

**NEW  
BUSINESS**

## TAKEN FROM THE TABLE

Council Member Benson moved to take from the table an Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article, laid on the table January 15, 2019.

E

Public Health & Safety Standing Committee

Monday, January 14, 2019

• CBH

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10:36 A.M - Public Hearing

Re: Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article. (City Council Legislative Policy Division; Buildings, Safety Engineering and Environmental, Law, and Planning and Development Departments)

ENTERED JAN 14 2019 MTNB RM (310)

WEDNESDAY, NOVEMBER 7, 2018 FORMAL SESSION (Public Health & Safety Standing Committee)

**LAW DEPARTMENT**

**Benson**, a Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article. **INTRODUCE**

**Benson**, reso. setting a Public Hearing on the foregoing ordinance amendment.





CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

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~~\_\_\_\_\_~~  
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30

October 25, 2018

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan

**Re: Proposed Amendment of Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*.**

Honorable City Council:

At the request of Council Member Spivey, the Law Department has prepared and approved as to form the attached proposed amendment for your consideration. The proposed amendment will allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

Respectfully submitted,

Tonja R. Long  
Supervising Assistant Corporation Counsel  
City of Detroit Law Department

ENTERED NOV 05 2018 MTNB For introduction

CITY CLERK 2018 OCT 25 PM 4:02

## S U M M A R Y

**AN ORDINANCE** to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

cdh

1 BY COUNCIL MEMBER \_\_\_\_\_:

AN ORDINANCE to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article

2 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT  
3 THAT:

4 Section 1. Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*;  
5 Article I, *Administration and Enforcement*, Division 3, *Requirements for Rental Property*,  
6 Subdivision A, *In General*, be amended by amending section 9-1-84, to read as follows:

7 CHAPTER 9. BUILDINGS AND BUILDING REGULATIONS

8 ARTICLE. I. DETROIT PROPERTY MAINTENANCE CODE

9 Division 3. Requirements for Rental Property

10 Subdivision A. In General

11 Sec. 9-1-84. Federal and other governmental agency inspections accepted.


12 Pursuant to Section 126(3) of the Michigan Housing Law, MCL 125.526(3), the Buildings,  
13 Safety Engineering, and Environmental Department may accept inspections of one- or two- family  
14 dwelling, multiple dwellings and rooming houses conducted by the United States Department of  
15 Housing and Urban Development under the real estate assessment center inspection process, or by  
16 other governmental agencies, so long as that inspections certifies that the properties inspected  
17 comply with the standards and requirements of this article.

1           **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health,  
2 safety, and welfare of the People of the City of Detroit.

3           **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are  
4 repealed.

5           **Section 4.** In the event this ordinance is passed by two-thirds (2/3) majority of City Council  
6 Members serving, it shall be given immediate effect and become effective upon publication in  
7 accordance with Section 4-118 of the 2012 Detroit City Charter. Where this ordinance is passed  
8 by less than a two-thirds (2/3) majority of City Council Members serving, it shall become effective  
9 on the thirtieth (30) day after enactment, or on the first business day thereafter, in accordance with  
10 Section 4-118 of the 2012 Detroit City Charter.

**Approved as to form:**

  
Lawrence T. García  
Corporation Counsel

READ TWICE BY TITLE  
ORDERED, PRINTED  
AND LAID ON TABLE

## RESOLUTION SETTING HEARING

By Council Member Tate:

Resolved, That a public hearing will be held by this body in the Committee Room, 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center, for the purpose of considering the advisability of adopting the foregoing Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article

FOR PUBLICATION IN THE DETROIT LEGAL NEWS ON WEDNESDAY,  
JANUARY 9, 2019

January 7, 2019

NOTICE OF PUBLIC HEARING  
ON PROPOSED ORDINANCE TO AMEND CHAPTER 9 OF THE 1984  
DETROIT CITY CODE, *BUILDINGS AND BUILDING REGULATIONS*; ARTICLE  
I, *ADMINISTRATION AND ENFORCEMENT*; DIVISION 3, *REQUIREMENTS  
FOR RENTAL PROPERTY, BY AMENDING SUBDIVISION A, IN GENERAL,  
SECTION 9-1-84., ETC*

Notice is hereby given that the Detroit City Council Public Health & Safety Standing Committee has scheduled a **PUBLIC HEARING** that will be held in the Committee Room, 13<sup>th</sup> Floor of the Coleman A Young Municipal Center, on **Monday, January 14, 2019 AT 10:36 A.M.**, at which time all interested persons are invited to be present and be heard as to their views on the above proposed ordinance amendment described as follows:

**Summary**

Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

Copies of the ordinance are available in the Office of the City Clerk, 200 Coleman A. Young Municipal Center during regular business hours.

Persons who wish to give oral presentations are encouraged to submit written copies to the City Clerk's Office for the record.

Please note, increased security measures for entrance into this building may cause delays. Therefore, allow sufficient time for prompt arrival.

Janice M. Winfrey  
City Clerk

JMW/cdh

**NOTICE TO THE HEARING IMPAIRED:**

With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including sign language translation and reasonable ADA accommodations. Please contact the Civil Rights, Inclusion & Opportunity Department at (313) 224-4950, through the TTY number 711, or email [crio@detroitmi.gov](mailto:crio@detroitmi.gov) to schedule these services.

**City of Detroit**  
**OFFICE OF THE CITY CLERK**

Janice M. Winfrey  
City Clerk

Caven West  
Deputy City Clerk/Chief of Staff

January 7, 2019

Mr. Marcell Todd, Director, City Planning Commission  
Mr. David Whitaker, Director, Legislative Policy Division  
Mr. Lawrence Garcia, Corporation Counsel, Law Department  
Mr. David Bell, Director, Buildings Safety Engineering and Environmental Department

**RE: PROPOSED ORDINANCE TO AMEND CHAPTER 9 OF THE 1984 DETROIT CITY CODE, BUILDINGS AND BUILDING REGULATIONS; ARTICLE I, ADMINISTRATION AND ENFORCEMENT; DIVISION 3, REQUIREMENTS FOR RENTAL PROPERTY, BY AMENDING SUBDIVISION A, IN GENERAL, SECTION 9-1-84, FEDERAL AND OTHER GOVERNMENTAL AGENCY INSPECTIONS ACCEPTED, TO ALLOW FOR CERTAIN INSPECTIONS BY FEDERAL AND OTHER GOVERNMENTAL AGENCIES TO BE ACCEPTED BY THE BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT IN PLACE OF CERTAIN CITY INSPECTIONS UNDER THE ARTICLE.**

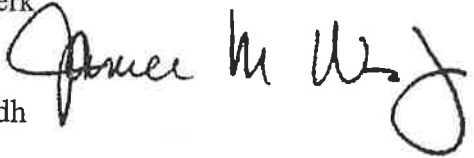
The Public Health & Safety Standing Committee has scheduled a **PUBLIC HEARING** for **MONDAY, JANUARY 14, 2019 AT 10:36 A.M.** in the Council Committee Room, 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center relative to the above-captioned matter. Please plan to attend.

Increased security measures for entrance into this building may cause delays, therefore allow sufficient time for prompt arrival.

Very truly yours,

Janice M. Winfrey  
City Clerk

JMW/cdh



Attachment

cc: Ms. Stephanie Washington, Legislative Liaison, Mayor's Office

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

JANUARY 7, 2019

**NOTICE OF PUBLIC HEARING  
ON PROPOSED ORDINANCE  
TO AMEND CHAPTER 9, BY AMENDING SUBDIVISION A, *IN GENERAL*, SECTION  
9-1-84  
OF THE 1984 DETROIT CITY CODE,  
“*BUILDINGS AND BUILDING REGULATIONS*”**

Notice is hereby given that a Public Hearing will be held by the City Council of Detroit, Michigan, in its Public Health & Safety Standing Committee, in Council’s Committee Room, 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center on **MONDAY, January 14, 2019 AT 10:36 A.M.**, at which time all interested persons are invited to be present and be heard as to their views on the above proposed ordinance amendment described as follows:

## SUMMARY

Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

A copy of the ordinance is available for inspection in the City Clerks Office, 200 Coleman A. Young Municipal Center, between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday.

Persons making oral presentations are encouraged to submit written copies to the City Clerk’s Office, for the record.

Please note, increased security measures for entrance into this building may cause delays, therefore, allow sufficient time for prompt arrival.

JANICE M. WINFREY  
City Clerk

JMW/cdh

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CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
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October 25, 2018

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan

**Re: Proposed Amendment of Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*.**

Honorable City Council:

At the request of Council Member Spivey, the Law Department has prepared and approved as to form the attached proposed amendment for your consideration. The proposed amendment will allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

Respectfully submitted,

Tonja R. Long  
Supervising Assistant Corporation Counsel  
City of Detroit Law Department

CITY CLERK 2018 OCT 25 PM 4:02



# Fax

**To:** Doug  
Legal News

**From:** Ms. Christian Hicks, Assistant City Council  
Committee Clerk

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**Fax:** (313) 961-7817

**Page(s):** 1

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**Phone:** (313) 628-2684

**Date:** 1/7/2019

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**Re:** Notice of Public Hearing

**CC:**

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**Urgent**     **For Review**     **Please Comment**     **Please Reply**     **Please Recycle**

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● **Comments:**

**WEDNESDAY, JANUARY 9, 2019**

**NOTICE OF PUBLIC HEARING  
ON PROPOSED ORDINANCE TO AMEND CHAPTER 9 OF  
THE 1984 DETROIT CITY CODE, BUILDINGS AND BUILDING REGULATIONS;  
ARTICLE 1, ADMINISTRATION AND ENFORCEMENT;  
DIVISION 3, REQUIREMENTS FOR RENTAL PROPERTY,  
BY AMENDING SUBDIVISION A, IN GENERAL, SECTION 9-1-84, ETC.**

Notice is hereby given that the Detroit City Council Public Health & Safety Standing Committee has scheduled a **PUBLIC HEARING** that will be held in the Committee Room, 13th Floor of the Coleman A. Young Municipal Center, on **MONDAY, JANUARY 14, 2019 AT 10:36 A.M.**, at which time all interested persons are invited to be present and be heard as to their views on the above proposed ordinance amendment described as follows:

**Summary**

Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article 1, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article.

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JANICE M. WINFREY  
City Clerk

**NOTICE TO THE HEARING IMPAIRED**

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The Ordinance was then placed on the order of third reading.

THIRD READING OF ORDINANCE.

The title to the Ordinance was read a third time.

The ordinance was then read.

The question being "Shall this Ordinance Now Pass?"

The Ordinance was passed, a majority of the Council Members present voting therefore as follows:

215 14  
 CITY CLERK 2019 JAN 3 4:38 PM

**MAYOR'S OFFICE COORDINATORS REPORT**

OVERALL STATUS (please circle):  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 583 Event Name: Dr. Martin Luther King, Jr. Legacy March

Event Date : January 21, 2019

Street Closure: None

Organization Name: Detroit Public Schools Community District - MLK High School

Street Address: 3200 E. Lafayette Detroit, MI

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: \_\_\_\_\_
- 24-Hour Liquor License**

**Petition Communications** (include date/time)

Annual legacy march in honor of Dr. Martin Luther King, Jr. from 10:30am - 1:00pm located at Martin Luther King, Jr. Senior High School and surrounding streets.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

ENTERED JAN 14 2019 M TVB AS (30)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted; No Permits Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Lusher

Date: January 3, 2019

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Caven West  
Deputy City Clerk/Chief of Staff

## DEPARTMENTAL REFERENCE COMMUNICATION

*Tuesday, November 20, 2018*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    BUILDINGS SAFETY ENGINEERING  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**583**    *Detroit Public Schools Community District - Martin Luther King High School, request to hold "Dr. Martin Luther King, Jr. Legacy Walk:" on January 21, 2019 from 10:30 am to 1:00 pm, Set up begins at January 21, 2019 from 5:00 am and Complete tear down at 2:00 pm, with temporary street closures.*



# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Dr. Martin Luther King, Jr. Legacy March

Event Location: Legacy March Route: Lafayette, Mt. Elliot to Larned to Chene to Lafayette

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Detroit Public Schools Community District – Martin Luther King, Jr. Senior High School

Organization Mailing Address: 3200 E. Lafayette

Business Phone: (313) 494-7373

Business Fax: (313) 262-9140

Federal Tax ID #

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Lawrence Fitz

Title/Role: Assistant Principal

Email Address: lawrence.fitz@detroitk12.org

Mailing Address: 3200 E. Lafayette

Business Phone:

Business Fax:

### Event On-Site Contact Person:

Lawrence Fitz

Mailing Address: 3200 E. Lafayette

Business Phone: (313) 494-7373

Business Fax: (313) 262-9140

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

Dr. Deborah Jenkins, Principal (313) 494-7373   Lawrence Fitz, Assistant Principal (313) 494-7373   Leslie Spain, Teacher (313) 494-7373

List Event Sponsors:

---

**Event Elements (check all that apply)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input checked="" type="checkbox"/> Parade     | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input type="checkbox"/> Other: _____        |

**Provide a brief description of your event:**

The 8<sup>th</sup> Annual Martin Luther King, Jr. Legacy March is a commemoration of Dr. King's birthday and legacy uniting community leaders, members, visitors and friends from local, national and international regions in honor of the legendary civil rights leader.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date & Time: 01/21/2019 at 5:00 AM	Complete Set-up Date & Time: 01/21/2019 at 9:00 AM
Event Start Date & Time: 01/21/2019 at 10:30 AM	Event End Date & Time: 01/21/2019 at 1:00 PM
Begin Tearing Down Date: 01/21/2019 at 1:00 PM	Complete Tear Down Date: 01/21/2019 at 2:00 PM

Event Times (If more than one day, give times for each day):

10:30 AM – 1:00 PM

---

**Is this the first time you have held this event in the City of Detroit?**      Yes      X No

If no, what years has the event been held in Detroit?      2010, 2011, 2012, 2013, 2014, 2015, 2016, 2016, 2017, 2018  
When was the event last held in Detroit?      01/16/2018

Where was the event last held in Detroit?      Legacy March Route:

What were the hours last year?      11:00 AM – 1:00 PM

Project Attendance This Year (Minimum – Maximum)?      250 - 1000

What is the basis for your projected attendance? Previous years' attendance and current year's guest list

---



Describe the entertainment for this year's event: Martin Luther King, Jr. Senior High School Marching Band, additional invited marching band

---

List proposed entertainers and/or bands performing at the event: Martin Luther King, Jr. Senior High School Marching Band

---

Will a sound system be used?      **X Yes**      No

If yes, what type of sound system?      Fender amplifiers/speakers

---

Acoustic-audible, sound heard within natural range  
 Amplified-augmented, sound increased to broaden range  
The amplified sound will be used: To enhance speaker's voice and music range.

---

Will the event consist of a musical concert?      Yes      **X No**

If yes, what type of music? (check all that apply)  
 Live       Recorded       Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

---

How many generators will be used? none

---

How will the generators be fueled?

---

**Name of vendor providing generators:**

Contact Person:

---

Address:      Phone:

---

City/State/Zip:

---

**Section 5- COMMUNICATION/ADVERTISING STRATEGY**

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations): Detroit Public School Radio WDET
- Television (Specific stations): Government Access Comcast Cable, Direct TV
- Newspapers (specify papers): Michigan Chronicle, Detroit New, Detroit Free Press
- Web site (identify web address): [www.detroitk12.org](http://www.detroitk12.org), [www.freep.com](http://www.freep.com),
- Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify):

NOTE: All raffles subject to laws of State/City.

**Section 6- SALES INFORMATION**

Will there be advanced ticket sales?    **Yes**    **X No**

If yes, please describe:

Will there be on-site ticket sales?    **Yes**    **X No**

If yes, list price(s):

Will food be sold?    **Yes**    **X No**

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold?    **Yes**    **X No**

If yes, describe:

**Yes**    **No**

Will a percentage of the proceeds be distributed to a charitable organization?

If yes, describe:

If the event is a fundraiser, identify charity or recipient of funds:

Will there be vending or sales?    **Yes**    **X No**

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Will these be exclusive vendors or outside vendors? (please describe):

**Section 7- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Existing park contract security will be used.

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply)?

Licensed

Armed

Bonded

Describe the emergency evacuation plan:

Describe the parking plan to accommodate anticipated attendance: School Parking Lot located at 3200 E. Lafayette

How will you advise attendees of parking options? Yes

Are you seeking a group parking rate? N/A

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Pedestrian traffic will be assisted and monitored as the Legacy March route has been carefully planned in accordance with zoning ordinances and communicated to authorized personnel.

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:

Personal invitations, personal invitation contact follow up, television/radio/internet advertisement.

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

**Structure**

How Many?

N/A

Size/Height

N/A

Booth N/A

Tent (enclosed on 3 sides) N/A

Canopy (open on all sides) N/A

Staging/Scaffolding N/A

Bleachers N/A

**Company:** N/A

Grill

Gas       Charcoal       Electrical       Propane

Fireworks (Pyrotechnics)

Aerial       Stage

Provide Sketch:

Portable Restrooms:

Standard       ADA Accessible

Vehicles

Type/Weight:

---

Other:

---

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

No

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Will additional utility services be used (power, water, etc.)? Please describe.

No

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Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

No

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**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person:

---

Address:

Phone:

---

City/State/Zip

---

**Name of company providing emergency medical services?**

Contact Person:

---

Address:

City/State/Zip:

---

**Name of company providing porta-johns. N/A**

---

Contact Person:

---

Address:

Phone:

---

City/State/Zip:

---

**Name of private catering company? N/A**

---

Contact Person:

---

Address:

Phone:

---

City/State/Zip:

---

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

**Attach a map or sketch of the proposed area for closure.**



**STREET NAME:** E. Lafayette to Mt. Elliot to Larned to Chene and Lafayette

**FROM** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Time:** 10 AM

\_\_\_\_\_

\_\_\_\_\_

TO

**Closure Dates:** 01/21/2019

**Beg. Time:** 10 AM

**End Time:** 11:30 AM

**Reopen Date:** 01/21/2019

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_

**Beg. Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Reopen Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_

**Beg. Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Reopen Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_

**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_

**Beg. Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Reopen Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

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Street Closures:

Posting no parking signs

Light pole

Electrical Services

Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests?

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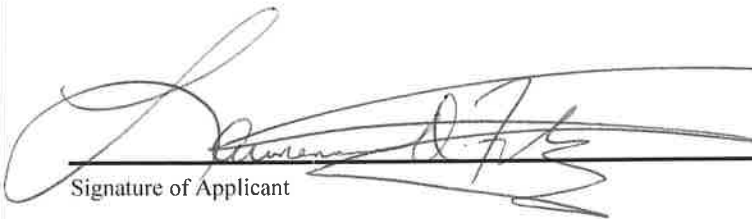
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**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

  
Signature of Applicant

11/11/2018  
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

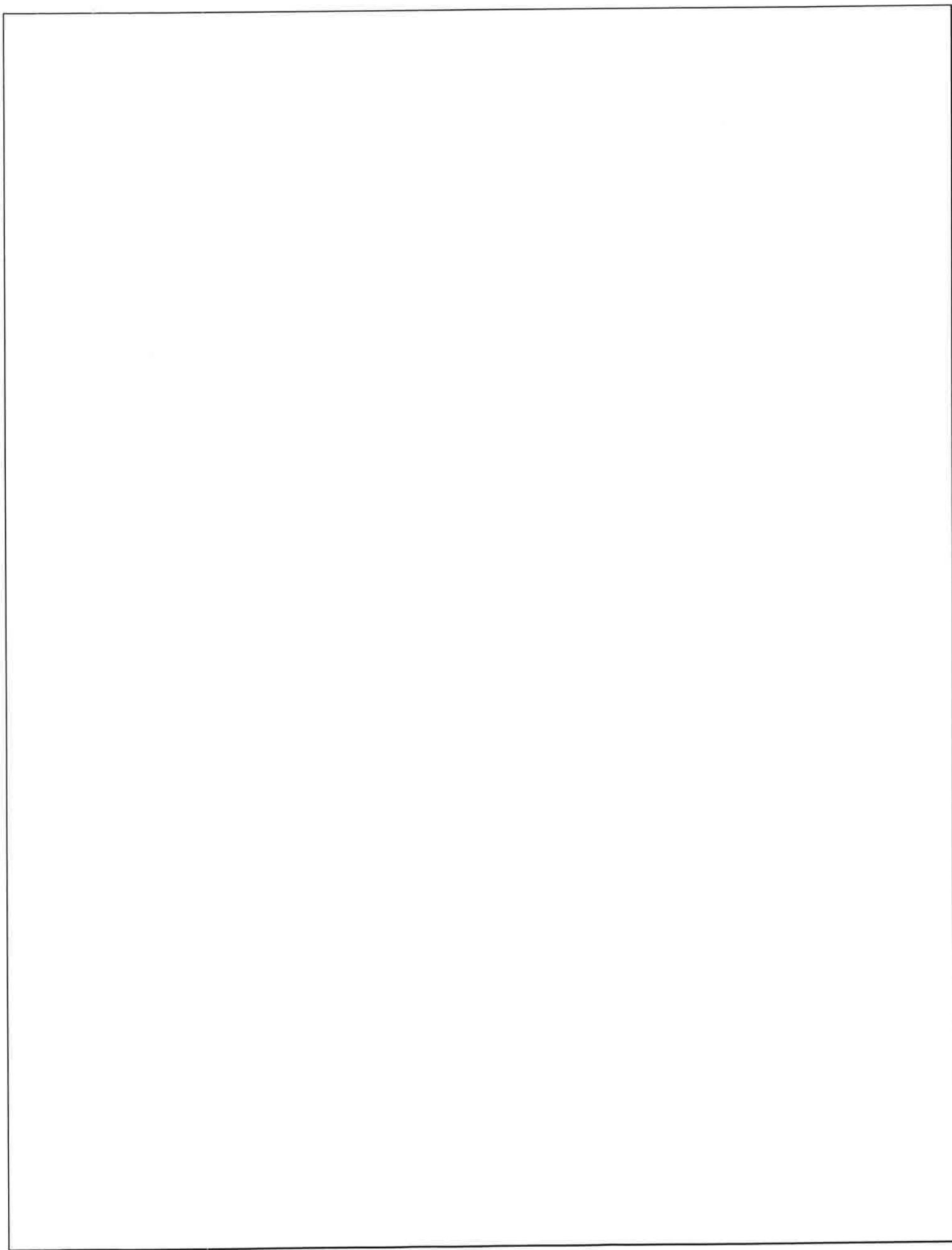


Book a hotel tonight and save with some great deals!  
(1-877-577-5766)



Car trouble mid-trip? MapQuest Roadside Assistance is here:  
(1-888-461-3625)





2018-11-19

583

583 *Petition of Detroit Public Schools  
Community District - Martin Luther  
King High School, request to hold  
"Dr. Martin Luther King, Jr. Legacy  
Walk:" on January 21, 2019 from  
10:30 am to 1:00 pm, Set up begins at  
January 21, 2019 from 5:00 am and  
Complete tear down at 2:00 pm, with  
temporary street closures.*

---

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    BUILDINGS SAFETY  
ENGINEERING  
TRANSPORTATION DEPARTMENT    MUNICIPAL

MO  
3  
H  
7

### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 559 Event Name: FOX Sports I Ran the D

Event Date : April 28, 2019

Street Closure: Various

Organization Name: RunningFlat USA Inc.

