

INTERNAL  
OPERATIONS  
STANDING  
COMMITTEE

9

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

January 29, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001671 100% City Funding – To Provide Lean Six Sigma Transactional Green Belt and Web Based Software. – Contractor: Moresteam – Location: 9976 Brewster lane, Powell, OH 43065 – Contract Period: Upon City Council Approval through October 31, 2020 – Total Contract Amount: \$70,000.00. **MAYORS OFFICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** MCCALISTER

**RESOLVED**, that Contract No. 6001671 referred to in the foregoing communication dated January 29, 2019 be hereby and is approved.



CITY OF DETROIT  
LAW DEPARTMENT

10

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

January 22, 2019

**HONORABLE CITY COUNCIL**

**RE: Willie Parker, et al v City of Detroit**  
**CASE NO.: 18-003672-NF**  
**FILE NO.: L18-00204 (PMC)**

On January 15, 2019, a case evaluation panel evaluated the above-captioned lawsuit and awarded **FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00)** in favor of the plaintiff. The parties have until February 12, 2019, to either accept or reject the case evaluation. Failure to file a written acceptance or rejection within this period constitutes a rejection.

Based upon our review of the facts and particulars of this lawsuit, which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body, it is our considered opinion that acceptance of the case evaluation award is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize acceptance of the case evaluation award; and, in the event that the plaintiff accepts the award, to deem such acceptance as a settlement and to direct the Finance Director to issue a draft to **Willie Parker and his attorneys Harris, Altman, P.C.**, in the amount of **FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00)**, to be delivered upon receipt of a properly executed Release, and Stipulation and Order of Dismissal entered in Lawsuit No. 18-003672-NF, approved by the Law Department.

Respectfully submitted,

*Patrick Cunningham*

Patrick M. Cunningham  
Assistant Corporation Counsel

**APPROVED: JAN 22 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: *Krystal A. Crittendon*  
Krystal A. Crittendon  
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLVED**, that the Law Department is hereby authorized to accept the case evaluation award in the amount of **FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00)** in the case of **WILLIE PARKER v CITY OF DETROIT**, Wayne County Circuit Court Case No. 18-003672-NF; and be it further

**RESOLVED**, that in the event the plaintiff accepts the case evaluation, that such acceptance is deemed a settlement, and that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Willie Parker and his attorneys Harris, Altman, P.C.**, in the amount of **FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00)** in full payment of any and all claims which these parties may have against the City of Detroit by reason of alleged injuries sustained by Willie Parker on or about October 2, 2015, as otherwise set forth in Case No. 18-003672-NF in the Wayne County Circuit Court and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No. 18-003672-NF, approved by the Law Department.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:   
Krystal A. Crittendon  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT



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PHONE 313•224•4550  
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WWW.DETROITMI.GOV

December 20, 2018

HONORABLE CITY COUNCIL

RE: LANCE RAND v. CITY OF DETROIT  
CASE NO: 17-010461-NI  
FILE NO: L17-00532

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered. From this review, it is our considered opinion that a settlement in the amount of **Three Hundred Thousand Dollars and No Cents (\$300,000.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Three Hundred Thousand Dollars and No Cents (\$300,000.00)** and that you direct the Finance Director to issue a draft in that amount payable to **Lance Rand and The Mike Morse Law Firm, his attorney** in full payment of any and all claims which **Lance Rand** may have against the City of Detroit to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in **Lawsuit 17-010461-NI**.

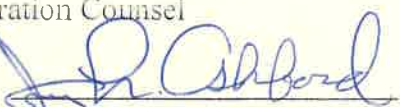
Respectfully submitted,

  
Crystal B. Olmstead  
Senior Assistant Corporation Counsel

APPROVED: **JAN 17 2019**

Lawrence T. Garcia  
Corporation Counsel

BY:

  
Jerry L. Ashford  
Chief of Litigation

CITY CLERK 2019 JAN 18 PM 01:56

**RESOLUTION**

**BY COUNCIL MEMBER** \_\_\_\_\_:

**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **Three Hundred Thousand Dollars and No Cents (\$300,000.00)**; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Lance Rand and Mike Morse Law Firm, his attorney**, in the amount of **Three Hundred and Thousand Dollars and No Cents (\$300,000.00)** in full payment of any and all claims which **Lance Rand** may have against the City of Detroit for alleged injuries sustained on or about **January 12, 2017**, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in **Lawsuit No. 17-010461-NI**, and, where it is deemed necessary or desirable by the Law Department.

