

1

~~554~~ 547

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: ~~554~~ **547** Event Name: America's Thanksgiving Day Parade

Event Date : November 22, 2018

Street Closure: Various

Organization Name: The Parade Company

Street Address: 9500 Mt. Elliott Studio A Detroit, MI 48211

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

The 36th Annual Turkey Trot from 5:00pm - 1:00pm with temporary street closures on Woodward & Jefferson Avenue.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with NAIAS Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Closures; No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required

ENTERED NOV 05 2018 M T # B J A (310)

CITY CLERK 2018 OCT 25 9:41:10

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Auster

Date: October 24, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, October 11, 2018

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE TRANSPORTATION DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER MUNICIPAL PARKING DEPARTMENT

547 *The Parade Company, request to hold "2018 America's Thanksgiving Parade presented by Art Van" at Various locations on November 22, 2018, from 7:00 am - 1:30 pm with temporary street closures.*

CITY OF DETROIT
SPECIAL EVENT INFORMATION FORM
(This form must return with 10 (10) days.)

Thank you for your interest in holding your special event in the City of Detroit.

Date submitted Wednesday, August 22, 2018 Date Received _____

Applicant Name: The Parade Company

Contact: Don Morris

Your Role/Responsibility: Event Operations

Address 9500 Mt Elliott

PH# 313-923-7400

Fax 313-923-2920

Email dmorris@theparade.org

Who is the person in charge of the event (i.e. CEO, President, Principal Authority)? (Include name, title, Contact information)

Tony Michaels, President & CEO, 313-923-7400

Sponsoring Organization (indicate Primary If More than One)

Organization Type: For-Profit Non-Profit (Include Tax Status) 501-c3

Organization Purpose (Check All That Apply) Business Community Service Cultural
 Fundraising Political Other

Event Title America's Thanksgiving Parade presented by Art Van®

Woodward Avenue, Foxtown, Grand Circus Park, Downtown Detroit (Piquette

Requested Event Location(s) Avenue to Jefferson Avenue)

Requested Event Date(s) Thursday, November 22, 2018

Requested Event Time(s) 7:00am - 1:30pm

Event Type (Check All That Apply)

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Family Reunion |
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Carnival or Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Picnic |
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sport/Recreation | <input type="checkbox"/> Filming | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fundraiser | <input type="checkbox"/> Rally/Demonstration | <input type="checkbox"/> Games of Chance or Skill |
| <input type="checkbox"/> Political | <input type="checkbox"/> Other | | |

Does your event include the following? (Check All That Apply)

- | | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Tents/Banners | <input type="checkbox"/> Food | <input checked="" type="checkbox"/> Dancing/Music | <input type="checkbox"/> Staging/Platform/Scaffolding |
| <input type="checkbox"/> Games of Chance or Skills/Raffles | <input type="checkbox"/> Flammable/Combustible | <input checked="" type="checkbox"/> Entertainment | <input checked="" type="checkbox"/> Street Closure |
| <input type="checkbox"/> Alcoholic | <input type="checkbox"/> Other | <input type="checkbox"/> Filming | <input type="checkbox"/> Vending |

Event Discription

More than one hundred thousand spectators curbside on Woodward Avenue and more the 102 million house holds nationwide view Detroit's most cherished holiday tradition. America's Thanksgiving Parade presented by Art Van®, themed "Art! Heart & Soul!" celebrates it's 92nd parade in 2018. Fantastic floats, giant inflatables, high-stepping marching bands and sensational stars travel down the Parade route beginning at Kirby and Woodward Avenue and traveling south on Woodward Avenue to Jefferson. The 2018 America's Thanksgiving Parade presented by Art Van® will step off at 9 am, on November 22, 2018

Anticipated Attendance 100,000+

CITY CLERK 2018 OCT 11 AM 8:31

CITY OF DETROIT SPECIAL EVENT NEEDS ASSESSMENT FORM

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Event Management Team at least **65 days** prior to the first day of the event. Please type or print clearly and attach additional sheets or maps as needed.

GENERAL EVENT INFORMATION

Event Name: **America's Thanksgiving Parade presented by Art Van**

Event Elements (check all that apply)

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Political Event | <input type="checkbox"/> Family Reunion |
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Games of Chance or Skill |
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Fundraiser | <input type="checkbox"/> Rally/Demonstration | <input type="checkbox"/> Convention/Conference |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Picnic | <input type="checkbox"/> Other: _____ | |

What are the projected set-up, event and tear down dates and times?

Begin Set-up	Date:	Monday, November 19, 2018	Time: 12:00 p.m. (estimated)
Complete Set-up	Date:	Wednesday, November 21, 2018	Time: 10:00 p.m. (estimated)
Event Start	Date:	Thursday, November 22, 2018	Time: 5:00 a.m.
Event End	Date:	Thursday, November 22, 2018	Time: 1:00 p.m.
Begin Tearing Down	Date:	Thursday, November 22, 2018	Time: 12:15 p.m.
Complete Tear Down	Date:	Thursday, November 22, 2018	Time: 12:00 p.m. (estimated)

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? **91 years**

When was the event last held in Detroit? **2017**

Where was the event last held in Detroit? **Same as the previous years.**

What were the hours last year? **5 a.m to 1:00 p.m.**

What was the peak attendance last year? **100,000+**

Projected Attendance This Year (Minimum - Maximum): **100,000 to 1,000,000+**

What is the basis for your projected attendance: **Past History**

Please describe your anticipated/target audience: **Metro Detroiters of all ages**

Is this going to be an annual event? No Yes Is yes, do you have a preferred/proposed date for next year?

Thursday, November 28, 2019

If a parade is planned, indicate elements (check all that apply):

People Floats Vehicles Bands Balloons Animals Other: _____

If animals included, specify type, number and how used:

TBD

Name of business supplying animal(s):

Contact Person

Address

Phone

City/State/Zip

ORGANIZATION/APPLICANT INFORMATION

Organization Name: **The Parade Company**

Organization Mailing Address: **9500 Mt. Elliott Avenue, Studio A**

City/State/Zip Code: **Detroit, MI 48211**

Business Phone: **(313) 923-7400**

Business Fax: **(313) 923-2920**

Federal Tax ID # **38-2684772**

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate 501-C3

COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations):
- Television (Specific stations): **WDIV Local 4**
- Newspapers (Specify papers): **All--Detroit News & Free Press, Oakland County News, etc....**
- Web site (identify web address): **www.theparade.org**
- Public Relations or Marketing Firm (Specify): **Lovio George**

Contact Info: **Heather George 313.832.2210**

- Raffle (List item(s)): _____
- Billboards Posters Flyers Street Banners
- Other (specify): _____

NOTE: All raffles subject to laws of State/City.

SALES INFORMATION

Will there be advanced ticket sales? No Yes **TBD** If yes, please describe: Grandstand Seating

Will there be on-site ticket sales? No Yes **TBD** If yes, list price(s): _____

Will food be sold? No Yes If yes, describe: _____

Will merchandise be sold? If yes, describe: _____

Will a percentage of the proceeds be distributed to a charitable organization? No Yes If yes, describe: _____

If the event is a fundraiser, identify charity or recipient of funds: _____

Will there be vending or sales? No Yes

- If yes, check all that apply:
- Food
 - Merchandise
 - Other (specify): _____
 - Non-Alcoholic Beverages
 - Alcoholic Beverages

Indicate type of items to be sold: _____

Will these be exclusive vendors or outside vendors? (Please describe) _____

PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: **NAIAS Security Services**

Contact Person: **Carl Berry**

Phone: **248-722-4309**

Address: **1900 West Big Beaver, Suite 100**

City/State/Zip: **Troy MI 48084**

Number of Private Security Personnel Hired Per Shift: **TBD**

Are the private security personnel (check all that apply): Licensed Armed Bonded

Describe the emergency evacuation plan: **Determined per DPD**

Describe the parking plan to accommodate anticipated attendance: **Open Parking**

How will you advise attendees of parking options? **Media partners, City of Detroit, website**

Are you seeking a group parking rate? **NO**

Name of private catering company? N/A
 Contact Person _____ Phone _____
 Address _____
 City/State/Zip _____

SPECIAL USE REQUESTS

List any streets or possible streets to be closed. Include the day, date and time of requested closing and reopening. Attach a map or sketch of the proposed area for closure. See Attachment.

STREET	FROM	TO
Closure Date:	Beg. Time	End Time
Reopen Date:	Time:	
STREET	FROM	TO
Closure Date:	Beg. Time	End Time
Reopen Date:	Time:	
STREET	FROM	TO
Closure Date:	Beg. Time	End Time
Reopen Date:	Time:	
STREET	FROM	TO
Closure Date:	Beg. Time .	End Time
Reopen Date:	Time:	

Requested City Equipment	Provided In 2017 (year)	Current Request 2018 (year)
Street Closures:	Yes	Yes
- Posting no parking signs	No	No
- Barricades	No	No
Banners/Signage	N/A	N/A
Refuse (Baskets/Dumpsters)	N/A	N/A
Electrical Services	N/A	N/A
Portable Bleachers	No	No
Bandwagon/Platforms	N/A	N/A

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION

I certify that I am authorized to make application on behalf of this event and organization.

Don Morris
 Event Operations
 Signature of Applicant

Don Morris

Date
 Mon, August 22, 2018

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees and/or restrictions pertaining to your event.



THE PARADE COMPANY

August 22, 2018

Mr. Manilal Patel
Department of Public Works
Traffic Engineering
1301 E. Warren
Detroit, MI 48207

Dear Mr. Patel:

The Parade Company once again respectfully requests the temporary removal of traffic lights for America's Thanksgiving Parade® presented by Art Van for Thursday, November 22, 2018. The Parade will stage on Woodward between Piquette and Ferry; "Step-off" at Kirby and Woodward; and disperse on Woodward between Congress and Jefferson. Float rollout will begin Wednesday, November 21st at Noon from the studio and proceed south on Mt. Elliott, to Warren turn North at Brush, then proceed north to Piquette, turn left on Piquette to Woodward and then turn south on Woodward. The maps of the areas are attached. The following traffic lights need to be removed for our floats and balloons to safely navigate the Parade route:

Woodward avenue on the east and west sides

- Piquette
- Burroughs
- Harper
- Antionette/ Edsel Ford Service Drive
- Hendrie
- Palmer
- Ferry
- Kirby
- Farnsworth/Putnam
- Warren
- Hancock
- Forest
- Canfield
- Alexandrine
- Parsons
- Mack
- Martin Luther King
- Erskine
- Petersboro
- Charlotte
- Adilade
- Sibley
- I-75 Service Drive
- Montcalm
- Elizabeth
- Adams
- Witherall/Park
- Lights on the People Mover – swing up.
- John R/Clifford
- Grand River
- Gratiot/State
- Michigan
- Campus Martius Park area (Monroe/Michigan Avenue/Fort/ Cadillac Sq.)
- Woodward & Congress
- Woodward & Larned
- Congress & Griswald
- Larned & Griswald

THE PARADE COMPANY DETROIT

August 22, 2018

The Honorable Brenda Jones,
President
Detroit City Council
1340 Coleman A. Young Municipal Center
2 Woodward Ave
Detroit, MI 48226

Dear Ms. Jones:

On behalf of The Parade Company and its Board of Directors, producers of America's Thanksgiving Parade®, presented by Art Van, respectfully request permission from the Detroit City Council to hold the following events in the city of Detroit in conjunction with the 92nd annual America's Thanksgiving Parade® presented by Art Van.

- America's Thanksgiving Parade®, "Art!! Heart & Soul!" Thursday, November 22, 2018
- S3 Turkey Trot 10K run, Stuffing Strut 5K run and the Mashed Potato Mile, Thursday, November 22, 2018
- Hob Nobble Gobble® presented by Ford, Friday November 16, 2018

The Parade will be on Woodward Avenue, starting at Kirby to Jefferson Avenues. Additionally, street closures will be needed at the north end of the Parade route in the area surrounding Woodward Avenue between Ferry and Piquette for assembling and the south end of the route in the area bordered by Jefferson Avenue, Washington Boulevard on the west and Randolph on the east to disperse the Parade. The specific times and street closures will be coordinated with the relevant City departments.

S3 Turkey Trot 10K Run, Stuffing Strut 5K Run, and the Mashed Potato Mile will precede the Parade at 7:45 a.m. The Parade will begin at 9:00 a.m. and will end at approximately 1:00 p.m.

Your consideration of this request, as well as your written approval is greatly appreciated. Please forward your response or direct any questions to Don Morris at 313.432.7830.

Sincerely,

Don Morris

Don Morris
Event Operations

CC: Anthony Michaels

August 22, 2018

Mr. Don Morris
Event Operations
The Parade Company
9500 Mt. Elliot, Studio "A"
Detroit, MI 48211

Re: 2018 America's Thanksgiving Parade® presented by Art Van

Mr.:

Regarding the 2018 America's Thanksgiving Day Parade, these are the locations of streets and business that barricades are needed for this event:

The route will be closed on Woodward from W. Grand Blvd. to Jefferson Avenue. Only two east/ west streets will be opened and manned by DPD for crossing of emergency vehicles. Warren Avenue and MLK/ Mack Avenue will be opened for emergency vehicles only. If you see that we have omitted and streets within this perimeter, please do not hesitate to drop barricades at those locations.

LOCATION:

TYPE

Woodward @ West Grand Blvd.	10 Type III
Woodward @ Milwaukee	3 Type III – Both Sides
Woodward @ Baltimore	3 Type III – Both Sides
Woodward @ Endicott	3 Type III
Woodward @ Amsterdam	3 Type III
Woodward @ Piquette	3 Type III
Woodward @ Burroughs	3 Type III
Woodward @ Harper	3 Type III
Woodward @ 94 Service Drive	3 Type III – Both Sides
Woodward @ Antoinette	3 Type III
Woodward @ Hendrie	3 Type III – Both Sides
Woodward @ Palmer	3 Type III – Both Sides
Woodward @ Ferry	3 Type III – Both Sides
Woodward @ Kirby	3 Type III – Both Sides
Woodward @ Farnsworth	3 Type III
Woodward @ Putnam	3 Type III
Woodward @ Warren	6 Type III – Both Sides
Warren @ John R	4 Type III
Woodward @ Hancock	3 Type III – Both Sides
Woodward @ Forest	3 Type III – Both Sides
Cass @ Forest	4 Type III
Woodward @ Garfield	3 Type III

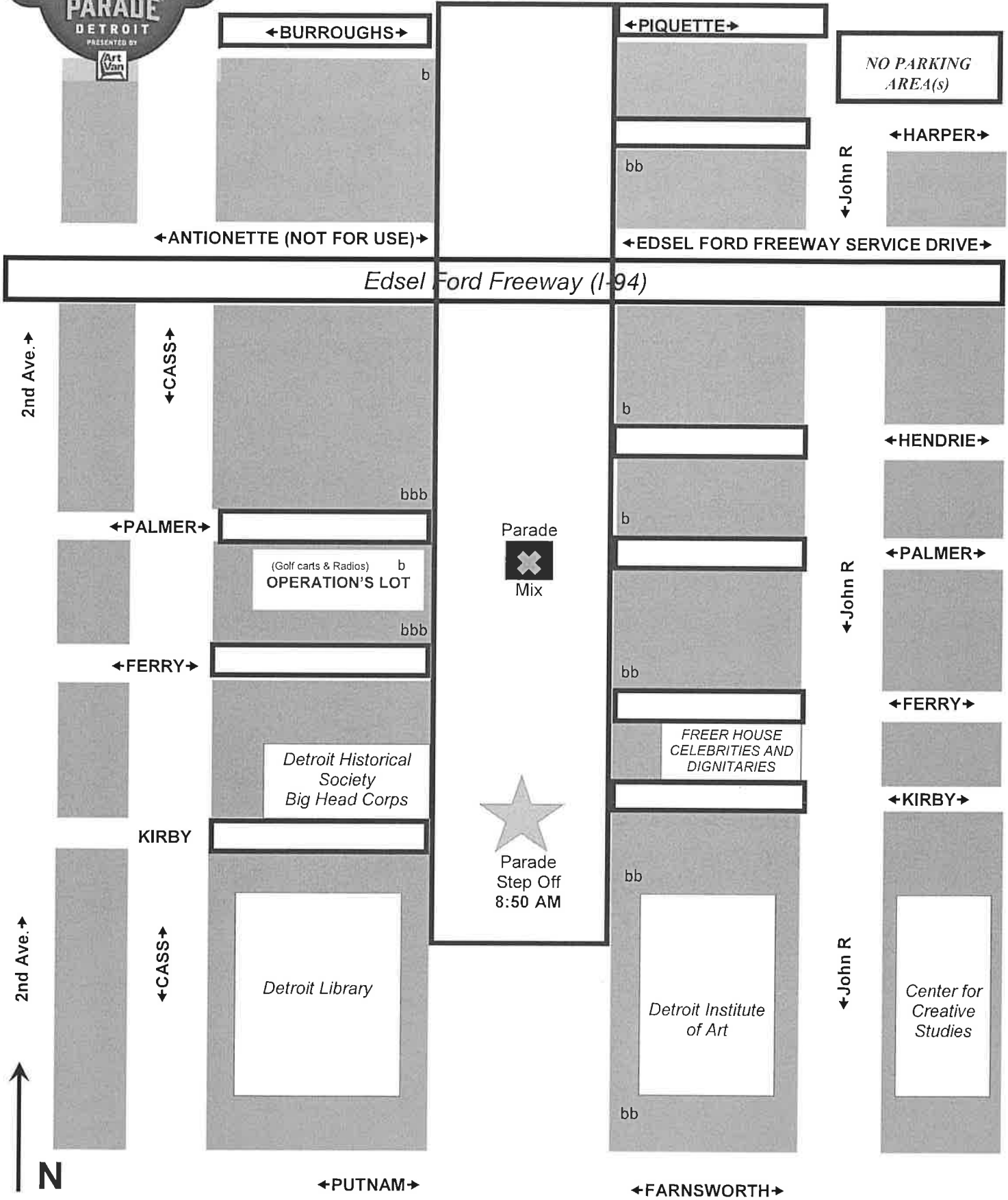
It is further requested that all barricades be place by Tuesday, November 20, 2018 by noon. If there are any questions or concerns call me at 313-237-2828.

