

October 9, 2018
Formal Agenda

**PUBLIC HEALTH
AND SAFETY
STANDING
COMMITTEE**



**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 4, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001323 100% Street Funding – To Provide Construction and Inspection Services for Road, Traffic Signal, Transportation Enhancement, and Bridge Improvements. – Contractor: Hubbell, Roth, & Clark, Inc. – Location: 535 Griswold St., Suite 1680, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2020 – Total Contract Amount: \$5,165,985.36. **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001323 referred to in the foregoing communication dated October 4, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 4, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001649 75% State Funding, 25% Solid Waste Funding – To Provide Recycling Outreach Services. – Contractor: Michigan Environmental Council – Location: 602 W. Ionia, Lansing, MI 48933 – Contract Period: Upon City Council Approval through September 24, 2020 – Total Contract Amount: \$100,000.00. **DEPARTMENT OF PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001649 referred to in the foregoing communication dated October 4, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 4, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001588 100% Federal Funding – To Provide a Video Wall for the DDOT Command Center. – Contractor: Audio Visual Innovations, Inc. – Location: 6302 Benjamin Drive, Suite 101, Tampa, FL 33634 – Contract Period: Upon City Council Approval through July 1, 2023 – Total Contract Amount: \$152,142.19. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001588 referred to in the foregoing communication dated October 4, 2018, be hereby and is approved.

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 4, 2018

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001662 100% City Funding – To Provide Janitorial services for the Rosa Parks Transit Center. – Contractor: Giant Janitorial Services, Inc. – Location: 18485 Mack, Detroit, MI 48236 – Contract Period: Upon City Council Approval through October 31, 2021 – Total Contract Amount: \$1,548,000.00. **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001662 referred to in the foregoing communication dated October 4, 2018, be hereby and is approved.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

32

August 15, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- WIC (Women, Infants, and Children) Breastfeeding Program

The Michigan Department of Health and Human Services has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2019 Comprehensive Agreement- WIC (Women, Infants, and Children) Breastfeeding Program, in the amount of \$9,900.00. This funding will increase appropriation 20456, previously approved in the amount of \$134,000.00 by council on March 20, 2018, to a total of \$143,900.00.

The FY 2019 Comprehensive Agreement- WIC (Women, Infants, and Children) Breastfeeding Program, is a reimbursement grant. The objective of the grant is to assist breastfeeding mothers through the WIC program. This grant will enable the department to provide assistance through WIC clinics, including counseling for mothers who are breastfeeding, as well as providing breastfeeding supplies and food packages to mothers in need.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- WIC (Women, Infants, and Children) Breastfeeding Program from the Michigan Department of Health and Human Services, in the amount of \$9,900.00. The objective of this grant is to assist breastfeeding mothers through the WIC program. This funding will increase appropriation 20456, previously approved in the amount of \$134,000.00 by council on March 20, 2018, to a total of \$143,900.00; and

WHEREAS, there is no match requirement for this program, now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20456, in the amount of \$9,900.00, for the FY 2019 Comprehensive Agreement- WIC (Women, Infants, and Children) Breastfeeding Program.

Email Information

Date : Jun-25-18

From geist1@michigan.gov **Sent** Jun-08-18 04:59:42 PM
To lawther1@detroitmi.gov
Subject MDHHS Fiscal Year (FY) 2019 Project Allocations

Message

June 8 2018

Tim Lawther, Chief Deputy Director
 Detroit Health Department
 City Treasurer
 Detroit, MI 48202 1732

Dear Tim Lawther:

Subject: Fiscal Year (FY) 2019 Projected Allocations

The following chart is a list of the FY 2019 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2019 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2019, MDHHS approval and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through MI E-Grants within a 4 week period. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carissa Reece at reeceC@michigan.gov or (517) 373-1207. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2018, whichever is later.

The following are the projects available for budgeting the MDHHS Essential Local Public Health Services (ELPHS) funds and the Maternal Child Health (MCH) allocations:

MDHHS ELPHS	Maternal Child Health (MCH)
1 Administration ELPHS	1. Direct Services - Children MCH
2 General Communicable Disease ELPHS	2 Direct Services - Women MCH
3 Hearing ELPHS	3 Enabling Services Children - MCH
4 HIV ELPHS	4 Enabling Services Women - MCH
5 Immunization ELPHS	5 Public Health Functions & Infrastructure - MCH
6 Sexually Transmitted Disease (STD) ELPHS	
7 Vision ELPHS	

We have tried to anticipate the projects you will need for FY 2019 based on the FY 2018 budgets. If you need additional projects or if you do not need a project which was released to your agency, please send your requests to mdhhs-migrants-agreement-doc@michigan.gov. The budgeting methods for the ELPHS Food, Onsite Sewage, and Drinking Water programs have not changed.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
Administration	0.00
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	157,631.00
Body Art Fined Fee	0.00
Children's Special Health Care Services (CSHCS) Care Coordination	0.00
CSHCS Medicaid Elevated Blood Lead Case Mgmt	0.00
Childhood Lead Poisoning Prevention	173,750.00
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18	174,567.00
Children's Special Health Care Services (CSHCS) Outreach & Advocacy	565,000.00
HIV & STD Testing and Prevention	250,000.00
Enabling Services Children - MCH	0.00
Enabling Services Women - MCH	0.00
Fatal Infant Mortality Review (FIMR) Case Abstraction	0.00
Food ELPHS	0.00
General Communicable Disease ELPHS	0.00
Hepatitis A Response	5,000.00

Hearing ELPHS	0 00
HIV Data to Care	421 378 00
HIV Ryan White Part B MAI	75 951 00
Immunization Action Plan (IAP)	314 223 00
Immunization ELPHS	0 00
Infant Safe Sleep	90 000 00
ELPHS Food	548 483 00
ELPHS Hearing	173 947 00
ELPHS MDHHS Other	2 121 332 00
ELPHS Vision	173 947 00
Local MCH	1 709 654 00
Direct Services Children - MCH	0 00
Public Health Functions & Infratruct - MCH	0 00
Direct Services Women - MCH	0 00
FMR Interviews	0 00
Sexually Transmitted Disease (STD-ELPHS)	0 00
Local Tobacco Reduction	20 000 00
Immunization Fixed Fees	0 00
Vision ELPHS	0 00
WIC Breastfeeding	143 900 00
WIC Resident Services	5 005 081 00
West Nile Virus Community Surveillance	8 000 00
TOTAL	12,130,444 00

Next Steps

The next steps in the MI E-Grants system for completing your budgets and submitting your Local Health Department Agreement for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Local Health Department - 2019 program.
2. For your convenience, you can access the "Grantee Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egrms-mi.com/dch>.
3. Log in to the MI E-Grants system at the URL <http://egrms-mi.com/dch>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2019 / Local Health Department - FY 2019 program and click on the "Go" button.
6. Select the hyperlink titled "Local Health Department FY 2019".
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). Detailed instructions are available on page 49 of the training materials.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget. Detailed instructions are available on page 53 of the training materials.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan. Detailed instructions are available on page 74 of the training materials. When copying the prior-year budget, please note funds budgeted for the MDHHS ELPHS allocation and MCH may need to be moved to match the new projects available for these funding sources.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Detailed instructions are available on page 78 of the training materials.

Additional Guidance

A blank version of the FY 2019 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egrms-mi.com/dch/>). To access documents, click "Comprehensive Agreements" located under the "Current Grants" header. Select the hyperlink for the CO-2019 agreement and click on the "Documents" tab to access the documents.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Cassia Reece, at reeceC@michigan.gov or (517) 373-1207. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.

CITY OF DETROIT
BUDGET DEVELOPMENT
LEGAL BUDGET BY APPROPRIATION AND COST CENTER
EXPENDITURES

Agency # - Agency Name	2016-17 Actual (Unaudited)	2017-18 Adopted	2018-19 Recommended	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
251111 - Health Department Grants	-	305,000	-	-	-	-
20370 - Vision-MDCH 9/2018	-	305,000	-	-	-	-
251111 - Health Department Grants	-	305,000	-	-	-	-
20371 - HIV Emerg Supp Relief 2/2019	-	8,251,000	-	-	-	-
251111 - Health Department Grants	-	8,251,000	-	-	-	-
20372 - HOPWA AIDS Housing 6/2018	-	2,228,000	-	-	-	-
251111 - Health Department Grants	-	2,228,000	-	-	-	-
20373 - DHWP FY2017 Ryan White Part B Mai	8,002	-	-	-	-	-
251111 - Health Department Grants	8,002	-	-	-	-	-
20374 - DHWP West Nile Virus	489	-	-	-	-	-
251111 - Health Department Grants	489	-	-	-	-	-
20375 - DHWP FY2017 Zika Virus Community Support	640	-	-	-	-	-
251111 - Health Department Grants	640	-	-	-	-	-
20376 - DHWP FY2017 Zika Virus Mosquito Surveillance	1,455	-	-	-	-	-
251111 - Health Department Grants	1,455	-	-	-	-	-
20455 - WIC Resident Services 9/2019	-	-	5,100,000	5,253,000	5,410,590	5,572,908
251111 - Health Department Grants	-	-	5,100,000	5,253,000	5,410,590	5,572,908
20456 - WIC Breastfeeding 9/2019	-	-	134,000	138,020	142,161	146,425
251111 - Health Department Grants	-	-	134,000	138,020	142,161	146,425
20457 - Lead Poison Prevention 9/2019	-	-	120,000	123,600	127,308	131,127
251111 - Health Department Grants	-	-	120,000	123,600	127,308	131,127
20458 - Lead Intervention/EBL 9/2019	-	-	500,000	515,000	530,450	546,364
251111 - Health Department Grants	-	-	500,000	515,000	530,450	546,364
20459 - ELPHS MDCH Other 9/2019	-	-	2,600,000	2,678,000	2,758,340	2,841,090
251111 - Health Department Grants	-	-	2,600,000	2,678,000	2,758,340	2,841,090
20460 - B4o-Terrorism Emerg Prep 9/2019	-	-	220,000	226,600	233,398	240,400
251111 - Health Department Grants	-	-	220,000	226,600	233,398	240,400
20461 - Cities Readiness Initiatives 9/2019	-	-	250,000	257,500	265,225	273,182
251111 - Health Department Grants	-	-	250,000	257,500	265,225	273,182
20462 - CSHCS Outreach & Advocacy 9/2019	-	-	640,000	659,200	678,977	699,346
251111 - Health Department Grants	-	-	640,000	659,200	678,977	699,346
20463 - Fetal Infant Mortality Review 9/2019	-	-	2,700	2,350	2,980	3,180
251111 - Health Department Grants	-	-	2,700	2,350	2,980	3,180
20464 - HIV Ryan White Data to Care 9/2019	-	-	310,000	319,300	328,878	338,745
251111 - Health Department Grants	-	-	310,000	319,300	328,878	338,745
20465 - Immunization Action Plan 9/2019	-	-	330,000	339,900	350,097	360,600
251111 - Health Department Grants	-	-	330,000	339,900	350,097	360,600
20466 - Infant Safe Sleep 9/2019	-	-	90,000	92,700	95,481	98,345



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV



August 15, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- HIV Data to Care Program

The Michigan Department of Health and Human Services has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2019 Comprehensive Agreement- HIV Data to Care Program, in the amount of \$111,378.00. This funding will increase appropriation 20464, previously approved in the amount of \$310,000.00 by council on March 20, 2018, to a total of \$421,378.00.

