

NewBusiness

5.7.2019

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 687 Event Name: 2019 Ford Fireworks

Event Date: June 24, 2019

Street Closure: None

Organization Name: The Parade Company

Street Address: 9500 Mt. Elliott Studio A Detroit, MI 48211

| | |
|--|--|
| Receipt date of the COMPLETED Special Events Application: | |
| Date of City Clerk's Departmental Reference Communication: | |
| Due date for City Departments reports: | |
| Due date for the Coordinators Report to City Clerk: | |

Event Elements (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input checked="" type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input checked="" type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Annual Fireworks held on the Detroit River, Hart Plaza and Center Garage Rooftop from 5:00pm - 11:00pm with fireworks display from 9:55pm - 10:19pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|--------------|--------------------------|-------------------------------------|--------------------------|--|
| | DPD | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DPD Assisted Event; Contracted with Broadmoor & NAIAS Security |
| | DFD/EMS | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Pending Inspections; Contracted with Hart Medical & DMCAre Express to Provide Private EMS Services |
| | DPW | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Permits Required |
| | Health Dept. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Temporary Food License Required |



| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|-------------------|--------------------------|-------------------------------------|--------------------------|---|
| | TED | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Barricades & Fencing Required |
| | Recreation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application Received & Approved as Presented |
| | Bldg & Safety | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Permits Required for Barge, Tents, Generators & Electrical |
| | Bus. License | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vendors License & Liquor License Required |
| | Mayor's Office | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event. |
| | Municipal Parking | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Parking Signs Required |
| | DDOT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Low Impact on Buses |

MAYOR'S OFFICE

Signature: Bethanie Kusher

Date: May 2, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

687 *The Parade Company, request to hold "2019 Ford Fireworks" at The Detroit River, on 6/24/19 @ 9:55PM - 10:19PM, Set-up will begin 6/14/19 at 7AM - 5PM, Complete tear down on 6/25/19.*

687

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 Ford Fireworks

Event Location: The Detroit River

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt Elliott, Studio "A", Detroit MI 48211

Business Phone: 313-923-7400

Business Website: www.theparade.org

Applicant Name: Don Morris

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event On-Site Contact Person:

Name: Don Morris (fireworks)

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: _____

Projected Number of Attendees: 100,000+

Please provide a brief description of your event:

The annual fireworks display known as the Ford Fireworks to take place on Monday June 24, 2019 (rain

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/14/2019 Time:07:00 Complete Set-up Date:06/24/2019 Time:17:00

Event Start Date:06/24/2019 Time:21:55 Event End Date:06/24/2019 Time:22:19

Begin Tearing Down Date:06/25/2019 Complete Tear Down Date:06/25/2019

Event Times (If more than one day, give times for each day):
Rain Date on 06/25/2019 - Will mirror the above times

Section 3- LOCATION/SITE INFORMATION

Location of Event: The Detroit River

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

One (1) 24 minute fireworks display on the Detroit river

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

N/A

How many generators will be used? 0

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

FYI - I will NOT be vending anything but I cannot complete the application unless i "check" one of the above items

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Broadmoor Global Security

Contact Person: Harold Kuln

Address: 1900 West Big Beaver, Suite 202

Phone: 248-722-4309

City/State/Zip:

Troy MI, 48084

Number of Private Security Personnel Hired Per Shift:

Four (4)

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

To utilize parking facilities provided by the City of Detroit and private lots in the downtown area

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
A large number of individuals and families will be in the downtown area to view the event

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
It is an annual event that is marketed and advertised by our private PR company (Lovio George) and by our media partners, WDIV and various radio stations.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

| | How Many? | Size/Height |
|-----------------------------|-----------|-------------|
| Booth | 0 | |
| Tents (enclosed on 3 sides) | 0 | |
| Canopy (open on all sides) | 0 | |
| Staging/Scaffolding | 0 | |
| Bleachers | 0 | |

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing port-a-johns.

Contact Person: N/A

Address:

Phone:

City/State/Zip:

Name of private catering company?

Contact Person: N/A

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



2.11.19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.


HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

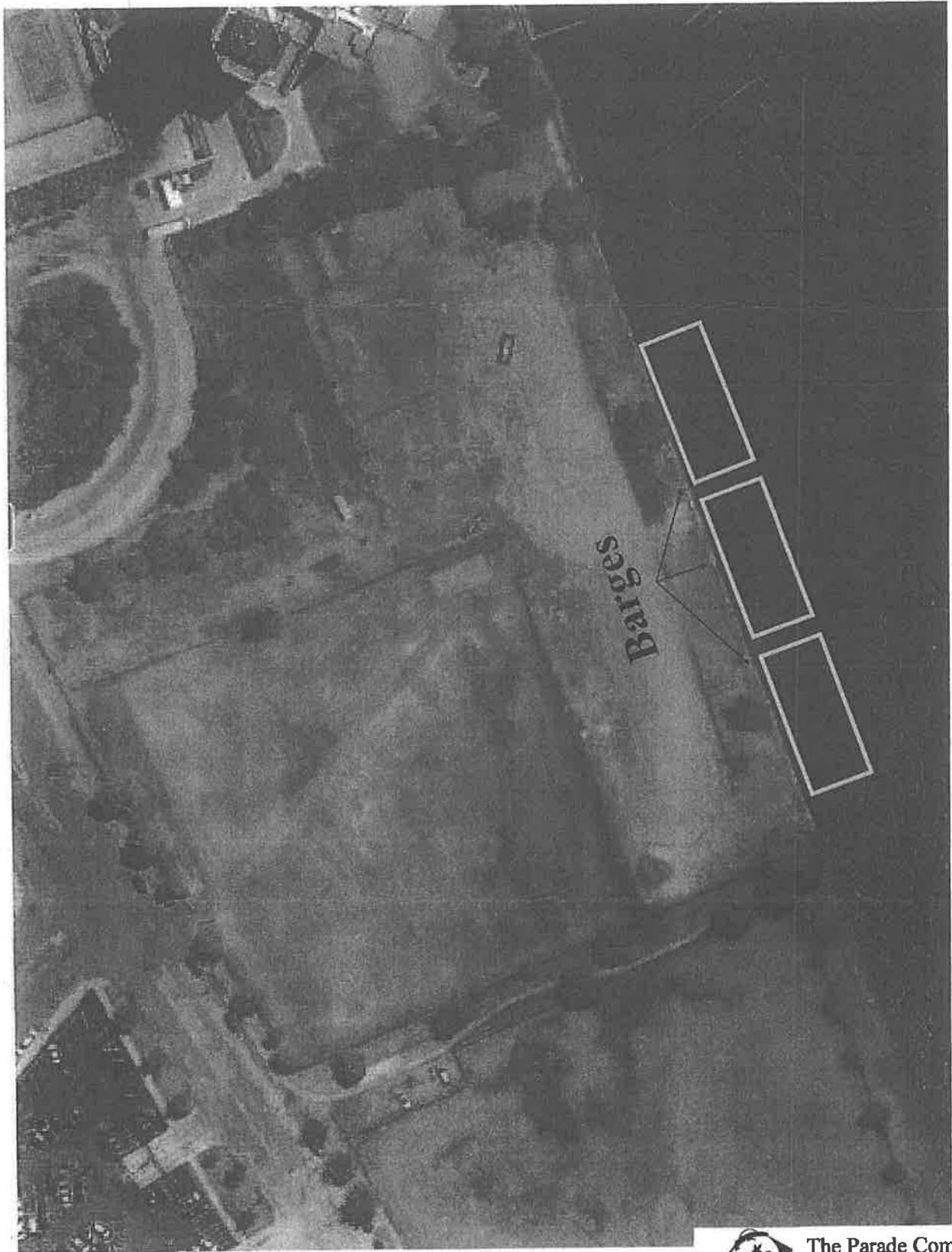
Event Name: 2019 Ford Fireworks Event
Date: 06/24/2019 (Rain date 06/25/2019)

Event Organizer:
The Parade Company

Applicant Signature: 


Date: 2.11.19

2019 Ford Firework Barge Site



The Parade Company
9500 Mt Elliott
Detroit, Mi 48211




The Parade Company
9500 Mt Elliott
Detroit, Mi 48211

2019 Ford Fireworks Detroit River

RELATED TO # 687

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area

Event Location: Center Garage (414 Renaissance Center Drive) and Hart Plaza

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt. Elliott, Studio A, Detroit 48211

Business Phone: 313-923-7400

Business Website: www.theparade.org

Applicant Name: CarolAnn Barbb

Business Phone: 313-432-7831

Cell Phone: 313-525-2065

Email: cbarbb@theparade.org

Event On-Site Contact Person:

Name: CarolAnn Barbb

Business Phone: 313-432-7831

Cell Phone: 313-525-2065

Email: cbarbb@theparade.org

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Fundraiser Party

Projected Number of Attendees: 2,500 RTP & 20,000 HP

Please provide a brief description of your event:

RTP (Rooftop Party) is a ticketed fundraiser that coincides with the Ford Fireworks.
HP (Hart Plaza) is a public viewing area for the Ford Fireworks.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/23/2019 Time:6:00 AM Complete Set-up Date:06/25/2019 Time:1:00 PM

Event Start Date:06/24/2019 Time:5:00 PM Event End Date:06/24/2019 Time:11:00 PM

Begin Tearing Down Date:06/24/2019 Complete Tear Down Date:06/25/2019

Event Times (If more than one day, give times for each day):

Hart Plaza will begin set up on 06/24/2019 at 8:00 AM and be complete at midnight. The plaza opens at 2:00 PM for the general public and closes when capacity is reached per DPD.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Center Garage (RTP) and Hart Plaza

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

RTP: house band, DJ, WDIV and WJR live broadcast. HP: TBD

Will a sound system be used? Yes No

If yes, what type of sound system? amplified sound from stage

Describe specific power needs for entertainment and/or music:

110 outlets

How many generators will be used? 7

How will the generators be fueled?

Generators will be 30kw and 25kw diesel generators. They will not be fueled during the event. They will be roped off with yellow tape and cones at 3'.

Name of vendor providing generators:

Contact Person: Mark Randazoo / DTE Warren Service Center

Address: 7940 Livernois, Building G101WSC

Phone: 313-897-1073

City/State/Zip Detroit 48210

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: pre-sale for RTP

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

RTP - no vending or sales

HP - Food and Non Alcoholic Beverage sales

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: NAIAS Security

Contact Person: Carl Berry

Address: 1900 W. Big Beaver Road

Phone: 810-691-4071

City/State/Zip:

Troy, Michigan 48084

Number of Private Security Personnel Hired Per Shift:

RTP: 32 and HP: 20

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

RTP: contracted with structures to sell pre-paid parking

HP: no parking

The City provides a press release with road closures and parking options.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
Road closures possible / determined by DPD

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

| | How Many? | Size/Height |
|-----------------------------|-----------|---|
| Booth | | |
| Tents (enclosed on 3 sides) | 3 | 20 x 20 |
| Canopy (open on all sides) | 6 | (4) 20 x 20 and (2) 15 x 15 |
| Staging/Scaffolding | 8 | 24x18x30" / 12x12x12" / 15x15x4 / 5x7x5 |
| Bleachers | | |

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: RTP: DMCare Express (Terrye Nicholls) & HP: hart Medical (Adam Gottlieb)

