

NOVEMBER 13, 2018  
FORMAL AGENDA

**INTERNAL  
OPERATIONS  
STANDING  
COMMITTEE**

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 8, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3029225      100% City Funding – To Provide Payment for Software Coding for the 590 Voting Machines. – Contractor: Dominion Voting Systems, Inc. – Location: 1201 18<sup>th</sup> St., Denver, CO 80202 – Contract Period: Upon City Council Approval through December 30, 2018 – Total Contract Amount: \$151,240.00. **ELECTIONS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER           MCCALISTER**

**RESOLVED**, that Contract No. 3029225 referred to in the foregoing communication dated November 8, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001286      100% City Funding – To Provide Citywide Cellular Devices and Service.  
– Contractor: T Mobile – Location: PO Box 742596, Cincinnati, OH  
45274 – Contract Period: Upon City Council Approval through August 31,  
2021 – Total Contract Amount: \$4,500,000.00. **DEPARTMENT OF  
INNOVATION AND TECHNOLOGY**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **MCCALISTER**          

**RESOLVED**, that Contract No. 6001286 referred to in the foregoing communication dated November 7, 2018 be hereby and is approved.



CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
FAX 313•224•5505  
WWW.DETROITMI.GOV

16

October 31, 2018

**HONORABLE CITY COUNCIL**

**RE: LATOYA BROWN and GLOBAL MEDICAL TRANSPORTATION, LLC v  
MATTHEW MCKAY, DIONNDRA THORNTON, LEIDAL & HART MASON  
CONTRACTORS, INC., and CITY OF DETROIT  
CASE NO. 17-013908-NI  
FILE NO: L17-00665(CB)**

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Twenty-One Thousand Five Hundred ABC Dollars and Zero/Cents (\$21,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Twenty-One Thousand Five Hundred ABC Dollars and Zero/Cents (\$21,500.00)** and that Your Honorable Body direct the Finance Director to issue a two drafts. The first draft in the amount of **Seventeen Thousand Dollars and Zero Cents (\$17,000.00)** payable to **MIKE MORSE LAW FIRM, her attorneys, LATOYA BROWN and EQUIAN LLC**. The second draft in the amount of **Four Thousand Five Hundred Dollars and Zero Cents (\$4,500.00)** payable to **GLOBAL MEDICAL TRANSPORTATION, LLC and its attorney, MARK L. MENZER, P.L.L.C.**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 17-013908-NI, approved by the Law Department.

Respectfully submitted,

Calvert Bailey  
Assistant Corporation Counsel

**APPROVED: NOV 02 2018**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:   
\_\_\_\_\_  
Krystal A. Crittendon, Supervising  
Assistant Corporation Counsel

CITY CLERK 2 NOV 2018 PM 12:28

R E S O L U T I O N

BY COUNCIL MEMBER \_\_\_\_\_:

**RESOLVED**, that settlement of the above matter be and is hereby authorized in the amount of **Twenty-one Thousand Five Hundred Dollars and Zero/Cents (\$21,500.00)**; and be it further

**RESOLVED**, that the Finance Director be and is hereby authorized and directed to draw two separate warrants. The first warrant upon the proper account in favor of **MIKE MORSE LAW FIRM, her attorneys, LATOYA BROWN, and EQUIAN LLC** in the amount of **Seventeen Thousand Dollars and Zero Cents (\$17,000.00)**. The second warrant upon the proper account in favor of **GLOBAL MEDICAL TRANSPORTATION, LLC and its attorney, MARK L. MENZER, PLLC** in the amount of **Four Thousand Five Hundred Dollars and Zero Cents (\$4,500.00)** in full payment for any and all claims which **LATOYA BROWN, EQUIAN LLC, and GLOBAL MEDICAL TRANSPORTATION, LLC** may have against the City of Detroit and any other City of Detroit employees by reason of alleged injuries sustained by Latoya Brown on a DOT coach on or about August 23, 2016, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.17-013908-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:   
\_\_\_\_\_  
Krystal A. Crittendon, Supervising  
Assistant Corporation Counsel

Approved by City Council: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_



CITY OF DETROIT  
LAW DEPARTMENT

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November 5, 2018

**HONORABLE CITY COUNCIL**

**RE: Lawrence and Kimberly Williamson v City of Detroit and Arthur Jemison**  
**CASE NO.: 18-000332-CD**  
**FILE NO.: W17-00241**

On October 29, 2018, a case evaluation panel evaluated the above-captioned lawsuit and awarded **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** in favor of Plaintiff. The parties have until Tuesday, November 27, 2018, to either accept or reject the case evaluation. Failure to file a written acceptance or rejection within this period constitutes a rejection.

