

4-9-19

**NEW  
BUSINESS**

(1) ~~24~~ (44)

### MAYOR'S OFFICE COORDINATORS REPORT

**OVERALL STATUS** (please circle):  APPROVED     DENIED     N/A     CANCELED

Petition #: 765      Event Name: Bel Air Carnival

Event Date: April 25 - May 5, 2019

Street Closure: None

Organization Name: Elliott's Amusements

Street Address: P.O. Box 736 Mason, MI 48854

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Walkathon              | <input checked="" type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony         | <input type="checkbox"/> Political Ceremony  | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                | <input type="checkbox"/> Parade                     | <input type="checkbox"/> Sports/Recreation   | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference      | <input type="checkbox"/> Other: _____        |  |
| <input type="checkbox"/> 24-Hour Liquor License |   |  |  |

**Petition Communications** (include date/time)

Annual Community Carnival held in the parking lot adjacent to the Bel Air Shopping Center from 4:00pm - 10:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Avalon Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with First Response to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

**ENTERED** APR 08 2019 *MTNB JA (310)*

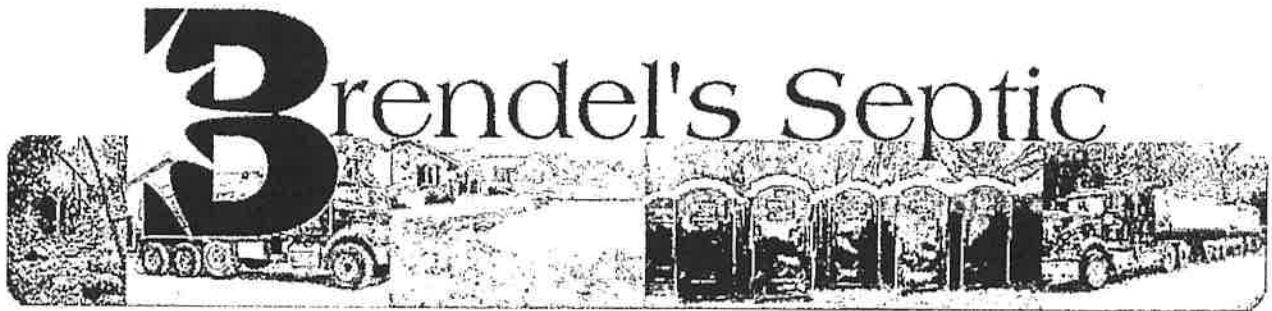
CITY OF MASON 28 MAR 2019 4:49 PM

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Lisher

Date: March 28, 2019



9481 Highland Road  
White Lake, MI 48386  
Office: 248-698-5000  
Fax: 248-698-5003  
[www.brendelseptic.com](http://www.brendelseptic.com)  
[orders@brendelseptic.com](mailto:orders@brendelseptic.com)

March 28, 2019

To: City of Detroit

Re: Elliott's Amusement Event

Hello,

We are writing to you today to inform you that between April 22, 2019 and May 5, 2019, Brendel's Septic Tank Service, LLC will be providing sanitation rental equipment and cleaning/disposal services throughout the event.

If you have any questions or need any further information, please contact me at our office.

Thank you

Jay Brendel





# *Elliott's Amusements, LLC*

*Tracy & Debbie Elliott*

P.O. Box 236 Mason, MI 48854

Winter 517-244-0929

Tracy 517-819-7000 Deb 517-403-8455

[www.GoToTheCarnival.com](http://www.GoToTheCarnival.com)

debellott01@gmail.com



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March 22, 2019

City of Detroit  
2 Woodward Dr.  
Detroit, MI

To Whom It May Concern,

Elliott's Amusements has been a leader in protecting our environment. We were the first carnival in the United States to use Soy Biodiesel in our generators. We found it to be a clean alternative and still use it today when available and affordable.

In the last 3 years we have been gradually converting our many ride light packages to LED lighting. Making this costly change results in much LESS wattage being used. As we continue to make the changeover, we anticipate being able to eliminate one of 2 generators during operation.

This year we are making another big change. We have started working with a new platform that allows us to document our ride inspections, break scheduling, and many other daily and weekly chores digitally by using our phones. This will eliminate many pages of printed and written paperwork.

Thank you for your interest in our stewardship..

Regards,

Deb Elliott  
Elliott's Amusements, LLC



Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Tuesday, March 19, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    POLICE DEPARTMENT  
PLANNING AND DEVELOPMENT DEPARTMENT    FIRE DEPARTMENT  
DPW - CITY ENGINEERING DIVISION    MUNICIPAL PARKING DEPARTMENT  
TRANSPORTATION DEPARTMENT    BUSINESS LICENSE CENTER

**765**    *Elliott's Amusements, request to hold "Bel Air Carnival" at 8400 E 8 Mile Rd from April 25 to May 5, 2019 with various start and end times each day. Set up to begin on 4-23-19 and tear down complete on 5-6-19.*

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: BBL AIR CARNIVAL

Event Location: 8400 E 8 MILE RD, DETROIT, MI 48234

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: ELLIOTT'S AMUSEMENTS

Organization Mailing Address: PO BOX 736 MASON, MI 48854

Business Phone: 517-244-0924 Business Website: WWW.GO TO THE CARNIVAL.COM

Applicant Name: DEB ELLIOTT

Business Phone: 517-244-0929 Cell Phone: 517-403-8855 Email: DEB ELLIOTT01@GMAIL.COM

Event On-Site Contact Person:

Name: NICK ELLIOTT

Business Phone: \_\_\_\_\_ Cell Phone: 517-919-7546 Email: \_\_\_\_\_

Event Elements (check all that apply)

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Event
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Convention/Conference
- Fireworks
- Other: \_\_\_\_\_

Projected Number of Attendees: \_\_\_\_\_

Please provide a brief description of your event:

COMMUNITY CARNIVAL WITH CARNIVAL RIDES, FOOD AND NON ALCOHOL BEVERAGES

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 4/25/19 Time: 8:00 AM Complete Set-up Date: 4/25/19 Time: 3:00 PM

Event Start Date: 4/25/19 Time: 4:00 PM Event End Date: 5/5/19 Time: 10:00 PM

Begin Tearing Down Date: 5/6/19 Complete Tear Down Date: 5/6/19

Event Times (If more than one day, give times for each day):

WEEKDAYS, 4-10 PM SATURDAY, 12-10 PM SUNDAY, 1:00 PM - 10:00 PM

Section 3- LOCATION/SITE INFORMATION

Location of Event: PARKING LOT AT 8400 E. 8-MILE RD

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
-Location of merchandising booths
-Location of food booths
-Location of garbage receptacles
-Location of beverage booths
-Location of sound stages
-Location of hand washing sinks
-Location of portable restrooms
-Location of First Aid
-Location of fire lane
-Proposed route for walk/run
-Location of tents and canopies
-Sketch of street closure
-Location of bleachers
-Location of press area
-Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: CARNIVAL RIDES

Will a sound system be used? [X] Yes [ ] No

If yes, what type of sound system? PUBLIC ADDRESS

Section 5- SALES INFORMATION

Will there be advanced ticket sales? [X] Yes [ ] No
If yes, please describe:

Will there be on-site ticket sales? [X] Yes [ ] No
If yes, list price(s):

Will there be vending or sales? [X] Yes [ ] No
If yes, check all that apply:
[ ] Food [ ] Merchandise [X] Non-Alcoholic Beverages [ ] Alcoholic Beverages

Indicate type of items to be sold: FOOD, POP, WATER

Will there be food trucks?  Yes  No  
If yes, please list how many:

Will there be a charge for parking?  Yes  No  
If yes, please describe the amount:

How will you advise attendees of parking options? VIA WEB SITE, FLYERS

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: AVAILON SECURITY

Contact Person: RED TISHA

Address: \_\_\_\_\_ Phone: 313-220-5379

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: 6

Are the private security personnel (check all that apply):

Licensed                       Armed                       Bonded

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
MINIMAL IMPACT

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
AGREEMENT WITH PROPERTY OWNERS

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:  
2 GENERATORS - GAS



Name of vendor providing generators: Contact Person: ELLIOTT AMUSEMENTS NICK ELLIOTT

Address: PO BOX 236,

Phone: 517-244-0929

City/State/Zip MILFORD, NJ 08854

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	<u>N/A</u>	
Canopy (open on all sides)	<u>N/A</u>	
Staging/Scaffolding	<u>N/A</u>	
Bleachers	<u>N/A</u>	

**Section 9- COMPLETE ALL THAT APPLY**

Emergency medical services?

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of company providing port-a-johns.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of private catering company? N/A

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures?  Yes  No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

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**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

DEB ELLIOTT *DE* 2-28-19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

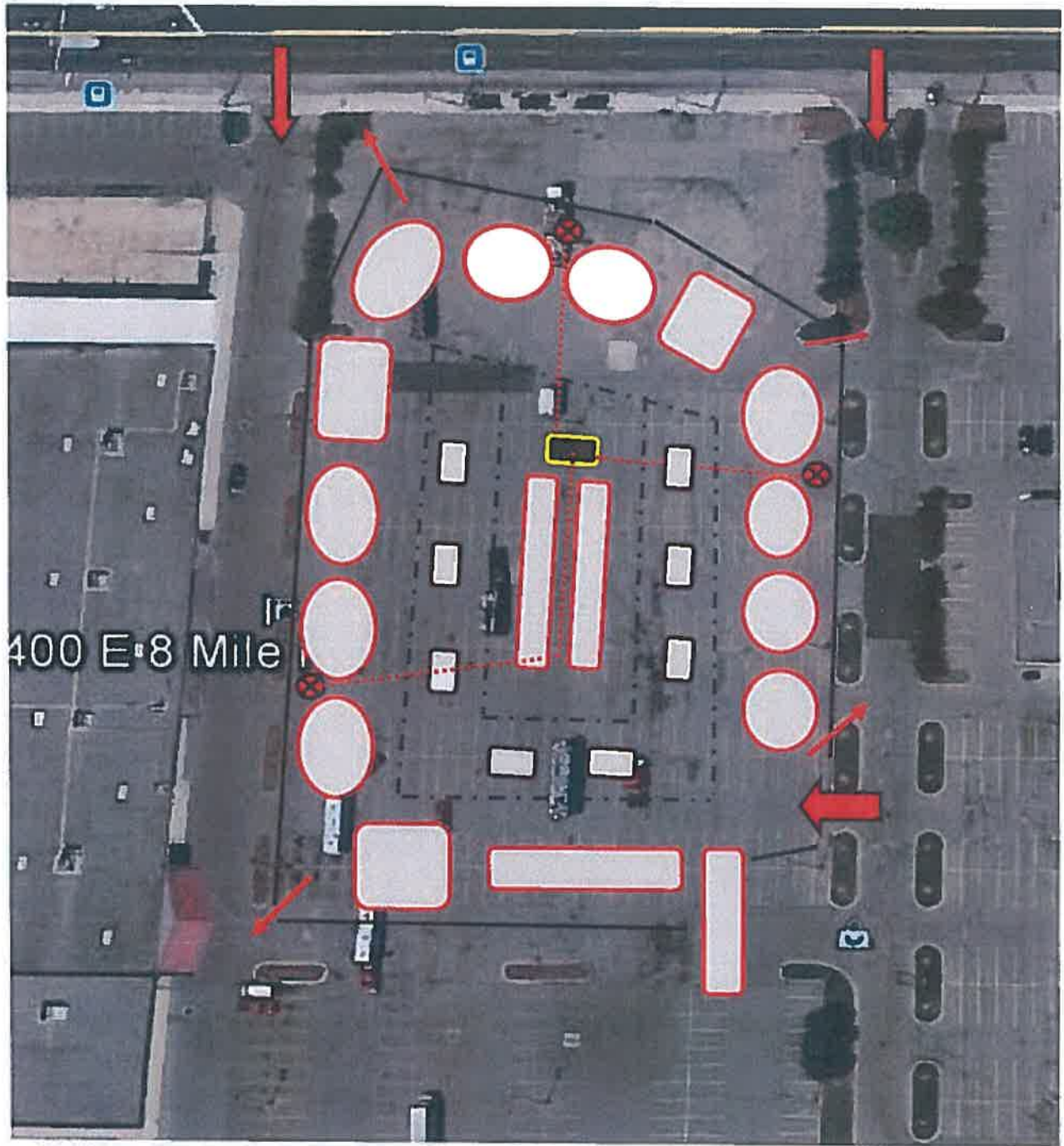
(Please Print)

Event Name: BELAIR CARNIVAL Event  
Date: 2-25-19 - 5/5/19

Event Organizer: ELLIOTT AMUSEMENTS

Applicant Signature: DEB ELLIOTT *DE*  
Date: 2-28-19

Bel Air Shopping Center 8400 E. 8 Mile Rd. Detroit



-  Ride
-  Concession
-  Generator
-  Elec Box
-  Pathway
-  Fence

Department Of Licensing and Regulatory Affairs  
Corporations, Securities & Commercial Licensing Bureau  
P.O. Box 30018  
Lansing, Michigan 48909

## CARNIVAL/AMUSEMENT PERMIT

Permanent ID Number: 2001000328

Elliott's Amusements LLC  
PO Box 236  
Mason MI 48854

<u>Ride Name</u>	<u>Permanent ID Number</u>
Tilt A Whirl 1217	2005011074
Merry Go Round 1H9FP142XXG326017	2005012614
Slide 1F9FS401XVT162005	2005012615
Saucer T051833	2005012620
Croc Rock 1F95DW2T32M063762	2005012832
Zipper 10614289	2005012882
Web Slinger FLT2003TT	2005013067
Paratrooper 334RD	2005013144
Sea Ray FLT6532FF	2005013172
Rock N Roll 7210413	2005013216
Berry Go Round BG0R62T93	2005013247
Go Round 14006	2005013347
Ferris Wheel 61-85	2005013473
Crazy Dance ZA9SR2ACD00A98427	2005013525
Crystal Lil's Owens Funhouse	2005013765
Twister 006-75	2005013787
Tempest 105902B	2005013928
Ali Baba SA9ST503ITE030016	2005013929

VALID: 03/01/2018 to 02/28/2019

**Department Of Licensing and Regulatory Affairs  
Corporations, Securities & Commercial Licensing Bureau  
P.O. Box 30018  
Lansing, Michigan 48909**

**CARNIVAL/AMUSEMENT PERMIT**

**Bear Affair SPPA37P-94**

**2005013930**

**VALID: 03/01/2018 to 02/28/2019**

ACORD™

Client#: 1731 ELLIOAMU
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Haas & Wilkerson Insurance, 4300 Shawnee Mission Parkway, Fairway, KS 66205, 913 432-4400. CONTACT NAME, PHONE (A/C, No, Ext): 913 432-4400, FAX (A/C, No):. INSURER(S) AFFORDING COVERAGE: ACE American Insurance Company (NAIC #: 22667), Travelers Indemnity Co. of Conn (NAIC #: 25682).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSR, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include: A GENERAL LIABILITY (G20415149), A AUTOMOBILE LIABILITY (H07171031), B WORKERS COMPENSATION AND EMPLOYERS' LIABILITY (6EUB0073N87818).

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
\*\* Workers Comp Information \*\*

Proprietors/Partners/Executive Officers/Members Excluded:
Tracy W. Elliott, Member
Debbie E. Elliott, Member

Additional Insured as respects general liability: City of Detroit.

CERTIFICATE HOLDER: City of Detroit, 65 Cadillac Square, Suite 1800, Detroit, MI 48226. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

**MAYOR'S OFFICE COORDINATORS REPORT**

~~31~~

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**OVERALL STATUS (please circle):**  **APPROVED**    **DENIED**    **N/A**    **CANCELED**

Petition #: 738      Event Name: The Beach at Campus Martius Park

Event Date : April 20 - September 30, 2019

Street Closure: None

Organization Name: Downtown Detroit Partnership

Street Address: 1 Campus Martius Suite 380 Detroit, MI 48226

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Park Activation
- 24-Hour Liquor License**

**Petition Communications** (include date/time)

The annual beach at Campus Martius Park from 7:00am - 10:00pm daily.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>No Permits Required</b>

ENTERED APR 04 2019 - Move to New Business - RCL(3,0)

CITY CLERK 29 MAR 2019 4:58:58



Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Juskie

Date: March 28, 2019

**City of Detroit**  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Caven West  
Deputy City Clerk/Chief of Staff

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Tuesday, March 05, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
TRANSPORTATION DEPARTMENT    RECREATION DEPARTMENT  
PLANNING AND DEVELOPMENT DEPARTMENT    BUSINESS LICENSE CENTER  
POLICE DEPARTMENT    FIRE DEPARTMENT

**738**    *Downtown Detroit Partnership, request to hold "The Beach at Campus Martius" at Campus Martius Park from April 20, 2019 through September 30, 2019 during park operating hours.*

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: THE BEACH AT CAMPUS MARTIUS PARK  
Event Location: CAMPUS MARTIUS PARK  
Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP  
Organization Mailing Address: 1 CAMPUS MARTIUS, STE 380, DETROIT, MI 48226  
Business Phone: 313-715-9944 Business Website: DOWNTOWNDETROITPARKS.COM

Applicant Name: HEATHER BADRAK  
Business Phone: 313-715-9944 Cell Phone: 313-715-9944 Email: HBADRAK@DETROIT300.ORG

Event On-Site Contact Person:  
Name: HEATHER BADRAK  
Business Phone: 313-715-9944 Cell Phone: 313-715-9944 Email: HBADRAK@DETROIT300.ORG

### Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: PARK ACTIVATION

Projected Number of Attendees: THOUSANDS

### Please provide a brief description of your event:

In the center of Downtown Detroit, 400,000 pounds of sand and colorful, comfortable lounge chairs offer a relaxing atmosphere for guests to have fun outdoors in a beach-like setting from April - September  
Also, the park's unique shipping container restaurant -- The Fountain Detroit -- features casual open-air dining. This urban beach-side full service restaurant and bar offers a variety of frozen drinks, specialty cocktails, and craft beer, plus its own creative spin on grilled paninis, burgers, salads and appetizers.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 4/1/19      Time:07:00      Complete Set-up Date:4/19/19      Time:17:00

---

Event Start Date:04/20/2019      Time:07:00      Event End Date:09/30/19      Time:22:00

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Begin Tearing Down Date:10/01/2019      Complete Tear Down Date:10/08/2019

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Event Times (If more than one day, give times for each day):  
Beach is open during park operating hours

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**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Campus Martius Park

---

Facilities to be used (Check)      Street      Sidewalk      Park       City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Family Fun in Urban Beach. Other programming will be included in Summer in Parks application.

Will a sound system be used?       Yes       No

If yes, what type of sound system?

---

Describe specific power needs for entertainment and/or music:

How many generators will be used? None

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

Vending will be by Parc - the park's concessionaire.

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Eagle Security

Contact Person: Matt Warner

Address: 500 Griswold

Phone: 734-306-4871

City/State/Zip:

DETROIT, MI 48226

Number of Private Security Personnel Hired Per Shift:

1

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

DOWNTOWNDETROITPARKS.ORG

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
POSITIVE IMPACT - TOURIST ATTRACTION - NO ROAD CLOSURES

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
DDP EMAIL BLAST, SOCIAL

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

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**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

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**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

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**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**



**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned via SignEasy.com  
*Heather Badrak*  
Key: a170ba118c7b9e0f04ca7d84a2330705

02/19/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** THE BEACH AT CAMPUS MARTIUS PARK **Event**  
**Date:** 4/20/19 - 9/30/19

**Event Organizer:**  
DOWNTOWN DETROIT PARTNERSHIP

eSigned via SignEasy.com  
*Heather Badrak*  
Key: a170ba118c7b9e0f04ca7d84a2330705  
**Applicant Signature:**  
**Date:** 02/19/2019

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3
~~32~~

## MAYOR'S OFFICE COORDINATORS REPORT

**OVERALL STATUS (please circle):**  APPROVED     DENIED     N/A     CANCELED

Petition #: 735      Event Name: First Robotics - Public Space Activations

Event Date : April 24 - 28, 2019

Street Closure: None

Organization Name: Downtown Detroit Partnership

Street Address: 1 Campus Martius Suite 380 Detroit, MI 48226

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance                               | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race                     | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony                                | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                       | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation                                 | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Public Space Activations</u> |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |  |  |

**Petition Communications** (include date/time)

The Downtown Detroit Partnership will activate Spirit Plaza, The Esplanade, Campus Martius, Cadillac Square, Grand Circus Park and Beacon Park for the FIRST Robotics Conference from 8:00am - 2:00pm each day.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Eagle Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>No Permits Required</b>

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No impact on buses

**MAYOR'S OFFICE**

Signature: Bethanie Lusher

Date: March 28, 2019

**City of Detroit**  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Caven West  
Deputy City Clerk/Chief of Staff

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Wednesday, March 06, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    BUILDINGS SAFETY ENGINEERING  
RECREATION DEPARTMENT

**735**    *Downtown Detroit Partnership, request to hold "First Robotics-Public Space Activations" at Spirit Plaza, Esplanade, Campus Martius, Cadillac Sq., & Beacon Park on 4/24/19-4/28/19, Set-up 4/15/19 @ 8AM - 4/16/19 ending @ 5PM, Tear down 5/13/19 - 5/16/19.*

Amended

# City of Detroit Special Events Application

#1735

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: FIRST ROBOTICS - PUBLIC SPACE ACTIVATIONS

Event Location: SPIRIT PLAZA, ESPLANADE, CAMPUS MARTIUS, CADILLAC SQ., BEACON PARK, GRAND

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP

Organization Mailing Address: 1 CAMPUS MARTIUS, STE. 380, DETROIT, MI 48226

Business Phone: 313-715-9944

Business Website: DOWNTOWNDETROITPARKS.COM

Applicant Name: HEATHER BADRAK

Business Phone: 313-715-9944

Cell Phone: 313-715-9944

Email: HBADRAK@DETROIT300.ORG

Event On-Site Contact Person:

Name: DAVID COWAN

Business Phone: 734-377-3472

Cell Phone: 734-377-3472

Email: davidcowan@downtowndetroit.org

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Public Space Activations

Projected Number of Attendees: varies by event

Please provide a brief description of your event:

Attached are the ideas for each park that DDP is in the process of marketing for sponsorships in order to activate the spaces during the FIRST Robotics Conference April 24 - 28.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 04/15/19      Time: 08:00a      Complete Set-up Date: 04/16/19      Time: 05:00pm

Event Start Date: 04/24/2019      Time: 08:00a      Event End Date: 04/28/2019      Time: 2:00p

Begin Tearing Down Date: 05/13/2019      Complete Tear Down Date: 05/16/2019 \*

Event Times (If more than one day, give times for each day):  
varies by public space - spreadsheet attached. Parkcade at Beacon Park will stay up through May 12.