Sincerely,

CONWAY PETTY
Captain
Downtown Services

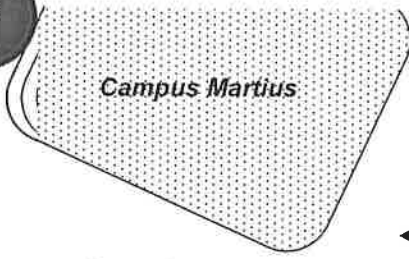


2018 America's Thanksgiving Parade "No Parking - ASSEMBLY AREA" November 21— 22, 2018

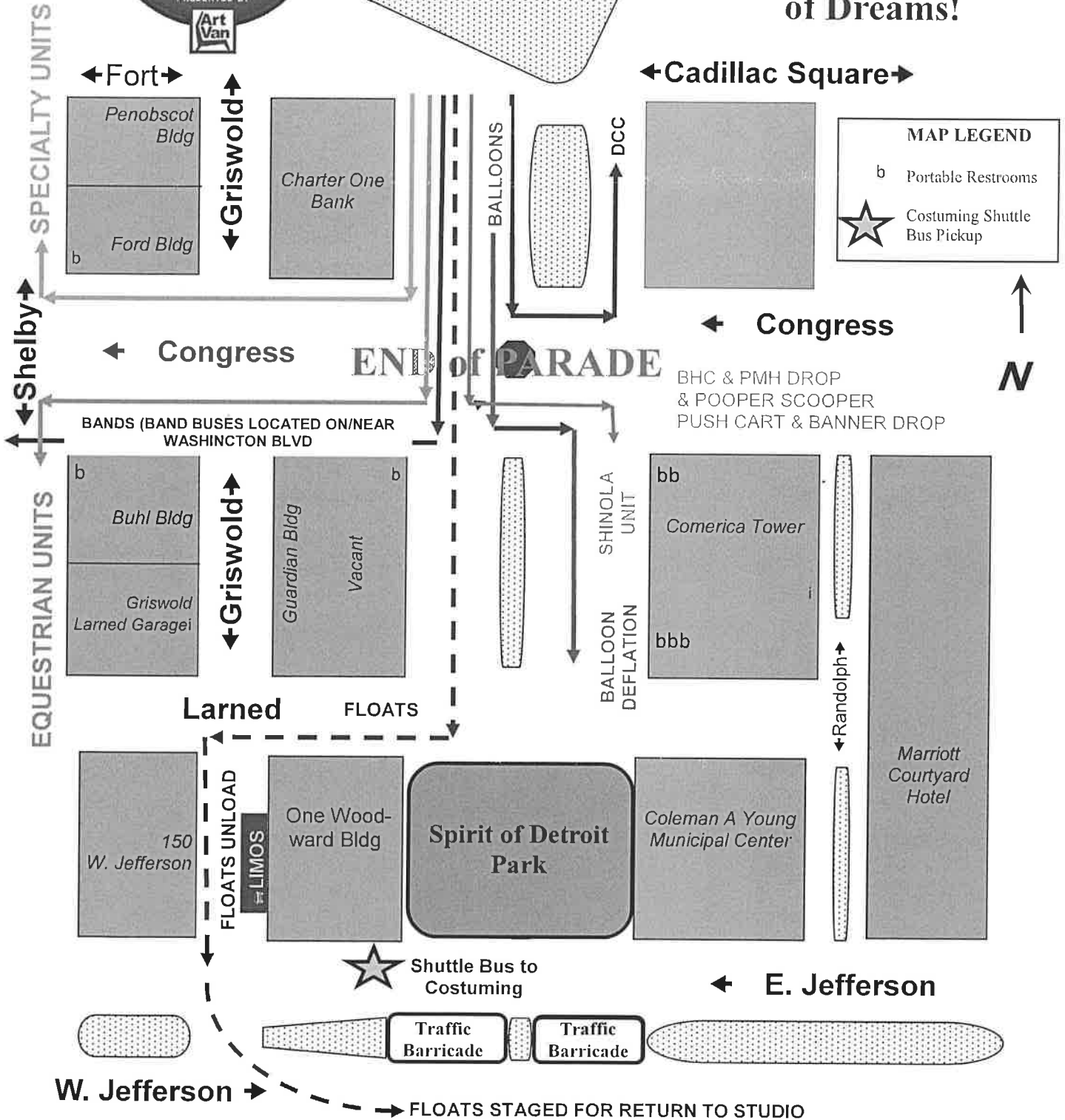


2018 America's Thanksgiving Parade

"DISPERSAL AREA"

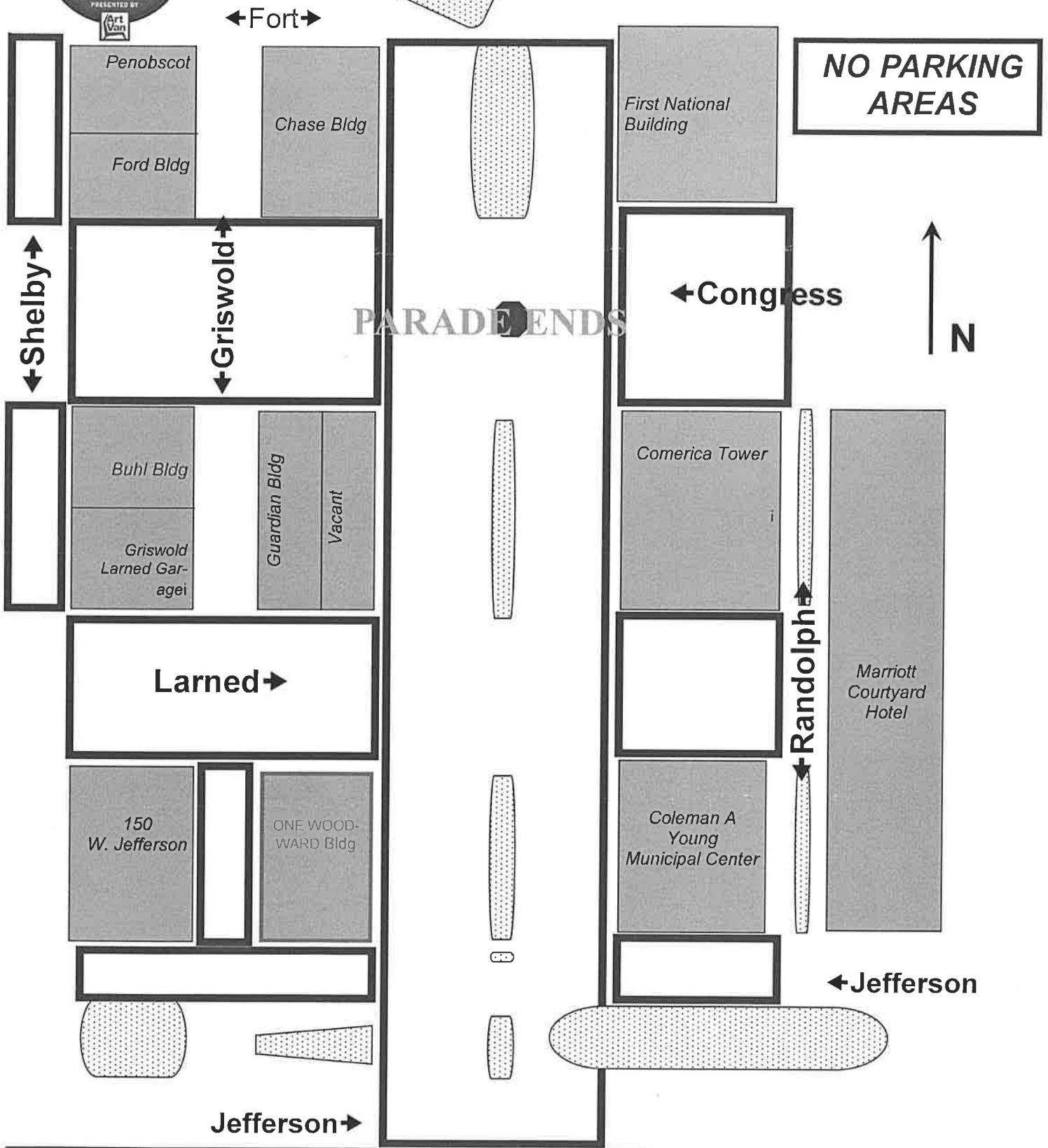


Woodward!! Avenue of Dreams!

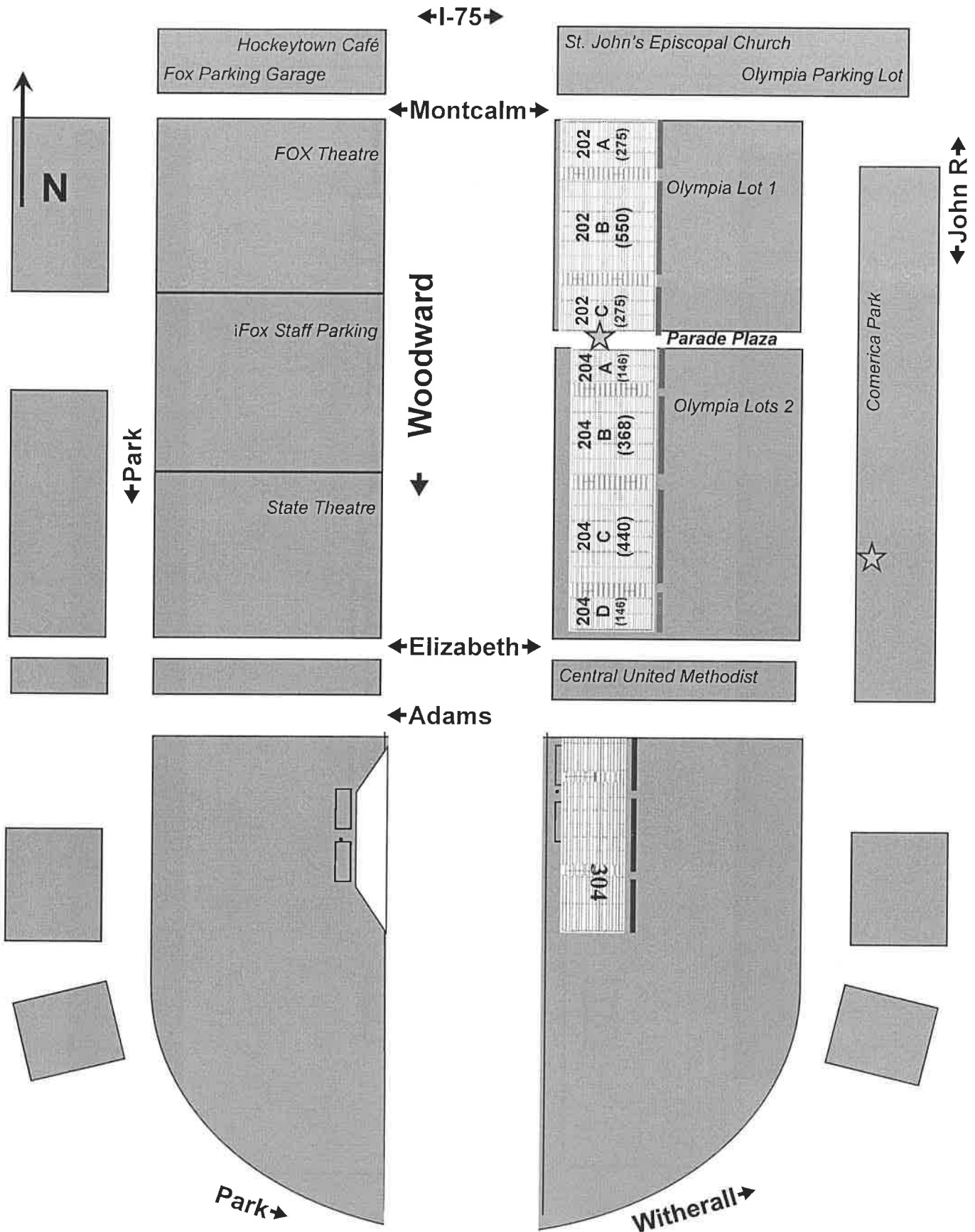




2018 America's Thanksgiving Parade "No Parking - DISPERSAL AREA" November 22, 2018



2018 America's Thanksgiving Parade[®] presented by Art Van Foxtown & Grand Circus Park GRANDSTANDS

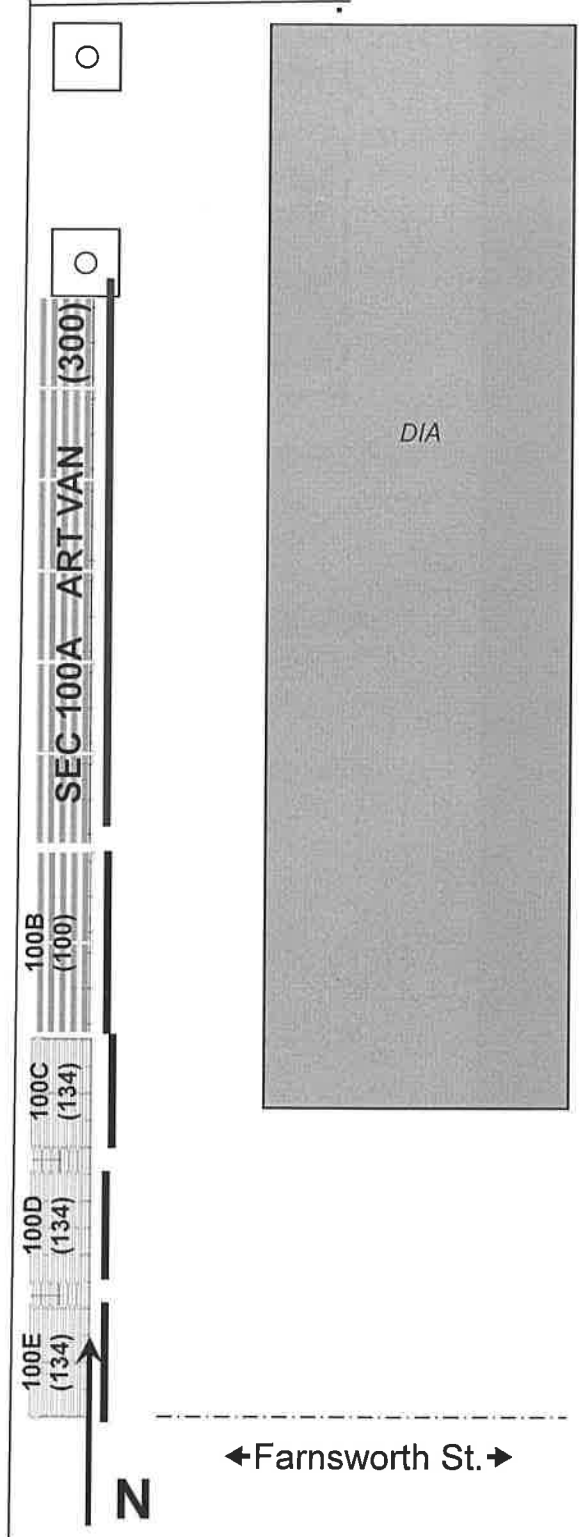
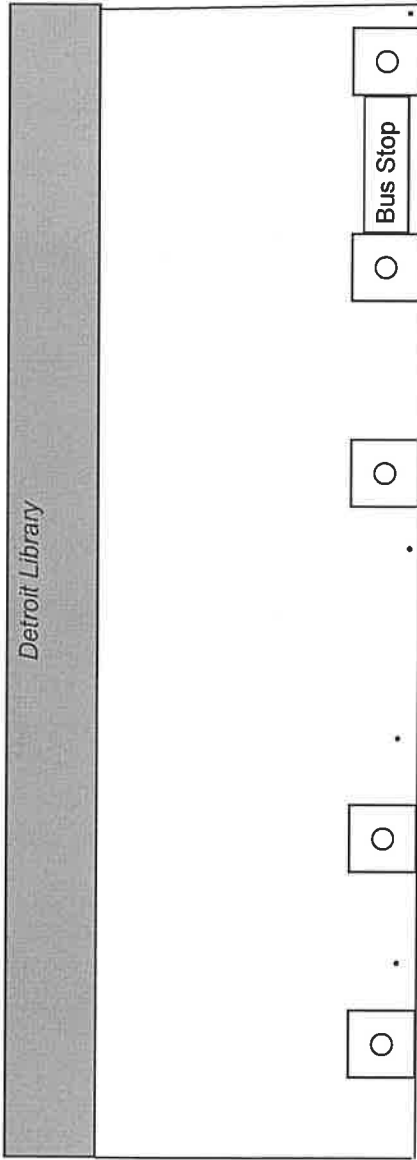


**2018 America's Thanksgiving Parade®
presented by Art Van
Step Off GRANDSTANDS**



↔ Woodward ↔

↔ Kirby ↔



Not to Scale

- Step-Off**
- Light Pole**
- Tree**
- Grandstands**

**2018 America's Thanksgiving Parade[®]
 presented by Art Van
 Clifford—Grand River GRANDSTANDS**

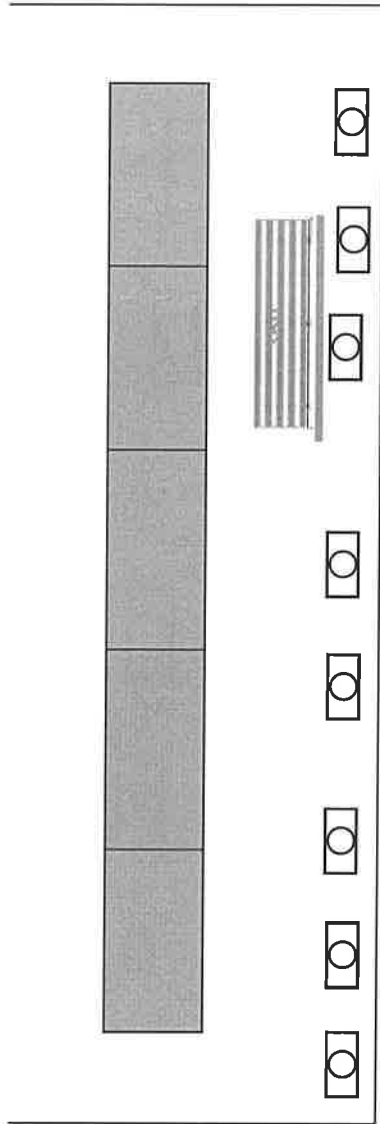
50 Seats-Sponsorship

50 Seats-Sponsorship

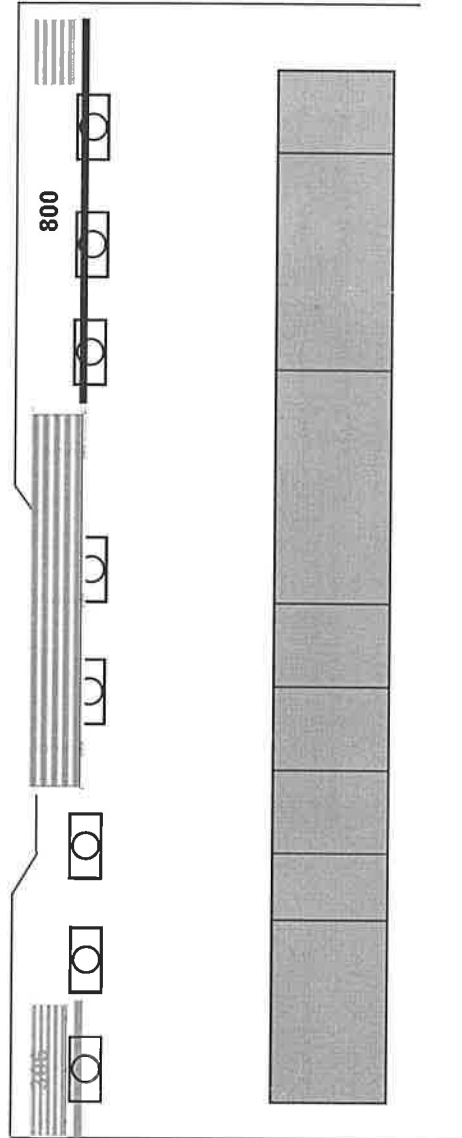
50 Seats-Sponsorship

50 Seats-Sponsorship

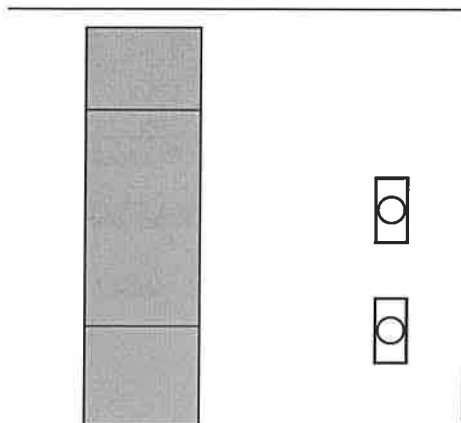
Park Ave.



