns.

We look forward to seeing you at the festival.

Sincerely,

SaTrice Coleman-Betts  
Executive Director

### BOARD OF DIRECTORS

**Executive Committee:** John K. Bentley, *Chairperson* ♦ Patricia Rencher, *Vice Chairperson* ♦ Sandra A. Coleman, *Secretary* ♦ Patrick O'Hara, *Treasurer*  
SaTrice Coleman-Betts, *Executive Director* ♦ **Directors:** Larry Costello ♦ Frank Crawford ♦  
Faith Hopp, MSW, Ph.D. ♦ Barbara Jean Johnson ♦ Barbara McKeand-Stevenson ♦ Donna McAlister  
Sharon McWhorter ♦ Rose Parker ♦ Jimmy Roberts ♦ Patricia Battersby, *Legal Counsel*



717

**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUILDINGS SAFETY ENGINEERING    BUSINESS  
LICENSE CENTER

**MAYOR'S OFFICE COORDINATORS REPORT**OVERALL STATUS (please circle): ☒ **APPROVED** ☐ **DENIED** ☐ **N/A** ☐ **CANCELED**Petition #: 886 Event Name: AAA Branch Grand OpeningEvent Date: June 11, 2019Street Closure: NoneOrganization Name: MVP CollaborativeStreet Address: 1751 E. Lincoln Ave Madison Heights, MI 48071

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon    ☐ Carnival/Circus    ☐ Concert/Performance    ☐ Run/Marathon  
☐ Bike Race    ☐ Religious Ceremony    ☐ Political Ceremony    ☐ Festival  
☐ Filming    ☐ Parade    ☐ Sports/Recreation    ☐ Rally/Demonstration  
☐ Fireworks    ☐ Convention/Conference    ☒ Other: Grand Opening Ribbon Cutting  
☐ **24-Hour Liquor License**

**Petition Communications** (include date/time)

AAA is celebrating their new Detroit Branch located at 7310 Woodward Avenue with a ribbon cutting from 9:00am - 3:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Sidewalk Closure; Valet Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required for Sidewalk Closure
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Lusher

Date: May 16, 2019



Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Thursday, May 23, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    MAYOR'S OFFICE  
TRANSPORTATION DEPARTMENT    BUSINESS LICENSE CENTER  
DPW - CITY ENGINEERING DIVISION

**886**    *MVP Collaborative, request to hold "AAA Branch Grand Opening" at 7310 Woodward Ave on June 11, 2019 from 9:00 AM to 3:00 PM with set up and tear down complete on the event date, 6-11-19.*

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: AAA Branch Grand Opening

Event Location: 7310 Woodward Ave

Is this going to be an annual event? ☐ Yes ☒ No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: MVP Collaborative

Organization Mailing Address: 1751 E. Lincoln Ave, Madison Heights, MI 48071

Business Phone: 248.591-5100

Business Website: mvpcollaborative.com

Applicant Name: Michelle Spranger

Business Phone:

Cell Phone: 248-470-7569

Email: michelle.spranger@mvpcollaborative.com

Event On-Site Contact Person:

Name: Michelle Spranger

Business Phone:

Cell Phone: 248-470-7569

Email: michelle.spranger@mvpcollaborative.com

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☒ Other: Grand Opening Ribbon Cutting

Projected Number of Attendees: 50

Please provide a brief description of your event:

AAA is celebrating the opening of their new Detroit branch located at 7310 Woodward with a Grand Opening Ribbon Cutting ceremony for about 50 guests.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date : 6/11/19 Time: 5:00AM Complete Set-up Date: 6/11/19 Time: 9:00AM

Event Start Date: 6/11/19 Time: 9:00AM Event End Date: 6/11/19 Time: 3:00PM

Begin Tearing Down Date: 6/11/19 Complete Tear Down Date: 6/11/19

Event Times (If more than one day, give times for each day):

9:00AM-3:00PM

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: AAA Branch, sidewalk on Grand Blvd. and in the building's parking lot.

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Speeches and recorded music

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? Live event PA system: (2) 16" speakers with (1) microphone

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales? ☐ Yes ☒ No  
If yes, please describe:

Will there be on-site ticket sales? ☐ Yes ☒ No  
If yes, list price(s):

Will there be vending or sales? ☐ Yes ☒ No  
If yes, check all that apply:

☐ Food      ☐ Merchandise      ☐ Non-Alcoholic Beverages      ☐ Alcoholic Beverages

Indicate type of items to be sold: \_\_\_\_\_

Will there be food trucks?      ☐ Yes      ☒ No

If yes, please list how many: \_\_\_\_\_

Will there be a charge for parking?      ☐ Yes      ☒ No

If yes, please describe the amount: \_\_\_\_\_

How will you advise attendees of parking options? **We are offering free valet parking through Metro Valet Parking (separate permit).**

## Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

☐ Licensed

☐ Armed

☐ Bonded

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Sidewalk is 39' wide. We will be using 27', leaving 12' of space open for passersby on the sidewalk to the curb.

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:

All tenants of the building and the property management company (REDICO) have approved our plan.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

Power will come from the AAA branch. No generators are required.

**Name of vendor providing generators:** Contact Person:

Address:

Phone:

City/State/Zip

How Many?

Size/Height

Booth

Tents (enclosed on 3 sides)

Canopy (open on all sides) (2) 10'x10' canopies in the parking lot for windshield chip repair and child safety seat checks.

Staging/Scaffolding 4' D x 8' W x 12" H stage riser on the cement adjacent to the sidewalk facing Grand Blvd on the far southeast corner of the building.

Bleachers

### Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person:

Address:

City/State/Zip:

**Name of company providing port-a-johns.**

Contact Person:

Address:

Phone:

City/State/Zip:

**Name of private catering company?**

Contact Person:

Address:

Phone:

City/State/Zip:

## SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? ☐ Yes ☒ No

**If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.**

**STREET NAME:** \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

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## **AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

---

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**(Please Print)**

**Event Name:** AAA Detroit Branch Grand Opening

**Event Date:** June 11, 2019

**Event Organizer:** MVP Collaborative LLC on behalf of The Auto Club Group

**Applicant Signature:** \_\_\_\_\_

**Date:** May 15, 2019





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> InPro Insurance Group, Inc. 2095 E. Big Beaver, Ste 100 Troy MI 48083	<b>CONTACT NAME:</b> InPro Insurance Group	
	<b>PHONE (A/C, No, Ext):</b> 248-526-3260	<b>FAX (A/C, No):</b> 248-526-3261
	<b>E-MAIL ADDRESS:</b> certificates@inproagent.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	INSURER A : Massachusetts Bay Insurance Co	22306
	INSURER B : Hanover Insurance Company	22292
	INSURER C : Accident Fund General Ins Co	12304
	INSURER D :	
	INSURER E :	
	INSURER F :	

**INSURED** MVP-1  
MVP Collaborative, LLC  
1751 E. Lincoln Ave.  
Madison Heights MI 48071-4175

**COVERAGES****CERTIFICATE NUMBER:** 1693115291**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		ZDB077062011	9/1/2018	9/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			AHB077056911	9/1/2018	9/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UHB077061911	9/1/2018	9/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> N / A		WCV8002439	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured for General Liability when required by written contract: City of Detroit, its agencies, officers, elected officials, appointed officials and employees

