

October 30, 2018
New Business

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: ~~552~~ **548** Event Name: Winter Blast Weekends

Event Date : Various

Street Closure: Cadillac Square & Michigan Avenue

Organization Name: Jon Witz & Associates

Street Address: 301 W. 4th Street LL150 Royal Oak, MI 48067

2/30

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Zipline/Slide/Snow Hill</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Winter Blast Weekends will take place at Cadillac Square on January 19 - 22, January 25 - 27, February 8 - 10 & February 15 - 17, 2019 with various times.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contacted with TRICON Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades, Concrete Barricades & Road Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Luskier

Date: October 24, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, October 11, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING

548 *Jonathan Witz & Associates, request to hold "Winter Blast Weekends" at various locations on 1/11/19 - 2/17/19.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: WINTER BLAST WEEKENDS
Event Location: CADILLAC SQUARE & CAMPUS MARTIUS PARK & MI AVENUE

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: JONATHAN WITZ & ASSOCIATES
Organization Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560
Federal Tax ID #: 38-3153886

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: JONATHAN WITZ
Title/Role: PRESIDENT
Email Address: JON@WINTERBLAST.COM
Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560
Event On-Site Contact Person: JEFF WILSON
Mailing Address: 301 W. 4TH STREET LL150 - ROYAL OAK, MI 48067
Business Phone: 248-541-7550 Business Fax: 248-541-7560

JON WITZ 248-225-1212 CELL JEFF WILSON 248-240-0137 CELL
List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: QUICKEN LOAN, SORONGY EAGLE, CHEMUNO BANK & OTHERS

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>ZIP LINE / SLIDE / SNOW HILL</u> |

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 1/10/19 7am Complete Set-up Date & Time: _____

Event Start Date & Time: Fri 4pm Event End Date & Time: Sun 9pm

Begin Tearing Down Date: Sun 9pm Complete Tear Down Date: Mon 6am

Event Times (If more than one day, give times for each day): 1/11 - 1/13 / 1/18 - 1/20 / 1/26 - 1/28
2/8 - 2/10 / 2/15 - 2/17

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2005 - 2018

When was the event last held in Detroit? January 2018

Where was the event last held in Detroit? Campus Martius Park + Surrounding Area

What were the hours last year? Friday 4pm - 11pm • Sat 11am - 11pm • Sun 11am - 8pm

Project Attendance This Year (Minimum - Maximum)? 10,000 For Weekend

What is the basis for your projected attendance? ANNUAL ATTENDANCE TO WINTER BLUST

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? JANUARY - FEBRUARY 2020

If a parade is planned. Indicate elements (check all that apply): N/A

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used. N/A

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: CANDUS MARTINUS PARK & Surrounding Areas

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
 Musicians Story Telling
 Comedians Other: STREET PERFORMERS

Describe the entertainment for this year's event: LOCAL & REGIONAL ACTS, AS WELL AS, A FEW
ADSA, ICE SKATING, SNOW SLIPS, 20 LINE, SNOW HILL.

List proposed entertainers and/or bands performing at the event: TBD - a final list will be
supplied in January 2019

Will a sound system be used? Yes No

If yes, what type of sound system? Small JLB Systems

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: INSIDE THE HEATED TENT

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live Recorded Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: 8-20AMP Circuits for the stage

How many generators will be used?

How will the generators be fueled? 1 or 2 generators

Name of vendor providing generators: AGGREGO

Contact Person: DON GRAY

Address: 8119 PARK PLACE BRIGHTON MT Phone: 248-486-4100

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations): TBD
- Television (Specific stations): FOX 2 - WDIV
- Newspapers (specify papers): FREED / DET NEWS
- Web site (identify web address): WWW.WYATTBLAST.COM

Public Relations or Marketing Firm (Specify): _____

Contact Info:

Raffle (List Item(s)): N/A

Billboards N/A

Flyers N/A

Street Banners N/A

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105#

Will merchandise be sold? Yes No

If yes, describe: MERCHANDISE & EVENT SOUVENIRS

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: % of Beverage Sales

If the event is a fundraiser, identify charity or recipient of funds: N/A

Will there be vending or sales? Yes No

If yes, check all that apply:

- Food Merchandise
- Non-Alcoholic Beverages Alcoholic Beverages

Other (specify): _____

Indicate type of items to be sold:

Food/Beverages/Merchandise/Vendors

Will these be exclusive vendors or outside vendors? (please describe): exclusive, selected by festival/Trust

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

TRICON SECURITY

Contact Person:

MIKE WHITAKER

Address:

1056 DIX HWY

Phone:

734-323-1679

City/State/Zip:

LINCOLN PARK, MS 38146

Number of Private Security Personnel Hired Per Shift:

APPROX 12-24 Per shift

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan:

PLEASE SEE ATTACHED PLAN

Describe the parking plan to accommodate anticipated attendance:

DOWNTOWN STAIRS & LOTS

How will you advise attendees of parking options?

WEBSITE & PR Campaign

Are you seeking a group parking rate?

No

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

STREET CLOSURES & SIDE WALKS

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:

DOOR TO DOOR VISITS & hold

AN AOA MEETING IN CONJUNCTION WITH DEP

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

THIS WILL BE

PROVIDED

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

1- 30' x 120'

How Many?

Size/Height

Booth

Tent (enclosed on 3 sides)

2- 10x10's & 2- 10x20's

Canopy (open on all sides)

N/A

Staging/Scaffolding

1- 12x20x2 REOR - 1- 15'x30'x7 scaffolding with
1- SCAFFOLDING STRUCTURES FOR SLIDE

Bleachers

N/A

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

N/A

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Jay's SANITATION

Vehicles

Type/Weight:

Other:

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

THIS EVENT WILL SUPPLY ON-SITE GENERATORS WITH TECHS & ELECTRICIANS FOR ALL POWER DISTRIBUTION

Will additional utility services be used (power, water, etc.)? Please describe.

YES - WE WILL NEED ACCESS TO FIRE HYDRANTS FOR SNOW MAKING

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

N/A

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage? BLOCK BY BLOCK

Contact Person: RYAN EPSTEIN

Address: 607 Shelby

Phone: 313-963-2225

City/State/Zip: DETROIT, MI 48226

Name of company providing emergency medical services? HART MEDICAL

Contact Person: ADAM GOTTLIEB

Address:

City/State/Zip: DETROIT, MI 48226

Name of company providing porta-johns. SERVICIS SANITATION

Contact Person: BEN LEWIS

Address: 135 BLAIN STREET

Phone: 219-949-7000

City/State/Zip: GARY INDIANA

Name of private catering company?

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: CADILLAC SQUARES

FROM BATES to Woodward

TO

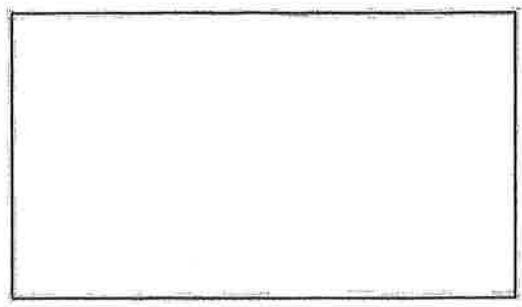
Closure Dates: Thursday - Sunday

Beg. Time: 7am

End Time:

Reopen Date: Monday by 6am

Time: 6am

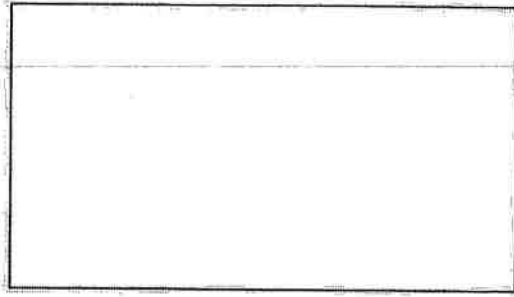


* PLEASE SEE ATTACHED STREET CLOSURE DOCUMENT

STREET NAME: _____

FROM _____
TO _____

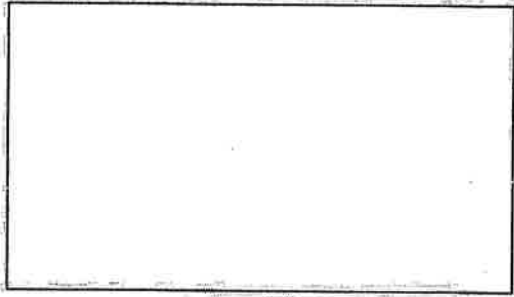
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

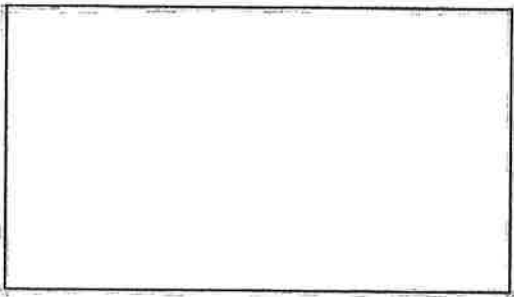
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures: **CADILLAC SQUARE ? ME AVENUE**

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

PLEASE SEE ATTACHED LETTER FOR STREET CLOSURES

PLEASE SEE ATTACHED LETTERS FOR SECURITY/MEDICAL PLAN

PLEASE SEE ATTACHED MAPS

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.


Signature of Applicant

10/4/18
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: 2019 WINTER BLAST WORKSHOPS

JAN 11-13, 2019
FEB 18-20, 2019
MAR 25-27, 2019
APR 8-10, 2019
MAY 15-17, 2019

Event Organizer: Leathan Wirtz & Associates

Applicant Signature: 

Date: 10/4/18

2019 Winter Blast Weekends

Event Dates/Times:	Friday, January 11, 2019	4PM – 11 PM
	Saturday, January 12, 2019	11 AM – 11 PM
	Sunday, January 13, 2019	11 AM – 9 PM
	Friday, January 17, 2019	4PM – 11PM
	Saturday, January 18, 2019	11 AM – 11PM
	Sunday, January 19, 2019	11AM – 9PM
	Friday, January 25, 2019	4PM – 11PM
	Saturday, January 26, 2019	11AM – 11PM
	Sunday, January 27, 2019	11AM – 9PM
	Friday, February 8, 2019	4PM – 11PM
	Saturday, February 9, 2019	11AM – 11PM
	Sunday, February 10, 2019	11AM – 9PM
	Friday, February 15, 2019	4PM – 11PM
	Saturday, February 16, 2019	11AM – 11PM
	Sunday, February 17, 2019	11AM – 9PM

Event Producer: Jonathan Witz & Associates
301 W. 4th Street LL150
Royal Oak, MI 48067

Event Management:	Jonathan Witz	jon@winterblast.com	248-225-1212
	Event Producer		
	Jennifer Sutton	jennifera@winterblast.com	248-541-7550
	Marketing / Sponsor Services		
	Jeff Wilson	jwilson@winterblast.com	248-240-0137
	Director of Operations		
	Shannon Ferrante	sferrante@winterblast.com	734-552-7535
Restaurant Coordinator			
Stephanie McIntyre	stephanie@winterblast.com	248-541-7550	
Jill Riddle	jill@artsbeatseats.com	248-760-0635	

Event Description:

The Winter Blast Weekends, will once again be based in Campus Martius Park and the Surrounding Areas, with the emphasis of activities located on Cadillac Square. This signature wintertime festival debuted in January 2005 to kick-off the official countdown to Super Bowl XL in Detroit. It featured an array of indoor and outdoor winter-themed events and this year promises to be even more exciting! All outdoor events and most indoor festivities will offer free admission, making it a great value and special attraction for Metro Detroiters.

Event Components :

1. January 11-13, 2019
 - Food Trucks
 - Marshmallow Roasting
 - Ice Sculptures (Can be themed to match proposed winter sports activation)
 - Family Activities
 - Local Music Showcase Saturday and Sunday.
2. January 18-20, 2019:
 - Food Trucks
 - Marshmallow Roasting
 - Ice Sculptures
 - Family Activities
 - Local Music Showcase featuring DJ Showcase from the Movement Festival
3. January 25-27, 2019:
 - City Slopes presented by Boyne Mountain and Boyne Highlands
 - Food Trucks
 - Buskers
 - Family Activities
 - Marshmallow Roasting
4. February 8-10,
 - Winter Slide
 - Food Trucks
 - Ice Sculptures
 - Local Music Showcase
 - Family Activities
 - Special Olympics Polar Plunge
 - Marshmallow Roasting
5. February 15-17, 2019:
 - Zip Line
 - Family Fun Tent
 - Local Music Showcase (evenings only)
 - Ice Sculptures
 - Ice skating at Campus Martius Rink
 - Buskers
 - Marshmallow Roasting

/ Suppliers:

S & R. Event Rental
35340 Union Lake Road
Harrison Twp. Michigan
800-230-7706
586-791-4904 fax

48356

Security: TRICON Security
1056 Dix Highway
Lincoln Park, MI 48146

Medical:

Hart Medical
1120 West State Fair
Detroit, Michigan 48206
313-336-7242 ph

48206

Cleaning: Block By Block
607 Shelby
Detroit, MI 48226
313-963-2225

Power:

Aggreko
8119 Park Place
Brighton, MI 48116
248-486-4100 ph
Don Gray

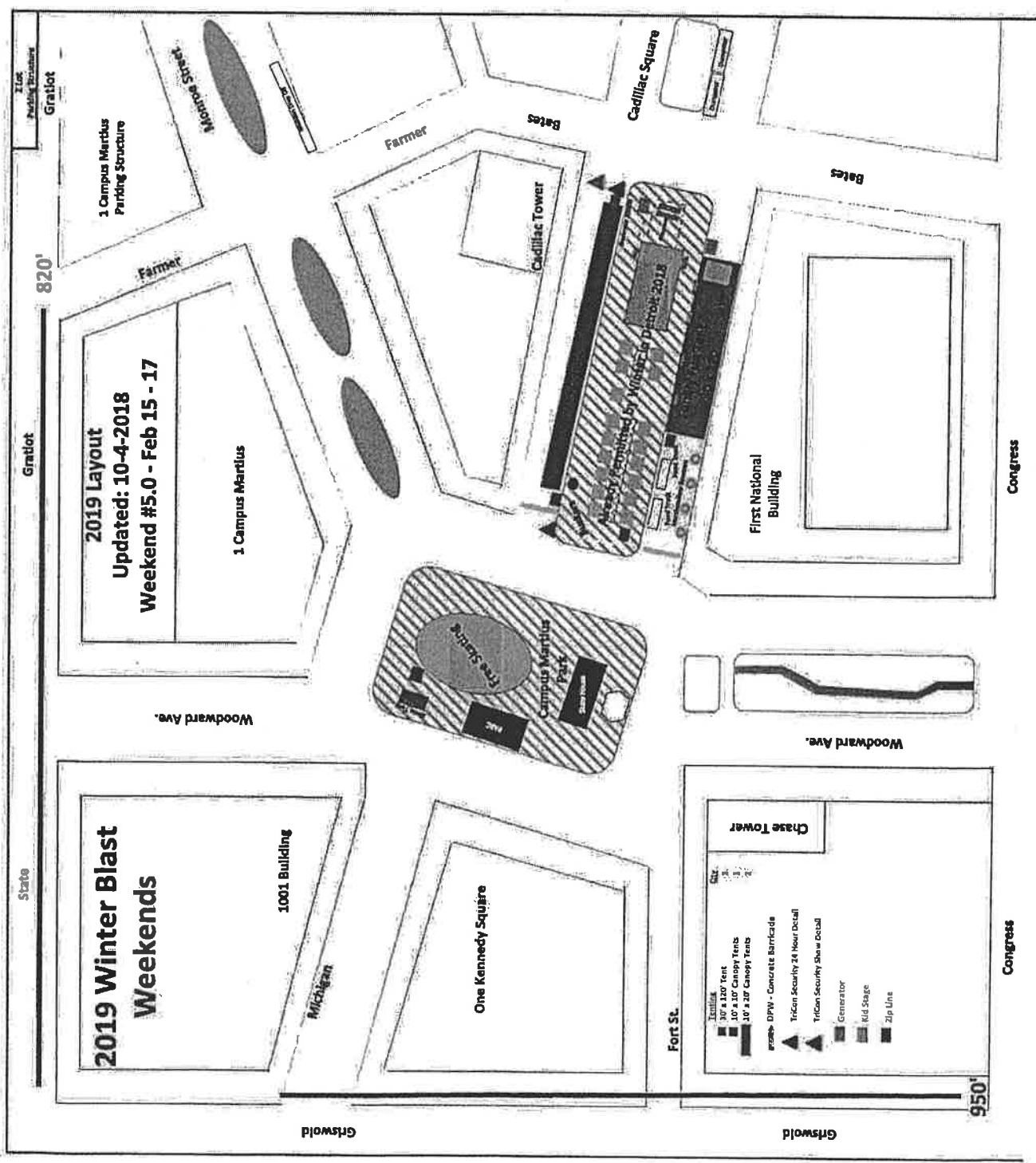
Toilets: Service Sanitation, Inc.
135 Blaine Street
Gary, Indiana
219-949-7000 ph
Beverly Lewis

