

New Business
9.18-18

NEW BUSINESS



MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 469 Event Name: Grand Opening Church of Scientology Ceremony

Event Date: October 14, 2018

Street Closure: Griswold Street

Organization Name: Church of Scientology

Street Address: 28000 Middlebelt Road Farmington Hills, MI 48334

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Grand Opening Celebration
- 24-Hour Liquor License

Petition Communications (include date/time)

Grand Opening for the Church of Scientology located at 1 Griswold from 3:00pm - 10:00pm. Temporary street closures on Griswold between Jefferson and Larned and W. Jefferson Service Drive.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Secondday Police to Provide Assistance
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Universal Macomb to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Received at the table 9/17/18

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Staging & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: **Bethanie Fisher**

Digitally signed by Bethanie Fisher
 DN: cn=Bethanie Fisher, o=City of Detroit, ou=Special Events, email=fisherb@detroitmi.gov, c=US
 Date: 2018.08.23 12:22:40 -04'00'

Date: **August 23, 2018**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 469 Event Name: Grand Opening Church of Scientology Ceremony

Event Date : October 27, 2018 10/13-10/14, 18 **AMENDED**

Street Closure: Griswold Street

Organization Name: Church of Scientology

Street Address: 28000 Middlebelt Road Farmington Hills, MI 48334

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Grand Opening Celebration</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Grand Opening for the Church of Scientology located at 1 Griswold from 3:00pm - 10:00pm.
Temporary street closures on Griswold between Jefferson and Larned and W. Jefferson Service Drive.

** *ALL permits and license requirements must be fulfilled for an approval status* **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Secondary Police to Provide Assistance
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Universal Macomb to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

ENTERED SEP 10 2018 BB 1WK JA (3,0) ENTERED SEP 17 2018 - Made to New Business - JA (3,0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signs Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Staging & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: August 23, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, September 17, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

AMENDMENT

Herewith, the following referral is a copy of Petition 469

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

469 *Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 13-14, 2018 from 6:00 PM to 8:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setup begins 10-10-18 tear down ends 10-14-18*

NOTE: Attached please find additional documentation for the above mentioned petition.

PETITIONER IS AMENDING PETITION DUE TO:
Event Date and Time Change. See attached.

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

AMENDED

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, July 31, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

469 *Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 20, 2018 from 3:00 PM to 10:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setupo begins 10-16-18 and tear down complete 10-20-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Event Name: GRAND OPENING CHURCH OF SCIENTOLOGY CEREMONY

Event Location: 1 GRISWOLD, DETROIT MI 48226

Is this going to be an annual event? Yes No

Organization Name:

- 1) CHURCH OF SCIENTOLOGY OF MICHIGAN and
- 2) CHURCH OF SCIENTOLOGY INTERNATIONAL

Organization Mailing Address:

- 1) 28000 MIDDLEBELL ROAD – FARMINGTON HILLS 48334
- 2) 6331 HOLLYWOOD BLVD – LOS ANGELES 90028

Business Phone: 248-538-4675

Business Website: SCIENTOLOGY-DETROIT.ORG

Applicant Name: SONIA GOBBINI

Business Phone: 971-276-6738

Cell Phone: 971-276-6738

Email: S.GOBBINI@GMAIL.COM

Event On-Site Contact Person:

Name: Mrs. SONIA GOBBINI and Mr KEVIN SANFORD

Business Phone: 971-276-6738

Cell Phone: 971-276-6738

Email: S.GOBBINI@GMAIL.COM

Business Phone: 917-670-7387

Cell Phone: 917-670-7387

Email: KEVIN@KS917.COM

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: GRAND OPENING CELEBRATION

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies (and TREES)
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Describe the entertainment for this year's event:

THERE WILL BE USAGE OF SOUND SYSTEM FOR MICROPHONES. AS WELL AS THERE WILL BE A TEAM-SONG PLAYED LIVE AND SANG BY PROFESSIONAL MUSICIANS. ONLY 1 SONG AT THE BEGINNING.

Will a sound system be used? Yes No

If yes, what type of sound system? MEYER SOUND UPQ LOUDSPEAKERS

Describe specific power needs for entertainment and/or music: THE MUSICIANS WILL NEED A SINGLE 20A CIRCUIT FOR THE INSTRUMENTS. THE SOUND SYSTEM FOR THE ENTERTAINMENT WILL USE EIGHT 20A CIRCUITS THAT ARE POWERED FROM OUR GENERATOR.

How many generators will be used? TWO

How will the generators be fueled? INTERNAL TANK

Name of vendor providing : PRG

generators: Contact Person: KEVIN SANFORD

Address: 1245 Aviation Place

Phone: 917-670-7387

City/State/Zip: San Fernando CA 93140

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

[] Food [] Merchandise [] Non-Alcoholic Beverages [] Alcoholic Beverages

Indicate type of items to be sold:

NONE

Name of Private Security Company: SECONDARY EMPLOYMENT SYSTEM WILL BE USED WITH DETROIT
POLICE DEPARTMENT

Contact Person: SONIA GOBBINI

Address: SAME AS ABOVE

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

THERE WILL BE PARKING AVAILABLE ALL DOWNTOWN AND A SCHEME OF PARKING LOTS AVAILABLE WILL BE GIVEN TO THE GUESTS BEFORE HAND.
THE SAME WILL BE FOR BUSES THAT WILL PARK OUTSIDE DOWNTOWN AND A SYSTEM OF SHUTTLE TO THE EVENT LOCATION WILL BE IMPLEMENTED – or any city recommendation

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

THE EVENT SITE WILL BE CLOSED TO CAR AND PEDESTRIAN TRAFFIC FULLY FROM 6 PM SAT 13 OCT TO SUN 14 OCT 8 PM. THERE IS NO RESIDENTIAL AREA IN THAT BLOCK AND OUR NEIGHBORS PARKING LOT ENTRANCE CAN USE THE ENTRANCE/EXIT ON WOODWARD (SEVERAL OF OUR CARS GUESTS AND PARKING SPOT WILL USE THAT PARKING). THERE WILL BE AN INCREASE OF COMMERCE FOR THE NEIGHBORS VENDORS IN DOWNTOWN AS OUR GUESTS WILL HAVE TO SEARCH FOR FOOD AND BEVERAGE ON THEIR OWN. SAFETY WILL ALSO BE GUARANTEED BY PLACING TEMPORARY TREES DIVIDERS AND BARRICADES AS PER SITE PLAN, AS WELL AS GUARDS AND SAFETY PERSONNEL. WE WILL HAVE MEDICAL AND FIRE PERSONNEL AS NEEDED.

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:

A MEETING WILL BE HELD WITH THE DISTRICT MANAGER TO SEE WHAT THEY NEED AND WANT FROM US.

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	<u>NONE</u>	
Tents (enclosed on 3 sides)	<u>2</u>	<u>20' x 20'</u>
Canopy (open on all sides)	<u>NONE</u>	
Staging/Scaffolding	<u>1</u>	<u>16' wide x 20' deep x 3' tall</u>
Bleachers	<u>NONE</u>	

Emergency medical services?

Contact Person: UNIVERSAL MACOMB AMBULANCE SERVICE

Address: 7733 E Jefferson Ave,

PHONE: (313) 822-6480

City/State/Zip: Detroit, MI 48214

Name of company providing port-a-johns. LDR SITE SERVICES

Contact Person: Giovanni Fleming

Address: 6100 Lake Forrest Drive

Phone: 888-257-8811

City/State/Zip: Sandy Spring GA 30328

Name of private catering company? ONLY INSIDE THE BUILDING – NO FOOD OUTSIDE

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: GRISWOLD STREET AND SIDE WALK (WEST AND EAST BOUND)

FROM: GRISWOLD ONE TO: LARNED STREET

CLOSURE DATES: SAT 13 OCT BEG TIME: 6PM END TIME: ALL NIGHT

REOPEN DATE: SUN 14 OCT TIME: 8 PM

STREET NAME: WEST JEFFERSON SRV ROAD SIDEWALK AND ONE LANE (SEE SITE PLAN)

FROM: CORNER GRISWOLD ONE - EAST AND WEST BOUNDS (DETROIT REGIONAL CHAMBER

BUILDING) TO: _____

CLOSURE DATES: SAT 13 OCT BEG TIME: 6PM END TIME: ALL NIGHT

REOPEN DATE: EAST BOUND: SUN 14 OCT TIME: 8 PM

WESTBOUND: SUN 14 OCT TIME: MIDNIGHT

STREET NAME: WESTBOUND SIDEWALK AND 1 PARKING LANE OF GRISWOLD (GOING SOUTHBOUND BETWEEN GRISWOLD AND W JEFFERSON) _____

FROM: WED 17 OCT TO: SUN 14 OCT

CLOSURE DATES: WED 17 OCT BEG TIME: NOON END TIME: ALL TIME

REOPEN DATE: SUN 14 OCT TIME: MIDNIGHT

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION (I AM MEETING THE DISTRICT 6 MANAGER AND SEE WHAT IS NEEDED)

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant SONIA GOBBINI

Date JULY23, 2018

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: GRAND OPENING CHURCH OF SCIENTOLOGY CEREMONY

Event Date: OCTOBER 20, 2018

Event Organizer: CHURCH OF SCIENTOLOGY OF MICHIGAN & CHURCH OF SCIENTOLOGY INTERNATIONAL

Applicant Signature: SONIA GOBBINI _____ Date: 23 JULY 2018

UPDATED SEPT 10 2018

City of Detroit Special Events Application

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Carnival/Circus

Concert/Performance

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Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: GRAND OPENING CELEBRATION

Please provide a brief description of your event:

ABOUT 1000 PEOPLE (PARISHIONERS AND FRIENDS) WILL ATTEND THE CEREMONY FOR THE GRAND OPENING OF OUR NEW CHURCH DOWNTOWN. THIS IS A PRIVATE CEREMONY AND ADMISSION ONLY ON INVITATION. FOR SAFETY AND FILM RECORDING, WE WILL NEED TO CLOSE TO CAR TRAFFIC GRISWOLD STREET BETWEEN W JEFFERSON SRV RD AND W LARNED STREET AS WELL AS A PART OF WEST JEFFERSON SRV ROAD (PLEASE SEE THE SITE PLAN). THIS CAN ALSO BE DONE BY STAGES ALLOWING THE SET UP OF THE STAGE FOR THE FIRT TWO DAYS, THE BOW ATTACHMENT TO THE BUILDING AND THE FINAL STREET CLOSURE CAN TAKE PLACE JUST 1 DAY BEFORE THE EVENT (FRI 10 OCT FROM 6PM TO SAT 20 OCT 8PM). WE WILL HAVE PROFESSIONAL SECURITY AND WORK WITH THE POLICE FOR ANY REQUISITE NEEDED. THE ATTENDEES WILL GATHER AT THE SPIRIT OF DETROIT PLAZA, GET REGISTERED AND THEN MOVE TOWARD THE EVENT LOCATION USING THE SIDEWALK BY 3PM WHEN THE EVENT WILL START. WHILE THE PREPS WILL REQUIRE AT LEAST 96 HOURS (4 DAYS TUE-FRI), THE EVENT ITSELF WILL BE JUST 1 HOUR LONG (ON SAT 20 OCT). AFTER THE EVENT IS OVER, THE STREETS CAN BE CLEANED UP RIGHT AWAY AND BE RE-OPENED ON SAT BY 8 PM MAX AND THE FULL BREAK DOWN OF ALL THE PREPS (SIDEWALK AND ONE LANE ON GRISWOLD WESTBOUND) WILL BE COMPLETED BY MIDNIGHT OF SAT 20 OCT. THE EVENT IS GOING TO BE ON A SATURDAY TO AVOID ANY BUSINESS TRAFFIC. THERE WILL BE NO VENDOR AND NO FOOD OFFERED. ONLY BOTTLED WATER AS NEEDED. OUR EVENT WILL BE FILMED FROM OUR PRIVATE CREW WITH CAMERA POSTED IN 3 DIFFERENT LOCATIONS OF THE SITE EVENT AND 1 OF THEM HAVE TO BE ON A SCISSOR LIFT . WE WILL USE LOUDSPEAKERS FOR MICROPHONES SO THE SPEAKERS (5 IN TOTAL) CAN BE AUDIBLE. AT 3 PM, THE BEGINNING, WILL HAVE A SONG PERFORMED BY PROFESSIONAL MUSICIANS AND SINGERS. THERE WILL BE A RIBBON APPLIED TO THE BUILDING ON WED 17 OCT 18 AND THE NEED OF A BOOM LIFT FOR FEW HOURS. THIS ACTION CAN BE DONE AT NIGHT TO NOT STOP THE TRAFFIC. AT THE END OF THE CEREMONY, A COUNTDOWN WITH THE FINAL RIBBON PULLED WILL HAPPEN AND THIS WILL RELEASE A CONFETTI AND BALLOONS BLAST ENDING THE INAUGURATION (NO EXPLOSION BUT COMPRESSED AIR CANNONS). THERE WILL BE CHAIRS, CARPET AND A STAGE AND STANCHIONS AS WELL AS MOVEABLE TREES.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : TUE 16 OCT 18 Time: NOON Complete Set-up Date: SAT 20 OCT Time: MIDNIGHT
Event Start Date: SAT 20 OCT Time: 3PM Event End Date: SAT 20 SEPT Time: 10 PM