Based upon our review of the facts and particulars of this lawsuit, which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body, it is our considered opinion that acceptance of the case evaluation award is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize acceptance of the case evaluation award; and, in the event that Plaintiff accepts the award, to deem such acceptance as a settlement and to direct the Finance Director to issue a draft in the amount of **One Hundred Ten Thousand Dollars (\$110,000.00)** payable to **Edwards & Jennings PC, Attorneys for Plaintiff, and Kimberly Williamson and Lawrence Williamson**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. **18-000332-CD**, approved by the Law Department.

Respectfully submitted,

/s/Letitia C. Jones

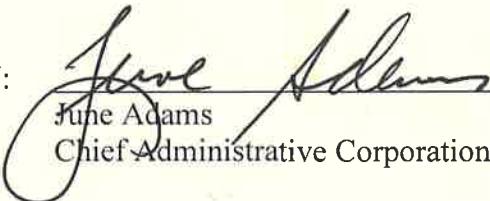
Letitia C. Jones

Sr. Assistant Corporation Counsel

APPROVED: **NOV 05 2018**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
June Adams  
Chief Administrative Corporation Counsel

Attachments

CITY CLERK 2018 NOV 7 PM 3:35

## RESOLUTION

BY COUNCIL MEMBER

:

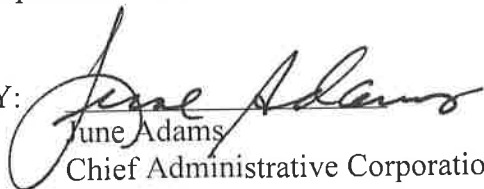
**RESOLVED**, that the Law Department is hereby authorized to accept the case evaluation in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** in the case of **Lawrence and Kimberly Williamson v City of Detroit et al**, Wayne County Circuit Court Case No. 18-000332-CD; and be it further

**RESOLVED**, that in the event Plaintiff accepts the case evaluation, that such acceptance is deemed a settlement, and that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Edwards and Jennings PC, Attorneys for Plaintiff, and Kimberly Williamson and Lawrence Williamson**, in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** in full payment of any and all claims which plaintiffs may have against the City of Detroit by reason of alleged injuries, and that said amount be paid upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 18-000332-CD, approved by the Law Department.

**APPROVED:**

LAWRENCE T. GARCIA  
Corporation Counsel

BY:

  
June Adams  
Chief Administrative Corporation Counsel





CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
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September 6, 2018

**HONORABLE CITY COUNCIL**

**RE: Eugenia Foster v City of Detroit  
Civil Action Case No: 17-cv-13687**

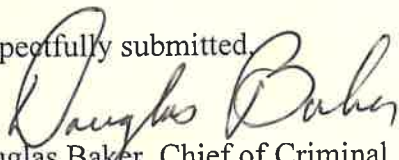
Representation by the Law Department of the City employees or officers listed below is hereby announced as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

**Captain Donna Torres**                      **Badge No: ----**  
**Civilian Director James Fleming**      **Badge No: ----**

Respectfully submitted,

  
Douglas Baker, Chief of Criminal  
Enforcement and Quality of Life

APPROVED:

BY:   
LAWRENCE T. GARCIA  
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 NOV 8 PM 3:35

## RESOLUTION

By Council Member

**RESOLVED**, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide legal representation and indemnification to the following Employees or Officers in the lawsuit **Eugenia Foster v City of Detroit, Civil Case No. 17-cv-13687.**

Captain **Donna Torres**                      **Badge No: ----**  
Civilian Director **James Fleming**      **Badge No: ----**

APPROVED:

BY:



LAWRENCE T. GARCIA  
CORPORATION COUNSEL



CITY OF DETROIT  
LAW DEPARTMENT

NOV - 8 2018  
#2579

COLEMAN A. YOUNG MUNICIPAL CENTER  
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CITY CLERK 2018 NOV 8 PM 2:45

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November 8, 2018

**To: The Honorable Detroit City Council:**

**Subject: Law Administration and Operation Appropriation #00527 Increase**

The Law Department respectfully requests authorization to increase their fiscal year 2018-19 budget expenditures by \$746,210 in the Law Administration and Operations appropriation #00527, for procuring unbudgeted outside legal services for defending the City of Detroit in various legal matters.

In view of recent lawsuit filings against the City of Detroit, the Law Department is in need of additional outside legal services. In addition to the City law department's customary case load, there are extraordinary events that have required engagement of outside counsel.

