

Formal Agenda
9.11.2018

**INTERNAL
OPERATIONS
STANDING
COMMITTEE**



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

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HONORABLE CITY COUNCIL

RE: LANCE RAND v. CITY OF DETROIT
CASE NO: 17-010461-NI
FILE NO: L17-00532

On July 24, 2018 a case evaluation panel evaluated the above-captioned lawsuit and awarded **Two Hundred and Fifty Thousand Dollars and No Cents (\$250,000.00)** in favor of the Plaintiffs in the above referenced matter. The parties have until September 25, 2018, to either accept or reject the case evaluation. Failure to file a written acceptance or rejection within this period constitutes a rejection.

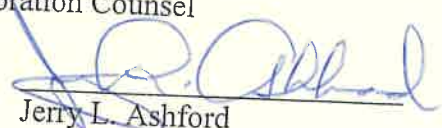
Based upon our review of the facts and particulars of this lawsuit, which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body, it is our considered opinion that a settlement in the amount of **Two Hundred and Fifty Thousand Dollars and No Cents (\$250,000.00)** is in the best interest of the City of Detroit.

We, therefore, request Your Honorable Body to authorize acceptance of the case evaluation award; and, in the event Plaintiff accepts the award, to deem such acceptance as a settlement and to direct the Finance Director to issue a draft in that amount payable to her attorney, to be delivered upon receipt of properly executed Release and Stipulation and Order of Dismissal entered in Lawsuit **17-010461-NI**, approved by the Law Department.

Respectfully submitted,


Crystal B. Olmstead
Senior Assistant Corporation Counsel

APPROVED:
Lawrence T. Garcia
Corporation Counsel

BY: 
Jerry L. Ashford
Chief of Litigation

CITY CLERK 5 SEP 2018 4:09:51

RESOLUTION


BY COUNCIL MEMBER _____ :

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Two Hundred and Fifty Thousand Dollars and No Cents (\$250,000.00)**; and be it further

RESOLVED, that in the event Plaintiff Lane Rand accepts the case evaluation, that such acceptance is deemed a settlement, and that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of **Lance Rand and Mike Morse Law Firm, his attorney**, in the amount of **Two Hundred and Fifty Thousand Dollars and No Cents (\$250,000.00)** in full payment of any and all claims which **Lance Rand** may have against the City of Detroit for alleged injuries sustained on or about **January 12, 2017**, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in **Lawsuit No. 17-010461-NI**, and, where it is deemed necessary or desirable by the Law Department.

APPROVED:
Lawrence T. Garcia
Corporation Counsel

BY:


Jerry L. Ashford
Chief of Litigation

APPROVED BY CITY COUNCIL: _____

APPROVED BY THE MAYOR: _____



CITY OF DETROIT
LAW DEPARTMENT

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August 23, 2018

HONORABLE CITY COUNCIL

RE: RANDOLPH MACKIE v CITY OF DETROIT
Case No: 17-012741-NI
File No: L17-00784(SVD)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that a settlement in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** is in the best interest of the City of Detroit.

We, therefore, request authorization to settle this matter in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** and that Your Honorable Body direct the Finance Director to issue a draft in that amount payable to Randolph Mackie and his attorney, **Carl Jackson, III**, to be delivered upon receipt of properly executed Releases and Stipulation and Order of Dismissal entered in Lawsuit No. 17-012741-NI, approved by the Law Department.

