

*Referrals*

2-19-19.

INTERNAL  
OPERATIONS  
STANDING  
COMMITTEE

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

February 12, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000555      100% City Funding – AMEND 1– To Provide Legal Counsel, and Support on Information Technology Issues; including Acquisition of Hardware, Software, new Technology Systems, and Maintenance Support. – Contractor: Ossoan Law, P.C. – Location: 5716 Michigan, Detroit, MI 48210 – Contract Period: January 1, 2019 through December 31, 2019 – Total Contract Amount: \$150,000.00. **LAW** (*This Amendment is to extend Time Only. Original Expiration December 31, 2018.*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           MCCALISTER          

**RESOLVED**, that Contract No. 6000555 referred to in the foregoing communication dated February 12, 2019, be hereby and is approved.



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

4

February 11, 2019

**HONORABLE CITY COUNCIL**

**RE: CITY OF DETROIT v. 21540 FENKELL, DETROIT, MI et al.  
CASE NO. 18-004551-CH  
FILE NO. L18-00242**

We have reviewed the above-captioned lawsuit, the facts of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of your Honorable Body.

From this review, we are of the opinion that the City of Detroit's acceptance of **TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00)** as settlement of the outstanding demolition costs and blight violations relating to 21540 Fenkell, Detroit, Michigan.

We, therefore, request authorization of your Honorable Body to settle this matter by adopting the attached resolution.

Respectfully submitted,

PHILIP J. HILTNER  
Assistant Corporation Counsel

APPROVED: **FEB 11 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:   
STANLEY L. de JONGH  
Supervising Assistant Corporation Counsel

Attachments

**RESOLUTION**

**BY COUNCIL MEMBER \_\_\_\_\_:**

**WHEREAS**, the City of Detroit, through its Law Department, is seeking settlement of the matter given in the foregoing communication, which includes accepting **TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00)** as full satisfaction of the debt owed relating to the demolition of the building at 21540 Fenkell, Detroit, Michigan, by the City of Detroit, which amount shall be paid on an installment basis by Prentiss Hall; and

**RESOLVED**, that Detroit City Council hereby approves settlement of the above referenced matter for **TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00)**; and be it further

**RESOLVED**, the Law Department is authorized to execute any necessary court order, and after receipt of all payments satisfying the **TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$20,000.00)**, then the Law Department may dismiss the above lawsuit against Defendants 21540 Fenkell and Prentiss Hall.

APPROVED:

LAWRENCE T. GARCIA  
Corporation Counsel

BY:   
STANLEY L. de JONGH  
Supervising Assistant Corporation Counsel



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

5

February 12, 2019

**HONORABLE CITY COUNCIL**

RE: Thomas Lumpkins v City of Detroit  
Case No: 18-003448-NI  
File No: L18-00301(SVD)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Seven Thousand Dollars and <sup>NO</sup>/Cents (\$7,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Seven Thousand Dollars and <sup>NO</sup>/Cents (\$7,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Grace Rehabilitation, Inc., dba Preferred Rehabilitation and Spine Sports and Occupational Medicine, and their attorney, **Elia and Ponto, PLLC**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 18-003448-NI, approved by the Law Department.

Respectfully submitted,

Sarah V. Domin  
Assistant Corporation Counsel

**APPROVED: FEB 12 2019**

LAWRENCE GARCIA  
Corporation Counsel

BY:   
\_\_\_\_\_

KRYSTAL A. CRITTENDON  
Supervising Assistant Corporation Counsel

Attachments

CITY CLERK 2019 FEB 13 AM 9:55

R E S O L U T I O N

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **Seven Thousand Dollars and <sup>NO</sup>/Cents (\$7,000.00)**; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Grace Rehabilitation, Inc., dba Preferred Rehabilitation and Spine Sports and Occupational Medicine, and their attorney, **Elia and Ponto, PLLC**, in the amount of **Seven Thousand Dollars and <sup>NO</sup>/Cents (\$7,000.00)** in full payment for any and all claims which Grace Rehabilitation, Inc., dba Preferred Rehabilitation and Spine Sports and Occupational Medicine may have against the City of Detroit and any other City of Detroit employees by reason of services provided to Thomas Lumpkins for injuries sustained as a passenger on a City of Detroit bus on or about April 07, 2017, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.18-003448-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