Additionally, Miller Canfield has been providing legal services relating to the bankruptcy, restructuring efforts, and litigation, and this amendment continues those services. Soon after the bankruptcy plan was approved in late 2014, the City moved as quickly as possible to transition work away from Jones Day to Miller Canfield. Miller Canfield's rates are generally less than 50% of those of Jones Day. The City continues to use Miller Canfield for many bankruptcy and restructuring issues such as, for example, the creation of the retiree protection trust fund. Miller Canfield provides discounted rates (using 2015 rates discounted by 8%) except for two attorneys in the bankruptcy department – an area where rates are typically higher. This additional funding will also allow the City to add \$500,000 to the contract.

To offset the expenditure appropriation increase, there is an unbudgeted general fund revenue of \$746,210 for the settlement amount received from the State of Michigan Department of Attorney General for the LIBOR settlement from the Deutsche Bank. That was a class action alleging manipulation of interest rates. The City was a class member and received the \$746,210 settlement as a result.

I am requesting approval from your Honorable Body to adopt the enclosed resolution. If you have any questions or concerns regarding this matter, please feel free to contact me at (313) 237-5037.

A waiver of reconsideration is requested.


CITY CLERK 2018 NOV 8 PM 2:45

Very truly yours,



C. Raimi  
Deputy corporation counsel

Cc: Lawrence Garcia, Corporation Counsel  
David Massaron, Chief Operating Officer  
Tanya Stoudemire, Deputy CFO/Budget Director  
James George, OCFO  
Julianne Pastula, Esq.  
Ericka Savage, Esq.

APPROVED

BUDGET DIRECTOR
Date: 11/08/2018

**RESOLUTION**

**BY CITY COUNCIL MEMBER** \_\_\_\_\_

**RESOLVED**, That FY 2018-2019 Budget be amended as follows; increase Appropriation 00527 – Law Administration and Operations Legal services expense by \$746,210.

**RESOLVED**, That FY 2018-2019 Budget be amended as follows; increase Appropriation 13224 –Non Dept. Restructuring Consolidation Miscellaneous revenue by \$746,210.



**November 5, 2018**

**To: The Honorable Detroit City Council:**

**Subject: Law Administration and Operation Appropriation # 00527 Increase**

The Department of Corporation Counsel respectfully requests authorization to increase the fiscal year 2018-19 budget expenditure by \$746,210 in the Law Administration and Operations appropriation # 005727, for procuring unbudgeted outside legal services for defending the City of Detroit in various legal matters.

In view of recent lawsuit filings against the City of Detroit, the Law Department is in need of additional outside legal services. Specifically, in addition to the City law department's customary case load, the following extraordinary events have required engagement of outside counsel:

- Eight pending cases relating to towing disputes, all filed within the last year or so (closed session pending);
- Seven pending cases involving claims of wrongful incarceration, all filed within the past year (closed session pending);
- Lawsuit challenging the constitutionality of the no-fault law, filed this year;
- 63 medical marihuana appeals from decisions of the BZA, all filed in the last 2 years;
- Just in the past several months, Law has had to engage outside counsel for several DPD officers and other City employees due to a legal conflict of interest that prevents the Law Department from representing them. For example, where City denies representation to a DPD officer, the City must still provide representation of the officer until the denial has been upheld by an arbitrator (if DPOA seeks arbitration). The law department must engage outside counsel for that representation;
- In recent years there has been a significant increase in first party no-fault lawsuits brought by medical providers. The result is that there is often multiple lawsuits asserted for 1 injured person – 1 by the injured person and others by medical providers who are dissatisfied with City payments. These cases are ordinarily handled in-house but the volume has strained the capacity of the law department.

Finally, Miller Canfield has been providing legal services relating to the bankruptcy, restructuring efforts, and litigation, and this amendment continues those services. Soon after the bankruptcy plan was approved in late 2014, the City moved as quickly as possible to transition work away from Jones Day to Miller Canfield. Miller Canfield's rates are generally less than 50%

those of Jones Day. The City continues to use Miller Canfield for many bankruptcy and restructuring issues such as, for example, the creation of the retiree protection trust fund.

The City proposes that the seventh amendment cover the period 1/1/2019— 6/30/2020. The City proposes adding \$500,000 to the contract to bring the not to exceed cap up to \$12,200,522.56. Miller Canfield provides discounted rates (using 2015 rates discounted by 8%) except for two attorneys in the bankruptcy department- an area where rates are typically higher.

To offset the expenditure appropriation increase, the general fund revenue appropriation- Misc. Revenue increase by \$746,210 for the settlement amount received from the State of Michigan Department of Attorney General for the LIBOR settlement from the Deutsche Bank.