Address: DMC: 1600 East Grand Blvd, Detroit 48211

City/State/Zip: Hart Medical: 220 Bagley, Suite 912, Detroit 48226

Name of company providing port-a-johns: Scotty's Potties

Contact Person: Christine

Address: PO Box 530845

Phone: 734-421-1400

City/State/Zip: Livonia 48153

Name of private catering company? Andiamo (RTP)

Contact Person: Stewart Davidson

Address: 7096 E. 14 Mile Road

Phone: 248-824-5426

City/State/Zip: Warren 48092

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE *renews June 1, 2019*
- 2) EMERGENCY MEDICAL AGREEMENT *RTP: DMC ✓ HP: n/a will send sep.*
- 3) ~~SANITATION AGREEMENT~~ ✓
- 4) PORT-A-JOHN AGREEMENT ✓ *Scotty's Potties*
- 5) ~~COMMUNITY COMMUNICATION~~

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

C. Barbato

4-11-19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area Event

Date: 04/11/2019

Event Organizer:
The Parade Compant

Applicant Signature:

C. Barbato

Date: 4-11-19

THE PARADE COMPANY DETROIT

AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 11th day of February, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and DMCare Express, located at 1600 E Grand Blvd, Detroit, MI 48211 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in the Ford Fireworks Rooftop Party scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage just west of the Renaissance Center (the "Venue").

1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$650 (the "Fee"), which shall be due and payable 50% April 26, 2019 and remaining balance on June 24, 2019.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.


5. REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. TERM: The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

7. GOVERNING LAW AND COURTS. This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

THE PARADE COMPANY

By: 
Name: Jessica Kaminskas
Title: Chief Operating Officer
Date: 3/27/19

DMCare Express


By: 
Name: Greg Beauchemin
Title: President
Date: _____

EXHIBIT A

SCOPE OF SERVICES
(SEE SECTION 1)

DMCare Express to provide 3 uniformed medical professionals and all necessary medical equipment for the Rooftop Party on June 24, 2019 from 5 p.m. – 11 p.m. (rain date is June 25, 2019).

Medics will have designated area on 6th level of the Center Garage where one person will remain throughout the event.

The Parade Company will provide radios with designated Medical | Security Channel to reach medics in case of an emergency.

All injury cases must be documented with copies of the incident reports submitted to The Parade Company.



AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 1st day of April, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and Bob's Sanitation Service, Inc / Scotty's Potties, located at PO Box 530845, Livonia, Michigan 48153 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in The Ford Fireworks scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage and Hart Plaza (the "Venue") and the Riverfront Run 5K & 10K scheduled to occur on Saturday, June 8, 2019 (the "Event") at Rivard Plaza (the "Venue").

1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$8,540.00 (the "Fee"), which shall be due and payable in two installments. \$1,040.00 due on June 8, 2019 and balance of \$7,500.00 due on June 24, 2019.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.
5. REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or


obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. TERM: The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

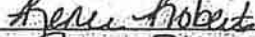
7. GOVERNING LAW AND COURTS. This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

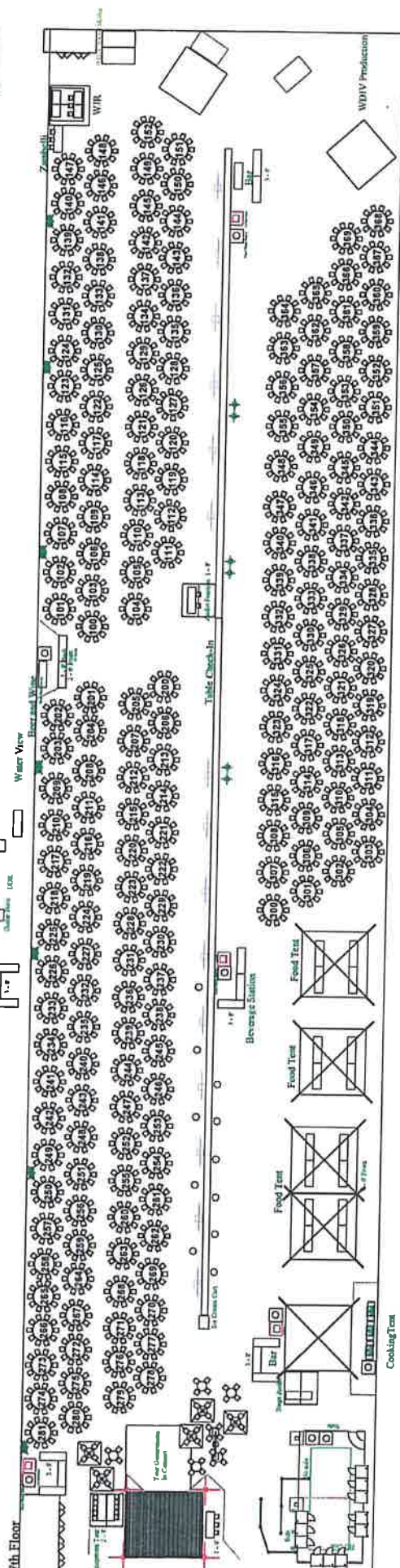
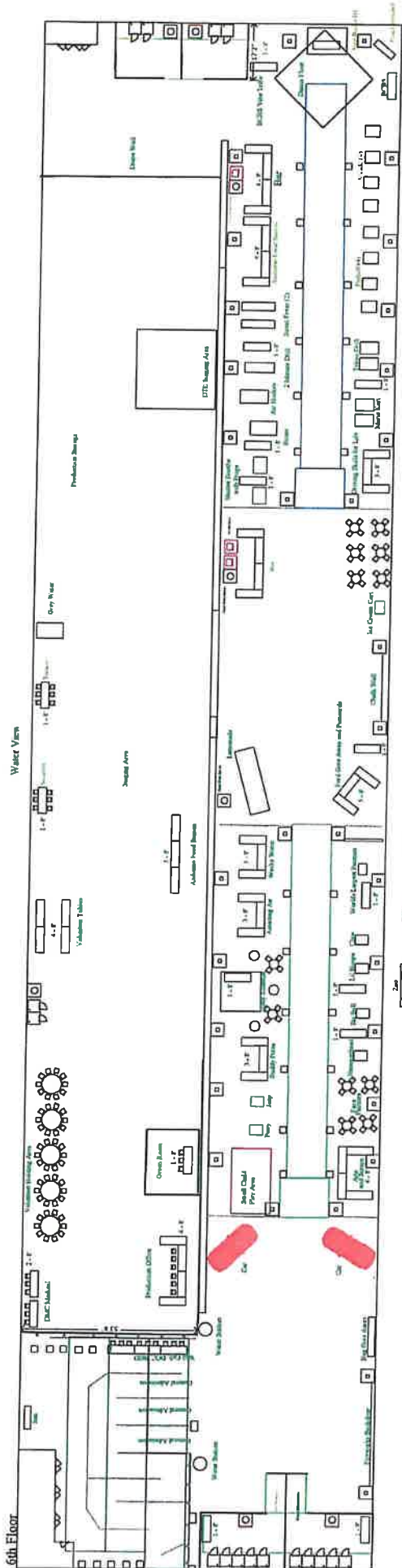
THE PARADE COMPANY

