

Reynolds
9/4/18

**PUBLIC HEALTH
AND SAFETY
STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

110

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 457 Event Name: March for HOPE

Event Date: October 14, 2018

Street Closure: None

Organization Name: Focus: HOPE

Street Address: 1200 Oakman Blvd. Detroit, MI 48238

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
 Bike Race Religious Ceremony Political Ceremony Festival
 Filming Parade Sports/Recreation Rally/Demonstration
 Fireworks Convention/Conference Other: _____
 24-Hour Liquor License

Petition Communications (include date/time)

Annual community event located in Focus: HOPE's adjacent parking lot from 11:00am - 4:00pm with a walk around the local neighborhood.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Focus:HOPE Security to Provide Private Security Services; DPD Precinct will Assist with Walk Route
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Community EMS to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required; Event is Self - Contained
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Jushier

Date: August 23, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, July 17, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

457 *Focus: HOPE, request to hold "March for HOPE" at 1200 Oakman Blvd. on October 14, 2018 from 11:00 AM to 4:00 PM with closures of Oakman, Dexter, Fenkell, and Rosa Parks. Set up and Tear down to be completed on the event date, 10-14-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: March for HOPE

Event Location: Focus: HOPE 1200 Oakman Blvd., Detroit

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Focus: HOPE

Organization Mailing Address: 1200 Oakman Blvd., Detroit, MI 48238

Business Phone: 313-494-4371

Business Website: www.focushope.edu

Applicant Name: Jennifer Presley

Business Phone: 313-494-4371

Cell Phone: 269-744-2847

Email: jennifer.presley@focushope.edu

Event On-Site Contact Person:

Name: Same as Above

Business Phone: Same as Above

Cell Phone:

Same as Above

Email: Same as Above

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Please provide a brief description of your event:

Eleanor's WALK for HOPE now in its 44th year, brings together thousands of men and women and children together to walk the streets of Detroit in support of diversity, opportunity and equality in southeastern Michigan. The four-mile walk is a reminder of those whose footsteps we follow in and the distance that remains to be traveled to eliminate poverty and racism in our community.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 10-14-18 Time: 6 a.m. Complete Set-up Date: 10-14-18 Time: 10 a.m.

Event Start Date: 10-14-18 Time: 11 a.m. Event End Date: 10-14-18 Time: 4 p. m.

Begin Tearing Down Date: 10-14-18 Complete Tear Down Date: 10-14-18

Event Times (If more than one day, give times for each day):

Section 3- LOCATION/SITE INFORMATION

Location of Event: Focus: HOPE 1200 Oakman Blvd., Detroit

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: Live marching bands, jazz or rock band.

Will a sound system be used? Yes No

If yes, what type of sound system? Amplified-augmented, sound increased to broaden. Amplified sound will be used.

Describe specific power needs for entertainment and/or music:

All power provided by Focus: HOPE. Electrical- plugged in from Focus: HOPE buildings.

How many generators will be used? ZERO

How will the generators be fueled? _____

Name of vendor providing generators:

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe: _____

Will there be on-site ticket sales? Yes No
If yes, list price(s): _____

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: Basic gift shop items- t-shirts, polos, cups, hats, etc.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Arnold Pirtle – Focus: HOPE has its own in-house security department.

Address: 1200 Oakman Blvd. _____ Phone: 313.494.4356

City/State/Zip: Detroit, MI 48238 _____

Number of Private Security Personnel Hired Per Shift: 20-25 will be on-sight for the event. _____

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options? Security staff will direct vehicles.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Pedestrian Traffic

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event: The local neighborhood groups are

part of the planning committee.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	___ 19 ___	___ 16 (12x12) ___
Tents (enclosed on 3 sides)	___	___
Canopy (open on all sides)	___ 2 ___	___ One 30x60 and one 10x20 ___
Staging/Scaffolding	___ 1 ___	___ stage is 8x34, 19ft. high ___
Bleachers	___	___

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Community EMS

Address: 25400 West Eight Mile Road

City/State/Zip: Southfield, MI 48034

Name of company providing port-a-johns. Langa On Site Services

Contact Person:

Address: 26490 W. 8 Mile Road,

Phone: 248-213-7949

City/State/Zip: Southfield, MI 48033

Name of private catering company?

Contact Person: Touch of Class

Address: 10612 W. nine Mile Road

Phone: 248-996-3659

City/State/Zip: Oak Park, MI 48237

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Oakman Blvd

FROM: Oakman Blvd TO: Dexter

CLOSURE DATES: 10-14-18 BEG TIME: 6 a.m. END TIME: 4 p.m.

REOPEN DATE: 10-14-18 TIME: 4 p.m.

STREET NAME: Dexter

FROM: Dexter TO: Fenkell

CLOSURE DATES: 10-14-18 BEG TIME: 6 a.m. END TIME: 4 p.m.

REOPEN DATE: 10-14-18 TIME: 4 p.m.

STREET NAME: Fenkell

FROM: Fenkell TO: Rosa Parks

CLOSURE DATES: 10-14-18 BEG TIME: 6 a.m. END TIME: 4 p.m.

REOPEN DATE: 10-14-18 TIME: 4 p.m.

STREET NAME: Rosa Parks

FROM: Rosa Parks TO: Oakman Blvd

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

- Work (1200 Oakman Blvd)
- Oakman Blvd & Dexter Ave, Detroit, MI
- Dexter & Fenkell, Detroit, MI 48238
- Fenkell & Rosa Parks Boulevard, Detroit, MI
- Work (1200 Oakman Blvd)
- Auto destination

OPTIONS

Send directions to your phone

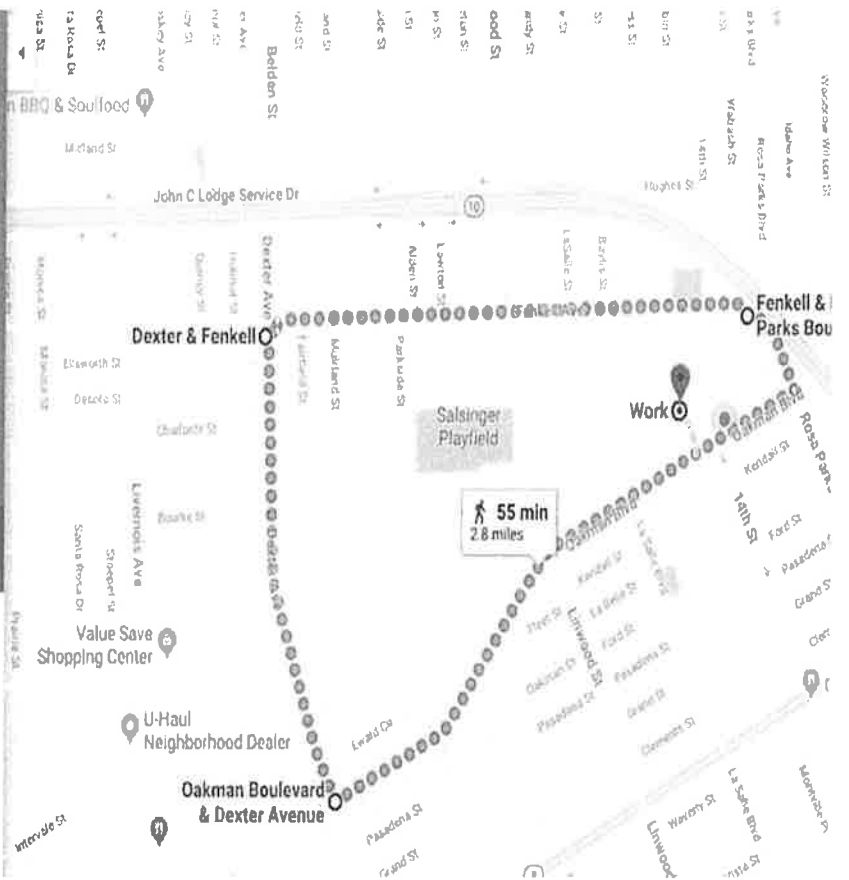
via Oakman Blvd

DETAILS

55 min

2.8 miles

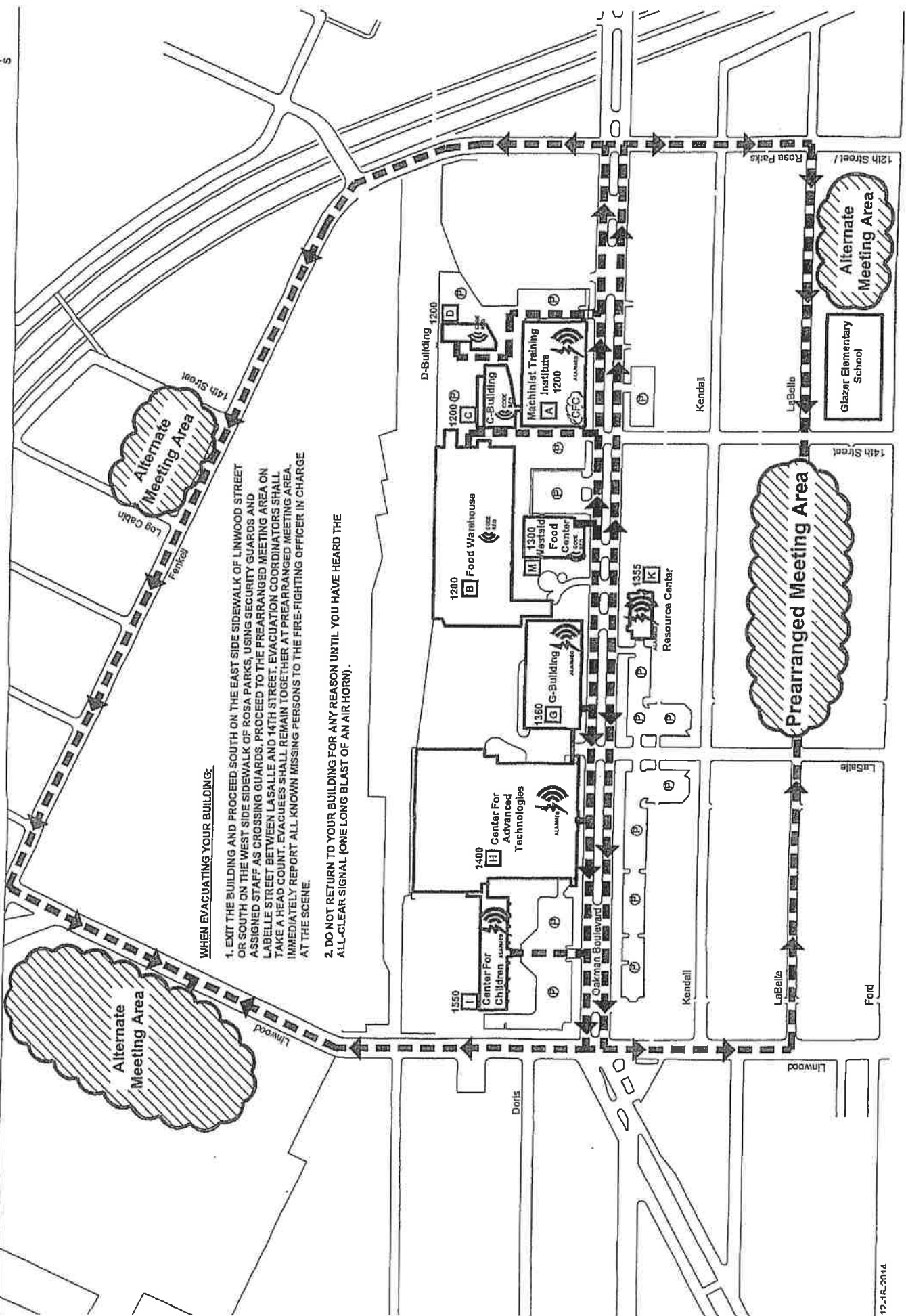
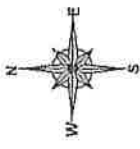
Mostly flat





EVACUATION MAP

Focus:HOPE

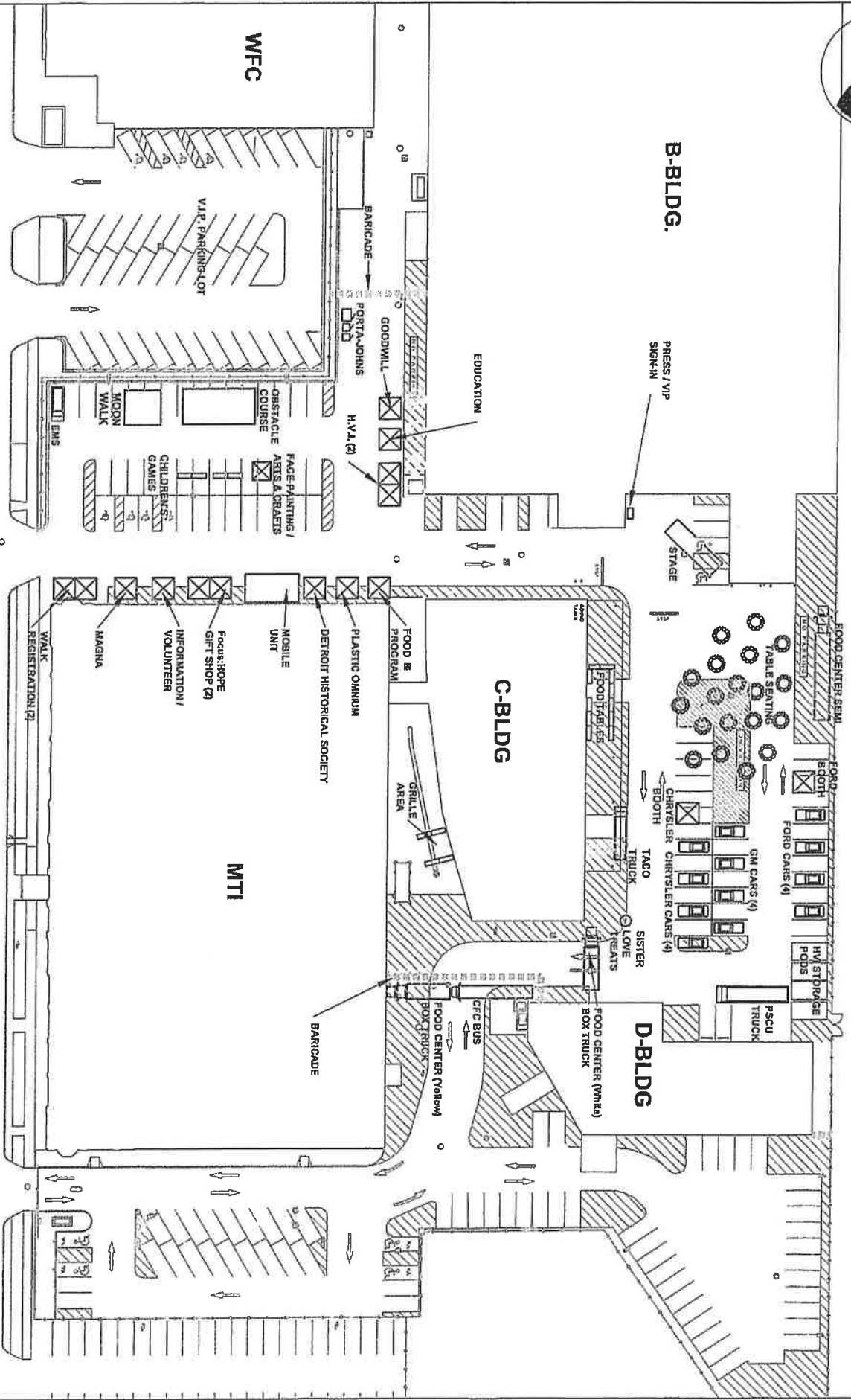


WHEN EVACUATING YOUR BUILDING:

1. EXIT THE BUILDING AND PROCEED SOUTH ON THE EAST SIDE SIDEWALK OF LINWOOD STREET OR SOUTH ON THE WEST SIDE SIDEWALK OF ROSA PARKS, USING SECURITY GUARDS AND ASSIGNED STAFF AS CROSSING GUARDS. PROCEED TO THE PREARRANGED MEETING AREA ON LABELLE STREET BETWEEN LASALLE AND 14TH STREET. EVACUATION COORDINATORS SHALL TAKE A HEAD COUNT. EVACUEES SHALL REMAIN TOGETHER AT PREARRANGED MEETING AREA. IMMEDIATELY REPORT ALL KNOWN MISSING PERSONS TO THE FIRE-FIGHTING OFFICER IN CHARGE AT THE SCENE.
2. DO NOT RETURN TO YOUR BUILDING FOR ANY REASON UNTIL YOU HAVE HEARD THE ALL-CLEAR SIGNAL (ONE LONG BLAST OF AN AIR HORN).



Focus: HOPE



OAKMAN BOULEVARD

Walk 2017 - Layout

Revision Date: 06-08-2017

Celebrating Diversity Since 1968

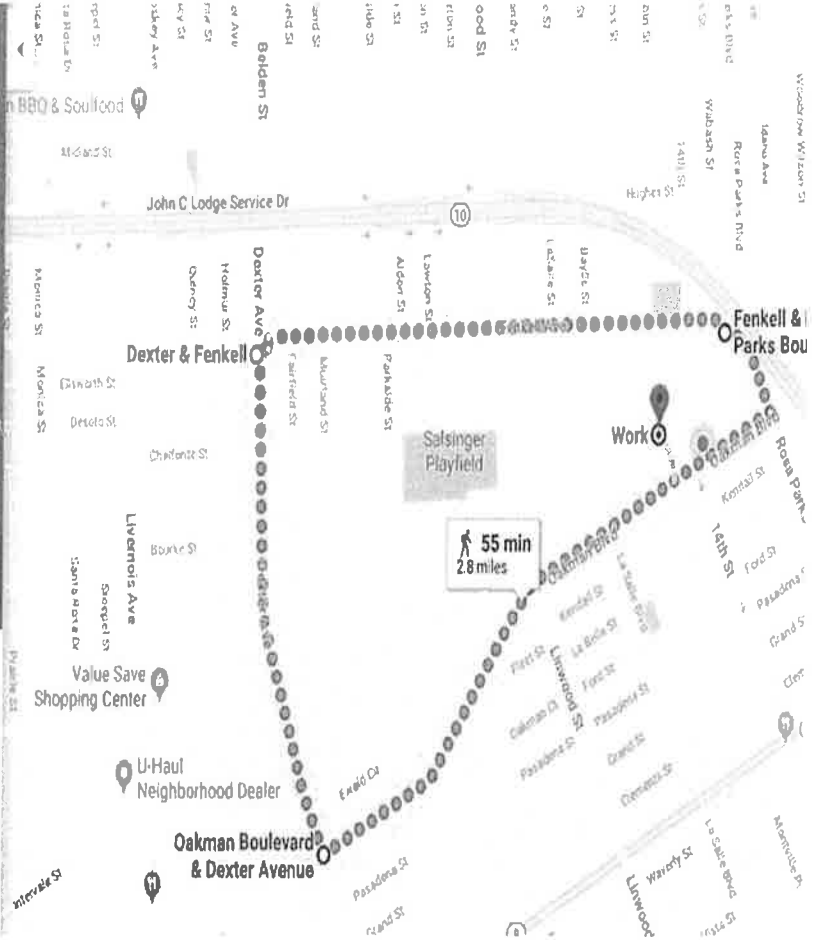
- Work (1200 Oakman Blvd)
- Oakman Blvd & Dexter Ave, Detroit, MI
- Dexter & Fenkell, Detroit, MI 48238
- Fenkell & Rosa Parks Boulevard, Detroit
- Work (1200 Oakman Blvd)
- + Add destination

OPTIONS

Send directions to your phone

via Oakman Blvd 55 min
2.8 miles
 DETAILS

Mostly flat



**LODGE ■ DAVISON ■ LINWOOD ■ OAKMAN
L. D. L. O. BLOCK CLUB ASSOCIATION**

c/o Focus: HOPE
1355 Oakman Blvd.
Detroit, MI 48238

July 12, 2018

Officers:

Stephanie Johnson- Cobb
President

Helen Adams
Vice President

Katrina Rice
Treasurer

Marchioness Taylor
Financial Secretary

Alvin Horton
Sergeant of Arms

Members:

Lucy Butts
Johnnie R. Cleveland
Roderick Grey
Laura Moore

To whom it may concern,

My name is Stephanie Johnson-Cobb and I am the president of the Lodge, Davison, Linwood, Oakman Block Club Association. I am writing this letter in continued support of the annual Focus: HOPE Walk. This event has become a staple event in our community and it attracts visitors from Southeast Michigan to rally in support of our neighborhood Anchor Institution, Focus: HOPE.

This organization provides food for seniors, education programs, early childhood education, and they have adopted 100 blocks of community around their campus with a long-term goal to improve the lives of the residents educationally, economically, and environmentally.

Focus: HOPE is an asset to both our local community and city at large. The LDLO requests that the City of Detroit approve Focus: HOPE's request to have their 2018 Annual Walk.

Sincerely,



Stephanie Johnson-Cobb,
President

110

2018-07-17

457

457 *Petition of Focus: HOPE, request to hold "March for HOPE" at 1200 Oakman Blvd. on October 14, 2018 from 11:00 AM to 4:00 PM with closures of Oakman, Dexter, Fenkell, and Rosa Parks. Set up and Tear down to be completed on the event date, 10-14-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE
- DPW - CITY ENGINEERING DIVISION
- PLANNING AND DEVELOPMENT DEPARTMENT
- POLICE DEPARTMENT
- FIRE DEPARTMENT
- BUSINESS LICENSE CENTER
- TRANSPORTATION DEPARTMENT
- MUNICIPAL

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 464 Event Name: Eastern Market After Dark - Eastern Market Brewing Co.

Event Date : September 20, 2018

Street Closure: Riopelle Street

Organization Name: Eastern Market Brewing Co.

Street Address: 2515 Riopelle Street Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

The Eastern Market Brewing Co. will close Riopelle Street between Winder and Adelaide from 5:00pm - 10:00pm in conjunction with the Eastern Market After Dark Festival.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eastern Market Security; DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: August 22, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, July 25, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

464 *Eastern Market Brewing Co., request to hold "Eastern Market After Dark at Eastern Market Brewing Co." at 2515 Riopelle St on September 20, 2018 from 5:00 PM to 10:00 PM with closure of Riopelle from Winder to Adelaide. Setup and Tear down to begin and end on event date, 9/20/18*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Eastern Market After Dark at Eastern Market Brewing Co

Event Location: 2515 Riopelle Street, Detroit, MI 48207

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Eastern Market Brewing Co

Organization Mailing Address: 2515 Riopelle Street, Detroit, MI 48207

Business Phone: (313) 502-5165

Business Fax:

Federal Tax ID # 81-1373046

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Dayne Bartscht

Title/Role: Owner

Email Address: dayne@easternmarket.beer

Mailing Address: 4779 Five Mile Road, Ann Arbor, MI 48105

Business Phone: 313-348-1628

Business Fax::

Event On-Site Contact Person: Jacqui Spears

Mailing Address: 2515 Riopelle Street, Detroit, MI 48207

Business Phone: 734-834-2015

Business Fax:

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: Eastern Market Corporation

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Provide a brief description of your event:

The event at Eastern Market Brewing Co is part of a larger Eastern Market After Dark throughout the market. Similar to last year, we would like to block the street to allow guests to drink outside of the brewery. This block gets minimal traffic. There will be a food truck and small area where live music will be played.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 4pm on 9/20/18 Complete Set-up Date & Time: Midnight on 9/20/18

Event Start Date & Time: 5pm on 9/20/18 Event End Date & Time: 10pm on 9/20/18

Begin Tearing Down Date: 10pm on 9/20/18 Complete Tear Down Date: Midnight on 9/20/18

Event Times (If more than one day, give times for each day): 5pm to 10pm on 9/20/18

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2017

When was the event last held in Detroit? 9/21/2017

Where was the event last held in Detroit? Same location

What were the hours last year? Same hours

Project Attendance This Year (Minimum -- Maximum)? 500 to 1,000

What is the basis for your projected attendance? Based on last year

Please describe your anticipated/ target audience: Market goers experiencing Eastern Market After Dark

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? Same details next year

If a parade is planned. Indicate elements (check all that apply): N/A

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used.

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: Block of 2515 Riopelle Street, Detroit, MI 48207

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
 Musicians Story Telling
 Comedians Other: _____

Describe the entertainment for this year's event: We plan to have a couple live acts (small bands of one to three people)

List proposed entertainers and/or bands performing at the event: TBD - someone we've used before at the brewery

Will a sound system be used? Yes No

If yes, what type of sound system? Just a standard PA system that's also been used inside the brewery

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

Live Recorded Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

We have outlets on the side of our building they can plug into if necessary.

How many generators will be used? _____

N/A

How will the generators be fueled? _____

N/A

Name of vendor providing generators: _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): www.easternmarket.beer

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105: _____

Will merchandise be sold? Yes No

If yes, describe: _____

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: _____

If the event is a fundraiser, identify charity or recipient of funds: _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify): _____

Indicate type of items to be sold: Just the usual sales we make inside the brewery. We're just allowing people into the street.

Will these be exclusive vendors or outside vendors? (please describe): Exclusive

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Darius with Eastern Market Corporation

Address: 2934 Russell St Phone: 248-818-2784

City/State/Zip: Detroit, MI 48207

Number of Private Security Personnel Hired Per Shift: Eastern Market Corporation will have security throughout the event

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: Easily accessible exits at each end of the block.

Describe the parking plan to accommodate anticipated attendance: Existing Eastern Market Corporation parking

How will you advise attendees of parking options? N/A

Are you seeking a group parking rate? N/A

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

This is an annual event within Eastern Market

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: Eastern Market Corporation has taken the necessary steps

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Dan Carmody, President of Eastern Market Corporation: (313) 833-9300

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? None

Size/Height None

Booth None

Tent (enclosed on 3 sides) None

Canopy (open on all sides) None
Staging/Scaffolding None
Bleachers None

Company:

Grill
 Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)
 Aerial Stage

Provide Sketch:

Portable Restrooms:
 Standard ADA Accessible

Vehicles

Type/Weight: Food Truck

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

N/A

Will additional utility services be used (power, water, etc.)? Please describe. N/A

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Shawn Maxwell

Address: 14620 Dequindre St

Phone: 248-884-0968

City/State/Zip Detroit, MI 48212

Name of company providing emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing porta-johns.

Contact Person: Scotties Potties

Address: 27940 Wick Rd

Phone: 734-421-1400

City/State/Zip: Romulus, MI 48174

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Please note, we are the only active business on this block of Riopelle.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Riopelle Street

FROM Winder

TO Adelaide

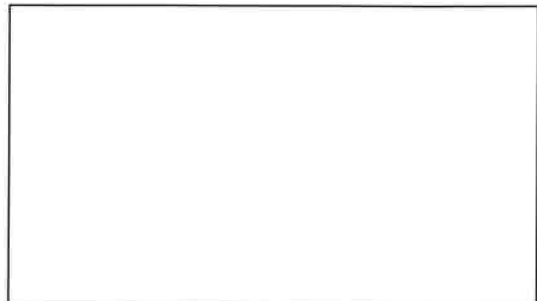
Closure Dates: 9/20/2018

Beg. Time: 4PM

End Time: Midnight

Reopen Date: 9/20/2018 at Midnight

Time:



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

Posting no parking signs

Light pole

Electrical Services

Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Dayne Bartacht

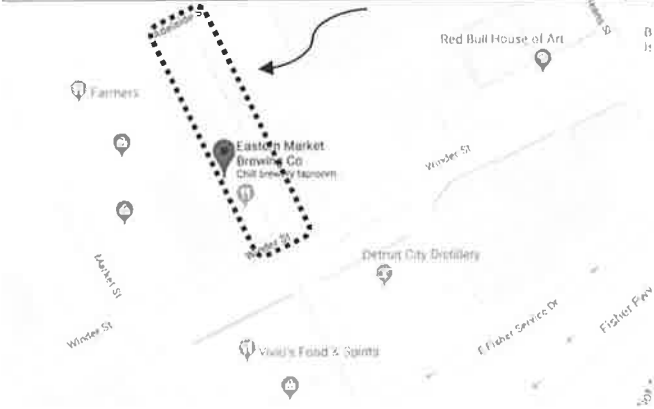
7/20/2018

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

This block of Riopelle between Winder and Adelaide



2018-07-25

464

464 *Petition of Eastern Market Brewing Co., request to hold "Eastern Market After Dark at Eastern Market Brewing Co." at 2515 Riopelle St on September 20, 2018 from 5:00 PM to 10:00 PM with closure of Riopelle from Winder to Adelaide. Setup and Tear down to begin and end on event date, 9/20/18*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE
DEPARTMENT

FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL

///.

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 468 Event Name: Pedal Fabulous

Event Date : September 20, 2018

Street Closure: Fisher Service Drive

Organization Name: Motorless City Bicycle Co.

Street Address: 1343 E. Fisher Freeway Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Bicycle Show
- 24-Hour Liquor License

Petition Communications (include date/time)

Bike Fashion Show on E. Fisher Fwy. between Rivard and Russell Street (Motorless City Bicycle Company) from 3:00pm - 11:00pm in conjunction with Eastern Market After Dark.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eastern Market Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closed Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: August 22, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, July 31, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
MUNICIPAL PARKING DEPARTMENT PLANNING AND DEVELOPMENT DEPARTMENT
BUSINESS LICENSE CENTER POLICE DEPARTMENT
FIRE DEPARTMENT TRANSPORTATION DEPARTMENT

468 *Motorless City Bicycle Co., request to hold "Pedal Fabulous" at 1343 E. Fisher Fwy on September 20, 2018 from 6:00 PM to 11:00 PM with a partial closure of E Fisher Service Drive from Rivard to Russel. Set up and tear down to be complete on the event date, 9-20-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Sept 20

Section 1- GENERAL EVENT INFORMATION

Event Name: "Pedal fabulous"
Event Location: 1343 E. Fisher Fwy Detroit MI 48207

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Motorless City Bicycle Co
Organization Mailing Address: 1343 E. Fisher Fwy Detroit MI 48207
Business Phone: 313 285 8120 Business Fax:
Federal Tax ID #

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Jeff Wood
Title/Role: Partner
Email Address: Jeff.motorlesscity@gmail.com
Mailing Address: 1343 E. Fisher Fwy Detroit, MI 48207
Business Phone: 313 285 8120 Business Fax: -
Event On-Site Contact Person: Jeff Wood
Mailing Address: see Above
Business Phone: 313 300 0013 Business Fax:

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors:

Event Elements (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: Bicycle Show |

Provide a brief description of your event:

Pedal Fabulous is a bicycle fashion + bike Show
Contestants are judged on custom bicycles as well as
Runway Presentation. It is part of the "Eastern Market
After dark" festivities.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 9/20 3pm Complete Set-up Date & Time: 9/20 6pm
Event Start Date & Time: 9/20 8pm Event End Date & Time: 9/20 11pm
Begin Tearing Down Date: 9/20 11pm Complete Tear Down Date: 9/20 11:59pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2016, 2017

When was the event last held in Detroit? Sept 2017

Where was the event last held in Detroit? 1343 E. Fisher Ferry

What were the hours last year? 6-12

Project Attendance This Year (Minimum - Maximum)? 75 - 200

What is the basis for your projected attendance? Prior year Attendance

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year?

If a parade is planned. Indicate elements (check all that apply):

- People Balloons
- Floats Animals
- Vehicles Other: _____
- Bands

If animals included, specify type, number and how used. N/A

Name of business supplying animal(s): -

Contact Person: -

Address: _____ Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
 Musicians Story Telling
 Comedians Other: DJ

Describe the entertainment for this year's event:

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

Live Recorded Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

Powered from Shop

How many generators will be used? _____

None

How will the generators be fueled? _____

N/A

Name of vendor providing generators: _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

- Radio (Specify stations):
- Television (Specific stations):
- Newspapers (specify papers):
- Web site (identify web address):
- Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): Facebook / Social Media

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105: _____

Will merchandise be sold? Yes No

If yes, describe: _____

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: _____

If the event is a fundraiser, identify charity or recipient of funds: _____

Will there be vending or sales? Yes No

If yes, check all that apply:

- Food Merchandise
- Non-Alcoholic Beverages Alcoholic Beverages

Other (specify): _____

Indicate type of items to be sold: _____

Will these be exclusive vendors or outside vendors? (please describe): N/A

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. Eastern Market Security

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: outside Event

Describe the parking plan to accommodate anticipated attendance: EM Parlour lots

How will you advise attendees of parking options? N/A

Are you seeking a group parking rate? NO

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? _____

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: Discussion w/ Eastern Market Corp.

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure 0

How Many? -

Size/Weight -

Booth -

Tent (enclosed on 3 sides) -

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Jeff Wood - Motorless City Bicycle Co

Address: 1343 E. Fisher St Phone: 313 285 8120

City/State/Zip: Detroit MI 48207

Name of company providing emergency medical services?

Contact Person: N/A

Address: _____

City/State/Zip: _____

Name of company providing porta-johns. N/A

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? N/A

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: E. Fisher Hwy (Service Dr)

FROM Rivard

TO Russell

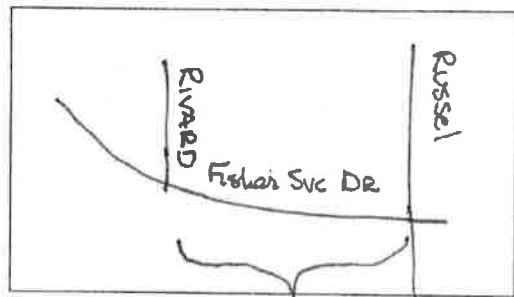
Closure Dates: Sept 20 2018

Beg. Time: 3:30pm

End Time: Midnight

Reopen Date: Sept 21

Time: 12:01 AM



Proposed Closure of Eastbound Traffic

Canopy (open on all sides)

1

Staging/Scaffolding

—

Bleachers

—

Company:

Grill

Gas

Charcoal

Electrical

Propane

Fireworks (Pyrotechnics)

Aerial

Stage

Provide Sketch:

Portable Restrooms:

Standard

ADA Accessible

Vehicles

Type/Weight:

Other:

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

NO

Will additional utility services be used (power, water, etc.)? Please describe.

NO

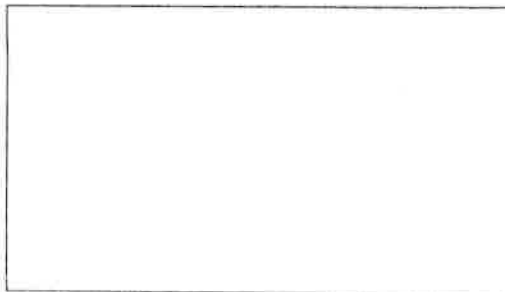
Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

NO

STREET NAME: _____

FROM _____
TO _____

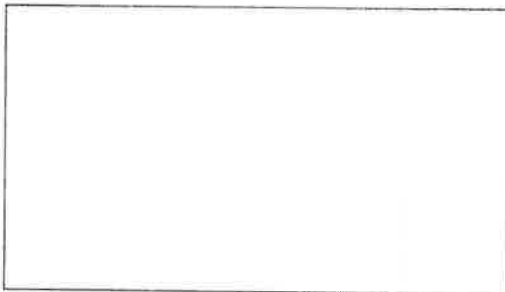
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

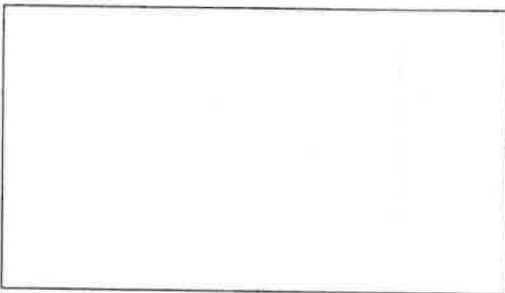
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

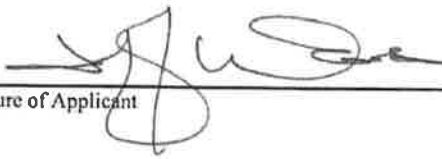
Is there any additional information that you feel is important to mention regarding your event or ^{for east bound traffic} additional requests?

We would like to close the street ^ for pedestrian safety and to provide space for contestants to show their bikes. Westbound traffic will remain open to relieve congestion from Russell.

• This plan has been reviewed with eastern market corp

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

 _____
Signature of Applicant Date 7/16/2018

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

2014-11-10

468

Petition of Motorless City Bicycle Co., request to hold "Pedal Fabulous" at 1343 E. Fisher Fwy on September 20, 2018 from 6:00 PM to 11:00 PM with a partial closure of E. Fisher Service Drive from Rivard to Russel. Set up and tear down to be complete on the event date, 9-20-18.

