

VOTE

2/26/19

NEW

BUSINESS

1 1417 34

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 628 Event Name: Detroit Irish Fest

Event Date : March 16 - 17, 2019

Street Closure: None

Organization Name: The Annex Group & JAJ GoodCycle Works

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: Parking Lot - Tent Party
- 24-Hour Liquor License

Petition Communications (include date/time)

Annual event held at 700 Randolph (Parking Lot) from 9:00am - 2:00am.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with A&B Executive Protection to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 25 2019 M.T.F. to NB (Grant)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Kuehn

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT PLANNING AND DEVELOPMENT DEPARTMENT
BUSINESS LICENSE CENTER MUNICIPAL PARKING DEPARTMENT

628 *The Annex Group and JAJ Good Cycle Works Inc., request to hold "Detroit Irish Fest" at 700 Randolph on March 16 and 17, 2019 from 7:00 PM on 3-16-19 to 2:00 AM on 3-17-19 and 10:00 AM to 10:00 PM on 3-17-19. Set up begins 3-11-19, tear down ends 3-19-19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Irish Fest
Event Location: 700 Randolph, Detroit, MI 48226 - Parking Lot

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Annex Group and JAJ GOOD CYCLE WORKS, INC.
Organization Mailing Address: 48 Adelaide, Detroit, MI 48201
Business Phone: 248.219.4941 Business Fax: 313.731.0257
Federal Tax ID # 47 - 5468535

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Andrus McDonald The Annex Group & JAJ GOOD CYCLE WORKS, INC.
Title/Role: Event Organizer
Email Address: andrusm@me.com
Mailing Address: 48 Adelaide, Detroit, MI 48201
Business Phone: 248.219.4941 Business Fax:: 313.731.0257

Event On-Site Contact Person:
Mailing Address: same as above
Business Phone: _____ Business Fax: _____

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: _____

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Parking Lot / Tent Party

Provide a brief description of your event:

Fundraiser, special event celebrating the weekend of St. Patrick's day in historic Greektown

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/11 - 9 a.m. Complete Set-up Date & Time: 3/15 9 p.m.

Event Start Date & Time: 3/16 - 9 a.m. Event End Date & Time: 3/17 - 2 a.m.

Begin Tearing Down Date: 3/17 2 a.m. Complete Tear Down Date: 3/19 7 p.m.

Event Times (If more than one day, give times for each day):

Two event dates : Saturday 3/16 from 7 p.m. to 2 a.m. and 3/17 from 9 a.m. to 10 p.m.

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit?

March 2018

When was the event last held in Detroit?

2018

Where was the event last held in Detroit?

Same Location

What were the hours last year?

9 a.m. to 10 p.m.

Project Attendance This Year (Minimum – Maximum)?

750 - 1,500 (In and Out throughout the day)

What is the basis for your projected attendance?

Anticipated ticket sales, experience with event production

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year?

Weekend of St. Patrick's Day 2020

If a parade is planned. Indicate elements (check all that apply):

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used.

N/A

Name of business supplying animal(s):

Contact Person:

Address:

Phone:

City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event: 700 Randolph, Detroit, MI 48226 - Parking Lot

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
- Musicians Story Telling
- Comedians Other: DJ / Live Band

Describe the entertainment for this year's event: TBD

List proposed entertainers and/or bands performing at the event: TBD

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live Recorded Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

How many generators will be used? One Generator - 100 K

How will the generators be fueled? Gas

Name of vendor providing generators: _____

Contact Person: Dan Newman - AV7 Productions

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): www.detroitirishfest.com

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

\$5 advance tickets - increasing to \$20

Will there be on-site ticket sales? Yes No

If yes, list price(s):

\$20 - \$30 General Admission at door based on availability

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: Liquor sales profits

If the event is a fundraiser, identify charity or recipient of funds:

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Beer/Wine/Liquor/T-Shirts/Hats/Food

Will these be exclusive vendors or outside vendors? (please describe): Outside vendors who will receive vendor permits

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. A&B Executive Protection

Contact Person: Ben Brinker

Address: 2456 Nixon Phone: 734.223.5180

City/State/Zip: Ann Arbor, MI 48105

Number of Private Security Personnel Hired Per Shift: 25

Are the private security personnel (check all that apply):

Licensed Armed Un-Armed Bonded

Describe the emergency evacuation plan: See attached event overview

Describe the parking plan to accommodate anticipated attendance: _____

How will you advise attendees of parking options? Social Media - Facebook, Instagram, Twitter

Are you seeking a group parking rate? NO

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? See event overview and diagram

Size/Height _____

Booth _____

Tent (enclosed on 3 sides) _____

Canopy (open on all sides) _____

Staging/Scaffolding _____

Bleachers _____

Company:

Grill

Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)

Aerial Stage

Provide Sketch:

Portable Restrooms:

Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

N/A

Will additional utility services be used (power, water, etc.)? Please describe.

_____ N/A

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

N/A

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: See attached event overview

Address: _____ Phone: _____

City/State/Zip _____

Name of company providing emergency medical services?

Contact Person: See event overview attached

Address: _____

City/State/Zip: _____

Name of company providing porta-johns. See event overview attached

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? N/A

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____

TO _____

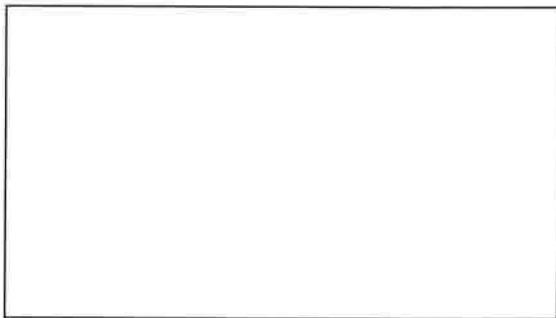
Closure Dates: _____

Beg. Time: _____

End Time: _____

Reopen Date: _____

Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs Light pole
- Electrical Services Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests? _____

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Andrus McDonald

1/1/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



**Commercial
Customer
Service
Agreement**

Account #: _____ GFL Rep: _____

Service Location Information:

Location Name: DETROIT IRISH FEST

Address: 700 RANDOLPH

City: DETROIT

State: MI Zip: 48226

Phone: _____ Mobile: 248.929.1885

Contact Name: CRAIG R. JELINEK

Cross Street: BRUSH / LAFAYETTE

Customer Billing Information:

Customer Name: The JELINEK GROUP

Address: 5860 WALDEN ROAD

City: CLARKSTON MI

State: MI Zip: 48346

Phone: _____ Mobile: 248.929.1885

Email: CRAIGR.JELINEK@GMAIL.COM

Contact Name: CRAIG R. JELINEK

Payment:

SELECT ONE:

Checking Account #: _____

Routing #: _____ Bank: _____

Charge Card: Visa MasterCard American Express

Card #: _____

CVC2 Code: _____ Exp. Date: _____

Front Load Dumpsters

CHECK **Front Load Container**

Front Load can size: _____ Type: Flat w/side doors

Monthly Rate: _____ Slant

We need (qty.): _____ container(s).

Service frequency: _____ Extra pickups: \$75.00

Service Increase Decrease Rate Increase Decrease

Change Decrease Change Decrease

*See Special Instructions for details on service and rates.

CHECK **Front Load Recycling Container***

Front Load can size: _____ Type: Flat w/side doors

Monthly Rate: _____ Slant

We need (qty.): _____ container(s).

Service frequency: _____ Extra pickups: \$75.00

*Paper & Cardboard only

Roll-Off Dumpsters & Compactors

CHECK **Roll-Off Dumpsters (4 sizes)**

\$ 245 per pull up to the tonnage limits below:

10 yard - two tons 20 yard - three tons

30 yard - four tons 40 yard - five tons

\$ 42 per ton over tonnage limit.

\$ 245 Haul \$ 42 Disposal

Check Usage: Perm Temp Trash Construction

CHECK **Compactors (any style)**

\$ _____ per pull up to _____ tons. \$ _____ per ton over

tonnage limit.

Type: Stationary Self Contained Compactor size: _____

CHECK DAY(S) PICKUP NEEDED:

M Tu W Th F

Compactor lease charge: \$ _____

CHECK **Rubber Wheeled Trailer**

10 yard size - \$325 includes up to 2 tons, \$35/ton over.

20 yard size - \$375 includes up to 3 tons, \$36/ton over.

Special Instructions:

DELIVERY DATE: THURSDAY MARCH 15th

PICK UP DATE: MONDAY MARCH 19th

Schedule of Charges

• Orders	\$145.00 (if vol. only)	• Demurrage With Time	\$85.00/hr
• Look Bar	\$145.00	• Inactivity Fee per month	\$60.00
• Delivery Charge	\$125.00	• Daily rental for open top roll-offs and	
• Removal Charge	\$ 50.00	rubber wheeled containers on site over 10	
• Extra Pickup	\$ 75.00	days, a rate of \$10.00 per day may apply	

Send to: GFL Environmental USA Inc.
6200 Elmridge Dr., Sterling Heights, MI 48313

TERMS: NET 10 DAYS
By executing this agreement, customer agrees to read and understand and agree to be fully bound by the Service Agreement Terms which are available at gflusa.com - which terms and conditions may be updated from time-to-time. Such terms and conditions shall be fully incorporated into and made a part of this Service Agreement.

Date of Agreement: _____ Effective Date of Service: _____

By: Craig R. Jelinek

Name: CRAIG R. JELINEK

Parkway Services, Inc.

We're There
When You Gotta Go



Portable Toilets & Septic Service

2876 Tyler Road

Ypsilanti, MI 48198

Ph: 734-482-7633

Fax: 734-482-7632

Service Address
Detroit Irish Fest 700 Randolph DETROIT, MI 48226

Billing Address
Jelinek Group LLC Attn: Accts Payable 5860 Waldon Rd. Clarkston, MI 48346

Phone: (248) 929-1885

Contact: Craig

Phone: (248) 929-1885

Contact: Craig Jelinek

Order #: 95381 - 01

Site #	Cost #	Sched Date	Day	Time	Clerk	Req Date	Route	P.O.#	Terms	Sales Source/Cred	Mkt/Tier
23295	JELINEKCRA	Feb 08, 18	Thu		ST	Feb 8, 18			COD	/	SP

ORDER CONFIRMATION - Ord# 95381

Driver= Route= Stop=0 Truck= Trailer=

SN# -

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Invoice Note: Deliver 30 hand sanitizer units & 2 handicap sanitizer units
for Detroit Irish Fest 3-17-18
Deliver 3-16/ Pick up 3-19
Total: Send Invoice
Ordered by Craig 2-8-18

Units: PTZ 30 HC-TZ 2

Existing Units:

Serial#

Message	**Sign White office copy below & return to us ** Email to: parkwayservicesinc@yahoo.com
Map:	Lat = +42.33237 Long = -83.04361
Directions:	Fort St./ Farmer St.
Driver Notes:	30 pzs & 2 hcts

Customer Signature: _____ Print Name: _____ Driver: _____ Date: _____

A&B

Executive Protection

> Executive Protection /
Event Staffing Detail

> #39889 - 9

December 22, 2018

Contracted for 3/16 and 17, 2019 - Detroit Irish Fest 2019

By: The Annex Group and JAJ Good Cycle Works

To whom it may concern:

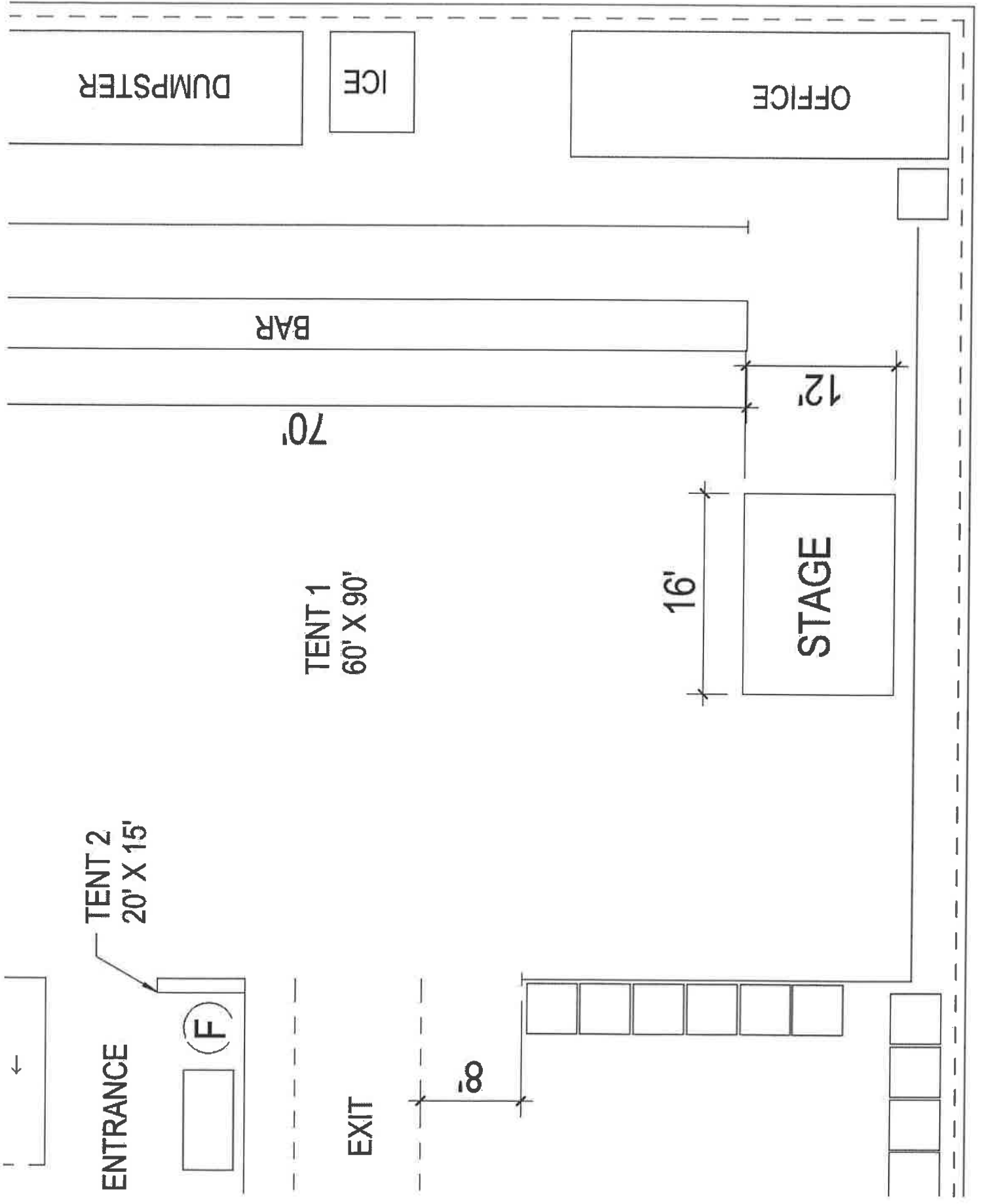
A&B Executive Protection has been contracted by The Annex Group and JAJ Good Cycle Works, Inc.

A&B Executive Protection will be contracted for the safety and protection of guests and staff for a March 16 and March 17, 2019 event – Detroit Irish Fest 2019 – located at 700 Randolph, Detroit. A&B will provide twenty (18) personnel at the rate of \$25.00/hr. The number of personnel and hours may be increased depending on anticipated attendance, weather, etc.

Sincerely,
Benjamin Brinker
A&B Executive Protection

Enclosure

FORT ST



RANDOLPH ST

2015-04-02

628

628 *Petition of The Annex Group and JAJ Good Cycle Works Inc., request to hold "Detroit Irish Fest" at 700 Randolph on March 16 and 17, 2019 from 7:00 PM on 3-16-19 to 2:00 AM on 3-17-19 and 10:00 AM to 10:00 PM on 3-17-19. Set up begins 3-11-19, tear down ends 3-19-19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT DPW - CITY ENGINEERING
DIVISION
TRANSPORTATION DEPARTMENT PLANNING AND
DEVELOPMENT DEPARTMENT
BUSINESS LICENSE CENTER MUNICIPAL PARKING

~~3A~~
1

15 18 35

MAYOR'S OFFICE COORDINATORS REPORT

2

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 629 Event Name: Paddy's Parade Party

Event Date : March 10, 2019

Street Closure: None

Organization Name: The Annex Group & JAJ GoodCycle Works

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

St. Patrick's Day Festival held at 2034 Michigan Avenue and adjacent parking lot from 9:00am - 9:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with A&B Executive Protection to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Alley Closure
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 25 2019 M.T.F. to NB (Grant)

CITY CLERK 2019 FEB 15 4:47:19

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: February 13, 2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

AMENDMENT

Herewith, the following referral is a copy of Petition 629

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT PLANNING AND DEVELOPMENT DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

629 *The Annex Group LLC and JAJ Good Cycle Works, request to hold "Corktown Paddy's Parade Party" at 2014 Michigan Ave on March 10, 2019 from 9:00 AM to 9:00 PM with set up to begin 3-3-19 and tear down to be complete on 3-15-19.*

NOTE: **Attached please find additional documentation for the above mentioned petition.**

PETITIONER IS AMENDING PETITION DUE TO:

Additional request for alley closure on March 10, 2019.. See attached.