APPROVED:

LAWRENCE GARCIA  
Corporation Counsel

BY:   
\_\_\_\_\_  
KRYSTAL A. CRITPENDON  
Supervising Assistant Corporation Counsel



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

6

February 7, 2019

**HONORABLE CITY COUNCIL**

RE: **JAMESINA RICHARDSON v CITY OF DETROIT**  
CASE NO.: 18-001647-NI  
FILE NO.: L18-00121(RJB)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **FIVE THOUSAND AND FORTY Dollars and No Cents (\$5,040.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **FIVE THOUSAND AND FORTY Dollars and No Cents (\$5,040.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **APPLEBAUM & STONE, P.C.**, her attorney, **JAMESINA RICHARDSON**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 18-001647-NI, approved by the Law Department.

Respectfully submitted,

Robyn J. Brooks  
Senior Assistant Corporation Counsel

APPROVED: **FEB 08 2019**

LAWRENCE GARCIA  
Corporation Counsel

BY:

Krystal A. Crittendon

Supervising Assistant Corporation Counsel

RJB:rjb  
Attachments

CITY CLERK 2019 FEB 19 PM 01:35

**RESOLUTION**

**BY COUNCIL MEMBER \_\_\_\_\_ :**

**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **FIVE THOUSAND AND FORTY Dollars and No Cents (\$5,040.00)**; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Applebaum & Stone, P.C., her attorney, JAMESINA RICHARDSON**, in the amount of **FIVE THOUSAND AND FORTY Dollars and No Cents (\$5,040.00)** in full payment for any and all claims which **JAMESINA RICHARDSON** may have against the City of Detroit by reason of alleged injury sustained on or about **April 8, 2017**, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 18-001647-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

**APPROVED:**

LAWRENCE GARCIA  
Corporation Counsel

BY:   
Krystal A. Crittendon  
Supervising Assistant Corporation Counsel





CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

7

February 11, 2019

HONORABLE CITY COUNCIL

RE: **NIQUAY CHAMBERS v CITY OF DETROIT, et al.**  
**CASE NO. 18-147646**  
**FILE NO. L18-00139 (PMC)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **TEN THOUSAND FIVE HUNDRED DOLLARS and NO CENTS (\$10,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **TEN THOUSAND FIVE HUNDRED DOLLARS and NO CENTS (\$10,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **SILVER PINE IMAGING, LLC, and its attorneys LAW OFFICE OF KELMAN & FANTICH**, to be delivered upon receipt of a properly executed Release and a Stipulation and Order of Dismissal entered in Case No. **18-147646**, approved by the Law Department.

Respectfully submitted,

PATRICK M. CUNNINGHAM (P67643)  
Senior Assistant Corporation Counsel

APPROVED: **FEB 11 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: \_\_\_\_\_

James D. Nosedo  
Supervising Assistant Corporation Counsel

CITY CLERK 2019 FEB 13 PM3:36

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **TEN THOUSAND FIVE HUNDRED DOLLARS and NO CENTS (\$10,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **SILVER PINE IMAGING, LLC, and its attorneys LAW OFFICE OF KELMAN & FANTICH**, in the amount of **TEN THOUSAND FIVE HUNDRED DOLLARS and NO CENTS (\$10,500.00)**, in full payment for any and all claims which Silver Pine Imaging may have against the City of Detroit by reason of alleged injuries or property damage sustained by Niquay Chambers on or about August 4, 2016, as otherwise set forth in Case No. 18-147646 in the 36<sup>th</sup> District Court, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Case No. 18-147646.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
\_\_\_\_\_  
James D. Nosedo  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV



February 11, 2019

**HONORABLE CITY COUNCIL**

**RE: Advanced Surgery Center, LLC (Kissia Alexander) v City of Detroit**  
**CASE NO.: 17-014394-NF**  
**FILE NO.: L17-00683 (PMC)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **THIRTY-FIVE THOUSAND DOLLARS AND NO CENTS (\$35,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **THIRTY-FIVE THOUSAND DOLLARS AND NO CENTS (\$35,000.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to **Advanced Surgery Center, LLC, and its attorneys Koussan Hamood, PLC**, to be delivered upon receipt of a properly executed Release, and Stipulation and Order of Dismissal entered in Lawsuit No. 17-014394-NF, approved by the Law Department.

Respectfully submitted,

Patrick M. Cunningham  
Senior Assistant Corporation Counsel

**APPROVED: FEB 11 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: \_\_\_\_\_

James D. Noseda  
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

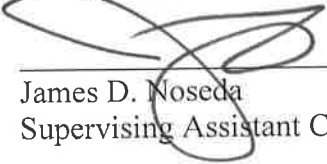
**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **THIRTY-FIVE THOUSAND DOLLARS AND NO CENTS (\$35,000.00)** in the case of **ADVANCED SURGERY CENTER, LLC v CITY OF DETROIT**, et al, Wayne County Circuit Court Case No. 17-014394-NF; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Advanced Surgery Center, LLC, and its attorneys Koussan Hamood, PLC**, in the amount of **THIRTY-FIVE THOUSAND DOLLARS AND NO CENTS (\$35,000.00)** in full payment of any and all claims which **Advanced Surgery Center, LLC** may have against the City of Detroit by reason of alleged injuries sustained by Kissia Alexander on or about October 29, 2016, as otherwise set forth in Case No. 17-014394-NF in the Wayne County Circuit Court and that said amount be paid upon receipt of a properly executed Release, Stipulation and Order of Dismissal entered in Lawsuit No. 17-014394-NF, approved by the Law Department.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
\_\_\_\_\_  
James D. Nosedá  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

9

February 12, 2019

**HONORABLE CITY COUNCIL**

**RE: IZELL MCINNESS and LARRY DUFFEY v HAMEED MOHAMED, ET AL**  
**Case No: 16-010060-NO**  
**File No: L16-00710 (GBP)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that acceptance of the case evaluation award in the amount of **Fifteen Thousand Dollars and Zero Cents (\$15,000.00)** is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize acceptance of the case evaluation award; and, in the event that Plaintiff accepts the award, to deem such acceptance as a settlement and to direct the Finance Director to issue a draft in the amount of **Fifteen Thousand Dollars and Zero Cents (\$15,000.00)** payable to **IZELL MCINNESS and LARRY DUFFEY** and their attorney, **MERIDIAN LAW GROUP** to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 16-010060-NO, approved by the Law Department.

Respectfully submitted,

*Gregory B. Paddison / per consent KA*  
Gregory B. Paddison  
Assistant Corporation Counsel

**APPROVED: FEB 12 2019**

LAWRENCE GARCIA  
Corporation Counsel

BY: *Krystal A. Crittendon*  
\_\_\_\_\_  
KRYSTAL A. CRITTENDON  
Supervising Assistant Corporation Counsel

Attachments

CITY CLERK 2019 FEB 13 PM3:36

R E S O L U T I O N

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLVED**, that the Law Department is hereby authorized to accept the case evaluation in the amount of **FIFTEEN THOUSAND DOLLARS and Zero Cents (\$15,000.00)**; and be it further

**RESOLVED**, that in the event Plaintiffs accept the case evaluation, that such acceptance is deemed a settlement, and that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **IZELL MCINNESS and LARRY DUFFEY** and their attorneys, **MERIDIAN LAW GROUP**, in the amount of **FIFTEEN THOUSAND DOLLARS and ZERO Cents (\$15,000.00)** in full payment for any and all claims which **IZELL MCINNESS and LARRY DUFFEY** may have against the City of Detroit and any other City of Detroit employees by reason of injuries sustained during a narcotics raid on or about March 22, 2016, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.16-010060-NO and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