Street Address: 269 Walker Street Unit 238 Detroit, MI 48207

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: \_\_\_\_\_
- 24-Hour Liquor License**

**Petition Communications** (include date/time)

5K Run celebrating FOX Sports April in the D at Comerica Park and surrounding streets from 9:00am - 11:30am.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted; No ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

ENTERED JAN 10 2019 MTF under NB (Grant subject to departmental conditions)

AS  
3-0

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Ausher

Date: October 24, 2018

# City of Detroit

OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Caven West  
Deputy City Clerk/Chief of Staff

## DEPARTMENTAL REFERENCE COMMUNICATION

*Tuesday, October 23, 2018*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
BUSINESS LICENSE CENTER    BUILDINGS SAFETY ENGINEERING  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**559**    *RunningFlat USA Inc., request to hold "FOX Sports I Ran The D" on April 28, 2019 at 9:00 AM @ Comerica Park, Set up to begin 4/28/19 @ 4:30 AM, Complete tear down 4/28/19 at 11:30 AM, with various street closures*



## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: **FOX Sports | RAN THE D - APRIL 28th 2019**

Event Location: **Comerica Park**

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: **RunningFlat USA Inc.**

Organization Mailing Address: **269 Walker Street, Unit 238, Detroit MI 48207**

Business Phone: **519-980-5440**

Business Fax:

Federal Tax ID # **32-040311**

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: **Chris Uszynski**

Title/Role: **Race Director**

Email Address: **chris@runningflat.com**

Mailing Address: **269 Walker Street, Unit 238, Detroit MI 48207**

Business Phone: **519-980-5440**

Business Fax::

**Event On-Site Contact Person:**

Mailing Address: **Chris Uszynski**

Business Phone: **519-980-5440**

Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors: **FOX Sports Detroit**

**Event Elements (check all that apply)**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Walkathon    | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event         | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input type="checkbox"/> Parade                  | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference   | <input type="checkbox"/> Fireworks         | <input type="checkbox"/> Other: _____        |

**Provide a brief description of your event:**

**5K Run celebrating FOX Sports April in the D. Starting outside of Comerica Park running/walking on a 5K course (see attached map) and returning onto the field and into Comerica Park.**

**What are the projected set-up, event and tear down dates and times (must be completed)?**

**Begin Set-up Date & Time: April 28th/ 4:30am Complete Set-up Date & Time: April 28th/8:30am Road/Course Closures**  
**Event Start Date & Time: April 28th/9:00am Event End Date & Time: April 28th/11:30am -5K Course 1pm for Adams and Witherell**  
**Begin Tearing Down Date: April 28th/10:30am Complete Tear Down Date: April 28th/11:30am Latest All 5K Route Roads reopened except Adams and Witherell for 1pm**  
**Event Times (If more than one day, give times for each day): April 27/ 12:00pm(Closing Witherell only) to set up the start line area in front of Comerica park leaving Adams and Montcalm open until the next morning at 8:30am**

**Is this the first time you have held this event in the City of Detroit?**  Yes  No

If no, what years has the event been held in Detroit? **2017 and 2018**  
When was the event last held in Detroit? **April 29 2017**  
Where was the event last held in Detroit? **Comerica Park**  
What were the hours last year? **same as requested**  
Project Attendance This Year (Minimum – Maximum)? **6,000 to 10,000**  
What is the basis for your projected attendance? **2018 numbers 7,000**

**Please describe your anticipated/ target audience:**

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year? \_\_\_\_\_

If a parade is planned. Indicate elements (check all that apply):

- People  Balloons
- Floats  Animals
- Vehicles  Other: \_\_\_\_\_
- Bands

**If animals included, specify type, number and how used.** \_\_\_\_\_

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 3- LOCATION/SITE INFORMATION

Location of Event: **Comerica Park**

Facilities to be used (circle):      Street                      Sidewalk                      Park                      City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers     Magician
- Musicians     Story Telling
- Comedians     Other: Announcer/Host

Describe the entertainment for this year's event: \_\_\_\_\_

**DJ Music with Race Announcer at Start and Finish Areas. All on Comerica Park Property**

List proposed entertainers and/or bands performing at the event: \_\_\_\_\_

#### **Various Announcers related to the Race and FOX Sports**

Will a sound system be used?       Yes       No

If yes, what type of sound system?                      800W self powered Pro Alto Speakers, stand alone

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: **On Witherell and Adams for the Start and Finish Areas**

Will the event consist of a musical concert?       Yes       No

If yes, what type of music? (check all that apply)

- Live                       Recorded                       Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:                      Using power from Comerica Park

How many generators will be used?                      For back up 4 - Hondai eu2000i

How will the generators be fueled?                      Fueled off site and self contained

Name of vendor providing generators: **RunningFlat USA owned**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address):

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): \_\_\_\_\_

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No

If yes, list price(s): \_\_\_\_\_

Will food be sold?  Yes  No

If yes, please pick up Special Events Vendor Packet in Suite 105: \_\_\_\_\_

Will merchandise be sold?  Yes  No

If yes, describe: **Only inside Comerica Park**

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No

If yes, describe: **Charity not confirmed yet**

If the event is a fundraiser, identify charity or recipient of funds: **Charity not confirmed yet**

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Race Shirts

Will these be exclusive vendors or outside vendors? (please describe): All in and on Comerica Park property

**Section 7- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Existing park contract security will be used.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

Describe the emergency evacuation plan: \_\_\_\_\_

Describe the parking plan to accommodate anticipated attendance: \_\_\_\_\_

How will you advise attendees of parking options? \_\_\_\_\_

Are you seeking a group parking rate? \_\_\_\_\_

**Section 8- COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Road closure but local traffic will be able to exit with Police assistance

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event: **Flyer the entire route of homes and business. The route has little impact on residential areas or traffic flow**

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

**Comerica Park Management Mike Bauer | Director, Event Operations | Detroit Tigers**

**2100 Woodward Ave, Detroit, MI 48201 | P: 313-471-2314 | Mike.Bauer@tigers.com**

**Flyer to follow**

**Section 9- EVENT SET-UP**

Complete the appropriate categories that apply to the event.

Structure

How Many? all on Comerica Property

Size/Height \_\_\_\_\_

Booth none

Tent (enclosed on 3 sides) none

Canopy (open on all sides) 10x10 6 seperate units

Staging/Scaffolding none

Bleachers none

**Company: RunningFlat USA**

Grill  
 Gas       Charcoal       Electrical       Propane

Fireworks (Pyrotechnics)  
 Aerial       Stage

Provide Sketch:

Portable Restrooms:  
 Standard       ADA Accessible

Vehicles

Type/Weight: 32ft Stake Truck /8,000 lbs, Ford Pick Up /3,000 lbs

Other: \_\_\_\_\_

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  
none  
\_\_\_\_\_

Will additional utility services be used (power, water, etc.)? Please describe.  
none  
\_\_\_\_\_

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.  
none  
\_\_\_\_\_

**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage? Comerica Park contractor**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Name of company providing emergency medical services? DMC**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing porta-johns. Parkway Services**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

**STREET NAME: Witherell** \_\_\_\_\_

**FROM Montcalm** \_\_\_\_\_

**TO Adams** \_\_\_\_\_

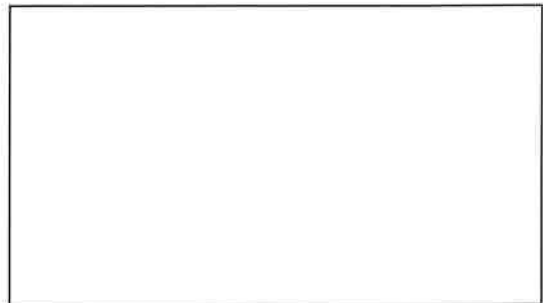
**Closure Dates: April 27th** \_\_\_\_\_

**Beg. Time: 12pm** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Reopen Date: April 28th** \_\_\_\_\_

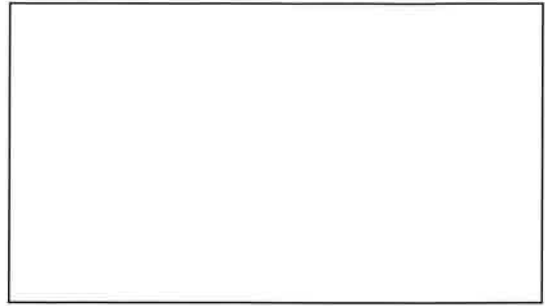
**Time: 1:30pm** \_\_\_\_\_



**STREET NAME:** Montcalm

FROM Woodward  
TO Beacon

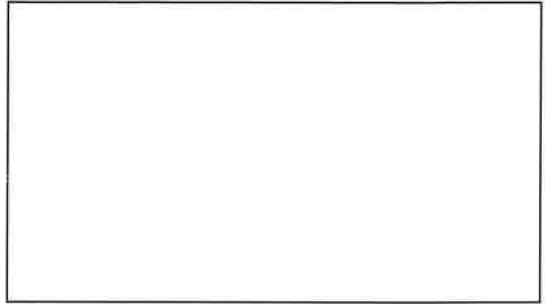
Closure Dates: April 28th  
Beg. Time: 8:30am  
End Time: 11:30am  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**STREET NAME:** Brush

FROM Mack  
TO Madison

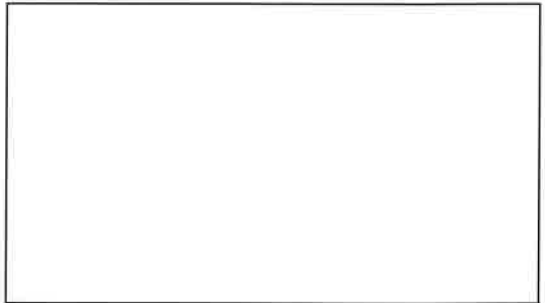
Closure Dates: April 28th  
Beg. Time: 8:30am  
End Time: 11:30am  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**STREET NAME:** Mack Ave (Single South side Eastbound Lane)

FROM Brush  
TO I-75 Service Dr

Closure Dates: April 28th  
Beg. Time: 8:30am  
End Time: 11:30am  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_



**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

Street Closures:

- Posting no parking signs                       Light pole  
 Electrical Services                                       Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

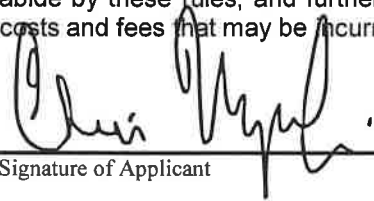
Is there any additional information that you feel is important to mention regarding your event or additional requests? \_\_\_\_\_

**See Map attached with directional closures. The entire course is shut down at 8:30am, race at 9:00am. Road will  
reopen rolling when the last walker is through sections that can be reopened. Everything on the course will be open by  
11:30 am the latest, except Adams and Witherell (Start and Finish areas till 1:30pm)**



**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

**October 8th 2018**

Date

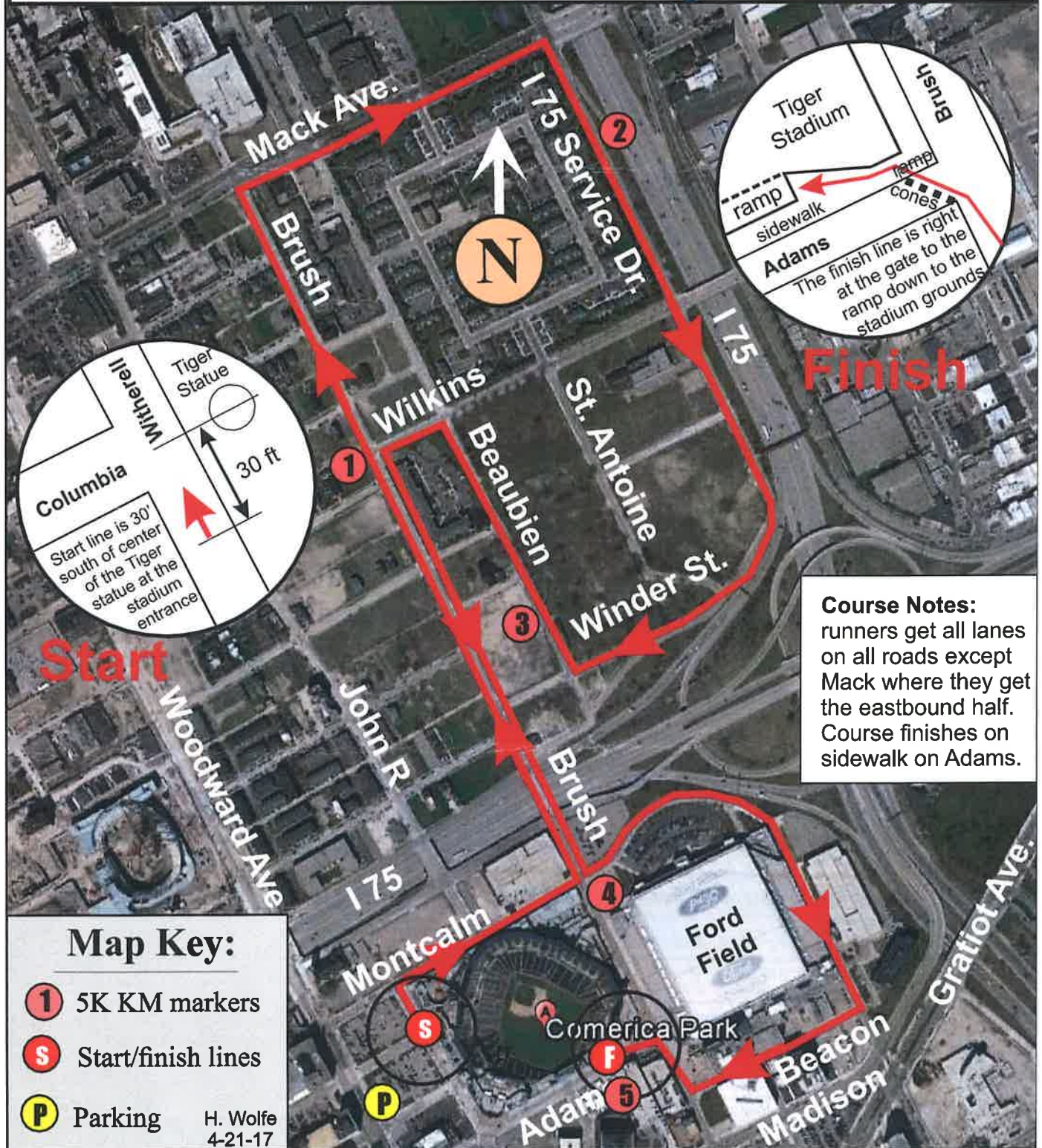
NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

# I RAN THE D 5K Course Map

USATF cert num: MI 17013 MN

Cert effective: 4/22/17 - 12/31/27

## Detroit, Michigan



**Course Notes:**  
runners get all lanes on all roads except Mack where they get the eastbound half. Course finishes on sidewalk on Adams.

**Map Key:**

- 1 5K KM markers
- S Start/finish lines
- P Parking

H. Wolfe  
4-21-17

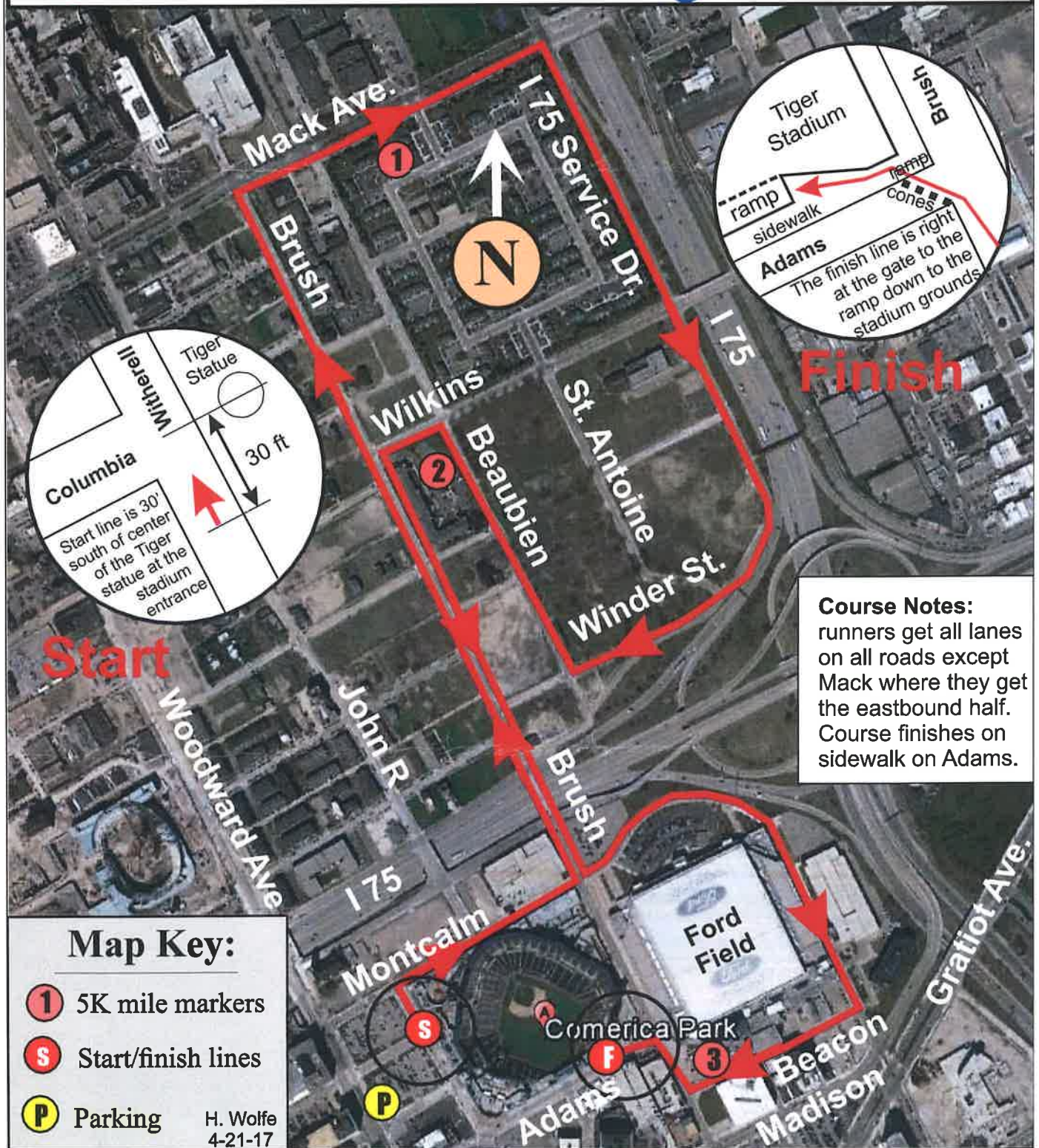


# I RAN THE D 5K Course Map

USATF cert num: MI 17013 MN  
Cert effective: 4/22/17 - 12/31/27



## Detroit, Michigan





OFFICE OF CONTRACTING  
AND PROCUREMENT

4 100  
22

December 19, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001687 100% City Funding – To Provide The Materials and Services to Furnish Bus Passes; Printing, Encoding, and Packaging. – Contractor: Electronic Data Magnetics – Location: 210 Old Thomasville Rd., High Point, NC 27260 – Contract Period: Upon City Council Approval through December 10, 2021 – Total Contract Amount: \$595,000.00. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6001687 referred to in the foregoing communication dated December 19, 2018, be hereby and is approved.

ENTERED JAN 14 2019 MTNB RM (30)

OFFICE OF CONTRACTING  
AND PROCUREMENT

101  
523

December 19, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001812      100% City Funding – To Provide Plumbing Repair Services and As-Needed Parts for Various DDOT Locations. – Contractor: Moore Brothers Plumbing Heating & Cooling – Location: 15870 Schaefer, Detroit MI 48227 – Contract Period: Upon City Council Approval through December 12, 2021 – Total Contract Amount: \$300,000.00. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     BENSON                    

**RESOLVED**, that Contract No. 6001812 referred to in the foregoing communication dated December 19, 2018, be hereby and is approved.

ENTERED JAN 14 2019 M TVB Rm(310)



MO



6

OFFICE OF CONTRACTING AND  
PROCUREMENT

December 12, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001779      100% City Funding – To Provide Design/Build Services to Suite 805 for the HR Department to Relocate to.– Contractor: Cross Renovation – Location: 34133 Schoolcraft Rd., Livonia, MI 48152– Contract Period: Upon City Council Approval through December 11, 2019 – Total Contract Amount: \$330,000.00.  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

*President Pro Tem*

*Sheffield*

BY COUNCIL MEMBER

MCCALISTER

**RESOLVED**, that Contract No. 6001779 referred to in the foregoing communication dated December 12, 2018 be hereby and is approved.

ENTERED JAN 10 2019 M.T.F. under NB

(AS) 3-D

M0  
②  
7

OFFICE OF CONTRACTING AND  
PROCUREMENT

December 5, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001755      100% City Funding – To Provide Consulting Services to Procure Construction Services from a Contractor for Butzel Family Park Improvements. – Contractor: Spackman Mossop Michaels – Location: 1824 Sophie Wright Pl., New Orleans, LA 70130 – Contract Period: Upon City Council Approval through October 31, 2022 – Total Contract Amount: \$144,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER

*President Pro Tem*  
*Sheffield*  
MCCALISTER

**RESOLVED**, that Contract No. 6001755 referred to in the foregoing communication dated December 5, 2018 be hereby and is approved.

ENTERED JAN 10 2019 M.T.F. under NB (AS) 3-0



OFFICE OF CONTRACTING  
AND PROCUREMENT

73  
8

December 19, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000478 100% City Funding – AMEND 1 – To Provide Tree and Shrub Planting Services. – Contractor: Payne Landscaping, Inc. – Location: 15777 Harper, Detroit, MI 48224 – Contract Period: Upon City Council Approval through February 20, 2019 – Contract Increase: \$325,000.00 – Total Contract Amount: \$550,000.00. **GENERAL SERVICES**

Respectfully submitted,

June

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6000478 referred to in the foregoing communication dated December 19, 2018, be hereby and is approved.