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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FIRE DEPARTMENT DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT PLANNING AND DEVELOPMENT DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

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City of Detroit Special Events Application

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Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown Paddy's Parade Party
Event Location: 2034 MICHIGAN AVENUE, DETROIT, MI 48216 (Parking Lot)

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Annex Group, LLC and JAJ Good Cycle Works
Organization Mailing Address: 48 Adelaide, Detroit, MI 48201
Business Phone: 248.219.4941 Business Fax: 313.731.0257
Federal Tax ID # _____

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Andrus McDonald
Title/Role: President/Event Co-Ordinator
Email Address: andrusm@me.com
Mailing Address: 48 Adelaide, Detroit, MI 48201
Business Phone: 248.219.4941 Business Fax:: 313.731.0257

Event On-Site Contact Person:
Mailing Address: Same as Above
Business Phone: _____ Business Fax: _____

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: _____

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Provide a brief description of your event:

Annual fundraiser hosted in conjunction with the Corktown Parade held on the Sunday before
St. Patrick's Day. We host an event open to the general public along the parade route.
We also serve as the location for the parade officials and parade hosts to congregate and park.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/3/19 10 a.m. Complete Set-up Date & Time: 3/9/19 9:00 p.m.
Event Start Date & Time: 3/10/19 9 a.m. Event End Date & Time: 3/10/19 9 p.m.
Begin Tearing Down Date: 3/10/19 9:00 p.m. Complete Tear Down Date: 3/15/19 9 p.m.
Event Times (If more than one day, give times for each day): 3/10/19 from 9 a.m. to 9 p.m.

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2015, 2016, 2017, 2018
When was the event last held in Detroit? 2018
Where was the event last held in Detroit? Same location - parking lot at 2034 Michigan Avenue
What were the hours last year? 9 a.m. to 9 p.m.
Project Attendance This Year (Minimum – Maximum)? 500 - 1,500
What is the basis for your projected attendance? Previous year's attendance and capacity

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No
If yes, do you have a preferred/proposed for next year?
If a parade is planned. Indicate elements (check all that apply):
[] People [] Balloons
[] Floats [] Animals
[] Vehicles [] Other:
[] Bands

If animals included, specify type, number and how used.
Name of business supplying animal(s):
Contact Person:
Address: Phone:
City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event: 2034 MICHIGAN AVENUE, DETROIT, MI 48216 (Parking Lot)

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers
- Musicians
- Comedians
- Magician
- Story Telling
- Other: DJ and acoustic music

Describe the entertainment for this year's event: Featuring local DJs and some local live bands

List proposed entertainers and/or bands performing at the event: TBD

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live
- Recorded
- Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

How many generators will be used? One Generator - 800 amp

How will the generators be fueled? Gas

Name of vendor providing generators:

Contact Person: Dan Newman - AV7 Productions

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): www.CorktownPaddyParadeParty.com

Public Relations or Marketing Firm (Specify): The Bee Agency

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

\$10 - \$20 GA and some VIP

Will there be on-site ticket sales? Yes No

If yes, list price(s):

\$10 - \$20 General Admission

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: Liquor sales

If the event is a fundraiser, identify charity or recipient of funds:

JAJ Good Cycle Works

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise

Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold: _____

Will these be exclusive vendors or outside vendors? (please describe): _____

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Ben Brinker A&B Executive Protection

Address: _____ Phone: 734.223.5180

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: 25 Total

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: All key staff will have radios and clear pathways to multiple exit points

Describe the parking plan to accommodate anticipated attendance: Surrounding neighborhoods and private lots

How will you advise attendees of parking options? Marketing materials

Are you seeking a group parking rate? No

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: _____

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Ron Cooley - Parade Organizer

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? _____

Size/Height _____

Booth _____

Tent (enclosed on 3 sides) (see attached layout)

Canopy (open on all sides) _____

Staging/Scaffolding _____

See attached layout

Bleachers _____

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

NO

Will additional utility services be used (power, water, etc.)? Please describe.

NO

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

NO

PLEASE SEE ATTACHED EVENT OUTLINE OVERVIEW

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip _____

Name of company providing emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing porta-johns.

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____

TO _____

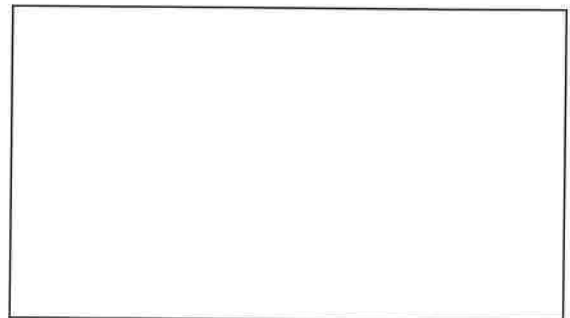
Closure Dates: _____

Beg. Time: _____

End Time: _____

Reopen Date: _____

Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs Light pole
- Electrical Services Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests? _____

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Andrus McDonald

01/01/19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

Corktown Paddy's Parade Party
Sunday
March 10, 2019

Location: 2034 Michigan Avenue
Detroit, MI 48216
Description – located adjacent to 2000 Michigan Avenue. The lot sits between the Gaelic League and the White Castle at the corner of Rosa Parks and Michigan Avenue. We utilize only a portion of the lot as we donate the other portion of the lot to the organizers of the Corktown Parade.

Expected Attendance: 1,500 – 2,000 (ALL DAY)
Based on prior years hosting this event

Ticket Prices: \$10 - \$30

Entertainment: Live acoustic band – TBD
DJ roster of local talent - TBD

Event Organizers: JAJ Good Cycle Works, Inc. – non-profit applying for 24Hr. Special License
The Annex Group, LLC – Event Producer
Dine Drink Detroit, LLC – Event Co-Producer

Hours of Operation: 9 a.m. to 9 p.m. (est.) – historically we have closed once the crowds have left – regardless we close well before it gets dark.

Location Details: Ownership:

2000 Michigan Avenue, LLC
2000 Michigan Avenue
Detroit, MI 48216

Event Layout: **See attached Permission Agreement and Lease**

Insurance: **See attached Event Layout**

Provided by Westchester
Please see attached Insurance Documents
Will be bound upon approval of event

Road Closures: City of Detroit – named as Additional Insured

There is an “alley” that runs behind the property and is bound by a fence to the north and 2034 Michigan Avenue to the south. It services only

between Vermont and The Gaelic League to the West. There is no public access. We would request a Road Closure for 3/9 and 3/10.

Please see attached Formal Request for Street Closure

Health Department: The event will be serving canned beer and cocktails with no fruit or garnishment. We will have ice on hand provided by US Ice and stored in a refrigerated storage unit delivered by the vendor. We will be applying for the health permit upon event approval.
Dine Drink Detroit, LLC will be handling this aspect of the event.

Emergency Medical Services: Hart EMS Medical Services, PLLC
Karen Baer
313.366.4278 ext. 93

Food Service: We are planning on having one food vendor. They will be responsible for individually applying to the health department for their permit. Event organizers will apply for the vending permit with City of Detroit.

Vendors: We will have 1 or 2 clothing vendors on site. They will not have access to the street. Event organizers will apply for vending permit with City of Detroit on their behalf.

Production: AV7 Productions
Dan Newman
10101 Lyndon Street
Detroit, MI 48238
313-933-5397

Power: We will utilize two generators. **Please see attached spec sheets.**

Security: A&B Executive Protection
2456 Nixon Road
Ann Arbor, MI 48105
Please see attached Certificate of Liability Insurance
Please see attached Contract for Services

Portable Restrooms: Parkway Services, Inc.
2876 Tyler Road
Ypsilanti, MI 48198
Please see attached Order Confirmation
40 Units
2 ADA Compliant Units
Hand Sanitizing Stations

Sanitation Services: GFL – Green for Life
See attached Commercial Customer Service Agreement

Production Overview: **Please see attached Event Layout**
Main Tent – 80' x 100' (Certificates attached)
Tent 2 – 20' x 30'
Tent 3 – 30' x 75'
Tent 4 – 20' x 30'
Inside Stage – 12' x 16' x 24"H
Portable Toilets – 40
Hand Washing Stations – 4
Bar 1 – 100' Long
Bar 2 – 30' long
Beer Tubs – 2
125' of 6' tall metal fencing to secure location
21+ ONLY event with ID check at entrance and additional check at service points. Wristband given to all attendees.
Tent Heat – please see attached spec sheets

Tent/Tables Provider: S&R Tent Rental
Detroit
1-800-230-7706
Fire Certificates and Engineering Drawings Attached

Respectfully submitted by Andrus McDonald from The Annex Group, LLC. For further information or any questions please do not hesitate to contact us.

P: 248.219.4941
F: 313.731.0257
E: andrusm@me.com

A&B Executive Protection

- > Executive Protection /
Event Staffing Detail
- > #204589-5

December 21, 2019

Contracted for 3/10/2019 - Corktown Paddy's Parade Party 2019
By: The Annex Group and JAJ Good Cycle Works

To whom it may concern:

A&B Executive Protection has been contracted by The Annex Group and JAJ Good Cycle Works, Inc.

A&B Executive Protection will be contracted for the safety and protection of guests and staff for a March 10, 2019 event – Corktown Paddy's Parade Party – located at 2034 Michigan Avenue. A&B will provide twenty (25) personnel at the rate of \$25.00/hr. The number of personnel and hours may be increased depending on anticipated attendance, weather, etc.

Sincerely,
Benjamin Brinker
A&B Executive Protection

Enclosure

Corktown Paddy's Parade Party 2019
Sunday, March 10, 2019

Request to Amend/Add to Special Event Petition

To Whom It May Concern:

We'd like to formally request the closure of an alley/right of way that runs E/W behind the parking lot at 2034 Michigan Avenue. The alley only extends between Vermont and the Gaelic League. Both are closed to the general public by the police on 3.10. The lot is bound to the north by a fence line that separates the property to the north. This is not a lane used by Emergency Vehicles or Police Vehicles. Access to the East and West is closed by DPD. We would request a closure permit for 3.10.19.

Looking forward to speaking further on this matter.

Regards,

Andrus McDonald
The Annex Group, LLC
C: 248.219.4941
E: andrusm@me.com

2019-01-09

629

629 *Petition of The Annex Group LLC and JAJ Good Cycle Works, request to hold "Corktown Paddy's Parade Party" at 2014 Michigan Ave on March 10, 2019 from 9:00 AM to 9:00 PM with set up to begin 3-3-19 and tear down to be complete on 3-15-19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT DPW - CITY ENGINEERING
DIVISION
TRANSPORTATION DEPARTMENT PLANNING AND
DEVELOPMENT DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL

35
2

16 19 36

MAYOR'S OFFICE COORDINATORS REPORT

3

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 631 Event Name: Detroit Home Opener

Event Date : April 4, 2019

Street Closure: None

Organization Name: The Annex Group & JAJ Good Cycle Works

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Parking Lot - Tent Party
- 24-Hour Liquor License

Petition Communications (include date/time)

Annual festival held at 440 Madison (Parking Lot) in celebration of the Detroit Tiger's Opening Day from 9:00am - 9:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with A&B Executive Protection to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 25 2019 M.T.F. to NB (Grant)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Aisher

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER PLANNING AND DEVELOPMENT DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

631 *The Annex Group/JAJ Good Cycle Works, request to hold "Detroit Home Opener" at 440 Madison Ave on April 4, 2019 from 9:00 AM to 9:00 PM with set up to begin on 3-31-19 and tear down to be complete on 4-7-19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Home Opener

Event Location: 440 Madison, Detroit, MI 48226

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Annex Group / JAJ Good Cycle Works

Organization Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248.219.4941 Business Fax: 313.731.0257

Federal Tax ID #

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Andrus McDonald

Title/Role: Event Organizer

Email Address: andrusm@me.com

Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248.219.4941 Business Fax:: 313.731.0257

Event On-Site Contact Person:

Mailing Address: same as above

Business Phone: Business Fax:

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors:

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Parking Lot / Tent Party

Provide a brief description of your event:

Annual event/fundraiser held on the day of Opening Day for the Detroit Tigers.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/31 12:00 p.m. Complete Set-up Date & Time: 4/4 7:00 a.m.

Event Start Date & Time: 4/4 9 a.m. Event End Date & Time: 4/4 9 p.m.

Begin Tearing Down Date: 4/4 9 p.m. Complete Tear Down Date: 4/7 5 p.m.

Event Times (If more than one day, give times for each day): Back up date in case of weather rain out would be the following day - so the tear down dates would be extended by one day. We would ask for 4/4 and 4/5 be Permitted.

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2014 - 2018

When was the event last held in Detroit? 2018

Where was the event last held in Detroit? Same location - 440 Madison

What were the hours last year? same as above

Project Attendance This Year (Minimum - Maximum)? 1,500 - 3,500

What is the basis for your projected attendance? Last year's attendance figures

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? Tiger's home opening game

If a parade is planned. Indicate elements (check all that apply):

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used.

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): www.detroithomeopener.com

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: Tickets begin at \$5 and increase to \$30 for G.A.

Will there be on-site ticket sales? Yes No

If yes, list price(s): \$30 - based on availability

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105: _____

Will merchandise be sold? Yes No

If yes, describe: TBD

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: JAJ Good Cycle Works

If the event is a fundraiser, identify charity or recipient of funds: _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise

Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold: Beer/Wine/Liquor/T-Shirts/Hats/Food

Will these be exclusive vendors or outside vendors? (please describe): Outside vendors who will receive vendor permits

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: A&B Security

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed Armed **NOT ARMED** Bonded

Describe the emergency evacuation plan: _____

Describe the parking plan to accommodate anticipated attendance: local/area parking

How will you advise attendees of parking options? Social Media - Facebook, Instagram, Twitter

Are you seeking a group parking rate? NO

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: social media/phone calls/mailer

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? (see attached layout)

Size/Height _____

Booth _____

Tent (enclosed on 3 sides) _____

Canopy (open on all sides) _____

Staging/Scaffolding _____

Bleachers _____

Company:

Grill

Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics) N/A

Aerial Stage

Provide Sketch:

Portable Restrooms:

Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

N/A

Will additional utility services be used (power, water, etc.)? Please describe.

_____ N/A

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

_____ N/A

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: PLEASE SEE ATTACHED EVENT OUTLINE OVERVIEW

Address: _____ Phone: _____

City/State/Zip _____

Name of company providing emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing porta-johns.

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company?

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Mechanic Street

FROM Beaubien and Brush

TO 4/3/2019 - 4/5/2019

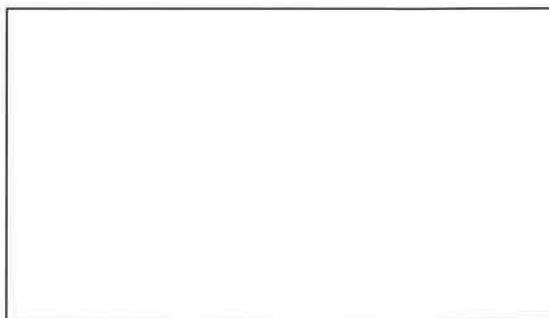
Closure Dates: _____

Beg. Time: _____

End Time: _____

Reopen Date: _____

Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs Light pole
- Electrical Services Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Andrus McDonald

01/01/19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

36
3

2019-01-09

631

631 *Petition of The Annex Group/JAJ
Good Cycle Works, request to hold
"Detroit Home Opener" at 440
Madison Ave on April 4, 2019 from
9:00 AM to 9:00 PM with set up to
begin on 3-31-19 and tear down to be
complete on 4-7-19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
- POLICE DEPARTMENT FIRE DEPARTMENT
- BUSINESS LICENSE CENTER PLANNING AND
DEVELOPMENT DEPARTMENT
- TRANSPORTATION DEPARTMENT MUNICIPAL

17 20 37
4

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 648 Event Name: Hightail to Ale 5K Run/Walk

Event Date : May 10, 2019

Street Closure: Guion, Franklin, Chene & Atwater

Organization Name: RF Events

Street Address: 5700 Jackson Road Ann Arbor, MI 48103

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual 5K Run/Walk at Atwater Brewery and surrounding streets from 6:30pm - 9:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Secondary Employment will also assist
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart EMS to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required; DPD Assisted Event
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED FEB 25 2019 M.T. F. to NB (Grant)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required for Food Trucks
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Judier

Date: February 13, 2019

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, January 16, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE BUILDINGS SAFETY ENGINEERING
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER DPW - CITY ENGINEERING DIVISION

648 *RF Events, request to hold "Hightail to Ale 5K Run/Walk from Start/Finish at Atwater Brewery 237 Joseph Campau on 5/10/19 at 6:30pm - 9:00pm, Set-up on 5/10/19 from 12:00pm to 6:15pm with Complete tear down on 5/10/19 @ 10:00 pm.*

#648

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Hightail to Ale 5K Run/Walk

Event Location: Start/Finish at Atwater Brewery 237 Joseph Campau

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: RF Events

Organization Mailing Address: 5700 Jackson Rd Ann Arbor, MI 48103

Business Phone: 734-929-9027 Business Website: www.rfevents.com

Applicant Name: Randal Step, President

Business Phone: 734-929-9027 Cell Phone: 7349262298 Email: mandy@rfevents.com

Event On-Site Contact Person:

Name: Mandy Hetfield

Business Phone: 734-929-9027 Cell Phone: 989-277-4753 Email: mandy@rfevents.com

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: _____

Projected Number of Attendees: 3,500

Please provide a brief description of your event:

A timed race for around 3,500 people. Race course will be along Atwater St. and the Riverwalk. This is

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 05/10/2019 Time:12:00PM Complete Set-up Date:5/10/19 Time:6:15PM

Event Start Date:5/10/19 Time:6:30PM Event End Date:5/10/19 Time:9:00PM

Begin Tearing Down Date:5/10/19 6:45PM Complete Tear Down Date:5/10/19 10PM

Event Times (If more than one day, give times for each day):
Only one day

Section 3- LOCATION/SITE INFORMATION

Location of Event: Atwater Brewery 237 Joseph Campau

Facilities to be used (Check) Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Race course and food trucks afterwards

Will a sound system be used? Yes No

If yes, what type of sound system? Fender Passport

Describe specific power needs for entertainment and/or music:

Awards and race announcements

How many generators will be used? 0

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Food truck sales from permitted food trucks.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Off Duty DPD Officers

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

5 for the duration of the event

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

List options on website. Give participants maps in their pre-race e-mails.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
 Atwater Street will be closed from 6:30pm until the last participant is off the road around 7:30pm

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
 Have notified all of the major businesses via e-mail to let them know our date for 2019. We have maintained great relationships with the surrounding businesses.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)		
Canopy (open on all sides)	4	10x10 pop ups
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Karen Baer - Hart EMS Medical Services

Address: 313.366.4278 ext.93

City/State/Zip: And American Red Cross

Name of company providing port-a-johns: John's Sanitation

Contact Person: Daniel Docis

Address: 59075 Oasis Center Dr Phone: 248-437-0841

City/State/Zip: South Lyon, MI 48178

Name of private catering company?