**APPROVED:**

LAWRENCE GARCIA  
Corporation Counsel

BY:   
\_\_\_\_\_  
KRYSTAL A. CRITTENDON  
Supervising Assistant Corporation Counsel



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

10

February 12, 2019

**HONORABLE CITY COUNCIL**

**RE: TIMOTHY ROGERS, JR. v CITY OF DETROIT**  
**CASE NO. 18-004473-NF**  
**FILE NO. L18-00232 (MA)**

On February 5, 2018, a case evaluation panel evaluated the above-captioned lawsuit and awarded **Ten Thousand Dollars and No Cents (\$10,00.00)** in favor of Plaintiff. The parties have until March 5, 2019, to either accept or reject the case evaluation. Failure to file a written acceptance or rejection within that period constitutes a rejection.

Based upon our review of the facts and particulars of the lawsuit, which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body, it is our considered opinion that acceptance of the case evaluation award is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize acceptance of the case evaluation award; and, in the event that Plaintiff accepts the award, to deem such acceptance as a settlement and to direct the Finance Director to issue a draft payable to **Timothy Rogers, Jr. and the Law offices of Kevin W. Geer** in the amount of **Ten Thousand Dollars and No Cents (\$10,000.00)** in full payment for any and all claims which Timothy Rogers, Jr. may have against the City of Detroit, and any City of Detroit employees by reason of alleged injuries or property damage sustained by Timothy Rogers, Jr. on or about May 3, 2017, as otherwise set forth in Case No. 18-004473-NF filed in the Wayne County Circuit Court, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Case No. 18-004473-NF.

Respectfully submitted,

Michael L. Auten (P81884)  
Assistant Corporation Counsel

APPROVED: **FEB 12 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: \_\_\_\_\_

James D. Nosedo  
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLVED**, that the Law Department is hereby authorized to accept the case evaluation award in the amount of **TEN THOUSAND DOLLARS and NO CENTS (\$10,000.00)** in the case of **TIMOTHY ROGERS, JR. v CITY OF DETROIT** Wayne County Circuit Court Case No. 18-004473-NF; and be it further **RESOLVED**, that in the event Plaintiff accepts the case evaluation, such acceptance is deemed a settlement, and that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **TIMOTHY ROGERS, JR. and the Law offices of Kevin W. Geer**, in the amount of **TEN THOUSAND DOLLARS and NO CENTS (\$10,000.00)** in full payment for any and all claims which **TIMOTHY ROGERS, JR.** may have against the City of Detroit, and any City of Detroit employees by reason of alleged injuries or property damage sustained by **TIMOTHY ROGERS, JR.** on or about May 3, 2017, as otherwise set forth in Case No. 18-004473-NF filed in the Wayne County Circuit Court, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Case No. 18-004473-NF.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
\_\_\_\_\_  
James D. Nosedo  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_





To: Hon. Detroit City Council

From: Atty. Kristin Lusn, Chairperson  
City of Detroit Board of Ethics

Date: February 12, 2019

Re: **Update to Board and Commission Report (2/13/19 IOS Line Item 18)**

Please accept this Memorandum as an update to the *City Council Appointments to Boards and Commissions Report*, dated February 4, 2019, page 7 (attached), relative to the Board of Ethics which should reflect the following:

Member Name	Appointing Authority	1 <sup>st</sup> Term Start	1 <sup>st</sup> Term End	2 <sup>nd</sup> Term Start	2 <sup>nd</sup> Term End
Freda Sampson (replaced Alicia Skillman)	Council	10/31/2017	06/30/2019		
Alma Stallworth	Joint	April 2014	06/30/2019		
Ponce D. Clay (vacant) *See attached memo dated 10/2/18.	Council	10/19/2015	06/30/2020 *resigned		
Robert Watt	Council	10/19/2015	06/20/2020		

Therefore, one vacancy currently exists on the Board (to fill the remainder of Member Clay's term). Member Sampson will need to be re-appointed or replaced prior to the expiration of her first term on June 30, 2019. Lastly, the first term of the joint appointment, Hon. Alma Stallworth, will also expire on June 30, 2019, so she may either be re-appointed or replaced by joint action of the Mayor and Council.