Respectfully submitted,

SARAH V. DOMIN
Assistant Corporation Counsel

APPROVED: 'AUG 31 2018

LAWRENCE GARCIA
Corporation Counsel

BY:
KRYSTAL A. CRITTENDON
Supervising Assistant Corporation Counsel

Attachments

CITY CLERK 2018 SEP 6 AM 10:34

R E S O L U T I O N

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)**; and be it further

RESOLVED, that the Finance Director be and is hereby authorized and directed to draw a warrant upon the proper account in favor of Randolph Mackie and his attorney, **CARL JACKSON, III**, in the amount of **Eighteen Thousand Five Hundred Dollars and ^{NO}/Cents (\$18,500.00)** in full payment for any and all third-party claims which Randolph Mackie may have against the City of Detroit and any other City of Detroit employees by reason of injuries sustained as a result of a motor vehicle collision on or about August 27, 2014, and that said amount be paid upon receipt of properly executed Releases, Stipulation and Order of Dismissal entered in Lawsuit No.17-012741-NI and, where it is deemed necessary or desirable by the Law Department, a properly executed Medicare Reporting and Indemnification Affidavit, approved by the Law Department.

APPROVED:

LAWRENCE GARCIA
Corporation Counsel

BY: 

KRYSTAL A. CRITTENDON
Supervising Assistant Corporation Counsel



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August 7, 2018

HONORABLE CITY COUNCIL

RE: Woodward Place At Brush Park III Association v City Of Detroit, Detroit Planning and Development Department, and Charter Oak Homes
Wayne County Circuit Court Case No. 17-016617-CH
File No.: L18-00094 (EBG)

We have reviewed the above-captioned lawsuit, the facts and particulars of which are set forth in a confidential memorandum that is being separately hand-delivered to each member of Your Honorable Body. From this review, it is our considered opinion that the a settlement under the following terms is in the best interest of the City of Detroit: Plaintiff, Woodward Place at Brush Park III Association, is to pay the City of Detroit the sum of **FOURTEEN THOUSAND TWO HUNDRED SIXTY FIVE AND 50/100 DOLLARS** (\$14,265.50); and the City shall agree to the entry of a judgment quieting title to property identified as 20, 24, 28, 32, and 36 Alfred Street in the name of the Co-owners of Woodward Place at Brush Park III Condominiums.

We, therefore, request authorization to settle Plaintiff's claims in this matter by accepting the sum of **FOURTEEN THOUSAND TWO HUNDRED SIXTY FIVE AND 50/100 DOLLARS** (\$14,265.50) from Plaintiff, Woodward Place at Brush Park III Association; and by agreeing to the entry of a judgment quieting title to property identified as 20, 24, 28, 32, and 36 Alfred Street in the name of the Co-owners of Woodward Place at Brush Park III Condominiums; such judgment shall be delivered upon receipt of a properly executed Release and a Stipulation and Order of Dismissal of Claims entered in Wayne County Circuit Court Case No. 17-016617-CH, approved by the Law Department.

Respectfully submitted,

ERIC B. GAABO
Assistant Corporation Counsel

SEP 03 2018

APPROVED: SEP 01 2018 JLB

LAWRENCE T. GARCIA
Corporation Counsel

BY:

JAMES D. NOSEDA
Supervising Assistant Corporation Counsel

RESOLUTION

BY COUNCIL MEMBER _____:

RESOLVED, that settlement of the above matter be and is hereby authorized under the following terms: Plaintiff, Woodward Place at Brush Park III Association, is to pay the City of Detroit the sum of **FOURTEEN THOUSAND TWO HUNDRED SIXTY FIVE AND 50/100 DOLLARS** (\$14,265.50); and the City shall agree to the entry of a judgment quieting title to property identified as 20, 24, 28, 32, and 36 Alfred Street in the name of the Co-owners of Woodward Place at Brush Park III Condominiums in full satisfaction for any and all claims which **WOODWARD PLACE AT BRUSH PARK III ASSOCIATION** may have against the City of Detroit or any of the City's employees, agents or representatives, including but not limited to all claims which were or could have been raised in the case entitled "Woodward Place At Brush Park III Association v City Of Detroit, Detroit Planning and Development Department, and Charter Oak Homes," Wayne County Circuit Court Case No. 17-016617-CH, and that said judgment quieting title shall be executed and delivered upon receipt of a properly executed Release and a Stipulation and Order of Dismissal entered in Wayne County Circuit Court Case No. 17-016617-CH, approved by the Law Department.