The FY 2019 Comprehensive Agreement- HIV Data to Care Program, is a reimbursement grant. The objective of the grant is to identify HIV-diagnosed individuals not in care, link them to care, and support the HIV Care Continuum. The funding allotted to the department will be utilized to provide services under the HIV Data to Care Program.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- HIV Data to Care Program from the Michigan Department of Health and Human Services, in the amount of \$111,378.00. The objective of this grant is to identify HIV-diagnosed individuals not in care, link them to care, and support the HIV Care Continuum. This funding will increase appropriation 20464, previously approved in the amount of \$310,000.00 by council on March 20, 2018, to a total of \$421,378.00; and

WHEREAS, there is no match requirement for this program, now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20464, in the amount of \$111,378.00, for the FY 2019 Comprehensive Agreement- HIV Data to Care Program.

Email Information

Date : Jun-25-18

From geisl1@michigan.gov Sent Jun-08-18 04:59:42 PM
 To lawther1@detroitmi.gov
 Subject MDHHS Fiscal Year (FY) 2019 Project Allocations
 Message

June 8 2018

Tim Lawther, Chief Deputy Director
 Detroit Health Department
 City Treasurer
 Detroit, MI 48202 1732

Dear Tim Lawther

Subject: Fiscal Year (FY) 2019 Projected Allocations

The following chart is a list of the FY 2019 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2019 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2019, MDHHS approval and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through MI E-Grants within six weeks. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carlissa Reece at reeceC@michigan.gov or (517) 373-1207. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2018, whichever is later.

The following are the projects available for budgeting the MDHHS Essential Local Public Health Services (ELPHS) funds and the Maternal Child Health (MCH) allocations.

MDHHS ELPHS	Maternal Child Health (MCH)
1 Administration ELPHS	1. Direct Services - Children MCH
2 General Communicable Disease ELPHS	2 Direct Services - Women MCH
3 Hearing ELPHS	3 Enabling Services Children - MCH
4 HIV ELPHS	4 Enabling Services Women - MCH
5 Immunization ELPHS	5 Public Health Functions & Infrastructure - MCH
6 Sexually Transmitted Disease (STD) ELPHS	
7 Vision ELPHS	

We have tried to anticipate the projects you will need for FY 2019 based on the FY 2018 budgets. If you need additional projects or if you do not need a project which was released to your agency, please send your requests to mdhhs-migrants-agreement-doc@michigan.gov. The budgeting methods for the ELPHS Food, Onsite Sewage, and Drinking Water programs have not changed.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
Administration	0.00
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	157,631.00
Body Art Fixed Fee	0.00
Children's Special Health Care Services (CSHCS) Care Coordination	0.00
CSHCS Medicaid Elevated Blood Lead Case Mgmt	0.00
Childhood Lead Poisoning Prevention	173,750.00
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18	174,567.00
Children's Special Health Care Services (CSHCS) Outreach & Advocacy	565,000.00
HIV & STD Testing and Prevention	250,000.00
Enabling Services Children - MCH	0.00
Enabling Services Women - MCH	0.00
Fetal Infant Mortality Review (FIMR) Case Abstraction	0.00
Food ELPHS	0.00
General Communicable Disease ELPHS	0.00
Hepatitis A Response	5,000.00

Hearing ELPHS	0 00
HIV Data to Care	921 378 00
HIV Ryan White Part B MAJ	75 951 00
Immunization Action Plan (IAP)	314 223 00
Immunization ELPHS	0 00
Infant Safe Sleep	90 000 00
ELPHS Food	546 483 00
ELPHS Hearing	173 947 00
ELPHS MDHHS Omer	2 121 332 00
ELPHS Vision	173 947 00
Local MCH	1 709 634 00
Direct Services Children - MCH	0 00
Public Hth Functions & Infratruct - MCH	0 00
Direct Services Women - MCH	0 00
FMR Interviews	0 00
Sexually Transmitted Disease (STD ELPHS)	0 00
Local Tobacco Reduction	20 000 00
Immunization Fixed Fees	0 00
Vision ELPHS	0 00
WIC Breastfeeding	143 900 00
WIC Resident Services	5 003 681 00
West Nile Virus Community Surveillance	8 000 00
TOTAL	12,130,444.00

Next Steps

The next steps in the MI E-Grants system for completing your budgets and submitting your Local Health Department Agreement for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Local Health Department - 2019 program.
2. For your convenience, you can access the "Grantee Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egramsmi.com/dch>.
3. Log in to the MI E-Grants system at the URL <http://egramsmi.com/dch>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2019 / Local Health Department - FY 2019 program and click on the "Go" button.
6. Select the hyperlink titled "Local Health Department FY 2019".
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). Detailed instructions are available on page 48 of the training materials.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget. Detailed instructions are available on page 53 of the training materials.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan. Detailed instructions are available on page 74 of the training materials. When copying the prior-year budget, please note funds budgeted for the MDHHS ELPHS allocation and MCH may need to be moved to match the new projects available for these funding sources.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Detailed instructions are available on page 78 of the training materials.

Additional Guidance

A blank version of the FY 2019 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egramsmi.com/dch>). To access documents, click "Comprehensive Agreements" located under the "Current Grants" header. Select the hyperlink for the CO-2019 agreement and click on the "Documents" tab to access the documents.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Canessa Reace, at reeceC@michigan.gov or (517) 373-1207. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.

CITY OF DETROIT
BUDGET DEVELOPMENT
LEGAL BUDGET BY APPROPRIATION AND COST CENTER
EXPENDITURES

Agency # - Agency Name	2016-17 Actual (Unaudited)	2017-18 Adopted	2018-19 Recommended	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
251111 - Health Department Grants	-	305,000	-	-	-	-
20370 - Vision-MDCH 9/2018	-	305,000	-	-	-	-
251111 - Health Department Grants	-	305,000	-	-	-	-
20371 - HIV Emerg Supp Relief 2/2019	-	8,251,000	-	-	-	-
251111 - Health Department Grants	-	8,251,000	-	-	-	-
20372 - HOPWA AIDS Housing 6/2018	-	2,228,000	-	-	-	-
251111 - Health Department Grants	-	2,228,000	-	-	-	-
20373 - DHWP FY2017 Ryan White Part 8 Mai	8,002	-	-	-	-	-
251111 - Health Department Grants	8,002	-	-	-	-	-
20374 - DHWP West Nile Virus	489	-	-	-	-	-
251111 - Health Department Grants	489	-	-	-	-	-
20375 - DHWP FY2017 Zika Virus Community Support	640	-	-	-	-	-
251111 - Health Department Grants	640	-	-	-	-	-
20376 - DHWP FY2017 Zika Virus Mosquito Surveillance	1,455	-	-	-	-	-
251111 - Health Department Grants	1,455	-	-	-	-	-
20455 - WIC Resident Services 9/2019	-	-	5,100,000	5,253,000	5,410,590	5,572,908
251111 - Health Department Grants	-	-	5,100,000	5,253,000	5,410,590	5,572,908
20456 - WIC Breastfeeding 9/2019	-	-	134,000	138,020	142,161	146,425
251111 - Health Department Grants	-	-	134,000	138,020	142,161	146,425
20457 - Lead Poison Prevention 9/2019	-	-	120,000	123,600	127,308	131,127
251111 - Health Department Grants	-	-	120,000	123,600	127,308	131,127
20458 - Lead Intervention/EBL 9/2019	-	-	500,000	515,000	530,450	546,364
251111 - Health Department Grants	-	-	500,000	515,000	530,450	546,364
20459 - ELPHS MDCH Other 9/2019	-	-	2,600,000	2,678,000	2,758,340	2,841,090
251111 - Health Department Grants	-	-	2,600,000	2,678,000	2,758,340	2,841,090
20460 - Bio-Terrorism Emerg Prep 9/2019	-	-	220,000	226,600	233,398	240,400
251111 - Health Department Grants	-	-	220,000	226,600	233,398	240,400
20461 - Cities Readiness Initiatives 9/2019	-	-	250,000	257,500	265,225	273,182
251111 - Health Department Grants	-	-	250,000	257,500	265,225	273,182
20462 - CSHCS Outreach & Advocacy 9/2019	-	-	640,000	659,200	678,977	699,346
251111 - Health Department Grants	-	-	640,000	659,200	678,977	699,346
20463 - Fetal Infant Mortality Review 9/2019	-	-	2,700	2,350	2,980	3,180
251111 - Health Department Grants	-	-	2,700	2,350	2,980	3,180
20464 - HIV Ryan White Data to Care 9/2019	-	-	310,000	319,300	328,878	338,745
251111 - Health Department Grants	-	-	310,000	319,300	328,878	338,745
20465 - Immunization Action Plan 9/2019	-	-	330,000	339,900	350,097	360,600
251111 - Health Department Grants	-	-	330,000	339,900	350,097	360,600
20466 - Infant Safe Sleep 9/2019	-	-	90,000	92,700	95,481	98,345
251111 - Health Department Grants	-	-	90,000	92,700	95,481	98,345



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV



August 17, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- Childhood Lead Poisoning Prevention Program

The Michigan Department of Health and Human Services has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2019 Comprehensive Agreement- Childhood Lead Poisoning Prevention Program, in the amount of \$53,750.00. This funding will increase appropriation 20457, previously approved in the amount of \$120,000.00 by council on March 20, 2018, to a total of \$173,750.00.