I am requesting approval from your Honorable Body to adopt the enclosed resolution. If you have any questions or concerns regarding this matter, please feel free to contact me at 237-5037

Very Truly Yours,



Charles Raimi  
Deputy Corporation Counsel  
Email: [raimic@detroitmi.gov](mailto:raimic@detroitmi.gov)  
Phone 313 237 5037

Cc: James George, OCFO  
Julianne Pastula, Esq

**RESOLUTION**

**RESOLVED**, that the Detroit City Council hereby approves the amendment of the FY 2018-2019 Budget as follows: increase Appropriation 00527 – Law Administration and Operations Legal services expense by \$746,210; and **BE IT FURTHER**

**RESOLVED**, that the FY 2018-2019 Budget be amended as follows: increase Appropriation 13224 –Non Dept. Restructuring Consolidation Miscellaneous revenue by \$746,210; and **BE IT FINALLY**

**RESOLVED**, that a copy of this resolution be sent to the Office of the Chief Financial Officer.





CITY OF DETROIT  
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 500  
DETROIT, MICHIGAN 48226-3437  
PHONE 313•224•4550  
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Date: November 7, 2018

To: Honorable City Council

From: Law Department *JTP*

Re: Detroit Detention Center Contract No. 2884051 – Amendment for 1-year Extension

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The Law Department has submitted a privileged and confidential memorandum regarding the above-referenced matter.

Attached please find the proposed resolution and unexecuted Third Amendment to Interagency Agreement between the City of Detroit/Detroit Police Department (DPD) and the Michigan Department of Corrections (MDOC) for the Detroit Detention Center which have also been filed with the Clerk's Office for Council's consideration.

The contract amendment with the version executed by MDOC and DPD will be forwarded to Council under separate cover. Representatives from the Law Department, Office of Contracting and Procurement, and Detroit Police Department are available to respond to questions.

## RESOLUTION

**RESOLVED**, that the Detroit City Council hereby approves the Third Amendment to the Interagency Agreement between the City of Detroit/Detroit Police Department and the Michigan Department of Corrections for the Detroit Detention Center and authorizes the Chief of Police to execute same.

CITY CLERK 2018 NOV 7 AM 11:15

*Law Dept. Dated Nov. 7, 2018*

**THIRD AMENDMENT TO INTERAGENCY AGREEMENT BETWEEN THE  
CITY OF DETROIT/DETROIT POLICE DEPARTMENT AND THE  
MICHIGAN DEPARTMENT OF CORRECTIONS FOR THE DETROIT  
DETENTION CENTER**

This is the Third Amendment to the Interagency Agreement between the City of Detroit/Detroit Police Department (“DPD”) and the Michigan Department of Corrections (“MDOC”) dated April 2, 2013 with a First Amendment finalized on August 5, 2013 and a Second Amendment executed on July 31, 2018.

The parties agree as follows:

1. The parties have agreed to allow the DPD to exercise a one-year option extending the original interagency agreement to July 31, 2019, subject to the terms of the Second Amendment executed July 31, 2018, while the Parties negotiate a longer-term agreement for the property.
2. The DPD acknowledges that the original Interagency Agreement monthly rental payments may be increased/adjusted for actual cost. The parties agree to the following payments schedule for the remainder of the one-year extension period:

December 1-15, 2018 \$338,608.33

December 16-31, 2018 \$389,200.00

January 1, 2019 - July 31, 2019 \$727,808.33/month

3. The DPD also acknowledges and agrees that proposed property improvements including HVAC, parking lot repair and replacement, and fencing will not occur unless and until the Parties execute a new agreement replacing the current Interagency Agreement.

**THIS AGREEMENT SHALL BECOME EFFECTIVE UPON EXECUTION BY BOTH REPRESENTATIVES AND MAY BE EXECUTED IN COUNTERPART.**

**ON BEHALF OF THE MICHIGAN DEPARTMENT OF  
CORRECTIONS:**

\_\_\_\_\_  
Heidi E. Washington, Director

\_\_\_\_\_  
Date

**ON BEHALF OF THE CITY OF DETROIT / DETROIT POLICE  
DEPARTMENT:**

\_\_\_\_\_  
James E. Craig, Chief of Police

\_\_\_\_\_  
Date

THIS CONTRACT WAS APPROVED  
BY THE CITY COUNCIL ON:

APPROVED BY LAW DEPARTMENT  
PURSUANT TO § 7.5-206 OF THE  
CHARTER OF THE CITY OF DETROIT

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Procurement Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Date

**THIS CONTRACT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY  
RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE CHIEF  
PROCUREMENT OFFICER.**



November 7, 2018

**HONORABLE CITY COUNCIL**

**RE: Proposed Resolution to Fix the Location for Meetings of the Charter Revision Commission and the Compensation of Its Members.**

In accordance with Section 18 of the Michigan Home Rule City Act (“Act”), MCL 117.18, on November 6, 2018, the People of the City of Detroit elected a Charter Revision Commission, which will consist of nine (9) members. Section 19 of the Act, MCL 117.19, requires, among other things, that “the legislative body of the municipality. . . fix in advance of the election of a charter commission the place of its meeting. . .”