APPROVED:

LAWRENCE T. GARCIA
Corporation Counsel

BY:



James D. Nosedda, Supervising
Assistant Corporation Counsel

Approved by City Council: _____

Approved by the Mayor: _____



CITY OF DETROIT
LAW DEPARTMENT

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August 16, 2018

HONORABLE CITY COUNCIL

**RE: Desmond Ricks v City of Detroit
Civil Action Case No: 17-cv-12784**

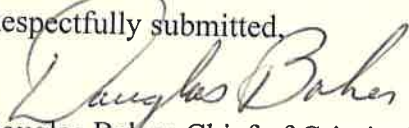
Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

Sgt. Robert Wilson (retired) Badge No: S-458

Respectfully submitted,


Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY: 
LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 SEP 6 AM 10:37

RESOLUTION

By Council Member

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Desmond Ricks v City of Detroit , Civil Case No. 17-cv-12784**

Sgt. Robert Wilson (retired) Badge No: S-458

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

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August 10, 2018

HONORABLE CITY COUNCIL

**RE: Christopher Black v City of Detroit
Civil Action Case No: 18-cv-10965**

Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

P.O. Jacob Hebner Badge No: 4218

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 SEP 6 AM 10:36

RESOLUTION

By Council Member

:


RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Christopher Black v City of Detroit , Civil Case No. 18-cv-10965.**

P.O. Jacob Hebner

Badge No: 4218

APPROVED:

BY:

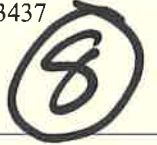


LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
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August 10, 2018

HONORABLE CITY COUNCIL

**RE: Eugene Washington v City of Detroit
Civil Action Case No: 18-cv-10799**

Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

P.O. Richard Danescu Badge No: 4202

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 SEP 5 AM 10:35

RESOLUTION

By Council Member

:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Eugene Washington, Jr. v City of Detroit , Civil Case No. 18-cv-10799.**

P.O. Richard Danescu Badge No: 4202

APPROVED:

BY:



LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

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August 9, 2018

HONORABLE CITY COUNCIL

**RE: Charles Earl Watson v City of Detroit
Civil Action Case No: 18-cv-10481**

Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We, therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

P.O. William Zeolla Badge No: 1585

Respectfully submitted,

Douglas Baker

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

Lawrence T. Garcia

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 SEP 6 AM 10:35

RESOLUTION

By Council Member

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Charles Earl Watson v City of Detroit , Civil Case No. 18-cv-10481.**

P.O. William Zeolla Badge No: 1585

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

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August 16, 2018

HONORABLE CITY COUNCIL

**RE: Derrick Ray Martin v City of Detroit
Civil Action Case No: 18-cv-11037**

Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

Sgt. Lauren McLemore Badge No: S-1302

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:
LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

RESOLUTION

By Council Member

:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Derrick Ray Martin v City of Detroit , Civil Case No. 18-cv-11037**

Sgt. Lauren McLemore Badge No: S-1302

APPROVED:

BY: *Lawrence T. Garcia*
LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

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August 22, 2018

HONORABLE CITY COUNCIL

**RE: Charlie Wasaya v City of Detroit
Civil Action Case No: 18-005227 NZ**

Representation by the Law Department of the City employees or officers listed below is hereby announced, as we concur with the recommendation of the Head of the Department and believe that the City Council should find and determine that the suit against the Defendant arises out of or involves the performance in good faith of the official duties of such Defendant. We further recommend that the City undertake to indemnify the Defendant if there is an adverse judgment. We therefore, recommend a "YES" vote on the attached resolution.

Copies of the relevant documents are submitted under separate cover.

