

NOVEMBER 13, 2018  
FORMAL AGENDA

**PUBLIC HEALTH  
AND SAFETY  
STANDING  
COMMITTEE**

### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 516 Event Name: 46th Annual Noel Night

Event Date : December 1, 2018

Street Closure: None

Organization Name: Midtown Detroit, Inc.

Street Address: 3939 Woodward Avenue Suite 100 Detroit, MI 48201

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Holiday Festival
- 24-Hour Liquor License**

**Petition Communications** (include date/time)

46th Annual Noel Night includes over 100 organizations in Midtown Detroit for winter holiday programming from 11:00am - 10:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD and Wayne State University Police Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Fisher

Date: November 6, 2018

## DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, August 30, 2018

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE  
DPW - CITY ENGINEERING DIVISION  
BUILDINGS SAFETY ENGINEERING    BUSINESS LICENSE CENTER  
POLICE DEPARTMENT    FIRE DEPARTMENT

**516**    *Midtown Detroit, request to hold 46th Annual Noel Night at Midtown Detroit-Charlotte to Ferry and Third to St. Antoine on 12/1/18 form 11:00 am to 10:00 pm, set-up on 11/30/18 and Complete tear down on 12/2/18*

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: 46th Annual Noel Night

Event Location: Midtown Detroit- Charlotte to Ferry and Third to St. Antoine

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Midtown Detroit, Inc

Organization Mailing Address: 3939 Woodward, Suite 100, Detroit, MI 48201

Business Phone: 313 420 6000

Business Website: midtowndetroitinc.org

Applicant Name: Mark Loeb

Business Phone: 313 486 2666

Cell Phone: 734 216 3958

Email: mark@integrityshows.com

Event On-Site Contact Person:

Name: Mark Loeb

Business Phone: 313 486 2666

Cell Phone: 734 216 3958

Email: mark@integrityshows.com

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Holiday festival

Projected Number of Attendees: 50000

Please provide a brief description of your event:

Noel Night includes over 100 museums, galleries, churches, schools, restaurants and shops. Winter

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date Nov 30 Time: 10:00 Complete Set-up Date: Dec 1 Time: 10:00 am

Event Start Date: Dec. 1 Time: 11 am Event End Date: Dec 1 Time: 10 pm

Begin Tearing Down Date: Dec 1 Complete Tear Down Date: Dec 2

Event Times (If more than one day, give times for each day):

11am until 10pm. Focus on museums in the daytime and shopping, restaurants and entertainment in the evenings.

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Throughout Detroit's Midtown

Facilities to be used (Check) Street  Sidewalk  Park  City  None

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Holiday programing inside the organizations. Outdoors stage with a sing-a-long by the Salvation Army

Will a sound system be used?  Yes  No Using portable stage on Wayne State University Property. No structures on city property.

If yes, what type of sound system? Full stage system

Describe specific power needs for entertainment and/or music:

Generators and existing power

Any generators will be on Wayne State University property. No generators on city property.

How many generators will be used? One to two

How will the generators be fueled?  
Arrive fueled

Name of vendor providing generators:

Contact Person: MAD Power

Address: 28399 Dartmouth Street

Phone: 248-545-4845

City/State/Zip: Madison Heights, MI 48071

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

Food trucks. Beer tent. No outdoor merchandise sales. Some organizations will be selling within their facilities.

All sales will either be inside of permanent businesses or on WSU property.

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Tricon Security

Contact Person: Andy

Address: 3011 W Grand Blvd #407, Detroit, MI 48202

Phone: (313) 873-9430

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

To be determined in conjunction with police department

Are the private security personnel (check all that apply):

Licensed       Armed       Bonded

How will you advise attendees of parking options?

- Media
- Social media
- Signage

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
 Extensive traffic- pedestrian and vehicular

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
 Most of the organizations and businesses in the area are participating in the event.

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	<del>XXXXXXXXXX</del>	No structures on City property
Tents (enclosed on 3 sides)	TBD	
Canopy (open on all sides)	TBD	
Staging/Scaffolding	<del>Portable trailer stage</del>	
Bleachers	No	

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: Hart Medical, Adam Gotlieb

Address: 1636 Fort Street

City/State/Zip: Detroit, MI 48216

Name of company providing port-a-johns: Johns Sanitation

Contact Person: Daniel Docis

Address: 59075 Oasis Center Drive

Phone: (248) 437-0841

City/State/Zip: South Lyon, MI 48178

Name of private catering company? NONE

Contact Person:

Address:

Phone:

City/State/Zip:



**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** No Street Closings

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned via BeamtaxDocs.com  
*Mark Steven Loeb*  
Key: a53baa18802b0c94a7e941839798

08/24/2018

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

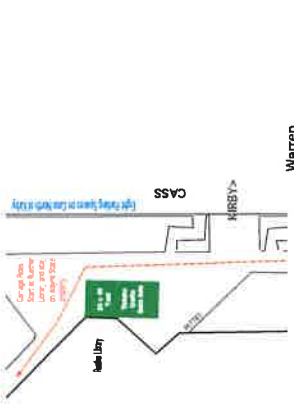
Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Noel Night **Event**  
**Date:** December 1, 2018

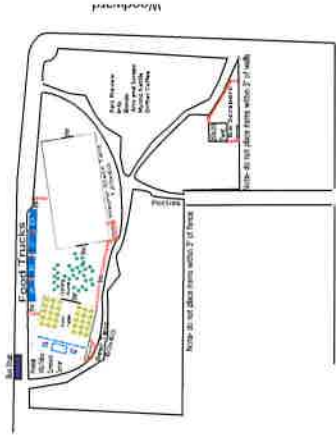
**Event Organizer:**  
Midtown Detroit, Inc.

eSigned via BeamtaxDocs.com  
*Mark Steven Loeb*  
Key: a5316a10b02b908734cc7c84c2330786

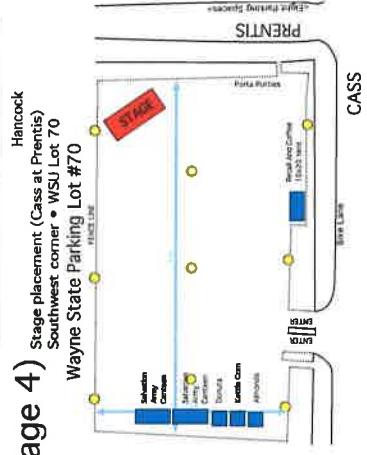
**Applicant Signature:** \_\_\_\_\_  
**Date:** 08/24/2018



**A** Wayne State (Page 2)-  
By Reuther Library  
1- 20x40 Tent  
Potties



**B** Wayne State (Page 3)-  
Woodward & Warren  
Southwest Corner  
1- 60x120 tent (WSU)  
1- 60x60 tent (Midtown)  
1- 20x20 tent (Midtown)  
Food Trucks  
Potties & Generators



**C** Wayne State Lot 70 (Page 4)  
Cass at Prentiss  
Southwest Corner  
Portable Stage  
Snack Foods  
Salvation Army  
Potties  
Generator



