

Referrals
1/15/19

**NEIGHBORHOOD
AND COMMUNITY
SERVICES STANDING
COMMITTEE**

**OFFICE OF CONTRACTING
AND PROCUREMENT**

January 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000241 100% City Funding –AMEND 1 – To Provide Portable Potty Stations for Various Locations in City Parks. – Contractor: Parkway Services, Inc. – Location: 2876 Tyler Rd., Ypsilanti, MI 48198 – Contract Period: Upon City Council Approval through August 20, 2020 – Contract Increase: \$50,000.00. – Total Contract Amount: \$80,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM **SHEFFIELD**

RESOLVED, that Contract No. 6000241 referred to in the foregoing communication dated January 8, 2019, be hereby and is approved.



CITY OF DETROIT
RECREATION DEPARTMENT
ADMINISTRATION OFFICE

18100 MEYERS
DETROIT, MICHIGAN 48235
(313) 224-1100 • TTY:711
(313) 224-3544
WWW.DETROITMI.GOV

December 20, 2018

Honorable City Council:


Re: Authorization to accept a donation of park improvements from Brush Park Community Development Corporation to be installed at John R. Watson Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from Brush Park Community Development Corporation to be installed at John R. Watson Park. Park improvements will consists of the purchase and installation of park benches. The estimated cost of \$500 - \$1,000 will be borne by Brush Park Community Development Corporation.

Installation of the park improvements will take place in spring, 2019. The organization has worked with community representatives to ensure the improvements are desired. As a way to maintain the park improvements, Brush Park Community Development Corporation will inspect the benches once a year and as needed will re-stain the benches to ensure proper maintenance.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,


Janet Anderson
Director



Resolution

Council Member _____

Whereas, the General Services Department is requesting authorization to accept a donation of park improvements from Brush Park Community Development Corporation to be installed at John R. Watson Park.

Whereas, park improvements will consist of the purchase and installation of new park benches. The estimated cost of \$500 - \$1,000 will be borne by Brush Park Community Development Corporation, in addition, the organization will assist in maintaining the park improvements with a yearly inspection and as needed will re-stain the benches

Resolved, the General Services Department is authorized to accept a donation of park improvements from the Brush Park Community Development Corporation to be installed at John R. Watson Park.



Parks & Recreation
Department

Park Improvement Authorization Form

Today's Date: 10/22/18

18100 Meyers Road, Upper Level
Detroit, MI 48235

Requesting Organization Name: BRUSH PARK CDC

Contact Name: ALEX NIEHAMS

Phone #: 248-835-4575 Fax #: _____

Address: 2915 JOHN R. STREET #502
DETROIT, MI 48201

Email: AJENDRUSCH@gmail.com

DPRD Property Name: JOHN R. WATSON PARK

Property #: _____ District #: _____

Property Address: 202 WATSON ST.

Location of Improvement in Park: _____

BENCHES THROUGHOUT (3 LOCATIONS)

Information Included with Request Submission:

☐ Letter of Request ☐ Site Plan ☒ Sketch

☐ Other: _____

Improvement / Project Description:

- REMOVE EXISTING WOOD PLANKS IN POOR QUALITY; EXISTING METAL
- BRACKETS AND CONCRETE SUB-STRUCTURE TO REMAIN.
- REBUILD SEATING SURFACE AND ENHANCE SUB-STRUCTURE W/
NEW WOOD AND SCREWS.
- FINISH WITH STAIN OR SEALANT.
- SEE ATTACHED SKETCHES FOR CONCEPT DESIGN.

Estimated Value of Improvement / Project: \$500 - 1,000

FUNDING SOURCE (optional)

Have you already raised any money for this improvement?

- ☐ My group used a crowdfunding platform (see loby.org/detroit for more information)
- ☒ We received a grant
- ☒ My group collected donations from the community without using a digital platform
- ☐ Other: _____

If using a crowdfunding platform to fundraise for this improvement, provide the URL for your campaign page below:

REQUIRED MAINTENANCE

NONE - CDC PLANS TO RE-STAIN 1X PER YEAR OR AS NEEDED.

☐ General Services Dept. - Design Plan Reviewed

☐ General Services Dept. - Maintenance Required

GSD Project Coordinator: _____

Date: 11/5/2018

GSD General Manager: _____

Date: _____

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the Detroit Recreation Department. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Detroit Recreation Department consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DRD Property named above and construction of this Project as described herein.

Signature: 

Print Name: ALEXANDRA NIEHAUS

On behalf of Organization: BRUSH PARK CCL

Date: 10/22/18

**** FOR DETROIT PARKS & RECREATION DEPARTMENT USE ONLY ****

- ☒ Project Approved as Submitted ☐ Project Denied
☐ Project Approved w/ Changes (See Below)

* Approved By DPRD Director: Janet Anderson Date: Nov 5, 2018

* Requesting Group shall not have approval to make the requested park improvement without the approval of the Parks & Recreation Department Director

CHANGES REQUIRED FOR APPROVAL

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Brush Park

COMMUNITY DEVELOPMENT CORPORATION

Dedicated to the growth and development of Brush Park

234 Winder Street
Detroit, MI 48201
www.BrushParkCDC.org
BrushParkCDC@Gmail.com



November 16, 2018

Jan Anderson, Director
Detroit Parks and Recreation Division
General Services Department
18100 Meyer Rd
Detroit, Michigan 48235

Dear Ms. Anderson,

On behalf of the Brush Park Community Development Corporation (the "CDC"), I am writing to offer our full assistance in purchasing and installing new benches in the John R-Watson Park, located at 202 Watson Street. The costs, approximately \$500-1,000, are being borne by the group mentioned above. These improvements will take place in the spring of 2019 as weather permits. We have worked with community representatives to ensure these improvements are desired. We will re-stain the wood benches one time per year, or more or less as needed, to ensure the benches are maintained throughout the year.

Thank you for your time and consideration.

Sincerely,

Alexandra Niehaus
Brush Park CDC Board Member