Contact Person:

Address: Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Guoin
FROM: Chene **TO:** Joseph Campau
CLOSURE DATES: 5/10/19 **BEG TIME:** 2pm **END TIME:**
REOPEN DATE: 9pm **TIME:**

STREET NAME: Franklin
FROM: Dubois **TO:** Joseph Campau
CLOSURE DATES: 5/10/19 **BEG TIME:** 5pm **END TIME:**
REOPEN DATE: 7pm **TIME:**

STREET NAME: Chene
FROM: Jefferson **TO:** Atwater
CLOSURE DATES: 5/10/19 **BEG TIME:** 5pm **END TIME:**
REOPEN DATE: 9pm **TIME:**

STREET NAME: Atwater
FROM: Joseph Campau **TO:** Bates
CLOSURE DATES: 5/10/19 **BEG TIME:** 6pm **END TIME:**
REOPEN DATE: 7:45pm **TIME:**

STREET NAME: _____
FROM: _____ **TO:** _____
CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**
REOPEN DATE: _____ **TIME:**

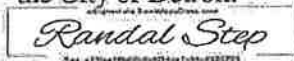
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

We love working with Officer Evans and the whole Detroit team. We are super excited to return for our 6th year!

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



01/09/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Hightail to Ale 5K Event
Date: 5/10/2019

Event Organizer:
RF Events



Applicant Signature: _____
Date: 01/09/2019

2019-01-16

648

648 *Petition of RF Events, request to hold "Hightail to Ale 5K Run/Walk from Start/Finish at Atwater Brewery 237 Joseph Campau on 5/10/19 at 6:30pm - 9:00pm, Set-up on 5/10/19 from 12:00pm to 6:15pm with Complete tear down on 5/10/19 @ 10:00 pm.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE BUILDINGS SAFETY ENGINEERING
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER DPW - CITY
ENGINEERING DIVISION

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 663 Event Name: 10th Annual Marche du Nain Rouge

Event Date : March 24, 2019

Street Closure: Canfield, Temple and Second

Organization Name: Marche du Nain Rouge

Street Address: 34 West Bethune Detroit, MI 48202

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input checked="" type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

10th Annual Marche du Nain Rouge Community Art Parade from 12:00pm - 2:00pm; with post party in Masonic Temple until 8:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Universal Macomb to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required; DPD Assisted Event
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

ENTERED FEB 25 2019 M.T.F. to NB (Grant)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Open Flame
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Aushier

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, February 01, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

663 *Marche du Nain Rouge, request to hold the "10th Annual Marche du Nain Rouge" on 3/24/2019 from 12pm to 8pm, Setup at 8am - 11am and tear down at 3/24/19 and events completion. Parade step off is 1:30pm., with various street closures.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 10th Annual Marche du Nain Rouge
Event Location: Canfield, between Cass and Second; Second between Canfield and Temple; Temple
Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Marche du Nain Rouge
Organization Mailing Address: 34 West Bethune, Detroit, MI 48202
Business Phone: 313.717.4298 Business Website: www.marchedunainrouge.com

Applicant Name: Marche du Nain Rouge
Business Phone: 313.717.4298 Cell Phone: 313.717.4298 Email: marchedunainrouge@gmail.com

Event On-Site Contact Person:
Name: Francis Grunow
Business Phone: 313.717.4298 Cell Phone: 313.717.4298 Email: marchedunainrouge@gmail.com

- Event Elements (check all that apply)
- Walkathon
 - Carnival/Circus
 - Concert/Performance
 - Run/Marathon
 - Bike Race
 - Religious Ceremony
 - Political Event
 - Festival
 - Filming
 - Parade
 - Sports/Recreation
 - Rally/Demonstration
 - Convention/Conference
 - Fireworks
 - Other: DFD Approved Flame

Projected Number of Attendees: 5,000-7,000
Please provide a brief description of your event:

The 10th Annual Marche du Nain Rouge is a community art parade and presentation in the Cass

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 03/24/2019 Time: 8 a.m. Complete Set-up Date: 03/24/2019 Time: 11 a.m.

Event Start Date: 03/24/2019 Time: 12 p.m. Event End Date: 03/24/2019 Time: 8 p.m.

Begin Tearing Down Date: 03/24/2019 Complete Tear Down Date: 03/24/2019

Event Times (If more than one day, give times for each day):
Please note parade step off is 1:30 p.m.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Canfield, Second, Temple, Cass Park, Masonic Temple

Facilities to be used (Check) Street Sidewalk Park _____ City _____
Facility _____

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

There will be an hourlong Community Stage beginning at noon, with poetry, music, and approved flame

Will a sound system be used? Yes No

If yes, what type of sound system? Multiway Concert Sound

Describe specific power needs for entertainment and/or music:

10,000 Watt Max

How many generators will be used? One

How will the generators be fueled?
Diesel or Gas

Name of vendor providing generators:

Contact Person: Nick Enright (Lyve/Thunder)

Address: 4437 5th Street

Phone: 313.303.3438

City/State/Zip: Ecorse, MI 48229

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Merchandise - T-Shirts, posters, coloring books, patches, stickers, etc.

Food - We do not have any food vendors at this time, but will direct any food vendors to submit license to City of Detroit

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: NA

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

Via website, social media, and earned media. Attendees are advised to use area parking and through a special deal with Wayne State University Parking.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

There is a 3-4 hour period where the Marche impacts the surrounding community. Streets are closed off and there is a loudspeaker at the beginning and end of the event. Thousands of costumed attendees fill the streets and sidewalks.

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

We work closely with Detroit Midtown, Inc. to disseminate information. Also businesses and residents are notified by word of mouth, flyers, emails, etc.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	1-2	10x10
Canopy (open on all sides)		
Staging/Scaffolding	1	Mobile stage at beginning.
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Universal Macomb

Address: 37583 Mound Road

City/State/Zip: Sterling Heights, MI 48310

Name of company providing port-a-johns: Scotty's Potties

Contact Person:

Address: PO Box 40387

Phone: 734.421.1400

City/State/Zip: Redford, MI 48240

Name of private catering company? NO

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Canfield Street

FROM: Cass **TO:** Second (including intersection)

CLOSURE DATES: 3/24 **BEG TIME:** 10 a.m. - 5 **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: Second Avenue

FROM: Prentis **TO:** Ledyard

CLOSURE DATES: 3/24 **BEG TIME:** 1:30 p.m. - 4 **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: Temple

FROM: Cass **TO:** Second

CLOSURE DATES: 3/24 **BEG TIME:** 1:30 - 4 p.m. **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.


eSIGNED via DocuSign.com
Key: a329a18d02b6d04ca7d84a27337d5

01/21/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Marche du Nain Rouge **Event**
Date: 3/24/2019

Event Organizer:
Marche du Nain Rouge

Applicant Signature: 
eSIGNED via DocuSign.com
Key: a329a18d02b6d04ca7d84a27337d5

Date: 01/21/2019

2019-02-01

663

663 *Petition of Marche du Nain Rouge, request to hold the "10th Annual Marche du Nain Rouge" on 3/24/2019 from 12pm to 8pm, Setup at 8am - 11am and tear down at 3/24/19 and events completion. Parade step off is 1:30pm., with various street closures.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY
ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL

588

192239

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

6

Petition #: 681 Event Name: Carpet House Blues Jam

Event Date: April 15 - September 1, 2019

Street Closure: None

Organization Name: Carpet House Blues Jam

Street Address: 19268 Conley Detroit, MI 48234

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Jam Session
- 24-Hour Liquor License

Petition Communications (include date/time)

Annual Blues Jam held every Sunday at 2125 Frederick Street from 4:00pm - 9:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sanitation Stations Required

ENTERED FEB 25 2019 M.T.F. to NB (Grant)

CITY CLERK 2019 FEB 15 4:07:20

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Ausher

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, February 15, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
MUNICIPAL PARKING DEPARTMENT TRANSPORTATION DEPARTMENT

681 *Carpet House Blues Jam, request to hold "Carpet House Blues Jam" at 2125 Frederick every Sunday beginning April 15, 2019 and ending September 1, 2019 from 4:00 PM to 9:00 PM each Sunday.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: CARPET HOUSE BLUES JAM

Event Location: 2125 FREDERICK Detroit Mich

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: CARPET HOUSE BLUES JAM

Organization Mailing Address: 19268 CONLEY Detroit MI 48234

Business Phone: 313 995 8715 Business Website: _____

Applicant Name: ALBERT BARROW

Business Phone: 313 891-6628 Cell Phone: _____ Email: _____

Event On-Site Contact Person:

Name: ALBERT BARROW

Business Phone: 313-891-6628 Cell Phone: _____ Email: _____

- Event Elements (check all that apply)
- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: <u>JAM SESSION</u> |

Please provide a brief description of your event:

4-9pm Each Sunday DURING THE SUMMER

City of Detroit
Media Services

JAN 07 2019

Received by Marie A. Williams

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: APR 11 15 Time: 3pm Complete Set-up Date: _____ Time: _____

Event Start Date: 4-15-2019 Time: _____ Event End Date: 9-1-2019 Time: _____

Begin Tearing Down Date: 9-1-2019 Complete Tear Down Date: 9-1-2019

Event Times (If more than one day, give times for each day):
Sunday Only 4-9pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: 2125 FREDERICK DET. MICH

Facilities to be used (circle): Street _____ Sidewalk _____ Park _____ City _____
Facility _____

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:
LIVE JAM SESSION

Will a sound system be used? Yes No

If yes, what type of sound system? PA SYSTEM

Describe specific power needs for entertainment and/or music:
3500 GENERATOR

How many generators will be used? 1

How will the generators be fueled? GAS

City of Detroit
Media Services

JAN 07 2019

Received by Marie A. Williams

Name of vendor providing generators:

Contact Person: Carpet House JAM ALBERT BARROW

Address: 2125 FREDERICK Phone: 313 - 891-6628

City/State/Zip DETROIT MICH

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

- Food
- Merchandise
- Non-Alcoholic Beverages
- Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

- Licensed
- Armed
- Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

VACANT PROPERTY PRIVATELY OWN

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	_____	_____
Tents (enclosed on 3 sides)	_____	_____
Canopy (open on all sides)	_____	_____
Staging/Scaffolding	_____	_____
Bleachers	_____	_____

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns. _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: FREDERICK
FROM: ST. AUBIN - Dubois TO: _____

CLOSURE DATES: 9-1-2019 BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)
Event Name: CARPET HOUSE JAM Event Date: 4-15-2019
Event Organizer: ALBERT BARROW
Applicant Signature: Albert Barrow Date: 2-9-2019

2019-02-15

681

681 *Petition of Carpet House Blues Jam, request to hold "Carpet House Blues Jam" at 2125 Frederick every Sunday beginning April 15, 2019 and ending September 1, 2019 from 4:00 PM to 9:00 PM each Sunday.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE PLANNING AND DEVELOPMENT
DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
MUNICIPAL PARKING DEPARTMENT

6
39

DB40

7

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 683 Event Name: Entercom Radio Tigers Opening Day Block Party

Event Date : April 4, 2019

Street Closure: None

Organization Name: Entercome (formerly CBS) Radio

Street Address: 26455 American Drive

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Block Party
- 24-Hour Liquor License**

Petition Communications (include date/time)

Detroit Tiger's Opening Day Block Party held at Grand Circus Park - East & West from 9:00am - 8:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Camouflage Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 25 2019

M.T.F. to NB Grant

CITY CLERK 2019 FEB 25 AM 7:20

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required to Enclose Park
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters on Madison Required for Load - In
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Auer

Date: February 13, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, February 15, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
RECREATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

683 *Entercom Detroit, request to hold "Entercom Detroit Tigers Opening Day Block Party" at Grand Circus Park East and West on April 4, 2019 from 9:00 AM to 8:00 PM.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Entercom Detroit Tigers Opening Day Block Party

Event Location: Grand Circus Park East and West

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Entercom Detroit

Organization Mailing Address: 26455 American Drive

Business Phone: 248-327-2900 Business Website: entercom.com

Applicant Name: Todd Redden

Business Phone: 248-327-2930 Cell Phone: 248-245-5747 Email: Todd.Redden@entercom.com

Event On-Site Contact Person:

Name: Phil Talbert

Business Phone: 313-478-3722 Cell Phone: 313-478-3722 Email: ptalbert66@comcast.net

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: BLOCK PARTY

Please provide a brief description of your event:

Annual Entercom Radio block party free and open to general public celebrating the Detroit Tigers Opening Day game

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 4/3/19: Time: 7:00 AM Complete Set-up Date: 4/4/19 Time: 9:00 AM

Event Start Date: 4/4/19 Time: 9:00 AM Event End Date: 4/4/19 Time: 8:00 PM

Begin Tearing Down Date: 4/4/19 Complete Tear Down Date 4/4/18

Event Times (If more than one day, give times for each day):

9:00 AM – 8:00 PM IN THE EVENT OF RAIN ON THE 4TH RAIN DAY AND USE WILL BE 4/5/19

Section 3- LOCATION/SITE INFORMATION

Location of Event: Grand Circus Park East and West

Facilities to be used (circle): Street Sidewalk X Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: Live and Recorded Music

Will a sound system be used? Yes No

If yes, what type of sound system? Amplified Sound System

Describe specific power needs for entertainment and/or music: Generator

How many generators will be used? 3 _____

How will the generators be fueled? Gas _____

Name of vendor providing generators:

Contact Person: TBD

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: Water, Soda, Food, Beer, Sports Attire

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: TBD

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift: 36

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options? RADIO, PRESS RELEASE, WEBSITE

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? MINIMAL IMPACT

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: STAKEHOLDERS WILL BE

NOTIFIED THAT ARE NOT ALREADY SUPPORTING EVENT.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	10	
Canopy (open on all sides)	5	
Staging/Scaffolding	1	
Bleachers	N/A	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? TBD

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns. TBD

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? TBD

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure. N/A

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

[Handwritten Signature] *4/20/19*

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: _____ Event Date: _____

Event Organizer: _____

Applicant Signature: *[Handwritten Signature]* *4/20/19* Date: _____

520
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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 630 Event Name: Hot Chocolate 15/5K

Event Date : April 20, 2019

Street Closure: Steve Yzerman Drive, Civic Center Drive & W. Jefferson

Organization Name: RAM Racing

Street Address: 951 Corporate Grove Drive Buffalo Grove, IL 80089

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

5K and 15K held at West Riverfront Park with temporary street closures on Steve Yzerman Drive, Civic Center Drive and West Jefferson from 7:00am - 11:00am.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with HEP Protective Services to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with DMCare Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 21 2019 Move To New Business - R/C-L (20)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signs Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Kisher

Date: February 13, 2018

RAM Racing

www.ramracing.org



951 Corporate Grove Drive
Buffalo Grove, IL 60089

Hot Chocolate 5K Street by Street Saturday April 20, 2019

Start on W Jefferson W of Sixth St Overpass
Head E on W Jefferson to Steve Yzerman Dr
Turn Right on Yzerman Dr to Riverwalk and make a left
Continue E on Riverwalk and U turn near Beaubien St
Riverwalk back W, Past Civic Center Dr where runners break right off Riverwalk onto Yzerman
Runners are on Steve Yzerman Dr heading W back to W Jefferson
W Jefferson W to the W end of Riverfront Park and make a left onto path
Run on the path and finish on path closest to the river

Brandon Presern

bpresern@ramracing.org

312 259-2496



Hot Chocolate 15K Street by Street Saturday April 20, 2019

Start on W Jefferson W of Sixth St Overpass
Head E on W Jefferson to Steve Yzerman Dr
Turn Right on Yzerman Dr to Riverwalk and make left on Riverwalk
Head E on Riverwalk to Milliken Park
At Milliken Park connect with Atwater St and make a right heading E
Take Atwater to Campau and make a right towards the Riverwalk
Left at the Riverwalk and continue E for about 400 yards
U Turn on Riverwalk back W to Campau and make a right on Campau
Campua to Atwater and make a left
Take Atwater to connect with Dequindre Cut Trail and make a right
Continue N on Trail to Mack St and U turn back
S on Trail back to Atwater and make a right
Take Atwater back to Riverwalk near Riopelle St
Riverwalk back W, Past Civic Center Dr runners break right off the Riverwalk onto Yzerman
Runners are on Steve Yzerman Dr heading W back to W Jefferson
Jefferson W to the W end of Riverfront Park and make a left onto path
Run on the path and finish on path closest to the river

Brandon Presern
bpresern@ramracing.org
312 259-2496

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

AMENDMENT

Herewith, the following referral is a copy of Petition **630**

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION
MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

630 *RAM Racing, request to hold "Hot Chocolate 15/5K" at West Riverfront Park on April 20, 2019 from 7:00 AM to 11:00 AM with various street closures, set up to begin on 4-18-19 and tear down to complete on 4-20-19*

NOTE: Attached please find additional documentation for the above mentioned petition.