Begin Tearing Down Date: SAT 20 OCT 18 - 4PM Complete Tear Down Date: SAT 20 OCT – 10PM
STREET CAN RE-OPEN BY 8 PM
WESTBOUND SIDEWALK AND FIRST LANE COMPLETED BY 10PM

Event Times (If more than one day, give times for each day):

TUE 16 OCT from NOON to SAT 20 OCT at MIDNIGHT - (NOTE: NO NOISY CONSTRUCTIONS WILL BE DONE AT NIGHT)

Location of Event: GRISWOLD from W JEFFERSON SRV ROAD to LARNED STREET + WEST JEFFERSON SRV ROAD AND GRISWOLD + SPIRIT OF DETROIT PLAZA

(THE FULL CLOSURE OF LANES AND SIDEWALKS (as explained below) WILL BE from Fri 19 Oct 18 from 6 pm to Sat 20 Oct 19 at 10PM), SPIRIT OF DETROIT PLAZA, WILL BE ONLY Sat 20 OCT from 6 am to 5 pm.

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

-Public entrance and exit

-Location of First Aid

- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of fire lane
- Proposed route for walk/run
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- Location of bleachers
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- Sketch of proposed light pole banners

Describe the entertainment for this year's event:

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Will a sound system be used? Yes No

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Describe specific power needs for entertainment and/or music: THE MUSICIANS WILL NEED A SINGLE 20A CIRCUIT FOR THE INSTRUMENTS. THE SOUND SYSTEM FOR THE ENTERTAINMENT WILL USE EIGHT 20A CIRCUITS THAT ARE POWERED FROM OUR GENERATOR.

How many generators will be used? TWO

How will the generators be fueled? INTERNAL TANK

Name of vendor providing : PRG

generators: Contact Person: KEVIN SANFORD

Address: 1245 Aviation Place

Phone: 917-670-7387

City/State/Zip: San Fernando CA 93140

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

[] Food [] Merchandise [] Non-Alcoholic Beverages [] Alcoholic Beverages

Indicate type of items to be sold:

NONE

Name of Private Security Company: SECONDARY EMPLOYMENT SYSTEM WILL BE USED WITH DETROIT POLICE DEPARTMENT

Contact Person: SONIA GOBBINI

Address: SAME AS ABOVE

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

THERE WILL BE PARKING AVAILABLE ALL DOWNTOWN AND A SCHEME OF PARKING LOTS AVAILABLE WILL BE GIVEN TO THE GUESTS BEFORE HAND.
THE SAME WILL BE FOR BUSES THAT WILL PARK OUTSIDE DOWNTOWN AND A SYSTEM OF SHUTTLE TO THE EVENT LOCATION WILL BE IMPLEMENTED – or any city recommendation

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

THE EVENT SITE WILL BE CLOSED TO CAR AND PEDESTRIAN TRAFFIC FULLY FROM MIDNIGHT FRI 19 OCT TO SAT 20 SEPT 8 PM. THERE IS NO RESIDENTIAL AREA IN THAT BLOCK AND OUR NEIGHBORS PARKING LOT ENTRANCE CAN USE THE ENTRANCE/EXIT ON WOODWARD (SEVERAL OF OUR CARS GUESTS AND PARKING SPORT WILL USE THAT PARKING). THERE WILL BE AN INCREASE OF COMMERCE FOR THE NEIGHBORS VENDORS IN DOWNTOWN AS OUR GUESTS WILL HAVE TO SEARCH FOR FOOD AND BEVERAGE ON THEIR OWN. SAFETY WILL ALSO BE GUARANTEED BY PLACING TEMPORARY TREES DIVIDERS AND CEMENT BARRICADES AS PER SITE PLAN, AS WELL AS GUARDS AND SAFETY PERSONNEL. WE WILL HAVE MEDICAL AND FIRE PERSONNEL AS NEEDED.

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:

A MEETING WILL BE HELD WITH THE DISTRICT MANAGER TO SEE WHAT THEY NEED AND WANT FROM US.

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	<u>NONE</u>	
Tents (enclosed on 3 sides)	<u>2</u>	<u>20' x 20'</u>
Canopy (open on all sides)	<u>1</u>	<u>16' wide x 20' deep</u>
Staging/Scaffolding	<u>1</u>	<u>16' wide x 20' deep x 3' tall</u>
Bleachers	<u>NONE</u>	

Emergency medical services?

Contact Person: UNIVERSAL MACOMB AMBULANCE SERVICE

Address: 7733 E Jefferson Ave,

PHONE: (313) 822-6480

City/State/Zip: Detroit, MI 48214

Name of company providing port-a-johns. LDR SITE SERVICES

Contact Person: Giovanni Fleming

Address: 6100 Lake Forrest Drive

Phone: 888-257-8811

City/State/Zip: Sandy Spring GA 30328

Name of private catering company? ONLY INSIDE THE BUILDING – NO FOOD OUTSIDE

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: GRISWOLD STREET AND SIDE WALK (WEST AND EAST BOUND)

FROM: GRISWOLD ONE **TO:** LARNED STREET

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALL NIGHT

REOPEN DATE: SAT 20 OCT **TIME:** 8 PM

STREET NAME: WEST JEFFERSON SRV ROAD SIDEWALK AND ONE LANE (SEE SITE PLAN)

FROM: CORNER GRISWOLD ONE - EAST AND WEST BOUNDS (DETROIT REGIONAL CHAMBER

BUILDING) TO:

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALL NIGHT

REOPEN DATE: EAST BOUND: SAT 20 OCT **TIME:** 8 PM

WESTBOUND: SAT 20 OCT **TIME:** 10 PM

STREET NAME: WESTBOUND SIDEWALK AND 1 LANE OF GRISWOLD (GOING SOUTHBOUND)

FROM: WED 17 OCT **TO:** SAT 20 OCT

CLOSURE DATES: WED 17 OCT **BEG TIME:** NOON **END TIME:** ALLTIME

REOPEN DATE: SAT 20 OCT **TIME:** 10 PM

STREET NAME: SPIRIT OF DETROIT PLAZA

FROM: FRI 19 OCT **TO:** SAT 20 OCT

CLOSURE DATES: FRI 19 OCT **BEG TIME:** 6PM **END TIME:** ALLTIME

REOPEN DATE: SAT 20 OCT **TIME:** 6 PM

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION (I AM MEETING THE DISTRICT 6 MANAGER AND SEE WHAT IS NEEDED)

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant SONIA GOBBINI

Date JULY23, 2018

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: GRAND OPENING CHURCH OF SCIENTOLOGY CEREMONY

Event Date: OCTOBER 20, 2018

Event Organizer: CHURCH OF SCIENTOLOGY OF MICHIGAN & CHURCH OF SCIENTOLOGY INTERNATIONAL

Applicant Signature: SONIA GOBBINI _____ Date: 23 JULY 2018

22 July 2018

CHURCH OF SCIENTOLOGY OF DETROIT EVENT SECURITY PLAN

EVENT INFORMATION:

The Church of Scientology of Detroit will be having an event in September 2018. This will be attended by members of the Church and invited guests.

GENERAL EVENT SECURITY

Police from the City's Secondary Employment program will be requested for general security on the property and to assist with the event. The proper insurance and worker's compensation forms have been provided for this. Once we have the date approved through permitting, the official request will be put into the City's Secondary Employment office.

Additional private security services will be provided by a Detroit security company that is fully licensed in the state of Michigan.

Prior to the event, a meeting will be attended by the assigned Secondary Employment officers, the Church's in-house security point-of-contact and the hired and licensed security professionals to ensure all is in accord.

ACCESS CONTROL

This is an invitation only event.

In-house ushers will man the event entrance and verify attendee's invitations against a digital sign-in system. Officers from the Secondary Employment will be positioned at the event entrances and exits in case a situation arises.

There will be barricades as a security buffer framing the event space.

EMERGENCY / MEDICAL

We will have an on-site ambulance provided by Universal Macomb Ambulance Services for the day of the event.

We will have additionally have minimally three American Red Cross First Aid certified responders on site.

There will be ample water at the event and within the building after the event for all attendees.

EMERGENCY EVACUATION

An emergency evacuation team will be in place in case of emergency to ensure that proper crowd control is maintained to a safe evacuation of the event attendees. A fire lane will be provided for and there will not permanent blocking of such by any structure or similar construct.

We will ensure that all event related personnel are fully briefed on the evacuation plan and route so in case of emergency, all can be instantly guided to safety.

CONTACT INFORMATION

Church Point of Contact for Pre-Event Security Planning:

Garrett Blair
Church of Scientology International
6331, Hollywood Blvd, 90028
323-960-3500

Sonia Gobbini
Church of Scientology Eastern United States
971-276-6738

Internal Revenue Service

Department of the Treasury

Washington, DC 20224

Church of Scientology
International
6331 Hollywood Blvd.
Los Angeles, CA 90028

Person to Contact: J. Rotz
Telephone Number: (202) 622-8100
Refer Reply to: E:EO:R:2

Date: OCT 1 1992

Employer Identification Number: 59-2153303
Key District: Los Angeles
Service Center: Fresno, CA 93888
Accounting Period Ending: December 31
Foundation Status Classification: 509(a)(1) &
170(b)(1)(A)(i)
Form 990 Required: No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3). Your request for a group ruling is the subject of separate correspondence.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in the section(s) above.

If your sources of support, or your purposes, character, or method of operation change, please let your key district know so that office can consider the effect of the change on your exempt status and foundation status. In the case of an amended document or bylaws, please send a copy of the amended document or bylaws to your key district. Also, you should inform your key District Director of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. This does not apply, however, if you make or have made a timely election under section 3121(w) of the Code to be exempt from such tax. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Church of Scientology
International

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key District Director.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522.

Donors (including private foundations) may rely on this ruling unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your 509(a) status as shown above, donors (other than private foundations) may not rely on the classification shown above if they were in part responsible for, or were aware of, the act that resulted in your loss of such status, or they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification. Private foundations may rely on the classification as long as you were not directly or indirectly controlled by them or by disqualified persons with respect to them. However, private foundations may not rely on the classification shown above if they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification.