By: 
Name: Carol Ann Barbb
Title: Director of Events
Date: 4/1/19

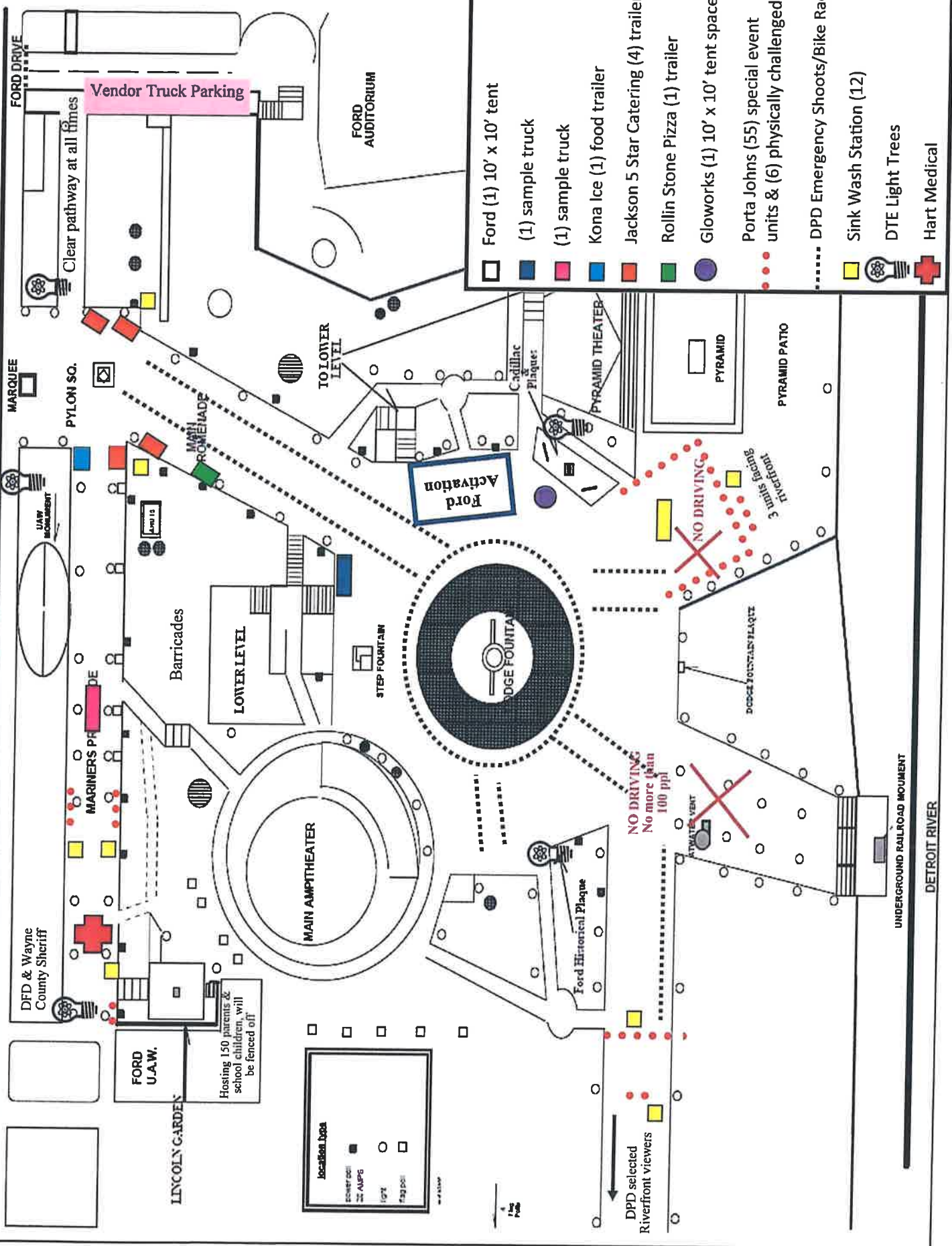
Bob's Sanitation Service, Inc.
Scotty's Potties

By: 
Name: Renee Roberts
Title: Secretary
Date: 4/1/19

Ford Fireworks Party



JEFFERSON AVE



- Ford (1) 10' x 10' tent
- (1) sample truck
- (1) sample truck
- Kona Ice (1) food trailer
- Jackson 5 Star Catering (4) trailers
- Rollin Stone Pizza (1) trailer
- Gloworks (1) 10' x 10' tent space
- Porta Johns (55) special event units & (6) physically challenged
- DPD Emergency Shoots/Bike Rack
- Sink Wash Station (12)
- 💡 DTE Light Trees
- + Hart Medical



DFD & Wayne County Sheriff

FORD U.A.W.