PETITIONER IS AMENDING PETITION DUE TO:

Addition of Route Map. See attached.

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION
MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

630 *RAM Racing, request to hold "Hot Chocolate 15/5K" at West Riverfront Park on April 20, 2019 from 7:00 AM to 11:00 AM with various street closures, set up to begin on 4-18-19 and tear down to complete on 4-20-19*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.



Event Name: Hot Chocolate 15/15K

Event Location: West Riverfront Park

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: RDM Racing

Organization Mailing Address: 951 Corporate Grove Drive, Buffalo Grove IL 60089

Business Phone: 312 259 2496 Business Website: hotchocolate15k.com

Applicant Name: Brandon Presern

Business Phone: - Cell Phone: - Email: bpresern@rdmracing.

Event On-Site Contact Person:

Name: Brandon Presern

Business Phone: - Cell Phone: 312 259 2496 Email: bpresern@rdmracing.org

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: _____

Please provide a brief description of your event:

SK & 15K race serving hot chocolate

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 4/18/19 Time: 7am Complete Set-up Date: 4/20/19 Time: 7am

Event Start Date: 4/20/19 Time: 7am Event End Date: 4/20/19 Time: 11am

Begin Tearing Down Date: 4/20/19 Complete Tear Down Date: 4/20/19

Event Times (If more than one day, give times for each day):

7am - 11am

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
-Location of merchandising booths
-Location of food booths
-Location of garbage receptacles
-Location of beverage booths
-Location of sound stages
-Location of hand washing sinks
-Location of portable restrooms
-Location of First Aid
-Location of fire lane
-Proposed route for walk/run
-Location of tents and canopies
-Sketch of street closure
-Location of bleachers
-Location of press area
-Sketch of proposed light pole banners

Describe the entertainment for this year's event:

DJ at Post race Party

Will a sound system be used? [X] Yes [] No

If yes, what type of sound system?

Small just for Post Race Party

Describe specific power needs for entertainment and/or music:

a generator and small platform 8'x8' 12" high

How many generators will be used? About 4 for the entire event

How will the generators be fueled? gas - no need to refuel

Name of vendor providing generators:

Contact Person: Sunbelt Rentals

Address: 3411 W Fort St

Phone: 313 202 5767

City/State/Zip Detroit MI 48216

Will there be advanced ticket sales? Yes No ON Line
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: Hot Chocolate Branded Clothing

Name of Private Security Company: Existing park contract security will be used.

Contact Person: HEP Protective Services

Address: 29829 Greenfield Rd

Phone: 888 443 7005

City/State/Zip: Southfield MI

Number of Private Security Personnel Hired Per Shift: 5

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Through web site & email

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

ROAD CLOSURES

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event: We will mail out a flier to all houses & businesses on course.

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	6	Misc sizes 1 @ 30x120 MOST 10x10's
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

Emergency medical services?

Contact Person: DM CARE

Address: 1600 E Grand Blvd

City/State/Zip: Detroit MI 48221

Name of company providing port-a-johns.

Contact Person: Detroit Port Potty Rentals

Address: 313-334-4231 1600 Clay St Phone: 312 334 4231

City/State/Zip: Detroit MI 48211

Name of private catering company? N/A

Contact Person:

Address: Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: See attached

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

Will provide if event is considered

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

RAF 12/6/2018
Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Hot Chocolate 15/5K Event Date: 4/20/19

Event Organizer: Brandon Piseru RAM RACING

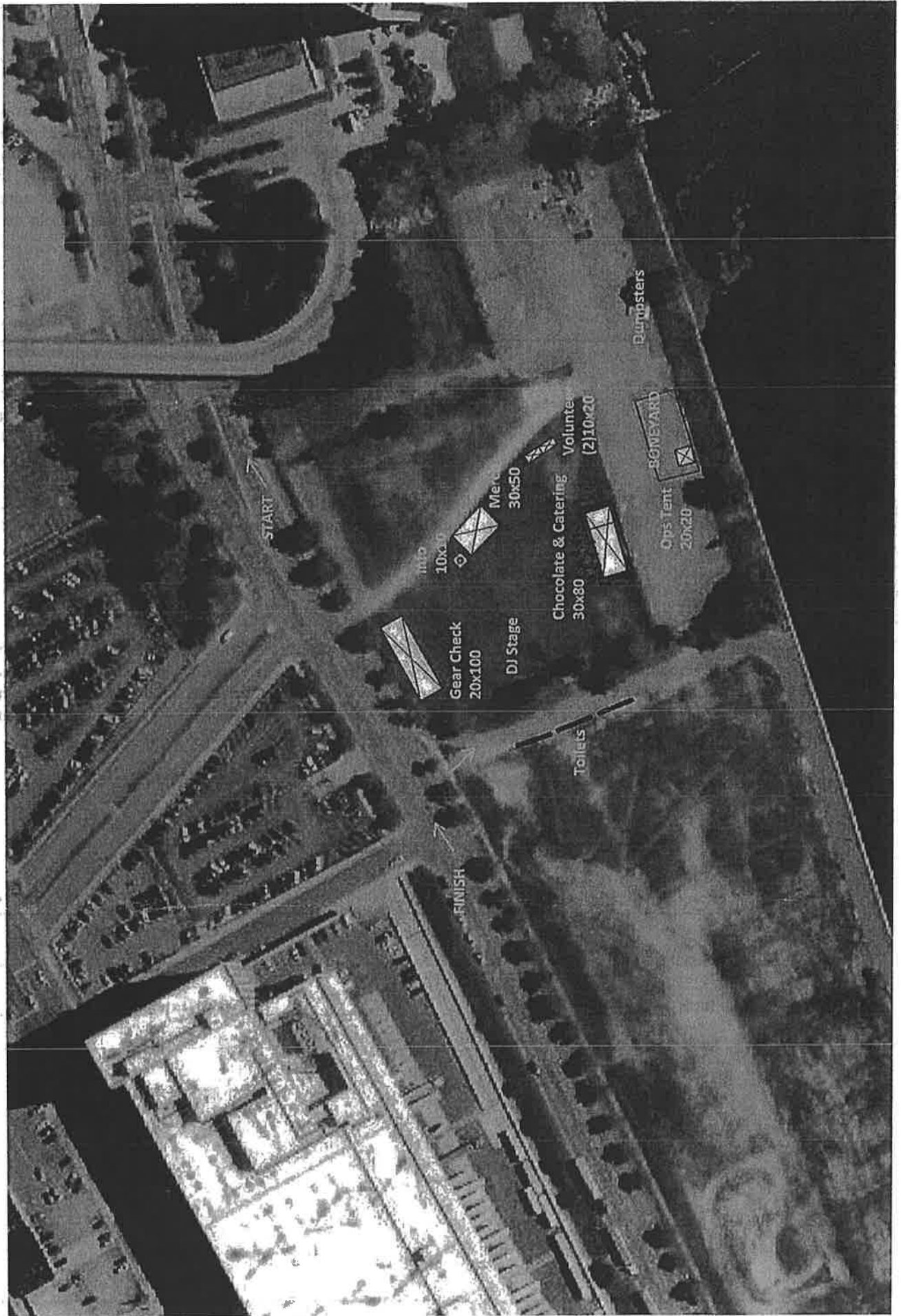
Applicant Signature: RAF Date: 12/6/18



Event Site Plan

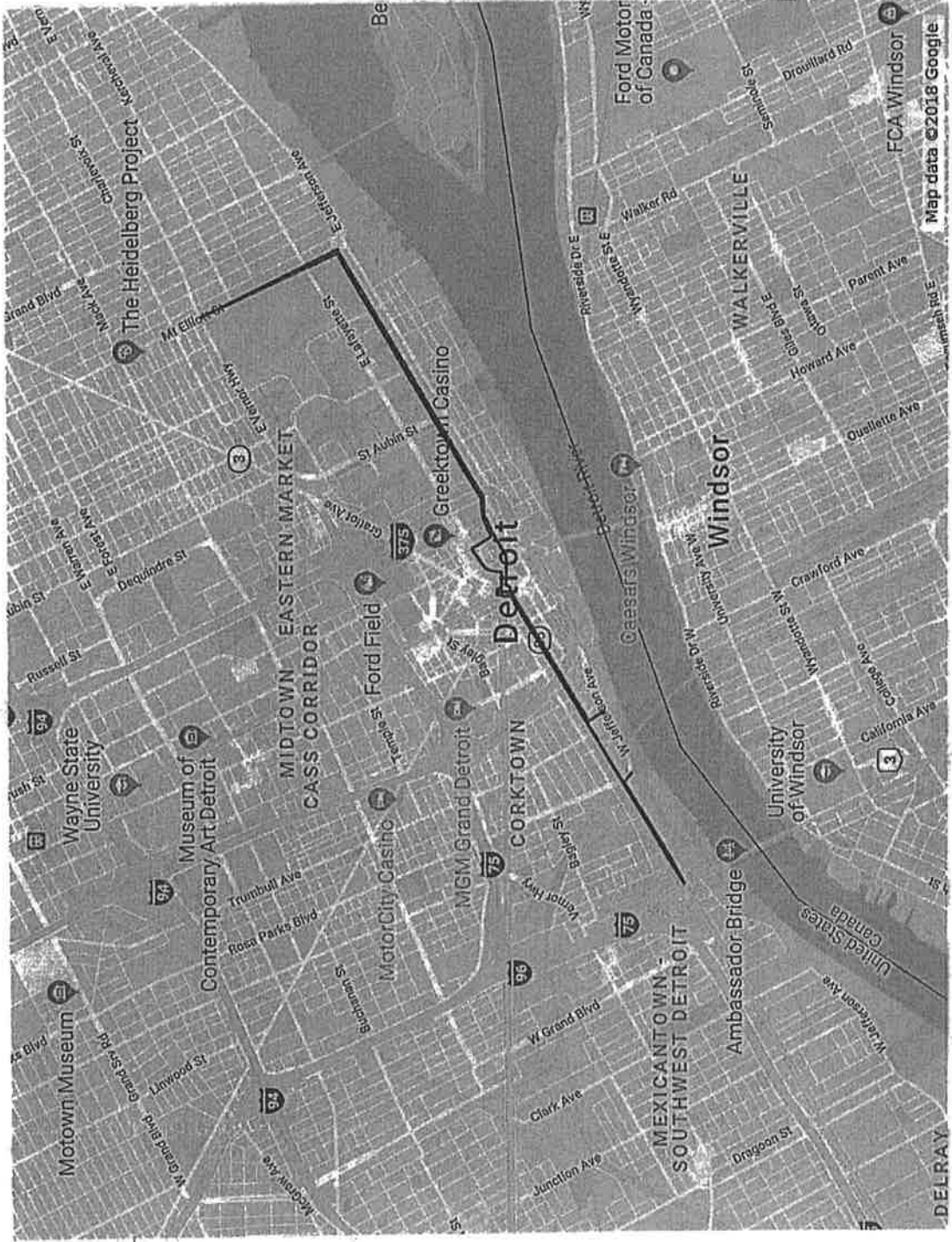
Event Date:
SATURDAY, APRIL 20 2019

Event Location:



Detroit 15K

Detroit 15K.kmz



Detroit5K

Detroit 5K.kmz



Detroit 5K



Hot Chocolate 5K
Sunday April 20, 2019

1. 5K Route Street by Street
2. Start at Jefferson & 8th St
3. Turn right onto Fort St
4. Fort Street NE to Woodward round about
5. Woodward to Cadillac Square heading East
6. Cadillac Square to E Congress St
7. E Congress to a left on Beaubien St
8. Beaubien St North to E Lafayette St and make a left
9. Lafayette to Bates
10. Bates south to Cadillac Square and make a right heading East
11. Take the Woodward roundabout around counterclockwise back to Fort St
12. Fort St SW to Jefferson Ave

Brandon Presern
312 259-2496
Bpresern@ramracing.org

Hot Chocolate 15K
Sunday April 20, 2019

15K Route Street by Street

1. Start at Jefferson & 8th St
2. Turn right onto Fort St
3. Fort Street NE to Woodward round about
4. Woodward to Cadillac Square heading East
5. Cadillac Square to E Congress St
6. E Congress to Larned St
7. Larned St N/E to Mt Elliot
8. Mt Elliot Left heading North
9. Take Mt Elliot and turn around just before E Vernor Hwy
10. U Turn and back South on Mt Elliot to Larned St
11. Right on Larned back to a left on Beaubien St
12. Beaubien St North to E Lafayette St and make a left
13. Lafayette to Bates
14. Bates south to Cadillac Square and make a right heading East
15. Take the Woodward roundabout around counterclockwise back to Fort St
16. Make U turn on Fort just East of 21st
17. Fort St back to Jefferson Ave

Brandon Presern
312 259-2496
Bpresern@ramracing.org



To: Brandon Presert

Date: December 3, 2018

Subject: Hot Chocolate Run/Walk

The Detroit Riverfront Conservancy approved The Hot Chocolate Run/Walk event on the Detroit Riverfront on April 20, 2019.

Please contact me should you have any questions.

Sincerely,

Anthony Casasanta
1340 E. Atwater St.
Detroit, MI. 48207
313 656-2275



RUNNAWA-01

JRATKE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Rosenthal Bros., Inc. PO Box 700 Deerfield, IL 60015-0700
CONTACT NAME:
PHONE (A/C, No, Ext): (847) 940-4300 FAX (A/C, No): (847) 940-4315
INSURER(S) AFFORDING COVERAGE: INSURER A: Scottsdale Insurance Company NAIC #: 41297
INSURED: Running Away Enterprises, LLC 951 Corporate Grove Dr. Buffalo Grove, IL 60089-4508

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event: April 17-21, 2019. Race Day April 20th, 2019, The City of Detroit is named as an additional insured with respects to the General Liability when required by written contract.

CERTIFICATE HOLDER: City of Detroit, Coleman A. Young Municipal Center 2, Woodward Avenue, Suite 333, Detroit, MI 48226
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]



ADDITIONAL REMARKS SCHEDULE

AGENCY Rosenthal Bros., Inc.		NAMED INSURED Running Away Enterprises, LLC 951 Corporate Grove Dr. Buffalo Grove, IL 60089-4508	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Named Insured
 et al
 DBA Ram Racing



Dequindre Cut Trail

Mile 5

Mile 4

Jos Campua

Mile 6

Mile 3

Mile 8

Mile 9

Detroit 15K

Detroit 15K





RUNNAWA-01

JRATKE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Rosenthal Bros., Inc. CONTACT NAME: Scottsdale Insurance Company. INSURED: Running Away Enterprises, LLC.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR LTR, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Includes Commercial General Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Event: April 17-21, 2019. Race Day April 20th, 2019, The City of Detroit is named as an additional insured with respects to the General Liability when re quired by written contract.

CERTIFICATE HOLDER CANCELLATION

City of Detroit Coleman A. Young Municipal Center 3 Woodw ard Avenue, Suite 333 Detroit, MI 48226. SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCE LLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE W ILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AGENCY CUSTOMER ID: RUNNAWA-01

JRATKE

LOC #: 1



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Rosenthal Bros., Inc.		NAMED INSURED Running Away Enterprises, LLC 951 Corporate Grove Dr, Buffalo Grove, IL 60089-4508	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Additional Named Insured
et al
DBA Ram Racing

2019-01-09

630

630 *Petition of RAM Racing, request to hold "Hot Chocolate 15/5K" at West Riverfront Park on April 20, 2019 from 7:00 AM to 11:00 AM with various street closures, set up to begin on 4-18-19 and tear down to complete on 4-20-19*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT DPW -
CITY ENGINEERING DIVISION
MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE

20
5
8

7
22
9

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 682 Event Name: Beacon Park April Events

Event Date : April 4 - May 12, 2019

Street Closure: None

Organization Name: Downtown Detroit Partnership

Street Address: 1 Campus Martius Suite 380 Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Park Programming
- 24-Hour Liquor License**

Petition Communications (include date/time)

Beacon Park April Events will downsize the existing tent located in Beacon Park to a 40x60 tent to accommodate Tigers Opening Day, Freep Film Festival, Parkcade and Easter Family Fun events.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 21 2019 Move To New Business - R/C-L (2/18)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Aushier

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, February 15, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
BUSINESS LICENSE CENTER MUNICIPAL PARKING DEPARTMENT

682 *Downtown Detroit Partnership, request to hold "Beacon Park April Events" at Beacon Park on various dates throughout April with set up beginning on 4-1-19 and tear down completed on 5-15-19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: BEACON PARK APRIL EVENTS

Event Location: BEACON PARK

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP

Organization Mailing Address: 1 CAMPUS MARTIUS, SUITE 380, DETROIT, MI 48226

Business Phone: 313-715-9944

Business Website: DowntownDetroitParks.com

Applicant Name: HEATHER BADRAK

Business Phone: 313-715-9944

Cell Phone: 3137159944

Email: HBADRAK@DETROIT300.ORG

Event On-Site Contact Person:

Name: DAVID COWAN

Business Phone: 734-377-3472

Cell Phone: 734-377-3472

Email: david.cowan@downtowndetroit.org

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Park Programming

Projected Number of Attendees: varies daily

Please provide a brief description of your event:

APRIL EVENTS INCLUDE: TIGER'S OPENING DAY, FREEP FILM FESTIVAL, PARKCADE, EASTER FAMILY FUN

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 04/01/2019 Time:8A Complete Set-up Date:04/03/2019 Time:8A

