

INTERNAL
OPERATIONS
STANDING
COMMITTEE



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
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WWW.DETROITMI.GOV

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Date: February 7, 2019

To: Honorable City Council

From: Law Department

Re: Law Department Report on Tax Collection Initiative on Foreclosed Properties as authorized by resolution of the Detroit City Council.

The Law Department has submitted a privileged and confidential memorandum regarding the above-referenced matter. Please submit this item for referral so that Council may consider any action that is necessary.

CITY CLERK 2019 FEB 7 AM 10:34



CITY OF DETROIT
LAW DEPARTMENT

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February 6, 2019

HONORABLE CITY COUNCIL

RE: KENYATTA STEVENSON v City of Detroit
CASE NO. 18-004497-CZ (SLdeJ)
Matter No.: LE-006925

On or about February 5, 2019, this case was evaluated by a panel of Case Evaluators at the Mediation Tribunal Association, County of Wayne. Based upon our review of the facts and particulars of this lawsuit, which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body, it is our considered opinion that approval of the acceptance of case evaluation is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize approval of the case evaluation, which if accepted by the plaintiff, to direct the Finance Director to issue a draft in the amount of **SIXTY THOUSAND DOLLARS AND ZERO CENTS (\$60,000.00)** payable to **KENYATTA STEVENSON and her attorneys, WIGOD & FALZON, P.C.**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 18-004497-CZ, approved by the Law Department.

Respectfully submitted,

Stanley L. de Jongh
Supervising Assistant Corporation Counsel

APPROVED: FEB 07 2019

Lawrence T. Garcia
Corporation Counsel

CITY CLERK 2019 FEB 8 PM 3:37

RESOLUTION

BY COUNCIL MEMBER

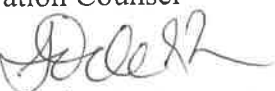
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RESOLVED, that the Law Department is hereby authorized to accept the case evaluation in the amount of **SIXTY THOUSAND DOLLARS AND ZERO CENTS (\$60,000.00)** payable to **KENYATTA STEVENSON and her attorneys, WIGOD & FALZON, P.C.** in the case of **KENYATTA STEVENSON v. CITY OF DETROIT, Wayne County Circuit Court Case No. 18-004497-CZ**; and be it further **RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **SIXTY THOUSAND DOLLARS AND ZERO CENTS (\$60,000.00)** payable to **KENYATTA STEVENSON and her attorneys, WIGOD & FALZON, P.C.** in full payment of any and all claims through the date of the Case Evaluation on February 5, 2019 for this No Fault claim, which **KENYATTA STEVENSON** may have against the City of Detroit by reason of a bus incident as more fully set forth in **Wayne County Circuit Court Case No. 18-004497-CZ**, and that said amount be paid upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit **No. 18-004497-CZ** approved by the Law Department.

APPROVED:

Lawrence T. Garcia
Corporation Counsel

BY:



Stanley L. de Jongh
Supervising Assistant Corporation Counsel



CITY OF DETROIT
LAW DEPARTMENT

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February 6, 2019

HONORABLE CITY COUNCIL

RE: CITY OF DETROIT v. 16941 W. MCNICHOLS, DETROIT, MI et al.
CASE NO. 18-011435-CH
FILE NO. L18-00242

We have reviewed the above-captioned lawsuit, the facts of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of your Honorable Body.

From this review, we are of the opinion that the City of Detroit's acceptance of **FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$15,000.00)** as settlement of the outstanding demolition costs and blight violations relating to 16941 W. McNichols, Detroit, Michigan.

We, therefore, request authorization of your Honorable Body to settle this matter by adopting the attached resolution.