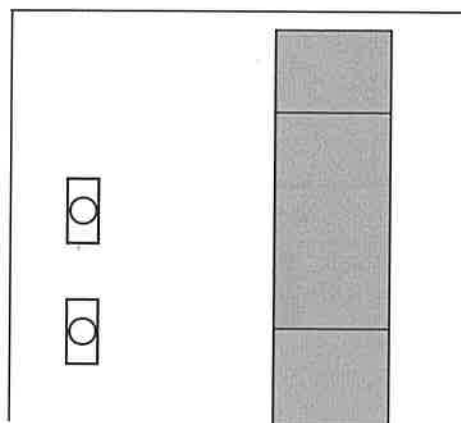
Witherell



Clifford St.



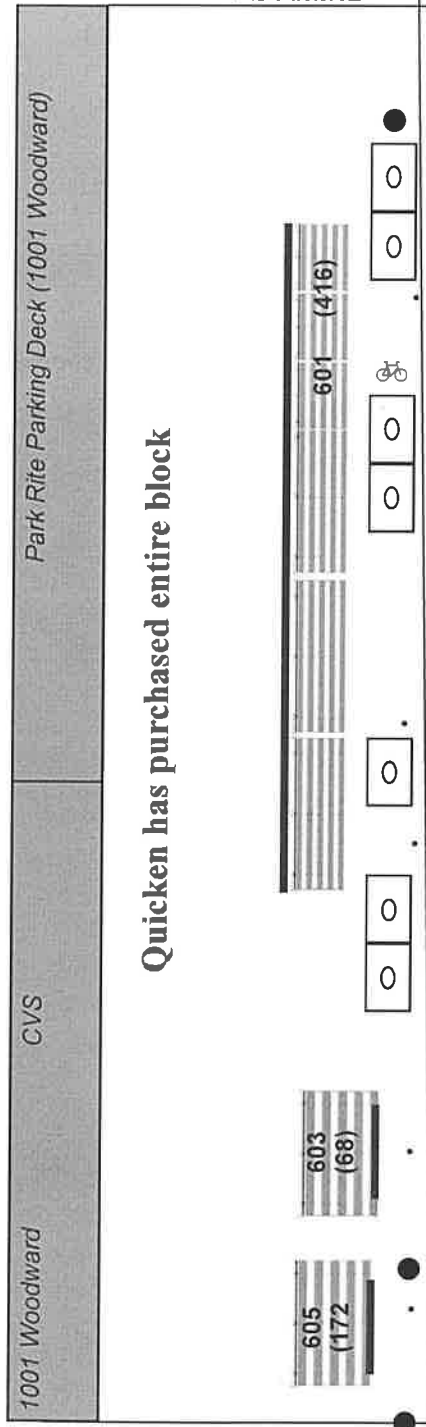
John R St.



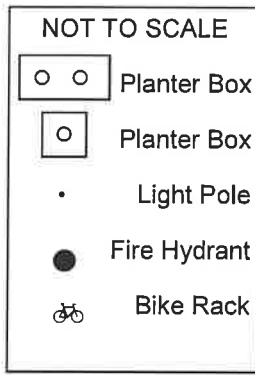
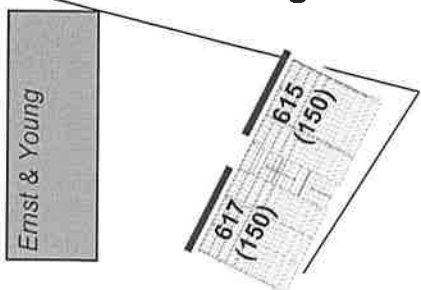
2018 America's Thanksgiving Parade[®] presented by Art Van Campus Martius GRANDSTANDS



←STATE

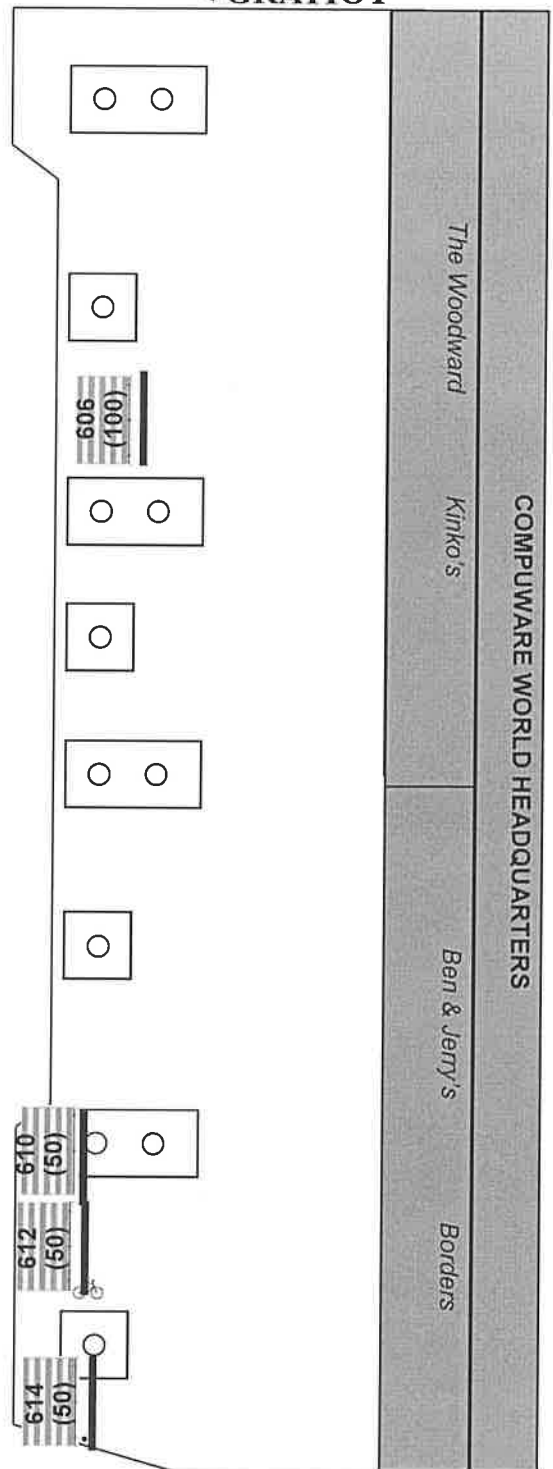


←Michigan→



Woodward

←GRATIOT



←Monroe→

COMPUWARE WORLD HEADQUARTERS



2018 America's Thanksgiving Parade "Assembly Area Map" for Port-a-Johns

MAP LEGEND

- F Floats
- Mix
- Step-off
- Portable Restrooms (19)

←BURROUGHS→

←PIQUETTE→

BALLOON INFLATION

(Golf carts & Radios) b
OPERATION'S LOT

←HARPER→

←John R

←ANTIONETTE (NOT FOR USE)→

←EDEL FORD FREEWAY SERVICE DRIVE→

Edsel Ford Freeway (I-94)

2nd Ave. →

←CASS→

F
F
F
F
F
F
F

←PALMER→

Parade
 Mix

←John R

←HENDRIE→

←FERRY→

F
F
F

Parade
Step Off
9:00 AM



←PALMER→

←FERRY→

KIRBY

BHC & PMH Pick-Up

*Detroit Historical Society
Big Head Corps*

←KIRBY→

←John R

Center for Creative Studies

2nd Ave. →

←CASS→

Detroit Library

Detroit Institute of Art



N

←PUTNAM→

←FARNSWORTH→

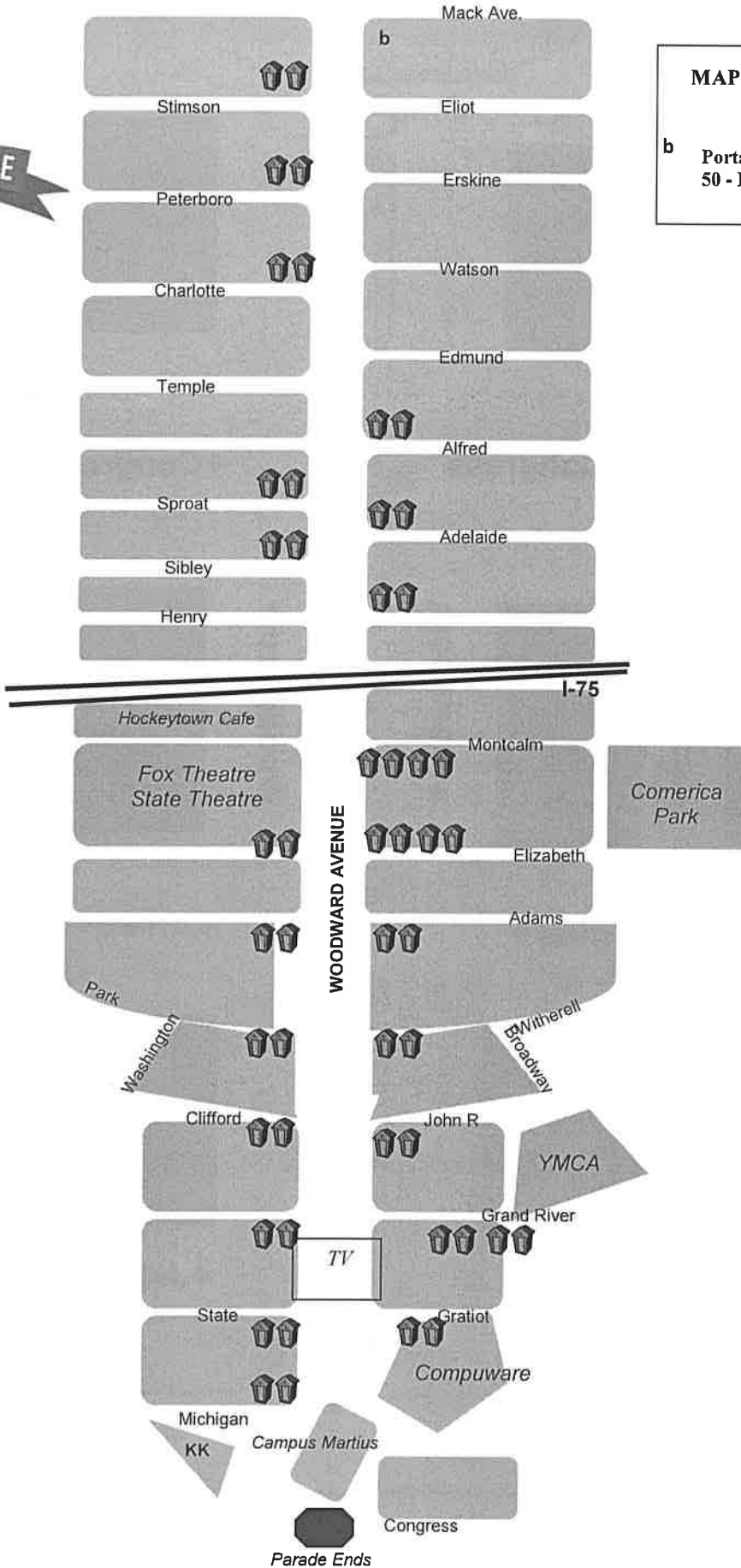
America's Thanksgiving Parade® presented by Art Van Route "Port-a-Johns"



MAP LEGEND

b Portable Restrooms
50 - Restrooms

- Stimson (2)
- Erskine (2)
- Charlotte (2)
- Alfred (2)
- Sproat (2)
- Adelaide (2)
- Sibley (2)
- Henry (2)
- Montcalm (4)
- Elizabeth (6)
- Adams (4)
- Park / Witherell (4)
- Clifford / John R (4)
- Grand River (6)
- State / Gratiot (4)
- Michigan (2)





2018 America's Thanksgiving Parade "Assembly Area Map" for Limo Drop-off

MAP LEGEND

- F Floats
- ✕ Mix
- ★ Step-off
- 🚻 Portable Restrooms

←BURROUGHS→ 

Tow Truck(s)

 ←PIQUETTE→

(Golf carts & Radios) b
OPERATION'S LOT

←HARPER→

↓John R

←ANTIONETTE (NOT FOR USE)→

←EDEL FORD FREEWAY SERVICE DRIVE→

Edsel Ford Freeway (I-94)

2nd Ave. →

←CASS→

F
F
F
F
F
F
F
F
F
F
F

←PALMER→

Parade
✕
Mix

↓John R

←HENDRIE→

←FERRY→

←PALMER→

←PALMER→

**FREER HOUSE
CELEBRITIES
AND
DIGNITARIES**  **Limo
Drop-off**

←FERRY→

←FERRY→

KIRBY

*Detroit Historical
Society*

★
Parade
Step Off
8:50 AM

←KIRBY→

2nd Ave. →

←CASS→

↓John R

Detroit Library

*Detroit Institute
of Art*

*Center for
Creative
Studies*



←PUTNAM→

←FARNSWORTH→

~~36~~
36

2018-10-11

547

547 *Petition of The Parade Company,
request to hold "2018 America's
Thanksgiving Parade presented by Art
Van" at Various locations on
November 22, 2018, from 7:00 am -
1:30 pm with temporary street
closures.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE TRANSPORTATION DEPARTMENT
- DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
- FIRE DEPARTMENT BUILDINGS SAFETY ENGINEERING
- BUSINESS LICENSE CENTER MUNICIPAL PARKING

②
X
37

CITY CLERK 2018-OCT-25 AM 11:03

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: ~~558~~ **549** Event Name: 2018 Strategic Staffing Solutions Turkey Trot

Event Date: November 22, 2018

Street Closure: Various

Organization Name: The Parade Company

Street Address: 9500 Mt. Elliott Studio A Detroit, MI 48211

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

The 36th Annual Turkey Trot from 7:00am - 11:30am with temporary street closures in Downtown Detroit.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with NAIAS Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Closure; No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required

ENTERED NOV 05 2018 m T N B J A (310)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: October 24, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, October 11, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

549 *The Parade Company, request to hold "2018 Strategic Staffing Solutions Turkey Trot" at Woodward Ave. and Cobo Center, on 11/22/18 from 7:00 am - 11:30 am, Set-up to begin on 11/21/18 at 7:00 am complete tear down on 11/22/18 at 11:30 am.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2018 Strategic Staffing Solutions Turkey Trot
Event Location: Woodward Ave. and COBO Center

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company
Organization Mailing Address: 9500 Mt. Elliott, Studio A, Detroit, MI 48211
Business Phone: 313-923-7400 Business Fax: _____

Federal Tax ID # _____

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Megan Jankowski
Title/Role: Race Director

Email Address: mjankowski@theparade.org
Mailing Address: 9500 Mt. Elliott, Studio A, Detroit, MI 48211
Business Phone: 313-923-7400 Business Fax: _____

Event On-Site Contact Person: Megan Jankowski
Mailing Address: 9500 Mt. Elliott, Studio A, Detroit, MI 48211
Business Phone: 313-923-7400 Business Fax: _____

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: The Parade Company, Strategic Staffing Solutions

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Provide a brief description of your event:

The Strategic Staffing Solutions Turkey Trot Kicks off America's Thanksgiving Day Parade[®] presented by Art Van. It has been a tradition in Detroit for the past 36 years. The event includes a 10km, 5km, 1mile, and combination running/walking events.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 11/21/18 7:00am Complete Set-up Date & Time: 11/22/18 7:00am

Event Start Date & Time: 11/22/18 7:00am Event End Date & Time: 11/22/18 11:30am

Begin Tearing Down Date: 11/22/18 Complete Tear Down Date: 11/22/18

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit?

1982 - present

When was the event last held in Detroit?

11/23/2017

Where was the event last held in Detroit?

Woodward Ave. and COBD center

What were the hours last year?