The FY 2019 Comprehensive Agreement- Childhood Lead Poisoning Prevention Program is a reimbursement grant. The objective of the grant is to provide outreach and education to professionals interacting with families of children at risk of lead exposure. The funding allotted to the department will be utilized to provide services under this program.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 9 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- Childhood Lead Poisoning Prevention Program from the Michigan Department of Health and Human Services, in the amount of \$53,750.00. The objective of the grant is to provide outreach and education to professionals interacting with families of children at risk of lead exposure. This funding will increase appropriation 20457, previously approved in the amount of \$120,000.00 by council on March 20, 2018, to a total of \$173,750.00; and

WHEREAS, there is no match requirement for this program, now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20457, in the amount of \$53,750.00, for the FY 2019 Comprehensive Agreement- Childhood Lead Poisoning Prevention Program.

**CITY OF DETROIT
BUDGET DEVELOPMENT
LEGAL BUDGET BY APPROPRIATION AND COST CENTER
EXPENDITURES**

Agency # - Agency Name Appr # - Appropriation Name CC# - Cost Center Name	2016-17 Actual (Unaudited)	2017-18 Adopted	2018-19 Recommended	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
251111 - Health Department Grants	-	305,000	-	-	-	-
20370 - Vision-MDCH 9/2018	-	305,000	-	-	-	-
251111 - Health Department Grants	-	305,000	-	-	-	-
20371 - HIV Emerg Supp Relief 2/2019	-	8,251,000	-	-	-	-
251111 - Health Department Grants	-	8,251,000	-	-	-	-
20372 - HOPWA AIDS Housing 6/2018	-	2,228,000	-	-	-	-
251111 - Health Department Grants	-	2,228,000	-	-	-	-
20373 - DHWP FY2017 Ryan White Part 8 Mal	8,002	-	-	-	-	-
251111 - Health Department Grants	8,002	-	-	-	-	-
20374 - DHWP West Nile Virus	489	-	-	-	-	-
251111 - Health Department Grants	489	-	-	-	-	-
20375 - DHWP FY2017 Zika Virus Community Support	640	-	-	-	-	-
251111 - Health Department Grants	640	-	-	-	-	-
20376 - DHWP FY2017 Zika Virus Mosquito Surveillance	1,455	-	-	-	-	-
251111 - Health Department Grants	1,455	-	-	-	-	-
20455 - WIC Resident Services 9/2019	-	5,100,000	5,100,000	5,253,000	5,410,590	5,572,908
251111 - Health Department Grants	-	5,100,000	5,100,000	5,253,000	5,410,590	5,572,908
20456 - WIC Breastfeeding 9/2019	-	134,000	134,000	138,020	142,161	146,425
251111 - Health Department Grants	-	134,000	134,000	138,020	142,161	146,425
20457 - Lead Poison Prevention 9/2019	-	120,000	120,000	123,600	127,308	131,127
251111 - Health Department Grants	-	120,000	120,000	123,600	127,308	131,127
20458 - Lead Intervention/EBL 9/2019	-	500,000	500,000	515,000	530,450	546,364
251111 - Health Department Grants	-	500,000	500,000	515,000	530,450	546,364
20459 - ELPHS MDCH Other 9/2019	-	2,600,000	2,600,000	2,678,000	2,758,340	2,841,090
251111 - Health Department Grants	-	2,600,000	2,600,000	2,678,000	2,758,340	2,841,090
20460 - Bio-Terrorism Emerg Prep 9/2019	-	220,000	220,000	226,600	233,398	240,400
251111 - Health Department Grants	-	220,000	220,000	226,600	233,398	240,400
20461 - Cities Readiness Initiatives 9/2019	-	250,000	250,000	257,500	265,225	273,182
251111 - Health Department Grants	-	250,000	250,000	257,500	265,225	273,182
20462 - CSHCS Outreach & Advocacy 9/2019	-	640,000	640,000	659,200	678,977	699,346
251111 - Health Department Grants	-	640,000	640,000	659,200	678,977	699,346
20463 - Fetal Infant Mortality Review 9/2019	-	2,700	2,700	2,350	2,980	3,180
251111 - Health Department Grants	-	2,700	2,700	2,350	2,980	3,180
20464 - HIV Ryan White Data to Care 9/2019	-	310,000	310,000	319,300	328,878	338,745
251111 - Health Department Grants	-	310,000	310,000	319,300	328,878	338,745
20465 - Immunization Action Plan 9/2019	-	330,000	330,000	339,900	350,097	360,600
251111 - Health Department Grants	-	330,000	330,000	339,900	350,097	360,600
20466 - Infant Safe Sleep 9/2019	-	90,000	90,000	92,700	95,481	98,345

Email Information

Date : Jun-25-18

From: gels11@michigan.gov Sent: Jun-08-18 04:59:42 PM
 To: lawther1@detroitmi.gov
 Subject: MDHHS Fiscal Year (FY) 2019 Project Allocations

Message

June 8 2018

Tim Lawther, Chief Deputy Director
 Detroit Health Department
 City Treasurer
 Detroit, MI 48202 1732

Dear Tim Lawther:

Subject: Fiscal Year (FY) 2019 Projected Allocations

The following chart is a list of the FY 2019 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2019 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2019, MDHHS approval and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through MI E-Grants within six weeks. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carlissa Reece at reeceC@michigan.gov or (517) 373-1297. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2018, whichever is later.

The following are the projects available for budgeting the MDHHS Essential Local Public Health Services (ELPHS) funds and the Maternal Child Health (MCH) allocations:

MDHHS ELPHS	Maternal Child Health (MCH)
1 Administration ELPHS	1. Direct Services - Children MCH
2 General Communicable Disease ELPHS	2. Direct Services - Women MCH
3 Hearing ELPHS	3. Enabling Services Children - MCH
4 HIV ELPHS	4. Enabling Services Women - MCH
5 Immunization ELPHS	5. Public Health Functions & Infrastructure - MCH
6 Sexually Transmitted Disease (STD)-ELPHS	
7 Vision ELPHS	

We have tried to anticipate the projects you will need for FY 2019 based on the FY 2018 budgets. If you need additional projects or if you do not need a project which was released to your agency, please send your requests to mdhhs-migrants-agreement-doc@michigan.gov. The budgeting methods for the ELPHS Food, Onsite Sewage, and Drinking Water programs have not changed.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
Administration	0.00
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	157,631.00
Body Art Fee	0.00
Children's Special Health Care Services (CSHCS) Case Coordination	0.00
CSHCS Medicaid Elevated Blood Lead Case Mgmt	0.00
Childhood Lead Poisoning Prevention	173,750.00
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18	174,567.00
Children's Special Health Care Services (CSHCS) Outreach & Advocacy	565,000.00
HIV & STD Testing and Prevention	230,000.00
Enabling Services Children - MCH	0.00
Enabling Services Women - MCH	0.00
Fetal Infant Mortality Review (FIMR) Case Abstraction	0.00
Food ELPHS	0.00
General Communicable Disease ELPHS	0.00
Hepatitis A Response	5,000.00

Hearing ELPHS	0 00
HIV Data to Care	421 378 00
HIV Ryan White Part B MAI	75 951 00
Immunization Action Plan (IAP)	314 223 00
Immunization ELPHS	0 00
Infant Safe Sleep	90 000 00
ELPHS Food	548 483 00
ELPHS Hearing	173 947 00
ELPHS MDHHS Other	2 121 332 00
ELPHS Vision	173 947 00
Local MCH	1 709 654 00
Direct Services Children - MCH	0 00
Public Hlth Functions & Instruct - MCH	0 00
Direct Services Women - MCH	0 00
FMR Interviews	0 00
Sexually Transmitted Disease (STD ELPHS)	0 00
Local Tobacco Reduction	20 000 00
Immunization Fixed Fees	0 00
Vision ELPHS	0 00
WIC Breastfeeding	143 900 00
WIC Resident Services	5 005 681 00
West Nile Virus Community Surveillance	8 000 00
TOTAL	12,130,444 00

Next Steps

The next steps in the MI E-Grants system for completing your budgets and submitting your Local Health Department Agreement for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Local Health Department - 2019 program.
2. For your convenience, you can access the "Grantee Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egramsmi.com/dch>.
3. Log in to the MI E-Grants system at the URL <http://egramsmi.com/dch>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2019 / Local Health Department - FY 2019 program and click on the "Go" button.
6. Select the hyperlink titled "Local Health Department FY 2019".
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). Detailed instructions are available on page 49 of the training materials.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget. Detailed instructions are available on page 53 of the training materials.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan. Detailed instructions are available on page 74 of the training materials. When copying the prior-year budget, please note funds budgeted for the MDHHS ELPHS allocation and MCH may need to be moved to match the new projects available for these funding sources.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Detailed instructions are available on page 78 of the training materials.

Additional Guidance

A blank version of the FY 2019 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egramsmi.com/dch>). To access documents, click "Comprehensive Agreements" located under the "Current Grants" header. Select the hyperlink for the CO-2019 agreement and click on the "Documents" tab to access the documents.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Cassia Reace, at creacec@michigan.gov or (517) 373-1207. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

August 17, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2019 Comprehensive Agreement-
Hepatitis A Response Program**

The Michigan Department of Health and Human Services has awarded the City of Detroit Health Department with the FY 2019 Comprehensive Agreement- Hepatitis A Response Program, for a total of \$5,000.00. There is no match requirement for this program. The grant period is October 1, 2018 to September 30, 2019.

The objective of the grant is to coordinate a response and intervention to the recent rise in Hepatitis A cases in Southeast Michigan. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20551.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 2 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Health and Human Services, in the amount of \$5,000.00, to coordinate a response and intervention to the recent rise in Hepatitis A cases in Southeast Michigan; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20551 in the amount of \$5,000.00, from the Michigan Department of Health and Human Services for the FY 2019 Comprehensive Agreement- Hepatitis A Response Program.

Email Information

Date : Jun 25-18

From: geisl1@michigan.gov Sent: Jun-08-18 04:59:42 PM
 To: lawther1@detroitmi.gov
 Subject: MDHHS Fiscal Year (FY) 2019 Project Allocations
 Message

June 8 2018

Tim Lawther, Chief Deputy Director
 Detroit Health Department
 City Treasurer
 Detroit, MI 48202 1732

Dear Tim Lawther

Subject: Fiscal Year (FY) 2019 Projected Allocations

The following chart is a list of the FY 2019 Local Health Department (Comprehensive) Agreement allocations for your Local Health Department (LHD) for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Agreement. These allocations are based on anticipated FY 2019 Appropriations for MDHHS and are subject to the availability of funds, MDHHS's Appropriation Act for FY 2019, MDHHS approval and State Administrative Board approval.