**APPROVED:**

Lawrence T. Garcia  
Corporation Counsel

BY:

  
\_\_\_\_\_  
**Jerry L. Ashford**  
**Chief of Litigation**

**APPROVED BY CITY COUNCIL:** \_\_\_\_\_

**APPROVED BY THE MAYOR:** \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
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January 15, 2019

12

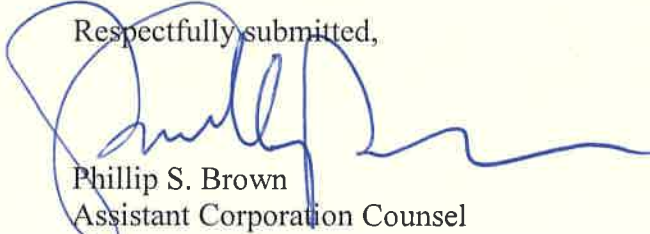
HONORABLE CITY COUNCIL

**RE: WILLIE HURST vs CITY OF DETROIT  
DEPARTMENT OF TRANSPORTATION  
FILE #: 14941 (PSB)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential attorney-client privileged memorandum that is being separately hand delivered to each member of your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **SIXTY THOUSAND DOLLARS (\$60,000.00)** is in the best interests of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **SIXTY THOUSAND DOLLARS (\$60,000.00)** and that your Honorable Body authorize and direct the Finance Director to issue a draft in that amount payable to **Willie Hurst and his attorney, Alex Berman**, to be delivered upon receipt of properly executed releases and order of dismissal in Workers Compensation Claim #14941, approved by the Law Department.

Respectfully submitted,



Phillip S. Brown  
Assistant Corporation Counsel

PSB/gs

Attachment(s)

cc: Budget Department

APPROVED: **JAN 18 2019**



CHARLES RAIMI  
Deputy Corporation Counsel

CITY CLERK 2019 JAN 18 PM 3:56

**RESOLUTION**

BY COUNCILMEMBER: \_\_\_\_\_

RESOLVED, that settlement of the above matter be and hereby is authorized in the amount of **SIXTY THOUSAND DOLLARS (\$60,000.00)**; and be it further

RESOLVED, that the Finance Director be and is authorized and directed to draw a warrant upon the proper fund in favor **Willie Hurst and his attorney, Alex Berman**, in the sum of **SIXTY THOUSAND DOLLARS (\$60,000.00)** in full payment of any and all claims which they may have against the City of Detroit by reason of any injuries or occupational diseases and their resultant disabilities incurred or sustained as the result of his past employment with the City of Detroit and that said amount be paid upon presentation by the Law Department of a redemption order approved by the Workers Compensation Department of the State of Michigan.

APPROVED: **JAN 18 2019**

  
\_\_\_\_\_  
CHARLES RAIMI  
Deputy Corporation Counsel





CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
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DETROIT, MICHIGAN 48226-3437  
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January 16, 2019

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**HONORABLE CITY COUNCIL**

RE: Margaret Givens v City of Detroit  
Case No: 18-001853-NI  
File No: L18-00125(SVD)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Twenty-Eight Thousand Five Hundred Dollars and <sup>NO</sup>/Cents (\$28,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Twenty-Eight Thousand Five Hundred Dollars and <sup>NO</sup>/Cents (\$28,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to the estate of Margaret Givens and her attorney, **Mike Morse Law Firm**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 18-001853-NI, approved by the Law Department.

