

3-19-19

**NEW**

**BUSINESS**

14 (H)

CITY CLERK 4 MAR 2019 PM 1:25

**MAYOR'S OFFICE COORDINATORS REPORT**

OVERALL STATUS (please circle):  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 737 Event Name: 2019 Walk MS! Detroit

Event Date: April 13, 2019

Street Closure: Various

Organization Name: National MS Society

Street Address: 29777 Telegraph Suite 1651 Southfield, MI 48034

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: \_\_\_\_\_
- 24-Hour Liquor License

**Petition Communications** (include date/time)

Annual fundraising event to benefit the National MS Society at Comerica Park from 9:00am - 2:00pm; with temporary street closures on Witherall.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Comerica Park Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Comerica Park to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED MAR 14 2019 MTNB AS 6103

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Austin

Date: March 1, 2019

## DEPARTMENTAL REFERENCE COMMUNICATION

*Tuesday, March 05, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    PLANNING AND DEVELOPMENT DEPARTMENT  
DPW - CITY ENGINEERING DIVISION    MUNICIPAL PARKING DEPARTMENT  
POLICE DEPARTMENT    FIRE DEPARTMENT  
TRANSPORTATION DEPARTMENT    BUSINESS LICENSE CENTER

**737**    *National MS Society, request to hold "2019 Walk MS! Detroit" beginning at Comerica Park on April 13, 2019 from 9:00 AM to 2:00 PM with a temporary closure of Witherell from E. Montcalm to E. Adams.*

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60-days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 Walk MS! Detroit  
Event Location: Comerica Park

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: National MS Society  
Organization Mailing Address: 29777 Telegraph Suite 1651 Southfield MI 48034  
Business Phone: 248-936-0352 Business Fax: 248-350-0029  
Federal Tax ID # 13-5661935

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Kelly Sakorafas  
Title/Role: Logistics Specialist  
Email Address: Kelly.Sakorafas@nmss.org  
Mailing Address: 29777 Telegraph Suite 1651 Southfield MI 48034  
Business Phone: 248-936-0352 Business Fax: 248-350-0029  
Event On-Site Contact Person: Kelly Sakorafas / Sarah Borst  
Mailing Address: 29777 Telegraph Suite 1651 Southfield MI 48034  
Business Phone: 248-936-0352 Business Fax: 248-350-0029

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors:

#### Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: \_\_\_\_\_

Provide a brief description of your event:

This is a fundraising event to benefit the National MS Society. Start/finish at Comerica Park. Participants walk approximately 1 mile through the city using sidewalks only. They are instructed to obey all traffic laws & support vehicles are provided

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 4/13 6:00 AM Complete Set-up Date & Time: 4/13 8:30 AM

Event Start Date & Time: 4/13 9:00 AM Event End Date & Time: 4/13 2:00 PM

Begin Tearing Down Date: 4/13 12:00 PM Complete Tear Down Date: 4/13 3:00 PM

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit?  Yes  No

If no, what years has the event been held in Detroit? 2001-2018

When was the event last held in Detroit? May 6, 2018

Where was the event last held in Detroit? Comerica Park

What were the hours last year? Setup - 6:00 AM Event 9:00 AM - 2:00 PM

Project Attendance This Year (Minimum - Maximum)? 2,000 - 2,500

What is the basis for your projected attendance? Based on attendance of 2018 event

Please describe your anticipated/ target audience:

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year?

If a parade is planned. Indicate elements (check all that apply):

[ ] People [ ] Balloons

[ ] Floats [ ] Animals

[ ] Vehicles [ ] Other:

[ ] Bands

If animals included, specify type, number and how used.

Name of business supplying animal(s):

Contact Person:

Address: Phone:

City/State/Zip:

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Comerica Park

Facilities to be used (circle):    Street                      Sidewalk                      Park                      City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**Section 4- ENTERTAINMENT**

What type of entertainment will be used? (check all that apply)

- Singers                       Magician
- Musicians                       Story Telling
- Comedians                       Other: DJ

Describe the entertainment for this year's event:  
\_\_\_\_\_

List proposed entertainers and/or bands performing at the event:  
\_\_\_\_\_

Will a sound system be used?     Yes     No

If yes, what type of sound system? \_\_\_\_\_

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: \_\_\_\_\_

Will the event consist of a musical concert?     Yes     No

If yes, what type of music? (check all that apply)

- Live                       Recorded                       Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: \_\_\_\_\_

How many generators will be used? None

How will the generators be fueled? \_\_\_\_\_

Name of vendor providing generators:

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations): FOX 2

Newspapers (specify papers):

Web site (identify web address): National MS Society.org/chapters/MIG

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): \_\_\_\_\_

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No  
If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s): \_\_\_\_\_

Will food be sold?  Yes  No  
If yes, please pick up Special Events Vendor Packet in Suite 105: \_\_\_\_\_

Will merchandise be sold?  Yes  No  
If yes, describe: \_\_\_\_\_

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No

If yes, describe: \_\_\_\_\_

If the event is a fundraiser, identify charity or recipient of funds: \_\_\_\_\_

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify): \_\_\_\_\_

Indicate type of items to be sold: \_\_\_\_\_



Will these be exclusive vendors or outside vendors? (please describe): \_\_\_\_\_

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

Describe the emergency evacuation plan: \_\_\_\_\_

Describe the parking plan to accommodate anticipated attendance: Secured through olympia (lots 1, 2 & tigers garage)

How will you advise attendees of parking options? Website, final details packets, onsite volunteers, signs

Are you seeking a group parking rate? N/A

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

minimal impact, Parry City Sidewalks used

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event: \_\_\_\_\_

Indicate contact names and phone numbers (for verification) or attach approved letter(s): \_\_\_\_\_

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

#### Structure

How Many? \_\_\_\_\_

Size/Height \_\_\_\_\_

Booth \_\_\_\_\_

Tent (enclosed on 3 sides) \_\_\_\_\_

Canopy (open on all sides)

(2) 10x20, (2-3) 10x10 inside Comerica park

Staging/Scaffolding

\_\_\_\_\_

Bleachers

\_\_\_\_\_

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Vehicles

Type/Weight:

\_\_\_\_\_

Other:

\_\_\_\_\_

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

no

Will additional utility services be used (power, water, etc.)? Please describe.

no

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

no

**Section 10- COMPLETE ALL THAT APPLY**

Name of Sanitation Company collecting refuse and garbage?

Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

Name of company providing emergency medical services?

Contact Person: On request  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

Name of company providing porta-johns.

Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

Name of private catering company?