Hosting 150 parents & school children, will be fenced off

LINCOLN GARDEN

Barricades

LOWER LEVEL

MAIN AMPITHEATER

STEP FOUNTAIN

Ford Activation

JUDGE FOUNTAIN

Ford Historical Plaque

Cadillac & Plaque

ATM WATER VENT

NO DRIVING
No more than 100 ppl

NO DRIVING

PODGE FOUNTAIN PLAQUE

3 units racing

PYRAMID THEATER

PYRAMID

PYRAMID PATIO

UNDERGROUND RAILROAD MONUMENT

DETROIT RIVER

25

2019-02-18

687

687

*Petition of The Parade Company,
request to hold "2019 Ford
Fireworks" at The Detroit River, on
6/24/19 @ 9:55PM - 10:19PM, Set-up
will begin 6/14/19 at 7AM - 5PM,
Complete tear down on 6/25/19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 747 Event Name: Riverfront Run 2019

Event Date: June 8, 2019

Street Closure: Atwater, Chene, Franklin & Dequindre Cut

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center

| | |
|--|--|
| Receipt date of the COMPLETED Special Events Application: | |
| Date of City Clerk's Departmental Reference Communication: | |
| Due date for City Departments reports: | |
| Due date for the Coordinators Report to City Clerk: | |

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual 5K and 10K along the Detroit Riverwalk from 8:30am - 11:00am; with temporary street closures on Atwater, Chene, Franklin and Dequindre Cut.

**** ALL permits and license requirements must be fulfilled for an approval status ****

| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|--------------|--------------------------|-------------------------------------|--------------------------|--|
| | DPD | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DPD Assisted Event; Contracted with Riverfront Security to Provide Private Security Services |
| | DFD/EMS | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contracted with Hart Medical to Provide Private EMS Services |
| | DPW | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ROW Permit Required |
| | Health Dept. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Permits Required |

| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|-------------------|--------------------------|-------------------------------------|--------------------------|---|
| | TED | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Barricades & Road Closure Signage Required |
| | Recreation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application Received & Approved as Presented |
| | Bldg & Safety | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Permits Required |
| | Bus. License | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Permits Required |
| | Mayor's Office | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event. |
| | Municipal Parking | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Purchase of Parking Meters and No Parking Signs Required |
| | DDOT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Impact on Buses |

MAYOR'S OFFICE

Signature: Bethanie Anshen

Date: May 2, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, March 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL PARKING DEPARTMENT

747 *Detroit Riverfront Conservancy, request permission to hold "Riverfront Run 2019" at Detroit Riverfront & Surrounding Areas, on 6/18/19 @ 8:30 AM - 11AM, Set-up on 6/8/19 from 6AM to 7AM, tear down on 6/8/19 from 11AM - 1 PM, with multiple street closures.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Riverfront Run 2019
Event Location: DETROIT RIVERFRONT & Surrounding Areas
Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY
Organization Mailing Address: 600 RENAISSANCE CENTER #1720
Business Phone: 313-566-8200 Business Website: WWW.DETROITRIVERFRONT.ORG

Applicant Name: CAROL ANN BARBO & Rachel FRIERSON & JEFF WILSON
Business Phone: 313 432 7831 Cell Phone: 313 525 2065 Email: CBARBO@THEPARADE.ORG
RACHEL.FRIERSON@DETROITRIVERFRONT.ORG
Event On-Site Contact Person:

Name: CAROL ANN BARBO
Business Phone: 313 432 7831 Cell Phone: 313 525 2065 Email: CBARBO@THEPARADE.ORG

- Event Elements (check all that apply)
- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Projected Number of Attendees: 1000 - 1500
Please provide a brief description of your event:

5K & 10K Run Along Detroit Riverwalk, ATWATER & the Dequindre Cut

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 6/8/19 Time: 6am Complete Set-up Date: 6/8/19 Time: 7am

Event Start Date: 6/8/19 Time: 8:30am Event End Date: 6/8/19 Time: 11am

Begin Tearing Down Date: 6/8/19 11am Complete Tear Down Date: 6/8/19 1pm

Event Times (If more than one day, give times for each day):

SEE ABOVE

Section 3- LOCATION/SITE INFORMATION

Location of Event: DETROIT RIVERWALK & SURROUNDING AREAS

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

NONE - N/A

Will a sound system be used? Yes No

If yes, what type of sound system?

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: ON HUB REGISTRATION

Will there be on-site ticket sales? Yes No

If yes, list price(s): DAY OF REGISTRATION

Will there be vending or sales? Yes No

If yes, check all that apply:

- [] Food [] Merchandise [] Non-Alcoholic Beverages [] Alcoholic Beverages

Indicate type of items to be sold: No item to be sold

Will there be food trucks? Yes No
If yes, please list how many:

Will there be a charge for parking? Yes No
If yes, please describe the amount:

How will you advise attendees of parking options? Participants will be taken to the River East Garage

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: RIVERFRONT SECURITY

Contact Person: MAC McCracken

Address: 600 RENAISSANCE CENTER #1720 Phone: 313-566-8200

City/State/Zip: DETROIT, MICHIGAN 48226

Number of Private Security Personnel Hired Per Shift: Approximately 10-20

Are the private security personnel (check all that apply):

- Licensed Armed Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
THE RUN COURSE WILL IMPACT ATWATER STREET & SURROUNDING STREETS: PLEASE SEE ATTACHED RACE COURSE:

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: WEBSITE ANNOUNCEMENTS

through the DRFC - GM - DDP & PARADE COMPANY

& DOOR TO DOOR FLIERS

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

NO GENERATORS WILL BE USED

Name of vendor providing generators: Contact Person: N/A

Address: _____

Phone: _____

City/State/Zip _____

How Many?