Lighting:

Pegasus Entertainment
20570 West Eight Mile
Southfield, MI 48034
248-353-6130
David Grossman

48034
West Eight Mile Road
48034

Heating: Corrigan Propane
775 N. Second Rd
Brighton, MI 48116
810-229-6323 ph
810-229-4970 fax
Bob Finn



1001 Building

820'

Gratiot

State

Grtswold

1 Campus Martius Parking Structure

2019 Layout Updated: 10-4-2018 Weekend #5.0 - Feb 15 - 17

1 Campus Martius

1001 Building

One Kennedy Squire

Chase Tower

Fort St.

Legend

- Tent Size:
 - 30' x 120' Tent
 - 10' x 10' Canopy Tent
 - 10' x 20' Canopy Tent
- Barricade:
 - DPW - Concrete Barricade
 - Tricon Security 24 Hour Detail
 - Tricon Security Show Detail
- Other:
 - Generator
 - Kid Stage
 - Zip Line

950'

Congress

Congress

1001 Building

820'

Gratiot

State

Grtswold

1 Campus Martius Parking Structure

2019 Layout Updated: 10-4-2018 Weekend #5.0 - Feb 15 - 17

1 Campus Martius

1001 Building

One Kennedy Squire

Chase Tower

Fort St.

Legend

- Tent Size:
 - 30' x 120' Tent
 - 10' x 10' Canopy Tent
 - 10' x 20' Canopy Tent
- Barricade:
 - DPW - Concrete Barricade
 - Tricon Security 24 Hour Detail
 - Tricon Security Show Detail
- Other:
 - Generator
 - Kid Stage
 - Zip Line

950'

Congress

Congress

2019 WINTER BLAST WEEKENDS

Street Closure Plan

Updated: October 4, 2018

WEEKEND 1

STREET CLOSURES:

DAY:	TIME	STREETS
Thursday, January 10, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward

STREET RE-OPENINGS:

DAY:	TIME	STREETS
Monday, January 14, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward

WEEKEND 2

STREET CLOSURES:

DAY:	TIME	STREETS
Thursday, January 17, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward

STREET RE-OPENINGS:

DAY:	TIME	STREETS
Monday, January 21, 2019	6:30 AM	West Bound Cadillac Square between Bates and Woodward

WEEKEND 3

STREET CLOSURES:

DAY:	TIME	STREETS
Monday, January 21, 2019	6:00 AM	Michigan Avenue between Griswold and Woodward
Thursday, January 24, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward

STREET RE-OPENINGS:

DAY:	TIME	STREETS
Monday, January 14, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward
Tuesday, January 29, 2019	6:30 AM	Michigan Avenue between Griswold and Woodward

WEEKEND 4

STREET CLOSURES:

DAY:	TIME	STREETS
Saturday, February 2, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward

STREET RE-OPENINGS:

DAY:	TIME	STREETS
Tuesday, February 12, 2018	6:30 AM	West Bound Cadillac Square between Bates and Woodward

WEEKEND 5

STREET CLOSURES:

DAY:	TIME	STREETS
Thursday, February 14, 2019	6:00 AM	East Bound Cadillac Square between Bates and Woodward
Friday, February 15, 2019	6:00 AM	West Bound Cadillac Square between Bates and Woodward

STREET RE-OPENINGS:

DAY:	TIME	STREETS
Monday, February 18, 2019	6:30 AM	East Bound Cadillac Square between Bates and Woodward West Bound Cadillac Square between Bates and Woodward

2019 Winter Blast Weekends Private Security Plan, Medical Plan and Emergency Evacuation Plan

Private Security Plan

The 2019 Winter Blast Weekends will utilize the services of TriCon Security as its private security and crowd control agency. This private security group will secure all barricades and propane farms in and around the Winter Blast Weekends festival site. This private security group will secure all performance stages within the Winter Blast Weekends festival site, as well as provide roaming uniformed security throughout the Winter Blast Weekends festival site. The private security group will work directly with Detroit Police Department and Detroit Fire Department to ensure a safe and secure event. The private security group will provide a list of commanding supervisors to the Detroit Police Department and the Detroit Fire Department, along with contact information (cell phone, pagers, etc.). The private security group will have an on-site command center in which to work from for the duration of the Winter Blast Weekends festival.

Lost Parent/Child Protocol

Whenever a child is discovered to be lost, the staff person/volunteer/vendor is instructed to find the closest person with a radio. They MUST contact the Production Office on the Production Channel. The Production department will direct the appropriate staff person to come to the location of the lost child. That person will conduct a brief search of the immediate area for the parent(s). They will obtain the child's name (if possible), write down a description of the child and any information on the parents that is available. If the parents are not immediately located in the area, then the staff person will take the child to Volunteer Headquarters and inform the Production Staff. The Production staff will then inform police command.

Private Medical Plan

The 2019 Winter Blast Weekends will utilize Hart Medical as its private medical and EMS provider for the downtown festival. Hart Medical will have an on-site command center in which to work from for the duration of the Winter Blast Weekends event. Hart Medical will work directly with Festival Management, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisors.

Hart Medical Response Plan

Hart Medical will provide the On-Site Emergency Medical Services for the 2019 Winter Blast Weekends. Hart medical has been contracted by Winter Blast Weekends to coordinate and develop an Emergency Medical Response Plan for the Private Emergency Medical Services operating during the Winter Blast Weekends.

Hart Medical will be in operation all Winter Blast Weekends. Hart Medical will have an Ambulance stationed at the Festival. In addition to the ambulances, Hart Medical will have two (2) EMS personnel available in each sector of the Winter Blast Weekends.

Hart Medical will position its Command Center in the operations area of the Festival and will invite the City of Detroit to station an EMS officer in Hart Medical's command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the Festival. Hart Medical will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the Festival. Hart Medical will have direct communication with the Festival Management, Detroit Police and all Hart Medical Ambulance and Sector Teams. In the event that a large incident occurs during the 2019 Winter Blast Weekends, it is requested that Detroit EMS Supervisor coordinate with Hart Medical. Hart Medical has reviewed all city and county MCI and disaster plans and has reviewed them with all employees. Hart Medical will operate in any capacity that is assigned to them in the incident, by Detroit Fire Department, EMS Division, if requested. Hart Medical can coordinate these services with EMS Division or the Fire Department and the Emergency Management Department.

Evacuation Plan

The Winter Blast Weekends staff will provide the above mentioned security and medical plans for the 2019 event. In the event that an evacuation is necessary for the patrons at the festival site the Winter Blast Weekends management team will work in conjunction with the Detroit Police Department's and the Detroit Fire Department's protocol for a proper and safe evacuation of the downtown area and will defer any and all procedures to that of the supervising DPD and DFD staff. The Winter Blast Weekends will assist the evacuation with announcements from all stages and performance areas using the standard public announcement systems that will be in each area.

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2018-10-11

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548 *Petition of Jonathan Witz & Associates, request to hold "Winter Blast Weekends" at various locations on 1/11/19 - 2/17/19.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE POLICE DEPARTMENT
- BUSINESS LICENSE CENTER
- DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
- BUILDINGS SAFETY ENGINEERING

RAQUEL CASTAÑEDA-LÓPEZ
COUNCIL MEMBER
DISTRICT 6

MEMORANDUM

[Handwritten initials]

TO: Brad Dick, General Services Department
Ron Brundidge, Department of Public Works

VIA: Council President Brenda Jones

FROM: Council Member Raquel Castañeda-López

[Handwritten initials]

DATE: October 25, 2018

SUBJECT: Trash in Patton Park

I has come to my attention that the body of water within the greenery south of the playground at Patton Park is filled with refuse that needs to be removed.

Please clarify which department is responsible for cleaning up the park water.

If you have any additional questions, please contact the office at 313-224-2450. Thank you.

CC: Honorable City Council
City Clerk
Stephanie Washington, City Council Legislative Liaison

CITY CLERK 2018 OCT 25 PM 4:01

October 30, 2018
New Business

**PLANNING AND
ECONOMIC
DEVELOPMENT
STANDING
COMMITTEE**

OFFICE OF CONTRACTING AND
PROCUREMENT

~~31~~
32

October 26, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001731 100% City Funding – Detroit Brownfield Redevelopment Authority Funding Agreement. – Contractor: Detroit Brownfield Redevelopment Authority – Location: 500 Griswold St., Ste. 2200, Detroit, MI, 48226 – Contract Period: Upon City Council Approval for One (1) year – Total Contract Amount: \$10,000,000.00 (Ten Million dollars). **PLANNING AND DEVELOPMENT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER _____ **TATE**

RESOLVED, that Contract No. 6001731 referred to in the foregoing communication dated October 26, 2018 be hereby and is approved.



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

October 25, 2018

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

**Re: Proposed Amendment of Chapter 26 of the 1984 Detroit City Code, *Housing*,
by adding Article V, *Fair Chance Access to Rental Housing*.**

Honorable City Council:

At the request of Council Member Ayers, the Law Department has prepared and approved as to form the above-referenced ordinance for your consideration. The proposed ordinance will add an Article to Chapter 26 to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process.

Respectfully submitted,

Julianne V. Pastula
Senior Assistant Corporation Counsel
City of Detroit Law Department
(313) 237-2935

S U M M A R Y

AN ORDINANCE to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of the public and to provide citizens with criminal records a fair opportunity to secure housing by regulating the use of criminal background checks as part of the tenant screening process, thereby facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to establish that the City undertaking is limited to promotion of the general welfare; to set forth definitions and applicability of the article; to regulate the use and inquiry of criminal convictions by housing providers; to establish standards for adverse action; to set forth exceptions to this article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors in housing decisions; to require individualized assessments in certain circumstances; to set forth notice and posting requirements for housing providers; to establish guidelines for maintenance of records by housing providers; to protect the exercise of rights and prohibit retaliation; to require community outreach; to set forth confidentiality provisions; to establish implementation and enforcement provisions, including penalties for violations; and to establish administrative rules and annual reporting requirements.

1 **BY COUNCIL MEMBER _____** :

2 **AN ORDINANCE** to amend Chapter 26 of the 1984 Detroit City Code, *Housing*, by
3 adding Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through
4 26-5-20, to provide for the maintenance and protection of the health, safety and general welfare of
5 the public and to provide citizens with criminal records a fair opportunity to secure housing by
6 regulating the use of criminal background checks as part of the tenant screening process, thereby
7 facilitating re-integration into society and reducing the likelihood those citizens will reoffend; to
8 establish that the City undertaking is limited to promotion of the general welfare; to set forth
9 definitions and applicability of the article; to regulate the use and inquiry of criminal convictions
10 by housing providers; to establish standards for adverse action; to set forth exceptions to this
11 article; to establish procedures for the use of evidence of rehabilitation or other mitigating factors
12 in housing decisions; to require individualized assessments in certain circumstances; to set forth
13 notice and posting requirements for housing providers; to establish guidelines for maintenance of
14 records by housing providers; to protect the exercise of rights and prohibit retaliation; to require
15 community outreach; to set forth confidentiality provisions; to establish implementation and
16 enforcement provisions, including penalties for violations; and to establish administrative rules
17 and annual reporting requirements.

18 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:**

19 **Section 1.** Chapter 26 of the 1984 Detroit City Code, *Housing*, be amended by adding
20 Article V, *Fair Chance Access to Rental Housing*, consisting of Sections 26-5-1 through 26-5-20,
21 to read as follows:

22

1 **Chapter 26. HOUSING**

2 **Article V. Fair Chance Access to Rental Housing**

3 **Sec. 26-5-1. Purpose.**

4 The purpose of this article is to enhance the health, safety and general welfare of the public
5 by ensuring citizens with arrest and conviction records have a fair opportunity to secure housing
6 by regulating the use of criminal background checks as part of the tenant screening process, thereby
7 facilitating re-integration into society, reducing recidivism and its associated criminal justice and
8 societal costs. Barriers to opportunities for people with arrest or conviction records increase
9 recidivism and jeopardize the safety of the public, disrupt the financial and overall stability of
10 affected families and communities, and impede the City from achieving its maximum potential of
11 economic growth.

12 **Sec. 26-5-2. City undertaking limited to promotion of general welfare.**

13 (a) This article does not intend, and shall not be construed, to require a housing
14 provider to give preference to anyone or to rent to an unqualified tenant with an arrest or conviction
15 record. Moreover, this article shall not be construed to limit a housing provider's ability to choose
16 the most qualified and appropriate candidate from applicants for housing.

17 (b) This article does not intend, and shall not be construed, to create or impose a duty
18 or create a private cause of action against the City, its elected officials, appointees, officers, agents,
19 or employees.

20 **Sec. 26-5-3. Definitions.**

21 For the purposes of this article, the following words and phrases shall have the meaning
22 respectively ascribed to them by this section:

23 Administering agency means the City's Department of Civil Rights, Inclusion and

1 Opportunity or CRIO.

2 Adverse action means to evict an individual, fail or refuse to rent or lease real property to an
3 individual, or fail or refuse to continue to rent or lease real property to an individual, or fail or
4 refuse to add a household member to an existing lease, or to reduce any tenant subsidy. The adverse
5 action must relate to real property located in the City of Detroit.

6 Applicant means an individual applying to rent or lease eligible housing. It also includes an
7 individual applying to be added to an existing lease for eligible housing.

8 Arrest means a record from any jurisdiction that does not result in a conviction and includes
9 information indicating that a person has been questioned, apprehended, taken into custody or
10 detained, or held for investigation by a law enforcement, police, or prosecutorial agency or charged
11 with, indicted, or tried and acquitted for any felony, misdemeanor, or other criminal offense.