In addition, Section 19 of the Act, MCL 117.19, requires, among other things, that “the legislative body of the municipality. . . fix in advance of the election of a charter commission. . . . the compensation of its members. . .” Further, Section 20 of the Act, MCL 117.20, requires, among other things that “[a] member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance. . . [a]nd shall be paid for not more than 1 meeting per day.”

Attached is a proposed resolution for consideration by your Honorable Body: 1) to determine that, commencing November 20, 2018, the Detroit Charter Revision Commission shall hold its meetings in the Committee of the Whole Room, which is located on the 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center, 2) to set a rate of fifty dollars (\$50.00) for a commissioner’s actual attendance at each meeting, not to exceed ninety (90) meetings during the operation of the Commission, which ends on August 7, 2021, for a maximum of \$4,500.00 per commissioner during the operation of the Commission; and 3) to authorize the Finance Director to make payment from the appropriate account for the vouchers that are submitted by an individual commissioner, for each meeting. The resolution has been approved as to form.

We are available to answer any questions that you have concerning the proposed resolution. Thank you for your consideration.

Respectfully Submitted By,

*Lawrence T. Garcia*

Lawrence T. García  
Corporation Counsel

**RESOLUTION TO FIX THE LOCATION FOR MEETINGS OF THE CHARTER REVISION COMMISSION AND THE COMPENSATION OF ITS MEMBERS**

**WHEREAS**, In accordance with Section 18 of the Michigan Home Rule City Act (“Act”), MCL 117.18, on November 6, 2018, the People of the City of Detroit elected a Charter Revision Commission, which will consist of nine (9) members; and

**WHEREAS**, Section 19 of the Act, MCL 117.19, requires among other things, that the legislative body of the municipality. . . fix in advance of the election of a charter commission the place of its meeting. . .”; and

**WHEREAS**, Section 19 of the Act, MCL 117.19, requires, among other things, that “the legislative body of the municipality . . . fix in advance of the election of a charter commission. . . the compensation of its members. . .” and Section 20 of the Act, MCL 117.20, requires among other things, that “[a] member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance, [a]nd shall not be paid for more than 1 meeting per day.”

**NOW THEREFORE BE IT RESOLVED**, that as the legislative body of the City of Detroit, the City Council determines that the Detroit Charter Revision Commission shall hold its meetings in the Committee of the Whole Room, which is located on the 13<sup>th</sup> Floor of the Coleman A. Young Municipal Center; and

**BE IT FURTHER RESOLVED**, that in accordance with Sections 19 and 20 of the Act, being MCL 117.19 and MCL 117.20, the City Council sets a rate of fifty dollars (\$50.00) for a commissioner’s actual attendance at each meeting, not to exceed ninety (90) meetings during the

operation of the Commission, which ends on August 7, 2021, for a maximum of \$4,500.00 per commissioner during the operation of the Commission; and

**BE IT FINALLY RESOLVED**, that the Finance Director is authorized in accordance with this resolution to make payment from the appropriate account for the vouchers that are submitted by an individual commissioner for each meeting.

November 8, 2018

Honorable City Council

RE: **Petition No.: 578 – Belle Isle Conservancy**, a nonprofit organization, requests for resolution from your Honorable Body for a charitable gaming license.

On this date, your Honorable Body referred the above petition to this office for investigation. Petitioner wishes to be recognized as a nonprofit organization with a gaming license from the Bureau of State Lottery.

Be advised that the organization meets the criteria for such recognition as established by the city Council on May 15, 2012.

Therefore, approval of this petition is recommended and an appropriate resolution is attached.

Respectfully submitted,

Janice M. Winfrey

JMW:cj



## RESOLUTION

By Council Member: \_\_\_\_\_

Whereas, Belle Isle Conservancy, (300 River Place Drive, Suite 2800 Detroit, Michigan 48207) requests for resolution from your Honorable Body for a charitable gaming license and:

Whereas, the organization meets the criteria for such recognition as established by the City Council on May 15, 2012.

Therefore, Be it Resolved, Belle Isle Conservancy, (300 River Place Drive, Suite 2800 Detroit, Michigan 48207) as a nonprofit organization with a gaming license from the Bureau of State Lottery.