**Eastern Market Corporation**

The City Council selects two (2) of its members to sit on the board governing the Eastern Market.

<u>Council Appointee</u>	<u>Term Ending Date</u>
Hon. Janeé Ayers	December 31, 2021
Hon. Gabe Leland	December 31, 2021

**Board of Ethics**

The Board of Ethics is a seven (7) member board. The City Council appoints three members (3) members, the Mayor appoints three (3) members and one (1) member is a joint appointment. The members must be residents of the City and may not hold elective office, or be appointees or employees of the City. They also may not be the immediate family or a relative of the mayor, the deputy mayor, the city clerk or member of City Council. These are five (5) year appointments, up to two (2) consecutive terms not to exceed 10 years.

<u>Council Appointee</u>	<u>Term Ending Date</u>
Ponce Clay	June 30, 2020
Robert Page, Jr.	June 30, 2020
Alicia Skillman	June 30, 2019
Alma Stallworth (joint)	June 30, 2019

**Entertainment Commission**

The Entertainment Commission is a twelve (12) member advisory body. One (1) member is nominated by each City Council member and three (3) members are appointed by the Mayor. The commissioners serve three year terms.

<u>Board Member</u>	<u>Term Ending Date</u>	<u>Nominator</u>
John Collins	February 14, 2016	Hon. Benson
Sophia Chue	February 14, 2019	Hon. Castañeda-López
Lola George	February 14, 2018	Hon. Tate
LaRonn Harris	February 14, 2016	Hon. Sheffield
Herman Jenkins	February 14, 2019	Hon. Spivey



CITY OF DETROIT  
BOARD OF ETHICS  
ADMINISTRATION

7737 KERCHEVAL, SUITE #213  
DETROIT, MICHIGAN 48214  
(313) 224-9521 • TTY:711  
WWW.DETROITMI.GOV

---

DATE: October 2, 2018

TO: Hon. Brenda Jones, City Council President  
Hon. Mary Sheffield, City Council President Pro Tem  
Hon. Janeé L. Ayers, City Council Member  
Hon. James Tate, City Council Member  
Hon. Roy McCalister, City Council Member  
Hon. Scott Benson, City Council Member  
Hon. Andre Spivey, City Council Member  
Hon. Raquel Castaneda-Lopez, City Council Member  
Hon. Gabe Leland, City Council Member

FROM: Atty. Kristen Lusn, Chairperson

SUBJECT: Request for Appointment to the Board of Ethics

---

Please accept this Memorandum as a request to fill one vacancy on the Detroit Board of Ethics. Mr. Ponce Clay, our member for the past three years, has resigned effective September 27, 2018. Mr. Clay served as chairperson for the past nine months and we are grateful for his years of service.

Because we are operating at a deficit of members, who are also volunteers, we request that you make this an immediate priority. We can more effectively serve the residents and public servants of Detroit with a full complement.

cc: Janice M. Winfrey, City Clerk

CITY CLERK 2018 OCT 12 PM 2:55

12

**City of Detroit**  
**CITY COUNCIL**

**HISTORIC DESIGNATION ADVISORY BOARD**

218 Coleman A. Young Municipal Center, Detroit, Michigan 48226

Phone: 313.224.3487 Fax: 313.224.4336

Email: [historic@detroitmi.gov](mailto:historic@detroitmi.gov)

February 11, 2019

**HONORABLE INTERNAL OPERATION STANDING COMMITTEE:**

**Re: Appointment-Historic Designation Advisory Board Members**

As the Council considers filling two seats on the Historic Designation Advisory Board, it seems appropriate to remind Council Members that there is one statutory requirements for a member of the board and also some needs relating to the City's status as "Certified Local Government."