Size/Height

Booth

Tents (enclosed on 3 sides) NONE

Canopy (open on all sides) NONE

Staging/Scaffolding NONE

Bleachers NONE

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? HART MEDICAL

Contact Person: ADAM GOTTLIEB

Address: 1636 FORT STREET

City/State/Zip: DETROIT, MICHIGAN

Name of company providing port-a-johns. Jay's SANITATION

Contact Person: Loei or Shelly

Address: 2787 GREENWOOD

Phone: 810-664-8080

City/State/Zip: LANSING, MICHIGAN 48446

Name of private catering company? N/A

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: ATWATER STREET
FROM: BATES TO: CHENE

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:
REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: CHENE STREET
FROM: ATWATER TO: FRANKLIN

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:
REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: FRANKLIN STREET
FROM: CHENE TO: DEQUINDS CUT

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:
REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: DEQUINDS CUT
FROM: ATWATER TO: MACK

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:
REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: _____
FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:
REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

Carol Ann Barbo & Rachel Franson are the
Point Persons on this Project

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



3/12/19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION


The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: 2019 RIVERFRONT RUN Event
Date: 6/8/2019

Event Organizer: DETROIT RIVERFRONT CONSORTIUM

Applicant Signature: 
Date: 3/12/19

RIVERFRONT RUN

5K/10K
JUNE 8, 2018
MAY 8, 2019




RIVERFRONT RUN 5K COURSE
JUNE 8, 2018
9:00AM - Start



RIVERFRONT RUN 10K COURSE
8:40AM - Start

2019-03-18

747

747

Petition of Detroit Riverfront Conservancy, request permission to hold "Riverfront Run 2019" at Detroit Riverfront & Surrounding Areas, on 6/18/19 @ 8:30 AM - 11AM, Set-up on 6/8/19 from 6AM to 7AM, tear down on 6/8/19 from 11AM - 1 PM, with multiple street closures.

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
- POLICE DEPARTMENT FIRE DEPARTMENT
- BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
- BUILDINGS SAFETY ENGINEERING MUNICIPAL

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 754 Event Name: 2019 Riverdays Festival

Event Date : June 20 - 23, 2019

Street Closure: Rosa Parks Boulevard

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center #1720 Detroit, MI 48226

| | |
|--|--|
| Receipt date of the COMPLETED Special Events Application: | |
| Date of City Clerk's Departmental Reference Communication: | |
| Due date for City Departments reports: | |
| Due date for the Coordinators Report to City Clerk: | |

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input checked="" type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Zipline, Inflatables, Airshow Demo, Food Truck Rally</u> | |
- 24-Hour Liquor License**

Petition Communications (include date/time)

Riverdays Festival will be held at West Riverfront Park at various times with temporary street closure on Rosa Parks Blvd. between Jefferson and the Detroit River.

**** ALL permits and license requirements must be fulfilled for an approval status ****

| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|--------------|--------------------------|-------------------------------------|--------------------------|--|
| | DPD | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DPD Assisted; Contracted with Riverfront Security to Provide Private Security Services |
| | DFD/EMS | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services |
| | DPW | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ROW Permit Required |
| | Health Dept. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Temporary Food License Required |

| Date | Department | N/A | APPROVED | DENIED | Additional Comments |
|------|-------------------|--------------------------|-------------------------------------|--------------------------|---|
| | TED | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Barricades & Road Closure Signage Required |
| | Recreation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application Received & Approved as Presented |
| | Bldg & Safety | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Permits Required for Tents, Stages, Generators & Electrical |
| | Bus. License | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Vendors License & Liquor License Required |
| | Mayor's Office | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event. |
| | Municipal Parking | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | No Parking Signs Required |
| | DDOT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Low Impact on Buses |

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 2, 2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, March 20, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

754 *Detroit Riverfront Concervancy, request to hold " 2019 Riverdays Festival" at West Riverfront Park on 6/20/19 - 6/23/19 from 6PM to 10PM, Set-up on 6/17/19 - 6/20/19 from 6AM - 6PM, Tear down on 6/23/19-6/25/19 at 10PM, Street Closure on Rosa Parks from Jefferson to Detroit River*

#754

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 RIVER DAYS FESTIVAL

Event Location: WEST RIVERFRONT PARK

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY

Organization Mailing Address: 600 RENAISSANCE CENTER #1720 DETROIT MI 48243

Business Phone: 313-566-8200 Business Website: WWW.DETROITRIVERFRONT.ORG

Applicant Name: William Smith

Business Phone: 313 566 8200 Cell Phone: 313 566 8200 Email: William.Smith@detroitriverfront.org

Event On-Site Contact Person:

Name: JEFF Wilson

Business Phone: 248 541 7550 Cell Phone: 248 240 0137 Email: JWilson@ARTSBEATSEATS.COM

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Zipline, Inflatables, Airshow Demo

Projected Number of Attendees: 60,000 - 70,000

Please provide a brief description of your event:

FAMILY FOCUSED FESTIVAL featuring 4 music stages, Kids Area, Food Truck Rally, Airshow, Ziplines, Inflatables, Jet Ski Demos, Sand Sculpture & Vendors.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 6/17/19 Time: 6am Complete Set-up Date: 6/20/19 Time: 6pm

Event Start Date: 6/20/19 Time: 6pm Event End Date: 6/23/19 Time: 10pm

Begin Tearing Down Date: 6/23/19 10pm Complete Tear Down Date: 6/25/19

Event Times (If more than one day, give times for each day):

Thursday 6pm - 10pm; Friday 11am - 10pm; Saturday 11am - 10pm; Sunday 11am - 10pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: WEST RIVERFRONT PARK