## DEPARTMENTAL REFERENCE COMMUNICATION

*Thursday, November 08, 2018*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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CITY CLERK

**578** *Belle Isle Conservancy, request for resolution from your Honorable Body for a charitable gaming license.*



October 2, 2018

Belle Isle Conservancy  
Board of Directors

Sarah Earley, Chair  
Community Volunteer

Ethan Vinson, Vice Chair  
Cummings, McClorey, Davis & Acho, P.L.C.

Alicia Masse, Treasurer  
Alderney Advisors, LLC

Buzz Thomas, Secretary  
Thomas Group Consulting

Kate Beebe  
Katherine Beebe & Associates

Dawn Bilobran  
313 Historic Preservation

Edward Deeb  
Michigan Youth Appreciation Foundation

Janice Ellison  
Community Volunteer

Cynthia Ford  
Community Volunteer

Judy Jonna  
Healing Soul-utions

Pastor Solomon Kinloch  
Triumph Church

Amy Tattrie Loepp  
Tattrie Strategies

Ron Olson  
Michigan Department of Natural Resources

Shani Penn  
JPW Strategies

Gabriel Valle  
ITC Holdings

Nancy Vella  
Deloitte Tax, LLP

Tabice Ward  
DTE Energy

Stephanie Grimes Washington  
City of Detroit Mayor's Office

Michele Hodges  
President, Belle Isle Conservancy

To Whom It May Concern,

The Belle Isle Conservancy is a nonprofit organization whose mission is to protect, preserve, restore and enhance the natural environment, historic structures and unique character of Belle Isle as a public park for the enjoyment of all – now and forever.

We are the result of the merger of four dedicated park enthusiast groups who shared a passion for Belle Isle and its history. Since our formation in 2011, we have completed many projects to restore the island and its numerous historical gems. Through fundraising efforts, we have reopened (2012) and assumed management of the Belle Isle Aquarium and have executed extensive (aquarium specific) repairs including but not limited to: roof repairs, sidewalk repaving, reinstallation of aquarium skylights, and restoration of the lily pond.

The Belle Isle Conservancy works in close partnership with the Michigan Department of Natural Resources (MDNR) and the City of Detroit to bring additional resources for supporting and sustaining the park. Together, we contribute to upholding Belle Isle's status as a rich portion of history for the community to enjoy. Our efforts also extend to assist the MDNR with meeting critical needs on the island, like helping to secure funding for the repairs currently being bade to the Anna Scripps Whitcomb Conservatory.

We are applying for a raffle license in order to utilize raffles as a fundraising tool at some of our major events, such as the annual Polish the Jewel Belle Isle Legacy Luncheon. These large fundraising events are responsible for a major portion of the funding we need to invest in future projects on Belle Isle. Some of those projects include: beach revitalization and new splash park, aquarium improvements, and anti-littering campaign.

Please consider granting the Belle Isle Conservancy a raffle license so that we may have one more resource in our undying efforts to keep Belle Isle a beautiful place for all to enjoy.

Sincerely,

Danielle Jackson  
Director of Events + PR  
Belle Isle Conservancy

2018 NOV -1 P 2:33  
OFFICE OF THE  
DETROIT CITY CLERK

**Internal Revenue Service**

**Date:** January 20, 2006

FRIENDS OF BELLE ISLE INC  
8109 E JEFFERSON AVE  
DETROIT MI 48214-3969

Department of the Treasury  
P. O. Box 2508  
Cincinnati, OH 45201

**Person to Contact:**  
Mrs. E. Eckert ID 31-07436  
Customer Service Specialist  
**Toll Free Telephone Number:**  
877-829-5500  
**Federal Identification Number:**  
23-7348118

Dear Sir or Madam:

This is in response to your request of January 20, 2006, regarding your organization's tax-exempt status.


In February 1974 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

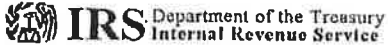
If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skulca, Director, TE/GE  
Customer Account Services

2018 NOV - 1 P 2:47  
OFFICE OF THE  
DETROIT CITY CLERK



OGDEN UT 84201-0046

In reply refer to: 0423223404  
Feb. 19, 2014 LTR 252C 0  
23-7348118 000000 00  
Input Op: 0423223404 00006171  
BODC: TE

BELLE ISLE CONSERVANCY  
8109 E JEFFERSON AVE  
DETROIT MI 48214-3969



008386

Taxpayer Identification Number: 23-7348118

Dear Taxpayer:

Thank you for your Form 990.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you need forms, schedules, or publications, you may get them by visiting the IRS website at [www.irs.gov](http://www.irs.gov) or by calling toll-free at 1-800-TAX-FORM (1-800-829-3676).