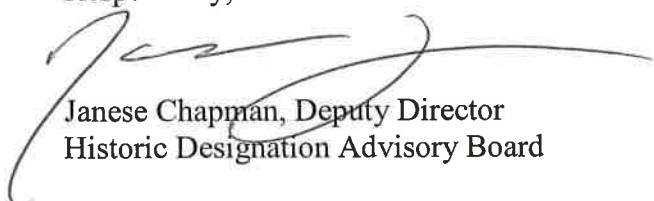
It is a requirement of our ordinance that one member of the Historic Designation Advisory Board be a representative of a local preservation organization which may be, but is not limited to, an historic district association or resides in an historic district. The present board has several members who meet this criterion.

Beginning in 2001, the City has been qualified as a "Certified Local Government" (CLG) under the federal historic preservation program. This benefit gives the city direct input into the nomination of Detroit properties to the National Register of Historic Places. More importantly, the status makes the city eligible for grant funds from the federal government.

Under the CLG program, we are required to have on the Advisory Board persons with certain skills to review National Register programs. The skills required include, but are not limited to, an understanding of historic preservation and the important role of culturally and architectural significant structures in Detroit. I've attached the following resumes of Carolyn Carter and Joseph Rashid for your consideration.

As always, I am available if there are questions.

Respectfully,

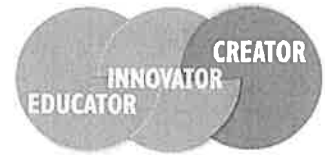


Janese Chapman, Deputy Director  
Historic Designation Advisory Board

Attachment

Cc: City Clerk  
David D. Whitaker Director, Legislative Policy Division  
Marcell R. Todd Jr. Director, City Planning Commission

CITY CLERK 2019 FEB 14 PM 12:38



# CAROLYN CARTER

2292 Longfellow, Detroit, MI 48206 313-869-7989 Home 313-720-4353 Wk. Cell 313-421-3870 Hm. Cell [ccarter1@wcccd.edu](mailto:ccarter1@wcccd.edu)

## EDUCATION

- National American University Community College Leadership WCCCD Doctoral Cohort - Program Completion Fall 2020
- Master of Arts, History, American Public University, Minor Public History, Graduation December, 2016
- Certificate in American History, American Public University, May 2017.
- Bachelor of Arts, Ashford University - May 2014. Major: Instructional Design

## EXPERIENCE

Development Office of Scholarships & Giving

**Chief Development Officer**

2016 - Present

Wayne County Community College District, Detroit, MI

- Ensures that philanthropy and fund development are carried out in keeping with the organization's values, mission, vision and plans.
- Appropriately represents the institution, its board and executive director to donors, prospects, regulators, development committee(s) and fundraising volunteers.
- Oversees and maintains a variety of databases for market analysis, training requirements, or other objectives related marketing and public relations strategy development.
- Helps identify, cultivate and develop fundraising volunteers and leadership. Trains, places, coordinate and supervise fundraising volunteers.
- Works with external marketing partners, coordinates media and public relations activities by developing, and maintaining news releases, internal and external contacts, sponsorships, and other information resources.
- Coordinates, creates graphic designs and layout for internal communications, including news media relations, a diverse array of print/electronic publications, and updates and manages WCCCD's website.
- Establishes, nurtures, and maintains positive external relationships with individuals, businesses, and community-based organizations that support the College's outreach efforts.
- Coordinates WCCCD's District-wide professional development day for faculty and staff.
- Create and coordinate the WCCCD's Black history month programming, WCCCD's Art Gallery exhibitions, and the Division of Student Services Global Speaker Series programs through the School of Continuing Education.
- Research and archive WCCCD's past as well as other historical documents of interest to the history of WCCCD. Created awareness campaign to commemorate WCCCD's 50<sup>th</sup> anniversary.