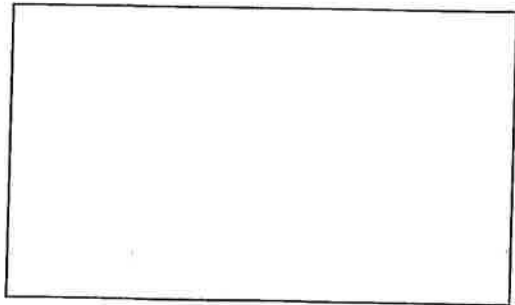
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

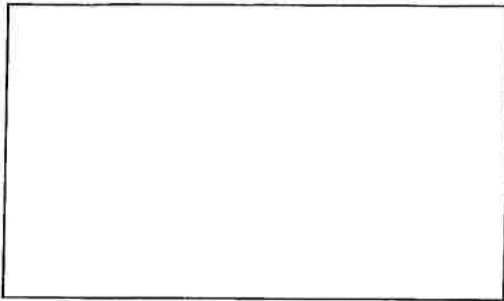
STREET NAME: Witherell  
FROM E. Montcalm  
TO E. Adams  
Closure Dates: 4-18-19  
Beg. Time: 8:00am  
End Time: 10:30am  
Reopen Date: 4-18-19  
Time: 10:30am



**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

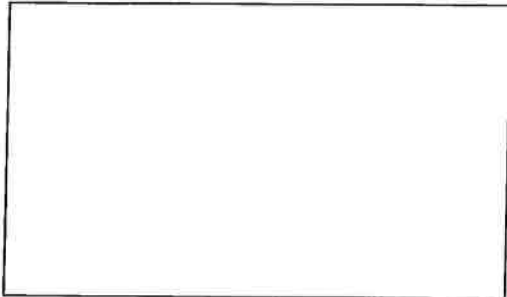
Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

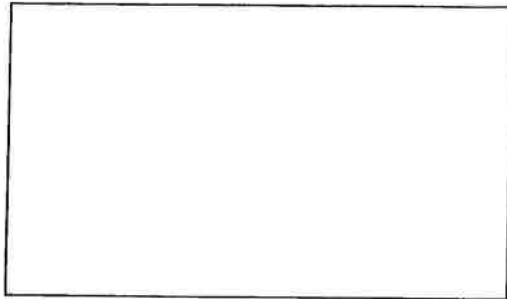
Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

Street Closures:

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests? Route map

Included with our application from 2018, which we are open to changes to the route deemed necessary by the city of Detroit tactical operations

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Kelly Sakorafos  
Signature of Applicant

1-15-2019  
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



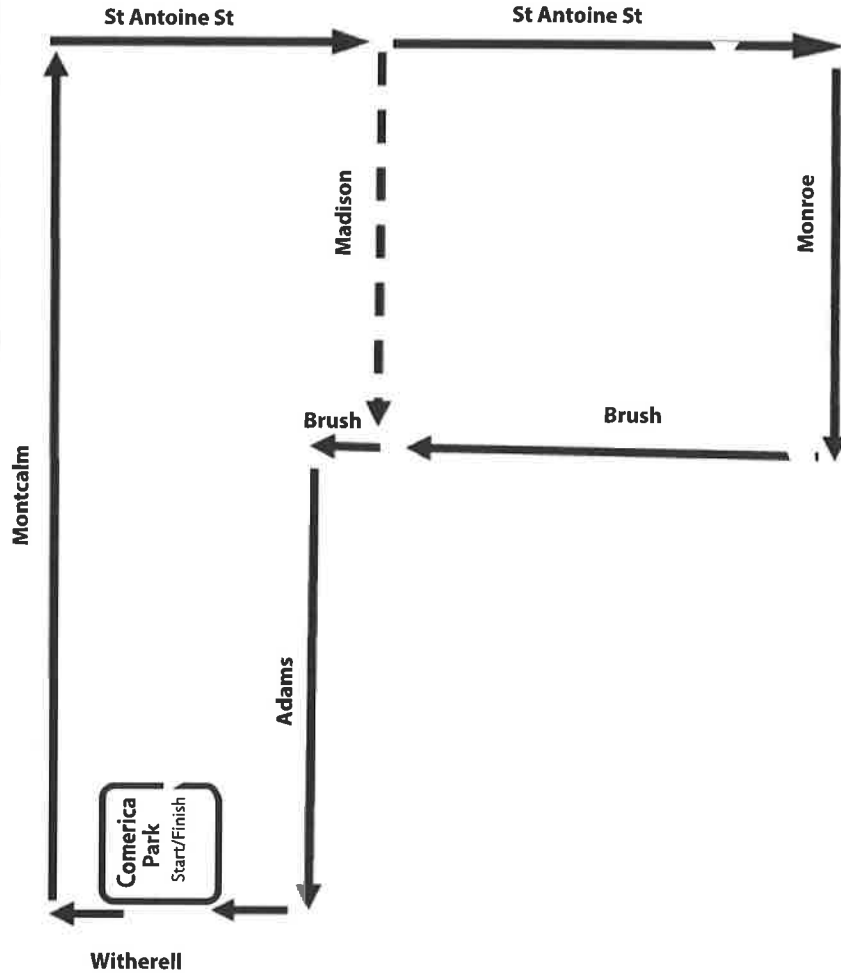
# Detroit Walk MS

## 2 Mile Route &

## 1 Mile Route

For Emergency Assistance Dial 911  
For Other Assistance Call -  
Tammy Willis: 517-281-1308

Comerica Park  
Start/Finish



1 Mile Route  
(Follow Green Arrows)

2 Mile Route  
(Follow Orange Arrows)

National Premier Sponsor:



National Sponsors:



Local Event Sponsors:





2018

Local Event Sponsors:



# Detroit Walk MS 2 Mile Route & 1 Mile Route

## 2 Mile Route

- Start at Comerica Park
- Witherell St to E. Montcalm St.
- Right on E. Montcalm St.
- Continue on E. Montcalm as it turns into St. Antoine St.
- Stay on St. Antoine St., cross over Gratiot Ave. to Monroe Ave.
- Cross Monroe then turn right onto Monroe Ave. and continue through Greektown to Brush St.
- Right on Brush St., cross over Gratiot Ave. to E. Adams Ave.
- Left on E. Adams Ave to Witherell St.
- Right on Witherell St.
- FINISH

## 1 Mile Route

- Start at Comerica Park
- Witherell St to E. Montcalm St.
- Right on E. Montcalm St.
- Continue on E. Montcalm as it turns into St. Antoine St.
- Stay on St. Antoine St. to Madison Ave.
- Right Madison Ave. to Brush St.
- Right on Brush St. to E. Adams
- Left on E. Adams Ave to Witherell St.
- Right on Witherell St.
- FINISH

*Note: Map Is Not To Scale. Please Follow Markings Through Route.*

2019-03-05

**737**

**737** *Petition of National MS Society,  
request to hold "2019 Walk MS!  
Detroit" beginning at Comerica Park  
on April 13, 2019 from 9:00 AM to  
2:00 PM with a temporary closure of  
Witherell from E. Montcalm to E.  
Adams.*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE    PLANNING AND DEVELOPMENT  
DEPARTMENT  
DPW - CITY ENGINEERING DIVISION    MUNICIPAL  
PARKING DEPARTMENT  
POLICE DEPARTMENT    FIRE DEPARTMENT  
TRANSPORTATION DEPARTMENT    BUSINESS LICENSE