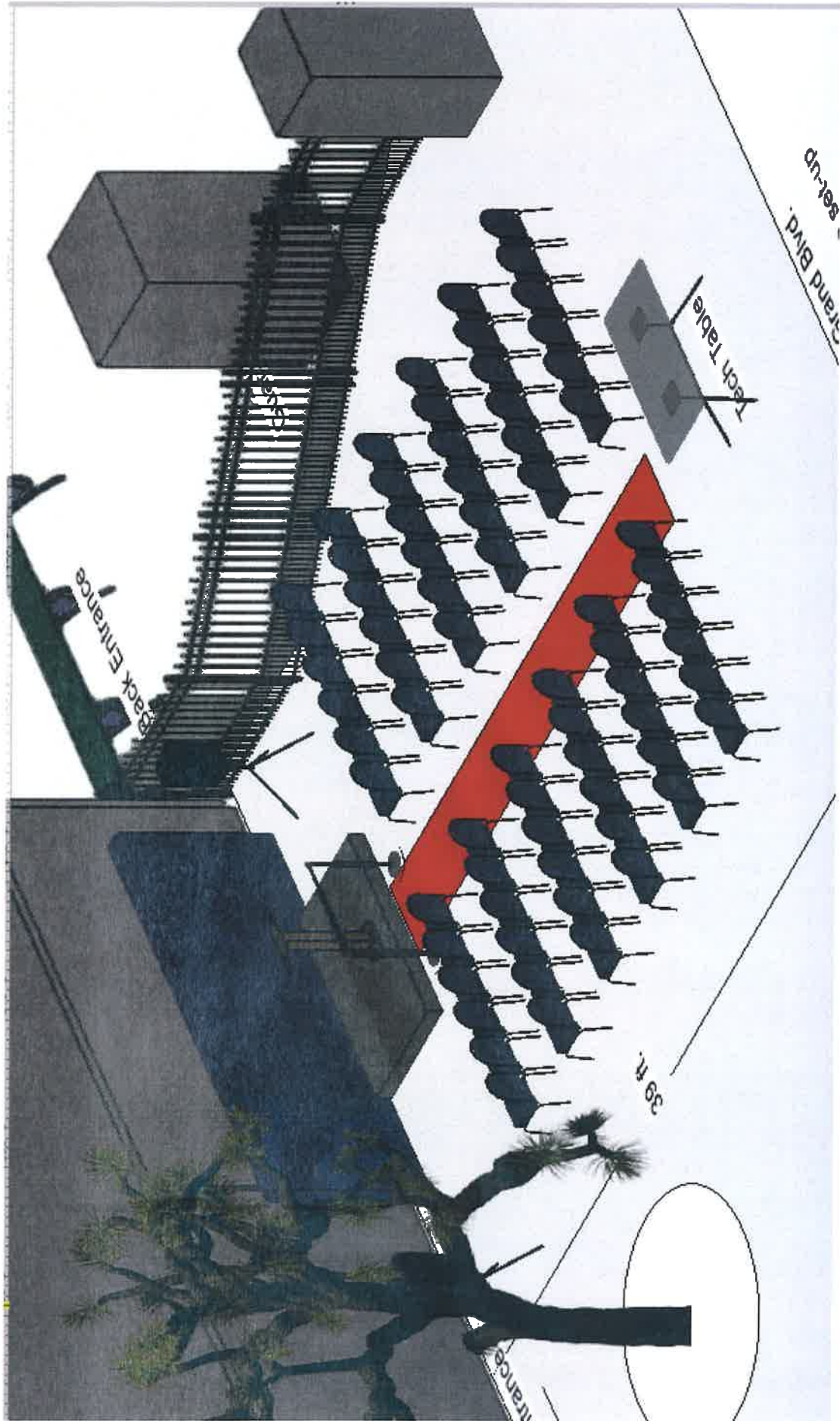
**CERTIFICATE HOLDER****CANCELLATION**

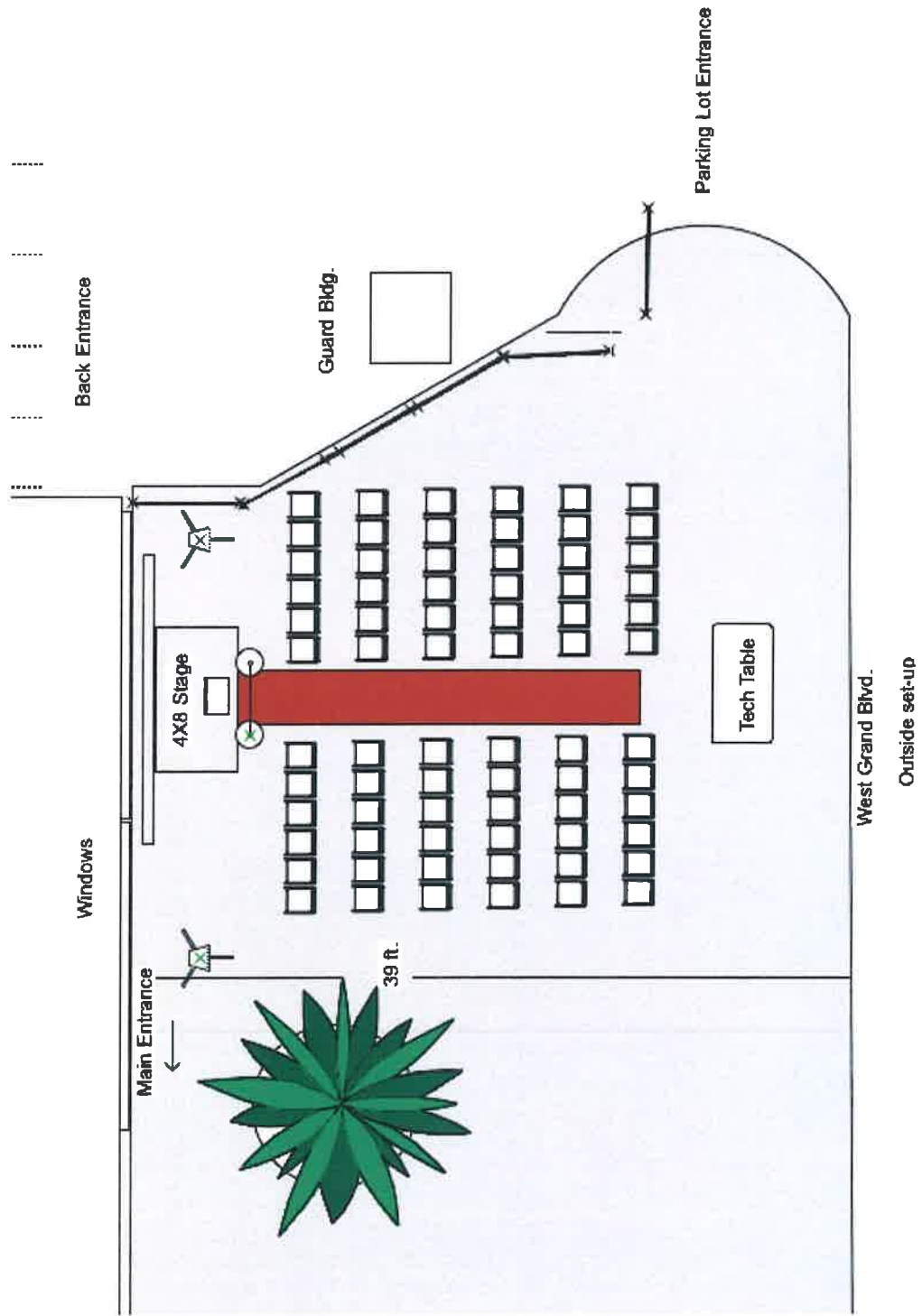
City of Detroit  
900 Cadillac Square  
Detroit MI 48226