If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number ( ) \_\_\_\_\_ Hours \_\_\_\_\_

Sincerely yours,

Sheila Bronson  
Dept. Manager, Code & Edit/Entity 3

Enclosure(s):  
Copy of this letter

# RAFFLE LICENSE APPLICATION

For Bureau Use Only

PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

<b>Q U A L I F I C A T I O N  I N F O R M A T I O N</b>	1. Organization Name				2. Organization ID Number or Last License Number Issued	
	3. Organization Street Address		City	State		
	Organization Mailing Address		City	State	Zip Code	County
4. Has your organization ever received a license such as bingo, raffle or charity game ticket? <input type="checkbox"/> Yes - Complete application and submit with the appropriate fee. <input type="checkbox"/> No - You must submit the documentation requested on the Qualification Requirements sheet and become qualified before any licenses can be issued. The Qualification Requirements sheet can be obtained from our website at <a href="http://www.michigan.gov/cg">www.michigan.gov/cg</a> or by calling our office at (517) 335-5780.						
5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? <input type="checkbox"/> Yes <input type="checkbox"/> No				6. Has your organization received contributions or made expenditures of \$500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question? <input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>S I G N A T U R E ( S )</b>	7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - signatures of the vice president or equivalent and one other officer. <b>NOTE: Executive director signature not acceptable.</b>					
	Name and Title		Street, City, State, ZIP Code			Telephone Numbers
	Principal Officer					Day (    )
	Title					Evening (    )
	Signature of Principal Officer					Date
	<b>- OR -</b>					
	Name and Title		Street, City, State, ZIP Code			Telephone Numbers
	Vice President or Equivalent					Day (    )
	Title					Evening (    )
	Signature of Vice President or Equivalent					Date
	Name and Title		Street, City, State, ZIP Code			Telephone Numbers
	Other Officer					Day (    )
	Title					Evening (    )
	Signature of Other Officer					Date
	By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I CERTIFY that ALL chairpersons associated with this raffle will read and understand the duties and responsibilities of a Raffle Chairperson as described in the Raffle Guide and Raffle Rules before performing any duties as a chairperson. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.					

**COMPLETE THE ENTIRE APPLICATION AND MAKE A COPY FOR YOUR RECORDS**



COMPLETION: Required for licensure.  
 PENALTY: No license will be issued.

RAFFLE INFORMATION

8. Contact Person			9. Raffle Location (building name, if any)	
Mailing Address Where License Should Be Sent			Street Address	
City	State	ZIP Code	City	
Telephone Number (Day) (     )	Email Address		ZIP Code	County

10. List name, home address, and telephone numbers of the raffle chairperson(s). **Must be a member for 6 months. If your organization does not have general membership, chairperson must be a board member for 6 months.** Playing card progressive raffles require at least 2 chairpersons. Attach additional list if necessary.

Raffle Chairperson	Street, City, State, ZIP Code	Telephone Numbers
Name		Day (     )
		Evening (     )
Name		Day (     )
		Evening (     )

11. Dates when total value of all prizes awarded in one day is **\$500 or LESS.**

<b>S M A L L</b>	Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)	
	Date _____ Time a.m. _____ to _____ a.m.	
	Date _____ Time a.m. _____ to _____ a.m.	
	Date _____ Time a.m. _____ to _____ a.m.	
<input type="checkbox"/> Check here if there are additional drawing dates and attach list.		

Dates when total value of all prizes awarded in one day is **MORE than \$500.**

<b>L A R G E</b>	Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)	
	Date _____ Time a.m. _____ to _____ a.m.	
	Date _____ Time a.m. _____ to _____ a.m.	
	Date _____ Time a.m. _____ to _____ a.m.	
<input type="checkbox"/> Check here if there are additional drawing dates and attach list.		

12. License Fee

All drawing dates included on this application must be at the same location.

Small Raffle Drawings - \$15 for 1, 2, or 3 dates plus \$5 for each additional drawing date.

Large Raffle Drawings - \$50 for each drawing date.

a. 1, 2, or 3 small drawing dates                      \$15 = \_\_\_\_\_

b. Additional small drawing dates \_\_\_\_\_ x \$5 = \_\_\_\_\_

c. Large drawing dates \_\_\_\_\_ x \$50 = \_\_\_\_\_

**FEE (total lines a, b and c)**

TICKET INFORMATION

13. If you are conducting an in-house raffle ONLY where there is no presale of the raffle tickets before the event, there is no need to complete the raffle ticket below.
14. • If you are preselling tickets before the event, complete the boxes below in ink; ensure the ticket is printed with all of the required items according to Raffle Rule 506.
- Indicate any additional information that will appear on the actual tickets.