Respectfully submitted,

Sarah V. Domin  
Assistant Corporation Counsel

APPROVED: **JAN 23 2019**

LAWRENCE GARCIA  
Corporation Counsel

BY:   
KRYSTAL A. CRITTENDON  
Supervising Assistant Corporation Counsel

Attachments

CITY CLERK 2019 JAN 23 PM 01:45

R E S O L U T I O N

**BY COUNCIL MEMBER** \_\_\_\_\_ :

**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **Twenty-Eight Thousand Five Hundred Dollars and <sup>NO</sup>/Cents (\$28,500.00)**; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of the estate of Margaret Givens and her attorney, **Mike Morse Law Firm**, in the amount of **Twenty-Eight Thousand Five Hundred Dollars and <sup>NO</sup>/Cents (\$28,500.00)** in full payment for any and all claims which Margaret Givens and/or her estate may have against the City of Detroit and any other City of Detroit employees by reason of injuries sustained on or about March 06, 2017 while a passenger on a City of Detroit bus, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.18-001853-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

**APPROVED:**

LAWRENCE GARCIA  
Corporation Counsel

BY:  \_\_\_\_\_  
KRYSTAL A. CRITTENDON  
Supervising Assistant Corporation Counsel



CITY OF DETROIT  
LAW DEPARTMENT

14

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

January 23, 2019

**HONORABLE CITY COUNCIL**

**RE: MICHIGAN PAIN MANAGEMENT, PLLC v. CITY OF DETROIT  
CASE NO. 18-002246-NF  
FILE NO. L18-00180 (MBC)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of Twenty Thousand Five Hundred Dollars and No Cents (\$20,500.00) is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of Twenty Thousand Five Hundred Dollars and No Cents (\$20,500.00) and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Michigan Pain Management, PLLC and their attorneys, Reifman Law Firm, PLLC to be delivered upon receipt of a properly executed Release and a Stipulation and Order of Dismissal entered in Case No. 18-002246-NF

Respectfully submitted,

Mary Beth Cobbs  
Assistant Corporation Counsel

APPROVED: **JAN 23 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: \_\_\_\_\_

James D. Nosedo  
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of Twenty Thousand Five Hundred Dollars and No Cents (\$20,500.00); and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of MICHIGAN PAIN MANAGEMENT, LLC and REIFMAN LAW FIRM, PLLC, their attorneys, in the amount of Twenty Thousand Five Hundred Dollars and No Cents (\$20,500.00) in full payment for any and all claims which Michigan Pain Management, LLC may have against the City of Detroit and any City of Detroit employees by reason of alleged injuries or property damage sustained by Terry Peterson on or about August 31, 2016, as otherwise set forth in Case No. 18-002246- NF filed in the Wayne County Circuit Court, and that said amount be paid upon receipt of properly executed Releases and a Stipulation and Order of Dismissal entered in Case No. 18-002246-NF.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:  \_\_\_\_\_  
James D. Nosedo  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

15

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

January 23, 2019

**HONORABLE CITY COUNCIL**

**RE: EBONY LEE v. CITY OF DETROIT  
CASE NO. 17-014078-NI  
FILE NO. L17-00695 (MBC)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of Forty Two Thousand Dollars and No Cents (\$42,000.00) is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of Forty Thousand Dollars and No Cents (\$42,000.00) and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Ebony Lee and her attorneys, Christopher Trainor & Associates to be delivered upon receipt of a properly executed Release and a Stipulation and Order of Dismissal entered in Case No. 17-014078-NI

Respectfully submitted,

Mary Beth Cobbs  
Assistant Corporation Counsel

**APPROVED: JAN 23 2019**

LAWRENCE T. GARCIA  
Corporation Counsel

BY: \_\_\_\_\_

James D. Nosedo  
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_:

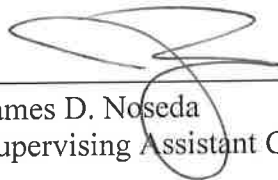
RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of Forty Two Thousand Dollars and No Cents (\$42,000.00); and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of EBONY LEE and Christopher TRAINOR & ASSOCIATES, her attorneys, in the amount of Forty Two Thousand Dollars and No Cents (\$42,000.00) in full payment for any and all claims which Ebony Lee may have against the City of Detroit and any City of Detroit employees by reason of alleged injuries or property damage sustained by Ebony Lee on or about November 19, 2016, as otherwise set forth in Case No. 17-014078-NI filed in the Wayne County Circuit Court, and that said amount be paid upon receipt of properly executed Releases and a Stipulation and Order of Dismissal entered in Case No. 17-014078-NI.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
\_\_\_\_\_  
James D. Nosedda  
Supervising Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