ENTERED JAN 10 2019 M.T.F. under NB, Pending the responses from the dept. (Correction Letter to be submitted - Nothing submitted @ table) (RCL) 3-0

TUESDAY, JANUARY 15, 2019 FORMAL SESSION (Planning and Economic Development Standing Committee)

LAW DEPARTMENT

**Ayers**, an Proposed Ordinance to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article; to regulate the use of and inquiry of criminal convictions by housing providers; to establish standards for adverse action; to set forth exceptions to this article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors in housing decisions; to require individualized assessments in certain circumstances; to set forth notice and posting requirements for housing providers; to establish guidelines for maintenance of records by housing providers; to protect the exercise of rights and prohibit retaliation; to require community outreach; to set forth confidentiality provisions; to establish implementation and enforcement provisions, including penalties for violations; and to establish administrative rules and annual reporting requirements. **INTRODUCE**

**Ayers**, reso. setting a Public Hearing on the foregoing ordinance amendment.

\*\*\*\*\*  
\*\*\* FAX TX REPORT \*\*\*  
\*\*\*\*\*

TRANSMISSION OK

JOB NO. 2160  
DESTINATION ADDRESS 913139617817  
SUBADDRESS  
DESTINATION ID  
ST. TIME 01/14 11:53  
TX/RX TIME 00' 28  
PGS. 3  
RESULT OK



# Fax

**To:** Doug Legal News **From:** Ms. Cindy Golden, Assistant City Council Committee Clerk

**Fax:** (313) 961-7817 **Page(s):** 3 Including cover sheet

**Phone:** (313) 224-2028 **Date:** 1/14/2019

**Re:** To Be Published **CC:**

- Urgent     For Review     Please Comment     Please Reply     Please Recycle

• **Comments**

HELLO DOUG,  
  
TO BE PUBLISHED IN THE LEGAL NEWS ON WEDNESDAY,  
JANUARY 16, 2019

Thank you

# Fax

**To:** Doug  
Legal News

**From:** Ms. Cindy Golden, Assistant City Council  
Committee Clerk

**Fax:** (313) 961-7817

**Page(s):** 3 including cover sheet

**Phone:** (313) 224-2028

**Date:** 1/14/2019

**Re:** To Be Published

**CC:**

- Urgent     For Review     Please Comment     Please Reply     Please Recycle

● **Comments**

HELLO DOUG,

**TO BE PUBLISHED IN THE LEGAL NEWS ON WEDNESDAY,  
JANUARY 16, 2019**

Thank you

NOTICE  
OF  
PUBLIC HEARING  
ON

Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and *etc.*,

Notice is hereby given that the Detroit City Council Planning and Economic Development Standing Committee has scheduled a **PUBLIC HEARING** that will be held in the Committee Room, 13<sup>th</sup> Floor of the Coleman A Young Municipal Center, on **THURSDAY, JANUARY 24, 2019 at 10:15 a.m.**, at which time all interested persons are invited to be present and be heard as to their views on the above proposed ordinance amendment described as follows:

**Summary**

Proposed Ordinance to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article, to regulate the use of and inquiry of criminal convictions by housing providers; to establish standards for adverse action; to set forth exceptions to this article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors in housing decisions; to require individualized assessments in certain circumstances; to set forth notice and posting requirements for housing providers; to establish guidelines for maintenance of records by housing providers; to protect the exercise of rights and prohibit retaliation; to require community outreach; to set forth confidentiality provisions; to establish implementation and enforcement provisions, including penalties for violations; and to establish administrative rules and annual reporting requirements.

Copies of the ordinance are available in the Office of the City Clerk, 200 Coleman A. Young Municipal Center during regular business hours.

Persons who wish to give oral presentations are encouraged to submit written copies to the City Clerk's Office for the record.

Please note, increased security measures for entrance into this building may cause delays. Therefore, allow sufficient time for prompt arrival.

Janice M. Winfrey  
City Clerk

**NOTICE TO THE HEARING IMPAIRED:**

Questions regarding this notice may be sent to LEP Coordinator in the CRIO Department by email at [crio@detroitmi.gov](mailto:crio@detroitmi.gov) or by phone at 313 224-4950. Those interested in requesting interpretation or translation services for their department may also contact the LEP Coordinator for assistance in coordinating these services.

# City of Detroit

## CITY COUNCIL



Brenda Jones  
President

Mary Sheffield  
President Pro Tem

Janeé Ayers  
Scott Benson  
Raquel Castañeda-López  
Gabe Leland  
Roy McCalister, Jr.  
André L. Spivey  
James Tate

Janice M. Winfrey  
City Clerk

January 14, 2019

Mr. David Whitaker, Director, Legislative Policy Division  
Mr. Lawrence T. Garcia, Corporation Counsel, Law Department  
Mr. David Bell, Director, Buildings Safety Engineering and Environmental Development  
Mr. James Craig, Chief of Police  
Ms. Charity Dean, Director, C.R.I.O.

**RE:** *Proposed Ordinance to amend Chapter 26 of the 1984 Detroit City Code, Housing, by adding Article V, Fair Chance Access to Rental Housing, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article, etc.*

The Planning and Development Standing Committee has scheduled a **PUBLIC HEARING** for **THURSDAY, JANUARY 24, 2019 AT 10:15 A.M.** in the Council Committee Room, 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center relative to the above-captioned matter. Please plan to attend.

Increased security measures for entrance into this building may cause delays, therefore allow sufficient time for prompt arrival.

Very truly yours,

A handwritten signature in black ink, appearing to read "Janice M. Winfrey".

Janice M. Winfrey  
City Clerk

JMW/cg

Attachment

cc: Stephanie Washington, Mayor's Office



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

~~81~~  
23

December 18, 2018

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

**Re: Proposed Amendment of Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*.**

Honorable City Council:

At the request of Council Member Ayers, the Law Department had prepared, approved as to form, and filed with the Clerk on October 26<sup>th</sup> the above-referenced ordinance for your consideration. The proposed ordinance will add an Article to Chapter 26 to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process.

Attached please find an updated version of the ordinance, dated December 18, 2018, which has also been approved as to form and filed with the Clerk's Office on today's date. Please note the updated ordinance contains the following modifications to the October 26<sup>th</sup> version:

- 1) Adds the following language to the definition of directly-related conviction: "In determining whether the conviction or unresolved arrest is directly related to the housing, the housing provider shall consider whether the housing offers the opportunity for the same or similar offense to occur and whether circumstances leading to the conduct for which the person was convicted will recur in the housing, and whether supportive services that might reduce the likelihood of a recurrence of such conduct are available on-site. Those matters identified in Section 26-5-5(2) about which a housing provider may not inquire and as to which they may not base an adverse action may not qualify as a directly-related convictions." p 4, lines 5-11.
- 2) Addition of two definitions which mirror those found in Chapter 9 of the City Code:

*Dwelling* or *dwelling unit* means a single unit providing complete, independent living facilities occupied, or intended to be occupied, in whole or in part by one (1) or more persons, including permanent space and provisions for living, cooking, eating, sanitation, and sleeping. p 4, lines 12-14.

ENTERED JAN 10 2019

BB | WK SB (310)

CITY CLERK 2018 DEC 18 PM 1:12





-and-

*Rental property* means a non-owner occupied dwelling unit or dwelling units that:

- (1) Is or are let or occupied by persons, including a family member of the owner, pursuant to an oral or written rental contract, or lease, or other oral or written agreement or understanding for occupation, with or without, monetary compensation; or
- (2) Will be offered for occupancy under an oral or written rental contract or lease, or other oral or written agreement or understanding for occupation, with or without, monetary compensation to any person; or
- (3) Is or are contained within a building with two (2) or more dwelling units that are not occupied by the owner; or
- (4) Has or have been advertised to the public or previously registered with the city as rental property. p 5, line 20 through p 6, line 7.

- 3) Modification of the definition of eligible housing on p 4, line 15-17 from:  
*Eligible housing* means any property in the City of Detroit available for rent or lease where a single structure contains more than four (4) dwelling units.

-to-

*Eligible housing* means any rental property in the City of Detroit available for rent or lease where a single structure contains more than four (4) dwelling units or more than four (4) rental properties are owned by the same person.

- 4) Inclusion of verification of COO & rental registration as part of investigation. Starting on p 16, lines 13-20 to read:
  - (iii) To obtain verification from the City of Detroit Buildings, Safety Engineering and Environmental Department that the eligible housing is in compliance with the registration of residential rental properties in accordance with Section 9-1-82 of this Code;
  - (iv) To obtain verification from the City of Detroit Buildings, Safety Engineering and Environmental Department that the eligible housing has a valid certificate of compliance required by Michigan law, Section 9-1-36 of this Code, or by other provision of this Code;
- 5) Delete “have a direct and specific negative bearing on the safety of persons or real property, given the nature of the housing, and” from page 7, line 15 of the October 26<sup>th</sup> version as that language is encompassed in the definition of directly-related conviction.



In addition to the above modifications, a delayed effective date is also recommended so that the administering agencies will have an opportunity to prepare for and successfully implement this important initiative, should it be enacted by this Honorable Body.

Respectfully submitted,

A handwritten signature in black ink that reads "Julianne Pastula". The signature is fluid and cursive, with the first name being more prominent.

Julianne V. Pastula  
Senior Assistant Corporation Counsel  
City of Detroit Law Department  
(313) 237-2935

## S U M M A R Y

**AN ORDINANCE** to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article; to regulate the use and inquiry of criminal convictions by housing providers; to establish standards for adverse action; to set forth exceptions to this article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors in housing decisions; to require individualized assessments in certain circumstances; to set forth notice and posting requirements for housing providers; to establish guidelines for maintenance of records by housing providers; to protect the exercise of rights and prohibit retaliation; to require community outreach; to set forth confidentiality provisions; to establish implementation and enforcement provisions, including penalties for violations; and to establish administrative rules and annual reporting requirements.

Introduced  
1-15-19

1 **BY COUNCIL MEMBER** \_\_\_\_\_ :

2 **AN ORDINANCE** to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by  
3 adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through  
4 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of  
5 the public and to provide citizens with criminal records a fair opportunity to secure housing by  
6 regulating the use of criminal background checks as part of the tenant screening process, thereby  
7 facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to  
8 establish that the City undertaking is limited to promotion of the general welfare; to set forth  
9 definitions and applicability of the article; to regulate the use and inquiry of criminal convictions  
10 by housing providers; to establish standards for adverse action; to set forth exceptions to this  
11 article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors  
12 in housing decisions; to require individualized assessments in certain circumstances; to set forth  
13 notice and posting requirements for housing providers; to establish guidelines for maintenance of  
14 records by housing providers; to protect the exercise of rights and prohibit retaliation; to require  
15 community outreach; to set forth confidentiality provisions; to establish implementation and  
16 enforcement provisions, including penalties for violations; and to establish administrative rules  
17 and annual reporting requirements.

18 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:**

19 **Section 1.** Chapter 26 of the 1984 Detroit City Code, *Housing*, be amended by adding  
20 Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20,  
21 to read as follows:  
22

1 **Chapter 26. HOUSING**

2 **Article V. Fair Chance Access to Rental Housing**

3 **Sec. 26-5-1. Purpose.**

4 The purpose of this article is to enhance the health, safety and general welfare of the public  
5 by ensuring citizens with arrest and conviction records have a fair opportunity to secure housing  
6 by regulating the use of criminal background checks as part of the tenant screening process, thereby  
7 facilitating re-integration into society, reducing recidivism and its associated criminal justice and  
8 societal costs. Barriers to opportunities for people with arrest or conviction records increase  
9 recidivism and jeopardize the safety of the public, disrupt the financial and overall stability of  
10 affected families and communities, and impede the City from achieving its maximum potential of  
11 economic growth.

12 **Sec. 26-5-2. City undertaking limited to promotion of general welfare.**

13 (a) This article does not intend, and shall not be construed, to require a housing  
14 provider to give preference to anyone or to rent to an unqualified tenant with an arrest or conviction  
15 record. Moreover, this article shall not be construed to limit a housing provider's ability to choose  
16 the most qualified and appropriate candidate from applicants for housing.

17 (b) This article does not intend, and shall not be construed, to create or impose a duty  
18 or create a private cause of action against the City, its elected officials, appointees, officers, agents,  
19 or employees.

20 **Sec. 26-5-3. Definitions.**

21 For the purposes of this article, the following words and phrases shall have the meaning  
22 respectively ascribed to them by this section:

23 *Administering agency* means the City's Department of Civil Rights, Inclusion and

1 Opportunity or CRIO.

2 Adverse action means to evict an individual, fail or refuse to rent or lease real property to an  
3 individual, or fail or refuse to continue to rent or lease real property to an individual, or fail or  
4 refuse to add a household member to an existing lease, or to reduce any tenant subsidy. The adverse  
5 action must relate to real property located in the City of Detroit.

6 Applicant means an individual applying to rent or lease eligible housing. It also includes an  
7 individual applying to be added to an existing lease for eligible housing.

8 Arrest means a record from any jurisdiction that does not result in a conviction and includes  
9 information indicating that a person has been questioned, apprehended, taken into custody or  
10 detained, or held for investigation by a law enforcement, police, or prosecutorial agency or charged  
11 with, indicted, or tried and acquitted for any felony, misdemeanor, or other criminal offense.

12 Arrest is a term that is separate and distinct from, and that does not include, unresolved arrest.

13 Background check report means any criminal history report, including but not limited to those  
14 produced by the Michigan State Police, the Federal Bureau of Investigation, other law enforcement  
15 or police agencies, courts, or by any consumer reporting, or tenant screening, agency or business.

16 Conviction means a record from any jurisdiction that includes information indicating that a  
17 person has been convicted of a felony or misdemeanor, provided that the conviction is one for  
18 which the person has been placed on probation, fined, imprisoned or paroled. Those matters  
19 identified in Section 26-5-5 about which a housing provider may not inquire and as to which they  
20 may not base an adverse action, are not considered convictions for purposes of this article.

21 Conviction history means information regarding one or more convictions or unresolved  
22 arrests, transmitted orally or in writing or by any other means, and obtained from any source,  
23 including but not limited to the individual to whom the information pertains or a background check

1 report.

2 *Directly-related conviction* means that the conduct for which the person was convicted or that  
3 is the subject of an unresolved arrest that has a direct and specific negative bearing on the health,  
4 safety, or right to peaceful enjoyment of the premises by persons and includes one or more of the  
5 offenses listed in Section 26-5-6(b). In determining whether the conviction or unresolved arrest is  
6 directly related to the housing, the housing provider shall consider whether the housing offers the  
7 opportunity for the same or similar offense to occur and whether circumstances leading to the  
8 conduct for which the person was convicted will recur in the housing, and whether supportive  
9 services that might reduce the likelihood of a recurrence of such conduct are available on-site.  
10 Those matters identified in Section 26-5-5(2) about which a housing provider may not inquire and  
11 as to which they may not base an adverse action may not qualify as a directly-related convictions.

12 *Dwelling or dwelling unit* means a single unit providing complete, independent living facilities  
13 occupied, or intended to be occupied, in whole or in part by one (1) or more persons, including  
14 permanent space and provisions for living, cooking, eating, sanitation, and sleeping.

15 *Eligible housing* means any rental property in the City of Detroit available for rent or lease  
16 where a single structure contains more than four (4) dwelling units or more than four (4) rental  
17 properties are owned by the same person.

18 *Enforcing agency* means the Detroit Police Department or DPD.

19 *Evidence of rehabilitation or other mitigating factors* means, but shall not be limited to, a  
20 person's satisfactory compliance with all terms and conditions of parole or probation (however,  
21 inability to pay fines, fees, and restitution due to indigence shall not be considered noncompliance  
22 with terms and conditions of parole or probation or both); employer recommendations, especially  
23 concerning a person's post-conviction employment; educational attainment or vocational or

1 professional training since the conviction, including training received while incarcerated;  
2 completion or active participation in rehabilitative treatment e.g., alcohol or drug treatment; letters  
3 of recommendation from community organizations, counselors or case managers, teachers,  
4 community leaders or probation or parole officers who have observed the applicant since his or  
5 her conviction(s); and the age of the person at the time of the conviction. Successful completion  
6 of parole, probation, mandatory supervision, or post release community supervision shall create a  
7 presumption of rehabilitation. Examples of mitigating factors that are offered voluntarily by the  
8 person may include, but are not limited to, explanation of the precedent coercive conditions,  
9 intimate physical or emotional abuse, or untreated substance abuse or mental illness that  
10 contributed to the conviction.

11 *Housing provider* means any entity that owns, master leases, manages, or rents eligible  
12 housing in the City of Detroit. Any agent, such as a property management company, that makes  
13 tenancy decisions on behalf of the aforementioned entities shall also be considered a housing  
14 provider.

15 *Inquire* means any direct or indirect conduct intended to gather information from or about an  
16 applicant, potential applicant or candidate, using any mode of communication, including but not  
17 limited to application forms, interviews, and background check reports.

18 *Person* means any individual, partnership, firm, company, corporation, association, sole  
19 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

20 *Rental property* means a non-owner occupied dwelling unit or dwelling units that:

21 (1) Is or are let or occupied by persons, including a family member of the owner, pursuant  
22 to an oral or written rental contract, or lease, or other oral or written agreement or understanding  
23 for occupation, with or without, monetary compensation; or



1 (2) Will be offered for occupancy under an oral or written rental contract or lease, or other  
2 oral or written agreement or understanding for occupation, with or without, monetary  
3 compensation to any person; or

4 (3) Is or are contained within a building with two (2) or more dwelling units that are not  
5 occupied by the owner; or

6 (4) Has or have been advertised to the public or previously registered with the city as rental  
7 property.

8 Unresolved arrest means an arrest that is undergoing an active pending criminal investigation  
9 or trial that has not yet been resolved. An arrest has been resolved if the arrestee was released and  
10 no accusatory pleading was filed charging him or her with an offense, or if the charges have been  
11 dismissed or discharged by the prosecuting attorney or the court.

12 **Sec. 26-5-4. Applicability; eligible housing.**

13 This article shall apply to all housing providers with eligible housing as defined in this article  
14 available for rent or lease located in the City of Detroit.

15 **Sec. 26-5-5. Prohibition on housing provider to inquire into criminal convictions of**  
16 **applicants and their household members until being interviewed or qualified; basis for**  
17 **adverse action.**

18 (a) Except as provided in Section 26-5-6, housing providers shall not:

19 (1) Inquire about or require applicants to disclose conviction history as part of tenant  
20 screening process until the housing provider has first:

21 (i) Determined the applicant is qualified to rent the housing unit under all of the  
22 housing provider's criteria not related to potential past criminal convictions or  
23 an unresolved arrest; and

1           (ii) Provided to the applicant a conditional lease agreement that commits the unit to  
2           the applicant as long as the applicant passes the conviction history review.

3           (2) Base an adverse action in whole or in part on:

4           (i) An unresolved arrest or an arrest not leading to a conviction;

5           (ii) Participation in or completion of a diversion or a deferral of judgment program;

6           (iii) A conviction that has been judicially dismissed, expunged, voided, invalidated  
7           or otherwise rendered inoperative by a court of law or by executive pardon.

8           (iv) A conviction or any other determination or adjudication in the juvenile justice  
9           system, or information regarding a matter considered in or processed through  
10           the juvenile justice system;

11           (v) A misdemeanor conviction that is more than 5 years old, measured from the date  
12           of sentencing; or

13           (vi) Information pertaining to an offense or violation other than a felony or  
14           misdemeanor, such as a civil infraction.

15           (3) A housing provider shall not include questions regarding or require applicants to  
16           disclose on any housing application the facts or details of any conviction history or  
17           any matter identified in Subsection (2) of this Section.

18           (b) It is the responsibility of a housing provider to ensure that its employees and agents  
19           comply with this article.

20           **Sec. 26-5-6. Exceptions to prohibition.**

21           (a) This article does not limit the right of a housing provider to take any of the  
22           following actions:

23           (1) Conduct conviction history or obtain background check reports on applicants where

1           there is a statutory duty to do so; or

2           (2) Notify applicants that applicable laws, including those set forth in Subsection (b) of  
3           this Section will disqualify an individual with a particular conviction history from  
4           eligibility for tenancy.

5           (b) Regarding applicants and their household members, a housing provider may base  
6           an adverse action in whole or in part on directly-related convictions that includes one or more of  
7           the following:

8           (1) Any conviction where state or federal law prohibits the applicant from being eligible  
9           for public housing; or

10          (2) Any conviction that leads to the applicant becoming a lifetime registered sex  
11          offender; or

12          (3) Any conviction for violent or drug-related felonies; or

13          (4) Conviction for felonies committed within the last 10 years or imprisonment for  
14          felonies within the last 5 years; or

15          (5) Any conviction for crimes against landlords, management agents, their employees or  
16          agents, or other tenants or real property; or

17          (6) Any conviction or plea to any crime involving arson; or

18          (7) Any conviction or plea to any crime involving metal theft, vandalizing or otherwise  
19          damaging real property.

20        **Sec. 26-5-7. Procedures for use of evidence of rehabilitation or other mitigating factors in**  
21        **housing decisions; requirement for individualized assessment.**

22           (a) Consistent with the procedures in this section and subject to state and federal law,  
23           a housing provider shall offer the applicant a reasonable opportunity to present evidence of

1 rehabilitation or other mitigating factors related to convictions within the previous 5 years.

2 (b) In reviewing an applicant's criminal history and making a decision related to  
3 eligible housing based on such history, a housing provider shall conduct an individualized  
4 assessment, considering only:

5 (1) Convictions that warrant denial based on local, state or federal law; and

6 (2) Time that has elapsed since the conviction; and

7 (3) Whether it is a directly-related conviction that has direct and specific negative  
8 bearing on the safety of persons or real property; and

9 (4) Any evidence of inaccuracy or evidence of rehabilitation or other mitigating factors  
10 presented by the applicant.

11 (c) If a housing provider intends to base an adverse action related to eligible housing  
12 on an item or items in the applicant's conviction history, prior to taking any adverse action the  
13 housing provider shall provide the applicant with a copy of the background check report, and shall  
14 notify the applicant of the prospective adverse action and the items forming the basis for the  
15 prospective adverse action.

16 (d) If, within 14 calendar days of the date that the notice described in Subsection (c) of  
17 this Section is provided by the housing provider to the applicant, the applicant gives the housing  
18 provider notice in writing of evidence of the inaccuracy of the item or items of conviction history  
19 or evidence of rehabilitation or other mitigating factors set forth in this Section, the housing  
20 provider shall delay any adverse action for a reasonable period of not less than 5 calendar days  
21 after receipt of the information. During that time the housing provider shall reconsider the  
22 prospective adverse action in light of the information provided by the applicant or potential  
23 applicant.

1           (e) The housing provider shall promptly notify the applicant of any final adverse action  
2 based upon their conviction history or contents of the criminal background check.

3           (f) It shall be unlawful for any housing provider to engage in any communication,  
4 including the production or dissemination of advertisements, related to eligible housing that  
5 expresses, directly or indirectly, that any person with an arrest or conviction record will not be  
6 considered for the rental or lease of real property or may not apply for the rental or lease of real  
7 property, except as required by local, state, or federal law. For purposes of this Subsection,  
8 engaging in a communication includes, but is not limited to, making a verbal statement or  
9 producing or disseminating any solicitation, advertisement, or signage.

10 **Sec. 26-5-8. Notice and posting requirements for housing providers.**

11           (a) A housing provider shall state in all solicitations or advertisements for the rental or  
12 lease of eligible housing, or made on their behalf, that the housing provider shall consider qualified  
13 applicants consistent with this article. This language shall include, at minimum, the following  
14 statement:

15           “The rental or lease of this property must comply with the City of Detroit ordinance  
16 regulating the use of criminal background checks as part of the tenant screening  
17 process to provide citizens with criminal backgrounds a fair opportunity. For  
18 additional information, please contact the City of Detroit Office of Civil Rights,  
19 Inclusion and Opportunity.”

20           (b) The administering agency shall publish and make available to housing providers,  
21 in all languages spoken by more than 5% of the city population, a notice suitable for posting that  
22 informs applicants for eligible housing of their rights under this article. This notice shall be updated  
23 on or before December 1<sup>st</sup> of any year in which there is a change in the languages spoken by more

1 than 5% of the city population.