REFERRED TO THE FOLLOWING DEPARTMENT(S)

- MAYOR'S OFFICE
- DPW - CITY ENGINEERING DIVISION
- MUNICIPAL PARKING DEPARTMENT
- PLANNING AND DEVELOPMENT DEPARTMENT
- BUSINESS LICENSE CENTER
- POLICE DEPARTMENT
- FIRE DEPARTMENT
- TRANSPORTATION DEPARTMENT

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 469 Event Name: Grand Opening Church of Scientology Ceremony

Event Date: October 27, 2018

Street Closure: Griswold Street

Organization Name: Church of Scientology

Street Address: 28000 Middlebelt Road Farmington Hills, MI 48334

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Grand Opening Celebration
- 24-Hour Liquor License**

Petition Communications (include date/time)

Grand Opening for the Church of Scientology located at 1 Griswold from 3:00pm - 10:00pm.
Temporary street closures on Griswold between Jefferson and Larned and W. Jefferson Service Drive.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Secondary Police to Provide Assistance
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Universal Macomb to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Staging & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: August 23, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, July 31, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

469 *Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 20, 2018 from 3:00 PM to 10:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setupo begins 10-16-18 and tear down complete 10-20-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Event Name: GRAND OPENING CHURCH OF SCIENTOLOGY CEREMONY

Event Location: 1 GRISWOLD, DETROIT MI 48226

Is this going to be an annual event? Yes No

Organization Name:

- 1) CHURCH OF SCIENTOLOGY OF MICHIGAN and
- 2) CHURCH OF SCIENTOLOGY INTERNATIONAL

Organization Mailing Address:

- 1) 28000 MIDDLEBELL ROAD – FARMINGTON HILLS 48334
- 2) 6331 HOLLYWOOD BLVD – LOS ANGELES 90028

Business Phone: 248-538-4675

Business Website: SCIENTOLOGY-DETROIT.ORG

Applicant Name: SONIA GOBBINI

Business Phone: 971-276-6738

Cell Phone: 971-276-6738

Email: S.GOBBINI@GMAIL.COM

Event On-Site Contact Person:

Name: Mrs. SONIA GOBBINI and Mr KEVIN SANFORD

Business Phone: 971-276-6738

Cell Phone: 971-276-6738

Email: S.GOBBINI@GMAIL.COM

Business Phone: 917-670-7387

Cell Phone: 917-670-7387

Email: KEVIN@KS917.COM

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: GRAND OPENING CELEBRATION

Please provide a brief description of your event:

ABOUT 1000 PEOPLE (PARISHIONERS AND FRIENDS) WILL ATTEND THE CEREMONY FOR THE GRAND OPENING OF OUR NEW CHURCH DOWNTOWN. THIS IS A PRIVATE CEREMONY AND ADMISSION ONLY ON INVITATION. FOR SAFETY AND FILM RECORDING, WE WILL NEED TO CLOSE TO CAR TRAFFIC GRISWOLD STREET BETWEEN W JEFFERSON SRV RD AND W LARNED STREET AS WELL AS A PART OF WEST JEFFERSON SRV ROAD (PLEASE SEE THE SITE PLAN). THIS CAN ALSO BE DONE BY STAGES ALLOWING THE SET UP OF THE STAGE FOR THE FIRT TWO DAYS, THE BOW ATTACHMENT TO THE BUILDING AND THE FINAL STREET CLOSURE CAN TAKE PLACE JUST 1 DAY BEFORE THE EVENT (FRI 10 OCT FROM 6PM TO SAT 20 OCT 8PM). WE WILL HAVE PROFESSIONAL SECURITY AND WORK WITH THE POLICE FOR ANY REQUISITE NEEDED. THE ATTENDEES WILL GATHER AT THE SPIRIT OF DETROIT PLAZA, GET REGISTERED AND THEN MOVE TOWARD THE EVENT LOCATION USING THE SIDEWALK BY 3PM WHEN THE EVENT WILL START. WHILE THE PREPS WILL REQUIRE AT LEAST 96 HOURS (4 DAYS TUE-FRI), THE EVENT ITSELF WILL BE JUST 1 HOUR LONG (ON SAT 20 OCT). AFTER THE EVENT IS OVER, THE STREETS CAN BE CLEANED UP RIGHT AWAY AND BE RE-OPENED ON SAT BY 8 PM MAX AND THE FULL BREAK DOWN OF ALL THE PREPS (SIDEWALK AND ONE LANE ON GRISWOLD WESTBOUND) WILL BE COMPLETED BY MIDNIGHT OF SAT 20 OCT. THE EVENT IS GOING TO BE ON A SATURDAY TO AVOID ANY BUSINESS TRAFFIC. THERE WILL BE NO VENDOR AND NO FOOD OFFERED. ONLY BOTTLED WATER AS NEEDED. OUR EVENT WILL BE FILMED FROM OUR PRIVATE CREW WITH CAMERA POSTED IN 3 DIFFERENT LOCATIONS OF THE SITE EVENT AND 1 OF THEM HAVE TO BE ON A SCISSOR LIFT . WE WILL USE LOUDSPEAKERS FOR MICROPHONES SO THE SPEAKERS (5 IN TOTAL) CAN BE AUDIBLE. AT 3 PM, THE BEGINNING, WILL HAVE A SONG PERFORMED BY PROFESSIONAL MUSICIANS AND SINGERS. THERE WILL BE A RIBBON APPLIED TO THE BUILDING ON WED 17 OCT 18 AND THE NEED OF A BOOM LIFT FOR FEW HOURS. THIS ACTION CAN BE DONE AT NIGHT TO NOT STOP THE TRAFFIC. AT THE END OF THE CEREMONY, A COUNTDOWN WITH THE FINAL RIBBON PULLED WILL HAPPEN AND THIS WILL RELEASE A CONFETTI AND BALLOONS BLAST ENDING THE INAUGURATION (NO EXPLOSION BUT COMPRESSED AIR CANNONS). THERE WILL BE CHAIRS, CARPET AND A STAGE AND STANCHIONS AS WELL AS MOVEABLE TREES.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : TUE 16 OCT 18 Time: NOON Complete Set-up Date: SAT 20 OCT Time: MIDNIGHT
Event Start Date: SAT 20 OCT Time: 3PM Event End Date: SAT 20 SEPT Time: 10 PM

Begin Tearing Down Date: SAT 20 OCT 18 - 4PM Complete Tear Down Date: SAT 20 OCT – 10PM
STREET CAN RE-OPEN BY 8 PM
WESTBOUND SIDEWALK AND FIRST LANE COMPLETED BY 10PM

Event Times (If more than one day, give times for each day):

TUE 16 OCT from NOON to SAT 20 OCT at MIDNIGHT - (NOTE: NO NOISY CONSTRUCTIONS WILL BE DONE AT NIGHT)

Location of Event: GRISWOLD from W JEFFERSON SRV ROAD to LARNED STREET + WEST JEFFERSON SRV ROAD AND GRISWOLD + SPIRIT OF DETROIT PLAZA

(THE FULL CLOSURE OF LANES AND SIDEWALKS (as explained below) WILL BE from Fri 19 Oct 18 from 6 pm to Sat 20 Oct 19 at 10PM), SPIRIT OF DETROIT PLAZA, WILL BE ONLY Sat 20 OCT from 6 am to 5 pm.

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

-Public entrance and exit

-Location of First Aid

- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies (and TREES)
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Describe the entertainment for this year's event:

THERE WILL BE USAGE OF SOUND SYSTEM FOR MICROPHONES. AS WELL AS THERE WILL BE A TEAM-SONG PLAYED LIVE AND SANG BY PROFESSIONAL MUSICIANS. ONLY 1 SONG AT THE BEGINNING.

Will a sound system be used? Yes No

If yes, what type of sound system? MEYER SOUND UPQ LOUDSPEAKERS

Describe specific power needs for entertainment and/or music: THE MUSICIANS WILL NEED A SINGLE 20A CIRCUIT FOR THE INSTRUMENTS. THE SOUND SYSTEM FOR THE ENTERTAINMENT WILL USE EIGHT 20A CIRCUITS THAT ARE POWERED FROM OUR GENERATOR.

How many generators will be used? TWO

How will the generators be fueled? INTERNAL TANK

Name of vendor providing : PRG

generators: Contact Person: KEVIN SANFORD

Address: 1245 Aviation Place

Phone: 917-670-7387

City/State/Zip: San Fernando CA 93140

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

[] Food [] Merchandise [] Non-Alcoholic Beverages [] Alcoholic Beverages

Indicate type of items to be sold:

NONE

Name of Private Security Company: SECONDARY EMPLOYMENT SYSTEM WILL BE USED WITH DETROIT POLICE DEPARTMENT

Contact Person: SONIA GOBBINI

Address: SAME AS ABOVE

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

THERE WILL BE PARKING AVAILABLE ALL DOWNTOWN AND A SCHEME OF PARKING LOTS AVAILABLE WILL BE GIVEN TO tHE GUESTS BEFORE HAND.

THE SAME WILL BE FOR BUSES THAT WILL PARK OUTSIDE DOWNTOWN AND A SYSTEM OF SHUTTLE TO THE EVENT LOCATION WILL BE IMPLEMENTED – or any city recommendation

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

THE EVENT SITE WILL BE CLOSED TO CAR AND PEDESTRIAN TRAFFIC FULLY FROM MIDNIGHT FRI 19 OCT TO SAT 20 SEPT 8 PM. THERE IS NO RESIDENTIAL AREA IN THAT BLOCK AND OUR NEIGHBORS PARKING LOT ENTRANCE CAN USE THE ENTRANCE/EXIT ON WOODWARD (SEVERAL OF OUR CARS GUESTS AND PARKING SPORT WILL USE THAT PARKING). THERE WILL BE AN INCREASE OF COMMERCE FOR THE NEIGHBORS VENDORS IN DOWNTOWN AS OUR GUESTS WILL HAVE TO SEARCH FOR FOOD AND BEVERAGE ON THEIR OWN. SAFETY WILL ALSO BE GUARANTEED BY PLACING TEMPORARY TREES DIVIDERS AND CEMENT BARRICADES AS PER SITE PLAN, AS WELL AS GUARDS AND SAFETY PERSONNEL. WE WILL HAVE MEDICAL AND FIRE PERSONNEL AS NEEDED.

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:

A MEETING WILL BE HELD WITH THE DISTRICT MANAGER TO SEE WHAT THEY NEED AND WANT FROM US.

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	<u> NONE </u>	
Tents (enclosed on 3 sides)	<u> 2 </u>	<u> 20' x 20' </u>
Canopy (open on all sides)	<u> 1 </u>	<u> 16' wide x 20' deep </u>
Staging/Scaffolding	<u> 1 </u>	<u> 16' wide x 20' deep x 3' tall </u>
Bleachers	<u> NONE </u>	<u> </u>

Emergency medical services?

Contact Person: UNIVERSAL MACOMB AMBULANCE SERVICE ..

Address: 7733 E Jefferson Ave,

PHONE: (313) 822-6480

City/State/Zip: Detroit, MI 48214

Name of company providing port-a-johns. LDR SITE SERVICES

Contact Person: Giovanni Fleming

Address: 6100 Lake Forrest Drive

Phone: 888-257-8811

City/State/Zip: Sandy Spring GA 30328

Name of private catering company? ONLY INSIDE THE BUILDING – NO FOOD OUTSIDE

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: GRISWOLD STREET AND SIDE WALK (WEST AND EAST BOUND)

FROM: GRISWOLD ONE **TO:** LARNED STREET

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALL NIGHT

REOPEN DATE: SAT 20 OCT **TIME:** 8 PM

STREET NAME: WEST JEFFERSON SRV ROAD SIDEWALK AND ONE LANE (SEE SITE PLAN)

FROM: CORNER GRISWOLD ONE - EAST AND WEST BOUNDS (DETROIT REGIONAL CHAMBER BUILDING) **TO:** _____

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALL NIGHT

REOPEN DATE: EAST BOUND: SAT 20 OCT **TIME:** 8 PM

WESTBOUND: SAT 20 OCT **TIME:** 10 PM

STREET NAME: WESTBOUND SIDEWALK AND 1 LANE OF GRISWOLD (GOING SOUTHBOUND)

FROM: WED 17 OCT **TO:** SAT 20 OCT

CLOSURE DATES: WED 17 OCT **BEG TIME:** NOON **END TIME:** ALLTIME

REOPEN DATE: SAT 20 OCT **TIME:** 10 PM

STREET NAME: SPIRIT OF DETROIT PLAZA

FROM: FRI 19 OCT **TO:** SAT 20 OCT

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALLTIME

REOPEN DATE: SAT 20 OCT **TIME:** 6 PM

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION (I AM MEETING THE DISTRICT 6 MANAGER AND SEE WHAT IS NEEDED)

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant SONIA GOBBINI

Date JULY23, 2018

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: GRAND OPENING CHURCH OF SCIENTOLOGY CEREMONY

Event Date: OCTOBER 20, 2018

Event Organizer: CHURCH OF SCIENTOLOGY OF MICHIGAN & CHURCH OF SCIENTOLOGY INTERNATIONAL

Applicant Signature: SONIA GOBBINI _____ Date: 23 JULY 2018

22 July 2018

CHURCH OF SCIENTOLOGY OF DETROIT EVENT SECURITY PLAN

EVENT INFORMATION:

The Church of Scientology of Detroit will be having an event in September 2018. This will be attended by members of the Church and invited guests.

GENERAL EVENT SECURITY

Police from the City's Secondary Employment program will be requested for general security on the property and to assist with the event. The proper insurance and worker's compensation forms have been provided for this. Once we have the date approved through permitting, the official request will be put into the City's Secondary Employment office.

Additional private security services will be provided by a Detroit security company that is fully licensed in the state of Michigan.

Prior to the event, a meeting will be attended by the assigned Secondary Employment officers, the Church's in-house security point-of-contact and the hired and licensed security professionals to ensure all is in accord.

ACCESS CONTROL

This is an invitation only event.

In-house ushers will man the event entrance and verify attendee's invitations against a digital sign-in system. Officers from the Secondary Employment will be positioned at the event entrances and exits in case a situation arises.

There will be barricades as a security buffer framing the event space.

EMERGENCY / MEDICAL

We will have an on-site ambulance provided by Universal Macomb Ambulance Services for the day of the event.

We will have additionally have minimally three American Red Cross First Aid certified responders on site.

There will be ample water at the event and within the building after the event for all attendees.

EMERGENCY EVACUATION

An emergency evacuation team will be in place in case of emergency to ensure that proper crowd control is maintained to a safe evacuation of the event attendees. A fire lane will be provided for and there will not permanent blocking of such by any structure or similar construct.

We will ensure that all event related personnel are fully briefed on the evacuation plan and route so in case of emergency, all can be instantly guided to safety.

CONTACT INFORMATION

Church Point of Contact for Pre-Event Security Planning:

Garrett Blair
Church of Scientology International
6331, Hollywood Blvd, 90028
323-960-3500

Sonia Gobbini
Church of Scientology Eastern United States
971-276-6738

Internal Revenue Service

Department of the Treasury

Washington, DC 20224

**Church of Scientology
International
6331 Hollywood Blvd.
Los Angeles, CA 90028**

Person to Contact: **J. Rotz**
Telephone Number: **(202) 622-8100**
Refer Reply to: **E:EO:R:2**
Date: **007 - 1 1992**

Employer Identification Number: **59-2153303**
Key District: **Los Angeles**
Service Center: **Fresno, CA 93888**
Accounting Period Ending: **December 31**
Foundation Status Classification: **509(a)(1) &
170(b)(1)(A)(i)**
Form 990 Required: **No**

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3). Your request for a group ruling is the subject of separate correspondence.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in the section(s) above.

If your sources of support, or your purposes, character, or method of operation change, please let your key district know so that office can consider the effect of the change on your exempt status and foundation status. In the case of an amended document or bylaws, please send a copy of the amended document or bylaws to your key district. Also, you should inform your key District Director of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. This does not apply, however, if you make or have made a timely election under section 3121(w) of the Code to be exempt from such tax. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Church of Scientology
International

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key District Director.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522.

Donors (including private foundations) may rely on this ruling unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your 509(a) status as shown above, donors (other than private foundations) may not rely on the classification shown above if they were in part responsible for, or were aware of, the act that resulted in your loss of such status, or they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification. Private foundations may rely on the classification as long as you were not directly or indirectly controlled by them or by disqualified persons with respect to them. However, private foundations may not rely on the classification shown above if they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification.

If your organization conducts fund raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Organizations Conducting Fund Raising Events. You may obtain copies of Publication 1391 from your key district office.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not

Church of Scientology
International

determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make a copy of your exemption application, and supporting documents, and this exemption letter available for public inspection. Failure to make these documents available for public inspection may subject you to a penalty of \$10 per day for each day there is failure to comply. See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

This ruling is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Rev. Rul. 56-304 1956-2, C.B. 306.)

In this letter, we have not determined the effect on your tax-exempt status of financing your activities with the proceeds of tax-exempt bonds since you have not indicated that you intend to use such methods now or in the future.

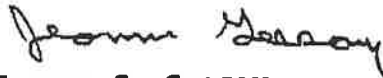
You need an employer identification number even if you have no employees. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service. We are informing your key District Director of this ruling. Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions about this ruling, please contact the person whose name and telephone number are shown in the

Church of Scientology
International

heading of this letter. For other matters, including questions concerning reporting requirements, please contact your key District Director.

Sincerely,



Jeanne S. Gessay
Chief, Exempt Organizations
Rulings Branch 2



CHUIN-1

OP ID: IH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ISU Curry Insurance Agency Lic #0588757 489 E. Colorado Pasadena, CA 91101 Michael Curry	626-449-3870	CONTACT NAME: Michael Curry PHONE (A/C, No, Ext): 626-449-3870 FAX (A/C, No): 626-449-5268 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE	
INSURED Church of Scientology International 6331 Hollywood Blvd Los Angeles, CA 90028-6314	INSURER A: Arch Insurance Company NAIC # 11150	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ZAWCI9400601	10/01/2017	10/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Security detail of Church of Scientology Detroit premises as 1 Griswold St, Detroit, Michigan.

CERTIFICATE HOLDER

CANCELLATION

DTROITP Detroit Police Department 1301 Third St Detroit, MI 48226	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---



July 23, 2018

All of the terms and services we discussed are included in this quote.

If you have any questions, please call me directly at +1 8882578811 to schedule your order or gather more details.

Please see your Quote details below:

Desired Delivery Date: 9/8/2018

Location: Detroit, MI

Porta Potty Type: Standard Event Portable Toilet: \$185.00 per unit

Quantity: 4

Porta Potty Type: ADA Unit: \$275.00 per unit

Quantity: 1

Delivery fee: \$100.00 (covers all 5 units)

Days Included: 7

Quote #: IL-201807-34526

Again, feel free to call me directly at +1 8882578811 to get your delivery on schedule.

Sincerely,

Giovanni Fleming

+1 8882578811

g.fleming@ldr.us

LDR - <http://ldrsiteservices.com/>

2018-07-31

469

Petition of Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 20, 2018 from 3:00 PM to 10:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setupo begins 10-16-18 and tear down complete 10-20-18.

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT
MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE

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MAYOR'S OFFICE COORDINATORS REPORT

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OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**Petition #: 470 Event Name: Hill-Rom Corporate Event/Party Private Catered EventEvent Date: October 18, 2018Street Closure: Division StreetOrganization Name: Releve UnlimitedStreet Address: 1693 Mission Drive Suite D203 Solvang, California 93463

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
 Bike Race Religious Ceremony Political Ceremony Festival
 Filming Parade Sports/Recreation Rally/Demonstration
 Fireworks Convention/Conference Other: Private Corporate Event
 24-Hour Liquor License

Petition Communications (include date/time)

Private event located in Eastern Market Shed 3 and 4 requesting street closure on Division Street between Riopelle and Russell for safety of attendees from 6:00pm - 10:30pm.

** **ALL** permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eastern Market Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: August 23, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, July 31, 2018

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION MAYOR'S OFFICE
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
BUSINESS LICENSE CENTER FIRE DEPARTMENT
MUNICIPAL PARKING DEPARTMENT TRANSPORTATION DEPARTMENT

470 *Releve Unlimited, request to hold "Hill-Rom Corporate Event/Party-Private Catered Event" at Eastern Market on October 18, 2018 from 6:00 PM to 10:30 PM with closure of Division St from Riopelle to Russel, set up and tear down to be completed on event date 10-18-2018*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Hill-Rom Corporate Event/Party – Private Catered Event

Event Location: Shed 3 -- Russell Street at Eastern Market. Shed 4 will be used for guest arrivals and departures via bus

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Relevé Unlimited

Organization Mailing Address: 1693 Mission Drive, Suite D203, Solvang, California 93463

Business Phone: 805-688-1434

Business Website: www.relevcunlimited.com

Applicant Name: Diane Hamilton

Business Phone: 805-688-1434

Cell Phone: 805-679-1919

Email: diane@releveunlimited.com

Event On-Site Contact Person:

Name: Susan Nelson

Business Phone: 805-688-1434

Cell Phone: 310-570-5998

Email: susan@relevcunlimited.com

Event Elements (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>Private Corporate Event</u> |

Please provide a brief description of your event:

This is an event held at the end of our client's annual conference, which is taking place at the Marriott Renaissance Hotel and the Cobo Center. There will be approximately 850 people in attendance. The event plan includes catered food, alcoholic & non-alcoholic beverages, amplified music, lounge areas, games and activities (e.g., photo booth, t-shirt printing, corn hole tournament).

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 18 October 2018 Time: 9:00 a.m. Complete Set-up Date: 18 October 2018 Time: Midnight

Event Start Date: 18 October 2018 Time: 6:00 p.m. Event End Date: 18 October 2018 Time: 10:30 p.m.

Begin Tearing Down Date: 18 October 2018 Complete Tear Down Date: 18 October 2018

Event Times (If more than one day, give times for each day):

N/A

Section 3- LOCATION/SITE INFORMATION

Location of Event: Shed 3 and Shed 4 – Eastern Market 2934 Russell Street

Facilities to be used (circle): Street Sidewalk Park City

Facility
Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

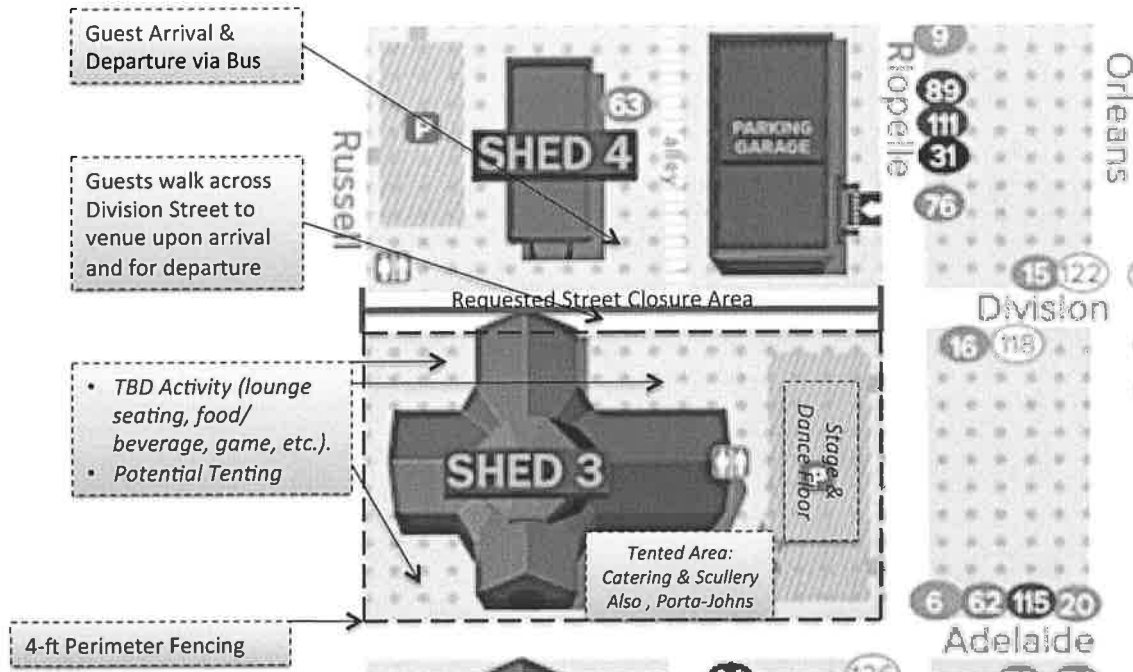
We are in the very early stages of planning; the attached is a draft of our ideas based on conversations with Eastern Market, our client, and caterer. It is subject to some modification to ensure the optimal layout for the event. An updated site plan will be provided on August 15, 2018, with continued updates as needed/requested.

- Public entrance and exit
- ~~-Location of merchandising booths~~
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- ~~-Proposed route for walk/run~~
- Location of tents and canopies
- Sketch of street closure
- ~~-Location of bleachers~~
- ~~-Location of press area~~
- ~~-Sketch of proposed light pole banners~~

Draft Layout of Event Activities

Date & Location: October 18, 2018 at Eastern Market

Requested Street Closure: Division Street between Riopelle and Russell



Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

We are still in the early planning stages for this event. It is anticipated we will have a stage for music (DJ) and hopefully a live 'Motown' themed musical act.

Attached is a copy of the invoice for the 2017 Hill-Rom event that we produced at the Angel Stadium in Anaheim, California. This event was a much larger event than that which we have planned for Eastern Market. However, this will give you an idea of the equipment that we used for lighting, sound and power.

Will a sound system be used? Yes No

If yes, what type of sound system? *Unknown at this stage in planning – see attached for a sample from our 2017 event.*

Describe specific power needs for entertainment and/or music:

The power need for our event will exceed those available within the Shed 3 infrastructure; therefore, we will most likely need to rent one or two generators for the event. Please see the attached for a sample of what we used in 2017.

How many generators will be used? *This is not yet determined but we do not anticipate needing more than one. Possibly two if this helps reduce power distribution cables and cable ramps to be used unnecessarily.*

How will the generators be fueled? *This is not yet known but typically they are gasoline powered*

Name of vendor providing generators:

Not available at this time; vendor not yet selected. We will advise once this selection has been made.

Contact Person:

Address: _____ Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: *N/A No items are sold at this event.*

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:

Contact Person: *Eastern Market will provide us with security service vendor information. We are in the very early stages of planning and will adhere to the 1 per 100 guest security and janitor requirement stipulated in our rental contract with Eastern Market.*

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: *1 for every 100 guests (appx. 9)*

Are the private security personnel (check all that apply): Eastern Market has provided security service recommendation

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Parking is not required for attendees. All attendees are transported to and from the event via Motorcoach transportation.

Contact Person: *Aniy Iserman*

Address: *700 Stephenson Highway*

Phone: *248-602-4506*

City/State/Zip: *Troy, MI 48083*

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Division Street

FROM: Riopelle **TO:** Russell

CLOSURE DATES: 18 October 2018 **BEG TIME:** 5:30 pm **END TIME:** 11:00 pm
REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE- see attached.**
- 2) **EMERGENCY MEDICAL AGREEMENT – in development**
- 3) **SANITATION AGREEMENT – in development**
- 4) **PORT-A-JOHN AGREEMENT – in development**
- 5) **COMMUNITY COMMUNICATION – in development**

We have provided Eastern Market with the required Certificates of Insurance, copies attached. All other Agreements will either be completed as we progress with our planning and retain vendors, or are handled by Eastern Market (e.g., Community Communication). We anticipate having all required Agreements complete and submitted by August 15, 2018.

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Diane M Hamilton
Signature of Applicant

7.23.18
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Hill . Rom Private Event Event Date: 10/18/18

Event Organizer: Diane M Hamilton/Release Unlimited

Applicant Signature: Diane M Hamilton Date: 7.23.18

Proposal Estimate



Event/Client Information

Date: October 19th, 2017
 Location: Angel Stadium of Anaheim
 Company: Releve Unlimited
 Contact: Diane Hamilton
 Event: Releve Unlimited

Don Vanden Berge
 Lumens Audio Visual
 6626 Wabash St, Chino, CA 91710
 509.280.5115
don@lumensav.com

Qty	Product Description	Days	Unit Price	Total Units	Net Total
Video					
1	Stumpfl 9'x16' Fastfold Screen Kit (rear)	1	\$675.00	1	\$675.00
1	Barco 14k Projector	1	\$2,700.00	1	\$2,700.00
1	Folsom Imagepro HD	1	\$525.00	1	\$525.00
2	16' Truss Tower (to hang screen)	1	\$210.00	2	\$420.00
1	10' Truss Tower	1	\$150.00	1	\$150.00
Audio					
12	JBL VRX 932 Powered Line Array Speakers	1	\$225.00	12	\$2,700.00
4	JBL VRX 918 Powered Subwoofers	1	\$250.00	4	\$1,000.00
4	JBL Front Fill Speaker	1	\$120.00	4	\$480.00
1	Yamaha LS-9 16 Channel Digital Console	1	\$225.00	1	\$225.00
1	D'San Computer Audio Patch	1	\$30.00	1	\$30.00
2	Shure Wireless Microphone Kit	1	\$225.00	2	\$450.00
1	Pioneer SZ DJ Controller	1	\$375.00	1	\$375.00
1	JBL PRX 612 Stage Monitor	1	\$250.00	1	\$250.00
4	Genie Lifts for Speakers	1	\$150.00	4	\$600.00
Lighting/Scenic					
7	Truss Lighting Tree Package includes dimmers and cabling	1	\$190.00	7	\$1,330.00
24	Wireless Coemar LED UpLights	1	\$85.00	24	\$2,040.00
30	Robe Robin 600 LED Wash	1	\$275.00	30	\$8,250.00
6	Robe Robin BMFL Blade Moving Light	1	\$550.00	6	\$3,300.00
1	Grand MA Lighting Console	1	\$1,150.00	1	\$1,150.00
2	AirStar Balloon Light	1	\$750.00	2	\$1,500.00
1	Hardware and Cable Package	1	\$450.00	1	\$450.00
Power					
1	30ch 120v Distro CAM IN/Soca OUT (CAM Pass-Thru)	1	\$325.00	1	\$325.00
2	21ch 110v Distro Edison Cam Thru AC Power	1	\$275.00	2	\$550.00
1	240v 3 Phase 100a Generator	1	\$1,500.00	1	\$1,500.00
Equipment Total					\$30,975.00

Proposal Estimate



Event/Client Information

Date: October 19th, 2017
Location: Angel Stadium of Anaheim
Company: Releve Unlimited
Contact: Diane Hamilton
Event: Releve Unlimited

Don Vanden Berge
Lumens Audio Visual
6626 Wabash St, Chino, CA 91710
509.280.5115
don@lumensav.com

Qty	Labor	Days	Rate	Total
	Set-up, Strike, Delivery, Per Diem ** Includes all possible OT**			\$5,200.00
1	Technical Director	1	\$700.00	\$700.00
1	Lighting Engineer	1	\$650.00	\$650.00
1	Audio Engineer	1	\$600.00	\$600.00
Labor Total				\$7,150.00

Proposal Summary

Equipment Subtotal	\$30,975.00
Equipment Discount Less 15%	-\$4,646.25
Labor Total	\$7,150.00
Total	\$33,478.75
Paid	\$15,000.00
Balance Due	\$18,478.75

**This proposal is intended only for the organization named above

**Any forwarding, copying, or distribution of this information is strictly prohibited

**Payment terms are 50% deposit and 50% net 30

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESSOWNERS LIABILITY SPECIAL BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SUMMARY OF COVERAGES	Limits	Page
1. Additional Insured by Contract, Agreement or Permit	Included	1
2. Additional Insured - Broad Form Vendors	Included	2
3. Alienated Premises	Included	3
4. Broad Form Property Damage - Borrowed Equipment, Customers Goods and Use of Elevators	Included	3
5. Incidental Malpractice (Employed Nurses, EMT's and Paramedics)	Included	3
6. Personal and Advertising Injury - Broad Form	Included	4
7.	Included	4
Product Recall Expense Each Occurrence Limit	\$25,000 Occurrence	5
Product Recall Expense Aggregate Limit	\$50,000 Aggregate	5
Product Recall Deductible	\$500	5
8. Unintentional Failure to Disclose Hazards	Included	6
9. Unintentional Failure to Notify	Included	6

This endorsement amends coverages provided under the Businessowners Coverage Form through new coverages and broader coverage grants. This coverage is subject to the provisions applicable to the Businessowners Coverage Form, except as provided below.

The following changes are made to **SECTION II - LIABILITY**:

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit to add such person or organization as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

- (2) Premises you own, rent, lease or occupy; or

- (3) Your maintenance, operation or use of equipment leased to you.

- b. The insurance afforded to such additional insured described above:

- (1) Only applies to the extent permitted by law; and

- (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

- (4) Will not be broader than coverage provided to any other insured.

- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.



c. This provision does not apply:

- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
- (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
- (4) To any:
 - (a) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:**

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

e. All other insuring agreements, exclusions, and conditions of the policy apply.

2. Additional Insured - Broad Form Vendors

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured:**

Additional Insured - Broad Form Vendors

a. Any person or organization that is a vendor with whom you agreed in a written contract

additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.

b. The insurance afforded to such vendor described above:

- (1) Only applies to the extent permitted by law;
- (2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;
- (3) Will not be broader than coverage provided to any other insured; and
- (4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto

c. With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

- (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
- (2) Any express warranty unauthorized by you;

- (3) Any physical or chemical change in the product made intentionally by the vendor;
 - (4) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
 - (5) Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;
 - (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
 - (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;
 - (8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (a) The exceptions contained within the exclusion in subparagraphs (4) or (6) above; or
 - (b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
 - (9) "Bodily injury" or "property damage" place before you have signed the contract or agreement with the vendor.
 - (10) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (11) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- d. With respect to the insurance afforded to these vendors, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:**

The most we will pay on behalf of the vendor for a covered claim is the lesser of the amount of insurance:

1. Required by the contract or agreement described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

3. Alienated Premises

SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage k. Damage to Property, paragraph (2) is replaced by the following:

- (2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

4. Broad Form Property Damage - Borrowed Equipment, Customers Goods, Use of Elevators

a. The following is added to **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, k. Damage to Property:**

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraph (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor to the use of elevators.

b. For the purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions:**

1. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. Worked on; or
- b. Used in your manufacturing process.

c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.

5. Incidental Malpractice - Employed Nurses, EMT's and Paramedics

SECTION II - LIABILITY, C. Who Is An Insured, paragraph 2.a.(1)(d) does not apply to a nurse,



emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

6. Personal Injury - Broad Form

a. **SECTION II - LIABILITY, B. Exclusions, 2. Additional Exclusions Applicable only to "Personal and Advertising Injury"**, paragraph e. is deleted.

b. **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, 14. "Personal and advertising injury"**, paragraph b. is replaced by the following:

b. Malicious prosecution or abuse of process.

c. The following is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, Definition 14. "Personal and advertising injury"**:

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

(1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

(2) Not directly or indirectly related to an "employee", not to the employment, prospective employment or termination of any person or persons by an insured.

d. For purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

e. This coverage does not apply if liability coverage for "personal and advertising injury" is excluded either by the provisions of the Coverage Form or any endorsement thereto.

7. Product Recall Expense

a. **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage,**

o. Recall of Products; Work or Impaired Property is replaced by the following:

o. Recall of Products; Work or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

If such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product".

However, the exception to the exclusion does not apply to "product recall expenses" resulting from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

b. The following is added to **SECTION II - LIABILITY, C. Who Is An Insured, paragraph 3.b.**:

"Product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

- c. The following is added to **SECTION II - LIABILITY, D. Liability and Medical Expenses Limits of Insurance:**

Product Recall Expense Limits of Insurance

- a. The Limits of Insurance shown in the SUMMARY OF COVERAGES of this endorsement and the rules stated below fix the most that we will pay under this Product Recall Expense Coverage regardless of the number of:

- (1) Insureds;
- (2) "Covered Recalls" initiated; or
- (3) Number of "your products" withdrawn.

- b. The Product Recall Expense Aggregate Limit is the most that we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.

- c. The Product Recall Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.

- d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".

- e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Product Recall Expense Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

- f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

g. Product Recall Deductible

We will only pay for the amount of "product recall expenses" which are in excess of the \$500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment

of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

- d. The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expense General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- (1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;

- (2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

- e. For the purpose of this endorsement, the following definitions are added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions:**

1. "Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

2. "Product recall expense(s)" means:

- a. Necessary and reasonable expenses for:

- (1) Communications, including radio or television announcements or printed advertisements including stationary, envelopes and postage;



- (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
 - (3) Remuneration paid to your regular "employees" for necessary overtime;
 - (4) Hiring additional persons, other than your regular "employees";
 - (5) Expenses Incurred by "employees" including transportation and accommodations;
 - (6) Expenses to rent additional warehouse or storage space;
 - (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to avoid "bodily injury" or "property damage" as a result of such disposal,
- you incur exclusively for the purpose of recalling "your product"; and
- b. Your lost profit resulting from such "covered recall".
- f. This Product Recall Expense Coverage does not apply:

(1) If the "products - completed operations hazard" is excluded from coverage under this Coverage Part including any endorsement thereto; or

(2) To "product recall expense" arising out of any of "your products" that are otherwise excluded from coverage under this Coverage Part including endorsements thereto.

8. Unintentional Failure to Disclose Hazards

The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions:**

Representations

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

9. Unintentional Failure to Notify

The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

Your rights afforded under this Coverage Part shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury", "property damage" or "personal and advertising injury" is not covered under this Policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0305584 Morris & Garritano Insurance Agency, Inc. PO Drawer 1189 San Luis Obispo, CA 93406	CONTACT NAME: Stacie Bertram	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS: sbertram@morrisgarritano.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : The Hanover Insurance Company		22292
INSURER B : Employers Preferred Insurance Company		10346
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Business Executives Travel Association DBA: Releve Unlimited Associationn, Inc
 1693 Mission Dr. Ste #D203
 Solvang, CA 93463

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

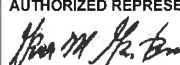
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJE <input type="checkbox"/> LOC OTHER:	X		OHF9883774 05	03/13/2018	03/13/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ Included PROFESSIONAL LI \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY Included in GL Limit <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			OHF9883774 05	03/13/2018	03/13/2019	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			OHF9883774 05	03/13/2018	03/13/2019	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EIG240138901	09/01/2017	09/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			OHF9883774 05	03/13/2018	03/13/2019	Limit: 90,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Event on October 18, 2018.
See form(s) attached as triggered by written contract:
GL: AI - 391-1006 08 16.

CERTIFICATE HOLDER

CANCELLATION

City of Detroit	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
-----------------	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESSOWNERS LIABILITY SPECIAL BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SUMMARY OF COVERAGES	Limits	Page
1. Additional Insured by Contract, Agreement or Permit	Included	1
2. Additional Insured - Broad Form Vendors	Included	2
3. Alienated Premises	Included	3
4. Broad Form Property Damage - Borrowed Equipment, Customers Goods and Use of Elevators	Included	3
5. Incidental Malpractice (Employed Nurses, EMT's and Paramedics)	Included	3
6. Personal and Advertising Injury - Broad Form	Included	4
7.	Included	4
Product Recall Expense Each Occurrence Limit	\$25,000 Occurrence	5
Product Recall Expense Aggregate Limit	\$50,000 Aggregate	5
Product Recall Deductible	\$500	5
8. Unintentional Failure to Disclose Hazards	Included	6
9. Unintentional Failure to Notify	Included	6

This endorsement amends coverages provided under the Businessowners Coverage Form through new coverages and broader coverage grants. This coverage is subject to the provisions applicable to the Businessowners Coverage Form, except as provided below.