7:00 am - 11:30 am

Project Attendance This Year (Minimum - Maximum)?

16,000 - 18,000

What is the basis for your projected attendance?

past registered participant numbers.

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year?

Thanksgiving Day 2019

If a parade is planned. Indicate elements (check all that apply):

[] People [] Balloons

[] Floats [] Animals

[] Vehicles [] Other: _____

[] Bands

If animals included, specify type, number and how used.

Name of business supplying animal(s):

Contact Person:

Address:

Phone:

City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event: 10km, 5km, and 1 mile maps attached.

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- [] Singers [] Magician
 [] Musicians [] Story Telling
 [] Comedians [] Other: _____

Describe the entertainment for this year's event:

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? Yes No

If yes, what type of sound system?

Rockville RAM Bluetooth pro audio speakers

[] Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used:

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- [] Live [] Recorded [] Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

Battery and generators 3000 watt

How many generators will be used?

8

How will the generators be fueled?

Gasoline

Name of vendor providing generators:

Contact Person: Chets Rental

Address: 41889 Ford Rd., Canton, MI Phone: 734-981-0240

City/State/Zip: Canton, MI 48187

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations): WJR
- Television (Specific stations): WDIV
- Newspapers (specify papers): The Detroit News / Free Press
- Web site (identify web address): www.theparade.org/TurkeyTrot
- Public Relations or Marketing Firm (Specify): Lorio George

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: Online and mail-in registration

Will there be on-site ticket sales? Yes No

If yes, list price(s): \$ 49 on 11/21/18 inside COBO center.

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe: Merchandise will be sold by vendors inside of COBO center.

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: During registration participants can donate to the

If the event is a fundraiser, identify charity or recipient of funds:

The Parade Company

Detroit mounted police, The michigan humane society, and The parade company Foundation.

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify): _____

Indicate type of items to be sold: _____

Will these be exclusive vendors or outside vendors? (please describe): _____

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: North American International Auto Show Security

Address: 1900 West Big Beaver Rd. Ste. 100 Phone: 248-722-4309 services

City/State/Zip: Troy, MI 48084

Number of Private Security Personnel Hired Per Shift: 2-10

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: _____

Describe the parking plan to accommodate anticipated attendance: _____

How will you advise attendees of parking options? website, email, social media

Are you seeking a group parking rate? _____

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? most of the Turkey Trot is on the parade route on Woodward Ave.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: TV, radio, social media, neighborhood letters, and signage at special course locations.

Indicate contact names and phone numbers (for verification) or attach approved letter(s): Attached.

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? _____

Size/Height _____

Booth 0

Tent (enclosed on 3 sides) 0

Canopy (open on all sides) 0
Staging/Scaffolding 2
Bleachers 0

Company:

Grill
 Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)
 Aerial Stage

Provide Sketch:

Portable Restrooms: map of locations attached.
 Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.
NO.

Will additional utility services be used (power, water, etc.)? Please describe.
NO.

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.
NO.

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip _____

Name of company providing emergency medical services?

Contact Person: Hart Medical

Address: 11636 W. Fort St.

City/State/Zip: Detroit, MI 48216

Name of company providing porta-johns.

Contact Person: Scotty's Potties

Address: 27940 Wick Rd.

Phone: 734-421-1400

City/State/Zip: Romulus, MI 48174

Name of private catering company? N/A

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

See Attachments.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____

TO _____

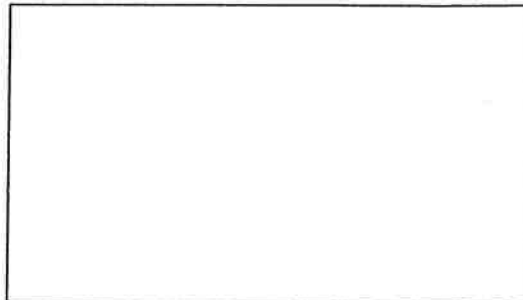
Closure Dates: _____

Beg. Time: _____

End Time: _____

Reopen Date: _____

Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs Light pole
- Electrical Services Storage for Trailers/Trunks

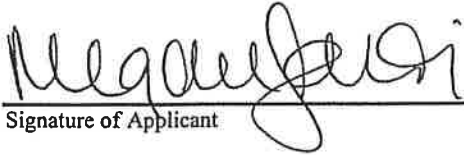
Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

06/13/2018

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



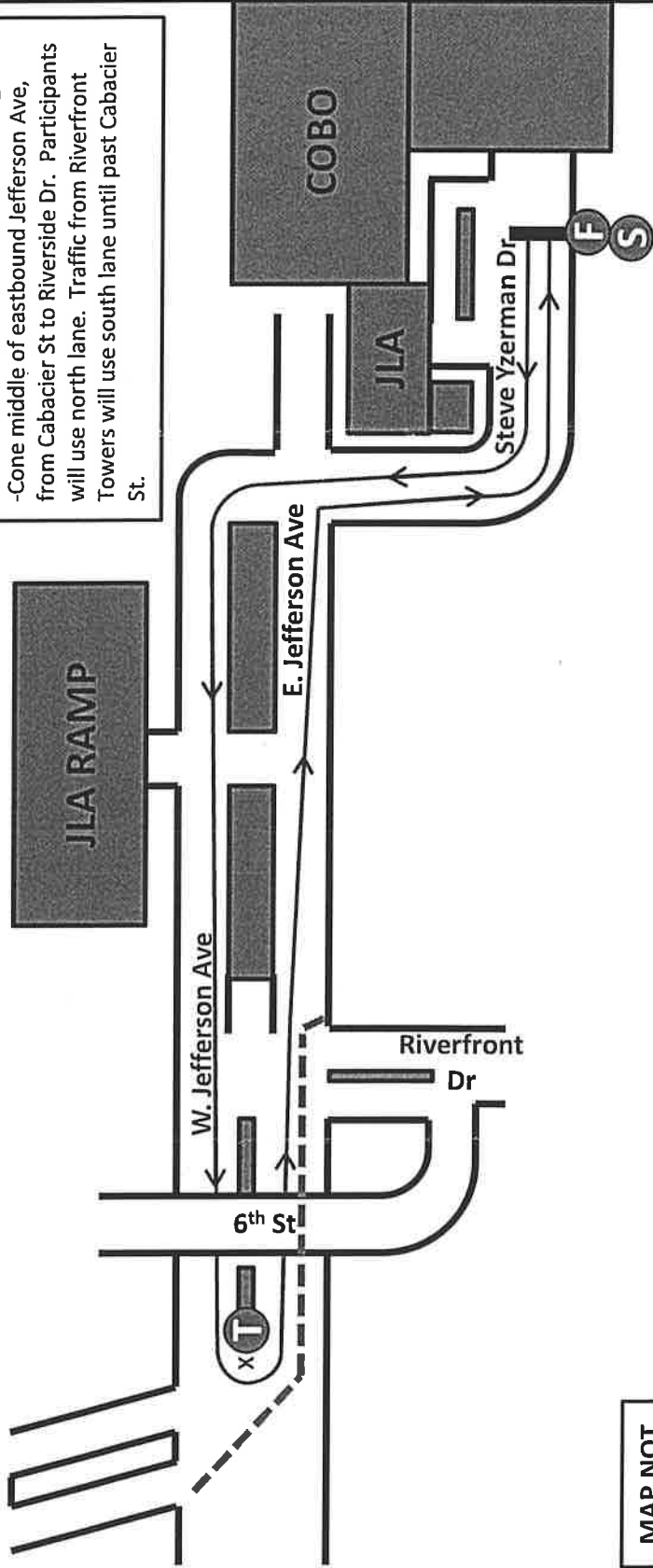
**Blue Cross
Blue Shield
Blue Care Network**
of Michigan

Mashed Potato Mile 2018



START-FINISH: Steve Yzerman Dr, west of Cobo Center overhang.
TURNAROUND: W. Jefferson, west of the end of the curbed median, east of Cabacier St.

CONE INSTRUCTIONS – JEFFERSON AVE:
-Cone middle of eastbound Jefferson Ave, from Cabacier St to Riverside Dr. Participants will use north lane. Traffic from Riverfront Towers will use south lane until past Cabacier St.



MAP NOT TO SCALE



Strategic Staffing Solutions Turkey Trot 5K

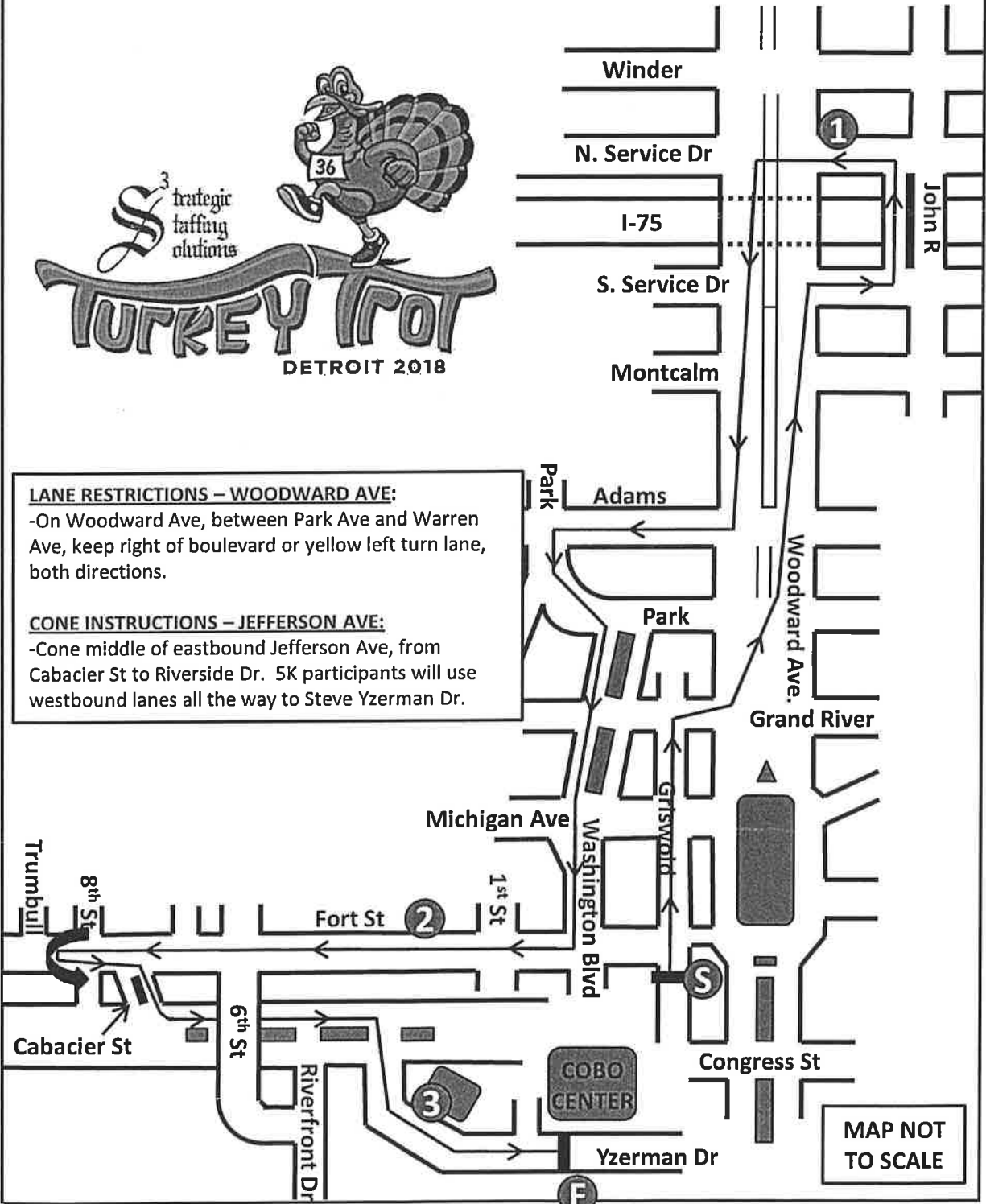


LANE RESTRICTIONS – WOODWARD AVE:

-On Woodward Ave, between Park Ave and Warren Ave, keep right of boulevard or yellow left turn lane, both directions.

CONE INSTRUCTIONS – JEFFERSON AVE:

-Cone middle of eastbound Jefferson Ave, from Cabacier St to Riverside Dr. 5K participants will use westbound lanes all the way to Steve Yzerman Dr.



Strategic Staffing Solutions

Turkey Trot 10K

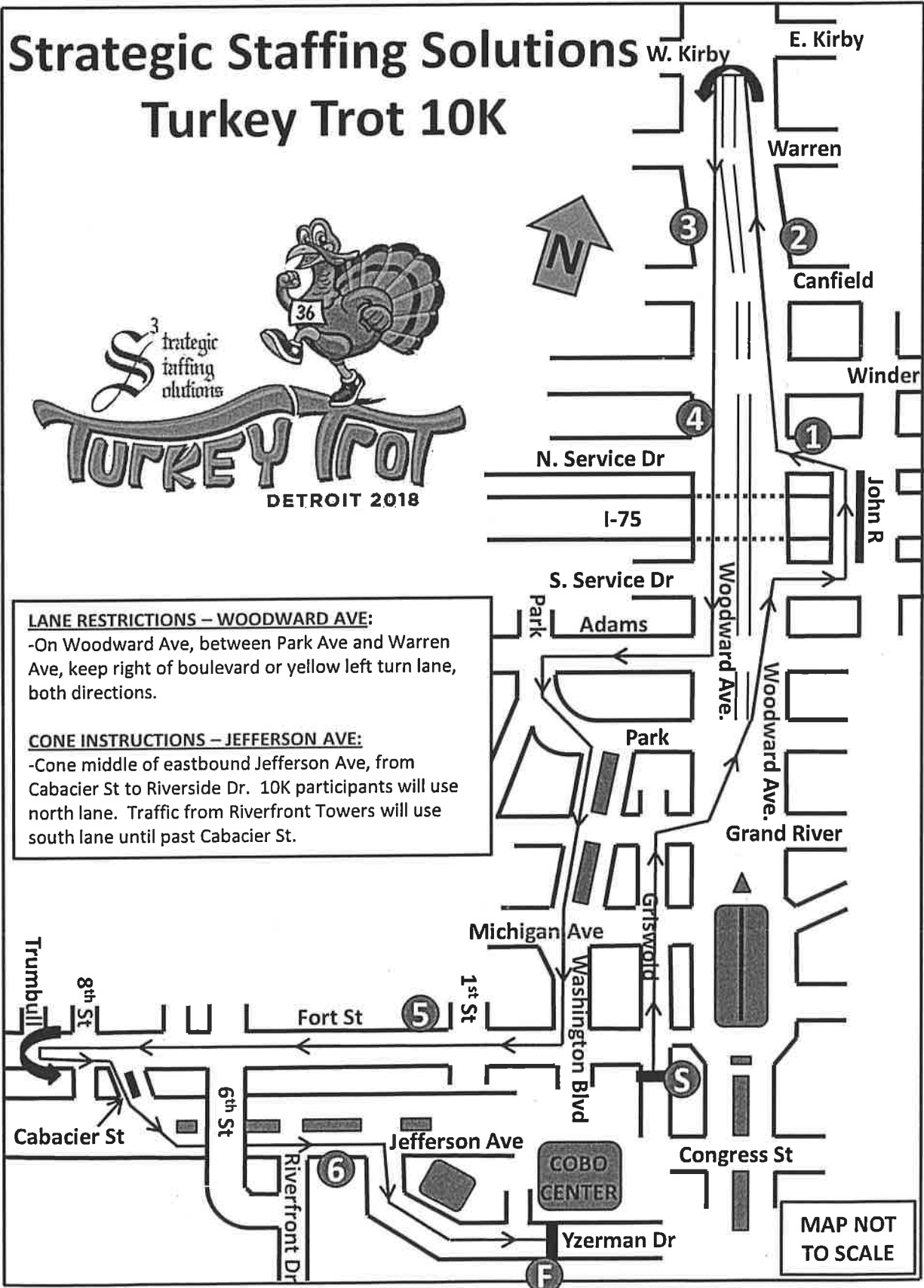


LANE RESTRICTIONS – WOODWARD AVE:

-On Woodward Ave, between Park Ave and Warren Ave, keep right of boulevard or yellow left turn lane, both directions.

CONE INSTRUCTIONS – JEFFERSON AVE:

-Cone middle of eastbound Jefferson Ave, from Cabacier St to Riverside Dr. 10K participants will use north lane. Traffic from Riverfront Towers will use south lane until past Cabacier St.



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2018-10-11

549

549

*Petition of The Parade Company,
request to hold "2018 Strategic
Staffing Solutions Turkey Trot" at
Woodward Ave. and Cobo Center, on
11/22/18 from 7:00 am - 11:30 am,
Set-up to begin on 11/21/18 at 7:00
am complete tear down on 11/22/18 at
11:30 am.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
- POLICE DEPARTMENT FIRE DEPARTMENT
- BUSINESS LICENSE CENTER
- BUILDINGS SAFETY ENGINEERING

3

X

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: ~~552~~ **548** Event Name: Winter Blast Weekends

Event Date : Various

Street Closure: Cadillac Square & Michigan Avenue

Organization Name: Jon Witz & Associates

Street Address: 301 W. 4th Street LL150 Royal Oak, MI 48067

AS(30)

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: Zipline/Slide/Snow Hill
- 24-Hour Liquor License

Petition Communications (include date/time)

Winter Blast Weekends will take place at Cadillac Square on January 19 - 22, January 25 - 27, February 8 - 10 & February 15 - 17, 2019 with various times.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contacted with TRICON Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED NOV 01 2018 - Move to New Business - AS(30)

CITY CLERK 2018 OCT 25 4:14:03

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades, Concrete Barricades & Road Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Luskier

Date: October 24, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, October 11, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING

548 *Jonathan Witz & Associates, request to hold "Winter Blast Weekends" at various locations on 1/11/19 - 2/17/19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: WINTER BLAST WEEKENDS
Event Location: CADILLAC SQUARE & CAMPUS MARTIUS PARK & MI AVENUE

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: JONATHAN WITZ & ASSOCIATES
Organization Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560
Federal Tax ID # 38-3153886

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: JONATHAN WITZ
Title/Role: PRESIDENT
Email Address: JON@WINTERBLAST.COM
Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560
Event On-Site Contact Person: JEFF WILSON
Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560

JON WITZ 248-225-1212 cell JEFF WILSON 248-240-0137 cell
List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: QUICKEN LOAN, SORENO'S EAGLE, CHEMICAL BANK
& others

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>ZIP LINE / SLIDE / SNOW HILL</u> |

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 1/10/19 7am Complete Set-up Date & Time: _____

Event Start Date & Time: Fri 4pm Event End Date & Time: Sun 9pm

Begin Tearing Down Date: Sun 9pm Complete Tear Down Date: Mon 6am

Event Times (If more than one day, give times for each day): 1/11 - 1/13 / 1/18 - 1/20 / 1/26 - 1/28
2/8 - 2/10 / 2/15 - 2/17

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2005 - 2018

When was the event last held in Detroit? January 2018

Where was the event last held in Detroit? Campus Martius Park & Surrounding Area

What were the hours last year? Friday 4pm - 11pm • Sat 11am - 11pm • Sun 11am - 8pm

Project Attendance This Year (Minimum - Maximum)? 10,000 Fox Weekend

What is the basis for your projected attendance? ANNUAL ATTENDANCE TO WINTER BLAST

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? JANUARY - FEBRUARY 2020

If a parade is planned. Indicate elements (check all that apply): N/A

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used. N/A

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: CAMPUS MARTINUS PARK & Surrounding Areas

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers
- Musicians
- Comedians
- Magician
- Story Telling
- Other: STREET PERFORMERS

Describe the entertainment for this year's event: LOCAL & REGIONAL ACTS, AS WELL AS, A FAMILY AREA, ICE SKATING, SNOW SLIPS, 20 LANE, SNOW HILL.