Respectfully submitted,

PHILIP J. HILTNER
Assistant Corporation Counsel

APPROVED: **FEB 07 2019**

LAWRENCE T. GARCIA
Corporation Counsel

BY:

STANLEY L. de JONGH
Supervising Assistant Corporation Counsel

Attachments

CITY CLERK 2019 FEB 8 PM 3:37

RESOLUTION

BY COUNCIL MEMBER _____:

WHEREAS, the City of Detroit, through its Law Department, is seeking settlement of the matter given in the foregoing communication, which includes accepting **FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$15,000.00)** as full satisfaction of the debt owed relating to the demolition of the building at 16941 W. McNichols, Detroit, Michigan; and

RESOLVED, that Detroit City Council hereby approves settlement of the above referenced matter for **FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$15,000.00)**; and be it further

RESOLVED, the Law Department is authorized to execute any necessary releases and dismiss the above lawsuit against Defendants 16941 W. McNichols and Silicon Data Corporation upon receipt of the **FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$15,000.00)** from Defendants.

APPROVED:

LAWRENCE T. GARCIA
Corporation Counsel

BY:


STANLEY L. de JONGH

Supervising Assistant Corporation Counsel



CITY OF DETROIT
LAW DEPARTMENT

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February 4, 2019

HONORABLE CITY COUNCIL

RE: **Lawrence and Kimberly Williamson v City of Detroit and Arthur Jemison**
CASE NO.: **18-000332-CD**
FILE NO.: **W17-00241**

On January 8, 2019, a settlement agreement between the parties was reached, via facilitation. Upon the approval of this Honorable Body, Plaintiffs in the above-captioned lawsuit would receive **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00)** to settle and dismiss the case in its entirety.

Based upon our review of the facts and particulars of this lawsuit, which are set forth in a confidential memorandum that is being separately to this Honorable Body, it is our considered opinion that this settlement agreement be approved as it is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize approval of the settlement agreement and to direct the Finance Director to issue a draft in the amount of **One Hundred Fifty Thousand Dollars (\$150,000.00)** payable to **Edwards & Jennings PC, Attorneys for Plaintiff, and Kimberly Williamson and Lawrence Williamson**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. **18-000332-CD**, approved by the Law Department.

Respectfully submitted,

/s/Tiffany A. Boyd

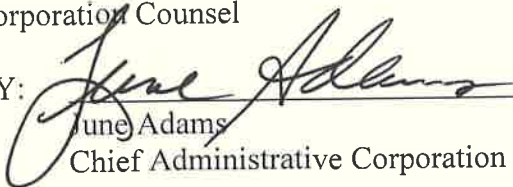
Tiffany A. Boyd

Assistant Corporation Counsel

APPROVED: FEB 07 2019

LAWRENCE T. GARCIA
Corporation Counsel

BY:


June Adams
Chief Administrative Corporation Counsel

Attachments

CITY CLERK 2019 FEB 8 PM 3:57

R E S O L U T I O N


BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **EDWARDS AND JENNINGS PC, ATTORNEYS FOR PLAINTIFF, AND KIMBERLY WILLIAMSON AND LAWRENCE WILLIAMSON**, in the amount of **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00)** in full payment for any and all claims which Plaintiffs may have against the City of Detroit and any other City of Detroit employee, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.18-000332-CD approved by the Law Department.

APPROVED:

LAWRENCE T. GARCIA
Corporation Counsel

BY:  _____
June Adams
Chief Administrative Corporation Counsel



CITY OF DETROIT
LAW DEPARTMENT

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February 4, 2019

HONORABLE CITY COUNCIL

RE: Anthony Muse v City of Detroit, a municipal corporation
CASE NO.: 16-012755-NI
FILE NO.: L17-00014

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **ANTHONY MUSE and his attorneys, ROMANO LAW PLLC, and WAYNE COUNTY FRIEND OF THE COURT and METRO DETROIT INJURY LAW, PLLC** to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 16-012755-NI, approved by the Law Department.

