

New Business

7/24/18.

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 461 Event Name: NABJ18 Motor City Run

Event Date : August 4, 2018

Street Closure: None

Organization Name: National Association of Black Journalists

Street Address: 1100 Knight Hall #3100 College Park, MD 20742

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

5K Run and Walk taking place on Hart Plaza and the Detroit Riverwalk followed up with a bike ride around Downtown Detroit from 8:00am - 11:00am.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

CITY CLERK 2018 JUL 26 AM 10:51

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Juskie

Date: July 21, 2018

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, July 23, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL PARKING DEPARTMENT

461 *National Association of Black Journalists, request to hold "#NABJ18 Motor City 5K Run, Walk, Bike Powered by FCA US starting & ending at Hart Plaza on 8/4/18 from 8:00 AM to 11:00 AM, Set-up at 6:00 A.M and complete tear down at noon. With various street closures.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: #NABJ18 Motor City 5K Run, Walk, Bike Powered by FCA US

Event Location: Detroit, Michigan (starting and ending at Hart Plaza)

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: National Association of Black Journalists

Organization Mailing Address: 1100 Knight Hall, #3100, College Park, Md. 20742

Business Phone: (301) 405-0248

Business Website: WWW.nabj.org

Applicant Name: Melanie Eversley

Business Phone: (347) 380-3858 Cell Phone: (347) 380-3858 Email: melanieeversley@gmail.com

Event On-Site Contact Person:

Name: Melanie Eversley

Business Phone: (347) 380-3858 Cell Phone: (347) 380-3858 Email: melanieeversley@gmail.com

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Please provide a brief description of your event:

This 5K run/walk/bike starting and ending at Hart Plaza is part of the programming of the annual National Association of Black Journalists Convention, taking place in Detroit this summer. The race will be open to convention attendees and the community at large. The race will benefit the high school workshop organized by the convention for Detroit-area students.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: Sat., Aug. 4, 2018 Time: 6 a.m. Complete Set-up Date: Sat., Aug. 4 Time: Noon

Event Start Date: 8/4/18 Time: 8 a.m. Event End Date: 8/4/18 Time: 11 a.m.

Begin Tearing Down Date: 11 a.m. Complete Tear Down Date: 8/4/18

Event Times (If more than one day, give times for each day):

8 a.m.

Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

The map for our proposed run/walk course is at the following link (bike course still being mapped out). There would be signage at the start line and finish line, and signage at each mile. Portable restrooms would be located at the start/finish:

<http://gmap-pedometer.com/gp/bookmark/view/id/7264056>

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure

- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: We are communicating with

local high school bands to perform at Hart Plaza and

near the middle of the course, at the waterfront. We also

are communicating with Motown impersonators to see

if they can appear at various points on the course.

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

How many generators will be used? _____

How will the generators be fueled? _____

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: People will be able to register for the race via runsignup.com. The cost will be \$10 for NABJ members and \$15 for all others ("friends of NABJ").

Will there be on-site ticket sales? Yes No

If yes, list price(s): On-site registration will be \$15 for NABJ members and \$20 for all others ("friends of NABJ").

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? The race will require some street closures downtown (see map) and there will be noise from a loudspeaker at the start and finish at Hart Plaza. If we are able to secure high school bands to perform at the start/finish at Hart Plaza and at the midpoint near the waterfront, that will impact noise.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: We have had informal conversations with the Detroit Riverfront Conservancy, and our course abides by the streets they've requested we use and not use.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	_____	_____
Canopy (open on all sides)	_____	_____
Staging/Scaffolding	_____	_____
Bleachers	_____	_____

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns. _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? _____

Contact Person: _____

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Woodward Avenue

FROM: East Jefferson TO: Larned Street

CLOSURE DATES: 8/4/18 BEG TIME: 7:30 a.m. END TIME: 11 a.m.

REOPEN DATE: 8/4/18 TIME: 11 a.m.

STREET NAME: Larned

FROM: Woodward (westbound) TO: Griswold

CLOSURE DATES: same as above BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: Griswold

FROM: Larned TO: Chrysler House (midpoint between Fort & Lafayette)

CLOSURE DATES: same as above BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: W. Fort St.

FROM: Griswold TO: Woodward (eastbound)

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

And also:

Woodward (eastbound), from W. Fort St. (Campus Martius) to E. Congress St.
E. Congress St. from Woodward (eastbound) to unnamed street near Riopelle (see map)
Unnamed street (see map) from Larned to East Jefferson
East Jefferson from unnamed street just west of Riopelle (see map) eastbound to point just east of St. Aubin Street, then turnaround
East Jefferson westbound from point just east of St. Aubin Street to Rivard Street
Rivard Street from East Jefferson to Franklin Street
Franklin Street from Rivard Street to St. Antoine Street
St. Antoine Street from Franklin St. to New St.
New St. from St. Antoine St. to Beaubien St.
Beaubien St. from New St. to East Jefferson Ave. (eastbound)
East Jefferson Ave. (eastbound) from Beaubien (westbound) to Woodward (westbound)
Woodward from E. Jefferson to Hart Plaza
Hart Plaza to the International Memorial to the Underground Railroad (no street name)
International Memorial of the Underground Railroad (no street name) back to Hart Plaza