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: SPIRIT PLAZA, ESPLANADE, CAMPUS MARTIUS, CADILLAC SQ., BEACON PARK, GRAND

Facilities to be used (Check)      Street      Sidewalk      Park       City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Attached.

Will a sound system be used?       Yes       No

If yes, what type of sound system? House sound, amplified as needed

Describe specific power needs for entertainment and/or music:

Park power

How many generators will be used? NONE

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold:

Food Truck vending, ice cream, possible sponsor vending.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Eagle Security

Contact Person: Matt Warner

Address: 500 GRISWOLD

Phone: 734-306-4871

City/State/Zip:

DETROIT, MI 48226

Number of Private Security Personnel Hired Per Shift:

VARIES BY EVENT

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?

Downtown Detroit Parks Website and FIRST Robotics Website

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
**POSITIVE IMPACT, ACTIVATED PUBLIC SPACES WITH NO ROAD CLOSURES**

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
DDP Email blast, social media

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)	(1)	40' x 60' Tent (already at Beacon Park)
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

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**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Digitized via Scantron.com  
*Heather Badrak*  
My eSignature is Valid for 90 Days

02/19/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: FIRST ROBOTICS PUBLIC SPACE ACTIVATIONS Event

Date: 4/24 - 4/28

Event Organizer:  
DOWNTOWN DETROIT PARTNERSHIP

Applicant Signature: 

Date: 02/19/2019

## **PETITION # 735 – FIRST ROBOTICS, Event Dates: April 24 – 28, 2019**

### **SECURITY PLAN:**

CAMPUS MARTIUS PARK: (1) 24/7 GUARD IN PARK, ADDING (1) GUARD 4 DAYS, 10A – 10P

CADILLAC SQUARE: ADDING (1) GUARD 4 DAYS, 10A – 10P, EXTRA GUARD 11A – 2P

GRAND CIRCUS PARK: (2) GUARDS 11A - 11P, (1) GUARD 11P – 11A

BEACON PARK: (2) GUARDS, 24/7, ADDING (1) GUARD APRIL 27, 6P – 10P

SPIRIT PLAZA: (1) GUARD 4 DAYS, 7A – 11A AND 4P – 10P. CITY HAS SECURITY DURING LUNCH FOOD TRUCKS.

ESPLANADE: (1) GUARD 4 DAYS, 7A - 10P.

Lighthouse radios and if needed, 911.

### **EMS PLAN:**

QL allows DDP to utilize the EMS parked out at Cadillac Square if there is an emergency.

DTE command center has EMTs that can assist as needed.

Lighthouse radios and if needed, 911.

### **RECYCLING PLAN:**

DDP requires all food trucks in our Downtown Street Eats program to use recyclable / compostable / biodegradable packaging. For those without resources or with limited resources, DDP has arranged a packaging partner, Michigan Green Safe Products, who will offer advice for optimizing bulk costs. We will offer a tiered Green Food Truck Certification for compliant food trucks, and we are working to have all food trucks certified by the end of the 2019 season. We complement our food truck operations at Cadillac Square and Beacon Park with recycling receptacles on-site during food truck hours.

We will also be expanding our onsite recycling program at our DDP-managed parks with permanent and temporary receptacles that make recycling easier for the public. Beacon Park has permanent recycling cans. This year, our parks rentals and special events will have recycling receptacles on site. We take our recycling to Recycle Here!, a Detroit-owned local business.

### **RESTROOMS:**

BEACON PARK: (2) public restrooms located on the back of the building.

CAMPUS MARTIUS PARK, CADILLAC SQUARE, GRAND CIRCUS PARK, SPIRIT OF DETROIT AND ESPLANADE: Each location will have (1) porta-potty.

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: FIRST ROBOTICS - PUBLIC SPACE ACTIVATIONS

Event Location: SPIRIT PLAZA, ESPLANADE, CAMPUS MARTIUS, CADILLAC SQ., BEACON PARK, GRAND

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP

Organization Mailing Address: 1 CAMPUS MARTIUS, STE. 380, DETROIT, MI 48226

Business Phone: 313-715-9944 Business Website: DOWNTOWNDETROITPARKS.COM

Applicant Name: HEATHER BADRAK

Business Phone: 313-715-9944 Cell Phone: 313-715-9944 Email: HBADRAK@DETROIT300.ORG

**Event On-Site Contact Person:**

Name: DAVID COWAN

Business Phone: 734-377-3472 Cell Phone: 734-377-3472 Email: davidcowan@downtowndetroit.org

**Event Elements (check all that apply)**

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Public Space Activations

Projected Number of Attendees: varies by event

**Please provide a brief description of your event:**

Attached are the ideas for each park that DDP is in the process of marketing for sponsorships in order to activate the spaces during the FIRST Robotics Conference April 24 - 28.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 04/15/19      Time:08:00a      Complete Set-up Date: 04/16/19      Time:05:00pm

Event Start Date:04/24/2019      Time:08:00a      Event End Date: 04/28/2019      Time:2:00p

Begin Tearing Down Date:05/13/2019      Complete Tear Down Date:05/16/2019 \*

Event Times (If more than one day, give times for each day):

varies by public space - spreadsheet attached. Parkcade at Beacon Park will stay up through May 12.

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: SPIRIT PLAZA, ESPLANADE, CAMPUS MARTIUS, CADILLAC SQ., BEACON PARK, GRAND

Facilities to be used (Check)      Street      Sidewalk      Park       City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Attached.

Will a sound system be used?       Yes       No

If yes, what type of sound system? House sound, amplified as needed

Describe specific power needs for entertainment and/or music:

Park power

How many generators will be used? NONE

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold:

Food Truck vending, ice cream, possible sponsor vending.

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Eagle Security

Contact Person: Matt Warner

Address: 500 GRISWOLD

Phone: 734-306-4871

City/State/Zip:

DETROIT, MI 48226

Number of Private Security Personnel Hired Per Shift:

VARIES BY EVENT

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?

Downtown Detroit Parks Website and FIRST Robotics Website

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
**POSITIVE IMPACT, ACTIVATED PUBLIC SPACES WITH NO ROAD CLOSURES**

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
DDP Email blast, social media

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)	(1)	40' x 60' Tent (already at Beacon Park)
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned via SmartFaxDate.com  
*Heather Badrak*  
My ID: 4539411822840814-20842202726

02/19/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** FIRST ROBOTICS PUBLIC SPACE ACTIVATIONS **Event**  
**Date:** 4/24 - 4/28

**Event Organizer:**  
DOWNTOWN DETROIT PARTNERSHIP

eSigned via SmartFaxDate.com  
*Heather Badrak*  
My ID: 4539411822840814-20842202726  
**Applicant Signature:** \_\_\_\_\_  
**Date:** 02/19/2019

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 27, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000468 38.42% Federal Funding, 61.58% State Funding – AMEND 3 – To Provide Fiduciary Services for the Health Department. – Contractor: Southeastern Michigan Health Association – Location: 200 Fisher Blvd., 3011 W. grand Blvd, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2019 – Contract Increase: \$5,883,982.58 –Total Contract Amount: \$47,739,563.58. **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6000468 referred to in the foregoing communication dated March 27, 2019, be hereby and is approved.

ENTERED APR 08 2019 MTWB RM (310)

(5) 20  
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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 27, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001558      100% City Funding – To Provide General Contracting Services for Detroit Police Department’s 10<sup>th</sup> Precinct. – Contractor: W-3 Construction Company – Location: 7601 Second Ave., Detroit, MI 48202 – Contract Period: Upon City Council Approval through July 9, 2019 –Total Contract Amount: \$878,500.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL PRESIDENT PRO TEM SHEFFIELD**

**RESOLVED**, that Contract No. 6001558 referred to in the foregoing communication dated March 27, 2019, be hereby and is approved.

ENTERED APR 04 2019 - Move to New Business - RLL (B,D)



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

④  
5/3  
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March 1, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2019 State Planning and Research Grant**

The Michigan Department of Transportation has awarded the City of Detroit Department of Public Works with the FY 2019 State Planning Research Grant for a total of \$500,000.00. The Detroit Transportation Corporation (DTC) will also contribute \$325,000.00 to the project through grant funds awarded by the Southeast Michigan Council of Governments (SEMCOG). There is no match requirement. The total project cost is \$825,000.00.

The objective of the grant is to support the City of Detroit's Citywide Transportation Plan. The funding allotted to the department will be utilized to address key initiatives, including improving safety, supporting walking, biking, and transit, designing complete streets, policy development, data collection, and education and citizen engagement. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20634.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Detroit Council Request has been approved by the Office of the Budget.

ENTERED APR 01 2019 BB 1WK

ENTERED APR 08 2019 MTNB Rm (310)

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Department of Public Works is requesting authorization to accept a grant of reimbursement from the Michigan Department of Transportation, in the amount of \$500,000.00, to support the City of Detroit's Citywide Transportation Plan; and

**WEHEREAS**, the Detroit Transportation Corporation (DTC) will also contribute \$325,000.00 to the project through grant funds awarded by the Southeast Michigan Council of Governments (SEMCOG); and

**WHEREAS**, the total project cost is \$825,000.00, and there is no match requirement; and

**WHEREAS**, this request to the Detroit City Council has been approved by the Office of the Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20634, in the amount of \$825,000.00, for the FY 2019 State Planning Research Grant.



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

RICK SNYDER  
GOVERNOR

MARK A. VAN PORT FLEET  
DIRECTOR

December 14, 2018

City of Detroit  
Department of Public Works  
Caitlin Malloy-Marcon  
2 Woodward Avenue, Suite 808  
Detroit, MI 48226

Dear Ms. Malloy-Marcon:

MDOT CONTRACT 2019-0153

Enclosed is the original contract issued between your organization and the Michigan Department of Transportation. Please take the time to read and understand this contract. If this contract meets with your approval, please complete the following checklist, and return this checklist and the contract as soon as possible. Only one copy of this contract is being sent to you for signature. Upon its award you will receive an electronic scan for your files. The original signed contract will be maintained in Contract Services Division's files.

\_\_\_\_\_ Please do not date the document. MDOT will date the document when it is executed. This contract is not executed until it has been signed by all parties. Upon all final approvals the contract will be sent to the MDOT Director for execution.

\_\_\_\_\_ Secure the necessary signatures on the contract.

\_\_\_\_\_ Include a certified resolution/authorization. The resolution/authorization should specifically name the officials who are authorized to sign the contract. The resolution/authorization must be submitted, even though you may have submitted one in the past.

\_\_\_\_\_ Return the contract and the certified resolution/authorization to my attention in the Bureau of Finance, Contract Services Division at the address below for MDOT execution. A scanned electronic copy of the executed contract will be forwarded to your attention via e-mail. Our street address for the use of an overnight carrier, should you need it, is 425 W. Ottawa St., Lansing MI 48933.

\_\_\_\_\_ Public Act 533 of 2004 requires that payments under this Contract be processed by electronic funds transfer (EFT). The CONSULTANT is required to register to receive payments of EFT at SIGMA Vendor Self Service (VSS) website ([www.michigan.gov/SIGMAVSS](http://www.michigan.gov/SIGMAVSS)).

If you have any questions, please do not hesitate to contact me directly at (517) 373-2895 or email me at [rottiersw@michigan.gov](mailto:rottiersw@michigan.gov).

Sincerely,

Bill Rotiers  
Contract Administrator  
Contract Services Division

Enclosure



**MICHIGAN DEPARTMENT OF TRANSPORTATION**  
**CITY OF DETROIT**  
**CONTRACT**

This Contract is made and entered into this date of \_\_\_\_\_ by and between the Michigan Department of Transportation (MDOT) and the City of Detroit (CITY), of 2 Woodward Avenue, Suite 808, Detroit, Michigan 48226, for the purpose of the CITY developing a Citywide Transportation Plan.

**Recitals:**

MDOT may amend the Contract to reflect the addition of funds for fiscal year 2020 as funding becomes available and is obligated, at MDOT's discretion;

The parties agree that:

**THE CITY WILL:**

1. Perform the work set forth in Exhibit A, dated December 3, 2018, pages 1 through 7, attached hereto and made a part hereof (PROJECT).

This Contract contains Federal Highway Administration (FHWA)/State Planning and Research (SPR) funds. For all contracts with FHWA/SPR funds that span multiple MDOT fiscal years, the CITY may not proceed to work at the beginning of any MDOT fiscal year (October 1 through September 30) beginning the October 1 following the effective date of the contract until after receiving written notification from the MDOT Project Manager that the CITY may proceed to work. Any work performed and/or costs incurred by the CITY prior to its receipt of such MDOT notification will not be eligible for reimbursement.

2. Perform all PROJECT work in conformity with the MDOT's applicable standards.
3. During the performance of the PROJECT work, be responsible for any loss of or damage to original documents belonging to MDOT while they are in the CITY's possession. Restoration of lost or damaged original documents will be at the CITY's expense.

4. Make such trips to confer with representatives of MDOT and the United States Department of Transportation, Federal Highway Administration (FHWA), as may be necessary in the carrying out of the PROJECT set forth in this Contract.
5. Submit written monthly progress reports to MDOT that outline the work accomplished during the reporting period; identify any problems, real or anticipated, associated with the conduct of the PROJECT; and identify any deviations from the agreed upon work plan.
6. Prepare the graphics and text for all reports in a form suitable and acceptable to MDOT, such suitability and acceptability to be determined by MDOT. This section is limited to the format of the graphics and text. Nothing herein is to be construed as allowing MDOT to declare as unsuitable or unacceptable any of the graphics or text because of the conclusions arrived at by the CITY through analysis of data collected for this PROJECT.

As used throughout this Contract, the words "satisfactory" and "acceptance" are defined to mean that the product is in the format required and is completely in accordance with the contract requirements; however, it does not mean that the conclusions arrived at for this PROJECT must be approved or agreed to by MDOT or the FHWA.

7. Prepare and submit to MDOT a written preliminary copy of the Final Project Report in accordance with the work plan set forth in Exhibit A for its review and acceptance prior to submission of the Final Project Report. MDOT will notify the CITY of its acceptance or rejection of the Final Project Report within sixty (60) days of receipt of same from the CITY.
8. Submit any proposed publication by the CITY or its subcontractors of the results of PROJECT work for prior review and acceptance by MDOT. Such review and acceptance is for MDOT's own purposes and does not relieve the CITY from claims arising out of such publication. Said proposed publication will include proper credit for all parties to this Contract.
9. Permit representatives of MDOT, the FHWA, and other authorized public agencies interested in the PROJECT to have full access to the PROJECT during the CITY's performance.
10. With regard to audits and record-keeping:
  - a. The CITY will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract (RECORDS). Separate accounts will be established and maintained for all costs incurred under this Contract.
  - b. Audit and Inspection. The CITY will comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507), and the requirements of 2 CFR Part 200, including Subpart

F – Audit Requirements, as amended, and the provisions of 1951 PA 51, MCL 247-660h, as applicable, that are in effect at the time of Contract award with regard to audits.

- i. Agencies expending a total of Seven Hundred Fifty Thousand Dollars (\$750,000.00) or more in federal funds from one or more funding sources in their fiscal year must have a single audit conducted for that year. The Seven Hundred Fifty Thousand Dollars (\$750,000.00) threshold represents all federal funding sources. This is in accordance with the Single Audit Act of 1984, as amended, and 2 CFR Part 200 Subpart F, as amended.
- ii. Agencies expending less than Seven Hundred Fifty Thousand Dollars (\$750,000.00) in federal funds must submit a letter to MDOT advising that a single audit was not required. The letter will indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the MDOT federal programs, and the Catalog of Federal Domestic Assistance (CFDA) grant number(s). This information must be submitted to the address in paragraph (iv) below.
- iii. Agencies must complete their single audits electronically through the Federal Audit Clearinghouse website (<http://harvester.census.gov/fac/>). Users are instructed to create an online report ID and then to complete Form SF-SAC prior to submitting their reporting packages. The audit will be completed and submitted electronically within thirty (30) days after receipt of the agency's report(s) or within nine (9) months after the end of the agency's fiscal year, whichever is earlier.
- iv. Agencies must also submit one (1) paper copy of the completed Form SF-SAC and reporting package within the same time frame set forth in paragraph (iii) above to the address(es) below:

Michigan Department of Transportation  
Financial Operations Division  
Budget, Outreach and Program Support Section  
P. O. Box 30050  
Lansing, MI 48909

With a copy to:

Michigan Department of Transportation  
Bureau of Transportation Planning  
Statewide Transportation Planning Division  
P.O. Box 30050  
Lansing, MI 48909

- v. Agencies will also comply with applicable state laws and regulations relative to audit requirements.
  - vi. Agencies will not charge audit costs to MDOT's federal programs that are not in accordance with the aforementioned 2 CFR Part 200 requirements.
  - vii. All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.
  - viii. The CFDA code for this CONTRACT is 20.205.
- c. The CITY will maintain the RECORDS for at least three (3) years from the date of final payment made by MDOT under this Contract. In the event of a dispute with regard to the allowable expenses or any other issue under this Contract, the CITY will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
  - d. MDOT or its representative may inspect, copy, scan, or audit the RECORDS at any reasonable time after giving reasonable notice.
  - e. If any part of the work is subcontracted, the CITY will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.
11. If MDOT discloses its confidential information to the CITY, the CITY will maintain such information as confidential. Information provided by MDOT will be deemed confidential if it is marked confidential or stated in writing to be confidential. The above obligations of confidentiality will not apply to:
- a. Information for which MDOT gives prior written permission for publication or use.
  - b. Information that is required to be disclosed based on court order.

A violation of this provision will be considered a breach of this Contract, and MDOT may terminate this Contract under the provisions of Section 21(b).

News releases pertaining to this Contract or the PROJECT to which it relates will not be made without prior written approval from MDOT, and then only in accordance with explicit instructions from MDOT. News releases made without MDOT's approval will be considered a breach of the Contract, and MDOT may terminate this Contract under the provisions of Section 21(b).

12. The CITY will carry and maintain for the life of the PROJECT equipment, as a minimum, insurance or self insurance. Insurance payment for loss or damage will be made to MDOT. The CITY will also provide and maintain public liability and property damage insurance, insuring as they may appear the interests of all parties to this Contract against any and all claims that may arise out of the CITY's operation hereunder, as set forth in Exhibit A.

Agencies receiving operating funds will provide Workers' Compensation Insurance as required by law.

13. Submit billings to MDOT for the PROJECT performed in accordance with the following:
  - a. The CITY agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The CITY also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.
  - b. The billings for the PROJECT will not be submitted more often than once per month without prior written approval from MDOT. Each billing will be submitted promptly, no more than sixty (60) days after the completion of the PROJECT for that billing. All billings for PROJECT provided prior to September 30 of any year must be received by MDOT in accordance with MDOT's annual fiscal year end instructions or a significant delay in payment may occur.
  - c. The final billing for the PROJECT must be received within sixty (60) days of completion of the PROJECT. MDOT may close the Contract after the sixty (60) days have passed. Costs provided to MDOT after this sixty (60) day period may be denied by MDOT.

MDOT WILL:

14. Furnish for the use of the CITY such MDOT standards and other information as may be needed, unless specifically required to be provided by the CITY in a particular instance.
15. Pay the CITY for the PROJECT work after receipt of billings, subject to verification of progress. Compensation for the PROJECT work will be on the basis of actual costs and will not exceed Five Hundred Thousand Dollars (\$500,000.00), as set forth in Exhibit A. The CITY will be responsible for all costs in excess of the funds shown above.

MDOT funds in this Contract made available through legislative appropriations are based on projected revenue estimates. MDOT may reduce the amount of this Contract if the revenue actually received is insufficient to support the appropriation under which this Contract is made.

16. Determine that payment for the costs of the PROJECT work required and performed is in accordance with the following:

- a. Direct Salary Costs: Actual labor costs of personnel performing the PROJECT work. This cost will be based on the employees' actual hourly rates of pay and the actual hours of performance on the PROJECT as supported by employee time and earning records.
- b. Other Direct Costs: Actual costs of materials that may be required hereunder but that are not normally provided as part of the overhead of the CITY. All actual costs will be supported by proper receipts and proofs of payment.
- c. Overhead and Indirect Costs: A pro-rated portion of the actual overhead and indirect costs incurred by the CITY during work. The amount of overhead payment, including payroll overhead, will be calculated as applied rates to direct labor costs, as set forth in Exhibit A. Overhead and indirect costs will include those costs that, because of their incurrence for common or joint objectives, are not readily subject to treatment as direct costs.
- d. Subconsultant Costs: Actual costs of subconsultants performing PROJECT work under this Contract.
- e. Travel and Subsistence: Actual costs in accordance with and not to exceed the amounts set forth in the current State of Michigan Standardized Travel Regulations, incorporated herein by reference.
- f. Reimbursement for costs incurred is subject to the cost criteria set forth in 48 CFR, Federal Acquisition Regulations, Part 31.
- g. The CITY will not be paid for costs arising from the correction of errors and omissions attributable to the CITY.

17. Make payment to the CITY in accordance with the following:

- a. Progress payments may be made for reimbursement of amounts earned to date upon receipt of a billing and the written progress report. Progress payments will include direct salary costs, other direct costs, and calculated amounts for overhead using applied overhead rates, as herein set forth. Progress payments will not be made more than once a month.
- b. Upon receipt by MDOT of the required documents and any other accompanying information in a form satisfactory to MDOT, MDOT will process the payment request if the CITY is complying with its obligations pursuant to the Contract. Reimbursement of any costs pursuant to this section will not constitute a final determination by MDOT of the allowability of such costs and will not constitute a



COLEMAN A. YOUNG MUNICIPAL CENTER  
 2 WOODWARD AVENUE, SUITE 611  
 DETROIT, MICHIGAN 48226  
 (313) 224-3901 • TTY 711  
 (313) 224-1464  
 WWW.DETROITMI.GOV

The City of Detroit seeks to develop a Citywide Transportation Plan (the Plan) that provides the roadmap for not only how Detroiters get around, but how city streets can continue to support the City's advancement. This effort will be led by the Department of Public Works, with support from the Planning and Development Department, the Department of Transportation, the Municipal Parking Department, and the Mayor's Office. The process will be done in collaboration with state, county and regional partners. The end deliverable of this process must serve as a living guide toward future infrastructure investment and transportation development that: 1) has overarching principles of equity, dignity, and transparency, 2) addresses critical safety issues, 3) improves people's health and neighborhood air quality, 4) increases the number of realistic mobility options, and 5) strengthens the neighborhoods and advances economic opportunity through capital investments.