25 12

CITY CLERK 4 MGR 2019 PM1125

### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 694 Event Name: Rouge - A - Thlon

Event Date : April 13, 2019

Street Closure: Joy Road

Organization Name: Tour de Troit

Street Address: 2727 Second Avenue #148 Detroit, MI 48201

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Run & Bike Ride
- 24-Hour Liquor License

**Petition Communications** (include date/time)

Annual Duathlon located in Rouge Park from 9:00am - 2:00pm; with intermittent street closure on Joy Road due to timed race.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Health License Required

ENTERED MAR 14 2019 MTNB AS (210)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Tucker

Date: February 28, 2019

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

## DEPARTMENTAL REFERENCE COMMUNICATION

*Tuesday, March 05, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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### AMENDMENT

Herewith, the following referral is a copy of Petition **694**

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    PLANNING AND DEVELOPMENT DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT    RECREATION DEPARTMENT

**694**    *Tour de Troit, request permission to hold "Rouge-A-Thon" at Rouge Park on 4/13/19 from 6AM - 12PM with a temporary closure of Joy Rd where it crosses the park.*

**NOTE:**    Attached please find additional documentation for the above mentioned petition.

**PETITIONER IS AMENDING PETITION DUE TO:**

**Date Change. See attached.**

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Rouge-A-Thlon

Event Location: Rouge Park

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Tour de Troit

Organization Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax:

Federal Tax ID # 46-0845424

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Vittoria Katanski

Title/Role: Director

Email Address: vittoria@tour-de-troit.org

Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax::

Event On-Site Contact Person:

Mailing Address: Same as above

Business Phone:

Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors:

### Event Elements (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                        |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                         |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming                                    |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                        |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>Run and bike ride</u> |

**Provide a brief description of your event:**

An annual duathlon in Rouge Park with runners and cyclists.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date & Time 4-13-19 6AM Complete Set-up Date & Time: 4-13-19 8AM

Event Start Date & Time: 4-13-19 9AM Event End Date & Time: 4-13-19 2 PM

Begin Tearing Down Date: 4-13-19 2PM Complete Tear Down Date: 4-13-19 4PM

Event Times (If more than one day, give times for each day):

**Is this the first time you have held this event in the City of Detroit?**  Yes  No

If no, what years has the event been held in Detroit? 2017, 2018

When was the event last held in Detroit? April 21, 2018

Where was the event last held in Detroit? Rouge Park

What were the hours last year? Same as above

Project Attendance This Year (Minimum – Maximum)? 250

What is the basis for your projected attendance? Past attendance

**Please describe your anticipated/ target audience:**

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year? April 18, 2020

If a parade is planned. Indicate elements (check all that apply):

People  Balloons

Floats  Animals

Vehicles  Other: \_\_\_\_\_

Bands

**If animals included, specify type, number and how used.** \_\_\_\_\_

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Rouge Park

Facilities to be used (circle):    Street                       Sidewalk                       Park                       City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers                       Magician  
 Musicians                       Story Telling  
 Comedians                       Other: \_\_\_\_\_

Describe the entertainment for this year's event:  
\_\_\_\_\_

List proposed entertainers and/or bands performing at the event:  
\_\_\_\_\_

Will a sound system be used?     Yes     No

If yes, what type of sound system? \_\_\_\_\_

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used:  
\_\_\_\_\_

Will the event consist of a musical concert?     Yes     No

If yes, what type of music? (check all that apply)

- Live                       Recorded                       Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:  
\_\_\_\_\_

How many generators will be used?    One                      Fueled with tank, less than five gallons

How will the generators be fueled?                      Offsite

Name of vendor providing generators:  
\_\_\_\_\_

Contact Person:    JKMD

Address: 32671 Conrad Street

Phone: \_\_\_\_\_

City/State/Zip: Chesterfield Township, MI 48047

### Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): tour-de-troit.org

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): Newsletter

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No

If yes, list price(s): \_\_\_\_\_

Will food be sold?  Yes  No

If yes, please pick up Special Events Vendor Packet in Suite 105: \_\_\_\_\_

Will merchandise be sold?  Yes  No

If yes, describe: \_\_\_\_\_

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No

If yes, describe: Friends of Rouge Park

If the event is a fundraiser, identify charity or recipient of funds:

We are a nonprofit organization.

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

registration option only sale onsite.

Will these be exclusive vendors or outside vendors? (please describe): \_\_\_\_\_

**Section 7- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Existing park contract security will be used.

Contact Person: N/A

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

Describe the emergency evacuation plan: Follow lead of Detroit Police Department

Describe the parking plan to accommodate anticipated attendance: Street parking in Brennan pool parking lot

How will you advise attendees of parking options? Registration confirmation email

Are you seeking a group parking rate? N/A

**Section 8- COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? \_\_\_\_\_

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event: \_\_\_\_\_

Indicate contact names and phone numbers (for verification) or attach approved letter(s): \_\_\_\_\_

**Section 9- EVENT SET-UP**

Complete the appropriate categories that apply to the event.

**Structure**

How Many? 2 10'x10' tents

Size/Height 10'x10'

Booth \_\_\_\_\_

Tent (enclosed on 3 sides) \_\_\_\_\_



Canopy (open on all sides) all

We will also set up transition station for bike racks

Staging/Scaffolding \_\_\_\_\_

Bleachers \_\_\_\_\_

**Company:**

Grill

Gas       Charcoal       Electrical       Propane

Fireworks (Pyrotechnics)

Aerial       Stage

Provide Sketch:

Portable Restrooms:

Standard       ADA Accessible

Vehicles

Type/Weight: Seven standard, two ADA accessible

Other: \_\_\_\_\_

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

No

Will additional utility services be used (power, water, etc.)? Please describe.

None

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

No

**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Name of company providing emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing porta-johns.** Scotty's Potties

Contact Person: Tom

Address: \_\_\_\_\_ Phone: 734-421-1400

City/State/Zip: \_\_\_\_\_

**Name of private catering company?** None

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** Loy Road

**FROM** As it crosses the park  
**TO** \_\_\_\_\_

**Closure Dates:** April 13, 2019

**Beg. Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Reopen Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

Traffic would be stopped, then allowed to pass when participants have crossed. Due to the size of the event and time of day we anticipate a very short wait.