Ruether Library

20 x 40  
Tent  
Tickets  
Crafts  
Bake Sale

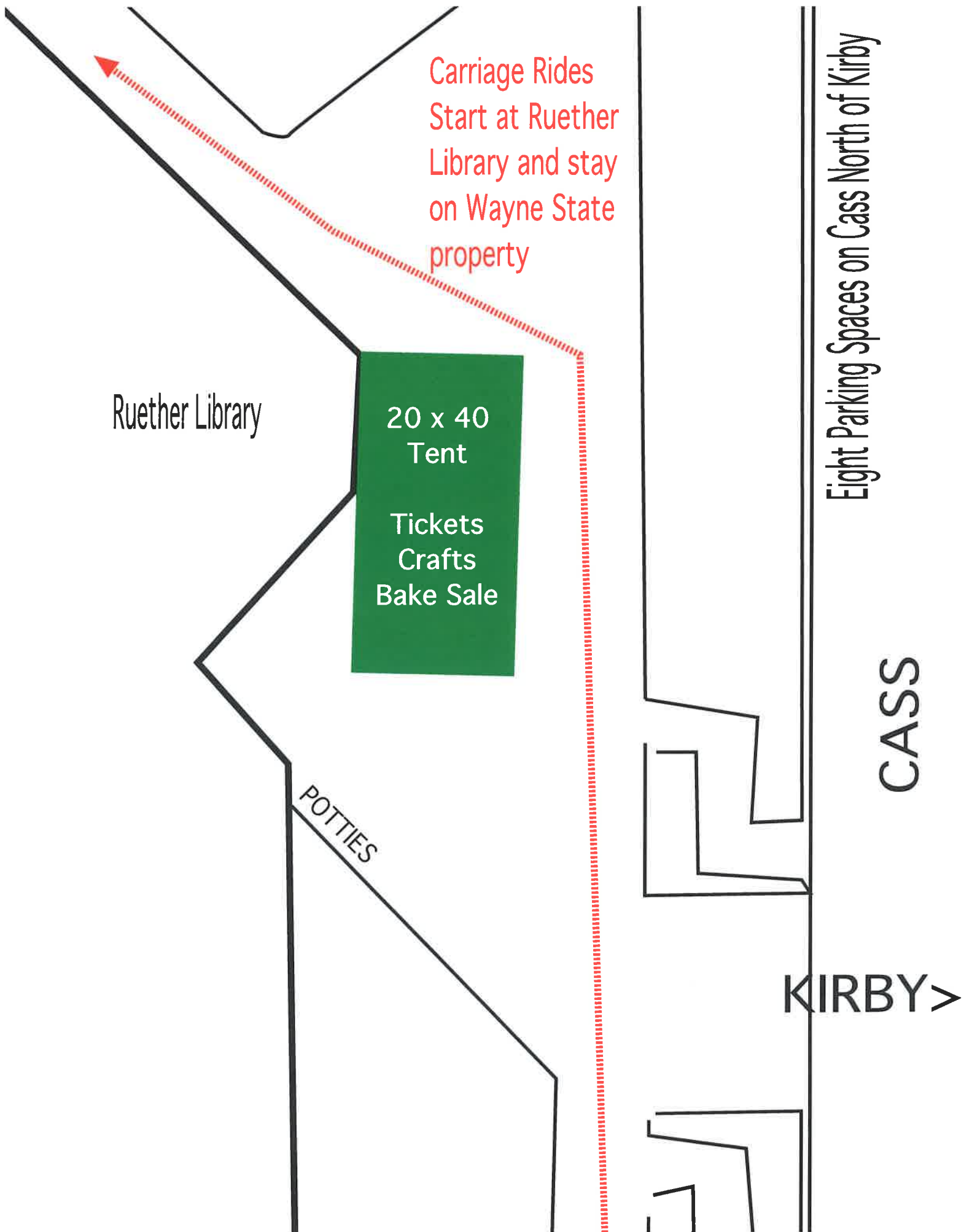
POTTIES

Carriage Rides  
Start at Ruether  
Library and stay  
on Wayne State  
property

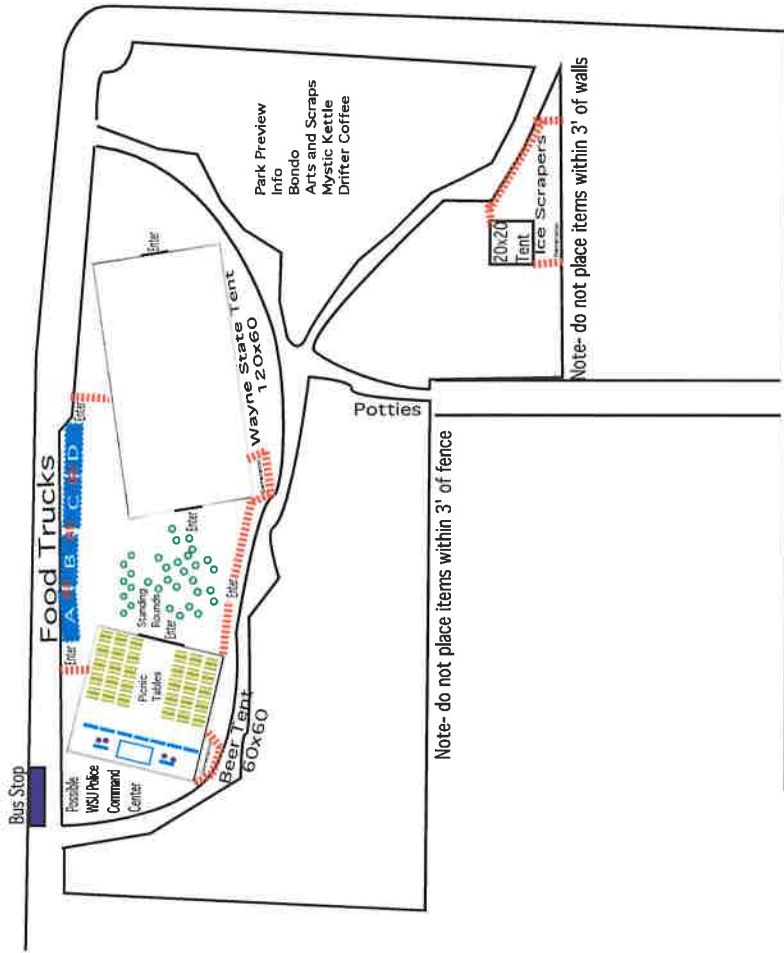
Eight Parking Spaces on Cass North of Kirby

CASS

KIRBY >



Warren

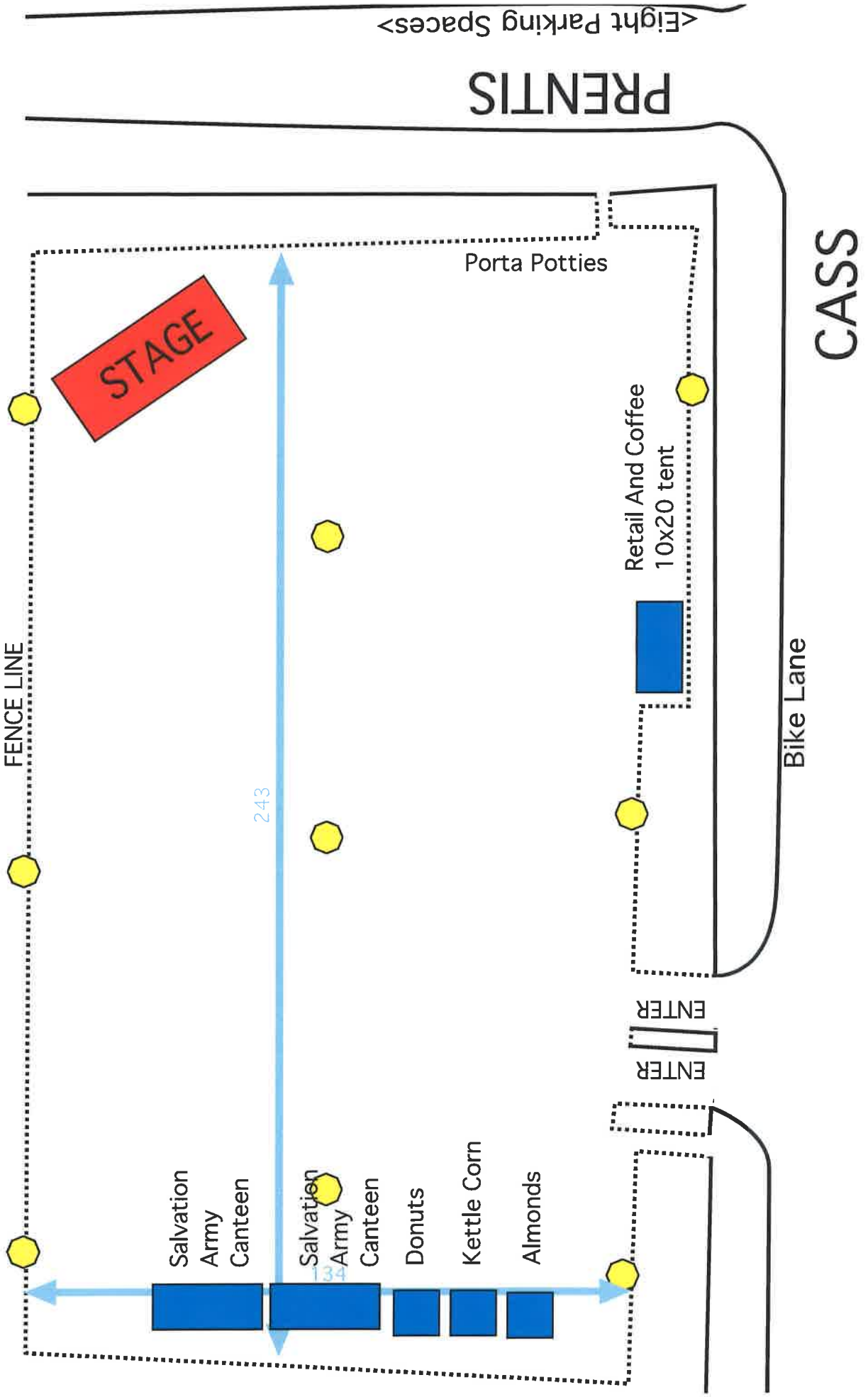


Woodward

Hancock

# Stage placement (Cass at Prentiss) Southwest corner • WSU Lot 70

## Wayne State Parking Lot #70







HART EMS MEDICAL SERVICES PLLC  
220 Bagley Suite 912  
Detroit, MI 48226  
Phone 313-366-4278 Fax 313-216-1771

October 26, 2018

This is to confirm that HART EMS MEDICAL SERVICES PLLC (HART) will provide on-site medical service **Midtown Detroit, Inc Noel Night (Midtown)** at Midtown3939 Woodward Detroit, MI 48202 on the following date(s) and time(s):

**Saturday, December 1st, 2018 11:00am-10:30p,**

HART EMS MEDICAL SERVICES PLLC will provide these on-site standby services:  
2 Life Support Ambulances @ \$175.00 ea/per hour

The total amount due for 11.5 hours: \$4,025.00

MIDTOWN will provide the following:

- Proper egress for ambulance
- Location for First Aid
- Any necessary credentials
- Parking Passes for HART EMS MEDICAL SERVICES PLLC staff vehicles
- Bathroom Facilities
- Contact Person name
- Ice & Water for patient use

It is understood that all on-site medical facilities and ambulances have a limited capacity, and should other emergency resources be called in by mutual agreement of both HART and MIDTOWN that HART will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by MIDTOWN. HART assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HART will, at its' discretion, call for transport via city or private provider. HART assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HART is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HART, its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HART and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from HART.

The balance is due in full to a HART EMS MEDICAL SERVICES PLLC supervisor before the end of the event.

AGREED:

\_\_\_\_\_  
Adam Gottlieb  
HART EMS MEDICAL SERVICES PLLC

\_\_\_\_\_  
Mark Loeb  
Midtown Detroit, Inc

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

2018-08-30

**516**

**516** *Petition of Midtown Detroit, request to hold 46th Annual Noel Night at Midtown Detroit-Charlotte to Ferry and Third to St. Antoine on 12/1/18 form 11:00 am to 10:00 pm, set-up on 11/30/18 and Complete tear down on 12/2/18*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE  
DPW - CITY ENGINEERING DIVISION  
BUILDINGS SAFETY ENGINEERING BUSINESS  
LICENSE CENTER  
POLICE DEPARTMENT FIRE DEPARTMENT

## MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  **APPROVED**    **DENIED**    **N/A**    **CANCELED**

Petition #: 564      Event Name: Menorah in the D

Event Date : December 2, 2018

Street Closure: Cadillac Square

Organization Name: The Shul Chaba - Lubavitch

Street Address: 6890 W. Maple Road West Bloomfield, MI 48322

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus               | <input checked="" type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race                     | <input checked="" type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony             | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                       | <input type="checkbox"/> Parade                        | <input type="checkbox"/> Sports/Recreation              | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference         | <input type="checkbox"/> Other: _____                   |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |   |  |

**Petition Communications** (include date/time)

Annual Menorah Lighting event to celebrate Chanukkah on eastbound Cadillac Square between Bates and Woodward from 4:30pm - 6:30pm. The Menorah will also be placed in Cadillac Square for the entire holiday season from 12-2-18 to 1-2-19.

\*\* ***ALL*** permits and license requirements must be fulfilled for an approval status \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Rock Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closure
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>No Permits Required</b>

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspection of Menorah
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Kusher

Date: November 6, 2018

HART EMS MEDICAL SERVICES PLLC  
220 Bagley, Suite 912  
Detroit, MI 48226  
Phone 313-366-4278 Fax 313-216-1771

October 27, 2018

This is to confirm that HART EMS MEDICAL SERVICES PLLC (HART) will provide on-site medical service for The Shul Chabad-Lubavitch(SCL); 2018 Menorah in the D at Cadillac Square in Detroit, MI on the following date(s) and time(s):  
**Sunday December 2, 2018 4:30p-6:00p**

**Total estimated hours = 1.5 hours**

HART will provide these on-site standby services:

One (1) Life Support Ambulance and one (1) additional Medical Provider @\$175.00 /hr.