The Transportation Plan will implement key strategies identified in the recently published Strategic Transportation Plan and work from the framework created in the Downtown Transportation Study; collect and analyze new and existing data to inform and develop transportation policy and programs; and engage the public in the planning of Detroit's Transportation initiatives. Consultants are being asked to present the City with a scope of work that achieves the following:

**Key initiatives include:**

- **Improve Safety** Detroit's annual vehicle crashes totaled 22,833 in 2015, an average of one crash for every 30 residents. The Plan will guide investment and development priorities to achieve safer infrastructure.
  - Build safety analysis and toolkit for integration into routine transportation capital projects. i.e. Resurfacing Program
  - Identify and develop a metrics driven approach to prioritize safety improvements for each type of travel mode, including walk, bike, vehicular, and transit.
  - Develop protocols to prioritize traffic calming initiatives and an implementation process for various types of roadway classifications within the City of Detroit, including non-City owned roadways in coordination with regional multi-modal plans and networks.
- **Support Walking, Biking and Transit** Everyone deserves the right to feel dignified and to expect excellence in the planning and implementation of our mobility system. A resident or visitor should



feel equally respected on Detroit streets no matter what form of transportation they are using (walking, riding, driving, transit etc...).

The challenge of mobility in Detroit goes beyond traffic congestion. Many negative societal outcomes are due the lack of ability to get to a destination. The plan will identify ways to make it easier and more affordable for Detroiters to get around, from improvements to traditional fixed route transit to integrating new solutions, such as mobility hubs and microtransit.

- Develop a series of policies, programs and potential funding streams for creating safer streets for pedestrians, encouraging walking, and creating places for people on Detroit's streets and transit infrastructure.
- Identify gaps and barriers in the pedestrian network and recommend solutions (lack of sidewalk, crossing opportunities etc).
- Establish a set of guidelines for identifying intersections and segments that need a crosswalk, hawk, signage and/or pedestrian signal improvement and an implementation methodology (scenarios in which treatments should be used).
- Develop methodology for prioritizing sidewalk repair based on pedestrian demand, density, ADA compliance and areas of growth and special uses such as schools, libraries, etc.
- Update and incorporate the bicycle master plan into the Plan, fully flesh out the city's bicycle lane standards, provide a recommendation for an overall set of standards, and develop an implementation strategy.
- Update and incorporate the greenways plan into the Plan to ensure connections to retail nodes and major destinations, such as parks, and develop standards for various types of greenways.
- Recommend planning for transit network gaps through coordination with DDOT, including crosstown connections and first/ last mile gaps and identify solutions.
- Develop standards for transit supportive infrastructure, such as floating bus islands, transit signal priority locations, and enhance bus stops. Work with DDOT to plan infrastructure improvements for their identified 10 high frequency corridors.





- Include transit as a viable option for all projects and events in the city. Using the Strategic Transportation Plan, Downtown Transportation Study and other previous planning efforts.
  - Develop a framework and strategy for commuter solutions to job centers via travel demand management, park and rides, shuttles etc.
  - Review and provide recommendations for local mobility connections around the Gordie Howe International Bridge.
  - Set expectations for bus stops and transit infrastructure, to be recognized by all city agencies.
- **Design Streets for Everyone** Heart disease is the leading cause of death for Detroit residents. Detroit's right of ways represent more than 65 percent of the publicly held open space in the city. The Plan will introduce more opportunities to walk and bike citywide, increasing healthy choices for active commutes (complete streets) and access to recreational activity. It will also improve neighborhood air quality (specifically in freight movement, with Detroit being one of the busiest trade crossings) and reduce our carbon footprint.

Approximately 40 percent of Detroit's residents live below the poverty line and 26 percent of Detroiters lack access to a personally-owned vehicle. The Plan will set targets to establish a policy of greater access to economic opportunity by increasing travel options and coordinating modes, empowering all residents with a viable mobility system to increase better access to jobs, core services and amenities.

- Develop and implement a complete streets policy for adoption within the City of Detroit.
- Develop guidelines for when a roadway should consider various complete streets elements and implementation methods.
- Establish streetscape design guidelines, including landscape and roadway/non-roadway design guidelines by roadway/functional/speed classification for all roadways within the City of Detroit.
- Establish policies and design standards for incorporating stormwater best management practices into streets.



- Investigate stewardship models, potential funding mechanisms and upfront and long-term costs.
  - Develop placemaking and design guidelines for the public right of way, including plazas and other public spaces.
  - Develop construction maintenance of traffic requirements to ensure access for vehicles, pedestrians and cyclists and support local businesses
  - Building from the Downtown Transportation Study, propose a modal hierarchy for strategic corridors
  - Compile strategies to improve railway crossings and viaducts for all travelers.
- **Education Infrastructure and policy changes will only take a plan so far. Detroit seeks to educate enforcement agent and officers, residents and visitors to fully understand that designing streets and systems to include all modes is a public asset and not an attack on one specific mode (i.e. vehicular).**
    - Develop an education and marketing strategy for the City based on best practices in other cities and Detroit's unique needs and establish a detailed roll out plan, cost estimates and potential funding sources and partners.
    - Develop policies, programs, and outreach strategies for a Safety Ambassador Program.
    - Create an aggressive program to educate motorists on safe driving around pedestrians, cyclists and transit stops. And educate cyclists and pedestrians on how to properly use infrastructure.
    - Address the general cultural bias toward "cars only" while educating the public about other viable options.
  - **Policy Development** Detroiters expect openness and inclusiveness in planning and implementation process, and the community engagement process. The Plan will explain the recommendations that will be proposed and give benchmarks for tracking progress and implementation.
    - Develop curbside policies for emerging micromobility providers, delivery trucks, valet, residential parking permit, on-street parking, new signage, etc.
    - Investigate SEMCOG's formula for ranking projects to qualify for CMAQ funds and make recommendations based on best



practice analysis of other MPO formula's to allow CMAQ funds to support non-motorized projects.

- Develop clear standards for Development Review including traffic impact studies, curb cut permitting, sidewalk impacts and maintenance.
- Develop proposed changes to the zoning laws to incorporate bicycle/ scooter parking and facilities in new and rehabbed development as well as transit supportive infrastructure.
- Establish mode-shift goals for the City and benchmarks to better track the data.
- Collaborate with MDOT and Wayne County Roads on "Urban Trunkline" standards, so that highways can function as effective neighborhood streets.

- **Data**

- Crash analysis of highest crash and fatality intersections and corridors by jurisdiction (MDOT, City and County)
- Work with DDOT to collect, analyze and recommend service improvement opportunities
- Establish outcome based metrics for neighborhood corridor projects, a Corridor Health Index, and how those metrics will be collected, and protocols for on-going collection and analysis
- Collect identified transportation needs, including commuter statistics, identified through the neighborhood plans to create a city-wide understanding of citizens concerns and needs and develop a survey to help round out this data and establish repeatable qualitative metrics. Implement the survey and analyze the data to help inform the development of the plan
- Evaluate and make recommendations about what data sources the city might purchase to achieve the various initiatives identified in the plan and purchase access to sources and establish protocols for their use

- **Engagement** This must be a plan that is developed for Detroiters and by Detroiters. A considerable engagement effort is expected in which the consultant team creatively engages neighborhoods in a way that educates all parties.



- Create a Community Engagement Road Map to explain the engagement strategy early-on in the process, as well as throughout the project ,
  - Determine public engagement zones to ensure that there are touch points all across the city.
  - Allow for remote engagement via digital input, including mobile input outposts throughout the community.
  - Use creative ways to engage Detroiters and build consensus around the the Plan, including digital engagement campaigns, mobile design centers, hands-on work- and walk-shops, surveys, bike rides, etc.
  - Develop an interactive website that is also accessible via mobile and handheld devices
  - Leverage Partnerships with non-profits and CBO's
  - Mailings, fliers and postcards
- **Deliverables**
    - Project management plan
    - Existing conditions analysis (qualitative and quantitative) that summarizes existing transportation challenges and opportunities in Detroit
    - Public Engagement Plan
    - Development of goals, objectives, and principles
    - Set of recommendations that address all aspects of transportation
    - Prioritization process/tool for implementation
    - Detailed implementation plan with respect to cost, specific funding source, department owner, and timeline
    - All graphics and maps
    - Website
    - Draft plan (one public facing section and one internal facing "guide" for departmental action)
      - All Chapters
      - Funding, Maintenance, Benchmarking and Implementation Plan
      - Education, Encouragement, Enforcement and Evaluation Plan
    - Executive Summary
    - Final Report
      - Format
        - 8 ½ x 11 landscape
      - Printing

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
The City of Detroit AND  
Detroit Transportation Corporation**

This Memorandum of Understanding ("MOU") is entered into by and between The Detroit Transportation Corporation ("DTC") located at 535 Griswold Street, Detroit, MI 48226, and THE CITY OF DETROIT, a Michigan municipal corporation acting through its Department of Public Works, located at 2 Woodward Avenue, Detroit 48226 ("Sponsored Organization") in order to cooperate and coordinate their respective activities in order to provide for fiscal sponsorship of the Project, as described herein. DTC and the Sponsored Organization may each be referred to herein as a "Party" or collectively as the "Parties" to this MOU, as applicable.

**RECITALS**

Whereas, DTC has been awarded a grant ("Grant") in the amount of \$325,000 ("Grant Funds") from SEMCOG ("Funder") for the purpose of developing the transit portion of the City's Transportation Master Plan ("Project"), which Project is intended to be undertaken, in part, by the Sponsored Organization; and

Whereas, a copy of the application for and award of the Grant are attached hereto as Exhibit A; and

Whereas, the Sponsored Organization desires DTC to serve as the fiscal sponsor of the Grant Funds for the Project; and

Whereas, DTC desires to serve as the fiscal sponsor of the Grant Funds for the Project and DTC's Executive Committee or Board has approved DTC's role as fiscal sponsor in accordance with its Procedures; and

Whereas, the Funder has approved of DTC's role as fiscal sponsor of the Grant Funds for the Project;

**NOW THEREFORE, DTC and the Sponsored Organization acknowledge the following understanding:**

**Section 1: Purpose.** The purpose of this MOU is to assist the Parties in coordinating their activities by providing a written memorandum of their intentions stated in good faith and with as much accuracy as possible. It is not the intent of the parties that this document should constitute a contract or provide the basis for a legal claim by any party. This MOU neither requires nor authorizes the disposition or acceptance of any property or the expenditure or receipt of any funds by either Party.



CITY OF DETROIT  
HOUSING AND REVITALIZATION DEPARTMENT

# 2073  
MAR 21 2019

7  
COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 908  
DETROIT, MICHIGAN 48226  
(313) 224-6380 • TTY:711  
(313) 224-1629  
WWW.DETROITMI.GOV

57  
41  
14

March 21, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Request for Authorization to Accept the "Lead Hazard Reduction Program Grant"**

Honorable City Council:

Through the Department of Housing and Urban Development (HUD) competitive grant funds, the City of Detroit was awarded \$3.5 million for Lead Hazard and \$600,000.00 for Healthy Homes Supplemental funding. A total of \$4.1 million. The grant will be used to address the pressing issue of child lead poisoning. The "Lead Hazard Reduction Program Grant" allocation has been approved by the Department of Housing and Urban Development (HUD).

The City of Detroit through its Housing and Revitalization Department (H&RD) proposes to accept this grant in the amount of \$4.1 million to work with the Department of Housing and Urban Development (HUD) to identify recipients under age 6 with elevated blood levels (5ug/dl and above); and to inspect and renovate the homes recipients live in and develop and execute a lead abatement plan.

The Housing & Revitalization Department requests this Honorable Body's authorization to accept this grant by supporting the attached resolution.

Respectfully submitted,

Donald Rencher  
Director

Attachment

cc: S. Washington, Mayor's Office  
Warren T. Duncan

APPROVED  
  
BUDGET DIRECTOR  
Date 3/21/19

CITY CLERK 2019 MAR 22 AM 9:20

ENTERED APR 01 2019 BB 1 WK. JA 3-0

ENTERED APR 08 2019 MTNB JA (310)



**BY COUNCIL MEMBER:** \_\_\_\_\_

**WHEREAS**, the Department of Housing and Urban Development (HUD) has approved the “Lead Hazard Reduction Program Grant” to address the pressing issue of child lead poisoning in the City of Detroit; and

**WHEREAS**, the Housing & Revitalization Department has requested authorization to accept the “Lead Hazard Reduction Program Grant” for assisting the Department of Housing and Urban Development (HUD) to identify recipients under age 6 with elevated blood levels, inspecting and renovating the homes recipients live in; and develop and execute a lead abatement plan.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor of the City of Detroit or his designee, is hereby authorized to accept the “Lead Hazard Reduction Program Grant” in the amount of \$4.1 million from the Department of Housing and Urban Development (HUD) ; and be it further

**RESOLVED**, that the Budget Director be and is hereby authorized to establish, set-up, appropriate and increase Appropriation #20639 by \$4.1 million; and to honor vouchers when submitted, in accordance with the terms and conditions set forth in the Grant Agreement between the Department of Housing and Urban Development (HUD and the City of Detroit for the “Lead Hazard Reduction Program Grant”.

**RESOLVED**, that the Finance Director be and is hereby authorized to accept and process all documents reflecting these changes.



CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

~~108~~

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

~~21~~

March 22, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from Chandler Park Conservancy to design and install marshland at the southeast corner of Chandler Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from Chandler Park Conservancy. Park improvements will consist of the design and installation of marshland at the southeast corner of Chandler Park. The purpose of this improvement is to reduce the volume of storm water draining into the city system. The estimated value of \$1.1 million will be funded through grants and donations.

Installation of the park improvements will take place in spring, 2019. The organization has worked with community representatives to ensure the improvements are desired. The selected contractor will maintain the marshland for the first three seasons (2019, 20, and 21); and ask that the General Services Department will take over at the fourth season weeding, removing invasive species and trash to maintain the site throughout the year.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson  
Director

ENTERED APR 04 2019 - Move to New Business - RCL (30)





## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements from Chandler Park Conservancy to be installed at the southeast corner of Chandler Park.

**Whereas**, park improvements will consist of the installation of marshland at an estimated cost of \$1.1 million, which will be funded through grant funding and donations. The selected contractor will maintain the marshland for the first three seasons (2019-2021) and ask the General Services Department to take over in the fourth season with removal of invasive species, weeding, and trash to maintain the site throughout the year.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements from the Chandler Park Conservancy to install a marshland at the southeast corner of Chandler Park to reduce the volume of storm water draining into the city system.



## APPLICANT SECTION

Requesting Organization Name: Chandler Park Conservancy

Today's Date: 3-12-2019

Contact Name: Alex Allen

DPRD Property Name: Chandler Park #37

Phone: 313-264-1314

Property Address: 12831 Frankfort St.

Email: aallen@chandlerparkconservancy.org

Location within the Property: Southeast area of park

Address: 4401 Conner St., Detroit, MI 48215

at Dickerson and Chandler Park Dr.

### Improvement Type:

Park

Physical Improvement

Facility (ie Rec Center)

Not-Art ———> fill out Donation Letter

Art ———> fill out Art Donation Letter

Maintenance ———> fill out SLA Letter

### Improvement Project Description:

(Please specify if any listed funding are for an event / program, or not for a permanent, physical improvement.)

The purpose of this project is to decrease volume of stormwater draining into city system and provide wildlife habitat opportunities in Chandler Park. The project will install a marshland to capture runoff from the east side of the park, improving drainage of Aquatic Center parking lot, and separating a portion of the combined sewer system to convey street runoff into the marshland. The project will install a wet well and pump to convey water to the marshland where a recirculation pump will feed a waterfall for aesthetics and water quality. An educational plaza and boardwalks will be installed.

Estimated Value of Improvement: \$1.1 million

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: 

Date: 3/12/19

Print Name: Alex Allen

Organization on behalf of: Chandler Park Conservancy



# Recreation • Conservation • Education

3-12-2019

Jan Anderson, Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Rd  
Detroit, MI

Dear Ms. Anderson,

On behalf of the Chandler Park Conservancy, I am writing to offer our full assistance in designing and installing the Marshland at the southeast corner in Chandler Park. The costs, approximately \$1.1 Million, will be funded through grants and donations made to the Chandler Park Conservancy. These improvements will take place Spring 2019 through Spring 2020. We have worked with community representatives to ensure these improvements are desired and are in accordance of the Chandler Park Master Plan.

The installing contractor will maintain the marshland and all mechanical features for the first 3 seasons (2020, 21, 22) and we ask that GSD take over at the 4th season to remove invasive species and trash, clean out debris from the pump vault, remove accumulated sediments in the marsh conveyance basin to maintain this site throughout the year.

Thank you for your time and consideration.

Sincerely,

Alex J. Allen, III, President & CEO

---

#### Board of Directors

*Phil Pierce, Chair, Managing Member - Pierce, Monroe & Associates • Joel Kellman, Vice Chair, Dykema Gossett  
Bill McLaughlin, Treasurer, Vice President, Global Tax & Trade LEAR Corporation • Maggie DeSantis, Initiative Manager, Building the Engine of Community Development in Detroit  
Donna Givens CEO, Eastside Community Network • Lisa L. Howze, Vice President for Detroit Campuses and Strategic Partnerships, Davenport University,  
Andrew Humphrey, Anchor, WDIV Channel 4 • Russell Lacoursiere, Gensler • Charles Mahone, Commander, Detroit Police Department  
Donna McDuffie, Chandler Park Community Resident • Jim Ridgeway, Environmental Consulting & Technology, Inc.  
Jeffery D. Robinson, Ph.D, Senior Pastor, Mt. Calvary Missionary Baptist Church  
Asha Shajahan, MD, MHSA, Medical Director, Community Health, Beaumont Grosse Pointe • Andre Spivey, Detroit City Councilman – District 4, City of Detroit  
Beverly Kindle-Walker, Detroit Eastside Community Collaborative • Alex Allen, President & CEO Chandler Park Conservancy*

#### Board of Advisors

*Elliott Hall • Nina Holden • Mary Kramer • Beth Konrad • Stephen Ogden • David Stephens • Laura Trudeau • James VanDyke  
4401 Conner • Detroit, MI 48215 • 313-264-1415*

# CHANDLER PARK MARSHLAND PROJECT

## CHANDLER PARK CONSERVANCY DETROIT, MICHIGAN

DRAFT

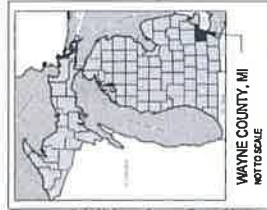
JANUARY 2019

PREPARED BY:



### DRAWING INDEX

1. COVER SHEET
2. EXISTING CONDITIONS
3. SESS AND SITE DEMO PLAN
4. PROPOSED OVERALL SITE PLAN
5. PROPOSED UTILITY PLAN
6. UTILITY PROFILE PLAN VIEW
7. UTILITY PROFILE LAYOUTS
8. PROPOSED GRADING PLAN
9. PROPOSED MARSHLAND SITE LAYOUT
10. PROPOSED MARSHLAND PLANTING PLAN
11. CONVEYANCE BASIN AND BIOSWALE DETAILS
12. DETAILS
13. PUMP DETAILS
14. ELECTRICAL DETAILS
15. OUTFALL DETAILS
16. BOARDWALK DETAILS
17. BOARDWALK DETAILS
18. CROSS SECTIONS
19. NOTES



PROJECT VICINITY MAP  
NOT TO SCALE

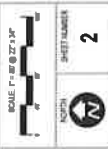
PROJECT SITE MAP  
NOT TO SCALE



**CHANDLER  
 PARK  
 MARSHLAND  
 PROJECT  
 CHANDLER PARK  
 CONSERVANCY  
 DETROIT, MICHIGAN**

DATE: 05/11/2011	PROJECT NUMBER: 1100000000000000
SCALE: AS SHOWN	DATE: 05/11/2011
FILED: 05/11/2011	PROJECT: CHANDLER PARK MARSHLAND PROJECT
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**EXISTING  
 CONDITIONS**



**GENERAL NOTES:**  
 1. THE CONTRACTOR SHALL OBTAIN A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS AND HOLIDAYS PRIOR TO BEGINNING EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN IDENTIFIED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES.  
 2. SURVEY DATA PRESENTED IN THESE DRAWINGS WAS PROVIDED BY: PEI, INC. (DATE: 05/11/2011, DATE OF SURVEY: NOVEMBER, 2014)  
 3. ALL UTILITIES, EXCEPT FOR WATER MAINS AND SEWER MAINS, SHALL BE IDENTIFIED AND MARKED AS SHOWN ON THESE PLANS. WORK BEYOND THESE LIMITS SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK.  
 4. ALL UTILITIES, EXCEPT FOR WATER MAINS AND SEWER MAINS, SHALL BE IDENTIFIED AND MARKED AS SHOWN ON THESE PLANS. WORK BEYOND THESE LIMITS SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK.  
 5. ALL CONSTRUCTION ACTIVITIES SHALL BE LIMITED TO AREAS SHOWN ON PLANS. WORK BEYOND THESE LIMITS SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK AND SHALL BE AT THE CONTRACTOR'S RISK.  
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 10. ALL EXCESS SOIL AND FILL OBTAINED DURING EXCAVATION AS SHOWN ON THESE PLANS, SHALL BE DEPOSITED OFF-SITE. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS AS REQUIRED.  
 11. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS AS REQUIRED.  
 12. ALL WORK SHALL BE DONE TO MEET THE REQUIREMENTS OF THE PERMITS ISSUED FOR THIS PROJECT.  
 13. THE CONTRACTOR SHALL COORDINATE ALL WORK WITH THE OWNER.  
 14. THE CONTRACTOR IS RESPONSIBLE FOR ALL CONSTRUCTION STAKING INCLUDING HORIZONTAL AND VERTICAL CONTROL OF WORK.