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

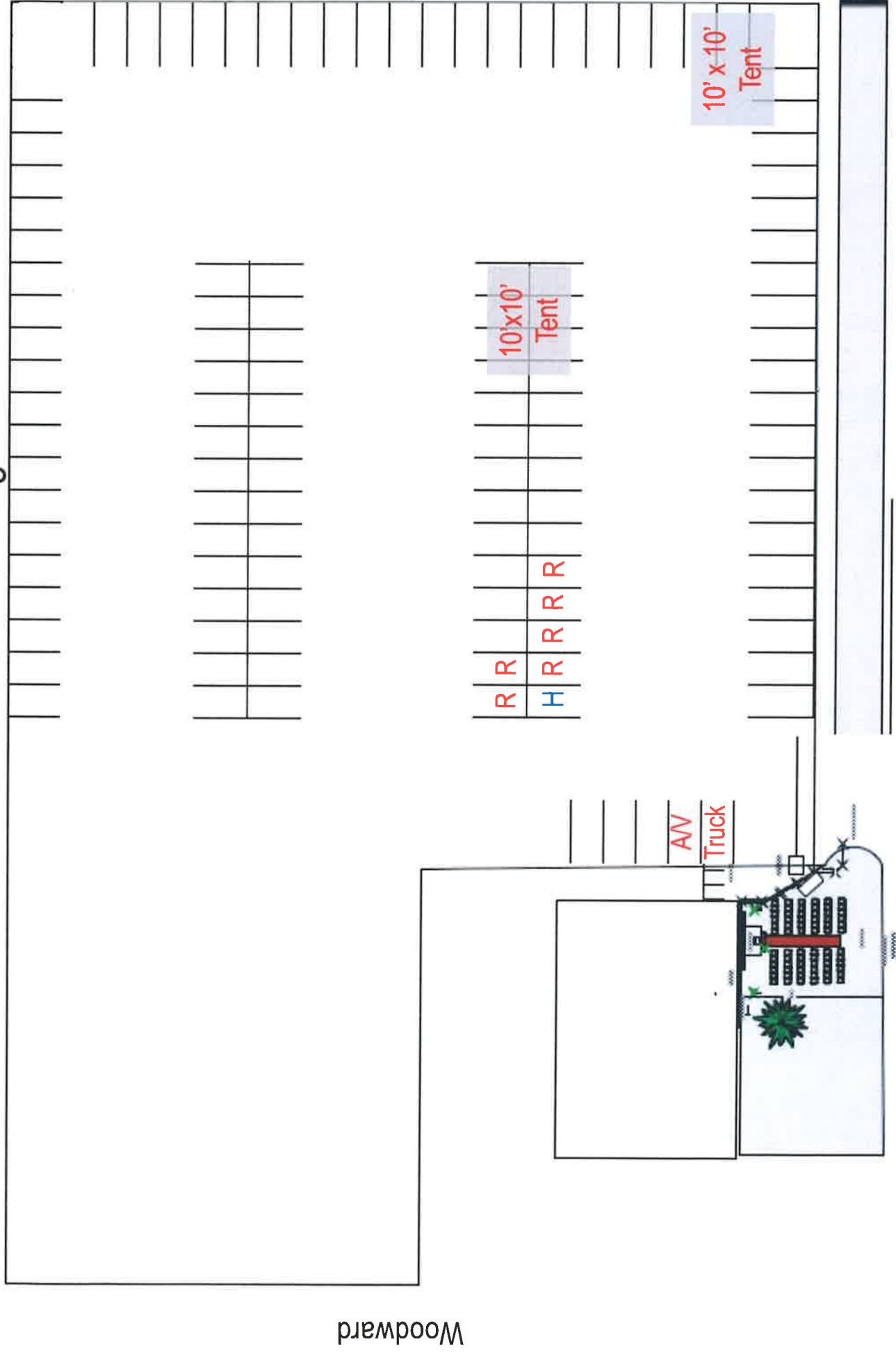
AUTHORIZED REPRESENTATIVE

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# AAA Detroit Branch Grand Opening 7310 Woodward – Parking Lot



R = Reserved parking spaces  
for AAA Customers

Grand Blvd

Woodward

John R

2019-05-23

**886**

**886**     *Petition of MVP Collaborative,  
request to hold "AAA Branch Grand  
Opening" at 7310 Woodward Ave on  
June 11, 2019 from 9:00 AM to 3:00  
PM with set up and tear down  
complete on the event date, 6-11-19.*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

PLANNING AND DEVELOPMENT DEPARTMENT    POLICE  
DEPARTMENT  
FIRE DEPARTMENT    MAYOR'S OFFICE  
TRANSPORTATION DEPARTMENT    BUSINESS LICENSE  
CENTER  
DPW - CITY ENGINEERING DIVISION

**MAYOR'S OFFICE COORDINATORS REPORT**OVERALL STATUS (please circle): ☒ **APPROVED** ☐ **DENIED** ☐ **N/A** ☐ **CANCELED**Petition #: 887 Event Name: State of Michigan Historic Marker Dedication for Masjid Wali MuhammadEvent Date : June 15, 2019Street Closure: Lawrence StreetOrganization Name: Masjid Wali MuhammadStreet Address: 11529 Linwood Street Detroit, MI 48206

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon    ☐ Carnival/Circus    ☐ Concert/Performance    ☐ Run/Marathon  
☐ Bike Race    ☒ Religious Ceremony    ☐ Political Ceremony    ☐ Festival  
☐ Filming    ☐ Parade    ☐ Sports/Recreation    ☐ Rally/Demonstration  
☐ Fireworks    ☐ Convention/Conference    ☒ Other: Historic Marker Dedication  
☐ **24-Hour Liquor License**

**Petition Communications** (include date/time)

Celebration located at 11529 Linwood in celebration of the declaration of Masjid Wali Muhammad as a State of Michigan Historic Site from 3:00pm - 9:00pm in the adjacent parking lot; with temporary street closure on Lawrence Street.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Courtesy Crowd Control to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closure
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tent & Stage
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Kusher

Date: May 16, 2019

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Thursday, May 23, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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DPW - CITY ENGINEERING DIVISION    PLANNING AND DEVELOPMENT DEPARTMENT  
MAYOR'S OFFICE    POLICE DEPARTMENT  
FIRE DEPARTMENT    TRANSPORTATION DEPARTMENT  
BUSINESS LICENSE CENTER

**887**    *Masjd Wali Muhammad, request to hold "State of Michigan Historic Marker Designation for Masjid Wali Muhammad" at 11529 Linwood St on June 15, 2019 from 3:00 PM to 9:00 PM with a closure of Lawrence St and the alley behind 11529 Linwood.*



## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: State of Michigan Historic Marker Dedication for Masjid Wali Muhammad

Event Location: 11529 Linwood St Detroit, MI 48206 (Parking Lot)

Is this going to be an annual event? ☐ Yes ☒ No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Masjd Wali Muhammad

Organization Mailing Address: 11529 Linwood St Detroit, MI 48206

Business Phone: 313-868-2131

Business Website: www.historicmwm.com

Applicant Name: Sabreen Hanifa

Business Phone: 313-868-2131 Cell Phone: 313-673-4511 Email: historicmwm@gmail.com

Event On-Site Contact Person:

Name: Sabreen Hanifa

Business Phone: 313-868-2131 Cell Phone: 313-673-4511 Email: historicmwm@gmail.com

Event Elements (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                                 |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input checked="" type="checkbox"/> Religious Ceremony                       |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming   |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                                 |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>Historic Marker Dedication</u> |

Projected Number of Attendees: 300

Please provide a brief description of your event:

It is a celebration and historic marker dedication ceremony for the declaration of Masjid Wali Muhammad as State of Michigan historic site.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date : **6/15/19** Time: 9:00 am Complete Set-up Date: 6/15/19 Time: 12:00 pm

Event Start Date: **6/15/19** Time: 3:00 pm Event End Date: 6/15/19 Time: 9:00 pm

Begin Tearing Down Date: 6/15/19 Complete Tear Down Date: 6/15/19

Event Times (If more than one day, give times for each day):

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Masjid Wali Muhammad's Parking Lot

Facilities to be used (circle):      Street                      Sidewalk                      Park                      City  
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Speakers, possible DJ

Will a sound system be used?      ☒ Yes      ☐ No

If yes, what type of sound system? Sound System Powered 2-15" Speakers ( See Attached document from Pegusus)

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?      ☐ Yes      ☒ No

If yes, please describe:

Will there be on-site ticket sales?      ☐ Yes      ☒ No

If yes, list price(s):

Will there be vending or sales?      ☒ Yes      ☐ No

If yes, check all that apply:

☒ Food      ☒ Merchandise      ☒ Non-Alcoholic Beverages      ☐ Alcoholic Beverages

Indicate type of items to be sold:

Will there be food trucks? ☐ Yes ☒ No

If yes, please list how many:

Will there be a charge for parking? ☐ Yes ☒ No

If yes, please describe the amount:

How will you advise attendees of parking options? Street Parking, working on possible rental with Life Remodled

## Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Courtesy Crowd Control Corporation

Contact Person: Roy Muhammad

Address: Detroit, MI

Phone: (313) 363-9826

City/State/Zip: 48213

Number of Private Security Personnel Hired Per Shift: 6

Are the private security personnel (check all that apply):

☒ Licensed

☐ Armed

☒ Bonded

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

We anticipate heavy car and foot traffic before and after the event. With street parking.