<b>RAFFLE</b>	<u>001</u> Ticket #	<u>001</u> Ticket #
<div style="border: 1px solid black; width: 80%; margin: 0 auto; height: 30px;"></div> Name of Licensee		
<div style="border: 1px solid black; width: 20%; margin: 0 auto; height: 20px;"></div> Drawing Date(s)	<div style="border: 1px solid black; width: 20%; margin: 0 auto; height: 20px;"></div> Drawing Time(s)	Purchaser's Name
<div style="border: 1px solid black; width: 40%; margin: 0 auto; height: 20px;"></div> First Prize *		Purchaser's Address
	<div style="border: 1px solid black; width: 20%; margin: 0 auto; height: 20px;"></div> Ticket Price	Purchaser's Phone #
<div style="border: 1px solid black; width: 30%; margin: 0 auto; height: 20px;"></div> Raffle Location	<i>(to be added when issued)</i> License Number	

\* For large prizes, you may want to include a disclaimer that states "If xxx (indicate number) tickets are not sold, the drawing will revert to a 50/50 raffle with the minimum prize of \$xxx (indicate dollar amount) awarded."

**Make checks payable to: STATE OF MICHIGAN**  
 Submit completed application, supporting documents, and license fee to:  
 Charitable Gaming Division, Box 30023, Lansing, MI 48909  
**OVERNIGHT DELIVERY: 101 E. Hillsdale, Lansing, MI 48933**





2018-11-05

**578**

**578** *Petition of Belle Isle Conservancy,  
request for resolution from your  
Honorable Body for a charitable  
gaming license.*

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REFERRED TO THE FOLLOWING DEPARTMENT(S)

CITY CLERK



October 31, 2018

HONORABLE CITY COUNCIL:

**RE: CITY COUNCIL RECESS from: Wednesday, November 21, 2018 through Tuesday, January 8, 2019**

Ordinance No. 15-00, Chapter 21 Article 3, requires the approval of your Honorable Body for the purchase of Goods and Services over the value of \$25,000, all Contracts for Personal Services, Renewals, or Extensions of Contracts, or the exercise of an option to renew or extend a Contract. Based upon the above scheduled Recess, there will be a delay in obtaining your approval for needed Goods and Services. As a result, I will be unable to meet my obligation to obtain needed Goods and Services for the user agencies, and they, in return, will be unable to meet their obligation to supply mandated services to the People of the City of Detroit.

Therefore, during the Recess, I request that your Honorable Body approve our purchase of Goods and Services requiring your Approval under Ordinance No.15-00 under provisions as follows:

- I. Weekly list of Contract Agenda Items and Grant Award Notification, which are distributed by the Office of the City Clerk to Members of the City Council each Thursday, will be held through Wednesday of the following week.
- II. In the event any Council Member objects to the Contract or Purchase Order or the Grant Award the Contract or Grant award will be held either until formal action by the City Council or withdrawal of the objection by the objecting Council Member.

2. No Contract, Purchase Order, or Grant shall be issued if a Protest has been filed, or if a Supplier has not obtained any required Tax Clearances, Insurance, Affidavits, or Bonding.

**The first list under the Recess procedures will be prepared by the Office of Contracting and Procurement on Thursday, November 28, 2018.**

Respectfully submitted,

Boysie Jackson  
Chief Procurement Officer  
Office of Contracting and Procurement

Ryan Friedrichs  
Chief Development Officer  
Office of Development and Grants

BJ/CD

- cc: John Hill, Chief Financial Officer  
 Dave Massaron, Senior Advisor to the Mayor  
 Lawrence Garcia, Corporation Counsel  
 Lena Willis, Deputy Chief Procurement Officer  
 Ryan Friedrichs, Chief Development Officer  
 Stephanie Washington, Mayors Office Liaison to City Council  
 Gary Brown, Director, DWSD Group

CITY CLERK 2018 OCT 31 PM5:09



CITY OF DETROIT  
OFFICE OF THE CFO  
OFFICE OF CONTRACTING AND  
PROCUREMENT

1008 COLEMAN A. YOUNG  
MUNICIPAL CENTER  
DETROIT, MICHIGAN 48226  
PHONE 313 • 224 • 4600  
FAX 313 • 628 • 1160

October 31, 2018

BY COUNCILMEMBER:

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RESOLVED, that the Chief Procurement Officer of the Office of Contracting and Procurement is hereby authorized to purchase goods and services, requiring City Council approval under Ordinance 15-00 during the period of the City Council Recess from **November 21 through January 8, 2019** in accordance with the foregoing communication, based upon the weekly distribution of a list of Contract Agenda Items by the Office of the City Clerk.