Employee(s) or Officer(s) requesting representation:

P.O. Steven Shank

Badge No: 891

Respectfully submitted,

Douglas Baker, Chief of Criminal
Enforcement and Quality of Life

APPROVED:

BY:

LAWRENCE T. GARCIA
CORPORATION COUNSEL

DB/sb

Attachments

CITY CLERK 2018 SEP 6 AM 10:35

RESOLUTION

By Council Member

:

RESOLVED, that the Law Department is hereby authorized under Section 13-11-1 et. seq. of the Municipal Code of the City of Detroit and in accordance with the foregoing communication to provide indemnification to the following Employee(s) or Officer(s) in the lawsuit **Charlie Wasaya v City of Detroit , Civil Case No. 18-005227 NZ.**

P.O. Steven Shank

Badge No: 891

APPROVED:

BY:


LAWRENCE T. GARCIA
CORPORATION COUNSEL



CITY OF DETROIT
LAW DEPARTMENT

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Date: September 6, 2018
To: Honorable City Council
From: Law Department
Re: Investment Risk Opinion

The Law Department has submitted a privileged and confidential memorandum regarding the above-referenced matter. Please submit this item for referral so that Council may consider any action that is necessary.

CITY CLERK 2018 SEP 6 PM 4:15



Property Assessment

Board of Review

13

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 824
Detroit, Michigan 48226

Phone: 313-628-0723
Fax: 313-224-4576
www.detroitmi.gov

CITY CLERK 2018 SEP 5 9:41:54

DATE: September 5, 2018
TO: Detroit City Council
RE: Board of Review Update

This memorandum provides an update regarding the Board of Review.

BOARD OF REVIEW – RELOCATION

The Board of Review has relocated from Suite 1230 to Suite 124 on the first floor. The move provides more space for the overall Board of Review operation and better access to service citizens. Benefits of the move include additional support staff being provided by the Office of the Assessor that will aide in the service of the work flow in addition to meeting the overall operation needs of the Board. Currently being reviewed is utilization of more electronic formatting for documents and document retention to reduce the amount of paper that will be maintained without affecting the needs of our citizens who are accustom to the current format.

New to the move, each Board Member is being provided a new computer terminal and phone. In the near future, training on the use of certain applications/programs such as “Smartsheet” will provide a more productive, consistent and transparent process.

A 20 year plus thought process is going into the overall growth and operation of the Board of Review so that we will be able to properly serve the community including our most fragile with dignity and respect without infringing on the growth that must be implemented relative to the operation.

2019 HPTAP EXEMPTION APPLICATION

The Board of Review has started considering the 2019 HPTAP exemption application required in accordance with MCL 211.7u. As determined by the settlement with the ACLU, the Board of Review will be collaborating with the ACLU is the preparation of the 2019 HPTAP application. The Board of Review will be holding three (3) open meetings to discuss the 2019 application, tentatively set for Wednesday, September 19 @ 11:00 am, Thursday, October 11 @ 11:00 am and Tuesday, October 23 @ 11:00 am. Meetings are to be held in Conference Room 1208 of the Coleman A. Young Municipal Center. The meetings will provide transparency and evidence that the Board of Review and City of Detroit maintained compliance with the settlement agreement in addition to giving others who wish to make recommendations or comments the opportunity to do so.



Property Assessment

Board of Review

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A completed application will be submitted to the Clerk by Thursday, October 25, 2018 so that City Council would have enough time to review and consider its adoption by resolution prior to the end of November, as it is important that the applications is approved prior to the end of the year. In doing so, it provides enough time for the preparation and printing, along with distribution to give homeowners the ability to provide the required documentation at submission so that their application may be properly considered. This will also give the Board of Review the ability to attempt to increase our processing efforts at the March Board of Review. Those that are approved in March will see the exemption reflected on their summer tax bill.

OUTREACH/MARKETING

Maintaining a continued presence, the Board of Review continually is active in the community with providing information and services regarding the Board. As mentioned in the previous memorandum, as a continuation from last year based on the commitment and collaborative efforts made by Quicken Loan Community Investment Fund, there are approximately 20 non-profit organizations throughout the City of Detroit in which homeowners may find assistance with the completion of the exemption application. The organizations will be holding workshops on a regular basis in order to ensure those that need the assistance are able to receive it. Marketing for the workshops will begin September 4th and run for two weeks on radio. Small billboards are being placed on buses for the next month.