Have local neighborhood groups/businesses approved your event?

☐ Yes

☒ No

Indicate what steps you have or will take to notify them of your event: We can send out personal visits, letters, emails and flyer to our fellow

neighbors and community organizations and block clubs.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

Honda 6500 kit Generator

**Name of vendor providing generators:** Contact Person: Pegasus Entertainment, David Grossman

Address: 22008 W. Eight Mile Rd

Phone: 248-353-6130

City/State/Zip **Southfield, MI 48003**

How Many? **1**

Size/Height **Honda 6500 kit Generator**

Booth **Press Box**

Tents (enclosed on 3 sides) **1 Tent**

Canopy (open on all sides)

Staging/Scaffolding **1 Stage**

Bleachers **n/a**

### Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: **n/a**

Address:

City/State/Zip:

**Name of company providing port-a-johns.** **Langs On-Site Services**

Contact Person: **Mary**

Address: **26490 W 8 mile Rd**

Phone: **248-356-3355**

City/State/Zip: **Southfield, MI 48033**

**Name of private catering company?**

Contact Person:

Address:

Phone:

City/State/Zip:

## SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? ☒ Yes ☐ No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: Lawrence St

FROM: Linwood St TO: Lawton St

CLOSURE DATES: 6/15/2019 BEG TIME: 6:00 am END TIME: 9:00 pm

REOPEN DATE: 6/15/2019 TIME: 10:00 pm

STREET NAME: Alley behind the Masjid 11529 Linwood St 48206

FROM: Burlingame TO: Lawrence St

CLOSURE DATES: 6/15/2019 BEG TIME: 6:00 am END TIME: 9:00 pm

REOPEN DATE: 6/15/2019 TIME: 10:00 pm

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

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## **AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

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Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## **HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**(Please Print)**

**Event Name:** State of Michigan Historic Marker Dedication for Masjid Wali Muhammad **Event**

**Date:** 6/15/2019

**Event Organizer:**

Masjid Wali Muhammad /Sabreen Hanifa

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

2019-05-23

**887**

**887**     *Petition of Masjid Wali Muhammad,  
request to hold "State of Michigan  
Historic Marker Designation for  
Masjid Wali Muhammad" at 11529  
Linwood St on June 15, 2019 from  
3:00 PM to 9:00 PM with a closure of  
Lawrence St and the alley behind  
11529 Linwood.*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

DPW - CITY ENGINEERING DIVISION    PLANNING AND  
DEVELOPMENT DEPARTMENT

MAYOR'S OFFICE    POLICE DEPARTMENT

FIRE DEPARTMENT    TRANSPORTATION DEPARTMENT  
BUSINESS LICENSE CENTER



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001815      100% City Funding – To Provide a Compliance and Certification System that Provides for Compliance with and Reporting for Federal Requirements under 49 CFR Parts 23, and 26. – Contractor: AskReply, Inc. DBA B2Gnow – Location: 725 W. McDowell Rd., Phoenix, AZ 85007 – Contract Period: Upon City Council Approval through June 10, 2024 – Total Contract Amount: \$128,095.00. **DDOT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **BENSON**

**RESOLVED**, that Contract No. 6001815 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034650      82% Federal Funding, 18% City Funding – To Provide Fire Crash Kits per the Fire Grants Fund. The Kits include Required Rescue Tools and Supplies in order for FIRE/EMS Staff to Quickly Respond to Crash Emergencies in the Field. – Contractor: Apollo Fire Equipment – Location: 12584 Lakeshore Dr., Romeo, MI 48065 – Contract Period: One Time Purchase – Total Contract Amount: \$343,718.05. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           BENSON          

**RESOLVED**, that Contract No. 3034650 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002075      100% City Funding – To Provide Pet Food and Supplies for Detroit Animal Care and Control. – Contractor: Legend + White Animal Health Co – Location: 105 Schelter Rd., Ste. 204, Lincolnshire, IL 60069 – Contract Period: Upon City Council Approval through April 30, 2021 – Total Contract Amount: \$300,000.00. **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6002075 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002139 REVENUE – License Agreement for use of certain City Street Light Poles for Purposes of Installing Certain Small Cell Telecommunications Equipment. Revenue Dependent upon the Number of City Assets Used Under the Agreement. – Contractor: Extenet Systems, Inc. – Location: 3030 Warrenville Rd., Ste. 340, Lisle, IL 60532 – Contract Period: Upon City Council Approval through May 27, 2024. **PUBLIC LIGHTING**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 6002139 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031715      100% City Funding – To Provide Residential Demolition of Group 11.8.18 Group C. – Contractor: Blue Star – Location: 21950 Hoover, Warren MI 48089 – Contract Date: Upon City Council Approval through May 22, 2020 – Total Contract Amount: \$1,359,654.66. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3031715 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034469      100% City Funding – To Provide Imminent Residential Danger Demolition at 1503 Garland. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 2, 2020 – Total Contract Amount: \$34,300.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3034469 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

May 22, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034471      100% City Funding – To Provide Imminent Residential Danger Demolition at 6125 Rohns, and 12244 Maiden. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 2, 2020 – Total Contract Amount: \$56,000.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3034471 referred to in the foregoing communication dated May 22, 2019, be hereby and is approved.



Date: May 16, 2019

HONORABLE CITY COUNCIL

RE: **RECOMMENDATION FOR DEFERRAL**  
**ADDRESS: 3408 Townsend**  
**NAME: Detroit Land Bank Authority**  
**Demolition Ordered: October 22, 2012**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on May 13, 2019 **revealed** that the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1<sup>st</sup> deferral request for this property.**

**Therefore, we respectfully recommended that the demolition order be deferred for a period of six months subject to the following conditions:**

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date of the City Council decision.
2. BSEED will schedule a Progress Inspection within forty-five (45) calendar days from the date of the rehabilitation permit to determine whether substantial progress has been made. Thereafter, the owner must submit to BSEED detailed inspection reports, with photos showing evidence of the work completed, every forty-five (45) calendar days, for the duration of the rehabilitation work, to demonstrate that substantial progress has been made during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected, be maintained, and securely barricaded until rehabilitation is complete. Rehabilitation work is to be completed within six (6) months, at which time the owner will obtain one of the following from this department:
  - Certificate of Acceptance related to building permits
  - Certificate of Approval as a result of a Housing Inspection
  - Certificate of Compliance, required for all rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.
6. Prior to seeking a permit extension, the owner must contact BSEED and request to extend the deferral period.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been satisfied and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, the deferral may be rescinded by the City Council at any time and we may proceed with demolition without further notice. In addition, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell  
Director

DB:bkd

cc: Detroit Land Bank Authority, 500 Griswold-Suite 1200, Detroit, MI 48226





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Date: May 13, 2019

HONORABLE CITY COUNCIL

RE: **RECOMMENDATION FOR DEFERRAL**  
**ADDRESS: 14241 Greenlawn**  
**NAME: Jamal A. Dixon**  
**Demolition Ordered: October 1, 2018**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on May 10, 2019 revealed that the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. This is the 1<sup>st</sup> deferral request for this property.