12 Arrest is a term that is separate and distinct from, and that does not include, unresolved arrest.

13 Background check report means any criminal history report, including but not limited to those
14 produced by the Michigan State Police, the Federal Bureau of Investigation, other law enforcement
15 or police agencies, courts, or by any consumer reporting, or tenant screening, agency or business.

16 Conviction means a record from any jurisdiction that includes information indicating that a
17 person has been convicted of a felony or misdemeanor, provided that the conviction is one for
18 which the person has been placed on probation, fined, imprisoned or paroled. Those matters
19 identified in Section 26-5-5 about which a housing provider may not inquire and as to which they
20 may not base an adverse action, are not considered convictions for purposes of this article.

21 Conviction history means information regarding one or more convictions or unresolved
22 arrests, transmitted orally or in writing or by any other means, and obtained from any source,
23 including but not limited to the individual to whom the information pertains or a background check

1 report.

2 Directly-related conviction means that the conduct for which the person was convicted or that
3 is the subject of an unresolved arrest that has a direct and specific negative bearing on the health,
4 safety, or right to peaceful enjoyment of the premises by persons and includes one or more of the
5 offenses listed in Section 26-5-6(b).

6 Eligible housing means any property in the City of Detroit available for rent or lease where a
7 single structure contains more than four (4) dwelling units.

8 Enforcing agency means the Detroit Police Department or DPD.

9 Evidence of rehabilitation or other mitigating factors means, but shall not be limited to, a
10 person's satisfactory compliance with all terms and conditions of parole or probation (however,
11 inability to pay fines, fees, and restitution due to indigence shall not be considered noncompliance
12 with terms and conditions of parole or probation or both); employer recommendations, especially
13 concerning a person's post-conviction employment; educational attainment or vocational or
14 professional training since the conviction, including training received while incarcerated;
15 completion or active participation in rehabilitative treatment e.g., alcohol or drug treatment; letters
16 of recommendation from community organizations, counselors or case managers, teachers,
17 community leaders or probation or parole officers who have observed the applicant since his or
18 her conviction(s); and the age of the person at the time of the conviction. Successful completion
19 of parole, probation, mandatory supervision, or post release community supervision shall create a
20 presumption of rehabilitation. Examples of mitigating factors that are offered voluntarily by the
21 person may include, but are not limited to, explanation of the precedent coercive conditions,
22 intimate physical or emotional abuse, or untreated substance abuse or mental illness that
23 contributed to the conviction.

1 Housing provider means any entity that owns, master leases, manages, or rents eligible
2 housing in the City of Detroit. Any agent, such as a property management company, that makes
3 tenancy decisions on behalf of the aforementioned entities shall also be considered a housing
4 provider.

5 Inquire means any direct or indirect conduct intended to gather information from or about an
6 applicant, potential applicant or candidate, using any mode of communication, including but not
7 limited to application forms, interviews, and background check reports.

8 Person means any individual, partnership, firm, company, corporation, association, sole
9 proprietorship, limited liability company, joint venture, estate, trust, or any other legal entity.

10 Unresolved arrest means an arrest that is undergoing an active pending criminal investigation
11 or trial that has not yet been resolved. An arrest has been resolved if the arrestee was released and
12 no accusatory pleading was filed charging him or her with an offense, or if the charges have been
13 dismissed or discharged by the prosecuting attorney or the court.

14 **Sec. 26-5-4. Applicability; eligible housing.**

15 This article shall apply to all housing providers with eligible housing as defined in this article
16 available for rent or lease located in the City of Detroit.

17 **Sec. 26-5-5. Prohibition on housing provider to inquire into criminal convictions of**
18 **applicants and their household members until being interviewed or qualified; basis for**
19 **adverse action.**

20 (a) Except as provided in Section 26-5-6, housing providers shall not:

21 (1) Inquire about or require applicants to disclose conviction history as part of tenant
22 screening process until the housing provider has first:

23 (i) Determined the applicant is qualified to rent the housing unit under all of the

1 housing provider's criteria not related to potential past criminal convictions or
2 an unresolved arrest; and

3 (ii) Provided to the applicant a conditional lease agreement that commits the unit to
4 the applicant as long as the applicant passes the conviction history review.

5 (2) Base an adverse action in whole or in part on:

6 (i) An unresolved arrest or an arrest not leading to a conviction;

7 (ii) Participation in or completion of a diversion or a deferral of judgment program;

8 (iii) A conviction that has been judicially dismissed, expunged, voided, invalidated
9 or otherwise rendered inoperative by a court of law or by executive pardon.

10 (iv) A conviction or any other determination or adjudication in the juvenile justice
11 system, or information regarding a matter considered in or processed through
12 the juvenile justice system;

13 (v) A misdemeanor conviction that is more than 5 years old, measured from the date
14 of sentencing; or

15 (vi) Information pertaining to an offense or violation other than a felony or
16 misdemeanor, such as a civil infraction.

17 (3) A housing provider shall not include questions regarding or require applicants to
18 disclose on any housing application the facts or details of any conviction history or
19 any matter identified in Subsection (2) of this Section.

20 (b) It is the responsibility of a housing provider to ensure that its employees and agents
21 comply with this article.

22 **Sec. 26-5-6. Exceptions to prohibition.**

23 (a) This article does not limit the right of a housing provider to take any of the

1 following actions:

2 (1) Conduct conviction history or obtain background check reports on applicants where
3 there is a statutory duty to do so; or

4 (2) Notify applicants that applicable laws, including those set forth in Subsection (b) of
5 this Section will disqualify an individual with a particular conviction history from
6 eligibility for tenancy.

7 (b) Regarding applicants and their household members, a housing provider may base
8 an adverse action in whole or in part on directly-related convictions that have a direct and specific
9 negative bearing on the safety of persons or real property, given the nature of the housing, and
10 includes one or more of the following:

11 (1) Any conviction where state or federal law prohibits the applicant from being eligible
12 for public housing; or

13 (2) Any conviction that leads to the applicant becoming a lifetime registered sex
14 offender; or

15 (3) Any conviction for violent or drug-related felonies; or

16 (4) Conviction for felonies committed within the last 10 years or imprisonment for
17 felonies within the last 5 years; or

18 (5) Any conviction for crimes against landlords, management agents, their employees or
19 agents, or other tenants or real property; or

20 (6) Any conviction or plea to any crime involving arson; or

21 (7) Any conviction or plea to any crime involving metal theft, vandalizing or otherwise
22 damaging real property.

1 **Sec. 26-5-7. Procedures for use of evidence of rehabilitation or other mitigating factors in**
2 **housing decisions; requirement for individualized assessment.**

3 (a) Consistent with the procedures in this section and subject to state and federal law,
4 a housing provider shall offer the applicant a reasonable opportunity to present evidence of
5 rehabilitation or other mitigating factors related to convictions within the previous 5 years.

6 (b) In reviewing an applicant's criminal history and making a decision related to
7 eligible housing based on such history, a housing provider shall conduct an individualized
8 assessment, considering only:

9 (1) Convictions that warrant denial based on local, state or federal law; and

10 (2) Time that has elapsed since the conviction; and

11 (3) Whether it is a directly-related conviction that has direct and specific negative
12 bearing on the safety of persons or real property; and

13 (4) Any evidence of inaccuracy or evidence of rehabilitation or other mitigating factors
14 presented by the applicant.

15 (c) If a housing provider intends to base an adverse action related to eligible housing
16 on an item or items in the applicant's conviction history, prior to taking any adverse action the
17 housing provider shall provide the applicant with a copy of the background check report, and shall
18 notify the applicant of the prospective adverse action and the items forming the basis for the
19 prospective adverse action.

20 (d) If, within 14 calendar days of the date that the notice described in Subsection (c) of
21 this Section is provided by the housing provider to the applicant, the applicant gives the housing
22 provider notice in writing of evidence of the inaccuracy of the item or items of conviction history
23 or evidence of rehabilitation or other mitigating factors set forth in this Section, the housing

1 provider shall delay any adverse action for a reasonable period of not less than 5 calendar days
2 after receipt of the information. During that time the housing provider shall reconsider the
3 prospective adverse action in light of the information provided by the applicant or potential
4 applicant.

5 (e) The housing provider shall promptly notify the applicant of any final adverse action
6 based upon their conviction history or contents of the criminal background check.

7 (f) It shall be unlawful for any housing provider to engage in any communication,
8 including the production or dissemination of advertisements, related to eligible housing that
9 expresses, directly or indirectly, that any person with an arrest or conviction record will not be
10 considered for the rental or lease of real property or may not apply for the rental or lease of real
11 property, except as required by local, state, or federal law. For purposes of this Subsection,
12 engaging in a communication includes, but is not limited to, making a verbal statement or
13 producing or disseminating any solicitation, advertisement, or signage.

14 **Sec. 26-5-8. Notice and posting requirements for housing providers.**

15 (a) A housing provider shall state in all solicitations or advertisements for the rental or
16 lease of eligible housing, or made on their behalf, that the housing provider shall consider qualified
17 applicants consistent with this article. This language shall include, at minimum, the following
18 statement:

19 “The rental or lease of this property must comply with the City of Detroit ordinance
20 regulating the use of criminal background checks as part of the tenant screening
21 process to provide citizens with criminal backgrounds a fair opportunity. For
22 additional information, please contact the City of Detroit Office of Civil Rights,
23 Inclusion and Opportunity.”

1 **(b) The administering agency shall publish and make available to housing providers,**
2 **in all languages spoken by more than 5% of the city population, a notice suitable for posting that**
3 **informs applicants for eligible housing of their rights under this article. This notice shall be updated**
4 **on or before December 1st of any year in which there is a change in the languages spoken by more**
5 **than 5% of the city population.**

6 **(c) In addition to the requirements for solicitations or advertisements in Subsection (a)**
7 **of the Section, housing providers shall post a notice prominently on their website and at any**
8 **location under their control that is frequently visited by applicants or potential applicants for the**
9 **rental or lease of eligible housing in the City. This notice shall also be available to applicants in**
10 **hard copy and provided with an application. The notice requirements in this Section shall contain**
11 **the following additional information which may be summarized by the housing provider or**
12 **available from the administering agency pursuant to 26-5-14(a)(1):**

13 **(1) A description of those matters identified in Section 26-5-5 that may not be considered**
14 **by the housing provider;**

15 **(2) A description of the restrictions and requirements that Section 26-5-5 imposes on**
16 **housing providers when inquiring about conviction history in connection with an**
17 **application for the rental or lease of eligible housing in the City;**

18 **(3) The circumstances and timeline under which the applicant or potential applicant has**
19 **a right to provide evidence of rehabilitation and other mitigating factors as provided**
20 **in Section 26-5-7; and**

21 **(4) The telephone number, email address, and mailing address of the administering**
22 **agency that the applicant or potential applicant may use to make a report if he or she**
23 **believes the housing provider has violated this article in their interactions with the**

1 applicant or potential applicant.

2 **Sec. 26-5-9. Housing Provider records.**

3 (a) Unless prohibited by federal or state law, a housing provider shall maintain and
4 retain records of tenant application forms, and other pertinent data and records required under this
5 article, for a minimum of one year from the date of application, and shall allow the administering
6 or enforcing agencies access to such records, with appropriate notice and at a mutually agreeable
7 time, to monitor or verify compliance with the requirements of this article.

8 (b) At no time shall the administering or enforcing agencies require a housing provider
9 to provide any information or documents the disclosure of which would violate local, state or
10 federal law.

11 (c) Where a housing provider does not maintain or provide adequate records
12 documenting compliance with this article or does not allow reasonable access to such records, the
13 Office of the Chief Financial Officer or other city department or agency shall have the authority
14 to provide all nonfinancial information necessary to fulfill the administering or enforcing agencies
15 responsibilities under this article subject to confidentiality provisions of this article and all
16 applicable laws.

17 **Sec. 26-5-10. Exercise of rights protected; retaliation prohibited.**

18 (a) It shall be unlawful for a housing provider or any other person to interfere with,
19 restrain, or deny the exercise of, or the attempt to exercise, any right provided under this article.

20 (b) It shall be unlawful for a housing provider to interrupt, terminate, or fail or refuse
21 to initiate or conduct a transaction involving the rental or lease of eligible housing, including
22 falsely representing that such property is not available for rental or lease, or otherwise take adverse
23 action against a person in retaliation for exercising rights protected under this article. Such rights

1 include but are not limited to:

2 (1) The right to file a complaint or inform any person about a housing provider's alleged
3 violation of this article;

4 (2) The right to inform the administering agency about a housing provider's alleged
5 violation of this article;

6 (3) The right to cooperate with the administering or enforcing agencies or other persons
7 in the investigation or prosecution of any alleged violation of this article; or

8 (4) The right to inform any person of his or her rights under this article.

9 (c) Protections of this Section shall apply to any person who mistakenly but in good
10 faith alleges violations of this article.

11 (d) Taking adverse action against a person within 90 calendar days of the exercise of
12 one or more of the rights described in this Section shall create a rebuttable presumption in the
13 administering agency's investigation that such adverse action was taken in retaliation for the
14 exercise of those rights.

15 **Sec. 26-5-11. Community Outreach.**

16 (a) The administering agency, in consultation with the Mayor's Office, may establish
17 a community-based outreach program to conduct education and outreach to applicants and
18 potential applicants for housing regarding rights and procedures under this article. The program
19 may be targeted at individuals or communities where, in the judgment of the administering agency,
20 the need for education and outreach is greatest.

21 (b) In establishing an outreach program pursuant to Subsection (a) of this Section, the
22 administering agency may partner with community-based organizations. Nothing in this Section
23 shall preclude the administering agency, by contract or grant, and consistent with other provisions

1 of local laws, from engaging the services of such organizations in establishing such community-
2 based outreach programs, participating in such programs, or developing materials for such
3 programs. Nothing in this Section shall preclude the administering agency from combining the
4 outreach programs required by Subsection (a) of this Section with other related community
5 outreach programs.

6 **Sec. 26-5-12. Confidentiality.**

7 The City shall keep confidential, to the extent permitted by applicable laws, any identifying
8 information or other data pertaining to an applicant's criminal history.

9 **Sec. 26-5-13. Implementation and enforcement; penalties.**

10 (a) The administering agency shall investigate complaints regarding a housing
11 provider's alleged violation of this article. The administrative agency may engage third party
12 assistance to conduct its investigation.

13 (1) Where the Director of the administering agency determines that a violation has not
14 occurred, he or she shall issue a determination that a housing provider is not in
15 violation of this article. This determination shall be provided to the housing provider
16 and the complainant.

17 (2) Where the Director of the administering agency determines that a violation has
18 occurred, he or she shall issue a determination that a housing provider is in violation
19 of this article; provided, however, for a first violation, or for any violation during the
20 first twelve months following the operative date of this article, the Director must
21 issue warnings and notices to correct, and offer the housing provider technical
22 assistance on how to comply with the requirements of this article. For a second
23 violation, the administering agency shall refer its determination for each applicant as

1 to whom the violation occurred or is continuing to the enforcing agency for action,
2 to the housing provider and the complainant.

3 (3) Where the Director of the administering agency determines that a violation has
4 occurred, he or she shall forward a copy of the determination to the State of Michigan
5 Department of Civil Rights for consideration.