2 (c) In addition to the requirements for solicitations or advertisements in Subsection (a)  
3 of the Section, housing providers shall post a notice prominently on their website and at any  
4 location under their control that is frequently visited by applicants or potential applicants for the  
5 rental or lease of eligible housing in the City. This notice shall also be available to applicants in  
6 hard copy and provided with an application. The notice requirements in this Section shall contain  
7 the following additional information which may be summarized by the housing provider or  
8 available from the administering agency pursuant to 26-5-14(a)(1):

9 (1) A description of those matters identified in Section 26-5-5 that may not be considered  
10 by the housing provider;

11 (2) A description of the restrictions and requirements that Section 26-5-5 imposes on  
12 housing providers when inquiring about conviction history in connection with an  
13 application for the rental or lease of eligible housing in the City;

14 (3) The circumstances and timeline under which the applicant or potential applicant has  
15 a right to provide evidence of rehabilitation and other mitigating factors as provided  
16 in Section 26-5-7; and

17 (4) The telephone number, email address, and mailing address of the administering  
18 agency that the applicant or potential applicant may use to make a report if he or she  
19 believes the housing provider has violated this article in their interactions with the  
20 applicant or potential applicant.

21 **Sec. 26-5-9. Housing Provider records.**

22 (a) Unless prohibited by federal or state law, a housing provider shall maintain and  
23 retain records of tenant application forms, and other pertinent data and records required under this

1 article, for a minimum of one year from the date of application, and shall allow the administering  
2 or enforcing agencies access to such records, with appropriate notice and at a mutually agreeable  
3 time, to monitor or verify compliance with the requirements of this article.

4 (b) At no time shall the administering or enforcing agencies require a housing provider  
5 to provide any information or documents the disclosure of which would violate local, state or  
6 federal law.

7 (c) Where a housing provider does not maintain or provide adequate records  
8 documenting compliance with this article or does not allow reasonable access to such records, the  
9 Office of the Chief Financial Officer or other city department or agency shall have the authority  
10 to provide all nonfinancial information necessary to fulfill the administering or enforcing agencies  
11 responsibilities under this article subject to confidentiality provisions of this article and all  
12 applicable laws.

13 **Sec. 26-5-10. Exercise of rights protected; retaliation prohibited.**

14 (a) It shall be unlawful for a housing provider or any other person to interfere with,  
15 restrain, or deny the exercise of, or the attempt to exercise, any right provided under this article.

16 (b) It shall be unlawful for a housing provider to interrupt, terminate, or fail or refuse  
17 to initiate or conduct a transaction involving the rental or lease of eligible housing, including  
18 falsely representing that such property is not available for rental or lease, or otherwise take adverse  
19 action against a person in retaliation for exercising rights protected under this article. Such rights  
20 include but are not limited to:

21 (1) The right to file a complaint or inform any person about a housing provider's alleged  
22 violation of this article;

23 (2) The right to inform the administering agency about a housing provider's alleged

1 violation of this article;

2 (3) The right to cooperate with the administering or enforcing agencies or other persons

3 in the investigation or prosecution of any alleged violation of this article; or

4 (4) The right to inform any person of his or her rights under this article.

5 (c) Protections of this Section shall apply to any person who mistakenly but in good  
6 faith alleges violations of this article.

7 (d) Taking adverse action against a person within 90 calendar days of the exercise of  
8 one or more of the rights described in this Section shall create a rebuttable presumption in the  
9 administering agency's investigation that such adverse action was taken in retaliation for the  
10 exercise of those rights.

11 **Sec. 26-5-11. Community Outreach.**

12 (a) The administering agency, in consultation with the Mayor's Office, may establish  
13 a community-based outreach program to conduct education and outreach to applicants and  
14 potential applicants for housing regarding rights and procedures under this article. The program  
15 may be targeted at individuals or communities where, in the judgment of the administering agency,  
16 the need for education and outreach is greatest.

17 (b) In establishing an outreach program pursuant to Subsection (a) of this Section, the  
18 administering agency may partner with community-based organizations. Nothing in this Section  
19 shall preclude the administering agency, by contract or grant, and consistent with other provisions  
20 of local laws, from engaging the services of such organizations in establishing such community-  
21 based outreach programs, participating in such programs, or developing materials for such  
22 programs. Nothing in this Section shall preclude the administering agency from combining the  
23 outreach programs required by Subsection (a) of this Section with other related community



1 outreach programs.

2 **Sec. 26-5-12. Confidentiality.**

3 The City shall keep confidential, to the extent permitted by applicable laws, any identifying  
4 information or other data pertaining to an applicant's criminal history.

5 **Sec. 26-5-13. Implementation and enforcement; penalties.**

6 (a) The administering agency shall investigate complaints regarding a housing  
7 provider's alleged violation of this article. The administrative agency may engage third party  
8 assistance to conduct its investigation.

9 (1) Where the Director of the administering agency determines that a violation has not  
10 occurred, he or she shall issue a determination that a housing provider is not in  
11 violation of this article. This determination shall be provided to the housing provider  
12 and the complainant.

13 (2) Where the Director of the administering agency determines that a violation has  
14 occurred, he or she shall issue a determination that a housing provider is in violation  
15 of this article; provided, however, for a first violation, or for any violation during the  
16 first twelve months following the operative date of this article, the Director must  
17 issue warnings and notices to correct, and offer the housing provider technical  
18 assistance on how to comply with the requirements of this article. For a second  
19 violation, the administering agency shall refer its determination for each applicant as  
20 to whom the violation occurred or is continuing to the enforcing agency for action,  
21 to the housing provider and the complainant.

22 (3) Where the Director of the administering agency determines that a violation has  
23 occurred, he or she shall forward a copy of the determination to the State of Michigan

1           Department of Civil Rights for consideration.

2           (b) The administering agency, in consultation with the Mayor's Office, is authorized  
3 to take appropriate steps to assist in the enforcement of this article, including the investigation of  
4 any possible violations of this article. The administering or enforcing agencies shall not find a  
5 violation based on a housing provider's decision that an applicant's conviction history is directly  
6 related unless the housing provider failed to conduct the individualized assessment as required  
7 under Section 26-5-7.

8           (c) If multiple applicants are impacted by the same violation at the same time e.g. all  
9 applicants for a certain housing unit are asked for their conviction history on the initial application,  
10 each violation shall be treated as a separate violation.

11           (d) In accordance with Section 4i(k) of the Michigan Home Rule Cities Act, being  
12 MCL 117.4i(k), the penalty upon conviction for violation of this article shall be imprisonment for  
13 not more than 90 days or a fine of not more than \$500.00, or both, for each such violation, in the  
14 discretion of the court.

15           (e) An applicant or potential applicant may report to the administering agency any  
16 suspected violation of this article within 60 calendar days of the date the suspected violation  
17 occurred. The City shall encourage reporting pursuant to this Subsection by keeping confidential,  
18 to the maximum extent permitted by applicable laws, the name and other identifying information  
19 of the applicant or potential applicant reporting the violation; provided, however, that with the  
20 authorization of such person, the City may disclose his or her name and identifying information as  
21 necessary to enforce this article or for other appropriate purposes, which shall include enabling the  
22 housing provider to respond to the alleged violation as part of an investigation by the administering  
23 agency.

1 **Sec. 26-5-14. Implementation and enforcement; administrative rules and annual reporting**  
2 **requirements.**

3 (a) Within 120 calendar days after the effective date of the ordinance that added this  
4 article, the administering agency shall promulgate administrative rules pursuant to Section 2-111  
5 of the Charter. These rules shall include, at minimum, procedures for the following:

6 (1) Preparing standardized language for the notice in Sec. 26-5-8(c) that housing  
7 providers may use to satisfy the requirements of that Subsection.

8 (2) Timeframe and process, including notification, for the following:

9 (i) To housing providers that a complaint has been filed alleging violation of  
10 this article and that an investigation will occur;

11 (ii) Provide the housing provider a right to respond to the allegations in the  
12 complaint;

13 (iii) To obtain verification from the City of Detroit Buildings, Safety  
14 Engineering and Environmental Department that the eligible housing is in  
15 compliance with the registration of residential rental properties in accordance with  
16 Section 9-1-82 of this Code;

17 (iv) To obtain verification from the City of Detroit Buildings, Safety  
18 Engineering and Environmental Department that the eligible housing has a valid  
19 certificate of compliance required by Michigan law, Section 9-1-36 of this Code, or  
20 by other provision of this Code;

21 (v) Receipt and consideration by the administering agency of any response and  
22 supporting information from a housing provider regarding the alleged violation; and

23 (vi) Dissemination of the administering agency's determination of whether an

1 alleged violation in the complaint was substantiated to the housing provider and  
2 complainant. If a violation is substantiated, dissemination to the enforcing agency  
3 and State of Michigan Department of Civil Rights.

4 (b) The administering and enforcing agencies shall prepare and jointly submit an  
5 annual report to the Mayor and City Council that includes, at a minimum, the following  
6 information for the preceding year:

7 (1) The number and types of complaints it received alleging violations of this article;

8 (2) The number and types of violations of this article represented by the number of  
9 determinations issued by the Director of the administering agency substantiating the  
10 alleged violations;

11 (3) The number and types of violations of this article represented by the number of  
12 determinations issued by the Director of the administering agency where the  
13 allegations of violations of this article were unsubstantiated;

14 (4) The number and types of determinations forwarded to the State of Michigan  
15 Department of Civil Rights;

16 (5) The number and types of tickets issued by the enforcing agency;

17 (6) Data regarding the outcome of tickets issued in court itemizing the number of  
18 dismissals, convictions or plea arrangements, including the penalties assessed; and

19 (7) The costs associated with the implementation and administration of this article.

20 **Sec. 26-5-15 – 26-5-20. Reserved.**

**Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health, safety, and welfare of the People of the City of Detroit.

**Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are repealed.

**Section 4.** In the event this ordinance is passed by two-thirds (2/3) majority of City Council Member serving, it shall be given immediate effect and become effective upon publication in accordance with Section 4-118 of the 2012 Detroit City Charter. Where this ordinance is passed by less than a two-thirds (2/3) majority of City Council Members serving, it shall become effective on the thirtieth (30) day after enactment, or on the first business day thereafter, in accordance with Section 4-118 of the 2012 Detroit City Charter.

**Approved as to form:**



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Lawrence T. Garcia  
Corporation Counsel

## RESOLUTION SETTING HEARING

By Council Member Ayers:

Resolved, That a public hearing will be held by this body in the Committee Room, 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center for the purpose of considering the advisability of adopting the foregoing proposed Ordinance to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article; to regulate the use of and inquiry of criminal convictions by housing providers; to establish standards for adverse action; to set forth exceptions to this article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors in housing decisions; to require individualized assessments in certain circumstances; to set forth notice and posting requirements for housing providers; to establish guidelines for maintenance of records by housing providers; to protect the exercise of rights and prohibit retaliation; to require community outreach; to set forth confidentiality provisions; to establish implementation and enforcement provisions, including penalties for violations; and to establish administrative rules and annual reporting requirements.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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November 13, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2018 Regional Transit Authority (RTA) Sub-award from the Congestion Mitigation and Air Quality Improvement Program (CMAQ) Grant**

The Regional Transit Authority (RTA) has awarded the City of Detroit Department of Transportation (DDOT) with the FY 2018 Regional Transit Authority (RTA) Sub-award from the Congestion Mitigation and Air Quality Improvement Program (CMAQ) Grant, for a total of \$1,279,812.00. The RTA share is 80 percent or \$1,279,812.00 of the approved amount and a cash match requirement of 20 percent or \$319,953.00. The total project cost is \$1,599,765.00.

The objective of the grant is to expand corridor express bus services. The funding allotted to the department will be utilized to provide additional transit service on the existing *17-Eight Mile* bus route. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20612, with the match amount coming from appropriation number 00151.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

[REDACTED]

ENTERED JAN 14 2019 MTRNB RM 80

CITY CLERK 2019 JAN 14 11:21:59

**FUNDING AGREEMENT  
FOR EXPANDED 17-EIGHT MILE SERVICE**

THIS FUNDING AGREEMENT is entered into as of the Effective Date by and between the CITY OF DETROIT, a Michigan municipal corporation acting through its Department of Transportation ("DDOT"), and the REGIONAL TRANSIT AUTHORITY OF SOUTHEAST MICHIGAN, a Michigan metropolitan authority ("RTA") for the purpose of providing funding for the operation of expanded bus service along the 17-Eight Mile route ("Expanded Eight Mile Services"). DDOT and the RTA may each be referred to herein as a "Party" or collectively as the "Parties" to this Agreement, as applicable.

**RECITALS**

**Whereas**, the RTA is the recipient of grant funding under the federal Congestion Mitigation and Air Quality Improvement Program ("CMAQ") program (Grant No. MI-2016-028-00); and

**Whereas**, DDOT operates public bus service throughout Detroit and neighboring communities, including along Eight Mile Road; and

**Whereas**, DDOT and the RTA have previously entered into agreements, collectively covering the period beginning September 5, 2016 through April 20, 2018, during which the RTA agreed to provide partial funding for, and DDOT agreed to operate, limited-stop, express "Reflex Services" along Woodward Avenue until the scheduled discontinuation of Reflex Services on April 20, 2018; and

**Whereas**, during its operation, the Reflex Services provided a successful proof-of-concept for RTA funding for operation of expanded public bus service along designed routes; and

**Whereas**, RTA and DDOT desire to utilize remaining portions of its CMAQ grant funding to provide partial funding for, and DDOT desires to operate, Expanded Eight Mile Services;

**NOW THEREFORE**, DDOT and the RTA agree as follows:

**Section 1: Services.** DDOT will operate Expanded Eight Mile Services, designated as Route 17, between Grand River & 7 Mile and Moross & Mack, serving all local bus stops, at service levels set forth in Exhibit A to this Agreement. DDOT may modify the daily operational details of the Expanded Eight Mile Services at its sole discretion for any reason beyond its control, including but not limited to equipment failures, labor shortage, construction, road conditions, and weather and other environmental factors. DDOT may not make any permanent modification to the services as described in Exhibit A without the written agreement of the RTA. DDOT shall notify RTA as soon as practicable in advance of any revisions to the service details that are expected to last longer than twenty-four (24) hours. DDOT shall notify RTA forty-five (45) days in advance of any proposed revisions to the scheduled service. DDOT will operate the Expanded Eight Mile Services utilizing City-owned buses and other vehicles of such types and in such numbers as necessary to provide the appropriate service levels. DDOT will operate the Expanded



Eight Mile Services utilizing trained and qualified City employees in such numbers as sufficient to provide the appropriate service levels.

The Parties acknowledge and agree that DDOT is solely responsible for, and that RTA has no control over and is not responsible for, the operation of the Expanded Eight Mile Services, including, but not limited to the operation and maintenance of vehicles and other equipment, and maintaining security, as well as employment matters, including conducting background checks and hiring, training, supervising, disciplining and terminating employees. DDOT acknowledges and agrees that the RTA will not be responsible for the acts of DDOT, or of DDOT employees, agents, or servants, with respect to the Expanded Eight Mile Services, except as may be required under Applicable Laws, as hereinafter defined.

**Section 2: Funding.** The RTA shall designate DDOT as a sub-recipient of a portion of its CMAQ grant and provide funding from such grant in accordance with Exhibit B to this Agreement ("RTA Funding Limit"). DDOT shall provide local matching funds to the extent required under the terms of the RTA's CMAQ grant, in accordance with Exhibit B to this Agreement. DDOT agrees that RTA's total funding obligation will not exceed DDOT's allocated portion of the CMAQ fund. The Federal Grant Agreement (Exhibit C) provides the RTA with preaward grant authority.

**Section 3: Reimbursement.** DDOT shall submit monthly invoices to the RTA on or before the tenth (10<sup>th</sup>) day following the end of the period covered by the invoice for funding to reimburse DDOT for the costs to operate the Expanded Eight Mile Service during the term of this Agreement. DDOT agrees that it will invoice the RTA for reimbursement of the Expanded Eight Mile Service Net Costs, which will be calculated based on the actual number of Fixed Route Revenue Hours multiplied by the Cost Per Fixed Route Revenue Hour, equal to \$142 per hour. To fund the operation of the Expanded Eight Mile Service during the term of this Agreement, the RTA shall pay DDOT the Expanded Eight Mile Service Net Costs, less the annual LBO contribution shown in Exhibit B. RTA will submit each invoice for reimbursement to MDOT and/or FTA within seven days of receipt from DDOT. It is the RTA's goal to reimburse DDOT within 30 days of submitting the invoice to MDOT and/or FTA.

**Section 4: Service and Funding Assessment.** DDOT and RTA will meet on a biannual basis throughout the term of this Agreement to discuss the current Expanded Eight Mile Service, the levels of existing funding, any new funding that may be secured, and the options for continuing the service after the April 19, 2019 end date of this Agreement, if necessary.

**Section 5: Effective Date, Term, and Termination.** This Agreement shall become effective upon its execution by both the RTA and DDOT and its approval by the Detroit City Council ("Effective Date"). The term of this Agreement shall commence on April 20, 2018 and shall conclude on April 19, 2019.

In the event of either Party's default or other material breach of this Agreement, the Party not in breach may notify the breaching Party of the breach in writing. The breaching Party will have thirty (30) days after such written notice to cure the breach. If the breaching Party fails to timely cure, the Party not in breach may terminate this Agreement, effective ten (10) days after giving notice of termination to the breaching Party. No failure or delay in performance of this

**EXHIBIT A  
EXPANDED EIGHT MILE SERVICE LEVELS**

For the term of this Agreement, DDOT will operate additional transit service on its existing **17 – Eight Mile** bus route. The route operates between Grand River & Seven Mile on the border of Detroit and Redford Township, and Moross & Mack on the border of Detroit and Grosse Pointe Woods. The route serves eleven (11) individual communities along the Eight Mile corridor, including Detroit, Warren and Southfield. All additional trips will cover the full route, a distance of approximately 24 miles end-to-end. Trips will serve all regular bus stops along the route.

Inclusive of the additional service, DDOT intends to operate the expanded **17 – Eight Mile** service at these scheduled Service Levels:

**WEEKDAY**

- 24-hour span of service
- Peak period, every 15 minutes
- Mid-day period, every 25 minutes
- Evening period, every 50 minutes

This service represents an additional **19 trips** over the standard Weekday schedule.

**SATURDAY**

- 24-hour span of service
- Mid-day period, every 25 minutes
- Evening period, every 50 minutes

This service represents an additional **19 trips** over the standard Saturday schedule.

**SUNDAY & HOLIDAY**

- 24-hour span of service
- Mid-day period, every 35 minutes
- Evening period, every 50-60 minutes

This service represents an additional **28 trips** over the standard Sunday & Holiday schedule.

As presented to the riding public, additional trips will be integrated with standard trips. DDOT shall place a special note in the printed Public Timetable to indicate that additional service is funded by RTA.

DDOT intends to assign an additional three (3) vehicles to the route, for a total of fourteen (14) vehicles operating on the route during peak time periods. Buses will be drawn from the regular DDOT fleet.

DDOT may modify the daily operational details of the service at its sole discretion and/or for any reason beyond its control, including but not limited to equipment failures, staffing shortage, construction, road or traffic conditions and weather conditions.

DDOT shall not make any modification to service levels described in Exhibit A without written agreement of RTA. DDOT shall notify RTA no fewer than 45 days before the effective date of any proposed schedule changes.

<b>Standard Service Levels</b>						
	Revenue	Revenue	Trips	HOURS OF OPERATION	HEADWAY	
	Hours	Miles			Peak	Base
Weekday	146.52	2,303.15	92	4:09a - 2:44a	20	30
Saturday	100.20	1,677.94	67	4:51a- 1:42a		32
Sunday	55.20	951.32	38	5:45a - 11:31p		55

<b>Service Levels with CMAQ-Funded Improvements</b>						
	Revenue	Revenue	Trips	HOURS OF OPERATION	HEADWAY	
	Hours	Miles			Peak	Base
Weekday	176.25	2,778.46	111	24 hours	15	25
Saturday	127.45	2,150.14	86	24 hours		25
Sunday	94.30	1,647.64	66	24 hours		35

<b>Additional Service - Per Day</b>						
	Revenue	Revenue	Trips			
	Hours	Miles				
Weekday	29.73	475.31	19			
Saturday	27.25	472.20	19			
Sunday	39.10	696.32	28			

<b>Additional Service - Annual</b>						
	Revenue	Revenue	Trips			
	Hours	Miles				
Weekday	7,581.15	121,204.05	4,845			
Saturday	1,417.00	24,554.40	988			
Sunday	2,267.80	40,386.56	1,624			
<b>Total</b>	<b>11,265.95</b>	<b>186,145.01</b>	<b>7,457</b>			

**EXHIBIT B**  
**ESTIMATED EXPANDED EIGHT MILE COST AND FUNDING**  
**(April 20, 2018 – April 19, 2019)**

FUNDING SOURCE	TOTAL FUNDS	FEDERAL	STATE
<b>FEDERAL GRANT</b>			
CMAQ Grant: Corridor Express Bus (FAIN MI-2016-028-00)	\$1,279,812	\$1,279,812	<u>\$0</u>
<b>LOCAL MATCH*</b>			
MDOT Comprehensive Transportation Fund - Local Bus Operating (LBO)	\$319,953	\$0	\$319,953
<b>TOTAL OPERATING</b>	<b>\$1,599,765</b>	<b>\$1,279,812</b>	<b>\$319,953</b>

\* The local match for this grant is being provided by DDOT LBO funds.

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation (DDOT) is requesting authorization to accept a grant of reimbursement from the Regional Transit Authority (RTA), in the amount of \$1,279,812.00, to provide additional transit service on its existing *17-Eight Mile* bus route; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20612, in the amount of \$1,599,765.00, which includes a cash match coming from Appropriation 00151, for the FY 2018 Regional Transit Authority (RTA) Sub-award from the Congestion Mitigation and Air Quality Improvement Program (CMAQ) Grant.



CITY OF DETROIT  
 OFFICE OF THE CHIEF FINANCIAL OFFICER  
 OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
 2 WOODWARD AVENUE, SUITE 1026  
 DETROIT, MICHIGAN 48226  
 PHONE: 313 • 628-2158  
 FAX: 313 • 224 • 0542  
 WWW.DETROITMI.GOV

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November 15, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
 200 Coleman A. Young Municipal Center  
 Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2019 Specialized Services Operating Assistance Program Grant**

The Michigan Department of Transportation (MDOT) has awarded the City of Detroit Department of Transportation (DDOT) with the FY 2019 Specialized Services Operating Assistance Program Grant for a total of \$351,853.00. There is no match requirement. The grant period is October 1, 2018 through September 30, 2019.

The objective of the grant is to coordinate with the East-side Community Network (ECN) in order to provide rides to clients with disabilities. The funding allotted to the department will be utilized to supplement and/or cover the cost of each ride provided at a rate of \$1.20 per mile and \$4.07 per passenger. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20617.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
 Director, Office of Development and Grants

CC:  
 Katerli Bounds, Deputy Director, Grants  
 Sajjiah Parker, Assistant Director, Grants

ENTERED JAN 14 2019 MTMB

em(30)

CITY CLERK 2019 JAN 4 PM 12:55

Unsigned Copy  
For Your Files

Date: August 27, 2018  
Agreement No.: 2017-0043  
Authorization No.: P7  
Job No.: 204713  
Agenda: COM

**PROJECT AUTHORIZATION  
CITY OF DETROIT  
FY 2019 SPECIALIZED SERVICES  
OPERATING ASSISTANCE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2018  
Authorization Expiration Date: September 30, 2019

The AGENCY shall enter into contracts with all parties listed in this PROJECT AUTHORIZATION. An executed copy of these third party contracts must be submitted to MDOT.