Finally, beginning 2019 the Board of Review will be holding at least one community meeting each year to ensure that property owners are able to have their questions and concerns answered. This meeting will generally be held during evening hours so that homeowners have the opportunity to attend. The meeting will be held in October or November in preparation of the March Board of Review the following year.

APPOINTMENTS/REAPPOINTMENTS and CONTRACTS

Board of Review appointments are for a 2 year term beginning in the odd number year. All of the current Board of Review Member terms end on December 31, 2018. City Council should currently consider its appointments/reappointments to the Board of Review. The importance of addressing the interview and appointment process before the end of the year is to ensure that a Board of Review will be seated by January 10, 2019. This will allow time for any training or changes that need to take place will be addressed by the end of January. Please understand, the beginning of the year is the heaviest period of work for the Board of Review as it is required to hear various types of appeals from property owners including valuation, classification, engineering changes and exemptions. As you consider your appointments/reappointments please keep in mind that the work of the Board of Review continues throughout the year and appointees will be required to participate according to scheduled meeting dates.



Property Assessment

Board of Review

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Once the appointments are complete, City Council must also approve the contracts for the period of January 1, 2019 to June 30, 2019. I respectfully recommend the following:

- Tentative Interview Date – September 26th, October 3rd or October 10th (Completing the interviews by October 10th will provide time for City Council to confirm appointments by the October 16th. Which will allow time for contracts to be presented to City Council by October 30th)
- Contracts submitted to City Council no later than October 30th will provide time for any questions that may need to be addressed prior to the end of the year.

OPERATION

Attached please find a memorandum to the Board of Review relative to attendance and equipment use.


Respectfully submitted,

Willie C. Donwell, Admin./Chair
Detroit Board of Review

Attachments: Board of Review Memorandum – August 30, 2018
HPTAP Workshops

Cc; Council President Brenda Jones
Council Member Roy McCalister, Jr, Chair – Internal Operations Standing Committee
Stephen Grady, Chief of Staff – Council President Brenda Jones
DiAnna Solomon, Chief of Staff – Council Member Roy McCalister, Jr.
David Whitaker, Director – Legislative Policy Division
Irv Corley – Legislative Policy Division
Liz Cabot – Legislative Policy Division
Derrick Headd – Legislative Policy Division



DATE: August 30, 2018
TO: All Board of Review Members
FROM: Willie C. Donwell, Chair/Admin. 
RE: Board of Review Attendance, Time Reporting and Equipment

MEMORANDUM

During a meeting held by the Board of Review on Thursday, August 23, 2018 it was adopted that Board Members must be present a minimum of six and one half hours in accordance with the Board of Review Policies and Procedures Part B Section 6 - "*All Board Members are required to attend all meetings/hearings and remain present until the completion of the day's agenda or excused*". The general hours of operation of the Board of Review has been 9:00 AM to 3:30 PM and will continue as such. Therefore, Board Members are expected to attend all meetings in a timely manner and participate in the completion of the Board's work during each meeting. Schedules are provided with posted meeting dates and times to each Board Member. Any attendance outside of these meeting dates must be approved. Based upon the discussion, a one hour lunch may be taken. Some flexibility in arrival and departure times may be considered provided the six and one half hour obligation is met.

As the Board of Review are City Council appointees, if you are requested to attend an activity during the Board of Review scheduled meetings by a City Council Member or seeking to utilize contract days outside of the Board of Review calendar, you must provide a written statement from that Council Member or their chief of staff prior to the activity date.

In your absence, all cabinets, file drawers and other equipment owned by the City of Detroit is to remain unlocked and/or open.