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

LIVE NATIONAL & LOCAL MUSICIANS - VARIOUS FAMILY FRIENDLY ENTERTAINMENT ranging from R&B/MOTOWN/CHILDREN'S GROUPS

Will a sound system be used? Yes No

If yes, what type of sound system? Amplified System

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No VIP SEATING TICKETS

Will there be on-site ticket sales? Yes No ENTRANCE TICKETS

Will there be vending or sales? Yes No

- Food
- Merchandise
- Non-Alcoholic Beverages
- Alcoholic Beverages

Indicate type of items to be sold: Food, Beverages & Souvenirs

Will there be food trucks? Yes No
If yes, please list how many: Approximately 75-90

Will there be a charge for parking? Yes No
If yes, please describe the amount:

How will you advise attendees of parking options? WEBSITES & SIGNAGE

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: RIVERFOOT SECURITY
Contact Person: MAC M'CRACKEN
Address: 600 RENAISSANCE CENTER #1720 DET Phone: 313 - 566 - 8200
City/State/Zip: DETROIT, MI 48243

Number of Private Security Personnel Hired Per Shift: BETWEEN 50-60

Are the private security personnel (check all that apply):
 Licensed Armed Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
INCREASED PEDESTRIAN FOOT TRAFFIC & STAGE SOUND

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: OUTREACH FROM GM, CBE & DEFC & DDP Along with emails & door to door visits

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:
Generators will be used to power up the event site
Approximately 12 generators - fueled by licensed provider

AGGREKO

Name of vendor providing generators: Contact Person: DON GREY

Address: 8119 PARK PLACE

Phone: 248-467-9537

City/State/Zip: Brighton MI 48116

How Many?

Size/Height

Booth 20

Tents (enclosed on 3 sides) 5 - 20x20 TENTS - 2 - 40x80 TENT - 1 - 100x100 tent - 1 - 40x120 TENT

Canopy (open on all sides) 30 - 10x10 TENTS

Staging/Scaffolding 4 STAGES

Bleachers N/A

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? HART MEDICAL - ADAM GOTLIEB

Contact Person: 1636 W. FORT STREET

Address: DETROIT, MICHIGAN 48216

City/State/Zip:

Name of company providing port-a-johns. Jay's Sanitation

Contact Person: Lori

Address: 2787 GREENWOOD

Phone: 810-664-8080

City/State/Zip: LANSING, MICHIGAN 48446

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: ROSA PARKS BLVD

FROM: JEFFERSON TO: DETROIT RIVER

CLOSURE DATES: 6/17/19 BEG TIME: 6am END TIME: 6am

REOPEN DATE: 6/24/19 TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

PLEASE POST NO PARKING SIGNS ALONG ROSE PARKS
FROM JEFFERSON TO THE DETROIT RIVER
FROM 6/17/19 TO 6/24/19

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



3/11/19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION


The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: 2019 RIVER DAYS FESTIVAL Event
Date: JUNE 20 - 23, 2019

Event Organizer: DETROIT RIVERFRONT CONSORTIUM

Applicant Signature: 
Date: 3/11/19

2019 Detroit River Days

Event Dates/Times: Thursday, June 20, 2019 4 PM – 10 PM
Friday, June 21, 2019 11 AM – 10 PM
Saturday, June 22, 2019 11 AM – 10 PM
Sunday, June 23, 2019 11 AM – 10 PM

Event Producer: Detroit Riverfront Conservancy
600 Renaissance Center # 1720
Detroit, Michigan 48243
313-566-8200
Contact: Will Smith

Event Management: Jonathan Witz 248-225-1212
Event Producer

Jennifer Sutton 248-541-7550
Marketing / Sponsor Services

Shannon Wojtas 734-525-7535
Food & Beverage

Jeff Wilson 248-240-0137
Director of Operations

Contractors:

Tenting: S&R Tent
27230 Globe
Warren, MI 48093 Scott Oullette 248-655-6020

Generators: Aggreko
8119 Park Place
Brighton, MI 48116 Don Gray 920-889-5598

Security: Riverfront Security
600 Renaissance Center #1720
Detroit, MI 48265 Mac McCracken 313-566-8200

Clean Up: Clean Detroit – Block by Block
2652 E. Jefferson
Detroit, MI 48227 Ryan Epstein 313-963-2229

Medical: Hart Medical
1636 W. Fort Street
Detroit, MI 48216 Adam Gottlieb

Porta Johns: Jay's Sanitation
2787 Greenwood
Lapeer, MI 48446

2019 River Days Security Plan, Medical Plan

Security Plan

The 2019 River Days will utilize the services of Riverfront Security with support from a private security company to adequately secure the 2019 festival. This security plan will secure all barricades, stages, crowd control, parking areas, production compound, carnival and festival elements in and around the River Days. These security groups will work directly with Detroit Police Department and Detroit Fire Department to ensure a safe and secure event.

Private Medical Plan

The 2019 River Days will utilize a private medical (Hart Medical) and EMS provider for the downtown festival. The Medical Provider will have an on-site command center in which to work from for the duration of the 2019 River Days Event. The Medical Provider will work directly with Festival Management, Riverfront Security, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisors.

Medical Response Plan

Medical Provider will provide the On-Site Emergency Medical Services for the 2019 River Days.

Medical Provider will be in operation on Friday June 21, 2019 at the River Days. Medical Provider will have an Ambulance stationed at the Festival. In addition to the ambulances, Medical Provider will have two (2) EMS personnel available in each sector of River Days.