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

Street Closures:

- Posting no parking signs                       Light pole
- Electrical Services                                       Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests? \_\_\_\_\_

- Our transition area will be coned. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

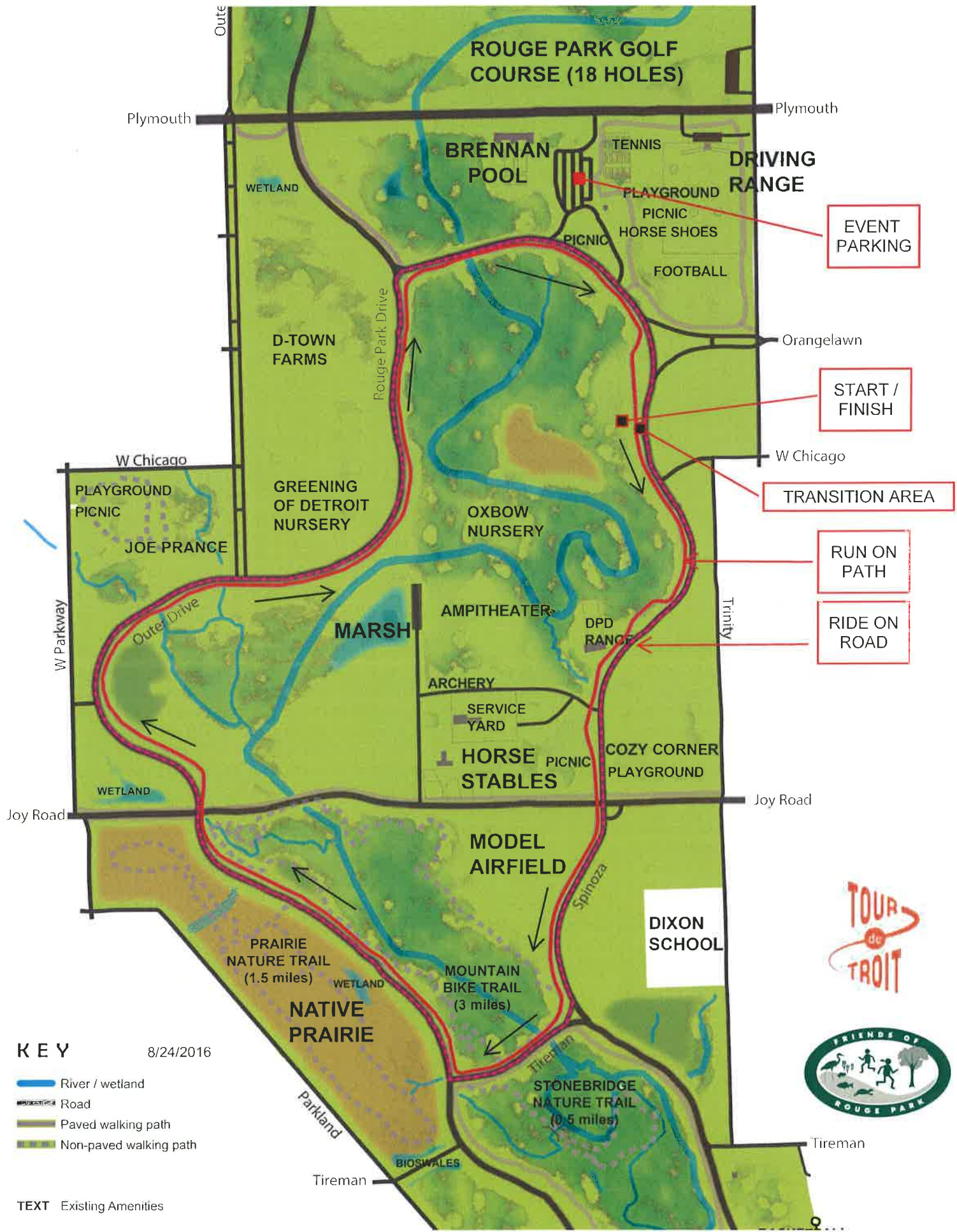
*Victoria Apostolaki*

December 12, 2018

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



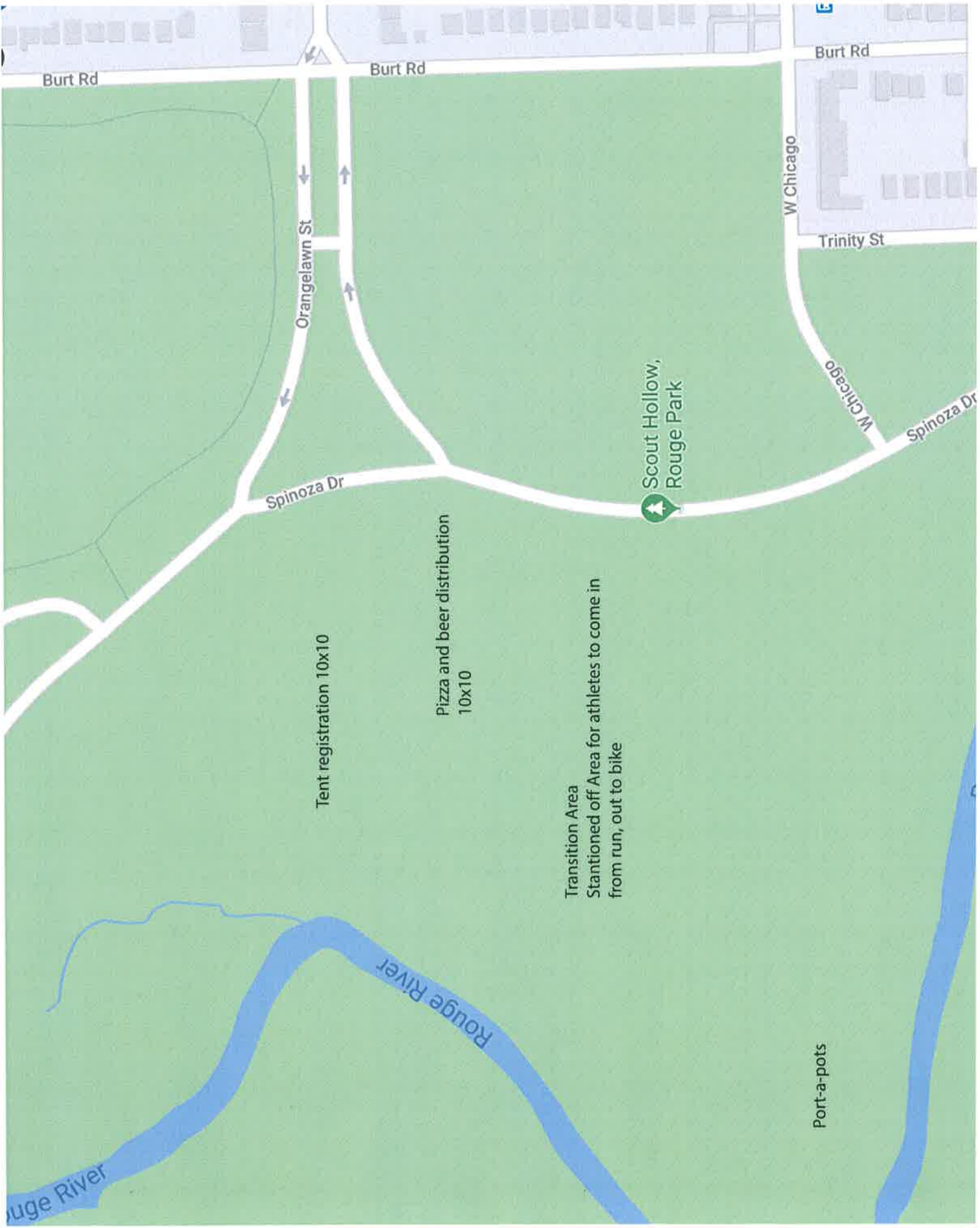
**KEY**

8/24/2016

- River / wetland
- Road
- Paved walking path
- Non-paved walking path

TEXT Existing Amenities





Burt Rd

Burt Rd

Burt Rd

Orangelawn St

W Chicago

Trinity St

Spinoza Dr

W Chicago

Spinoza Dr

Scout Hollow,  
Rouge Park

Tent registration 10x10

Pizza and beer distribution  
10x10

Transition Area  
Stationed off Area for athletes to come in  
from run, out to bike