**EXISTING SITE CONDITIONS:**  
 1. CONTRACTOR SHALL BECOME FAMILIAR WITH ALL EXISTING SITE CONDITIONS PRIOR TO STARTING WORK.  
 2. THE CONTRACTOR ACKNOWLEDGES THAT DELAYS IN THE START OF OR COMPLETION OF WORK DUE TO UTILITIES NOT IDENTIFIED ON THESE PLANS SHALL BE THE CONTRACTOR'S RESPONSIBILITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY EXTENSION OF TIME OR DAMAGES, IF THE CONTRACTOR SHALL BE UNWILLING TO DELAY IN BEGINNING OR COMPLETING THIS CONTRACT BY REASONS OF EXCESSIVE STORM OR FLOODS THE CONTRACTOR SHALL HAVE NO CLAIM FOR DAMAGES, BUT THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES.  
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- SURVEY LEGEND:**
- OH—ELEC—W—O— TELEPHONE OR CABLE TV ON LINE, POLE OR WIRE
  - UG—CATV— TELEPHONE CABLE TV, CITY FIBER OPTIC
  - UG—PHON— TELEPHONE U.S. CABLE FIBER OPTIC & MANHOLE
  - UG—ELEC—E—V— ELECTRIC U.S. CABLE MANHOLE METER & MANHOLE
  - UG—ELEC—E—V— GAS MAIN, VALVE & GAS LINE MANHOLE
  - WATERMAIN, INT. GATE VALVE, TAPPING BLEEDER VALVE
  - SEWER, CLEANOUT & MANHOLE
  - STORM SEWER, CLEANOUT & MANHOLE
  - CATCH BASIN
  - 1 FT PLASTIC DRAIN COVER
  - TRAFFIC SIGNAL
  - ELECTRIC MANHOLE
  - WATER VALVE, BOMBYDRIANT VALVE BOX, SERVICE SHUTOFF
  - MAIL BOX, TRANSFORMER, IRRIGATION CONTROL VALVE
  - UNIDENTIFIED STRUCTURE
  - PUBLIC LIGHTING MANHOLE
  - UMBRELLA
  - FENCE
  - GUARD RAIL
  - STREET LIGHT
  - SIGN
  - EXISTING TREE
  - CONCRETE
  - ASPHALT

1. WORKING SITE BEFORE YOU DIG  
 CALL MISS DIG  
 1-800-482-1711



SURVEY PROVIDED BY: PEI, INC.





DATE	07/24/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000
DATE	08/15/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000
DATE	08/15/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000
DATE	08/15/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000

DATE	07/24/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000
DATE	08/15/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000
DATE	08/15/2008
BY	ECT/PA/AMM
PROJECT NUMBER	0774-0000

ECT PROJECT NUMBER  
 0774-0000

**PROPOSED  
 OVERALL  
 SITE PLAN**

SCALE: 1" = 60' @ 27" x 34"

SHEET NUMBER  
**4**

**1. WORKING NOW  
 BEFORE YOU DIG  
 CALL MISS DIG  
 1-800-482-7171**



**CHANDLER  
 PARK  
 MARSHLAND  
 PROJECT**  
 CHANDLER PARK  
 CONSERVANCY  
 DETROIT, MICHIGAN

DATE	05/18/10
BY	JRM
PROJECT NUMBER	09-0155
PROJECT NAME	CHANDLER PARK MARSHLAND
CLIENT	MICHIGAN DEPARTMENT OF NATURAL RESOURCES
SCALE	AS SHOWN
SHEET NUMBER	5

**PROPOSED  
 UTILITY  
 PLAN**

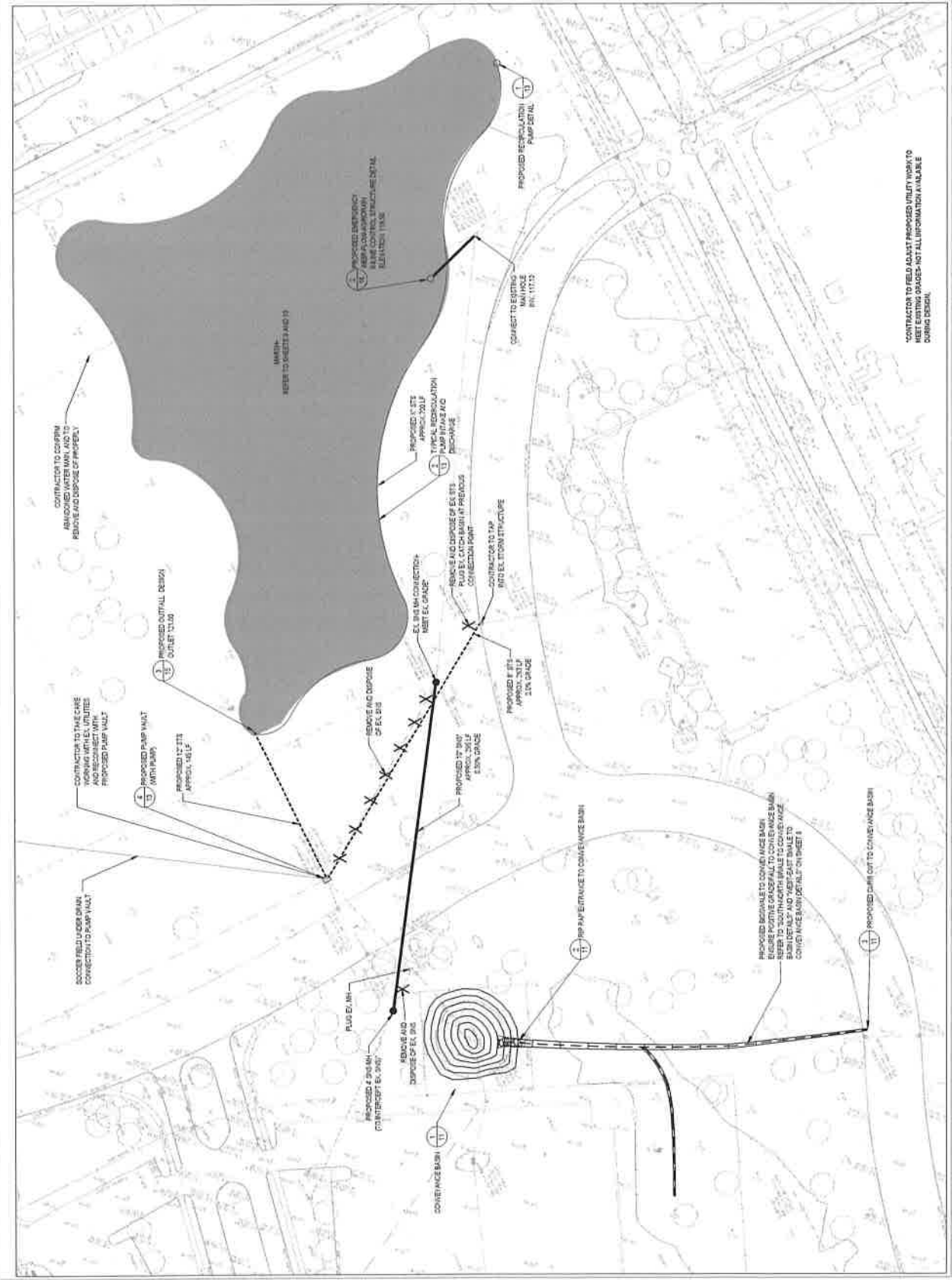
SCALE 1" = 80' ± 14'



LEGEND

- PROPOSED MAINLINE (PH)
- - - PROPOSED TOWNSHIP
- ⊕ PROPOSED MANHOLE WITH PUMP
- ⊙ PROPOSED MANHOLE WITH PUMP

2 WORKING DATE BEFORE YOU DIG 1-800-482-7171



CONTRACTOR TO FIELD ADJUST PROPOSED UTILITY WORK TO MATCH AS-BUILT CONDITIONS. NOT ALL INFORMATION INCLUDED IN THIS DESIGN.





CHANDLER PARK  
PARK  
MARSHLAND  
PROJECT

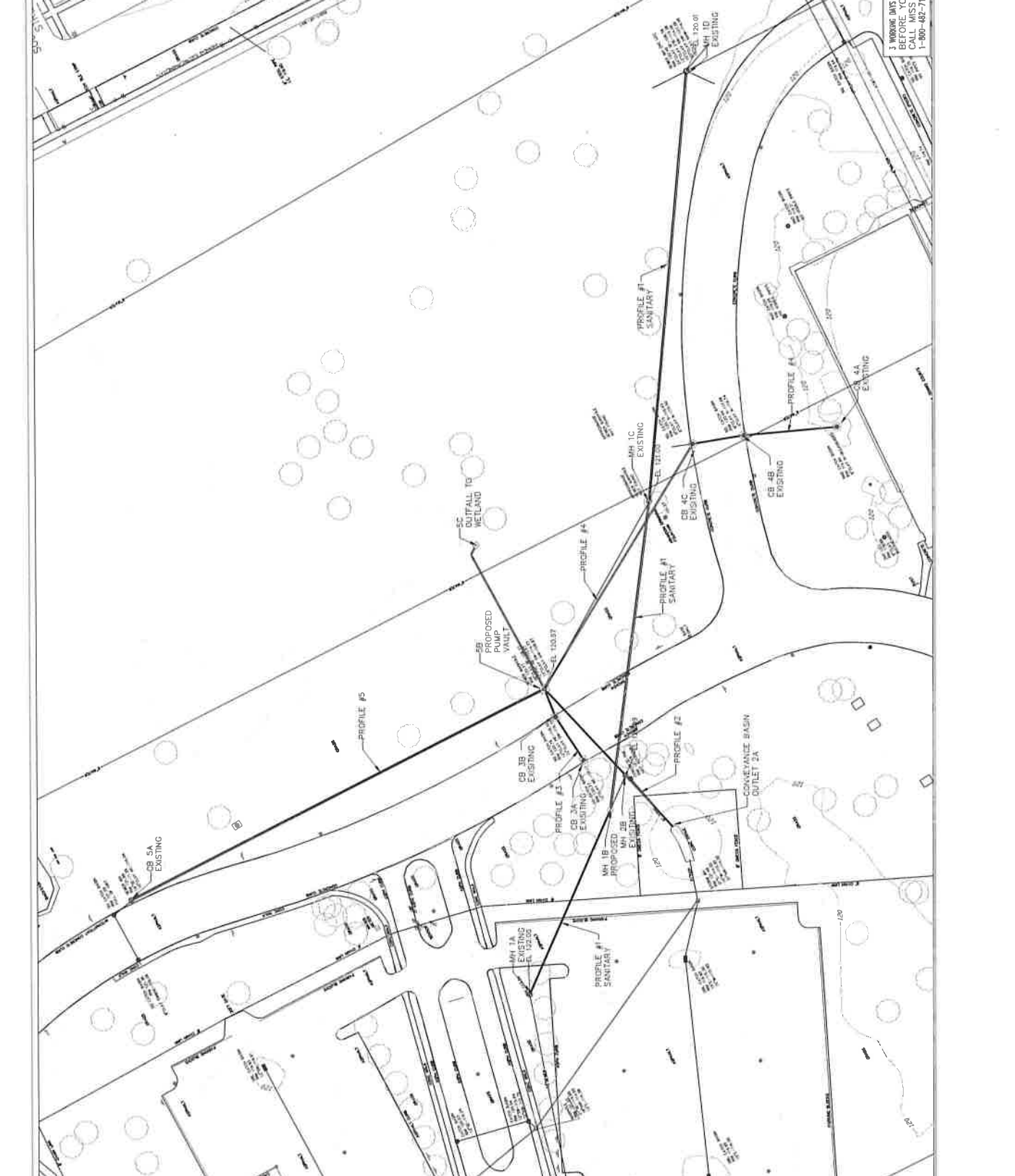
CHANDLER PARK  
CONSERVANCY  
DETROIT, MICHIGAN

FINAL DESIGN  
DATE: 11-28-17  
SCALE: AS SHOWN  
PROJECT NO: 17-0000000000  
SHEET NO: 6

UTILITY  
PROFILE  
PLAN VIEW

SCALE: 1" = 60' ST. 1/4"

SHEET NUMBER  
6



DATE	11/13/13
BY	WJL
CHECKED BY	WJL
IN CHARGE	WJL
PROJECT NUMBER	13-00000000
DESCRIPTION	CHANDLER PARK CONSERVANCY
PRIORITY	GENERAL

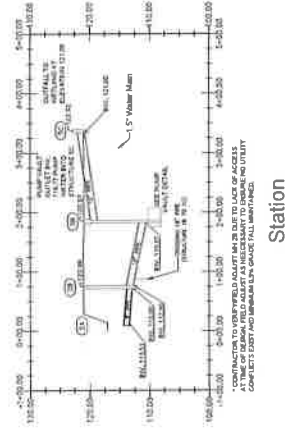
**UTILITY PROFILE LAYOUTS**

SCALE: 1" = 40' @ 8 1/2" x 11"

NORTH 

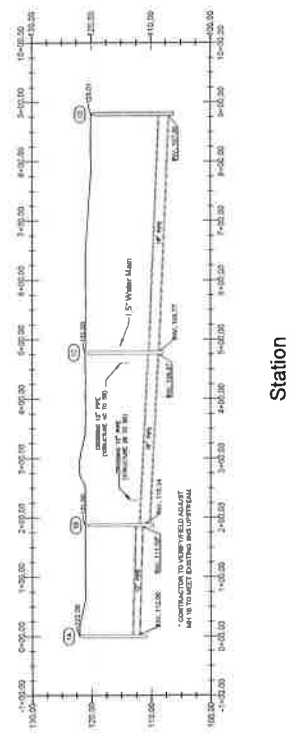
SHEET NUMBER **7**

**Profile 2**  
**STORM SEWER -**  
**RG11 to OUTFALL**



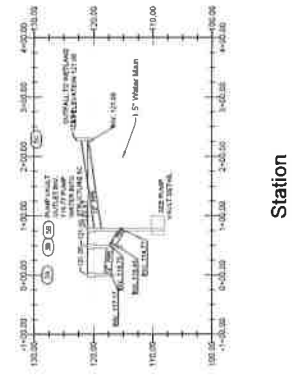
Station

**Profile 1**  
**SANITARY SEWER**



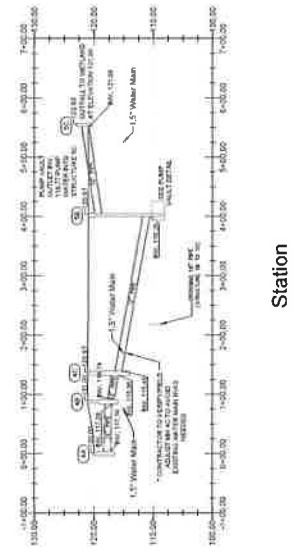
Station

**Profile 3**  
**STORM SEWER -**  
**CB3A to OUTFALL**



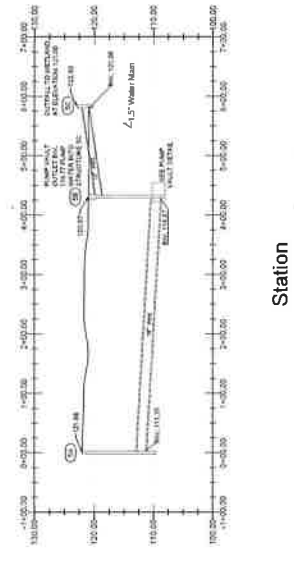
Station

**Profile 4**  
**STORM SEWER -**  
**CB4A to OUTFALL**



Station

**Profile 5**  
**STORM SEWER -**  
**CB5A to OUTFALL**



Station

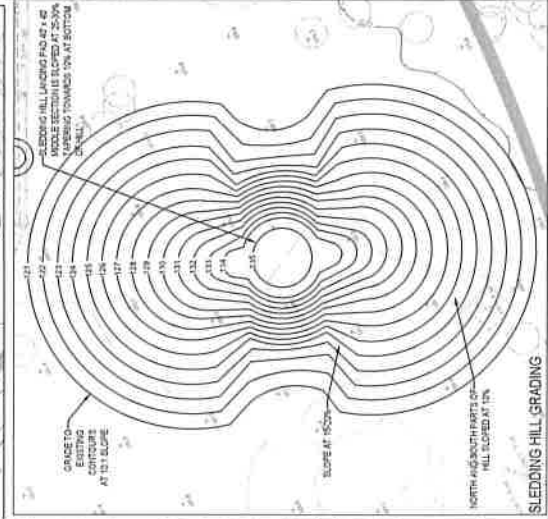
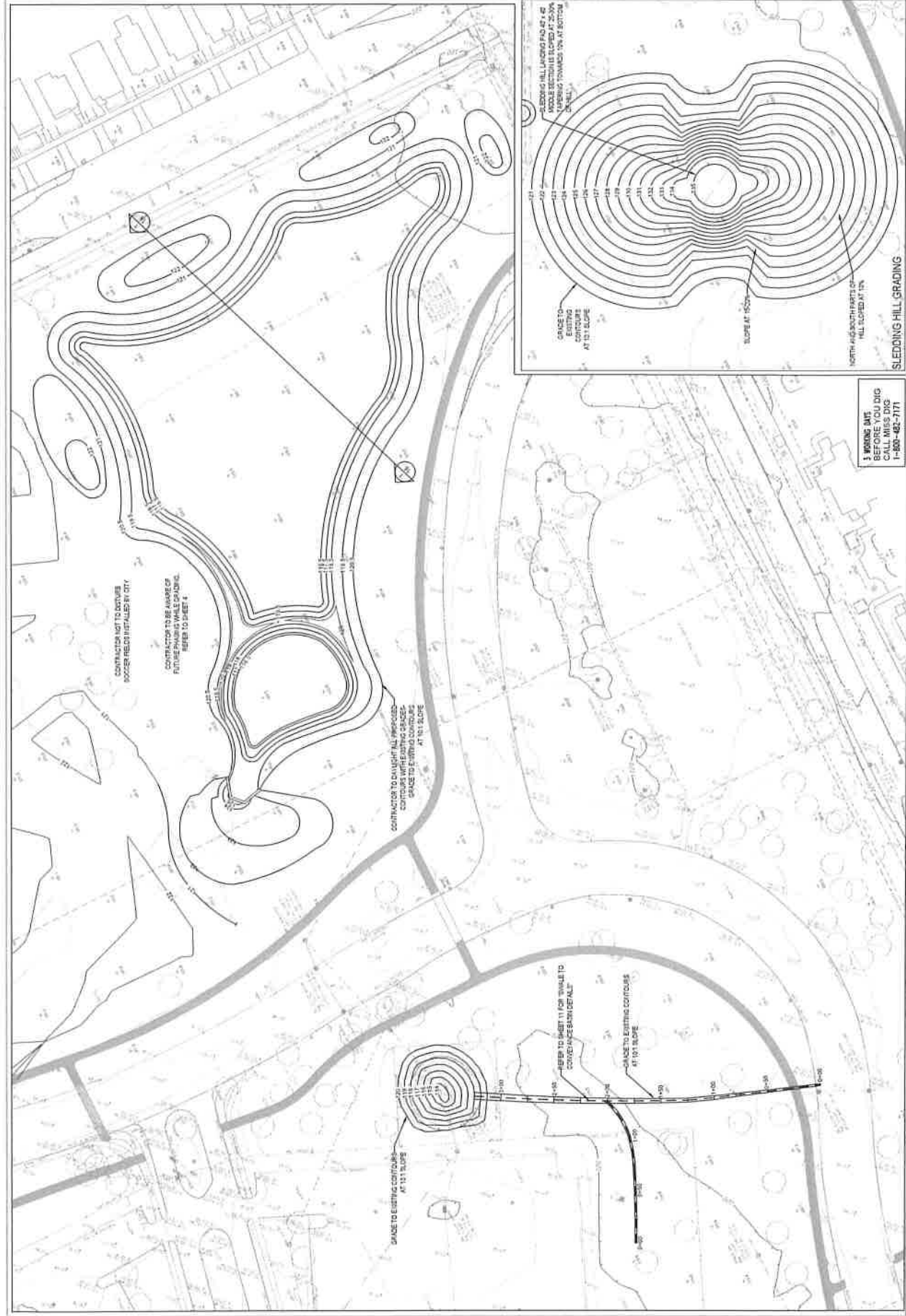
1. WORKING DAYS BEFORE YOU DIG CALL MISS DIG 1-800-482-7171

**CHANDLER  
 PARK  
 MARSHLAND  
 PROJECT**  
 CHANDLER PARK  
 CONSERVANCY  
 DETROIT, MICHIGAN

DATE:	10/11/11
BY:	AS
CHECKED BY:	AS
DESIGNED BY:	AS
PROJECT NUMBER:	11-001
DATE:	10/11/11
BY:	AS
CHECKED BY:	AS
DESIGNED BY:	AS
PROJECT NUMBER:	11-001
DATE:	10/11/11
BY:	AS
CHECKED BY:	AS
DESIGNED BY:	AS
PROJECT NUMBER:	11-001

**PROPOSED  
 GRADING PLAN**

SCALE: 1" = 40' @ 21" x 34"  
 NORTH  
 SHEET NUMBER  
**8**



**1 WORKING UNIT  
 BEFORE YOU DIG  
 CALL MISS DIG  
 1-800-487-7171**

CONTRACTOR NOT TO DISTURB  
 DOZER RELOCATED BY CITY

CONTRACTOR TO BE AWARE OF  
 POTENTIAL OBSTACLES  
 REFER TO SHEET 4

CONTRACTOR TO MATCH ALL PROPOSED  
 CONTOURS WITH EXISTING GRASSES  
 GRADE TO EXISTING CONTOURS  
 AT 1:1 SLOPE

REFER TO SHEET 11 FOR TRIMLINE TO  
 CONFORMANCE DETAIL

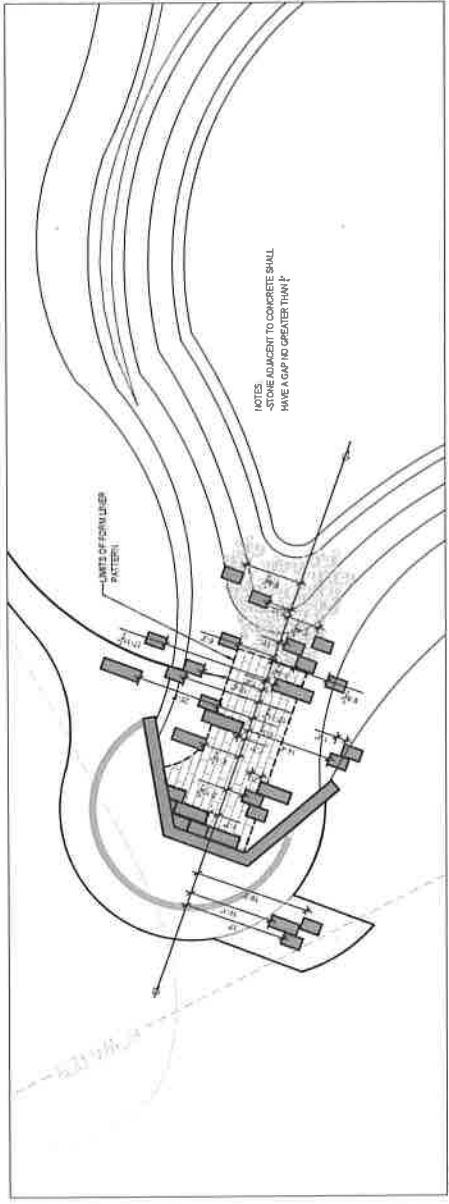
GRADE TO EXISTING CONTOURS  
 AT 1:1 SLOPE