6 (b) The administering agency, in consultation with the Mayor's Office, is authorized
7 to take appropriate steps to assist in the enforcement of this article, including the investigation of
8 any possible violations of this article. The administering or enforcing agencies shall not find a
9 violation based on a housing provider's decision that an applicant's conviction history is directly
10 related unless the housing provider failed to conduct the individualized assessment as required
11 under Section 26-5-7.

12 (c) If multiple applicants are impacted by the same violation at the same time e.g. all
13 applicants for a certain housing unit are asked for their conviction history on the initial application,
14 each violation shall be treated as a separate violation.

15 (d) In accordance with Section 4i(k) of the Michigan Home Rule Cities Act, being
16 MCL 117.4i(k), the penalty upon conviction for violation of this article shall be imprisonment for
17 not more than 90 days or a fine of not more than \$500.00, or both, for each such violation, in the
18 discretion of the court.

19 (e) An applicant or potential applicant may report to the administering agency any
20 suspected violation of this article within 60 calendar days of the date the suspected violation
21 occurred. The City shall encourage reporting pursuant to this Subsection by keeping confidential,
22 to the maximum extent permitted by applicable laws, the name and other identifying information
23 of the applicant or potential applicant reporting the violation; provided, however, that with the

1 authorization of such person, the City may disclose his or her name and identifying information as
2 necessary to enforce this article or for other appropriate purposes, which shall include enabling the
3 housing provider to respond to the alleged violation as part of an investigation by the administering
4 agency.

5 **Sec. 26-5-14. Implementation and enforcement; administrative rules and annual reporting**
6 **requirements.**

7 (a) Within 120 calendar days after the effective date of the ordinance that added this
8 article, the administering agency shall promulgate administrative rules pursuant to Section 2-111
9 of the Charter. These rules shall include, at minimum, procedures for the following:

10 (1) Preparing standardized language for the notice in Sec. 26-5-8(c) that housing
11 providers may use to satisfy the requirements of that Subsection.

12 (2) Timeframe and process, including notification, for the following:

13 (i) To housing providers that a complaint has been filed alleging violation of
14 this article and that an investigation will occur;

15 (ii) Provide the housing provider a right to respond to the allegations in the
16 complaint;

17 (iii) Receipt and consideration by the administering agency of any response and
18 supporting information from a housing provider regarding the alleged violation; and

19 (iv) Dissemination of the administering agency's determination of whether an
20 alleged violation in the complaint was substantiated to the housing provider and
21 complainant. If a violation is substantiated, dissemination to the enforcing agency
22 and State of Michigan Department of Civil Rights.

23 (b) The administering and enforcing agencies shall prepare and jointly submit an

1 annual report to the Mayor and City Council that includes, at a minimum, the following
2 information for the preceding year:

3 (1) The number and types of complaints it received alleging violations of this article;

4 (2) The number and types of violations of this article represented by the number of
5 determinations issued by the Director of the administering agency substantiating the
6 alleged violations;

7 (3) The number and types of violations of this article represented by the number of
8 determinations issued by the Director of the administering agency where the
9 allegations of violations of this article were unsubstantiated;

10 (4) The number and types of determinations forwarded to the State of Michigan
11 Department of Civil Rights;

12 (5) The number and types of tickets issued by the enforcing agency;

13 (6) Data regarding the outcome of tickets issued in court itemizing the number of
14 dismissals, convictions or plea arrangements, including the penalties assessed; and

15 (7) The costs associated with the implementation and administration of this article.

16 **Sec. 26-5-15 – 26-5-20. Reserved.**

Section 2. This ordinance is hereby declared necessary to preserve the public peace, health, safety, and welfare of the People of the City of Detroit.

Section 3. All ordinances, or parts of ordinances, that conflict with this ordinance are repealed.

Section 4. In the event this ordinance is passed by two-thirds (2/3) majority of City Council Member serving, it shall be given immediate effect and become effective upon publication in accordance with Section 4-118 of the 2012 Detroit City Charter. Where this ordinance is passed by less than a two-thirds (2/3) majority of City Council Members serving, it shall become effective

on the thirtieth (30) day after enactment, or on the first business day thereafter, in accordance with Section 4-118 of the 2012 Detroit City Charter.

Approved as to form:

A handwritten signature in cursive script that reads "Lawrence T. Garcia". The signature is written in black ink and is positioned above a horizontal line.

Lawrence T. Garcia
Corporation Counsel

Alton James
Chairperson
Lauren Hood, MCD
Vice Chair/Secretary

City of Detroit
CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cpc@detroitmi.gov

CITY CLERK 2018 OCT 25 09:11:15

Brenda Goss Andrews
Lisa Whitmore Davis
David Esparza, AIA, LEED
Gregory Pawlowski
Frederick E. Russell, Jr.
Angy Webb

32
34

October 19, 2018

HONORABLE CITY COUNCIL

RE: Special District Review of Proposed Wall Sign at Renaissance City Club Apartments/Millender Center (RECOMMEND APPROVAL)

At its regular meeting of October 18, 2018, the City Planning Commission (CPC) voted to recommend approval of an 800 square foot illuminated wall sign proposed by SDG Architects + Planners identifying the Renaissance City Club Apartments (RCCA) and to be displayed at the uppermost point of the western elevation of the Millender Center.

The sign will be a static, non-programmable channel letter sign with LED lighting that will not change colors and will not suggest motion and will be equipped with an ambient light sensor. An image of the proposed sign is attached.

Per the requirements of Article III, Division 6 of the Detroit Zoning Ordinance, the City Planning Commission and the Planning & Development Department have reviewed the proposed sign and have found it in compliance with the on-premises sign provisions of Chapter 3, Article VII.

Because the land on which the sign is displayed is zoned Public Center Adjacent/Restricted Central Business District (PCA), Your Honorable Body has the authority to allow an excess of the usual 500 square foot maximum for on-premises signage. CPC and P&DD find that with the addition of the proposed sign, the RCCA at Millender Center would still be within the sign area formula and that the excess over 500 square feet would be appropriate given the size of the building and the parcel.

The CPC and P&DD also find that the proposed sign satisfies the applicable approval criteria for PCA special district review, as provided in Sec. 61-11-97. A resolution is attached, authorizing the Buildings, Safety Engineering and Environmental Department to issue a permit to SDG, subject to final plan review by CPC staff.

Respectfully submitted,

ALTON JAMES, CHAIRPERSON



Marcell R. Todd, Jr., Director
M. Rory Bolger, Staff

Attachment

A RESOLUTION BY _____:

WHEREAS, SDG Architects + Planners has petitioned to display an 800 square foot, non-programmable, illuminated channel-letter wall sign at the uppermost point of the western elevation of the Renaissance City Club Apartments (Millender Center); and

WHEREAS, Chapter 3, Article VII of the Detroit City Code customarily limits on-premises signage to a maximum of 500 square feet except where City Council review and approval is required; and

WHEREAS, the property is located at 555 Brush Street between East Larned and East Congress Streets on land zoned Public Center Adjacent/Restricted Central Business District (PCA), a zoning district in which City Council has review and decision-making authority; and

WHEREAS, the Detroit Zoning Ordinance mandates “special district review” and recommendation by the City Planning Commission and the Planning and Development Department to City Council of all exterior modifications to buildings on land zoned PCA; and

WHEREAS, the City Planning Commission and the Planning and Development Department have reviewed the proposed sign in light of the specified approval criteria as provided in Sec. 61-11-97 of the Detroit Zoning Ordinance; and

WHEREAS, the petitioner has confirmed to the City Planning Commission that: the LED-illuminated, static sign will be equipped with an ambient light sensor; that only the wording, “Renaissance City Club Apartments,” will be displayed on the sign together with a flag and star logo; the colors of which wording and logo will not change; and the sign will be free of animation or movement; and

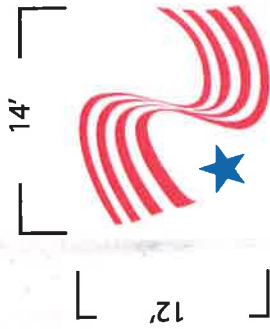
WHEREAS, the City Planning Commission and Planning and Development Department find the proposed sign to comport with the provisions of Chapter 3, Article VII and the special district review and approval criteria of Article III, Division 6 and Sec. 61-11-97 of the Detroit Zoning Ordinance and recommend approval of the petition for said sign; and

WHEREAS, the City Planning Commission voted at its regular meeting of October 18, 2018 to recommend approval of such sign; **NOW THEREFORE BE IT**

RESOLVED, the Detroit City Council approves the recommendation of the City Planning Commission and Planning and Development and authorizes the Buildings, Safety Engineering and Environmental Department to issue a sign permit for an 800 square foot, non-programmable, illuminated channel-letter wall sign at the uppermost point of the western elevation of the Renaissance City Club Apartments (Millender Center) at 555 Brush Street on land zoned PCA, consistent with the plans and renderings by SDG Architects + Planners dated 10.15.2018, provided such sign is equipped with an ambient light sensor and subject to final approval of the sign permit application by City Planning Commission staff.

54'
RENAISSANCE

54'
CITY CLUB APARTMENTS



800 sqft

625 sqft
RENAISSANCE
CITY CLUB APARTMENTS



REVISED 10.15.2018



October 15, 2018

Detroit City Council
1340 Coleman A. Young Municipal Center
Two Woodward Avenue
Detroit, Michigan 48226

Re: REVISED PETITION 2 - SIGNAGE UPGRADE COMPLIANCE

From Renaissance City Club Apartments, Detroit

Dear Honorable Body:

At the request of Renaissance City Club Apartments, and pursuant to the request of the City Planning Commission at its October 4, 2018 meeting, we are hereby resubmitting this petition for your approval of signage modifications for the Renaissance City Club Apartments complex, formerly known as the "Millender Center".

The Renaissance City Club Apartments' properties are zoned in a PCA District. The new owners of Renaissance City Club Apartments made a decision that the property needs identification and engaged signage professionals to develop concepts. Subsequently, SDG conducted a thorough analysis of the proposed sign plan relating to the zoning and signage ordinances. That analysis is attached to this petition.

The proposed signage *revision will be non-programmable channel letters with LED lighting that will display the building name only and will not change colors nor be attractive to probable advertisers.* The proposed signage would be located on the West façade of the building facing the downtown district and will not be seen from the existing East residences that are nearby; complying with the City Ordinance for lumens on the West Side.

It is considered reasonable that the Renaissance City Club Apartments would require identification in order to achieve equivalent visibility of nearby structures.

We are hereby *resubmitting* this petition requesting approval of the signage by your honorable body.

Legislative Policy

OCT 16 2018



Sincerely,

Lincoln Calhoun

LINCOLN CALHOUN, AIA

Principal

SDG Associates, LLC

Contact Person – Phone: 313.961.9000

E-Mail: icalhoun@sdg-assoc.com

Fax: 313.964.3233



RENAISSANCE CENTER
 CITY APARTMENTS
 DETROIT, MICHIGAN

SDG
 ARCHITECTS • PLANNERS
 2010

APPROXIMATE SCA.

KEY PLAN

DATE: AS NOTED

BY: [Signature]

SCALE: 1/8" = 1'-0"

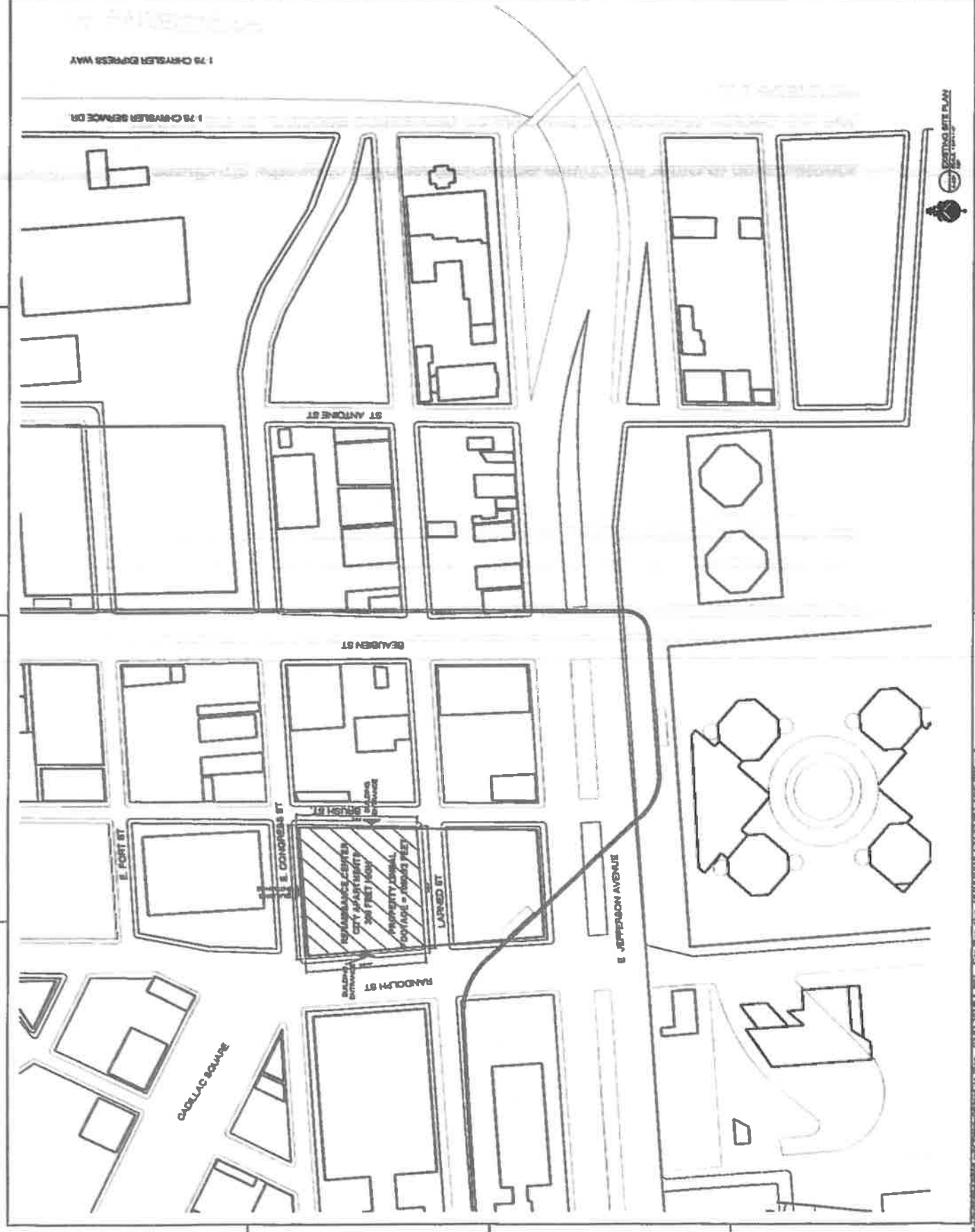
PROJECT: RENAISSANCE CENTER CITY APARTMENTS

000012.10

A-001

1 79 CHRYSLER EXPRESS WAY

1 79 CHRYSLER SERVICE DR



RENAISSANCE CENTER CITY APARTMENTS
SIGNAGE CALCULATIONS

PROPERTY PERIMETER

Length: 101
757.00
5061.12

Renaissance Center City Apartments (Millender Center)
Apartment Parking

TOTAL PERIMETER

1,818.12

PERMITTED BUSINESS SIGNAGE

1,050.92 (perimeter) x 20% of Allowable Signage
1,050.92 (perimeter) x 13 (ft above ground) x 0.20
4,727.11