Therefore, we respectfully recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date of the City Council decision.
2. BSEED will schedule a Progress Inspection within forty-five (45) calendar days from the date of the rehabilitation permit to determine whether substantial progress has been made. Thereafter, the owner must submit to BSEED detailed inspection reports, with photos showing evidence of the work completed, every forty-five (45) calendar days, for the duration of the rehabilitation work, to demonstrate that substantial progress has been made during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected, be maintained, and securely barricaded until rehabilitation is complete. Rehabilitation work is to be completed within six (6) months, at which time the owner will obtain one of the following from this department:
  - Certificate of Acceptance related to building permits
  - Certificate of Approval as a result of a Housing Inspection
  - Certificate of Compliance, required for all rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.
6. Prior to seeking a permit extension, the owner must contact BSEED and request to extend the deferral period.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been satisfied and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, the deferral may be rescinded by the City Council at any time and we may proceed with demolition without further notice. In addition, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell  
Director

DB:bkd

cc: Jamal A. Dixon, 14241 Greenlawn, Detroit, MI 48238



CITY OF DETROIT  
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, FOURTH FLOOR  
DETROIT, MICHIGAN 48226  
(313) 224-2733 • TTY:711  
WWW.DETROITMI.GOV

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May 16, 2019

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION**  
**ADDRESS: 13242 Chicago**  
**NAME: Detroit Wealth 401K Plan**  
**Demolition Ordered: September 17, 2018**  
**Deferral date: October 26, 2018**

OFFICE OF THE  
DETROIT CITY CLERK  
2019 MAY 21 P 1:26

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on **February 19, 2019** has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

**Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.**

Respectfully submitted,

David Bell  
Director

cc: Detroit Wealth 401K Plan, 3050 Union lake RD-8F, Commerce Twp., MI 48382  
Detroit Wealth 401K Plan, 7670 Windgate Circle, W. Bloomfield, MI 48323  
House Tur Investment, LLC, 11258 Hideaway Cove Court, Orlando, FL 32836



CITY OF DETROIT  
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, FOURTH FLOOR  
DETROIT, MICHIGAN 48226  
(313) 224-2733 • TTY:711  
WWW.DETROITMI.GOV

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May 16, 2019

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION**  
**ADDRESS: 2740 Fullerton**  
**NAME: Estell Manor LLC**  
**Demolition Ordered: June 23, 2014**  
**Deferral date: November 27, 2018**

OFFICE OF THE  
DETROIT CITY CLERK  
2019 MAY 21 P 1:28

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on **April 3, 2019** has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

**Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.**

Respectfully submitted,

David Bell, Director

cc: Estell Manor LLC, 2740 Fullerton, Detroit, MI 48238  
Ropal Anderson, 5542 Enchanted Draw, San Antonio, TX 78251



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May 16, 2019

HONORABLE CITY COUNCIL

RE: 1793 Sheridan

In response to the request for a deferral of the demolition order on the property noted above, we submit the following information:

A special inspection conducted on **January 11, 2018** revealed that the property did not meet the requirements of the application to defer. The property continues to be open to trespass and not maintained.

Therefore, we respectfully recommend that the request for a deferral be denied. We will proceed to have building demolished as originally ordered with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell  
Director

DB:bkd

cc: Althea Bell, 1793 Sheridan, Detroit, MI 48214  
Althea Bell, P.O. Box 14119, Detroit, MI 48214

CITY CLERK 21 MAY 2019 AM 8:44



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

43

May 15, 2019

Honorable City Council:

**RE: Petition No. 453 — Straight Gate International Church, request to vacate portions of Prairie Street and outright vacate portions of a public alley within the block bounded by Grand River Avenue, the I-96 Service Drive and Burnette Street.**

Petition No. 453 — Giffels Webster on behalf of Straight Gate International Church, request to vacate and convert to easement Prairie Avenue, 50 feet wide, between Jeffries Freeway west bound service drive and Grand River Avenue, 100 feet wide. The request is also to vacate outright the east-west alley, 18 feet wide, in the block of Grand River Avenue, 100 feet wide, Jeffries Freeway west bound service drive, and Prairie Avenue, 50 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made to consolidate land parcels for a future development.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement and outright vacation. The specific DWSD provisions for easements and vacations are included in the resolution.

DTE Energy reports having services in the area. The petitioner has made satisfactory arrangements with DTE Energy to remove three tangent poles, install one anchor guy and miscellaneous associated work. Provision to maintain access to DTE facilities in the easement area; and to pay for the removal work for the vacation is a part of the resolution.

The Detroit Fire Department (DFD) approves provided access is maintained to any buildings and fire department connections. A provision for DFD access is a part of the resolution.



All other involved City Departments, and privately owned utility companies have reported no objections to the outright vacation of the public right-of-way (the alley), and the conversion of the public right-of-way (Prairie Avenue) into a private easement for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Richard Doherty', written over a horizontal line.

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER \_\_\_\_\_

**RESOLVED**, that all of Prairie Avenue, 50 feet wide, between Jeffries Freeway west bound service drive and Grand River Avenue, 100 feet wide; Further described as land in the City of Detroit, Wayne County, Michigan being:

All that part of Prairie Avenue, 50 feet wide, lying South of Grand River Avenue, 100 feet wide, and North of the I-96 service drive, variable width, being more particularly described as: Commencing at the intersection of the South right-of-way line of Grand River Avenue, 100 feet wide, and the West right-of-way line of Burnette Avenue, 60 feet wide, also being the northeast corner of Lot 8 of "Hutton and Nall's Grand River Park Subdivision in N.E. ¼ of Section 33 T-1-S, R-11-E, Greenfield Township, Wayne County, Michigan" Liber 30, Page 86 of Plats as recorded in Wayne County Records; thence along said South right-of-way line N62°16'35"W 320.14 feet to the Point of Beginning being the intersection of the South right-of-way line of said Grand River Avenue and the East right-of-way line of Prairie Avenue; thence along said East right-of-way line S02°55'59"E 116.52 feet to a point on the Northerly line of the I-96 service drive, variable width; thence along said northerly right-of-way line N36°23'23"W 90.69 feet to a point on the West right-of-way line of said Prairie Avenue; thence along said right-of-way line of Prairie Avenue, N02°55'59"W 70.49 feet to a point on the South line of said Grand River Avenue extended; thence along said extended South line S62°16'35"E 58.12 feet to the Point of Beginning.

Be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public street herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public right-of-way in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated street herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,



Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences or gates), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated street shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that the petitioner maintain Fire Department vehicle access to all buildings, structures, fire hydrants, and fire department connections, and further

Provided, that the property owners maintain for DTE Energy, full access to their facilities at all times (i.e. gated access with DTE locks at all ends of the easement) and that free and easy access to the DTE facilities is reserved for DTE equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of DTE facilities, and further

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further



Provided, that if any time in the future, the owners of any lots abutting on said vacated street shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove the paved street returns at the entrances (into Grand River Avenue, and/or Jeffries Freeway service drive) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and be it also

**RESOLVED**, that the east-west alley, 18 feet wide, in the block of Grand River Avenue, 100 feet wide, Jeffries Freeway west bound service drive, and Prairie Avenue, 50 feet wide; being land in the City of Detroit, Wayne County, Michigan described as:

All that part of an east-west alley, 18 feet wide as recorded and 20 feet wide as measured, and a part of a north-south alley, 9 feet wide, within “Gilbert Subdivision, Greenfield Township, Wayne County, Michigan” as recorded in Liber 31, Page 10 of Plats, Wayne County Records, and a portion of an alley, 9 feet wide, within “Hutton and Nall’s Grand River Park Subdivision in N.E. ¼ Section 33 T-1-S, R-11-E, Greenfield Township, Wayne County, Michigan” Liber 30, Page 86 of Plats, as recorded in Wayne County Records, being within the Block bounded by Prairie Avenue, 50 feet wide, Grand River Avenue, 100 feet wide, Burnette Avenue, 60 feet wide, and the I-96 service drive, variable width, being more particularly described as: Commencing at the intersection of the South right-of-way line of Grand River Avenue, 100 feet wide, and the West right-of-way line of Burnette Avenue, 60 feet wide, also being the northeast corner of Lot 8 of said “Hutton and Nall’s Grand River Park Subdivision”; thence continuing along said South right-of-way line N62°16’35”W 320.14 feet to a point in the East right-of-way line of Prairie Avenue, 50 feet wide; thence along said East right-of-way line S02°55’59”E 116.52 feet to the Point of Beginning also being the intersection of the North right-of-way line of I-96 service drive, variable width, and the North line of a public alley, 20 feet wide as measured; thence along said North line S76°25’20”E 128.36 feet; thence S02°55’59”E 36.20 feet; thence S87°04’01”W 18.00 feet; thence N02°55’59”W 20.67 feet to a point on the South line of said public alley; thence along said South line N76°25’20”W 90.93 feet to the intersection of said South line of public alley and the North right-of-way line of I-96 service drive; thence N37°17’51”W 31.70 feet to the Point of Beginning.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