Please complete the applications, including the budgets, for these projects and submit your applications through MI E-Grants within six weeks. When each individual project application is completed, please have your Authorized Official submit it. This will facilitate timely processing of your agreement. If you are not able to submit your application within this time period, please contact your Grants Section team member, Carissa Reeca at roeceC@michigan.gov or (517) 373-1207. All allocations must be budgeted and expended consistent with the requirements contained in the Agreement. The effective date for the executed agreement is based on the Grantee's signature or October 1, 2018, whichever is later.

The following are the projects available for budgeting the MDHHS Essential Local Public Health Services (ELPHS) funds and the Maternal Child Health (MCH) allocations:

MDHHS ELPHS	Maternal Child Health (MCH)
1 Administration ELPHS	1. Direct Services - Children MCH
2 General Communicable Disease ELPHS	2 Direct Services - Women MCH
3 Hearing ELPHS	3 Enabling Services Children - MCH
4 HIV ELPHS	4 Enabling Services Women - MCH
5 Immunization ELPHS	5 Public Health Functions & Infrastructure - MCH
6 Sexually Transmitted Disease (STD) ELPHS	
7 Vision ELPHS	

We have tried to anticipate the projects you will need for FY 2019 based on the FY 2018 budgets. If you need additional projects or if you do not need a project which was released to your agency, please send your requests to mdhhs-migrants-agreement-doc@michigan.gov. The budgeting methods for the ELPHS Food, Onsite Sewage, and Drinking Water programs have not changed.

Allocation Table

PROJECT TITLE	ALLOCATION AMOUNT
Administration	0.00
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	157,831.00
Body Art Fined Fee	0.00
Children's Special Health Care Services (CSHCS) Care Coordination	0.00
CSHCS Medical Elevated Blood Lead Case Mgmt	0.00
Childhood Lead Poisoning Prevention	173,750.00
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18	174,567.00
Children's Special Health Care Services (CSHCS) Outreach & Advocacy	545,000.00
HIV & STD Testing and Prevention	250,000.00
Enabling Services Children - MCH	0.00
Enabling Services Women - MCH	0.00
Fetal Infant Mortality Review (FIMR) Case Abstraction	0.00
Food ELPHS	0.00
General Communicable Disease ELPHS	0.00
Hepatitis A Response	5,000.00

Hearing ELPHS	0 00
HIV Data to Care	421 378 00
HIV Ryan White Part B MAJ	75 951 00
Immunization Action Plan (IAP)	314 223 00
Immunization ELPHS	0 00
Infant Safe Sleep	90 000 00
ELPHS Food	548 483 00
ELPHS Hearing	173,947 00
ELPHS MDHHS Other	2 121 332 00
ELPHS Vision	173 947 00
Local MCH	1 709 654 00
Direct Services Children - MCH	0 00
Public Hlth Functions & Infract - MCH	0 00
Direct Services Women - MCH	0 00
FMR Interviews	0 00
Sexually Transmitted Disease (STD ELPHS)	0 00
Local Tobacco Reduction	20 000 00
Immunization Fixed Fees	0 00
Vision ELPHS	0 00
WVC Breastfeeding	143 900 00
WVC Resident Services	5 005 681 00
West Nile Virus Community Surveillance	8 000 00
TOTAL	12,130,444.00

Next Steps

The next steps in the MI E-Grants system for completing your budgets and submitting your Local Health Department Agreement for MDHHS approval are as follows:

1. The Project Manager will assign the agency users to the Local Health Department - 2019 program.
2. For your convenience, you can access the "Grantee Comprehensive Agreement Instructions" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL <http://egramsmi.com/dch>.
3. Log in to the MI E-Grants system at the URL <http://egramsmi.com/dch>.
4. Access the application using the drop-down menus "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2019 / Local Health Department - FY 2019 program and click on the "Go" button.
6. Select the hyperlink titled "Local Health Department FY 2019".
7. Complete the face sheet, including the fiscal month, day, and contact information. Click the "Save" button before advancing to the next screen(s). Detailed instructions are available on page 49 of the training materials.
8. Select the hyperlinks to the various program elements and complete the application, including the face sheet, certifications, and budget. Detailed instructions are available on page 53 of the training materials.
9. When completing the "Budget" tab, it is highly recommended that you use the "Copy" button to initially populate the data and modify the information to fit the current-year spending plan. Detailed instructions are available on page 74 of the training materials. When copying the prior-year budget, please note funds budgeted for the MDHHS ELPHS allocation and MCH may need to be moved to match the new projects available for these funding sources.
10. When the application has been entered, validated, and is error-free, it is ready for submission by the Authorized Official. Detailed instructions are available on page 78 of the training materials.

Additional Guidance

A blank version of the FY 2019 Comprehensive Boilerplate and attachments is available on the MI E-Grants home page (<http://egramsmi.com/dch>). To access documents, click "Comprehensive Agreements" located under the "Current Grants" header. Select the hyperlink for the CO-2019 agreement and click on the "Documents" tab to access the documents.

Technical Assistance

Technical Assistance to complete the budgets is available through your Grants Section team member, Carissa Reece, at reecec@mi.chic.gov or (517) 373-1207. In addition, you may refer to your training materials, the yellow book, and help icons within MI E-Grants for assistance.

Thank you for your cooperation and support. Please contact your Grants Section team member if you have any questions.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

36

September 6, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2018 Comprehensive Agreement, Surge Capacity for Targeted Intervention of Hepatitis A Program

The Michigan Department of Health and Human Services (MDHHS) has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2018 Comprehensive Agreement, Surge Capacity for Targeted Intervention of Hepatitis A Program, in the amount of \$50,000.00. There is no match requirement for this program. This funding will increase appropriation 20490, previously approved in the amount of \$206,000.00 by council on January 24, 2018, to a total of \$256,000.00.

The FY 2018 Comprehensive Agreement, Surge Capacity for Targeted Intervention of Hepatitis A Program is a reimbursement grant. The objective of the grant is to coordinate a response and intervention to the recent rise in Hepatitis A cases in Southeast Michigan.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 09:41:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept an increase in appropriation for the FY 2018 Comprehensive Agreement, Surge Capacity for Targeted Intervention of Hepatitis A Program from the Michigan department of Health and Human Services, in the amount of \$50,000.00, in order to coordinate a response and intervention to the recent rise in Hepatitis A cases in Southeast Michigan. This funding will increase appropriation 20490, previously approved in the amount of \$206,000.00 by council on January 24, 2018, to a total of \$256,000.00; and

WHEREAS, there is no match requirement for this program, now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20490, in the amount of \$50,000.00, for the FY 2018 Comprehensive Agreement, Surge Capacity for Targeted Intervention of Hepatitis A Program.

**Amendment Number: 4 to the
Between
Michigan Department of Health and Human Services
and
City of Detroit
hereinafter referred to as the "Local Governing Entity"
on Behalf of Health Department
Detroit Health Department**

AMENDMENT PURPOSE AND JUSTIFICATION

1. The purpose of this amendment is to:

1. Add/revise information in Attachment I - Annual Budget Instructions;
2. Add/revise information in Attachment III - Program Specific Assurance and Requirements; and
3. Incorporate Attachment IV- Funding/Reimbursement Matrix as revised for the Essential Local Public Health Service (ELPHS) and categorical budget details, output measures and performance criteria.
4. Increase the Department's agreement amount from \$12,541,389 to \$12,649,578 as shown on the Attachment B budget pages.

2. Amendment Revisions:

The following are the additions/revisions to Attachment I and III

The following projects include additions/revisions as highlighted in Attachment I - Annual Budget Instructions

No Change

The following projects include additions/revisions as highlighted in Attachment III - Program Specific Assurance and Requirements

No Change

Following are adjustments to funding levels of the Local Health Department agreement as reflected in Attachment IV:

Budget line item changes are reflected in the attached budgets for the following elements:

<u>Project Title</u>	<u>Current Amount</u>	<u>Amended Amount</u>	<u>New Project Amount</u>
Childhood Lead Poisoning Prevention	173,750	100,000	273,750
Hepatitis A Response	206,000	50,000	256,000
Public Health Emergency Preparedness (PHEP) CRI 7/1/18 - 9/30/18	0	58,189	58,189
Public Health Emergency Preparedness (PHEP) CRI 7/1/18 - 9/30/18	0	58,189	58,189
Total Comprehensive Funding	379,750	266,378	646,128

Performance Level Adjustments

N/A

Budget category Adjustments

<u>Contract #</u>	<u>Project Title</u>
E20182715-001	Climate Health Adaptation
E20181369-001	CSHCS Medicald Elevated Blood Lead Case Mgmt
E20181380-001	Hearing ELPHS
E20182326-001	HIV & STD Testing and Prevention
E20181383-001	Infant Safe Sleep
E20181386-001	Vision ELPHS

It is understood and agreed that all other conditions of the original agreement remains the same.

3. Signing this amendment

The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amedment on behalf of the reponsible governing board official or agency.

Signature Section

For Detroit Health Department

Joneigh Khaldun

Executive Director

Name (please print) Title

For the Michigan Department of Health and Human Services

Christine H. Sanches

09/06/2018

Christine H. Sanches, Director
Bureau of Purchasing

Date

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
ATTACHMENT IV - Local Health Department - 2018
CONTRACT MANAGEMENT SECTION
Detroit Health Department

Program Element/Funding Source (a)	MDHHS Source	Fed/St	Funding Amount	Reimbursement Method (b)	Performance Target Output Measurement	Total (c) Perform Expect	State (d) Funded Target Perform	State Funded Performance Number (e)	Minimum Percent	Contractor / Subrecipient (f)
Hearing ELPHS	Reg. Alloc.	P	0	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Hearing ELPHS	Reg. Alloc.	S	0	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Hearing ELPHS	ELPHS Hearing	S	173,947	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Hepatitis A Response	Reg. Alloc.	S	256,000	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Recipient
HIV & STD Testing and Prevention	Reg. Alloc.	S	250,000	ELPHS (3), (4)	N/A	N/A	N/A	N/A	N/A	Contractor
	ELPHS MDHHS Other	S	500,000							
HIV Data to Care	Reg. Alloc.	P	326,378	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Recipient
HIV Ryan White Part B MAI	Reg. Alloc.	F	75,951	Staffing (6)	N/A	N/A	N/A	N/A	N/A	N/A
Immunization Action Plan (IAP)	Reg. Alloc.	F	312,331	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Immunization ELPHS	Reg. Alloc.	S	0	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Immunization ELPHS	ELPHS MDHHS Other	S	1,200,000	ELPHS (3), (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Infant Safe Sleep	Reg. Alloc.	F	9,000	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Subrecipient
	Reg. Alloc.	S	81,000							
Local Tobacco Reduction	Reg. Alloc.	S	30,000	Staffing (6)	N/A	N/A	N/A	N/A	N/A	Recipient
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	Reg. Alloc.	F	169,920	Staffing (6), (14), (18)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Public Health Emergency Preparedness (PHEP) 7/1/18 - 9/30/18	Reg. Alloc.	F	52,544	Staffing (6), (15), (18)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18	Reg. Alloc.	F	187,821	Staffing (6), (14), (18)	N/A	N/A	N/A	N/A	N/A	Subrecipient
Public Health Emergency Preparedness (PHEP) CRI 7/1/18 - 9/30/18	Reg. Alloc.	F	58,189	Staffing (6), (15), (18)	N/A	N/A	N/A	N/A	N/A	Subrecipient