Estimated total amount for your event: \$262.50


SCL will provide the following:

- Proper egress for Ambulance
- Location for First Aid
- Any necessary credentials
- Parking Passes for HART EMS MEDICAL SERVICES PLLC staff vehicles
- Bathroom Facilities
- Contact Person name
- Ice & Water for patient use

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of both HART and SCL, that HART will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by SCL. HART assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HART will, at its' discretion, call for transport via city or private provider. HART assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HART is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HART, its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HART and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered. Premature termination of the event shall not result in discount or refund of any kind from HART. Payment is due upon completion of event.

AGREED:

\_\_\_\_\_  
Adam Gottlieb  
HART EMS MEDICAL SERVICES PLLC

  
\_\_\_\_\_  
Authorized Signer for  
The Shul Chabad-Lubavitch

\_\_\_\_\_  
Date

10-29-18  
Date

## DEPARTMENTAL REFERENCE COMMUNICATION

Friday, November 02, 2018

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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POLICE DEPARTMENT    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    MAYOR'S OFFICE  
FIRE DEPARTMENT    TRANSPORTATION DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT

**564**    *The Shul Chabad-Lubavitch, request to hold "Menorah in the D" at Cadillac Square on December 2, 2018 from 4:30 PM to 6:30 PM with the temporary closure of Cadillac Square East, Set up to begin on 11--18 and tear down to end on 1-2-19.*

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Menorah in the D  
Event Location: Cadillac Square

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Shul Chabad - Lubavitch  
Organization Mailing Address: 6890 W. Maple Road, West Bloomfield MI 48322  
Business Phone: 248-788-4000 Business Fax:  
Federal Tax ID # 20-1370223

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Rachel Taubman - Glickfeld  
Title/Role: Event Planner, Taubman Events  
Email Address: rachel@taubmanevents.com  
Mailing Address: 25925 York Road, Royal Oak, MI 48067  
Business Phone: 248-444-5656 Business Fax::

Event On-Site Contact Person:  
Mailing Address: Same as above  
Business Phone: Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors: The Shul, The Jewish Federation of Metro Detroit, Quicken Loans, Chabad of Greater Downtown Detroit  
Event Elements (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input checked="" type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input checked="" type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming                        |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration            |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input type="checkbox"/> Other: _____                   |

Provide a brief description of your event:

Menorah in the D is an annual community-wide menorah lighting event to celebrate Chanukkah. Hosted by The Shul Chabad-Lubavitch in partnership with The Jewish Federation & Chabad of Greater Downtown Detroit, with general support from Quicken Loans and other sponsors.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 11-29-18 @ 6am, 12-2-18 @ 11am Complete Set-up Date & Time: 11-29-18 @ 6pm, 12-2-18 @ 4pm

Event Start Date & Time: 12-2 @ 4:30pm Event End Date & Time: 12-2-18 @ 6:30pm

Begin Tearing Down Date: 12-2 Complete Tear Down Date: 1-2-19 Menorah take down event take-down

Event Times (If more than one day, give times for each day):

Event to take place 12-2-18 from 4:30pm-6:30pm

Is this the first time you have held this event in the City of Detroit?  Yes  No

If no, what years has the event been held in Detroit? this is our 8th year

When was the event last held in Detroit? 12-12-17

Where was the event last held in Detroit? Monroe parking lot

What were the hours last year? 5-7pm

Project Attendance This Year (Minimum - Maximum)? 1000-2000

What is the basis for your projected attendance? previous years attendance

Please describe your anticipated/ target audience:

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year? Chanukkah

If a parade is planned. Indicate elements (check all that apply): no

[ ] People [ ] Balloons

[ ] Floats [ ] Animals

[ ] Vehicles [ ] Other: \_\_\_\_\_

[ ] Bands

If animals included, specify type, number and how used. no

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Cadillac Square

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**Section 4- ENTERTAINMENT**

What type of entertainment will be used? (check all that apply)

- Singers
- Musicians
- Comedians
- Magician
- Story Telling
- Other: \_\_\_\_\_

Describe the entertainment for this year's event: Musicians, Singers a magic show from Detroit Circus and candle lighting

List proposed entertainers and/or bands performing at the event: Avy Schreiber Band, Detroit Circus

Will a sound system be used?  Yes  No

If yes, what type of sound system? TBD with AV7 Productions

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: for ceremony + prior between 4:30-6pm

Will the event consist of a musical concert?  Yes  No Just one musician

If yes, what type of music? (check all that apply)

- Live
- Recorded
- Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: TBD

How many generators will be used? one

How will the generators be fueled? AV7 Productions: gas

Name of vendor providing generators:

Contact Person: Dan Newman 586-489-3097

Address:

Phone: 586-489-3097

City/State/Zip:

dan@av7productions.com

**Section 5- COMMUNICATION/ADVERTISING STRATEGY**

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers): Detroit Jewish News

Web site (identify web address): www.menorahinthe d. com

Public Relations or Marketing Firm (Specify): Robin Schwartz, PR

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify):

NOTE: All raffles subject to laws of State/City.

**Section 6- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s):

Will food be sold?  Yes  No  
If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold?  Yes  No  
If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No  
If yes, describe:

If the event is a fundraiser, identify charity or recipient of funds:

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

none

Will these be exclusive vendors or outside vendors? (please describe): \_\_\_\_\_

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Marc Everett, Rock Security

Address: Chase Tower 611 Woodward Ave Phone: \_\_\_\_\_

City/State/Zip: Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift: 15

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan: working with Rock Security Team

Describe the parking plan to accommodate anticipated attendance: parking structure w/OL

How will you advise attendees of parking options? Email, Facebook, Ads

Are you seeking a group parking rate? yes with Quicken Loans

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Alter traffic flow but be confined in Cadillac Square

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:

Quicken Loans is a sponsor of the event.

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

George Roberts, georgemroberts@quickenloans.com

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

**Structure**

How Many? \_\_\_\_\_

Size/Height \_\_\_\_\_

Booth none

Tent (enclosed on 3 sides) none

Canopy (open on all sides)

2 (10x10 each)  
1 stage Size TBD

Staging/Scaffolding

Bleachers

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Vehicles

Type/Weight:

Other:

using marshmallow roasting fire pits  
same as prior years

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

NO

Will additional utility services be used (power, water, etc.)? Please describe.

NO

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

NO

**Section 10- COMPLETE ALL THAT APPLY**

Name of Sanitation Company collecting refuse and garbage? DDP

Contact Person: Racheal Allen

Address: 313 - 495 - 1304

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of company providing emergency medical services?

Contact Person: Hart Medical, Adam Gottlieb

Address: 248 - 789 - 3648

City/State/Zip: \_\_\_\_\_

Name of company providing porta-johns.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of private catering company?

Contact Person: Chef Cari Herskowitz

Address: \_\_\_\_\_

Phone: 248-770-6521

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Cadillac Sq. east  
FROM Woodward  
TO Bates  
Closure Dates: 12-2-18  
Beg. Time: 8 am  
End Time: 8 pm  
Reopen Date: 12-2-18  
Time: 8 pm

See map attached

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**Requested City Equipment**

**Provided In:** \_\_\_\_\_ (year)

**Current Request:** \_\_\_\_\_ (year)

**Street Closures:**

Posting no parking signs

Light pole

Electrical Services

Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**


**ADDITIONAL INFORMATION**

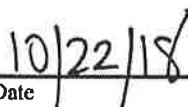
**Is there any additional information that you feel is important to mention regarding your event or additional requests?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

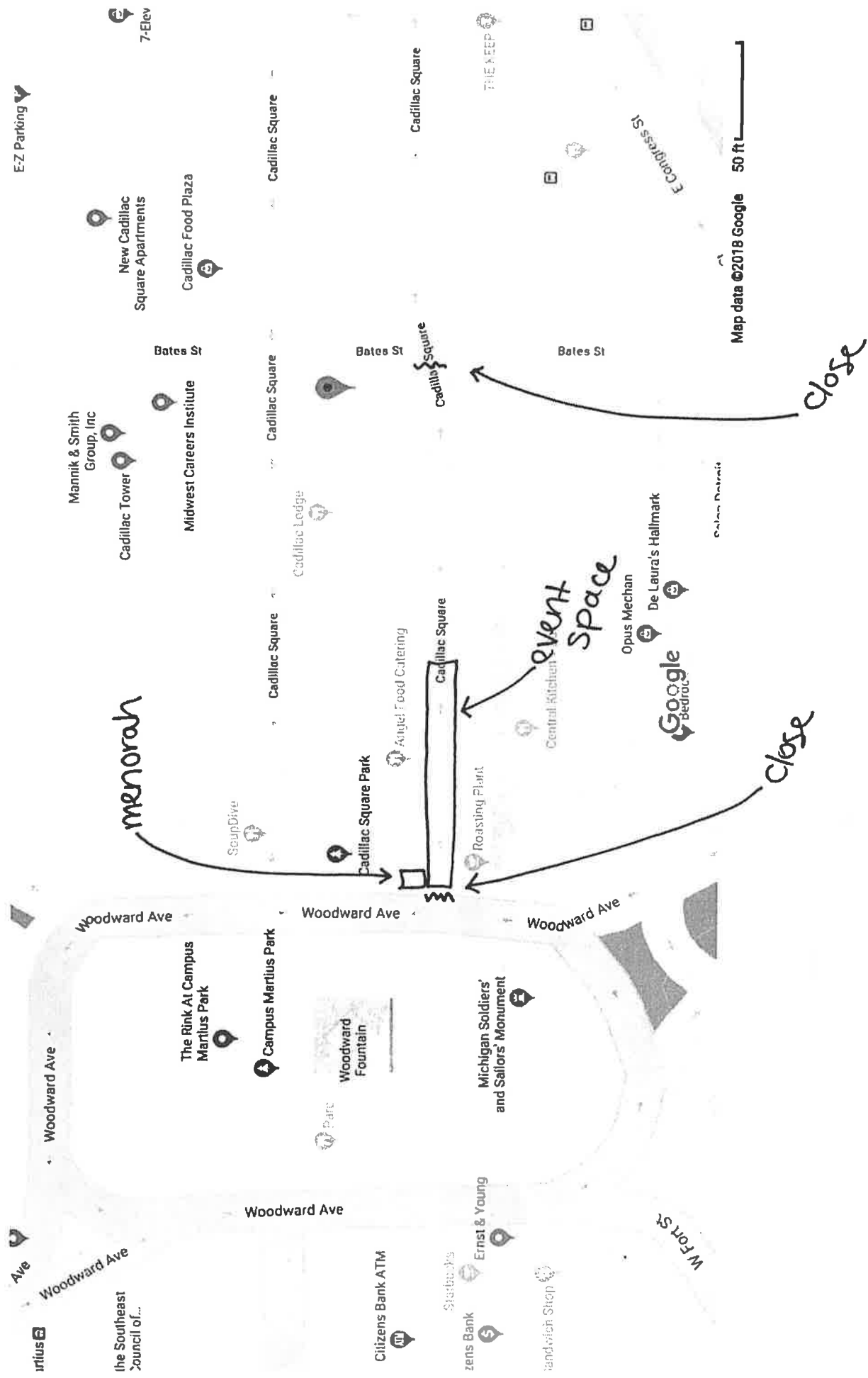
**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