List proposed entertainers and/or bands performing at the event: TBD - a final list will be supplied in January 2019

Will a sound system be used? Yes No

If yes, what type of sound system? Small JLB Systems

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: INSIDE THE HEATED TENT

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live
- Recorded
- Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: 8-20amp circuits for the stage

How many generators will be used? _____

How will the generators be fueled? 1 or 2 generators

Name of vendor providing generators: AGREKO

Contact Person: DON GRAY

Address: 8119 PARK PLACE BRIGHTON MT Phone: 248-486-4100

City/State/Zip:

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations): TBD
- Television (Specific stations): FOX 2 - WDIV
- Newspapers (specify papers): FREED / DET NEWS
- Web site (identify web address): WWW.WYASTURBIA.ORG

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)): N/A

Billboards N/A

Flyers N/A

Street Banners N/A

Other (specify):

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105#

Will merchandise be sold? Yes No

If yes, describe: MERCHANDISE & EVENT SOUVENIRS

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: % of Beverage Sales

If the event is a fundraiser, identify charity or recipient of funds: N/A

Will there be vending or sales? Yes No

If yes, check all that apply:

- Food Merchandise
- Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Food/Beverages/mixology vendors

Will these be exclusive vendors or outside vendors? (please describe): EXCLUSIVE, SELECTED BY FESTIVAL/FRUIT

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. TRICON SECURITY
Contact Person: MIKE WHITAKER
Address: 1056 DIX HWY Phone: 734-323-1679
City/State/Zip: LINCOLN PARK, MD 48146
Number of Private Security Personnel Hired Per Shift: APPROX 12-24 Per shift
Are the private security personnel (check all that apply):
 Licensed Armed Bonded
Describe the emergency evacuation plan: PLEASE SEE ATTACHED PLAN
Describe the parking plan to accommodate anticipated attendance: DOWNTOWN STRUCTURES & LOTS
How will you advise attendees of parking options? WEBSITE & PR Campaign
Are you seeking a group parking rate? No

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
STREET CLOSURES & SIDE WALKS
Have local neighborhood groups/businesses approved your event? Yes No
Indicate what steps you have or will take to notify them of your event: DOOR TO DOOR VISITS & hold AN AREA MEETING IN CONJUNCTION WITH DEP
Indicate contact names and phone numbers (for verification) or attach approved letter(s): THIS WILL BE PROVIDED

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? 1 - 30' x 120'
Size/Height _____
Booth _____
Tent (enclosed on 3 sides) 2 - 10x10's & 2 - 10x20's
Canopy (open on all sides) N/A
Staging/Scaffolding 1 - 12x20x2 RECOR - 1 - 15'x30'x7 scaffolding w/ A&H
1 - SCAFFOLD ONLY STRUCTURED FOR SLIDES

Bleachers

N/A

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

N/A

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Jay's Sanitation

Vehicles

Type/Weight:

Other:

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

THIS EVENT WILL SUPPLY ON-SITE GENERATORS WITH TECHS & ELECTRICIANS FOR ALL POWER DISTRIBUTION

Will additional utility services be used (power, water, etc.)? Please describe.

YES - WE WILL NEED ACCESS TO FIRE HYDRANTS FOR SNOW MAKING

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

N/A

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage? BLOCK BY BLOCK

Contact Person: Ryan Epstein

Address: 607 Shelby Phone: 313-963-2225

City/State/Zip: DETROIT, MI 48226

Name of company providing emergency medical services? HART MEDICAL

Contact Person: ADAM GOTTlieb

Address:

City/State/Zip: DETROIT, MI 48226

Name of company providing porta-johns. JOHN'S SANITATION

Contact Person: BEN LEWIS

Address: 135 BLAIN STREET Phone: 219-949-7000

City/State/Zip: GOODY INDIANA

Name of private catering company?

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Cadillac Square

FROM BATES to Woodward
TO

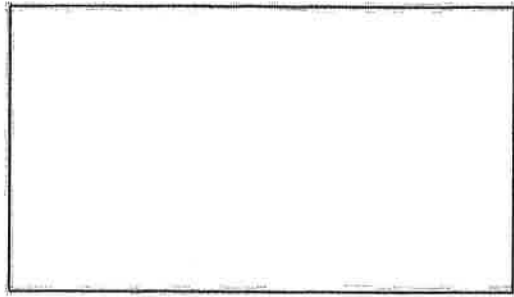
Closure Dates: Thursday - Sunday

Beg. Time: 7am

End Time:

Reopen Date: Monday by 6am

Time: 6am



*** PLEASE SEE ATTACHED STREET CLOSURE DOCUMENT**

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year) _____

Current Request: _____ (year) _____

Street Closures: CADILLAC SQUARE & MICHIGAN AVENUE

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

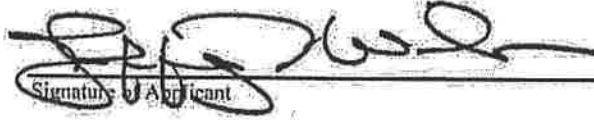
PLEASE SEE ATTACHED LETTER FOR STREET CLOSURES

PLEASE SEE ATTACHED LETTERS FOR SECURITY/MEDICAL/EVAC PLAN

PLEASE SEE ATTACHED MAPS

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.


Signature of Applicant

10/4/18

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

11-13, 2019
18-20, 2019
25-27, 2019
8-10, 2019
15-17, 2019
Pre

Event Name: 2019 WINTER BAST NIGHT WALKERS

Event Date:

Event Organizer: Heather Witz & Associates

Applicant Signature: 

Date: 10/4/18

2019 Winter Blast Weekends

Event Dates/Times:	Friday, January 11, 2019	4PM – 11 PM
	Saturday, January 12, 2019	11 AM – 11 PM
	Sunday, January 13, 2019	11 AM – 9 PM
	Friday, January 17, 2019	4PM – 11PM
	Saturday, January 18, 2019	11 AM – 11PM
	Sunday, January 19, 2019	11AM – 9PM
	Friday, January 25, 2019	4PM – 11PM
	Saturday, January 26, 2019	11AM – 11PM
	Sunday, January 27, 2019	11AM – 9PM
	Friday, February 8, 2019	4PM – 11PM
	Saturday, February 9, 2019	11AM – 11PM
	Sunday, February 10, 2019	11AM – 9PM
	Friday, February 15, 2019	4PM – 11PM
	Saturday, February 16, 2019	11AM – 11PM
	Sunday, February 17, 2019	11AM – 9PM

Event Producer: Jonathan Witz & Associates
301 W. 4th Street LL150
Royal Oak, MI 48067

Event Management:	Jonathan Witz Event Producer	jon@winterblast.com	248-225-1212
	Jennifer Sutton Marketing / Sponsor Services	jennifera@winterblast.com	248-541-7550
	Jeff Wilson Director of Operations	jwilson@winterblast.com	248-240-0137
	Shannon Ferrante Restaurant Coordinator	sferrante@winterblast.com	734-552-7535
	Stephanie McIntyre	stephanie@winterblast.com	248-541-7550
	Jill Riddle	jill@artsbeatseats.com	248-760-0635

Event Description:

The Winter Blast Weekends, will once again be based in Campus Martius Park and the Surrounding Areas, with the emphasis of activities located on Cadillac Square. This signature wintertime festival debuted in January 2005 to kick-off the official countdown to Super Bowl XL in Detroit. It featured an array of indoor and outdoor winter-themed events and this year promises to be even more exciting! All outdoor events and most indoor festivities will offer free admission, making it a great value and special attraction for Metro Detroiters.

Event Components :

1. January 11-13, 2019

- Food Trucks
- Marshmallow Roasting
- Ice Sculptures (Can be themed to match proposed winter sports activation)
- Family Activities
- Local Music Showcase Saturday and Sunday.

2. January 18-20, 2019:

- Food Trucks
- Marshmallow Roasting
- Ice Sculptures
- Family Activities
- Local Music Showcase featuring DJ Showcase from the Movement Festival

3. January 25-27, 2019:

- City Slopes presented by Boyne Mountain and Boyne Highlands
- Food Trucks
- Buskers
- Family Activities

4. February 8-10, Marshmallow Roasting

- Winter Slide
- Food Trucks
- Ice Sculptures
- Local Music Showcase
- Family Activities
- Special Olympics Polar Plunge
- Marshmallow Roasting

5. February 15-17, 2019

- Zip Line
- Family Fun Tent
- Local Music Showcase (evenings only)
- Ice Sculptures
- Ice Skating at Campus Martius Rink
- Buskers
- Marshmallow Roasting

/ Suppliers:

S & R Event Rental
35340 Union Lake Road
Harrison Twp. Michigan
800-230-7706
586-791-4904 fax

48356

Security: TRICON Security
1056 Dix Highway
Lincoln Park, MI 48146

dical:

Hart Medical
1120 West State Fair
Detroit, Michigan 48208
313-336-7242 ph

13

Cleaning: Block By Block
607 Shelby
Detroit, MI 48226
313-963-2225

power:

Aggreko
8119 Park Place
Brighton, MI 48116
248-486-4100 ph
Don Gray

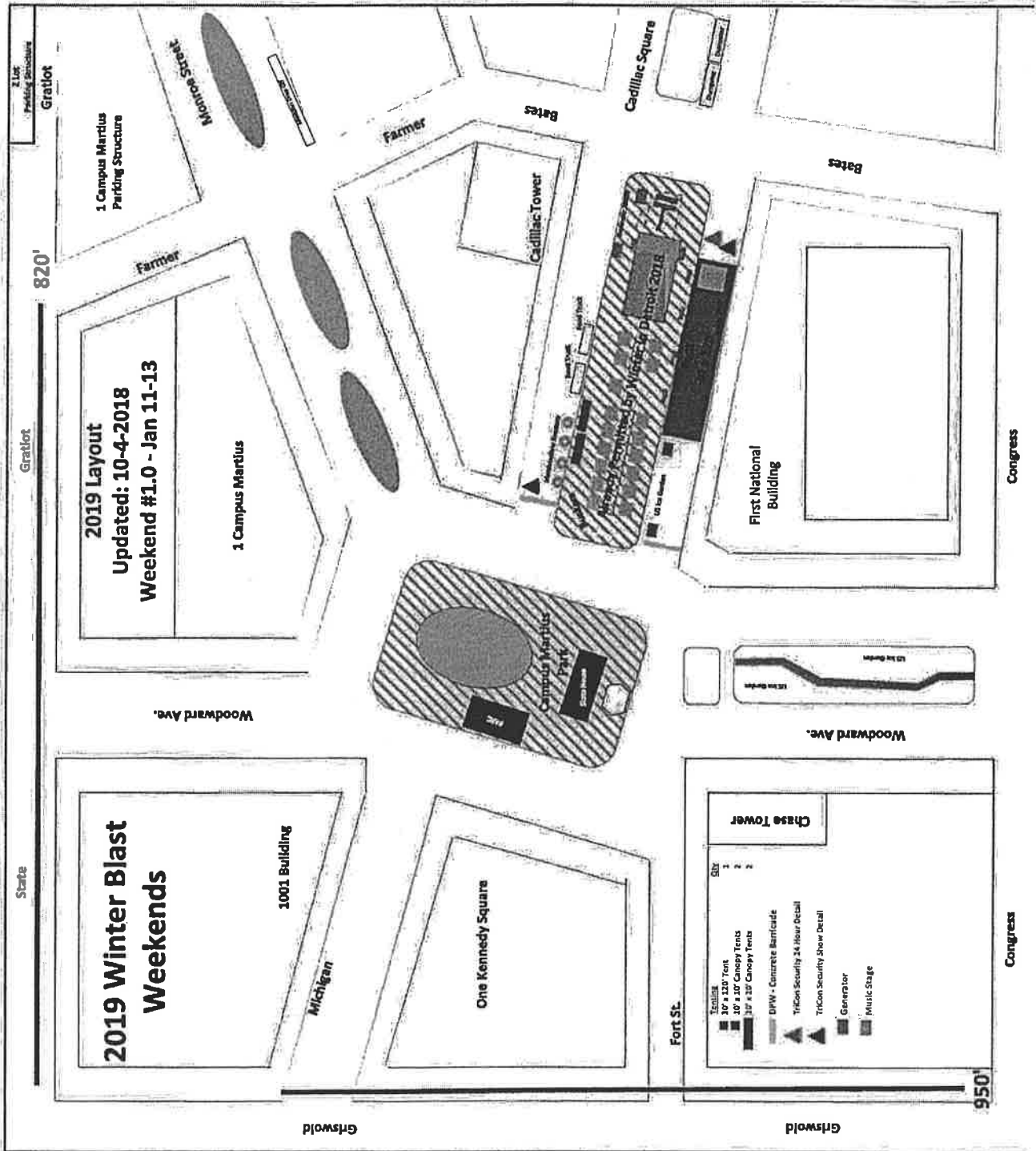
Toilets: Service Sanitation, Inc.
135 Blaine Street
Gary, Indiana
219-949-7000 ph
Beverly Lewis

Lighting:

Pegasus Entertainment
20570 West Eight
Southfield, MI 48034
248-353-6130
David Grossman

ent
1/2 Mile Road
48175

Heating: Corrigan Propane
775 N. Second Rd
Brighton, MI 48116
810-229-6323 ph
810-229-4970 fax
Bob Finn



2 Lot parking structure

Gratiot

1 Campus Martius Parking Structure

Monroe Street

Farmer

Bates

Cadillac Square

820'

Gratiot

2019 Layout Updated: 10-4-2018 Weekend #1.0 - Jan 11-13

1 Campus Martius

Farmer

Cadillac Tower

Bates

First National Building

Congress

Campus Martius Park

Woodward Ave.

Woodward Ave.

State

2019 Winter Blast Weekends

1001 Building

Michigan

One Kennedy Square

Fort St.

Chase Tower

Congress

Ertswood

Ertswood

950'

- | | |
|--------------------------------|-----------|
| Tent | 10' x 10' |
| Tent | 30' x 30' |
| Cops Tent | 10' x 10' |
| Cops Tent | 30' x 30' |
| DWV - Concrete Barricade | |
| TrIcon Security 24 Hour Detail | |
| TrIcon Security Show Detail | |
| Generator | |
| Music Stage | |

Box

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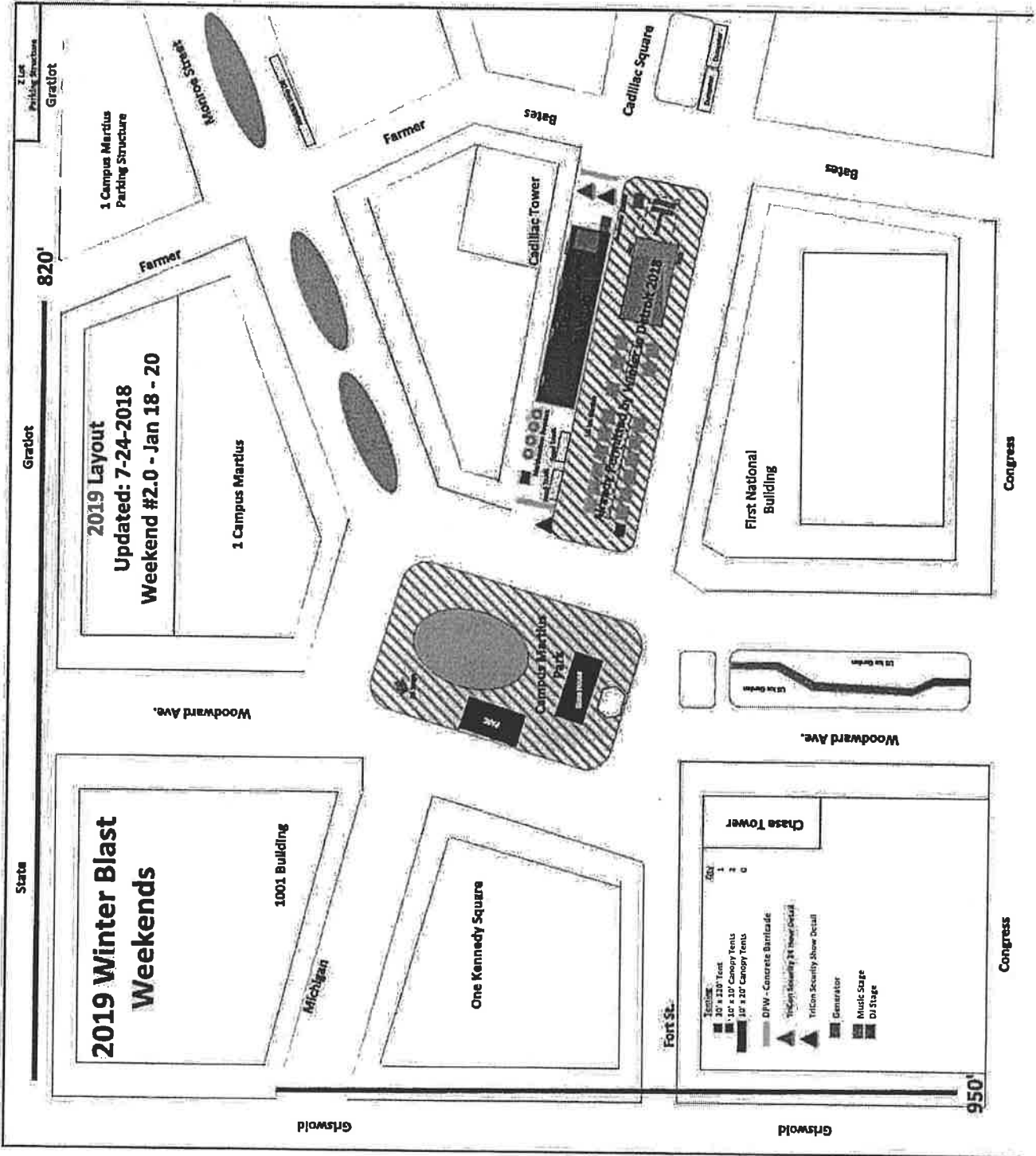
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2 Line
Parking Structures

820'

Starke

2019 Layout
Updated: 7-24-2018
Weekend #2.0 - Jan 18 - 20

1 Campus Martius

Farmer

Woodward Ave.