Provided, that petitioner/property owner make satisfactory arrangements with any and all utility companies for cost and arrangements for the removing and/or relocating of the utility companies and city departments services or granting of private easements for specific utility companies, if necessary, and further

Provided, that the petitioner make the necessary arrangements with DTE Energy for the removal of three tangent poles, and for the installation of one anchor guy and miscellaneous associated work with the cost borne by the petitioner, and further

Provided, that the petitioner shall design and construct proposed sewers and to make the connections to the existing public sewers as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers, and further

Provided, that the plans for the sewers shall be prepared by a registered engineer; and further

Provided, that DWSD be and is hereby authorized to review the drawings for the proposed sewers and to issue permits for the construction of the sewers; and further

Provided, that the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; and further

Provided, that the entire cost of the proposed sewers construction, including inspection, survey and engineering shall be borne by the petitioner; and further

Provided, that the petitioner shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; and further

Provided, that the petitioner shall grant to the City a satisfactory easement for the sewers, and further

Provided, that the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City, and further

Provided, that the petitioner shall provide a one (1) year warranty for the proposed sewers, and further

Provided, that upon satisfactory completion, the sewers shall become City property and become part of the City system. And any existing sewers that were abandoned shall belong to the petitioner and will no longer be the responsibility of the City; and further

Provided, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; Also

Whereas, The subject alley being vacated was partially opened by land being deeded to the City of Detroit for alley purposes on May 25, 1948 in the Journal of Common Council pages 1400-1401, and

Whereas, The subject alley being vacated was partially opened by land being deeded to the City of Detroit for alley purposes on July 14, 1953 in the Journal of Common Council pages 1640-1641, and

Whereas, the City of Detroit is the owner in fee for land parcels deeded for alley purposes; therefore be it

**RESOLVED**, that the Planning and Development Director is hereby authorized to issue a quit-claim deed to transfer the following described parcels of land for fair market value and/or other valuable consideration:

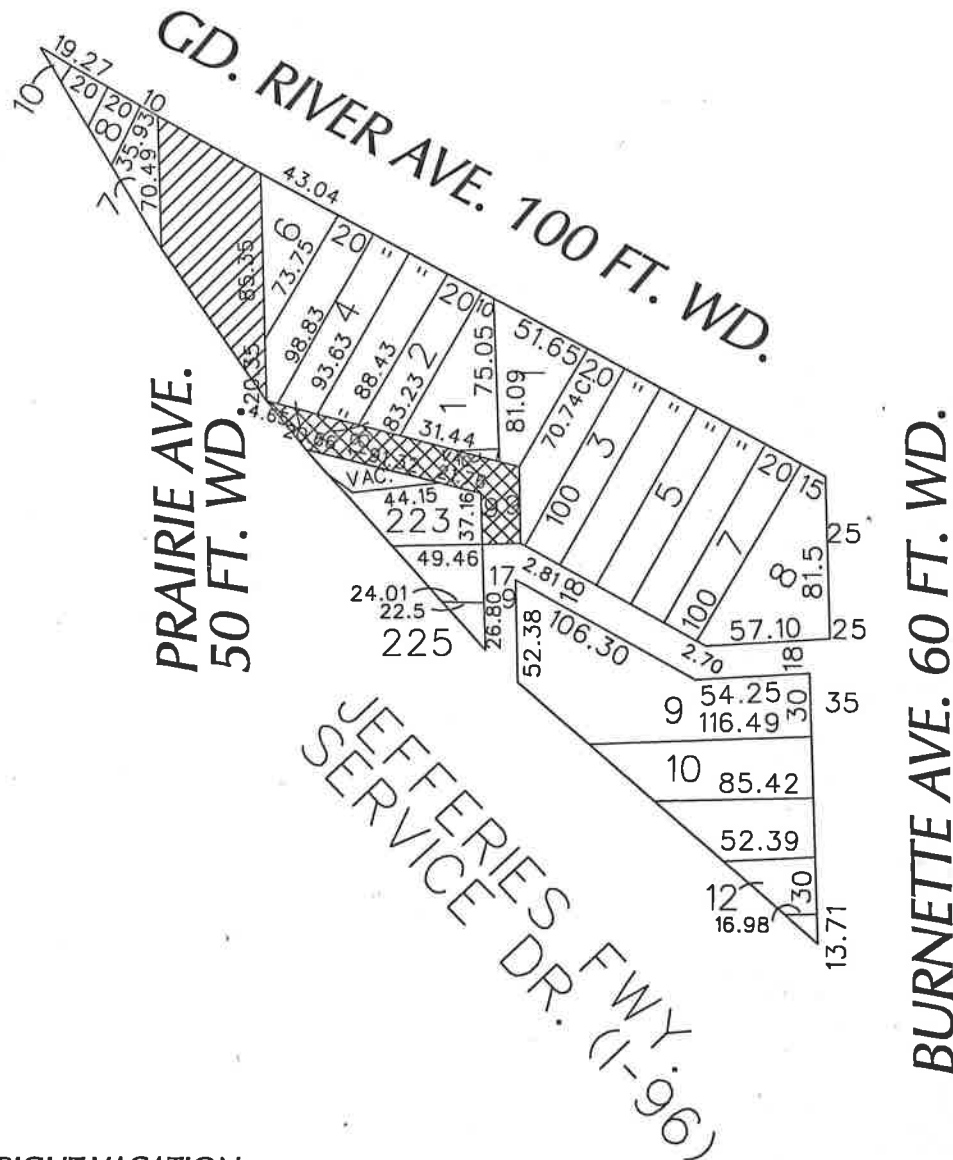
All that part of Lots 1 and 2 of "Hutton and Nall's Grand River Park Subdivision in N. E. ¼ of Section 33 T.1S.,R.11E. City of Detroit, Wayne County, Michigan" as recorded in Liber 30 of Plats, Page 86, Wayne County Records described as follows: Beginning at a point in the southwest corner of Lot 2, said point also being in the intersection of the north line of 18 foot east and west public alley, south of Grand River Avenue, with the east line of 9-foot north and south public alley east of Prairie Avenue; thence along the west line of Lots 1 and 2 N1°26'W 34.87 feet to a point; thence along a line S75°34'04"E 9.36 feet to a point; thence along a line S1°26'E 37.60 feet to a point in the south line of Lot 2; thence along the said south line of Lot 2 N61°W 10.44 feet to the place of Beginning. Together with:

All that part of Lots 1, 2, 3, 4, and 5 of "Gilbert Subdivision of part of N.E. ¼ of Section 33 T.1S.,R.11E. Greenfield Township, Wayne County, Michigan" as recorded in Liber 31 of Plats, Page 10, Wayne County Records, described as follows: Beginning at a point in the intersection of the east line of Prairie Avenue, 50 feet wide, as now established with the south line of Lot 5 of last mentioned subdivision; thence along the south line of Lots 5, 4, 3, and 2 S61°E 53.10 feet to a point in Lot 2 thence continuing along the south line of Lots 2 and 1 N88°28'E 48.55 feet to a point in Lot 1; thence along a line N75°34'04"W 98.07 feet to the place of Beginning. Together with:

A triangle parcel of land in the northeast corner of Lot 223 of "Gilbert Subdivision of part of the N. E. ¼ of Section 33 T.1S.,R.11E." as recorded in Liber 31 Page 10 of Plats, Wayne County Records, being 5.84 feet on the east line of Lot 223 and 20.97 feet on the north line of Lot 223.