Medical Provider will position its Command Center in the operations area of the Festival and will invite the City of Detroit to station an EMS officer in command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the Festival. Medical Provider will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the Festival. Medical Provider will have direct communication with the Festival Management, Riverfront Security, Detroit Police and all Medical Ambulance and Sector Teams. In the event that a large incident occurs during the 2019 River Days, it is requested that Detroit EMS Supervisor coordinate with Medical Provider.

| DATE | Day | START TIME | ACTIVITY | END DATE | LOCATION | NEEDS |
|-----------|---------|------------|---|----------|----------------------|-------|
| 17-Jun-19 | Monday | | | | | |
| | | 6:00 AM | Security to Begin | | West Riverfront Park | |
| | | 9:00 AM | Production Compound Set Up | | West Riverfront Park | |
| | | | Aggreko Delivery of Equipment | | West Riverfront Park | |
| | | | Heavy Equipment Delivered - Cloverdale | | West Riverfront Park | |
| | | | Main Stage Construction Availabe if needed | | West Riverfront Park | |
| | | | Delivery of Office Trailers to Staging Area in Production Compound and Volunteers | | West Riverfront Park | |
| | | | Delivery of Porta Johns for Production Compound and Carnival | | West Riverfront Park | |
| | | 12:00 PM | Aggreko Deliver and Power Distribution and Hook up for Production Compound | | West Riverfront Park | |
| | | | Aggreko Delivery of Equipment | | West Riverfront Park | |
| | | | Equipment Delivered from Storage | | West Riverfront Park | |
| | | | Begin Tent Installation | | West Riverfront Park | |
| 18-Jun-19 | Tuesday | | | | | |
| | | 9:00 AM | Delivery of Trash Cans - Clean Detroit | | West Riverfront Park | |
| | | | Aggreko Continue Electrical installation | | West Riverfront Park | |
| | | | Delivery of Dumpsters - Clean Detroit | | West Riverfront Park | |
| | | | Continue Tent Installation | | West Riverfront Park | |
| | | | Entrance Arches - Fairway | | West Riverfront Park | |
| | | | Delivery of Event Radios - Comsource | | West Riverfront Park | |
| | | | Build Out of Main Stage | | West Riverfront Park | |
| | | 2:00 PM | Bulid out of Secondary Stage | | West Riverfront Park | |
| | | | Build Out of Kids Area - Parade Company | | West Riverfront Park | |

| DATE | Day | START TIME | ACTIVITY | END DATE | LOCATION | NEEDS |
|-----------|-----------|------------|---|----------|----------------------|-------|
| 19-Jun-19 | Wednesday | 9:00 AM | Delivery of Beverage Program Supplies | | West Riverfront Park | |
| | | | Build Out of Smaller Stages - Pegasus | | West Riverfront Park | |
| | | | Aggreko Installation Continues | | West Riverfront Park | |
| | | | Tent Installation Continues | | West Riverfront Park | |
| | | | Install Shimmer Tents | | West Riverfront Park | |
| | | | Installation of Inflatables | | West Riverfront Park | |
| | | | Mecurio - Delivery of Trallers | | West Riverfront Park | |
| | | | National Fence Delivery and Set Up | | West Riverfront Park | |
| | | 3:00 PM | Signage Installation | | West Riverfront Park | |
| | | | Delivery of Sound Equipment | | West Riverfront Park | |
| 20-Jun-19 | Thursday | 7:00 AM | Sponsor Access to Event Locations | | West Riverfront Park | |
| | | | Parade Company to Set Up KidZone | | West Riverfront Park | |
| | | | Set up for Thursday Night Event | | West Riverfront Park | |
| | | 12:00 PM | Smaller Sound System Delivered | | West Riverfront Park | |
| | | | Deliver of Back Line Equipment | | West Riverfront Park | |
| | | | Aggreko completed with electrical set up for Thursday Night Event | | West Riverfront Park | |
| | | 2:00 PM | All Sponsor Access completed until 11pm | | West Riverfront Park | |
| | | 6:00 PM | Thursday Night Event begins | | West Riverfront Park | |
| | | 10:30PM | Restaurant Program Set Up | | West Riverfront Park | |
| | | | | | | |
| | | | | | | |

**PRODUCTION SCHEDULE
IN PROGRESS**

| DATE | Day | START TIME | ACTIVITY | END DATE | LOCATION | NEEDS |
|------|-----|------------|----------|----------|----------|-------|
| | | | | | | |

DRAFT

| DATE | Day | START TIME | ACTIVITY | END DATE | LOCATION | NEEDS |
|-----------|----------|------------|--|----------|----------------------|-------|
| 21-Jun-19 | Friday | 8:00 AM | Parade Company to Set UP Kids Area | | West Riverfront Park | |
| | | 11:00 AM | Event open to Public 11:00am to 10:00pm | | West Riverfront Park | |
| 22-Jun-19 | Saturday | 11:00 AM | Event open to Public 11:00am to 10:00pm | | West Riverfront Park | |
| 23-Jun-19 | Sunday | 11:00 AM | Event open to Public 11:00am to 10:00pm | | West Riverfront Park | |
| | | 10:00 PM | Load Out of GM Plaza | | | |
| 24-Jun-19 | Monday | 8:00 AM | Event Tear Down / Strike Begins to be completed by 7pm | | West Riverfront Park | |
| 25-Jun-19 | Tuesday | 8:00 AM | Final Load Out from Production Compound | | West Riverfront Park | |
| | | | National Fence to Strike Fencing | | West Riverfront Park | |

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| | | | Entrance Arches - Fairway | | West Riverfront Park | |
| | | | Delivery of Event Radios - Comsource | | West Riverfront Park | |
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| | | | Install Shimmer Tents | | West Riverfront Park | |
| | | | Installation of Inflatables | | West Riverfront Park | |
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| | | | National Fence to Strike Fencing | | West Riverfront Park | |

2019-03-20

754

754 *Petition of Detroit Riverfront
Concervancy, request to hold " 2019
Riverdays Festival" at West Riverfront
Park on 6/20/19 - 6/23/19 from 6PM
to 10PM, Set-up on 6/17/19 - 6/20/19
from 6AM - 6PM, Tear down on
6/23/19-6/25/19 at 10PM, Street
Closure on Rosa Parks from Jefferson
to Detroit River*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY
ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL

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