1 Program Budget Summary

PROGRAM / PROJECT Local Health Department - 2018 / Hepatitis A Response			DATE PREPARED 9/6/2018	
CONTRACTOR NAME Detroit Health Department			BUDGET PERIOD From : 12/1/2017 To : 9/30/2018	
MAILING ADDRESS (Number and Street) City Treasurer 1151 Taylor Ste 333-C			BUDGET AGREEMENT <input type="checkbox"/> Original <input checked="" type="checkbox"/> Amendment	
			AMENDMENT # 4	
CITY Detroit	STATE MI	ZIP CODE 48202-1732	FEDERAL ID NUMBER 38-6004606	

Category		Amount	Total
DIRECT EXPENSES			
Program Expenses			
1	Salary & Wages	0.00	0.00
2	Fringe Benefits	0.00	0.00
3	Cap. Exp. for Equip & Fac.	0.00	0.00
4	Contractual	250,278.00	250,278.00
5	Supplies and Materials	0.00	0.00
6	Travel	0.00	0.00
7	Communication	0.00	0.00
8	County-City Central Services	0.00	0.00
9	Space Costs	0.00	0.00
10	All Others (ADP, Con. Employees, Misc.)	0.00	0.00
Total Program Expenses		250,278.00	250,278.00
TOTAL DIRECT EXPENSES		250,278.00	250,278.00
INDIRECT EXPENSES			
Indirect Costs			
1	Indirect Costs	5,722.00	5,722.00
2	Cost Allocation Plan / Other	0.00	0.00
Total Indirect Costs		5,722.00	5,722.00
TOTAL INDIRECT EXPENSES		5,722.00	5,722.00
TOTAL EXPENDITURES		256,000.00	256,000.00

2 Program Budget - Source of Funds

SOURCE OF FUNDS

	Category	Amount	Cash	Inkind	Total
1	Source of Funds				
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
	Federally Provided Vaccines	0.00	0.00	0.00	0.00
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00
	Required Match - Local	0.00	0.00	0.00	0.00
	Local Non-ELPHS	0.00	0.00	0.00	0.00
	Local Non-ELPHS	0.00	0.00	0.00	0.00
	Local Non-ELPHS	0.00	0.00	0.00	0.00
	Other Non-ELPHS	0.00	0.00	0.00	0.00
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00
	MDHHS Comprehensive	256,000.00	0.00	0.00	256,000.00
	ELPHS - MDHHS Hearing	0.00	0.00	0.00	0.00
	ELPHS - MDHHS Vision	0.00	0.00	0.00	0.00
	ELPHS - MDHHS Other	0.00	0.00	0.00	0.00
	ELPHS - Food	0.00	0.00	0.00	0.00
	ELPHS - Private / Type III Water Supply	0.00	0.00	0.00	0.00
	ELPHS - On-Site Wastewater Treatment	0.00	0.00	0.00	0.00
	MCH Funding	0.00	0.00	0.00	0.00
	Local Funds - Other	0.00	0.00	0.00	0.00
	Inkind Match	0.00	0.00	0.00	0.00
	MDHHS Fixed Unit Rate				
	Totals	256,000.00	0.00	0.00	256,000.00

3 Program Budget - Cost Detail

	Line Item	Qty	Rate	Units	UOM	Total
DIRECT EXPENSES						
Program Expenses						
1	Salary & Wages					
2	Fringe Benefits					
3	Cap. Exp. for Equip & Fac.					
4	Contractual					
	Subcontracting Agency- SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION	0.0000	0.000	0.000		200,278.00
	Subcontracting Agency- SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION	0.0000	0.000	0.000		50,000.00
Total for Contractual						250,278.00
5	Supplies and Materials					
6	Travel					
7	Communication					
8	County-City Central Services					
9	Space Costs					
10	All Others (ADP, Con. Employees, Misc.)					
Total Program Expenses						250,278.00
TOTAL DIRECT EXPENSES						250,278.00
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs					
	De Minimis Rate - up to 10%	0.0000	3.000	190741.000		5,722.00
2	Cost Allocation Plan / Other					
Total Indirect Costs						5,722.00
TOTAL INDIRECT EXPENSES						5,722.00
TOTAL EXPENDITURES						256,000.00



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
GRANTS MANAGEMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV



August 24, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2017 Justice Assistance Grant (JAG)

The U.S. Department of Justice, Bureau of Justice Assistance, through the Wayne County Department of Homeland Security, has awarded the City of Detroit Police Department with the FY 2017 Justice Assistance Grant (JAG) in the amount of \$871,804.00. There is no match requirement for this grant. This grant was adopted in the current budget in error under appropriation 20231. We are requesting the FY 17 adopted budget amount of \$1,000,000.00, be transferred from appropriation 20231, to appropriation 20555. As the grant was initially approved at a higher amount, the budget can be decreased to the award amount of \$871,804.00, post transfer, upon need. The grant period is October 1, 2016 to September 30, 2020.

The objective of the grant is to prevent and reduce crime and violence by supporting a variety of justice-related needs. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20555.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from the U.S. Department of Justice, Bureau of Justice Assistance, through the Wayne County Department of Homeland Security, in the amount of \$871,804.00, to prevent and reduce crime and violence by supporting a variety of justice-related needs,

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20555, in the amount of \$871,804.00, from the U.S. Department of Justice, Bureau of Justice Assistance, through the Wayne County Department of Homeland Security. This grant was adopted in the current budget in error under appropriation 20231. We are requesting the FY 17 adopted budget amount of \$1,000,000.00, be transferred from appropriation 20231, to appropriation 20555. As the grant was initially approved at a higher amount, the budget can be decreased to the award amount of \$871,804.00, post transfer, upon need.

Memorandum of Understanding between
Wayne County Department of Homeland Security
500 Griswold, Detroit, MI 48226
Hereinafter referred to as "Wayne County"
and the City of Detroit, MI.

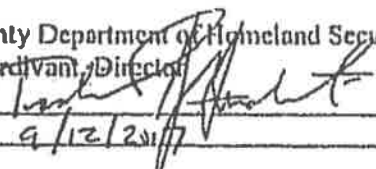
Wayne County Department of Homeland Security
JAG Application #2017 H2183-MI-DJ CDF#16.738

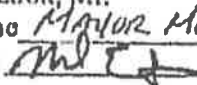
The 2017 Justice Assistance Grant (JAG) solicitation notice outlines the process for application, approval and acceptance of federal funds under the JAG program. Units of local government appearing on the *FY 2017 Units of Local Government List* established by the Bureau of Justice Services are eligible to apply. Jurisdictions certified as disparate must submit a joint application for the aggregate of funds allocated to them, specifying the amount of the funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used. The units of local government may establish a joint advisory board to carry out the joint application process.

When beginning the JAG application process, a Memorandum of Understanding (MOU) must be completed, signed and faxed to Office of Justice Programs indicating who will serve as the applicant/fiscal agent for the joint funds. The unit of local government receiving a JAG award will be responsible for the administration of funds including distributing the funds; monitoring the award; submitting reports including performance measure and program assessment data; and providing ongoing assistance to any sub recipient of the funds. The "City of Detroit, MI." does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outline in the budget narrative and worksheet in the application process under this solicitation.

Wayne County is a Disparate County because it bears more than 50% of the costs of prosecution or incarceration that arise for Part I violent crimes reported by the geographically constituent units and certified by the Director of Bureau of Justice Administration.

Given Wayne County is a Disparate County, the Mayor of the City of Detroit, MI hereby designates the Wayne County Department of Homeland Security as the applicant/fiscal agent for the 2017 Justice Assistance Grant (JAG) funds. The City of Detroit, MI allocation of 2017 JAG funds is \$871,804.

Wayne County Department of Homeland Security
Tudarial Sturdvant, Director
Signature 
Date 9/12/2017

City of Detroit, MI.
Print Name MAYOR MIKE DUGGAN
Signature 
Title _____
Date SEPT. 11, 2017

Email to both: shall@waynecounty.com and jdavis1@waynecounty.com
OR FAX FORM to 313-224-8051
ATTN: Suzanne K. Hall
DEADLINE: August 18, 2017



August 4, 2017

Gary Woronchak, Chairman
Wayne County Commission
500 Griswold, 7th Floor
Detroit, MI 48226

RE: 2017 Justice Assistance Grant JAG# CDFA #16.738
Application

Dear Chairman Woronchak:

On August 4, 2017 the Wayne County Sheriff's Office was notified of the opportunity to apply for grant funds for law enforcement purposes. On August 11, 2017 a Public Hearing will be held at the Dearborn Police Department to have the JAG Advisory Board will determine the final allocation of funds to the communities and Wayne County.

The JAG grant application is a joint application among Wayne County and the Cities of Dearborn, Dearborn Heights, Detroit, Hamtramck, Harper Woods, Highland Park, Inkster, Lincoln Park, Livonia, Romulus, Taylor, Westland, and the Township of Redford. The Advisory Board will be asked to approve the following allocation: Dearborn \$22,762, Dearborn Heights \$14,093, Detroit \$871,804, Hamtramck \$17,578, Harper Woods \$10,194, Highland Park \$11,327, Inkster \$21,782, Lincoln Park \$14,638, Livonia, \$8,996, Romulus, \$9,867, Taylor \$21,629, Westland \$21,847, Redford Township \$17,622 and Wayne County Sheriff's Office \$233,592. Memorandums of Understanding (MOUs) will be submitted with the grant which requires no-match. It is a four-year grant beginning retroactively, as of October 1, 2016. The retroactive start to this grant is the format that the Department of Justice regularly applies to this solicitation. The grant application is due to the federal government by September 5, 2017.


The local governments receiving a JAG award designated the Wayne County Department of Homeland Security as the applicant/fiscal agent for the 2017 JAG funds. The Wayne County Sheriff's Office has been designated by the Wayne County Department of Homeland Security to serve as the grant administrator for the program administration responsibilities including, distributing the funds, monitoring of the award, submitting reports including performance measure and program assessment data, and providing ongoing assistance to the sub-recipient of the funds.