Respectfully submitted,

Robyn J. Brooks
Senior Assistant Corporation Counsel

APPROVED: FEB 07 2019

LAWRENCE GARCIA
Corporation Counsel

BY:

Jerry Ashford
Chief of Litigation

RJB/rjb
Attachments

CITY CLERK 2019 FEB 8 PM 03:37

RESOLUTION

BY COUNCIL MEMBER _____:


RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **ANTHONY MUSE and his attorneys, ROMANO LAW, PLLC, and WAYNE COUNTY FRIEND OF THE COURT and METRO DETROIT INJURY LAW PLLC** in the amount of **THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000.00)** in full payment for any and all claims which **Anthony Muse** may have against the City of Detroit by reason of alleged injuries sustained on or about **March 21, 2014**, when Anthony Muse was injured by a city vehicle, and that said amount be paid upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 16-012755 NI, approved by the Law Department.

APPROVED:

LAWRENCE GARCIA
Corporation Counsel

BY:


Jerry Ashford
Chief of Litigation



CITY OF DETROIT
LAW DEPARTMENT

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February 6, 2019

HONORABLE CITY COUNCIL

RE: JERRY HOPKINS v. CITY OF DETROIT
CASE NO.: 17-004840-NI
FILE NO.: L17-00732 (RJB)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Twenty-Five Thousand Dollars and No Cents (\$25,000.00)** is in the best interest of the City of Detroit.

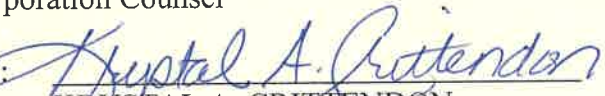
We, therefore, request authorization to settle this matter in the amount of **Twenty-Five Thousand Dollars and No Cents (\$25,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **ANDREOUPoulos & HILL, PLLC**, his attorneys, and **JERRY HOPKINS**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 17-014178-NI, approved by the Law Department.

Respectfully submitted,


Robyn J. Brooks
Senior Assistant Corporation Counsel

APPROVED: FEB 07 2019

LAWRENCE GARCIA
Corporation Counsel

BY: 
KRYSTAL A. CRITTENDON
Supervising Assistant Corporation Counsel

RJB/rjb
Attachments

CITY CLERK 2019 FEB 9 AM 10:17

RESOLUTION

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **TWENTY-FIVE Thousand Dollars and No Cents (\$25,000.00)**; and be it further:

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **ANDREOUPoulos & Hill, PLLC, his attorneys, and JERRY HOPKINS**, in the amount of **TWENTY-FIVE Thousand Dollars and No Cents (\$25,000.00)** in full payment for any and all claims which **JERRY HOPKINS** may have against the City of Detroit by reason of alleged injury sustained on or about October 9, 2014, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 17-014178-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

APPROVED:

LAWRENCE GARCIA
Corporation Counsel

BY: 
KRYSTAL A. CRITTENDON
Supervising Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

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February 6, 2019

Honorable City Council

RE: **Petition No. 677: – NF Forward**, a nonprofit organization, request resolution from your Honorable Body a charitable gaming license.

On this date, your Honorable Body referred the above petition to this office for investigation. Petitioner wishes to be recognized as a nonprofit organization with a gaming license from the Bureau of State Lottery.

Be advised that the organization meets the criteria for such recognition as established by the city Council on May 15, 2012.

Therefore, approval of this petition is recommended and an appropriate resolution is attached.

Respectfully submitted,

Janice M. Winfrey

JMW:cj

RESOLUTION

By Council Member: _____

Whereas, NF Forward (1074 Woodward Avenue, Detroit, Michigan 48226) requests for resolution from your Honorable Body for a charitable gaming license and:

Whereas, the organization meets the criteria for such recognition as established by the City Council on May 15, 2012.

Therefore, Be it Resolved, That NF Forward (1074 Woodward Avenue, Detroit, Michigan 48226) as a nonprofit organization for the sole purpose of obtaining a gaming license from the Bureau of State Lottery.