EXISTING COMMERCIAL BUSINESS SIGNAGE

1.00

PROPOSED NEW SIGNAGE AREA

800.00

TOTAL SIGNAGE (EXISTING + NEW)

1363.00

TOTAL AREA WITH NEW ADDITIONAL SIGNAGE

3,927.11

RESTRICTION BOX

SET PLIN



COMPLIANCE
CALCULATIONS
SUMMARY



CITY PLAN

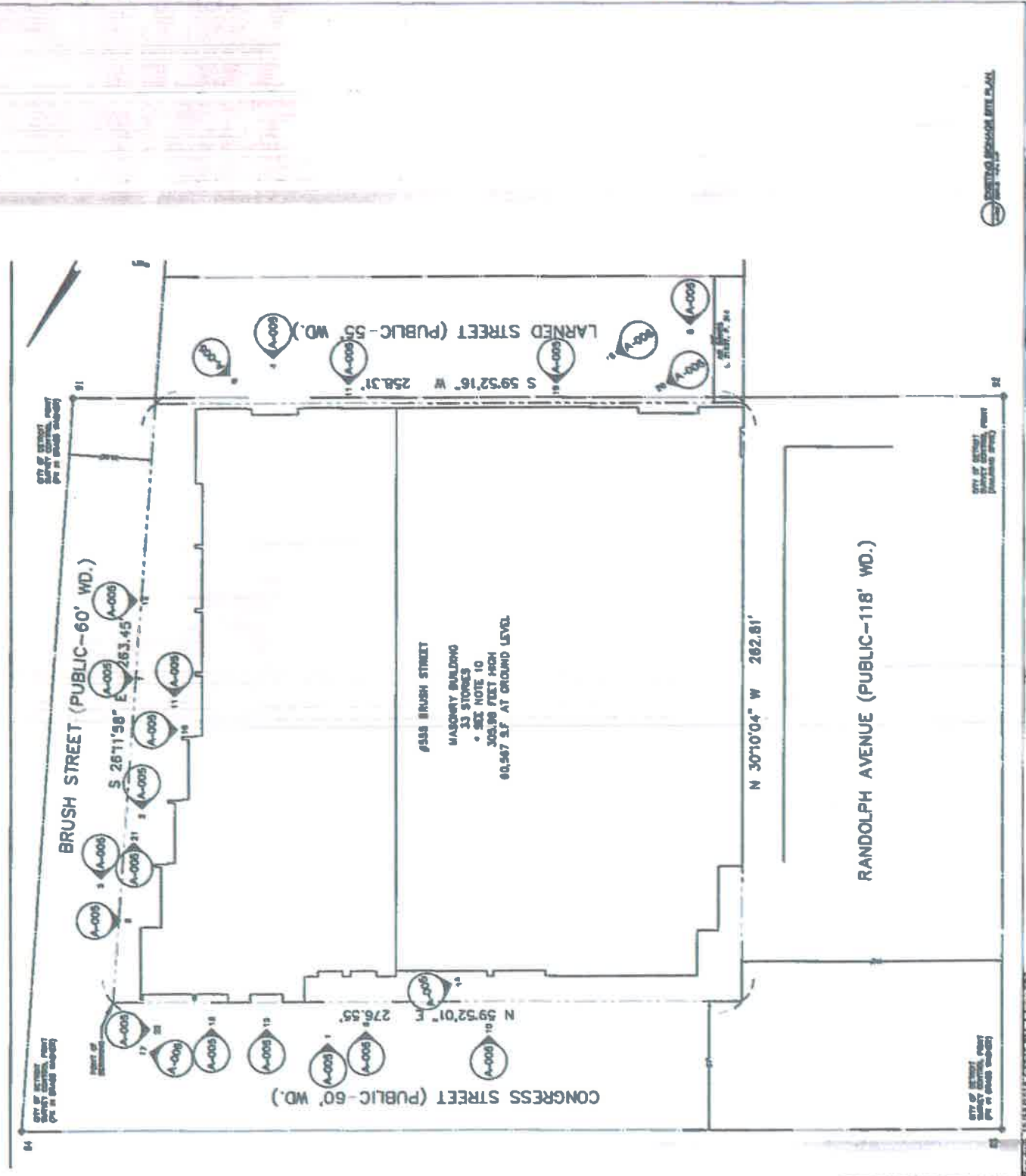
CITY PLAN



EXISTING RENAISSANCE
CENTER CITY APARTMENTS
SOURCE LOCATION
CITY PLAN

CITY PLAN

000012.10
A-004



CITY OF DETROIT
DEPT. OF PUBLIC WORKS

CITY OF DETROIT
DEPT. OF PUBLIC WORKS

BRUSH STREET (PUBLIC-60' WD.)

CONGRESS STREET (PUBLIC-60' WD.)

LARNED STREET (PUBLIC-55' WD.)

RANDOLPH AVENUE (PUBLIC-118' WD.)

6558 BRUSH STREET
MASONRY BUILDING
33 STORIES
SEE NOTE 10
305.98 FEET HIGH
60.587 SF AT GROUND LEVEL

N 307'04" W 282.81'

S 59'52'16" W 258.31'

N 59'52'01" E 276.55'

84

82



EXISTING BUILDING LINE PLAK

REVISIONS: 01/15/2009, 02/01/2010, 03/01/2010, 04/01/2010, 05/01/2010, 06/01/2010, 07/01/2010, 08/01/2010, 09/01/2010, 10/01/2010, 11/01/2010, 12/01/2010

Alton James
Chairperson
Lauren Hood, MCD
Vice Chair/Secretary

City of Detroit
CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cc-cpc@detroitmi.gov

Brenda Goss-Andrews
Lisa Whitmore Davis
David Esparza, AIA, LEED
Gregory Pawlowski
Frederick E. Russell, Jr.
Angy Webb



October 26, 2018

HONORABLE CITY COUNCIL

RE: PCA (Public Center Adjacent) Special District Review of exterior changes of 525 Griswold Street, The Buhl Parking Garage (**RECOMMEND APPROVAL**)

The City Planning Commission (CPC) has received the request of The Detroit Sign Factory, LLC on behalf of Bedrock Management Services, LLC for a proposed signage and wayfinding plan update.

REQUEST

The Buhl Garage is located at the northwest corner of Griswold and Larned and currently has over 600 square feet (sq. ft) of existing on premise signage. The existing signage consists of metal directional signs as well as painted signs. Additionally there are two (2) double sided blade signs on the corner of Griswold and Larned and also above the entrance of the Larned Street frontage.

The request is to replace and consolidate the signage that currently exists on the structure into a more aesthetically pleasing and cohesive package, reducing the total amount of sign area significantly. The request calls for 180 square feet of business signage, which is represented by the single proposed "BUHL GARAGE" blade sign (4'6" w X 20' h). Other signage proposed in the package is considered ¹directional signage, which is not included in the total square footage of business sign area calculated per Sec. 3-7-6 of City Code.

CONCLUSIONS AND RECOMMENDATION

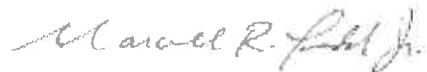
CPC staff has worked with the petitioner and made minor modifications to the signage package that CPC is now presenting to Your Honorable Body. CPC staff is supportive finding the package to be in accordance with City Code. The Planning and Development Department has also reviewed the matter indicated its support to CPC staff.

¹ Section 3-7-6 states that (1) Except for parking structures within developments that require city council approval of plans, the maximum total business sign area permitted on parking structures is two-hundred (200) square feet. (2) Signs denoting hours and rates that are required by section 39-2-49 of this Code for parking structures licensed as open parking stations shall not be counted against the total business sign area allowance. (3) Directional signs designating entrances and exits of a parking structure shall not be included in the total business sign area allowance.

CITY CLERK 2018 OCT 26 PM 4:55

The City Planning Commission bylaws allow staff to review “minor exterior alterations in the PD, PC and PCA zoning district” and take action on behalf of the Commission. As the CPC staff has deemed the proposed changes constitute a minor exterior alteration, we have reviewed the proposed work and find the signage to be consistent with the existing architecture of the building and the surrounding context. Furthermore we find the changes to be consistent with the spirit and intent of the PCA zoning classification. Therefore, CPC staff recommends approval of the proposal presented in the attached PDF file. A resolution to that effect has been drafted and attached for Your consideration.

Respectfully submitted,



Marcell R. Todd, Jr., Director
Kimani Jeffrey, City Planner

Attachments: Plans
Resolution

Cc: Maurice Cox, Director, PDD
David Bell, Director, BSEED
Lawrence T. Garcia, Corp. Counsel

October 26, 2018

BY COUNCIL MEMBER : _____ :

WHEREAS, the City Planning Commission has received a sign permit application from The Detroit Sign Factory, LLC on behalf of Bedrock Management Services, LLC for property located at 525 Griswold Street, The Buhl Parking Garage, which is located within a PCA (Public Center Adjacent District) zoning classification; and

WHEREAS, Section 61-11-96 of the Detroit Zoning Ordinance requires City Council approval of such work after review by the City Planning Commission and the Planning and Development Department; and

WHEREAS, the proposed signs have been properly reviewed and found to be complementary to the architecture of the building, consistent with the provisions of Chapter 3 of the City Code and also consistent with the spirit and intent of the PCA zoning district classification; and

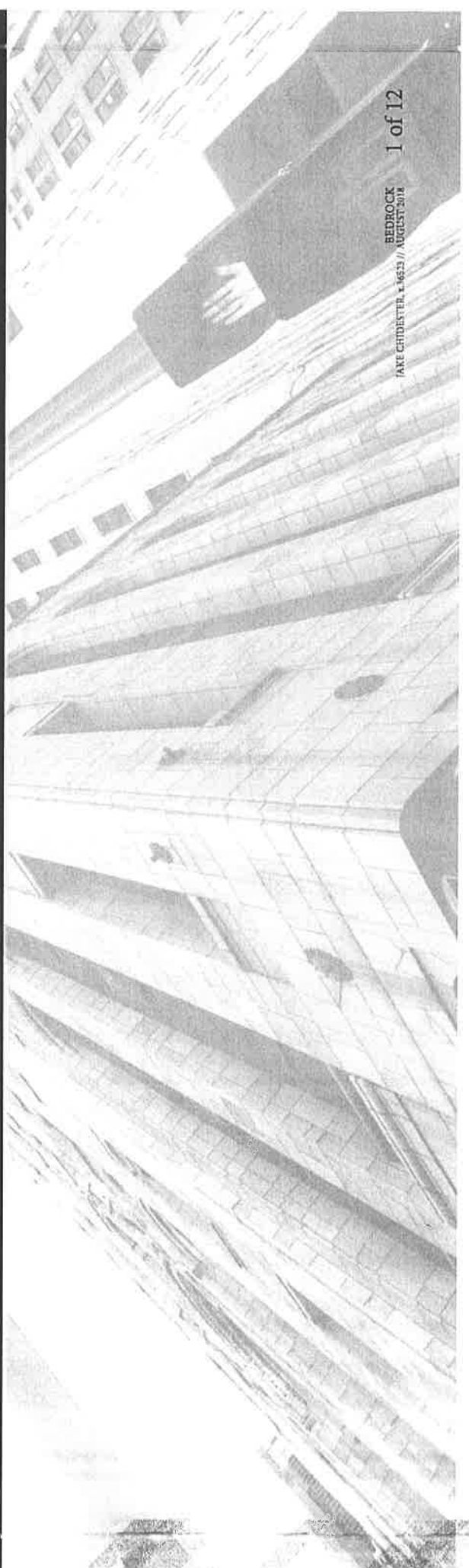
WHEREAS, the City Planning Commission staff has, on behalf of the City Planning Commission, recommended approval of the proposed working in accordance with Section 7.5 of the City Planning Commission bylaws; and

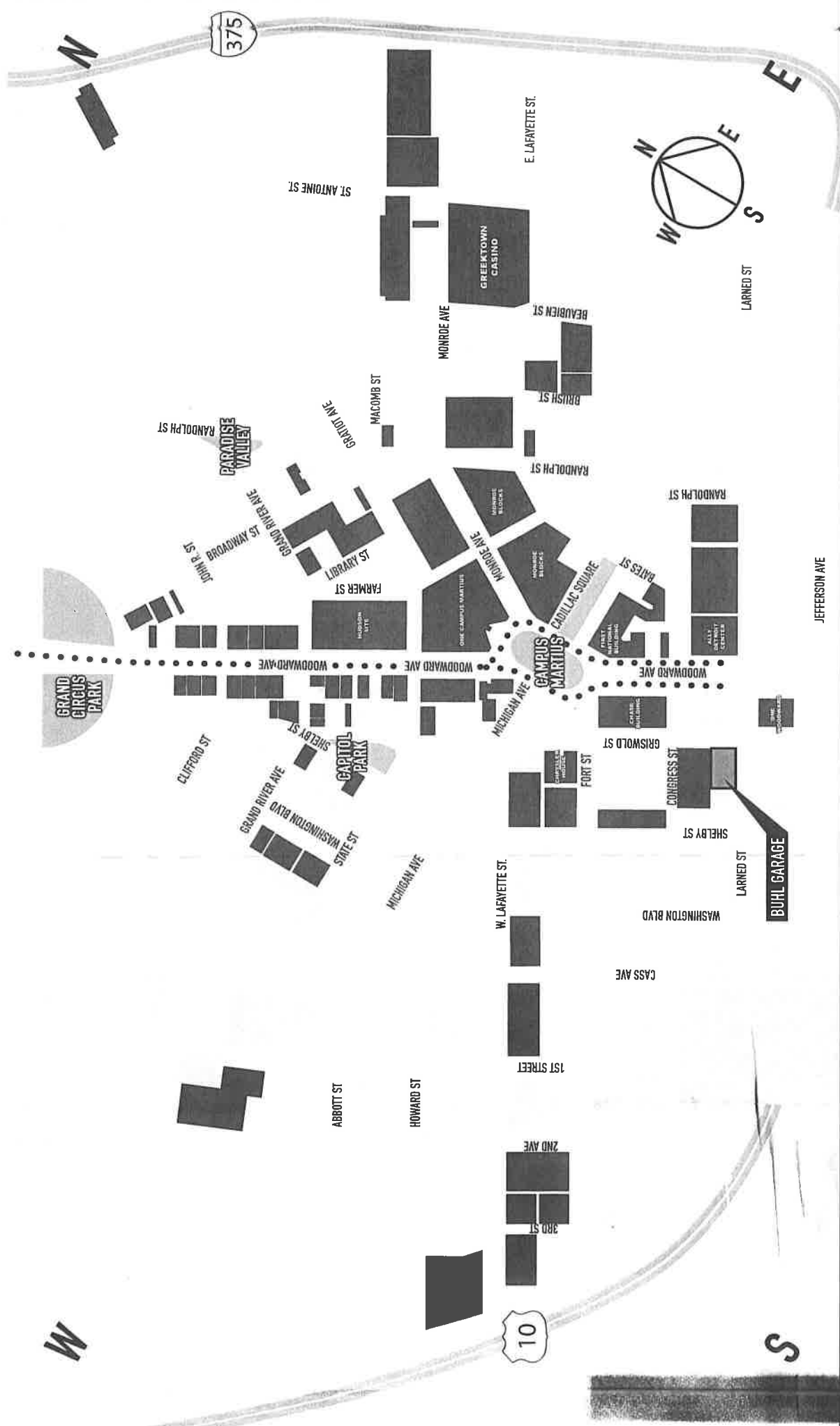
NOW, THEREFORE, BE IT RESOLVED, that the Detroit City Council approves the design and appearance of the proposed replacement signage package as described and reviewed in the foregoing communication from the City Planning Commission staff and depicted in the drawings dated August 2018 and updated October 17, 2018, attached hereto.