Event Start Date:04/04/2019 Time:10A Event End Date:05/12/19 Time:109

Begin Tearing Down Date:05/13/2019 Complete Tear Down Date:05/15/2019

Event Times (If more than one day, give times for each day):

4/4, TIGERS OPENING DAY, 10 - 6P, 4/12 - 4/14, FREEP FILM FESTIVAL, 8A - MIDNIGHT, 4/19 - 5/12 PARKCADE, TUES - SUN 10A - 10P, 4/20, EASTER FAMILY FUN DAY, 1P - 5P

Section 3- LOCATION/SITE INFORMATION

Location of Event: BEACON PARK, 1903 GRAND RIVER, DETROIT, MI 48226

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

FAMILY FRIENDLY FUN

Will a sound system be used? Yes No

If yes, what type of sound system? HOUSE AND/OR AMPLIFIED SOUND

Describe specific power needs for entertainment and/or music:

HOUSE POWER

How many generators will be used? 0

How will the generators be fueled?
N/A

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold:

CONCESSIONS BY LUMEN AND FOOD TRUCKS

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: EAGLE SECURITY

Contact Person: MATT WARNER

Address: 500 GRISWOLD

Phone: 734-306-4871

City/State/Zip:

DETROIT, MI 48226

Number of Private Security Personnel Hired Per Shift:

VARIES BY EVENT

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

DOWNTOWN DETROIT PARKS WEBSITE SHOWS PARKING OPTIONS

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
POSITIVE IMPACT, FREE AND OPEN TO ALL

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:
DTE APPROVAL PROCESS

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	(1)	CURRENT TENT REDUCE TO 40' X 60'
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns. _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned on 02/01/2019
Heather Badrak
Rep. #338AA11802380004 INSTRUCTIONS

02/01/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: APRIL EVENTS AT BEACON PARK **Event**
Date: 4/1 - 5/12

Event Organizer:
DOWNTOWN DETROIT PARTNERSHIP

eSigned on 02/01/2019
Heather Badrak
Rep. #338AA11802380004 INSTRUCTIONS
Applicant Signature: _____
Date: 02/01/2019

2019-02-15

682

682 *Petition of Downtown Detroit Partnership, request to hold "Beacon Park April Events" at Beacon Park on various dates throughout April with set up beginning on 4-1-19 and tear down completed on 5-15-19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
BUSINESS LICENSE CENTER MUNICIPAL PARKING

22
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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 684 Event Name: The PH1LL 4th Annual 5K Walk/Run

Event Date : April 6, 20149

Street Closure: None

Organization Name: The PH1LL Foundation

Street Address: P.O. Box 2754 Belleville, MI 48211

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

4th Annual 5K Walk/Run honoring fallen Detroit Police Officer Patrick Hill EOW at the Detroit Riverwalk & Dequindre Cut from 9:00am - 12:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD 7th Precinct will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED FEB 21 2019

Move To New BUSINESS R/C-L (20)

CITY CLERK 2019 FEB 15 AM 12:20

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: February 13, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, February 15, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
MUNICIPAL PARKING DEPARTMENT RECREATION DEPARTMENT

684 *PHILL Incorporated, request to hold "The PHILL 4th annual 5k walk/run" at the Detroit Riverwalk on April 6, 2019 from 9:00 AM to 12:00 PM with a partial closure of Atwater street at the entrance for the Dequindre Cut.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: The PHILL 4th annual 5k walk/run Event Location: Detroit Riverwalk

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: PHILL incorporated

Organization Mailing Address: PO Box 2754, Belleville, Mi 48111

Business Phone: 313-475-8896 Business Website: phill.org

Applicant Name: Deodge Hill

Business Phone: 313-475-8896 Cell Phone: _____ Email: phillorganization@gmail.com

Event On-Site Contact Person:

Name: Deodge Hill

Business Phone: 313-475-8896 Cell Phone: _____ Email: _____

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| * <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: |

Please provide a brief description of your event:

5k walk/run that will be along the riverwalk and follow through the Dequindre Cut. The event registration and vendor set up will be at the Riverfront Conservancy. The awards will also be distributed at the Conservancy at Rivard Plaza. All ages are welcome. The event is honoring fallen Detroit Police Officer, Patrick Hill EOW 10-19-2013. All proceeds are going toward scholarships to assist single mothers in college.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date :4-6-2018 Time: 6:00 am Complete Set-up Date: 4-6-2018 Time: 7:00
Event Start Date: 4-6-2018 Time: 9:00am Event End Date: 4-6-2018 Time: 12:00pm

Begin Tearing Down Date: 4-6-2018 Complete Tear Down Date: 4-6-2018:..

Event Times (If more than one day, give times for each day):
all on one da y

Section 3- LOCATION/SITE INFORMATION

Location of Event: Detroit Riverfront Conservancy, Miliken Park

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

There will be a DJ

Will a sound system be used? **Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

generator _____

How many generators will be used? 1 _____

How will the generators be fueled?

Name of vendor providing generators:

Contact Person: not sure

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NONE

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

_Flyer,

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

there will be increased traffic on Atwater and increased pedestrians for the event and possible parking on the street

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event: flyer and face to face

contact : LETTER WILL BE SENT TO MAIN OFFICE TO THE RESIDENTS

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	1	
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: none

Address:

City/State/

Zip:

Name of company providing port-a-johns. riverfront conservancy will assist in providing

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? none

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Atwater at the crosswalk into the Dequindre Cut near the Outdoor Adventure Center

FROM: 8:30am TO: 10:00

CLOSURE DATES: 4-6 2019 BEG TIME: 8:30am END TIME:

10:30am

REOPEN DATE: 11:00 TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

Philadelphia Insurance Company for the Day Insurance.

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Sign _____ Date _____

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: The PHILL 3rd annual 5k walk/run _____ Event Date: 4-6-2019 _____

Event Organizer: Deodge Hill _____

Applicant Signature _____ Date: 12/28/2018

2019-02-15

684

684 *Petition of PHILL Incorporated,
request to hold "The PHILL 4th
annual 5k walk/run" at the Detroit
Riverwalk on April 6, 2019 from 9:00
AM to 12:00 PM with a partial
closure of Atwater street at the
entrance for the Dequindre Cut.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
MUNICIPAL PARKING DEPARTMENT RECREATION

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23
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924
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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 698 Event Name: MoPop Music Festival

Event Date : July 27 - July 28th, 2019

Street Closure: West Jefferson Avenue

Organization Name: AEG Presents

Street Address: 318 W. 14th Street Royal Oak, MI 48067

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual music festival held at West Riverfront Park from 1:00pm - 11:30pm; with temporary street closure on W. Jefferson Avenue between 6th Street and Rosa Parks Boulevard.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with SAFE Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closures
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED FEB 21 2019 *Move To New Business - R/C-L (210)* CITY CLERK 2019 FEB 15 04:12:02

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required for Street Closures
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Parking Permit Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: February 13, 2019

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT TRANSPORTATION DEPARTMENT
HEALTH AND WELLNESS PROMOTION RECREATION DEPARTMENT

698 *AEG Presents, request to hold "MoPop Music Festival" at West Riverfront Park On July 27 and 28th, 2019 from 1:00 PM to 11:30 PM each day. With a closure of Jefferson Ave from Cabacier to Rosa Parks.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: MoPop Music Festival

Event Location: West Riverfront Park

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: AEG Presents

Organization Mailing Address: 318 W 4th St. Royal Oak, Michigan 48067

Business Phone: 248-399-2980 Business Website: MoPopfestival.com

Applicant Name: Ryan Smith

Business Phone: 314-726-8023 Cell Phone: 314-706-7115 Email: Rysmith@aegpresents.com

Event On-Site Contact Person:

Name: Ryan Smith

Business Phone: 314-726-8023 Cell Phone: 314-706-7115 Email: Rysmith@AEGPresents.com

Event Elements (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input checked="" type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Please provide a brief description of your event:

The MoPop Music Festival is an annual music festival produced by AEG Presents. The festival is July 27th & 28th with 2 stages. We will open the gates at 1pm and conclude the concert at 11:30pm. This is our 7th year and the 5th at the West Riverfront Park. In 2018, we had ticket buyers come to the festival from 47 different states and 7 Canadian Provinces. For 2019, we are expecting around 15,000 fans per day. The only significant change for 2019 is the We will have minimal changes to the festival layout.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : Monday, July 21st Time: 8am Complete Set-up Date: Friday, July 26th Time: 8pm

Event Start Date: Saturday, July 27th Time: 1pm Event End Date: Sunday, July 28th Time: 11:30pm

Begin Tearing Down Date: Sunday, July 28th 11:30pm Complete Tear Down Date: Wednesday, July 31st at 5pm.

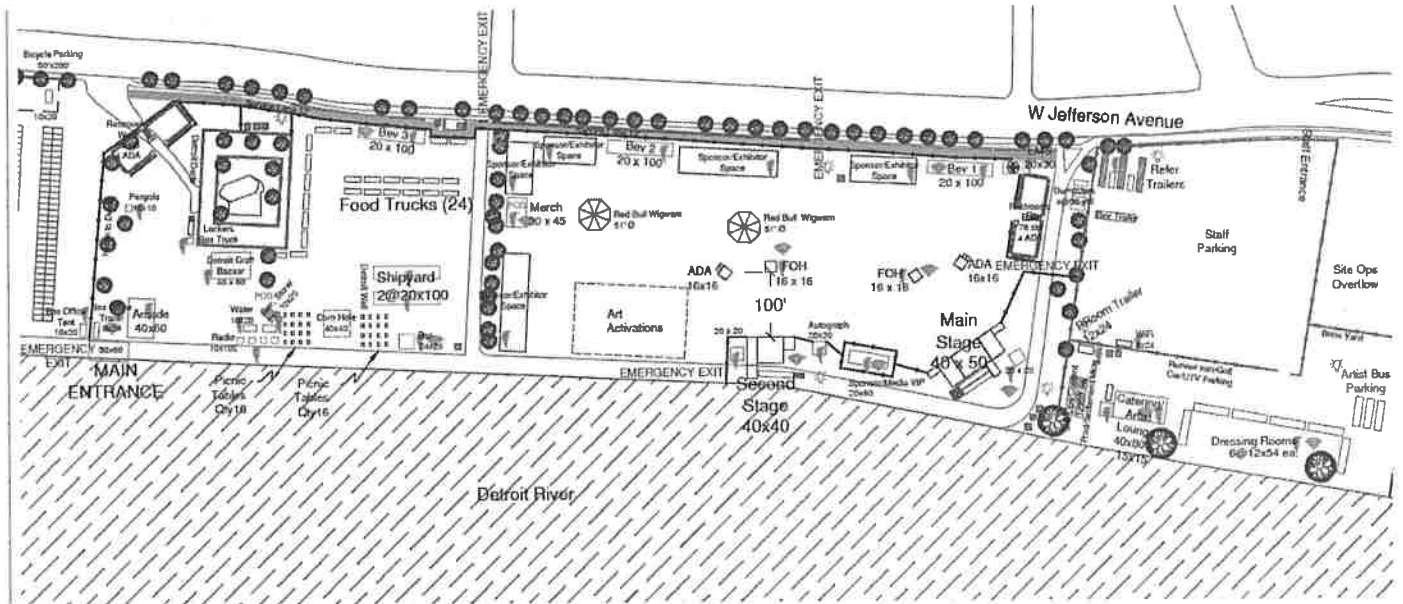
Event Times (If more than one day, give times for each day): Saturday, July 27th 1:00pm-11:30pm & July 28th 1:00pm-11:00pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: West Riverfront Park

Facilities to be used (circle): Street Sidewalk Park City Facility

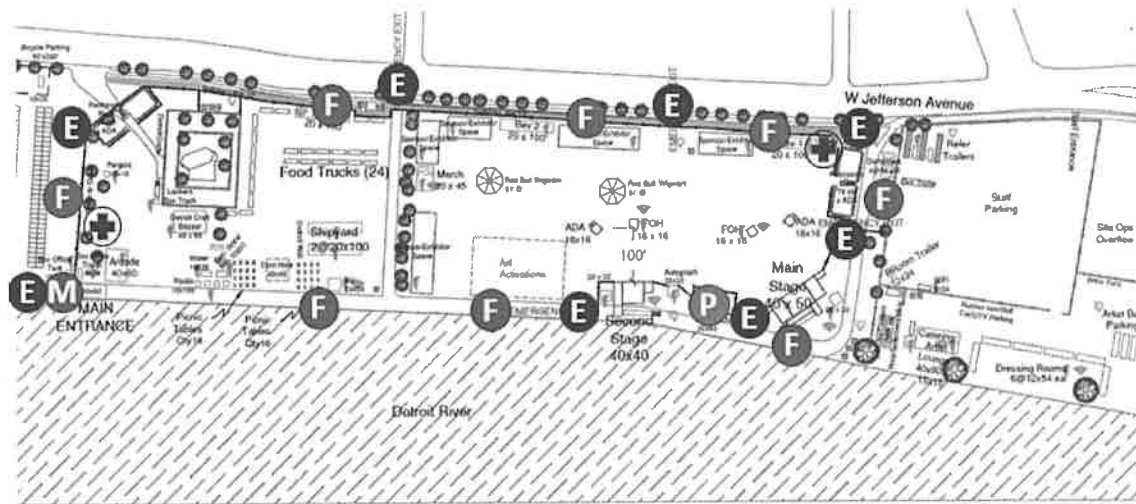
-Full Site CAD



-Sketch of street closure

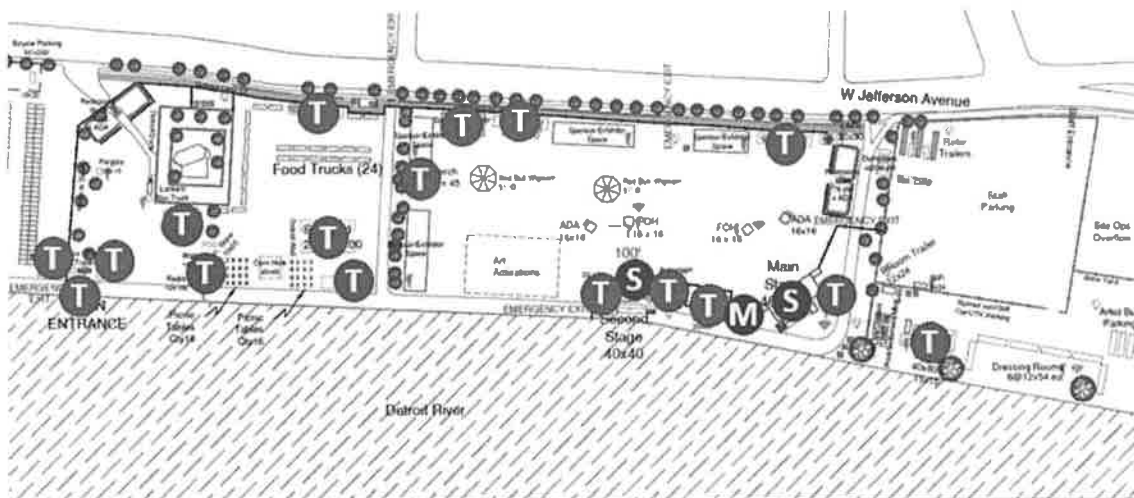


- Public entrance and exit
- Location of First Aid
- Location of fire lane
- Location of garbage receptacles



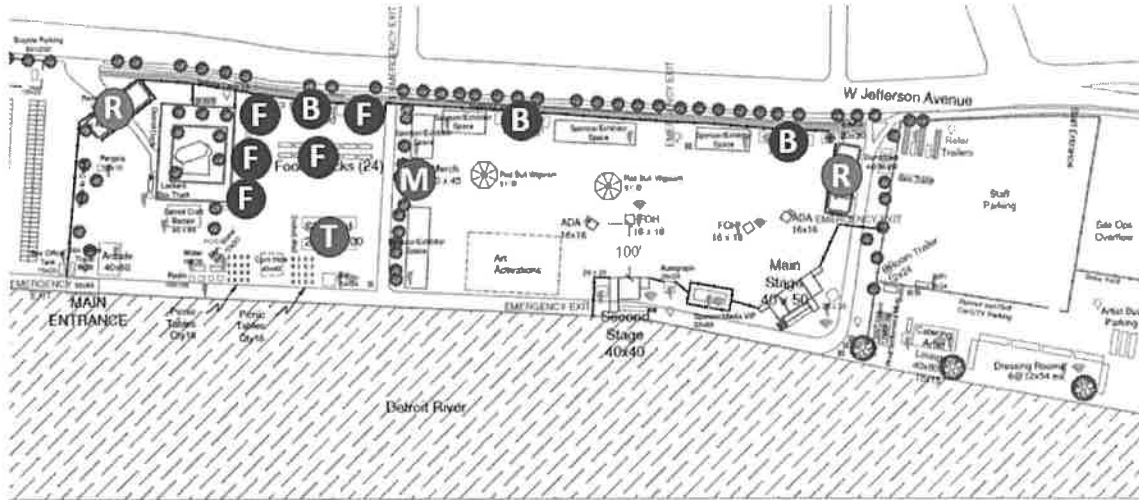
- M** Main Entrance
- E** Emergency Exit
- +** First Aid
- F** Fire Lane
- P** Press

- Location of tents and canopies
- Location of sound stages
- Location of press area



- T** Tents
- S** Stage
- M** Media Tent

- Location of merchandising booths
- Location of food booths
- Location of beverage booths
- Location of portable restrooms



- M** Merch
- F** Food Trucks
- T** Food Tents
- B** Beverage
- R** Restrooms

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

The MoPop Artists are national recording artists and will be announced on February 12th or
13th.