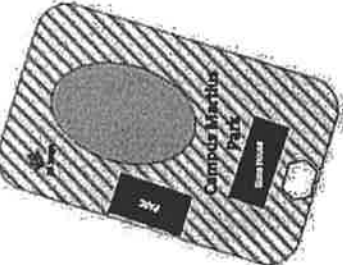
2019 Winter Blast
Weekends

1001 Building

Michigan

One Kennedy Square

Grtswold



Farmer

Bates

Cadillac Square

Bates

Cadillac Tower

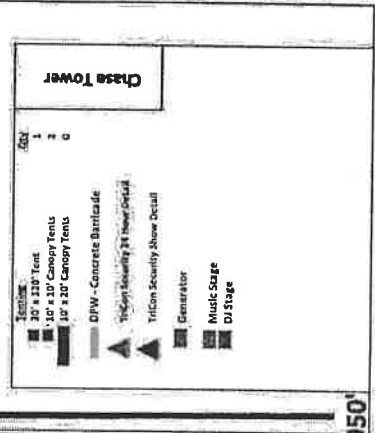
Workshop Presented by Mercedes-Benz Detroit 2018

First National Building

Bates

Woodward Ave.

Fort St.



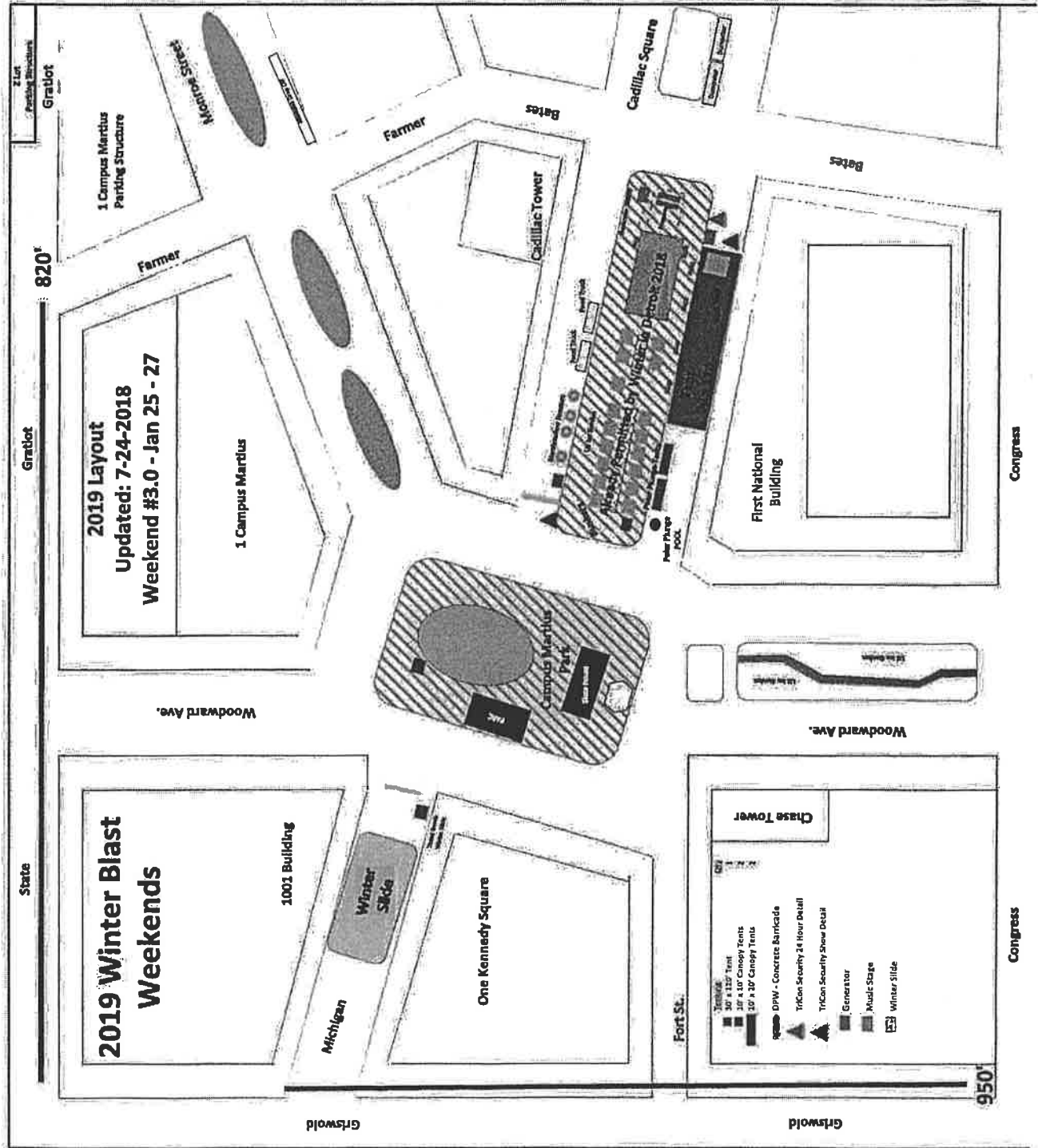
Chase Tower

950'

- 20' x 100' Tent
- 10' x 10' Canopy Tents
- 10' x 10' Canopy Tents
- DIW - Concrete Barricade
- Triforce Security 24 Tower Detail
- Triforce Security Show Detail
- Generator
- Music Stage
- DJ Stage

Congress

Congress



2 Lot
Parking Structure

Gratiot

820'

Gratiot

State

1 Campus Martius
Parking Structure

Nichols Street

Farmer

Bates

Cadillac Square

2019 Layout
Updated: 7-24-2018
Weekend #3.0 - Jan 25 - 27

Farmer

1 Campus Martius

Cadillac Tower

Bates

Already Permitted by Michigan Dept. 2018

First National
Building

Congress

Woodward Ave.

Campus Martius
7 Park

Woodward Ave.

2019 Winter Blast
Weekends

1001 Building

Michigan

Winter
Slide

One Kennedy Square

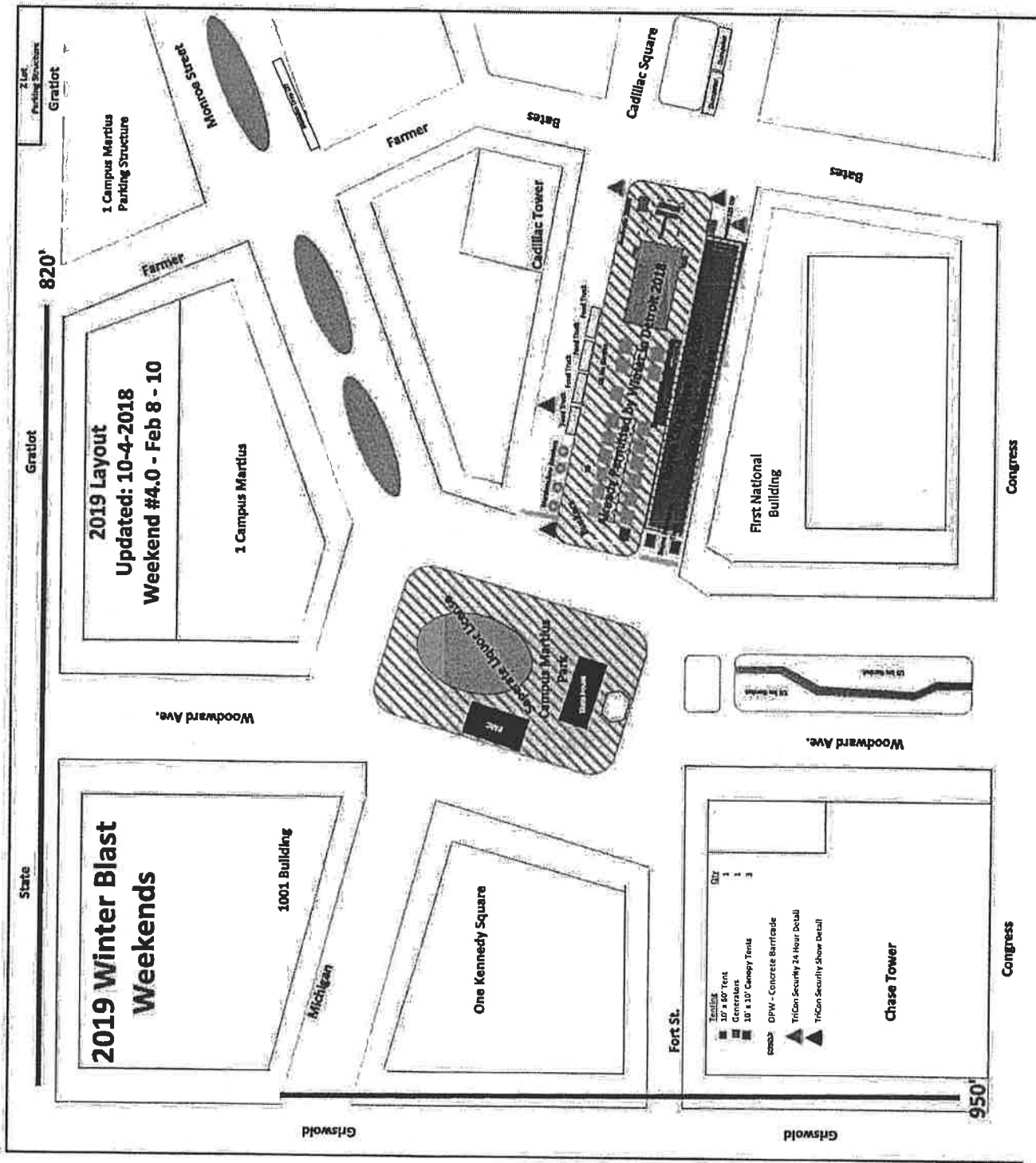
Fort St.

Chase Tower

Congress

950'

- Tricore
- 30' x 100' Tent
- 30' x 10' Gypsy Tent
- DPW - Concrete Barricade
- Tricore Security 24 Hour Detail
- Tricore Security Show Detail
- Generator
- Music Stage
- Winter Slide



1001 Building

2019 Layout
Updated: 10-4-2018
Weekend #4.0 - Feb 8 - 10

1 Campus Martius

1001 Building

Michigan

One Kennedy Square

Cecilie Tower

First National Building

Chase Tower

- Legend:**
- Tent (10' x 60')
 - Generator
 - 10' x 10' Camp Tent
 - OPW - Concrete Barricade
 - TruScan Security 24 Hour Detail
 - TruScan Security Show Detail

1001 Building

2019 Layout
Updated: 10-4-2018
Weekend #4.0 - Feb 8 - 10

1 Campus Martius

1001 Building

Michigan

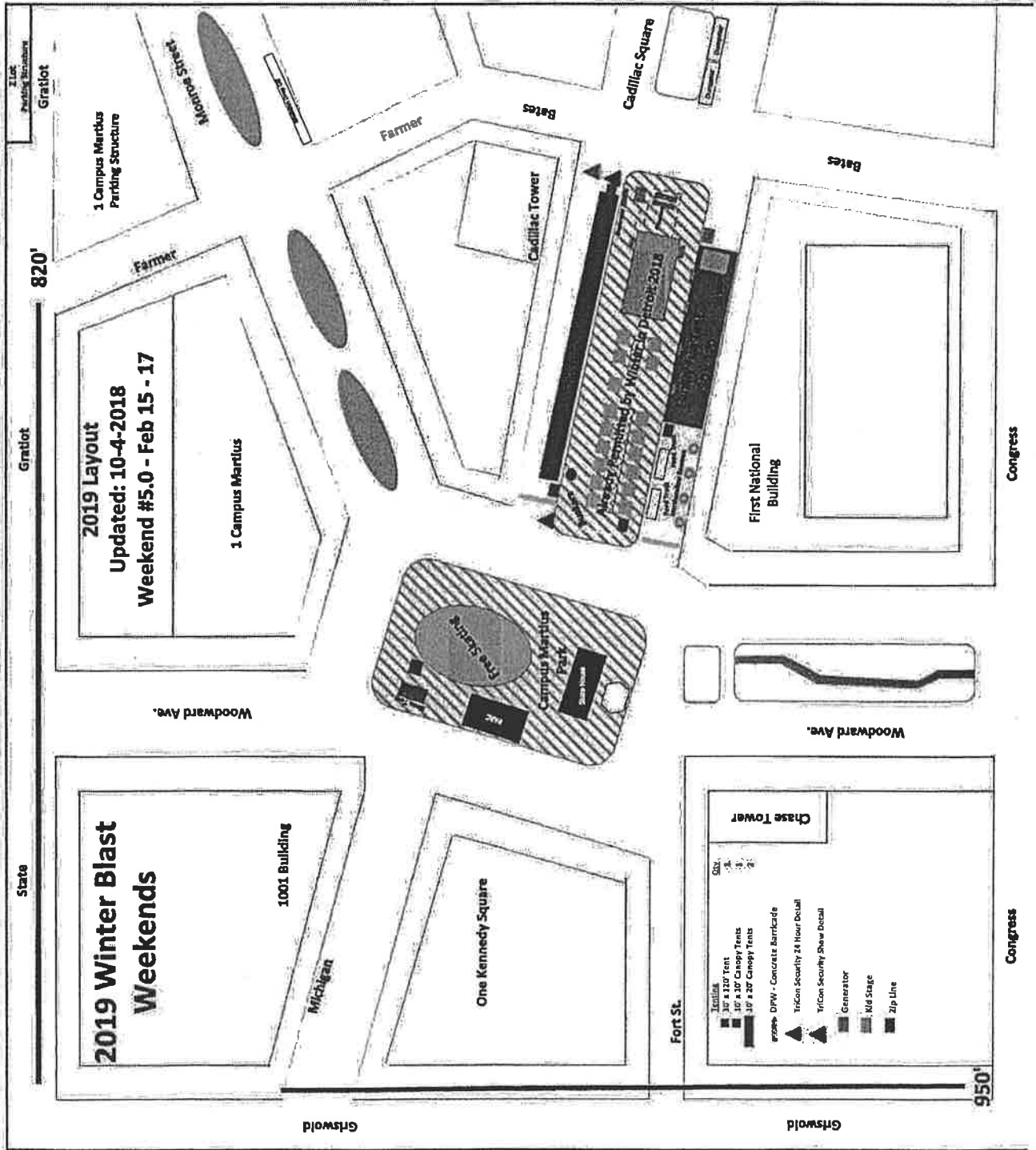
One Kennedy Square

Cecilie Tower

First National Building

Chase Tower

- Legend:**
- Tent (10' x 60')
 - Generator
 - 10' x 10' Camp Tent
 - OPW - Concrete Barricade
 - TruScan Security 24 Hour Detail
 - TruScan Security Show Detail



2019 WINTER BLAST WEEKENDS

Street Closure Plan

Updated: October 4, 2018

WEEKEND 1

STREET CLOSURES:		
DAY:	TIME	STREETS
Thursday, January 10, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward
STREET RE-OPENINGS:		
DAY:	TIME	STREETS
Monday, January 14, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward

WEEKEND 2

STREET CLOSURES:		
DAY:	TIME	STREETS
Thursday, January 17, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward
STREET RE-OPENINGS:		
DAY:	TIME	STREETS
Monday, January 21, 2019	6:30 AM	West Bound Cadillac Square between Bates and Woodward

WEEKEND 3

STREET CLOSURES:		
DAY:	TIME	STREETS
Monday, January 21, 2019	6:00AM	Michigan Avenue between Griswold and Woodward
Thursday, January 24, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward
STREET RE-OPENINGS:		
DAY:	TIME	STREETS
Monday, January 14, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward
Tuesday, January 29, 2019	6:30 AM	Michigan Avenue between Griswold and Woodward

WEEKEND 4

STREET CLOSURES:		
DAY:	TIME	STREETS
Saturday, February 2, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward
STREET RE-OPENINGS:		
DAY:	TIME	STREETS
Tuesday, February 12, 2018	6:30 AM	West Bound Cadillac Square between Bates and Woodward

WEEKEND 5

STREET CLOSURES:		
DAY:	TIME	STREETS
Thursday, February 14, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward
Friday, February 15, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward
STREET RE-OPENINGS:		
DAY:	TIME	STREETS
Monday, February 18, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward West Bound Cadillac Square between Bates and Woodward

**2019 Winter Blast Weekends
Private Security Plan, Medical Plan and Emergency Evacuation Plan**

Private Security Plan

The 2019 Winter Blast Weekends will utilize the services of TriCon Security as its private security and crowd control agency. This private security group will secure all barricades and propane farms in and around the Winter Blast Weekends festival site. This private security group will secure all performance stages within the Winter Blast Weekends festival site, as well as provide roaming uniformed security throughout the Winter Blast Weekends festival site. The private security group will work directly with Detroit Police Department and Detroit Fire Department to ensure a safe and secure event. The private security group will provide a list of commanding supervisors to the Detroit Police Department and the Detroit Fire Department, along with contact information (cell phone, pagers, etc.). The private security group will have an on-site command center in which to work from for the duration of the Winter Blast Weekends festival.