BUHL GARAGE SIGNAGE DESIGN

BEDROCK ARCHITECTURE, AUGUST 2018





■ Bedrock Owned Properties
 ■ Parks
 ■ BUHL GARAGE
 ●● QLine

SIGN NARRATIVE

THE BUHL GARAGE

The Buhl Building has an established, classic, easily recognizable Art Deco brand. The Buhl Garage signage and wayfinding project should also reflect this positioning.

The current parking structure has a metal façade with “Entrance” and “Exit Only” signs above the entrances and several painted signs on the northeast corner indicating vehicle direction. In addition, there are two, double sided blade signs located on the Griswold/Larned corner as well as above the Entrance on Larned. Additional sidewalk signs offer directions for payment and hours. Originally there were awnings above each of the entrances with additional signage.

Bedrock proposes the replacement and consolidation of many of these signs into a more cohesive and attractive signage program. The two, blighted blade signs will be replaced with illuminated, double-sided signs made from acrylic and translucent vinyl. The colors will mimic the brass and black metal found in the Art Deco style. The additional illuminated blade signs “P” will indicate the outer edges of the parking structure and will better indicate the function of the building. The four (4) “Entrance” and “Exit Only” signs will replace the original awning that has now been removed. Care has been taken to develop a cohesive look to the signage, bringing a more contemporary look to the building using modern and efficient elements while keeping the historic nature of the building. In addition to the new signage, the building will have new exterior paint to refresh the surfaces.

The Existing and Replacement signage comparison is listed at right.

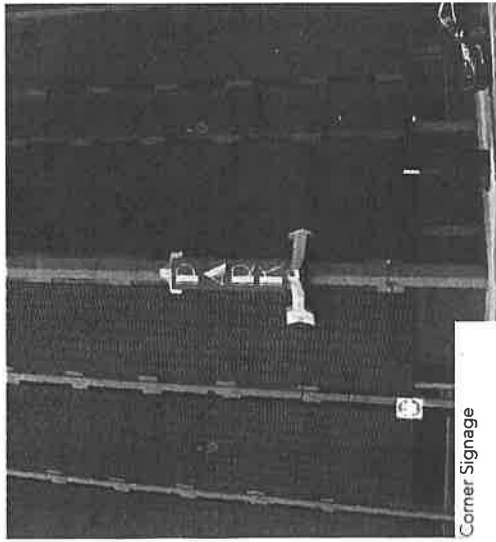
Update 10.17.18

Although we are proposing a sign package that includes less square footage than currently exists on the building, we are revising this proposal by removing the Name “Buhl” from all of the “Entrance” and the “Exit Only” signs and from both of the “P” blade signs making these Directional Signs not included in the Business Sign allowance for Parking Structures of 200 square feet. The updated square footage estimate for Business Signs is 180 square feet and for Directional signs is 247 square feet.

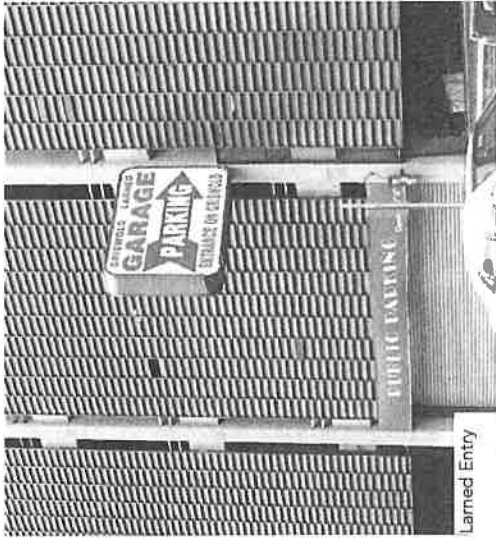
Existing Sign	Sq. Ft.	Replacement	Sq. Ft.
"Park" Corner Blade Sign, 3' w x 11' h	66	"BUHL GARAGE" Blade Sign, 4' 6" w x 20'h	180
"Griswold/Larned Garage Parking Entrance on Griswold": 8' high x 11' wide (double sided)	176	"BUHL P" Blade Sign, 4' 4" w x 5' 2" h	44.77
Awning (since has been removed), 4' high x 10' wide	40		0
"Enter": 20" high x 9' wide	14.94	"BUHL ENTRANCE", 9' 6" w x 3' 6" h (Quantity 2)	66.50
"Exit Only": 20" high x 9' wide	14.94	"BUHL EXIT ONLY", 9' 6" w x 3' 6" h (Quantity 2)	66.50
Painted "Entrance" on column: 3' 9" wide x 6' 4" high (on both sides of column)	23.74		
Painted "Entrance" on inside of garage entrance, portable sidewalk sign, 4' high x 12'	48	"Buhl P" Blade Sign, 4' 4" w x 5' 2" h	44.77
Awning: 60' wide x 4'h (since has been removed)	240		0
"Buhl Garage", portable sidewalk sign, 24" w x 36"h	12	Existing portable signs will likely remain	12
"Now Accepting Only Credit Cards and Debit Cards", 24" w x 36"h	12	Existing portable signs will likely remain	12
	647.62		426.54

EXISTING CONDITIONS

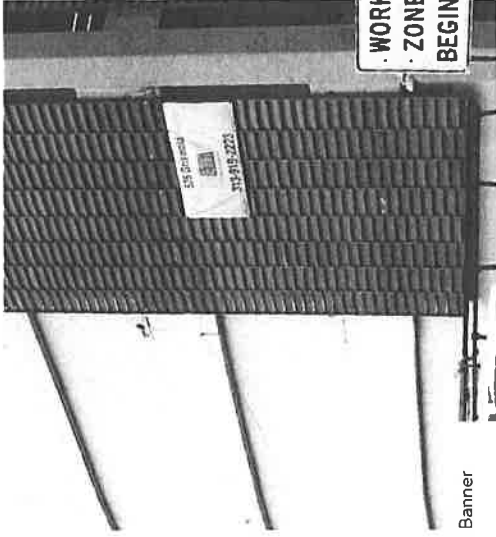
THE BUHL GARAGE



Corner Signage



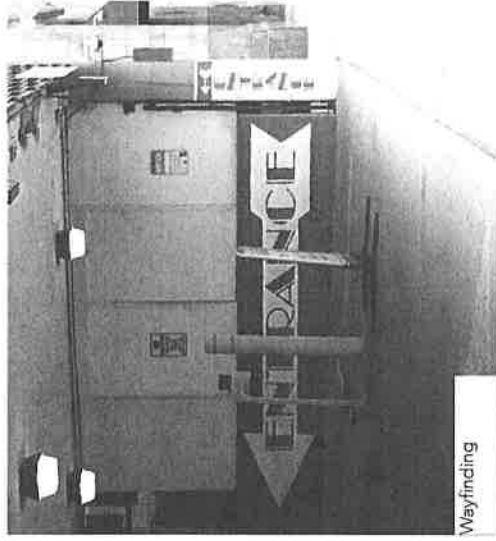
Larned Entry



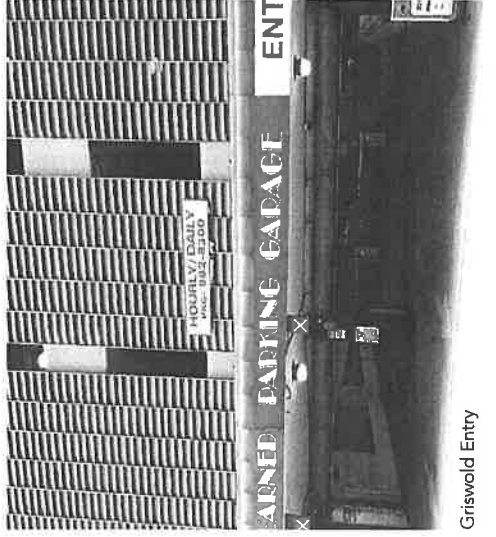
Banner



Building Display



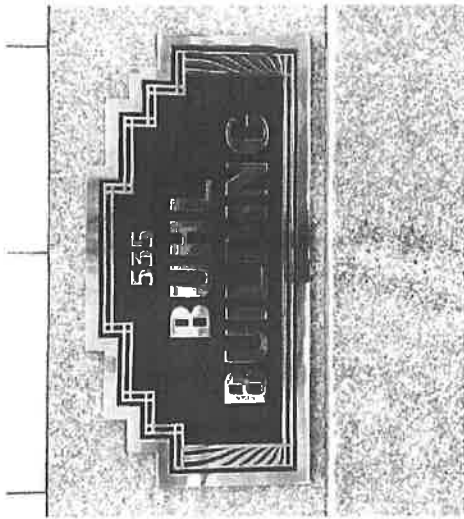
Wayfinding



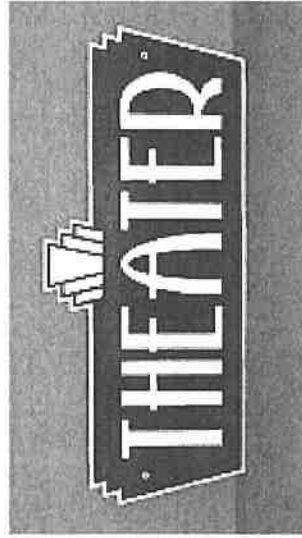
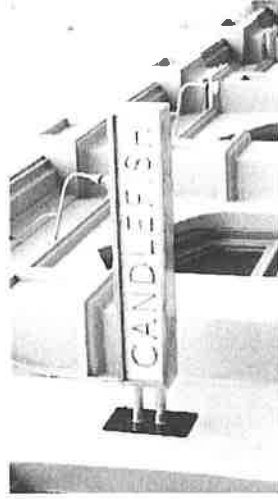
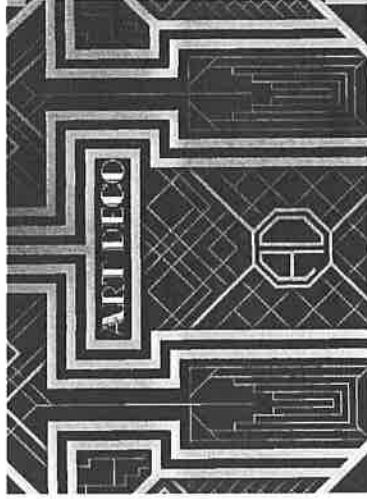
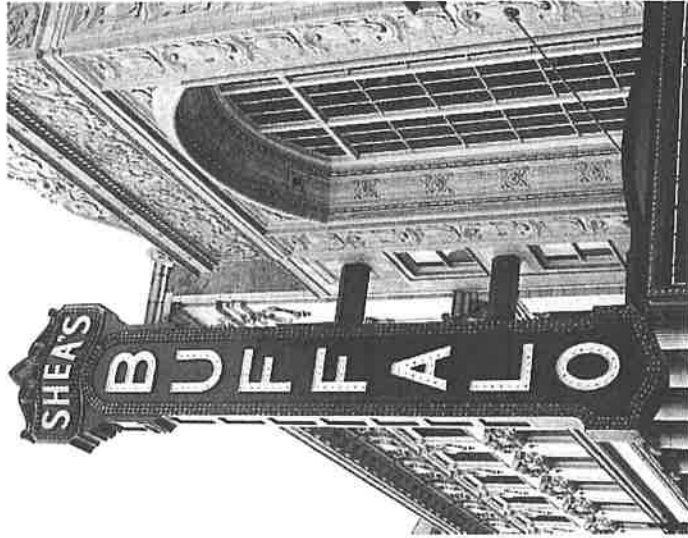
Griswold Entry

STYLE/ INSPIRATION

THE BUHL GARAGE

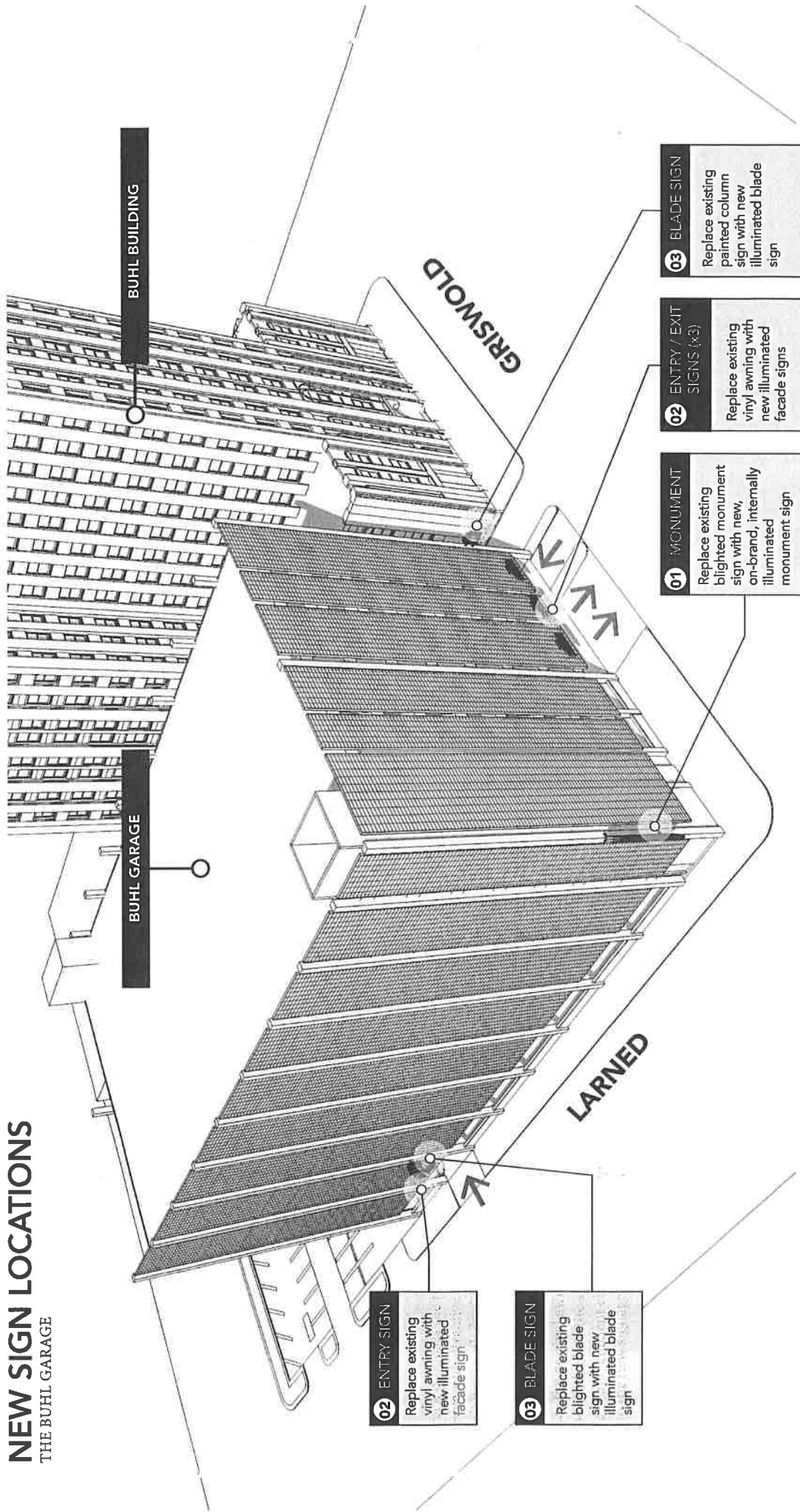


The Buhl Building has an established, classic, easily recognizable Art Deco brand. The Buhl Garage signage and wayfinding program should also reflect this positioning.