  
Signature of Applicant

  
Date

**NOTE:** Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



menorah

event space

Close

Close

E-Z Parking

Map data ©2018 Google 50 ft

Woodward Ave

Woodward Ave

Woodward Ave

Woodward Ave

Woodward Ave

Woodward Ave

W Fort St

Mannik & Smith Group, Inc

Cadillac Tower

Midwest Careers Institute

New Cadillac Square Apartments

Cadillac Food Plaza

Cadillac Square

Cadillac Square

Cadillac Square

Cadillac Square

Cadillac Square

Cadillac Square

Cadillac Square

Cadillac Square

Citizens Bank ATM

zents Bank

Ernst & Young

Michigan Soldiers' and Sailors' Monument

Woodward Fountain

Campus Martius Park

The Rink At Campus Martius Park

Cadillac Square Park

Angel Food Catering

Roasting Plant

Central Kitchen

Opus Mechan

De Laura's Hallmark

Google Bedrosian's

Cadillac Square

Bates St

Cadillac Square

Bates St

E Congress St

THE KEEP

7-Elev



# Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

Print or type  
 See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
The Shul

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶ Non Profit - Congregation (Church)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Applicable to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)  
6890 W Maple Rd

6 City, state, and ZIP code  
West Bloomfield, MI 48322

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

20	-	1370223
----	---	---------

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here     Signature of U.S. person ▶ Rebecca Rose     Date ▶ 12/18/2015

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/w9](http://www.irs.gov/w9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1088 (home mortgage interest), 1088-E (student loan interest), 1088-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (for you are waiting for a number to be issued).
  - Certify that you are not subject to backup withholding, or
  - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
  - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Jun 14 00 10:34a

248-553-7840

p. 7

A-1156C (Rev. 5/88)



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
TREASURY BUILDING  
LANSING, MICHIGAN 48922

JAMES J. SPANICHAND, Governor  
ROBERT A. BOWMAN, State Treasurer

RECEIVED MAR - 9 1990

March 7, 1990

CONGREGATION BETH CHABAD  
28555 MIDDLEBELT RD.  
FARMINGTIN HILLS, MI. 48018

Dear Sir/Madam:

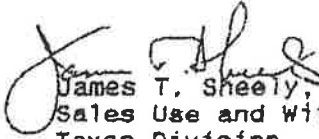
This is in regard to the application for sales and use tax exemption received in this office.

Qualified churches are not required to submit a tax exemption application to this office.

A church operated by a nonprofit organization is exempt from sales and use tax. Purchases by the church, paid for from church funds and consumed in operating the church are exempt from tax. Enclosed is a copy of Specific Sales and Use Tax Rule 15 for your reference.

If you have any questions regarding this matter, please contact this office by writing or calling (517) 373-3190.

Sincerely,

  
James T. Sheely, Project Manager  
Sales Use and Withholding  
Taxes Division

JTS:bwk

Enclosure

**Shymanski & Associates, L.L.C.**  
STRUCTURAL ENGINEERS

33426 Five Mile Road  
Livonia, Michigan 48154  
p. 734.855.4810 f. 73.855.4809  
email@sastructuralengineers.com

November 25, 2013

Ben Rosenzweig  
6891 West Maple  
West Bloomfield, MI 48107

Attn: Ben Rosenzweig

Re: Menorah Sculpture

Dear Ben:

At your request we have reviewed the attached drawing of the Menorah Sculpture and observed the sculpture in the fabrication shop. The main vertical section of the sculpture is an HSS 6x6x3/16 tube column. This section sits into a 21" deep shoe with diagonal braces on top of a 48" x48" x 1/4" thick base plate which in turn sits on top of a 38 1/2 tall 8'-0" x 8'-0" tubular frame angled base. The tube frame base is composed of HSS 2x2x3/16 sections. The vertical diagonal corner members are double HSS 2x2 sections. The top of the base has HSS 2x2x3/16 horizontal members approximately 16" o.c with additional 1"x1" tube sections members perpendicular to the HSS 2x2 members. The base plate is mounted to the base section with (6) 7/16 hardened steel bolts through the 1" tube members. The bottom of the base has diagonal members each corner for the placement of ballast.

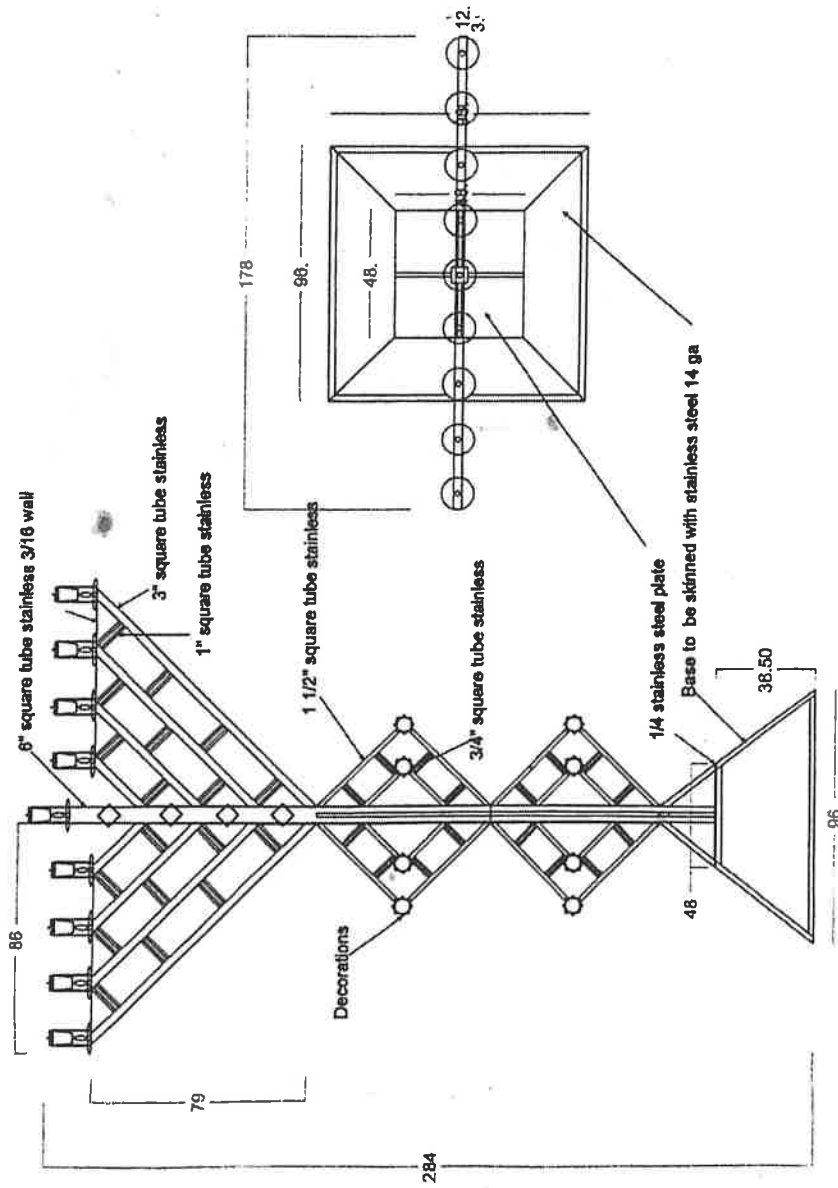
Per the drawing provided, the total weight of the Menorah Sculpture is approximately 1600#. We have reviewed the overall stability of the sculpture for code required wind loads including the approximate weight of the sculpture. We recommend 240# of ballast (cement or sand bags) be placed each corner of the base to provide additional stability against overturning. In our opinion, with the added ballast, the sculpture will be stable against overturning.

Please feel free to call if you have any questions or need any additional information.

Sincerely,

  
Thaddeus Shymanski, P.E.





Menorah is constructed of Stainless steel together, except for the base which is HR steel welded

Menorah weighs approx 1600#

2018-11-02

**564**

*564 Petition of The Shul Chabad-Lubavitch, request to hold "Menorah in the D" at Cadillac Square on December 2, 2018 from 4:30 PM to 6:30 PM with the temporary closure of Cadillac Square East, Set up to begin on 11--18 and tear down to end on 1-2-19.*

---

**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

- POLICE DEPARTMENT
- DPW - CITY ENGINEERING DIVISION
- PLANNING AND DEVELOPMENT DEPARTMENT
- MAYOR'S OFFICE
- FIRE DEPARTMENT
- TRANSPORTATION DEPARTMENT
- MUNICIPAL PARKING DEPARTMENT

### MAYOR'S OFFICE COORDINATORS REPORT

**OVERALL STATUS** (please circle):  **APPROVED**     **DENIED**     **N/A**     **CANCELED**

Petition #: 565      Event Name: Detroit Goodfellows 104th Annual Sales Day Parade

Event Date : November 26, 2018

Street Closure: Various

Organization Name: Detroit Goodfellows

Street Address: P.O. Box 44444 Detroit 48244

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race                     | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony  | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                       | <input checked="" type="checkbox"/> Parade     | <input type="checkbox"/> Sports/Recreation   | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____        |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |  |  |

**Petition Communications** (include date/time)

Detroit Goodfellows will host their annual parade located in Downtown Detroit with 3 local Detroit Public School marching bands from 10:00am - 11:00am with 100 participants.