If your organization conducts fund raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Organizations Conducting Fund Raising Events. You may obtain copies of Publication 1391 from your key district office.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not

Church of Scientology
International

determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make a copy of your exemption application, and supporting documents, and this exemption letter available for public inspection. Failure to make these documents available for public inspection may subject you to a penalty of \$10 per day for each day there is failure to comply. See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

This ruling is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Rev. Rul. 56-304 1956-2, C.B. 306.)

In this letter, we have not determined the effect on your tax-exempt status of financing your activities with the proceeds of tax-exempt bonds since you have not indicated that you intend to use such methods now or in the future.

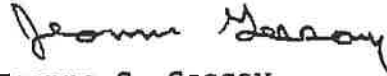
You need an employer identification number even if you have no employees. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service. We are informing your key District Director of this ruling. Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions about this ruling, please contact the person whose name and telephone number are shown in the

Church of Scientology
International

heading of this letter. For other matters, including questions concerning reporting requirements, please contact your key District Director.

Sincerely,



Jeanne S. Gessay
Chief, Exempt Organizations
Rulings Branch 2



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ISU Curry Insurance Agency Lic #0588757 489 E. Colorado Pasadena, CA 91101 Michael Curry	626-449-3870	CONTACT NAME: Michael Curry PHONE (A/C, No, Ext): 626-449-3870 FAX (A/C, No): 626-449-5268 E-MAIL ADDRESS:																				
	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Arch Insurance Company</td> <td>11150</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Arch Insurance Company	11150	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER D:																						
INSURER E:																						
INSURER F:																						
INSURED Church of Scientology International 6331 Hollywood Blvd Los Angeles, CA 90028-6314																						

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ZAWCI9400601	10/01/2017	10/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Security detail of Church of Scientology Detroit premises as 1 Griswold St., Detroit, Michigan.

CERTIFICATE HOLDER DTROITP Detroit Police Department 1301 Third St Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc. LIC # 0726293 505 N. Brand Boulevard, Suite 600 Glendale CA 91203-3944	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: CSI-CERTS@ajg.com	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE		
INSURED Church of Scientology International 6331 Hollywood Blvd., Suite 1200 Los Angeles, CA 90028	INSURER A: Liberty Mutual Fire Insurance Company		NAIC # 23035
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 1337344188

REVISION NUMBER:

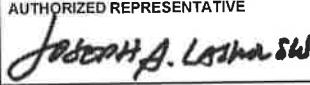
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		TB2661065363027	8/15/2017	8/15/2018	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ EXCLUDED
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 1 Griswold Street, Detroit, MI 48226
 Church of Scientology of Detroit and City of Detroit are deemed as Additional Insured with respects to General Liability as required by written contract, for liability arising out of the Named Insured's acts or omissions. Refer to the attached endorsement for scope of Additional Insured status.

CERTIFICATE HOLDER**CANCELLATION**

Church of Scientology of Detroit 1 Griswold Street Detroit MI 48226	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE



July 23, 2018

All of the terms and services we discussed are included in this quote.
If you have any questions, please call me directly at +1 8882578811 to schedule your order or gather more details.

Please see your Quote details below:

Desired Delivery Date: 9/8/2018
Location: Detroit, MI

Porta Potty Type: Standard Event Portable Toilet: \$185.00 per unit
Quantity: 4

Porta Potty Type: ADA Unit: \$275.00 per unit
Quantity: 1

Delivery fee: \$100.00 (covers all 5 units)

Days Included: 7

Quote #: IL-201807-34526

Again, feel free to call me directly at +1 8882578811 to get your delivery on schedule.

Sincerely,
Giovanni Fleming
+1 8882578811
g.fleming@ldr.us
LDR - <http://ldrsiteservices.com/>

AMENDED

2018-07-31

469

469 *Petition of Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 20, 2018 from 3:00 PM to 10:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setupo begins 10-16-18 and tear down complete 10-20-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT
MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE

2018-07-31

469

469 *Petition of Church of Scientology of Michigan and Church of Scientology International, request to hold "Grand Opening Church of Scientology Ceremony" at 1 Griswold on October 13-14, 2018 from 6:00 PM to 8:00 PM with closures on Griswold, Jefferson, and Spirit of Detroit Plaza. Setup begins 10-10-18 tear down ends 10-14-18*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT
MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE



(2) ~~28~~ (29)

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 510 Event Name: Detroit St. Jude Walk/Run to End Childhood Cancer

Event Date: September 22, 2018

Street Closure: None

Organization Name: ALSAC/St. Jude Children's Research Hospital

Street Address: 1461 E. 12 Mile Madison Height, MI 48071

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>5K Run/Walk</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Annual Walk/Run to end childhood cancer at Wayne State University and surrounding streets from 8:00am - 12:00pm.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD & WSU Police Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED SEP 17 2018 - Move to New Business - JA (3,8)

CITY CLERK 2018 SEP 10 AM 10:55

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: September 7, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, August 21, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT MUNICIPAL PARKING DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT BUSINESS LICENSE CENTER

510 *ALSAC/St. Jude Children's Research Hospital, request to hold "Detroit St. Jude Walk/Run to End Childhood Cancer" on September 22, 2018 from 8:00 AM to 12:00 PM beginning and ending at Wayne State Campus, Gullen Mall, set up complete on 9/21/18, tear down complete 9/22/18.*

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 9/21/18 Time: 1 pm Complete Set-up Date: 9/21/18 Time: 4pm
Event Start Date: 9/22/18 Time: 8am Event End Date: 9/22/18 Time: Noon
Begin Tearing Down Date: 9/22/18 Complete Tear Down Date: 9/22/18

Event Times (If more than one day, give times for each day):

Event set up and tear down is mainly on Wayne State's campus. Road barricades would need to be in place for the start of the 5k at 9am, ending by 11am.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Wayne State University, Gullen Mall

Facilities to be used (circle): **Street** **Sidewalk** Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Kids/Family zone with games & coloring. Spirit station, local radio Emcees from 99.5 WYCD.

Will a sound system be used? Yes No

If yes, what type of sound system? Ground supported, multi-speaker sound system

Describe specific power needs for entertainment and/or music:

Standard electricity

How many generators will be used? 0

How will the generators be fueled? _____

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No (online registration fee for the race \$10/\$20)

If yes, please describe:

Will there be on-site ticket sales? Yes No (Day of registration fee if not already pre-registered \$10/\$20)

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Chief Anthony Holt, Lt. Bob Barren, WSU Police Dept.

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

We have coordinated with WSU parking services to use Parking Structure 1

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Street closures

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event: See attached letter

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	_____	_____
Canopy (open on all sides)	15	10x10
Staging/Scaffolding	1	15x20 rigging package (scaff)/stage: 8x18 32" high
Bleachers	_____	_____

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Hart EMS Medical Services

Address: 220 Baglev. Ste 912

City/State/Zip: Detroit, MI 48226

Name of company providing port-a-johns.

Contact Person: Bob's Sanitation

Address: PO Box 530845

Phone: 734.421.1400

City/State/Zip: Livonia, MI 48153

Name of private catering company?

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Megan Holt 8/20/18
Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: St. Jude Walk/Run to End Childhood Cancer Event Date: Sept. 22, 2018

Event Organizer: Megan Holt

Applicant Signature: Megan Holt Date: 8/20/18



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

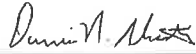
PRODUCER Willis of Tennessee, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company	NAIC # 18058
INSURED American Lebanese Syrian Associated Charities, Inc. 501 St Jude Place Memphis, TN 38105	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** W7170148 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			PHPK1841471	07/01/2018	07/01/2019	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
			GENERAL AGGREGATE \$ 2,000,000				
			PRODUCTS - COMP/OP AGG \$ 2,000,000				
			\$				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Regarding the St. Jude sponsored event held on 9/22/2018.

CERTIFICATE HOLDER Wayne State University 42 W Warren Ave. Detroit, MI 48202	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

BOBS SANITATION SERVICE, INC

SCOTTY'S POTTIES
 P.O. BOX 530845
 LIVONIA, MI 48153



Ph: (734) 421-1400

Fax: (734) 946-7382

Service Address
ALSAC - ST. JUDE'S HOPSITAL WAYNE STATE UNIVERSITY 42 W WARREN AVE DETROIT, MI 48202

Billing Address
ALSAC - ST. JUDE'S HOPSITAL 1461 E 12 MILE RD MADISON HEIGHTS, MI 48071

Phone: (248) 606-0374

Contact: MEGAN HOLT

Phone: (248) 744-1300

Contact: MAIRIN WATSON

Order #: 58184 - 01

Site #	Cust #	Sched Date	Day	Time	Clerk	Req Date	Route	P.O.#	Terms	Sales Source/Cred	Mkrt/Tier
21120	ALSACSTJUD	Sep 21, 18	Fri		DW	May 17, 18			NET10	/	S09/

DELIVERY TICKET - Ord# 58184

Driver=___ Route=___ Stop=0 Truck=___ Trailer=___

SN# =

Page 1 / 1

Rate	Rate Description	Quantity	Rate	Cost	Tax
DELV	THIRTEEN SPECIAL EVENT UNITS WITH HAND SANITIZER	13.0	75.00	975.00	0.00
DELV	TWO PHYSICALLY CHALLENGED UNITS WITH HAND SANITIZER	2.0	100.00	200.00	0.00
DELV	TWO LARGE WASH STATIONS	2.0	75.00	150.00	0.00
Grand Total:			1,325.00	1,325.00	0.00

Existing Units:

Serial# _____

SEE BACK OF TICKET FOR TERMS AND CONDITIONS ; PLEASE SIGN AND RETURN YELLOW COPY TO US! THANK YOU!

Map: Lat = +42.3569923 Long = -83.065201

Directions: NORTH OFF W WARREN AVE.
 WEST OF WOODWARD AVE

Driver Notes: ATTEMPT DELIVERY BETWEEN 3-5PM. CALL CONTACT FOR PLACMENT

PICK UP ANYTIME AFTER 1PM ON SUNDAY THE 22ND.

Bill Note: PAYING BY CHECK. SENDING IN BEFORE EVENT

Customer Signature: _____ Print Name: _____ Driver: _____ Date: _____

HART EMS MEDICAL SERVICES, PLLC

220 Bagley Suite 912 Detroit MI 48226

Phone 313-366-4278 Fax 313-216-1771

June 29, 2018

This is to confirm that Hart EMS Medical Services, PLLC (HART) will provide on-site medical service for St. Jude Children's Hospital / ALSAC; Detroit St. Jude Walk/Run To End Childhood Cancer 5K at Gullen Hall @ Wayne State University in Detroit MI on the following date(s) and time(s):

Saturday September 22, 2018 8:00am-11:00am (3 hours)

**HART EMS Medical Services, PLLC will provide these stand-by services:
One (1) Life Support Ambulance @ \$225.00/hour**

Cost for coverage: \$675.00 with a Donation of \$675.00 FOR THE ABOVE HOURS

Total cost for coverage: \$0

ALSAC will provide the following:

- Ambulance Parking with Proper Egress
- Any necessary credentials
- Bathroom Facilities
- Contact Person name
- Ice & Water for patient use
- Location for First Aid
- Communications with Promoter / Security

Contact Name: _____ **Phone Number:** _____

It is understood that all on-site medical facilities and ambulances have a limited capacity and should other emergency resources be called in by mutual agreement of HART and (ALSAC) that HART will be held harmless for any overtaxing of its resources and will not be held responsible for other costs incurred. It is further understood that the request for services is as outlined above and designed by (ALSAC). HART assumes no responsibility for the planning and accuracy of it. Should the request for transport result in overtaxing of resources contracted for, HART, will, at its' discretion, call for transport via city or private provider. HART assumes no responsibility for availability or response capabilities of outside ambulance services. It is understood by the parties that HART is held accountable for medical treatments by the governing county agencies and must adhere to all policies and procedures pertaining to medical provision. HART, its staff, and agents shall be held harmless for any incidents arising from this event. Furthermore, any treatment provided by other contracted, volunteer agencies or employees will not be the responsibility of HART and will be held harmless for any liability resulting in treatment by other agencies, either contracted or volunteered

AGREED:

Adam Gottlieb

HART EMS Medical Services PLLC

Authorized Signer

ALSAC

St. Jude Children's Research Hospital

Date

Date

August 20, 2018

Dear Detroit Residential Property or Business Owner;

ALSAC/St. Jude Children's Research Hospital is hosting the Detroit St. Jude Walk/Run to End Childhood Cancer on Saturday, September 22, 2018 at Wayne State University. The Detroit City Code requires that we receive approval from the City of Detroit Clerk's Office to hold the following special event. The code further requires that we notify any property owners or business owners that may be affected by the special event of the date and time that the City Commission will consider our request so that an opportunity exists for comments prior to this approval.