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, February 06, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

OFFICE OF THE CITY CLERK

677 *NF Forward, request from Your Honorable Body a resolution granting a charitable gaming license.*

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 18 2017**

NF FORWARD
C/O MATTHEW J. RIZIK
1074 WOODWARD AVENUE
DETROIT, MI 48226

Employer Identification Number:
82-1672519
DLN:
17053151311027
Contact Person:
JERRY FIERRO ID# 31119
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 1, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

NF FORWARD

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements



RICK SNYDER
GOVERNOR

State of Michigan
Bureau of State Lottery
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



BRIAN NEILL
COMMISSIONER

November 1, 2018

Organization ID: 140114

Jennifer Gilbert
NF Forward
1074 Woodward Avenue
Detroit, MI 48226



Dear Jennifer Gilbert:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

We are pleased to inform you that your Large Raffle license, **R50350**, is enclosed. **However, additional qualification information must be submitted to this office before any additional licenses will be issued.**

No further licenses will be issued until you complete the qualification process, please submit the following information:

1. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
2. There are no expenses on the audit for your lawful purpose, which according to your Articles of Incorporation is "...to provide grants for neurofibromatosis research related activities to nonprofit organizations, universities and research institutes." No further licenses will be issued until we receive a new revenue/expense statement for 2018 indicating monies being spent on this lawful purpose.

Please enclose a copy of this letter with the requested information and mail, fax to (517) 267-2285, or email to CG-Additional-Info@michigan.gov. Be sure to include your organization ID number 140114 on all correspondence submitted to our office.

We look forward to working with you in the future. If you have any questions or need further assistance, please contact us at (517) 335-5780.

Sincerely,

Charitable Gaming Division



STATE OF MICHIGAN
BUREAU OF STATE LOTTERY
LANSING

RICK SNYDER
GOVERNOR

BRIAN O. NEILL
COMMISSIONER

Dear Licensee,

We have received and processed your recent application for a charitable gaming license. I am pleased to inform you that your issued license is enclosed. The issuance of this license and your acceptance imparts certain responsibilities to your organization as the licensee.

As the licensee, you must ensure compliance with public policy of the State of Michigan, and any other local, state, federal law, or regulation contained within the Michigan Administrative Code, R432.21103. Issuance of a license by the Bureau of State Lottery is discretionary but is not a legal determination.

Please contact our office at (517) 335-5780 with any questions. I wish you well in your fundraising efforts.

Sincerely,

Kathie E. Oviedo
Deputy Commissioner
Charitable Gaming Division

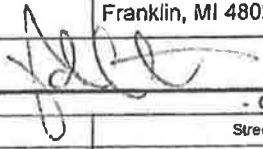
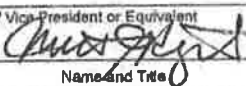

The Michigan Lottery supports K-12 public education.

101 E. HILLSDALE • P.O. BOX 30023 • LANSING, MICHIGAN 48909
www.michiganlottery.com • (517) 335-5600

RAFFLE LICENSE APPLICATION

For Bureau Use Only

PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

QUALIFICATION INFORMATION	1. Organization Name NF Forward				2. Organization ID Number or Last License Number Issued 82-1672519	
	3. Organization Street Address 1074 Woodward Avenue		City Detroit	State MI	Zip Code 48226	
	Organization Mailing Address 1074 Woodward Avenue		City Detroit	State MI	Zip Code 48226	County 82 Wayne
	4. Has your organization ever received a license such as bingo, raffle or charity game ticket? <input type="checkbox"/> Yes - Complete application and submit with the appropriate fee. <input checked="" type="checkbox"/> No - You must submit the documentation requested on the Qualification Requirements sheet and become qualified before any licenses can be issued. The Qualification Requirements sheet can be obtained from our website at www.michigan.gov/cg or by calling our office at (517) 336-5780.					
SIGNATURE (S)	5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 389 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			6. Has your organization received contributions or made expenditures of \$500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - signatures of the vice president or equivalent and one other officer. NOTE: Executive director signature not acceptable.					
	Name and Title		Street, City, State, ZIP Code		Telephone Numbers	
	Principal Officer Jennifer Gilbert		26875 Charles Lane		Day (313) 373-7401	
Title President		Franklin, MI 48025		Evening (313) 373-7401		
Signature of Principal Officer				Date 10/4/18		
- OR -						
Name and Title		Street, City, State, ZIP Code		Telephone Numbers		
Vice President or Equivalent Matthew Rizik		628 Woodland Avenue		Day (313) 373-3785		
Title Treasurer and Board Member		Birmingham, MI 48009		Evening (248) 766-0030		
Signature of Vice President or Equivalent				Date 10-3-18		
Name and Title		Street, City, State, ZIP Code		Telephone Numbers		
Other Officer Howard Luckoff		240 Marblehead Drive		Day (313) 373-8732		
Title Secretary and Board Member		Bloomfield Hills, MI 48304		Evening (248) 310-5500		
Signature of Other Officer				Date 10/3/18		
By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I CERTIFY that ALL chairpersons associated with this raffle will read and understand the duties and responsibilities of a Raffle Chairperson as described in the Raffle Guide and Raffle Rules before performing any duties as a chairperson. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.						