\*\* **ALL** permits and license requirements must be fulfilled for an approval status \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Closure; No Permits Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>No Jurisdiction</b>

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Closure; No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Lusher

Date: November 6, 2018

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, November 02, 2018*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

DPW - CITY ENGINEERING DIVISION    MAYOR'S OFFICE  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    TRANSPORTATION DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT

**565**    *Detroit Goodfellows, request to hold "Detroit Goodfellows 104th Annual Sales Day Parade" in Downtown Detroit on November 26, 2018 from 10:00 AM to 11:00 AM with closures of various streets.*



# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: DETROIT GOODFELLOWS 104<sup>TH</sup> ANNUAL SALES DAY PARADE

Event Location: STARTS AT 500 GRISWOLD AND CIRCLES THROUGH DOWNTOWN CONCLUDES AT PENOBSCOT BUILDING

Will the event require park use? If yes, which one? NO

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT GOODFELLOWS

Organization Mailing Address: PO BOX 44444 DETROIT 48244-0444

Business Phone: 586 775 6139

Business Website: www.detroitgoodfellows.org

Applicant Name: Sari Klok-Schneider

Business Phone: 586 775 6139

Cell Phone: 313 408 4139

Email: sarigoodfellows@gmail.com

Event On-Site Contact Person:

Name: Sari Klok-Schneider

Business Phone: 586-775-6139

Cell Phone: 313 408-4139

Email: sarigoodfellows@gmail.com

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: \_\_\_\_\_

Projected Number of Attendees: 100 people

Please provide a brief description of your event:

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 11/26/18 Time: 9:30 Complete Set-up Date: 11/26/18 Time: 10:45 AM

Event Start Date: 11/26/18 Time: 10:00 Event End Date: 11/26/18 Time: 11:00 AM

Begin Tearing Down Date: 11/26/18 Complete Tear Down Date: 11/26/18

Event Times (If more than one day, give times for each day):

START TIME 10:00 AM

### Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

N/A

route map enclosed

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

### Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

BAND from DETROIT SCHOOL OF ARTS  
will march with us

Will a sound system be used?  Yes  No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

How many generators will be used? NONE

How will the generators be fueled? N/A

Name of vendor providing generators:

Contact Person: NOT APPLICABLE

Address:

Phone:

City/State/Zip

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold: N/A

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NOT APPLICABLE DETROIT POLICE STAFF THIS EVENT

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed       Armed       Bonded

How will you advise attendees of parking options?

Our participants park on their own

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

DPD close streets and reopen as we go through

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event: GUARDIAN BUILDINGS  
HASTINGS

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

**Section 9- COMPLETE ALL THAT APPLY**

Emergency medical services?

Contact Person: DALE BRADLEY

Address: DETROIT FIRE DEPARTMENT

City/State/Zip:

Name of company providing port-a-johns. N/A

Contact Person:

Address: Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address: Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** ROUTE M40 ATTACHED

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

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STREET AT GUARDIAN BUILDING  
 500 GRISWOLD  
 SOUTH ON GRISWOLD. EAST ON LANDED  
 TO RANDOLPH, NORTH ON RANDOLPH TO MONROE  
 MONROE TO CROSS WOODWARD AND DECK TO GRISWOLD  
 CONDUCE AT PENNSYLVANIA BUILDING  
 ON GRISWOLD





2018-11-02

**565**

**565** *Petition of Detroit Goodfellows,  
request to hold "Detroit Goodfellows  
104th Annual Sales Day Parade" in  
Downtown Detroit on November 26,  
2018 from 10:00 AM to 11:00 AM  
with closures of various streets.*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

DPW - CITY ENGINEERING DIVISION    MAYOR'S OFFICE  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE  
DEPARTMENT  
FIRE DEPARTMENT    TRANSPORTATION DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001744      100% City Funding – To Provide Capital Projects at Coleman A. Young Airport. – Contractor: Detroit Building Authority – Location: 1301 Third, Ste. 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 13, 2021 – Total Contract Amount: \$4,000,000.00. **AIRPORT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001744 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2859838      100% City Funding – AMEND 3 – To Provide an Extension to Continue Managing the EMS Billing Services. – Contractor: Accumed Billing, Inc. – Location: PO Box 2122, Riverview, MI 48192 – Contract Period: Upon City Council Approval through April 23, 2019 – Contract Increase: \$698,600.00 – Total Contract Amount: \$9,489,800.00. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 2859838 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001735      100% City Funding – To Provide Firefighter PPE Gear (Short Hoods) – Contractor: R & R Fire Truck Repair, Inc. – Location: 751 Doheny Dr., Northville, MI 48167 – Contract Period: Upon City Council Approval through November 19, 2020 – Total Contract Amount: \$300,000.00.  
**FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 6001735 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001745      100% City Funding – To Provide Nozzles, Fittings, and Repair Parts. – Contractor: R & R Fire Truck Repair, Inc. – Location: 751 Doheny Dr., Northville, MI 48167 – Contract Period: Upon City Council Approval through November 19, 2020 – Total Contract Amount: \$80,000.00. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001745 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000126      100% Federal Funding – AMEND 1 – To Provide Fiscal and Grant Administration Services for HOPWA. – Contractor: Southeastern Michigan Health Association – Location: 200 Fisher Bldg. 3011 W. Grand Blvd., Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2019 – Contract Increase: \$1,568,337.00 – Total Contract Amount: \$7,868,337.00. **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER \_\_\_\_\_ BENSON \_\_\_\_\_**

**RESOLVED**, that Contract No. 6000126 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3027569      100% City Funding – To Provide Emergency Residential Demolition for Cat. 1, 5759 Ogden, and 825 Crossley – Contractor: – Dore & Associates Contracting, Inc. – Location: 900 Harry Truman Pkwy., Bay City, MI 48706 – Contract Period: Upon City Council Approval through October 1, 2019 – Total Contract Amount: \$38,900.00.      **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3027569 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3027919      100% City Funding – To Provide Emergency Demolition at 5080 Ivanhoe, 6418 & 6424 Van Buren, and 8619 Military – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$78,200.00.      **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           BENSON          

**RESOLVED**, that Contract No. 3027919 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028611      100% City Funding – To Provide Residential Demolition for 9.7.18 Group B. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Suite 301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 4, 2019 – Total Contract Amount: \$850,459.50.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 3028611 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028634      100% City Funding – To Provide Residential Demolition for 9.7.18 Group A. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Period: Upon City Council Approval through October 29, 2019 – Total Contract Amount: \$791,724.40. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028634 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028659      100% City Funding – To Provide Demolition for Group 70; 13146 Flanders, 13119 Mack, 11405 Whittier, and 12132 Gratiot. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131 – Contract Period: Upon City Council Approval through October 15, 2019 – Total Contract Amount: \$180,184.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028659 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028723      100% City Funding – To Provide Commercial Demolition for Group 77;  
5343 Bellevue. – Contractor: Homrich – Location: 65 Cadillac Square,  
Ste. 2701, Detroit, MI 48226 – Contract Period: Upon City Council  
Approval through November 14, 2019 – Total Contract Amount:  
\$1,373,000.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028723 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028728      100% City Funding – To Provide Commercial Demolition for Group 76;  
7524 E. Seven Mile. – Contractor: Smalley Construction, Inc. – Location:  
1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council  
Approval through November 15, 2019 – Total Contract Amount:  
\$126,830.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3028728 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028820      100% City Funding – To Provide Demolition for Commercial Group 71; 440 Cottrell, 4300 Cabot, 1764 Calumet, 3232 W. Warren, 6782 W. Warren, and 6155 W. Grand River. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131– Contract Period: Upon City Council Approval through October 24, 2019 – Total Contract Amount: \$281,780.00.      **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028820 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028821      100% City Funding – To Provide Demolition for Commercial Group 72; 19240 Schoolcraft, and 20919 Fenkell. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131– Contract Period: Upon City Council Approval through October 25, 2019 – Total Contract Amount: \$117,373.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3028821 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028822      100% City Funding – To Provide Demolition for Commercial Group 73;  
14009 Meyers, and 18211 John R. – Contractor: Salenbien Trucking and  
Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131–  
Contract Period: Upon City Council Approval through October 25, 2019 –  
Total Contract Amount: \$69,827.00.      **HOUSING AND  
REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028822 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.



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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028906      100% City Funding – To Provide Imminent Danger Demolition at 12460 Waltham, 14212 Spring Garden, 14424 Spring Garden, and 14515 Troester. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 28, 2019 – Total Contract Amount: \$71,740.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028906 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028924      100% City Funding – To Provide Imminent Danger Demolition at 7901 Burdeno, and 9585 Graham. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 28, 2019 – Total Contract Amount: \$51,000.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           BENSON**

**RESOLVED**, that Contract No. 3028924 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028961      100% City Funding – To Provide Imminent Danger Demolition at 2406 Wendell, 8524 Olivet, and 8601 Olivet. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 26, 2019 – Total Contract Amount: \$76,350.00.      **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028961 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028962      100% City Funding – To Provide Imminent Danger Demolition at 4201 Marlborough. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 28, 2019 – Total Contract Amount: \$16,500.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028962 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028969      100% City Funding – To Provide Imminent Danger Demolition at 439-41, and 451 W. Savannah. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 29, 2019 – Total Contract Amount: \$47,000.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           BENSON**

**RESOLVED**, that Contract No. 3028969 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028982      100% City Funding – To Provide Imminent Danger Demolition at 1626 Monterey. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through April 29, 2019 – Total Contract Amount: \$20,400.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028982 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028986      100% City Funding – To Provide Residential Demolition for 9.19.18 Group A. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Suite 301, Detroit. MI 48226 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$720,514.10. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           BENSON**

**RESOLVED**, that Contract No. 3028986 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028991      100% City Funding – To Provide Residential Demolition for 9.19.18 Group B. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Suite 301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$885,978.40. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028991 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028994      100% City Funding – To Provide Commercial Demolition for Group 78. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$116,450.15.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028994 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028995      100% City Funding – To Provide Commercial Demolition for Group 79. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$75,992.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 3028995 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028996      100% City Funding – To Provide Commercial Demolition for Group 80. – Contractor: Smalley Construction, Inc. – Location: 1224 Locust St., Jackson, MI 49203 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$183,804.50.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028996 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029043      100% City Funding – To Provide Imminent Danger Demolition at 16540 Plymouth. – Contractor: – Dore & Associates Contracting, Inc. – Location: 900 Harry Truman Pkwy., Bay City, MI 48706 – Contract Period: Upon City Council Approval through May 31, 2019 – Total Contract Amount: \$43,900.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3029043 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029044      100% City Funding – To Provide Imminent Danger Demolition at 7431 W. Warren. – Contractor: – Dore & Associates Contracting, Inc. – Location: 900 Harry Truman Pkwy., Bay City, MI 48706 – Contract Period: Upon City Council Approval through May 31, 2019 – Total Contract Amount: \$92,700.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3029044 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029122      100% City Funding – To Provide Residential Demolition for 9.19.18 Group C. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Suite 301, Detroit. MI 48226 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$938,555.25. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3029122 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029215      100% City Funding – To Provide Imminent Danger Demolition of 5839 Chene. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Suite 301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 18, 2019 – Total Contract Amount: \$24,355.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           BENSON          