EVENT INFORMATION

NAME OF EVENT: Detroit St. Jude Walk/Run to End Childhood Cancer

LOCATION: A 3.1 mile run/walk that will start and finish at Wayne State University & take the following route:

Start: Gullen Mall

South on 2nd St.

East on Selden

North on Cass (using sidewalk)

West on Canfield

North on 2nd

East on Warren

North on Cass

West on York

South on 2nd

East on Palmer

South on Gullen – back to start/finish line at the fountain

DATE(S) OF EVENT Saturday, Sept. 23rd 2017 HOURS OF EVENT 7am-11am

BRIEF DESCRIPTION OF EVENT/ACTIVITY: 5k walk/run to benefit St. Jude Children's Research Hospital. We will hold opening ceremonies at 8am with our 5k walk/run immediately following. We will plan to wrap up by noon. All community members are welcome to join us in the fight against childhood cancer!

DATE(S) OF SET-UP: Friday Sept. 21, 2018 HOURS OF SET-UP: 1pm-4pm

DATE(S) OF TEAR-DOWN: Saturday, Sept. 22, 2018 HOURS OF TEAR DOWN: 11am-12:30pm

DATE OF CITY COMMISSION MEETING: TBD

EVENT ORGANIZER: ALSAC/St. Jude Children's Research Hospital

ADDRESS: 1461 East 12 Mile Rd. Madison Heights, MI 48071

PHONE: 248-744-1300

2018-08-21

510

510 *Petition of ALSAC/St. Jude Children's Research Hospital, request to hold "Detroit St. Jude Walk/Run to End Childhood Cancer" on September 22, 2018 from 8:00 AM to 12:00 PM beginning and ending at Wayne State Campus, Gullen Mall, set up complete on 9/21/18, tear down complete 9/22/18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT POLICE
DEPARTMENT
FIRE DEPARTMENT MUNICIPAL PARKING
DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT

2

3
~~24~~

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):
 APPROVED
 DENIED
 N/A
 CANCELED

Petition #: 499 Event Name: 37th Detroit International Wine Auction

Event Date: October 13, 2018

Street Closure: Plaza Drive & First Street

Organization Name: College for Creative Studies

Street Address: 201 East Kirby Detroit, MI 48202

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Wine Auction</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

College for Creative Studies annual wine auction located at Beacon Park from 6:30pm - 1:00am with temporary street closures on Plaza Drive and First Street for valet.

** **ALL** permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart EMS to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closures
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED SEP 13 2018

More To New Business 2/0-1 (2,0)

CITY CLERK 2018 SEP 10 10:55 AM

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tent & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: September 7, 2018

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, August 14, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT
BUSINESS LICENSE CENTER RECREATION DEPARTMENT

499 *College for Creative Studies, request to hold "37th Detroit International Wine Auction" at Beacon Park and Lumen Detroit on October 13, 2018 frm 6:30 PM - October 14, 2018 at 1:00 AM with closures of Plaza Dr and First St. Set up begins 10-8-18 and tear down 10-15-18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 37th Detroit International Wine Auction (DIWA)

Event Location: Beacon Park and Lumen Detroit

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: College for Creative Studies

Organization Mailing Address: 201 East Kirby, Detroit, MI 48202

Business Phone: 313-664-7983

Business Website: www.collegeforcreativestudies.edu

Applicant Name: Shaye Campbell

Business Phone: 313-664-7983 Cell Phone: 586-480-4088 Email: scampbell@collegeforcreativestudies.edu

Event On-Site Contact Person:

Name: Shaye Campbell

Business Phone: 313-664-7983 Cell Phone: 586-480-4088 Email: scampbell@collegeforcreativestudies.edu

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>Wine Auction and Black Tie</u> |

Projected Number of Attendees: 600

Please provide a brief description of your event:

The Detroit International Wine Auction (DIWA), which raised \$3.6 million in 2017, ranks as one of the top

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 10/8/18 Time: 8:00 am Complete Set-up Date: 10/13/18 Time: 6:00pm

Event Start Date: 10/13/18 Time: 6:30pm Event End Date: 10/14/18 Time: 1:00am

Begin Tearing Down Date: 10/14/18 Complete Tear Down Date: 10/15/18

Event Times (If more than one day, give times for each day):
N/A

Section 3- LOCATION/SITE INFORMATION

Location of Event: Beacon Park and Lumen Detroit

Facilities to be used (Check) Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Live Auction during Gala Dinner in Beacon Park and DJ to perform at after party at Lumen Detroit.

Will a sound system be used? Yes No

If yes, what type of sound system? Amplified Sound

Describe specific power needs for entertainment and/or music:

To use existing power in Beacon Park and Lumen Detroit

How many generators will be used? 2 (to be used only as back up)

How will the generators be fueled?
Gas

Name of vendor providing generators:

Contact Person: TBD

Address: _____

Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

The event will have a Silent Auction, Art Auction, and Live Auction which consists of wine, travel and experiences.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: College for Creative Studies Security in collaboration with DTE security and

Contact Person: Mike Bruggeman, Director of Security, CCS

Address: 201 East Kirby

Phone: 313-664-1440

City/State/Zip: _____

Detroit, MI 48202

Number of Private Security Personnel Hired Per Shift:

Estimate of 20 security personnel during the event and an estimate of 5 per day during set up

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Event Invitation, website and on-site signage.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
 We are working with TMI for our traffic management needs including proper sidewalk and street closure signage.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
 We are working closely with Lumen Detroit and DTE on all aspects of the event.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	3	Main Tent 100x100, Catering Tent 40x60, Pre
Canopy (open on all sides)	0	
Staging/Scaffolding	1	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Hart EMS Medical Service PLC

Address: 220 Bagley, Suite 912

City/State/Zip: Detroit, MI 48226

Name of company providing port-a-johns: United Rentals

Contact Person: Amy Browning

Address: 8001 Old Granger Rd

Phone: 800-475-0049

City/State/Zip: Cleveland, OH 44125

Name of private catering company? Forte Belanger

Contact Person: Amy Iserman, Director of Sales

Address: 700 Stephenson Highway

Phone: 248-602-4506

City/State/Zip: Troy, MI 48084

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Plaza Drive
FROM: Cass TO: First Street

CLOSURE DATES: 10/11/18 BEG TIME: 7:00 am END TIME:
REOPEN DATE: 10/14/18 TIME:

STREET NAME: First Street
FROM: Bagley Ave TO: Grand River

CLOSURE DATES: 10/13/18 BEG TIME: 7:00 am END TIME:
REOPEN DATE: 10/14/18 TIME:

STREET NAME: _____
FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:
REOPEN DATE: _____ TIME:

STREET NAME: _____
FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:
REOPEN DATE: _____ TIME:

STREET NAME: _____
FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:
REOPEN DATE: _____ TIME:

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

DIWA 2013 was held in Cadillac Square and DIWA 2016 was held in Capitol Park. CCS is partnering with DTE and DDP and additional individuals who are familiar with the needs of the event in order to comply with the city of Detroit requirements.

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned via eSignaturesDirect.com
Shaye Campbell
Key: 432104180220100940470842330705

08/10/2018

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: 37th Detroit International Wine Auction **Event**

Date: 10/13/18

Event Organizer:
Shaye Campbell, College for Creative Studies

eSigned via eSignaturesDirect.com
Shaye Campbell
Key: 432104180220100940470842330705

Applicant Signature:

Date: 08/10/2018

SPECIAL EVENTS GUIDELINES

A Petitioner is required to obtain a Special Events Permit from the Detroit City Council to conduct any of the following event types in the public right – of – way or outdoors on private property:

- ❖ Bike Race and/or Ride
- ❖ Carnival
- ❖ Circus
- ❖ Concert
- ❖ Demonstrations
- ❖ Fireworks
- ❖ Marathon
- ❖ Outdoor Festival
- ❖ Performance
- ❖ Political Ceremony
- ❖ Rally
- ❖ Sports or Recreational Activity
- ❖ Street Fair
- ❖ Walkathon

Events that do not need to follow this process are: Residential Block Parties and Private Invitation Only events held **inside** a private facility.

Once the Event Type has been identified, the Petitioner must complete the Special Event Application in full and submit **60 DAYS** prior to the event. Applications **will not** be accepted by the Office of Special Events under 60 days, no exceptions.

Upon submittal, all City of Detroit Departments providing services and permits for the event will review the application. Petitioner will be contacted to present their event to the Special Events Management Group to review all aspects of their application and ensure adherence to each department's guidelines.

- ❖ DO NOT ADVERTISE OR PUBLICIZE YOUR EVENT PRIOR TO APPROVAL FROM DETROIT CITY COUNCIL.

Please be aware each facet of your event is subject to change based on Public Health and Safety standards by the City of Detroit in respect to availability of services and scheduling of other events. **ALL** applications are subject to denial, no exceptions.

Preparation

Large events are complex and may require supplemental applications and a detailed event plan.

1. Set your event dates
2. Check for conflicting dates
Call the Office of Special Events at (313)224-1606.
3. Know the event location and primary intersection
4. Review and complete the Special Event Application
5. Identify the additional supplemental forms required to obtain a permit for your event.
6. Attend your Special Events meeting to review your application

Inform Your Vendors

1. Inform your vendors and/or licensed contractors that they will have to obtain certain permits as specified on the Special Event Application.
2. You, your vendor or licensed contractor are responsible for obtaining these permits after your application is approved. These may include park permits, liquor licenses, temporary food permits, tent permits, generator permits, etc.
3. The list of all vendors that will be at the event should be submitted to the Office of Special Events.

What to Expect

1. The Office of Special Events will review your application in full to ensure it is complete.
2. You will receive an email and/or call with a meeting date for you to present your event before the Special Events Management Group. If you do not, call the Special Events Office at (313) 224-1606.
3. The Special Events Management Group will go over the details of your event on your meeting date and advise which permits will be required.
4. If a "Temporary Use Permit" is required, please complete that ASAP and
5. If there are no outstanding issues with your event, at the close of your meeting the Office of Special Events will request the City Clerk's office to submit your application to City Council for approval.
6. The Office of Special Events will let you know when your approved City Council Event Permit is ready for pick up. **Now you can advertise.**

Successful events are the result of advanced planning, effective communication and teamwork. Please review the "Frequently Asked Questions" for more information.

Special Events Frequently Asked Questions

The Special Events Frequently Asked Questions (FAQ) page is setup to answer both the common and not so common questions regarding Special Events.

By Department

City Engineering – (313) 224-3935
Traffic Engineering – (313) 628-5603
Municipal Parking – (313) 221-2518
Building Safety Environment and Engineering - (313) 224-3259
Business Licensing Department – (313) 224-0365
Detroit Police Department – (313) 237-2826
Detroit Fire Marshall Division – (313) 596-2932

City Engineering: Do I need a permit to close a street or sidewalk?

“Right of Way” Permit

A Right of Way permit is required for any event that will use a portion of a street, ally or sidewalk. This includes the closing of an entire street or designation of curb lanes for special parking/no parking.