Port-a-pots

Rouge River

Rouge River



# AMENDED

## DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    BUILDINGS SAFETY ENGINEERING  
MUNICIPAL PARKING DEPARTMENT    RECREATION DEPARTMENT

**694**

*Tour de Troit, request permission to hold "Rouge-A-Thon" at Rouge Park on 4/20/19*

*@ 6AM - 12PM, Set up on 4/19/19 @3PM - 5PM, Tear down on same day of event @ 12PM - 3PM, Street closure on Joy Rd as it crosses the park.*

#695

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: Rouge-A-Thlon

Event Location: Rouge Park

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Tour de Troit

Organization Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax:

Federal Tax ID # 46-0845424

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Vittoria Katanski

Title/Role: Director

Email Address: vittoria@tour-de-troit.org

Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax::

#### Event On-Site Contact Person:

Mailing Address: Same as above

Business Phone:

Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors:

#### Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Run and bike ride



**Provide a brief description of your event:**

An annual duathlon in Rouge Park with runners and cyclists.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date & Time: 4/19/2019 3pm Complete Set-up Date & Time: 4/19/2019 5pm

Event Start Date & Time: 4/20/2019 6am Event End Date & Time: 4/20/2019 12pm

Begin Tearing Down Date: 4/20/2019 12pm Complete Tear Down Date: 4/20/2019 3pm

Event Times (If more than one day, give times for each day):

**Is this the first time you have held this event in the City of Detroit?**  Yes  No

If no, what years has the event been held in Detroit? 2017, 2018

When was the event last held in Detroit? April 21, 2018

Where was the event last held in Detroit? Rouge Park

What were the hours last year? Same as above

Project Attendance This Year (Minimum – Maximum)? 250

What is the basis for your projected attendance? Past attendance

**Please describe your anticipated/ target audience:**

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year? April 18, 2020

If a parade is planned. Indicate elements (check all that apply):

People

Balloons

Floats

Animals

Vehicles

Other: \_\_\_\_\_

Bands

**If animals included, specify type, number and how used.** \_\_\_\_\_

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Rouge Park

Facilities to be used (circle):    Street X                      Sidewalk X                      Park X                      City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- [ ] Singers                                      [ ] Magician  
[ ] Musicians                                    [ ] Story Telling  
[ ] Comedians                                    [ ] Other: \_\_\_\_\_

Describe the entertainment for this year's event:  
\_\_\_\_\_

List proposed entertainers and/or bands performing at the event:  
\_\_\_\_\_

Will a sound system be used?     Yes     No

If yes, what type of sound system? \_\_\_\_\_

Acoustic-audible, sound heard within natural range

[ ] Amplified-augmented, sound increased to broaden range

The amplified sound will be used: \_\_\_\_\_

Will the event consist of a musical concert?     Yes     No

If yes, what type of music? (check all that apply)

- [ ] Live                      [ ] Recorded                      [ ] Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: \_\_\_\_\_

How many generators will be used?    One                      Fueled with tank, less than five gallons

How will the generators be fueled?                      Offsite

Name of vendor providing generators:

Contact Person: JKMD

Address: 32671 Conrad Street

Phone:

City/State/Zip: Chesterfield Township, MI 48047

**Section 5- COMMUNICATION/ADVERTISING STRATEGY**

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): tour-de-troit.org

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): Newsletter

NOTE: All raffles subject to laws of State/City.

**Section 6- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will food be sold?  Yes  No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold?  Yes  No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No

If yes, describe: Friends of Rouge Park

If the event is a fundraiser, identify charity or recipient of funds:

We are a nonprofit organization.

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Will these be exclusive vendors or outside vendors? (please describe): \_\_\_\_\_

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: N/A

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

Describe the emergency evacuation plan: Follow lead of Detroit Police Department

Describe the parking plan to accommodate anticipated attendance: Street parking in Brennan pool parking lot

How will you advise attendees of parking options? Registration confirmation email

Are you seeking a group parking rate? N/A

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

\_\_\_\_\_

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event: \_\_\_\_\_

Indicate contact names and phone numbers (for verification) or attach approved letter(s): \_\_\_\_\_

\_\_\_\_\_

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

#### Structure

How Many? 3-4 10'x10' tents

Size/Height 10'x10'

Booth \_\_\_\_\_

Tent (enclosed on 3 sides) \_\_\_\_\_

Canopy (open on all sides) all

We will also set up transition station for bike racks

Staging/Scaffolding \_\_\_\_\_

Bleachers \_\_\_\_\_

**Company:**

Grill

Gas       Charcoal       Electrical       Propane

Fireworks (Pyrotechnics)

Aerial       Stage

Provide Sketch:

Portable Restrooms:

Standard       ADA Accessible

Vehicles

Type/Weight: Seven standard, two ADA accessible

Other: \_\_\_\_\_

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

\_\_\_\_\_

No

Will additional utility services be used (power, water, etc.)? Please describe.

None

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

No

\_\_\_\_\_

**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person: Southwest Lawns

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Name of company providing emergency medical services?**

Contact Person: DMC

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing porta-johns. Scotty's Potties**

Contact Person: Tom

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company? None**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Joy Road

FROM As it crosses the park  
TO \_\_\_\_\_

Closure Dates: April 20, 2019

Beg. Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Reopen Date: \_\_\_\_\_

Time: \_\_\_\_\_

Traffic would be stopped, then allowed to pass when participants have crossed. Due to the size of the event and time of day we anticipate a very short wait.