Lost Parent/Child Protocol

Whenever a child is discovered to be lost, the staff person/volunteer/vendor is instructed to find the closest person with a radio. They MUST contact the Production Office on the Production Channel. The Production department will direct the appropriate staff person to come to the location of the lost child. That person will conduct a brief search of the immediate area for the parent(s). They will obtain the child's name (if possible), write down a description of the child and any information on the parents that is available. If the parents are not immediately located in the area, then the staff person will take the child to Volunteer Headquarters and inform the Production Staff. The Production staff will then inform police command.

Private Medical Plan

The 2019 Winter Blast Weekends will utilize Hart Medical as its private medical and EMS provider for the downtown festival. Hart Medical will have an on-site command center in which to work from for the duration of the Winter Blast Weekends event. Hart Medical will work directly with Festival Management, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisors.

Hart Medical Response Plan

Hart Medical will provide the On-Site Emergency Medical Services for the 2019 Winter Blast Weekends. Hart medical has been contracted by Winter Blast Weekends to coordinate and develop an Emergency Medical Response Plan for the Private Emergency Medical Services operating during the Winter Blast Weekends.

Hart Medical will be in operation all Winter Blast Weekends. Hart Medical will have an Ambulance stationed at the Festival. In addition to the ambulances, Hart Medical will have two (2) EMS personnel available in each sector of the Winter Blast Weekends.

Hart Medical will position its Command Center in the operations area of the Festival and will invite the City of Detroit to station an EMS officer in Hart Medical's command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the Festival. Hart Medical will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the Festival. Hart Medical will have direct communication with the Festival Management, Detroit Police and all Hart Medical Ambulance and Sector Teams. In the event that a large incident occurs during the 2019 Winter Blast Weekends, it is requested that Detroit EMS Supervisor coordinate with Hart Medical. Hart Medical has reviewed all city and county MCI and disaster plans and has reviewed them with all employees. Hart Medical will operate in any capacity that is assigned to them in the incident, by Detroit Fire Department, EMS Division, if requested. Hart Medical can coordinate these services with EMS Division or the Fire Department and the Emergency Management Department.

Evacuation Plan

The Winter Blast Weekends staff will provide the above mentioned security and medical plans for the 2019 event. In the event that an evacuation is necessary for the patrons at the festival site the Winter Blast Weekends management team will work in conjunction with the Detroit Police Department's and the Detroit Fire Department's protocol for a proper and safe evacuation of the downtown area and will defer any and all procedures to that of the supervising DPD and DFD staff. The Winter Blast Weekends will assist the evacuation with announcements from all stages and performance areas using the standard public announcement systems that will be in each area.

~~548~~
548

2018-10-11

548

548 *Petition of Jonathan Witz &
Associates, request to hold "Winter
Blast Weekends" at various locations
on 1/11/19 - 2/17/19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER
DPW - CITY ENGINEERING DIVISION FIRE
DEPARTMENT
BUILDINGS SAFETY ENGINEERING

OFFICE OF CONTRACTING
AND PROCUREMENT

(4) 37
10

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3028067 100% Federal Funding – To Provide Wireless Routers for DDOT. – Contractor: WAAV, Inc. – Location: 151 Pearl St., 4th Floor, Boston, MA 02110 – Contract Period: Upon City Council Approval through December 31, 2018 – Total Contract Amount: \$103,750.00. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3028067 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 05 2018 MTF JA (310)

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OFFICE OF CONTRACTING
AND PROCUREMENT

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2915543 100% City Funding – AMEND 1 – To Provide Additional Capital Improvements for DPD – Contractor: Detroit Building Authority – Location: 1301 Third, #326, Detroit, MI 48226 – Contract Period: Upon City Council Approval through August 30, 2019 – Contract Increase: \$3,698,963.00 – Total Contract Amount: \$10,998,936.00. **POLICE** (*This Amendment is for an Increase of Funds Only.*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 2915543 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 05 2018 MTNB JA (310)

(6) 54
27

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001646 80% Federal Funding, 20% State Funding – To Provide Reflective Bus Stop decals, for DDOT. – Contractor: International Name Plate Supplies Limited – Location: 1420 Crumlin Rd., London, ON NSV 1S1 – Contract Period: Upon City Council Approval through October 1, 2021 – Total Contract Amount: \$147,570.00. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001646 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 05 2018 MTNB JA (316)

7

15
X

OFFICE OF CONTRACTING
AND PROCUREMENT

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001335 100% City Funding – AMEND 1 – To Provide Additional Funding for the Payroll Department’s Design/Build Project. – Contractor: R.E. Leggette Co. – Location: 9335 Saint Stephens, Dearborn, MI 48126 – Contract Period: Upon City Council Approval through December 31, 2018 – Contract Increase: \$131,922.00 – Total Contract Amount: \$510,022.00.
GENERAL SERVICES (*This Amendment is for Additional Funding Only.*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM _____ SHEFFIELD

RESOLVED, that Contract No. 6001335 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 01 2018 - Move to New Business - AS(3,0)

8

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~~X~~

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001594 100% City Funding – To Provide Tree Removal Throughout the City of Detroit. – Contractor: All Metro Tree Service, LLC – Location: 37820 Wendy Lee Street, Farmington Hills, MI 48331 – Contract Period: Upon City Council Approval through August 20, 2020 – Total Contract Amount: \$1,065,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM **SHEFFIELD**

RESOLVED, that Contract No. 6001594 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 01 2018 - Move to New Business - AS (3,0)

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**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001595 100% City Funding – To Provide Tree Removal Throughout the City of Detroit. – Contractor: Tree Man Services, LLC – Location: 19200 Prevost, Detroit MI 48235 – Contract Period: Upon City Council Approval through August 20, 2020 – Total Contract Amount: \$1,065,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6001595 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 01 2018 - Move to New Business - AS(3,0)

(10) (A)

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11

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001650 100% City Funding – To Provide General Contracting Services for DFD Engine #40. – Contractor: KEO & Associates, Inc. – Location: 18286 Wyoming, Detroit, MI 48221 – Contract Period: Upon City Council Approval through October 1, 2019 – Total Contract Amount: \$700,000.00.
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6001650 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 01 2018 -M2NB -AS(3,0)

OFFICE OF CONTRACTING
AND PROCUREMENT

11

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October 24, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001597 100% City Funding – To Provide Park Improvements for Various Parks throughout the City of Detroit. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through October 16, 2019 – Total Contract Amount: \$1,090,000.00. **RECREATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6001597 referred to in the foregoing communication dated October 24, 2018, be hereby and is approved.

ENTERED NOV 01 2018 - Move to New Business - AS(3,0)

12

TUESDAY, NOVEMBER 7, 2018 FORMAL SESSION (Public Health and Safety Standing Committee)

Law Department

Benson, an Proposed Ordinance to amend Chapter 43, of the 1984 Detroit City Code, *Police*, Article VI, *Citizens Radio Patrol Assistance Program*, Section 43-6-4, *Eligible Expenditures*, to incorporate certain expenses pertaining to bicycling as reimbursable expenditures for purpose of the Citizens Radio Patrol Assistance Program; and Section 43-6-6, *Conditions of Assistance*, to protect the value to the City for assistance funds spent on bicycle equipment and maintenance for purposes of the Citizens Radio Patrol Assistance Program. **INTRODUCE**

Benson, reso. setting a Public Hearing, for the foregoing ordinance amendment.

RESOLUTION SETTING HEARING

By Council Member Benson:

Resolved, That a public hearing will be held by this body in the Committee Room, 13th Floor of the Coleman A. Young Municipal Center, for the purpose of considering the advisability of adopting the foregoing Proposed Ordinance to amend Chapter 43, of the 1984 Detroit City Code, *Police*, Article VI, *Citizens Radio Patrol Assistance Program*, Section 43-6-4, *Eligible Expenditures*, to incorporate certain expenses pertaining to bicycling as reimbursable expenditures for purpose of the Citizens Radio Patrol Assistance Program; and Section 43-6-6, *Conditions of Assistance*, to protect the value to the City for assistance funds spent on bicycle equipment and maintenance for purposes of the Citizens Radio Patrol Assistance Program.

WEDNESDAY, NOVEMBER 7, 2018 FORMAL SESSION (Public Health & Safety Standing Committee)

LAW DEPARTMENT

Benson, a Proposed Ordinance to amend Chapter 9 of the 1984 Detroit City Code, *Buildings and Building Regulations*; Article I, *Administration and Enforcement*; Division 3, *Requirements for Rental Property*, by amending Subdivision A, *In General*, Section 9-1-84, *Federal and other governmental agency inspections accepted*, to allow for certain inspections by federal and other governmental agencies to be accepted by the Buildings, Safety Engineering and Environmental Department in place of certain City inspections under the article. **INTRODUCE**

Benson, reso. setting a Public Hearing on the foregoing ordinance amendment.



RESOLUTION SETTING HEARING

By Council Member Tate:

Resolved, That a public hearing will be held by this body in the Committee Room, 13th Floor of the Coleman A. Young Municipal Center, for the purpose of considering the advisability of adopting the foregoing proposed Ordinance to amend Chapter 61 of the 1984 Detroit City Code, 'Zoning,' commonly known as the Detroit Zoning Ordinance, by amending Article XVII, District Map No.74 and modifying an existing PD (Planned Development District) zoning classification established by Ordinance 33-11 on land bounded by W. McNichols Rd. to the north, W. Grand River Ave. to the northeast, Westbrook St. to the east, Vern Ave. to the south, and Burgess St. to the west; to allow a drive-up facility serving the multiple-tenant retail building component of the development.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

16

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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October 4, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2018 Comprehensive Opioid Abuse Site-based Grant Program

The US Department of Justice has awarded the City of Detroit Police Department with the FY 2018 Comprehensive Opioid Abuse Site-based Grant Program for a total of \$500,000.00. There is no match required. The grant period is October 1, 2018 through September 30, 2020.

The objective of the grant is to improve the collaboration and strategic decision-making of regulatory and law enforcement agencies with public health officials, in order to address prescription drug and opioid misuse, save lives, and reduce crime. The funding allotted to the department will be utilized to support the implementation, enhancement, and proactive use of prescription drug monitoring programs. Funding will also support clinical decision making and prevent the abuse and diversion of controlled substances. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20566.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

ENTERED NOV 05 2018 MTNB JA (310)

CITY CLERK 2018 OCT 24 PM 12:05

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from the US Department of Justice, in the amount of \$500,000.00, to improve the collaboration and strategic decision-making of regulatory and law enforcement agencies with public health officials, in order to address prescription drug and opioid misuse, save lives, and reduce crime; now

THEREFORE, BE IT RESOLVED that the Director for the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit; and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20566, in the amount of \$500,000.00, for the FY 2018 Comprehensive Opioid Abuse Site-based Grant Program.



U.S. Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 25, 2018

The Honorable Mike Duggan
City of Detroit
1 Woodward Ave.
Ste. 1126
Detroit, MI 48226-2503

Dear Mayor Duggan:

On behalf of Attorney General Jefferson Sessions III, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 18 Comprehensive Opioid Abuse Site-based Program in the amount of \$500,000 for City of Detroit.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Elizabeth White, Program Manager at (202) 598-7402; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Matt Dummermuth".

Matt Dummermuth
Principal Deputy Assistant Attorney General

Enclosures



**U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance**

Cooperative Agreement

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Detroit 1 Woodward Ave. Ste 1126 Detroit, MI 48226-2503		4. AWARD NUMBER: 2018-AR-BX-K110	
2a. GRANTEE IRS/VENDOR NO. 386004606		5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2020 BUDGET PERIOD FROM 10/01/2018 TO 09/30/2020	
2b. GRANTEE DLNS NO. 006530661		6. AWARD DATE 09/25/2018	7. ACTION Initial
3. PROJECT TITLE Detroit Opioid Abuse Diversion Program		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 500,000	
		11. TOTAL AWARD \$ 500,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY18(BJA - CARA) 34 USC (070), et seq.; Pub. L. No. 115-141, 132 Stat 348, 422			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.838 - Comprehensive Opioid Abuse Site-Based Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Matt Dummermuth Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mike Duggan Mayor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B AR 80 00 00 \$00000		21. TARUGT1665	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Categorical Exclusion for City of Detroit

Awards under the Comprehensive Opioid Abuse Program (COAP) will be used improve collaboration and strategic decision-making of regulatory and law enforcement agencies and public health officials to address prescription drug and opioid misuse, save lives, and reduce crime.

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- 1) New construction.
- 2) Renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation that will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Cooperative Agreement

PROJECT NUMBER

2018-AR-BX-K110

PAGE 1 OF 1

This project is supported under FY18(BJA - CARA) 34 USC 10701, et seq.; Pub. L. No. 115-141, 132 Stat 348, 422

1. STAFF CONTACT (Name & telephone number)

Elizabeth White
(202) 598-7402

2. PROJECT DIRECTOR (Name, address & telephone number)

Katerli Bounds
Director of Grants
2 Woodward Ave. Ste 1162
Detroit, MI 48226
(313) 628-2156

3a. TITLE OF THE PROGRAM

Category I: First Responder Partnerships

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

Detroit Opioid Abuse Diversion Program

5. NAME & ADDRESS OF GRANTEE

City of Detroit
1 Woodward Ave. Ste. 1126
Detroit, MI 48226-2503

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2018 TO: 09/30/2020

8. BUDGET PERIOD

FROM: 10/01/2018 TO: 09/30/2020

9. AMOUNT OF AWARD

\$ 500,000

10. DATE OF AWARD

09/25/2018

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Comprehensive Addiction and Recovery Act (CARA) Program is the first major federal substance use disorder treatment and recovery legislation in 40 years and the most comprehensive effort to address the opioid epidemic. CARA establishes a comprehensive, coordinated, and balanced strategy through enhanced grant programs that expand prevention and education efforts while also promoting treatment and recovery. The Comprehensive Opioid Abuse Site-based Program was developed as part of the CARA legislation signed into law on July 22, 2016.

The Comprehensive Opioid Abuse Site-based Program aims to reduce opioid abuse and the number of overdose fatalities, as well as to mitigate the impacts on crime victims. The program also supports the implementation, enhancement, and proactive use of prescription drug monitoring programs to support clinical decision making and prevent the abuse and diversion of controlled substances.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

17

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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October 1, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate FY 2019 Auto Theft Prevention Authority (ATPA) Grant

The Michigan State Police have awarded the City of Detroit Police Department with the FY 2019 Auto Theft Prevention Authority (ATPA) Grant for a total of \$1,866,618.00. The State share is 60% or \$1,119,970.80 of the approved amount, and there is a cash match requirement of 40% or \$746,647.20. The total project cost is \$3,111,030.00. The grant period is October 1, 2018—September 30, 2019. The grant was adopted in the FY 2019 budget in the amount of \$2,723,601.00. The grant was awarded at a higher value than was budgeted. We are asking for an increase in appropriation 20444, in the amount of \$387,429.00, in order to reflect the total project cost of \$3,111,030.00.

The objective of the grant is to implement innovative programs to address auto theft and fraud. The funding allotted to the department will be utilized to help the Department stop car-jacking, embezzlement, and other auto-related crimes. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20444, with the match amount coming from appropriation number 00380.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

ENTERED NOV 05 2018 MTNB JA (30)

CITY CLERK 2018 OCT 24 PM 12:35

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from Michigan State Police, in the amount of \$1,866,618.00, to implement innovative programs to address auto theft and fraud; and

WHEREAS, the Grant was adopted in the FY 2019 budget under appropriation 20444, in the amount of \$2,723,601.00; and whereas the total project cost for the grant is \$3,111,030.00, which includes a required cash match of \$1,244,412.00; and whereas the grant was awarded at a higher value than was budgeted; and now we are requesting that appropriation 20444 be increased by \$387,429.00 in order to reflect the total project cost amount of \$3,111,030.00; now

THEREFORE, BE IT RESOLVED that the Director for the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for Appropriation number 20444, in the amount of \$387,429.00, in order to equal the total project cost of the grant, which is \$3,111,030.00, which includes a cash match coming from Appropriation 00380, for the FY 2019 Auto Theft Prevention Authority (ATPA) Grant.



STATE OF MICHIGAN

DEPARTMENT OF STATE POLICE
AUTOMOBILE THEFT PREVENTION AUTHORITY
LANSING

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

September 17, 2018

Ms. Katerli Bounds
Detroit Police Department
2 Woodward Ave. Suite 1026
Detroit, Michigan 48226

RE: 21-19 PAT

Dear Ms. Bounds:

I am pleased to inform you that your application to the Michigan State Police, Grants and Community Services Division, Auto Theft Prevention Authority (ATPA), has been selected to receive grant funding. With a focus on innovative programs that address auto theft and fraud, your efforts are valued and appreciated. The award for your team/project, pending the finalization of the Grant Agreement (contract), is \$3,111,030. The ATPA portion of your award is \$1,866,618, and the match requirement is \$1,244,412. **Please note that the ATPA Board of Directors has issued a one-time 60/40 funding match for FY2019.** Further details regarding allowable expenditures is contained in the enclosed grant contract

It is crucial that you read through the entire contract to be sure you and your financial officer are aware of and able to abide by the grant requirements. Contract requirements will be enforced. Non-compliance of contract requirements may result in grant suspension and financial penalties. The deadline for returning your signed contract is September 30, 2018.

If you have any questions or concerns regarding your award, please contact Insp. Michael Johnson, ATPA Executive Director (acting), at JohnsonM45@michigan.gov or 517-243-3232. We look forward to working with you.