The City Engineering Department will review the request and recommend adjustments to the street plan. Clean up and/or other conditions will be communicated to you after your application has been reviewed at the Special Events Management meeting.

“Right of Way” Permit Costs

Right of Way Permits for Special Events cost may vary. Upon receipt of your Special Events Application, the City Engineering Department will consider the emergency vehicle access, parking and traffic congestion when approving your application.

Traffic Engineering: Who will close the street?

The applicant is responsible for closing the street with proper barricades and clear, concise signage for traffic detours. The City of Detroit requires a “Type 3” barricade for all closures. As part of your application, you will be asked to submit the name of the traffic control company you are hiring for managing closures/detours, along with the detail plan of where the barricades and signage will be placed.

Michigan State Highway Closures

Some city streets are also state highways and require a closure permit from the Michigan Department of Transportation. Closing any interstate on/off ramps also requires a permit from the Michigan Department of Transportation. After reviewing your application, the Office of Special Events will alert you if a MDOT permit is required and provide you with further information on how to apply for the permit. You will be responsible for hiring a traffic control company to manage the closure.

Route Description

A Street Closing Report must be included in your Special Events Application. It must provide a text and turn-by-turn description of your route from the start point to end point. The wording should utilize directions (N, S, E, W) as well as street names. A map attachment of your route is mandatory.

Municipal Parking: Can I close a parking lane?

Parking Meters and Costs

The City of Detroit - Municipal Parking Department manages parking meters, which must be rented for the time that the curb lane will be blocked from public parking.

Building Safety Environment Engineering: Do I need a permit for a tent?

Tents requiring permits

Any tent larger than a 10x10 will require a tent permit.

Tent Overview -

- shall not be erected prior to obtaining a tent permit;
- shall not be operated or occupied prior to inspection and formal approval by the Fire Safety Unit inspector.
- A site plan must include the following: location of the tent(s) in relation to the property lines and building(s), the means of egress (exits) and exit path(s) to the street, alley or public way for the tent and for any building affected by an erected tent. Exit signs, emergency lights, doors and any HVAC for the tent shall be shown on the plans upon application submittal.
- Formal approval will be issued in the form of a "Certificate of Inspection" signed and dated by the Fire Safety Unit inspector and an "Occupancy Load Placard" indicating the maximum number of persons allowed in the tent. Both documents shall be posted in a conspicuous, protected location.
- It shall be the responsibility of the applicant to ensure that the tent is being operated and maintained in a safe manner in accordance with the permit requirements, including not exceeding the occupant load. Failure to operate and maintain the tent in accordance with the permit requirements may result in immediate closure, revocation of the "Certificate of Inspection", fines and/or other legal actions by the City of Detroit.
- For specific fire safety questions regarding tents, relating to exits, occupant loads, exit signs, emergency lighting, fire extinguishers, exit doors and hardware etc. contact the Detroit Fire Department - Fire Inspection Unit.

Temporary Power Using Generators

Generators providing power for an event will require a permit from the Building, Safety, Engineering and Environmental Department. An inspector from the Building, Safety, Engineering and Environmental Department will be onsite to inspect the generator prior to the event. If a problem is found it must be corrected immediately or the City reserves the right to shut down your event.

Business Licensing: Do I need a permit to sell merchandise?

Selling/Serving Food and/or Alcohol

For the sale of/or consumption of liquor, wine or spirits at an event a Liquor License must be obtained from the State of Michigan through the Detroit Police Department. The licensing process can take up to one month. The State of Michigan must receive your request two weeks prior to the date of the event.

Applicants must apply for a food vendor's permit and temporary Liquor License permit.

- All food vendors must be licensed and inspected by the City of Detroit.
- It is MANDATORY for you to submit a copy of the temporary Liquor License from the State of Michigan to the Business Licensing Department to also receive a Temporary Liquor License permit from the City of Detroit.

Public Safety Detroit Police Department, Emergency Medical and Fire

Security Plan

The goal of a successful contingency plan is not only to protect life and property by identifying the risks associated with an event, but to also develop a plan of action to minimize those risks and address the safety requirements of the participants and spectators. Event organizers should take into consideration the scope of the event, the potential risk of injury or illness to participants and spectators, security needs, and emergency support required to help promote a safe and enjoyable event. Should a natural or man-made disaster occur, the event organizer(s) is legally and morally obligated to ensure that the necessary and appropriate actions will be taken to minimize harm. The Detroit Police Department stands ready to work with you to ensure that the necessary resources and personnel are available to help make your event successful. The Detroit Police Department and Detroit Emergency Medical Service Department will provide the requirements based on the uniqueness of your event.

Notification to Surrounding Area

To ensure the safety of the event participants and the community, it is the responsibility of the event organizers to arrange notification to businesses and residents in the area immediately surrounding the event site. This communication should include details about the event such as dates and times they will likely be impacted by the flow of traffic and people, etc.

Trash Collection for Events

Clean-up following the event is the responsibility of the applicant. You will be asked to provide the name of the sanitation company as well as a contract of services provided by said company to ensure the event site will be returned back to its original state.

2018-08-14

499

499 *Petition of College for Creative Studies, request to hold "37th Detroit International Wine Auction" at Beacon Park and Lumen Detroit on October 13, 2018 from 6:30 PM - October 14, 2018 at 1:00 AM with closures of Plaza Dr and First St. Set up begins 10-8-18 and tear down 10-15-18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL
PARKING DEPARTMENT
BUSINESS LICENSE CENTER RECREATION

3

4 25

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 514 Event Name: Detroit Moves

Event Date: October 10 - 11, 2018

Street Closure: None

Organization Name: Quicken Loans

Street Address: 1050 Woodward Avenue Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Detroit Moves is located in Spirit Plaza during Mobility Week Detroit to showcase new technology and mobility option from 11:00am - 7:00pm daily.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contracted with DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED SEP 13 2018 *Move To New Business R/c* (210) CITY CLERK 2018 SEP 10 AM 10:15

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Brethanie Lushier

Date: September 7, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, August 30, 2018

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING

514 *Quicken Loans, request to hold Detroit Moves at Spirit Plaza on 10/10/18 - 10/11/18, from 11:00 am - 7:00 pm, Set-up on 10/9/18 at 8:00 am with Complete tear down on 10/11/18.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Moves

Event Location: Spirit Plaza

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Quicken Loans

Organization Mailing Address: 1050 Woodward Ave

Business Phone: 313.373.3457

Business Website: quickenloans.org

Applicant Name: Elizabeth Sparks (on behalf of Vittoria Valenti)

Business Phone: 248-365-1539

Cell Phone: 989-289-0661

Email: elizabeth.sparks@gpj.com

Event On-Site Contact Person:

Name: Elizabeth Sparks

Business Phone: see above

Cell Phone: see above

Email: see above

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Exhibits, static vehicles

Please provide a brief description of your event:

Detroit Moves is a public event focused on Mobility during Mobility Week Detroit. Detroit Moves will host exhibitors focused around mobility and new technologies, start-ups, and fun Detroit-themed interactive experiences (baggo, bike tours, etc.). There will be a center stage with programming every-hour from subject matter experts in the mobility space.

CITY CLERK 2010 09 14 10:02 AM

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 10/9/18 Time: 8:00 AM Complete Set-up Date: 10/10/18 Time: 11:00 AM

Event Start Date: 10/10/18 Time: 11:00 AM Event End Date: 10/11/18 Time: 7:00 PM

Begin Tearing Down Date: 10/11/18 Complete Tear Down Date:

Event Times (If more than one day, give times for each day): 11:00 AM - 7:00 PM

Section 3- LOCATION/SITE INFORMATION

Location of Event: Spirit Plaza

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

potential DJ from the hours of 5-7 PM on 10/11 and potential individual acoustic style performances earlier in the day.

Will a sound system be used? Yes No

If yes, what type of sound system? TBD

Describe specific power needs for entertainment and/or music:

TBD

How many generators will be used? 1

How will the generators be fueled? diesel

Name of vendor providing generators:

Contact Person: **Mary Alice Mirochna**

Address: **28399 Dartmouth Street**

Phone: **248-545-4845**

City/State/Zip: **Madison Heights, MI 48071**

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold:

Existing food trucks/

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: **Pam Lenoir**

Address: **O. 313.373.0708 C: 313.820.4618**

Phone: **O. 313.373.0708 C: 313.820.4618**

City/State/Zip: **Detroit, MI 48226**

Number of Private Security Personnel Hired Per Shift: **To be determined in partnership with DDP.**

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

This is a public event - most traffic will probably be passer-bys.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

The event is open to the public and will give pedestrians options to participate in fun activities and learn about mobility. We plan to have music throughout the day, and a fun DJ in the evening from ~6-7 PM.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Outreach to surrounding businesses via email or face to face.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	<u>TBD</u>	<u>N/A</u>
Tents (enclosed on 3 sides)	<u>TBD</u>	<u>N/A</u>
Canopy (open on all sides)	<u>TBD</u>	<u>N/A</u>
Staging/Scaffolding	<u>0</u>	<u>N/A</u>
Bleachers	<u>0</u>	<u>N/A</u>

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: DMCare Express | Terrye Nicholls | Dir. Operations | Terrye.Nicholls@beaumont.org

Address: 1600 E. Grand Blvd, Suite 200

City/State/Zip: Detroit, MI 48211

Name of company providing port-a-johns: N/A

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company? N/A

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: N/A

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

7.25.18

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Detroit Moves Event Date: October 10 & 11, 2018

Event Organizer: Quicken Loans Community Fund

Applicant Signature: Victoria B. Valenti Date: 8.1.18

2018-08-30

514

514 *Petition of Quicken Loans, request to hold Detroit Moves at Spirit Plaza on 10/10/18 - 10/11/18, from 11:00 am - 7:00 pm, Set-up on 10/9/18 at 8:00 am with Complete tear down on 10/11/18.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER
DPW - CITY ENGINEERING DIVISION FIRE
DEPARTMENT
BUILDINGS SAFETY ENGINEERING

**OFFICE OF CONTRACTING AND
PROCUREMENT**

August 28, 2018

HONORABLE CITY COUNCIL:

The Office of Contracting and Procurement recommends a Contract with the following firm(s) or person(s):

3015014 75% Federal Funding, 25% City Funding – To Provide a 36 Foot Patrol Boat to the City of Detroit Police Department. – Contractor: Brunswick Commercial and Government Products – Location: 420 Megan Z Avenue, Edgewater, FL 32132 – Contract Period: One Time Purchase – Total Contract Amount: \$650,000.00.
POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER _____ **BENSON**

RESOLVED, that Contract No. 3015014 referred to in the foregoing communication dated August 28, 2018 be hereby and is approved.

ENTERED SEP 17 2018 - Move to New Business - RM 2,0

TUESDAY, SEPTEMBER 18, 2018 FORMAL SESSION (Public Health And Safety Standing Committee)

6 7

LAW DEPARTMENT

Benson, an Proposed Ordinance to amend Chapter 6 of the 1984 Detroit City Code, *Animal Control Regulation and Care* by amending Article I, *In General*, Section 6-1-1 *Definitions*, to add the definition of the term retractable leash, and Article II, *Proper Treatment and Transportation of Animals*, by amending Section 6-2-2, *Dog restraint; prolonged tethering prohibited under certain circumstances*, to establish the maximum length of leashes used on public property and to forbid the use of retractable leashes on public property when the weight of a dog exceeds 60 pounds. **INTRODUCE**

Benson, reso. setting a Public Hearing on the foregoing ordinance amendment.