**RESOLVED**, that Contract No. 3029215 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028385      100% City Funding -- To Provide Emergency Residential Demolition at 1210 Burlingame, 2245 Sturtevant, 3359-61 Monterey, 14802 San Juan, and 15633 Inverness – Contractor: – Dore & Associates Contracting, Inc. – Location: 900 Harry Truman Pkwy., Bay City, MI 48706 – Contract Period: Upon City Council Approval through October 29, 2019 – Total Contract Amount: \$137,600.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 3028385 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028386      100% City Funding – To Provide Emergency Demolition at 14014 Monte Vista, 14571 Hubbell, 14826 Prest, 14832 Prest, and 14202 Kentucky – Dore & Associates Contracting, Inc. – Location: 900 Harry Truman Pkwy., Bay City, MI 48706 – Contract Period: Upon City Council Approval through October 29, 2019 – Total Contract Amount: \$110,400.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3028386 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028916      100% City Funding – To Provide Emergency Demolition at 1744 E. Grand Blvd., and 3900 Concord – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131 – Contract Period: Upon City Council Approval through November 19, 2019 – Total Contract Amount: \$79,000.00.      **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3028916 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029078      100% City Funding – To Provide Commercial Demolition for Group 75; 7101 Purtian, 8525 Fenkell, 17540 Joseph Campau, 5048 E. McNichols, 13580 Orleans, 14016 Meyers, 7101 E. Seven Mile, and 12434 Greiner – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 9217 N. Ann Arbor Rd., Dundee, MI 48131 – Contract Period: Upon City Council Approval through October 31, 2019 – Total Contract Amount: \$302,022.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3029078 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029250      100% City Funding – To Provide Demolition for Group 69; 8800 Linwood, 8225 Harper, 10281 Gratiot, and 10291 Gratiot. – Contractor: Able Demolition. – Location: 5675 Auburn Rd., Shelby Township, MI 48317 – Contract Period: Upon City Council Approval through November 6, 2019 – Total Contract Amount: \$129,699.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3029250 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001501      100% City Funding – To Provide Vehicle Towing Services for Abandoned Vehicles, and Boot and Tow (Scofflaw) Vehicles. – Contractor: Official Towing – Location: 19801 Pleasant, Saint Clair Shores, MI 48080 – Contract Period: Upon City Council Approval through June 30, 2021 – Total Contract Amount: \$84,500.00. **MUNICIPAL PARKING**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001501 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2884051      100% City Funding – AMEND 3 – To Provide an Inter-Agency Agreement between the City of Detroit/Detroit Police Department and the Michigan Department of Corrections for the Detroit Detention Center. – Location: 206 E. Michigan Ave., Lansing, MI 48933 – Contract Period: Upon City Council Approval through July 31, 2019 – Contract Increase: \$4,455,616.66 – Total Contract Amount: \$42,972,456.66. **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 2884051 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001654      100% City Funding – AMEND 1 – To Provide Fiduciary Administrative Services. – Contractor: Black Family Development, Inc. – Location: 2995 E. Grand Blvd., Detroit, MI 48202 – Contract Period: Upon City Council Approval through October 1, 2021 – Contract Increase: \$1,214,649.30 – Total Contract Amount: \$1,349,631.00. **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001654 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2841740      100% Street Funding – AMEND 2 – To Provide Additional Funds, and Extend Contract for Construction, Engineering and Inspection Services. – Contractor: Parsons Brinckeroff Michigan, Inc. – Location: 500 Griswold, Ste.2900, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2022 – Contract Increase: \$102,053.04 – Total Contract Amount: \$2,527,517.19.      **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 2841740 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001692      100% Street Funding– To Provide a Truck Route Study for a Defined Pilot Study Area that Provides Background Information and Recommendations on Establishing Truck Routes. – Contractor: Giffels Webster – Location: 28 W. Adams, Ste. 1200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through October 31, 2020 – Total Contract Amount: \$250,000.00. **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           BENSON**

**RESOLVED**, that Contract No. 6001692 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001709      98% Street Funding, 2% City Funding – To Provide Salt for the 2018-2019 Season in Accordance with MiDeal Contract #171180000000768. – Contractor: The Detroit Salt Company, L.C. – Location: 12841 Sanders, Detroit, MI 48217 – Contract Period: Upon City Council Approval through November 14, 2020 – Total Contract Amount: \$2,117,610.00.  
**DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 6001709 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001716      100% Street Funding– To Provide Snow Removal Services on Residential Streets. – Contractor: Frontenot Landscape Services, LLC. – Location: 8881 Central, Detroit, MI 48204 – Contract Period: Upon City Council Approval through November 14, 2020 – Total Contract Amount: \$777,112.00. **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001716 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001737      100% Street Funding– To Provide Snow Loading and Hauling Services. –  
Contractor: Pavex Corporation – Location: 8654 Vanhorn Rd., Trenton,  
MI 48183 – Contract Period: Upon City Council Approval through  
November 14, 2020 – Total Contract Amount: \$1,769,280.00.  
**DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6001737 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001739      100% Street Funding– To Provide Snow Loading and Hauling Services. – Contractor: Homrich – Location: 65 Cadillac Square, Ste. 2701, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 14, 2020 – Total Contract Amount: \$214,080.00.  
**DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           BENSON**

**RESOLVED**, that Contract No. 6001739 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2881025      100% Street Funding – AMEND 2 – To Provide Additional Funding and Time to Furnish CE&I Services for MDOT Projects. – Contractor: Parsons Brinckeroff Michigan, Inc. – Location: 500 Griswold, Ste. 2900, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2021 – Contract Increase: \$168,749.08 Total Contract Amount: \$2,751,405.15. **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 2881025 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2915504      100% City Funding – AMEND 2 – To Provide Software and Hardware Maintenance for 3 Years. – Contractor: SunGard Public Sector, Inc. – Location: 1000 Business Center Dr., Lake Mary, FL 32746 – Contract Period: Upon City Council Approval through October 15, 2020 – Contract Increase: \$1,001,058.00 – Total Contract Amount: \$7,068,069.22.  
**DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 2915504 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

CITY OF DETROIT 2018 NOV 7 11:45:07

# City of Detroit

## CITY COUNCIL

### LEGISLATIVE POLICY DIVISION

208 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

Phone: (313) 224-4946 Fax: (313) 224-4336

**David Whitaker, Esq.**  
*Director*  
**Irvin Corley, Jr.**  
*Executive Policy Manager*  
**Marcell R. Todd, Jr.**  
*Senior City Planner*  
**Janese Chapman**  
*Deputy Director*

**LaKisha Barclift, Esq.**  
**M. Rory Bolger, Ph.D., AICP**  
**Elizabeth Cabot, Esq.**  
**Tasha Cowen**  
**Richard Drumb**  
**George Etheridge**  
**Deborah Goldstein**

**Christopher Gulock, AICP**  
**Derrick Headd**  
**Marcel Hurt, Esq.**  
**Kimani Jeffrey**  
**Anne Marie Langan**  
**Jamie Murphy**  
**Kim Newby**  
**Analine Powers, Ph.D.**  
**Jennifer Reinhardt**  
**Sabrina Shockley**  
**Thomas Stephens, Esq.**  
**David Teeter**  
**Theresa Thomas**  
**Kathryn Lynch Underwood**

**TO:** Detroit City Council

**FROM:** David D. Whitaker, Director   
Legislative Policy Division Staff

**DATE:** November 7, 2018

**RE:** **Analysis on Spacing Requirements for Auto-Related Businesses**

This report is in response to Councilmember Castañeda-López’s October 22, 2018 memorandum requesting the Legislative Policy Division (LPD) to provide an analysis on existing City Code regulations pertaining to spacing requirements between multiple automotive related businesses, including used motor vehicle storage or sales lots, motor vehicle services, major and minor; and motor vehicle washing auto shops.

### ***Storage Lot***

As it relates to used motor vehicle storage or sales lots, they are two distinctly identified uses within the Detroit Zoning Ordinance. A “motor vehicle storage lot” is defined as:

*“Storage of new or used motor vehicles, accessory to a salesroom or sales lot for operable new or used motor vehicles, but excluding towing service storage yards. For zoning purposes, such storage lots are not considered parking lots.”*

Sec. 61-12-211. Motor vehicles, new or used: storage lot accessory to a salesroom or sales lot for new or used motor vehicles requires the following regulations:

*“Storage lots accessory to a salesroom or sales lot for new or used motor vehicles shall be subject to the following provisions:*

- (1) Such storage lots for motor vehicle salesrooms or sales lots exclude use as “towing service storage yards,” as defined in Sec. 61-16-182 of this Code; and*



*(2) Any portion of such storage lots designed or used for the storage of commercial vehicles or semi-trucks shall be located a minimum of twenty-five (25) feet from properties adjacent or across an alley and used for residential purposes.”*

There are currently no spacing requirements for motor vehicle storage lots as a stand-alone land use, as they are typically accessory to new or used motor vehicle salesrooms or sales lots.

### ***Salesroom or Sales Lot***

“Motor Vehicles, new or used, salesroom or sales lot” are not explicitly defined in the Detroit Zoning Ordinance, however, in 2012 the Detroit City Council adopted a number of revisions to Sec. 61-12-213. Motor vehicles, used, salesroom or sales lot, which among other regulations implemented a 1,000 radial foot spacing requirement between any new or newly established used motor vehicle salesroom or sales lot, from any existing used motor vehicle salesroom or sales lot, located within or outside of the City of Detroit’s boundaries.

While the regulations do not place a cap on the number of salesrooms or sales lot within the City of Detroit, the spacing requirements seek to limit the over concentration of automotive related uses. This section also restrict used automotive sales to major or secondary thoroughfares within the City of Detroit which limits the impacts such uses might have on residential neighborhoods.

### ***Motor vehicle washing and steam cleaning***

Motor vehicle washing and steam cleaning operations are regulated by Sec. 61-12-216 of the Detroit Zoning Ordinance. There are fourteen regulations associated with such uses ranging from the proximity to residentially zoned land, to design and dimensional standards, however, limitations on the number of such uses is not among them.

LPD staff is available to work with the office of Council Member Castañeda-López to review and possibly amend the existing regulations associated with the aforementioned land uses. However, any recommended changes to the text of Chapter 61 Zoning, will be subject to the public hearing requirement of the City of Detroit Zoning Ordinance and the Michigan Zoning Enabling Act. The complete sections which regulate the above listed uses in the Detroit Zoning Ordinance are attached for your review.

Attachments

**Sec. 61-12-211 | Motor vehicles, new or used: storage lot accessory to a salesroom or sales lot for new or used motor vehicles.**

**Subdivision E. Retail, Service and Commercial Uses; Generally, continued**

**Sec. 61-12-211. Motor vehicles, new or used: storage lot accessory to a salesroom or sales lot for new or used motor vehicles.**

Storage lots accessory to a salesroom or sales lot for new or used motor vehicles shall be subject to the following provisions:

- (1) Such storage lots for motor vehicle salesrooms or sales lots exclude use as “towing service storage yards,” as defined in Sec. 61-16-182 of this Code; and
- (2) Any portion of such storage lots designed or used for the storage of commercial vehicles or semi-trucks shall be located a minimum of twenty-five (25) feet from properties adjacent or across an alley and used for residential purposes.