Provided, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 453  
 STRAIGHT GATE INTERNATIONAL CHURCH  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 SCOTT CLEIN P.E.  
 PHONE NO. 313 962-4442



- OUTRIGHT VACATION



- CONVERSION TO EASEMENT

(FOR OFFICE USE ONLY)

CARDO 7 A

B						CONVERSION TO EASEMENT PRAIRIE AVE. 50 FT. WD. OUTRIGHT VACATE THE EAST/WEST PUBLIC ALLEY, 18 FT. WD. IN THE AREA BOUND BY BURNETTE, GD. RIVER AVE. AND JEFFERIES FWY. SERVICE DR. (I-96)	CITY OF DETROIT CITY ENGINEERING DEPARTMENT SURVEY BUREAU
A							
DESCRIPTION		DRWN	CHKD	APPD	DATE		DRWG. NO. X 453
REVISIONS							
DRAWN BY WLW		CHECKED KSM					
DATE 12-18-18		APPROVED					



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

44

May 16, 2019

Honorable City Council:

**RE: Petition No. 644 – Michigan War of 1812 Bicentennial Commission, request City Council to authorize the replacement of a Historic Marker describing a War of 1812 Burial Ground near the Westin Book Cadillac.**

Petition No. 644 – Michigan War of 1812 Bicentennial Commission, request for an encroachment with a Historic Marker on the median of Washington Boulevard, 195 feet wide, 134 feet North of Michigan Avenue, 100 feet wide (21 feet north of the base of the Macomb Monument).

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW, and Traffic Engineering Division – DPW (TED).

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

CITY CLERK 2019 MAY 22 PM 4:27

JK/

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

COUNCIL MEMBER \_\_\_\_\_

**RESOLVED**, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Michigan War of 1812 Bicentennial Commission or their assigns to install and maintain an encroachment with a Historic marker on the median of Washington Boulevard, 195 feet wide, 134 feet North of Michigan Avenue, 100 feet wide (21 feet north of the base of the Macomb Monument), and being land in the City of Detroit, Wayne County, Michigan: median of Washington Boulevard, 195 feet wide, lying between 131 feet and 137 feet northerly of the northerly line of Michigan Avenue, and lying between 96 feet and 99 feet westerly of the westerly line of Lot 1 "Plan of Section numbered Eight in the territory of Michigan confirmed unanimously by the Governor and Judges in the 27<sup>th</sup> day of April 1807 and ordered to be a record and to be signed by the Governor and attested to by the Secretary of the Board" as recorded in Liber 34, Page 543 of Deeds, Wayne County Records. The sign dimensions are within a box which is 6 feet long north-south, 3 feet wide east-west, with two posts 36 inches below grade, and 7 feet 5 inches in height above grade.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Michigan War of 1812 Bicentennial Commission or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for

maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Michigan War of 1812 Bicentennial Commission or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Michigan War of 1812 Bicentennial Commission or their assigns. Should damages to utilities occur Michigan War of 1812 Bicentennial Commission or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Michigan War of 1812 Bicentennial Commission or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Michigan War of 1812 Bicentennial Commission or their assigns of the terms thereof. Further, Michigan War of 1812 Bicentennial Commission or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, this resolution or part thereof is revocable at the will, whim or caprice of the City Council, and Michigan War of 1812 Bicentennial Commission acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDE, that the permits for the old Historical Marker at the southwest corner Michigan Avenue and Washington Boulevard are hereby revoked, and the petitioner shall make the necessary arrangements to remove the old Historical Marker and restore the property to a condition satisfactory to the Department of Public Works – City engineering Division, and further

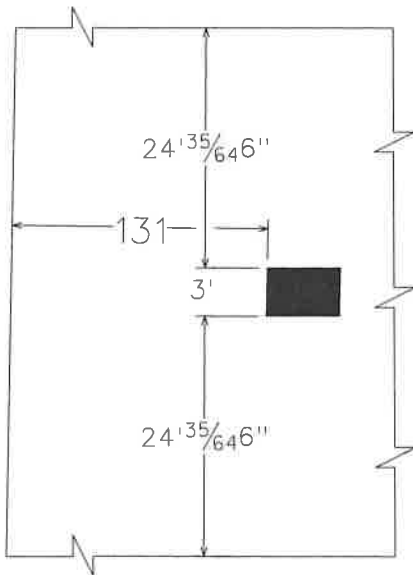
PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 644  
 MICHIGAN WAR OF 1812 BICENTENNIAL COMMISSION  
 17761 BELL CREEK LANE,  
 LIVONIA MI 48152  
 DR. JAMES A. MCCONNELL  
 PHONE NO. (734) 525-2962



WASHINGTON BLVD.

MICHIGAN AVE. 100 FT. WD.



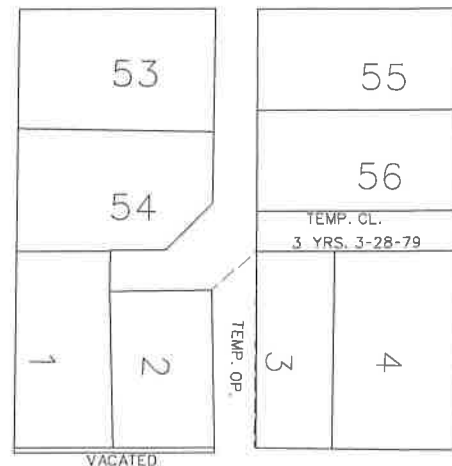
WASHINGTON BLVD.



- REQUEST ENCROACHMENT

(FOR OFFICE USE ONLY)

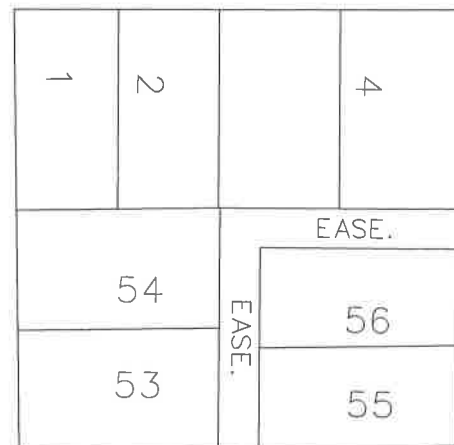
PARK PLACE 60 FT. WD.



WASHINGTON BLVD.



WASHINGTON BLVD.



SHELBY ST. 60 FT. WD.

STATE ST. 60 FT. WD.

12-10-86 J.C.C. PGS. 2379-80

CARTO 28 B

B					
A					
DESCRIPTION	DRWN	CHKD	APPD	DATE	
REVISIONS					
DRAWN BY	SA	CHECKED	KSM		
DATE	02-04-19	APPROVED			

REQUEST ENCROACHMENT  
 INTO WASHINGTON BLVD.