In accordance with Section 8 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies that are not self certified must submit third party contracts over \$25,000 to MDOT for approval before payments will be processed. Please refer to Section 8 of the Agreement for competitive bidding requirements.

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Said reports are due within forty (40) days after the end of each fiscal year quarter. Instructions for preparing the report are available in the "Specialized Services Manual." The manual is available on the web at [www.michigan.gov/mdotptd](http://www.michigan.gov/mdotptd) by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

<u>Line No.</u>	<u>Agency/Subrecipient</u>	<u>Activity Code</u>	<u>Funding Rate</u>	<u>Maximum Funding</u>
1	Detroit Department of Transportation	898	\$1.20/mile	\$106,800
2	Detroit Department of Transportation	898	\$4.07/passenger	<u>245,053</u>
				\$351,853

## FY 2019 SPECIALIZED SERVICES SERVICE DESCRIPTION

**NAME of APPLICANT (Legal organization name):** Warren Connor Development Coalition (DBA Eastside Community Network)

**MDOT CONTINUATION FUNDS REQUESTED AND METHOD OF REIMBURSEMENT**  
(PER MILE OR PER PASSENGER. Please do not list volunteer drivers).

Dollar amount requested: \$46,800

By miles OR by passengers? (Circle one)

Estimated miles (Required): 39,000 miles per year

Estimated passengers (Required): 7800 per year

### A. PROVIDE THE FOLLOWING INFORMATION FOR YOUR PROPOSED FY 2019 SERVICE

Select service type (Place an X in the appropriate box below):

Regular service PAID driver

Volunteer driver service

Description of service

**Service area** (Enter boundaries or community names, etc.): City of Detroit, south of I-94 and east of Mt Elliot

**Schedule** (Enter days and hours of operation):

Monday-Friday 8 am - 10pm

Saturday 9 am – 5pm

**Type of service** (Describe service, notice required, number to call, etc.):

ECN will provide door to door services to those who contact our office to schedule transportation. Scheduling will be done by calling 313-571-2800. We expect to serve an average of 28 clients per day. Riders would need to schedule transportation at least 48 hours in advance of their trip, shorter term notice will be scheduled based on availability. Clients will be picked up and transported via passenger van to their requested destination. Service greater than 15 miles one way will require an increased rider fee.



**B. DESCRIBE TRAINING EFFORTS FOR AGENCY STAFF AND VOLUNTEER DRIVERS**

**Boarding equipment/assistance:** ECN has acquired one vehicle. It is a passenger van that is able to accommodate 8 passengers. We expect to complete our acquisition in early 2018.

ECN shares its building with one of the Adult Well Being Services (AWBS) sites which has been provides transportation to their clients with disabilities. ECN is in discussion with AWBS to have them train ECN drivers on proper transportation of clients and equipment use.

**Sensitivity:** ECN is also planning to partner with disability awareness organizations to insure the drivers, schedulers and other organization staff is adequately prepared to service the elderly and disabled.

**Other:** Safety is of utmost importance to ECN. All drivers will be required to have a clean driver's record and a chauffer's license in order to drive for the program. Ongoing training will also be provided to drivers.

CONTACT PERSON	TITLE	DATE
Angela Wilson	Directory of Economic Mobility	Jan 26, 2018

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation (DDOT) is requesting authorization to accept a grant of reimbursement from the Michigan Department of Transportation (MDOT), in the amount of \$351,853.00, to coordinate with the East-side Community Network (ECN) in order to provide rides to clients with disabilities; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit; and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20617, in the amount of \$351,853.00, for the FY 2019 Specialized Services Operating Assistance Program Grant.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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December 10, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriately the FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative Grant**

The U.S. Department of Justice has awarded the City of Detroit Police Department with the FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative Grant for a total of \$800,000.00. The Federal share is \$800,000.00. There is no match requirement. The total project cost is \$800,000.00. The grant period is October 1, 2018 through September 30, 2021.

The objective of the grant is to create a comprehensive model of coordinated law enforcement activity in order to reduce violent crime and illegal use of firearms within the City of Detroit. The funding allotted to the department will be utilized to support a cross agency partnership by implementing a Crime Gun Intelligence Center and response protocol. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20621.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Request has been approved by the Office of the Budget.

1/14/18 (PED) - Move To New Business  
(CH Dispo)

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from the U.S. Department of Justice, in the amount of \$800,000.00, to create a comprehensive model of coordinated law enforcement activity in order to reduce violent crime and illegal use of firearms within the City of Detroit; and

**WHEREAS**, this request has been approved by the Office of the Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20621, in the amount of \$800,000.00, for the FY 2018 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative Grant.



U.S. Department of Justice  
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

October 1, 2018

Chief James E. Craig  
City of Detroit  
1 Woodward Avenue  
Ste. 1126  
Detroit, MI 48226

Dear Chief Craig:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative in the amount of \$800,000 for City of Detroit.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Joseph Husted, Program Manager at (202) 353-4411; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

Matt Dummermuth  
Principal Deputy Assistant Attorney General

Enclosures



**U.S. Department of Justice**  
**Office of Justice Programs**  
*Bureau of Justice Assistance*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File  
**From:** Orbin Terry, NEPA Coordinator  
**Subject:** Categorical Exclusion for City of Detroit

The FY18 Local Law Enforcement CGIC Integration Initiative is a limited competition grant program that will provide funding to address illegal firearm-related crime and forensics. This initiative furthers the Department's mission by assisting state, local and tribal law enforcement in responding to violent crime, and working with the Bureau of Alcohol, Tobacco, Firearms and Explosives to utilize intelligence, technology, and community engagement to swiftly identify crime guns, their sources, and effectively prosecute perpetrators. The Local Law Enforcement Crime Gun Intelligence Center Integration Initiative is part of the Project Safe Neighborhoods (PSN) Suite of programs, which is focused on reducing violent crime. None of the following activities will be conducted either under the OJP federal action or a related third party action:

- 1) New construction;
- 2) Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain;
- 3) A renovation which will change the basic prior use of a facility or significantly change its size;
- 4) Research and technology whose anticipated and future application could be expected to have an effect on the environment; or
- 5) Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment or a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER  
2018-DG-BX-0003

PAGE 1 OF 1

This project is supported under FY18(BJA - JAG Reserved Funds Award - Crime Gun Intelligence Ctr Integration) Title I of Public Law 90-351 (generally codified at 34 USC ch. 101), including section 506 (codified at 34 USC 10157); see also 28 USC 530C(a)

**1. STAFF CONTACT (Name & telephone number)**

Joseph Husted  
(202) 353-4411

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Sharnce Farris  
Executive Manager of Grants  
2 Woodward Ave  
Detroit, MI 48226  
(313) 596-1881

**3a. TITLE OF THE PROGRAM**

BJA FY 18 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative

**3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)**

**4. TITLE OF PROJECT**

Detroit Police Department CGIC Project

**5. NAME & ADDRESS OF GRANTEE**

City of Detroit  
1 Woodward Avenue Ste. 1126  
Detroit, MI 48226

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 10/01/2018 TO: 09/30/2021

**8. BUDGET PERIOD**

FROM: 10/01/2018 TO: 09-30/2021

**9. AMOUNT OF AWARD**

\$ 800,000

**10. DATE OF AWARD**

10/01/2018

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The Local Law Enforcement Crime Gun Intelligence Center Integration (CGIC) Initiative, administered by BJA in partnership with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), is a competitive grant program that provides funding to state and local government entities that are experiencing precipitous increases in gun crime to implement comprehensive and holistic models to reduce violent crime and the illegal use of firearms within their jurisdictions by enabling them to integrate with their local ATF CGIC. The purpose of this initiative is to encourage local jurisdictions to work with their ATF partners to utilize intelligence, technology, and community engagement to swiftly identify firearms used unlawfully and their sources, and effectively prosecute perpetrators engaged in violent crime. The CGIC Initiative is part of the Project Safe Neighborhoods (PSN) Suite of programs, which is focused on reducing violent crime. The PSN Suite comprises PSN, Strategies for Policing Innovation, Innovative Prosecution Solutions, CGIC Initiative, National Public Safety Partnerships, Technology Innovation for Public Safety, Encouraging Innovation, Field Initiated, Innovations in Community-Based Crime Reduction, and Community Based Violence Prevention Demonstration, and these initiatives will coordinate proactively with the PSN team in the respective district of the United States Attorney's Office (USAO) to

enhance collaboration and strengthen the commitment to reducing violent crime. Applicants must demonstrate this coordination with their USAO district PSN team in their submission.

The City of Detroit will use the BJA funds to develop a Crime Gun Intelligence Center to deal with the precipitous increase in violent crime. Grant funds will focus on hiring a project manager to oversee project implementation, and a crime analyst who will monitor NIBIN leads that are developed and conduct analysis work to make the intelligence actionable for investigators.

CA/NCF





CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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December 10, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2018 Advancing Health Equity Through Housing Grant**

The Kresge Foundation has awarded the City of Detroit Buildings, Safety Engineering and Environmental Department, in partnership with the Office of Sustainability with the FY 2018 Kresge Foundation Advancing Health Equity Through Housing grant for a total of \$100,000.00. There is no match requirement for this grant. The total project cost is \$100,000.00. The grant period is December 1, 2018 through November 30, 2019.

The objective of the grant is to understand the unintended impacts of the rental property ordinance and implications of other policies in the Detroit housing market. The funding allotted to the department will be utilized to form procedures and develop best practices to address findings that impact landlords and tenants, and improve coordination between City Departments providing support.

If approval is granted to accept and appropriate this funding, the appropriation number is 20620.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Request has been approved by the Office of the Budget.

ENTERED JAN 14 2019 / MTNB RM (310)

CITY CLERK 2019 JAN 14 PM 02:29

THE  
KRESGE  
FOUNDATION

November 14, 2018

Mr. Michael Duggan  
Mayor  
City of Detroit  
Executive Office  
Coleman A. Young Municipal Center 2 Woodward Avenue  
Detroit, MI 48226

Dear Mr. <sup>Mayor</sup> Duggan:

Congratulations! We are delighted to confirm that The Kresge Foundation has approved a grant to your organization, and we are thrilled to partner with you on the Advancing Health Equity Through Housing (AHEH) — Detroit's Rental Registry Ordinance: Linking Policy, Practice, and Healthy Equity project.

Katherine W. Byerly, Program Officer, is your primary Kresge contact. You can reach Katherine at [kwbyerly@kresge.org](mailto:kwbyerly@kresge.org).

For questions about the management of your grant—including our payment and reporting processes—you may also contact our Program Operations and Information Management Department at [programoperations@kresge.org](mailto:programoperations@kresge.org).

This grant has been assigned grant number R-1808-275273. Please use this number when corresponding with us about the grant.

This document is intended both to orient you to The Kresge Foundation and to serve as a legal Grant Agreement. It explains what we expect from your organization, what you can expect from Kresge, and other ways that we may be of assistance.

This document includes more information about:

- Connection to Kresge's Mission;
- Grant Terms;
- Schedule for Payment and Reporting;
- Guidelines for Reporting;
- Communications and Intellectual Property;
- Grant Conditions and Requirements; and
- Grant Acceptance.

Please review this agreement and let us know if you have any questions or concerns. To ensure prompt payment, we ask that you countersign this Grant Agreement through DocuSign within 30 days of receipt.

Connection to Kresge's Mission

The Kresge Foundation works to expand opportunities in America's cities through grantmaking and social investing in arts and culture, education, environment, health, human services, and community development in Detroit.

This grant has been awarded in furtherance of Kresge's Health Program, which seeks to help communities overcome the environmental and social disadvantages that contribute to poor health so that everyone has the chance to enjoy productive, self-determined lives. Within that Program, this grant supports our Community-Driven Solutions focus area. To learn more about Kresge's work in this area, please visit: <http://kresge.org/programs/health>.

Grant Terms

This grant, in the amount of \$100,000.00, is in support of the Advancing Health Equity Through Housing (AHEH) — Detroit's Rental Registry Ordinance: Linking Policy, Practice, and Healthy Equity project.

The grant period begins December 1, 2018, and ends November 30, 2019, and use of Kresge grant dollars is restricted to this time period. Any unexpended grant funds must be returned to Kresge within 30 days after the end of the grant period.

Schedule for Payment and Reporting

Assuming your organization fulfills the Grant Conditions and Requirements outlined below, Kresge will make grant payment(s) as follows:

Scheduled Date	Amount
12/18/2018	\$100,000.00

We require the following grant report(s) to be submitted through Kresge's Grantee Portal (<https://kresge.fluxx.io/>):

Report Type	Due Date
Interim Report	June 28, 2019
Final Report	January 31, 2020

Guidelines for Reporting

The Kresge Foundation is committed to strategic learning and knowledge-sharing that builds on the insights, experiences and reflections of our partners and advances our mission. As part of that commitment, we look forward to hearing about the progress of your work under this grant and learning with you as it unfolds. We are eager to hear how you are progressing with the work, where you are succeeding, where you are running into challenges, what you are learning, and how we can be thoughtful, responsive partners.

Each grant report must include a narrative update and a copy of your organization's financial statements that include the reporting period and show how the funds were spent. We welcome any supplemental information you'd like to share and can accommodate information in various file formats (e.g., .pdf, .xlsx, .docx).

- Your narrative update should summarize your progress toward achieving the goals of the project, including major activities, project results, successes, and challenges.
- In addition to reporting progress on key objectives, please also respond to the following prompts:
  - How have you increased decision making power and involvement of residents, including tenants and landlords, in the implementation process?
  - What opportunities exist to utilize these resident engagement practices in future policy development and implementation efforts in the city?
  - Describe the partners and coordination of City Departments involved in the planning anticipated implementation.
- Your financial update should describe expenditures against the total project budget of \$100,000.00, which was submitted on October 5, 2018.

In addition, you are required to notify your primary Kresge contact within 30 days of any significant changes in your organization's structure, purpose, leadership, financial situation, or other circumstance that could affect the terms of the grant or jeopardize your ability to successfully meet the grant objectives.

### Communications and Intellectual Property

The Kresge Foundation is proud to have you as a partner, and we encourage you to promote this grant and the work it will advance.

We have a variety of resources that may be useful as you promote your grant. Our Communications Resources page on our website (<http://kresge.org/communication-resources>) includes links to the Kresge boilerplate, overview materials, logos for download, and other information.

If you plan communication activities about your grant that will mention Kresge, please let us know in advance by contacting your Program Officer and [media@kresge.org](mailto:media@kresge.org). We may be able to provide a quote from a Kresge staff member, help anticipate related inquiries, supplement your announcement, etc.

Please also let us know when we may help you spread your news through our newsletter and/or through our social media channels. We are particularly interested in photos and stories about the ways in which your work is making a difference. You can reach us on Facebook ([www.facebook.com/thickresgefoundation](http://www.facebook.com/thickresgefoundation)) or Twitter (<https://twitter.com/kresgefdn>), or by emailing [media@kresge.org](mailto:media@kresge.org).

The Kresge Foundation is committed to providing public access to any materials generated with Kresge support. Unless otherwise noted in the proposal for this grant, we expect that your organization will own the resulting intellectual property and will not take any actions that limit free public access to those materials. If applicable, your organization hereby grants Kresge a license to exercise all copyrights with respect to all work products created and data generated under this grant in all media now known and later developed. This license is non-exclusive, royalty-free, paid up, worldwide, perpetual, irrevocable, sublicensable, and transferable.

### Grant Conditions and Requirements

The Kresge Foundation will make payments on this grant—as outlined in the previous Reporting and Payment Schedule—upon our receipt and approval of your signed acceptance of this Grant Agreement and any required reports, provided your organization has maintained its U.S. Internal Revenue Service (IRS) tax status as a public charity or governmental agency.

We reserve the right to cancel, modify, or withhold any payments that might otherwise be due under the grant, to require a refund of any unexpended funds, or both, if in our judgment any of the following occur: grant funds have been used for purposes other than those specified by this Grant Agreement, such action is necessary to comply with the requirements of any law or regulation affecting your organization's or our responsibilities under this grant or to avoid the imposition of penalties or excise taxes, or your organization's performance under this grant has been unsatisfactory.

You are required to maintain financial records and supporting documentation for expenditures and receipts related to this grant for five years after the grant end date. You also are required to permit us to have reasonable access to your files, records, and personnel during the term of this grant and for five years thereafter.

Under U.S. law, Kresge grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes within the meaning of the Internal Revenue Code of 1986, as amended ("IRS Code"). This grant is to be expended solely in support of the objectives detailed in your proposal for this grant, as amended or amplified during the review process. Foundation grant funds may not be used to carry on propaganda or any voter registration drive, or otherwise attempt to influence any legislation or election, within the meaning of the IRS Code.

By accepting this grant, you certify that, to the best of your knowledge, your organization, members of your governing body, your staff, and any consultants or contractors for your organization do not advocate, plan, sponsor, commit, threaten to commit, or support terrorism. By your acceptance of this grant, you agree to provide us with information required for us to comply with Executive Order 13224, the USA Patriot Act, and other applicable laws, administrative rules, and executive orders. By accepting this grant, you further agree that all funds, including sub-awards to sub-recipients, will be used in compliance with all applicable antiterrorist financing and asset control laws, regulations, rules, and executive orders. You also agree to take reasonable steps to ensure that no person or entity expected to receive funds in connection with this grant is designated on (a) the Annex to Executive Order No. 13224, as amended or supplemented from time to time, or (b) the Lists of Specially Designated Nationals or Blocked Persons maintained by the Office of Foreign Assets Controls of the U.S. Department of the Treasury. Finally, you certify that you will not provide material support or resources to an individual or entity that you know, or have reason to know, is acting as an agent for any individual or entity that advocates, plans, sponsors, engages in, or has engaged in terrorist activity, or that

has been so designated, and will immediately cease such support if an entity is so designated after the date of this Grant Agreement.

Grant Acceptance


By signing and returning a copy of this Grant Agreement, you are agreeing to the grant conditions as stated in this Grant Agreement and confirming that the project dates and referenced budget are correct. You also confirm that the project funded by this grant is under your complete control. You also confirm that your organization has and will exercise control over the process of selecting any secondary grantee or consultant, that the decision made or that will be made on any such selection is completely independent of Kresge, and, further, that there does not exist an agreement, written or oral, under which we have caused or may cause the selection of a secondary grantee or consultant. This letter contains the entire agreement between your organization and The Kresge Foundation, and there are no terms or conditions, oral or written, governing the use of the grant funds other than those contained in this letter. We may withdraw this grant if we do not receive your acceptance within 30 days of the date of this Grant Agreement.

Please countersign this Grant Agreement online through DocuSign. In countersigning this Grant Agreement, you represent to us that you have the authority to sign this Grant Agreement on your organization's behalf.

We look forward to working in partnership with you during the life of your grant and wish you much success in your work.


For The Kresge Foundation

For City of Detroit

  
\_\_\_\_\_  
Rip Rapson  
President and CEO

DocuSigned by:  
*Michael Duggan*  
\_\_\_\_\_  
Michael Duggan  
Mayor

*We're delighted to support  
such important work. Hope!  
Very best wishes for  
the holidays!*





## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the City of Detroit Buildings, Safety Engineering and Environmental Department, in partnership with the Office of Sustainability, is requesting authorization to accept a grant from the Kresge Foundation, in the amount of \$100,000.00, to understand unintended impacts of the rental property ordinance and implications of other policies in the Detroit housing market; and

**WHEREAS**, this request has been approved by the Office of the Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20620, in the amount of \$100,000.00, for the FY 2018 Advancing Health Equity Through Housing Grant.



CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

15 74 MO

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November 27, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from Detroit Economic Growth Association for Palmer Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from Detroit Economic Growth Association. Park improvements will consist of reconstructing the tennis courts at Palmer Park. The estimated value of this improvement is \$1.3 million dollars. Total cost of the project is being borne by Detroit Economic Growth Association.

The proposed plan will demolish the existing tennis courts, installing nine (9) full size courts, and six (6) youth tennis courts. The new courts will be painted and striped, there will be new fencing with access gates. The plan also includes installing benches, and incorporating drainage trenches and catch basin for storm water management.

Detroit Economic Growth Association will collaborate with the General Services Department to ensure the design meets the standards and capacity of existing and planned maintenance of the site.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson  
Director

ENTERED JAN 10 2019 M.T.F. under NB (AS) 3-0



## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements from Detroit Economic Growth Association to be installed at Palmer Park.

**Whereas**, the park improvements will consist of demolishing sixteen (16) existing tennis courts, fencing, pavement, walkways, and lighting; to be replaced with nine (9) full size tennis courts and six (6) youth courts. The courts will be painted, the area will include new fencing with access gates. This project will also install benches and a drainage system with catch basins to help manage storm water run-off. The estimated value of this project is \$1.3 million, with Detroit Economic Growth Association boring the full cost of the improvements.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements from Detroit Economic Growth Association; to include the reconstruction of the tennis court area at Palmer Park.





GENERAL SERVICES DEPARTMENT  
Parks & Recreation  
Division

# Park Improvement Authorization Form

Today's Date: 11-27-18

18100 Meyers Road, Upper Level  
Detroit, MI 48235

Requesting Organization Name: Detroit Economic Growth Association

Contact Name: Amanda Hanlin

DPRD Property Name: Palmer Park

Phone #: 313-237-4622 Fax #: n/a

Property Address: 19021 Woodward Ave.

Address: 500 Griswold, Suite 2200  
Detroit, MI 48226

Location of Improvement in Park: \_\_\_\_\_  
Palmer Tennis Courts

Email: ahanlin@degc.org

Information Included with Request Submission:

Letter of Request  Site Plan  Sketch

Other: \_\_\_\_\_

### Improvement / Project Description:

Proposed plan includes demolition of 16 existing tennis courts, fencing,  
pavement, walkways and lights. Proposed site includes 9 full size tennis  
courts and 6 youth courts. Courts will be painted and will also have new  
fencing and access gates. Project includes site furnishings such as  
benches and drainage system including drainage trenches and Catch  
Basins for storm water management.

Estimated Value of Improvement / Project: \$1.3 Million

### FUNDING SOURCE (optional)

Have you already raised any money for this improvement?

- My group used a crowdfunding platform (see [ioby.org/detroit](http://ioby.org/detroit) for more information)
- We received a grant
- My group collected donations from the community without using a digital platform
- Other \_\_\_\_\_

If using a crowdfunding platform to fundraise for this improvement, provide the URL for your campaign page below:

### REQUIRED MAINTENANCE

The tennis courts will be maintained by the General Services Dept. in alignment  
with all park properties. All For Detroit will do a yearly check of the courts  
and provide painting when necessary.