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

Street Closures:

- Posting no parking signs                       Light pole
- Electrical Services                                       Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests? \_\_\_\_\_

Our route will be coned and barricaded. We will have materials located at key points along the route.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

*Victoria D. Anderson*

December 12, 2018

---

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



# AMENDED

2019-02-18

**694**

**694** *Petition of Tour de Troit, request permission to hold "Rouge-A-Thon" at Rouge Park on 4/20/19 @ 6AM - 12PM, Set up on 4/19/19 @3PM - 5PM, Tear down on same day of event @ 12PM - 3PM, Street closure on Joy Rd as it crosses the park.*

---

**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT FIRE DEPARTMENT  
BUSINESS LICENSE CENTER BUILDINGS SAFETY  
ENGINEERING  
MUNICIPAL PARKING DEPARTMENT RECREATION

2019-02-18

**694**

**694** *Petition of Tour de Troit, request  
permission to hold "Rouge-A-Thon" at  
Rouge Park on 4/13/19 from 6AM -  
12PM with a temporary closure of Joy  
Rd where it crosses the park.*

---

**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    PLANNING AND  
DEVELOPMENT DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT    RECREATION

~~12~~  
2

OFFICE OF CONTRACTING  
AND PROCUREMENT

16  
3  
39  
4

March 4, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029541 100% City Funding – To Provide Twenty (20) Police Tactical Raid Model Point Black Dragon Fire Gen4 Vests for the 2<sup>nd</sup> Precinct Special Operations Team. – Contractor: CMP Distributors, Inc. – Location: 16753 Industrial Parkway, Lansing, MI 48906 – Contract Period: Upon City Council Approval through June 11, 2019 – Total Contract Amount: \$30,600.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3029541 referred to in the foregoing communication dated March 4, 2019, be hereby and is approved.

~~ENTERED MAR 11 2019 BB 1 wk. (RM) 2-0 (JA, RM)~~

ENTERED MAR 18 2019 M.T.F to NB pending requested info. (JA) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

7 41  
18  
4

March 4, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001936 100% City Funding – To Provide the Police Fleet Unit with Additional Trek Mountain Bikes and Accessory Equipment for Patrol in the City’s Precincts, Campus Martius and Downtown as Required During Special Events. – Contractor: American Cycle & Fitness – Location: 29428 Woodward Avenue, Royal Oak, MI 48073 – Contract Period: Upon City Council Approval through March 11, 2021 – Total Contract Amount: \$150,000.00 POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001936 referred to in the foregoing communication dated March 4, 2019, be hereby and is approved.

~~ENTERED MAR 11 2019 BB 1 WK. (RM) 2-0 (JA; RM)~~

ENTERED MAR 18 2019 M.T.F. to NB pending requested info. (JA) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

17 ~~15~~  
40  
~~20~~  
11  
5

March 4, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001416 100% Police Grant Funding – Amend 2 – To Provide Critical Police Gear, Equipment and Accessories. – Contractor: CMP Distributors, Inc. – Location: 16753 Industrial Parkway, Lansing, MI 48906 – Contract Period: Upon City Council Approval through March 01, 2020 – Total Contract Amount: \$741,400.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 6001416 referred to in the foregoing communication dated March 4, 2019, be hereby and is approved.

~~ENTERED MAR 11 2019 M.T.F. to NB (RM) 2-0 (JA; RM)~~

~~3-12-19 - Send memo to Committee~~

ENTERED MAR 18 2019 M.T.F. to NB pending requested info. (JA) 3-0

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031130      100% City Funding – To Provide New Furniture to Fire Houses. – Contractor: Audio Visual Equipment & Supplies DBA AVE – Location: 1155 Brewery Park Blvd. Ste. 350, Detroit, MI 48207 – Contract Period: Upon City Council Approval through February 11, 2020 – Total Contract Amount: \$41,160.00. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6000395 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (JA) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3030590      100% City Funding – To Provide Emergency Residential Demolition at 3435 Cadillac, and 3979 St. Clair. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Period: Upon City Council Approval through January 20, 2020 – Total Contract Amount: \$42,150.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 6000438 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031583      100% City Funding – To Provide Emergency Residential Demolition at 14572 Birwood. – Contractor: Leadhead – Location: 41617 Cummings Lane, Novi, MI 48337– Contract Period: Upon City Council Approval through March 11, 2020 – Total Contract Amount: \$19,720.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** \_\_\_\_\_ **BENSON** \_\_\_\_\_

**RESOLVED**, that Contract No. 6001704 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0



OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031594      100% City Funding – To Provide Emergency Demolition at 8539 Colfax, and 5141 Hillsboro. – Contractor: Gayanga – Location: 1420 Washington Blvd., #301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 12, 2020 – Total Contract Amount: \$59,438.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 6001772 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0



OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031715 100% City Funding – To Provide Residential Demolition for 11.8.18 Group H (25 Properties in Districts 5 & 6). – Contractor: Blue Star, Inc. – Location: 21950 Hoover, Warren, MI 48089 – Contract Period: Upon City Council Approval through March 3, 2020 – Total Contract Amount: \$828,223.73. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001846 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031835      100% City Funding – To Provide Emergency Residential Demolition at 6086 Epworth. – Contractor: Leadhead – Location: 41617 Cummings Lane, Novi, MI 48337– Contract Period: Upon City Council Approval through March 11, 2020 – Total Contract Amount: \$19,175.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 3030667 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031852 100% City Funding – To Provide Emergency Residential Demolition at 5020, and 5026 Military, and 2940 Livernois. – Contractor: Able Demolition Co. – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through March 11, 2020 – Total Contract Amount: \$62,317.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 3030667 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032259      100% Federal Funding – To Provide Commercial Demolition for Group 95  
Property at 5819 Linsdale, 5820 Linsdale. – Contractor: Gayanga Co – Location:  
1420 Washington Detroit, MI 48226– Contract Date: Upon City Council  
Approval through March 7, 2020 – Total Contract Amount: \$88,280.50  
*Waiver of Reconsideration Requested* **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** \_\_\_\_\_ **BENSON** \_\_\_\_\_

**RESOLVED**, that Contract No. 3032259 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032261 100% Federal Funding – To Provide Commercial Demolition for Group 97 Property at 4750 Chene, 4756 Chene – Contractor: Dore & Associates Contracting. – Location: 900 Harry S. Truman Pkwy., Bay City, MI 48706 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$98,120.00. *Waiver of Reconsideration Requested* **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032261 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032262      100% Federal Funding – To Provide Commercial Demolition for Group 98  
Property at 5500 Helen – Contractor: Adamo Demolition – Location: 320 E.  
Seven Mile Rd., Detroit, MI 48203– Contract Date: Upon City Council Approval  
through March 7, 2020– Total Contract Amount \$73,260.00.  
*Waiver of Reconsideration Requested* **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER \_\_\_\_\_ **BENSON** \_\_\_\_\_

**RESOLVED**, that Contract No. 3032262 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0



OFFICE OF CONTRACTING  
AND PROCUREMENT

73  
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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

30322663     100% Federal Funding – To Provide Commercial Demolition for Group 99  
Property at 6000 Van Dyke – Contractor: Dore & Associates Contracting. –  
Location: 900 Harry S. Truman Pkwy., Bay City, MI 48706 – Contract Date:  
Upon City Council Approval through March 7, 2020 – Total Contract Amount  
\$74,140.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER \_\_\_\_\_ **BENSON** \_\_\_\_\_