## Wayne County Community College District, Detroit, MI

- Associate Vice Chancellor, Professional Development & Research 2009 - 2016
- Anthropology - Genealogy Instructor - Adjunct Faculty 2012 - Present
- Website Design and Public Relations 2004 - 2010
- Banner Student System End-User Coordinator and Trainer 2003 - 2006
- Academic Data Coordinator 2002 - 2004

## PUBLICATIONS, PUBLIC HISTORY REPORTS

- Created beginning genealogy course (Anthropology 151) was Wayne County Community College District. An avid research in the field of history and genealogy, tracing families before slavery and beyond. This course had led to student trips to Salt Lake City, UT and Allen County, IN to research at their genealogical facilities. Students also have the opportunity to attend workshops and seminars on the UGRR.
- Wayne County Community College District and the City of Detroit. Nomination Applications (3 each) to the National Network to Freedom Underground Railroad Historic Designation Applications.
- Each application details documented stories of freedom seekers who used the Michigan Central Railroad and other means of transportation to escape to Canada. These applications will be submitted January 2017; with the hopes of WCCCD receiving a national designation for the land which it now sits, that was part of the UGRR.
- Participated in a digitization project at the Charles H. Wright Museum of African American History, to digitally document the Blanche Coggan Collection in particular the papers on the Underground Railroad in Detroit and Michigan.
- Created a history website as part of the Master's practicum. Visit: <http://www.portfoliogen.com/ccarterugrrhist>

## MEMBERSHIP IN PROFESSIONAL SOCIETIES

- Association of Fundraising Professionals
- Planned Giving Roundtable of Southeast Michigan
- American Association of Blacks in Higher Education
- American Historical Association
- Boston/Edison Historic Association
- Detroit and Michigan Historical Societies
- Fred Hart Williams and the Oakland County Genealogical Societies
- Jack and Jill of America, Inc. - Detroit Chapter
- National Council on Public History
- Oral History Association
- Professional Association for Graphic Designers
- Tennessee, Caswell County, North Carolina, Ohio, New England, Georgia and Virginia Historical Societies

## **Carolyn Carter**

Carolyn is a historian and researcher in history and public history. She has been researching the Michigan Central Railroad's (MCRR) connection to the UGRR story for over five years. The Michigan Central Railroad (MCRR) Third Street Station was involved in the escapes of freedom seekers traveling to the Detroit, MI by railroad using the Third Street Station as a route to Canada. Freedom seekers used these trains to escape to freedom. The residents who lived on Fort and Third Streets (cir. 1846-1890), the founders and employees of the MCRR, prominent businessmen, clergy and the Detroit community supported UGRR efforts. Its founders and employees were very involved in Underground Railroad activities, such as John Murray Forbes, President of the MCRR Company and James F. Joy attorney and later MCRR President and Founder/President of the Fort Street Union Depot were dynamically involved.

# Joseph Rashid

4424 Bishop Detroit, MI 48224 • 313-575-7014 • Josephrashid@gmail.com

---

## Career Goal

To facilitate community-based revitalization of Detroit through grassroots, non-profit & city-led efforts.

---

## Education

University of Detroit Mercy (2015-2017)  
Masters in Community Development

Marygrove College (2000-2007)

Bachelor of Arts in Social Science, Concentration in Political Science, Minor in English

---

## Work Experience

Detroit Action Strategist | ioby (2016-Present)

- Connect Detroiters to community resources to assist with implementing ioby projects
- Aid ioby leaders in navigating city services or resources that are beneficial to crowdfunding and project implementation
- Coach Detroiters on how to crowdfund using ioby's platform and success strategies create relevant training and resource content
- Manage clients' information and project details using Salesforce CRM database
- Coordinate and attend meetings or workshops
- Develop and cultivate relationships with organizations, community groups and stakeholders throughout Detroit and its surrounding communities
- Successfully created and update community asset map to serve ioby leaders, as needed

Executive Director | Restorin' E. Warren (2017-present)

- Creating and facilitating a cross neighborhood collaboration
- Inform residents about new development on E. Warren
- Facilitate Development relationships to increase retail occupancy on E. Warren
- Facilitate activities to help activate the commercial corridor
- Plan and implement clean ups along E Warren
- Founded E. Warren Tool Library and brought in Motor City Grounds crew to operate.