Will a sound system be used? Yes No

If yes, what type of sound system? We use a line array system provided by Allen Audio, a professional sound system company.

Describe specific power needs for entertainment and/or music:

We will bring in gas powered generators, which will sit in the back of house area.

How many generators will be used? 15 Generators ranging from 30 kW 208 to 300 kW 480

How will the generators be fueled? They run on gas and will be refueled before or after the concert.

Name of vendor providing generators:

Contact Person: Aggreko Power Don

Gray

Address: 8119 Park Place

Phone: 248-486-4100

City/State/Zip Brighton, MI 48116

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: We will have online sales through AXIS Ticketing system

Will there be on-site ticket sales? Yes No

If yes, list price(s): \$89.50 up to \$150

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold: Food, Beverage, Festival/Artist Merchandise and artistic items local artists to be sold.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:
 Contact Person: Safe Security – Jon Seict

Address: 2000 Brush St.

Phone: 313-262-2270

City/State/Zip: Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift: 70-80 (Security/Ushers/Security Screeners), depending on attendance.

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options? On our website, via email to ticket buyers and on social media.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Our event is contained to the West Riverfront Park. We will apply for a Jefferson Street Closure and all other traffic should not be impacted. The sound carry over should be minimal due to the use of the Line Array Sound System which allows audio engineers to direct the audio in a specific area, limiting the amount of carryover. As for safety, we will hire Detroit PD officers to handle traffic at the festival and will have additional Detroit PD officers inside the festival site to provide a safe environment for festival goers and general public around the site.

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event: They have not been notified yet. We

will work with the Riverfront Conservancy to communicate to the local residents. There are very few

businesses located around the festival site.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	<u>17</u>	<u>1-40x80, 2-40x60, 5-20x100, 1-20x60, 1-30x45, 1-20x20 & 6-10x10</u>
Canopy (open on all sides)	<u>4</u>	<u>1-24.24, 2-20x20 & 1-30x60</u>
Staging/Scaffolding	<u>2 & 2</u>	<u>1-40x60 Stage 5' tall, 1 40x40 Stage 5' tall, 2-20x20 FOH risers & 2-16x20 ADA platforms</u>
Bleachers	<u>0</u>	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Hart Medical – Adam Gottlieb

Address: 1636 W. Fort St. Detroit, MI

City/State/Zip: Detroit, MI 48216

Name of company providing port-a-johns. Parkway Services

Contact Person: Kathleen Mular

Address: 2876 Tyler Rd

Phone: 734-482-7633

City/State/Zip: Ypsilanti, MI 48198

Name of private catering company? Concert Kitchens

Contact Person: Syd Shaffer

Address: 5140 Ford Street

Phone: 740-972-3421

City/State/Zip: Galena, OH 43021

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Jefferson St.

FROM: Cabacier St. **TO:** Rosa Parks Blvd

CLOSURE DATES: July 27th/July 28th **BEG TIME:** 10am **END TIME:** 1am

REOPEN DATE: July 29th **TIME:** 1am

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

We will send the COI, naming Detroit as an additional insured when complete.

We are negotiating with the Medical, Sanitation, Security & Port-a-John companies and will send the agreements upon completion.

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: _____ Event Date: _____

Event Organizer: _____

Applicant Signature: _____ Date: _____

2019-02-18

698

698 *Petition of AEG Presents, request to hold "MoPop Music Festival" at West Riverfront Park On July 27 and 28th, 2019 from 1:00 PM to 11:30 PM each day. With a closure of Jefferson Ave from Cabacier to Rosa Parks.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT TRANSPORTATION DEPARTMENT
HEALTH AND WELLNESS PROMOTION RECREATION
DEPARTMENT

24
~~9~~
11

OFFICE OF CONTRACTING
AND PROCUREMENT

15
22
12
16

February 6, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3030577 100% City Funding – To Provide Three 3D Laser Scanners, Including Accessories, Hardware, Software, and Warranties for DPD. – Contractor: Collision Forensic Solutions – Location: 300 S. Fillmore St., Papillion, NE 68046 – Contract Period: Upon City Council Approval through February 4, 2020 – Total Contract Amount: \$152,566.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3030577 referred to in the foregoing communication dated February 6, 2019, be hereby and is approved.

~~ENTERED FEB 10 2019 BB LWK JA (3.0)~~

ENTERED FEB 25 2019 M.T.F. to NB

OFFICE OF CONTRACTING
AND PROCUREMENT

13 39
25
22

February 12, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001604 100% City Funding – To Provide a Fire Station Alerting System in all 38 of DFD Locations. – Contractor: Bryx, Incorporated – Location: 120 East Avenue, Rochester, NY 14604 – Contract Period: Upon City Council Approval through February 1, 2022 – Total Contract Amount: \$666,900.00. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001604 referred to in the foregoing communication dated February 12, 2019, be hereby and is approved.

ENTERED FEB 25 2019 M.T.F. to NB

OFFICE OF CONTRACTING
AND PROCUREMENT

41
27
14 24

February 12, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3031301 100% Federal Funding – To Provide Commercial Demolition of Group 85; 11980 Racine, 1215 Lakewood, 1225 Lakewood, 12510 Laurel, and 14196 Houston-Whittier. – Contractor: Able Demolition, Inc. – Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Period: Upon City Council Approval through January 27, 2020 – Total Contract Amount: \$449,180.03. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3031301 referred to in the foregoing communication dated February 12, 2019, be hereby and is approved.

ENTERED FEB 25 2019 M.T.F. to NB

OFFICE OF CONTRACTING
AND PROCUREMENT

48
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34
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February 12, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3030582 75% Federal Funding, 25% City Funding – To Provide the Purchase of a Digital, Portable X-Ray System, per the 2018 Port Security Grant for the DPD Bomb Squad. – Contractor: Test Equipment Distributors, LLC DBA Innervision Security – Location: 1370 Piedmont, Troy, MI 48083 – Contract Period: One Time Purchase – Total Contract Amount: \$88,950.00. **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3030582 referred to in the foregoing communication dated February 12, 2019, be hereby and is approved.

ENTERED FEB 25 2019 M.T.F. to NB

OFFICE OF CONTRACTING
AND PROCUREMENT

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16 10

February 12, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001593 100% City Funding – To Provide City Wide Tree and Stump Removal Services near Utility Lines and not near Utility Lines. – Contractor: Dan’s Tree & Landscape, LLC – 13575 Auburn, Detroit, MI 48223 – Contract Period: Upon City Council Approval through August 20, 2020 – Total Contract Amount: \$1,065,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6001593 referred to in the foregoing communication dated February 12, 2019, be hereby and is approved.

ENTERED FEB 21 2019 Move To New Business - R/C-L (10)



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

17

February 22, 2019

HONORABLE CITY COUNCIL

**RE: Johnny Strickland v City of Detroit
Civil Action Case No: 18-cv-12640**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

Sergeant Rodney Ballinger Badge No: S-1071

APPROVED BY:

LAWRENCE T. GARCIA

CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2019 FEB 22 PM 3:04

RESOLUTION

By Council Member

:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Johnny Strickland v City of Detroit, Civil Case No. 18-cv-12640.**

Sergeant Rodney Ballinger

Badge No: S-1071

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
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PHONE 313•224•4550
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WWW.DETROITMI.GOV

18

February 22, 2019

HONORABLE CITY COUNCIL

**RE: Johnny Strickland v City of Detroit
Civil Action Case No: 18-cv-12640**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

Commander Mark Bliss

Badge No: ----

APPROVED BY:

LAWRENCE T. GARCIA

CORPORATION COUNSEL

DB/sb

Attachments

RESOLUTION

By Council Member

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Johnny Strickland v City of Detroit, Civil Case No. 18-cv-12640.**

Commander Mark Bliss

Badge No: ---

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

19

February 22, 2019

HONORABLE CITY COUNCIL

**RE: Johnny Strickland v City of Detroit
Civil Action Case No: 18-cv-12640**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

P.O. Casey Schimeck

Badge No: 4750

APPROVED BY:

LAWRENCE T. GARCIA

CORPORATION COUNSEL

DB/sb

Attachments

RESOLUTION

By Council Member

:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Johnny Strickland v City of Detroit, Civil Case No. 18-cv-12640.**

P.O. Casey Schimeck

Badge No: 4750

APPROVED:

BY:



LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV



Date: February 22, 2019

To: Honorable City Council *esw*

From: Law Department

Re: Legal Representation and Indemnification in lawsuit of *D'Marco Craft and Michaele Jackson v City of Detroit*, Civil Action Case No: 17-cv-12752

On January 22, 2019, Your Honorable Body adopted a resolution regarding the above-referenced matter, to deny representation and indemnification of Police Officer Richard Billingslea Badge No. 971.

The past practice of City Council is to hold hearings for police officers who have been denied representation, in accordance with arbitration awards issued by the Voluntary Labor Arbitration Tribunal. After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, March 19, 2019 at 1:00 p.m.**

BY COUNCIL MEMBER: _____

Required Hearings
Regarding Representation and Indemnification of
Certain Members of the Detroit Police Department

Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties[;]” and,

Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee [;]” and,

Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**

Resolved, That, pursuant to the above and MCL 15.268(a), closed sessions are to be held on **Tuesday, March 19, 2019** for the purpose of conducting hearings related to the following:

Legal Representation and Indemnification in lawsuit of *D’Marco Craft and Michaele Jackson v City of Detroit*, Civil Action Case No: 17-cv-12752 for *P.O. Richard Billingslea*, Badge No. 971; **and Be It Further**

Resolved That, the Law Department’s recommendation to deny indemnification of Officer Richard Billingslea in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Richard Billingslea and counsel, representatives from the Detroit Police Officers Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**

Resolved That the hearings are scheduled at **1:00 p.m.; and Be It Finally**

Resolved That a copy of this resolution be timely provided to the Detroit Police Officers Association and the Corporation Counsel.



CITY OF DETROIT
PUBLIC LIGHTING DEPARTMENT

1340 THIRD STREET
DETROIT, MICHIGAN 48226
PHONE 313•267•5130
FAX 313•267•8152
WWW.DETROITMI.GOV

21 ~~47~~
45
~~42~~

February 14, 2019

The Honorable City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

**RE: AAM American Axle & Manufacturing
Petition #641**

Dear Council Members

AAM American Axle & Manufacturing is requesting permission to hang approximately 34 banners along Holbrook from I-75 Service Dr. to St. Aubin St. Celebrating 25th Anniversary.

The Public Lighting Department has inspected requested poles and finds them to be structurally sound, and is recommending approval for AAM American Axle & Manufacturing to hang banners on approved pole locations from February 28, 2019 to February 28, 2020.

Note: There are several poles without brackets and some with existing banners. The Public Lighting Authority (PLA) is working with its vendor.

Respectfully Submitted,

John Prymack, Director
Public Lighting Department

Enclosure: Petition

cc: Council Members
File
PLA

ENTERED FEB 25 2019 M.T.F. to NB

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT
PUBLIC LIGHTING DEPARTMENT

641 *AAM - American Axle & Manufacturing, request to hang approximately 34 Banners along Holbrook from I-75 Service Dr. to St. Aubin St.*


2-11-19

BANNER JOB. 641 - AMERICAN AXLE & MANUFACTURING - Holbrook Ave. bet. Chrysler Serve Dr. & St. Aubin St.

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
1	1st pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
2	2nd pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
3	3rd pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
4	4th pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
5	5th pole Holbrook Ave. (South side) E. of Chrysler Serve. Dr.	Metal Pole	Brackets needed
6	6th pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
7	7th pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
8	8th pole Holbrook Ave. (South side) E. of Chrysler Serve Dr.	Metal Pole	Brackets needed
9	9th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Brackets needed
10	8th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Brackets needed
11	7th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Brackets needed
12	6th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Brackets needed
13	5th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Brackets needed
14	4th pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Banner existing on brackets (one side)
15	3rd pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Banner existing on brackets (one side)

BANNER JOB. 641 - AMERICAN AXLE & MANUFACTURING - Holbrook Ave. bet. Chrysler Serve Dr. & St. Aubin St.

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
16	2nd pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Banner existing on brackets (one side)
17	1st pole Holbrook Ave. (South side) W. of St. Aubin St.	Metal Pole	Banner existing on brackets (one side)

13 metal poles need brackets - both sides of pole

4 metal poles need brackets - one side / also removal of existing banner

City Of Detroit Banner Permit Application

For Banners In the Public Right-Of-Way

This application is for the proposed banner(s) for a specified period of time only. The City of Detroit will be strictly adhering to the Banner Permit Guidelines; please print them out for reference. This form must be completed and returned at least 60 days prior to the date of installation. If submitted later than 60 days prior, application is subject to denial. If the requested Banner location is on a Michigan State Truck Line or Wayne County Road the application must be submitted at least 180 days prior to the date of installation. After expiration of the permit (if granted), or should the banner change in any way, another application will be required.

SECTION 1 - APPLICANT INFORMATION

Contact Name: Kristi Van Wormer

Name of Organization: AAM - American Axle + Manufacturing

Mailing Address: One Dauch Drive Detroit MI 48211

Phone Number: 3137582525 E-Mail Address: Kristi.Van.Wormer@aam.com

Type of Banner(s) check all that apply:

- City of Detroit Non-Profit Other
- Community Business District
- Special Event Holiday

If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate.

Non-profit identification number: _____

If applying for a business district banner(s) please identify the business district.

Business District: _____

Type of Request:

- Initial Permit Permit Renewal

If this request is for permit renewal, please provide the following:

Permit Identification Number: _____

Permit Expiration Date: _____

SECTION 2 - COMMERCIAL BANNER COMPANY

Contact Name: Jamie Woodward
Name of Organization: IM Branded
Mailing Address: 2020 King Road Pontiac MI 48341
Phone Number: 248 406 0164 E-Mail Address: jwoodward@imbranded.com

SECTION 3 - BANNER INFORMATION

Purpose of Banner(s):

AAM's World Headquarters have been in Detroit since our founding in 1994. On March 1, 2019 we will celebrate our 25th anniversary and would like the lightpole banners on our campus off Holbrook to note the milestone.

Time Period to display Banner(s): Install Date: 2/28/19 Removal Date: 2/28/20

Number of Banner(s) to display: 34

Streets on which Banner(s) are to be displayed:

Holbrook Ave from I-75 svc drive to St. Aubin St.

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road?
Refer to listing of Trunk Lines and Wayne County Roads. YES NO

Describe wording on the Banner(s) and any graphics:

Automotive component pictures; AAM logo; "25th year" commemorative logo (see attachment for artistic render)

The following items **MUST BE** included in the permit application package in order for it to be considered:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a Banner or Banner(s) during the time period requested for this permit.

Kristi Van Wormer
Applicant: Print Name

Jamie Woodward, IM Branded
Commercial Banner Representative: Print Name
i.e., Installer/remover

Kristi Van Wormer
Applicant: Signature

Jamie Woodward
Commercial Banner Representative: Signature

12/4/18
Date

12/4/18
Date

AGREEMENT OF INDEMNITY

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a Banner or Banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving Banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR (S):

Kristi Van Wormer

Signature of Authorized Representative (Organization)

Kristi Van Wormer

Name

One Dauch Dr. Detroit 48211

Address, City, State, Zip Code

313-758-2525

Phone Number

12/4/18

Date

Jamie Woodward

Signature of Authorized Representative (Banner Company)

Jamie Woodward

Name

iM Branded, 2020 Ring Rd. Pontiac, MI 48341

Address, City, State, Zip Code

248.537.8540

Phone Number

12/4/18

Date

MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles; replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat of harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Kristi VanWarmer

Applicant: Print Name

Jamie Woodward, IM Branded

Commercial Banner Representative: Print Name
i.e., installer/remover

Kristi VanWarmer

Applicant: Signature

Jamie Woodward

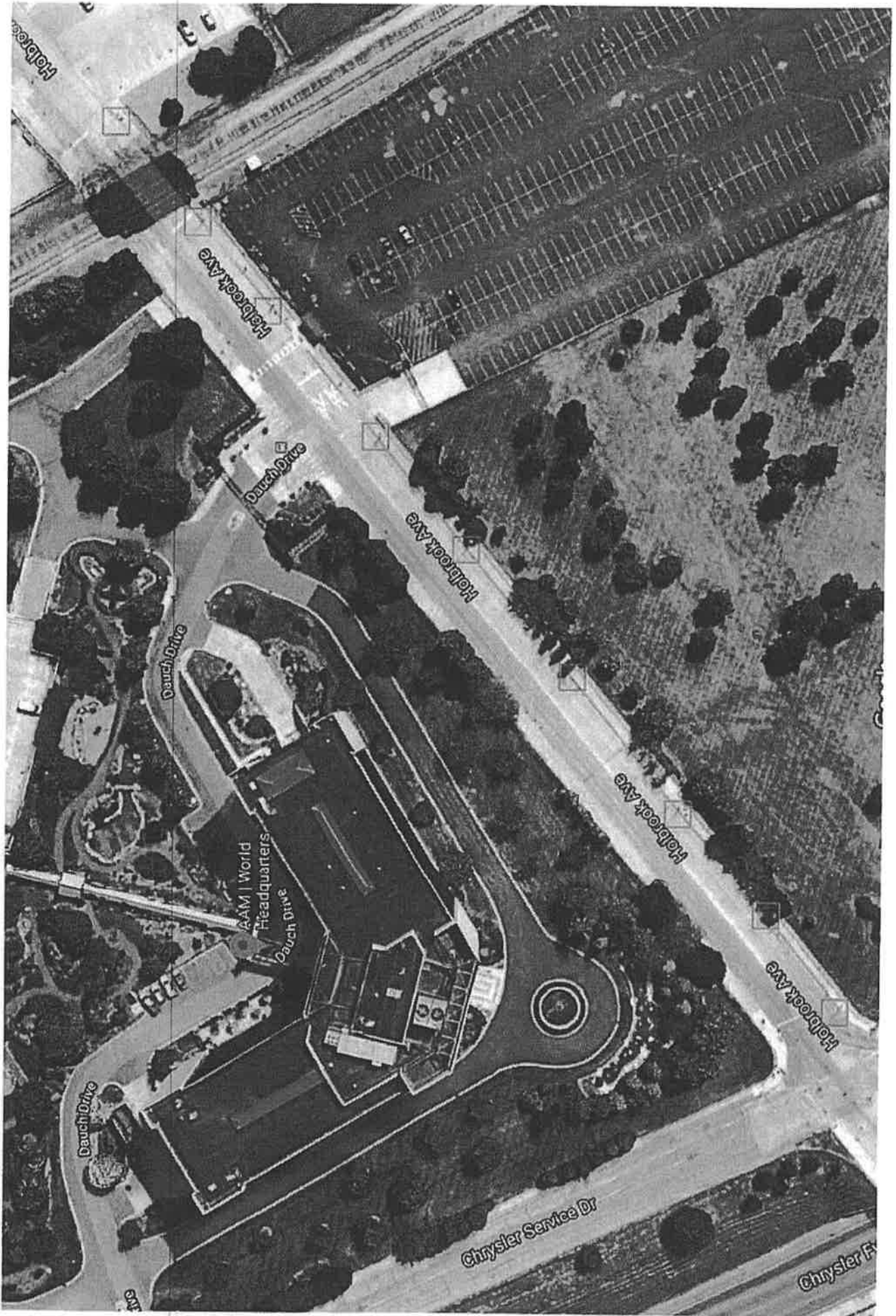
Commercial Banner Representative: Signature