- General Services Dept. - Design Plan Reviewed
- General Services Dept. - Maintenance Required

GSD Project Coordinator: Erica Hill, 313-628-4203

Date: 11-27-18

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: *Amanda Hanlin*

Amanda Hanlin

Print Name: Detroit Economic Growth Corporation

On behalf of Organization: 11-27-18

Date: \_\_\_\_\_

**\*\* FOR GENERAL SERVICES DEPARTMENT - PARKS & RECREATION DIVISION USE ONLY \*\***

- Project Approved as Submitted       Project Denied  
 Project Approved w/ Changes (See Below)

\* Approved By GSD Director: *Janet Anderson* Date: *Dec 4, 2018*

\* Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director

**CHANGES REQUIRED FOR APPROVAL**

Landscape Design will oversee project

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# DETROIT ECONOMIC GROWTH ASSOCIATION

500 GRISWOLD STREET SUITE 2200 - DETROIT MI 48226 · 313.963.2940 FAX 313.963.8839

November 21, 2018

Jan Anderson, Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Rd  
Detroit, MI

Dear Ms. Anderson,

On behalf of the Detroit Economic Growth Association (“DEGA”), I am writing to offer the DEGA’s assistance in purchasing and installing the additions and improvements for reconstruction of the tennis courts in Palmer Park.

The costs, approximately \$1.3 million, are being borne by the DEGA, funded through a Ralph Wilson Foundation Grant. Although the DEGA is bearing the costs for the project, the ownership rights to the additions, equipment, and other fixtures installed for this project will be gifted to the City of Detroit General Services Department (“GSD”), subject to a resolution passed by the Detroit City Council. This gift will occur after the project is successfully completed in accordance with the terms and conditions set forth in an agreement entered into between the DEGA and the contractor selected to construct the additions and improvements. These additions and improvements will take place in the Spring 2019 construction season. The DEGA and its affiliates have worked with community representatives to ensure these improvements are desired, and coordinated with the GSD landscape design unit to ensure the design meets the standards and capacity of existing and planned maintenance of the site by GSD.

Thank you for your time and consideration.

Sincerely,



Amanda Hanlin  
Chief of Staff

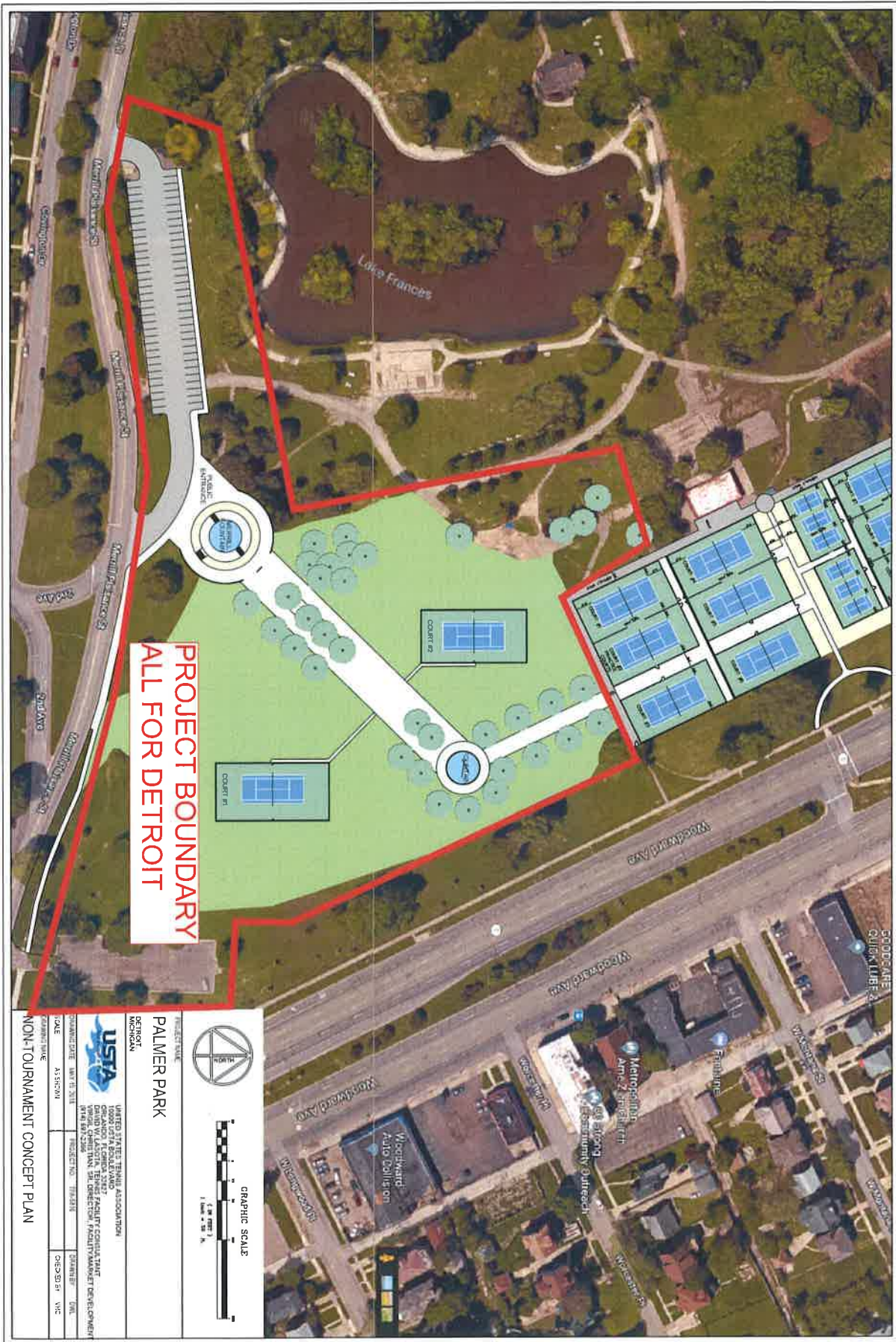


## Palmer Park Tennis Courts Project Description – 2018

**Palmer Park Background:** Palmer Park is one of the crown jewels in the Detroit park system, located at 19021 Woodward Ave. Palmer Park is 281.29 acres and includes various activities for sports, passive recreation, historical interests, picnicking and nature study.

**Tennis Courts Project Description:** Palmer Tennis Courts are located between NE of Woodward Ave and Lake Frances. Palmer Tennis Courts had 16 Courts. Proposed site plan includes complete demolition of all 16 existing Tennis Courts including fencing, pavement, walkways and lights removal. Proposed site plan will include 9 full size Tennis Courts and 6 Youth Courts. 3 Tennis Courts will be painted with blended lines and all 6 Youth Courts will be painted with Pickle ball lines as well to support multi-sports. Courts will be painted blue and will also have new fencing and access gates.

All 15 new courts are separated by a central walkway, connecting Woodward walkway to the Tennis Building and to log cabin and other park amenities. Project also includes site furnishing such as benches and drainage system including drainage trenches and Catch Basins for storm water management.



**PROJECT BOUNDARY  
ALL FOR DETROIT**

**PROJECT TITLE**  
PALMER PARK

**CITY**  
DETROIT

**STATE**  
MICHIGAN

**GRAPHIC SCALE**  
1" = 50' (1:500)

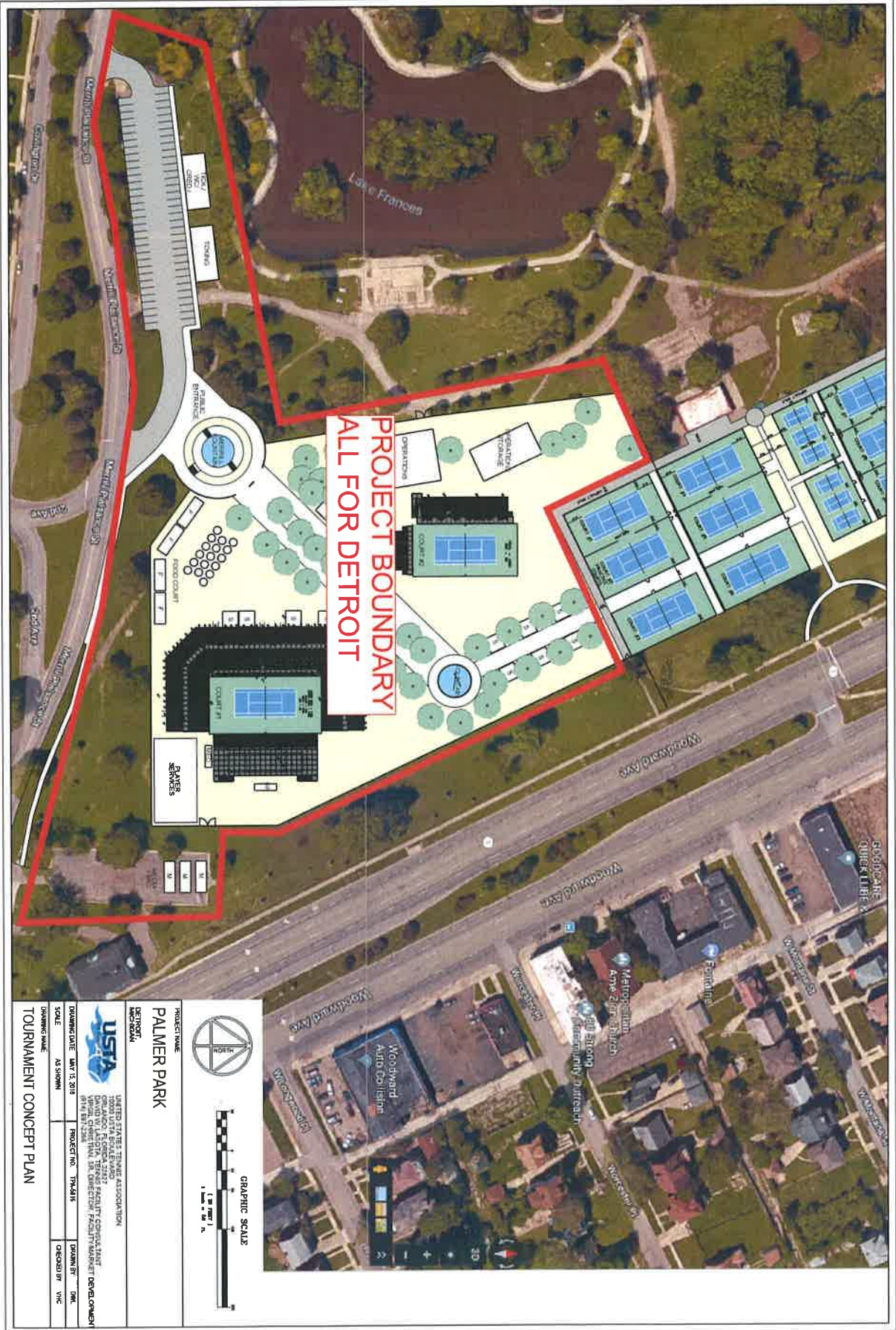
**UNITED STATES TENNIS ASSOCIATION**  
CONGRATULATE THE CHAMPIONS  
AND SUPPORT THE PLAYERS  
AND OFFICIALS OF THE USTA  
AND THE USTA MEMBER CLUBS  
AND THE USTA MEMBER CLUBS

<b>DATE</b>	APR 18, 2018	<b>PROJECT NO.</b>	17-0318
<b>SCALE</b>	AS SHOWN	<b>DRAWN BY</b>	DM
<b>DATE</b>	AS SHOWN	<b>CHECKED BY</b>	VIC

**NON-TOURNAMENT CONCEPT PLAN**



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PROJECT BOUNDARY  
ALL FOR DETROIT



PROJECT NAME  
**PALMER PARK**

CITY  
**DETROIT, MICHIGAN**



UNITED STATES TENNIS ASSOCIATION  
ONE ALABAMA PLAZA, SUITE 2000  
MONTGOMERY, AL 36103  
PH: 205-933-7200 FAX: 205-933-7201  
WWW.USTA.ORG

DRAWING DATE	MAY 15, 2018	PROJECT NO.	TM2418	DRAWN BY	DMK
SCALE	AS SHOWN	CHECKED BY	VHC		

TOURNAMENT CONCEPT PLAN



CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

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December 12, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from Woodbridge Neighborhood Development Corporation to install a community bulletin board at Scripps Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements at Scripps Park, installing a community bulletin board. The estimated cost of \$300 will be borne by Woodbridge Neighborhood Development Corporation. The community bulletin board will assist with sharing information with everyone within the Woodbridge community.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson  
Director

ENTERED JAN 10 2019 M.T.F. under NB (AS) 3-0

CITY CLERK 2018 DEC 12 10:11:37



## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements, to include the installation of a community bulletin board from the Woodbridge Neighborhood Development Corporation. This bulletin board has an estimated cost of \$300.00, of which the cost will be borne by the organization.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements from Woodbridge Neighborhood Development Corporation to be installed at Scripps Park.





GENERAL SERVICES DEPARTMENT  
Parks & Recreation  
Division

# Park Improvement Authorization Form

Today's Date: 10/11/2018

18100 Meyers Road, Upper Level  
Detroit, MI 48235

Requesting Organization Name: Woodbridge Neighborhood Development Corporation

Contact Name: Kennedy Cockrel

Phone #: (313) 878-5019 Fax #: \_\_\_\_\_

Address: 440 Burroughs St. Suite 180 Detroit, MI 48202

Email: cockrel@woodbridgendc.org

DPRD Property Name: Scripps Park

Property Address: 3660 Trumbull St.

Location of Improvement in Park: \_\_\_\_\_

Along the park path near the playground, but location negotiable.

Information Included with Request Submission:

Letter of Request     Site Plan     Sketch

Other: Picture

## Improvement / Project Description:

See Attachment.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Value of Improvement / Project: \$300

## FUNDING SOURCE (optional)

Have you already raised any money for this improvement?

- My group used a crowdfunding platform (see [ioby.org/detroit](http://ioby.org/detroit) for more information)
- We received a grant
- My group collected donations from the community without using a digital platform
- Other \_\_\_\_\_

If using a crowdfunding platform to fundraise for this improvement, provide the URL for your campaign page below:

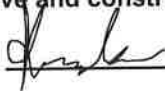
## REQUIRED MAINTENANCE

The WNDC will take on the overall maintenance of the boards and touch up paint job once a year.  
\_\_\_\_\_

- General Services Dept. - Design Plan Reviewed
- General Services Dept. - Maintenance Required

GSD Project Coordinator: *Juliana Juxton*  
Date: 12/16/2018

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: 

Kennedy Cockrel

Print Name: \_\_\_\_\_

Woodbridge Neighborhood Development Corporation

On behalf of Organization: \_\_\_\_\_

10/11/2018

Date: \_\_\_\_\_

**\*\* FOR GENERAL SERVICES DEPARTMENT - PARKS & RECREATION DIVISON USE ONLY \*\***

- Project Approved as Submitted       Project Denied  
 Project Approved w/ Changes (See Below)

\* Approved By GSD Director: Janet Anderson Date: 12-11-18

\* Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director

**CHANGES REQUIRED FOR APPROVAL**

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_

October 11, 2018

Juliana Fulton  
Project Coordinator  
Landscape Design Unit  
General Services Department  
City of Detroit  
(313) 628-2365

Dear Juliana,

The Woodbridge Neighborhood Development Corporation is interested in bringing Community Bulletin Boards to the Woodbridge Neighborhood, in particular Scripps Park. This project idea has been brought up several times throughout the years by fellow neighbors and block club members. In addition to going door-to-door, sending emails and social media posts, this unique concept creates a public place to share ideas, events and resources throughout Woodbridge. We are still in the planning stages, but have been working with the Fitzgerald Neighborhood to construct similar designed bulletin boards. Some locations we have selected to start with are Woodbridge Estates, the Woodbridge Community Garden and of course Scripps Park.

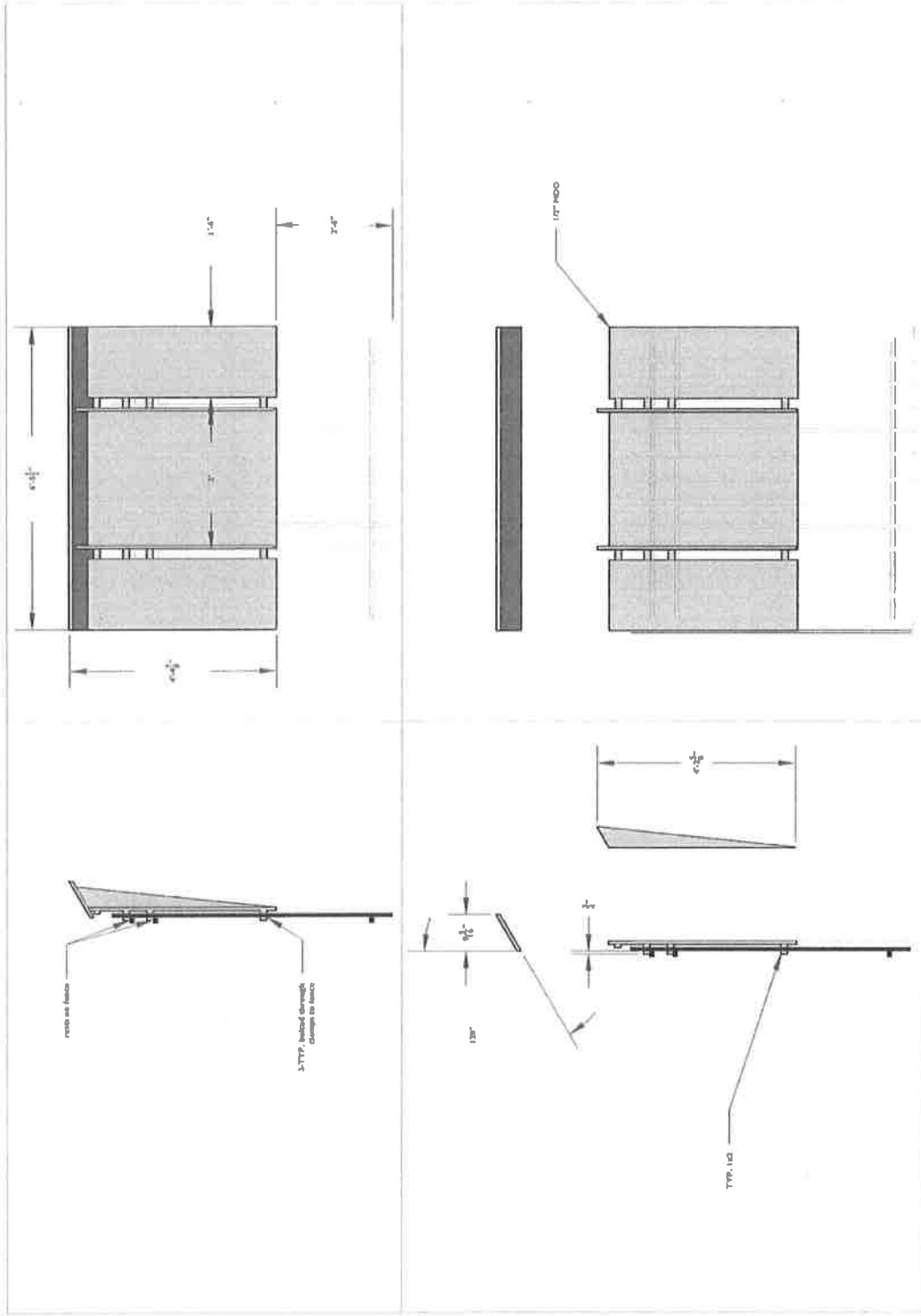
The WNDC has partnered with local DPS schools to help design/paint the artwork that will be displayed on the panels for the Community Bulletin Board that will be located in Scripps Park. As of now we plan on giving Burton International Academy and GEE Edmonson Academy each the opportunity to be a part of this exciting project. Our overall purpose, is to support neighborhood communication, all while giving young people in the area the chance to showcase their creative abilities and take pride in Scripps Park, which has slowly become a Community Hub (through seasonal events, community programming and our summer Meet-Up & Eat Up program in the Park).

I have attached a sample picture of what the bulletin will look like, measurements and our application. We have selected a local licensed contractor Michael B. Olszewski that will be responsible constructing and installing our bulletin board. If you have any questions about project details regarding the suggested theme, time frame, design and exact park locations I can best be reached via email: [cockrel@woodbridgendc.org](mailto:cockrel@woodbridgendc.org) or by phone (313) 878-5019.

Sincerely,



Kennedy Cockrel  
Program Manager, WNDC



Site Plan / Sketch  
 Kennedy Cockrel, Program Manager  
 Cockrel@woodbridgenc.org  
 (313) 878-5019

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CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

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~~76~~  
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December 13, 2018

Honorable City Council:

Re: Authorization to accept a donation of playground equipment from Corktown Economic and Development Corporation for Dean Savage Memorial Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of playground equipment to be installed at Dean Savage Memorial Park. The estimated value of \$56,000 will be borne by Corktown Economic and Development Corporation. The General Services Department will work with CEDC to ensure the equipment is properly installed.

Through community meetings and collaborations with neighborhood businesses we have ensured the installation of a playground is desired. The maintenance of the playground will be maintained by the General Services Department.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

*Janet Anderson*

Janet Anderson  
Director

ENTERED JAN 10 2019 M. T. F. under NB (AS) 3-0



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## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of playground equipment to be installed at Dean Savage Memorial Park. The estimated value of \$56,000.00 will be borne by Corktown Economic and Development Corporation.

**Resolved**, the General Services Department is authorized to accept a donation of playground equipment to be installed at Dean Savage Memorial Park.



DEPARTMENT OF  
Parks & Recreation  
Division

## Park Improvement Authorization Form

Today's Date: 12/4/18

18100 Meyers Road, Upper Level  
Detroit, MI 48235

Requesting Organization Name: CORKTOWN ECONOMIC AND DEVELOPMENT CORP.

Contact Name: DENNIS FULTON DPRD Property Name: \_\_\_\_\_

Phone #: 586.354.6956 Fax #: 313.963.9892 Property Address: \_\_\_\_\_

Address: 2122 MICHIGAN AVE Location of Improvement in Park: \_\_\_\_\_  
DETROIT, MI 48216

Email: DENNIS@MERCURYBURGERBAR.COM Information Included with Request Submission:

- Letter of Request    Site Plan    Sketch  
 Other: \_\_\_\_\_

### Improvement / Project Description:

PLAYGROUND EQUIPMENT FOR DEAN SAVAGE  
MEMORIAL PARK

Estimated Value of Improvement / Project: \$ 56000.<sup>00</sup>

### FUNDING SOURCE (optional)

Have you already raised any money for this improvement?

- My group used a crowdfunding platform (see ioby.org/detroit for more information)  
 We received a grant  
 My group collected donations from the community without using a digital platform  
 Other \_\_\_\_\_

If using a crowdfunding platform to fundraise for this improvement, provide the URL for your campaign page below:

http://www.patronicity.com/project/activating-dean-savage-memorial-park-1#!!