The following changes are made to **SECTION II - LIABILITY**:

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured by Contract, Agreement or Permit

a. Any person or organization with whom you agreed in a written contract, written agreement or permit to add such person or organization as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

(2) Premises you own, rent, lease or occupy; or

(3) Your maintenance, operation or use of equipment leased to you.

b. The insurance afforded to such additional insured described above:

(1) Only applies to the extent permitted by law; and

(2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

(3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

(4) Will not be broader than coverage provided to any other insured.

(5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.



c. This provision does not apply:

- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
- (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
- (4) To any:
 - (a) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:**

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

e. All other insuring agreements, exclusions, and conditions of the policy apply.

2. Additional Insured - Broad Form Vendors

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured:**

Additional Insured - Broad Form Vendors

a. Any person or organization that is a vendor with whom you agreed in a written contract

additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.

b. The insurance afforded to such vendor described above:

- (1) Only applies to the extent permitted by law;
- (2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;
- (3) Will not be broader than coverage provided to any other insured; and
- (4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto

c. With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

- (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
- (2) Any express warranty unauthorized by you;

- (3) Any physical or chemical change in the product made intentionally by the vendor;
 - (4) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
 - (5) Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;
 - (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
 - (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;
 - (8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (a) The exceptions contained within the exclusion in subparagraphs (4) or (6) above; or
 - (b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
 - (9) "Bodily injury" or "property damage" place before you have signed the contract or agreement with the vendor.
 - (10) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (11) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- d. With respect to the insurance afforded to these vendors, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance:**

The most we will pay on behalf of the vendor for a covered claim is the lesser of the amount of insurance:

- 1. Required by the contract or agreement described in Paragraph a.; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations;

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

3. Alienated Premises

SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage k. Damage to Property, paragraph (2) is replaced by the following:

- (2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

4. Broad Form Property Damage - Borrowed Equipment, Customers Goods, Use of Elevators

a. The following is added to **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, k. Damage to Property:**

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraph (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor to the use of elevators.

b. For the purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions:**

1. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. Worked on; or
- b. Used in your manufacturing process.

c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.

5. Incidental Malpractice - Employed Nurses, EMT's and Paramedics

SECTION II - LIABILITY, C. Who Is An Insured, paragraph 2.a.(1)(d) does not apply to a nurse,



emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

6. Personal Injury - Broad Form

a. **SECTION II - LIABILITY, B. Exclusions, 2. Additional Exclusions Applicable only to "Personal and Advertising Injury"**, paragraph e. is deleted.

b. **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, 14. "Personal and advertising injury"**, paragraph b. is replaced by the following:

b. Malicious prosecution or abuse of process.

c. The following is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, Definition 14. "Personal and advertising injury"**:

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

(1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

(2) Not directly or indirectly related to an "employee", not to the employment, prospective employment or termination of any person or persons by an insured.

d. For purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

e. This coverage does not apply if liability coverage for "personal and advertising injury" is excluded either by the provisions of the Coverage Form or any endorsement thereto.

7. Product Recall Expense

a. **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage,**

o. Recall of Products, Work or Impaired Property is replaced by the following:

o. Recall of Products, Work or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

If such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product".

However, the exception to the exclusion does not apply to "product recall expenses" resulting from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

b. The following is added to **SECTION II - LIABILITY, C. Who Is An Insured, paragraph 3.b.**:

"Product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

c. The following is added to **SECTION II - LIABILITY, D. Liability and Medical Expenses Limits of Insurance:**

Product Recall Expense Limits of Insurance

a. The Limits of Insurance shown in the SUMMARY OF COVERAGES of this endorsement and the rules stated below fix the most that we will pay under this Product Recall Expense Coverage regardless of the number of:

- (1) Insureds;
- (2) "Covered Recalls" initiated; or
- (3) Number of "your products" withdrawn.

b. The Product Recall Expense Aggregate Limit is the most that we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.

c. The Product Recall Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.

d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".

e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Product Recall Expense Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

g. Product Recall Deductible

We will only pay for the amount of "product recall expenses" which are in excess of the \$500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment

of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

d. The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expense General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- (1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;
- (2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

e. For the purpose of this endorsement, the following definitions are added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions:**

1. "Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".
2. "Product recall expense(s)" means:
 - a. Necessary and reasonable expenses for:
 - (1) Communications, including radio or television announcements or printed advertisements including stationary, envelopes and postage;



- (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
 - (3) Remuneration paid to your regular "employees" for necessary overtime;
 - (4) Hiring additional persons, other than your regular "employees";
 - (5) Expenses incurred by "employees" including transportation and accommodations;
 - (6) Expenses to rent additional warehouse or storage space;
 - (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to avoid "bodily injury" or "property damage" as a result of such disposal,
- you incur exclusively for the purpose of recalling "your product"; and
- b. Your lost profit resulting from such "covered recall".
- f. This Product Recall Expense Coverage does not apply:

(1) If the "products - completed operations hazard" is excluded from coverage under this Coverage Part including any endorsement thereto; or

(2) To "product recall expense" arising out of any of "your products" that are otherwise excluded from coverage under this Coverage Part including endorsements thereto.

8. Unintentional Failure to Disclose Hazards

The following is added to SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions:

Representations

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

9. Unintentional Failure to Notify

The following is added to SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:

Your rights afforded under this Coverage Part shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury", "property damage" or "personal and advertising injury" is not covered under this Policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

EASTERN MARKET CORPORATION

2934 Russell St. Detroit, MI 48207

FACILITIES RENTAL AGREEMENT

THIS FACILITIES RENTAL AGREEMENT ("Agreement"), entered into on June 20, 2018, by and between Eastern Market Corporation ("Lessor") and Diane Hamilton (President)/ Business Executives Travel Association, Inc. DBA Releve Unlimited. (Lessee)

The parties hereto, intending to be legally bound agree as follows:

I. GRANT. Lessor, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Lessee a license to use Shed 3 (the "Building"), in the Eastern Market District as is depicted on the floor plan attached hereto as Exhibit "A"

II. USE. The Buildings shall be used by Lessee solely for purposes of Diane Hamilton (President). *Business Executives Travel Association, Inc. DBA Releve Unlimited*
All event details shall be coordinated and finalized no less than 14 days prior to the scheduled event. This includes submission of an event time line, contact information, floor plans, security plan, and copies of any applicable licenses and permits. Lessee's use of the Buildings shall be in compliance with all applicable federal, state and local laws and ordinances and all lawful orders, rules and regulations. Lessee further agrees to observe and comply with all rules and regulations adopted by Lessor concerning the use of the Licensed Premises, including, without limitation, all parking regulations. The Lessee is solely responsible for obtaining appropriate licenses. *-- JH*

III. DATE(S)/TIMES OF PERMITTED USE. For Shed 3, this Agreement shall commence on October 18, 2018 at 9:00 a.m. and terminate on October 18, 2018 at 11:59 p.m., unless terminated sooner. Access to the Buildings on the commencement date shall be coordinated with Melissa Thomas.

IV. RENTAL FEE. Lessee shall pay to Lessor the total sum of \$6825 under this Agreement. Lessee shall pay a non-refundable administrative fee of \$500.00 to reserve the facilities. The balance \$6325 of the Rental Fee shall be paid in full by Lessee by September 18, 2018.


The rental includes access to electricity and water, accommodations necessary for load in/out, (1) EMC security (1) EMC Janitorial personnel on site from 6:00 p.m. until 12:00 a.m. on the day of the event. **Extra security may be required to accommodate the number of guest attending the event. This will be billed as a separate charge.**

V. CERTIFICATE OF INSURANCE: Lessee shall submit a Certificate of Liability Insurance naming Eastern Market Corporation and the City of Detroit as certificate holders upon execution of this agreement. The COI will be for a minimum of \$1,000,000.00 each occurrence and included a minimum of \$300,000.00 for damage to rented premise per occurrence.

VI. SECURITY: The Eastern Market Corporation requires security for any event with more than 200 people in attendance, any event held at night, and/or any event with alcohol available. The Lessee shall submit an adequate security plan including the number of personnel involved and contact information for the security supervisor at least 10 business days prior to the event.

EASTERN MARKET CORPORATION

2934 Russell St. Detroit, MI 48207

VII. COLLATERAL CONTRACTS. The Lessee shall be responsible for all other contracts, obligations, and expenditures made in connection with its use of the leased premises. By way of illustration and not limitation, these contracts may include entertainment, catering, fees, and licenses, insurance, special furnishings or decoration, staffing, etc. Lessee is responsible for removal of all trash related to the Diane Hamilton (President) event and for returning the Building to 'as is' condition. *Business Executives Round Association, Inc. DBA Detroit Unbranded* 

VIII. PERMITS, LICENSES, and PERMISSION. The Lessee shall be responsible for the procurement of and all expenses of licenses, permits, union and trade organization clearances, and similar obligations required for use of the leased premises for the purpose stated.

IX. INDEMNIFICATION. Lessee shall indemnify, defend and hold harmless the City of Detroit and Lessor, its Board of Directors, officers, agents and employees from and against any and all loss, cost (including attorneys' fees), damage, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims, judgments, damages, penalties, fines, liabilities, losses, suits, administrative proceedings, arising out of any act or neglect by Lessee, its agents, employees, contractors, Lessees, invitees, representatives, in, on or about the Licensed Premises. This indemnity shall survive the termination of this Agreement. Lessee hereby releases the City of Detroit and Lessor from any and all liability or responsibility to Lessee or anyone claiming through or under Lessee by way of subrogation or otherwise for any loss or damage to equipment or property of Lessee.

X. "AS-IS" CONDITION. Lessee agrees to accept the Buildings in their "as-is" condition "with all faults." "As-is" shall include but is not limited to Lessor banners and advertisements and permanent/non-permanent displays related to the Public Markets.

XI. ASSIGNMENT AND SUBLEASING. Lessee shall not assign any interest in this Rental Agreement or otherwise transfer or sublease the Building or any part thereof or permit the use of the Building to any party other than Lessee.

XII. TERMINATION. Lessor may terminate this Agreement based upon any one or more of the following events:

- A. Failure of Lessee to pay the Rental Fee or any other charges due hereunder when the same is due;
- B. Failure of the Lessee to perform any of its covenants hereunder.

Lessor may, with or without further notice, expel and remove Lessee, or any other person or persons in occupancy from the Licensed Premises, together with their goods and chattels, using such force as may be necessary in the judgment of Lessor or its agents in so doing, without evidence of notice or resort to legal process or becoming liable for any loss of damage which may be occasioned thereby. In addition to any other remedy it may have, Lessor may recover from Lessee all damages it may incur by reason of such breach by Lessee.

XIII. INTERFERENCE. Lessee shall use the Buildings in a manner which shall not cause interference with the use or occupancy of the other portions of the Buildings by Lessor or others in any way. Lessee's use hereunder will be done in such a manner so as not to interfere with or impose any additional expense upon Lessor in maintaining the Building.

EASTERN MARKET CORPORATION

2934 Russell St, Detroit, MI 48207

XVI. NOTICE. Any notices required to be given under this Agreement shall be made in writing and delivered by email, facsimile transmission, by hand or by first class mail to the following addresses (texting is not considered a written notice):

Lessor:

Eastern Market Corporation
2934 Russell
Detroit, MI 48207
Attn: Melissa Thomas
mthomas@easternmarket.com
Facsimile: (313) 833-9309

Lessee:

Diane Hamilton/ Business Executives Travel
Association Inc. DBA Releve Unlimited
1693 Mission Drive
Solvang, CA 93463
susan@releveunlimited.com
(310) 570-5998

XVII. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. Any legal actions, claims or demands shall be handled in a court of competent jurisdiction within the State of Michigan.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

LESSOR:

Eastern Market Corporation



By:
Dan Carmody, President

LESSEE:

Diane Hamilton (President)



20 JUNE 2018

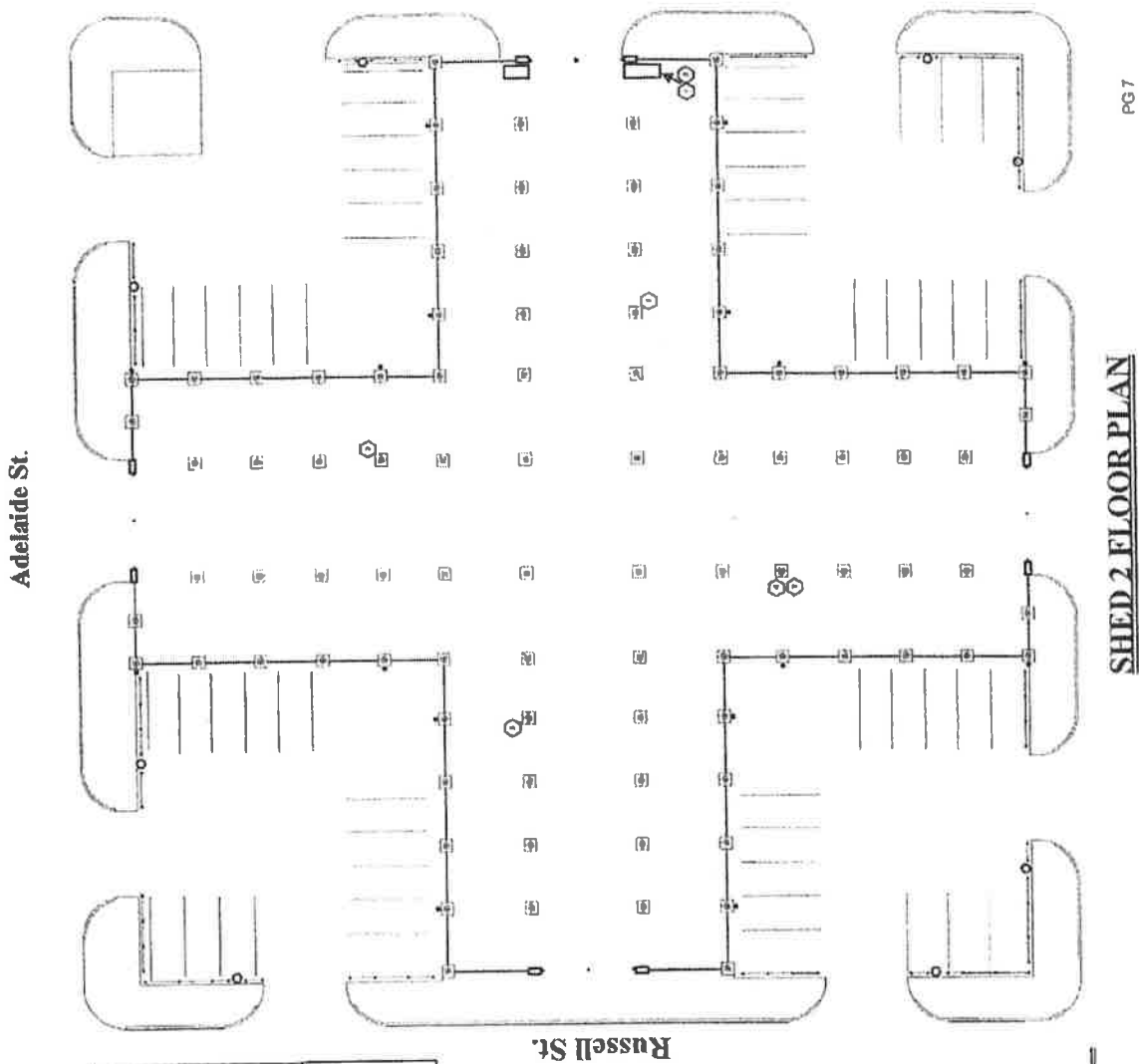
By: DIANE HAMILTON, PRESIDENT

EASTERN MARKET CORPORATION
2934 Russell St. Detroit, MI 48207

Exhibit "A"

EASTERN MARKET CORPORATION

2934 Russell St. Detroit, MI 48207



Adelaide St.

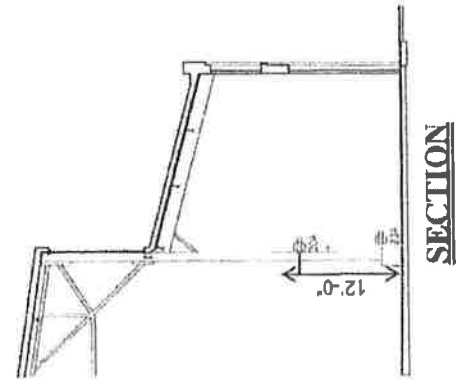
Russell St.

PG 7

SHED 2 FLOOR PLAN

SHED 2

- ◆ 25,593sqft open air shed
- ◆ Electrical Keyed Notes
 - 110v 20amp outlets at base & top of each column (see section)
 - ⊙ 100amp 220 outlet
 - ⊙ 50amp 220 outlet
- ◆ Plumbing Keyed Notes
 - Restrooms Facility adjacent to Shed
 - ⊙ 3/4" wall hydrant at column bases
 - ⊙ 1" water valve connection at column



SECTION

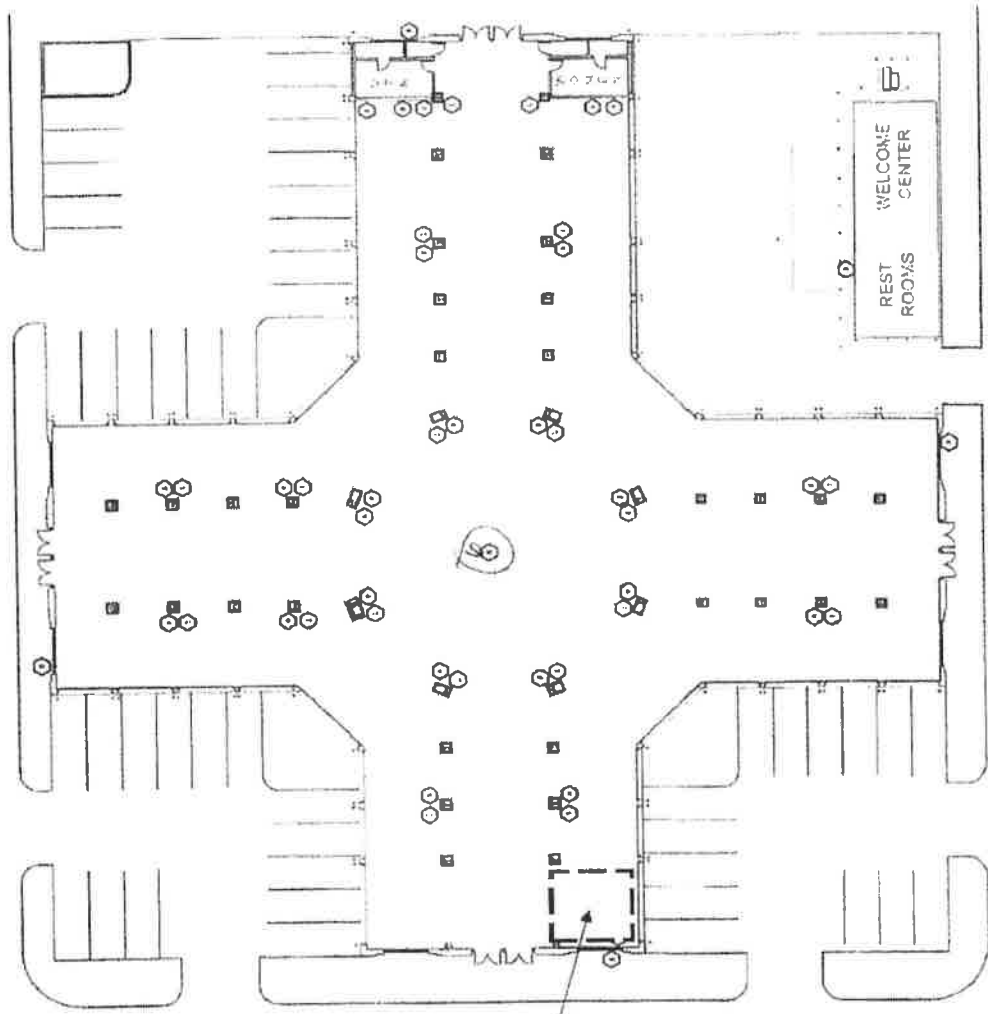
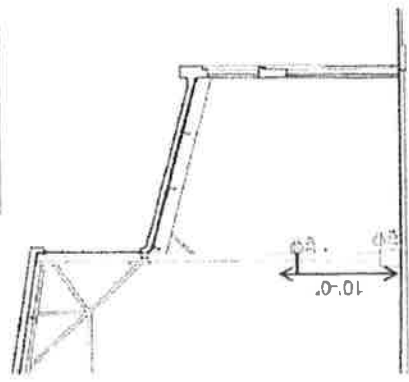
EASTERN MARKET CORPORATION

2934 Russell St. Detroit, MI 48207

SHED 3

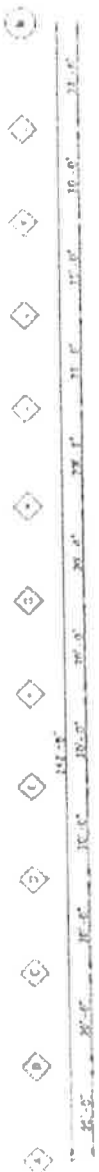
- ◆ 28,930sqft Enclosed Shed
- ◆ Electrical Keyed Notes
 - 110v 20amp outlets at base of each column
 - 110v 20amp outlets at top of column
 - 100amp 220 outlet
 - 50amp 220 outlet
 - 38amp 220 outlet
- ◆ Plumbing Keyed Notes
 - Restroom within Facility
 - 3/4" wall hydrant at column bases
 - 1" quick connect recessed in floor
 - 2" water valve connection recessed in wall

Permanent food service area
Would need to be draped

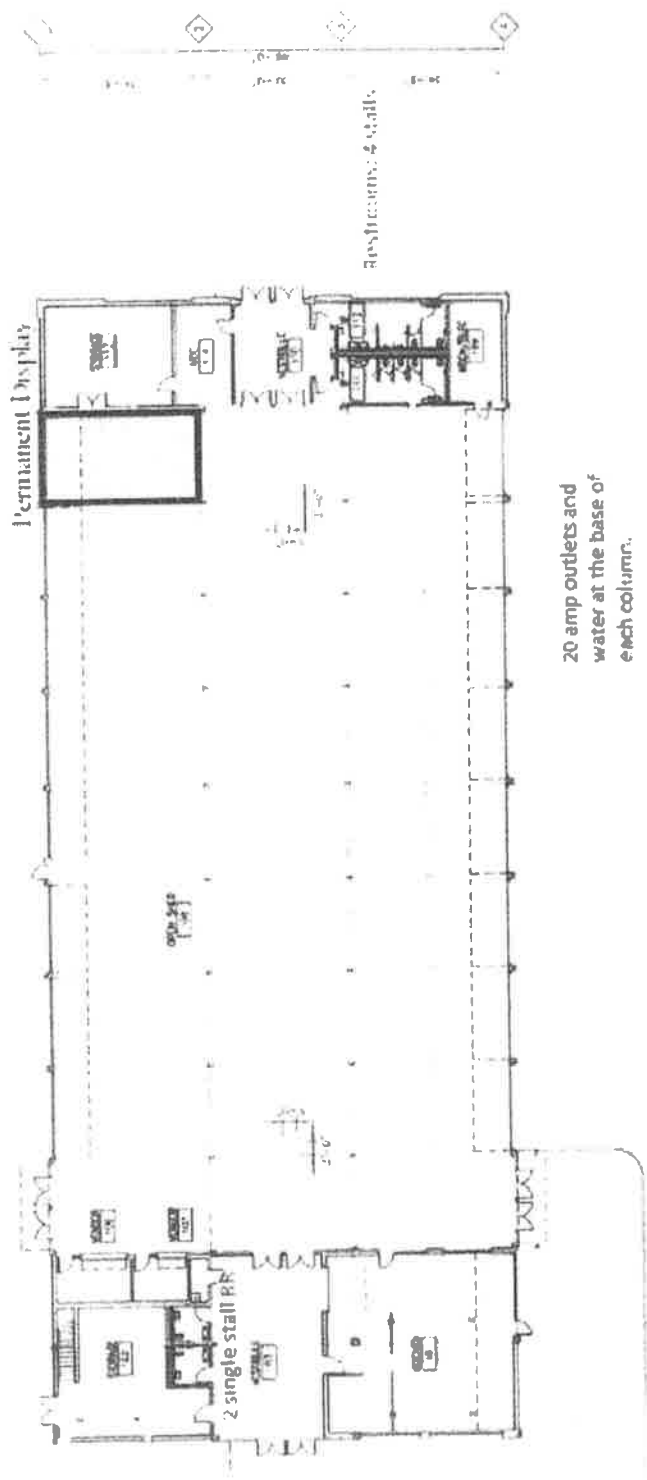


SHED 3 FLOOR PLAN

PG 9



Main Area of Shed 5



1 FLOOR PLAN
A101 SCALE: 1/16" = 1'-0"

SHED 5 as of 4-10-2015

2018-07-31

470

Petition of Releve Unlimited, request to hold "Hill-Rom Corporate Event/Party-Private Catered Event" at Eastern Market on October 18, 2018 from 6:00 PM to 10:30 PM with closure of Division St from Riopelle to Russel, set up and tear down to be completed on event date 10-18-2018

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION MAYOR'S OFFICE
PLANNING AND DEVELOPMENT DEPARTMENT POLICE
DEPARTMENT
BUSINESS LICENSE CENTER FIRE DEPARTMENT
MUNICIPAL PARKING DEPARTMENT

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MAYOR'S OFFICE COORDINATORS REPORT

115

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 471 Event Name: Eastern Market After Dark

Event Date: September 20, 2018

Street Closure: Various

Organization Name: Eastern Market Corporation

Street Address: 2934 Russell Street Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Open House
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual Open House to showcase businesses located in Eastern Market from 7:00pm - 11:00pm; with temporary street closures on Adelaide, Alfred and Division Streets.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eastern Market Security; DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closure
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: August 22, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, August 01, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

471 *Eastern Market Corporation, request to hold "Eastern Market After Dark" at various businesses in the Eastern Market District on September 20, 2018 from 5:00 PM to 11:00 PM with closures on Division and Adelaide, set up and tear down completed on 9-20-18*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Eastern Market After Dark
Event Location: At private businesses throughout Eastern Market District.

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Eastern Market Corporation
Organization Mailing Address: 2934 Russell St. Detroit MI 48207
Business Phone: (313) 833-9300 ext. 224 Business Fax: (313) 833-9309
Federal Tax ID #: 32-0030432

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Melissa Thomas
Title/Role: Events Manager
Email Address: m.thomas@easternmarket.com
Mailing Address: 2934 Russell St. Detroit MI 48207
Business Phone: (313) 833-9300 ext. 224 Business Fax: (313) 833-9309
OR (313) 740-1462 cell
Event On-Site Contact Person:
Mailing Address: Same
Business Phone: Same Business Fax: Same

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: Part of Detroit Design Festival

Event Elements (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>Annual open house where</u> |

market District businesses stay open late on evening to the public.

Section 3- LOCATION/SITE INFORMATION

Location of Event: At private businesses throughout the EMC District

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit NA
- Location of merchandising booths NA
- Location of food booths NA
- Location of garbage receptacles NA
- Location of beverage booths NA
- Location of sound stages NA
- Location of hand washing sinks NA
- Location of portable restrooms NA
- Location of First Aid NA
- Location of fire lane NA
- Proposed route for walk/run NA
- Location of tents and canopies NA
- Sketch of street closure YES
- Location of bleachers NA
- Location of press area NA
- Sketch of proposed light pole banners NA

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers
- Musicians
- Comedians
- Magician
- Story Telling
- Other: NA

Describe the entertainment for this year's event: N/A

List proposed entertainers and/or bands performing at the event: N/A

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live
- Recorded
- Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

How many generators will be used? _____

How will the generators be fueled? _____

Name of vendor providing generators: _____

Contact Person: NA

Provide a brief description of your event:

This is an organized open house for businesses in the EMC District to stay open and attract attention to their businesses. It is sponsored by the Detroit Design Festival. This open house will operate like a smaller version of a regular weekend market, only in the evening.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 9/20 5pm Complete Set-up Date & Time: 9/20 7pm

Event Start Date & Time: 9/20 7pm Event End Date & Time: 9/20 11pm

Begin Tearing Down Date: 9/20 Complete Tear Down Date: 9/20

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? Sept. 2012, 2013, 2014, 2015, 2016, 2017

When was the event last held in Detroit? Sept. 2014, 2015, 2016, 2017

Where was the event last held in Detroit? Eastern Market District

What were the hours last year? 7pm - 11pm

Project Attendance This Year (Minimum - Maximum)? 7000 - 8000 visitors throughout the district.

What is the basis for your projected attendance? Estimate of traffic from last year when compared to a regular market day.

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? NO

If a parade is planned. Indicate elements (check all that apply):

People Balloons

Floats Animals

Vehicles Other: N/A

Bands

If animals included, specify type, number and how used.

Name of business supplying animal(s): (N/A)

Contact Person:

Address: Phone:

City/State/Zip:

Address: _____ Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specify stations):

Newspapers (specify papers):

Web site (identify web address): detroitdesignfestival.com / eastern market - a star-dark

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): primarily - social media

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe:

If the event is a fundraiser, identify charity or recipient of funds:

N/A

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

No special event vending.
District businesses will ~~be~~ be
open late for regular sales of
their regular product.

Will these be exclusive vendors or outside vendors? (please describe): NO

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. Eastern Market Corp. & DPD

Contact Person: Darius Dawson Manager of Customer Support & Security

Address: 2934 Russell St. Phone: 313 877-9300

City/State/Zip: Detroit, MI 48207

Number of Private Security Personnel Hired Per Shift: 12-15 patrolling parking lots and around district businesses.

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: Same for regular market days. Open air people disperse to vehicles and all open roads.

Describe the parking plan to accommodate anticipated attendance: Will utilize all existing EMC parking lots & on street parking.

How will you advise attendees of parking options? _____

Are you seeking a group parking rate? NO

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? This is an evening open house for district businesses. Little impact as it will be about as busy as a slow Saturday Market in winter.

Also, the businesses are the ones involved. Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: All neighboring locations are notified through our "ave call now" phone notice system, also monthly

Indicate contact names and phone numbers (for verification) or attach approved letter(s): district business meetings. Main contact method has been by the Detroit Design Festival actively seeking out businesses to stay open & participate.

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure _____
How Many? N/A
Size/Height N/A
Booth N/A
Tent (enclosed on 3 sides) N/A

Canopy (open on all sides) N/A
Staging/Scaffolding N/A
Bleachers N/A

Company:

Grill
 Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)
 Aerial Stage N/A

Provide Sketch:

Portable Restrooms:
 Standard ADA Accessible

Vehicles

Type/Weight: N/A

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.
N/A

Will additional utility services be used (power, water, etc.)? Please describe.
N/A

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.
N/A

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage? Eastern Market Corporation

Contact Person: Emma Velasco Facilities mgr/C.O.O.

Address: 2934 Russell St. Phone: 313 833-9300

City/State/Zip: Detroit MI 48207

Name of company providing emergency medical services?

Contact Person: N/A

Address: _____

City/State/Zip: _____

Name of company providing porta-johns. N/A

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? N/A

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Alfred Street

FROM Shed 4

TO Russell

Closure Dates: 9-20-18

Beg. Time: 5pm

End Time: 12:00am

Reopen Date: 9-20-18

Time: 12:00am

Please see attached map.

STREET NAME: Division Street
FROM Shed 3
TO Russell Street
Closure Dates: 9-20-18
Beg. Time: 5pm
End Time: 12:00am
Reopen Date: 9-20-18
Time: 12:00am

Please see
map attached

STREET NAME: Adelaide Street
FROM Market Street
TO Russell Street
Closure Dates: 9-20-18
Beg. Time: 5:00pm
End Time: 12:00am
Reopen Date: 9-20-18
Time: 12:00am

Please see
attached map

STREET NAME: _____
FROM _____
TO _____
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year) N/A

Current Request: _____ (year)

Street Closures:

- Posting no parking signs Light pole
 Electrical Services Storage for Trailers/Trunks N/A

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests? This is an organized open house for businesses in the EMC District to stay open and attract attention to their businesses. It is sponsored by the Detroit Design Festival. This open house will operate like a smaller attended regular weekend market, only in the evenings.

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Melissa Thomas

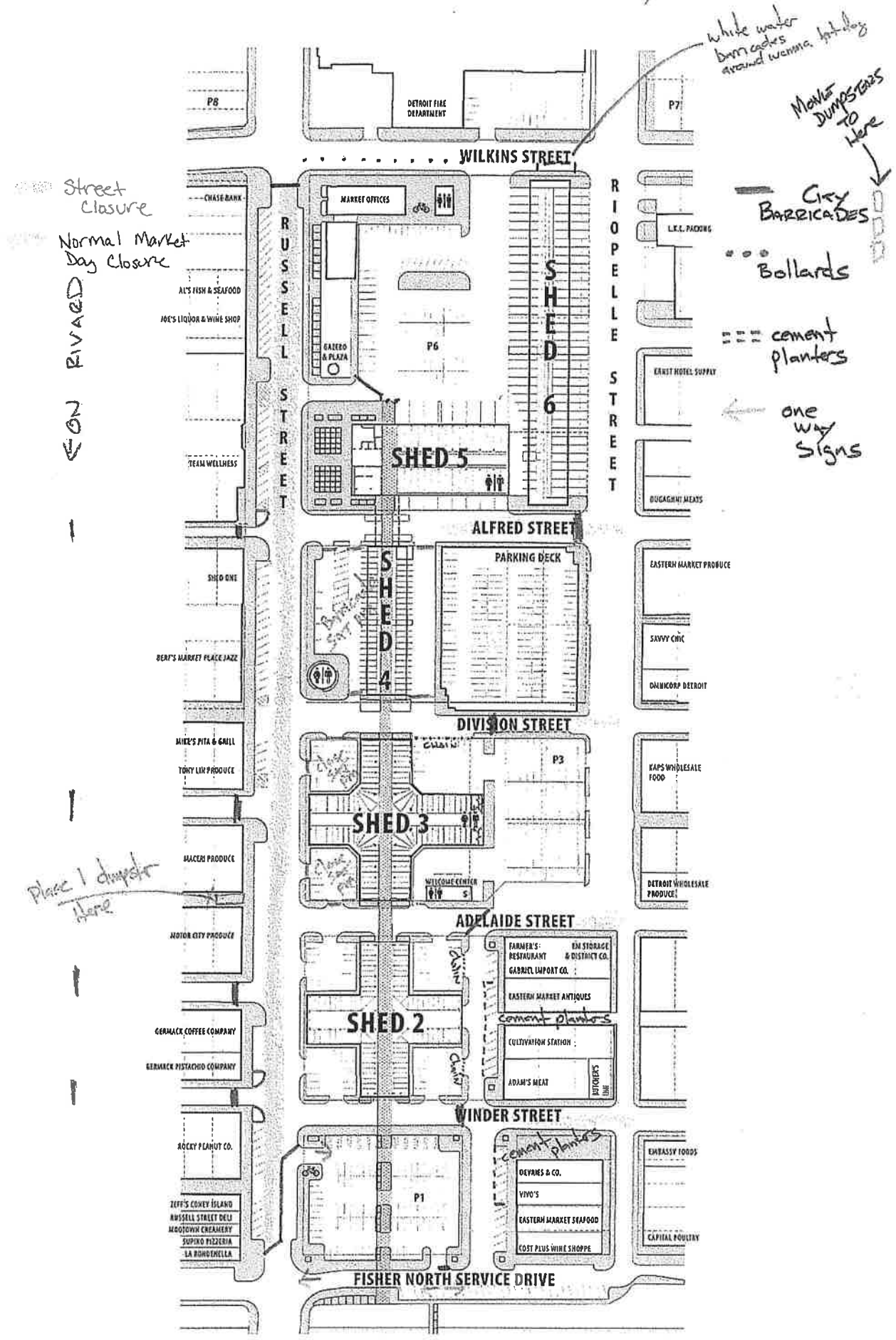
Signature of Applicant

[Signature] 7-23-18

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

BARRICADES FOR SUNDAY



2018-08-01

471

471 *Petition of Eastern Market Corporation, request to hold "Eastern Market After Dark" at various businesses in the Eastern Market District on September 20, 2018 from 5:00 PM to 11:00 PM with closures on Division and Adelaide, set up and tear down completed on 9-20-18*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 472 Event Name: St. Joseph Oktoberfest

Event Date : September 23, 2018

Street Closure: None

Organization Name: St. Joseph Oratory

Street Address: 1828 Jay Street Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual family fundraising festival located in the parking lot adjacent to St. Joseph Oratory - 1828 Jay Street from 12:30pm - 8:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Granco Security to Provide Private Security Services; DPD Precinct will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: August 22, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, August 01, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER

472 *St. Joseph Oratory, request to hold "St. Joseph Oktoberfest" at 1828 Jay St. on September 23, 2018 from 12:30 PM to 8:00 PM with set up to begin 9-22-18 and tear down to complete 9-24-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: St. Joseph Oktoberfest

Event Location: 1828 Jay Street, Detroit, MI 48207

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: St. Joseph Oratory

Organization Mailing Address: 1828 Jay Street, Detroit, MI 48207

Business Phone: 313.784.9192

Business Website: www.stjosephoratory.org

Applicant Name: Rev. Canon Michael Stein

Business Phone: 773.571.7440

Cell Phone: 773.571.7440

Email: sjdetroit@institute-christ-king.org

Event On-Site Contact Person:

Name: Julie Parthum

Business Phone: 313.300.3382

Cell Phone: 313.300.3382

Email: Julie_parthum@hotmail.com

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input checked="" type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Please provide a brief description of your event:

The St. Joseph Oktoberfest is a relatively small, family-friendly, fundraising festival in the church parking lot, social hall, and church building. It includes bands, dancers, food & drink, church tours, and kids' games.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 9/22/2018 Time: 9:00 a.m. Complete Set-up Date: 9/23/2018 Time: Noon

Event Start Date: 9/23/2018 Time: 12:30 p.m. Event End Date: 9/23/2018 Time: 8:00 p.m.