The JAG grant provides for much needed resources to focus on projects and initiatives that will improve law enforcement efforts in the region. The cities agreed on the allocation of funds for each entity and agreed that funds will be used for law enforcement purposes. Wayne County Sheriff's Office allocation will be used to support for law enforcement and grant administration.

I am requesting you provide a copy of the attached to be distributed to all Wayne County Commissioners for their information and review. Any comments, questions, input or concerns regarding this grant should be communicated to James Davis, Director of Grants Administration for the Wayne County Sheriff's Office at 313-224-2266 or email: jdavis1@waynecounty.com. The review process will end on September 3, 2015 and the application must be submitted by September 5, 2017. After the review process is completed, the application will be submitted to the United States Department of Justice, Bureau of Justice Administration.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Benny N. Napoleon", with a horizontal line extending to the right.

^{for}
Benny N. Napoleon
Sheriff

Attachment

cc: Warren C. Evans, CEO

JAG 2017
Grant Release 8/4/17
Grant Due 9/5/17

	JAG 2017 Full Allocation	RECOMMENDED ALLOCATION
		Net Allocation* 82%
Communities		
Dearborn	27,759	22,762
Dearborn Heights	17,187	14,093
City of Detroit	1,063,175	871,804
Hamtramck	21,437	17,578
Harper Woods	12,432	10,194
Highland Park	13,813	11,327
Inkster	26,563	21,782
Lincoln Park	17,851	14,638
Livonia	10,971	8,996
Redford Township	21,490	17,622
City of Romulus	12,033	9,867
City of Taylor	26,377	21,629
Westland	26,643	21,847
Total	1,297,731	1,064,139
Wayne County Allocation	0	233,592
WCSO 10% Admin. Fee & 8% Program		
WCSO JAG 2016	251,823	
WCSO JAG 2015	238,322	
WCSO JAG 2014	282,088	
WCSO JAG 2013	277,815	
WCSO JAG 2012	297,679	

Recommended allocation is the same as the past years.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

38

September 13, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Youth Grant

The Detroit Police Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Youth Grant. The amount being sought is \$74,998.77. There is no match requirement for this program.

The FY 2019 Byrne JAG (Justice Assistance Grant) Youth Grant will enable the department to support C.I.T.I. Camp, by providing mentoring for at-risk middle school students at four schools.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 AM 10:50



RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department has requested authorization from City Council to submit a grant application to the Michigan State Police, for the FY 2019 Byrne JAG (Justice Assistance Grant) Youth Grant, in the amount of \$74,998.77, to support C.I.T.I. Camp, by providing mentoring for at-risk middle school students at four schools; and

WHEREAS, there is no match requirement for this program, now therefore be it

RESOLVED, the Detroit Police Department is hereby authorized to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Youth Grant.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, at ParkerSa@detroitmi.gov, and Dalia O'Brien, Program Analyst, at ObrienD@detroitmi.gov.

City Department	Detroit Police Department
Date	9/12/18
Department Contact Name	DC Todd Bettison
Department Contact Phone	313-696-2260
Department Contact Email	BettisonT239@detroitmi.gov
Grant Opportunity Title	FY 2019 Byrne JAG Youth Grant
Grant Opportunity Funding Agency	Michigan State Police
Web Link to Opportunity Information	https://www.michigan.gov/msp/0,4643,7-123-72297_34040_34043_64678_54566-181923--00.htm
Award Amount (that Department will apply for)	\$74,998.77
Application Due Date	9/14/18
Duration of Grant Award	10/1/18-9/30/19
Anticipated Proposed Budget Amount	\$74,998.77
Match Requirement Amount	0
Source of Match (include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Staff-\$57,685.77 Travel-\$3,000 Supplies-\$1,146 Contracts-\$7,800 Other Cost-\$5,367
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Provide mentoring by DPD NPOs and other support services to at-risk middle school students at Henderson and 3 other schools
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number youth served Program attendance Reduced number of behavior incidents at schools Improved school attendance Improved grades

Shareece Farris
Director's Name (Please Print)

Starkus
Director's Signature

9-12-18
Date



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV



September 13, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Technology Enhancement Grant

The Detroit Police Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Technology Enhancement Grant. The amount being sought is \$87,000.00. There is no match requirement for this program.

The FY 2019 Byrne JAG (Justice Assistance Grant) Technology Enhancement Grant will enable the department to purchase equipment for the extraction of evidence from cell phones and provide training to the officers using the equipment.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 OCT 3 AM 10:50

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department has requested authorization from City Council to submit a grant application to the Michigan State Police, for the FY 2019 Byrne JAG (Justice Assistance Grant) Technology Enhancement Grant, in the amount of \$87,000.00, to purchase equipment for the extraction of evidence from cell phones and provide training to the officers using the equipment; and

WHEREAS, there is no match requirement for this program, now therefore be it

RESOLVED, the Detroit Police Department is hereby authorized to submit a grant application to the Michigan State Police for the FY 2019 Byrne JAG (Justice Assistance Grant) Technology Enhancement Grant.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, at ParkerSa@detroitmi.gov, and Dalia O'Brien, Program Analyst, at ObrienD@detroitmi.gov.

City Department	Detroit Police Department
Date	9/10/18
Department Contact Name	Lt Brian Bowser
Department Contact Phone	313-596-2260
Department Contact Email	bowserb220@detroitmi.gov
Grant Opportunity Title	FY 2019 Byrne JAG
Grant Opportunity Funding Agency	Michigan State Police
Web Link to Opportunity Information	https://www.michigan.gov/misp/0,4643,7-123-72207_34040_34043_54378_54686-181823--00.html
Award Amount (that Department will apply for)	\$87,000
Application Due Date	9/14/18
Duration of Grant Award	10/1/18-9/30/19
Anticipated Proposed Budget Amount	\$87,000
Match Requirement Amount	0
Source of Match (include Appropriation Number, Cost Center, and Object Code)	N/A
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Training-\$8,000 Analytic Equipment-\$79,000
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	DPD Homicide is experiencing an increased demand for extraction of evidence from cell phones.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number of phones analyzed Speed of analysis Amount of evidence extracted

Sharreice Farris

Director's Name (Please Print)

[Signature]

Director's Signature

9-12-18

Date



September 28, 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 20173 Stotter
NAME: Christopher Brown
Date ordered removed: April 27, 2017**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **September 13, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,



David Bell
Director

DB:bkd

cc: Christopher Brown, 2244 N. Bullis RD, Compton, CA 90221



September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 431 Hague
NAME: Katherine Grow
Date ordered removed: November 16, 2015

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **September 13, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Katherine Grow, 944 Marston, Detroit, MI 48211



42

September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 8700 W. Seven Mile RD
NAME: Duane Washington
Date ordered removed: March 3, 2014

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **September 24, 2018** revealed the building is secured and appears to be sound, and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Duane Washington, 30143 Spring River DR, Southfield, MI 48076

CITY CLERK 3 OCT 2018 AM 11:15



43

September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 920 E. Euclid
NAME: Ghana Think Tank LLC
Date ordered removed: April 16, 2018

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **September 13, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,



David Bell
Director

DB:bkd

cc: Ghana Think Tank LLC, One Commerce Plaza-99 Washington AVE-Suite 805-A, Albany, NY 12210
John Ewing, 2324 Virginia, Detroit, MI 48206

CITY CLERK 3 OCT 2018 AM 11:16



September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 7806 Stout
NAME: Victor Bulmeza
Date ordered removed: February 24, 2014

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **September 20, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Victor Bulmeza, 632 Dorchester DR, Rochester Hills, MI 48307



September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 10526 Joy RD
NAME: Salem Alsaidy
Date ordered removed: January 22, 2001

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on September 20, 2018 revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. This is the 1st deferral request for this property.

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Salem Alsaidy, 8247 Ward, Detroit, MI 48228



46

September 28, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 5703 E. McNichols
NAME: Studio MK, LLC-Matthew Kolbrener
Date ordered removed: March 3, 2008

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **July 25, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Studio MK LLC, 13118 Klinger, Detroit, MI 48212
ATTN: Matthew Kolbrener



September 25, 2018

HONORABLE CITY COUNCIL:

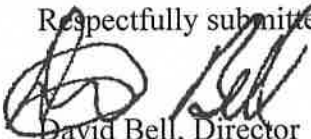
**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 741 E. MCNICHOLS
NAME: SKMM LLC
DEMOLITION ORDER: FEBRUARY 27, 2012
DEFERRAL DATE: OCTOBER 31, 2016**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on March 7, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,



David Bell, Director

DB:DP:sc

cc: SKMM LLC, 205-49B Linden Blvd., Saint Albans, NY 11412
SKMM LLC, 20549 Linden Blvd., Saint Albans, NY 11412



CITY OF DETROIT
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., FOURTH FLOOR
DETROIT, MICHIGAN 48226
(313) 224-0484 • TTY: 711
WWW.DETROITMI.GOV

48

September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 6881 W. WARREN
NAME: SAMINA, LLC.
DEMOLITION ORDER: OCTOBER 23, 2017
DEFERRAL DATE: MARCH 11, 2016**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on April 4, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: Samina, LLC, 4574 Walwit Street, Dearborn, MI 48126

CITY CLERK 2018 OCT 8 PM 2:25



49

September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 5742 MT ELLIOTT AKA 1695 E. GRAND BLVD
NAME: ALFA LLC
DEMOLITION ORDER: NOVEMBER 21, 2016
DEFERRAL DATE: OCTOBER 23, 2017**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on March 7, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: Alfa LLC, 1540 Tireman Ave., Dearborn, MI 48126



September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 11421 DEXTER
NAME: 11421 DEXTER AVENUE LLC
DEMOLITION ORDER: JULY 20, 2015
DEFERRAL DATE: JULY 22, 2016**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on May 2, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: 11421 Dexter Avenue LLC, 11421 Dexter Ave., Detroit, MI 48206
11421 Dexter Avenue LLC, 1726 West Boston Blvd, Detroit, MI 48206



51

September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 17123 HAYES
NAME: WAYNE COUNTY INVESTMENT GROUP, INC.
DEMOLITION ORDER: JUNE 23, 2008
DEFERRAL DATE: JANUARY 15, 2013**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on July 17, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: Wayne County Investment Group, Inc., 18530 Mack, Suite 443, Grosse Pointe, MI 48236