RESOLUTION SETTING HEARING

By Council Member Benson:

Resolved, That a public hearing will be held by this body in the Committee Room, 13th Floor of the Coleman A. Young Municipal Center for the purpose of considering the advisability of adopting the foregoing Proposed Ordinance to amend Chapter 6 of the 1984 Detroit City Code, *Animal Control Regulation and Care* by amending Article I, *In General*, Section 6-1-1 *Definitions*, to add the definition of the term retractable leash, and Article II, *Proper Treatment and Transportation of Animals*, by amending Section 6-2-2, *Dog restraint; prolonged tethering prohibited under certain circumstances*, to establish the maximum length of leashes used on public property and to forbid the use of retractable leashes on public property when the weight of a dog exceeds 60 pounds. **INTRODUCE**



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

July 20, 2018

~~30~~
3

Detroit City Council
1340 Coleman A. Young
Municipal Center
2 Woodward Avenue
Detroit, Michigan 48226

Re: Proposed Ordinance to Regulate Retractable Leashes

Honorable City Council:

The above-referenced ordinance is being submitted to Your Honorable Body for consideration in response to a request made by Council Member Janee' Ayers. This proposed ordinance will amend Chapter 6 of the 1984 Detroit City Code, *Animal Control, Regulation and Care* by amending Article I, *In General*, Section 6-1-1 *Definitions*, to add the definition of the term retractable leash, and Article II, *Proper Treatment and Transportation of Animals*, by amending Section 6-2-2, *Dog restraint; prolonged tethering prohibited under certain circumstances*.

This ordinance establish the maximum length of leashes used on public property and to forbid the use of retractable leashes on public property when the weight of a dog exceeds 60 pounds. A copy of the ordinance, which has been approved as to form, is attached for your consideration.

We are available to answer any questions that you may have concerning this proposed ordinance.

Thank you for your consideration.

Respectfully submitted,

Mark A. Toaz
Assistant Corporation Counsel

Enclosure

CITY CLERK 2018 JUL 20 PM 4:45

ENTERED JUL 30 2018

BBK 9/10/18 to set DISCUSSION - JA (3,0)

ENTERED SEP 10 2018 - BB 1WK (JA) (3,0)

ENTERED SEP 17 2018 - Move to New Business - JA (3,0)

SUMMARY

This proposed ordinance amends Chapter 6 of the 1984 Detroit City Code, *Animal Control, Regulation and Care* by amending Article I, *In General*, Section 6-1-1 *Definitions*, to add the definition of the term retractable leash, and Article II, *Proper Treatment and Transportation of Animals*, by amending Section 6-2-2, *Dog restraint; prolonged tethering prohibited under certain circumstances*, to establish the maximum length of leashes used on public property and to forbid the use of retractable leashes on public property when the weight of a dog exceeds 60 pounds.

Introduced
9-16-18

1 BY COUNCIL MEMBER _____:

2 AN ORDINANCE to amend Chapter 6 of the 1984 Detroit City Code, *Animal Control,*
3 *Regulation and Care* by amending Article I, *In General*, Section 6-1-1 *Definitions*, to add the
4 definition of the term retractable leash, and Article II, *Proper Treatment and Transportation of*
5 *Animals*, by amending Section 6-2-2, *Dog restraint; prolonged tethering prohibited under certain*
6 *circumstances*, to establish the maximum length of leashes used on public property and to forbid
7 the use of retractable leashes on public property when the weight of a dog exceeds 60 pounds.

8 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

9 Section 1: That Chapter 6 of the 1984 Detroit City Code, *Animal Control, Regulation, and Care*, is
10 amended by amending Article I, Section 6-1-1, *Definitions*, and Article II, Section 6-2-2, to read as
11 follows:

12 CHAPTER 6. ANIMAL CONTROL, REGULATION, AND CARE

13 ARTICLE I. IN GENERAL

14 Sec. 6-1-1. Definitions.

15 For the purposes of this Article, the following words and phrases shall have the meanings
16 respectively ascribed to them in this section:

17 *Abandonment* means an owner leaving an animal unattended for at least (72) consecutive
18 hours.

19 *Administrator* means the individual with direct supervisory control over the Animal Care
20 and Control Division.

21 *Animal* means any living domesticated or wild invertebrate or vertebrate, excluding
22 humans.

23 *Animal Care and Control Division* means the division of the Detroit Health Department,
24 or such other designated City of Detroit department or agency, authorized to administer or enforce

1 the provisions of this chapter.

2 *Animal Control Shelter* means the animal control shelter established, operated, and
3 maintained by the City pursuant to Article IV of this chapter.

4 *Business License Center* means the division of the Buildings, Safety Engineering and
5 Environmental Department, or such other designated City department or agency, authorized to
6 issue business licenses.

7 *Dangerous animal determination* means a written declaration or order issued by the
8 Administrator, or the Administrator's designee, finding that a dog or other animal is dangerous
9 because the dog or other animal:

10 (1) Has without provocation attacked, bitten, or otherwise caused injury to a person; or

11 (2) Has without provocation attacked, bitten, or otherwise caused injury to another
12 domesticated animal; or

13 (3) Has on one or more occasions, and without provocation, chased or approached any
14 person on any public property, or on any private place that is not the property of the animal's
15 owner, in an apparent attempt to attack or injure the person.

16 *Department* means the Detroit Health Department or successor department with
17 administrative oversight and control of the Animal Care and Control Division.

18 *Domesticated animal* means any animal which is accustomed to living in an environment
19 managed by humans and is suitable for the purpose of human companionship or service.

20 *Farm animal* means, but is not limited to, a cow, a donkey, a goat, a horse, a llama, a mule,
21 a pony, poultry, sheep, swine, or any animal held or raised for purposes of food or other
22 commercial consumption.

23 *Impounded* means an animal confined, kept, and maintained by the Animal Care and

1 Control Division.

2 *kennel* means any premise or structure where three or more animals are boarded, confined,
3 kept or maintained for the purpose of breeding, boarding, sale, sporting, or any commercial or
4 training purposes.

5 *Licensed dog* means a dog currently licensed by the Animal Care and Control Division.

6 *Licensee* means any person or premises licensed under this chapter.

7 *Neglect*, as defined by MCL 750.50, means to fail to sufficiently and properly care for an
8 animal to the extent that the animal’s health is jeopardized.

9 *Neuter* means to make a male animal incapable of reproducing.

10 *Offered for sale* means all animals found on the premises indicated on the license or
11 licenses of a pet shop, except those of diseased, maimed, or sick animals that are housed in an
12 entirely separate part of the premises or in cages or kennels with a “not for sale” sign attached to
13 the front of each cage or kennel.

14 *Owner* means, when applied to the proprietorship of an animal, every person having a right
15 of property in the animal, every person who keeps or harbors an animal, or has an animal in the
16 person’s care or control, and every person who knowingly permits an animal to remain at or about
17 any premises occupied by the person.

18 *Pet shop* means any building, enclosure, lot, place, or structure, where birds, cats, dogs,
19 fish, rabbits, and other animals are offered for sale to the public.

20 *Residence* means an apartment, dwelling, flat, house, or other building or structure where
21 one or more persons reside.

22 *Restraint* means a device, enclosure, or structure such as a cage, corral, fenced enclosure,
23 house, pen, or vehicle without means of escape, or a leash or other form of cable, rope, or tether

1 or secure attachment, used to securely and safely confine an animal.

2 Retractable leash means a handheld animal restraint that attaches to the collar of an animal
3 with an internally housed cord, belt, tape, or other retractable material which may be extended,
4 retracted, or locked at various lengths.

5 *Seize* means to capture, collect, restrain, or impound an animal.

6 *Service animal* means that term as defined in Section 1 of Public Act 207 of 1970, being
7 MCL 287.291.

8 *Spay* means to make a female animal incapable of reproducing.

9 *Sterilize* means to neuter or spay an animal.

10 *Stray animal* means any animal running loose on public or private property without
11 restraint.

12 *Tethering* means to secure a dog to a stationary object by means of a metal chain or coated
13 steel cable for keeping a dog restrained in its movement. Tethering does not mean walking a dog
14 on a leash or restraining a dog for temporary grooming or other professional service.

15 *Urban farm* means over one acre of land under common ownership which is used to grow
16 and harvest food crops and/or non-food crops for personal or group use and which is one of the
17 following:

18 (1) contiguous, or

19 (2) non-contiguous and on the same block, or

20 (3) contiguous or non-contiguous and separated by a right-of-way not greater than 60
21 feet in width.

22 An urban farm includes an orchard or a tree farm that is a principal use. An urban farm may be
23 divided into plots for cultivation by one or more individuals and/or groups or may be cultivated

1 by individuals and/or groups collectively. The products of an urban farm may or may not be for
2 commercial purposes.

3 *Urban farm animal* means livestock or fowl permitted to be raised or kept in accordance
4 with Article VI of this Chapter.

5 *Urban garden* means up to one acre of land under common ownership which is used to
6 grow and harvest food crops and/or non-food crops for personal or group use and which is one of
7 the following:

8 (1) contiguous, or

9 (2) non-contiguous and on the same block, or

10 (3) contiguous or non-contiguous and separated by a right-of-way not greater than 60
11 feet in width.

12 The products of an urban garden may or may not be for commercial purposes.

13 *Wild animal* means any animal that generally lives in its original and natural habitat, and
14 is not normally considered a domesticated animal.

15 *Without provocation* means, when applied to damage or injury caused to a person by an
16 animal, the person has not committed a willful trespass or other tort upon the property of the
17 animal's owner, or an act of abuse, assault, attack, or torment upon the animal or the owner of the
18 animal, or a criminal act or an attempt to commit a criminal act which takes place where the animal
19 is located.

20 **ARTICLE II. PROPER TREATMENT AND TRANSPORTATION OF ANIMALS**

21 **Sec. 6-2-2. Dog restraint; prolonged tethering prohibited under certain circumstances.**

22 (a) It is the duty and responsibility of the owner of a dog to actively monitor and keep
23 the dog on the owner's property.

1 (b) No owner of a dog shall allow the dog to stray on public or private property, other
2 than the private property of the owner, unless held properly by a leash extended no more six feet
3 in length or under restraint; provided, that police dogs accompanied by their handler while actively
4 engaged in activities for which such dogs are trained are not subject to this prohibition.

5 (c) No person shall use a retractable leash when walking a dog on public property if
6 the weight of the dog exceeds 60 pounds.

7 (e)(d) No owner of a dog shall:

8 (1) Continuously tether a dog for more than three hours per day;

9 (2) Tether a dog using a tether made of anything but a coated steel cable at any
10 length less than three times the length of the dog as measured from the tip of its nose
11 to the base of its tail;

12 (3) Use a tether or any assembly or attachments that amount to more than 10%
13 of the dog's weight or that significantly inhibit the movement of the dog within the
14 tethered area;

15 (4) Attach a dog to a tether by means of any implement other than a buckle-
16 type collar or harness, so as to risk injury, strangulation, or entanglement of the dog
17 on fences, trees, or other obstacles;

18 (5) Tether a dog without access to shade when sunlight is likely to cause
19 overheating or without access to appropriate shelter for insulation and protection
20 against cold and dampness when the atmospheric temperature falls below forty
21 degrees Fahrenheit;

22 (6) Tether a dog without securing its food and water source to prevent its being
23 tipped over or spilled by the tether;

1 (7) Tether a dog in an open area that does not provide the dog protection from
2 attack from people or other animals;

3 (8) Tether a dog in an area composed entirely of bare earth subject to becoming
4 wet and muddy in the event of precipitation, and without any dry surface area for
5 cover or protection;

6 (9) Tether a dog under four months old;

7 (10) Tether more than one dog to a single tether;

8 (11) Tether a dog to a stationary object that would allow the dog to come within
9 five feet of any property line; or


10 (12) Tether a dog without a swivel attached or equipped on both ends.

11 **Section 2.** This ordinance is hereby declared necessary to preserve the public peace, health, safety,
12 and welfare of the People of the City of Detroit.

13 **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are repealed.