Begin Tearing Down Date: 9/23/2018 Complete Tear Down Date: 9/24/2018.

Event Times (If more than one day, give times for each day):

Sunday, September 23rd; 12:30 p.m. start and 8:00 p.m. end.

Section 3- LOCATION/SITE INFORMATION

Location of Event: St. Joseph Church, 1828 Jay Street, Detroit, MI 48207 – Church, hall, and parking lot.

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Jazz band, German band, and German dancers.

Will a sound system be used? Yes No

If yes, what type of sound system?

Each band will bring their own sound system

Describe specific power needs for entertainment and/or music:

N/A

How many generators will be used? N/A

How will the generators be fueled? N/A

Name of vendor providing generators:

Contact Person: N/A

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: Religious articles

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Granco Security; Corey Granco

Address: 24801 Five Mile Road, Suite 11

Phone: 734.780.1880

City/State/Zip: Redford Township, MI 48239

Number of Private Security Personnel Hired Per Shift: 2

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Signage and volunteers

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Somewhat more traffic than usual, visual sights of the festival.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: The surrounding property owners

know about Oktoberfest and have given us permission to use their lots for parking.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	_____	_____
Tents (enclosed on 3 sides)	10	10x10 (3), 20x40 (2), 10x20 (3), 40x80(1), 20x30 (1)
Canopy (open on all sides)	_____	_____
Staging/Scaffolding	_____	_____
Bleachers	_____	_____

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns.

Contact Person: Parkway Services, Inc.

Address: 2876 Tyler Road

Phone: 734.482.7633

City/State/Zip: Ypsilanti, MI 48198

Name of private catering company?

Contact Person: N/A

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Canon Michael Stein

7/15/18

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: St. Joseph Oktoberfest Event Date: 09/23/2018

Event Organizer: Rev. Canon Michael Stein

Applicant Signature: *Canon Michael Stein* Date: 7/15/18

Parkway Services, Inc.
 Portable Toilets & Septic Service
 2876 Tyler Road
 Ypsilanti, MI 48198

**We're There
 When You Gotta Go**



Ph: 734-482-7633 Fax: 734-482-7632
 Email: parkwayservicesinc@yahoo.com

Invoice

Billing Address
Allen Joseph 33827 Harper Ave. Clinton Township, MI 48035

Service Address
St. Joseph Church St. Joseph Oktoberfest 1828 Jay Street DETROIT, MI 48207

Phone: (586) 790-2800 Fax: (586) 790-0800 fax

Cust #	Site #	Date	Clerk	Terms	P.O.#	Invoice #	Page
ALLENJOE	21801	7/6/2018	ST	COD		A-114103	Page 1 / 1

DESCRIPTION	RATE	QTY	AMOUNT
9/21/2018- 9/24/2018 SPECIAL EVENTS UNITS Work Order=97948 Date=9/21/2018 SPECIAL EVENTS UNITS for September 23, 2018 Friday deliver / Monday am pick up 1 hand sanitizer unit 1 handicap sanitizer unit Total \$ 250.00 ordered by Joseph A. 7-6-18	250.00	1	250.00

Paid Amt 0.00
 Adjustment Amt 0.00
Balance 250.00

Must Be Paid In 10 Days
 We Are Going Green- please provide us with a valid Email Address & Credit Card

Thank You!

Statement as of 7/6/2018	Future: 0.00	Current: 250.00	30 Day: 0.00	60 Day: 0.00	90 Day: 0.00	Total Due: 250.00
--------------------------	--------------	-----------------	--------------	--------------	--------------	-------------------

Please detach here and return the bottom portion with your payment.

Div:A Cust #: ALLENJOE Site #:21801 Invoice #: 114103

From Allen
 Joseph
 33827 Harper Ave.
 Clinton Township, MI 48035

Please provide your email address below.

_ AMEX _ VISA _ M/C _		<input type="checkbox"/> Check Enclosed
If paying by Credit Card, please fill out below		Invoice Balance 250.00
Card Number		Previous Balance 0.00
Exp. Date	CVC Code	Total Due 250.00
Choose One: <input type="checkbox"/> 1 Time Charge <input type="checkbox"/> Charge Monthly		Signature
		Amount Paid

If credit card address different from billing address above, please write in below.

To Parkway Services, Inc.
 Portable Toilets & Septic Service
 2876 Tyler Road
 Ypsilanti, MI 48198



INVOICE

Invoice No: 1057
Date: 7/9/2018
Customer ID: STJOE

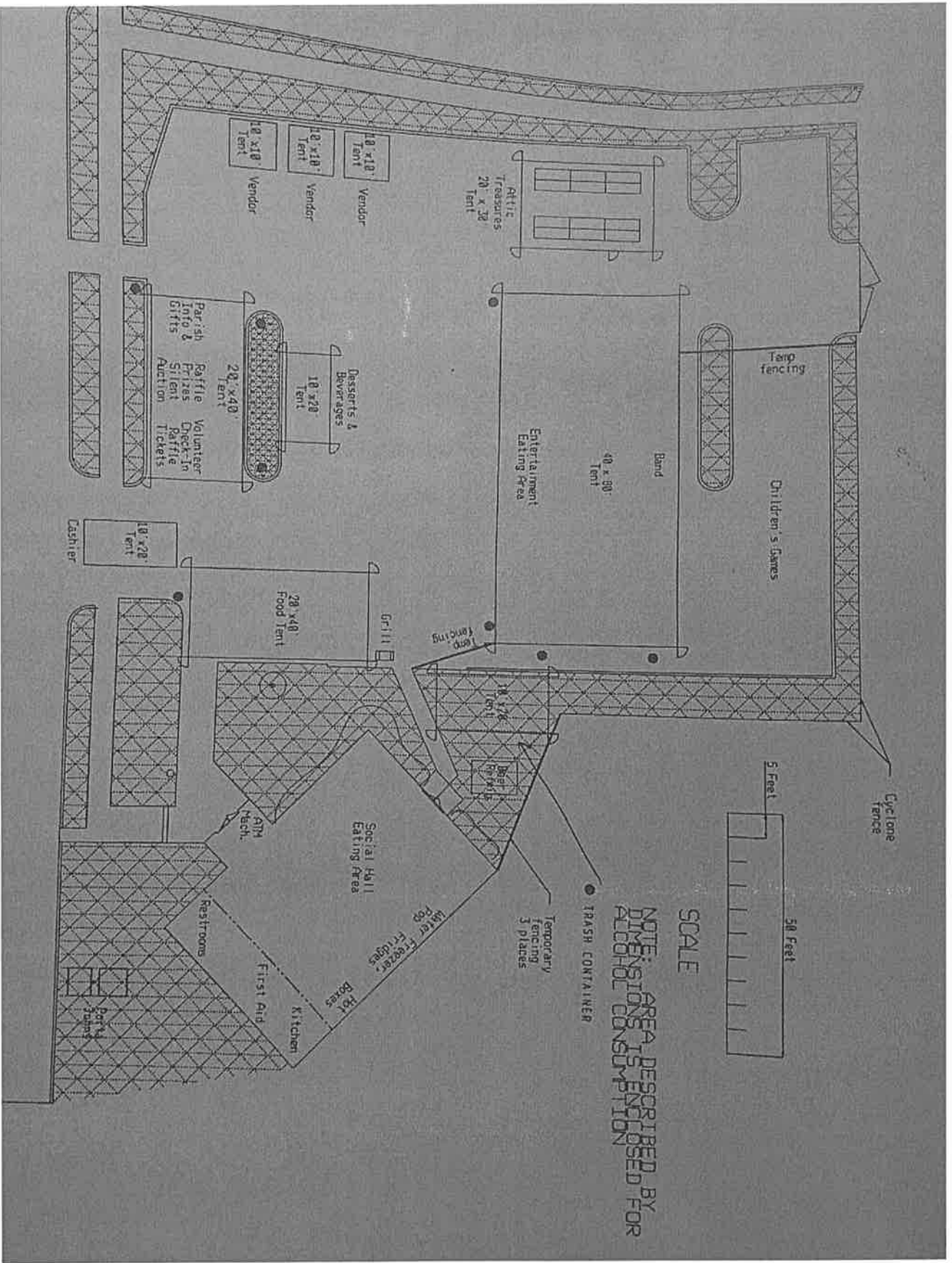
St Josephs Catholic Church
1828 Jay St
Detroit MI 48207

Salesperson	Job	Payment Terms	Due Date
Jack		Due upon receipt	

Quantity	Description	Unit Price	Line Total
1	30yd Roll Off container delivery	\$350.00	\$ 350.00

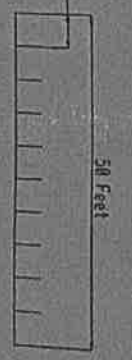
Subtotal		\$	350.00
TOTAL		\$	350.00

THANK YOU FOR YOUR BUSINESS!



NOTE: AREA DESCRIBED BY DIMENSIONS IS INTENTIONAL CONSUMPTION

SCALE



2018-08-01

472

472 *Petition of St. Joseph Oratory, request to hold "St. Joseph Oktoberfest" at 1828 Jay St. on September 23, 2018 from 12:30 PM to 8:00 PM with set up to begin 9-22-18 and tear down to complete 9-24-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE PLANNING AND DEVELOPMENT
 DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE
 DEPARTMENT

FIRE DEPARTMENT BUSINESS LICENSE CENTER

116

117

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 479 Event Name: National Annual Disaster Preparedness Month

Event Date : September 29, 2018

Street Closure: None

Organization Name: Montford Point Marines of America

Street Address: P.O. Box 7293 Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Disaster Training
- 24-Hour Liquor License**

Petition Communications (include date/time)

Training of community members and volunteers in emergency and disaster preparedness at Martin Luther King, Jr. Senior High School parking lot from 10:00am - 3:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD 7th Precinct will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Ausher

Date: August 22, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, August 08, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT
FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT BUSINESS LICENSE CENTER

479 *Montford Point Marines of America, request to hold "National Annual Disaster Preparedness Month" at 3200 E. Lafayette on September 29, 2018 from 10:00 AM to 3:30 PM with set up and tear down to begin and end on the event date, 9-29-18*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: NATIONAL ANNUAL DISASTER PREPAREDNESS MONTH
Event Location: MARTIN LUTHER KING HIGH SCH. 3200 E. LAFAYETTE

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: MONTFORD POINT MARINES OF AMERICAN
Organization Mailing Address: P.O. BOX 2293 DETROIT, MI 48207
Business Phone: 313-300-0165 Business Fax: 313-392-0355
Federal Tax ID # 38-3295532

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: ROBERT MIDDLETON
Title/Role: COMMANDING OFFICER
Email Address: RMIDDLETON_@HOTMAIL.COM
Mailing Address: 1 LAFAYETTE PLAISANCE #912 DETROIT, MI 48207
Business Phone: 313-300-0165 Business Fax: 313-392-0355

Event On-Site Contact Person: ROBERT MIDDLETON, COMMANDER
Mailing Address:
Business Phone: Business Fax:

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: ROBERT MIDDLETON, COMMANDING OFFICER

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: DISASTER TRAINING

Provide a brief description of your event:

TRAINING COMMUNITY MEMBERS AND VOLUNTEERS IN
EMERGENCY AND DISASTER PREPAREDNESS

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 9/29 8AM Complete Set-up Date & Time: 9/29 9:30AM
Event Start Date & Time: 9/29 10AM Event End Date & Time: 9/29 3:30 PM,
Begin Tearing Down Date: 9/29 Complete Tear Down Date: 9/29
Event Times (If more than one day, give times for each day): SEPT 29, 2018 RET. 10 AM- 3:30 PM

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2017

When was the event last held in Detroit? OCT. 14TH

Where was the event last held in Detroit? MARTIN LUTHER KING HIGH SCHOOL

What were the hours last year? 10 AM- 3:30 PM.

Project Attendance This Year (Minimum - Maximum)? 200

What is the basis for your projected attendance? ASSISTANCE BY 7TH PRECINCT COMMUNITY
RELATION BOARD

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year?

If a parade is planned. Indicate elements (check all that apply):

- People Balloons
- Floats Animals
- Vehicles Other: N/A
- Bands

If animals included, specify type, number and how used. N/A

Name of business supplying animal(s):

Contact Person:

Address: Phone:

City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event: 3200 E LAFAYETTE DETROIT, MI

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- [] Singers [] Magician
[] Musicians [] Story Telling
[] Comedians [] Other: N/A

Describe the entertainment for this year's event: NONE

List proposed entertainers and/or bands performing at the event: NONE

Will a sound system be used? Yes No

If yes, what type of sound system? MICROPHONES, AMPLIFIER & SPEAKERS

Acoustic-audible, sound heard within natural range

[] Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- [] Live [] Recorded [] Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: NONE

How many generators will be used? NONE

How will the generators be fueled? N/A

Name of vendor providing generators: _____

Contact Person: N/A

Address: N/A Phone: _____

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): WWW.MANTFORDPOINTMARINESAMERICA.ORG

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe: _____

Will there be on-site ticket sales? Yes No
If yes, list price(s): _____

Will food be sold? Yes No
If yes, please pick up Special Events Vendor Packet in Suite 105: _____

Will merchandise be sold? Yes No
If yes, describe: _____

Will a percentage of the proceeds be distributed to a charitable organization? Yes No
If yes, describe: N/A

If the event is a fundraiser, identify charity or recipient of funds: N/A

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise

Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold: BBQ

Will these be exclusive vendors or outside vendors? (please describe): N/A

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. NO

Contact Person: N/A

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: _____

Describe the parking plan to accommodate anticipated attendance: _____

How will you advise attendees of parking options? _____

Are you seeking a group parking rate? _____

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? NOT AT ALL

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: _____

Indicate contact names and phone numbers (for verification) or attach approved letter(s): _____

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? N/A

Size/Height N/A

Booth N/A

Tent (enclosed on 3 sides) 5 TENTS 8' X 8'

Canopy (open on all sides) NONE
Staging/Scaffolding NONE
Bleachers NONE

Company: MC BAR-B-QUE

Grill
 Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics) NA
 Aerial Stage

Provide Sketch: NA

Portable Restrooms:
 Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase. NO

Will additional utility services be used (power, water, etc.)? Please describe. NO

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance. NO

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: NONE

Address: _____ Phone: _____

City/State/Zip: _____

Name of company providing emergency medical services? DM Care Express

Contact Person: JENNIFER

Address: 6420 E. LAFAYETTE

City/State/Zip: DETROIT MI 48207

Name of company providing porta-johns. PORTA PATTY RENTALS

Contact Person: KATE

Address: 1600 CLAY Phone: 313-334-4231

City/State/Zip: DETROIT MI

Name of private catering company? NONE

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS NONE

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____
TO _____

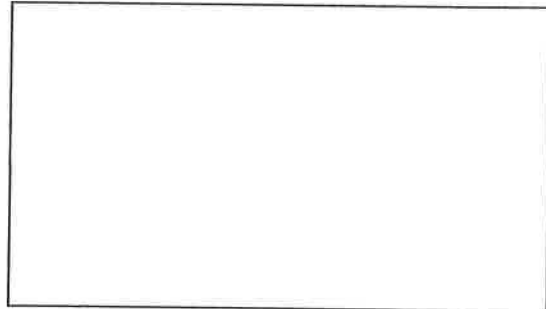
Closure Dates: _____

Beg. Time: _____

End Time: _____

Reopen Date: _____

Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year) **NONE**

Current Request: _____ (year) **NONE**

Street Closures: **NONE**

- Posting no parking signs Light pole
- Electrical Services Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

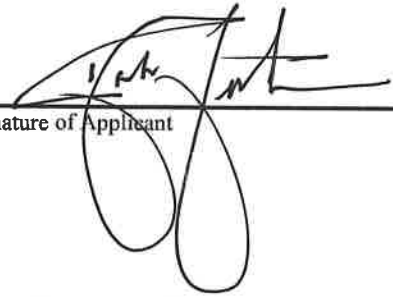
ADDITIONAL INFORMATION


Is there any additional information that you feel is important to mention regarding your event or additional requests?

NONE

AUTHORIZATION & AFFADAVIT OF APPLICANT

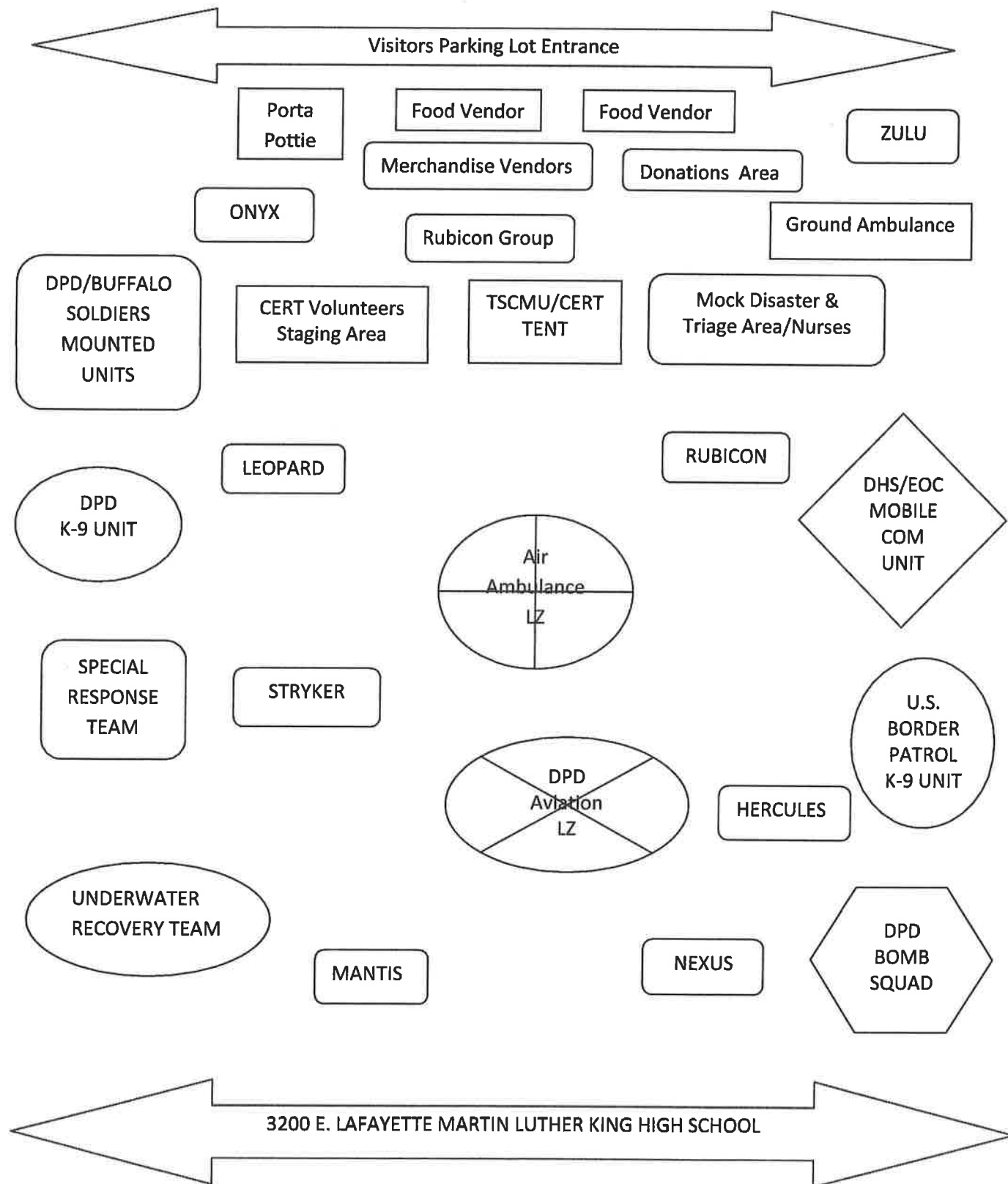
I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

 _____
Signature of Applicant

 _____
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

TSCMU NATIONAL PREPAREDNESS MONTH EXERCISE FIELD LAYOUT



2018-08-08

479

479 *Petition of Montford Point Marines of America, request to hold "National Annual Disaster Preparedness Month" at 3200 E. Lafayette on September 29, 2018 from 10:00 AM to 3:30 PM with set up and tear down to begin and end on the event date, 9-29-18*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT
FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT

117

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CITY CLERK 30 AUG 2018 PM 12:12

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 482 Event Name: Vertical: Remy Martin Louis VXIII & Ferrari Event

Event Date : September 12, 2018

Street Closure: Centre Street

Organization Name: Vertical Detroit

Street Address: 1538 Centre Street Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Car Exhibit
- 24-Hour Liquor License**

Petition Communications (include date/time)

Ferrari will place vehicles on Centre Street between John R and Grand River from 5:00pm - 11:30pm in conjunction with the Remy Martin event located inside of Vertical Detroit.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closed Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Jushin

Date: August 20, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, August 09, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

AMENDMENT

Herewith, the following referral is a copy of Petition 482

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

482 *Vertical Detroit, request to hold "Vertical: Ferrari Event" at Vertical Detroit on September 12, 2018 from 5:00 PM to 11:00 PM with a closure of Centre Street and set up and tear down to be completed on the event date, 9-12-18.*

NOTE: Attached please find additional documentation for the above mentioned petition.

PETITIONER IS AMENDING PETITION DUE TO:

Event Name Change. See attached.

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

AMENDED

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, August 08, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE PLANNING AND DEVELOPMENT DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

482 *Vertical Detroit, request to hold "Remy Martin Louis XIII and Ferrari" at Vertical Detroit on September 12, 2018 from 5:00 PM to 11:00 PM with a closure of Centre Street and set up and tear down to be completed on the event date, 9-12-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Remy Martin Louis XIII and Ferrari

Event Location: Vertical Detroit

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Vertical Detroit

Organization Mailing Address: 1538 Centre Street

Business Phone: 313-732-9463

Business Website: verticaldetroit.com

Applicant Name: Remy Lutfy

Business Phone: 313-732-9463

Cell Phone: 313-598-5801

Email: remy@verticaldetroit.com

Event On-Site Contact Person:

Name: Igor Noveski

Business Phone: 313-732-9463

Cell Phone: 248-342-5775

Email: igor_noveski@yahoo.com

Event Elements (check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>Car Exhibit</u> |

Please provide a brief description of your event:

Remy Martin and Cauley Ferrari are partnering with Vertical Detroit to host guests on September 12th 2018. Guests will be viewing and driving Ferraris and later dining at Vertical Detroit.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 9/12 Time: 9:00am Complete Set-up Date: 9/12 Time: 4:00pm

Event Start Date: 9/12 Time: 5:00pm Event End Date: 9/12 Time: 11:30pm

Begin Tearing Down Date: 11:00pm Complete Tear Down Date: 9/12

Event Times (If more than one day, give times for each day):

Section 3- LOCATION/SITE INFORMATION

Location of Event: 1538 Centre Street

Facilities to be used (circle): Street xxxxx Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

How many generators will be used? _____

How will the generators be fueled? _____

Name of vendor providing generators:

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	<hr/>	<hr/>
Canopy (open on all sides)	<hr/>	<hr/>
Staging/Scaffolding	<hr/>	<hr/>
Bleachers	<hr/>	<hr/>

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person:

Address:

City/State/Zip:

Name of company providing port-a-johns.

Contact Person:

Address:

 Phone:

City/State/Zip:

Name of private catering company?

Contact Person:

Address:

 Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Centre Street
FROM: John R **TO:** Grand River

CLOSURE DATES: 9/12 **BEG TIME:** 3pm **END TIME:** 12 am

REOPEN DATE: 9/13 **TIME:** 12am

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Remy Lutfy

7/30/18

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Remy Martin LOUIS XIII AND FERRARI _____ **Event Date:** 9/12 _____

Event Organizer: Vertical Detroit _____

Applicant Signature: Remy Lutfy _____ **Date:** 7/30/18 _____

AMENDED

2018-08-08

482

482 *Petition of Vertical Detroit, request to hold "Remy Martin Louis XIII and Ferrari" at Vertical Detroit on September 12, 2018 from 5:00 PM to 11:00 PM with a closure of Centre Street and set up and tear down to be completed on the event date, 9-12-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE PLANNING AND DEVELOPMENT
DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL

2018-08-08

482

482 *Petition of Vertical Detroit, request to hold "Vertical: Ferrari Event" at Vertical Detroit on September 12, 2018 from 5:00 PM to 11:00 PM with a closure of Centre Street and set up and tear down to be completed on the event date, 9-12-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE PLANNING AND DEVELOPMENT
DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL

1/1/18

PHS

August 6, 2018

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for August 7, 2018.

Please be advised that the Contract listed was submitted on June 22, 2018 for the City Council Agenda for June 26, 2018 has been amended as follows:

1. The contractor's **Contract Number** was submitted incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

Submitted as: Page 2

DEPARTMENT OF PUBLIC LIGHTING

3025376 100% City Funding – To Provide Salvage and Disposal of Transformers and Miscellaneous Supplies. – Contractor: EQ The Environmental Quality Company DBA US Ecology – Location: 17440 College Parkway, Suite 300, Livonia MI, 48152 – Contract Period: July 18, 2018 through July 17, 2019 – Total Contract Amount: \$100,000.00.
Waiver of Reconsideration

Should read as: Page 2

DEPARTMENT OF PUBLIC LIGHTING

3026065 100% City Funding – To Provide Salvage and Disposal of Transformers and Miscellaneous Supplies. – Contractor: EQ The Environmental Quality Company DBA US Ecology – Location: 17440 College Parkway, Suite 300, Livonia MI, 48152 – Contract Period: July 18, 2018 through July 17, 2019 – Total Contract Amount: \$100,000.00.
Waiver of Reconsideration

Respectfully Submitted,


Boysie Jackson
Deputy Chief Procurement Officer
BJ/CD

BY COUNCIL MEMBER: _____

RESOLVED, that **contract #3026065** referred to in the foregoing communication dated August 7, 2018 be hereby and is approved.

**OFFICE OF CONTRACTING AND
PROCUREMENT**

August 30, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001507 100% Revenue – To Provide Qualified Contractors for Scrap Metal Pickup, Recycle, Removal and Sale. – Contractor: Ferrous Processing & Trading Company, a Michigan Corporation, 3400 E. Lafayette, Detroit, MI 48207 – Contract Period: Upon City Council Approval through July 31, 2020 – Total Contract Amount: \$0.00. **PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001507 referred to in the foregoing communication dated August 30, 2018 be hereby and is approved.

121

**OFFICE OF CONTRACTING AND
PROCUREMENT**

August 30, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001513 100% Federal Funding – To Provide Coach OEM Parts to the City of Detroit
Department of Transportation – Contractor: The Aftermarket Parts Company,
LLC, 3229 Sawmill Parkway, Delaware, OH 43015 – Contract Period: Upon City
Council Approval through August 29, 2023 – Total Contract Amount:
\$20,000,000.00. **TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6001513 referred to in the foregoing communication dated August 30, 2018 be hereby and is approved.

122

**OFFICE OF CONTRACTING AND
PROCUREMENT**

August 30, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001577 80% Federal Funding and 20% State Funding – To Provide Framework for Transit-Oriented Development Planning (TOD) in the East Jefferson Corridor. For the Redevelopment of East Jefferson, between Woodward Avenue and Alter Road in the City of Detroit. – Contractor: HR & A Advisors, Inc., a New York Corporation, 99 Hudson St., 3rd Flr., New York, NY 10013 – Contract Period: Upon City Council Approval through August 19, 2020 – Total Contract Amount: \$374,876.00. **TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER _____ **BENSON**

RESOLVED, that Contract No. 6001577 referred to in the foregoing communication dated August 30, 2018 be hereby and is approved.

123

**OFFICE OF CONTRACTING AND
PROCUREMENT**

August 30, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

6001610 100% City Funding — To Provide Cardiac Monitoring Supplies, to the City of Detroit Fire Department's EMS Division. – Contractor: Zoll Medical Corporation, 269 Mill Rd., Chelmsford, MA 01824 – Contract Period: Upon City Council Approval through August 31, 2020 – Total Contract Amount: \$96,749.10. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER _____ **BENSON**

RESOLVED, that Contract No. 6001610 referred to in the foregoing communication dated August 30, 2018 be hereby and is approved.



124

August 1, 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 7436 Pembroke
NAME: Orlando Grant
Date ordered removed: October 10, 2016**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on July 23, 2018 revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

CITY CLERK 14 AUG 2018 10:01 AM, 19761 Bentler, Detroit, MI 48219

CITY CLERK 14 AUG 2018 AM8:15
CITY CLERK 14 AUG 2018 AM8:15



125

August 1, 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 269 Hague
NAME: JM Steel Detailing LLC
Date ordered removed: May 18, 2015**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **July 25, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

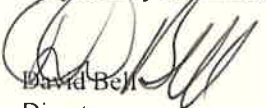
1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: JM Steel Detailing LLC, 2715 Oakford RD. Ardmore, PA 19003



126

August 1, 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 3450 Cadillac
NAME: Red C 3450 LLC
Date ordered removed: November 7, 2011**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **July 25, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Red C LLC, 3450 Cadillac, Detroit, MI 48214
Red 1 LLC, P.O. Box 51338, Livonia, MI 48151



127

August 3, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 19752 Hartwell
NAME: Infiniti Homes International, Inc
Date ordered removed: May 14, 2018

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **July 31, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Infiniti Homes International Inc., 29193 Northwestern Hwy., Southfield, MI 48034
ATTN: Jonathan Bond



128

August 8, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 14838 Kentfield
NAME: Jay Newsome
Date ordered removed: June 30, 2017

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on July 25, 2018 revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. This is the 1st deferral request for this property.

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Jay Newsome, 2012 Calvert, Detroit, MI 48206
Jay Newsome, 14838 Kentfield, Detroit, MI 48223



129

August 9, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 2059 Clairmount
NAME: Chanell Nixon
Date ordered removed: June 13, 2011

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 7, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.
2. The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Ben
Director

DB:bkd

cc: Charlene Nixon, 8618 Smart, Detroit, MI 48210
Charlene Nixon, 2059 Clairmount, Detroit, MI 48206



130

August 10, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 2449 Pingree
NAME: Rhonda D. Turner
Date ordered removed: September 21, 2015

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 8, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Rhonda D. Turner, 21731 McCormick, Detroit, MI 48236
CITY CLERK 14 AUG 2018 11:15 Turner, 21731 McCormick, Grosse Pointe, MI 48236

CITY CLERK 14 AUG 2018 AM8:16



131

August 10, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 5049 Coplin
NAME: Enous B. Coleman
Date ordered removed: October 17, 2016

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 8, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
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 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Enous B. Coleman, 613 Ashland, Detroit, MI 48215
Rhonda D. Turner, 21731 McCormick, Grosse Pointe, MI 48236



132

August 10, 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 370 E. Grand Blvd.
NAME: Acacia Drewno LLC
Date ordered removed: June 22, 2010**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 8, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
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 - **Certificate of Acceptance related to building permits**
 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Acacia Drewno LLC, 39415 Millington DR, Sterling Heights, MI 48313
ATTN: Dakeena Jones



133

August 15 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 1914 Edison
NAME: Richard Fernandez
Date ordered removed: July 29, 2010

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 13, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
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 - **Certificate of Approval as a result of a Housing Inspection**
 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Richard Fernandez, 1914 Edison, Detroit, MI 48206
Richard Fernandez, 15760 Mulberry, Macomb, MI 48042



134

August 16 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 14945 Monte Vista
NAME: Karen Martin
Date ordered removed: July 26, 2010

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 13, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
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 - Certificate of Inspection, required for all residential rental properties
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

c: Karen Martin, 11430 Seminole, Redford, MI 48239
Karen Martin, 18864 Lexington, Redford, MI 48239

CITY CLERK 2018 AUG 20 10:45 AM



135

August 20 2018

HONORABLE CITY COUNCIL

**RE: ADDRESS: 6403 Ashton
NAME: Shebib Houmani
Date ordered removed: July 1, 2014**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 16, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

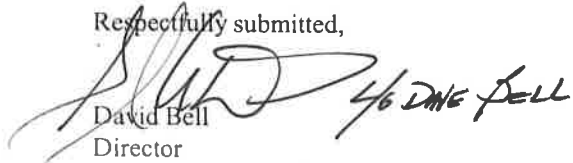
1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected and be maintained securely barricaded until rehabilitation is complete. Rehabilitation is to be complete within six (6) months, at which time the owner will obtain one of the following from this department:**
 - Certificate of Acceptance related to building permits
 - Certificate of Approval as a result of a Housing Inspection
 - Certificate of Inspection, required for all residential rental properties
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Shebib Houmani, 5488 Neckels, Dearborn, MI 48126



136

August 23, 2018

HONORABLE CITY COUNCIL

RE: ADDRESS: 315 E. Philadelphia
NAME: Develop Detroit, Inc.
Date ordered removed: October 30, 2017

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection on **August 21, 2018** revealed the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1st deferral request for this property.**

Therefore, it is recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date that notice was provided to the applicant of the City Council decision.**
2. **The owner must contact BSEED to request a progress inspection within forty-five (45) calendar days from the date of the rehabilitation permit and thereafter submit inspection reports every forty-five (45) calendar days to BSEED to demonstrate progress during the approved time frame for rehabilitation.**
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 - **Certificate of Inspection, required for all residential rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been maintained and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, we may proceed with demolition without further hearings. And, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,


David Bell
Director

DB:bkd

cc: Develop Detroit, Inc., 535 Griswold-Suite 1600, Detroit, MI 48226



CITY OF DETROIT
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., FOURTH FLOOR
DETROIT, MICHIGAN 48226
(313) 224-0484 • TTY:711
WWW.DETROITMI.GOV

137

August 3, 2018

HONORABLE CITY COUNCIL

RE: 5504 Underwood

In response to the request for a deferral of the demolition order on the property noted above, we submit the following information:

A special inspection conducted on **July 31, 2018** revealed that the property did not meet the requirements of the application to defer. The property continues to be open to trespass and not maintained.

Therefore, we respectfully recommend that the request for a deferral be denied. We will proceed to have building demolished as originally ordered with the cost of demolition assessed against the property.

Respectfully submitted,

David Bell
Director

DB:bkd

cc: Cat Kap Homes, LLC, 1103 Catalpa DR, Royal Oak, MI 48067

PHS
138

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
Commission

LaKisha Barclift, Esq.
M. Rory Bolger, PhD, AICP
Elizabeth Cabot, Esq.
Janese Chapman
Tasha Cowan

City of Detroit
CITY COUNCIL

LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Richard Drumb
George Etheridge
Deborah Goldstein
Chris Gulock
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Analine Powers, PhD
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood

TO: The Honorable Detroit City Council
FROM: David Whitaker, Director 
Legislative Policy Division Staff
DATE: August 20, 2018
RE: **Review of Wrecking Board Issues**

The Legislative Policy Division (LPD) has been requested by Council Member Spivey to review the Detroit City Code, Ordinance 290 H, section 12-11-20.1, *Board of Examiners*, governing the composition of the City's Wrecking Board. LPD is asked specifically to "opine on the potential for conflicts of interest, and other ethical concerns, and what options are available to Council to create safe guards around such ethical concerns."

As discussed in a previous LPD report, dated July 27, 2018, contractors seeking demolition work in the city must obtain a wrecking license from the Buildings, Safety Engineering & Environmental Department (BSEED), as authorized by state law, Public Act 230 of 1972, the *Stille-DeRossett-Hale Single State Construction Code Act*, MCL 125.1501 *et seq.* The Stille-DeRossett-Hale Act states in its preamble that it was enacted in pertinent part:

[t]o create a construction code commission and prescribe its functions; to authorize the director to promulgate rules with recommendations from each affected board relating to the construction, alteration, demolition, occupancy, and use of buildings and structures;

* * *

Pursuant to Section 125.1508(b):

CITY CLERK 2018 AUG 20 PM 4:54

(11) Except as otherwise provided in this act, this act does not limit or restrict existing powers or authority of governmental subdivisions, and this act shall be enforced by governmental subdivisions in the manner prescribed by local law or ordinance. To the extent not inconsistent with this act, local laws and ordinances relating to administration and enforcement of construction regulations enacted before the effective date of the code by or for a governmental subdivision are applicable to administration and enforcement of the code in that governmental subdivision.

As authorized by, and in furtherance of, the Stille-DeRossett-Hale Act, the City adopted Ordinance No. 290-H in 1978, including section 12-11-20.1, *Board of Examiners for Wrecking Contractors* setting out the composition of this advisory board, as follows:

There shall be established a board of examiners consisting of seven (7) members appointed by the mayor to advise the director of matters relating to the licensing of wrecking contractors. The appointees shall consist of two (2) members from the Buildings and Safety Engineering Department, two (2) representatives of the public who shall be resident taxpayers of the City of Detroit, two (2) members licensed as wrecking contractors who shall be residents of the City of Detroit or non-residents who maintain their principal business offices within the City of Detroit and one (1) member who shall be a registered professional engineer. The initial terms of the latter five (5) members shall be for one, two and three years respectively, after which each member, with the exception of the department members, shall hold office for a term of three (3) years. The Board of Examiners shall report to and be directly responsible to the director. Any vacancy occurring on the Board of Examiners shall be filled by the mayor for the remainder of any unexpired term.

The role of the Wrecking Board is to **advise the Director** of BSEED on matters relating to the licensing and regulation of wrecking contractors. The City Code requires that the Board “shall determine by written and oral examination, the qualifications of an applicant in accordance with the sworn affidavit submitted.” Further, “[t]here shall be **at least five (5) members** of the board of examiners present at the oral examination of any applicant.” Section 12-11-20.4 (emphasis added).