GRADE TO EXISTING CONTOURS  
 AT 1:1 SLOPE

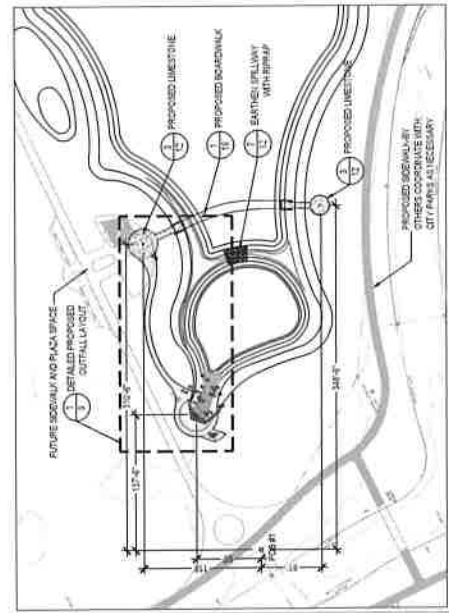
ITEM	QUANTITY	UNIT	DESCRIPTION
1			CONCRETE FORM LINED DETAIL
2			LIMESTONE LEDGESTONE-TYP.
3			1" X 1/2" STEEL EDGING
4			LIMESTONE BLOCK EDGING
5			PROPOSED OUTFALL DETAIL
6			PROPOSED LIMESTONE PATH
7			PROPOSED BOARDWALK
8			BATHING PLATFORM WITH SHOWER
9			PROPOSED LIMESTONE

ITEM	QUANTITY	UNIT	DESCRIPTION
10			PROPOSED BOARDWALK TERMINUS SECTION
11			PROPOSED BOARDWALK

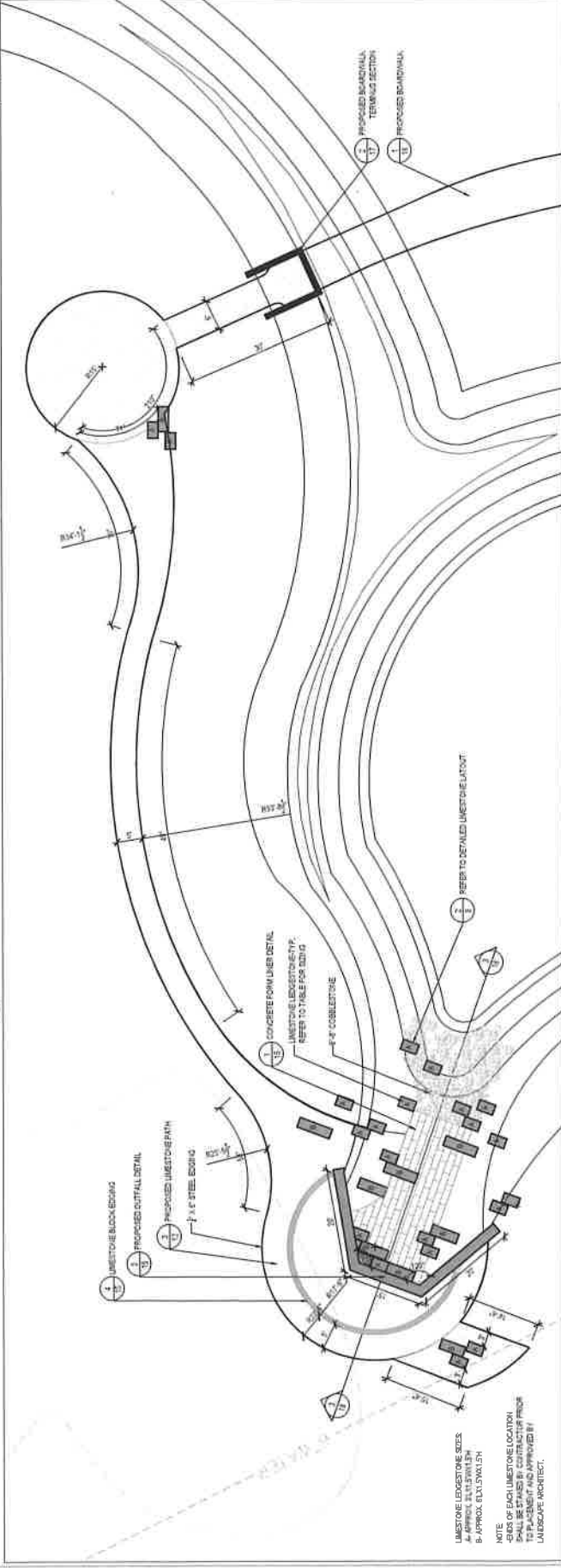
**PROPOSED MARSHLAND SITE LAYOUT**



**2 DETAILED LIMESTONE LAYOUT**



**1 OVERALL PROPOSED MARSHLAND SITE LAYOUT**



**1 DETAILED PROPOSED OUTFALL LAYOUT**

FOR MORE INFO  
 VISIT US ONLINE  
 CALL MISS DIG  
 1-800-482-7171



SCALE: 1" = 8'-0" (2:1)



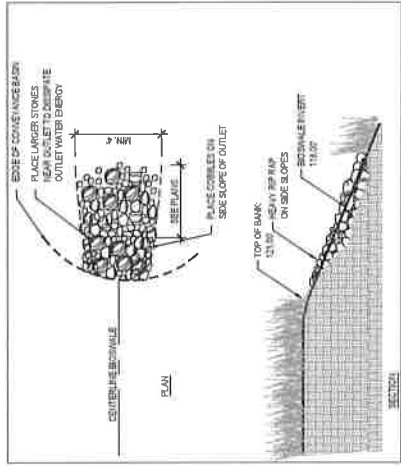
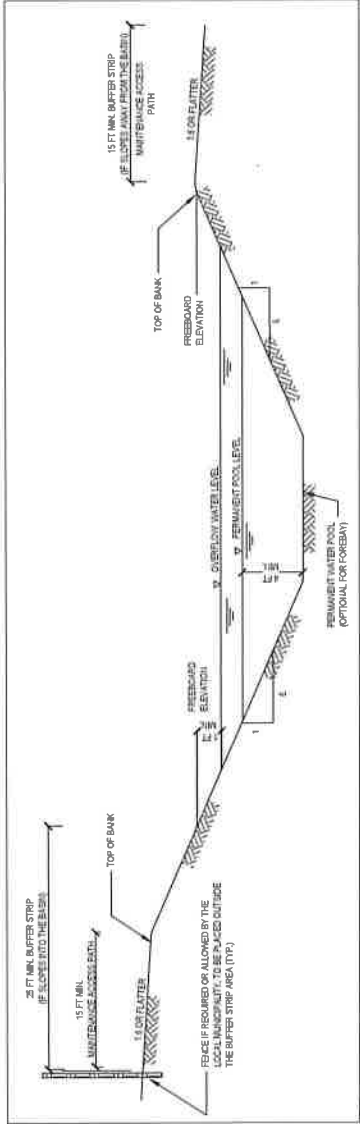
NORTH

SHEET NUMBER **9**

LIMESTONE LEDGESTONE SIZES  
 A- APPROX. 2 1/4" X 1 1/2" X 1/2"  
 B- APPROX. 6 1/2" X 1 1/2" X 1/2"  
 NOTE  
 BASIS OF EACH LIMESTONE LOCATION  
 SHALL BE PROVIDED BY ARCHITECT PRIOR  
 TO CONSTRUCTION. CONTACT MISS DIG  
 LANDSCAPE ARCHITECT.



DATE PLOTTED	11/11/2011
DATE REVISION	
DESIGNER	ALBERT
CHECKER	ALBERT
APPROVER	ALBERT
DATE	11/11/2011
PROJECT NUMBER	11-000000
SHEET NUMBER	11

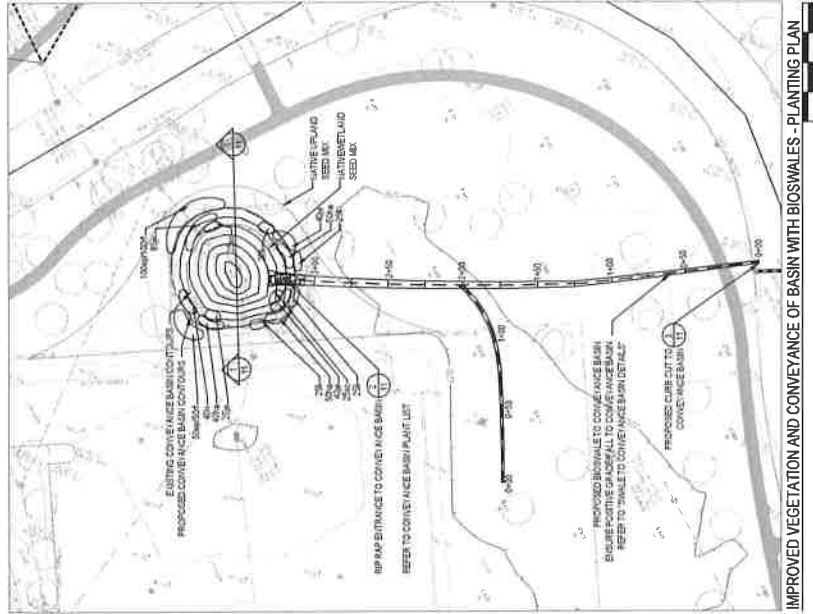


**SOUTHWARD SWALE TO CONVEYANCE BASIN DETAILS**

STATION (FT)	DEPTH (FT)	WIDTH (FT)	TOP WIDTH (FT)	SLOPE
3+00	0.50	12.00	12.00	1:1
3+10	0.50	12.00	12.00	1:1
3+20	0.50	12.00	12.00	1:1
3+30	0.50	12.00	12.00	1:1
3+40	0.50	12.00	12.00	1:1
3+50	0.50	12.00	12.00	1:1
3+60	0.50	12.00	12.00	1:1
3+70	0.50	12.00	12.00	1:1
3+80	0.50	12.00	12.00	1:1
3+90	0.50	12.00	12.00	1:1
4+00	0.50	12.00	12.00	1:1

**WEST-EAST SWALE TO CONVEYANCE BASIN DETAILS**

STATION	DEPTH (FT)	WIDTH (FT)	TOP WIDTH (FT)	SLOPE
3+00	0.50	12.00	12.00	1:1
3+10	0.50	12.00	12.00	1:1
3+20	0.50	12.00	12.00	1:1
3+30	0.50	12.00	12.00	1:1
3+40	0.50	12.00	12.00	1:1
3+50	0.50	12.00	12.00	1:1
3+60	0.50	12.00	12.00	1:1
3+70	0.50	12.00	12.00	1:1
3+80	0.50	12.00	12.00	1:1
3+90	0.50	12.00	12.00	1:1
4+00	0.50	12.00	12.00	1:1



**BASIN PLANT LIST**

ITEM #	SCIENTIFIC NAME	COMMON NAME	SPACING	SIZE
1	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
2	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
3	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
4	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
5	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
6	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
7	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
8	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
9	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG
10	TRIFOLIUM REPENS	WHITE CLOVER	12" O.C.	PLUG

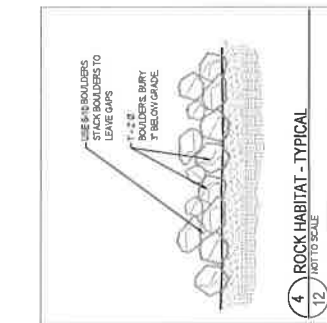
1. WORKING DATE BEFORE YOU DIG CALL MISS DIG 1-800-482-7171



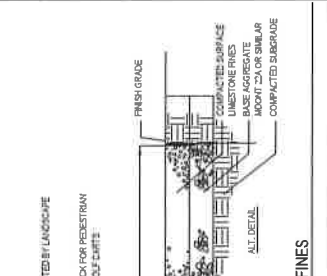
NO.	DESCRIPTION	DATE
1	PRELIMINARY DESIGN	11/10/10
2	CONCEPT DESIGN	12/10/10
3	SCHEMATIC DESIGN	01/11/11
4	DESIGN DEVELOPMENT	02/11/11
5	FINAL DESIGN	03/11/11

**DETAILS**

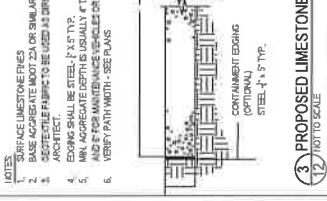
SCALE AS SHOWN



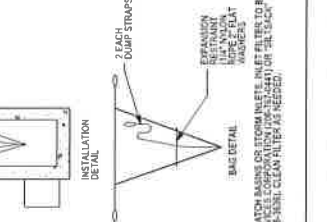
**1. SILT FENCE**  
 1/2" NOT TO SCALE



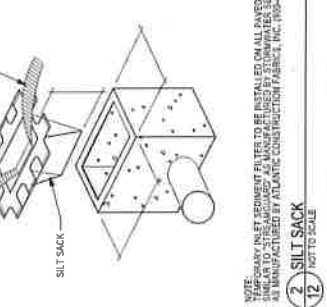
**5. SNAKE HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



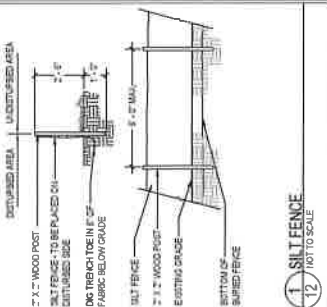
**7. EARTHEN SPILLWAY WITH RIP RAP**  
 1/2" NOT TO SCALE



**4. ROCK HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



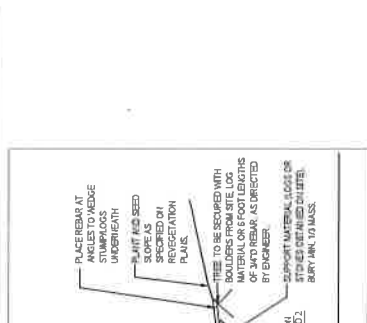
**3. PROPOSED LIMESTONE FINES**  
 1/2" NOT TO SCALE



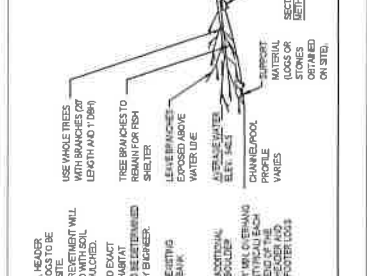
**6. LOG HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



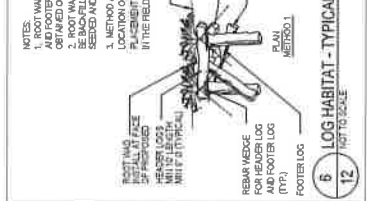
**8. TREE PLANTING DETAIL**  
 1/2" NOT TO SCALE



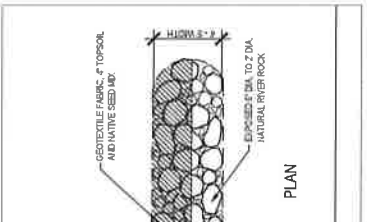
**9. SHRUB PLANTING DETAIL**  
 1/2" NOT TO SCALE



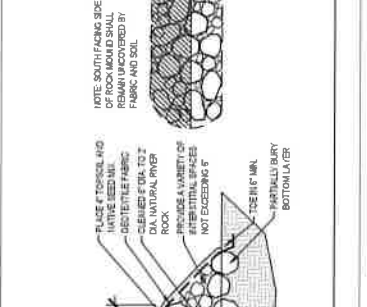
**3. PROPOSED LIMESTONE FINES**  
 1/2" NOT TO SCALE



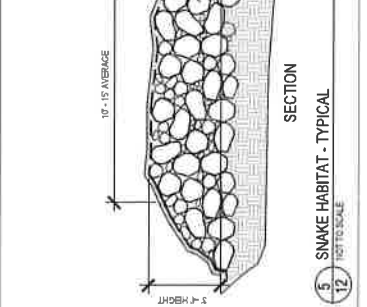
**10. PLUG PLANTING DETAIL**  
 1/2" NOT TO SCALE



**8. TREE PLANTING DETAIL**  
 1/2" NOT TO SCALE



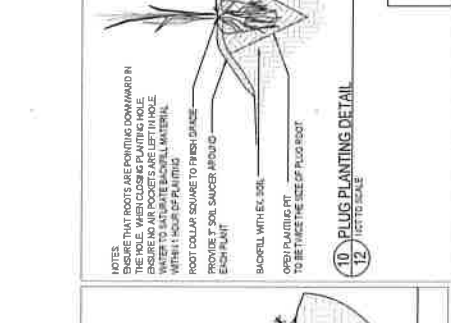
**5. SNAKE HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



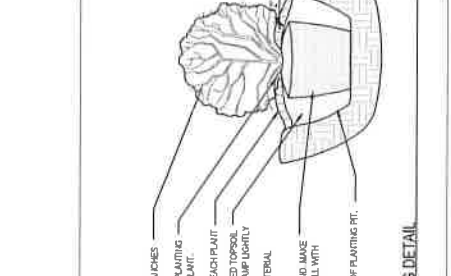
**7. EARTHEN SPILLWAY WITH RIP RAP**  
 1/2" NOT TO SCALE



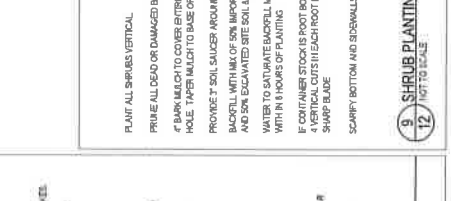
**4. ROCK HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



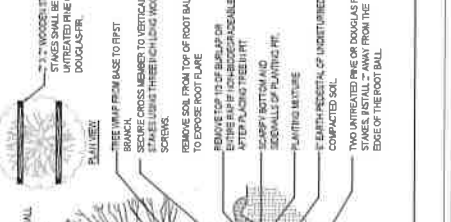
**1. SHRUB PLANTING DETAIL**  
 1/2" NOT TO SCALE



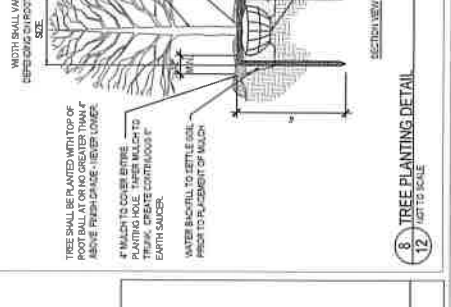
**3. PROPOSED LIMESTONE FINES**  
 1/2" NOT TO SCALE



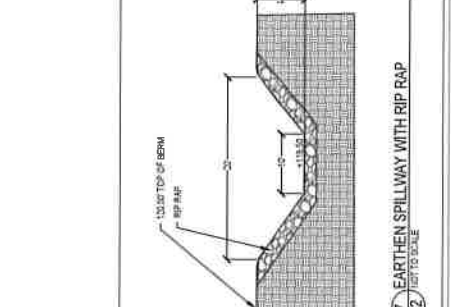
**10. PLUG PLANTING DETAIL**  
 1/2" NOT TO SCALE



**8. TREE PLANTING DETAIL**  
 1/2" NOT TO SCALE



**5. SNAKE HABITAT - TYPICAL**  
 1/2" NOT TO SCALE



**7. EARTHEN SPILLWAY WITH RIP RAP**  
 1/2" NOT TO SCALE



**4. ROCK HABITAT - TYPICAL**  
 1/2" NOT TO SCALE

**NOTES:**  
 1. ROOT WALS, HEADER AND FOOTER LOGS TO BE BACK-FILLED WITH SOIL SEEDS AND MULCH.  
 2. TREE BRANCHES TO REMAIN FOR FISH SHELTER.  
 3. LEAVE BRANCHES EXPOSED ABOVE WATER LEVEL.  
 4. TREE TO BE SECURED WITH MATERIAL OR FOOT LENGTHS BOLLERS FROM SITE. LOG BOLLERS TO BE DIRECTED BY BACKLASH.  
 5. SUPPORT MATERIAL LOGS OR BOLLERS TO BE BURY 1/4\"/>

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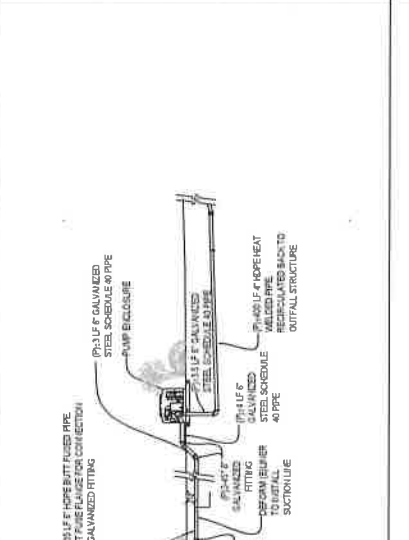
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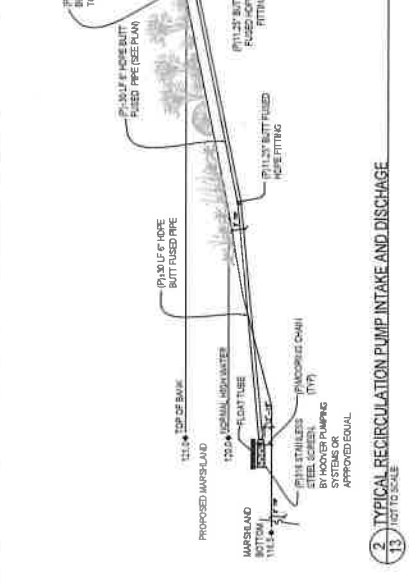
**CHANDLER PARK MARSHLAND PROJECT**  
**CHANDLER PARK CONSERVANCY**  
 DETROIT, MICHIGAN

DATE	DESCRIPTION
2011.04.28	PROJECT START
2011.05.10	PRELIMINARY DESIGN
2011.06.15	DESIGN DEVELOPMENT
2011.08.15	CONSTRUCTION PERMITS
2011.09.15	CONSTRUCTION START
2011.12.31	PROJECT COMPLETION

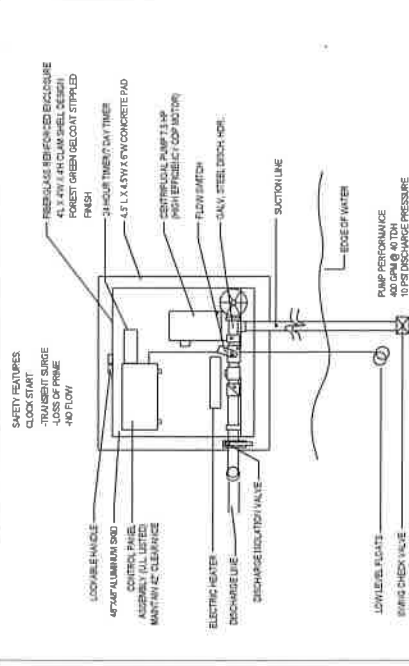
ECT PROJECT NUMBER: **11111**  
 SHEET NUMBER: **13**  
 SHEET TITLE: **PUMP DETAILS**  
 SCALE: **AS SHOWN**



**3** TYPICAL RECIRCULATION PUMP INTAKE AND DISCHARGE  
 NOT TO SCALE



**4** PROPOSED PUMP VAULT WITH PUMP DETAIL  
 NOT TO SCALE



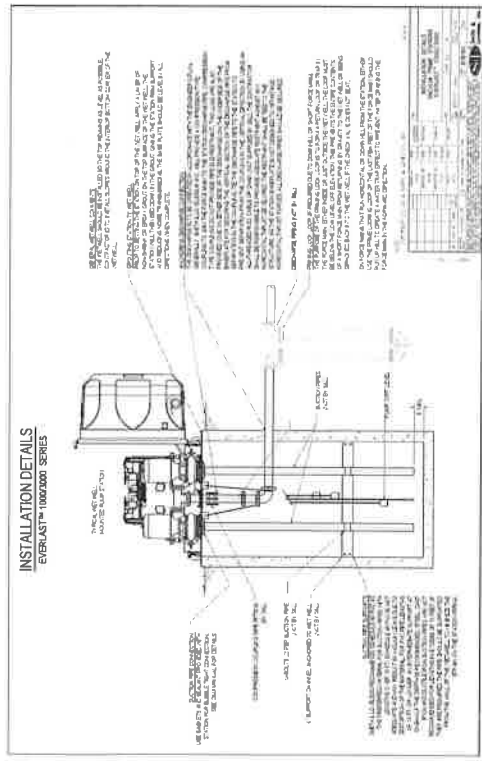
NOTE: SECTION PIPES AND FITTINGS SHALL BE HOPE HEAT FUSED. CHECK VALVE 7 AND LARGER SHALL BE SWIRTYPE 7 AND SMALLER SHALL BE POPPET STYLE. ALL SPOSSD SUCTON DISCHARGE PIPE ADJACENT TO THE PUMP SYSTEM SHALL BE GALVANIZED STEEL BUTTERFLY OR BALL VALVE PROVIDED AT EACH PUMP.

