

*October 23, 2018
Formal agenda*

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

September 28, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Michigan State Historic Preservation Office for the FY 2019 Certified Local Government (CLG) Program

The Historic Designation Advisory Board (HDAB) is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan State Historic Preservation Office, for the FY 2019 Certified Local Government (CLG) Program. The amount being sought is \$48,000.00. The State share is \$48,000.00 of the approved amount and there is a required cash match of \$23,663.50. There is also an in-kind match in the amount of \$8,336.50. The total project cost is \$80,000.00.

The Certified Local Government (CLG) Program will enable the department to:

- Conduct an architectural and historical intensive-level survey of the Cass Corridor in Detroit, Michigan.

If the application is approved, the cash and in-kind match will be provided from appropriation 00269.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

RESOLUTION

Council Member _____

WHEREAS, the Historic Designation Advisory Board (HDAB) has requested authorization from City Council to submit a grant application to the Michigan State Historic Preservation Office for the FY 2019 Certified Local Government (CLG) Program, in the amount of \$48,000.00, to conduct an architectural and historical intensive-level survey of the Cass Corridor; and

WHEREAS, the Legislative Policy Division has \$23,663.50 cash, along with \$8,336.50 in-kind staff services, available in its FY 2019 Departmental allocation in appropriation 00269 for the total City match requirement of \$32,000.00; now therefore be it

RESOLVED, the Historic Designation Advisory Board (HDAB) is hereby authorized to submit a grant application to the Michigan State Historic Preservation Office.



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Grant Application Request Form (GARF)

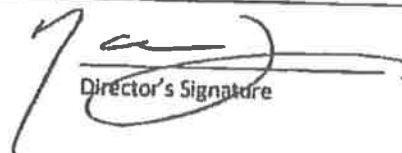
In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, at ParkerSa@detroitmi.gov.

City Department	Historic Designation Advisory Board
Date	9/20/2018
Department Contact Name	Jennifer Reinhardt
Department Contact Phone	224-9711
Department Contact Email	reinhardtj@detroitmi.gov
Grant Opportunity Title	Certified Local Government Grant
Grant Opportunity Funding Agency	Michigan State Historic Preservation Office
Web Link to Opportunity Information	www.michigan.gov/shpo
Award Amount (that Department will apply for)	\$48,000
Application Due Date	10/1/2018
Anticipated Proposed Budget Amount	\$80,000
Match Requirement Amount	\$32,000
Source of Match (Include Appropriation Number, Cost Center, and Object Code)	Legislative Policy Division - 1000-00269-520005-617800-000026-30123-0000-000000
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Consultant Services - \$71,663.50 Administration - \$8,336.50 (in kind)
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To conduct an intensive level architectural/historical survey of the Cass Corridor.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Every property within the defined boundaries will be identified and evaluated with regards to eligibility of individual properties and districts for the National Register of Historic Places. The final report is intended to serve as a basis for nominations to the National Register of Historic Places, Section 106 Review, historic tax credit certifications, local historic district designations, and further preservation planning.

Janese Chapman

Director's Name (Please Print)



Director's Signature

9/27/18

Date