**RESOLVED**, that Contract No. 30322663 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

74  
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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032264      100% Federal Funding – To Provide Commercial Demolition for Group 100 Property at 2280 Hurlbut– Contractor: Adamo Demolition– Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$80,080.00.  
*Waiver of Reconsideration Requested* **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 3032264 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032291      100% Federal Funding – To Provide Commercial Demolition for Group 102 Property at 3156 Arndt. – Contractor: Dore & Associates Contracting – Location: 900 Harry S Truman Pkwy, Bay City, MI 48706– Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount: \$45,870.00  
**Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3032291 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB pending requested info. (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032296      100% Federal Funding – To Provide Commercial Demolition for Group 104 Property at 7420 Joy – Contractor: Dore & Associates Contracting. – Location: 900 Harry S. Truman Pkwy., Bay City, MI 48706 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$31,350.00  
**Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                                  **BENSON**

**RESOLVED**, that Contract No. 3032296 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032297 100% Federal Funding – To Provide Commercial Demolition for Group 105 Property at 13222 W Grand River – Contractor: Dore & Associates Contracting. – Location: 900 Harry S. Truman Pkwy., Bay City, MI 48706 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$64,240.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                      **BENSON**

**RESOLVED**, that Contract No. 3032297 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

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OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032298      100% Federal Funding – To Provide Commercial Demolition for Group 110 Property at 20417 Fenkell – Contractor: Dore & Associates Contracting. – Location: 900 Harry S. Truman Pkwy., Bay City, MI 48706 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$48,620.00 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER \_\_\_\_\_ BENSON \_\_\_\_\_

**RESOLVED**, that Contract No. 3032298 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032299     100% Federal Funding – To Provide Commercial Demolition for Group 103  
Property at 4830 Joy – Contractor: Gayanga Co – Location: 1420 Washington  
Detroit, MI 48226 – Contract Date: Upon City Council Approval through March  
7, 2020 – Total Contract Amount \$ 64,880.20  
**Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032299 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. TO NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032300 100% Federal Funding – To Provide Commercial Demolition for Group 101 Property at 14616 Harper – Contractor: Gayanga Co – Location: 1420 Washington Detroit, MI 48226 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$ 56,157.20 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032300 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0



OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032303 100% Federal Funding – To Provide Commercial Demolition for Group 106 Property at 2280 15414 E Warren– Contractor: Adamo Demolition– Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount \$54,780.00 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032303 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

82  
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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032304 100% Federal Funding – To Provide Commercial Demolition for Group 107 Property at 6407 Gratiot – Contractor: Adamo Demolition – Location: 320 E. Seven Mile Rd., Detroit, MI 48203– Contract Date: Upon City Council Approval through March 7, 2020– Total Contract Amount \$93,940.00 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032304 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

83  
41  
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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032305 100% Federal Funding – To Provide Commercial Demolition for Group 108 Property at 3709 Chene – Contractor: Adamo Demolition – Location: 320 E. Seven Mile Rd., Detroit, MI 48203– Contract Date: Upon City Council Approval through March 7, 2020– Total Contract Amount \$65,560.00 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032305 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

84  
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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032306 100% Federal Funding – To Provide Commercial Demolition for Group 109 Property at 3202 Joy– Contractor: Adamo Demolition – Location: 320 E. Seven Mile Rd., Detroit, MI 48203– Contract Date: Upon City Council Approval through March 7, 2020– Total Contract Amount \$135,850.00 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032306 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M.T.F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

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March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3032308 100% Federal Funding – To Provide Commercial Demolition for Group 96 Property at 11060 Gratiot. – Contractor: Gayanga Co – Location: 1420 Washington Detroit, MI 48226– Contract Date: Upon City Council Approval through March 7, 2020 – Total Contract Amount: \$63,455.80 **Waiver of Reconsideration Requested HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3032308 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 18 2019 M. T. F. to NB (RM) 3-0

OFFICE OF CONTRACTING  
AND PROCUREMENT

March 6, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001763      100% City Funding – To Provide Plywood for the Board Up Program, and Various Supplies for GSD. – Contractor: Home Depot – Location: 18700 Meyers, Detroit, MI 48235 – Contract Period: Upon City Council Approval through November 26, 2020 – Total Contract Amount: \$1,500,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER MCCALISTER

**RESOLVED**, that Contract No. 3030238 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 14 2019 MTNB AS (E,01)

OFFICE OF CONTRACTING  
AND PROCUREMENT

March 8, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001754      100% Federal Funding – AMEND 1 – Amendment to Add Community Development Block Grant Forms and Language to the Contract. – Contractor: The Diamond Firm – Location: 19115 W. 8 Mile Rd., Detroit, MI 48219 – Contract Period: November 27, 2018 through November 26, 2020 – Total Contract Amount: \$741,725.00. **This Amendment is for a Change in Language Only. No Time or Money Added. GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

**RESOLVED**, that Contract No. 6001754 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 14 2019 M TNB AS (310)

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

March 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001930      100% Federal Funding – To Provide the Renovation of 6 CDBG-Funded Parks (Bennett Park, Cook Park, Jayne Park, Mollicone, Savage Park, and Scripps Park). – Contractor: Michigan Recreational Construction, INC – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through March 12, 2020 – Total Contract Amount: \$1,498,600.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** \_\_\_\_\_ SHEFFIELD

**RESOLVED**, that Contract No. 6001930 referred to in the foregoing communication dated March 12, 2019 be hereby and is approved.

ENTERED MAR 14 2019 MTMB 05 (30)



BY COUNCIL MEMBER CASTAÑEDA-LÓPEZ:

**RESOLUTION OPPOSING HOUSE BILLS 4083 AND 4090, *THE LOCAL GOVERNMENT SANCTUARY POLICY PROHIBITION ACT* and *THE COUNTY SANCTUARY POLICY PROHIBITION ACT***

**WHEREAS,** On January 24, 2019, House Bills 4083 and 4090, entitled *The Local Government Sanctuary Policy Prohibition Act* and *The County Sanctuary Policy Prohibition Act*, respectively, were introduced in the Michigan Legislature with the stated purpose: “to prohibit local units of government from enacting or enforcing any law, ordinance, policy, or rule that limits local officials, officers, or employees from communicating or cooperating with appropriate federal officials concerning the immigration status of individuals; to prescribe the powers and duties of certain state and local officers, officials, and employees; and to prescribe penalties and remedies.” And

**WHEREAS,** The bills could negatively impact “welcoming communities”, including Detroit, across the state of Michigan. As stated in the Detroit City Council’s resolution affirming our *Welcoming City* status, “the City of Detroit believes in the innate dignity of all its residents and recognizes the importance of their valuable contributions to the social, religious, cultural, and economic life within the city. The City of Detroit acknowledges, honors, and values our immigrant and migrant roots, and embraces the values of family, faith, and hard work”; and

**WHEREAS,** If enacted, HB 4083 will likely undercut the policy and function of the City’s human rights ordinance, which was intended to reduce racial and ethnic profiling and to provide assurance to Detroit’s immigrant community that it is safe to seek City services and, particularly police assistance, without fear of needless exposure to Federal immigration authorities by the Detroit Police Department or other City of Detroit service providers. In contrast, the bill’s prohibition on any local law or policy limiting police communication with federal immigration authorities, such as Immigration and Customs Enforcement (ICE), about a person’s immigration status could have the unwelcomed effect of encouraging inquiries about status and therefore, incentivizing racial profiling; and