NEW SIGN LOCATIONS

THE BUHL GARAGE



BUHL BUILDING

BUHL GARAGE

GRISWOLD

LARNED

02 ENTRY SIGN
 Replace existing vinyl awning with new illuminated facade sign

03 BLADE SIGN
 Replace existing blighted blade sign with new illuminated blade sign

01 MONUMENT
 Replace existing blighted monument sign with new, on-brand, internally illuminated monument sign

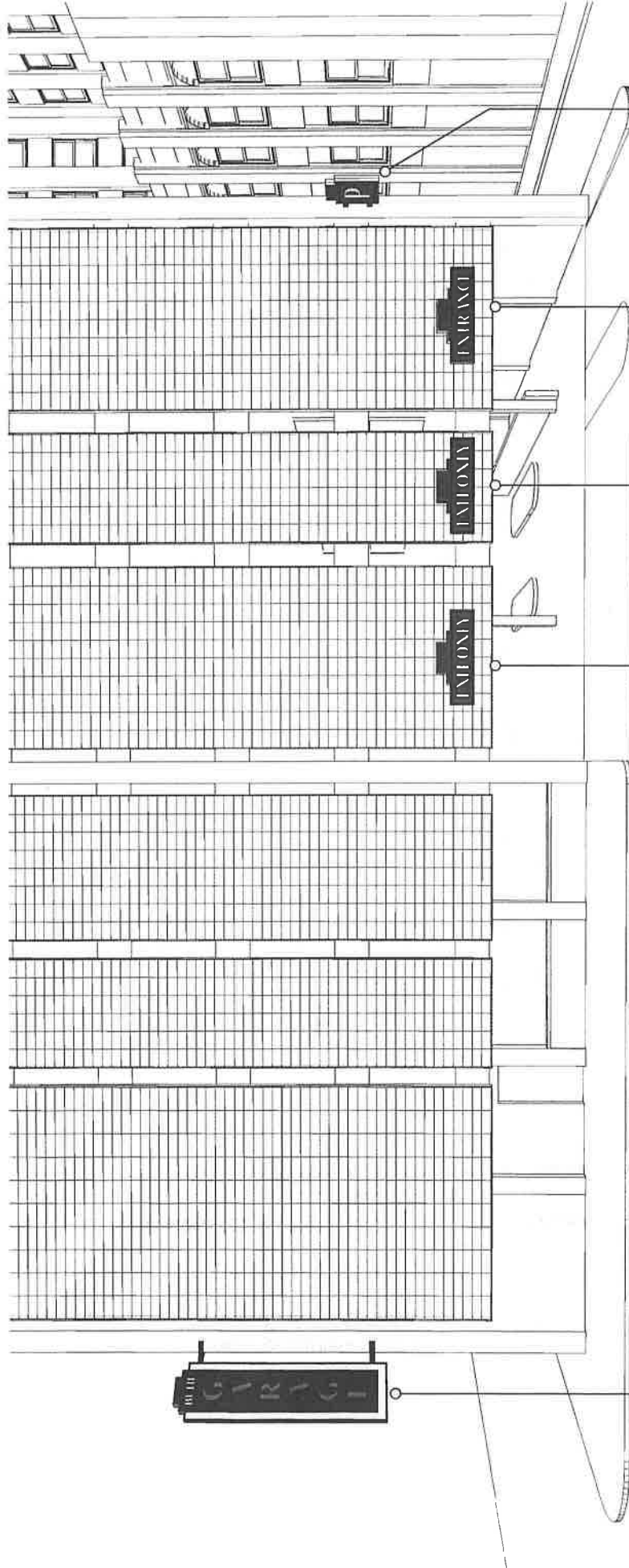
02 ENTRY / EXIT SIGNS (x3)
 Replace existing vinyl awning with new illuminated facade signs

03 BLADE SIGN
 Replace existing painted column sign with new illuminated blade sign

GRISWOLD ELEVATION

THE BUHL GARAGE

BUHL GARAGE



01 MONUMENT
 Replace existing blighted monument sign with new, on-brand, internally illuminated monument sign

02b EXIT SIGN
 Replace existing vinyl awning with new illuminated facade sign

02b EXIT SIGN
 Replace existing vinyl awning with new illuminated facade sign

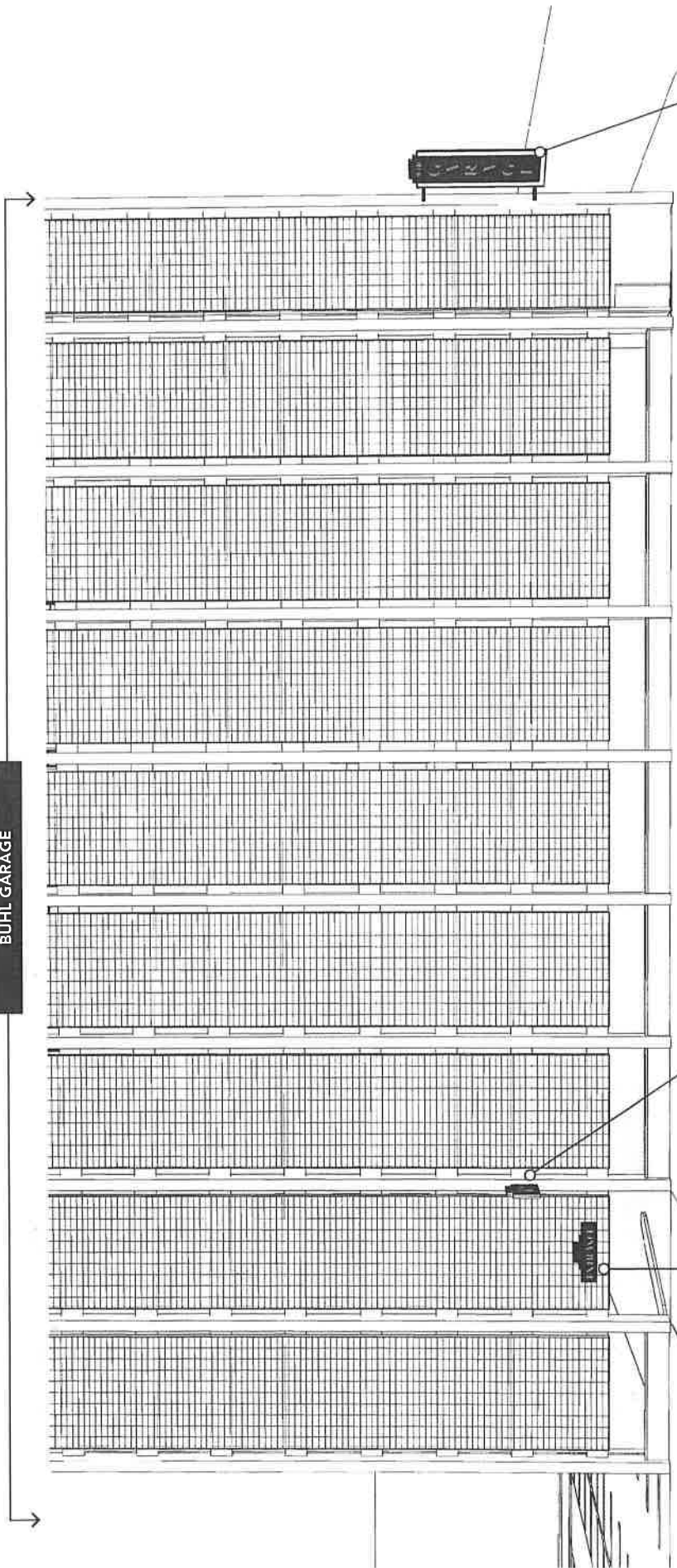
02a ENTRY SIGN
 Replace existing vinyl awning with new illuminated facade sign

03 BLADE SIGN
 Replace existing painted column sign with new illuminated blade sign

LARNED ELEVATION

THE BUHL GARAGE

BUHL GARAGE



02a ENTRY SIGN
Replace existing vinyl awning with new illuminated facade sign

03 BLADE SIGN
Replace existing painted column sign with new illuminated blade sign

01 MONUMENT
Replace existing blighted monument sign with new, on-brand, internally illuminated monument sign

SIGN-01

Monument Blade Sign
QTY: 01

GENERAL NOTES

All existing conditions to be verified in field by signage contractor

Bedrock Architecture Team to review and approve all shop drawings and materials prior to fabrication

All new work and rehabilitation to be done in accordance with recommendations from historic consultant

MATERIALS

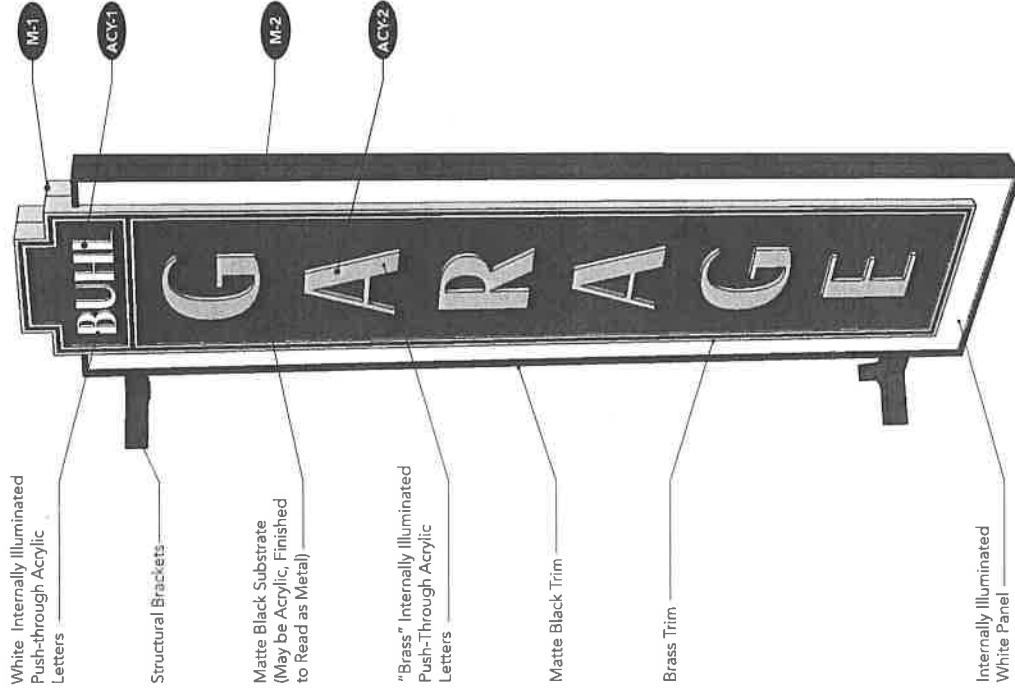
M-1 Polished Brass. (May be plastic, if finished to read as brass)

M-2 Matte Black Metal. (May be plastic, if finished to read as metal)

ACY1 White Acrylic

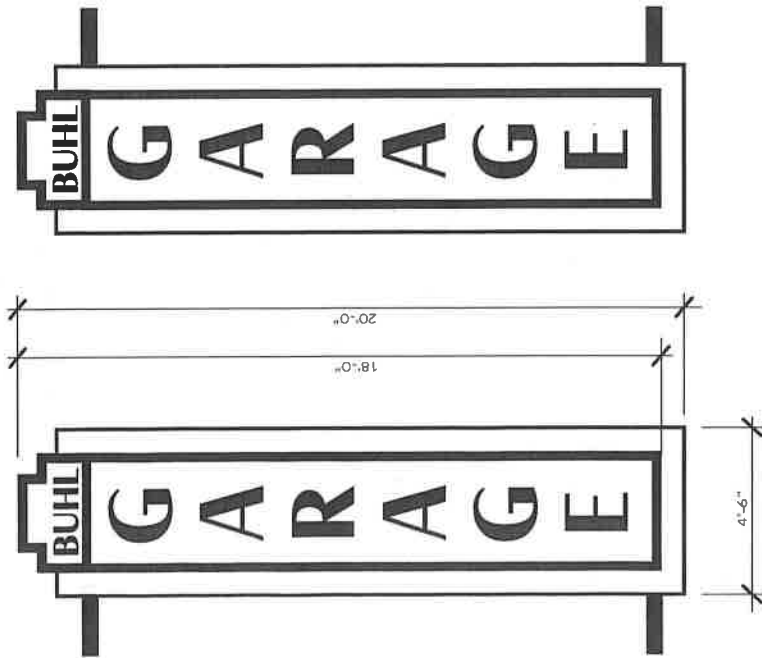
ACY2 "Brass" Acrylic

Not for Construction. For Pricing and Design Intent Only



3 ISOMETRIC VIEW

NTS



2 REAR VIEW

NTS

1 FRONT VIEW

NTS

SIGN-02

Entry / Exit Signs
QTY: 02 of each, 04 total

GENERAL NOTES

All existing conditions to be verified in field by signage contractor

Bedrock Architecture Team to review and approve all shop drawings and materials prior to fabrication

All new work and rehabilitation to be done in accordance with recommendations from historic consultant

MATERIALS

M-1 Polished Brass. (May be plastic, if finished to read as brass)

M-2 Matte Black Metal. (May be plastic, if finished to read as metal)