Outreach Director | Brightmoor Alliance (2013-2016)

- Facilitating a land use and quality of life framework process for 12,000 neighborhood residents
- Acting as a liaison between development partners and the community
- Coordinating an attendance initiative with the public and charter schools in Brightmoor
- Provide logistical assistance for a summer jobs program for 200 youth ages 14-24
- Creating a neighborhood-wide outreach strategy to increase resident participation with the Alliance
- Supervised Brightmoor's "Detroit Children's Agenda" Initiative which collected over 3000 signatures from neighborhood residents
- Coordinated over 60 volunteers to nick up over 4000 tires during the 2014 Tire Sween

Energy Education Coordinator | Interfaith Leadership Council (2012)

- Educated congregations on Energy Efficiency and Utility Assistance programs
- Created the program's website and managed its social media presence
- Developed and implemented outreach strategies for over thirty congregations

Detroit GreenWorks Solutions Outreach Coordinator | Southwest Housing Solutions (2010-2012)

- Established and nurtured positive relationships with potential clients, partners, local leaders, and businesses and recruited trainees
- Developed and implemented weekly orientations and intake process
- Maintained database of qualifying clients
- Processed all physical examinations and drug tests

AmeriCorps VISTA | Southwest Housing Solutions, Detroit, MI (2009-2010)

- Developed and implementing a demolition policy for Southwest Detroit
- Encouraged collaboration between local non-profits
- Created and expanded strategies for community engagement and community policing in the Hubbard Farms and Hubbard Richard neighborhoods
- Researched and generated a database of all property owners in the Hubbard Farms area

Community Organizer | Harriet Tubman Center, Detroit, MI (2009-2010)

- Identified leaders and established a team of parents of Detroit Public Schools' students
- Coordinated the partnership of the parents with the schools' principals to take collective action to improve and deliver services to surrounding neighborhoods

---

## Volunteer Experience

East English Village Neighborhood Association(2014-present)

- Second Vice President (2015)
- Commercial Committee Co-Chair (2014-present)

The Detroit Parks Coalition(2010-present)

- Founder, facilitator and advocate of the Detroit Parks Coalition

Riverside Park Advisory Board (2016-present)

- Review and approve city decisions as it relates to Riverside Park improvements
- Help inform community residents as to where development stands with Riverside Park

Detroit Audubon Society (2016-present)

- Fund Development Chair (2017)
- Board Secretary (2017)

Brightmoor SOUP (2013-2015)

- Board Member

Southwest Detroit Environmental Vision (2011-2013)

- Board member
  - Fund Development Committee
-



# City of Detroit

## CITY COUNCIL

13

RAQUEL CASTAÑEDA-LÓPEZ  
COUNCIL MEMBER  
DISTRICT 6

### MEMORANDUM

**TO:** David Whitaker, Director Legislative Policy Division

**THRU:** Council Member Brenda Jones, Council President

**FROM:** Council Member Raquel Castañeda-López

**DATE:** February 11<sup>th</sup>, 2019

**RE:** **Language Access Plan**

---

I am requesting that the Legislative Policy Division drafts a resolution to support Michigan's Senate Bill 45, which facilitates equal access to state services for those who are Limited English Proficient.

Please do not hesitate to contact me if you have any questions or concerns.

CITY CLERK 2019 FEB 11 PM3:41

**Cc:** Honorable Detroit City Council  
Stephanie Washington, City Council Liaison, Mayor Duggan's Office  
City Clerk