76

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

December 21, 2018

**HONORABLE CITY COUNCIL**

**RE: William Anderson/Betty Taylor v City of Detroit  
Civil Action Case No: 18-009696 - CD**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

**Commander Arnold Williams      Badge No: ----**

Respectfully submitted,

Douglas Baker, Chief of Criminal  
Enforcement and Quality of Life

APPROVED:

BY: Lawrence T. Garcia  
LAWRENCE T. GARCIA  
CORPORATION COUNSEL

DB/sb

Attachments

**RESOLUTION**

By Council Member

:

**RESOLVED**, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **William Anderson/Betty Taylor v City of Detroit, Civil Case No. 18-009696-CD.**

**Commander Arnold Williams      Badge No: ----**

APPROVED:

BY: *Lawrence T. Garcia*  
LAWRENCE T. GARCIA  
CORPORATION COUNSEL





CITY OF DETROIT  
LAW DEPARTMENT

17

COLEMAN A. YOUNG MUNICIPAL CENTER  
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WWW.DETROITMI.GOV

January 14, 2019

**HONORABLE CITY COUNCIL**

**RE: Rachel Mares v City of Detroit  
Civil Action Case No: 18-cv-12527**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

**P.O. Samuel Choice      Badge No: 3565**

Respectfully submitted,

Douglas Baker, Chief of Criminal  
Enforcement and Quality of Life

APPROVED:

BY: Lawrence T. Garcia  
LAWRENCE T. GARCIA  
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2019 JAN 28 PM 01:45

**RESOLUTION**

By Council Member :

**RESOLVED**, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Rachel Mares v City of Detroit, Civil Case No. 18-cv-12527.**

**P.O. Samuel Choice      Badge No: 3565**

APPROVED:

BY:   
\_\_\_\_\_  
LAWRENCE T. GARCIA  
CORPORATION COUNSEL



CITY OF DETROIT  
LAW DEPARTMENT

18

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
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WWW.DETROITMI.GOV

January 14, 2019

**HONORABLE CITY COUNCIL**

**RE: Mijuan Barbour v City of Detroit  
Civil Action Case No: 18-006258 NO**

Representation by the Law Department of the City employees or officers listed below is hereby announced, and we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

**P.O. Zachary Digiacomio      Badge No: 2561**  
**P.O. Jose Martinez            Badge No: 4216**

Respectfully submitted,

Douglas Baker, Chief of Criminal  
Enforcement and Quality of Life

APPROVED:

BY: Lawrence T. Garcia  
LAWRENCE T. GARCIA  
CORPORATION COUNSEL

DB/sb

Attachments

**RESOLUTION**

By Council Member

:

**RESOLVED**, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Mijuan Barbour v City of Detroit, Civil Case No. 18-006258 NO.**

**P.O. Zachary Digiacomio    Badge No: 2561**  
**P.O. Jose Martinez         Badge No: 4216**

APPROVED:

BY:   
LAWRENCE T. GARCIA  
CORPORATION COUNSEL



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

19

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

December 20, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the FY 2019 Harvard Business School (HBS), for the Leadership Fellows Program Grant**

The Mayor's Office is hereby requesting authorization from Detroit City Council to submit a grant application to the Harvard Business School (HBS), for the FY 2019 Leadership Fellows Program Grant. The amount being sought is \$50,000.00. The grantor share is \$50,000.00, of the approved amount, and there is a required cash match in the amount \$50,000.00. The total project cost is \$100,000.00.

The Leadership Fellows Program will enable the department to:

- Attract and retain talent in the City of Detroit and to leverage the experience, energy and analytical skills of Harvard Business School (HBS) MBAs for one year.

If the application is approved, a cash match will be provided from appropriation 00870.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Request has been approved by the Office of the Budget.