### REQUIRED MAINTENANCE

- General Services Dept. - Design Plan Reviewed  
 General Services Dept. - Maintenance Required

GSD Project Coordinator: [Signature]

Date: 12-5-2018



By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: *Dennis Fulton*

Print Name: DENNIS FULTON

On behalf of Organization: CORKTOWN ECONOMIC AND

DEVELOPMENT CORPORATION  
Date: 12/4/18

**\*\* FOR GENERAL SERVICES DEPARTMENT - PARKS & RECREATION DIVISON USE ONLY \*\***

Project Approved as Submitted       Project Denied  
 Project Approved w/ Changes (See Below)

\* Approved By GSD Director: *Janet M. Anderson* Date: *December 6, 2018*

\* Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director

**CHANGES REQUIRED FOR APPROVAL**

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December 4, 2018

Jan Anderson, PhD  
Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Road  
Detroit, MI 48235

**RE: DEAN SAVAGE PARK IMPROVEMENTS**

Dear Dr. Anderson:

I am the treasurer of the Corktown Economic and Development Corporation (CEDC). The CEDC is a local neighborhood-based organization that is focused on reactivating Dean Savage Memorial Park. I am writing to offer our financial assistance in purchasing and installing playground equipment in the park. The cost of this equipment is approximately \$56,000.00. These improvements are projected to take place in June of 2019.

We have worked with the residents and businesses of Corktown with the goal that Dean Savage Park will become an anchor of the neighborhood. At the same time it would provide a space where residents and visitors can work, play and relax. We believe that the project will not only enhance Corktown but the entire City as well.

Sincerely,



**DENNIS FULTON**  
Treasurer  
Corktown Economic and Development Corporation



CITY OF DETROIT  
RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY:711  
(313) 224-3544  
WWW.DETROITMI.GOV

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December 18, 2018

Honorable City Council:

Re: Authorization to accept a donation of park improvements from DTE Energy to be installed at Bradby Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from DTE Energy to be installed at Bradby Park. The estimated value of \$100,000 will be borne by DTE Energy. Park improvements include asbestos removal from the community center, building demolition, park design, and other park upgrades. The improvements are in alignment with the Caniff Neighborhood program.

Improvements are desired by the surrounding community and align with the City's neighborhood planning. Funds will be used to ensure the highest quality of equipment is used and the best use of the park is a priority.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

Janet Anderson  
Director

ENTERED JAN 10 2019 M.T.F. under NB (AS) 3-0



## Resolution

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of park improvements to be installed at Bradby Park. The estimated value of \$100,000.00 will be borne by DTE Energy. Improvements consists of asbestos removal, building demolition, park design, and other park upgrades.

**Resolved**, the General Services Department is authorized to accept a donation of park improvements to be installed at Bradby Park.



GENERAL SERVICES DEPARTMENT  
Parks & Recreation  
Division

# Park Improvement Authorization Form

18100 Meyers Road, Upper Level  
Detroit, MI 48235

Today's Date: \_\_\_\_\_

Requesting Organization Name: DTE Energy

Contact Name: Chris Polk

DPRD Property Name: Bradby Park

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Property Address: 9657 Cardoni St Detroit, MI, 48211

Address: One Energy Plaza  
WCB 1545 Detroit MI 48226

Location of Improvement in Park: \_\_\_\_\_

Email: chris.polk@dteenergy.com

Information Included with Request Submission:

- Letter of Request
- Site Plan
- Sketch
- Other: \_\_\_\_\_

### Improvement / Project Description:

Grounds and facility improvement including the following types of work:

(1) Community Center building remediation

(2) Park grounds improvement

(3) New park assets such as benches, safety items and etc

Any improvements and potential scope of must should be approved by  
funding partner (DTE Energy)

Estimated Value of Improvement / Project: \$100,000

### FUNDING SOURCE (optional)

Have you already raised any money for this improvement?

- My group used a crowdfunding platform (see ioby.org/detroit for more information)
- We received a grant
- My group collected donations from the community without using a digital platform
- Other Funds have been allocated by DTE Energy

If using a crowdfunding platform to fundraise for this improvement, provide the URL for your campaign page below:

### REQUIRED MAINTENANCE

General Services Dept. - Design Plan Reviewed

General Services Dept. - Maintenance Required

GSD Project Coordinator: Juliana Fulton

Date: 12/18/2018



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December 14, 2018


Jan Anderson, Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Rd  
Detroit, MI

Dear Ms. Anderson,

On behalf of DTE Energy, I am writing to offer our assistance in providing financial resources to make grounds and facility improvements at Brady Park which is located at 9657 Cardoni Street Detroit MI, 48211. We are interested in supporting improvements such as asbestos removal from the park's community center, building demolition, park design and other critical park upgrades in concert with the City of Detroit's neighborhood planning. The funding allocation of approximately \$100,000 are being borne by DTE Energy in alignment with our Caniff Neighborhood program. These funds are intended to support the highest and best use of the park while aligning with resident needs. These improvements should take place on an agreed date prior to or on June 1, 2019 and after necessary approvals of Detroit Parks and Recreation Division General Services Department and DTE Energy.

Thank you for your time and consideration.

Sincerely,



Chris Polk  
DTE Energy  
Sr. Program Manager- Public Affairs





CITY OF DETROIT  
 DEPARTMENT OF PUBLIC WORKS  
 CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
 2 WOODWARD AVE. SUITE 601  
 DETROIT, MICHIGAN 48226  
 PHONE: (313) 224-3949 • TTY:711  
 FAX: (313) 224-3471  
 WWW.DETROITMI.GOV

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 93

November 8, 2018

Honorable City Council:

**RE: Petition No. 1821 Giffels Webster, request to vacate a series of public alleys and street rights-of-way within and adjacent to Woodward, Monroe, Randolph, Farmer, Bates and Cadillac Square in the City of Detroit, Michigan.**

**Background:**

Petition 1821 requests changes to public rights-of-way to prepare for the redevelopment of the Monroe Block site (bounded by Cadillac Square, Woodward Avenue, Monroe Avenue, Farmer Street and Bates Street), also to prepare for redevelopment the Bates Block site (bounded by Randolph Street, Monroe Avenue, Farmer Street and Bates Street). The Downtown Detroit Development Authority (DDA) and Rosko Development Company LLC ("Bedrock") have or are entering into a Development Agreement to facilitate this important major new development. Certain changes to the rights-of-way are necessary to finalize the preparation of the Monroe and Bates Blocks for the development and allow for clear title to the land to be transferred for the project.

The City of Detroit owns all public rights-of-way in the unique area of Detroit platted in the "Governor and Judges". Therefore, the City will deed the title to the vacated rights-of-way to the DDA to then be transferred to the developer. Certain easements will be required and these easements shall also be transferred in the same manner. The easements aim to protect certain public and utility interests while also minimizing the impact on the ability to develop the land. The developer along with their project engineers have been meeting with all potentially involved agencies and utility companies to assure that satisfactory arrangements have been made regarding utility placement, abandonment or relocation.

City Engineering Division – DPW notes there have been previous resolutions in the area including: 1) The vacation of Library Street in a resolution recorded December 14, 1953 in Liber 11949, Page 276; also 2) The vacation of alleys in the "Monroe Block" recorded February 20, 2002 in Liber 35633, Page 65. The intention with the current resolution is to replace and supersede the previously granted resolutions.

**Petition No. 1821**

Giffels Webster on behalf of Bedrock request for the following vacations and granting of easements:

EN 2-2-1 JAN 14 2019 MTNB AS (310)

CITY CLERK 2018 NOV 13 PM 04:00



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A) Vacation of rights-of-way: (as more particularly described in the following resolution)

- 1) Library Street, 60 feet wide, from Monroe Avenue, 120 feet wide, to Randolph Street, 86 feet wide.
- 2) Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide, to Bates Street, 60 feet wide.
- 3) Easterly 10 feet of Monroe Avenue, 120 feet wide, from Cadillac Square, 200 feet wide to Randolph Street, 86 feet wide.
- 4) Westerly 10 feet of Bates Street, 60 feet wide, from the north line of the east-west public alley, 20 feet wide, first north of Cadillac Square to Randolph Street, 86 feet wide.
- 5) Northerly 10 feet of Cadillac Square, 200 feet wide from 10 feet west of the east line of Monroe Avenue, 120 feet wide to 101.3 feet west of the east line of Bates Street, 60 feet wide.
- 6) 10' portion of Woodward Avenue, from Cadillac Square, 200 feet wide, to Monroe Avenue, 120 feet wide.
- 7) All of the public alleys in the block of Farmer Street, 60 feet wide, Randolph Street, 86 feet wide Bates Street, 60 feet wide, and Monroe Avenue, 120 feet wide, aka the Bates Block.
- 8) All of the public alleys in the block of Cadillac Square, 200 feet wide, Farmer Street, 60 feet wide, Bates Street, 60 feet wide, Monroe Avenue, 120 feet wide, and Woodward Avenue, variable width, excepting the easterly 101.3 feet of the east-west alley first north of Cadillac Square in the rear of the Cadillac Tower at 65 Cadillac Square, aka the Monroe Block.

B) Easements: (as more particularly described in the following resolution)

- 1) A pedestrian and emergency Vehicle access easement in favor of the City 20 feet in width and 13.5 feet in height above grade in Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide to Bates Street, 60 feet wide.
- 2) A Detroit Water and Sewerage Department (DWSD) easement 30 feet in width in Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide to Bates Street, 60 feet wide, to accommodate an existing sewer
- 3) A construction easement in favor of Bedrock for earth retention tie-backs in Monroe Avenue, Cadillac Square, Bates Street and Woodward Avenue.
- 4) A pedestrian access easement in favor of the City, 10 feet wide, in the vacated portion of the project perimeter streets being Monroe Avenue, Cadillac Square, Woodward Avenue, and Bates Street. The easement shall be continuous, except where the building support columns are located.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

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Traffic Engineering Division – DPW (TED) reports being involved with no objection to the changes to the public rights-of-way provided certain conditions are met regarding pedestrian access and the relocation of traffic signal poles and the relocation of controller cabinets. The TED conditions are provided for as a part of the attached resolution.

Detroit Water and Sewerage Department (DWSD) has water mains and sewers located within the areas requested for outright vacations and conversion to easement. The following conditions must be met: (a) upon Bedrock acquiring title to vacated Farmer Street, Bedrock will grant DWSD a 30 feet wide easement mutually acceptable to DWSD and Bedrock that allows the maintenance and repair of DWSD's remaining facilities within Farmer Street, if any; and (b) Bedrock shall provide confirmation to DWSD that loads from the National Theatre Arch foundations encroaching into such easement will not bear structural influence on the existing 9.9 ft. deep 1'9" (wide) and 2'6" (tall) combined flow sewer. The DWSD conditions are provided for as a part of the attached resolution.

Comcast reports involvement with fiber optics and coax cables in the area. They are in agreement to relocate their existing facilities at the petitioner's expense. A provision for Comcast relocation is made a part of the resolution.

DTE Energy - Electric (DTE-E) reports being involved with no objections to the property change provided that (a) a 5' horizontal and 18" vertical clearance is maintained between the tiebacks installed by Bedrock and existing DTE-E infrastructure; and (b) an easement the full width of Farmer Street is reserved in favor of DTE-E (the "Reservation"). The Reservation shall immediately and automatically terminate and be of no further force and effect, without the necessity of any further action, upon Bedrock or its affiliates' acquisition of title to Farmer Street and the recording of a private easement between Bedrock and DTE-E. DTE-E reports that they have received payment from the petitioner for the outright vacation of facilities in the referenced public alleys. The DTE-E conditions are provided for as a part of the attached resolution.

DTE Energy – Gas Division (DTE-G) reports being involved with no objections to the property change provided the proposed use does not hinder or impede the installation, operation, maintenance or replacement of DTE Gas Company facilities. A provision for the petitioner to remove and relocate the DTE-G facilities at the petitioner's expense is a part of the resolution.

Detroit Thermal has facilities in the subject area and a provision for the petitioner to pay for the removal of the Detroit Thermal facilities is a part of the resolution.

Public Lighting Authority (PLA) has facilities in the subject area consisting of street lights, conduit and cable. The existing circuit will need to be removed and relocated. Public Lighting Department (PLD) reports involvement in the subject area. A provision for the

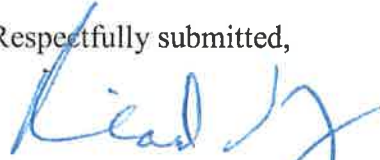
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petitioner to remove and relocate the PLA facilities and remove the PLD facilities at the petitioner's expense is a part of the resolution.

All other involved City departments and privately owned utility companies have reported no objections to the vacations easements and encroachments. Provisions protecting the rights of the utilities and the City are a part of this resolution.

An appropriate resolution is attached for consideration by your Honorable Body. I am recommending adoption of the attached resolution. A waiver of reconsideration is respectfully requested.

Respectfully submitted,



Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JMK

Cc: Ron Brundidge, Director – DPW  
Mayor's Office – City Council Liaison  
Bruce Goldman – Law Department

BY COUNCIL MEMBER \_\_\_\_\_

**RESOLVED**, the following areas are hereby vacated as public rights-of-way, and title thereto is vested in the City of Detroit:

- 1) Library Street, 60 feet wide, from Monroe Avenue, 120 feet wide, to Randolph Street, 86 feet wide.
- 2) Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide, to Bates Street, 60 feet wide.
- 3) 10 feet of the project perimeter streets being Monroe Avenue, Cadillac Square, Woodward Avenue, and Bates Street, which areas are legally described as follows:

**PARCEL A**

A 10 FOOT WIDE STRIP OF MONROE AVENUE (120' WIDE), CADILLAC SQUARE (200' WIDE), AND WOODWARD AVENUE (VARIABLE WIDTH), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE INTERSECTION OF THE NORTH LINE OF SAID CADILLAC SQUARE WITH THE EAST LINE OF SAID WOODWARD AVENUE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN AS RECORDED IN LIBER 1 OF PLATS, PAGE 68, WAYNE COUNTY RECORDS;

THENCE ALONG NORTH LINE OF SAID CADILLAC SQUARE, N89°48'29"E, 266.02 FEET; THENCE S00°06'36"E, 10.00 FEET; THENCE S89°48'29"W, 276.01 FEET; THENCE N00°11'31"W, 92.35 FEET; THENCE N29°44'23"E, 326.56 FEET; THENCE N29°38'56"E, 60.01 FEET; THENCE N29°46'59"E, 347.54 FEET TO THE SOUTHWEST LINE OF RANDOLPH STREET AS WIDENED; THENCE ALONG SAID SOUTHWEST LINE, S26°14'35"E, 12.06 FEET TO THE EAST LINE OF SAID MONROE AVENUE; THENCE ALONG SAID EAST LINE, THE FOLLOWING 3 COURSES: 1. S29°46'59"W, 340.79 FEET; 2. S29°38'56"W, 60.00 FEET; 3. S29°44'23"W, 323.89 FEET TO THE EAST LINE OF SAID WOODWARD AVENUE; THENCE ALONG SAID EAST LINE, S00°11'31"E, 79.68 FEET TO THE POINT OF BEGINNING.

**PARCEL B**

A 10 FOOT WIDE STRIP OF BATES STREET (56.50' & 60' WIDE), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF CADILLAC SQUARE (200 FEET WIDE) WITH THE EAST LINE OF WOODWARD AVENUE (VARIABLE WIDTH), SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN AS RECORDED IN LIBER 1 OF PLATS, PAGE 68, WAYNE COUNTY RECORDS; THENCE ALONG NORTH LINE OF CADILLAC SQUARE (200' WIDE), N89°48'29"E, 266.02 FEET; THENCE N00°06'36"W, 120.00 FEET; THENCE N89°48'29"E, 101.16 FEET TO THE WEST LINE OF SAID BATES LANE AND THE POINT OF BEGINNING; THENCE ALONG SAID WEST LINE, N00°06'36"W, 157.04 FEET; THENCE CONTINUING N29°35'13"E, 222.21 FEET TO THE SOUTHWEST LINE OF RANDOLPH STREET AS WIDENED; THENCE ALONG SAID SOUTHWEST LINE, S26°14'35"E, 12.09 FEET; THENCE S29°35'13"W, 212.77 FEET; THENCE S00°06'36"E, 154.37 FEET; THENCE S89°48'29"W, 10.00 FEET TO THE POINT OF BEGINNING.

- 4) All public alleys in the block of Farmer Street, 60 feet wide, Randolph Street, 86 feet wide, Bates Street, 60 feet wide, and Monroe Avenue, 120 feet wide.
- 5) All public alleys in the block of Cadillac Square, 200 feet wide, Farmer Street, 60 feet wide, Bates Street, 60 feet wide, Monroe Avenue, 120 feet wide, and Woodward Avenue, variable width, excepting the easterly 101.3 feet of the east-west alley first north of Cadillac Square in the rear of the Cadillac Tower at 65 Cadillac Square.

The foregoing areas (1) through (5) are collectively described as follows:

ALL PUBLIC RIGHTS-OF-WAY WITHIN THE FOLLOWING DESCRIBED LAND: COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID CADILLAC SQUARE WITH THE EAST LINE OF SAID WOODWARD AVENUE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN; THENCE S44°48'29"W, 14.14 FEET TO THE POINT OF BEGINNING. THENCE N00°11'31"W, 92.35 FEET; THENCE N29°44'23"E, 326.56 FEET; THENCE N29°38'56"E, 60.01 FEET; THENCE N29°46'59"E, 347.54 FEET TO THE SOUTHWEST LINE OF RANDOLPH STREET AS WIDENED; THENCE ALONG SAID SOUTHWEST LINE S26°14'35"E, 288.75 FEET; THENCE S29°35'13"W, 212.77 FEET; THENCE S00°06'36"E, 154.37 FEET; THENCE S89°48'29"W, 111.16 FEET; THENCE S00°06'36"E, 130.00 FEET; THENCE S89°48'29"W, 276.01 FEET TO THE POINT OF BEGINNING.

All of the above said vacated public rights-of-way are subject to the following agreements, reservations and provisions:

PROVIDED, that the following previously granted resolutions including: 1) The vacation of Library Street in a resolution recorded December 14, 1953 in Liber 11949, Page 276; also 2) The vacation of alleys in the "Monroe Block" recorded February 20, 2002 in Liber 35633, Page 65, are hereby replaced and superseded by this resolution, and further

PROVIDED, that petitioner/property owner make satisfactory arrangements with the Detroit Water and Sewerage Department, DTE Electric Company, Detroit Thermal, the Public Lighting Authority, the Public Lighting Department, Comcast, AT&T Telecommunication, the Great Lakes Water Authority, and DTE Gas Company for cost and arrangements for the removing and/or relocating of such utility companies and city departments services or granting of private easements for such utility companies, if necessary, and further

PROVIDED, that the Downtown Development Agency, Rosko Development Company LLC (together with its successors and assigns, "Bedrock"), and the City of Detroit enter into easement agreements to further describe, and delineate the terms of the following easements:

- 1) A permanent pedestrian and emergency Vehicle access easement 20 feet in width and 13.5 feet in height above grade in Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide to Bates Street, 60 feet wide.
- 2) A permanent Detroit Water and Sewerage Department (DWSD) easement 30 feet in width in Farmer Street, 60 feet wide, from Monroe Avenue, 120 feet wide to Bates Street, 60 feet wide, to accommodate an existing sewer
- 3) A construction easement for earth retention tie-backs in the following legally described portions of Monroe Avenue, Cadillac Square, Bates Street and Woodward Avenue:

#### **TIE-BACK EASEMENT 1**

A 55 FOOT WIDE STRIP OF MONROE AVENUE (120 FEET WIDE), CADILLAC SQUARE (200 FEET WIDE) AND WOODWARD AVENUE (120 FEET WIDE), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN AND LYING WITHIN THE BOUNDS OF THE FOLLOWING MORE PARTICULARLY DESCRIBED LAND:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID CADILLAC SQUARE WITH THE EAST LINE OF WOODWARD AVENUE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN; THENCE S44°48'29"W, 14.14 FEET TO THE POINT OF BEGINNING; THENCE N89°48'29"E, 276.01 FEET; THENCE S00°06'36"E, 55.00 FEET; THENCE S89°48'29"W, 330.93 FEET; THENCE N00°11'31"W, 162.05 FEET; THENCE N29°44'23"E, 341.22 FEET; THENCE

N29°38'56"E, 60.03 FEET; THENCE N29°46'59"E, 364.06 FEET; THENCE S43°33'54"E, 57.41 FEET; THENCE S29°46'59"W, 347.54 FEET; THENCE S29°38'56"W, 60.03 FEET; THENCE S29°44'23"W, 326.56 FEET; THENCE S00°11'31"E, 92.35 FEET TO THE POINT OF BEGINNING, AND CONTAINING 1.490 ACRES.

#### **TIE-BACK EASEMENT 2**

A VARIABLE WIDTH STRIP OF BATES STREET (56.50 FEET & 60 FEET WIDE), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN AND LYING WITHIN THE BOUNDS OF THE FOLLOWING MORE PARTICULARLY DESCRIBED LAND:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF CADILLAC SQUARE (200 FEET WIDE) WITH THE EAST LINE OF WOODWARD AVENUE (VARIABLE WIDTH), SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN AS RECORDED IN LIBER 1 OF PLATS, PAGE 68, WAYNE COUNTY RECORDS; THENCE ALONG NORTH LINE OF SAID CADILLAC SQUARE, N89°48'29"E, 266.02 FEET; THENCE N00°06'36"W, 120.00 FEET; THENCE N89°48'29"E, 111.16 FEET TO THE POINT OF BEGINNING; THENCE N00°06'36"W, 154.37 FEET; THENCE CONTINUING N29°35'13"E, 212.77 FEET TO THE SOUTHWEST LINE OF RANDOLPH STREET AS WIDENED; THENCE ALONG SAID SOUTHWEST LINE, S26°14'35"E, 56.20 FEET; THENCE S29°35'13"W, 161.81 FEET; THENCE S00°06'36"E, 148.11 FEET; THENCE S89°47'30"W, 50.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.374 ACRES.

- 4) A permanent pedestrian access easement, 10 feet wide, commencing at grade and extending 10 feet above grade, in the vacated portion of the project perimeter streets being Monroe Avenue, Cadillac Square, Bates Street, and Woodward Ave, as legally described above as "Parcel A" and "Parcel B". The easement shall be continuous, except where the building support columns are located.