12/4/18

Date

12/4/18

Date





25
years



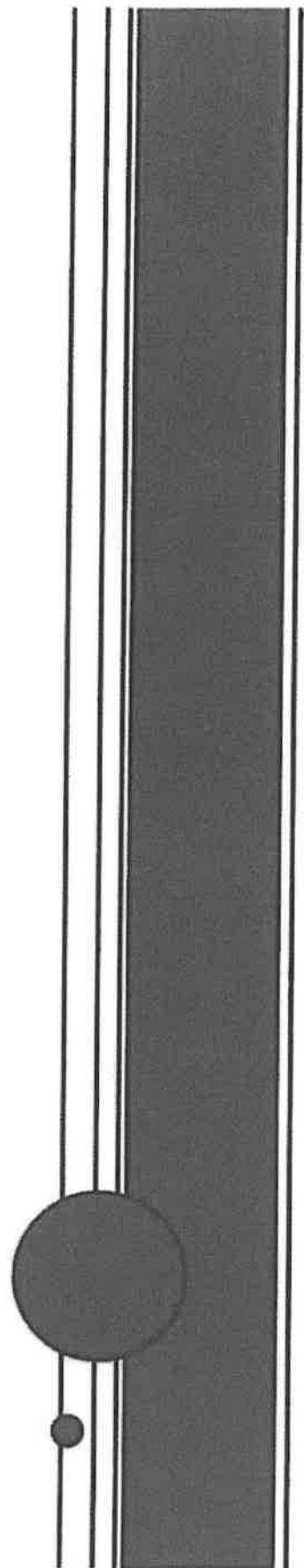
www.aamt.com



City of Chicago Department of Public Works

BANNER PERMIT APPLICATION

For Banners in Public Right-Of-Ways



Hanging Banners From Utility Poles Guidelines

The City of Detroit will allow on its light poles only Banners that promote or celebrate the City, its civic institutions, or public activities and events in the City. The City light poles will not be used for commercial advertising or for promoting any political social advocacy organization or political message.

No person or entity shall install, place, affix or attach a Banner on any property within the City of Detroit without first obtaining a permit. Banner permits are approved on a first-come, first-serve basis.

There are four categories of evaluation criteria:

1. Petitioner eligibility
2. Banner permit application package and fees
3. Banner specifications
4. Banner placement

The Banner permit application package must include the following items in order to be evaluated:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance – City of Detroit additional insured
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee submitted to Business License Department
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit – 5 or less Banners \$500.00; 6 or more Banners \$1000.00

Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach Banners to Lighting Department poles. To get permission to hang Banners you must petition the City Council. The petition should identify where you want to hang the Banners, what the Banner will say and how long the Banners will hang.

No Banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any Banners to be attached. The permission given by City Council is good for up to six months. If you want to hang Banners for more than six months, you should petition the City Council for an extension.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.

2019-01-08

641

641 *Petition of AAM - American Axle & Manufacturing, request to hang approximately 34 Banners along Holbrook from I-75 Service Dr. to St. Avibins St.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION PLANNING AND
DEVELOPMENT DEPARTMENT
PUBLIC LIGHTING DEPARTMENT

47
21



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

PHS



2.2

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

September 24, 2018

Honorable City Council:

RE: Petition No. 231 — Michael E. Williams, request to vacate Burgess Street between Lyndon and Acacia.

Petition No. 231 — Michael E. Williams to outright vacate and subsequently revised to temporary close Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide, to the east-west alley, 18 feet wide, first south of Lyndon Avenue.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made by the property owners located on Burgess. The area is subject to crime, including illegal dumping. The property owners have been issued citations and charged with the removal of the debris discarded by others. There is also a problem with stolen cars being stripped and abandoned on the block. The residents would like to improve the block and allow only pedestrian traffic by blocking both ends of the block with planters and maintaining a green space on the block.

The Department of Public Works (DPW) objects to the closure because there are residents serviced with garbage pickup by DPW. There are also concerns regarding access for residents, emergency vehicles, and maintenance vehicles for city-owned lots. Street closure has been an ineffective method for prevention of illegal dumping. DPW will consider installing surveillance cameras on Burgess, as well as ensuring that the street is regularly monitored for any necessary debris removal.

Planning and Development Department (P&DD) objects to the closure. The Department of Neighborhoods has been contacted and will follow-up with the petitioner to address the dumping issue in the neighborhood. P&DD supports addressing this important issue, but does not support the street closure.

The request was approved by all other involved City Departments and utility companies provided that easement access the full width of the street is reserved.

Yes/No/SB
Yes/RM - No/SB
JA

Yes/RM - No/SB
2-1/JA
2-1 (RM)

M.T.F. to NB
M.T.F. under NB
(Grant)

JAN 28 2019

JAN 14 2019

Handwritten numbers: 13, 16, 39, 16, 46. Some are circled and some are crossed out with red lines.

ENTERED FEB 04 2019 BB 2 weeks - JA (30)

ENTERED OCT 08 2018 BB 2 weeks - JA (30) ** Pull Petition **

ENTERED OCT 22 2018 BB 2 weeks - JA (30)

ENTERED NOV 19 2018 M.T.F. NB BB 1/14/19 (JA) 3-0

ENTERED JAN 14 2019 BB 2 wks NS (30)

CITY CLERK 2018 SEP 28 PM 12:28

2/4/19 (Farmer) - send back to Committee



City Engineering Division – DPW concludes that Burgess Avenue should remain an open public right-of-way and respectfully recommends **DENIAL** of this petition request.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER _____

Whereas, Michael E. Williams has petitioned to temporary close Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide, to the east-west alley, 18 feet wide, first south of Lyndon Avenue to abate illegal dumping and other crime in the neighborhood; and

Whereas, the petition was referred to the City Engineering Division – DPW for investigation (utility review) and during the course of their investigation the Department of Public Works and the Planning and Development Department have objected to the street closure; and

Whereas, The Department of Public Works (DPW) objects to the closure because there are residents serviced with garbage pickup by DPW; also DPW has concerns regarding access for residents, emergency vehicles, and maintenance vehicles for city-owned lots; and

Whereas, The Department of Public Works (DPW) will consider installing surveillance cameras on Burgess, as well as ensuring that the street is regularly monitored for any necessary debris removal, and

Whereas, The Planning and Development Department (P&DD) objects to the closure; and the Department of Neighborhoods has been contacted and will follow-up with the petitioner to address the dumping issue in the neighborhood; Now, Therefore, Be It

RESOLVED, that The Detroit City Council accepts the findings and recommendation of the Department of Public Works and Denies the requested temporary closure of Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide to the east-west alley, 18 feet wide, first south of Lyndon Avenue.

Petition #231

Rebuttal to statements directed to **PUBLIC HEALTH AND SAFETY STANDING COMMITTEE**, by Ron Brundage, Director, D.P.W. Saskia Thompson, Director, Detroit Land Bank Authority, and Corporation's Council, Bryan Amman, Director of Strategic Structures. Statements made February 4, 2019, 10:30 a.m. by the aforementioned were substantially inaccurate and therefore council members would be unable to make an informed decision about this petition.

Director Brundage: Petition #231 is for a street vacation.

Rebuttal: The petition is for a semi-permanent closure of the street. It would be placed under study by the Traffic Engineering Department for either continuation of closure or re-opening within a predetermined period. Mr. Amman explained the distinction between a **Temporary Closure, Semi Permanent Closure and a Street Vacation**. The title of this petition is clearly requesting a "Semi Permanent Closure."

Director Brundage: I am unaware of the frequency of illegal dumping in the petitioner's area since the meeting on January 14, 2019

Rebuttal: Illegal dumping has been pervasive throughout the Brightmoor community for years. The occasions that I have witnessed, have been followed with photographic proof text messaged to Mr. Dayo Okinyemi, Deputy Director of D.P.W., LaTrice McClendon, Deputy District Manager, District One, Rebecca McKay, Detroit Police Lieutenant, Officers Arnold and Timothy Cox, D.P.D. plus three owners of property on the Burgess Street block in petitioner's request. The issue has been well documented through stories presented by WDIV Channel 4's Karen Drew as well as reporters from channels 2 and 7.

If Mr. Brundage is unaware, he need only check his department's records... or the media, or the Department of Administrative Hearings, or with D.PD's Blight Taskforce.

Director Brundage: I met with Mr. Williams in my office sometime in late September of 2018. I addressed his concerns during a conversation that lasted about an hour.

Rebuttal: The first time I spoke with Mr. Brundiage was in the corridor adjacent to council's boardroom on Monday 14 January, 2019. Council Chairman Benson directed Mr. Brundage to engage in a conversation with me. Mr. Brundage's voicemail was not set-up and no return phone calls were ever placed.

Director Brundage: My department is willing to increase the frequency of collections of illegally discarded debris on Burgess Street.

Rebuttal: Why continue to extend an invitation to those individuals or companies intent on dumping illegally in our city; in my neighborhood? To increase the frequency of collections will only encourage the Bad Behavior and squanders tax payer's dollars and city resources. Let's put an end to this behavior, arrest the perpetrators and hold them financially responsible for their actions. Property owners are

threatened with a fine of up to \$10,000 for blight dumped on their property by other people. Assess these fines to the individuals responsible and use the revenue to further purchase additional surveillance equipment and mitigate the cost to the city for clean-up of affected areas.

Director Brundage: Mr. Williams does not have the support of other neighbors and property owners on Burgess Street, nor does he have the support of other stakeholders like private utilities and/or public departments. Additionally the Detroit Land Bank Authority owns 75% of the properties on the street. This is one of but not the only reason that our department has rejected his request.

Rebuttal: Within sixty days of the petition filing, Stakeholders, A.T. & T, Comcast, DTE, (Michcon and Detroit Edison), the Detroit Police Department Sixth Precinct and the Detroit Fire Department responded with "No Objections." Since that time eight other city departments had responded with either "No Objections," or "No Holds." Three individuals listed as the owners of property at the time the document was initiated placed their signatures on the petition. They are Ronald Wagoner, (one property), Donating Real Estate Consultants, LLC., (one property), Virginia and Mark Slaphey, (two properties). George McCaldon and Donald Michie are listed as deceased owners of three lots. Michael Williams, (the petitioner), owns or control ten properties. The balance of the property was owned by, the Detroit Land Bank Authority, the Michigan Land bank Authority, the Detroit Planning and Development Department or the City of Detroit.

Director Amman: If property owners report illegal dumping to the police department they will be exonerated from the assessment of fines for blight crimes.

Rebuttal: I have for more than two years reported illegal dumping to the aforementioned individuals. Each time I was told by the supervisors at the Department of Public Works, that the property owner is responsible for cleaning blight on their respective properties. When presenting my cases to the inspectors and supervisors from BSEED, the exact same sentiment was conveyed. "Property Owners Are Responsible For Blight On Their Property." Director Amman spoke about the ordinance in his address to the committee.

On August 8, 2018 I received two blight tickets for debris illegally dumped on the curb of one of my properties. Pursuant to November 9, 2018 session with the Department of Administrative Hearings, I was found "RESPONSIBLE," and ordered to pay \$330.00 in fines. Additionally I was reported to the Wayne County Treasurer's office, which promptly placed a hold on deeds to properties I purchased in the October 2018 auction.

Director Amman: A vacation of a street occurs when the petitioner takes full responsibility and ownership of the property. It is like creating a private thoroughfare.

Rebuttal: This petition is not asking that the street to be "VACATED." It is asking for a TEMPORARY closure.

Director Thompson: "I am not aware if Mr. Williams has worked with the Detroit Land Bank Authority." I cannot make a decision on the sale of property. That is done by a committee. There is no short term plan for the area involved in this petition.

Rebuttal: She may not be aware of my attempts to purchase and I am unaware of the length of her tenure with the authority. I have worked with members of the "SIDE LOT" purchase team since 2016. Reassignment and personnel turnover in that department has been frequent. I have worked for months with individuals to acquire lots only to be placed with a newly incoming replacement team-member. This causes the purchase process start from the beginning. Often I have been told by "the Team" that some target parcels not currently listed through the Land Bank will be offered to the adjacent property owner (me), once available. I have also been told by the land bank's "Side Lot" team, that several properties on Burgess street listed on the city's website as being Land Bank owned was not controlled by the authority.

I have offered to maintain the common areas between Lyndon and Acacia on Burgess Street, build a park like setting on my property, place public seating (benches) through the common areas and create an environment that will benefit the community and put an end to illegal activity. I will at me expense place collapsible barricade on the opposing ends of the block. I ask only that this council see the benefit to my petition and grant me the opportunity to proceed at the direction of and in accordance with the departments involved.

Thank you,

Michael Williams





CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION DIVISION

2

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 611
DETROIT, MICHIGAN 48226
(313) 224-3901 - TTY: 711
(313) 224-1464
WWW.DETROITMI.GOV

January 25, 2019

HONORABLE CITY COUNCIL

Re: Petition No. 231, Michael E. Williams request to vacate Burgess Street between Lyndon and Acacia.

Petition No. 231 — Michael E. Williams to outright vacate and subsequently revised to temporary close Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide, to the east-west alley, 18 feet wide, first south of Lyndon Avenue.

The Department of Public Works – City Engineering previously submitted a report to City Council on September 24, 2018, denying this request to have Burgess closed. The Department's position has not changed. DPW is not authorizing the approval of this segment of Burgess being closed.

In addition to the reasons that were spelled out in the September 24th report, it has now been determined that over 80% (30 individual lots) of the impacted properties are owned by the Detroit Land Bank (see attached). The petitioner has not received support from the Land Bank to close public access to this street. At minimum, approval from 2/3 of the abutting property owners is required before DPW can consider the potential closing of a public road or alley.

The Department acknowledges Mr. Williams concerns of illegal dumping, as well as other inappropriate activities that have occurred on Burgess, as well as other streets in the neighborhood. We are inspecting these streets on regular intervals, with a commitment to quickly clear illegally dumped debris when it occurs. We are also considering this location for surveillance cameras, however we cannot state if or when these cameras would be installed. We remain willing to work with concerned citizens such as Mr. Williams, to come up with a plan that effectively addresses the concerns of the neighborhood.

Respectfully submitted,


Ron Brundidge, Director
Department of Public Works

CC: Stephanie Washington, Mayor's Office
O. Akinyemi, DPW
R. Doherty, City Engineer
S.Thompson, DLBA

Attachments

1/28/19 rec'd @ table



**Building
Detroit**

Powered by the Detroit Land Bank Authority

Memorandum

TO: Ron Brundidge, DPW
Richard Doherty, City Engineer – DPW

FROM: Saskia Thompson, Executive Director, DLBA

DATE: January 24, 2019

RE: Petition No. 231 – Burgess Avenue Vacation

I am writing in response to your September 24, 2018 letter to Detroit City Council regarding Michael E. Williams’ request to vacate Burgess Street between Lyndon and Acacia. The DLBA received your letter on January 15, 2019.

A review of our files confirms that the DLBA owns the following thirty (30) properties on that block:

21537 Lyndon	14390 Burgess	14409 Burgess
21547 Lyndon	14398 Burgess	14401 Burgess
21603 Lyndon	14404 Burgess	14393 Burgess
21611 Lyndon	14412 Burgess	14385 Burgess
14300 Burgess	14418 Burgess	14377 Burgess
14310 Burgess	14426 Burgess	14369 Burgess
14324 Burgess	14430 Burgess	14357 Burgess
14344 Burgess	14431 Burgess	14353 Burgess
14364 Burgess	14423 Burgess	14337 Burgess
14370 Burgess	14411 Burgess	14331 Burgess

I have attached for your review a map of the area displaying DLBA owned properties.

As always, please do not hesitate to contact me if you have any additional questions.



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

12



COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

September 24, 2018

Honorable City Council:

RE: Petition No.231 — Michael E. Williams, request to vacate Burgess Street between Lyndon and Acacia.