(Ord. No. 11-05, §1, 5-28-05; Ord. No. 04-12, §1, 3-30-12)

**Sec. 61-12-212. Motor vehicles, new, salesroom or sales lot.**

Salesrooms or sales lots for new motor vehicles shall be subject to the following provisions:

- (1) The premises shall be located on a major or secondary thoroughfare as indicated in the Master Plan;
- (2) The premises shall be screened by six (6) foot high opaque walls where adjacent to, or across and alley from, land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code;
- (3) All lighting shall be directed so as not to shine upon land zoned R1, R2, R3, R4, R5, R6, or residential PD;
- (4) All outdoor areas shall be either landscaped, in accordance with the provisions of ARTICLE XIV, DIVISION 2, Subdivision B of this Chapter, or paved;
- (5) The premises shall have proper curb cuts for entrances and exits; and
- (6) Accessory service facilities and the sale of used motor vehicles shall be permitted as an accessory use. However, in the event of cessation of new motor vehicle sales, said accessory uses may not continue, except upon issuance of a permit for said uses as the principal use of the land, which is subject to a Conditional Use public hearing where such is specified in the zoning districts use lists.

(See Sec. 61-12-407 for additional regulations of accessory uses.)

(Ord. No. 11-05, §1, 5-28-05)

**Sec. 61-12-213. Motor vehicles, used, salesroom or sales lot.**

Salesrooms or sales lots for used motor vehicles shall be subject to the following provisions:

**Sec. 61-12-211 | Motor vehicles, new or used: storage lot accessory to a salesroom or sales lot for new or used motor vehicles.**

**Subdivision E. Retail, Service and Commercial Uses; Generally, continued**

**Sec. 61-12-211. Motor vehicles, new or used: storage lot accessory to a salesroom or sales lot for new or used motor vehicles.**

Storage lots accessory to a salesroom or sales lot for new or used motor vehicles shall be subject to the following provisions:

- (1) Such storage lots for motor vehicle salesrooms or sales lots exclude use as “towing service storage yards,” as defined in Sec. 61-16-182 of this Code; and
- (2) Any portion of such storage lots designed or used for the storage of commercial vehicles or semi-trucks shall be located a minimum of twenty-five (25) feet from properties adjacent or across an alley and used for residential purposes.

(Ord. No. 11-05, §1, 5-28-05; Ord. No. 04-12, §1, 3-30-12)

**Sec. 61-12-212. Motor vehicles, new, salesroom or sales lot.**

Salesrooms or sales lots for new motor vehicles shall be subject to the following provisions:

- (1) The premises shall be located on a major or secondary thoroughfare as indicated in the Master Plan;
- (2) The premises shall be screened by six (6) foot high opaque walls where adjacent to, or across and alley from, land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code;
- (3) All lighting shall be directed so as not to shine upon land zoned R1, R2, R3, R4, R5, R6, or residential PD;
- (4) All outdoor areas shall be either landscaped, in accordance with the provisions of ARTICLE XIV, DIVISION 2, Subdivision B of this Chapter, or paved;
- (5) The premises shall have proper curb cuts for entrances and exits; and
- (6) Accessory service facilities and the sale of used motor vehicles shall be permitted as an accessory use. However, in the event of cessation of new motor vehicle sales, said accessory uses may not continue, except upon issuance of a permit for said uses as the principal use of the land, which is subject to a Conditional Use public hearing where such is specified in the zoning districts use lists.

(See Sec. 61-12-407 for additional regulations of accessory uses.)

(Ord. No. 11-05, §1, 5-28-05)

**Sec. 61-12-213. Motor vehicles, used, salesroom or sales lot.**

Salesrooms or sales lots for used motor vehicles shall be subject to the following provisions:

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**Sec. 61-12-213 | Motor vehicles, used, salesroom or sales lot.**

- (1) The facility shall be adequate in size for the display and sale of not fewer than twelve (12) used motor vehicles; all display spaces shall measure not less than nine (9) feet by twenty (20) feet, exclusive of unusable space and drives or aisles which give access to the space; aisle ways that adjoin display spaces shall comply with the dimensional standards for width as specified in Sec. 61-14-152 of this Code.
- (2) All used motor vehicles for sale shall be in operable condition.
- (3) All outdoor areas shall be either landscaped, in accordance with the provisions of ARTICLE XIV, DIVISION 2, Subdivision B of this Chapter, or paved.
- (4) All lighting shall be directed so as not to shine upon land zoned R1, R2, R3, R4, R5, R6, or residential PD.
- (5) The premises shall have proper curb cuts for entrances and exits.
- (6) The premises shall be screened by six (6) foot high opaque walls where adjacent to, or across an alley from, land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code.
- (7) A suitable building of a permanent nature shall be erected that has at least two hundred (200) square feet of gross floor area, is constructed of wood, masonry, or other approved building material, and sits on a proper foundation, except that frame and all metal buildings less than two hundred (200) square feet of gross floor area may be erected as outlined in the Michigan Building Code. However, in the event of cessation of used motor vehicle sales, said accessory uses may not continue, except upon issuance of a permit for said uses as the principal use of the land, which is subject to a Conditional Use public hearing where such is specified in the zoning districts use lists.
- (8) Vehicle preparation shall be permitted as an accessory use at the time of establishment of the used motor vehicle salesroom or sales lot. However, major motor vehicle services or minor motor vehicles services on the premises of the used motor vehicle salesroom or sales lot shall only be permitted upon issuance of a permit for the service facilities as a principal land use in conjunction with the salesroom or sales lot, which is subject to a Conditional Use public hearing where such is specified in the zoning districts use lists for said service facilities.
- (9) All used motor vehicle salesrooms or sales lots shall be licensed in accordance with Chapter 49 of this Code.
- (10) In the SD4 District, used motor vehicle sales are prohibited, except where incidental and accessory to a new car dealership.
- (11) Where used motor vehicles are sold on the same zoning lot upon which used tire sales are conducted, a separate principal land use permit is required for used tire sales; the outdoor storage of used tires is prohibited.
- (12) All used motor vehicle salesrooms or sales lots shall be established and located along a major thoroughfare only, as identified in the Master Plan.
- (13) All used motor vehicle salesrooms or sales lots shall be subject to site plan review as specified in Sec. 61-3-113 of this Code.

**Sec. 61-12-214 | Motor vehicle services, major.**

- (14) It is unlawful for any used motor vehicle salesroom or sales lot to display motor vehicles on the berm, sidewalk, or elsewhere in the public right-of-way.
- (15) It is unlawful for any used motor vehicle salesroom or sales lot to display an A-frame or other portable sign in the public right-of-way.
- (16) As specified in Sec. 61-12-91 of this Code – “Spacing,” no new and/or newly established used motor vehicle salesroom or sales lot shall be located within one thousand (1,000) radial feet of any existing used motor vehicle salesroom or sales lot located within or outside of the City of Detroit’s boundaries

(See Sec. 61-13-24, Sec. 61-13-25, Sec. 61-13-27, Sec. 61-13-42, Sec. 61-13-43, Sec. 61-13-44, Sec. 61-13-45, Sec. 61-13-46, and Sec. 61-13-66 for dimensional requirements.)

(Ord. No. 11-05, §1, 5-28-05; Ord. No. 26-12, §1, 11-21-12; Ord. No. 13-16, §1, 5-20-2016)

**Sec. 61-12-214. Motor vehicle services, major.**

Major motor vehicle services shall be subject to the following provisions:

- (1) All major motor vehicle services shall be conducted entirely within an enclosed building;
- (2) The premises shall be screened by six (6) foot high opaque wall(s) where adjacent to, or across an alley from, land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code. Said wall(s) shall have no openings, except for one secondary, pedestrian exit door of minimum requirements, where mandated by the Fire Marshall;
- (3) All open storage of vehicles awaiting repairs or service be enclosed by an opaque wall or fence of masonry construction, that is six (6) feet in height and maintained in a neat and orderly fashion at all times;
- (4) All lighting shall be directed so as not to shine upon land zoned R1, R2, R3, R4, R5, R6, or residential PD;
- (5) All outdoor areas shall be either landscaped, in accordance with the provisions of ARTICLE XIV, DIVISION 2, Subdivision B of this Chapter, or paved;
- (6) The sale or rental of used motor vehicles, and the storage of such vehicles incidental to their sale, is prohibited on the premises of a major motor vehicle services facility, except upon issuance of a permit for such sale, rental, or storage in conjunction with the major motor vehicle repair facility, which is subject to a Conditional Use public hearing, where such is specified in the zoning districts use lists for said sales, rental, or storage;
- (7) There shall be no external evidence of the service operations, in the form of dust, odors, or noise, beyond the interior of the service building;
- (8) Major motor vehicle services facilities shall neither be permitted in the B4 District on any zoning lot abutting a designated Gateway Radial Thoroughfare, nor anywhere within the Central business district.

(Ord. No. 11-05, §1, 5-28-05)

**Sec. 61-12-215. Motor vehicle services, minor.**

Minor motor vehicle services shall be subject to the following provisions:

- (1) All minor motor vehicle services shall be conducted entirely within an enclosed building;
- (2) The premises shall be screened by six (6) foot high opaque wall(s) where adjacent to, or across an alley from, land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code. Said wall(s) shall have no openings, except for one secondary, pedestrian exit door of minimum requirements, where mandated by the Fire Marshall;
- (3) All lighting shall be directed so as not to shine upon land zoned R1, R2, R3, R4, R5, R6, or residential PD;
- (4) All outdoor areas shall be either landscaped, in accordance with the provisions of ARTICLE XIV, DIVISION 2, Subdivision B of this Chapter, or paved;
- (5) The sale or rental of used motor vehicles, and the storage of such vehicles incidental to their sale, is prohibited on the premises of a minor motor vehicle services facility, except upon issuance of a permit for such sale, rental, or storage in conjunction with the minor motor vehicle repair facility, which is subject to a Conditional Use public hearing, where such is specified in the zoning districts use lists for said sales, rental, or storage;
- (6) There shall be no external evidence of the service operations, in the form of dust, odors, or noise, beyond the interior of the service building; and
- (7) Minor motor vehicle services at which customers are not required to exit their vehicles, such as at quick oil change facilities, shall be subject to the vehicle stacking provisions of Sec. 61-14-132 and Sec. 61-14-133 of this Code.