14 **Section 4.** In the event this ordinance is passed by two-thirds (2/3) majority of City Council
15 Member serving, it shall be given immediate effect and become effective upon publication in
16 accordance with Section 4-118 of the 2012 Detroit City Charter. Where this ordinance is passed by
17 less than a two-thirds (2/3) majority of City Council Members serving, it shall become effective on
18 the thirtieth (30) day after enactment, or on the first business day thereafter, in accordance with Section
19 4-118 of the 2012 Detroit City Charter.

Approved as to form:


Lawrence T. García
Corporation Counsel

Walk-On



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
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August 20, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2018 Built To Play Grant

The Tony Hawk Foundation has awarded the City of Detroit General Services Department with the FY 2018 Built To Play Grant for a total of \$250,000.00. The Foundation's share is \$250,000.00 of the approved amount and the Department will contribute \$501,253.00 for a cash match. The total project cost is \$751,253.00.

The objective of the grant is to build a skate park at Riverside Park. The funding allotted to the department will be utilized to pay for the construction of the park.

If approval is granted to accept and appropriate this funding, the appropriation number is 20550, with the match amount coming from appropriation number 20315.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

9/13/18 (NCS) - Move TO New Business - R/CL
(210)

CITY CLERK 2018 SEP 12 AM 11:24

RESOLUTION

Council Member _____

WHEREAS, the General Services Department is requesting authorization to accept a grant of reimbursement from the Tony Hawk Foundation, for the FY 2018 Built To Play Grant, in the amount of \$250,000.00, to build a skate park at Riverside Park,

THEREFORE, BE IT RESOLVED, that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20550 in the amount of \$751,253.00, which includes a cash match of \$501,253, coming from appropriation 20315, for the FY 2018 Built To Play Grant.

City of Detroit General Services Department
18100 Meyers
Upper Level
Detroit, MI 48235
Attn: Donna Miller

1 August 2018

Dear Donna,

I'm pleased to inform you that the Tony Hawk Foundation is offering you up to \$250,000 ("Award"), made available through the generosity of the Ralph C. Wilson, Jr. Foundation, to assist in the construction of your public, non-profit skatepark in Detroit, subject to the following conditions:

The Award is a challenge grant, which requires you to raise at least \$50,000 and up to \$250,000 from another source or sources ("Matching Amount") by July 31, 2019. Any money raised by you through July 31, 2019 ("Fundraising Term") that is designated for construction of your skatepark (not including site amenities outside the skatepark) may count towards raising the Matching Amount.

Funds raised before applying for this grant can be included in your Matching Amount.

You must raise at least \$50,000 to qualify for the matching Award.

When you have raised the Matching Amount, you must contact the Tony Hawk Foundation at contact@tonyhawkfoundation.org and provide the following:

- The sum of your total fundraising for your skatepark project; and
- A copy of a bank statement or account balance receipt; and
- A signed and dated letter, on your organization's letterhead (or your fiscal sponsor's letterhead), indicating the current skatepark account balance. Letter must be signed by the organization's CEO, President, or Chairperson.

Upon receiving evidence that you have raised the Matching Amount, your Award check will be processed and sent to you.

It is our hope that this fundraising challenge and your receipt of the Award, should you succeed in raising the Matching Amount, might also help raise your project's public profile. We'll leave such publicity strategies to your discretion. We only ask that you don't imply that Tony Hawk will be appearing at your park, and that no one exploits his name for personal gain.

Please sign and return this original agreement to: 1203 Activity DR, Vista, CA 92081.

If the Award is granted to you, such grant is made subject to the following conditions:

1. You agree to assume any and all liability for:
 - a. The construction and operation of the skateboard park, and
 - b. The implementation of any information or advice given to you by the Tony Hawk Foundation.
2. The Foundations have the right to terminate the grant, to modify or withhold any payment otherwise due under the grant, or to require repayment of any expended or unexpended grant funds if the skatepark is not operational within two (2) years of the date of this agreement, or if in the Foundations' sole judgment:

- a. Grant funds or income arising from the grant have been used for purposes other than those described above; or
 - b. Your organization has failed to comply with any of the terms of the grant.
 - c. You make significant modifications to your skatepark plan, as described in the original Grant Application, without obtaining the advance approval of the Tony Hawk Foundation.
3. You assure the Foundations that an experienced, qualified specialty skatepark designer and an experienced, qualified specialty skatepark builder will be hired to work with local skaters and the community to create a unique design for the skatepark. Further, you will not enter into a contract agreement with a skatepark designer or skatepark builder without written approval and consent from the Tony Hawk Foundation. In connections therewith, you will submit to the Tony Hawk Foundation the following information for consideration:
 - a. A list of previous five (5) skatepark projects (location, size) completed by skatepark designer and skatepark builder; and
 - b. A list of reference names and phone numbers of representatives from each of the five (5) projects completed by the skatepark designer and skatepark builder.
4. You agree to provide a written progress report (not to exceed two pages) on or before six months from the date of this agreement, and every six months thereafter until the skatepark opens, describing the progress you've made in accomplishing the purpose of the Grant. Upon opening the skatepark, you agree to submit a final report, detailing the manner in which the Grant money has been spent, and including a photograph (or photographs) showing the entire skatepark.
5. You qualify as a public charity as described in Internal Revenue Code ("IRC") Section 501(c)(3) and IRC Section 170(b)(1)(a), or you are a state or local agency, including public school systems or public projects. You agree to inform the Tony Hawk Foundation immediately of any alterations in your organization's structure or activities which may adversely affect its status under this Code provision.
6. You agree NOT to expend Tony Hawk Foundation grant funds:
 - a. To carry on propaganda or otherwise to attempt to influence legislation within the meaning of IRC 4945(d)(1), or
 - b. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of IRC Section 4945(d)(2). (The term "legislation" in this case does not include actions by executive, judicial or administrative bodies, such as school boards, housing authorities, zoning boards, and similar federal, state or local special-purpose bodies.)
7. Neither Tony Hawk's name nor likeness may be used for any purpose, including, without limitation, in connection with the skatepark and/or any other activities of the City of Detroit General Services Department, or otherwise. Notwithstanding the foregoing, you are welcome to make any appropriate public announcements about this grant, particularly if they are designed to boost local fundraising efforts.
8. You give the Foundations permission to publicly release information concerning this fundraising challenge and grant (if awarded), including your statements and correspondence with the Foundations.

9. You shall fully indemnify, defend, and hold harmless the Tony Hawk Foundation, Tony Hawk, Inc., Tony Hawk, Ralph C. Wilson, Jr. Foundation, Community Foundation For Southeast Michigan, and each of their affiliates, officers, directors, partners, shareholders, employees, contractors, successors, licensees and assigns (collectively, "Indemnified Parties"), of and from all claims, actions, suits, damages, liabilities, losses, settlements, judgments, costs or expenses (including but not limited to reasonable attorneys' fees and court costs) with respect to any and all claims arising in connection with the fundraising challenge and/or the grant (if awarded) and/or the skatepark, including, without limitation, any and all third-party claims for injuries and or other damages, if any, resulting at, or otherwise related to, the skatepark, whether or not the relevant claim has merit, or which arise out of or relate to any breach of any representation or warranty of City of Detroit General Services Department under this Agreement or under applicable law.
10. In the event that you maintain a general liability insurance policy or similar coverage, you will name each of the Foundations as additional insureds.

Please signify your agreement to the above terms of the grant by signing below. The agreement must be signed by the officer or officers who are, under your bylaws and the law governing you, authorized to execute contracts on your organization's behalf. Please return all three pages of the executed original of the letter to us and keep a copy for your records. The original, signed agreement must be returned no later than 90 days from the date of this agreement. Please use this address: 1203 Activity Dr., Vista, CA 92081.

Sincerely,



Miki Vuckovich
Executive Director
Tony Hawk Foundation

Agreed to and accepted on behalf of City of Detroit General Services Department this ____ day of _____, 2018

By: _____ (signature)

Name: _____ (please print)

Title: _____

The check to be made payable to: City of Detroit General Services Department

Address and name of the person to whom the check should be mailed: _____



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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July 19, 2018

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Corporation for National and Community Service (CNCS) for the FY 2018-2019 AmeriCorps VISTA (Volunteers In Service To America) Grant Program

The Mayor's Office Department of Neighborhoods is hereby requesting authorization from Detroit City Council to submit a grant application to the Corporation for National and Community Service (CNCS) for the FY 2018-2019 AmeriCorps VISTA (Volunteers In Service To America) Grant Program. The amount being sought is \$166,159.00. The Federal share is \$166,159.00 of the approved amount and there is a required cash match of \$24,622.00. The total project cost is \$190,781.00.

The FY 2018-2019 AmeriCorps VISTA Grant Program will enable the department to:

- Hire 9 AmeriCorps VISTAs to help the Department of Neighborhoods staff by providing outreach and community capacity building services in various neighborhoods
- Have the AmeriCorps VISTAs serve 7 districts and work directly with district managers to support the creation or expansion of block clubs

If the application is approved, a cash match will be provided from appropriation 00870.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2018 SEP 5 AM 9:49

ENTERED SEP 13 2018

Move To New Business - P/C-L (210)

RESOLUTION

Council Member _____

WHEREAS, the Mayor's Office Department of Neighborhoods has requested authorization from City Council to submit a grant application to the Corporation for National and Community Service (CNCS) for the FY 2018-2019 AmeriCorps VISTA (Volunteers In Service To America) Grant Program in the amount of \$166,159.00, to hire 9 AmeriCorps VISTAs to help the Department of Neighborhoods staff by providing outreach and community capacity building services in various neighborhoods; and

WHEREAS, the City's \$24,622 required match for the 2018-2019 AmeriCorps VISTA Program Grant will come from FY 2019 Appropriation 00870, now therefore be it

RESOLVED, the Mayor's Office Department of Neighborhoods is hereby authorized to submit a grant application to the Corporation for National and Community Service (CNCS) for the FY 2018-2019 AmeriCorps VISTA Grant Program.

**Office of Grants Management
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to Sajjiah Parker, Associate Director, Office of Grants Management at parkers@detroitmi.gov

City Department	Department of Neighborhoods
Date	7/19/2018
Department Contact Name	Victoria Kovari
Department Contact Phone	313-224-4787
Department Contact Email	kovari@detroitmi.gov
Grant Opportunity Title	2018-19 AmeriCorps Continuation
Grant Opportunity Funding Agency	Corporation for National and Community Service (CNCS)
Web Link to Opportunity Information	https://www.national-service.gov/
Award Amount (that Department will apply for)	\$166,169
Application Due Date	7/20/18
Duration of Grant Award	1 year
Anticipated Proposed Budget Amount	N/A
Match Requirement Amount	\$24,022
Source of Match (Include Appropriation Number, Cost Center, and Object Code)	1000-00870-350800-721100
List of programs/services/activities to be funded and the Amount of Funding Requested for Each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	9 AmeriCorps volunteers to help staff the DON's district offices, providing outreach and community capacity building in the neighborhoods.
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	AmeriCorps VISTA is a federal program by Corporation for National & Community Service that bring capacity building members to a nonprofit organization or public agency to work on a specific project. Anticipated VISTAs will be deployed in the 7 districts to work directly with District Managers to support the creation or expansion of block clubs and will connect these groups with District Blight Strike Teams to directly impact blight, crime and other community issues.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	# of block clubs created # of block clubs served # of blight elimination projects undertaken # of financial literacy outreach events held

Victoria Kovari
Director's Signature

7/16/18
Date



CITY OF DETROIT
HUMAN RESOURCES DEPARTMENT
LABOR RELATIONS DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE - SUITE 332
DETROIT, MICHIGAN 48226
(313) 224-3860 • TTY: 711
(313) 224-0738
WWW.DETROITMI.GOV

25
10

August 21, 2018

HONORABLE CITY COUNCIL:

Re: Implementation of a Salary Range Adjustment for Classifications within the Department of Public Works

On May 23, 2017, this Honorable Body approved a salary range adjustment for employees in the following classifications - Vehicle Operator I (72-15-23) Vehicle Operator II (72-15-25) and Vehicle Operator III (72-15-29). This increase has impacted supervisory titles within the Department of Public Works and will place them in a position to make less than their subordinates if salary levels of supervision are not increased along with the Vehicle Operators series.