Petition No. 231 — Michael E. Williams to outright vacate and subsequently revised to temporary close Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide, to the east-west alley, 18 feet wide, first south of Lyndon Avenue.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made by the property owners located on Burgess. The area is subject to crime, including illegal dumping. The property owners have been issued citations and charged with the removal of the debris discarded by others. There is also a problem with stolen cars being stripped and abandoned on the block. The residents would like to improve the block and allow only pedestrian traffic by blocking both ends of the block with planters and maintaining a green space on the block.

The Department of Public Works (DPW) objects to the closure because there are residents serviced with garbage pickup by DPW. There are also concerns regarding access for residents, emergency vehicles, and maintenance vehicles for city-owned lots. Street closure has been an ineffective method for prevention of illegal dumping. DPW will consider installing surveillance cameras on Burgess, as well as ensuring that the street is regularly monitored for any necessary debris removal.

Planning and Development Department (P&DD) objects to the closure. The Department of Neighborhoods has been contacted and will follow-up with the petitioner to address the dumping issue in the neighborhood. P&DD supports addressing this important issue, but does not support the street closure.

The request was approved by all other involved City Departments and utility companies provided that easement access the full width of the street is reserved.

(Received at the table 10/22/18)



City Engineering Division – DPW concludes that Burgess Avenue should remain an open public right-of-way and respectfully recommends DENIAL of this petition request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Doherty'.

**Richard Doherty, P.E., City Engineer
City Engineering Division – DPW**

/JK

**Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison**

BY COUNCIL MEMBER _____

Whereas, Michael E. Williams has petitioned to temporary close Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide, to the east-west alley, 18 feet wide, first south of Lyndon Avenue to abate illegal dumping and other crime in the neighborhood; and

Whereas, the petition was referred to the City Engineering Division – DPW for investigation (utility review) and during the course of their investigation the Department of Public Works and the Planning and Development Department have objected to the street closure; and

Whereas, The Department of Public Works (DPW) objects to the closure because there are residents serviced with garbage pickup by DPW; also DPW has concerns regarding access for residents, emergency vehicles, and maintenance vehicles for city-owned lots; and

Whereas, The Department of Public Works (DPW) will consider installing surveillance cameras on Burgess, as well as ensuring that the street is regularly monitored for any necessary debris removal, and

Whereas, The Planning and Development Department (P&DD) objects to the closure; and the Department of Neighborhoods has been contacted and will follow-up with the petitioner to address the dumping issue in the neighborhood; Now, Therefore, Be It

RESOLVED, that The Detroit City Council accepts the findings and recommendation of the Department of Public Works and Denies the requested temporary closure of Burgess Avenue, 50 feet wide, from Acacia Avenue, 60 feet wide to the east-west alley, 18 feet wide, first south of Lyndon Avenue.

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, March 13, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION

231 *Michael E. Williams, request to vacate Burgess Street between Eaton and Acacia.*

PETITION FOR A SEMI PERMANENT STREET CLOSURE

Burgess Street between Eaton and Acacia

To the Honorable Members of the Detroit City Council:

We the owners of properties located on Burgess Street, addresses between 14300 and 14430 requests a permit to semi permanently close this street to vehicular traffic. We also ask that the city's land development department initiate a study to consider a permanent closure.


For several years this street has been an attractive nuisance for crime and illegal dumping. Often we the property owners are targeted, issued citations for and charged with the responsibility of removing debris discarded by other. There is constantly a stream of stolen automobiles transported to this stretch of roadway to be stripped and discarded.

We feel that the best way to combat or curtail this illegal activity is to close the street to automobile traffic and restrict access to pedestrians only. We would like to create park-like setting which will include two large cement plant boxes at each end of the street. The property owner would utilize their grass spaces to place benches and tables for use by the neighborhood. We will find funding sources or bear the expense of the closures. The property owners will continue to maintain their respective lots, and collectively maintain those that belong to the City of Detroit or the Detroit Land Bank Authority.

Attached are recently photographed images of illegally discarded debris. Please take into consideration this request and notify me of your decision.

Respectfully,

Michael E. Williams
14371 Chapel Street
Detroit, Michigan
(313) 638-5048


MICHAEL E. WILLIAMS

MICHAEL
ME WILLIAMS 44TH. N.E.S

Property Owners:

Michael Williams

14350 Burgess, 14356 Burgess, 14370 Burgess, 14378 Burgess, 14384 Burgess, 14216 Darcy, 14230 Darcy

Author Collective, Inc.

14330 Burgess, 14336 Burgess

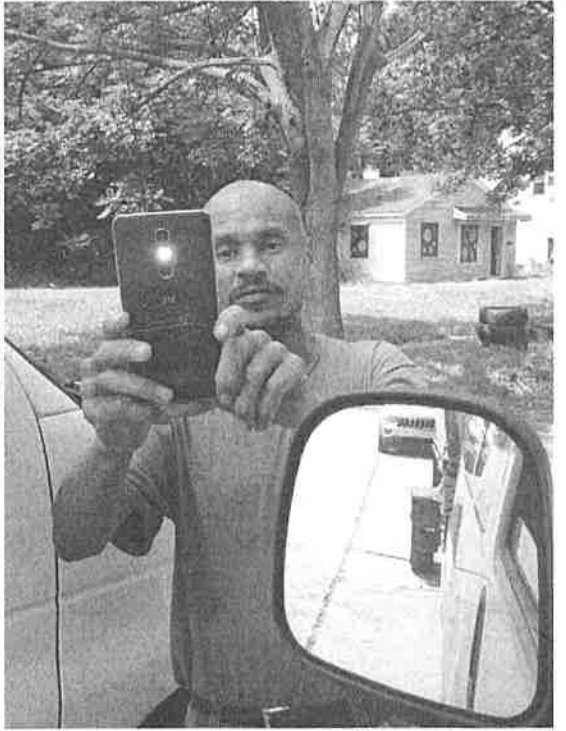
Alesia Ruffin

14211 Burgess, 14236 Darcy

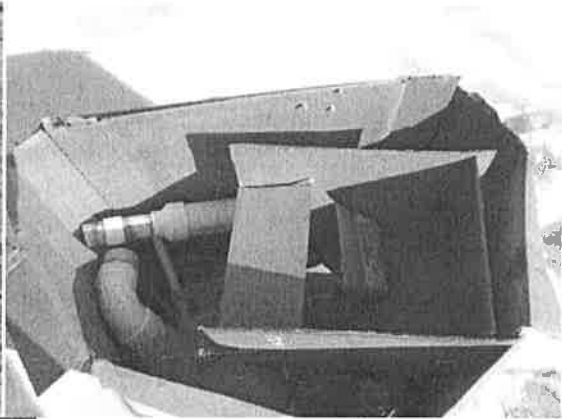
Brightmoor Collaborative, Inc.

14593 Burgess









DISCARDED MARCH 6, 2018

Traced to Mutual Property Management, 33004 Grand River, Farmington, MI, Dawn Sutton, Mgr.





Assessment of Meeting,
Petition #231, Semi-Permanent Street Closure
Burgess Street between Lyndon and Acacia

At a meeting between petitioner and the Detroit Department of Public Works held February 15, 2019.

Present were the following individuals:

Ron Brundage, Director, Department of Public Works
Dayo Akinyemi, Deputy Director, Department of Public Works
Arnold Williams, Commander, Sixth Precinct Police Station
Gary Sroka, Captain, Sixth Precinct Police Station
Saskia Thompson, Executive Director, Detroit Land Bank Authority
Bryan L. Amann, Chief Legal Counsel-Capital & Infrastructure
Derron Jones, Principal Inspector, Department of Public Works
Miriam Blank-Smart, Director, Department of Hearings and Appeals
Paul Max, General Manager, B.S.E.E.D. Environmental Affairs
James D. Foster, Manager II, Buildings, Safety, Engineering and Environmental Department
Ray Solomon, Manager, Department of Neighborhoods
Kya Robertson, Deputy District Manager- District 1

TOPIC:

While addressing City Council Members, Scott Benson, Janee' Ayers and Roy McCalister Jr., on Friday February 4, 2019, Ron Brundage presented reasons for his department's objections to the petition. His **major** concern; *"Petitioner is not the majority owner of property on the street of proposed closure."* *"He does not have consent from the other property owners and stakeholders."* He indicated that **Detroit Land bank Authority** owned two thirds of the forty properties on the block. A subsequent concern was that history has shown *"Street Closures,"* are ineffective at preventing illegal dumping. Furthermore, *"Permitting the petitioner to close the street will set an unwelcome precedent."*

CONVERSATION'S CONTENT:

Present during the meeting was Saskia Thompson of the DLBA. When presented with the facts by the petitioner, Miss Thompson stated that the DLBA is not opposed to nor would they stand in the way of allowing a temporary closure. However, the DLBA would have to preserve their rights if the petition was seeking a *permanent closure*. Additionally, she stated that she would investigate the procedure for and seek to work with Mr. Williams (petitioner) to facilitate the sale of any Land Bank owned property within the project area. **Note: This petition is seeking a temporary closure.**

Also present during the meeting was Mr. Arnold Williams, Commander of the Sixth Police Precinct. Mr. Williams' tenure with the post began approximately six months ago. He was informed that when the petition was initiated, his precinct submitted a response of "NO OBJECTION" to the City Clerk's Office. Commander Williams stated during the meeting, that he would not have any objections to allowing the closure.

Bryan Amann of the city's law department gave information about the distinction between a temporary closure, Semi Permanent Closure and Street Vacation. He noted the absence of a representative of the Department of Parks & Recreation, then offered an opinion as to the legality of placing park seating on public property. He indicated that what is done on private property would not undergo scrutiny from the law department and suggested securing additional property from the Land Bank to gain a further advantage for this project.

All in attendance agreed that illegal dumping is pervasive on this block and crime such as drug usage and prostitution is a continuing problem. The topic of a "*Cure without a closure,*" was mentioned; however there was no solution for a resolve, presented. NONE of individuals during the meeting, with the exception of Mr. Brundage, verbally expressed an opposition to proceeding with the petition's request. One person applied the notion that the petitioner, (Mr. Williams), was a "**HERO**" for the work he had previously done to make this area better and safer for its neighbors.

James Foster of the B.S.E.E.D. verbalized that there need to be a solution and perhaps his team could work with the petitioner and coordinate or participate in a beautification project on the block. Pursuant to a phone call the next day, he stated that a follow-up conversation with Mr. Brundage would be necessary before he could give an actual opinion on the matter. He also stated that he had not been made aware of the petition prior to the meeting.

Ray Solomon thanked the petitioner for boarding up properties in his former district and offered to assist, alongside LaTrice McClendon, District Manager for District 1 with further cleanup,.

A temporary closure would give the city access to valuable data gathered at the property owner's expense. Data that could be analyzed over a predetermined period of time and yielding a decision to either; continue with a temporary closure, convert to a permanent closure or re-open the street to public access.

Given this information, I ask that this subcommittee allow the petition to go before the full council for consideration and a vote.

Thank you.

Michael Williams, Petitioner
(313) 694-6873

2018-03-13

231

231 *Petition of Michael E. Williams,
request to vacate Burgess Street
between Eaton and Acacia.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT DPW -
CITY ENGINEERING DIVISION

BY COUNCIL PRESIDENT BRENDA JONES

RESOLUTION IN SUPPORT OF HOUSE BILL 4053

WHEREAS, On January 16, 2019, Michigan House Representative Steve Marino (R), introduced House Bill 4053, which is now in the House Local Government and Municipal Finance Committee awaiting deliberation; and

WHEREAS, In 2013 the Disabled Veterans Exemption statutory amendment (MCL 211.7b) was enacted by the entire legislature to give homestead property tax exemptions for fully disabled veterans who were honorably discharged from the armed forces or their surviving spouse if they have not remarried. Unfortunately, however, spouses of soldiers who were killed while in combat were inadvertently excluded from this benefit, because their spouse was not technically a veteran at the time of death; and

WHEREAS, House Bill 4053, addresses this loophole in state law and bridges this unintentional gap, by expanding the property tax exemption to include the surviving spouse of service members who were killed during active duty, as long as the spouse remains unmarried; and

WHEREAS, The Detroit City Council firmly believes that any effort that honors our veterans and their families should be supported, particularly when efforts are made for those who have made the ultimate sacrifice for the safety and freedoms that all citizens of the United States of America enjoy. Disabled veterans, as well as their spouses need assistance to provide a comfortable transition back into civilian life. This amendment will enhance this transition; **NOW THEREFORE BE IT.**

RESOLVED, The Detroit City Council enthusiastically supports and recommends passage of **House Bill 4053**, in order to provide a homestead property tax exemption to the spouses of fallen soldiers who died in combat or from service connected injuries; **BE IT FURTHER**

RESOLVED, The Detroit City Clerk is directed to send copies of the resolution to the House Local Government and Municipal Finance Committee, Governor Gretchen Whitmer, the Detroit delegation in the State House, and the Michigan Department of Military and Veterans Affairs.

Louise Jones - Fwd: House Bill 4053 Reso BJ aw

From: Jasmine Barnes
To: Jones, Louise; Wiggins, Cherrie
Date: 2/20/2019 11:42 AM
Subject: Fwd: House Bill 4053 Reso BJ aw
Attachments: House Bill 4053 Reso BJ aw.docx

Please add to the 3/26/19 NB Agenda for a vote.

Best Regards,

Jasmine Barnes
Senior Policy Analyst
Office of Detroit City Council President Brenda Jones
Coleman A. Young Municipal Center
2 Woodward Suite 1340
Detroit, Michigan 48226
[\(313\) 224-8034](tel:3132248034)(phone)
[\(313\) 224-4095](tel:3132244095) (fax)



>>> Derrick Headd 2/20/2019 11:34 AM >>>
Jasmine,

Attached, please find the final draft for your review.

Thanks,

Derrick

**RESOLUTION TO CREATE AN INTERGOVERNMENTAL TASK FORCE ON
MARATHON PETROLEUM DETROIT REFINERY AND SIMILAR
ESTABLISHMENTS FOR COLLABORATIVE EFFORTS TO ELIMINATE HEALTH
RISKS ASSOCIATED WITH OPERATION OF SUCH ESTABLISHMENTS**

By Council President Brenda Jones

WHEREAS, On Saturday, February 2, 2019, the Marathon Petroleum Detroit refinery experienced an incident and condition in which flaring of chemicals containing sulfur created a severe, extremely nauseating rotten egg-type odor that affected several communities throughout southeastern Michigan, including the City of Detroit; and

WHEREAS, Although Marathon's internal investigation and multiple governmental investigations are still ongoing, and Marathon has yet to officially state the cause and origin of this incident, fence line communities near this refinery have long been concerned about its effects on their quality of life and health; and

WHEREAS, It is already clear that there was grossly insufficient communication to the public at the time of the incident. Community members suffered from widespread, sickening odors, but they received only the unclear, but frightening sound of emergency sirens, followed some time later by vague assurances that there was allegedly no serious or significant health problem caused by this incident, an assertion that seems inconsistent with a large number of persons who complained about being sickened by the incident; and

WHEREAS, In an attempt to upgrade and improve transparency, equity, public oversight and overall quality of life and health for residents of southeastern Michigan who are affected by facilities and incidents like this one, Detroit City Council calls for the formation of an intergovernmental task force with representation of City, County, State and Federal officials, as well as trusted community advocates, to better monitor such facilities and incidents, and to provide significantly improved information to the public in the event of such significant emissions events; and

WHEREAS, The Great Lakes Water Authority recently upgraded its public notification processes in the event of water main breaks, resulting in the much wider and timelier distribution of relevant and accurate information in the event of such incidents. Government agencies in southeastern Michigan, as well as Marathon Petroleum Corp., should obtain, study and to the extent feasible adopt similar public notification protocols, procedures and requirements concerning major air pollution incidents like this one; and

WHEREAS, Beyond the issue of public information in the event of particular air pollution emergencies, there are significant opportunities to increase public oversight of daily activities of the Marathon refinery and similar establishments, to improve their performance as good corporate neighbors and citizens, and to improve quality of life and health in host communities throughout southeastern Michigan; and

WHEREAS, Mere compliance with the specific health-based air pollution control environmental standards imposed by federal and state laws on such facilities is not fully adequate to protect public health, environmental quality and quality of life in all host communities, especially communities populated by large numbers of People of Color, who have long faced severe, adverse and disproportionately high environmental and public health risks from nearby industries; and

NOW, THEREFORE, BE IT RESOLVED THAT THE Council urges the Mayor of the City of Detroit to facilitate the City of Detroit, Wayne County, the State of Michigan and the United States federal government designation of qualified officials to meet and function as an intergovernmental task force on urban air pollution, with the goal of establishing better communication, more public awareness, and improved public policies for oversight of major air pollution sources in southeastern Michigan, including but not limited to the Marathon Detroit refinery; and

BE IT FURTHER RESOLVED THAT Copies of this resolution will be provided to Wayne County Executive Warren Evans, Michigan Governor Gretchen Whitmer, the Director of the Michigan Department of Environment, Great Lakes and Energy, the Director of the United States Environmental Protection Agency, members of the Detroit delegation in the State Legislature, and members of the Michigan delegation in Congress.

Deonte Agee - Reso 4 Marathon IGTF 02 14 19_1

From: Jasmine Barnes
To: Jones, Louise; Wiggins, Cherrie; Agee, Deonte
Date: 2/19/2019 5:25 PM
Subject: Reso 4 Marathon IGTF 02 14 19_1
Attachments: Reso 4 Marathon IGTF 02 14 19_1.docx

Please add this to the 2-26-19 New Business AGenda for a vote

Best Regards,

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