ACY-1 White Acrylic

ACY-2 "Brass" Acrylic

Not for Construction. For Pricing and Design Intent Only



FULL SIZE FIRST ARTICLE

SIGN-03

"P" Blade Sign
QTY: 02

GENERAL NOTES

All existing conditions to be verified in field by signage contractor

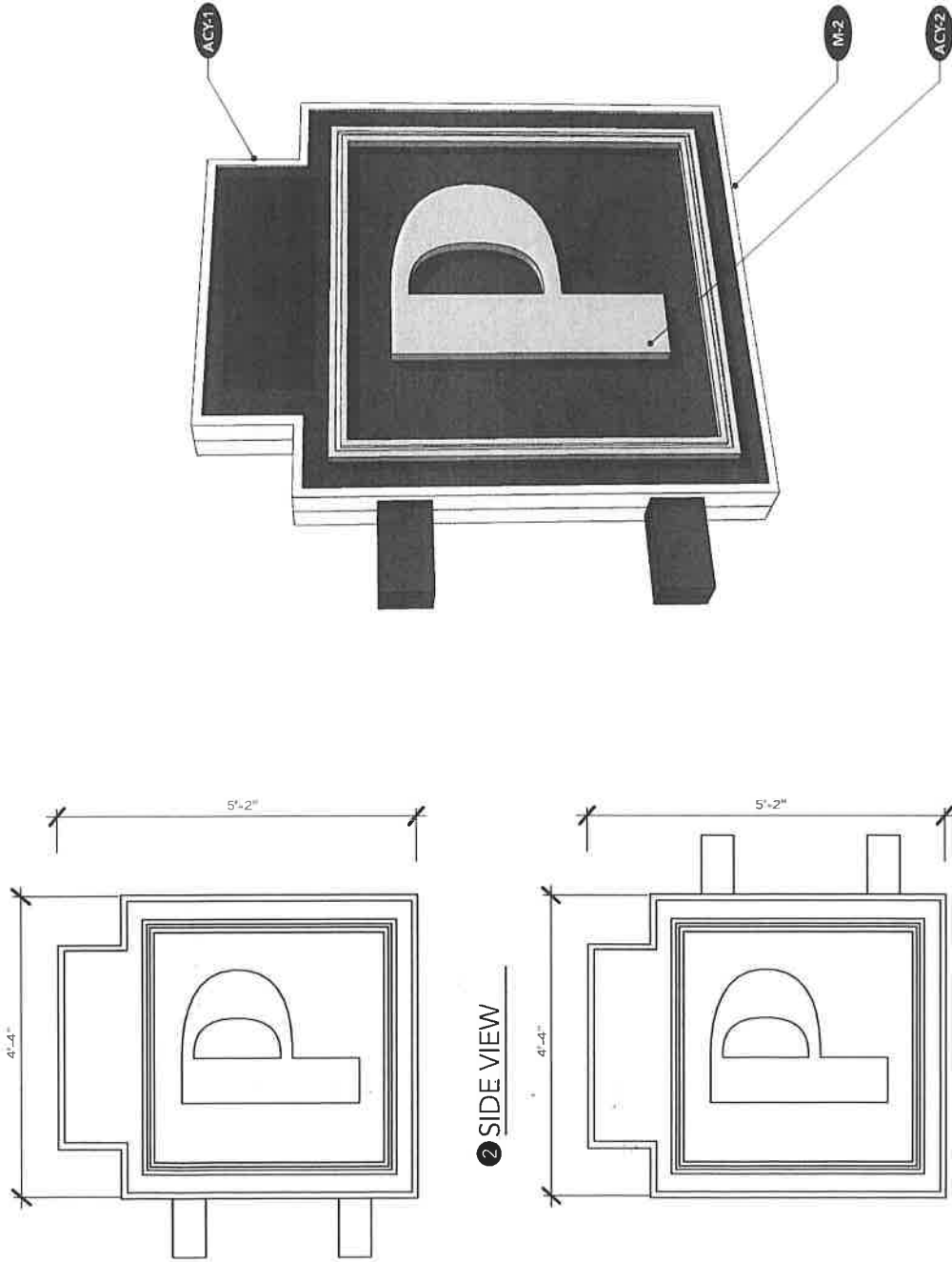
Bedrock Architecture Team to review and approve all shop drawings and materials prior to fabrication

All new work and rehabilitation to be done in accordance with recommendations from historic consultant

MATERIALS

- M-1** Polished Brass. (May be plastic, if finished to read as brass)
- M-2** Matte Black Metal. (May be plastic, if finished to read as metal)
- ACY-1** White Acrylic
- ACY-2** "Brass" Acrylic

Not for Construction. For Pricing and Design Intent Only



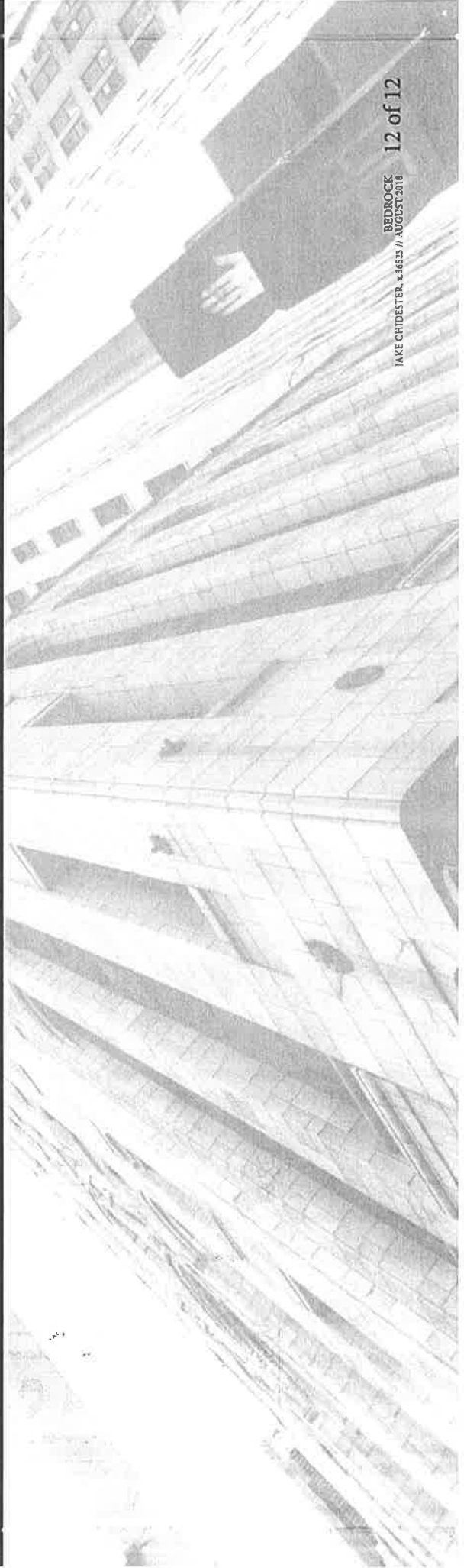
3 ISOMETRIC VIEW

2 SIDE VIEW

1 SIDE VIEW



THANK YOU



CPC File #: _____

Date of Filing: _____

RE: _____

City Planning Commission
202 Coleman A. Young Municipal Center
Detroit, Michigan 48226
(313) 224-6225 (phone)
(313) 224-4336 (fax)

**APPLICATION FOR DEVELOPMENT PROPOSAL APPROVAL IN THE
PD (PLANNED DEVELOPMENT), PC (PUBLIC CENTER) AND
PCA (RESTRICTED CENTRAL BUSINESS DISTRICT) ZONING DISTRICTS**

The City Council of the City of Detroit requires a report and recommendation from the City Planning Commission on development proposals proposed in PD, PC, and PCA zoning districts. Please provide the following necessary information regarding the proposal so that the Commission may proceed in its review process.

The City Planning Commission may schedule a discussion or public hearing on this matter after all the required information has been received. The applicant (or a representative of the applicant) is generally expected to be present at such discussion or public hearing to present the proposal and to answer any questions.

The applicant will be notified at least seven (7) days prior to the meeting at which the proposal will appear on the Commission's agenda.

The City Planning Commission may request all necessary information pertaining to any development matters referred to it by the City Council in carrying out its duties as set forth in Section 4-402 and 6-204 of the City Charter.

Failure to answer all pertinent questions and to supply all of the requested information will delay processing of this proposal.

NOTE: Applicants proposing a rezoning to the PD (Planned Development District) zoning classification must complete this application.

Signature of Applicant: _____

Date: _____

Kay S. Afanshi
10/11/18

ZONING FEE:

Effective January 11, 1995, the applicant will be charged a fee for the processing of a request to rezone property. The fee schedule is as follows:

<u>Size of Property</u>	<u>Fee</u>
One acre or less	\$350.00
Over one acre	\$350.00 for the first acre plus \$25.00 for each additional acre to a maximum of \$1,000.00

Payment of the fee must be in the form of a check or money order payable to the "City of Detroit - Treasurer".

ITEMS 1 - 20 TO BE COMPLETED BY ALL APPLICANTS

- (1) Name of Applicant: Kay S. Stefanski, Detroit Sign Factory LLC
Address of Applicant: 1938 Franklin Street, Suite 109
City, State, Zip Code: Detroit, MI 48207
Telephone Number: (734) 476-5971 (cell)
- (2) Name of Property Owner: Bedrock Management Services, LLC
Address of Property Owner: 630 Woodward Avenue
City, State, Zip Code: Detroit, MI 48226
Telephone Number: (313) 373-8624
- (3) Name of Architect (if any): Bedrock Architecture
Address of Architect: 630 Woodward Avenue
City, State, Zip Code: Detroit, MI 48226
Telephone Number: _____
- (4) Proposed Manager (if any): _____
Address of Manager: _____
City, State, Zip Code: _____
Telephone Number: _____
- (5) Name of Developer: _____
Address of Developer: _____
City, State, Zip Code: _____
Telephone Number: _____
- (6) Title of Proposal: Buhl Parking Structure Sign Replacements

(7) General Description of Proposal: Bedrock Management Services
proposes the replacement and consolidation
of the existing signs on the Buhl Parking
Garage into a more cohesive and attractive
Signage program.

(8) Address of Subject Parcel: 525 Griswold Street - Corner
Between Griswold Street and Larned
(Street) (Street)

(9) Legal Description of Subject Parcel: (May be attached)

W Griswold 3 Thru 1 Also N. Larned 19+18 Military
Reserve L5 P218 City Records, WCR 2/58 120x210
(Parcel id: 02002017-8)

(10) General Location of Subject Property:

Corner of Griswold Street and Larned, located
adjacent to the Buhl Building.

(11) Present Zoning of Subject Parcel:

Buhl Garage is zoned PCA. The Buhl Building
itself is zoned B4.

(12) Proposed Zoning of Subject Parcel (if change is being requested):

(13) Size of Subject Parcel (Dimensions): 120 x 210
(Acreage): 1 acre

(14) If rezoning to PD is proposed, state reason why the present zoning classification is not appropriate and why the PD zoning classification is more appropriate.

(15) Zoning of Adjacent Properties:

To the North -

To the South -

To the East -

To the West -

(16) Development of Adjacent Properties:

To the North -

To the South -

To the East -

To the West -

Size of Proposed Structure(s)

(17) Ground Coverage Dimensions of Each Structure:

(A) _____

(B) _____

(C) _____

(D) _____

(E) _____

(18) Gross Square Footage of Each Total Structure and Each Floor of Each Structure(s):

- (A) _____
- (B) _____
- (C) _____
- (D) _____
- (E) _____

(19) Height (in stories and feet) of Each Structure(s):

- (A) _____
- (B) _____
- (C) _____
- (D) _____
- (E) _____

(20) Total Gross Square Footage of All Structures: _____

COMPLETE LINES 21 – 25 IF RESIDENTIAL DEVELOPMENT IS PROPOSED

(21) The total number of each type of residential building proposed (townhouse, garden apartments, etc.)

(22) Total Number of Dwelling Units: _____ of which

- _____ are efficiency units of _____ sq. ft. each;
- _____ are 1-bedroom units of _____ sq. ft. each;
- _____ are 2-bedroom units of _____ sq. ft. each;
- _____ are 3-bedroom units of _____ sq. ft. each; and
- _____ are other (specify) _____ of _____ sq. ft. each.

(23) Anticipated Rent Structure: _____

(24) Number of Subsidized Units: _____

(25) Special Amenities Provided (swimming pool, community area, outdoor recreation, etc.)

(26) IF NON-RESIDENTIAL DEVELOPMENT IS PROPOSED, STATE IN DETAIL THE INTENDED USE OF THE BUILDING(S):

COMPLETE ITEMS 27 - 29 IF THE PROPOSED DEVELOPMENT IS WITHIN A CITIZENS' DISTRICT COUNCIL AREA

(27) Name of Citizens' District Council: _____

(28) Date of Citizens' District Council Approval: _____

(29) Date of Detroit Housing Commission Approval: _____

REMAINING ITEMS TO BE COMPLETED BY ALL APPLICANTS

(30) Total Number of Off-Street Parking Spaces Proposed: 652 of which all will be structure parking and _____ will be surface parking.

(31) Size of Surface Parking Area (square feet): 0

(32) Size of Parking Structure Ground Coverage (square feet): 25,221

(33) Number of Levels: 9

(34) Number of off-street parking spaces required by Zoning Ordinance: _____

(35) Types of Financing/Subsidy Mechanisms: _____

(36) (IF APPLICABLE) Number and type of structure(s) presently existing on site that are to be demolished as part of this development:
NA

(37) (IF APPLICABLE) Legal description of streets and alleys (or portions thereof) to be vacated (a separate sheet must be attached justifying in substantial detail such vacations and stating impact such vacations would have on adjacent properties; in addition, because staff of the Commission will be contacting the Department of Transportation, the Department of Public Works, the Police Department and the Fire Department and requesting each Department's official written opinions on these vacations, time will be saved if the applicant has already made the necessary contacts and has attached the Department's official opinions in writing to this application)
NA

(38) (IF APPLICABLE) Legal Description of streets and alleys to be dedicated (may be attached); (in addition, because staff of the Commission will be contacting the Department of Transportation, the Department of Public Works, the Police Department and the Fire Department and requesting each Department's official written opinions on these dedications, time will be saved if the applicant has already made the necessary contacts and has attached the Department's official opinions in writing to this application):

(39) (IF APPLICABLE) Nature of Necessary Modification to an Adopted Development Plan:

(40) Describe any energy saving features of this development:

(41) Community Organizations and/or Block Clubs contacted by applicant:

Group Name/Address	Contact Person/Phone Number
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

(42) Adjacent Property Owners, Businesses or Residents contacted by Applicant:

<u>Name</u>	Indicate: <u>Owner</u> <u>Business</u> <u>Resident</u>	<u>Address</u>	<u>Address of</u> <u>Adjacent Property</u>	<u>Phone</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(43) Number of new employes anticipated as a result of this proposal:

Temporary: _____

Permanent: _____

(44) Anticipated Beginning Construction Date: _____

(45) Anticipated Construction Completion Date: Partial- _____

Total- _____

(46) Letters of Review and/or comment from Reviewing Agencies attached:

___ D-DOT	Dated: _____
___ Planning & Development	Dated: _____
___ Recreation	Dated: _____
___ Police	Dated: _____
___ Fire	Dated: _____
___ Public Lighting	Dated: _____
___ Aviation	Dated: _____
___ Air Quality Management	Dated: _____
___ DPW	Dated: _____
	Dated: _____
	Dated: _____

PLANS AND MAPS:

Submit ten (12) copies of plans and maps of the proposed development at a scale of not less than 1" = 20' if the subject parcel is under 3 acres, and not less than 1" = 100' if the subject parcel is 3 acres or more. Such plans and maps are to be fully dimensional and must include the following details:

- A. Outline of subject parcel with all adjacent and abutting public right-of-way lines.
- B. Layout and configuration of all buildings presently existing on the subject parcel.
- C. Layout and configuration of all proposed buildings and existing buildings to remain on the subject parcel.
- D. Layout and configuration of proposed parking area(s), access road(s), and screening, as well as vehicular and pedestrian circulation patterns within and adjacent to the site.
- E. Sign location(s) and detail(s) (if applicable).
- F. Survey indicating existing on-site utility easement(s) and installation location(s).
- G. Landscaping plan indicating height (existing height or height at time of planting), species and location of such, and indicating which are existing and which are to-be-planted.
- H. All elevations of proposed building(s) with indication of the type of exterior materials to be used.
- I. Location and design of pedestrian and driveway/parking area lighting fixtures (if applicable).
- J. Location of alleys and/or streets to be vacated and/or dedicated (if applicable).
- K. Location of all outside trash or rubbish storage areas.