Therefore, in order to maintain traditional wage relationships between various classifications of employees which share a close working relationship and also facilitate the harmonious interaction of such employees, the Director of the Department of Public Works is requesting to increase the maximum rate for the classifications of Construction Equipment Operator – 50 Ton (72-15-38); Construction Equipment Operator (72-15-35); and Refuse Collection Packard Operator (61-81-11), effective February 2, 2018.

Therefore, in accordance with standard City procedure, the Labor Relations Division respectfully requests that your Honorable Body pass a resolutions which approves the specified changes.

Respectfully submitted,

Hakim W. Berry
Labor Relations Director

ENTERED SEP 17 2018 - Move to New Business - RM (2,0)



By Council Member _____ :

RESOLVED, That the 2018 – 2019 Official Compensation Schedule is hereby amended to reflect the following salary range adjustments, effective February 2, 2018.

B.U. CODE	CLASS CODE	CLASSIFICATION	CURRENT SALARY	PROPOSED SALARY
8000	72-15-38	Construction Equipment Operator – 50 Ton	\$17.60 - \$21.43	\$17.60 - \$23.58
8000	72-15-35	Construction Equipment Operator	\$15.31 - \$19.20	\$15.31 - \$21.12
8000	61-81-11	Refuse Collection Packard Operator	\$13.31 - \$16.83	\$13.31 - \$18.45

RESOLVED, That the Chief Financial Officer is hereby authorized to honor payrolls and vouchers in accordance with this resolution, the above communication and standard City of Detroit practices.



CITY OF DETROIT
HUMAN RESOURCES DEPARTMENT
LABOR RELATIONS DIVISION

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August 15, 2018



HONORABLE CITY COUNCIL:

Re: Implementation of Wage Increases for Non-Union Uniformed Police Executives

It is the longstanding policy of the City of Detroit to pass on to non-union Police Department executive employees the wage increases that are received by their unionized peers and subordinate personnel. This policy enables the City to attract and retain the highest quality employees for these executive positions.

On June 19, 2018, this Honorable Body approved a 2% wage increase, effective immediately, for the Detroit Police Command Officers Association and the Detroit Police Lieutenants and Sergeants Association. Therefore, we are recommending that your Honorable Body approve the attached resolution to provide for a 2% wage increase, effective July 2, 2018, for these non-union uniformed Police Executives on attached Schedule A.

Respectfully submitted,

Hakim W. Berry
Labor Relations Director

ENTERED SEP 17 2018 - Move to New Business - JA (5,0)

CITY CLERK 4 SEP 2018 AM 11:22



By Council Member _____:

WHEREAS, it is the longstanding policy of the City of Detroit to pass on to non-union uniformed Police Department Executives the wages increases received by their unionized peers, and

THEREFORE, BE IT RESOLVED, that the 2% wage increase for non-union uniformed Police Department Executives shall be implemented in accordance with the foregoing communication, and be it further

RESOLVED, that the Office of the Chief Financial Officer is hereby authorized to honor payrolls and vouchers in accordance with the foregoing communication, this resolution, and standard City procedures, and be it further

RESOLVED, that this action be taken with a waiver of reconsideration.

SCHEDULE A

B.U. CODE	CLASS CODE	CLASSIFICATION
9145	01-01-71	First Assistant Chief of Police
9145	01-01-96	Assistant Chief of Police - Sworn
9145	01-18-29	Deputy Chief of Police

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RESOLUTION TO CALL CLOSED SESSION

RESOLVED, that a closed session of the Detroit City Council is called in accordance with Section 8(a) of the Open Meetings Act, 1976 PA 267, MCL 15.268(a) (at the request of P.O. Hakeem Patterson to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent. The representation and indemnification of P.O. Hakeem Patterson in the matter of *Michaelangelo Jackson et al. v City of Detroit et al.*, Wayne County Circuit Court Case No: 18-001339 NI, will be discussed with Law Department attorneys, representatives from the Detroit Police Department, P.O. Hakeem Patterson and James M. Moore, Esq. of the Law Office of Gregory, Moore, Jeakle & Brooks, P.C., on behalf of P.O. Patterson, the Detroit Police Officers Association as well as attorneys from the Legislative Policy Division.) The closed session will be held on:

Tuesday, November 20, 2018 at 1:00 p.m.

Notes: A 2/3 Roll Call vote of members elected and serving (6 votes) is required pursuant to MCL 15.267(1).

A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions pursuant to MCL 15.268(a).

This closed session (commonly referred to as a Loudermill hearing is a due process requirement pursuant to the U.S. Supreme Court's holding in Cleveland Board of Education v. Loudermill, 470 US 532 (1985). Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (see Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202). The request for the hearing was not triggered in this case as both the Law Department and DPD recommended approval of representation and indemnification. P.O. Patterson is entitled to receive and the City of Detroit is required to hold this hearing.

CITY CLERK 2018 SEP 10 AM 9:47

9/11/18 (Formal session) - Postpone 1 Week
Law Dept. Dated: September 7, 2018

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RESOLUTION TO CALL CLOSED SESSION

RESOLVED, that a closed session of the Detroit City Council is called in accordance with Section 8(a) of the Open Meetings Act, 1976 PA 267, MCL 15.268(a) at the request of P.O. Steven Fultz to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent. The representation and indemnification of P.O. Steven Fultz in the matter of *Michaelangelo Jackson et al. v City of Detroit et al.*, Wayne County Circuit Court Case No: 18-001339 NI, will be discussed with Law Department attorneys, representatives from the Detroit Police Department, P.O. Steven Fultz and James M. Moore, Esq. of the Law Office of Gregory, Moore, Jeakle & Brooks, P.C., on behalf of P.O. Fultz, the Detroit Police Officers Association as well as attorneys from the Legislative Policy Division. The closed session will be held on:

Tuesday, November 20, 2018 at 1:30 p.m.

Notes: A 2/3 Roll Call vote of members elected and serving (6 votes) is required pursuant to MCL 15.267(1).

A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions pursuant to MCL 15.268(a).

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CITY CLERK 2018 SEP 10 AM 3:47

9/11/18 (Formal Session) - Postpone 1 week

Law Dept. Dated: September 7, 2018

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RESOLUTION TO CALL CLOSED SESSION

RESOLVED, that a closed session of the Detroit City Council is called in accordance with Section 8(a) of the Open Meetings Act, 1976 PA 267, MCL 15.268(a) at the request of P.O. Richard Billingslea to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent. The representation and indemnification of P.O. Richard Billingslea in the matter of *Michaelangelo Jackson et al. v City of Detroit et al.*, Wayne County Circuit Court Case No: 18-001339 NI, will be discussed with Law Department attorneys, representatives from the Detroit Police Department, P.O. Richard Billingslea and James M. Moore, Esq. of the Law Office of Gregory, Moore, Jeakle & Brooks, P.C., on behalf of P.O. Richard Billingslea, the Detroit Police Officers Association as well as attorneys from the Legislative Policy Division. The closed session will be held on:

Tuesday, November 20, 2018 at 2:00 p.m.

Notes: A 2/3 Roll Call vote of members elected and serving (6 votes) is required pursuant to MCL 15.267(1).

A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions pursuant to MCL 15.268(a).

This closed session (commonly referred to as a Loudermill hearing is a due process requirement pursuant to the U.S. Supreme Court's holding in Cleveland Board of Education v. Loudermill, 470 US 532 (1985). Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (see Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202). The request for the hearing was not triggered in this case as both the Law Department and DPD recommended approval of representation and indemnification. P.O. Billingslea is entitled to receive and the City of Detroit is required to hold this hearing.

CITY CLERK 2018 SEP 10 AM 9:47

9/11/18 (Formal Session) - Postpone 1 week
Law Dept. Dated: September 7, 2018

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City of Detroit
CITY COUNCIL

LEGISLATIVE POLICY DIVISION
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TO: Honorable Detroit City Council
FROM: David Whitaker, Director 
Legislative Policy Division

DATE: September 7, 2018

**RE: RESOLUTION ENDORSING THE RETENTION AND TO IMPROVE
OPERATION OF THE ARETHA LOUISE FRANKLIN AMPHITHEATER
FORMERLY NAMED THE CHENE PARK AMPHITHEATER**

On July 30, 2018 the Council President Pro Tem Mary Sheffield requested that the Legislative Policy Division draft a resolution to support the efforts to retain and to improve operation of the Chene Park Amphitheater.

Attached, please find our draft of the resolution.

Please contact us if we can be of any further assistance.

9/11/18 (Formal Session) - Postpone 1 week

CITY CLERK 2018 SEP 7 PM 1:30

BY COUNCIL PRESIDENT PRO TEM MARY SHEFFIELD

RESOLUTION ENDORSING THE RETENTION AND TO IMPROVE OPERATION OF THE ARETHA LOUISE FRANKLIN AMPHITHEATER FORMERLY NAMED THE CHENE PARK AMPHITHEATER

WHEREAS, The mission of the Detroit City Council is to promote the economic, cultural and physical welfare of Detroit's citizens through Charter-mandated legislative functions; and

WHEREAS, On August 31, 2018, during the funeral for Ms. Aretha Louise Franklin, Mayor Duggan, announced a proposal to permanently change the name of Chene Park to the Aretha Louise Franklin Amphitheater (AFLA) in honor of Aretha Franklin; the internationally acclaimed vocalist known the world over as the "Queen of Soul"; and

WHEREAS, On September 4, 2018, during City Council Formal Session, the entire City Council unanimously approved a resolution to permanently change the name of Chene Park, to the Aretha Louise Franklin Amphitheater; and

WHEREAS, Also on September 4, 2018, Council President Pro Tem Mary Sheffield inquired about the future of the amphitheater, amidst reports that the amphitheater could possibly be moved downtown to Hart Plaza. Mayor Duggan responded to Council President Pro Tem Mary Sheffield and enthusiastically stated, "*that the Aretha Franklin Amphitheater is not moving as long as I'm the mayor*"; and

WHEREAS, The City's east riverfront is dotted with proposed economic development projects to address the increase in demand for residential and commercial land uses in this area. It only stands to reason that retaining and improving the Aretha Louise Franklin Amphitheater would complement proposed future development plans to increase the aesthetics and walkability in this area; and

WHEREAS, Mayor Duggan acknowledged that physical improvements are needed to the 30-year-old park. Entertainers as well as park goers have strongly suggested improvements in acoustics, parking and infrastructure, in addition to addressing a number of deferred maintenance items; and

WHEREAS, In order for ALFA to reach its potential as the jewel that it was envisioned to be, the City must promptly invest sufficient capital dollars in this facility to improve the overall physical character in order to encourage investment and increase stakeholder satisfaction before the proposed renaming and dedication ceremony tentatively scheduled for late spring of 2019; and

NOW, THEREFORE BE IT RESOLVED, That Detroit City Council hereby supports the strong commitment that the Mayor has expressed in maintaining the ALFA in its present location and strongly encourage the City to fund all the necessary improvements to the facility in order to continue as a treasured institution within our community and as a dynamic

driver of economic development and improved quality of life for residents on the lower east side of the City of Detroit; and

BE IT FURTHER RESOLVED, That copies of this resolution shall be delivered to the Mayor's Offices, to the management of the Aretha Franklin Foundation, Ms. Shahida Mausi, president of The Right Productions and to applicable community stakeholders and various media outlets.