Sincerely,

Insp. Michael Johnson, Executive Director (Acting)
Automobile Theft Prevention Authority

Enclosures

Col. Kriste Kibbey Etue – Chair
Chief Curtis Caldwell, Undersheriff Michael McCabe – Representing Law Enforcement
Ms. Lori Davis, Mr. Mark Wagenschutz – Representing Automobile Insurers
Mr. Michael Thompson, Mr. Gene Adamczyk – Representing Purchasers of Automobile Insurance

MICHIGAN STATE POLICE HEADQUARTERS • 7150 HARRIS DRIVE • DIMONDALE, MICHIGAN 48821
MAILING ADDRESS • P.O. BOX 30834 • LANSING, MICHIGAN 48909
www.michigan.gov/msp • (517) 284-3193

**CITY OF DETROIT
BUDGET DEVELOPMENT
LEGAL BUDGET BY APPROPRIATION AND COST CENTER
EXPENDITURES**

Agency # - Agency Name Appr # - Appropriation Name CC# - Cost Center Name	2016-17 Actual (Unaudited)	2017-18 Adopted	2018-19 Recommended	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
370500 - Homicide	54,927	10,472,522	19,023,881	19,023,881	19,023,881	19,023,881
370525 - Tactical Support	11,132,413	14,117,041	14,299,194	14,299,194	14,299,194	14,299,194
370565 - Crime Scene Services	2,953,626	2,801,171	-	-	-	-
370568 - Records and Identification	1,447,219	3,246,899	6,311,023	6,311,023	6,311,023	6,311,023
370570 - Victims Assistance	6,511	-	-	-	-	-
370740 - Secret Service Operation	(131,911)	-	-	-	-	-
00119 - Police Support Services Bureau	29,893,286	38,006,833	33,094,756	32,844,756	32,619,756	32,619,756
370020 - Office of the Chief	(11,304)	-	-	-	-	-
370140 - Police Human Resources	(1,304)	-	-	-	-	-
370590 - Fiscal Operations - Admin	532,247	-	1,200,532	1,200,532	1,200,532	1,200,532
370600 - Fiscal Operations	61,942	-	-	-	-	-
370601 - Payroll Section	16,542	-	-	-	-	-
370610 - Evidence Control/Property	212,709	1,111,277	-	-	-	-
370675 - Resource Management Division	4,523,810	6,471,097	10,351,880	10,101,880	10,101,880	10,101,880
370676 - Police Fleet Management	2,489,251	2,456,403	2,525,226	2,525,226	2,525,226	2,525,226
370677 - Facilities Management Section	8,593,408	9,020,882	-	-	-	-
370685 - Civil Rights Division	1,853,557	1,490,605	-	-	-	-
370686 - Training Section	3,142,917	4,287,496	5,129,416	5,129,416	4,904,416	4,904,416
370687 - Detroit Detention Center	8,480,782	13,219,073	13,887,702	13,887,702	13,887,702	13,887,702
372390 - Budget Police	-	-	-	-	-	-
372610 - Animal Control	(1,274)	-	-	-	-	-
00321 - Police Secret Service Fund	216,817	500,000	200,000	200,000	200,000	200,000
370740 - Secret Service Operation	216,817	500,000	200,000	200,000	200,000	200,000
00380 - Police Grant Contributions	2,003,314	1,500,000	1,861,041	1,861,041	1,861,041	1,861,041
370710 - Grant Contribution-Cash	2,003,314	1,500,000	1,861,041	1,861,041	1,861,041	1,861,041
00537 - Police Rape Counseling Unit	276,576	739,039	750,551	750,551	750,551	750,551
370570 - Victims Assistance	276,576	739,039	750,551	750,551	750,551	750,551
00580 - Police Public Acts 301	447,247	535,355	527,183	527,183	79,169	79,169
370750 - Public Acts 301-302 Training	447,247	535,355	527,183	527,183	79,169	79,169
00648 - Police Enhanced Drug Enforcement Program	2,615,750	1,986,571	2,010,000	2,010,000	2,010,000	2,010,000
370760 - Narcotics Forfeiture Activity	2,615,750	1,986,571	2,010,000	2,010,000	2,010,000	2,010,000
370770 - Narcotics Forfeiture Activity_Fed.	289,600	-	-	-	-	-
00880 - Police Detroit Pal	214,193	-	-	-	-	-
370880 - Think Detroit Pal	214,193	-	-	-	-	-
00990 - Police Capital Improvement	58,337	-	-	-	-	-
370840 - Capital Improvement Bonds	58,337	-	-	-	-	-
09112 - Police Enhanced E-911	4,425,792	5,612,000	3,950,000	3,950,000	3,950,000	3,950,000
370700 - E-911 Improvements	4,401,146	5,612,000	3,950,000	3,950,000	3,950,000	3,950,000

CITY OF DETROIT
BUDGET DEVELOPMENT
LEGAL BUDGET BY APPROPRIATION AND COST CENTER
EXPENDITURES

Agency # - Agency Name	2016-17 Actual (Unaudited)	2017-18 Adopted	2018-19 Recommended	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Appr # - Appropriation Name						
CC# - Cost Center Name						
371111 - Police Grants	-	-	-	-	-	-
20441 - ATPA East Side ACTION Team FY 19	-	-	210,632	210,700	210,700	210,700
371111 - Police Grants	-	-	210,632	210,700	210,700	210,700
20442 - ATPA Oakland County Auto Theft Team FY 19	-	-	98,154	98,200	98,200	98,200
371111 - Police Grants	-	-	98,154	98,200	98,200	98,200
20443 - ATPA South East Auto Theft Team FY 19	-	-	87,344	87,400	87,400	87,400
371111 - Police Grants	-	-	87,344	87,400	87,400	87,400
20444 - ATPA Preventing Auto Theft FY 19	-	-	2,723,601	2,705,600	2,705,600	2,705,600
371111 - Police Grants	-	-	2,723,601	2,705,600	2,705,600	2,705,600
20445 - Strategic Traffic Enforcement FY 19	-	-	275,000	275,000	275,000	275,000
371111 - Police Grants	-	-	275,000	275,000	275,000	275,000
20446 - Youth and Alcohol Enforcement FY 19	-	-	60,000	78,000	78,000	78,000
371111 - Police Grants	-	-	60,000	78,000	78,000	78,000
20447 - Justice Assistance Grant (JAG) FY 18	-	-	900,000	900,000	900,000	900,000
371111 - Police Grants	-	-	900,000	900,000	900,000	900,000
20448 - Operation Stone Garden FY 18	-	-	10,000	10,000	10,000	10,000
371111 - Police Grants	-	-	10,000	10,000	10,000	10,000
20449 - Port Security Grant FY 18	-	-	250,000	250,000	250,000	250,000
371111 - Police Grants	-	-	250,000	250,000	250,000	250,000
20450 - Victims of Crime Assistance FY18/19	-	-	1,140,093	1,140,100	1,140,100	1,140,100
371111 - Police Grants	-	-	1,140,093	1,140,100	1,140,100	1,140,100
20451 - Community Oriented Policing Services Hiring 18	-	-	778,005	778,000	778,000	778,000
371111 - Police Grants	-	-	778,005	778,000	778,000	778,000
20507 - CoD Capital Projects 2019	-	-	2,196,625	-	-	-
372300 - Office of Deputy Chief Technical Services Bureau	-	-	2,196,625	-	-	-
38 - Public Lighting Department	18,288,573	31,961,262	31,765,656	31,665,656	31,665,656	31,665,656
00123 - PLD Administration	265,374	392,426	276,117	276,117	276,117	276,117
380010 - General Administration	206,246	348,299	232,598	232,598	232,598	232,598
380030 - Inspection & Control	59,128	44,127	43,519	43,519	43,519	43,519
00127 - PLD Engineering	124,759	153,013	61,687	61,687	61,687	61,687
380090 - Engineering Administration	124,759	153,013	61,687	61,687	61,687	61,687
00128 - PLD Street Lighting	17,898,441	18,418,823	18,430,852	18,330,852	18,330,852	18,330,852
380150 - Supervision	(2,598)	292,500	246,299	246,299	246,299	246,299
380200 - Street Lighting Maintenance	17,901,039	18,126,323	18,184,553	18,084,553	18,084,553	18,084,553
13947 - PLD Decommissioning Reserve Appropriation	-	497,000	497,000	497,000	497,000	497,000
381100 - PLD Decommissioning Reserve	-	497,000	497,000	497,000	497,000	497,000
20252 - PLA Revenue Bond Transfer	-	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000
380385 - PLA - Lighting Improvements Transfer	-	12,500,000	12,500,000	12,500,000	12,500,000	12,500,000



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS



COLEMAN A. YOUNG MUNICIPAL CENTER
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DETROIT, MICHIGAN 48226
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October 3, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2018 Health Education and Community Benefit Grant

The Detroit Medical Center (DMC) has awarded the City of Detroit Health Department with the FY 2018 Health Education and Community Benefit Grant for a total of \$55,450.00. There is no match requirement for this grant. The grant period is August 22, 2018 through August 21, 2019.

The objective of the grant is to build a public health practice and professional development workshop for Health Department front-line staff and program managers. The funding allotted to the department will be utilized to pay for professional consulting, evaluation, travel and program supply related fees and costs. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20564.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

ENTERED NOV 05 2018 MTNB JA (3p)

CITY CLERK 2018 OCT 24 PM 12:10M

DMC Foundation

333 West Fort Street, Suite 2010
Detroit, MI 48226
313.961.6675

August 24, 2018

The Honorable Mike Duggan
Mayor
City of Detroit
Executive Office
1126 CAY Municipal Bldg.
Detroit, MI 48226

Re: #2018-2464

Dear Mayor Duggan:

We are pleased to announce that on August 22, 2018, the directors of the DMC Foundation have adopted the following resolution:

RESOLVED, that a grant of \$55,450 to the City of Detroit for support for a new public health practice and policy engagement fellowship at the Detroit Health Department be approved.

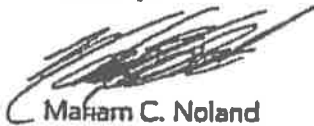
Enclosed find two copies of the Terms of Grant Agreement related to this grant. Please make special note of all of the provisions and procedures indicated. Please sign and return the original copy of the Terms of Grant Agreement to the Community Foundation for Southeast Michigan as soon as possible indicating your acceptance of the grant award and its terms. Also, please find enclosed information regarding the final report requirements of this grant, as well as guidelines for publicizing your award.

After a signed copy of the Terms of Grant Agreement has been received, it is anticipated that payment will be made as follows:

September 2018	\$55,450
----------------	----------

We wish you every success and look forward to receiving reports on your progress.

Sincerely,



Maham C. Noland
President

Enclosures

cc: David Yeh, Director of Special Projects



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the Health Department is requesting authorization to accept a grant of reimbursement from the Detroit Medical Center Foundation (DMC) in the amount of \$55,450.00 to build a public health practice and professional development workshop for the Health Department front-line staff and program managers; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20564, in the amount of \$55,450.00, for the FY 2018 Health Education and Community Benefit Grant.

DMC Foundation

TERMS OF GRANT AGREEMENT

PLEASE READ CAREFULLY!

I. Acceptance of Grant

The grant to your organization from the DMC Foundation is for the explicit purposes described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To accept the grant and receive the funds, return a signed copy of this "Terms of Grant Agreement" to the DMC Foundation. Keep the other copy for your files. Please refer to the grant number and title in all communication concerning the grant.

Grantee:

City of Detroit

Date Authorized:

August 22, 2018

Grant Number:

#2018-2464

Amount Granted:

\$55,450

Grant Resolution:

RESOLVED, that a grant of \$55,450 to the City of Detroit for support for a new public health practice and policy engagement fellowship at the Detroit Health Department be approved.

Grant Condition:

It is understood that the grantee will be utilizing the Center for Healthcare Research and Transformation as a key subcontractor on this project.

Grant Period:

Begins – August 22, 2018

Terminates – August 21, 2019

II. Review of Grant Activity

The grantee will furnish the DMC Foundation with written reports according to the following schedule:

Final Report Due – September 30, 2019

III. Special Provisions

In accepting this grant, the grantee agrees to the following conditions:

1. To use the funds granted solely for the purpose stated.
2. To repay any portion of the amounts granted which is not used for the purpose of the grant.
3. To return any unexpended funds if the grantee loses its exemption from Federal income taxation as provided under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or (b) as a governmental entity or political subdivision within Section 170 (c) of the Code.
4. To maintain books and records adequate to verify actions related to this grant should this prove necessary.
5. Pre-approval is needed for any modifications in the approved project budget.

IV. Publicity

The DMC Foundation encourages you to make appropriate public announcements of the receipt of this grant. We would appreciate receiving a copy of any such announcement, as well as copies of any and all newspaper and other articles related to this grant.

For the Grantee:



Signature of Authorized Representative

9/17/18
Date

JONEIGH S. KHALDUN

Printed Name of Authorized Representative

9/17/18
Date



Signature of Project Director (if different)

9/17/18
Date

TIM LAWLOR

Printed Name of Project Director

9/17/18
Date

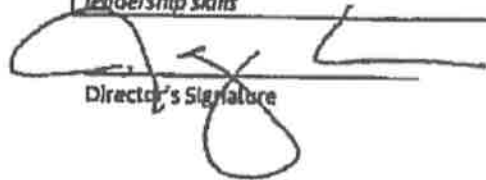
**Office of Grants Management
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to Sajjah Parker, Associate Director, Office of Grants Management at parkers@detroitmi.gov

City Department	Health
Date	6/12/18
Department Contact Name	David Yah
Department Contact Phone	313-670-1663
Department Contact Email	yahd@detroitmi.gov
Grant Opportunity Title	Health Education and Community Benefit
Grant Opportunity Funding Agency	DMC Foundation
Web Link to Opportunity Information	https://cfsew.org/organization/dmc-foundation/apply/
Award Amount (that Department will apply for)	\$55,480
Application Due Date	8/16/18 (extended deadline)
Duration of Grant Award	1 Year
Anticipated Proposed Budget Amount	\$55,450
Match Requirement Amount	None
Source of Match (Include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Amount of Funding Requested for Each Sample: - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Consultant/Professional Fees: \$41,488 Travel: \$1,252 Program Supplies: \$4,700 Program Evaluation: \$8,000
Brief Statement of Priorities/Purpose for the Application Sample: To support expansion of promising youth development programs in MNO neighborhood.	To build a public health practice and professional development workshop for Health Department front-line staff and program managers
Key Performance Indicators to be Used to Measure the Programs/Services/Activities Sample: # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	- content retention from individual workshop sessions - % of participants with improved understanding of public health systems and policy engagement - % of participants with improved understanding of community health and human services resources - Institutional readiness for change


Director's Signature

6-20-18
Date



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
DEVELOPMENT AND GRANTS

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COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1012
DETROIT, MICHIGAN 48226
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FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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October 5, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the FY 2018 Advancing Health Equity Through Housing Grant

The Office of Sustainability is hereby requesting authorization from Detroit City Council to submit a grant application to the Kresge Foundation for the FY 2018 Advancing Health Equity Through Housing Grant. The amount being sought is \$100,000.00. There is no match requirement for this grant. The total project cost is \$100,000.00.

The Advancing Health Equity Through Housing Grant will enable the department to:

- Understand unintended impacts of the rental property ordinance and implications of other policies in the Detroit housing market
- Form procedures and develop best practices to address findings that impact landlords and tenants affected by the ordinance
- Create pathways to safe housing for tenants living in noncompliant and unsafe properties and provide landlords with assistance and resources seeking compliance
- Improve coordination between City Departments in providing this support

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

ENTERED NOV 05 2018 MTWB JA (310)

CITY CLERK 2018 OCT 24 AM 12:194

RESOLUTION

Council Member _____

WHEREAS, the Office of Sustainability has requested authorization from City Council to submit a grant application to the Kresge Foundation for the FY 2018 Advancing Health Equity Through Housing Grant in the amount of \$100,000.00, for the Detroit Rental Registry Ordinance – Healthy Policy, Practice, and Equity project; now therefore be it

RESOLVED, the Office of Sustainability is hereby authorized to submit a grant application to the Kresge Foundation.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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DETROIT, MICHIGAN 48226
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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, at ParkerSa@detroitmi.gov, and Dalia O'Brien, Program Analyst, at ObrienD@detroitmi.gov.

City Department	Office of Sustainability
Date	09/11/2018
Department Contact Name	Joel Howrani Heeres
Department Contact Phone	313.224.9420
Department Contact Email	howraniheeres@detroitmi.gov
Grant Opportunity Title	Advancing Health Equity Through Housing Funding Opportunity
Grant Opportunity Funding Agency	Kresge Foundation
Web Link to Opportunity Information	https://kresge.org/opportunities
Award Amount (that Department will apply for)	\$100,000
Application Due Date	08/10/2018
Duration of Grant Award	1 Year
Anticipated Proposed Budget Amount	\$100,000
Match Requirement Amount	\$0
Source of Match (include Appropriation Number, Cost Center, and Object Code)	
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	\$100,000 Research and Technical Assistance
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Goals: (1) Gain a clear understanding of the unintended impacts of the rental property ordinance and how it interacts with other housing policy impacting the Detroit housing market (2) Form procedures and develop best practices to address unintentional impacts for landlords and tenants affected by the ordinance (3) Create pathways which enable tenants living in noncompliant properties and unsafe housing conditions to relocate to safe housing, and assist landlords seeking compliance with resources and assistance to obtain it (4) Improve coordination among City Departments that provide support for tenants and landlords. All of these goals will support the overarching objective of proactively addressing the impacts of the ordinance.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	This scope of work will (1) ensure further implementation of the rental ordinance supports healthful outcomes for all Detroiters, and subsequently creates an equitable pathway for (2) increasing landlord compliance with the ordinance, and (3) renter empowerment, and (4) healthy safe housing options for renters. The impacts of this work will be sustained by developing and adoption of City practices to mitigate unintentional impacts for both landlords and tenants affected by the ordinance. Additionally, part of the planning effort is identifying funding resources and/or creative financing options to support this work beyond the grant period. Impacts of this work will increase decision making for Detroit residents, especially renters facing housing instability. This grant will empower tenants to inform the City practices and procedures for further implementation of the ordinance and provide those living in unstable housing conditions with the resources to relocate.

Joel Howrani Heeres

Director's Name (Please Print)

Director's Signature

9/24/2018

Date



BY COUNCIL MEMBER AYERS:

**RESOLUTION APPOINTING A MEMBER TO THE
RISK MANAGEMENT COUNCIL**

RESOLVED, The Detroit City Council hereby appoints David D. Whitaker to be City Council's designee on the Risk Management Council; Irvin Corley Jr. is appointed as an alternate.

September 24, 2018

CITY CLERK 2018 OCT 31 PM 1:12