52

September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 2560 PURITAN
NAME: LEO'S REAL ESTATE
DEMOLITION ORDER: JULY 21, 2014
DEFERRAL DATE: JANUARY 13, 2015**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on April 13, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: Leo's Real Estate #4, LLC, 6430 Golden Lane, West Bloomfield, MI 48322



September 13, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 19285 CONANT
NAME: EHSAN EQUAYOUM
EMERGENCY DEMOLITION ORDER: AUGUST 17, 2015
DEFERRAL DATE: JANUARY 4, 2016**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on July 9, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,



David Bell, Director

DB:DP:sc

cc: Ehsan Equayoum, 30153 Wagner, Warren, MI 48093



September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 16111 W. SEVEN MILE
NAME: KIRBY BENNETT & CHAFE BENNETT
DEMOLITION ORDER: JULY 7, 2014
DEFERRAL DATE: OCTOBER 27, 2015**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on March 8, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: Kirby Bennett, Chafe Bennett, 15200 W. 8 Mile, Suite #61, Oak Park, Michigan 48237
Taxpayer, 16111 W. Seven Mile Road, Detroit, Michigan 48235-2904



September 25, 2018

HONORABLE CITY COUNCIL:

**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 2740 FULLERTON
NAME: ESTELL MANOR & EYAL BOHADANA
DEMOLITION ORDER: JUNE 23, 2014
DEFERRAL DATE: FEBRUARY 1, 2018**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on September 12, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,


David Bell, Director

DB:DP:sc

cc: Estel Manor, LLC, 5542 Enchanted Draw, San Antonio, TX 78251
Estel Manor, 2740 Fullerton, Detroit, MI 48238
Eyal Bohadana, 21050 Vanowen, Apt 252, Canoga Park, CA 91303



CITY OF DETROIT
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., FOURTH FLOOR
DETROIT, MICHIGAN 48226
(313) 224-0484 • TTY:711
WWW.DETROITMI.GOV



September 25, 2018

HONORABLE CITY COUNCIL:

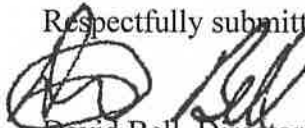
**Re: RECOMMENDATION FOR RESCISSION
ADDRESS: 18943 JOHN R
NAME: SHARON L. MCWHORTER
DEMOLITION ORDER: FEBRUARY 1, 2011
DEFERRAL DATE: MAY 24, 2011**

The building at the location listed above was ordered demolished by your Honorable Body on the date indicated above and the order was deferred under the conditions of the Ordinance.

A recent inspection on July 10, 2018 has revealed that the building is open to trespass, and/or required progress has not been made, contrary to the conditions of the deferral.

Therefore, we respectfully recommend that the deferral be rescinded and the demolition proceed as originally ordered, with the cost of demolition assessed against the property.

Respectfully submitted,



David Bell, Director

DB:DP:sc

cc: Detroit Pump & Manufacturing Co., 720 S. Batchwana, Clawson, MI 48017
McWhorter Development Company, Inc., Attn: Sharon L. McWhorter, 677 Selden, #107,
Detroit, MI 48201



September 25, 2018

HONORABLE CITY COUNCIL

**RE: RECOMMENDATION FOR DENIAL
ADDRESS: 13004 HARPER
NAME: HUSSEN SAAB
DEMOLITION ORDERED: NOVEMBER 21, 2016**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on July 9, 2018 revealed that the property did not meet the requirements of the application to defer. The property continues to be open to trespass and not maintained.

Therefore, we respectfully recommend that the request for a deferral be denied. We will proceed to have the building demolished as originally ordered with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP:sc

cc: H A J Inc., 13001 Harper, Detroit, MI 48213
Hyman Lippitt PC, 185 Oakland, Suite #300, Birmingham, MI 48009



September 25, 2018

HONORABLE CITY COUNCIL

**RE: RECOMMENDATION FOR DENIAL
ADDRESS: 13120 LASALLE BLVD
NAME: THE ISLANDER LLC
DEMOLITION ORDERED: MARCH 27, 2017**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on July 10, 2018 revealed that the property did not meet the requirements of the application to defer. The property continues to be open to trespass and not maintained.

Therefore, we respectfully recommend that the request for a deferral be denied. We will proceed to have the building demolished as originally ordered with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell, Director

DB:DP/sc

cc: The Islander LLC, 2804 N. High Street, #82591, Columbus, OH 43202



MEMORANDUM

59

EFFECTIVE DATE: September 28, 2018
TO: Honorable Council President Brenda Jones
FROM: Dr. Joneigh S. Khaldun, Director and Health Officer, Detroit Health Department
SUBJECT: Detroit Animal Care and Control Report

JK

The Detroit Health Department is pleased to provide responses to your questions regarding Detroit Animal Care and Control (DACC).

1. Please explain why the department has not hired a Detroit Animal Care and Control Director?
 - a. What is the timeline for hiring a Detroit Animal Care and Control Director?

The Detroit Health Department conducted a national search to find a highly qualified, experienced Director. Charles Brown joined the Department as the DACC Director in late August. Mr. Brown has served in the animal welfare field for almost 20 years. His career spans diverse leadership, research and disaster response roles across the country and we are excited to have him in the City.

2. How many trucks are currently on the road?

The DACC fleet includes six trucks and two vans.

What are the job titles, roles and responsibilities of the employees driving the trucks?

Animal Control Officers' (ACOs) primary responsibilities are to assist law enforcement, capturing and impounding dangerous or stray animals, enforcing licensing laws, rescuing trapped animals, writing incident reports, and providing humane care to animals under their supervision. The main duties of Animal Control Investigators (ACIs) are to investigate cases of animal cruelty, provide expert testimony in court, investigate bite reports and enforce the rabies quarantine to ensure that animals do not present a danger to the community.

- a. Are those employees enforcing the anti-tethering ordinance?
 - i. If so, please explain how those employees are enforcing the anti-tethering ordinance.
 - ii. If not, please explain why those employees are not enforcing the anti-tethering ordinance.

MEMORANDUM

Animal Control Officers and Animal Control Investigators are authorized to write misdemeanor citations for Chapter 6 violations. ACOs are currently receiving education and training specific to the anti-tethering section of Chapter 6. DACC is educating residents in violation of the anti-tethering ordinance by issuing warnings and if the resident does not comply, DACC can issue a citation. An important consideration in anti-tethering enforcement is that prosecution requires testimony from a witness who observed continuous tethering for more than three hours per day. DACC has found that many witnesses are unwilling to testify.

3. What is the status of implementing an overnight shift?

DACC is working on fully staffing for the current day and evening shifts. DACC is considering an on-call schedule beginning July 2019 to provide overnight animal control response that includes a partnership with the Detroit Police and Fire Departments.

4. What is the status of the department's submission of dangerous animal reports pursuant to Sec 6-1-8 of the Detroit City Code?

Since the revisions to the ordinance in 2016, DACC has not deemed any animals as "dangerous". DACC is currently reviewing internal policies and procedures with the goal of issuing new protocols and tracking mechanisms by the end of the year.

5. Has the department hired a Public Health Coordinator for the Detroit Animal Care and Control Department?

- a. If not, when does the department plan to hire a Public Health Coordinator for the Detroit Animal Care and Control Department?

DACC is in the process of recruiting for all vacancies, including the Public Health Coordinator. Since the hiring of the new director, it is also evaluating staffing needs and creating a staffing plan. DACC expects to complete the staffing analysis and plan by early to mid-January, in preparation for the new budget request to Council for the next fiscal year.

6. How many Animal Care and Control Officers are employed within the department?

- a. What are their daily responsibilities?
b. How are those employees enforcing the anti-tethering ordinance?

DACC currently has 11 ACOs on staff. They are responsible for assisting law enforcement, capturing and impounding dangerous or stray animals, enforcing licensing laws, rescuing trapped animals, writing incident reports, and providing humane care to animals under their supervision. Please see previous response for discussion regarding enforcement.

7. How many Animal Control Technicians are employed within the department?

- a. What are their daily responsibilities?



MEMORANDUM

DACC currently employs 10 ACTs and is recruiting to fill 2 vacancies. ACTs daily responsibilities are to provide vaccinations upon intake, complete care and cleaning of animals; keep records regarding the animals' care; assist with daily medical treatments and medications; offer comfort, exercise, and enrichment for the animals.

8. Our office has received complaints regarding unanswered phone calls during hours of operations. Please explain unanswered call during the hours of operations.

In June 2018, DACC installed a new automated call system to appropriately route calls. It is the goal of DACC to respond within 30 minutes for emergencies and 24 to 72 hours for non-emergencies.

Callers have the option of leaving a voicemail with complaint information. If enough information is supplied, a field team is dispatched to investigate the complaint. When the phone system went live in June, a technical error prevented callers from leaving a voicemail; this issue has since been resolved.

9. Has the department hired dispatchers?
 - a. If so, how many dispatchers has the department hired?
 - b. If not, what is the timeline on hiring dispatchers?

This position is part of larger union negotiations that are currently underway. No dispatchers have been hired to date.

10. How will the department work to enhance the enforcement of the anti-tethering ordinance?

DACC is developing a community education strategy to inform residents about appropriate animal care and ownership responsibilities. Partnerships among veterinarians, nonprofit organizations and government are important in gaining public awareness and helping people obtain resources. Education and diligent enforcement result in communities with more responsible pet owners.

Cc: Arthur Jemison, Chief of Services and Infrastructure, Mayor's Office
Stephanie Washington, City Council Legislative Liaison, Mayor's Office



David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner

City of Detroit CITY COUNCIL


LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226

Phone: (313) 224-4946 Fax: (313) 224-4336

Deborah Goldstein
Christopher Gulochi
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Analine Powers, PhD
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood

LaKisha Barclift, Esq.
M. Rory Bolger, PhD, AICP
Timothy Boscarino, AICP
Elizabeth Cabot, Esq.
Janese Chapman
Tasha Cowen
Richard Drumb
George Etheridge

TO: Detroit City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: October 2, 2018

RE: **Supplemental Report on the MSHDA and DBA Requirements for Demolition Contracts**

The Legislative Policy Division (LPD) is submitting this supplemental report to the July 27, 2018 report on the analysis of the standards used by the Michigan State Housing Development Authority (MSHDA) and the Detroit Building Authority (DBA) to determine whether a demolition contractor has the experience, capacity and other qualifications deemed necessary to apply for and/or win a demolition contract.