**WHEREAS,** The City’s commitment to providing our immigrant communities and all Detroiters with the opportunity to grow and thrive in an atmosphere of safety and security is evident in the City’s human rights ordinance, which was enacted to assure all members of the community that they can seek City services without fear, and that victims of crime can both seek police assistance as well as assist the police as witnesses when necessary. In

many instances, due to proximity to the issues, local government is more knowledgeable and better able to assess specific needs and prescribe such standards and regulations for their own local community than the State government; the community's sense of comfort when interacting with the police is perhaps the most sensitive of these situations; and

**WHEREAS,** The bills also place an undue burden on local governments, particularly local law enforcement, for training staff and officers on the evolving nuances and correct interpretation of immigration law; and

**WHEREAS,** The timing for enactment of this proposed legislation would intensify a climate of fear and intimidation among the immigrant population, which would make a population that has proven in the past to be very difficult to count during the decennial census, even more so. The under count of this critical population would translate to the potential loss of millions of federal tax dollars that are desperately needed to provide for the population; and

**WHEREAS,** Finally, while Detroit's human rights ordinance does not prohibit police communication with federal authorities regarding an individual's immigration status, it discourages the initial inquiry and might be misinterpreted as inconsistent with HB 4083; therefore, the bill's inappropriate creation of a personal cause of action for individual residents seeking to enforce the bill's prohibitions could result in misguided enforcement litigation against the City. **NOW, THEREFORE, BE IT**

**RESOLVED,** That the Detroit City Council strongly opposes House Bill 4083, applicable to local units of government, the "**local government sanctuary policy prohibition act**", as well as House Bill 4090, applicable to county government, both of which undermine the safety and security of all Detroiters and Michiganders; **AND NOW, THEREFORE, BE IT FINALLY**

**RESOLVED,** That copies of this resolution shall be transmitted to the Mayor and the City's lobbyists, the Governor and the Detroit delegation in the State Legislature.


David Whitaker, Esq.  
*Director*  
Irvin Corley, Jr.  
*Executive Policy Manager*  
Marcell R. Todd, Jr.  
*Senior City Planner*  
Janese Chapman  
*Deputy Director*

John Alexander  
LaKisha Barclift, Esq.  
M. Rory Bolger, Ph.D., AICP  
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**City of Detroit**  
**CITY COUNCIL**  
**LEGISLATIVE POLICY DIVISION**  
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**TO:** The Public Health and Safety Standing Committee

**FROM:** David D. Whitaker, Director  
Legislative Policy Division Staff 

**RE:** Resolution In Opposition to House Bills 4083 and 4090, *The Local Government Sanctuary Policy Prohibition Act* and *The County Sanctuary Policy Prohibition Act*

**DATE:** March 6, 2019

In response to a request by Council Member Castañeda-López, the Legislative Policy Division (LPD) has prepared a resolution opposing proposed state legislation prohibiting local units of government from enacting or enforcing laws or policies limiting communication or cooperation between police or employees and federal immigration officials. The resolution is attached for your review and consideration.

Attachment

# City of Detroit

## CITY COUNCIL


RAQUEL CASTAÑEDA-LÓPEZ  
COUNCIL MEMBER  
DISTRICT 6

### MEMORANDUM

~~58~~  
51  
48

**TO:** David Whitaker, Director Legislative Policy Division

**THRU:** Council President Brenda Jones

**FROM:** Council Member Raquel Castañeda-López 

**DATE:** February 11<sup>th</sup>, 2019

**RE:** Resolution Opposing House Bill No. 4083 and 4090

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I am requesting that the Legislative Policy Division drafts a resolution opposing House Bills No. 4083 and 4090 which would negatively impact welcoming communities across Michigan. The bill prohibits local law or policy that limits local police communication with Immigration and Customs Enforcement (ICE) about a person's immigration status, mandates onerous and problematic reporting requirements on local governments, puts a tremendous burden on local law enforcement to train their officers in correct interpretation of immigration law, and creates an incentive for racial profiling

Please let me know if you need any additional information. Thank you.

CITY CLERK 2019 FEB 11 PM 4:40

ENTERED FEB 25 2019 BB 1 wk. (JA) 3-0

*Receive and file per Keiron Wumbaly 2-28-19*

Cc: Honorable Detroit City Council  
Stephanie Washington, Mayor's Liaison  
City Clerk



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

34

Date: March 14, 2019

To: Honorable City Council *esw*

From: Law Department

Re: Legal Representation and Indemnification in lawsuit of *Johnny Strickland v City of Detroit*, Civil Action Case No: 18-cv-12640

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On February 26, 2019, Your Honorable Body adopted a resolution regarding the above-referenced matter, to deny representation and indemnification of **Sergeant Rodney Ballinger Badge No. S-1071**.

The past practice of City Council is to hold hearings for police officers who have been denied representation, in accordance with arbitration awards issued by the Voluntary Labor Arbitration Tribunal. After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, April 16 at 1:00 p.m.**

A request for a hearing was not triggered in this case because **both the Law Department and DPD recommended approval of representation and indemnification**. Sgt. Ballinger is entitled to receive and the City of Detroit is required to hold this hearing.

BY COUNCIL MEMBER: \_\_\_\_\_

Required Hearings  
Regarding Representation and Indemnification of  
Certain Members of the Detroit Police Department

- Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties;]” and,
- Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,
- Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**
- Resolved, That, pursuant to the above and MCL 15.268(a), closed sessions are to be held on **Tuesday, April 16, 2019** for the purpose of conducting hearings related to the following:
- Legal Representation and Indemnification in lawsuit of *Johnny Strickland v City of Detroit*, Civil Action Case No: 18-cv-12640 for **Sergeant Rodney Ballinger, Badge No: S-1071; and Be It Further**
- Resolved That, the Law Department’s recommendation is to **APPROVE** indemnification of Sergeant Rodney Ballinger in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Rodney Ballinger and counsel, representatives from the Detroit Police Lieutenants and Sergeants Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**
- Resolved That the hearings are scheduled at **1:00 p.m.; and Be It Finally**
- Resolved That a copy of this resolution be timely provided to the Detroit Police Lieutenants and Sergeants Association and Corporation Counsel.

**Ballot for Selection of a Member to the  
City Planning Commission**

Council Member: \_\_\_\_\_

After recording your name on the line above, please select only one name for  
appointment to the City Planning Commission – District 5 from the following list:

Damion W. Ellis                    \_\_\_\_\_

Lauren Hood                        \_\_\_\_\_

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLUTION APPOINTING A MEMBER TO  
THE CITY PLANNING COMMISSION – DISTRICT 5**

**RESOLVED**, That the Detroit City Council hereby appoint \_\_\_\_\_ to the City Planning Commission – District 5 for a term beginning immediately and ending February 14, 2022.