ALL computers, equipment, files, supplies and working material provided to the Board of Review is the property of the City of Detroit and is monitored. These items may only be used for the purpose and tasks deemed necessary to complete the activities required for your appointment. No equipment, materials or supplies are to be used outside the designated purpose assigned to the Board of Review unless written consent has been provided. **ANY/ALL** use that may be deemed inappropriate may result in disciplinary action taken by City Council or the appropriate City of Detroit agency of authority.



Property Assessment

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Especially concerning matters under the Privacy Act, **ANY/ALL** information relative to the Board of Review and its activities, files, systems, data, etc. are required to be processed through the appropriate channels without deviation.

Cc; Council President Brenda Jones
Council Member Roy McCalister, Jr, Chair – Internal Operations Standing Committee
Stephen Grady, Chief of Staff – Council President Brenda Jones
DiAnna Solomon, Chief of Staff – Council Member Roy McCalister, Jr.
David Whitaker, Director – Legislative Policy Division
Irv Corley – Legislative Policy Division
Liz Cabot – Legislative Policy Division
Derrick Headd – Legislative Policy Division

DISTRICT	ORGANIZATION NAME	ADDRESS	WORKSHOP DAY & TIME
1	Grandmont Rosedale Development Corporation	19800 Grand River Ave. Detroit, Michigan 48223	2nd Wednesday of Every Month 10am - 3pm
2	Black Caucus Foundation	17227 W. Seven Mile Rd. Detroit, MI 48235	4th Monday of Every Month 10am - 4pm
	Focus Hope	1400 Oakman Blvd, Detroit, MI 48238	3rd Wednesday of Every Month 11am - 3pm
3	Osborn Neighborhood Alliance	13560 McNichols E, Detroit, MI 48205	3rd Thursday of Every Month 1pm - 6pm
4	Jefferson East, Inc.	Faith Church Annex, 897 Philip St, Detroit, MI 48215, USA	4th Wednesday of Every Month 1pm - 6pm
	Eastside Community Network	4401 Conner Street, Detroit, MI, 48215	2nd Monday of Every Month 2pm - 6pm
	U-SNAP-BAC	14901 E. Warren Detroit, MI 48224	3rd Wednesday of Every Month 1pm - 4pm
	Alkebulan Village	7701 Harper Ave. Detroit, MI. 48213	1st Wednesday of Every Month 3pm - 7pm
5	Bailey Park Project	3606 Hendricks St, Detroit, MI 48207	3rd Saturday of Every Month 10am - 4pm
	Cathedral Abbey of St. Anthony	5247 Sheridan St. Detroit, MI 48213	4th Saturday of Every Month 10am - 4pm
	Central Detroit Christian	1550 Taylor Street Detroit, MI 48206	1st Thursday of Every Month 10am - 2pm
	Detroit Association of Women's Clubs	5461 Brush St (corner of E Ferry) Detroit, MI 48202	2nd Saturday of Every Month 10am - 2pm
	MACC Development	7900 Mack Avenue, Detroit, MI 48214	4th Tuesday of Every Month 2pm - 7pm
	United Community Housing Coalition	2727 Second Avenue Suite 313, Detroit, Michigan. 48202	1st Tuesday of Every Month 1pm - 4pm
6	Bridging Communities	6900 McGraw Ave, Detroit, MI 48210	4th Thursday of Every Month 3pm - 6pm
	Urban Neighborhood Initiative	All Saints Neighborhood Center, 8300 Longworth Street	3rd Thursday of Every Month 1pm - 7pm
	Southwest Economics Solutions	2826 Bagley St, Detroit, MI 48216	Friday, September 14: 9am - 1pm Friday, October 5: 9am - 1pm Friday, November 9: 9am - 1pm
7	Cody Rouge Action Alliance	19321 W Chicago, Detroit, MI 48228	3rd Tuesday of Every Month 2pm - 6pm
	Detroit Association of Black Organizations	12048 Grand River Ave. Detroit, MI 48204	2nd Thursday of Every Month 10am - 4pm
	Mansfield 4-H	7685 Grandville Ave, Detroit, MI 48228	1st Thursday of Every Month 12pm - 6pm