While Stille-DeRossett-Hale authorizes the City’s administration and enforcement of local building, electrical, mechanical, and plumbing codes, it does not mandate the specific composition of the Board of Examiners for Wrecking Contractors found in the City Code. It can, therefore, be reconfigured by amending the City Code. It is notable, however, that the licensed wrecking contractors are only two of the seven Wrecking Board members, and five members must be present to take action. Therefore, the two contractor members can never be the decisive votes.

Subsequent to the request for LPD’s review of the composition of the Board, BSEED responded to an earlier memo asking for information regarding the history of the Board’s action with respect to license denials in the past five years. (See attached July 27, 2018 memorandum from BSEED.) The memo indicates that only four contractors were denied wrecking licenses in the past five years.

The Board meets every other month. LPD had the opportunity to attend the August 8, 2018, meeting of the Board. There were five members of the Board in attendance, including two BSEED staff, a representative of the public, and the two wrecking contractor members. The agenda included consideration of three license applications and four violations. Of the three license applications, two were granted the opportunity to proceed to the written exam as requested and the third was found to lack sufficient credentials for the requested Class A license, but was offered the opportunity to test for a Class B license. BSEED staff appeared to dominate the discussion.

The Board has no input or influence with respect to bidding on demolition projects. The bidding process is handled by the City's Procurement Division or the Detroit Land Bank Authority (DLBA), depending on which entity has jurisdiction over the property in question. Finally, the inclusion of wrecking contractors on a wrecking board is not a unique configuration to Detroit. For example, Indianapolis requires five contractor members on a seven member general contractor board, five electricians on an eight member board of electrical examiners, and **two licensed wreckers on its five member wrecking board.**

It is unlikely that two members of the seven member Board of Wrecking Contractors Examiners can exert enough influence to prohibit a qualified demolition contractor from obtaining a license. The value of their expertise to the process is a reasonable explanation for their inclusion on the Board. The Board does not make the final determination, but rather functions as adviser to the Director of BSEED. The Board has no role in the awarding of demolition contracts. Finally, City Council may amend the ordinance to reconfigure the composition of the Board as there is no state law mandate to include licensed wrecking contractors.

Attachment

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CITY CLERK 2018 AUG 28 PM 3:52

City of Detroit
CITY COUNCIL

LEGISLATIVE POLICY DIVISION

208 Coleman A. Young Municipal Center

Detroit, Michigan 48226


Phone: (313) 224-4946 Fax: (313) 224-4336

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner
Janese Chapman
Deputy Director

LaKisha Barclift, Esq.
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Tasha Cowen
Richard Drumb
George Etheridge
Deborah Goldstein

Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood

TO: Member Scott Benson
Public Health & Safety Standing Committee

FROM: David D. Whitaker 
Legislative Policy Division Staff

DATE: August 28, 2018

RE: **Reduction of Parking Fines**

President Pro-Tempore Mary Sheffield requested the Legislative Policy Division (“LPD”) to draft an ordinance reducing the parking fines for tickets that currently carry a \$45 fine to \$30 and to create a 50% discount for tickets that have been paid within 10 days of the date of issuance. A draft of the requested ordinance is attached for your consideration.

The Office of the Chief Financial Officer (“OCFO”) prepared a memorandum that addresses the proposed impact on Municipal Parking budget if there was a reduction of parking fines for expired meters and no parking violations, *i.e. Fiscal Impact of Reducing Parking Fines for Expired Meter and No Parking Violations August 28, 2018*. According to OCFO’s analysis, if the ordinance is enacted there will be an approximate \$1.8 million reduction annually in parking fine revenues.

It appears from their memorandum that the OCFO’s analysis focused solely on the two parking categories: Violation Code 801 – Parking in prohibited area/no parking and Violation Code 821 – Parking meter violation. Although it is LPD’s understanding that these two categories cover the bulk of parking tickets, the proposed ordinance amendment as submitted by LPD and consistent with Pro-Tempore Sheffield’s request covers seventeen additional violation codes that currently has a parking fine of \$45. It is unclear how reducing the fines for these additional parking violations in the ordinance will impact the proposed revenue projections. LPD does not have sufficient information to make this fiscal analysis and is relying on the projections of the OCFO.

If it is the Council's desire, the attached draft can be submitted to the OCFO for further review and comment and to the Law Department for approval as to form.

If LPD can be of any further assistance, please advise.

Attachments

SUMMARY

AN ORDINANCE to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*, Article I, *Generally*, Division 2, *Violations and Penalties*, by amending Section 55-1-32, *Schedule of fines for parking violations*, in order to reduce the parking fines and to create a reduction in parking fines if paid within a specified time period.

1 **BY COUNCIL PRO-TEMPORE MARY SHEFFIELD:**

2 AN ORDINANCE to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor*
3 *Vehicles*, Article I, *Generally*, Division 2, *Violations and Penalties*, by amending Section 55-1-32,
4 *Schedule of fines for parking violations*, in order to reduce the parking fines and to create a
5 reduction in parking fines if paid within a specified time period.

6 **IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT**

7 **THAT:**

8 **Section 1.** Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*,
9 Article 1, *Generally*, Division 3, *Violations and Penalties*, be amended by amending and restating
10 Section 55-1-32, to read as follows:

11 **CHAPTER 55. TRAFFIC AND MOTOR VEHICLES**

12 **ARTICLE I. GENERALLY**

13 **DIVISION 2. VIOLATIONS AND PENALTIES**

14 **Sec. 55-1-32. Schedule of fines for parking violations.**

15 (a) In accordance with Section 9-509 of the 2012 Detroit City Charter, the schedule of fines,
16 and of penalties for the late payment of fines, for parking violations are as follows:

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Violations	Violation Code	Fine	Fine When Paid Within 10 Days for All Vehicles	Fine When Paid After 30 Days, inclusive of late penalties, For Vehicles Registered in Michigan	Fine When Paid After 30 Days, inclusive of late penalties, for Vehicles Registered in Another State or Country
Parked in prohibited area/no parking	801	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Improper Parking	802	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Blocking alley	804.1	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Blocking driveway	804.2	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Blocking crosswalk	804.3	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Double parking	805.1	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Double standing	805.2	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Fire hydrant	805.3	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
No standing (anytime)	811.1	\$45.00 30.00	\$15.00	\$65.00 50.00	\$80.00 95.00
Snow emergency violation	811.2	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Coach stop	811.3	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
No standing (a.m.)	812	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
No standing (p.m.)	813	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00
Overtime parking	814	\$45.00 30.00	\$15.00	\$65.00 50.00	\$95.00 80.00

Parking meter violation	821	\$45.00 <u>30.00</u>	\$15.00	\$65.00 <u>50.00</u>	\$95.00 <u>80.00</u>
Parking in area reserved for the handicapped	830	\$150.00	<u>\$75.00</u>	\$170.00	\$200.00
DPW street cleaning	835	\$45.00 <u>30.00</u>	\$15.00	\$65.00 <u>50.00</u>	\$95.00 <u>80.00</u>
Unauthorized parking – Private property	840	\$45.00 <u>30.00</u>	\$15.00	\$65.00 <u>50.00</u>	\$95.00 <u>80.00</u>
Unattended – Key in vehicle	860	\$45.00 <u>30.00</u>	\$15.00	\$65.00 <u>50.00</u>	\$95.00 <u>80.00</u>
No stopping	870	\$45.00 <u>30.00</u>	\$15.00	\$65.00 <u>50.00</u>	\$95.00 <u>80.00</u>
Vehicle and equipment specified in section 55-6-21 <u>55-4-39</u>	880	\$150.00	<u>\$75.00</u>	\$170.00	\$200.00

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2 This schedule shall be posted at the Municipal Parking Department Parking Violations Bureau
3 and, if located in a different location than the Parking Violations Bureau, at the main office of the
4 Municipal Parking Department.

5 (b) ~~The amendment of Subsection (a) of this section, to increase in parking fines and~~
6 ~~penalties for the late payment of fines was enacted by the City of Detroit through Emergency~~
7 ~~Manager Order No. 24 issued April 3, 2014, pursuant the Local Financial Stability and Choice~~
8 ~~Act, being MCL 141.1541 et seq. Order No. 24, which included the increases in parking fines and~~
9 ~~penalties for the late payment of fines, was published in the *Detroit Legal News* on April 8, 2014,~~
10 ~~together with notice of a public hearing on the amendment to be held April 14, 2014 at the Erma~~
11 ~~Henderson Auditorium, 13th floor, Coleman Young Municipal Center, at 3:00 P.M. The public~~
12 ~~meeting was so held. Commencing on or about April 14, 2014, City of Detroit parking tickets~~

1 ~~reflected, and the Municipal Parking Department collected, the newly enacted fines and penalties.~~
2 ~~Further, in accordance with the Local Financial Stability and Choice Act, being MCL 141.1541 et~~
3 ~~seq., all actions previously taken by the City, including the Emergency Manager and the Municipal~~
4 ~~Parking Department and its staff, agents or representatives, relating to the establishment and~~
5 ~~collection of parking said fines and penalties for the late payment of fines in accordance with~~
6 ~~Subsection (a) of this section, are affirmed.~~

7 **Section 2.** All ordinances, or parts of ordinances, that in conflict with this ordinance
8 are repealed.

9 **Section 3.** This ordinance is declared necessary to preserve the public peace, health,
10 safety, and welfare of the People of the City of Detroit.

11 **Section 4.** In the event that this ordinance is passed by a two-thirds (2/3) majority of
12 City Council members serving, it shall be given retroactive effect effective April 14, 2014, and
13 become law upon publication in accordance with Section 4-118(1) of the 2012 Detroit City
14 Charter. In the event that this ordinance is passed by less than a two-thirds (2/3) majority of the
15 City Council members serving, it shall be given retroactive effect effective April 14, 2014, and
16 become law no later than thirty (30) days after enactment in accordance with Section 4-118(2) of
17 the 2012 City Charter.

Approved as to form:

Lawrence García
Corporation Counsel

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CFO MEMORANDUM
No. 2018-101-028

TO: Michael E. Duggan, Mayor; Honorable Detroit City Council
FROM: John W. Hill, Chief Financial Officer *John W. Hill*
SUBJECT: Fiscal Impact of Reducing Parking Fines for Expired Meter and No Parking Violations
ISSUANCE DATE: August 28, 2018

1. AUTHORITY

1.1. State of Michigan Public Act 279 of 1909, Section 4s(2)(d), as amended by Public Act 182 of 2014, states the chief financial officer shall submit in writing to the mayor and the governing body of the City his or her opinion on the effect that policy or budgetary decisions made by the mayor or the governing body of the City will have on the City's annual budget and its Four-Year financial plan.

2. PURPOSE

2.1. To provide financial information to the Mayor and the Detroit City Council in response to Council President Pro Tempore Sheffield's request (dated July 17, 2018) for the fiscal impact of reducing parking fines for expired meter and no parking violations as outlined in Section 5.2 below.

3. OBJECTIVE

3.1. This Memorandum serves as the report on the fiscal impact of reducing parking fines for expired meter and no parking violations in relation to the City's FY 2019 budget and Four-Year Financial Plan for FY 2019 – FY 2022.

4. SCOPE

4.1. This Memorandum is not intended to convey any statements nor opinions on the advisability of reducing parking fines for expired meter and no parking violations other than the fiscal impact on the City's FY 2019 budget and Four-Year Financial Plan for FY 2019 – FY 2022.

4.2. The fiscal impact analysis in this Memorandum only compares the difference in the proposed fine reduction and current levels. It does not quantify changes in compliance, enforcement, or general parking behavior that may result from such changes in parking fine levels. The analysis also does not quantify any additional fiscal impacts beyond General Fund parking fine collections, such as potential revenue losses in City parking garages and on-street metered parking due to the lower cost of fines. Should any formal proposed change include different parking fine levels than those reflected in this analysis, an updated CFO Memorandum on its fiscal impact would need to be issued.

5. STATEMENT

5.1. Conclusion: Reducing parking fines for expired meter and no parking violations would have a negative impact on the City's FY 2019 budget and Four-Year Financial Plan for FY 2019 – FY 2022.

5.2. Background: In April 2014, the City, through Emergency Manager Order No. 24, implemented a new schedule of parking fines. This new schedule was also affirmed by ordinance enacted in April 2018. The new schedule increased various fines, increased late-payment penalties, and eliminated the reductions in fines for prompt payment (i.e., the early-payment discount). The proposed reduction would reduce the current base fine for expired meter and no parking violations by 33% from \$45 to \$30. In addition, fines for those two violations paid within 10 days of issuance would receive a 50% early-payment discount, reducing the fine from \$30 to \$15. The proposed changes to the base fine would also reduce the 30 and 60 day late-payment penalties from \$65 to \$50, and \$95 to \$80, respectively.

5.3. Fiscal Impact: As shown in the table below, reducing parking fines for expired meter and no parking violations would reduce General Fund revenue by approximately \$1.8 million annually, for a total revenue loss of approximately \$7.1 million over the FY 2019 – FY 2022 period. Thus, it would have a negative impact on the City's FY 2019 budget and Four-Year Financial Plan for FY 2019 – FY 2022 unless offsetting cost savings are identified.

**City of Detroit
Parking Violation Fines**

<i>\$ in thousands</i>	Fiscal Year			
	2019	2020	2021	2022
Current Parking Fines Schedule				
Parking Meter Violation	\$ 4,717	\$ 4,717	\$ 4,717	\$ 4,717
Prohibited Area/No Parking	1,002	1,002	1,002	1,002
Total Estimated Revenue	\$ 5,719	\$ 5,719	\$ 5,719	\$ 5,719
Proposed Fine Reduction Schedule¹				
Parking Meter Violation	\$ 3,247	\$ 3,247	\$ 3,247	\$ 3,247
Prohibited Area/No Parking	697	697	697	697
Total Estimated Revenue	\$ 3,944	\$ 3,944	\$ 3,944	\$ 3,944
Difference				
Parking Meter Violation	\$ (1,470)	\$ (1,470)	\$ (1,470)	\$ (1,470)
Prohibited Area/No Parking	(305)	(305)	(305)	(305)
Impact on Four-Year Financial Plan	\$ (1,775)	\$ (1,775)	\$ (1,775)	\$ (1,775)

Notes:

1. Includes reduced fines and 50% discount for paying within 10 days of parking ticket issuance.

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Executive Policy Manager
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City of Detroit
CITY COUNCIL

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TO: COUNCIL MEMBERS

FROM: David Whitaker, Director
Legislative Policy Division

DATE: August 27, 2018

RE: Report on Potential Revenue Sources to Increase the Salaries of Rank and File
Detroit Police Officers

CITY CLERK 2018 AUG 27 PM 11:26

On July 12, 2018 Council President Pro Tempore Mary Sheffield through the Budget, Finance and Audit Committee Chairwoman, Janee L. Ayers, requested that the Legislative Policy Division (LPD) provide a report on potential revenue sources to increase the salaries of rank and file Detroit police department (DPD) officers. Specifically, the President Pro Tempore Sheffield requested that LPD provide a report that:

1. Outlines potential revenue sources to increase the starting pay and average pay for DPD's rank and file to the national average.
2. Outline the difference in pay for DPD and the national average.
3. Quantify the amount of funding needed based on current DPD employment levels.
4. Explore a requirement for developers to pay a portion of the tax abatements they receive, equal to the projected cost of City services for the development over the life of the abatement, into a fund dedicated to increasing the pay of rank and file DPD officers.

We express our thanks to the Police Agency CFO Lisa Jones and to Connie Keene of DOIT for their assistance in providing data that helped us to prepare this report.

Executive Summary

As President Pro Tempore Sheffield stated in her request, "the City of Detroit has known for some time, attrition among the rank and file at the Detroit Police Department far exceeds the national average due to the disparity in the pay for our officers from most other departments across the

nation.” **Detroit police officers are grossly underpaid in comparison to police officers in other cities in Michigan and the country.** Detroit police officers have one of the most hazardous jobs in America. They have a great responsibility for the public safety of Detroit citizens and to enforce the laws fairly.

Due to restrictions on local revenues in the State of Michigan, the City’s ability to generate revenue through taxes or other sources is limited. It would take a change in the State law to provide additional taxing authority to sufficiently fund an increase in Detroit police officer’s salaries to bring them to the national average. It is unlikely the State would approve any additional taxing authority for the City considering the republican majority in the State legislature and that the City has a high level of taxation especially for property taxes and income taxes. Absent any revenue increases to fund police salary increases, the City would have to look at reducing other City costs such as other city personnel salaries, blight removal, recreation and transportation services.

“Robbing Peter to pay Paul” is a standard operating procedure in a City with limited financial resources. Tough decisions have to be made and some may not be the wisest. During the recent restructuring of the Finance, Human Resources, Information Technology, and Planning and Development Departments, bankruptcy savings were used to increase salaries and wages for those departments to a level that enabled them to compete and bring in competent staff. For example, the top pay of a Detroit Accountant [Principal Accountant] in FY 2013 was \$53,700. In FY 2019 the top pay for a Detroit Accountant [Accountant IV] was \$98,804 or 84% higher than in 2013. Detroit police officers only received a net 8.9% increase in pay since 2013 (\$53,237 in 2013 to \$57,958 in 2019) and were among the lowest paid police officers in the State and country.

In comparison of basic annual salary levels at the highest end of the pay range for the 17 cities we reviewed¹ Detroit police officers were the second lowest at \$57,958. The highest was Baltimore at \$86,397 and Memphis was the lowest at \$57,828. The average was \$69,622 or 20.1% greater than Detroit’s \$57,958. Compared to the six Michigan cities we reviewed Detroit was the lowest with Flint at \$58,240 the next lowest and Sterling Heights was the highest at \$80,954.

The Memphis police officer CBA has expired and they are currently negotiating a new contract. We expect that they will have a higher salary than Detroit police officers when they approve the new contract. We also found that benefits for Detroit police officers were not on par with the other cities. As a result, the salary and benefits of Detroit’s police officers are not competitive with other similar cities in the country and in Michigan. Further, this results in high turnover and loss of officers to other cities, as has been reported by the local newspapers.

To bring the Detroit police officer to the average salary of \$69,622 for the 17 cities we reviewed nationally would cost approximately \$18.3 million annually just for salaries based on the latest DPOA payroll for all DPOA officers. This would be a 20.1% annual increase in police officer salaries alone. The City’s cost for pensions related to this increase would be \$2.2 million. Other benefits such as workers compensation and sick leave due to the increase would cost the City \$358,496. We did not calculate the increases for shift and premium pay nor the cost to increase the supervising and command officers such as sergeants and lieutenants. It is our opinion that, absent reducing other City costs such as salary and wages of other City employees to provide

¹ See page 14 for table comparing Detroit police officer salaries to 17 other cities.

sufficient funding to raise the rank and file Detroit police officer annual salaries to the national average would be cost prohibitive, as we estimate the costs would be well over \$20.9 million annually. The City does not have the revenue to fund such a large annual increase in Police salaries without a reduction of costs in other City services. There would also be an additional cost to maintain annual police pay increases to keep up with other cities.

We do not believe that tax abatements are a viable option to fund police officer salary increases. The State has the exclusive jurisdiction in prescribing the manner and prerequisites that must be followed regarding how the tax abatements are to be granted. Part of that statutory scheme in many cases is the consent of the local legislative body of the grant of the tax abatement. Unless indicated within the statute prescribing the abatement, the local legislative body cannot unilaterally assign additional requirements to proposed recipients of an abatement. The City cannot retroactively require that developers receiving tax abatements pay a portion of the abated taxes equal to the projected cost of City services for the development over the life of the abatement by ordinance or resolution. However, the City can enter into a contractual agreement with a developer that wishes to obtain a tax abatement from the City in which the terms of the agreement include a requirement that a developer pay into a fund dedicated to increasing the pay of rank and file DPD officers an amount equal to the projected cost of City services for the development over the life of the abatement. If the developer by way of contractual agreement finds a way to make the finances work with the inclusion of a portion of the abated taxes for the projected cost of City services to be paid into the DPD fund, there is no conflict with the State's exclusive jurisdiction with regard to taxation.

Having developers reduce their tax abatements to pay for police officer salary increases is counter to the purpose of the abatement which is to encourage developers, businesses, and new residents to build and reside in the City without having the prohibitive cost burden of City property taxes which are among the highest in the country. Generally developers would choose not to build in the City if they were not offered the tax abatement incentive. **In addition, singling out the developers and the tax abatements to fund increases in police salaries could be detrimental to the City's future budgets if development and tax abatements declined (e.g., recession) or ceased and other funding sources for the pay increases had to be found.**

Conclusion

The City's police officers' low salary levels in comparison to other cities in the country are another result of what happens to municipal services in an impoverished City. As a direct result of poverty for most citizens in the City of Detroit, the tax base and City revenues are insufficient to provide basic essential services such as education and public safety. Much less any pay increases for teachers and police officers. As the bankruptcy Judge Rhodes declared, the City was "service delivery insolvent"². In addition, the limited tax revenues generated in the City to provide

² "Service-Delivery Insolvency" is Changing Municipal Bankruptcy", PEW STATELINE ARTICLE, February 23, 2017, By: Stephen Fehr, "It is the city's [Detroit] service delivery insolvency that the court finds most strikingly disturbing in this case," federal bankruptcy judge Steven Rhodes said in his decision. "It is inhumane and intolerable, and it must be fixed."

In an interview, Rhodes said while Detroit officials had provided ample evidence of cash and budget insolvency, "the concept of service delivery insolvency put a more understanding face on what otherwise was just plain numbers." It then became clear, he said, that the only solution for Detroit—as well as any insolvent municipality—was "fresh money," including hundreds of millions of dollars contributed by the state, city and private foundations. "It is a rare insolvency situation—corporate or municipal—that can be fixed just by a change in management," Rhodes said.

education and public services are also stretched to meet legacy debt, blight removal, and pension costs which are also abnormally high in impoverished cities. In most impoverished cities the population declines and those remaining are usually among the poorest while the legacy debt, blight removal, and pension obligations left from past generations of a larger and more wealthy citizenship do not decline sucking the financial life blood out of the City leaving less revenue available for essential public safety and education services and driving the community into deeper poverty, which repeats generationally. Crime is a huge problem and many of the City's children don't get a decent education and can't compete for the good jobs with those in other cities that do get a better education. This is not just Detroit's problem but a State and national problem. Revenues are needed for impoverished cities to provide residents with basic public safety and education services whether they come from the City, State or Federal government. Without sufficient revenues for essential public safety and education services the cycle of poverty, crime and abysmal living standards will continue depriving the City's residents of the basic unalienable rights of life, liberty, and the pursuit of happiness.

Increasing City of Detroit police officers' salaries is a necessity, however, the low salaries are a symptom of the bigger problem of the widespread poverty in the City and the inability of the City to raise sufficient revenues to properly educate and nurture its children to give them the tools to successfully compete for jobs and break the cycle of poverty and crime that surrounds them. Until something is done to address the bigger issue of poverty in the City, Detroit police officers' salaries will remain among the lowest in the country and the recruitment and retention of good personnel will be a problem.

We recommend that the Detroit City Council strongly advocate to the Federal and State governments' to address the inequity in tax base, education, and public safety services for impoverished cities. The Federal and State governments need to find resources to ensure all its citizens are afforded the same educational opportunities and public safety services delivered in a fair and equitable manner. This would include providing revenues to ensure all police officers are paid a fair and equitable salary.

Scope

To prepare this report we compared the salaries and benefits of Police Officers in the Detroit Police Officer Association (DPOA) in Class Codes 331011(Police Officer) and 331012 (Police Officer – 2/20/95 [hired after February 20, 1995]) to police officers in 17 other cities including 6 in Michigan. The class codes 331011 and 331012 are the lowest level for police officers and we tried to compare the lowest level police officer salaries in the other cities. Not all cities classify officer salaries (compensation) in the same manner. There are other levels of police officers in the DPOA and other cities that have higher salaries to compensate for education attainment, hire rank such as corporal and specialties such as neighborhood police officer. Because of the time and level of detail needed and because not all police departments use the same compensation classifications we did not compare all the various levels.

We obtained salary data for the cities from the collective bargaining agreements (CBAs), recruitment data, city web pages, and newspaper articles found on the internet. Some cities have expired CBAs and were in the process of negotiating salary increases for their police officers. When we found through newspaper articles for certain cities with expired CBAs that wage

increases had been obtained and approved we applied those rate increases to the information we had.

The cities were chosen based on similar population and conditions such as high poverty that Detroit has. We tried to include mainly "rust-belt" cities. We also included 6 other Michigan cities such as Sterling Heights and Warren that are hiring Detroit police officers.

We only compared salary information for the report because of the difficulty in obtaining comparable data for all the various salary and benefit categories such as shift differentials, holiday premiums, retiree health benefits, health care premium payments, pension contributions, longevity pay, education premiums and other premium pay.

We used the July 27, 2018 salary data totaling \$90.9 million annually for the entire DPOA payroll which included all the DPOA classes including Neighborhood Police officer and police corporals-EDU at \$61,187 and \$60,596 annually, respectively. The total number of Police Officers on that payroll was 1,732. This included 125 Class Code 331011 police officers and 967 Class Code 331012 police officers. The budgeted number of DPOA officers was 1,845. We used the total DPOA payroll to determine what it would cost to bring all the DPOA officers to the average of the cities we reviewed. We assume all the DPOA officer class codes are understated as was class codes 331011 and 331012.

In reviewing the CBAs and benefit data for other cities we found that Detroit police officer benefits appeared to be lower in most cases. The City essentially eliminated retiree health care and longevity prior to exiting bankruptcy. Hospitalization premiums increased to 20%. Pension benefits were significantly reduced. As with salaries the Detroit police officers benefits rank low in comparison with other cities' police officers.

While the City does contribute a small amount for retiree health care to a VEBA for police officers retiring after December 31, 2014, it does not compare to the same level of benefits of the plan that the City had prior to bankruptcy. Since police officers do not collect social security and Medicare and this was a huge loss. We found some other cities were increasing the police officer's share of hospitalization premiums and reducing or even eliminating retiree health care for police officers. Those that have retiree health care have a recruitment advantage.

Also, any increase in pay for police officers will require increases for supervising and command officers. We did not estimate the potential salary and benefit increases that would be required for these supervising officers. However, they would also be significant.

Background

The Detroit rank and file police officer highest salary in 2013 prior to the bankruptcy was \$53,237 annually. In 2014 the City reduced the annual salary 10% to \$47,914. In October 2014 the City's Collective Bargaining Agreement (CBA) with the Detroit Police Officer's Association raised the pay by 8% with the ratification of the CBA. In addition, there were 2.5% wage increases each year from 2016 to 2019. In 2019 the rank and file police officer highest salary was \$57,958 which was an 8.9% increase from the pre-bankruptcy high of \$53,237 and a 20.96% raise from the 2014 high of \$47,914. The pay rates are detailed below.

DPOA Salaries FY 2013-2019	
Fiscal Year	High
2013	53,237
2014	47,914
2019	57,958

While police officer salaries have gone up 8.9% from the pre-bankruptcy levels in 2013, they have not kept up with police officer salaries in other cities.

The City eliminated retiree health care for its employees including police officers in 2014. Other benefits such as longevity and pensions (Cost of Living Allowances) were also cut or reduced. In 2014 police officers were required to contribute 20% of the premium for their health benefits.

The lower salary levels and benefits for Detroit police officers has created a disadvantage for the City in recruiting and retaining police officers.

The table below lists the various class codes and titles for the DPOA police officers and the current salaries.

Class Code	Class Title	Salary
331011	POLICE OFFICER	\$57,958.00
331012	POLICE OFCR-2/20/95	\$57,958.00
331211	COMM OFCR-POL OFCR	\$58,408.00
331005	POLICE OFFICER- EDU	\$59,118.00
331006	POL OFCR-2/20/95-EDU	\$59,118.00
331019	POLICE CORPORAL	\$59,407.00
331216	COMM OFC-POL OFC-EDU	\$59,577.00
331015	NEIGHBORHOOD POL OFF	\$59,987.00
331026	POLICE CORPORAL-EDU	\$60,596.00
331008	NEIGHB POL OFF - EDU	\$61,187.00

In a Memorandum to Mayor Duggan on the City's issues on retaining police officers was detailed as follows:³

"The Detroit Police Department (DPD), in recent years, has faced significant challenges in retaining officers. In the past, approximately 70% of the officers leaving DPD left due to retirement. Today, that number has dropped to 39%. A full 40% of the officers separating from DPD now leave as a result of a voluntary resignation.

Turnover in DPD is particularly acute during the first five years in an officer's career. That imposes significant real-world costs on the police force. It means that a higher percentage of the police force is relatively inexperienced. And the constant churn means that DPD must spend more to recruit and train newer officers.

³ Memorandum To: Mayor Duggan, From: Eli Savit, Senior Counsel to the Mayor, Date: August 20, 2018, Re: DROP Extension

These challenges are exacerbated by the fact that many of Detroit’s most senior officers can only continue working for five years after they choose to DROP (Deferred Retirement Option Program)⁴. That policy forces out the door some of Detroit’s most prized veteran officers. The problem will only grow in the coming years. Last year, the City conducted a retirement-forecast study to guide its planning processes for the coming years. Per that study, there are currently 248 officers who have already opted to DROP who will end their employment in the next five years. What is more, the number of officers who will have to leave employment because of the 5-year DROP requirement is scheduled to skyrocket in 2020, 2021, and 2022.”

**Full-time Law Enforcement Employees
by State by City, 2016 (FBI Uniform Crime Reporting Data)**

City	Population	Total law enforcement employees	Total officers	Total civilians	Officers/Population
Baltimore	618,385	2,908	2,512	396	246
Cleveland	386,227	1,678	1,444	234	267
Cincinnati	298,880	1,292	1,051	241	284
Detroit	669,673	2,855	2,350	505	285
Milwaukee	600,193	2,328	1,889	439	318
Memphis	656,434	2,385	1,978	407	332
Pittsburgh	302,443	976	908	68	333
Columbus	880,828		1,918		459
Toledo	278,366	652	592	60	470
Indianapolis	866,351	1,806	1,612	194	537
Oklahoma City	641,681	1,381	1,113	268	577
Louisville	765,352		1,261		607
Lansing	115,199	213	188	25	613
Warren	135,620	235	196	39	692
Grand Rapids	196,538	335	276	59	712
Sterling Heights	132,523	165	145	20	914
Ann Arbor	117,688	151	125	26	942
Flint	97,548	117	103	14	947

Detroit has a larger number of police officers per population than 14 of the 17 cities we reviewed. With high crime rates the City needs more police officers. If the City had less police officers it

⁴ The City of Detroit currently offers Police and Fire Retirement System (PFRS) members a DROP program. The DROP program allows members who are eligible to retire with a pension the option, instead, to (1) continue working, (2) “freeze” the amount of benefits that they are accruing, and (3) have 75% of the money that would have been paid as pension (had they retired) invested into an individual savings account. From members’ perspective, the DROP program allows them to continue working (and earning a salary), but realize some benefits from the pension they would have been eligible to receive had they retired. From the City’s perspective, the DROP program facilitates the retention of experienced officers, and allows it to avoid the costs associated with replacing such officers. Pursuant to the combined PFRS plan approved as part of the bankruptcy POA, however, members who elect the DROP program can generally work for only five years after making the DROP election.

could afford to pay higher salaries. However, public safety may be compromised with a lower number of police officers.

1. Potential Revenue Sources

Council President Pro Tempore Mary Sheffield requested that we outline potential revenue sources to increase the starting pay and average pay for DPD's rank and file to the national average.

Currently the revenue sources for Detroit police officers are the tax revenues which consist of property taxes, utility user taxes, State revenue sharing (sales taxes), wagering taxes, and income taxes.

Under current State of Michigan law, the City's ability to raise revenues is extremely limited. The Michigan State constitution limits increases in property taxes for municipalities. Municipalities located in Michigan are not allowed to charge sales taxes. The City's income tax rates are capped by State law. State revenue sharing of sales taxes it collects and remits back to communities are subject to be reduced and kept by the State if the State experiences an economic downturn. Municipality charges for services are limited to the cost of those services.

Even if Detroit saw a large increase in home sales it would be limited in the amount of property tax it could collect because of the "Headlee Rollback", which limits the increase in annual property tax revenue to the rate of inflation.⁵ The outlook for raising revenues is not good. State of Michigan municipalities are forced to be creative in cutting costs to maintain financial solvency.

Older communities, such as Detroit, who have lost population and tax base are left with huge legacy pension, retiree health care, deferred maintenance, blight removal and debt obligations incurred when they had much larger tax bases and populations. These legacy obligations cannot be cut and don't go away with the tax base that leaves. The fewer remaining residents, usually with lower income, are left to bear the brunt of these large and sustained obligations. The tax and other revenues of the municipality, as the tax base decreases, are increasingly shifted to pay for the legacy costs leaving less for essential services such as public safety and education. As public services decline and the municipality becomes service insolvent, as well as financially insolvent, the State steps in with an emergency manager in hopes of saving the municipality. If that doesn't work the State can allow the municipality to file for bankruptcy and hopefully eliminate or reduce its legacy pension, retiree health care, and debt costs sufficiently enough to restore solvency.

The State's passage of a law to allow withholding of Detroit income taxes by non-Detroit employers from residents' wages earned outside of the city would greatly improve tax revenue collections. The OCFO needs to be diligent in billing and collecting taxes, fees, fines, and other revenues to ensure they are maximized.

⁵ Headlee requires a local unit of government to reduce its millage rate when annual growth on existing property is greater than the rate of inflation. As a consequence, the local units' millage rate gets "rolled back" so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation. A "Headlee override" is a vote by the electors to return the millage rate to the amount originally authorized via charter, state statute, or a vote of the people, and is necessary to counteract the effects of the "Headlee Rollback". Source: Fact Sheet: Michigan Municipal League, October 2016.

We encourage the State to change its municipal revenue laws, especially the Headlee and Proposal A restrictions through constitutional amendment. State revenue policies and laws have to be more fair and generous to communities with large amounts of residents who have income below the poverty line. The current State revenue structure contributes to isolating those in poverty and limiting their access to better education and other public services. This contributes to the recurring generational cycle of poverty and distress of residents in communities such as Detroit and Flint.

Municipal revenues in the State of Michigan are based primarily on: (1) taxing property value and economic activity (e.g., property and income taxes)⁶; (2) receiving money from the state and federal governments (intergovernmental revenue sharing and grant revenue); (3) charging for services and goods; and (4) borrowing (financing and investment activities). As the economic and tax base of the City of Detroit deteriorated prior to the bankruptcy in 2013, the city government's ability to raise revenues was reduced, and the city's finances become more precarious⁷. Since exiting bankruptcy in December 2014 the City's financial condition has improved mainly due to the shedding of some of its debt and the elimination of retiree health care obligations. However, the City's economic and tax base still has not sufficiently recovered to provide revenues to support all of its service and infrastructure needs and pay its legacy pension and debt obligations, as evidenced by the \$1.2 billion unrestricted deficit for the primary government as of June 30, 2017⁸.

Increasing City of Detroit revenues depends on: (1) a growing economic/tax base and/or increasing tax rates or broadening taxable bases (e.g., population growth of wealthier taxpayers); (2) increasing revenues from the state and federal governments; (3) increasing fees, fines, charges for service, or penalties; or (4) selling assets. In the current political and economic environment, tax rate and intergovernmental revenue sharing increases are highly unlikely, nor is it likely that the legal base of existing taxes will be broadened. Improved collection of accounts receivable and of existing taxes, especially improved collection of taxes on Detroit residents' wages earned outside of the city is possible and would be helpful.

Michigan City governments have a variety of revenue sources, but property taxes and state shared revenues are the major sources of their revenues for general operations. A large percentage of Detroit residents' annual income are below the federal poverty level, but the city government imposes more taxes and higher rates of taxes, and receives considerably more in local tax revenues and state shared taxes than other Michigan cities of over 50,000 in population on a per capita basis.⁹

The Detroit city government uses revenue from local taxes, state shared taxes, operations, grants, borrowing, and other sources to support a variety of direct and indirect services to residents. In general, as revenues increase, the City is able to provide additional services; as revenues decrease,

⁶ Tax abatements present a dilemma for a municipality like Detroit. The City's tax rates are too high and discourage investment and residential developments. Tax abatements provide incentives for development which will increase the number of businesses, residents and overall tax base, which is greatly needed. However, the loss of revenue from the tax abatements are great and continue over a number of years. The loss of revenue from tax abatements are hopefully more than offset by the increased economic activity generating other revenues such as income and casino taxes.

⁷ Citizen's Research Council of Michigan, "Detroit City Government Revenues, dated April 2013, page V.

⁸ City of Detroit FY 2017 Comprehensive Annual Financial Report (CAFR), page 19.

⁹ Citizen's Research Council of Michigan, "Detroit City Government Revenues, dated April 2013, pages V-VIII.

services must be cut back.¹⁰ The City, even after bankruptcy, still has substantial legacy pension, blight removal, and debt obligations, which drain revenues that otherwise could be used to improve and provide more services such as police protection. Also, some revenues are restricted, and may be used only for specific purposes such as building code enforcement (e.g., BSEED permit, license and inspection revenue) or debt service (Debt service property tax millage revenue).

Detroit generates significantly more revenue on a per capita basis than any other large city in Michigan. Detroit's tax rates are high compared to other cities in Michigan and other cities across the U.S. The combination of these factors means that the ability of the City to generate additional revenues will be extremely limited.

The limitations on municipal powers to raise revenue are the result of legal, political, and practical restrictions. Municipalities are granted their powers of taxation from the State. Tax revenues are restricted due to State law (e.g., property taxes per Proposal A and the Headlee amendment). These limitations on the power of municipalities can create deep dysfunction, because, ultimately, it is the municipality that must fill the gaps¹¹.