COMPLETE THE ENTIRE APPLICATION AND MAKE A COPY FOR YOUR RECORDS



COMPLETION Required for licensure
PENALTY No license will be issued

BSL-CG-1865(R7/18)

Date _____ Time a.m. _____ to _____ a.m.



License Number R50350

Organization ID 140114

STATE OF MICHIGAN
BUREAU OF STATE LOTTERY
CHARITABLE GAMING DIVISION
LARGE RAFFLE LICENSE

is hereby issued to

NF FORWARD

to conduct a raffle at

COBO CENTER
1 WASHINGTON BLVD
DETROIT, MI 48226

In accordance with Act 382 of the Public Acts of 1972, as amended, charitable gaming rules, terms of probation, directives of the bureau, public policy of the State of Michigan, and any other local, state, and federal laws and regulations.

11/17/18 06:00 PM - 11:59 PM

Authorized Date and Time

Brian Neill, Commissioner

This license is the property of the State of Michigan and must be prominently displayed at the location where the raffle is conducted and is valid only on the date and time authorized.



RAFFLE TICKET ACCOUNTABILITY

Complete this form for your records. Do not mail in.

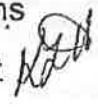
[illegible]

COMPLETION: Required
PENALTY: Failure to complete this form
may result in administrative action.

Authority: Act 382 of the Public Acts of 1972, as amended.

BSL-CG-1365(RB/10)

MEMORANDUM

TO: Licensed Charitable Gaming Organizations
FROM: Katherine Henney, Administrative Analyst 
RE: Financial Statements

The purpose of this memo is to give clarification to proper completion of financial statements due the 10th of the month following a licensed Charitable Gaming event.

Each license packet includes a pre-filled financial statement. This financial statement is barcoded and therefore, the pre-filled information must not be altered. Altered financial statements will be rejected or misfiled by our automated system resulting in a delinquency notice. If you are unable to locate the pre-filled financial statement included in your license packet you must obtain a blank form from our website, www.michigan.gov/cg or contact Charitable Gaming at (517) 335-5780 to have one faxed, emailed or mailed to you.

A license issued with multiple drawing or play dates will receive one financial statement in the license packet, ALL revenue, expenses and prizes from each drawing date is to be combined and reported on that single financial statement.

If you are conducting a gaming event, such as a raffle, in conjunction with a dinner or other event and the event ticket is also used as a raffle ticket, the raffle ticket cost should be factored minus the dinner or event cost.

For example: If the event ticket cost \$20 dollars and the raffle ticket value is \$5 then you would calculate on your financial statement the gross sales of the raffle ticket value only. The revenue, expenses and prize lines would reflect only the expense and prizes related to the raffle.

- Event ticket, $\$20 \times 50 = \1000
- Value of raffle ticket included in event ticket, $\$5 \times 50 = \250 , enter on line 1 of raffle financial statement.
- Line 12 of raffle financial statement "other expenses" should only reflect expenses directly related to the raffle.

Note: The principal officer i.e., governor, president, commander, of the organization must sign the financial statement not the person completing the form unless they are one in the same.

If you have any questions, please feel free to contact me at henneyk@michigan.gov or (517) 335-5786.