**1** PROPOSED RECIRCULATION PUMP DETAIL  
 NOT TO SCALE

INSTALLATION DETAILS  
 EVERGATE™ 1000000 SERIES

1. PUMP SHALL BE EVERGATE™ 1000000 SERIES...  
 2. PUMP SHALL BE INSTALLED ON A CONCRETE PAD...  
 3. PUMP SHALL BE PROTECTED BY A FIBERGLASS ENCLOSED SINGLE LANE SUCTON...  
 4. PUMP SHALL BE PROTECTED BY A FIBERGLASS ENCLOSED SINGLE LANE SUCTON...  
 5. PUMP SHALL BE PROTECTED BY A FIBERGLASS ENCLOSED SINGLE LANE SUCTON...

**3** PUMP INSTALLATION DETAIL  
 NOT TO SCALE



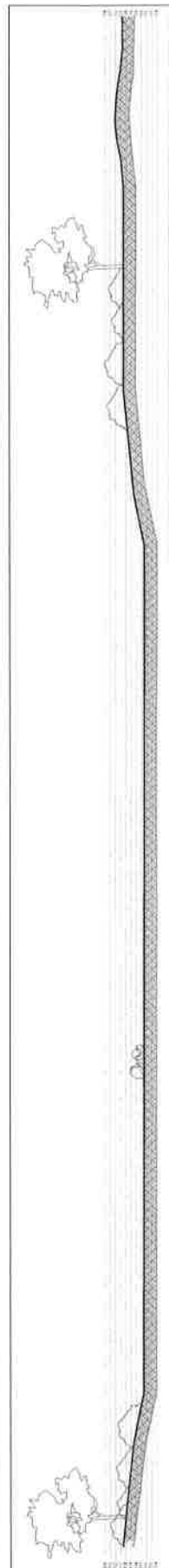
**3** PUMP INSTALLATION DETAIL  
 NOT TO SCALE



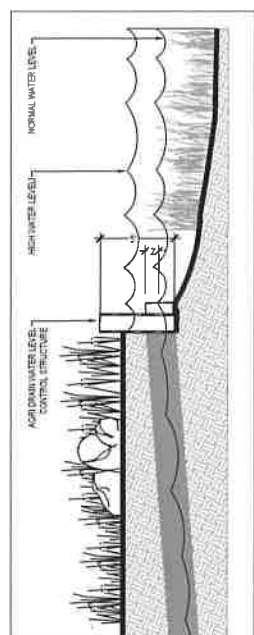


DATE	12/15/11
DRAWN BY	AS
CHECKED BY	AS
DESIGNED BY	AS
PROJECT NO.	11-0000
SHEET NO.	18
TOTAL SHEETS	18
DATE	12/15/11
PROJECT NAME	CHANDLER PARK MARSHLAND PROJECT
SCALE	AS SHOWN
PROJECT NO.	11-0000
SHEET NO.	18
TOTAL SHEETS	18

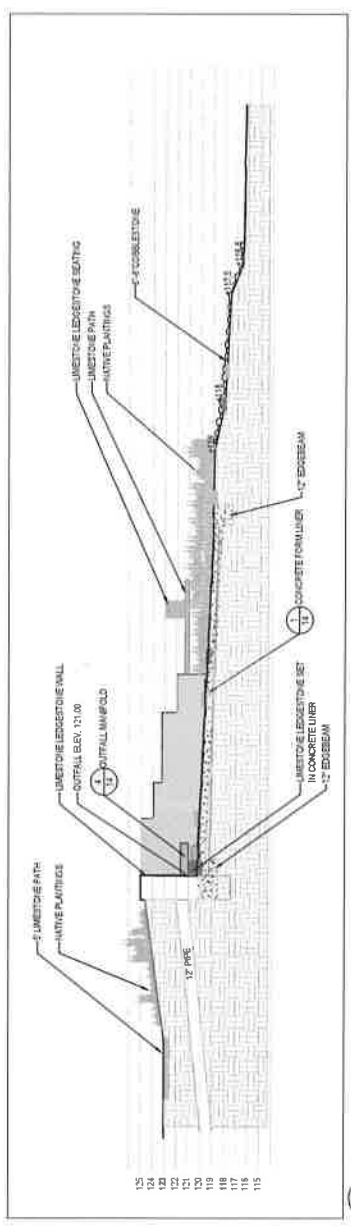
3 WORKING DAYS  
 BEFORE FOLDING  
 DATE: 12/15/11  
 1-800-482-7171



**1 MARSH CROSS SECTION**  
 1/8" = 1' TO SCALE



**2 PROPOSED EMERGENCY WEIR FLOW AGRIDRAIN INLINE WATER LEVEL CONTROL STRUCTURE DETAIL**  
 SCALE: 1" = 4' @ 22' x 34'



**3 WATERFALL ENTRANCE TO MARSH**  
 1/8" = 1' TO SCALE

**CHANDLER PARK MARSHLAND PROJECT**  
**CHANDLER PARK CONSERVANCY**  
 DETROIT, MICHIGAN

DATE OF ISSUE	10/11/11
DATE OF REVISION	10/11/11
ISSUED FOR	PERMANENT
PROJECT NUMBER	1000000000
PROJECT NAME	CHANDLER PARK MARSHLAND PROJECT
PROJECT LOCATION	CHANDLER PARK MARSHLAND PROJECT
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PROJECT NAME	CHANDLER PARK MARSHLAND PROJECT
PROJECT LOCATION	CHANDLER PARK MARSHLAND PROJECT

**NOTES**

SCALE AS SHOWN

SHEET NUMBER **19**

**1. WORKING DAYS BEFORE YOU DIG CALL MISS DIG 1-800-487-1171**

21

1. HABITAT STRUCTURES FOR WADLEU HABITAT STRUCTURE CONSTRUCTION SHALL BE OBTAINED ONLY FROM CLEARING OPERATIONS DISTANT OR FROM LOGS AND LOGS FOR HABITAT STRUCTURE CONSTRUCTION SHALL BE OBTAINED ONLY FROM CLEARING OPERATIONS DISTANT OR FROM ANOTHER APPROVED SITE. CONTRACTOR TO COORDINATE WITH GENERAL CONTRACTOR TO STOCKPILE REMOVED VEGETATION FOR USE AS HABITAT STRUCTURES.
2. HABITAT STRUCTURE MATERIALS SHALL BE CUT FOR THE SOLE PURPOSE OF PROVIDING THE MAXIMUM VALUE BENEFIT AS APPROVED BY THE CONSULTANT.
3. THE LOCATION AND QUANTITY OF HABITAT STRUCTURES SHALL BE AS SHOWN ON PLANS.
4. AT LEAST 50 PERCENT OF EACH HABITAT STRUCTURE SHALL EXTEND ABOVE THE NORMAL WATER LEVEL.
5. LOG HABITAT STRUCTURES SHALL BE A MINIMUM OF 12 INCHES IN DIAMETER.
6. LOG HABITAT STRUCTURES SHALL BE A MINIMUM OF 12 INCHES IN DIAMETER.
7. BOULDERS FOR WADLEU HABITAT SHALL MATCH THE SIZE AS SHOWN ON PLANS. BOULDERS SHALL NOT BE COMPLETELY FROKED SO THAT THEY TOUCH TOGETHER WHEN STOKED AND WILL NOT ROLL OFF THE LOGS. BOULDERS SHALL BE PLACED IN GROUPS OF THREE TO FIVE BOULDERS PER HABITAT STRUCTURE. BOULDERS SHALL BE PLACED IN GROUPS OF THREE TO FIVE BOULDERS PER HABITAT STRUCTURE. BOULDERS SHALL BE PLACED IN GROUPS OF THREE TO FIVE BOULDERS PER HABITAT STRUCTURE. BOULDERS SHALL BE PLACED IN GROUPS OF THREE TO FIVE BOULDERS PER HABITAT STRUCTURE.
8. LOGS SHALL BE REPLACED IN GROUPS OF THREE LOGS MINIMUM. PLACE HORIZONTAL ON THE GROUND SURFACE WITH RANDOM ORIENTATION. PLACE FIRST LOG HORIZONTAL ON THE GROUND SURFACE. PLACE THE OTHER LOGS WITH ONE END PROPPED UP ON THE FIRST LOG. ORIENT LOGS TO MATCH THE ORIGINAL ORIENTATION.
9. THE CONSTRUCTION SHALL REPAIR AND/OR REPAIR ANY AND ALL DAMAGE TO EXISTING SITE FEATURES RESULTING FROM WADLEU HABITAT STRUCTURE CONSTRUCTION OPERATIONS AT NO ADDITIONAL COST TO THE CONTRACT.

1. THESE SPECIES AND PLUGS SHALL BE OF NATIVE PLANT MATERIAL OF GENOTYPES FROM THE NORTH CENTRAL STATES ONLY. ALL PLANTS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION. MICHIGAN SOURCES FOR TREE SPECIES AND PLUGS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION. MICHIGAN SOURCES FOR TREE SPECIES AND PLUGS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION. MICHIGAN SOURCES FOR TREE SPECIES AND PLUGS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION.
2. PLANTS SHALL BE MATURE GROWN IN ACCORDANCE WITH GOOD HORTICULTURAL PRACTICES AND MUST MEET APPLICABLE REQUIREMENTS OF IBN AND IACP. PLANTS SHALL BE SOUND, HEALTHY AND VIGOROUS. WELL BRANCHED AND DENSELY FOLIATED. WHEN IN LEAF, PLANTS SHALL BE FREE OF DISEASE, INSECT PESTS, BUDS OR DAVEY PLANTS, AND RESIST MAXIMUM STRESS THINGS FOR PLANT STOCK.
3. NATIVE PLANTING AREAS SHALL BE INSTALLED AFTER MAY 15 WHEN SOIL IS FREE OF FROST AND IN WORKABLE CONDITION. PLANTING AREAS SHALL BE INSTALLED AFTER CONSULTANT. PLANT STOCK SHALL BE TRUCK TO THEIR HOME GENUS AND SPECIES AS SPECIFIED. DISTANCES AND SPECIES SHALL NOT BE USED WITHOUT PRIOR APPROVAL BY CONSULTANT.
4. PLUGS, CONTAINERIZED PLANTS, AND ROOT STOCKS WHICH ARE TO BE PLACED IN SITUATED OR FLOODED SOIL ENVIRONMENT AT THE NURSERY PRIOR TO SHIPMENT TO THE SITE.
5. REMOVE ALL CONTAINERS AND PLASTIC MATERIAL AND DISPOSE OF LEGALLY OFF-SITE.
6. WATER PLANT STOCK IMMEDIATELY AFTER PLANTING SUCH THAT ROOT ZONE IS THOROUGHLY MOISTENED. CONTRACTOR AFTER SEEDING, PRIOR TO PLANTING. EROSION CONTROL BLANKET SHALL BE INSTALLED WHERE THE CONTRACTOR FEELS IT NECESSARY TO STABILIZE THE SITE AT NO ADDITIONAL COST TO THE OWNER.
7. ALL PLANTS AND PLUGS SHALL BE PLANTED AT THE SPECIFIED LOCATIONS AND AT THE SPECIFIED DEPTHS AS SHOWN ON PLANS AND SUBMITTED TO THE CONSULTANT UPON COMPLETION.
8. MATCH FOR TREE SPECIES AND BARK CHARACTERISTICS SHALL BE COARSE GRADE ORK OR WATTLE BARK. USED AT LEAST ONE FEET AND UNIFORM IN COLOR AND TEXTURE.

1. SEEDING SHALL BE FRESH, CLEAN, NEW SEED OF NATIVE PLANT MATERIAL OF GENOTYPES FROM THE NORTH CENTRAL STATES ONLY. ALL SEEDS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION. MICHIGAN SOURCES FOR TREE SPECIES AND PLUGS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION. MICHIGAN SOURCES FOR TREE SPECIES AND PLUGS SHALL BE OBTAINED FROM A RECOGNIZED NURSERY OF THIS REGION.
2. SEEDING PREPARATION SHALL BE AS SHOWN ON PLANS.
3. ALL SEEDING AREAS SHALL BE HYDROSEEDING. A HYDROSEED Mixture CONSISTING OF CELLULOSE OR SIMILAR MATCH WITH FERTILIZER SUITABLE FOR HYDROSEEDING SHALL BE USED AS A SEEDING MEDIUM. NO STRAW MULCH SHALL BE USED.
4. SEEDING METHOD SHALL ENSURE COMPLETE COVERAGE OF DESIGNATED AREA. RESEED AREAS WITH GAPS IN SEEDING AT NO ADDITIONAL COST TO OWNER.
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12. SEEDING METHOD SHALL ENSURE COMPLETE COVERAGE OF DESIGNATED AREA. RESEED AREAS WITH GAPS IN SEEDING AT NO ADDITIONAL COST TO OWNER.

**GENERAL NOTES**

1. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND AGENCIES.
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**MATERIAL NOTES**

1. ALL MATERIALS SHALL CONFORM TO DETAILS AND SPECIFICATIONS IN THE DRAWINGS.
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**ACCESSORIES**

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**SITE RESTORATION AND CLEARING**

1. IMMEDIATELY CLEAN UP CONSTRUCTION MATERIALS, EXCESS SOIL, MULCH, OR OTHER DEBRIS AND PROPERLY DEPOSE OF DELIVERABLE MATERIALS LEGALLY OFF-SITE IN A MANNER CONSISTENT WITH LOCAL LAWS. TIME NECESSARY TO COMPLETE THIS WORK SHALL BE INCLUDED IN THE CONTRACTOR'S SCHEDULE.
2. PROMPTLY REMOVE EQUIPMENT AND UNNEEDED MATERIALS AT COMPLETION OF ACTIVITIES.
3. CONTRACTOR SHALL REPAIR DAMAGED VEGETATION AND AERATE SOIL OVER ROOT ZONE OF NEGATIVELY IMPACTED VEGETATION. RESEED ALL DISTURBED AREAS TO PREEXISTING CONDITIONS.
4. CONTRACTOR SHALL REPAIR DAMAGED VEGETATION AND AERATE SOIL OVER ROOT ZONE OF NEGATIVELY IMPACTED VEGETATION. RESEED ALL DISTURBED AREAS TO PREEXISTING CONDITIONS.
5. RETURN STOCKPILE AND STORAGE AREAS TO THEIR ORIGINAL GRADE AND RESTORE GROUND SURFACES AFTER STOCKPILE HAS BEEN REDUCED.
6. CONTRACTOR SHALL REPAIR DAMAGED VEGETATION AND AERATE SOIL OVER ROOT ZONE OF NEGATIVELY IMPACTED VEGETATION. RESEED ALL DISTURBED AREAS TO PREEXISTING CONDITIONS.
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**MAINTENANCE AND GUARANTEE PERIODS**

1. CONTRACTOR SHALL GUARANTEE ALL MATERIALS AND WORKMANSHIP FOR A PERIOD OF ONE YEAR FOLLOWING THE APPROVAL OF CONSTRUCTION INSPECTION AT SUBSTANTIAL COMPLETION. THE CONTRACTOR SHALL RESPOND WITHIN TWO WEEKS OF WRITTEN REQUESTS BY THE OWNER FOR REPAIR/REPAIR. IF THE CONTRACTOR FAILS TO RESPOND WITHIN TWO WEEKS OF WRITTEN REQUESTS BY THE OWNER FOR REPAIR/REPAIR, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF REPAIR/REPAIR AND FOLLOWING ANY MAINTENANCE ACTIVITY.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF REPAIR/REPAIR AND FOLLOWING ANY MAINTENANCE ACTIVITY.
3. FINAL ACCEPTANCE OF WORK WILL BE SUBJECT TO ACCEPTANCE BY PROJECT MANAGER AND OWNER AT THE END OF GUARANTEE PERIOD.

**GENERAL NOTES**

1. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND AGENCIES.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND AGENCIES.
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CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE



18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

March 22, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from People for Palmer Park for the installation of commemorative signage.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from the People for Palmer Park. Park improvements will consist of the installation of commemorative signage to be placed at the Community House, bike fit it station, and at the corner of 7 mile and Pontchartrain. The estimated value of \$1750.00 will be borne by People for Palmer Park.

Installation of the park improvements will take place under the guidance of the General Services Department. The organization has worked with community representatives to ensure the improvements are desired. People for Palmer Park will maintain the commemorative signs and replace them as needed.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson  
Director

ENTERED APR 04 2019 - Move to New Business - RCL (EO)



## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements from People for Palmer Park to be installed in various locations within Palmer Park.

**Whereas**, park improvements will consist of the installation of commemorative signage at an estimated cost of \$1,750.00 which will be borne by People for Palmer Park. The organization will maintain the signs and replace them as needed.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements from the People for Palmer Park for the installation of commemorative signage to be placed at various locations inside Palmer Park.



## APPLICANT SECTION

Requesting Organization Name: People for Palmer Park  
Contact Name: Rochelle Lento (President)  
Phone: 313-727-9925  
Email: rlento@dykema.com  
Address: PO Box 43735, Detroit, MI 48243

Today's Date: 2/26/2019  
DPRD Property Name: Palmer Park  
Property Address: 910 Merrill Plaisance, Detroit, MI 48203  
Location within the Property: Multiple

### Improvement Type:

- Park
- Facility (ie Rec Center)

- Physical Improvement
  - Not-Art → fill out Donation Letter
  - Art → fill out Art Donation Letter
- Maintenance → fill out SLA Letter

### Improvement Project Description:

(Please specify if any listed funding are for an event / program, or not for a permanent, physical improvement.)

1. Sign commemorating "Reflections Portal" sculpture at 7 Mile & Pontchartrain.
2. Sign posted on the Palmer Park Community House
3. Small plaque on the Bike Fix-it Station (next to Community House)

*\* Sign locations to be verified by City Representative prior to installation*  
*\* Signs to be maintained by People for Palmer Park.*

Estimated Value of Improvement: \$1750.00

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: *Rochelle E. Lento*

Date: 2/26/2019

Print Name: Rochelle E. Lento, President

Organization on behalf of: People for Palmer Park

Please return this form to: **Juliana Fulton**  
fultonj@detroitmi.gov  
313-628-2365

**General Services**  
18100 Meyers Rd, Upper Level  
Detroit MI 48235

**Page 2**

**GSD STAFF SECTION**

**Asset Information:**

DPRD Property Number: 133 Asset Life Cycle: 10 Years

Asset Value: Sign for Community House = \$336 Decommission Cost: \$250.00

Sign for Bike Station = \$54, Sign for sculpture = \$492

Installation = \$420, Design Work = \$180.

**Maintenance Information:**

GSD Maintenance Requirements: None GSD Operations Requirements: None

GSD Project Coordinator: Janet Date: 3/5/2019

**Authorization:**

- Project Denied
- Project Approved as Submitted
- Project Approved with Changes: \_\_\_\_\_

\*Approved by GSD Director: Janet Anderson Date: March 11, 2019

\*Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director

Community House

**Proposed sign placement:** *On the band above the colorful brick wall.*

**Proposed sign will read:** *"Palmer Park Community House" with the City of Detroit Parks & Rec logo/PFPP logo above that.*

**Sign dimensions:** *Approximately 60 inches wide x 24 inches tall (could be little bigger)*

*See mockup below for proposed sign location*

Bike Station

*This is located next to the Community House at Merrill Plaisance & Pontchartrain.*

**Proposed sign placement:** *The plaque needs to be mounted flat on a metal bike station post.*

**Proposed sign will read:** *"Bike Station provided with support from [People for Palmer Park logo] 2016."*

**Plaque dimensions:** *4 inches wide x 3 inches tall*

*See mockup below for proposed plaque location*

Reflections Sculpture

*This is located at Pontchartrain and 7 Mile Rd north entrance to the park.*

**Proposed sign placement:** *The plaque needs to be mounted on a separate base and posted in the ground next to the sculpture in the grass off the pathway.*

**Proposed sign will read:**

***Reflections Portal***

*Artist: John Rizzo*

*"The gateway acts as a point of transformation for those passing through it to reinterpret the space that surrounds them, and to heighten their perception of things normally unnoticed."*

*2016 Donation of the artist, with support of People for Palmer Park, the City of Detroit and Michigan Recreational Construction*

**Plaque dimensions:** *Approx. 24 inches wide x 10 inches tall*

*See mockup below for proposed sign location*





People *for* Palmer Park EST. 1971 

# Palmer Park

COMMUNITY  HOUSE



*Bike Station provided  
with support from*



Detail

# Reflections Portal

*Artist: John Rizzo*

"The gateway acts as a point of transformation for those passing through it to reinterpret the space that surrounds them, and to heighten their perception of things normally unnoticed."