CITY OF DETROIT  
 CITY ENGINEERING DIVISION  
 SURVEY BUREAU

JOB NO. 01-01

DRWG. NO. X 644



**RAQUEL CASTAÑEDA-LÓPEZ**  
COUNCIL MEMBER  
DISTRICT 6

**MEMORANDUM**

**TO:** Ron Brundidge, Department of Public Works; Saskia Thompson, Detroit Land Bank Authority

**VIA:** Council President Brenda Jones

**FROM:** Council Member Raquel Castañeda-López

**DATE:** May 22, 2019

**SUBJECT:** Post-demolition broken sidewalks



Our team would like to inquire regarding sidewalk repairs for the following properties:

Address of Sidewalk	Current Owner	Address of Owner	Description of Issue	Photo
4657 35 <sup>th</sup> Street	Joseph Thomas	4651 35 <sup>th</sup> St	The sidewalk was broken before the owner's purchase of the sidelot. The owner states that the sidewalk was broken during a demolition of the house previously on the property. This sidewalk is on the same block as houses and a school.	Attached Photo 1
8415 Lane St	Alfredo Rivera	8409 Lane St	The sidewalk was broken before the owner's purchase of the sidelot. The owner states that the sidewalk was broken during a demolition of the house previously on the property.	N/A
5640 Chopin	Miguel Castellanos	5636 Chopin	The sidewalk was broken before the owner's purchase of the sidelot. The owner states that the sidewalk was broken during a demolition of the house previously on the property.	N/A
3565 28 <sup>th</sup> St	Debra Cope	3569 28 <sup>th</sup> St	The sidewalk was broken before the owner's purchase of the sidelot. The owner states that the sidewalk was broken during a demolition of the house previously on the property.	N/A

Please advise which agency is responsible for repairing these sidewalks. If you have any questions, please contact our office at 313-224-2450. Thank you.

# City of Detroit

## CITY COUNCIL

46

**RAQUEL CASTAÑEDA-LÓPEZ**

COUNCIL MEMBER

DISTRICT 6

### MEMORANDUM

**TO:** David Bell, Deputy Director, Building Safety & Engineering and Environmental Department;  
Jean Ingersoll, Interim Director, Detroit Health Department

**THRU:** Council President Brenda Jones

**FROM:** Council Member Raquel Castañeda-López



**DATE:** May 22, 2019

**RE: Demolition public health update**

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Our office would like to request an update on public health protocols surrounding the demolition program.

1. Please provide an update on the work of the Interagency Lead Poisoning Prevention Task Force.
  - a. By zip code, how many home visits have been conducted? How many educational materials have been distributed?
  - b. Please share other available program data collected to date.
2. Will demolitions in 48202, 48204, 48206, 48213, and 48214 resume this summer, or are demolitions paused until October? What protocols are in place to mitigate the risk of lead exposure if the demolitions will resume this summer?
3. More generally, what protocols are in place to mitigate fugitive dust from demolitions?

Please contact my office (313) 224-2450 if you have any questions.

**Cc:** Honorable Detroit City Council  
City Clerk  
Stephanie Washington, Mayor's Liaison

CITY CLERK 2019 MAY 22 PM12:42



City of Detroit

COUNCILMAN SCOTT R. BENSON

CITY CLERK 2019 MAY 22 AM 10:04

47

## MEMORANDUM

**TO:** David Bell, Director, BSEED

**FROM:** Hon. Scott Benson, City Council District 3

**CC:** Hon. Mary Sheffield, Pro Tempore, District 5  
Hon. Janice Winfrey, City Clerk  
David Whitaker, Director, LPD  
Marcel Todd, Director, CPC  
Lawrence Garcia, Corporation Council  
Stephanie Washington, City Council Liaison  
Nate Ford, HNTB, Public Involvement Director

**VIA:** Hon. Brenda Jones, City Council President

**DATE:** 21 May 2019

**RE:** BRUSH STREET OVERPASS CONSTRUCTION

My office has received a resident complaint regarding large rats seen in the area of Saint Antoine Street between Palmer and I-94. The resident states that the sightings have occurred within the past two weeks as a result of the construction of the Brush Street I-94 overpass. I am requesting that this matter is looked into and a response explaining what can be done to resolve this issue along the entire I-94 construction site be submitted. In addition, please include the rodent mitigation plan for this project site.

My office requests a report by 15 June 2019. Thank you in advance for your assistance on this matter.



City of Detroit

COUNCILMAN SCOTT R. BENSON

CITY CLERK 2019 MAY 22 AM 10:04

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## MEMORANDUM

**TO:** Ron Brundidge, Director, DPW

**FROM:** Hon. Scott Benson, City Council District 3

**CC:** Hon. Janice Winfrey, City Clerk  
David Whitaker, Director, LPD  
Marcel Todd, Director, CPC  
Stephanie Washington, City Council Liaison

**VIA:** Hon. Brenda Jones, City Council President

**DATE:** 21 May 2019

**RE: REFUSE CHARGES FOR MULTI AND SINGLE FAMILY DWELLING**

My office has received a complaint from the owner of a duplex regarding the difference in charges for picking up refuse from a single family dwelling as opposed to a multi-family dwelling occupied by single individual. The owner has stated that they are being charged for their neighbor's trash pickup, as well as their solid waste collection. Please provide a response detailing the fee schedule and the associated costs for single and multi-family dwellings.

My office requests a report by 15 June 2019. Thank you in advance for your assistance on this matter.

MEMORANDUM

TO: Mr. Boysie Jackson  
Deputy CFO / Chief Procurement Officer  
Office of Contracting and Procurement  
City of Detroit

David Bell  
Director, BSEED

Mr. Ron Brundridge  
Department of Public Works

FROM: Roy McCalister, Jr., Councilman   
City of Detroit

DATE: May 20, 2019

RE: **Questions related to Contract No. 6000772 - Providing Software to Manage Permits for Departments that issue Blight and other Environmental Tickets**

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1. If the Inspectors and their duties for investigations relative to Blight moved from DPW to BSEED, did the monies for those investigations also move from DPW to BSEED? (Salary, license costs and any other monies attached to the positions which moved)
2. The cost of new licenses that were discussed at the Public health and Safety Steering Committee on Monday, May 20, 2019, described the need to have to purchase them under the existing contract for the Investigators of Blight that were moved to BSEED. Did the city also purchase licenses for a software system while the investigators of blight were assigned to DPW?
3. If so, what system?
4. If the system is a different system other than *Accela*, (BSEED contract)? Is that system still in use at DPW?
5. Did the City purchase licenses for the DPW system (if different from *Accela*)?
6. When do the DPW and/ or BSEED licenses for Inspectors expire, respectfully?

Sincerely,

Roy McCalister, Jr.  
Detroit City Council

CC: CM Benson  
CM Ayers  
City Clerk  
Gail Fulton, Mayor's Office

CITY CLERK 2019 MAY 20 PM 4:55

## MEMORANDUM

TO: Mr. Ron Brundridge  
Department of Public Works

FROM: Roy McCalister, Jr., Councilman  
City of Detroit



DATE: May 20, 2019

RE: Resolutions to City Council pertaining to Traffic Control Devices Installed or Discontinued

1. What is the protocol for submitting resolutions to the Detroit City Council authorizing the Traffic Control Devices Installation or Discontinuation?
2. Why is there a long delay in presenting the required resolutions? (Example- Public Health and Safety Standing Committee on Monday, May 20, 2019 had four (4) line items with respect to the above captioned resolutions).
3. Why are there no specific locations? (It was understood from PLD, that there a continual assessment of traffic control devices throughout the city)
4. What were the specific outcomes of the assessments?
5. Where traffic control devices installed or removed from the locations?
6. If these studies are revolving at different locations, can we have the details attached to the future resolutions?

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Sincerely,

Roy McCalister, Jr.  
Detroit City Council

CC: CM Benson  
CM Ayers  
City Clerk  
Gail Fulton, Mayor's Office

MEMORANDUM

TO: Mr. Boysie Jackson  
Deputy CFO / Chief Procurement Officer  
Office of Contracting and Procurement  
City of Detroit

FROM: Roy McCalister, Jr., Councilman   
City of Detroit

DATE: May 20, 2019

RE: **Manage Capital Improvements to Re-Open the Joe Louis Arena Parking Garage**

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1. Who owns the Joe Louis Arena Parking garage at this time?
2. Is it being updated and improved in order to replace the Millennial Garage if it is sold?
3. Will the Joe Louis Arena Garage have spaces slotted for City of Detroit Employees?
4. What type of revenue is expected to be generated at the Joe Louis Arena Parking Garage following the capital improvements and it is reopened?
5. Who will manage the garage upon reopening?

Sincerely,

Roy McCalister, Jr.  
Detroit City Council

CC: CM Benson  
CM Ayers  
City Clerk  
Gail Fulton, Mayor's Office

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