CITY CLERK 2019 JAN 22 PM 12:50

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Mayor's Office has requested authorization from City Council to submit a grant application to the Harvard Business School (HBS), for the FY 2019 Leadership Fellows Program in the amount of \$50,000.00 to attract and retain talent in the City of Detroit and to leverage the experience, energy and analytical skills of Harvard Business School (HBS) MBAs for one year; and

**WHEREAS**, the city has \$50,000.00 available in its FY 2019 Non-Departmental allocation in appropriation 00870 for the City match requirement for the Harvard Business School (HBS) Leadership Fellows Program; and

**WHEREAS**, this request has been approved by the Office of the Budget; now

**THEREFORE BE IT RESOLVED**, the Mayor's Office is hereby authorized to submit a grant application to the Harvard Business School (HBS).

**Office of Grants Management  
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to Sajjiah Parker, Associate Director, Office of Grants Management at parkers@detroitmi.gov

<b>City Department</b>	Mayor's Office
<b>Date</b>	12/12/18
<b>Department Contact Name</b>	Jerrell Harris
<b>Department Contact Phone</b>	313-224-1928
<b>Department Contact Email</b>	HarrisJer@Detroitmi.gov
<b>Grant Opportunity Title</b>	Harvard Business School Leadership Fellows Program
<b>Grant Opportunity Funding Agency</b>	Harvard Business School Leadership Fellows
<b>Web Link to Opportunity Information</b>	<a href="https://www.hbs.edu/recruiting/Documents/spd/HBS%20Leadership%20Fellows%20Proposals%20Guide.pdf">https://www.hbs.edu/recruiting/Documents/spd/HBS%20Leadership%20Fellows%20Proposals%20Guide.pdf</a>
<b>Award Amount (that Department will apply for)</b>	\$50,000
<b>Application Due Date</b>	January 16, 2019
<b>Duration of Grant Award</b>	July 15 to August 31, 2019
<b>Anticipated Proposed Budget Amount</b>	\$100,000
<b>Match Requirement Amount</b>	\$50,000
<b>Source of Match (include Appropriation Number, Cost Center, and Object Code)</b>	Fund - HBS Leadership - 0040 Cost Center - 99900 Object - 12 (HBS Leadership) (00-0070-99900-12) (HBS Leadership)
<b>List of programs/services/activities to be funded and the Amount of Funding Requested for Each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	The HBS Leadership Fellows Program funds half of the salary of the fellow, \$50,000 (total salary of \$100,000) including a \$5,000 upfront relocation benefit.
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To attract and retain talent in the City of Detroit and to leverage the experience, energy and analytical skills of Harvard Business School MBAs for one year.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	Access - Meaningful engagement with senior leaders via direct reporting relationship.  Impact - Ability to work on and influence projects of key strategic importance to the organization with the potential to help build organizational capacity.  Leadership - An experience that involves management and leadership development activities distinct from a full-time position and tailored to advancing post-MBA skill sets.

  
Director's Signature

12/13/18  
Date

# City of Detroit

## CITY COUNCIL



RAQUEL CASTAÑEDA-LÓPEZ  
COUNCIL MEMBER  
DISTRICT 6

### MEMORANDUM

**TO:** David Whitaker, Director, Legislative Policy Division  
Lawrence Garcia, Corporation Counsel  
Ellen Ha, Inspector General

**THRU:** Council Member Brenda Jones, Council President

**FROM:** Council Member Raquel Castañeda-López

**DATE:** January 16, 2019



**RE: Debarment Appeals Process**

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I request a report detailing the appeals process under the newly enacted Debarment Ordinance, including guidance and recommendations on how Council should proceed. Please provide this report as soon as possible so that Council can hold timely hearings on all appeals that were received on January 11<sup>th</sup>.

Please do not hesitate to contact my office if you have any questions. Thank you.

CITY CLERK 2019 JAN 17 AM 11:14

**Cc:** Honorable Detroit City Council  
Stephanie Washington, Mayor's Liaison  
Ericka Savage Whitley, Law Department  
City Clerk