*2016 Donation of the artist, with support of People for Palmer Park, the City of Detroit and Michigan Recreational Construction*





CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

23

10

March 22, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from Chandler Park Conservancy to decrease volume of storm water draining into the system.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from Chandler Park Conservancy. Park improvements will consist of the installation of bio-swales (rain gardens) to decrease the volume of storm water draining into the city water system. The estimated value of \$28,321 will be borne by the conservancy through grant funding and fund raising.

Installation of the park improvements will take place in spring, 2019. The organization has worked with community representatives to ensure the improvements are desired. The selected contractor will maintain the rain garden for the first three seasons (2019, 20, and 21); and ask that the General Services Department will take over at the fourth season weeding, removal of invasive species and trash to maintain the site throughout the year.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

*Janet Anderson*

Janet Anderson  
Director

ENTERED APR 04 2019 - Move to New Business. RCL(30)





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## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements from Chandler Park Conservancy to be installed at Chandler Park.

**Whereas**, park improvements will consist of the installation of a bioswale (rain garden) at an estimated cost of \$28,321. The selected contractor will maintain the rain garden for the first three seasons and ask the General Services Department to take over in the fourth season with removal of invasive species, weeding, and trash to maintain the site throughout the year.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements from the Chandler Park Conservancy to install a bioswale in Chandler Park to reduce the volume of storm water draining into the city system.



## APPLICANT SECTION

Requesting Organization Name: Chandler Park Conservancy Today's Date: 3-12-2019  
 Contact Name: Alex Allen DPRD Property Name: Chandler Park #37  
 Phone: 313-264-1314 Property Address: 12831 Frankfort St.  
 Email: aallen@chandlerparkconservancy.org Location within the Property: South area of park  
 Address: 4401 Conner St., Detroit, MI 48215 next to tennis courts

### Improvement Type:

- Park  Physical Improvement  
 Facility (ie Rec Center)  Not-Art → fill out Donation Letter  
 Art → fill out Art Donation Letter  
 Maintenance → fill out SLA Letter

### Improvement Project Description:

(Please specify if any listed funding are for an event / program, or not for a permanent, physical improvement.)

The purpose of this project is to decrease volume of stormwater draining into city system.

The project will install a bioswale/rain garden east of the tennis courts to capture runoff from the courts.

Estimated Value of Improvement: \$28,321

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature:  Date: 3/12/19

Print Name: Alex Allen

Organization on behalf of: Chandler Park Conservancy



## Recreation • Conservation • Education

3-12-2019

Jan Anderson, Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Rd  
Detroit, MI

Dear Ms. Anderson,

On behalf of the Chandler Park Conservancy, I am writing to offer our full assistance in designing and installing a Rain Garden at the tennis courts in Chandler Park. The costs, approximately \$28,321, will be funded through grants and donations made to the Chandler Park Conservancy. These improvements will take place in Spring 2019. We have worked with community representatives to ensure these improvements are desired and are in accordance of the Chandler Master Plan. The installing contractor will maintain the rain garden for the first 3 season,(2019, 20, 21) and we ask that GSD take over at the 4<sup>th</sup> season to weed, remove invasive species and trash to maintain this site throughout the year.

Thank you for your time and consideration.

Sincerely,

Alex J. Allen, III, President & CEO

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#### Board of Directors

*Phil Pierce, Chair, Managing Member - Pierce, Monroe & Associates • Joel Kellman, Vice Chair, Dykema Gossett  
Bill McLaughlin, Treasurer, Vice President, Global Tax & Trade LEAR Corporation • Maggie DeSantis, Initiative Manager, Building the Engine of Community Development in Detroit  
Donna Givens CEO, Eastside Community Network • Lisa L. Howze, Vice President for Detroit Campuses and Strategic Partnerships, Davenport University,  
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Donna McDuffie, Chandler Park Community Resident • Jim Ridgeway, Environmental Consulting & Technology, Inc.  
Jeffery D. Robinson, Ph.D, Senior Pastor, Mt. Calvary Missionary Baptist Church  
Asha Shajahan, MD, MHSA, Medical Director, Community Health, Beaumont Grosse Pointe • Andre Spivey, Detroit City Councilman – District 4, City of Detroit  
Beverly Kindle-Walker, Detroit Eastside Community Collaborative • Alex Allen, President & CEO Chandler Park Conservancy*

#### Board of Advisors

*Elliott Hall • Nina Holden • Mary Kramer • Beth Konrad • Stephen Ogden • David Stephens • Laura Trudeau • James VanDyke  
4401 Conner • Detroit, MI 48215 • 313-264-1415*

PROPOSED GARDEN



CHANDLER PARK TENNIS COURTS EASTSIDE COMMUNITY NETWORK

DETROIT, MICHIGAN

DATE: 10/15/11  
PROJECT: CHANDLER PARK TENNIS COURTS  
DRAWN BY: [unclear]  
CHECKED BY: [unclear]

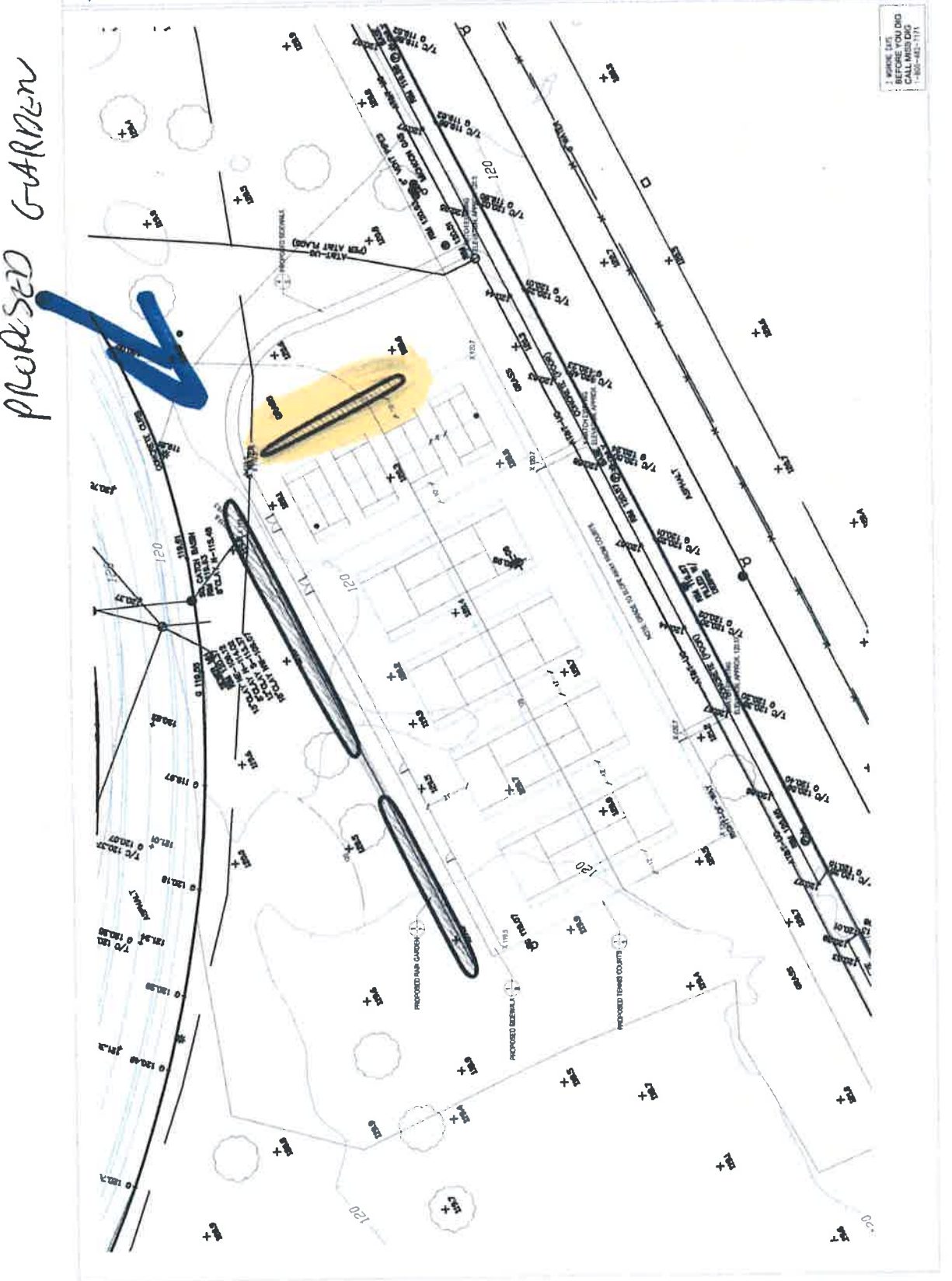
SCALE: 1" = 40'

SITE PLAN

2



WORKING DRAFT  
BEFORE YOU DIG  
CALL MICHIGAN  
1-800-487-1111







Rain Garden

23  
Frankfort St

Chandler Park

Frankfort St



CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

11

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

24  
X

March 7, 2018

Honorable City Council:

Re: Authorization to name the playground at Sawyer Park in memory of Jada Rankin

General Services Department request authorization from your Honorable Body to name the playground at Sawyer Park to Jada Rankin Playground in memory of a special young lady, Jada Rankin, who was shot and killed by a driver who was asked to slow down driving through the neighborhood.

The Rankin family and the surrounding community are making this request in memory of Jada, because she would frequent the playground at Sawyer Park throughout her childhood. Many members of the community have signed a petition in support of this request. Jada's mother holds a Ride4Justice against Gun Violence in the park every year to raise awareness and to also support families who have lost loved ones due to gun violence.

We respectfully request your authorization to name this playground in memory of Jada Rankin with a Waiver of Reconsideration

Sincerely,

*Janet Anderson*  
Janet Anderson  
Director

ENTERED MAR 28 2019 BB luk RCL (210)

ENTERED APR 04 2019 - Move to New Business pending Additional Info.  
RCL (3,0)



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## Resolution

**Council Member** \_\_\_\_\_

**Whereas** the General Services Department is requesting authorization to name the playground area at Sawyer Park in memory of Jada Rankin, a young lady who lost her life to gun violence and was a rising young leader in the community.

**Whereas** the community surrounding Sawyer Park is in support of naming the playground area Jada Rankin Playground, to raise awareness of those who have lost their lives to gun violence and to support families in their time of grief.

**Resolved** the General Services Department is authorized to name the playground area of Sawyer Park, Jada Rankin Playground, in memory of Jada Rankin.





GENERAL SERVICES DEPARTMENT  
**Parks & Recreation  
Division**

**Re-Naming  
Request Form**

Today's Date: 10/9/18 18100 Meyers Road, Upper Level  
Detroit, MI 48235

**APPLICATION REQUEST FOR RE-NAMING CITY OF DETROIT-OWNED PARKS AND  
RECREATIONAL FACILITIES**

**1. NOMINATING INDIVIDUAL / GROUP**

Name Justice 4 Sada Inc  
Contact Person: Tawanna Rankin  
Address: 30216 Wright Circle  
City Steeling Heights State MI Zip 48310  
Contact Phone Number: (313) 208-0898  
E-Mail Address: Justice4Sada@hotmail.com

**2. PARK / FACILITY TO RE-NAME**

What is the proposed park/facility/site? Park / Playground  
(Park, Bench, Room, Playground, etc.)  
Where is the proposed location? 14118 Lyndon St Detroit, MI 48224  
Is the site or object currently named? Yes  No   
If yes, what is the current name? Lawyer Playground  
Is there an existing property with the proposed name? NO

Sawyer Playground was a part of Jada's entire life. My mother live one block over from the playground on Ardmore. I use to scroll Jada to Sawyer Playground when she was a baby. When Jada got older enough to go to the park without me she went to the park with her friends and family. Jada use to spend her summer vacation at her Big Mam house. When Jada became a teenager she use to take the children from the local daycare on outing to the playground, she read to them, and played games with them.

In the summer Jada use to give out lemonade also she gave out water to anyone that was playing at the park. In the winter Jada use to give out hot chocolate. On Wednesday's during the summer Jada gave out lunches to the neighborhood children using her weekly allowance. On the weekend Jada goes up to the playground and clean up after families had their parties because she never wanted any of the children that played in the park to get hurt. On Sunday morning before church Jada use to run track and shoot hoops at the park with her big/little favorite cousin. Jada was always a leader she lead the clean-up crew to clean the vacant lots in the neighborhood.

She always cared and help the elder people in the neighborhood, she shovel their snow in winter, raked their leaves in the fall. Jada use to feed the homeless, Jada will go to the corner store and buy food and feed them when she saw them standing outside the store asking food money. One homeless man was her favorite his name is "Joe" she made sure Joe had food and clean shirts. Jada was a strong community advocate her willing to help other was amazing. Jada's passing devastated that neighborhood and the community. Jada was murdered in front of her Big Ma on Ardmore. To this day no one can't believe she's gone. I know Jada was only 15 years old and wasn't known threw the city but she was loved and smart, giving and had a beautiful heart.

Re-Naming Sawyer Playground to Jada Rankin Playground will be such an honor and her name and legacy will live on. It will impact the neighborhood in a positive way Sawyer can become a Playground where other families can come and get peace and serenity. I host my "Ride4Justice against Gun Violence" every year at Sawyer Playground to raise awareness and also support families during the grieving time in their life.

Tawanna Rankin (Founder/CEO)  
Justice4Jada Inc.  
35216 Wright Circle  
Sterling Heights, MI  
(313) 208-0898

---

3. HONOREE INFORMATION:

Name: Jada Rankin

In fewer than 500 words, please explain how this individual or group has made major contributions to the Detroit Department of Parks and Recreation, the City of Detroit and/or the neighborhood where the property is located. Include how this change will impact residents and businesses and any anticipated opposition to the re-naming.

see Attached

Please return completed form to:

General Services Department, Parks and Recreation Division  
c/o Brad Dick, Director  
18100 Meyers Rd.  
Detroit, MI 48235

APPROVAL FOR NAMING THE PLAYGROUND  
AT SAWYER PARK, WITH SAWYER PARK NAME TO REMAIN

FOR OFFICE USE ONLY: Date received: 12/18/2018

Project Coordinator Approval:

Director Approval:

City Council Approval:

Jubiana Julian

Esso Wrecking Co.  
14120 Lyndon St.  
Detroit, MI 48227

November 16, 2018

RE: Renaming of Sawyer Playground

Dear Mrs. Jan Anderson,

My name is Johnny Yousif. I am the president of Esso Wrecking Co. We are a Certified Detroit Headquartered Business and a Certified Detroit Small Business. We have been at this location since 2011. We are responsible for cleaning the overgrowth and dead trees on the west side of the park. Everyone in the neighborhood has thanked us for cleaning up not only the park, but also our yard when we bought it from the City of Detroit. Our yard is next door to Sawyer Playground.

The reason for my letter is to show support of renaming Sawyer Playground to Jada Rankin Playground. Jada's Life was tragically taken in an unfortunate order of events. After asking a speeding car to slow down on Ardmore St., the car returned and shot and killed Jada. Jada's Grandmother used to take her to the park to enjoy the playground during the summers. I have known Tiawanna, Jada's Mother, for quite some time and earlier this summer she had mentioned to me her idea of renaming the playground. I feel that if it honors an innocent victim of a senseless crime, and it helps to preserve her memory, then naming the playground in her honor should be done. As a direct neighbor of the playground and someone who took pride in cleaning it up, I am asking you to approve the petition of the name change.

If you have any questions, feel free to contact me at (248) 379-0210 or email me at [essowrecking@gmail.com](mailto:essowrecking@gmail.com). Thank you in advance for your time.

Sincerely,



Johnny Yousif  
President  
Esso Wrecking Co.

(248) 379-0210  
[essowrecking@gmail.com](mailto:essowrecking@gmail.com)

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## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
<i>[Signature]</i>	14353 Ardmore	<i>[Signature]</i>	313-656-9697
<i>[Signature]</i>	14353 Ardmore	<i>[Signature]</i>	313 656 9697
Melanie Phillips	14353 Ardmore	<i>[Signature]</i>	1-248-196-1971
<i>[Signature]</i>	14353 Ardmore	<i>[Signature]</i>	313-978-2233
DOROTHY NESBITT	14290 Cruse	<i>[Signature]</i>	313-273-5196
RICHARD SIMPSON	14346 Cruse	<i>[Signature]</i>	813 837 6702
Shirley Coarvia	14334 Cruse	<i>[Signature]</i>	838 853 9
Thilik Estes	14408 Cruse	<i>[Signature]</i>	313 736 0247
Jennifer Carter	14414 Cruse	<i>[Signature]</i>	(313) 878 1200
James Smith	14500 Ardmore	<i>[Signature]</i>	273-8724
Taylor Lindsey	14500 Ardmore	<i>[Signature]</i>	986 782 8090
Robert Jellen	14500 Ardmore	<i>[Signature]</i>	616-606-8248
Iera Glover	14500 Ardmore	<i>[Signature]</i>	313-727-6881
Tanya Dickerson	14410 Freeland	<i>[Signature]</i>	(313) 657-2467
DeLayna Hughes	14344 Freeland	<i>[Signature]</i>	313-355-7414
<i>[Signature]</i>	14330 Freeland	<i>[Signature]</i>	313 873-4253
<i>[Signature]</i>	14304 Freeland	<i>[Signature]</i>	248-727-5014
Christopher Reil	14268 Freeland	<i>[Signature]</i>	313-425-6609
Eddie Prater	14119 Markham	<i>[Signature]</i>	313-449-3389
Shirley Patterson	14123 Markham	<i>[Signature]</i>	313 614-5794
Shirley Holloway	14287 Markham	<i>[Signature]</i>	313 685 4156
Heane Hodges	14411 Ardmore	<i>[Signature]</i>	313 835-5955



## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
Maewin Jones	14340 Cladder	Maewin Jones	313-523-7971
ESSE REENE HALL	28351 RAdelity	Jessamine Hall	313-506-9962
Chanel Chapman	9583 Columbus	Chanel Chapman	810 333-2150
Therese Cobb	14384 Ardmore	Therese Cobb	313-836-7061
ANA CLARK	14376 Ardmore	Anna Clark	313 836 6173
Shirley Morrow	14320 Ardmore	Shirley Morrow	<del>313-478-2073</del> 14320 Ardmore
Jeremy Morrow	14320 Ardmore	[Signature]	313-478-2073
Jasmine Anthony	14320 Ardmore	[Signature]	313 829 1530
DeAndre Morris	14320 Ardmore	[Signature]	313 729-1913
Deanna Anthony	14320 Ardmore	Deanna Anthony	734 846-4064
Ulyses Allen	14833 Ardmore	Ulyses Allen	(313) 205 2670
Kathleen White	14271 Cruse	Kathleen White	313 793 3268
Katrina Tyson	14345 Cruse	K. Tyson	(313) 854-9429
Vernon Martin	14345 Cruse	V. Martin	(313) 926-7994
Cassandra Patterson	14345 Cruse	C. Patterson	(313) 926-7994
Leona Jones	14397 Cruse	Leona Jones	313 784-7462
Anion Estes	14385 Cruse	Anion Estes	313-718-4620
Leo Ayers	14511 Ardmore	Leo Ayers	" 270-4408
JOHNNIE REID	14217 Freedland	[Signature]	248 763-9181
Donna Ware	14294 Freedland	Detroit, MI	248-878-9095
DANIEL SMITH	14401 Marketawn	DET. MI	313 772-3273
Carl D. [unclear]	14418 Marketawn	Carl D. [unclear]	313 7655-7813

## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Brenda Frazier	14239 Mark Twain	ST Detroit, mi 48227	SGT- 313-4471
DeMaris Wilson	14424 Mark Twain	Jemima Wilson	313-207-7652
OTAVIA Cobb	14384 Ardmore	Ottawa Cobb	313-409-3308
Ralph A. Cobb	14384 Ardmore	Ralph A. Cobb	313-836-7061
Latasha Corley	14394 Ardmore	Latasha Corley	313 808-7105
Lafaye Townsenc	14387 Ardmore	Lafaye Townsenc	(313) 931-2655

## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
Sherryl Clark	12714 Stratford	S. Clark	313 7588909
Danny Wade	16115 orangelawn	D. Wade	586-229-3256
Terrod Webb	12714 Stratford	T. Webb	313 310-9848
Mylene Hinton	14265 Ardmore	Mylene Hinton	(313) 685-9927
Name	Address	Signature	Phone

## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
Candice Waulton	3269 Three miles	Candice Waulton	(313) 715-7476
Krystal Fields	16105 Schaefer	Krystal Fields	313) 748-2032
Tanea Fields	9982 Auburn	Tanea Fields	313) 978-0501
Deborah Sherrill	10570 Carleton	Deborah Sherrill	(313) 926-7561
Bridget Jackson	19330 Rogge	Bridget Jackson	NY
JAYCE FATURE	15800 Robson	Jayce Fature	313 587 3097
Dimisha Johnson	15800 Robson	Dimisha Johnson	313 587 3097
Lequita Johnson	15800 Robson	Lequita Johnson	313 587 3097
Lataia Bantlin	15800 Robson	Lataia Bantlin	313 974 5840
Kimberly Moss	14246 Calisek	Kimberly Moss	313 715-5542
Sohn Whitby	8255 Auburn	Sohn Whitby	313 729-0282
Dennis Smith	15833 La Salle	Dennis Smith	313 425 4188
Alzondra Perez	11220 12100 Whittington	Alzondra Perez	(313) 621-8078
Yi Sun	16676 Buckhorn	Yi Sun	313 303 7151
Dina E. Jones	8180 Calumet St Detroit MI 48203	Dina E. Jones	(313) 978-7224
Brinson Ali	20734 Monica	Brinson Ali	313 626 1000
Ushant Perkins	17375 Grand	Ushant Perkins	313 449 7146
Evelina Morales	17375 Grand	Evelina Morales	313-715-3157
Sharon E. Scott	4322 Se-bast	Sharon E. Scott	313-457-8472
Divina Young	24600 Barclay	Divina Young	584 195 8431
Rebecca Jones	2237 Pasadena	Rebecca Jones	248-991-2658
Name	Address	Signature	Phone

## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
Lynda Ross	19101 Evergreen	Lynda Ross	313-523-3792
April Wright	3382 25th	April Wright	313-645-2080
Louise Hilder	3382 25th	Louise Hilder	517-883-3079
LITIA WILSON	14215 Trueman	Litina Wilson	(313) 799-5412
Keoni Oliver	9113 N. Kierston	Keoni Oliver	313-743-2977
Lanette Jefferson	8978 Birkwood	Lanette Jefferson	313-646-6459
John Smith	17605 Symphon	John Smith	(313) 806-1893
Linda Phillips	16531 Rockdale	Linda Phillips	386-371-3427
Antoinette White	9400 Williams	Antoinette White	(313) 907-1111
Kenneth White	7000 Jefferson	Kenneth White	(215) 991-2719
Debra Homan	1540 Tirmor	Debra Homan	313-977-1028
John H. G. King	1540 Tirmor	John H. G. King	313-617-9018
Andrew Jackson	13095 Monica	Andrew Jackson	(313) 753-8801
BETH SOMERS	12447 Wanda	Beth Somers	313-778-9816
Quentin King	16000 Wanda	Quentin King	313-376-9500
LARRY TAYLOR	16537 ENE	Larry Taylor	313-776-3665
Bethie Tober	1910 Clayton	Bethie Tober	(313) 736-8779
Timika Thomas	15743 Hoover	Timika Thomas	(313) 716-7781
Sally Jones	19743 Hoover	Sally Jones	313-991-3533
Stacyde Cunniff	18831 Grand	Stacyde Cunniff	313-203-2115
Cherise Mathis	9163 Rockwood	Cherise Mathis	(313) 556-3134
Name	Address	Signature	Phone

## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Nyisha Carter	2237 Pasadena	M Carter	313-458-3453
Kishia Williams	100 Sevens	J Williams	313 742 6167
Mary Jolley	15868 Parkside	M Jolley	313 454 8827
Sandra Sanders	11911 Manchester		313 467-2812
Cheryl Hayward	126 Pilgrim	Cheryl Hayward	313 463-3554
TERRY FERGERSON	1656-100th St	Terry	313 414-9219
MONICA LINDA	15506	Clara	313 527-5922
Tracey Deal	17576 Sunnyside	Tracey Deal	313 784 3221
Tina Deal	17576 Sunnyside	Tina Deal	313 854 9784
Tawny Cain	1430 Celia	Tawny	313 244 1437
Mafion Grant	14505 Grant	Mafion Grant	313-8089106
JoAnn McClurkin	16206 Santa Rosa	JoAnn	248-278-2525
Alicia Motley	16177 Santa Rosa	Alicia Motley	313-526-8302
Joyce Hester	7017-4000	Joyce Hester	313 520-3161
Keasha Foreman	15210 North Main	Keasha Foreman	313-790-0948
Shelia Franklin	7023 Curtis	Shelia Franklin	313-342-4152
Emine Smith	15351 13th St	Emine Smith	313 207-8520
Georgia Potts	924 Edison	Georgia Potts	313 305 4540
DANA BANKSTON	16221 Snowden	Dana Bankston	313 558 9747
Kristal Knight	20508 Stars	Kristal Knight	313-645-7597
Delante Cobb	14384 Ardmore	Delante Cobb	313-265-8501
Jeremie Brandywine	14400 Ardmore (APT 1)	Jeremie Brandywine	1-248-698-1566
Lashonda Taylor	14400 Ardmore (APT 2)	Lashonda Taylor	(313) 699-6134



## A petition to Re-Naming of Sawyer Playground In Memory of Jada Rankin

Name	Address	Signature	Phone
Nicole Townsend	1689 Ford	Nicole Townsend	313 739-3427
Andrew Williams	1689 Ford	Andrew Williams	313-465-2157
Mukanya Williams	14417 Freeland	Mukanya Williams	313-717-0289
Michael Smith	1432 Freeland	Michael Smith	313-466-7296
JEFFERY DANIEL	19210 Freeland	Jeffery Daniel	813 456 3196
LAKETTA BRYANT	14238 Mark Twain	Laketta Bryant	313-598-8344
Justice Hall	14264 Mark Twain	Justice Hall	(813) 523-7658
Lynen Berney	14511 Ardmore	Lynen Berney	(313) 73-4367
Leo Ayers	14511 Ardmore	Leo Ayers	313 229-2832
Lee Davis	14511 Ardmore	Lee Davis	979 943 4535
Danny Wade	14394 <sup>#2</sup> Ardmore	Danny Wade	586-229-3256
Tesha Dean	8358 Terry	Tesha Dean	313 948-8697
Makiyia Trent	8358 Terry	Makiyia Trent	313-695-9894
Angel Hicks	14909 Wintrop	Angel Hicks	313 836 0579
Anika McBride	10115 Orangeland	Anika McBride	248-842-0248
Jennifer Davis	73915 Vaughan	Jennifer Davis	313 713-0696
Calvin Maddox	12730 Meyers	Calvin Maddox	313 676-5635
Jason Leverett	18257 Kentucky	Jason Leverett	313 422-3502
Jamie Towns	19791 Mark Twain	Jamie Towns	313-425-5701
<del>Timophe</del> Timophe Townsend	19791 Mark Twain	Timophe Townsend	313 333-6895
Shirley Hicks	10115 Orangeland	Shirley Hicks	313-778-5617
Name	Address	Signature	Phone



David Whitaker, Esq.  
 Director  
 Irvin Corley, Jr.  
 Executive Policy Manager  
 Marcell R. Todd, Jr.  
 Senior City Planner  
 Janese Chapman  
 Deputy Director

John Alexander  
 LaKisha Barclift, Esq.  
 M. Rory Bolger, Ph.D., AICP  
 Elizabeth Cabot, Esq.  
 Tasha Cowen  
 Richard Drumb  
 George Etheridge  
 Deborah Goldstein


**City of Detroit**  
**CITY COUNCIL**

**LEGISLATIVE POLICY DIVISION**  
 208 Coleman A. Young Municipal Center  
 Detroit, Michigan 48226  
 Phone: (313) 224-4946 Fax: (313) 224-4336

CITY CLERK 2019 MAR 26 PM 1:22

Christopher Gulock, AICP  
 Derrick Headd  
 Marcel Hurt, Esq.  
 Kimani Jeffrey  
 Anne Marie Langan  
 Jamie Murphy  
 Carolyn Nelson  
 Kim Newby  
 Analine Powers, Ph.D.  
 Jennifer Reinhardt  
 Sabrina Shockley  
 Thomas Stephens, Esq.  
 David Teeter  
 Theresa Thomas  
 Kathryn Lynch Underwood  
 Ashley A. Wilson

**TO:** COUNCIL MEMBERS

**FROM:** David Whitaker, Director   
 Legislative Policy Division Staff

**DATE:** March 25, 2019

**RE:** RESOLUTION IN SUPPORT OF THE MEDICARE FOR ALL ACT OF 2019

Council member Raquel Castañeda-López requested that the Legislative Policy Division (LPD) draft a resolution in support of the Medicare for All Act of 2019.

Attached, please find our draft of the aforementioned resolution.

Please contact us if we can be of any further assistance.

4/2/19 (Forward) - Postpone 1 week



## **RESOLUTION BY COUNCIL MEMBER RAQUEL CASTAÑEDA-LÓPEZ**

### **RESOLUTION IN SUPPORT OF THE MEDICARE FOR ALL ACT OF 2019**

**WHEREAS,** The mission of the Detroit City Council is to promote the economic, cultural and physical welfare of Detroit's citizens through Charter-mandated legislative functions; and

**WHEREAS,** United States health spending is projected to rise 5.3 percent in 2018, reflecting the rising prices of medical goods and services and higher Medicaid costs. According to the U.S. Centers for Medicare and Medicaid Services (CMS), in 2017, those same costs rose 4.6 percent to nearly \$3.5 trillion; and

**WHEREAS,** Despite spending over 18 percent of the nation's gross domestic product on healthcare, weather the fact that over the past three decades, the world has seen a steady decline in the number of women dying from childbirth, the United States is a noticeable outlier. According to the Washington Post, here in the U.S, the maternal mortality rate has been rising, putting the United States in the unenviable company of Afghanistan, Lesotho and Swaziland as countries with rising rates; and

**WHEREAS,** In addition, while life expectancy around the world are trending upward, in 2018, U.S. life expectancy rates have dropped for the third year in a row. The three-year drop represents the longest sustained decline in actuarial lifespan in the U.S. since the turbulent period of 1915 to 1918, when the decrease could be at least partially attributed to World War I and the devastating 1918 influenza pandemic; and

**WHEREAS,** Although the Affordable Health Care Act (ACA) has resulted in dramatic increases in health insurance coverage since its passage in 2010, too many Americans are one medical crisis away from bankruptcy, or they are forced to pay for either rent and food, or for life saving medical treatments and medicines; and

**WHEREAS,** The Medicare For All Act of 2019, if passed, would create a single –payer universal Medicare program that would cover all Americans, including the 28 million Americans that are currently uninsured. The features of the bill include provisions that would, eliminate copays, premiums and deductibles; ensure that every single resident of the U.S. has access to comprehensive quality healthcare, including primary care, hospital and outpatient services and women's reproductive services; long term services and supports; mental health and substance abuse treatments; laboratory and diagnostic services and ambulatory services; and to ensure that patients can choose their own doctors and hospitals;  
**NOW THEREFORE BE IT**

**RESOLVED,** The Detroit City Council, as an advocate of the efficient use of tax payer dollars, expresses its strong support of Medicare For All Act of 2019 and urges the Federal Government to pass this posthaste; **THEREFORE BE IT FINALLY**

**RESOLVED,** That copies of this resolution be forwarded to the Detroit Delegation in Washington and to President Trump.

March 25, 2019

18 13

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Director

Irvin Corley, Jr.  
Executive Policy  
Manager

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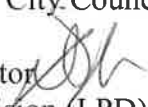
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Thomas Stephens, Esq.

David Teeter

TO: The Honorable Detroit City Council

FROM: David Whitaker, Director   
Legislative Policy Division (LPD) Staff

DATE: March 26, 2018

RE: **Resolution in support of remaining community benefits  
regarding the Gordie Howe International Bridge**

On March 12, 2019, Council Member Castañeda-López requested that the Legislative Policy Division draft a resolution in support of the remaining community benefits being sought as part of the Gordie Howe International Bridge project. The requested draft resolution is attached.

If Council has any other questions or concerns regarding this subject, LPD will be happy to provide further research and analysis upon request.

4/2/19 (Formal) - Postpone 1 week

**RESOLUTION SUPPORTING ADDITIONAL \$10 MILLION  
IN COMMUNITY BENEFITS FOR DELRAY FROM  
GORDIE HOWE INTERNATIONAL BRIDGE (GHIB) PROJECT**

**By Council Member Castañeda-López**

WHEREAS, Detroit City Council has previously resolved<sup>1</sup> that residents of the Delray neighborhood in Detroit should receive adequate community benefits from the Windsor-Detroit Bridge Authority that manages the Gordie Howe International Bridge (GHIB) project, to compensate residents for the disproportionate and adverse impacts on their lives and community from hosting this major transportation infrastructure construction project; and

WHEREAS, At this time the prolonged planning process for the GHIB project appears to be nearing its end, and transitioning into the actual construction phase which should include specified community benefits for Delray; and

WHEREAS, Detroit City Council strongly supports the requests of the Delray Community Action Group (CAG) for an additional \$10 million in public health enhancing community benefits, in the following forms:

- **Home repair programs:** \$2.5 million for critical home repairs such as roofs, furnaces, insulation, doors and windows for 150 homes, at an estimated cost of approximately \$15,000 each in Delray and the immediate GHIB impact area, for residents committed to staying and not participating in the Home Swap opportunity;
- **Quality of life programs:** \$3 million for implementing some priority community objectives, such as expanding the existing Home Mitigation program for windows, air filtration and insulation to 100 homes at a cost of approximately \$25,000 each in Delray and additional homes within 500 feet of the GHIB construction footprint that are not participating in the Home Swap program;
- **Youth and senior programs:** \$1.85 million for:
  - Support Peoples Community Services youth after school and summer programs at a cost of \$30,000 per year for a 5-year period, \$150,000 total. Support after school and summer youth programs at the one remaining agency serving children in Delray; PCS operates the City's Delray Park facility, and should receive program funding to provide partial support for their critical programs;
  - Support Clark Park youth recreation programs and synergy with Delray Park at a cost of \$150,000, contributing to the cost of a Splash-Pad, for example;

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<sup>1</sup> See, e.g., attached resolution from Fall of 2016)

- Provide critical infrastructure in the form of roof repair for the impact area youth agency, at a cost of \$50,000
- Support the Family Asthma Education & Life Maintenance Program run by CHASS and other active partners with a total of \$1,500,000 paid out over 3 years, at \$500,000 per year; and
- **Air quality programs:** \$2.5 million for a program to upgrade 16 schools and 8 Head Start facilities for early education in South West Detroit with air filtration equipment and window replacement, improving health for over 8,000 students and hundreds of families; and
- **Local agency transit vehicles:** \$150,000 to gain access for vulnerable youth and seniors in the impact area to access health, recreation and skills-building resources; and

WHEREAS, In addition to the above, and because GHIB construction crews have removed 4000 mature trees in the area in preparation for construction, the Windsor-Detroit Bridge Authority should pay for and implement appropriate studies and construction projects to re-green Delray and erect barriers and buffers around residential areas to shield them from the most severe and pervasive impacts of increased traffic to-and-from the bridge; moreover, because the loss of so many trees was part of the GHIB construction plan, these remediation measures should be at the bridge authority's expense, rather than subtracting scarce funds from the total community benefits package to provide such basic, just and necessary remediation of the conditions caused by the bridge construction program itself; and

WHEREAS, The GHIB literally represents a once-in-a-lifetime opportunity to give back to the residents of Delray and surrounding areas of South West Detroit for the major sacrifices they make in terms of their quality of life in close contact with heavy industry and busy international transportation routes; and

WHEREAS, Failure to provide adequate community benefits to Delray residents would compound severe environmental and social injustices in their neighborhood, sacrificing their health and welfare for the benefit of international transportation infrastructure that runs directly through their community; and

NOW, THEREFORE, BE IT RESOLVED THAT Detroit City Council officially and strongly supports the above community benefits for Delray from the Windsor-Detroit Bridge Authority, in connection with construction of the Gordie Howe International Bridge (GHIB) project; and

BE IT FURTHER RESOLVED THAT Copies of this resolution shall be provided to the Windsor-Detroit Bridge Authority, the Governor, the Detroit delegation in the State Legislature, and the Michigan delegation in Congress.

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**RESOLUTION BY COUNCIL PRESIDENT BRENDA JONES**

**RESOLUTION IN SUPPORT OF THE TEMPORARY SUSPENSION OF BOND REQUIREMENTS DURING BIDDING FOR CONSTRUCTION CONTRACTS**

**WHEREAS,** The mission of the Detroit City Council is to promote the economic, cultural and physical welfare of Detroit's citizens through Charter-mandated legislative functions; and

**WHEREAS,** Detroit is in the midst of demolishing dangerous and open residential and commercial properties as well as residential renovations through various programs. However, some local Detroit small business contractors are unable to bid on many of the City's demolition contracts, due to their restrictive performance bond requirements; and

**WHEREAS,** Current state law under, MCL 129.201 et. seq., requires public construction contracts over \$50,000 to have performance bonds and payment bonds of not less than 25% of the contract amount; and

**WHEREAS,** The statute outlined the rationale for the State's requirement of bonding insurance for contractors. Reasons for the necessity of bonding insurance include the following factors:

- Mechanics liens cannot be used on public projects.
- Subcontractors and suppliers rely on the general contractor's payment bond for protection,
- A lack of bond protection is particularly detrimental for traditionally marginalized and disadvantaged small businesses and emerging sub-contractors.
- Exempting small contractors from bonding hurts their financial stability and growth.
- The steps taken to qualify for bonding ensure that small contractors are managing their business well.
- If the bond is waived and the contractor defaults, the taxpayers are on the hook for finding another contractor and paying to complete the work.
- Performance bonds are vital safeguards for construction projects and the money invested in them; and

**WHEREAS,** Although it is of the highest priority of the Detroit City Council to remove all unreasonable barriers that inhibit local Detroit small businesses to bid on City demolition contracts, our approach must be balanced with the consideration of the long-lasting and potentially expensive consequences of waiving surety bond requirements; and

**WHEREAS,** In order to allow for more bid opportunities for Michigan contractors, we recommend for the addition of a new provision in state law, which would allow for the suspension of bonding requirements during the contract bidding period for public construction contracts above \$50,000. The aforementioned provision in state law would also be accompanied by a requirement that all winning bidders be required to obtain performance bonds and payment bonds of not less than 25% of the contract amount, prior to the initiation of the contracted work; **NOW THEREFORE BE IT**

**RESOLVED,** That the Detroit City Council urges the Governor and the Michigan Legislature to modify the state of Michigan's public construction contracts performance bonds and payment bonds requirements, to allow for the suspension of performance bonds and payment bonds requirements during the bidding process, which inhibit the ability of many Michigan businesses to bid on public construction contracts above \$50,000. The provision would also require winning bidders to obtain performance bonds and payment bonds prior to the commencement of work, thereby assuring that bonding safeguards are in place.

**City of Detroit**  
CITY COUNCIL  
COUNCIL PRESIDENT BRENDA JONES

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To: My Honorable Colleagues

From: Brenda Jones, President  
Detroit City Council

Date: April 1, 2019

Re: Legislative Observation Initiative

Every day brings new challenges, new possibilities, and new uncertainties for all of us. As such, I am proposing a Legislative Observation Initiative through which Council Members will have the opportunity to learn and understand all aspects of City Council, including the Office of the President and associated duties.

The most effective means to prepare and learn is through experience. I propose that every Council Member, who wishes to take advantage of this opportunity, spend one day observing and participating in the daily activities of the Council President. This would include chairing a Formal Session and possibly a Committee of the Whole, or a Special Session.

I want to designate one Formal Session, every month, to be chaired by one of my colleagues. For the Formal Session at which a Council Member is acting as Chair, the President will guide the member, if, or where needed. The President will be at the Table next to the acting Chair intervening only if necessary. Although this would be a voluntary activity, I strongly encourage each and every one of my colleagues to participate.



Brenda Jones, President  
Detroit City Council

A Resolution By Council President Brenda Jones to Establish the

**Legislative Observation Initiative**

Whereas: Section 4-104 of the Detroit City Charter states, in part, that the President "shall preside at all regular session meetings of the City Council; where regular session meetings is synonymous with Formal Session and preside is defined in the Merriam-Webster dictionary as "to exercise guidance, direction, or control"; and

Whereas: Council's Rules of Order state, in numerous sections, that the President shall chair specific meetings, these sections will need to be suspended for that specific Formal Session at which a member other than the President is chairing; Now Therefore Be It

Resolved: That the Detroit City Council establish the Legislative Observation Initiative for the purpose of allowing all Council Members to chair a meeting usually chaired by the President; and Be It Further

Resolved: That for the specific meeting at which a member other than the President is allowed to chair in lieu of the President, the following Sections of the Rules of Order that make reference to the President chairing the meeting will be temporarily suspended to allow for this initiative:

Section 6.3.2; Section 9.2.1.3; Section 9.2.3.2; Section 10.1

and: Be It Finally

Resolved: That the Rules that apply to the President Pro Tem assuming the role and responsibilities of the Council President in the absence of the President will not be suspended through this initiative.

Date: \_\_\_\_\_



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Tasha Cowen  
Richard Drumb  
George Etheridge  
Deborah Goldstein

TO: COUNCIL MEMBERS

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: April 1, 2019

RE: **RESOLUTION TO SUPPORT THE BLACK MATERNAL HEALTH  
WEEK DETROIT CITY COUNCIL PRESIDENT PRO TEMPORE MARY  
SHEFFIELD**

Council President Pro-Tem Mary Sheffield requested that the Legislative Policy Division (LPD) draft a resolution in support of The Black Maternal Health Week April 11<sup>th</sup>-17<sup>th</sup>, 2019. Attached, please find our draft of the aforementioned resolution.

Please contact us if we can be of any further assistance.

USE

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**BY COUNCIL PRESIDENT PRO TEMPORE MARY SHEFFIELD**

**RESOLUTION IN SUPPORT OF THE BLACK MATERNAL HEALTH WEEK**

**WHEREAS**, In April of 2018, the Black Mamas Matter Alliance (BMMA) launched its first annual Black Maternal Health Week with the support of U.S. House of Representative Alma S. Adams (D) and Senator Kamala Harris (D), which takes place during National Minority Health Month. This April 11<sup>th</sup>-17<sup>th</sup> will be the second year BMMA has sponsored a week of activism and awareness regarding the health and reproductive rights of black mothers; and

**WHEREAS**, According to BMMA's website, their ultimate goal is to create "a world where black mothers have the rights, respect, and resources to thrive before, during, and after pregnancy." This is a discussion that is all too often missing from the national narrative; and

**WHEREAS**, Statistically speaking, the maternal health disparity between black mothers and women of other races are staggering. Due to limited resources and/or racial biases, limited access to adequate maternal care has resulted in the disproportionate death rate of black mothers, ultimately, causing the United States to have the highest maternal mortality rate among affluent countries. Black women are three times more likely to die during child birth, two times as likely to suffer life-threatening pregnancy complications, and are 49% more likely than white women to deliver prematurely; regardless of socio-economic status; and

**WHEREAS**, The Black Maternal Health Week want to promote steps designed to remedy these concerns by:

- Exploring, introducing and advancing policy to increase access to maternal care facilities for black mothers, in order to improve maternal health outcomes.
- Research and inform the public about policy agendas and innovative strategies that allows black women to actively participate in policy decisions that impact their lives.
- Redirect and reframe the conversation on black maternal health and amplify the voices and concerns of black mothers.
- Shifting the cultural mind-set that leads to inadequate maternal care.
- Advocacy for fair distribution of resources, access to high quality care, respectful care and preventing discrimination for black mothers who are most vulnerable.
- Partnering with healthcare-related organizations to strengthen the movement; and

**WHEREAS**, Detroit City Council is dedicated to instituting programs, services and activities that addresses the needs of our community. Consequently, City Council understands the importance of raising awareness and addressing the racial disparities of maternal health outcomes of black women.

**NOW THEREFORE, BE IT**

**RESOLVED**, Detroit City council recognizes and celebrates the Black Mamas Maternal Alliance's *Black Maternal Health Week* from April 11-17, 2019.