

**NEIGHBORHOOD  
AND COMMUNITY  
SERVICES STANDING  
COMMITTEE**



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

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COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

January 4, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Bloomberg Cities of Service for the FY 2019 Engaged Cities Program**

The Department of Neighborhoods is hereby requesting authorization from Detroit City Council to submit a grant application to the Bloomberg Cities of Service, for the FY 2019 Engaged Cities Program. The amount being sought is \$50,000.00. There is no match requirement for this grant. The total project cost is \$50,000.00.

The Engaged Cities funding will enable the department to:

- Provide operating support for ongoing community engagement initiatives and activities of the Department of Neighborhoods for Detroit residents.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2019 JAN 22 PM 12:150

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Department of Neighborhoods has requested authorization from City Council to submit a grant application to the Bloomberg Cities of Service, for the FY 2019 Engaged Cities Program, in the amount of \$50,000.00, to provide operating support for ongoing community engagement initiatives and activities for Detroit residents; and

**WHEREAS**, there is no match requirement for this grant; and

**THEREFORE BE IT RESOLVED**, the Department of Neighborhoods is hereby authorized to submit a grant application to the Bloomberg Cities of Service.

**Office of Grants Management  
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to Sajjah Parker, Associate Director, Office of Grants Management at parkers@detroitmi.gov

<b>City Department</b>	Department of Neighborhoods (DON)
<b>Date</b>	12/20/18
<b>Department Contact Name</b>	Victoria Kovari
<b>Department Contact Phone</b>	313-224-4767
<b>Department Contact Email</b>	vkovari@detroitmi.gov
<b>Grant Opportunity Title</b>	Engaged Cities 2018
<b>Grant Opportunity Funding Agency</b>	Cities of Service
<b>Web Link to Opportunity Information</b>	<a href="https://engagedcitiesaward.citiesofservice.org/apply-2018/">https://engagedcitiesaward.citiesofservice.org/apply-2018/</a>
<b>Award Amount (that Department will apply for)</b>	\$50,000
<b>Application Due Date</b>	January 18, 2019
<b>Duration of Grant Award</b>	one year
<b>Anticipated Proposed Budget Amount</b>	\$50,000
<b>Match Requirement Amount</b>	None
<b>Source of Match (include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Amount of Funding Requested for Each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	This \$50,000 would be an award for operating support for the DON in acknowledgment of the impact its programs have had on Detroit residents.
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To support the ongoing community engagement activities of the DON
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	Number of residents engaged in Halloween in the D, Motor City Makeover and other DON-sponsored community engagement activities.

*Victoria Kovari*  
Director's Signature

12/20/18  
Date



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
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January 14, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the United Way for Southeastern Michigan for the FY 2019 Summer Food Service Program Support Staff Grant**

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the United Way for Southeastern Michigan for the FY 2019 Summer Food Service Program Support Staff Grant. The amount being sought is \$13,375.00. There is no match requirement.

The FY 2019 Summer Food Service Program Support Staff Grant will enable the department to:

- Increase the staff capacity to deliver services efficiently and effectively for the Summer Food Service Program
- Hire one Data Specialist and three part-time Monitors

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2019 JAN 22 PM 12:15D



**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department has requested authorization from City Council to submit a grant application to the United Way for Southeastern Michigan, for the FY 2019 Summer Food Service Program Support Staff Grant, in the amount of \$13,375.00, to increase the staff capacity to deliver services efficiently and effectively for the Summer Food Service Program; now

**THEREFORE BE IT RESOLVED**, the General Services Department is hereby authorized to submit a grant application to the United Way for Southeastern Michigan for the FY 2019 Summer Food Service Program Support Staff Grant.

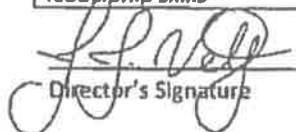
**Office of Grants Management  
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to Sajjiah Parker, Associate Director, Office of Grants Management at parkers@detroitmi.gov

<b>City Department</b>	GSD-REC
<b>Date</b>	12/19/18
<b>Department Contact Name</b>	Jamie Jackson
<b>Department Contact Phone</b>	313-778-8552
<b>Department Contact Email</b>	jacksonjami@detroitmi.gov
<b>Grant Opportunity Title</b>	United Way Summer Food Support
<b>Grant Opportunity Funding Agency</b>	United Way
<b>Web Link to Opportunity Information</b>	none
<b>Award Amount (that Department will apply for)</b>	\$13,375
<b>Application Due Date</b>	January 8, 2019
<b>Duration of Grant Award</b>	June 1 to August 31, 2019
<b>Anticipated Proposed Budget Amount</b>	\$13,375
<b>Match Requirement Amount</b>	none
<b>Source of Match (Include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Amount of Funding Requested for Each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Support for 3 part-time program monitors and one data specialist
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To increase Rec Dept's program management and delivery capacity for Summer Food Service Program (SFSP)
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	Increase in number of meals served Improved program monitoring Improved compliance with DOE SFSP standards Improved capacity for reporting to the DOE Reduction in time to process vendor invoices

  
Director's Signature

1/4/19  
Date