State of Michigan law and restrictions on municipality revenues has an adverse financial impact on its municipalities and schools. This is true especially for older communities that have lost population and tax base but still retained legacy pension and retiree health care costs and debt from a time when they had a much larger population and tax base. When debt, blight removal, and retiree health care and pensions, to some extent, are paid out on a "pay-as-you-go"¹² basis the struggling older communities are forced to divert current revenues to meet these obligations leaving less funding for essential services such as public safety. This is also true for the Detroit Public Schools where less tax dollars are spent on students and more go toward retiree health care, pensions and debt service. When services deteriorate to the point that citizens feel their children cannot get a good education and are not safe, they move. When taxpayers leave a City that has incurred debt for necessary infrastructure such as streets and schools, the remaining taxpayers have a greater share of that debt to pay in addition to a greater share of the amount of legacy pension and retiree health care obligations. If significant amounts of Oakland County taxpayers decided Detroit was more attractive to live in and moved, the County's communities would struggle financially much like Detroit because their tax base and revenues would shrink, but their legacy pension, retiree health care and debt obligations would remain.

The State needs to address this problem of older communities like Detroit with shrinking tax bases, whether it is from additional revenue sharing or finding new revenues to compensate them for their pension, blight removal, and retiree health care obligations. Bankruptcy should not be an option

¹⁰ Citizen's Research Council of Michigan, "Detroit City Government Revenues, dated April 2013, page 2.

¹¹ Local Progress, The National Municipal Policy Network, "Progressive Policies for Raising Municipal Revenue", dated April 2015, page 7

¹² "Pay-as-you-go" means that these obligations are largely unfunded and they are paid from current revenues as they come due. Prior to bankruptcy, Detroit's pension plans were fairly well funded but its' retire health care obligations were not funded. Also, debt is not funded and is paid out of current tax revenues. Detroit had a large amount of Limited Tax General Obligation (LTGO) bond debt that had to be paid out of the General Fund instead of from a dedicated property tax millage that Unlimited Tax General Obligation (UTGO) bonds are paid from further straining its scarce revenues.

to cut debt and legacy obligations, which will be the case if the State's restrictive municipal revenue laws and policies are not changed.

The final nail in Detroit's financial demise was the State's reduction in State revenue sharing to the City. In an agreement between the City and State in 1998, Detroit's combined constitutional and statutory revenue sharing payments were to be frozen at \$333.9 million for fiscal years 1999 through 2006¹³. The State was unable to uphold the agreement and revenue sharing payments fell to \$279.5 million in FY 2006 and to \$182.5 million in FY 2013. In 1998, at the time of the State revenue sharing agreement between the City and State, the City received a greater share of revenue sharing than other communities. If the revenue sharing allocation would have been based on population alone then Detroit would have received much less. A case had been made that Detroit and other older municipalities in the State did need a larger share of revenue sharing to compensate them for the large amount of legacy and debt obligations they were left holding after losing population and tax base to other cities in the State.

State of Michigan municipalities currently are searching hard to find revenues to fund necessary services. The State has reduced intergovernmental revenue (e.g., revenue sharing), especially when it has had budget shortfalls that it needed to fund.

Prior to the bankruptcy the City tried to reduce costs to balance its budget mainly through staff reductions (e.g., layoffs and "DOWOP" (days off with-out pay)). Staff reductions led to the deterioration of basic services such as police protection (e.g., longer response times) and public transportation. As a result of the poor services, more taxpayers left the City. This caused an acceleration of the downward spiral of revenue collections. The City was caught in a dilemma where revenue reductions exceeded cost reductions which worsened the City's financial condition.

Some municipalities including Detroit have resorted to privatization of some services, and new taxes and fees in order to save money and generate more revenue. As a result, residents are being forced to pay more for services like sewage disposal and parking meter fines. **These revenue policies are regressive because they hit low income people the hardest.**¹⁴

In many places like Washington, D.C., Oakland, and Chicago, local governments seek to increase revenue by attracting businesses and higher-income residents. When governments do this, they employ a wide variety of methods (e.g., tax abatements), which cause gentrification, a phenomenon that harms and pushes out low income residents.¹⁵ The invisible hand or self-interest of capitalism has influenced the economics of this Country and now has become entrenched in government, especially in taxation (e.g., low taxes), and has resulted in an ever widening gap between rich and poor, whereby the poor receive substandard governmental services such as

¹³ Citizens Research Council of Michigan, "Reforming Statutory State Revenue Sharing", dated February 2015, page 22.

¹⁴ Local Progress, The National Municipal Policy Network, "Progressive Policies for Raising Municipal Revenue", dated April 2015, page 5.

¹⁵ To the Detroit City Council's credit, the Council is working steadfastly with the Administration to ensure projects seeking tax abatements result in a positive net benefit (i.e., projected new revenues such as income taxes exceed the cost of tax incentives) to the City of Detroit. Likewise, the Council continues to insist that gentrification is minimized with the implementation of "affordable housing" initiatives created jointly between the Council and the Administration.

education and public safety. In the article, Progressive Policies for Raising Municipal Revenue, the authors stated,

“Business Improvement Districts (BIDs) and Tax Increment Financing (TIF) schemes draw artificial lines within a municipality – typically in high-value commercial areas or new luxury developments – and aim to build up walls around themselves so the benefits of that revenue are not shared across the municipality. White flight has similarly been fueled by wealthier individuals who want to send their children to richer schools, and to support only those schools that directly benefit their own families with their tax dollars. The explosive sprawl of the last half of the 20th century is largely a story of white families leaving the boundaries of the city core to create municipalities whose effect is to build up walls so revenue from the high tax base does not escape to benefit poorer, typically minority communities. **These artificial boundaries create low tax-base areas and high tax-base areas that result in inequitable collection and distribution of resources despite the interconnectedness of those who live and work in and around the city core [emphasis added].**

High wealth individuals and institutions inevitably threaten to leave jurisdictions with progressive taxes for lower tax jurisdictions. These threats happen at the national and state levels, but elected officials are especially wary of these threats at the municipal level where residents can much more easily reduce their tax bills by relocating just a few miles away.”¹⁶

Generally, municipalities have the most flexibility for raising revenue independent of State of Michigan action in the levying of fees. Fees are attractive to municipalities because they are revenue measures that can generally be passed by city councils and do not require approval by state legislatures or referenda. However, state law often requires that fees raise no more revenue than the actual cost burden that is placed on the city’s infrastructure. Where these restrictions apply, fees cannot be used to subsidize other city services.¹⁷ Fees would not be an option to fund police salary increases.

Utility Users’ Tax

Detroit is the only city in Michigan allowed to impose a five percent utility users’ excise tax under authority granted by PA 100 of 1990. Revenues from this tax on the privilege of consuming telephone (i.e., wireline – not cell phone), electric, steam, or gas services are affected by energy efficiency measures as well as changes in the number and type of households and businesses in the city. Under the original state authorization, revenues from the utility users’ excise tax were required to be used to hire or retain police officers. New legislation, PA 392 of 2012, provides that up to \$12.5 million of utility users’ excise tax revenues may be used annually to retire debt issued by a public lighting authority. Utility companies include the utility users’ excise tax in routine bills, and remit the amount collected to the city.¹⁸ An additional utility user fee such as a tax on

¹⁶ Local Progress, The National Municipal Policy Network, “Progressive Policies for Raising Municipal Revenue”, dated April 2015, pages 9-10.

¹⁷ Local Progress, The National Municipal Policy Network, “Progressive Policies for Raising Municipal Revenue”, dated April 2015, page 22.

¹⁸ Citizen’s Research Council of Michigan, “Detroit City Government Revenues, dated April 2013, page 24.

cell phone usage could be a potential source of revenue for the City. However, the State legislature would have to pass a law to allow the City to collect the fee.

2. Difference in Pay – Detroit Police Vs Other Cities

Council President Pro Tempore Mary Sheffield requested that we outline the difference in pay for DPD and the national average. We compared the salaries and benefits of Police Officers in the Detroit Police Officer Association (DPOA) in Class Codes 331011(Police Officer) and 331012 (Police Officer – 2/20/95 [hired after February 20, 1995]) to police officers in 17 other cities including 6 in Michigan. The class codes 331011 and 331012 are the lowest level for police officers and we tried to compare the lowest level police officer salaries in the other cities. Not all cities classify officer salaries (compensation) in the same manner. There are other levels of police officers in the DPOA and other cities that have higher salaries to compensate for education attainment, hire rank such as corporal and specialties such as neighborhood police officer. Because of the time and level of detail needed and because not all police departments use the same compensation classifications we did not compare all the various levels.

We obtained salary data for the cities from the collective bargaining agreements (CBAs), recruitment data, city web pages, and newspaper articles found on the internet. Some cities have expired CBAs and were in the process of negotiating salary increases for their police officers. When we found through newspaper articles for certain cities with expired CBAs that wage increases had been obtained and approved we applied those rate increases to the information we had.

The cities were chosen based on similar population and conditions such as high poverty that Detroit has. We tried to include mainly “rust-belt” cities. We also included 6 other Michigan cities such as Sterling Heights and Warren that were hiring Detroit police officers.

We only compared salary information for the report because of the difficulty in obtaining comparable data for all the various salary and benefit categories such as shift differentials, holiday premiums, retiree health benefits, health care premium payments, pension contributions, longevity pay, education premiums and other premium pay.

Listed below is a table that compares the City of Detroit police officer salaries with the 17 other cities ranked from the smallest high salary to the largest high salary.

City	Trainee/ Recruit	Salary Range	
		Low	High
Memphis, TN	40,195	43,008	57,828
Detroit, MI	38,769	38,769	57,958
Flint, MI	36,982	36,982	58,240
Louisville, KY	34,921	39,186	61,972
Cleveland, OH	31,200	51,691	63,719
Toledo, OH	49,906	53,026	65,631
Oklahoma City, OK	47,068	57,465	65,732
Lansing, MI	45,673	45,673	65,767
Pittsburgh, PA	31,117	44,710	66,741
Indianapolis, IN	41,442	41,442	68,764
Warren, MI	48,379	48,379	69,926
Cincinnati, OH	35,108	60,295	72,115
Grand Rapids, MI	45,369	47,597	74,296
Milwaukee, WI	42,968	57,291	76,380
Ann Arbor, MI	50,846	50,846	78,196
Sterling Heights, MI	46,968	46,968	80,954
Columbus, OH	53,934	53,934	82,576
Baltimore, MD	50,440	50,440	86,397

Detroit police officers' salaries at the high end of the range were the second lowest at \$57,958 annually. The highest was Baltimore at \$86,397 and Memphis was the lowest at \$57,828. The average for the 17 cities and Detroit was \$69,622 (Total 1,253,194/18 = 69,622). Detroit police officers' salaries at the low end of the range were the second lowest after Flint. Detroit recruits (Trainees) received a higher salary than five of the other cities.

Detroit police officers' salaries at the high end were the lowest among the Michigan cities we reviewed, as detailed below. Sterling Heights police officer salaries at \$80,954 annually were the highest for the Michigan cities we reviewed.

City	Trainee/ Recruit	Salary Range	
		Low	High
Detroit, MI	38,769	38,769	57,958
Flint, MI	36,982	36,982	58,240
Lansing, MI	45,673	45,673	65,767
Warren, MI	48,379	48,379	69,926
Grand Rapids, MI	45,369	47,597	74,296
Ann Arbor, MI	50,846	50,846	78,196
Sterling Heights, MI	46,968	46,968	80,954

3. Amount of Annual Funding Needed to Bring Detroit Average Salaries to Mean

Council President Pro Tempore Mary Sheffield requested that we quantify the amount of funding needed based on current DPD employment levels.

There are many different methodologies we could have used to quantify the amount of funding needed to raise Detroit police officer salaries to the national average. To determine a fairly representable amount would take more resources and time than we had available. Our approach was to use the data we collected for the 17 cities and Detroit and take the average salary and apply the percentage increase to raise Detroit police officers to the average to the latest payroll (July 27, 2018) for the DPOA officers. While this may not be the best methodology we believe it gives us a fairly reasonable idea of the magnitude of the annual cost to raise Detroit police officer salaries to the average for the 17 City's police officer salaries that we reviewed.

We estimated that to bring the basic Detroit police officer annual salary of \$57,958 to the \$69,622 national average of the cities we reviewed would cost \$18,299,943 a year in just salaries. This is based on the July 27, 2018 salary payroll for the DPOA police officers which totaled \$90,931,759 annually for 1,732 officers.

The national police annual salary average of the 17 cities we reviewed and Detroit was \$69,622 based on the average between Memphis at \$57,828 on the low end and Baltimore at \$86,397 on the high end (Total of 18 cities = \$1,253,194; $1,253,194/18 = 69,622$). To raise Detroit police officers at \$57,958 to the average of \$69,622 would be an increase of \$11,664 or 20.1%. Increasing the Detroit DPOA payroll of \$90,931,759 by 20.1% would raise it \$18,299,942 to \$109,231,701.

Adding in the 12.25% pension contribution by the City for police officers would add \$2,241,743 to the annual cost. In addition, other fringes would add \$358,496. The total cost of raising the DPOA officers to the average salary would be \$20,900,181. This does not include increases for supervisor and command officers that would have to be raised. Nor would it include shift and premium pay increases.

Other factors such as retiree health care benefits, longevity and other pay to make the City comparable to other cities would have to be considered. The actual annual cost to bring the Detroit police officers' salaries and benefits to the average in the country would be significantly higher than the \$20.9 million we calculated here. A detailed study would be necessary to consider all the relevant payroll and benefit data for all the cities to determine an average rate. We took a simplistic approach which still evidenced that bringing DPOA officers to a fair and decent wage would be costly and unaffordable to the City with its current revenue limitations.

The table below details our calculations to bring the Detroit police officers annual salary at the highest level to the average annual salary of the 17 cities we reviewed.

	<u>National</u>
Mean all 18 Cities	69,622
Detroit PO Highest	<u>57,958</u>
Detroit Diff from Mean	11,664
% Difference	20.1%
DPOA latest Salary	90,931,759
Adjust to mean	<u>109,231,701</u>
Increase to City	18,299,942
Increase	18,299,942
City Pension Contribution 12.25%	2,241,743
Other Fringes 1.959%	<u>358,496</u>
Total Annual Increase DPOA	20,900,181
Increase supervisor & Command Office	?
Shift & other Premium Pay	?
Education and other Contract pay	?
OPEB, Longevity, Hosp	?

The table below estimates the annual cost to bring Detroit police officers to the average of the six other Michigan Cities we reviewed. Detroit had the lowest annual salary at \$57,958 and Sterling Heights had the highest annual salary at \$80,954. The average of the six cities and Detroit was \$69,334 (Total \$485,337/7 = \$69,334). To raise the Detroit police officers to this average would require a 19.6% raise. We estimated that it would cost \$17,848,092 in salaries alone to raise Detroit police officers to the average. Adding benefits and pension contributions would add another \$2,536,035 bringing the total to \$20,384,128.

Again this doesn't include raises for supervisors and commanders. Nor does it include shift and other premium pay increases.

Other factors such as retiree health care benefits, longevity and other pay to make the City comparable to the other cities would have to be considered. The actual annual cost to bring the Detroit police officers' salaries and benefits to the average in the State per the cities we reviewed would be significantly higher than the \$20.4 million we calculated here. A detailed study would be necessary to consider all the relevant payroll and benefit data for all the cities to determine an average rate. We took a simplistic approach which still evidenced that bringing DPOA officers to a fair and decent wage would be costly and unaffordable to the City with its current revenue limitations.

	<u>Michigan</u>
Mean all 7 Cities	69,334
Detroit PO Highest	<u>57,958</u>
Detroit Diff from Mean	11,376
% Difference	19.6%
DPOA latest Salary	90,931,759
Adjust to mean	<u>108,779,851</u>
Increase to City	17,848,092
Increase	17,848,092
City Pension Contribution 12.25%	2,186,391
Other Fringes 1.959%	<u>349,644</u>
Total Annual Increase DPOA	20,384,128
Increase supervisor & Command Officers	?
Shift & other Premium Pay	?
Education and other Contract pay	?
OPEB, Longevity, Hosp	?

The table below shows the class code, title and current salaries of DPOA officers and the amounts to bring the various police titles to the national and state averages per the cities we reviewed.

DPOA		Current Salary	Increase to Average	
Class Code	Class Title		National 20.1%	State 19.6%
331011	POLICE OFFICER	\$ 57,958	\$ 69,622	\$ 69,334
331012	POLICE OFCR-2/20/95	57,958	69,622	69,334
331211	COMM OFCR-POL OFCR	58,408	70,163	69,872
331005	POLICE OFFICER- EDU	59,118	71,015	70,722
331006	POL OFCR-2/20/95-EDU	59,118	71,015	70,722
331019	POLICE CORPORAL	59,407	71,363	71,067
331216	COMM OFC-POL OFC-EDU	59,577	71,567	71,271
331015	NEIGHBORHOOD POL OFF	59,987	72,059	71,761
331026	POLICE CORPORAL-EDU	60,596	72,791	72,490
331008	NEIGHB POL OFF - EDU	61,187	73,501	73,197

4. Tax Abatement Funding for Pay Increase

Council President Pro Tempore Mary Sheffield requested that we explore a requirement for developers to pay a portion of the tax abatements they receive, equal to the projected cost of City services for the development over the life of the abatement, into a fund dedicated to increasing the pay of rank and file DPD officers.

The State of Michigan has designed a particular statutory scheme for the abatement of taxes¹⁹. The State has the exclusive jurisdiction in prescribing the manner and prerequisites that must be followed regarding how the tax abatements are to be granted. Part of that statutory scheme in many cases is the consent of the local legislative body of the grant of the tax abatement. Unless indicated within the statute prescribing the abatement, the local legislative body cannot unilaterally assign additional requirements to proposed recipients of an abatement. That being the case, the City cannot retroactively require that developers receiving tax abatements pay a portion of the abated taxes equal to the projected cost of City services for the development over the life of the abatement by ordinance or resolution.

However, the City can enter into a contractual agreement with a developer that wishes to obtain a tax abatement from the City in which the terms of the agreement include a requirement that a developer pay into a fund dedicated to increasing the pay of rank and file DPD officers an amount equal to the projected cost of City services for the development over the life of the abatement. LPD notes that the application and request for particular tax abatements are closely vetted in determining whether the amount of the requested abatement is necessary for the project to be viable. LPD reviews the financial documentation gathered by the Administration and the Detroit Economic Growth Corporation (DEGC) who present on behalf of the developer a "but for" analysis indicating that the requested tax abatement is necessary for the project to proceed forward. In addition to the "but for" analysis, LPD presents information that shows the assumed "net benefit" to the City even with the abatement. In many instances, the projected cost of City services over the life of the tax abatement could be as high as 30% of the projected taxes abated. Should the developer be required to pay the projected cost of City Services that are projected over the life of the abatement, the financial and underwriting projections that have gone into the determination for the tax abatement would be skewed and/or no longer feasible.

However, if the developer by way of contractual agreement finds a way to make the finances work with the inclusion of a portion of the abated taxes for the projected cost of City services

¹⁹ Bendix Safety Restraints Group, a Div. of Allied Signal, Inc. v. City of Troy, 215 Mich. App. 289, 544 N.W.2d 481 (1996)
[q]uestions of tax policy are committed by the text of the Michigan Constitution to the Legislature. First, Const. 1963, art. 4, § 1 vests the legislative power of the State of Michigan in a Senate and a House of Representatives. Const. 1963, art. 4, § 32 specifies the manner in which the Legislature shall enact laws imposing, continuing, or reviving taxes. Const. 1963, art. 9, § 2 bars the Legislature from surrendering, suspending, or contracting away the power of taxation. Id at 294.

The State Constitution vest the power to enact laws composing, continuing or reviving taxes. Included within those powers is the power to allow for a scheme in which taxes that are prescribed to be collected can be abated. In *People v. Llewellyn*, 401 Mich. 314, 257 N.W.2d 902 (1977) the Court held:

A municipality is precluded from enacting an ordinance if 1) the ordinance is in direct conflict with the state statutory scheme, 4 or 2) if the state statutory scheme preempts the ordinance by occupying the field of regulation which the municipality seeks to enter, to the exclusion of the ordinance, even where there is no direct conflict between the two schemes of regulation. Id at 322

to be paid into the DPD fund, there is no conflict with the State's exclusive jurisdiction with regard to taxation.

We do not believe that tax abatements are a viable option to fund police officer salary increases. Having developers reduce their tax abatements to pay for police officer salary increases is counter to the purpose of the abatement which is to encourage developers, businesses, and new residents to build and reside in the City without having the prohibitive cost burden of City property taxes which are among the highest in the country. Generally developers would choose not to build in the City if they were not offered the tax abatement incentive. **In addition, singling out the developers and the tax abatements to fund increases in police salaries could be detrimental to the City's future budgets if development and tax abatements declined (e.g., recession) or ceased and other funding sources for the pay increases had to be found.**

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August 22nd, 2018

HONORABLE CITY COUNCIL

RE: Petition #509 – St. Mary’s of Redford, request to install approximately 03 banners along Grand River Avenue from October 22nd, 2018 to April 22nd, 2019.

The Department of Public Works, Traffic Engineering Division received the above referenced petition. This department has no objections to the placement of banners, provided that the banner installation is in compliance with the banner policy adopted by your Honorable Body on November 30, 2001, and subject to the following conditions:

1. **Three (03) banners** are to be located along Grand River Ave. as shown in the attached maps.
2. The duration of banner installation shall be from October 22nd, 2018 to April 22nd, 2019.
3. Banners shall not exceed thirty-two (32) inches in width by ninety-four (94) inches in height and should be acrylic or vinyl with standard slitting (also called “Happy Faces”).
4. Banners shall be affixed to allow minimum of (15) feet clearance from walkway surface.
5. Banners shall not include flashing lights that may be distracting to motorists.
6. Banners shall not have displayed thereon any legend or symbol which is, or resembles, or which may be mistaken for a traffic control device, or which attempts to direct the movement of traffic.
7. Commercial advertising is strictly prohibited on all banners; including telephone numbers, mailing addresses, and web site addresses.
8. A sponsoring organization’s logo and/or name may be included at the bottom of the banner in a space no more than ten (10) inches in height by thirty (30) inches in length, and letter size shall be limited to four (4) inch maximum and placed at the bottom of the banner.
9. Sponsoring organizations may not include messages pertaining to tobacco and related products, alcoholic beverages, firearms, adult entertainment or sexually explicit products, or political campaigns.
10. Sponsoring organizations may not include legends or symbols which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, with the exception of sponsorship as described in the banner policy (see section 9 of the policy).
11. Banner placement must be a minimum of 120 feet or every other pole apart, whichever is greater, including banners that may exist at the time of the installation and is limited to a two thousand (2000) feet radius area of the event location or within the stated organization’s boundaries.

CITY CLERK 2018 AUG 23 PM 1:20

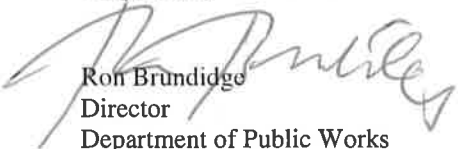


HONORABLE CITY COUNCIL (Cont.)
Petition #509

12. The design, method of installation and location of banners shall not endanger persons using the highway or unduly interfere with the free movement of traffic.
13. The petitioner *SHALL* secure an approval from **Public Lighting Department** to use their utility poles to hang the banners.
14. The petitioner *SHALL* secure Right of Way permit from City Engineering Division every time the banners are changed/replaced.
15. The wording on the banners will be (please see below).
16. Since Grand River Avenue is a state trunk line in the above location, approval from the Michigan Department of Transportation is required.

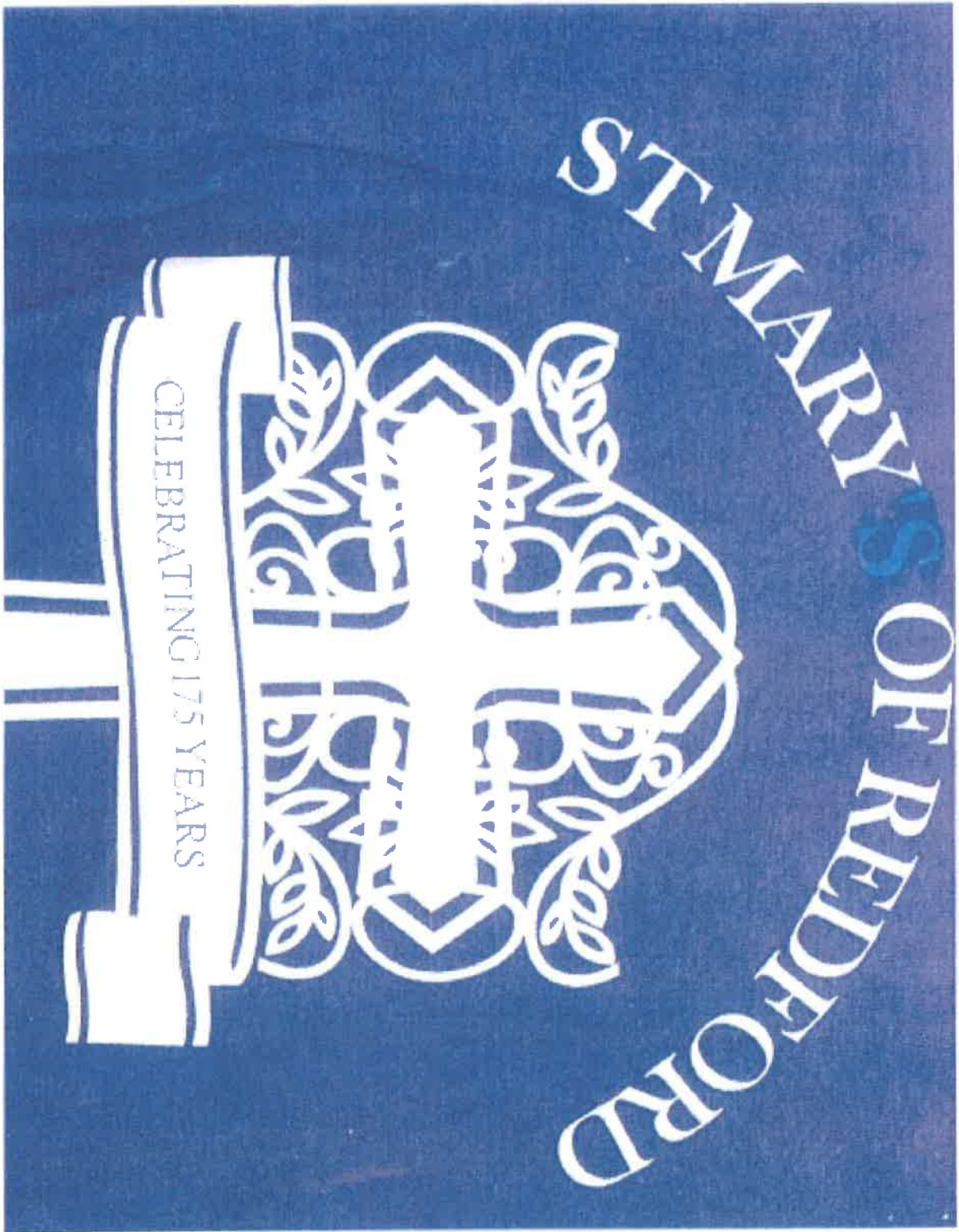
If deemed appropriate by the City of Detroit, The City reserves the right to have the banners removed by the Petitioner at the Petitioner's cost prior to expiration date.

Respectfully Submitted,


Ron Brundidge
Director
Department of Public Works

Copy: Linda Vinyard, Mayor's Office
Ashok Patel, Traffic Engineering Division

RB/AF/CB





3 poles - N. side of Grand River

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, August 21, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PUBLIC LIGHTING DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT

509 *St. Mary of Redford, request to hang approximately 3 banners on Grand River between St. Mary's and Mansfield Streets from October 22, 2018 to April 22, 2019.*

Office Use Only: Petition Number:

City of Detroit

Banner Permit Application Form for
Banners in the Public Right-of-Way

NOTE: This application is for the proposed banner(s) for a specified period of time only. After Expiration of the permit (if granted), or should the banner change in any way, another application will be required.

Please type or print information clearly:

I. APPLICANT INFORMATION

Contact Name: Fr. Charles Morris

Name of Organization: St. Mary of Redford

Mailing Address: 16098 Grand River

City/State/Zip Code: Detroit, MI

Phone: () 313-273-1100 Fax: () _____ E-Mail: _____

Sponsoring Organization (if applicable): _____

Type of banner(s): City Non-profit* Business district**
 Community Special Event Holiday

*If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate. Non-profit identification number: _____

**If applying for a business district banner(s), please identify the business district: _____

Type of Request: Initial Permit Permit Renewal*

*If this request is for permit renewal, please provide the following:

Permit identification number: _____ Permit expiration date: _____

II. COMMERCIAL BANNER COMPANY

Contact Name: James Rimmel
Name of Organization: Banner Sign Company
Mailing Address: 6538 Russell Street
City/State/Zip Code: Detroit, MI 48211
Phone: () 313-758-6737 Fax: () E-Mail: jim@bannersignco.com

III. BANNER INFORMATION

Purpose of banner(s):
Anniversary

Time period to display banner(s): Installation Date: 10/22/18 Removal Date: 4/22/19
Number of banner(s) to display: 3
Streets on which banner(s) are to be displayed:
Grand River between St. Mary's and Mansfield Streets

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road? (See listing of State Trunk Lines and Wayne County Roads attached.)
 Yes*
 No

*If yes, please note that the application must be submitted a minimum of 180 days prior to requested installation date (see Section 3 of the Policy on Banners in the Public Right-of-Way for details).

Describe wording on banner(s) and any graphics:
St. Mary of Redford - Celebrating
175 Years w/cross & flora

The following items **MUST BE** included in the permit application package in order for it to be considered:

1. Complete banner permit application form
2. Signed and dated indemnity agreement (Attachment A)
3. Signed and dated maintenance and removal agreement (Attachment B)
4. Copy of certificate of insurance
5. Sketch, drawing, or actual sample of the banner to be displayed (see example attached)
6. Listing and/or map of the specific locations for the banners
7. \$100 non-refundable permit fee
8. A refundable deposit (amount specified in Section 4 of the Policy on Banners in the Public Right-of-Way) to be held in escrow presented to the Consumer Affairs Department prior to the issuance of a banner permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a banner or banners during the time period requested for this permit.

Fr. Charles Morris

Applicant: Print Name



Applicant: Signature

07/31/18

Date:

James Rimmel

Commercial Banner Representative: Print Name

(i.e., installer/remover)



Commercial Banner Representative: Signature

07/31/18

Date:

Attachment A
AGREEMENT OF INDEMNITY

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a banner or banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents, and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR(S):

Fr. Charles Morris
Signature or Authorized Representative (Organization)
Fr. Charles Morris

Name
16098 Grand River

Address
Detroit, MI 48211

City, State, Zip Code
() 313-758-6737 07/31/2018
Telephone Number Date

JR
Signature of Authorized Representative (Banner Company)
James Rimmel

Name
6538 Russell Street

Address
Detroit, MI 48211

City, State, Zip Code
313-758-6737 07/31/2018
Telephone Number Date

Attachment B
MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles, replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat or harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Fr. Charles Morris

Applicant: Print Name



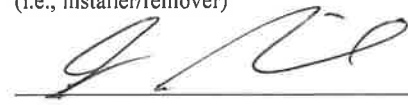
Applicant: Signature

07/31/18

Date:

James Rimmel

Commercial Banner Representative: Print Name
(i.e., installer/remover)



Commercial Banner Representative: Signature

07/31/18

Date:

STATE TRUNK LINES AND WAYNE COUNTY ROADS

Banners installed on State trunk lines or Wayne County Roads are subject to additional requirements. Permits for banners on State trunk lines or Wayne County Roads must comply with State and County guidelines.

(Please see the City of Detroit Policy on Banners in the Public Right-of-Way for details.)

A. Michigan State Trunk Lines in the City of Detroit

Cadillac Square	Jeffries
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Square to Jefferson)
Edsel Ford	Schaefer
Eight Mile Road	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W. P. Chrysler
Gratiot	Washington Boulevard
Greensfield	Woodward
Groesbeck	Wyoming
Hoover	

B. Wayne County Roads in the City of Detroit

<u>Wayne County Road</u>	<u>Limits</u>
Chandler Park Drive	Dickerson to Outer Drive
Chandler Park Drive	Whittier to Moross
West Chicago Blvd.	Lamphere to West City Limits
Conant	South from Carpenter to Hamtramck West Line
Davison	Twelfth to Highland Park West City Limits
Davison	Syracuse to Dwyer
Dix	Woodmere to West City Limits
Dix	Rouge River Bridge to Oakwood Blvd.
Edward Hines Drive	West City Limits to South City Limits and Warren
Fenkell	200 East of Wyoming to West City Limits
Five Points	Eight Mile Road to Puritan
Gaines	Southfield East Service Drive to 390 East
Greenfield	Tireman to James Couzens Drive
Greenfield	Paul to Tireman
West Jefferson	Brennan to Rouge River
Joy Road	Greenfield to West City Limits
Kelly Road	Morang to Kingsville
Kelly Road	Kingsville to Eight Mile
Lahser Road	Chalfonte to Eight Mile Road
Lamphere Road	Outer Drive South to R.R. to Outer Drive

B. Wayne County Roads in the City of Detroit (continued)

Mack	Wayburn to North City Limits (650' of Moross)
McNichols	Wyoming to Five Points
McNichols	Alley West of Oakland to G.T.W.R.R.
McNichols	G.T.W.R.R. to Dequindre
Miller Road	Dearborn Road to Fort Street
Moross Road	Redmond to Mack
Mound	Caniff to Eight Mile
Outer Drive	Dunfries to Bassett
Outer Drive	Warren to Livernois
Outer Drive	Dequindre to McNichols
Outer Drive	Conner to Chandler Park
Outer Drive	Alter to Whittier
Outer Drive	Chandler Park to Mack
Schaefer Highway	Oakwood Boulevard to Dunfries
Schaefer Highway	Dunfries to Bassett
Schoolcraft	Grand River to Patton
Seven Mile Road East	Gratiot to Redmond
Seven Mile Road East	Woodward to Five Points
Swift	West Line of Hull to East Line of Swift
Tireman	200' East of Miller Road (Meyers) to Greenfield
Warren	D.T.R.R. to 600' East
Warren	Greenfield to Heyden
Warren	Heyden to West City Limits
Wyoming	130' South of Michigan to Michigan
Wyoming	Ford Road to D.T.R.R.

A. Hanging Banner from Utility Poles

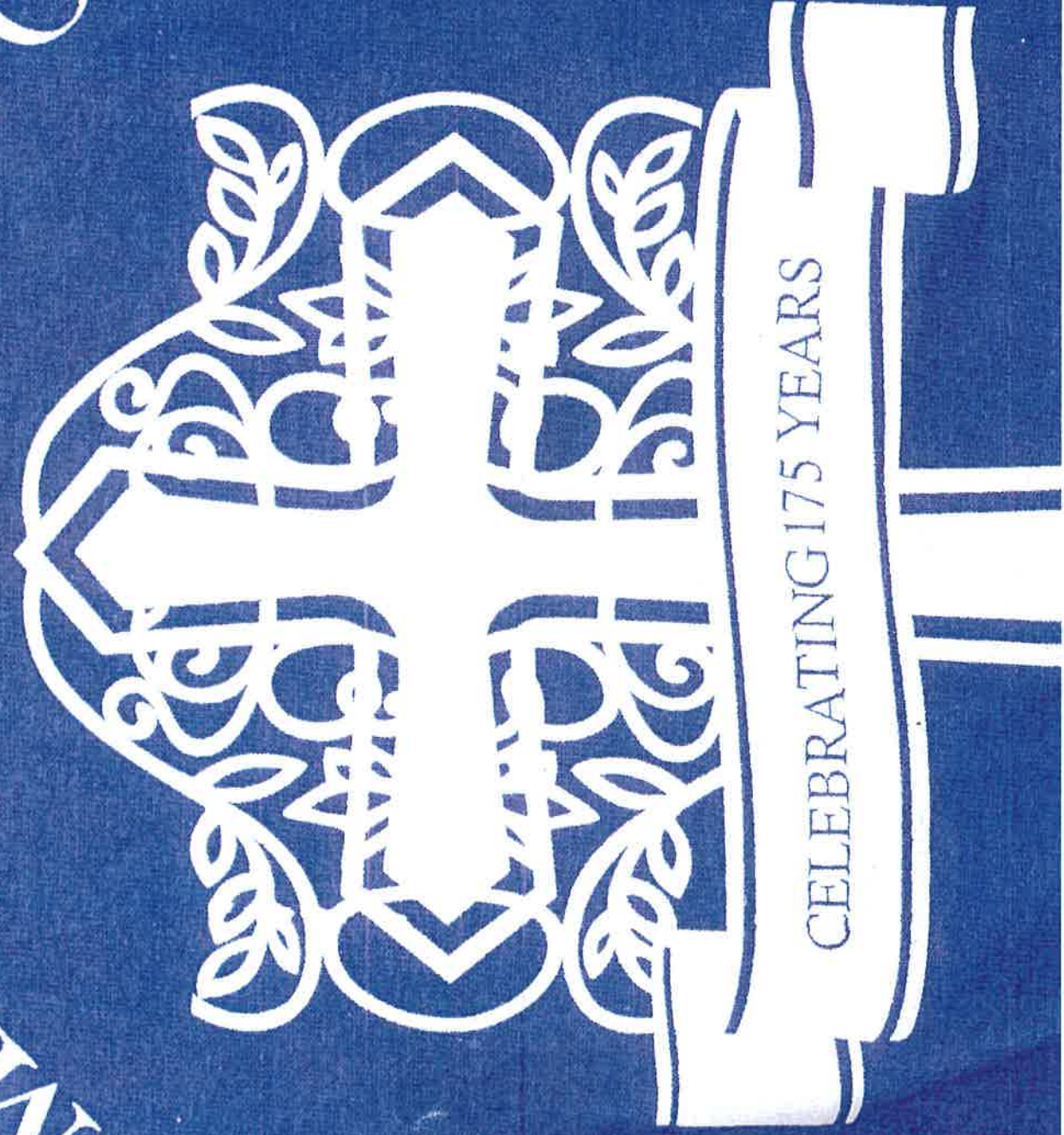
Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach banner to Lighting Department poles. To get permission to hand banners you must petition the City Council. The petition should identify where you want to hang the banner(s), what the banner(s) will say and how long the banners will hang.

No banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any banners to be attached. The permission given by the City Council is good for up to six months. If you want to hang banners for more than six months, you should petition the City Council for an extension.

The Petitioner is responsible for purchasing, installing and removing the banners and the hardware needed to hang them.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.

STANFORD'S OF REDFORD



CELEBRATING 175 YEARS



3 poles: N. side of Grand River



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michigan Community Insurance Agency Inc. 49357 Pontiac Trail Ste 101 PO Box 930599 Wixom MI 48393-0599	CONTACT NAME: Kathy Powers
	PHONE (A/C, No, Ext): (248) 679-7000 FAX (A/C, No): (248) 926-5959
	E-MAIL ADDRESS: certificate@michigancommunity.com
INSURED Banner Sign Company Inc 6538 Russell St Detroit, MI 48211-2005 MI	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: AMCO Insurance Company 19100
	INSURER B: Depositors Insurance Company 42587
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 2018/19 GL AU UM REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	ACFBPS7112840144	07/30/2018	07/30/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS		ACFBPS7112840144	07/30/2018	07/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ACFCAA7102840144	07/30/2018	07/30/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER jim@bannersignco.com City of Detroit 2 Woodward Ave Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Raymond Tuszyński
--	--

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2018-08-21

509

509 *Petition of St. Mary of Redford,
request to hang approximately 3
banners on Grand River between St.
Mary's and Mansfield Streets from
October 22, 2018 to April 22, 2019.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION PUBLIC LIGHTING
DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

142

July 30, 2018

Honorable City Council:

RE: Petition No. 381 – Jeffery Moss request to install an ice melt system in the sidewalk directly in front of 3720 and 3740 Cass Avenue.

Petition No. 381 – Jeffery Moss request for encroachment with an ice melt system in the sidewalk on the east side of Cass Avenue, 80 feet wide, between Parsons Avenue, 60 feet wide, and Selden Avenue, 60 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made as new sidewalks being installed at the business, Advance Plumbing, and the ice melt system will enhance pedestrian safety for customers and others using the sidewalks.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW. Traffic Engineering Division – DPW (TED) approves provided that the sidewalk grade be maintained in original condition; and the TED condition is a part of the resolution.

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

JMK/

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

CITY CLERK 2018 AUG 2 PM 2:47

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Jeffery Moss or his assigns to install and maintain a subsurface encroachment with an ice melt system in the sidewalk on the east side of Cass Avenue, 80 feet wide, between Parsons Avenue, 60 feet wide, and Selden Avenue, 60 feet wide, further described as: Land in the City of Detroit, Wayne County, Michigan, being that part of Cass Avenue, 80 feet wide, lying westerly of and adjoining the westerly line of Lots 12, 13, and the northerly 15 feet of Lot 11 and extending 15 feet into Cass Avenue "Parson's Subdivision of Park Lot 64, Detroit, Wayne County, Michigan" as recorded in Liber 15, Page 93 of Plats, Wayne County Records.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that the grade of the new sidewalk shall be maintained in original condition after installation of the ice melt system with flush covers for any man holes or hand holes, and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that the petitioner maintain the DWSD required clearance of 18 feet above grade for maintenance access and repair, and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Jeffery Moss or his assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Jeffery Moss or his assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Jeffery Moss or his assigns. Should damages to utilities occur Jeffery Moss or his assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Jeffery Moss or his assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Jeffery Moss or his assigns of the terms thereof. Further, Jeffery Moss or his assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that the petitioner shall file a maintenance agreement with the Department of Public Works – City Engineering Division in a form approved by the Law Department. The agreement will provide for the financial responsibility, indemnification, insurance, and maintenance obligations of the petitioner; and be it further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and Jeffery Moss acquires no implied or other privileges hereunder not expressly stated herein; and further

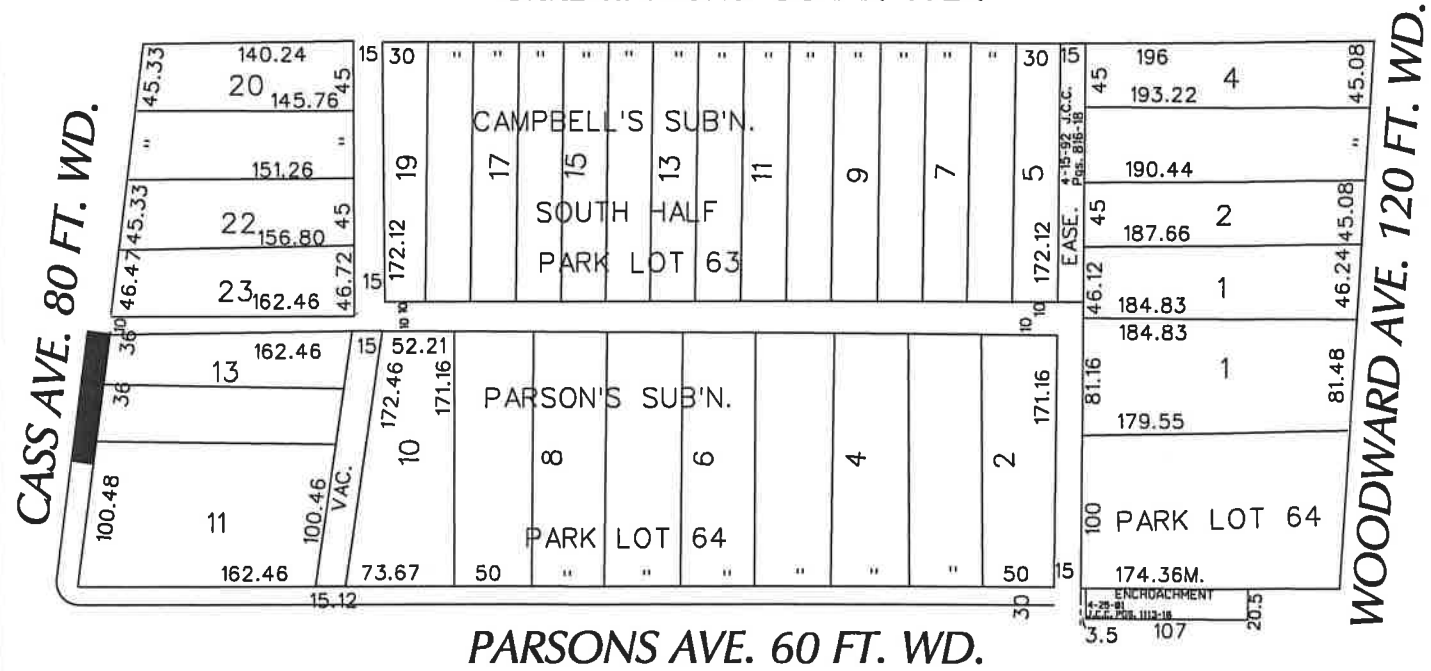
PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

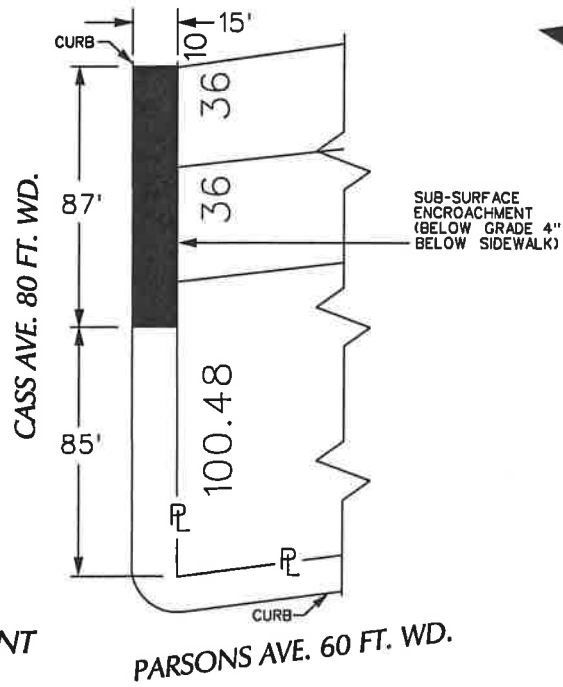
PETITION NO. 381
 JEFFREY MOSS
 C/O INTERIOR DEVELOPMENT GROUP
 P.O. BOX 6240
 PLYMOUTH, MICHIGAN 48170
 C/O CHRISTOPHER JOSEPH
 PHONE NO. 248 719-4126



SELDEN AVE. 60 FT. WD.



PARSONS AVE. 60 FT. WD.



■ - REQUEST ENCROACHMENT
 (With Ice Melt System)

(FOR OFFICE USE ONLY)

CARTO 29 B

B				
A				
DESCRIPTION	DRWN	CHKD	APPD	DATE
REVISIONS				
DRAWN BY	WLW	CHECKED	KSM	
DATE	06-13-18	APPROVED		

REQUEST ENCROACHMENT
 INTO CASS
 AT 3720 - 3740 CASS AVE.
 (With Ice Melt System)

CITY OF DETROIT
 CITY ENGINEERING DEPARTMENT
 SURVEY BUREAU
 JOB NO. 01-01
 DRWG. NO. X381

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, June 08, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION

381 *Jeffery Moss, request to install an ice melt system in the sidewalk directly in front of 3720 and 3740 Cass Ave.*



interior development group

P.O Box 6240
Plymouth, MI 48170
Cell 248 719 4126

6/4/2018

The Honorable City Council
Attn: Office of the City Clerk
200 Coleman A. Young Municipal Center
Detroit, MI 48226

Dear Honorable City Council,

My name is Christopher Joseph and I am the General Contractor for the Advance Plumbing Showroom and Façade renovation. I am writing this request on the behalf of Jeffrey Moss who is the President/Owner of Advance Plumbing which is located at 150 Parsons, the official address. The newly renovated facades face Cass and the addresses are 3720 and 3740 Cass respectively.

In order to heighten the beautification of this project we replaced the sidewalks in front of the 3740 Cass portion last fall. As a part of this current phase we also wanted to replace the sidewalks in front of the 3720 portion and while in the process of removal and forming decided to install an ice melting system under the sidewalk of the 3720 building. This is where the majority of foot traffic from Cass avenue will enter and we wanted a safe pathway for the patrons. It came to our attention that we needed permission for this procedure from City Council and are humbly requesting such.

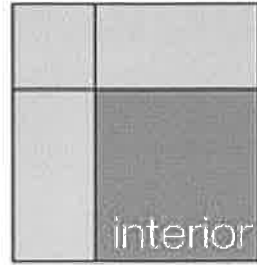
I am submitting plans and specifications along with this letter.

We are requesting approval without the need of a hearing unless one is warranted by the Council.

Thank you



Christopher Joseph
President
Interior Development Group, Inc.
P.O Box 6240
Plymouth, MI 48170
Cell 248 719 4126



interior development group

P.O Box 6240
Plymouth, MI 48170
Cell 248 719 4126

6/5/2018

The Honorable City Council
Attn: Office of the City Clerk
200 Coleman A. Young Municipal Center
Detroit, MI 48226

Dear Honorable City Council,

We were in the process of replacing the sidewalk in front of 3720 Cass to match the new sidewalk we installed in front of 3740 Cass last fall when the owner decided to install a ice melt system. The main entry to the Advance Plumbing Showroom was in front of the 3720 address. Our intent was to give patrons easy and safe access to the showroom during wintry inclement weather. The original plan submitted to DPW engineering did not include this system and was added at the advice of Advance Plumbing right before we started.

I was informed by city engineering that I needed City Council approval for this and I made the appropriate request. Currently the sidewalk is open, with the ice melt system installed and infringing on the pedestrian ability to gain access to this 90'x15' section of sidewalk. There are proper barricades redirecting people across the street and then back again. Owner was unaware that this needed this type of approval and after speaking with the City Council office we were informed of a possible lengthy review process. I was hoping that we could expedite this to the best of your ability since the sidewalk is currently unusable.

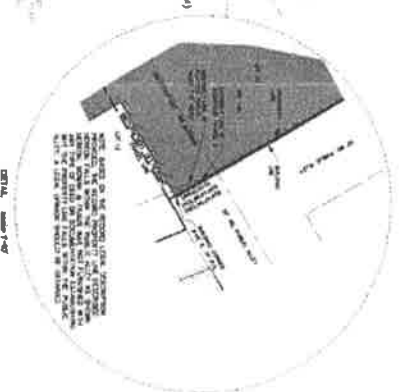
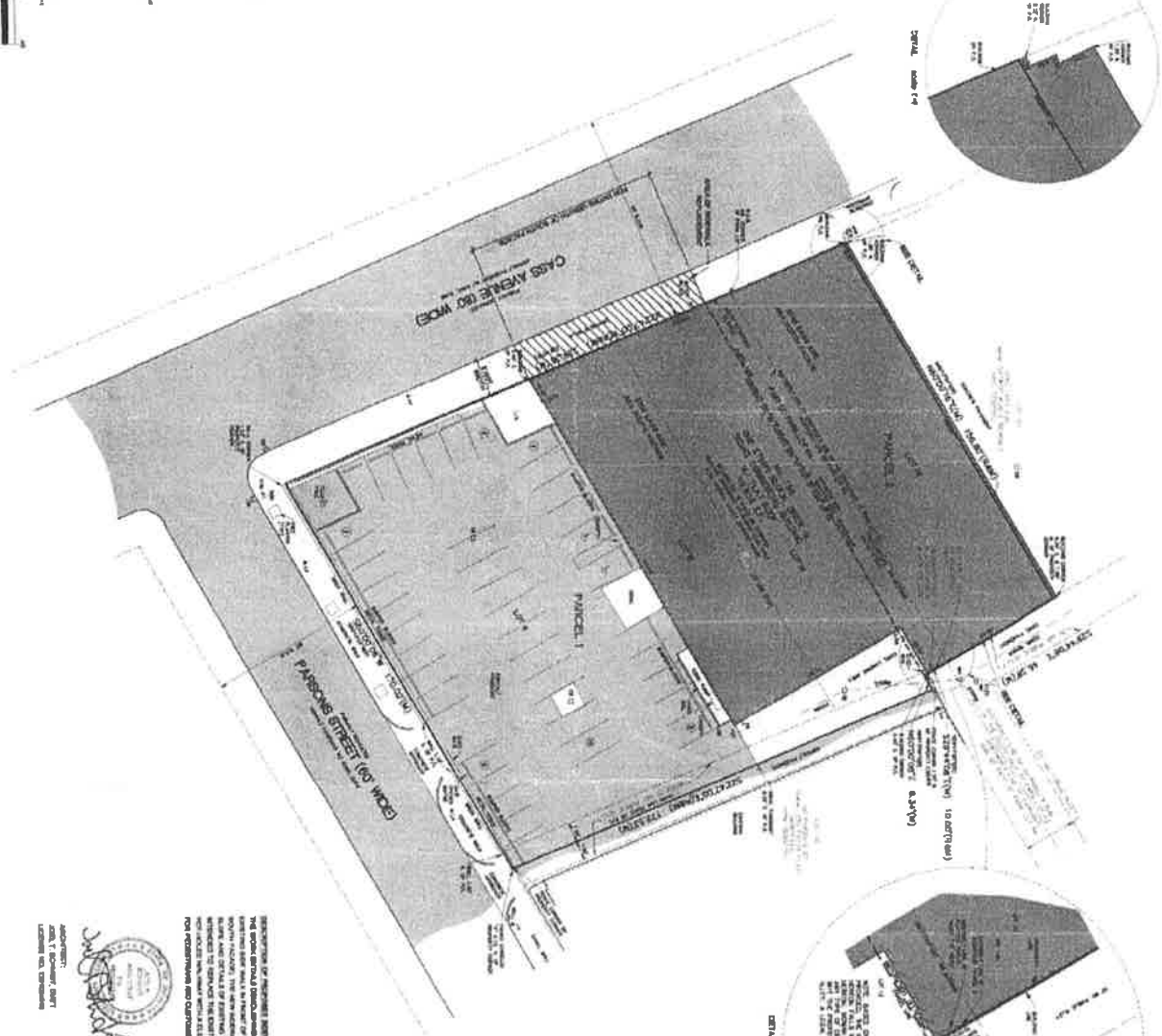
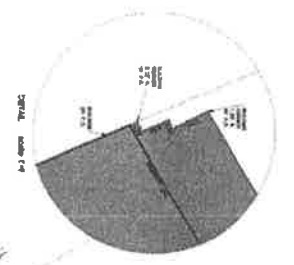
I am also working with city engineering to find a solution to this.

Thank you for your help!

Christopher Joseph
President
Interior Development Group, Inc.
P.O Box 6240
Plymouth, MI 48170
Cell 248 719 4126

LEGEND

1	Proposed Building Footprint
2	Proposed Parking Spaces
3	Proposed Driveway
4	Proposed Walkways
5	Proposed Utility Lines
6	Proposed Easements
7	Proposed Setbacks
8	Proposed Property Lines
9	Proposed Survey Points
10	Proposed Survey Lines
11	Proposed Survey Bearings
12	Proposed Survey Distances
13	Proposed Survey Area
14	Proposed Survey Station
15	Proposed Survey Instrument
16	Proposed Survey Date
17	Proposed Surveyor
18	Proposed Survey Title
19	Proposed Survey Scale
20	Proposed Survey Notes



THESE PLANS AND SPECIFICATIONS ARE PREPARED BY THE ENGINEER AND ARCHITECT FOR THE CLIENT AND ARE NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF THE ENGINEER AND ARCHITECT. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

ADDITIONAL NOTES:
 1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES.
 2. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
 3. THE ENGINEER AND ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY CONSTRUCTION DEFECTS OR OMISSIONS.

LOCAL JURISDICTIONS:
 The State of Michigan, County of Washtenaw, City of Ann Arbor, Michigan.
 The State of Michigan, County of Washtenaw, Township of North Branch, Michigan.
 The State of Michigan, County of Washtenaw, Township of South Branch, Michigan.
 The State of Michigan, County of Washtenaw, Township of West Branch, Michigan.

TITLE BLOCK:
 PROJECT TITLE: [Project Name]
 CLIENT: [Client Name]
 DATE: [Date]
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]

CONTRACTOR:
 [Contractor Name]
 [Address]
 [City, State, Zip]
 [Phone Number]
 [Email Address]

ARCHITECT:
 [Architect Name]
 [Address]
 [City, State, Zip]
 [Phone Number]
 [Email Address]

ENGINEER:
 [Engineer Name]
 [Address]
 [City, State, Zip]
 [Phone Number]
 [Email Address]

NFE ENGINEERS
 CIVIL ENGINEERS
 LAND SURVEYORS
 LAND PLANNERS
NOWAK & FRAUS
 ENGINEERS

PROJECT TITLE:
 Advance Plumbing
 Development
 4477 WOODLAND AVENUE
 ANN ARBOR, MI 48106

ARCHITECT:
 D MET STUDIO
 1317 E. MAIN STREET
 ANN ARBOR, MI 48106

CONTRACTOR:
 Interior Development
 4477 WOODLAND AVENUE
 ANN ARBOR, MI 48106

COMMERCIAL BLDG.
 No. 138
 1st Floor
 1st of 1313 & W. 27th of
 Pleasant St. &
 1st of 21st of Campbell St.
 1st of 21st of Park St. &
 1st of 21st of W. 27th of
 Wagon Wheel, MI

ATTN:CM
 Land Title Survey

DATE:
 11/11/2013



DISCLAIMER:
 This drawing is confidential and intended for the exclusive use of the client. It is not to be distributed, copied, or used for any other purpose without the written consent of the engineer. The engineer assumes no responsibility for the accuracy or completeness of the information provided by the client. The engineer's liability is limited to the professional services rendered. The client shall be responsible for the accuracy and completeness of the information provided. The engineer shall not be held liable for any damages, including consequential damages, arising from the use of this drawing.

PROJECT:
 3720 Cass Ave

CUSTOMER:
 Advance Plumbing Supply

PROJECT NO.:
 LH17-214

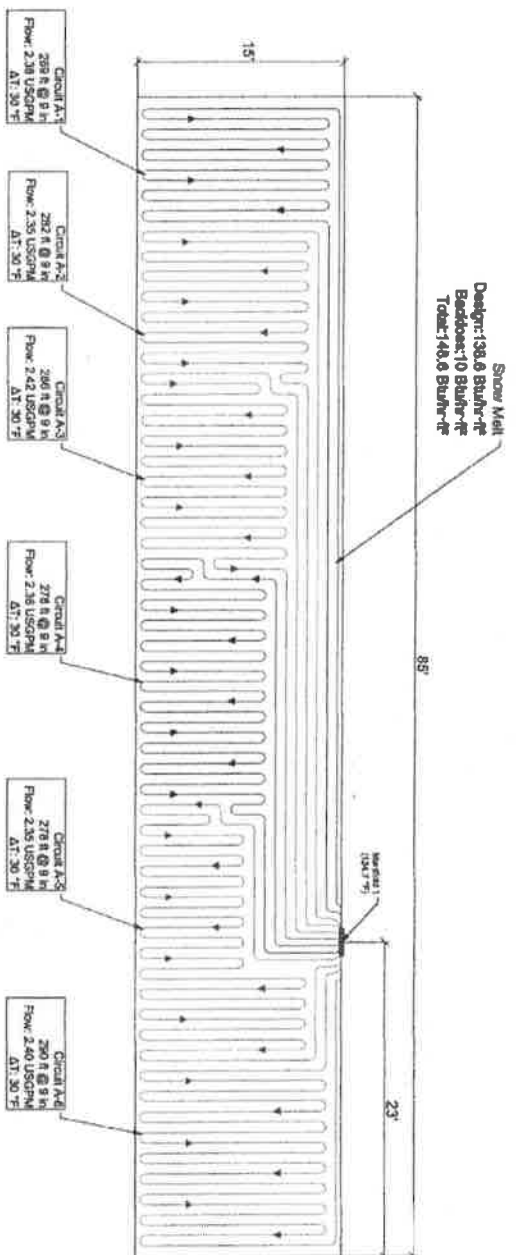
SCALE:
 1/4"=1'

DRAWING NAME:
 P1 (Snow Melt)

DRAWN BY:
 Curt Martin

DATE:
 6/31/2018

REVISIONS		
No.	Date	Desc



Circuit Information

Number	Manifold	Tube Size	Length (ft)	Flow (USGPM)	Head Loss (ft water)	Total Load (gallons)
A-1	Manifold 1	5/8"	282	2.38	28.2	31,558
A-2	Manifold 1	5/8"	266	2.35	26.0	31,251
A-3	Manifold 1	5/8"	278	2.42	28.8	32,132
A-4	Manifold 1	5/8"	278	2.35	27.7	31,348
A-5	Manifold 1	5/8"	278	2.35	27.5	31,188
A-6	Manifold 1	5/8"	290	2.40	29.9	31,951





CITY COUNCIL PETITION INSTRUCTIONS
THIS IS AN INSTRUCTIONS SHEET ONLY

Your petition should answer the following questions:

1. WHO
2. WHAT
3. WHERE
4. WHEN
5. WHY

Petitioner must provide contact information: name, address, phone number and email.

Send your letter to:

THE HONORABLE CITY COUNCIL
ATTN: OFFICE OF THE CITY CLERK
2 WOODWARD AVE.
200 CAYMC
DETROIT, MI 48226

Letters can also be forwarded to the Office of the City Clerk either in person or faxed to 313-224-2075.

1. Birthday party for me Johnny Myles
2. Social event.
3. Park at Gration and East Grand Blvd
or Forest and Helen area you can see
from Gration.
4. June 30, 2014
5. Detroit love

Johnny Myles 6/30/1966 51 years old
9400 Chalmers # E-203
Detroit, MI 48213 Phone (404) 587-3514

2018-05-08

381

381 *Petition of Jeffery Moss, request to install an ice melt system in the sidewalk directly in front of 3720 and 3740 Cass Ave.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION

142



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

143

August 3, 2018

Honorable City Council:

RE: Petition No. 1583 First Pilgrim Guide Missionary Baptist Church request for closure of the public alley in the area of Richton and Woodrow Wilson.

Petition No. 1583 by First Pilgrim Guide Missionary Baptist, request to vacate and convert to easement the north part of the north-south alley, 18 feet wide, first west of Woodrow Wilson Avenue in the block of Monterey Avenue, 50 feet wide, Richton Avenue, 50 feet wide, Rosa Parks Boulevard, 66 feet wide, and Woodrow Wilson Avenue, 85 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

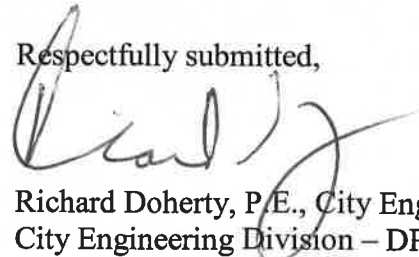
The request is being made to provide church security and prevent illegal dumping.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public rights-of-way into a private easements for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER _____

RESOLVED, that all of the north part of the north-south alley, 18 feet wide, first west of Woodrow Wilson Avenue in the block of Monterey Avenue, 50 feet wide, Richton Avenue, 50 feet wide, Rosa Parks Boulevard, 66 feet wide, and Woodrow Wilson Avenue, 85 feet wide, and further described as: land in the City of Detroit, Wayne County, Michigan, being the public alley 18 feet wide lying easterly of and adjoining the easterly line of Lot 66, and lying westerly of and adjoining the westerly line of Lots 62, 63, 64, 65, and the northerly 12.00 feet of Lot 61 "Robert Oakman's Monterey Heights Subdivision, Part of ¼ Section 26, 10,000 Acre Tract, T1S,R.11E., Wayne County, Mich." As recorded in Liber 29, Page 73 of Plats, Wayne County Records.

Be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said rights-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public alley herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public alley in the City of Detroit, with the right to ingress and egress at any time to and over said easements for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated alley herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall

pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, That if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

Provided, that if any time in the future, the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove the paved alley return at the entrance (into Richton Avenue) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

Provided, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

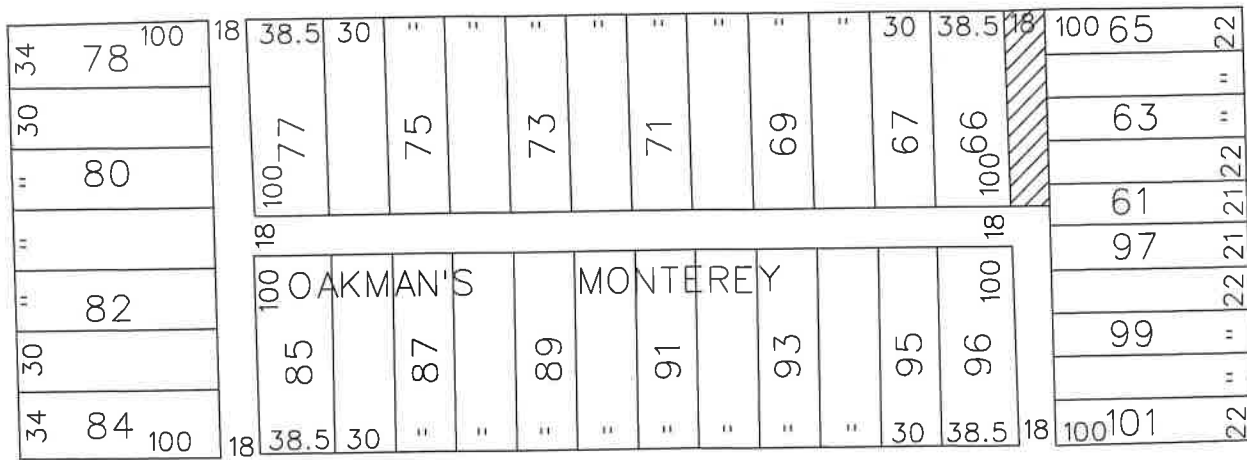
PETITION NO. 1583
 FIRST PILGRIM GUIDE MBC
 12141 WOODROW WILSON
 DETROIT, MICHIGAN 48206
 C/O PASTOR KING THOMAS III
 PHONE NO. 313 799-0195



ROSA PARKS BLVD. 66 FT. WD.

RIGHTON AVE. 50 FT. WD.

WOODROW WILSON AVE. 85 FT. WD.



MONTEREY AVE. 50 FT. WD.

 - VACATE TO EASEMENT

(FOR OFFICE USE ONLY)

CARTO 33 D

B						REQUEST TO VACATE TO EASEMENT THE NORTH PORTION OF THE NORTH/SOUTH PUBLIC ALLEY, 18 FT. WD. IN THE BLOCK BOUND BY RICHTON, WOODROW WILSON, MONTEREY AVE. AND ROSA PARKS BLVD.	CITY OF DETROIT CITY ENGINEERING DEPARTMENT SURVEY BUREAU	
A								
DESCRIPTION		DRWN	CHKD	APPD	DATE			JOB NO. 01-01
REVISIONS								DRWG. NO. X 1583
DRAWN BY	WLW		CHECKED					
DATE	06-28-17		APPROVED					

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, May 05, 2017

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT

1583 *First Pilgrim Guide Missionary Baptist Church, request the blockage of the entry of a public alley in the area of Richton and Woodrow Wilson.*

First Pilgrim Guide Missionary Baptist Church

12141 Woodrow Wilson

Detroit MI 48206

Pastor King Thomas III

313-799-0195

313-655-2122

The Honorable City Council

Attn: Office of the City Clerk

200 Coleman A. Young Municipal Center

Detroit, MI 48226

The Pastor and members of First Pilgrim Guide Missionary Baptist Church would like to petition the City Council to consider to adding a barrier block at the entrance of the alley way in the back of our church. We are the only occupied building on the block and we have had trouble with people dumping behind our building. Recently someone dumped a car and set it on fire and caught our building on fire.

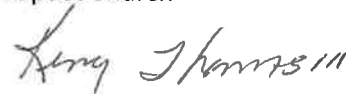
A barrier block would not stop utility companies from access to our building and would hopefully deter would be violators from dumping behind our building.

Please consider our petition and inform us of what other procedures we may take to deter further dumping and other damage to our property.

Thank you,

First Pilgrim Guide Missionary Baptist Church

Pastor King Thomas III



King Thomas
KKTtravel@yahoo.com

CITY CLERK 2 MAY 2017 PM 12:15

PARKING
LOT

BACK OF

CHURCH

12141 Woodrow
Wilson

RICHMOND

ALLEY

THIS WE WANT BLOCK



#1583

First Pilgrim Guide Missionary Baptist Church

12141 Woodrow Wilson

Detroit, MI 48206

Pastor King Thomas III

313-799-0195

Mr. Earl Sledge,

We are sending you this letter because people have been dumping garbage and abandoning cars in the back of our church. We have petitioned the City of Detroit to close off the alley way in the back of our church at Woodrow Wilson at Richton. Because you are the property owner at 1627 Richton, we are requesting your consent to do so, and we need a written mailed response from you as the property owner. If you have any questions about this matter please call 313-799-0195, Pastor King Thomas or Kay Thomas 313-655-2122. Please take this matter under consideration and mail a response to us at:

First Pilgrim Guide Missionary Baptist Church

12141 Woodrow Wilson

Detroit MI 48206

Thanking you in advance for your co-operation

King Thomas III Pastor

Pastor King Thomas III

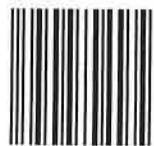
6-21-18

First Pilgrim Church B Church
12141 Woodward Wilson
Detroit MI 48206

219 28



1000



48206

U.S. POSTAGE
PAID
BELLEVILLE, MI
48111
JUN 22 18
AMOUNT

\$3.95

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OF THE RETURN ADDRESS, FOLD AT DOT
CERTIFIED MAIL



7018 0040 0000 4374

Mr. Earl Sledge

1641 Richter

Detroit MI 48206

AS

48206\$1342 C018



2017-05-05

1583

1583 *Petition of First Pilgrim Guide
Missionary Baptist Church, request
the blockage of the entry of a public
alley in the area of Richton and
Woodrow Wilson.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION PLANNING AND
DEVELOPMENT DEPARTMENT

143



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

144

August 10, 2018

Honorable City Council:

RE: Petition No. 1361 Gaugi Properties Group Inc. request to vacate alley between the properties located at 4201 Livernois Ave. and 4237 Livernois Ave. as well as 4237 Livernois Ave. and 4332 Gilbert Ave.

Petition No. 1361 by Gaugi Properties Group Inc. request to vacate and convert to easement the east part of the east-west public alley, 18 feet wide, first north of Michigan Avenue in the block of Michigan Avenue, 120 feet wide, Morton Street, 50 feet wide, Gilbert Avenue, 53 feet wide, and Livernois Avenue, 120 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for commercial development and land parcel combination.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

DTE Energy – electric reports involvement and access must be maintained to their facilities. A provision for DTE Energy access is included in the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public right-of-way into a private easement for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER _____

RESOLVED, that all of the east part of the east-west public alley, 18 feet wide, first north of Michigan Avenue in the block of Michigan Avenue, 120 feet wide, Morton Street, 50 feet wide, Gilbert Avenue, 53 feet wide, and Livernois Avenue, 120 feet wide and further described as: land in the City of Detroit, Wayne County, Michigan, being the public alley 18 feet wide lying northerly of and adjoining the northerly line of Lots 3 through 9, both inclusive and the easterly 13.96 feet of Lot 10, and lying southerly of and adjoining the southerly line of Lot 12 "F. X. Starks Re-Subdivision of Lots 1 to 10 (both inclusive) part of Lot 11 and vacated alley of 'Starks Subdivision of the Southeast 2 acres of Lot 10, P.C. 266 and Lots 1 & 2 of 'William B. Wesson's Subdivision of Lot 10 and Wesson and Ingersol's Subdivision of Lot 8 of P.C. 266' Detroit, Mich." as recorded in Liber 27, Page 3 of Plats, Wayne County Records.

Be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said rights-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public alley herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public alley in the City of Detroit, with the right to ingress and egress at any time to and over said easements for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated alley herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences), shall be built or placed upon said easement,

nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that DTE Energy-electric has access to their equipment at all times for maintenance and restoration to insure the reliability of electric service to the area, and be it further

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

Provided, that if any time in the future, the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or

damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove the paved alley return at the entrance (into Livernois Avenue) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

Provided, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 1361
 GAUGI PROPERTIES GROUP INC.
 8930 MCGRAW AVE.
 DETROIT, MICHIGAN 48210
 C/O VINNIE SHOKRIE
 PHONE NO. 313 289-0165



"REVISED"



- CONVERSION TO EASEMENT

(FOR OFFICE USE ONLY)

CARTO 13 E

B						CONVERSION TO EASEMENT THE EAST PORTION OF THE EAST/WEST PUBLIC ALLEY, VARIOUS WIDTHS IN THE BLOCK BOUND BY LIVERNOIS, MICHIGAN, GILBERT AVE. AND MORTON ST.	CITY OF DETROIT CITY ENGINEERING DEPARTMENT SURVEY BUREAU	
A	CHANGE FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT	WLW	KSM	KSM	11/9/17		JOB NO. 01-01	
DESCRIPTION		DRWN	CHKD	APPD	DATE		DRWG. NO. X 1361	
REVISIONS								
DRAWN BY	WLW	CHECKED						
DATE	02-08-17	APPROVED						

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, December 05, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION

1361 *Gaugi Properties Group Inc., request to vacate alley between the properties located at 4201 Livernois Ave. and 4237 Livernois Ave. as well as 4237 Livernois and 4332 Gilbert Ave.*

#1361

Petition request to Vacate an alley

August 8, 2016

The Honorable City Council

Attn: Office of the city Clerk

200 Coleman A. Young Municipal Center

Detroit, MI. 48226

1-Gaugi Properties Group Inc.

8930 Mcgraw St.

Detroit, MI. 48210

313-289-0165

Vinnie Shokrie

2-Vacate an alley between the properties we own by the company.

3- 4201 Livernois Ave. and 4237 Livernois Ave.

4237 Livernois Ave. and 4332 Gilbert Ave.

4-As soon as possible.

5-for development and expansion.

Gaugi Properties Group Inc.

Vinnie Shokrie Vice Pres.

313-289-0165

CITY CLERK 29 NOV 2016 04:49

PROJECT:
PROPOSED
RETAIL BUILDING

OWNER'S NAME:
CONSUMERS INC.

