

Forum Agenda
October 2, 2018

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
GRANTS MANAGEMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
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DETROIT, MICHIGAN 48226
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September 7, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept an increase in appropriation for the FY 2017 Historic Preservation Fund Certified Local Government Grant

The Michigan State Housing Development Authority – State Historic Preservation Office has awarded an increase in appropriation to the City of Detroit Historic Designation Advisory Board for the FY 2017 Historic Preservation Fund Certified Local Government Grant, in the amount of \$10,000.00. There is no longer a required cash match. This funding will increase appropriation 20415, previously approved in the amount \$25,100.00, by council on July 18, 2017, to a total of \$35,100.00.

The objective of the grant is to prepare a National Register of Historic Places Nomination for Hart Plaza in Detroit. This grant will enable the department to get an inventory of the resources in and around the Plaza, including buildings, structures, objects, open spaces and other features. This is a reimbursement grant.

I respectfully ask your approval to accept the increase in appropriations funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Park, Assistant Director, Grants

CITY CLERK 2018 SEP 24 09:41:57

RESOLUTION

Council Member _____

WHEREAS, the Historic Designation Advisory Board is requesting authorization to accept an increase in appropriation for the FY 2017 Historic Preservation Fund Certified Local Government Grant, from the Michigan State Housing Development Authority – State Historic Preservation Office, in the amount of \$10,000.00. The objective of this grant is to prepare a National Register of Historic Places Nomination for Hart Plaza in Detroit. This funding will increase appropriation 20415, previously approved in the amount of \$25,100.00, by council on July 18, 2017, to a total of \$35,100.00; and

WHEREAS, there is no longer a match requirement for this grant, now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20415, in the amount of \$10,000.00, for the FY 2017 Historic Preservation Fund Certified Local Government Grant.

MAY 02 2018

STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
FIRST AMENDMENT
TO THE CERTIFIED LOCAL GOVERNMENT GRANT AGREEMENT
TO PREPARE NATIONAL REGISTER OF HISTORIC PLACES NOMINATION MATERIALS FOR
PHILIP A. HART PLAZA
TO BE PERFORMED BY
THE CITY OF DETROIT

THIS FIRST AMENDMENT TO THE GRANT AGREEMENT (THE "FIRST AMENDMENT"), MADE BY THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY acting through its STATE HISTORIC PRESERVATION OFFICE, by and through the Michigan State Historic Preservation Officer, Brian D. Conway ("Grantor" or "Authority"), and the CITY OF DETROIT ("Grantee"), (collectively referred to as the "Parties"), entered into and executed a Certified Local Government grant agreement ("Agreement"), Project Number CG17-437, on July 17, 2017, for the purpose of hiring a 36 CFR 61 qualified consultant to prepare a National Register nomination for the Plaza in Detroit; and

WHEREAS, the Grantee entered into a fixed price contract (Contract No. 6001254) with Quinn Evans Architects on March 28, 2018 in the amount of Twenty Five Thousand One Hundred Dollars (\$25,100); and

WHEREAS, the Grantor originally granted fiscal year 2017 Certified Local Government grant funds to the Grantee in the amount of Twenty Five Thousand One Hundred Dollars (\$25,100), the Grantor agrees to add 2017 Certified Local Government grant funds in the amount of Ten Thousand Dollars (\$10,000), for a total Certified Local Government grant amount of Thirty Five Thousand One Hundred Dollars (\$35,100); and

WHEREAS, the Grantee originally provided Sixteen Thousand One Hundred Ninety Five Dollars (\$16,195) to match at least Forty Percent (40%) of the Grantor's financial commitment, the Grantee will not be required to provide a 40% match financial commitment for Project Number CG17-437; and

WHEREAS, the Parties, are in agreement that the Agreement should be amended to revise the project budget accordingly; and

NOW, THEREFORE, IT IS AGREED by and between the Parties that the following sections attached and incorporated into the Agreement be modified as follows:

SECTION IV
PROJECT WORK FUNDING

- A. **Sources of Project Funding.** The project work described in this Agreement shall be financed in part by federal funds to be disbursed by the Grantee and in part from other sources available to the

Subgrantee. The Grantee, subject to the further terms of this Agreement, shall commit to the project work total funds in an amount not to exceed Thirty Five Thousand One Hundred Dollars (\$35,100).

The Subgrantee, prior to the commencement of any project work activities, shall provide to the Grantee documentation of the source, availability, and binding obligation of the requisite matching funds from other sources for the specific purpose contemplated in this Agreement. Inability or failure of the Subgrantee to secure and provide the required match of funds, or proper documentation of the match, shall render this Agreement void.

B. Payment of Grant Funds. The Grantee, subject to the terms of this Agreement, shall pay to the Subgrantee for proper and allowable expenditures made by the Subgrantee in connection with this Agreement, a total reimbursement not to exceed the amount of Thirty Five Thousand One Hundred Dollars (\$35,100). The obligation of the Grantee to pay such reimbursement is conditioned upon satisfactory performance by the Subgrantee of project activities and commitments in accordance with this Agreement, upon submission by the Subgrantee of a completion report, and upon submission by the Subgrantee of a comparison of the final budget attached and incorporated into this Agreement as Exhibit C - Project Budget, and a proper claim for reimbursement which shall be supported by documentation of the expenditures claimed. No reimbursement shall be made for unallowable or improper expenditures. In making the claim for reimbursement, the Subgrantee shall use the form entitled "Request for Reimbursement" found in the Appendix to the Grantee's *Historic Preservation Grant Manual*.

C. Allowable Expenditures. * * * *

Furthermore, the Subgrantee shall not be entitled to reimbursement for any costs the Grantor deems unallowable. In no event, however, shall the Grantee's obligation to provide reimbursement for allowable expenditures exceed Thirty Five Thousand One Hundred Dollars (\$35,100).

* * * *

THE PARTIES FURTHER AGREE that Exhibit B - Project Budget attached and incorporated into the Agreement be modified as follows:

**STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
A G R E E M E N T**

CG17-437

**TO PREPARE NATIONAL REGISTER OF HISTORIC PLACES NOMINATION MATERIALS FOR
PHILIP A. HART PLAZA**

**TO BE PERFORMED BY
THE CITY OF DETROIT
EXHIBIT B – BUDGET**

June 26, 2017

WORK ITEMS	CLG FUNDS	MATCH	PROJECT TOTAL
Consultant Expenses			
Prepare a National Register of Historic Places Nomination for the Philip A. Hart Plaza	\$35,100	\$0	\$35,100
TOTALS	\$35,100	\$0	\$35,100

FINALLY, IT IS LASTLY AGREED by and between the Parties that the Agreement executed on July 17, 2017, and excepting the portion amended hereby, together with this amendatory instrument and the revised and amended provisions herein, constitute the entire agreement of the Parties and that, except as expressly modified in this First Amendment, the terms and conditions expressed within the original July 17, 2017, Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed on this April 1, 2018.

GRANTOR

GRANTEE

**STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT
AUTHORITY**

CITY OF DETROIT

BY

BY



**BRIAN D. CONWAY
STATE HISTORIC PRESERVATION OFFICER**



**MARCELL TODD,
DIRECTOR OF LEGISLATIVE POLICY,
CITY PLANNING COMMISSION**