And further,

PROVIDED, that an easement the full width of Farmer Street is reserved in favor of DTE (the "Reservation"). The Reservation shall immediately and automatically terminate and be of no further force and effect, without the necessity of any further action, upon Bedrock or its affiliates' acquisition of title to Farmer Street and the recording of a private easement between Bedrock and DTE, and further

PROVIDED; that a 5' horizontal and 18" vertical clearance is maintained between the tiebacks installed by Bedrock and existing DTE infrastructure; and further

PROVIDED, that the petitioner remove and relocate DTE Energy – Gas Company (DTE-G) facilities at the petitioner's expense; also that the project does not hinder or impede the installation, operation, maintenance or replacement of DTE Gas Company facilities, and further

PROVIDED, that the petitioner contact Comcast regarding their facilities in the subject area. The petitioner shall provide plans and payment for the relocation of Comcast facilities, and further

PROVIDED, that the petitioner contact Detroit Thermal regarding their facilities in the subject area. The petitioner shall make the necessary arrangements and be responsible for all costs for the abandonment of Detroit Thermal facilities, and further

PROVIDED, that the petitioner provide for a minimum 10 feet clear, unobstructed sidewalk on all affected streets, and further

PROVIDED, that the petitioner get approval of DPW – Traffic Engineering Division for relocation of traffic signal controller cabinet and any associated traffic signal equipment. The petitioner is responsible to provide 3 feet of clearance from curb to outside face of any signal pole or traffic cabinet that will be relocated for this project. All cost for design, permit, and construction of any such relocations shall be borne by the petitioner, and further

PROVIDED, that the petitioner shall design and construct proposed sewers and or water mains and to make the connections to the existing public sewers and or water mains as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers and or water mains, and further

PROVIDED, that the petitioner shall design and construct the removal and relocation, as applicable, of Public Lighting Authority and Public Lighting Department facilities with all cost to be borne by the petitioner or their assigns, and further

PROVIDED, that the plans for the sewers and or water mains shall be prepared by a registered engineer; and further

PROVIDED, that DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; and further

PROVIDED, that the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the petitioner; and further

PROVIDED, that the petitioner shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; and further

PROVIDED, that the petitioner shall grant to the City a satisfactory easement for the sewers and or water mains (unless such sewers or water mains are located in the public right of way), and further

PROVIDED, that the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City, and further

PROVIDED, that the petitioner shall provide a one (1) year warranty for the proposed sewers and or water mains, and further

PROVIDED, that upon satisfactory completion, the sewers and or water mains shall become City property and become part of the City system. And any existing sewers and or

water mains that were abandoned shall belong to the petitioner and will no longer be the responsibility of the City; and further

PROVIDED, that any construction in the public rights-of-way such as removal and construction of new pavement, driveways, curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

**BE IT ALSO RESOLVED** that a construction easement be granted to Bedrock or their assigns for earth retention tie-backs in Monroe Avenue, Cadillac Square, Bates Street, Woodward Avenue and Farmer Street in the following legally described areas:

**TIE-BACK EASEMENT 1**

A 55 FOOT WIDE STRIP OF MONROE AVENUE (120 FEET WIDE), CADILLAC SQUARE (200 FEET WIDE) AND WOODWARD AVENUE (120 FEET WIDE), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN AND LYING WITHIN THE BOUNDS OF THE FOLLOWING MORE PARTICULARLY DESCRIBED LAND:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID CADILLAC SQUARE WITH THE EAST LINE OF WOODWARD AVENUE, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN; THENCE S44°48'29"W, 14.14 FEET TO THE POINT OF BEGINNING; THENCE N89°48'29"E, 276.01 FEET; THENCE S00°06'36"E, 55.00 FEET; THENCE S89°48'29"W, 330.93 FEET; THENCE N00°11'31"W, 162.05 FEET; THENCE N29°44'23"E, 341.22 FEET; THENCE N29°38'56"E, 60.03 FEET; THENCE N29°46'59"E, 364.06 FEET; THENCE S43°33'54"E, 57.41 FEET; THENCE S29°46'59"W, 347.54 FEET; THENCE S29°38'56"W, 60.03 FEET; THENCE S29°44'23"W, 326.56 FEET; THENCE S00°11'31"E, 92.35 FEET TO THE POINT OF BEGINNING.

**TIE-BACK EASEMENT 2**

A VARIABLE WIDTH STRIP OF BATES STREET (56.50 FEET & 60 FEET WIDE), CITY OF DETROIT, WAYNE COUNTY, MICHIGAN AND LYING WITHIN THE BOUNDS OF THE FOLLOWING MORE PARTICULARLY DESCRIBED LAND:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF CADILLAC SQUARE (200 FEET WIDE) WITH THE EAST LINE OF WOODWARD AVENUE (VARIABLE WIDTH), SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 2 OF THE PLAT OF LOTS 45 & 46, SECTION 6 OF GOVERNOR & JUDGES PLAN AS RECORDED IN LIBER 1 OF PLATS, PAGE 68, WAYNE COUNTY RECORDS; THENCE ALONG NORTH LINE OF SAID CADILLAC SQUARE, N89°48'29"E, 266.02 FEET; THENCE N00°06'36"W, 120.00 FEET; THENCE N89°48'29"E, 111.16 FEET TO THE POINT OF BEGINNING; THENCE N00°06'36"W, 154.37 FEET; THENCE CONTINUING N29°35'13"E, 212.77 FEET TO THE SOUTHWEST LINE OF RANDOLPH STREET AS WIDENED; THENCE ALONG SAID SOUTHWEST LINE, S26°14'35"E, 56.20 FEET; THENCE S29°35'13"W, 161.81 FEET; THENCE S00°06'36"E, 148.11 FEET; THENCE S89°47'30"W, 50.00 FEET TO THE POINT OF BEGINNING.

PROVIDED, that Bedrock or their assigns, and the City of Detroit enter into an easement agreement to further describe, and delineate the terms of the easement for the tie back encroachments, and further

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for



maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that the petitioner maintain the DWSD required clearance of 18 feet above grade for maintenance access and repair, and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Bedrock or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The tie-back encroachments shall be constructed and maintained under their rules and regulations. The tie-back locations shall be documented by as-built drawings and provided to DPW- City Engineering; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the tie-back encroachments shall be borne by Bedrock or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the tie-back encroachments shall be borne by Bedrock or their assigns. Should

damages to utilities occur Bedrock or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

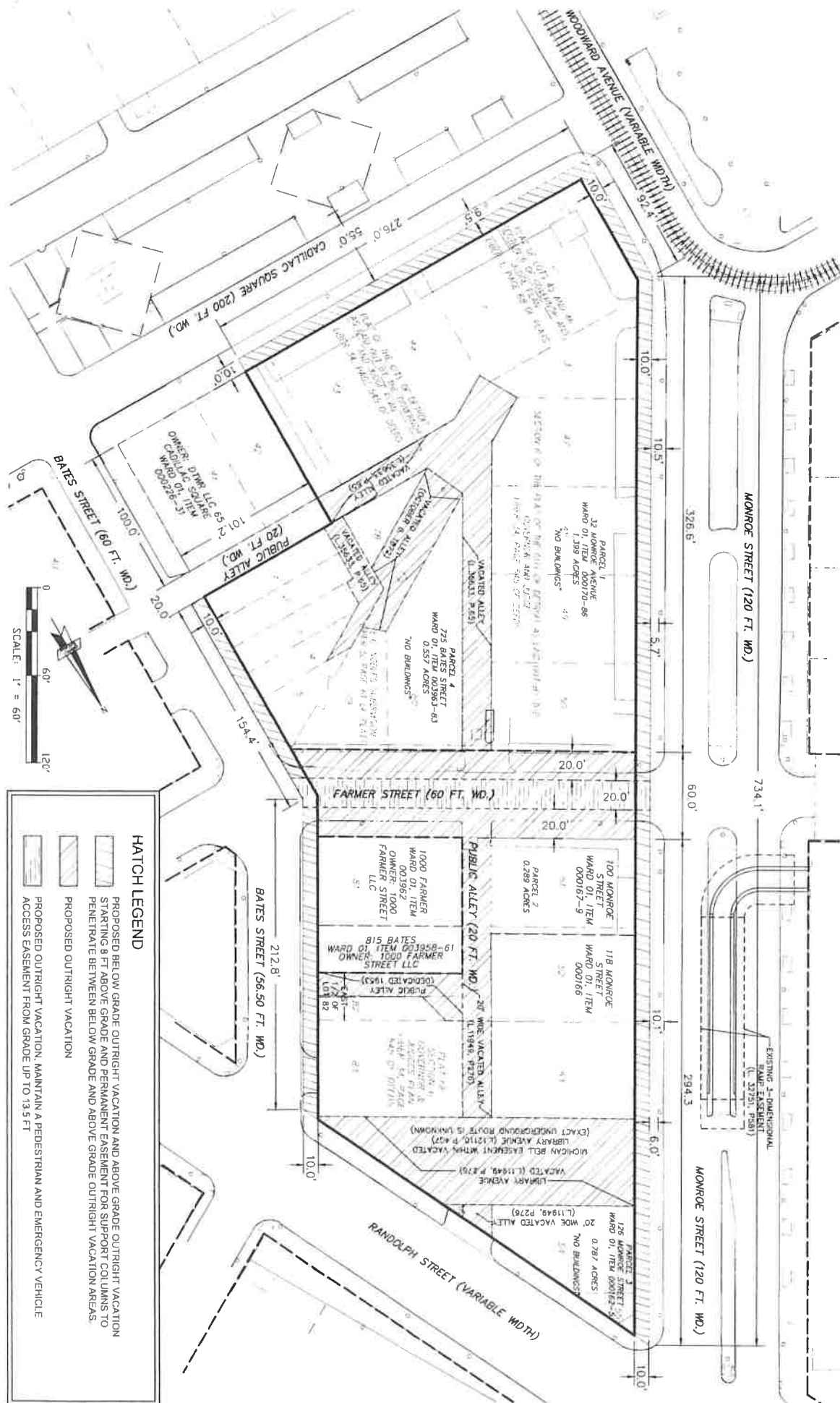
PROVIDED, that Bedrock or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Bedrock or their assigns of the terms thereof. Further, Bedrock or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed tie-back encroachments; and further

PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.


A Waiver of Reconsideration is requested.



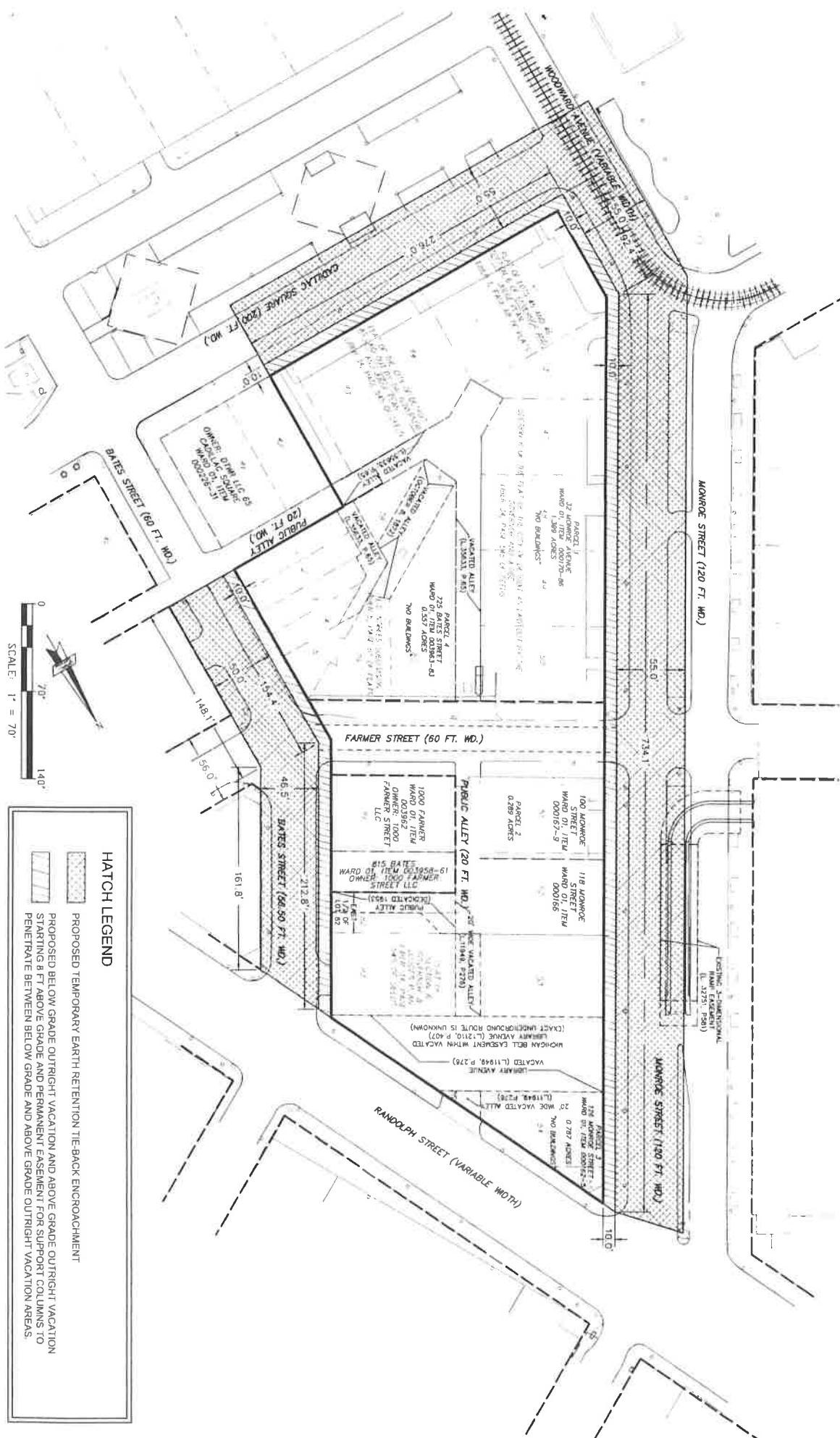
PETITION 1821  
 MONROE BLOCK VACATIONS  
 REVISION 7/17/2018





**HATCH LEGEND**

-  PROPOSED BELOW GRADE OUTRIGHT VACATION AND ABOVE GRADE OUTRIGHT VACATION STARTING 8 FT ABOVE GRADE AND PERMANENT EASEMENT FOR SUPPORT COLUMNS TO PENETRATE BETWEEN BELOW GRADE AND ABOVE GRADE OUTRIGHT VACATION AREAS.
-  PROPOSED OUTRIGHT VACATION
-  PROPOSED OUTRIGHT VACATION, MAINTAIN A PEDESTRIAN AND EMERGENCY VEHICLE ACCESS EASEMENT FROM GRADE UP TO 13.5 FT

PETITION 1821  
 MONROE BLOCK TEMPORARY EARTH  
 RETENTION TIE-BACK ENROACHMENTS  
 REVISION 7/17/2018







**HATCH LEGEND**

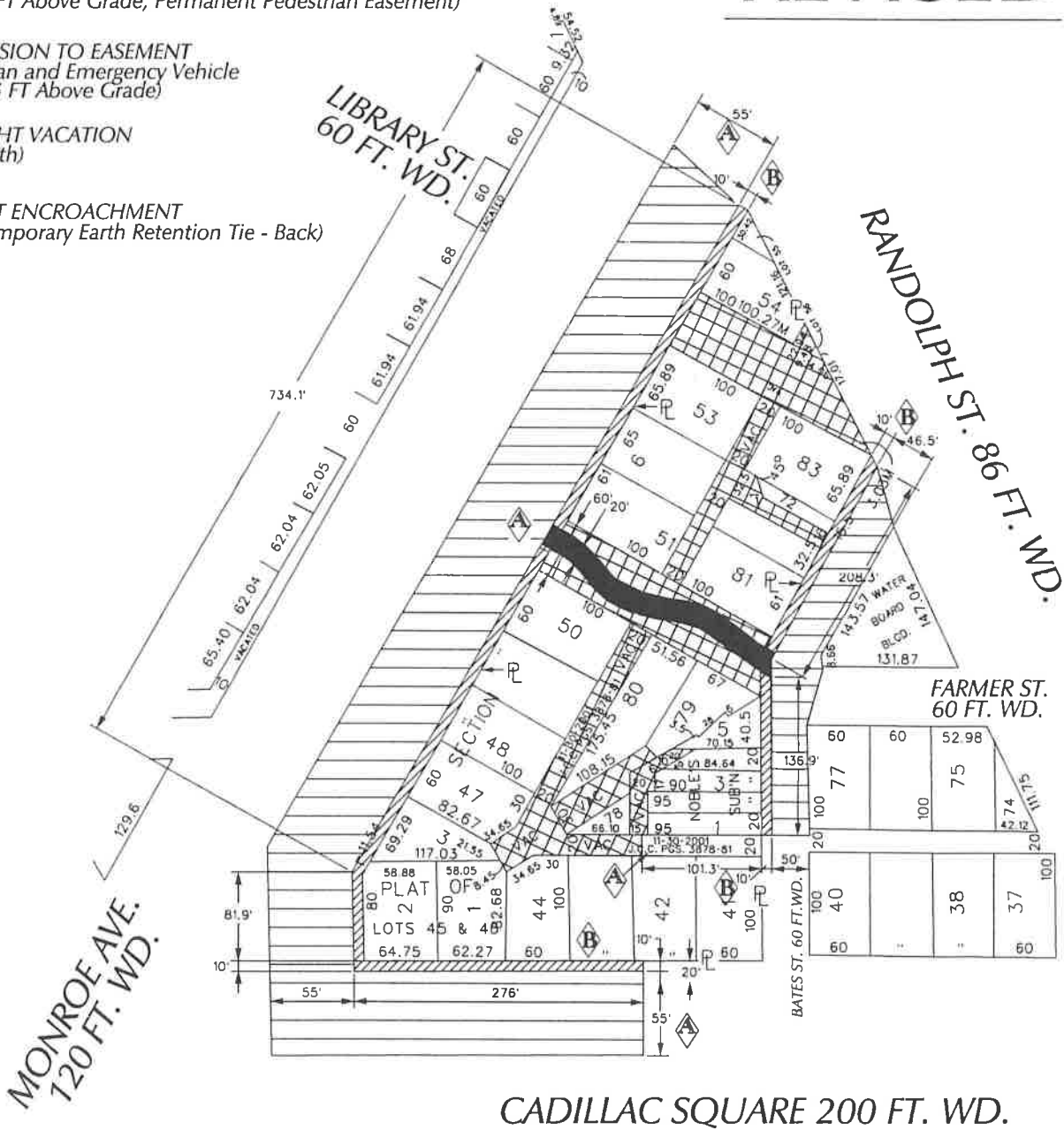
- 
 PROPOSED TEMPORARY EARTH RETENTION TIE-BACK ENCROACHMENT
- 
 PROPOSED BELOW GRADE OUTRIGHT VACATION AND ABOVE GRADE OUTRIGHT VACATION STARTING 8 FT ABOVE GRADE AND PERMANENT EASEMENT FOR SUPPORT COLUMNS TO PENETRATE BETWEEN BELOW GRADE AND ABOVE GRADE OUTRIGHT VACATION AREAS

PETITION NO. 1821  
 BEDROCK DETROIT  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 C/O MICHAEL MARKS P.E.  
 PHONE NO. 313 962-4442



**"REVISED"**

-  - **OUTRIGHT VACATION**  
(0 to 10 FT Above Grade, Permanent Pedestrian Easement)
-  - **CONVERSION TO EASEMENT**  
(Pedestrian and Emergency Vehicle  
0 to 13.5 FT Above Grade)
-  - **OUTRIGHT VACATION**  
(Full Width)
-  - **REQUEST ENCROACHMENT**  
(With Temporary Earth Retention Tie - Back)



CADILLAC SQUARE 200 FT. WD.

(FOR OFFICE USE ONLY)

CARTO 28 A

<b>B</b>	CHANGE FROM OUTRIGHT VACATION TO ENCROACHMENT TO EASEMENT	WLW	KSM	KSM	9/28/18
<b>A</b>	REMOVING THE TEMPORARY EARTH RETENTION TIE BACK, REMOVE THE REQUEST TO VACATE FULLY AND REMOVE THE UNDERGROUND RAMP AND TRUNK	WLW	KSM	KSM	7/27/18
<b>DESCRIPTION</b>		<b>DRWN</b>	<b>CHKD</b>	<b>APPD</b>	<b>DATE</b>
<b>REVISIONS</b>					
<b>DRAWN BY</b>	WLW	<b>CHECKED</b>		KSM	
<b>DATE</b>	04-03-18	<b>APPROVED</b>			

REQUEST TO OUTRIGHT VACATE AND  
 CONVERSION TO EASEMENT  
 VARIOUS PUBLIC STREETS AND ALLEYS AND  
 REQUEST ENCROACHMENTS OF  
 MONROE AVE, A PORTION OF BATES ST. AND CADILLAC SQ.  
 IN THE AREA BOUND BY  
 MONROE AVE, RANDOLPH AND BATES ST.  
 AND CADILLAC SQUARE

<b>CITY OF DETROIT</b>	
CITY ENGINEERING DEPARTMENT	
SURVEY BUREAU	
<b>JOB NO.</b>	01-01
<b>DRWG. NO.</b>	X 1821

**City of Detroit**  
**OFFICE OF THE CITY CLERK**

Janice M. Winfrey  
City Clerk

Vivian A. Hudson  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, November 03, 2017*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

PLANNING AND DEVELOPMENT DEPARTMENT    DPW - CITY ENGINEERING DIVISION

**1821**    *Bedrock Detroit, request to vacate a series of public alleys and street rights-of-way within and adjacent to Woodward, Monroe, Farmer, Bates, and Cadillac Square.*



November 1, 2017

**HAND DELIVER**

Honorable Detroit City Council  
C/o Detroit City Clerk  
200 Coleman A. Young Municipal Center  
2 Woodward Avenue  
Detroit, Michigan 48226

RE: Giffels Webster - Request to vacate a series of public alleys and street Rights-of-Way within and adjacent to Woodward, Monroe, Farmer, Bates and Cadillac Square in the City of Detroit, Michigan.

Giffels Webster, 28 W. Adams, Suite 1200, Detroit, Michigan 48226 on behalf of Bedrock Detroit, 630 Woodward Ave., Detroit, Michigan, 48226 respectfully requests to vacate the following portions of the City of Detroit Rights-of-Way:

Vacate (outright) all the public alleys in the block bounded by Woodward Avenue (variable width), Monroe Street (120 feet wide), Randolph (variable width), Bates Street (60 feet wide) and Cadillac Square (200 feet wide) except the eastern 101.3 feet of the southernmost alley 100.0 feet north and parallel with Cadillac Square.

Vacation with reservation for existing utilities of the eastern 101.3 feet of the southernmost alley 100.0 feet north and parallel with Cadillac Square, in the block bound by Woodward, Monroe, Farmer and Bates.

Vacate (outright) Farmer Street (60 feet wide), while maintaining a centered 20 feet wide pedestrian and emergency vehicle access easement from grade to 13.5 feet above grade between Monroe and Bates.

Vacate (outright) below grade and above grade starting 8 feet above grade and permanent easement for support columns to penetrate between below grade and above grade outright vacation areas the east 10 feet of Monroe between Woodward and Randolph, the east 10 feet of Woodward between Monroe and Cadillac Square, the north 10 feet of Cadillac Square between Woodward and 101.3 west of Bates, and the west 10 feet of Bates between 120 feet north of Cadillac Square and Randolph.

Vacate (outright) below grade or a permanent easement starting 3 feet below grade extending 20 feet below grade for the eastern 70 feet of Monroe 19.6 feet north of Farmer extending 31.2 feet North.

The requested vacations are a critical part of the Monroe Block re-development project. We have begun engaging with the affected utility providers to relocate and/or abandon their facilities to support these Rights-of-Way modifications.



If you should have any questions, please do not hesitate to contact me at (P) 313.962.4442 (M) 313.980.1469 or [mmarks@giffelswebster.com](mailto:mmarks@giffelswebster.com).

Respectfully,

A handwritten signature in cursive script, appearing to read "Michael W. Marks".

Michael Marks P.E.,  
Partner  
Giffels Webster

attachment



2017-11-03

**1821**

**1821** *Petition of Bedrock Detroit, request to vacate a series of public alleys and street rights-of-way within and adjacent to Woodward, Monroe, Farmer, Bates, and Cadillac Square.*

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REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT DPW -  
CITY ENGINEERING DIVISION

~~18~~  
19