(Ord. No. 11-05, §1, 5-28-05)

**Sec. 61-12-216. Motor vehicle washing and steam cleaning.**

Motor vehicle washing and steam cleaning shall be subject to the following provisions:

- (1) The lot to be built upon shall be located on a street designated as a major or secondary thoroughfare and all means of vehicular ingress and egress shall be located on a major or secondary thoroughfare, and not from an adjoining residential street or alley. A residential street or alley shall not be used as a maneuvering or parking area for vehicles using the facility;
- (2) All portions of each area designed or used for the washing of motor vehicles shall be located a minimum of twenty-five (25) feet from the boundaries of residential zoning districts;
- (3) A hard surfaced driveway of one (1) or more lanes shall be constructed on the property in such manner as to provide for a continuous movement of vehicles into the wash-rack (See Figure 61-12-216 and Sec. 61-14-132):

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**Sec. 61-12-216 | Motor vehicle washing and steam cleaning.**

- (a) The driveway so provided shall be not less than ten (10) feet wide for a single lane and not less than ten (10) additional feet in width for each additional lane;
  - (b) Where only a single lane is provided, the lane shall be used for no other purpose than to provide access to the wash-rack. All lanes provided shall be suitably protected from incursions of other traffic;
  - (c) The total length of the required stacking lane(s) so provided shall be determined by the overall length of the wash line, measured from the point that mechanical washing or cleaning begins, to the end of the mechanical washing or drying operation. In any development where the washing operation moves in other than a straight line, the length of the building or wash line for purposes of this section shall be the distance measured along the center-line of the conveyor or wash line. The greater of the above measurements shall be used in the determination of the length of the required lane or lanes. The overall length of the required lane or lanes, as measured along the center-line, shall be determined in accordance with the following formula: Where the building or total length of all wash lines is eighty (80) feet or less in overall length, the total required lane or lanes exclusive of the wash line shall be not less than two hundred (200) feet in length. Where the building or total length of all wash lines exceed eighty (80) feet in length, the length of the required lane or lanes exclusive of the wash line shall be increased twenty (20) feet for each ten (10) feet, or fraction thereof, by which the building or wash lines exceed eighty (80) feet in overall length;
  - (d) Not fewer than two (2) stacking spaces, which measure ten (10) feet by twenty (20) feet, shall be provided for each stall at a self-service/customer-operated car wash. In addition, one (1) stacking space shall be provided between the vehicle exit door and the point of vehicular egress to the right-of-way;
  - (e) Not fewer than two (2) stacking spaces, which measure ten (10) feet by twenty (20) feet, shall be provided for each designated wash area at a "hand car wash";
  - (f) The premises shall be screened by six (6) foot high opaque wall(s) where adjacent to land zoned R1, R2, R3, R4, R5, R6, or residential PD, in accordance with the provisions of Sec. 61-14-237 of this Code;
- (4) A barrier, that is a minimum of eighteen (18) inches in height, shall be constructed and maintained on all lot lines within nine (9) feet of a required stacking lane, except where the above required masonry wall is constructed on the lot line;
  - (5) The operating equipment shall be located or buffered so as to prevent unreasonably high noise levels at any point on the property boundary;

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**Sec. 61-12-216 | Motor vehicle washing and steam cleaning.**

- (6) Permitted hours of operation shall be from 7:00 a.m. to 10:00 p.m.;
- (7) There shall be no above-ground outdoor storage/dispensing tanks on the site;
- (8) All washing activities shall be conducted within an enclosed structure, except for a designated wash area for not more than one (1) tall vehicle. Customer-operated “car washes” are exempt from this provision;
- (9) Vacuuming activities shall be at least twenty-five (25) feet from any lot line except where the property abuts a residential zoning district in which case a fifty (50) foot separation shall be maintained;
- (10) All drains shall be properly connected to a public sewer system;
- (11) Such uses shall be graded and drained in conformance with the requirements of the Michigan Plumbing Code so as to dispose of all surface water accumulation within the parking area;
- (12) Motor vehicle washing and steam cleaning facilities are also subject to the provisions of Chapter 10 of this Code, *Car Washes*;
- (13) In the B4 District, motor vehicle washing and steam cleaning establishments shall not be permitted on any zoning lot abutting a designated Gateway Radial Thoroughfare; and
- (14) As may be required, landscaping shall be provided in accordance with ARTICLE XIV, DIVISION 2 of this Chapter.

(Ord. No. 11-05, §1, 5-28-05)





CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

October 5, 2018

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate FY 2019 Auto Theft Prevention Authority (ATPA)—Oakland County Grant**

The Michigan State Police have awarded the City of Detroit Police Department with the FY 2019 Auto Theft Prevention Authority (ATPA)—Oakland County Grant for a total of \$61,450.00. The State share is \$61,450.00 of the approved amount, and there is a cash match requirement of \$40,967.00. The total project cost is \$102,417.00. The grant period is October 1, 2018—September 30, 2019. The grant was adopted in the FY 2019 budget in the amount of \$98,154.00. The grant was awarded at a higher value than was budgeted. We are asking for an increase in appropriation 20442, in the amount of \$4,263.00, in order to reflect the total project cost of \$102,417.00.

The objective of the grant is to implement innovative programs to address auto theft and fraud. The funding allotted to the department will be utilized to pay for salaries, fringe benefits, overtime, vehicles, and cell phones for police officers. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20442, with the match amount coming from appropriation number 00380.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 NOV 5 AM 9:30



## Office of Development and Grants

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### RESOLUTION

Council Member \_\_\_\_\_

**WHEREAS**, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from Michigan State Police, in the amount of \$61,450.00, to implement innovative programs to address auto theft and fraud; and

**WHEREAS**, the Grant was adopted in the FY 2019 budget under appropriation 20442, in the amount of \$98,154.00; and whereas the total project cost for the grant is \$102,417.00, which includes a required cash match of \$40,967.00; and whereas the grant was awarded at a higher value than was budgeted; and now we are requesting that appropriation 20442 be increased by \$4,263.00, in order to reflect the total project cost amount of \$102,417.00; now

**THEREFORE, BE IT RESOLVED** that the Director for the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to increase the budget accordingly for Appropriation number 20442, in the amount of \$4,263.00, in order to equal the total project cost of the grant, which is \$102,417.00, which includes a cash match coming from Appropriation 00380, for the FY 2019 Auto Theft Prevention Authority (ATPA)—Oakland County Grant.

**FY 2019 Auto Theft Grant Budget - Oakland County**

Oakland County (does not include Pontiac)	Approved ATPA Budget	60% ATPA Share	40% Local Share
Salaries	474,732	284,839	189,893
Fringe Benefits	288,117	172,870	115,247
Overtime	90,382	54,229	36,153
Vehicles	60,000	36,000	24,000
Inv. Supplies	3,600	2,160	1,440
Cell Phones	5,250	3,150	2,100
MAATI and IAATI dues	780	468	312
Conference Training	12,000	7,200	4,800
Binoculars + Pelican 1120 Case	6,132	3,679	2,453
Vehicle Infotainment + Telematics Forensic System Supplies	11,550	6,930	4,620
	2,400	1,440	960
<b>Oakland County Total</b>	<b>954,943</b>	<b>572,966</b>	<b>381,977</b>
<b>Pontiac</b>			
Salaries	73,268	43,961	29,307
Fringe Benefits	48,966	29,380	19,586
Overtime	14,654	8,792	5,862
Vehicles	10,000	6,000	4,000
<b>Pontiac Total</b>	<b>146,888</b>	<b>88,133</b>	<b>58,755</b>
<b>Hazel Park</b>			
Salaries	64,669	38,801	25,868
Fringe Benefits	25,879	15,527	10,352
Overtime	19,401	11,641	7,760
Vehicles	10,000	6,000	4,000
Cell Phones	660	396	264
<b>Hazel Park Total</b>	<b>120,609</b>	<b>72,365</b>	<b>48,244</b>
<b>Royal Oak</b>			
Salaries	67,578	40,547	27,031
Fringe Benefits	61,052	36,631	24,421
Overtime	13,515	8,109	5,406
Vehicles	10,000	6,000	4,000
Cell Phones	750	450	300
<b>Royal Oak Total</b>	<b>152,895</b>	<b>91,737</b>	<b>61,158</b>
<b>Farmington Hills</b>			
Salaries	74,704	44,822	29,882
Fringe Benefits	50,860	30,516	20,344
Overtime	14,940	8,964	5,976
Vehicles	10,000	6,000	4,000
Cell Phones	750	450	300
<b>Farmington Hills Total</b>	<b>151,254</b>	<b>90,752</b>	<b>60,502</b>
<b>Southfield</b>			
Salaries	69,370	41,622	27,748
Fringe Benefits	77,494	46,496	30,998
Overtime	13,874	8,324	5,550
Vehicles	10,000	6,000	4,000
Cell Phones	750	450	300
<b>Southfield Total</b>	<b>171,488</b>	<b>102,893</b>	<b>68,595</b>
<b>Detroit</b>			
Salaries	57,678	34,607	23,071
Fringe Benefits	18,711	11,227	7,484
Overtime	15,278	9,167	6,111
Vehicles	10,000	6,000	4,000
Cell Phones	750	450	300
<b>Detroit Total</b>	<b>102,417</b>	<b>61,450</b>	<b>40,967</b>
<b>Award Total</b>	<b>\$1,800,494</b>	<b>\$1,080,296</b>	<b>\$720,198</b>

**AUTOMOBILE THEFT PREVENTION AUTHORITY GRANT  
SUBRECIPIENT AGREEMENT BETWEEN  
OAKLAND COUNTY  
AND  
CITY OF DETROIT**

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This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Detroit, 20 Atwater, Detroit, Michigan 48226, a Michigan Municipal Corporation ("Public Body").

**PURPOSE OF AGREEMENT.** The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds for expenses that it incurs related to the Oakland County Auto Theft Program (ATPA), a multijurisdictional auto theft prevention and recovery task force under the direction and supervision of the Oakland County Sheriff's Office ("O.C.S.O.").

Under the Parties' separate ATPA agreement, the Public Body is responsible for providing a full-time employee for participation in ATPA and for all costs associated with that employment.

The County has entered into a Grant agreement (Exhibit A) with the State of Michigan ("State") wherein the County is eligible to receive reimbursement for qualifying ATPA-related costs.

The County intends to use a portion of the Grant funds to reimburse the Public Body, as described below, subject to the terms and conditions of this Agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows:
  - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
  - 1.2. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Public Body, or the County's or Public Body's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
  - 1.3. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
  - 1.4. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
  - 1.5. **Grant** means the Automobile Theft Prevention Authority Grant from October 1, 2018 through September 30, 2019 (Exhibit A).