LOCATION:
LIVERNOS MICHIGAN AVE
SOUTH, IL

13744 MICHIGAN AVE
SOUTH, IL 60193
TEL: (708) 342-2033
FAX: (708) 342-2029

DATE: 12/12/08

ADDRESS: 12
ADDITIONAL INFO:
ADRIAN A. SAAT

REVISIONS:

REVISION NO. 04 DATE 07/27/08

SCALE NOTED

SHEET TITLE SITE PLAN

SHEET NO. SP-1

SHEET TOTAL 12

REVISIONS:

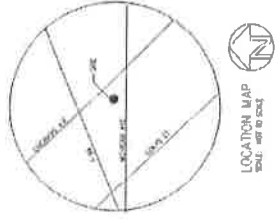
REVISION NO. 04 DATE 07/27/08

SCALE NOTED

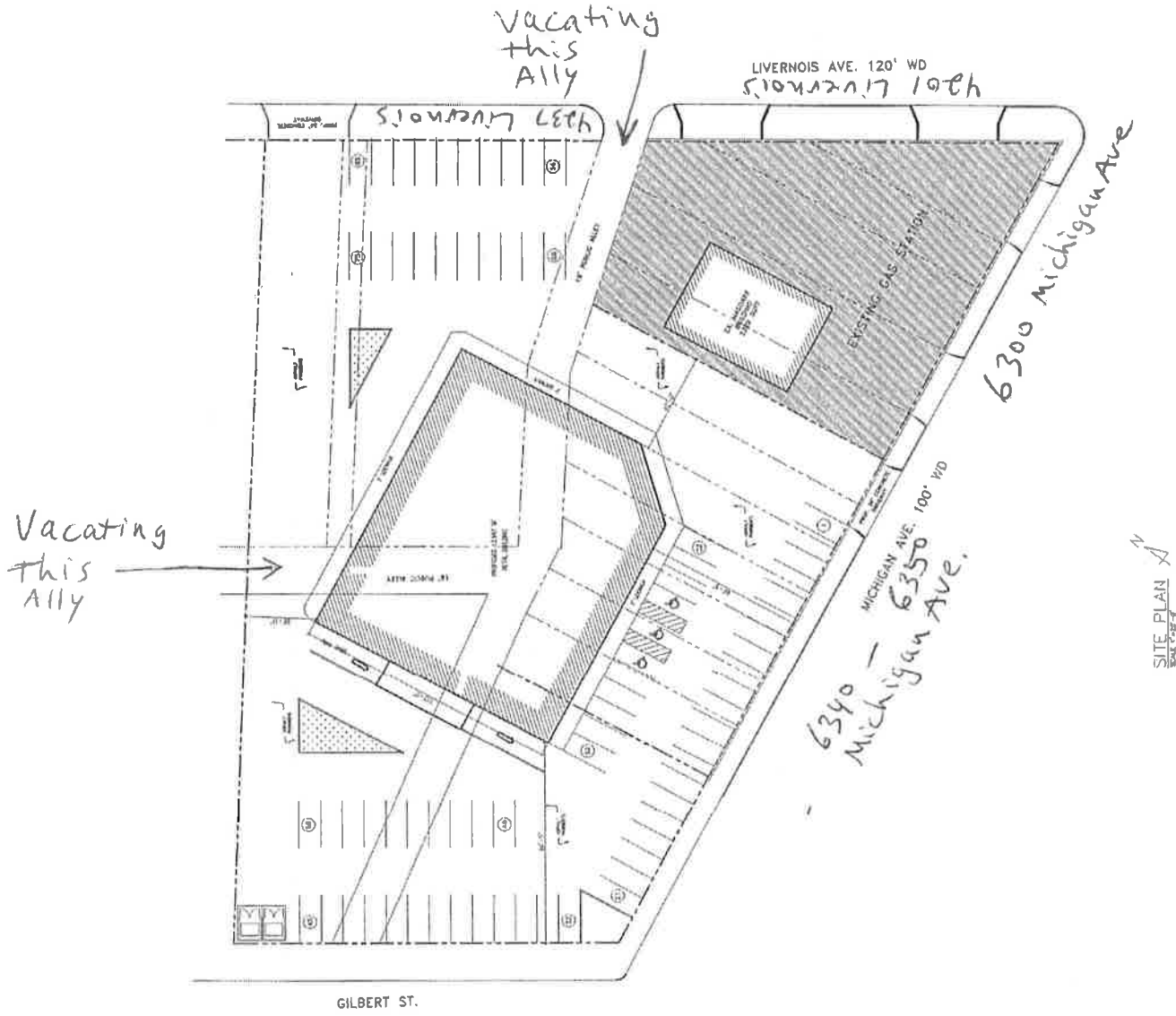
SHEET TITLE SITE PLAN

SHEET NO. SP-1

SHEET TOTAL 12



SITE DATA:
BUILDING HEIGHT = 16 FT
PROPOSED BUILDING AREA = 13,587 SQ. FT.
PROPOSED USE: RETAIL BUILDING
ZONING DISTRICT: B4 (GENERAL BUSINESS DISTRICT)
PARKING REQUIREMENTS:
1 SPACE FOR 200 SQ. FT. OF GROSS AREA
TOTAL NUMBER OF PARKING SPACES REQUIRED = 13,587/200 = 68 SPACES
NUMBER OF A.C. PARKING SPACES PROVIDED = 3 SPACES
TOTAL NUMBER OF PARKING SPACES PROVIDED = 71 SPACES



SITE PLAN A



2016-12-05

1361

1361 *Petition of Gaugi Properties Group Inc., request to vacate alley between the properties located at 4201 Livernois Ave. and 4237 Livernois Ave. as well as 4237 Livernois and 4332 Gilbert Ave.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

DPW - CITY ENGINEERING DIVISION

144



1340 THIRD STREET
DETROIT, MICHIGAN 48226
PHONE 313•267•5130
FAX 313•267•8152
WWW.DETROITMI.GOV

145

July 30, 2018

The Honorable City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

**RE: Detroit Free Press/Chemical Bank Marathon
Petition #385**

Dear Council Members

The Detroit Free Press and Chemical Bank is requesting permission to hang approximately 52 banners on Fort Street, Cadillac Square, and Atwater to celebrate the Detroit Free Press and Chemical Bank Marathon.

The Public Lighting Department has inspected requested poles and finds them to be structurally sound, and is recommending approval for Detroit Free Press and Chemical Bank to hang banners on approved pole locations from September 21, 2018 to October 22, 2018.

Note: There are no bracket arms on 8 wood poles and brackets on one side for 2 metal poles. The Public Lighting Authority (PLA) is working with its vendors to facilitate reattachment of bracket arms.

Respectfully Submitted,

John Prymack, Director
Public Lighting Department

Enclosure: Petition

cc: Council Members
File
PLA

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, June 08, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT
PUBLIC LIGHTING DEPARTMENT

385 *Detroit Free Press/Chemical Bank Marathon, request to hang approximately 52 banners on Fort Street, Cadillac Square, and Atwater, to be installed on September 21, 2018 and removed on October 22, 2018.*

200 Coleman A. Young Municipal Center • Detroit, Michigan 48226-3400
(313) 224 3260 • Fax (313) 224-1466

COMPLETED JULY 25, 2018
ANDREW J. CRAWFORD

BANNER JOB. 385 - FORT ST., CADILLAC SQUARE and ATWATER ST.

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
1	Fort St. - 1st pole (North side) East of Third Ave.	Metal	Brackets present - both sides
2	Fort St. - 1st pole (South side) East of Third Ave. * Tree Trim may be needed	Metal	Brackets present - both sides *
3	Fort St. - 2nd pole (South side) East of Third Ave.	Metal	Brackets present - both sides
4	Fort St. - 2nd pole (South side) West of Second Ave.	Metal	Brackets present - both sides
5	Fort St. - 1st pole (South side) west of Second Ave.	Metal	Brackets present - both sides
6	Fort St. - 1st pole (North side) West of Second Ave.	Metal	Brackets present - both sides
7	Fort St. - 1st pole (South side) East of Second Ave.	Metal	Brackets present - both sides
8	Fort St. - 1st pole (North side) East of Second Ave.	Metal	Brackets present - ONE SIDE ONLY
9	Fort St. - 2nd pole (South side) East of Second Ave.	Metal	Brackets present - both sides
10	Fort St. - 2nd pole (South side) West of First St.	Metal	Brackets present - both sides
11	Fort St. - 1st pole (South side) West of First St.	Metal	Brackets present - both sides
12	Fort St. - 1st pole (North side) West of First St.	Metal	Brackets present - both sides
13	Fort St. - 1st pole (North side) East of First St.	Metal	Brackets present - both sides
14	Fort St. - 1st pole (South side) East of First St.	Metal	Brackets present - both sides
15	Fort St. - 2nd pole (North side) East of First St.	Metal	Brackets present - both sides

BANNER JOB. 385 - FORT ST., CADILLAC SQUARE and ATWATER ST.

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
16	Fort St. - 2nd pole (South side) West of Cass Ave.	Metal	Brackets present - both sides
17	Fort St. - 2nd pole (North side) West of Cass Ave.	Metal	Brackets present - both sides
18	Fort St. - 1st pole (South side) West of Cass Ave.	Metal	Brackets present - both sides
19	Fort St. - 1st pole (North side) West of Cass Ave.	Metal	Brackets present - both sides
20	Fort St. - 1st pole (South side) East of Cass Ave. * Tree Trim may be needed	Metal	Brackets present - both sides *
21	Fort St. - 1st pole (North side) East of Cass Ave.	Metal	Brackets present - both sides
22	Fort St. - 2nd pole (South side) East of Cass Ave. * Tree Trim may be needed	Metal	Brackets present - both sides *
23	Fort St. - 2nd pole (North side) East of Cass Ave.	Metal	Brackets present - both sides
24	Fort St. - pole (South side) West of Washington Blvd. * Tree Trim may be needed	Metal	Brackets present - both sides *
25	Fort St. - pole (North side) West of Washington Blvd.	Metal	Brackets present - both sides
26	Fort St. - pole (South side) East of Washington Blvd.	Metal	Brackets present - both sides
27	Fort St. - pole (North side) east of Washington Blvd.	Metal	Brackets present - both sides
28	Fort St. - 2nd pole (South side) West of Shelby St.	Metal	Brackets present - both sides
29	Fort St. - 2nd pole (North side) West of Shelby St.	Metal	Brackets present - both sides
30	Fort St. - 1st pole (South side) West of Shelby St.	Metal	Brackets present - both sides

BANNER JOB. 385 - FORT ST., CADILLAC SQUARE and ATWATER ST.

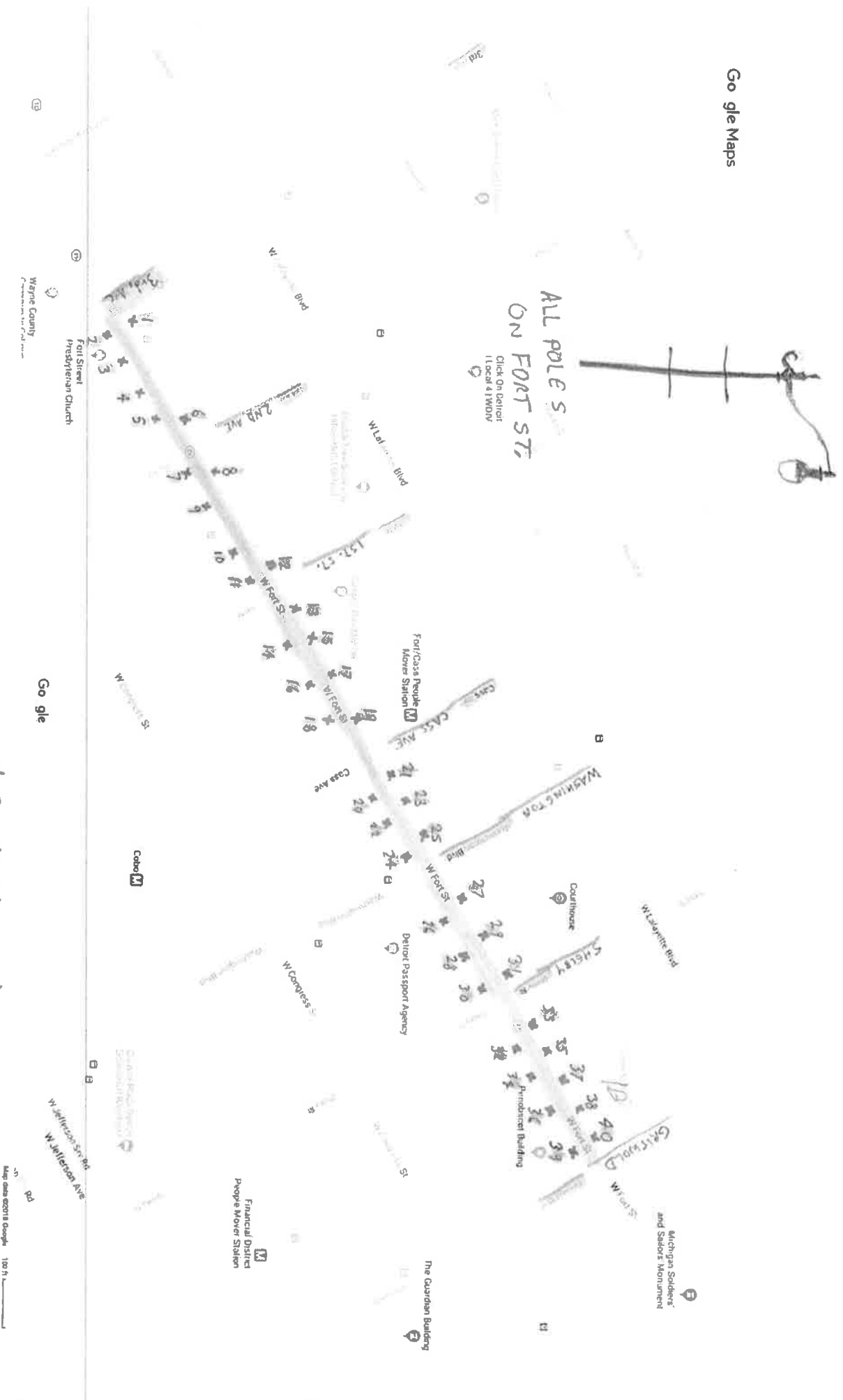
POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
31	Fort St. - 1st pole (North side) West of Shelby St.	Metal	Brackets present - both sides
32	Fort St. - 1st pole (South side) East of Shelby St.	Metal	Brackets present - both sides
33	Fort St. - 1st pole (North side) East of Shelby St.	Metal	Brackets present - both sides
34	Fort St. - 2nd pole (South side) East of Shelby St.	Metal	Brackets present - both sides
35	Fort St. - 2nd pole (North side) East of Shelby St.	Metal	Brackets present - both sides
36	Fort St. - 2nd pole (South side) West of Griswold St.	Metal	Brackets present - both sides
37	Fort St. - 3rd pole (North side) West of Griswold St.	Metal	Brackets present - both sides
38	Fort St. - 2nd pole (North side) West of Griswold St.	Metal	Brackets present - ONE SIDE ONLY
39	Fort St. - 1st pole (South side) West of Griswold St.	Metal	Brackets present - both sides
40	Fort St. - 1st pole (North side) west of Griswold St.	Metal	Brackets present - both sides
***** CADILLAC SQUARE *****			
1	Cadillac Square - 2nd pole West of Bates St.	Metal	Brackets present - both sides
2	Cadillac Square - 1st pole West of Bates St.	Metal	Brackets present - both sides
3	Cadillac Square - 1st pole East of Bates St.	Metal	Brackets present - both sides
4	Cadillac Square - 2nd pole East of Bates St.	Metal	Brackets present - both sides

BANNER JOB. 385 - FORT ST., CADILLAC SQUARE and ATWATER ST.

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
***** ATWATER ST. *****			
1	Atwater St. Pole (North side) East of Riopelle St.	Metal	BRACKET POST ONLY - NO ARMS present
2	Atwater St. Pole (South side) East of Riopelle St.	Metal	BRACKET POST ONLY - NO ARMS present
3	Atwater St. Pole (South side) West of Orleans St.	Metal	NO BRACKET HARDWARE PRESENT
4	Atwater St. Pole (South side) East of Orleans St.	Metal	BRACKET POST ONLY - NO ARMS present
5	Atwater St. Pole (North side) 4th pole West of St. Aubin St.	Wood	BRACKET POST ONLY - NO ARMS present
6	Atwater St. Pole (North side) 3rd pole West of St. Aubin St.	Wood	NO BRACKET HARDWARE PRESENT
7	Atwater St. Pole (North side) 2nd pole West of St. Aubin St.	Wood	BRACKET POST ONLY - NO ARMS present
8	Atwater St. Pole (North side) 1st pole West of St. Aubin St. NOTE: This pole has no light attached	Wood	BRACKET POST ONLY - NO ARMS present

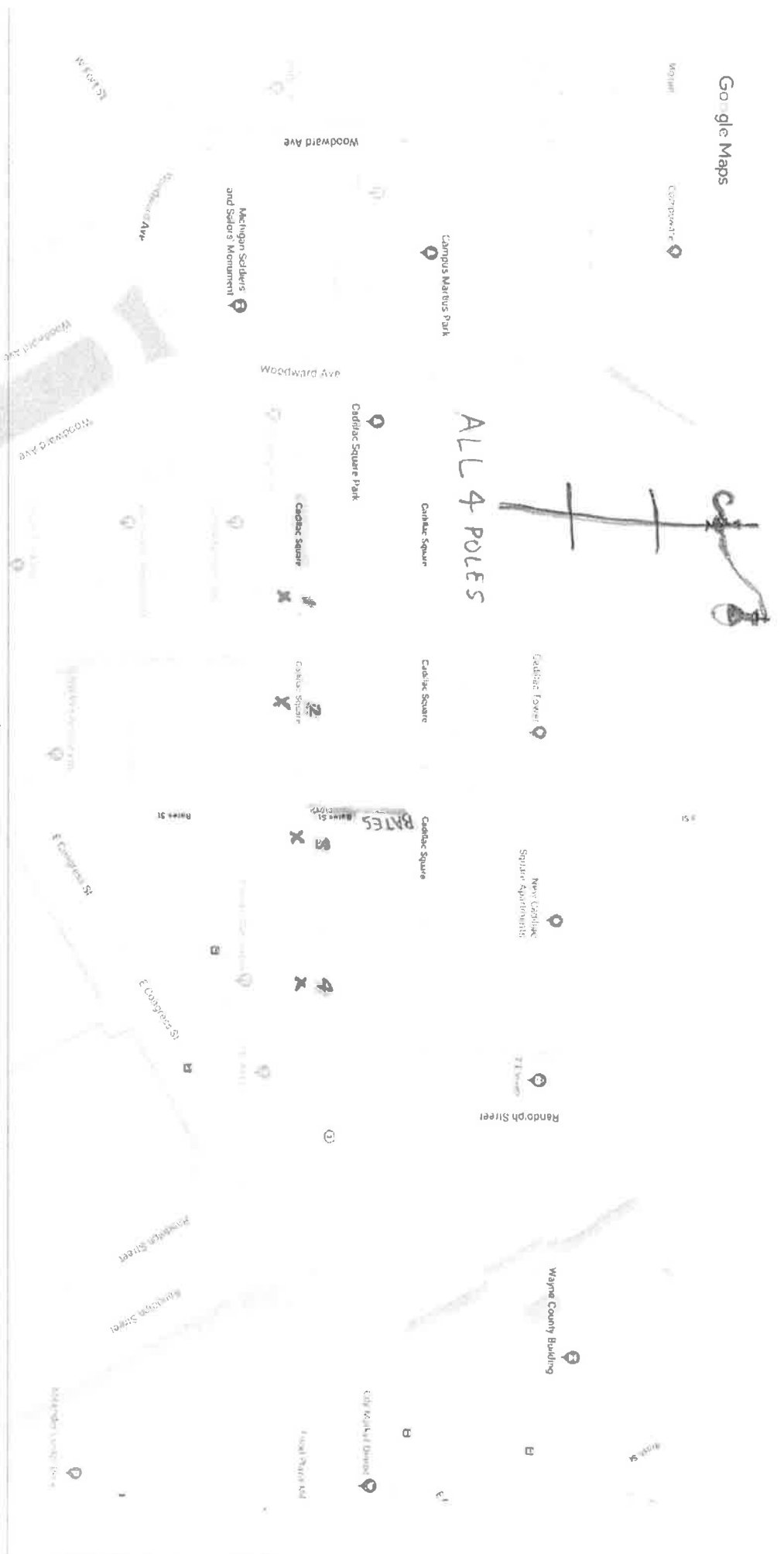
BRACKET ARM NEEDED FOR 8 WOOD POLES - BRACKETS ONE SIDE FOR 2 METAL POLES

Go gle Maps



40 light poles on Fort
between Griswold and 3rd.

Go gle



Go -gle Maps

ALL 4 POLES

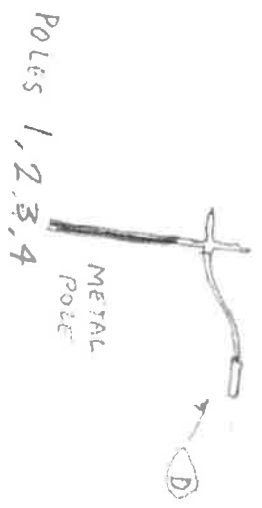
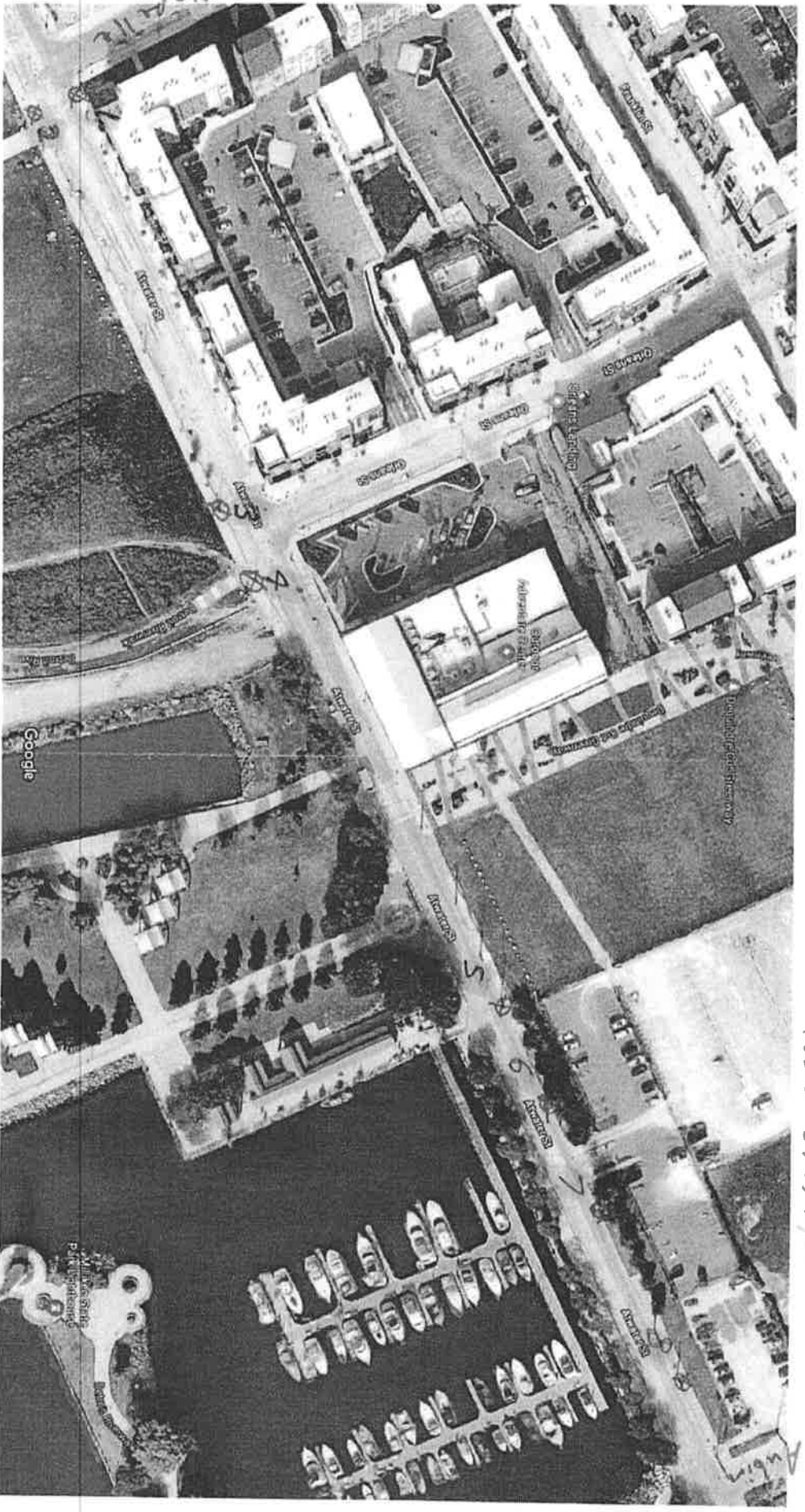
4 light poles on southern most Cadillac Square

Go -gle

Map data ©2018 Google

50 M

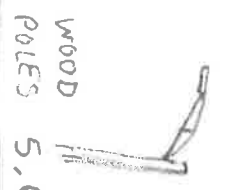
Go gle Maps



Poles 1, 2, 3, 4

8 light pole banners
on At water blun. Rivelle
and St. Rubin.

Image ©2013 Google, Map data ©2013 Google 30 ft



WOOD
POLES 5, 6, 7, 8

NOTE:
POLE 8
HAS NO
LIGHT S*

Office Use Only: Petition Number:

City of Detroit

Banner Permit Application Form for
Banners in the Public Right-of-Way

NOTE: This application is for the proposed banner(s) for a specified period of time only. After
Expiration of the permit (if granted), or should the banner change in any way, another application will be
required.

Please type or print information clearly:

I. APPLICANT INFORMATION

Contact Name: Matt Scodellaro - Event Manager/Assistant Race Director

Name of Organization: Detroit Free Press/Chemical Bank Marathon

Mailing Address: 160 W. Fort Street

City/State/Zip Code: Detroit, MI

Phone: () 313-222-2492 Fax: () _____ E-Mail: mscodellar@michigan.com

Sponsoring Organization (if applicable): Detroit Free Press & Chemical Bank

Type of banner(s): City Non-profit* Business district**
 Community Special Event Holiday

*If registered as a non-profit, please indicate your non-profit status identification number and attach a copy
of the certificate. Non-profit identification number: _____

**If applying for a business district banner(s),
please identify the business district: _____

Type of Request: Initial Permit Permit Renewal*

*If this request is for permit renewal, please provide the following:

Permit identification number: _____ Permit expiration date: _____

II. COMMERCIAL BANNER COMPANY

Contact Name: James Rimmel
Name of Organization: Banner Sign Company
Mailing Address: 6538 Russell Street
City/State/Zip Code: Detroit, MI 48211
Phone: () 313-758-6737 Fax: () E-Mail: jim@bannersignco.com

III. BANNER INFORMATION

Purpose of banner(s):
Celebrate the Detroit Free Press/Chemical Bank Marathon

Time period to display banner(s): Installation Date: 09 / 21 / 18 Removal Date: 10 / 22 / 18

Number of banner(s) to display: 52

Streets on which banner(s) are to be displayed:
Fort Street between Griswold and Third Street.
Cadillac Square (south side only).
Atwater between St. Aubin and Riopelle.

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road? (See listing of State Trunk Lines and Wayne County Roads attached.)
 Yes*
 No

*If yes, please note that the application must be submitted a minimum of 180 days prior to requested installation date (see Section 3 of the Policy on Banners in the Public Right-of-Way for details).

Describe wording on banner(s) and any graphics:
(See attached graphic)
Detroit Free Press & Chemical Bank Marathon

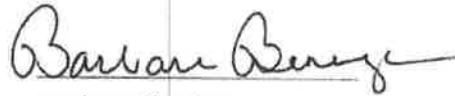
The following items **MUST BE** included in the permit application package in order for it to be considered:

1. Complete banner permit application form
2. Signed and dated indemnity agreement (Attachment A)
3. Signed and dated maintenance and removal agreement (Attachment B)
4. Copy of certificate of insurance
5. Sketch, drawing, or actual sample of the banner to be displayed (see example attached)
6. Listing and/or map of the specific locations for the banners
7. \$100 non-refundable permit fee
8. A refundable deposit (amount specified in Section 4 of the Policy on Banners in the Public Right-of-Way) to be held in escrow presented to the Consumer Affairs Department prior to the issuance of a banner permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a banner or banners during the time period requested for this permit.

Barbara Bennage

Applicant: Print Name



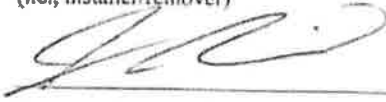
Applicant: Signature

5/29/18

Date:

James Rimmel

Commercial Banner Representative: Print Name
(i.e., installer/remover)



Commercial Banner Representative: Signature

5/29/18

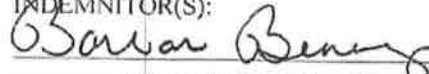
Date:

Attachment A
AGREEMENT OF INDEMNITY

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a banner or banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents, and employees from any and all claims arising out the placement of, maintenance of, use of, or removal of banners, including claims involving banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR(S):



Signature or Authorized Representative (Organization)
Barbara Bennage

Name

160 W. Fort Street

Address

Detroit, MI

City, State, Zip Code

() 313-222-2492

05/29/18

Telephone Number

Date



Signature of Authorized Representative (Banner Company)

James Rimmel

Name

6538 Russell Street

Address

Detroit, MI 48211

City, State, Zip Code

313-758-6737

05/29/18

Telephone Number

Date

Attachment B
MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles, replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

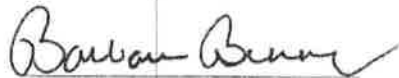
It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat or harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Barbara Bennage

Applicant: Print Name



Applicant: Signature

05/29/18

Date:

James Rimmel

Commercial Banner Representative: Print Name
(i.e., installer/remover)



Commercial Banner Representative: Signature

05/29/18

Date:

STATE TRUNK LINES AND WAYNE COUNTY ROADS

Banners installed on State trunk lines or Wayne County Roads are subject to additional requirements. Permits for banners on State trunk lines or Wayne County Roads must comply with State and County guidelines. (Please see the City of Detroit Policy on Banners in the Public Right-of-Way for details.)

A. Michigan State Trunk Lines in the City of Detroit

Cadillac Square	Jeffries
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Square to Jefferson)
Edsel Ford	Schaefer
Eight Mile Road	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W. P. Chrysler
Gratiot	Washington Boulevard
Greensfield	Woodward
Groesbeck	Wyoming
Hoover	

B. Wayne County Roads in the City of Detroit

<u>Wayne County Road</u>	<u>Limits</u>
Chandler Park Drive	Dickerson to Outer Drive
Chandler Park Drive	Whittier to Moross
West Chicago Blvd.	Lamphere to West City Limits
Conant	South from Carpenter to Hamtramck West Line
Davison	Twelfth to Highland Park West City Limits
Davison	Syracuse to Dwyer
Dix	Woodmere to West City Limits
Dix	Rouge River Bridge to Oakwood Blvd.
Edward Hines Drive	West City Limits to South City Limits and Warren
Fenkell	200 East of Wyoming to West City Limits
Five Points	Eight Mile Road to Puritan
Gaines	Southfield East Service Drive to 390 East
Greenfield	Tireman to James Couzens Drive
Greenfield	Paul to Tireman
West Jefferson	Brennan to Rouge River
Joy Road	Greenfield to West City Limits
Kelly Road	Morang to Kingsville
Kelly Road	Kingsville to Eight Mile
Lahser Road	Chalfonte to Eight Mile Road
Lamphere Road	Outer Drive South to R.R. to Outer Drive

B. Wayne County Roads in the City of Detroit (continued)

Mack	Wayburn to North City Limits (650' of Moross)
McNichols	Wyoming to Five Points
McNichols	Alley West of Oakland to G.T.W.R.R.
McNichols	G.T.W.R.R. to Dequindre
Miller Road	Dearborn Road to Fort Street
Moross Road	Redmond to Mack
Mound	Caniff to Eight Mile
Outer Drive	Dunfries to Bassett
Outer Drive	Warren to Livernois
Outer Drive	Dequindre to McNichols
Outer Drive	Conner to Chandler Park
Outer Drive	Alter to Whittier
Outer Drive	Chandler Park to Mack
Schaefer Highway	Oakwood Boulevard to Dunfries
Schaefer Highway	Dunfries to Bassett
Schoolcraft	Grand River to Patton
Seven Mile Road East	Gratiot to Redmond
Seven Mile Road East	Woodward to Five Points
Swift	West Line of Hull to East Line of Swift
Tireman	200' East of Miller Road (Meyers) to Greenfield
Warren	D.T.R.R. to 600' East
Warren	Greenfield to Heyden
Warren	Heyden to West City Limits
Wyoming	130' South of Michigan to Michigan
Wyoming	Ford Road to D.T.R.R.

A. Hanging Banner from Utility Poles

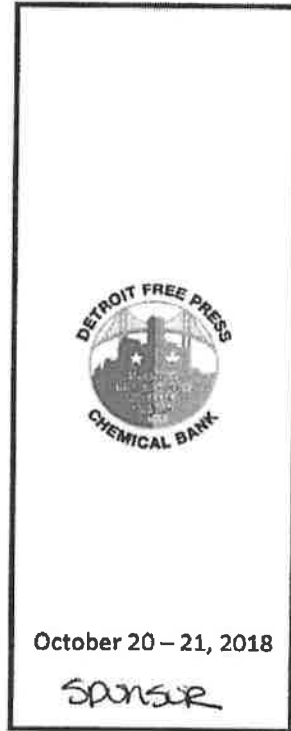
Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach banner to Lighting Department poles. To get permission to hand banners you must petition the City Council. The petition should identify where you want to hang the banner(s), what the banner(s) will say and how long the banners will hang.

No banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any banners to be attached. The permission given by the City Council is good for up to six months. If you want to hang banners for more than six months, you should petition the City Council for an extension.

The Petitioner is responsible for purchasing, installing and removing the banners and the hardware needed to hang them.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.

Light Pole Banner – Artwork Draft



*Background graphics are still being designed.

INTERNATIONAL STATE OF MIND.

26.2 | 13.1 | Marathon Relay

OCT. 21, 2018



REGISTER TODAY.
FREEPMARATHON.COM



LEAVING A LASTING FOOTPRINT ON DETROIT.

Running a marathon and supporting your community go hand in hand. That's why we're excited to be the on-site sponsor of the Detroit Free Press Chemical Bank Marathon. It's our way of demonstrating that we are supporting the Detroit area and leaving a lasting footprint in the community.

 Member FDIC



**CHEMICAL
BANK**





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/22/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michigan Community Insurance Agency Inc. 49357 Pontiac Trail Ste 101 PO Box 930599 Wixom MI 48393-0599	CONTACT NAME: Norma Reed PHONE (A/C No. Ext): (248) 679-7000 FAX (A/C No): (248) 926-5959 E-MAIL ADDRESS: Nreed@michigancommunity.com
INSURED BANNER SIGN COMPANY INC 20919 JOHN R RD HAZEL PARK MI 48030-2416	INSURER(S) AFFORDING COVERAGE INSURER A: Depositors Insurance Company NAIC # 42587 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 17/18 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X	ACPBP9D7102840144	7/30/2017	7/30/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Non-owned \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ACPBP9D7102840144	7/30/2017	7/30/2018	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER jim@bannersignco.com City of Detroit 2 Woodward Ave Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Raymond Tuszyński
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6/20/2018

Traffic Engineering Division
2633 Michigan Ave
Detroit, MI
48216

Re: Traffic Control for watermain tap for


MitiSafe #00518101

Beginning August 1st for a period of 6 weeks, Jefferson will be closed, in stages, in front of 9300 Jefferson to tap a GLWA watermain and provide service to 9300 West Jefferson. Traffic control will be executed in three stages, each stage lasting 2 weeks. Pedestrian traffic will not be impeded, and although in close proximity to the workzone, pedestrian crossing located at 9300 Jefferson will be maintained. There will be no affect to bus stops or bus travel. No work will take place within 50' of a permanent People Mover structure. See attached traffic control.

Contact Chris Stilwell with any questions on this project. 313-213-9086

Applicant –
Blaze Contracting
5640 St Jean
Detroit, MI
48213

See attached traffic control plans in 11X17 versions.

Thank you,

Chris Stilwell

MitiSafe Consulting provides continuous service from pencil to shovel.

TAC/B

7559 Second St Dexter, MI 48130



MEMORANDUM

TO: David Bell, Director, BSEED
Tyrone Clifton, Director, DBA
Brad Dick, Director, GSD

FROM: Scott Benson, City Council District 3 *SRB*

CC: Hon. Janice Winfrey, City Clerk
Stephanie Washington, Mayor's Office
Erinn Harris, District Three Manager

VIA: President Brenda Jones, Detroit City Council

DATE: 30 July 2018

RE: 13111 SCHOENHERR BOARD UP

My office is requesting the City board up the whole in the wall at 13111 Schoenherr. This whole is a danger to adults, small children and animals who are susceptible to begin drug into the building, through the whole in the wall, and falling prey to dastardly people.

My office requests a report on the above issue by 15 Aug 2018. Thank you in advance for your assistance on this matter.

SRB





City of Detroit
COUNCILMAN ANDRE L. SPIVEY

CITY CLERK 2018 JUL 31 PM 4:29

147

MEMO

To: Arthur Edge, Supervisor, Demolition Division

Through: Councilman Benson, Chair, Public Health and Safety

From: Councilman Andre L. Spivey

Date: July 31, 2018

RE: Status of Dangerous Building

I am requesting an investigation, and a report of the demolition status, on a commercial property located at 8914 E. Outer Drive. Please report findings to the Public Health and Safety Standing Committee.

Thank you,

Cc: Louise Jones, Committee Clerk
Stephanie Washington, City Council Legislative Liaison



MEMO

To: Dr. Joneigh, Director, Detroit Health Department

Thru: Councilman Scott Benson, Chairman, Public Health and

From: Councilman Andre L. Spivey

Date: July 31, 2018

RE: Food Safety and Environmental Health Inspections

Recently brought to my attention, are the conditions of several fast food establishments throughout the City of Detroit. Conditions viewed are an immediate risk to public health. Therefore, I have the following questions:

- How often are routine inspections conducted?
- Are inspections scheduled or random?
- How are inspection locations determined?
- How many inspections are generated by complaints
- What platform is used to receive complaints? Could Improve Detroit be modified to accept complaints directed to the Health Department?
- What is the typical response time after receiving a complaint
- How many violations have been given in the last 6 months to a year? If so, how many of those violations have been cured?
- For food establishments in violation, and subject to close, what is the process to receive clearance to operate?
- How many Food Safety and Environmental Health Inspections are employed?
- What is the Health Department's current position on implementing a rating/grading scale as a method of inspection?

Thank you,

Cc: Louise Jones, Committee Clerk
Stephanie Washington, City Council Legislative Liaison