2019-02-06

677

677 *Petition of NF Forward, request from
Your Honorable Body a resolution
granting a charitable gaming license.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

OFFICE OF THE CITY CLERK

City of Detroit

CITY COUNCIL

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RAQUEL CASTAÑEDA-LÓPEZ
COUNCIL MEMBER
DISTRICT 6

MEMORANDUM

TO: David Whitaker, Director Legislative Policy Division, and Lawrence Garcia, Corporation Council

THRU: Council Member Brenda Jones, Council President

FROM: Council Member Raquel Castañeda-López

DATE: February 8th, 2019

RE: Language Access Plan

I am requesting that LPD and the Law Department work with my office to draft legislation related to language access.

Please do not hesitate to contact me if you have any questions or concerns.

CITY CLERK 2019 FEB 8 PM2:11

Cc: Honorable Detroit City Council
Stephanie Washington, City Council Liaison, Mayor Duggan's Office
City Clerk



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City of Detroit

CITY COUNCIL

GABE LELAND
COUNCIL MEMBER

February 7, 2019

Community Advisory Council
District 7

Dear CAC Members,

As the Detroit City Councilman for District 7 it is my pleasure to accept the nominations from the CAC Board and appoint the following members:

- Ms. Brenda Thompson - CAC Senior appointment
- Ms. Madyson M.L. Pierce – CAC Youth appointment

I am aware of the dedication that Ms. Thompson has exhibited in the community. Additionally, Ms. Madyson M.L. Pierce's academic accomplishments are a testament to what excellence stands for.

I look forward to our work ahead.

Sincerely,

A handwritten signature in cursive script that reads "Gabe Leland".

Councilman Gabe Leland, District 7
Detroit City Council

CITY CLERK 2019 FEB 8 AM 9:25



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City of Detroit

CITY COUNCIL

JAMES E. TATE, Jr.
COUNCIL MEMBER

TO: Hon. Brenda Jones, President
Detroit City Council

Hon. Roy McCalister, Jr., Chairperson
Detroit City Council-Internal Operations Committee

FROM: Hon. James E. Tate, Jr. *J.E.T.*
Detroit City Council – District 1

DATE: February 6, 2019

RE: *City Council Appointee Vacancy on the Detroit Land Bank Authority*

On November 1, 2018, Mr. Rasul Raheem, the City Council Appointee to the Detroit Land Bank Authority resigned due to a conflict of interest stemming from pending litigation between Dykema law firm and the DLBA. To date, the position remains vacant thus creating a lack of City Council representation on the board. To ensure adequate and fair representation on the DLBA, I would like to nominate Mrs. Miranda Morrow-Bartell to fill the remainder of Mr. Raheem's term. I would like this matter to be referred to the Internal Operations Standing Committee for further consideration. If you have any questions, please contact my Policy Analyst, Edwina King, at 313.224.9530.

Thank you for your cooperation.

Encl: Biography and CV for Mrs. Morrow-Bartell
Cc: Honorable Colleagues
Legislative Policy Division

CITY CLERK 2019 FEB 7 PM2:21



Biography of Miranda Morrow-Bartell

Miranda Morrow-Bartell resides in the city of Detroit, she is a long time resident in Detroit for over 30 years. She is a licensed Real Estate Associate Broker at National Realty Centers, her real estate experience comprise of Land Development, Residential, and Commercial Properties. Owner of Phase Four Management LLC. a Management and Development Company, which manage and Develop Land, Residential and Commercial Properties. She has assisted with many of the development projects on the Avenue of Fashion located in the city of Detroit, from 2013 to Present. She is currently the President of The Greater Detroit Realist Association (GDRA) term 2019 - 2020, a Local Chapter of The National Association Real Estate Brokers (NAREB), whose Mission is to fight for Democracy in Housing for Minorities as well as the Underserved. She has been a member of GDRA/NAREB since 2009, and held the position of local Membership Chair for 4 years, helping to build the local organization's membership. She is also the former Health and Wellness Chairperson for NAREB National Conferences, current Member of Women's "Council" of Greater Detroit, and West McNichols Business Association, which encourage residential and economic development and vitality.