This supplemental report addresses the issue of whether the DBA has standards higher than MSHDA in regard to the qualifications necessary to obtain a demolition contract. In short, LPD has identified that included in MSHDA's guidelines for awarding contracts is the requirement that a contractor's performance (insurance) bond covers 100 % of the awarded demolition contract. The DBA's procurement policy provides that only half or 50% of the contractor's performance bond can be utilized to bid on a demolition contract. The DBA's policy, by application, raises the standard to obtain a demolition contract above that of the MSHDA's requirements, as detailed below.

As indicated in the July 27th report, the City has established under the Detroit City Code, Section 12-11-20.1, Board of Examiners for Wrecking Contractors (BEWC). The BEWC advises the Director of the Building, Safety Engineering and Environmental Department (BSEED) regarding matters relating to the licensing of wrecking contractors. The City Code requires that the BEWC shall determine by written and oral examination, the qualifications of an applicant in accordance with the sworn affidavit submitted. All contractors wishing to engage in demolition work must obtain a Wrecking License before undertaking demolition work.

Once the Wrecking Contractor's License is obtained from BSEED, the person or licensed entity must then meet the procurement requirements of the City or MSHDA depending on the funding source. The DBA has two separate contracts for the management of demolition. The Demolition Management Agreement between the City of Detroit and the Detroit Building Authority dated August 11, 2015, for the DBA to handle the City's demolition program. However the procurement of the contractors for City demolitions is handled by the City's Office of Contracting and Procurement, not the DBA. Therefore, as indicated in LPD's July 27th report, once the wrecking license has been obtained, the contractor must follow the City's procurement process to bid and obtain a demolition contract for City demolition projects.

The other agreement is the Demolition Management Agreement between the DBA and the Detroit Land Bank Authority for demolitions under MSHDA's Hardest Hit Fund (HHF) program dated February 2, 2015. The DBA's demolition policy for awarding contracts under the HHF program requires that a contractor with a wrecking license have a certain capacity in order to bid on a demolition project's Request for Proposal (RFP). The capacity for a contractor to bid on an RFP depends on the performance (insurance) bonding the contractor is able to obtain from their insurance provider.

The contractor's bond limit is divided in half or 50% and is determined as the Maximum Capacity of the contractor. This is the amount in which a contractor can bid on an RFP. If the RFP package is more than the contractor has available it is above the contractor's "Available Capacity". The Available Capacity is the amount a contractor has remaining from its Maximum Capacity. An example of the process would be:

- Contractor X has a bond limit of \$4 million dollars. X's Maximum Capacity is \$2 million (50% of 4 million). The RFP for demolition of 20 structures is \$550,000. If X is awarded the contract for the 20 structures this will reduce X's Maximum Capacity of \$2 million and leave X with an Available Capacity of \$1,450,000. If X chooses to bid on another RFP while the previous contract is still outstanding, X can only bid on RFP's within its Available Capacity of \$1,450,000.
- Contractor Y has a bond limit of \$1 million dollars. Y's Maximum Capacity is \$500,000 (50% of 1 million). The RFP for demolition of 5 structures is \$125,000. If Y is awarded the contract for the 20 structures this will reduce Y's Maximum Capacity of \$500,000 and leave Y with an Available Capacity of \$375,000.

The DBA has the ability to assemble different size RFP packages that will allow contractors with varying degrees of bond limits to bid on prospective RFP's.¹ The DBA policy also provides that each RFP must have no less than three (3) eligible, active contractors as of the release date of the RFP. The DBA will utilize the Available Capacity of each contractor to determine the number of

¹ It is the DBA's intent to allow more contractors the ability to bid by limiting the maximum capacity to 50% of the contractor's bonding capacity. The DBA believes the 50% maximum capacity prevents those entities with multiple millions in bonding capacity from capturing all the RFP's due to their ability to obtain higher insurance bonding, squeezing out contractors with lower bonding ability.

eligible contractors for a particular RFP. If the DBA receives only one bid on an RFP, the DBA will return the bid to the contractor and withdraw the RFP as a non-competitive bid.

The DBA's procurement policy for demolition contracts is used with respect to the DLBA demolition management contract which require compliance with the MSDHA Blight Elimination Program Operations (Guidelines) for the HHF program. LPD's July 27th report details MSHDA's minimum requirements that a contractor must meet in order to bid on a MSHDA demolition contract.

The MSHDA Blight Elimination Program minimum requirements include; (i) provide evidence of a minimum of five (5) years of proven experience providing professional licensed demolition services or similar scope/scale; (ii) secure a performance bond in an amount equal to one hundred percent (100%) of the total contract amounts; provide evidence of financial stability- review financial statements, two years corporate tax returns or two years audited financials; provide evidence of License and certification- State and local license/certification to complete work; and evidence of Insurance- Commercial general liability coverage of no less than \$2,000,000 workers compensation; and employer's liability coverage of no less than \$500,000 as well as automobile liability with limits not less than \$1,000,000 per occurrence. Professional liability with coverage no less than \$1,000,000. These requirements are in addition to the requirements necessary to receive a wrecking license from the City.² If the MSHDA requirements are met the contractor can bid on demolition contracts under the HHF program.

However, the DBA policy takes the total of the performance (insurance) bond secured by a contractor and divides it in half or by fifty percent (50%). The half or fifty percent (50%) is the Maximum Capacity a contractor has to bid on a contract. The MSHDA requirement that a contractor's performance bond be in an amount equal to one hundred percent of the total contract amount, is met because the contractor is able to bid on a contract as long as the performance bond equals the amount of the contract. The half of the performance bond under the DBA policy cannot be less than one hundred percent of the total demolition contract. For example:

Contractor Z has secured bonding in the amount of \$1 million. Under the DBA policy, the Maximum Capacity of Z is \$500,000. If the RFP package for demolition contract is \$300,000 Contractor Z is able to bid on the contract under both the MSHDA guidelines and the DBA policy. If the RFP package for demolition contract is for \$600,000 Contractor Z would not be eligible to bid on the contract under the DBA policy even though the total amount of secured bonding is 1 million.

While the DBA 50% bond capacity policy does not violate MSHDA's requirement of having a performance bond equal to the amount of the total contract, it does reduce the ability of a contractor to bid on a greater number of demolition contracts. Under the example provided above, if the contractor had a \$1 million secured performance bond, under MSHDA guidelines the contractor could bid on both the \$300,000 and the \$600,000 bid contract. Under the DBA policy the contractor would have a Maximum Capacity of \$500,000 and could only bid on one of the two contracts. According to the DBA, this would allow another contractor the ability to bid

² The requirement necessary to obtain a Wrecking License is detailed in LPD's June 28, 2018, Report on the Demolition Program's Contracting Procedures and Policies.

on the contract providing more opportunity to other contractors under the HHF program. Therefore, under the requirements to bid on demolition contracts, it appears the DBA imposes a higher standard than MSHDA with regard to a contractor's eligibility as determined by bonding capacity to bid on a demolition contract.

If we can be of further service, please call upon us.



MEMORANDUM

**TO: Lawrence Garcia, Corporation Counsel
James Craig, Chief of Police**

FROM: Hon. Scott Benson, City Council District 3

**CC: Council Members
David Whitaker, Director, LPD
Hon. Janice Winfrey, City Clerk
Stephanie Washington, City Council Liaison**

VIA: Hon. Brenda Jones, City Council President

DATE: 1 October 2018

**RE: CLOSED SESSION REQUEST TO DISCUSS ALL TOWING
LITIGATION**

I am requesting Council President Jones coordinate with the Law Department and Detroit Police Department to schedule a closed session regarding all towing litigation matters. With the recent announcement of the towing policy change and the approval of this policy by the Board of Police Commissioners, it is important that Detroit City Council understand and be aware of all the legal issues surrounding towing.

Please schedule this closed session by 30 October 2018, but not during the week of 15 Oct 2018. If you have any questions do not hesitate to contact my office at, 313-224-1198



MEMORANDUM

TO: Lawrence Garcia, Corporation Counsel
James Craig, Chief of Police

FROM: Hon. Scott Benson, City Council District 3

CC: Council Members
Hon. Janice Winfrey, City Clerk
David Whitaker, Director, LPD
Tonja Long, Attorney
Stephanie Washington, City Council Liaison

VIA: Hon. Brenda Jones, City Council President

DATE: 1 October 2018

RE: PEACE PEDDLERS

SRB

I am requesting the Law Department update the existing CB Patrol ordinance to incorporate bicycling as a reimbursable activity. Just like automobiles bicycles have routine maintenance and equipment replacement costs, which is the reason to incorporate bicycles into the CB patrol toolbox, so these expenses can be reimbursed. I want to ensure appropriate expenses are reimbursable to members of a CB Patrol that ride bikes, such as:

1. tune-ups,
2. equipment replacement/upgrades
3. light packages
4. routine maintenance

Please have the modification ready to submit to committee by 1 November 2018. If you have any questions do not hesitate to contact my office at, 313-224-1198



MEMO

To: Keith Hutchings, Director, Municipal Parking

Through: Councilman Benson, Chair, Public Health and Safety

From: Councilman Andre L. Spivey

Date: September 28, 2018

RE: Municipal Parking Towing

Thank you for your time and attention. Please respond to the following questions:

- What tow companies are currently under contract with Municipal parking? If any, what is the time remaining on each contract?
- Does Municipal Parking, through procurement, currently have an RFP out for towing services?
- Has the list of towing companies or the process by which tow companies are selected and assigned to pick up vehicles for Municipal Parking changed?
- If there was a change, when did it occur and when were the towing companies notified?
- How many minority tow companies are under contract?

Further, I request that the Clerk refer this memorandum to the Public Health and Safety Standing Committee as a line item.

CC: Stephanie Washington, City Council Legislative Liaison
Louise Jones, Committee Clerk



MEMO

To: James Craig, Chief, Detroit Police Department

Through: Councilman Benson, Chair, Public Health and Safety

From: Councilman Andre L. Spivey

Date: September 28, 2018

RE: DPD Towing

I appreciate the department taking time to meet with me to discuss changes within the Police Department regarding towing. Still, questions remain.

Please respond to the following:

- Please provide the list of cities DPD reviewed who are doing their own towing?
- How long have these cities been doing their own towing?
- What is the contract number(s) that authorized the purchase of the tow trucks being used by DPD?
- When were the current towers notified of this change in the towing process?
- When were the Board of Police Commissioners notified of this change in the towing process?
- When was the Towing Commission notified of this change in the towing process?
- How many minority tow companies have been issued permits?

Further, I request that the Clerk refer this memorandum to the Public Health and Safety Standing Committee as a line item.

CC: Trisha Stein, Director of Administrative Operations, Police Department
Stephanie Washington, City Council Legislative Liaison
Louise Jones, Committee Clerk