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Melanie Eversley
Signature of Applicant

June 19, 2018
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: #NABJ18 Motor City 5K Run/Walk/Bike _____ **Event Date:** 8/4/2018

Event Organizer: National Assoc. of Black Journalists (Dawn Roberts, Melanie Eversley)

Applicant Signature: Melanie Eversley _____ **Date:** 6/19/18

110 Black Men Man Up! For Better Health Ride 8/4

Pingree West to Second
Right on Second
Right on Clairmont
Continue onto Owen
Left on Oakland
Right on Lynn St
Right on Delmar Street
Right on Holbrook
Left on John R
Right on Pingree
Return to Destination
8601 Woodward Ave

2018-07-23

461

461 *Petition of National Association of Black Journalists, request to hold "#NABJ18 Motor City 5K Run, Walk, Bike Powered by FCA US starting & ending at Fort Plaza on 8/4/18 from 8:00 AM to 11:00 AM, Set-up at 6:00 A.M and complete tear down at noon. With various street closures.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL

MAYOR'S OFFICE POLICE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
DPW - CITY ENGINEERING DIVISION FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 463 Event Name: Charivari Detroit 2018

Event Date : August 18 - 19, 2018

Street Closure: None

Organization Name: Detroit Club Society

Street Address: 1640 Webb Street

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Annual 2 Day Festival held at West Riverfront Park from 2:00pm - 11:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Evans Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Superior Ambulance to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

CITY CLERK 2018 JUL 23 AM 10:52

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Lusher

Date: July 21, 2018

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, July 23, 2018

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
BUILDINGS SAFETY ENGINEERING POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER

463 *Detroit Club Society, request to hold "Charivari Detroit 2018" at Detroit West River Front Park on 8/18/18 - 8/19/18 from 2 PM to 11 PM, Set-up on 8/17/18 at 8:00 AM and Complete Tear down at 8/20/18 at 11 PM.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Charivari Detroit 2018

Event Location: Detroit West River Front Park

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Detroit Club Society

Organization Mailing Address: 1640 Webb Street

Business Phone: 313-867-1719

Business Website:

Applicant Name: Grant Gray

Business Phone:

Cell Phone: 313-247-5070

Email: grantgray23@gmail.com

Event On-Site Contact Person:

Name: Grant Gray

Business Phone:

Cell Phone: 313-247-5070

Email: grantgray23@gmail.com

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Please provide a brief description of your event:

2-day festival with Detroit DJs playing recorded music – minor vending and food selections

PRV CASE NO.

2018 01855

ALWAYS REFERENCE THIS NUMBER
WHEN INQUIRING ABOUT YOUR CASE

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 8-17-18 Time: 8 a.m. Complete Set-up Date: 8-17-18 Time: 2 p.m.

Event Start Date: 8-18-18 Time: 2 p.m. Event End Date: 8-19-18 Time: 11 p.m.

Begin Tearing Down Date: 8-20-18 Complete Tear Down Date: 8-20-18

Event Times (If more than one day, give times for each day):

Saturday 8-4-2018 2 p.m. thru 11 p.m. – Sunday 8-5-2018 2 p.m. thru 11 p.m.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Detroit West Rivr Front Park

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths ✓
- Location of sound stages ✓
- Location of hand washing sinks
- Location of portable restrooms ✓
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies ✓
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

DJs playing music

Will a sound system be used? Yes No

If yes, what type of sound system? Large PA system

Describe specific power needs for entertainment and/or music:

All power will be generated from a single on site generator

PRV CASE NO.

2018 01855

ALWAYS REFERENCE THIS NUMBER
WHEN INQUIRING ABOUT YOUR CASE

How many generators will be used? 2

How will the generators be fueled? GAS

Name of vendor providing generators:

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No FREE EVENT
If yes, please describe: _____

Will there be on-site ticket sales? Yes No FREE EVENT
If yes, list price(s): _____

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold: SEVERAL FOOD TRUCK STYLE ITEMS
AND BEER/LIQUOR SALES

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: EVANS SECURITY

Address: _____ Phone: (248) 900-4601

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

8

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

ON SITE PARKING - GENERAL STREET PARKING

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

VERY LITTLE SURROUNDING IMPACT - MOST SOUND COMING BY BACK OF POST OFFICE AND BEING ON THE RIVER

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: DOOR TO DOOR TO ADJACENT AFFECTED BUSINESSES AND RESIDENCES

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	7	20X20-8'
Tents (enclosed on 3 sides)	1	20X20-12'
Canopy (open on all sides)	-	-
Staging/Scaffolding	-	-
Bleachers	-	-

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? SUPERIOR AMBULANCE
Contact Person: SHARON BLESSMAN

Address: SHAWASSSEE CIRCLE

City/State/Zip: SOUTHFIELD, MI 48033

Name of company providing port-a-johns. SCOTTYS POTRIES

Contact Person:

Address: 27940 WIDE ROAD Phone: (734) 421-1400

City/State/Zip: ROMULUS, MI 48174

Name of private catering company?

Contact Person:

Address: Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

N/A

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

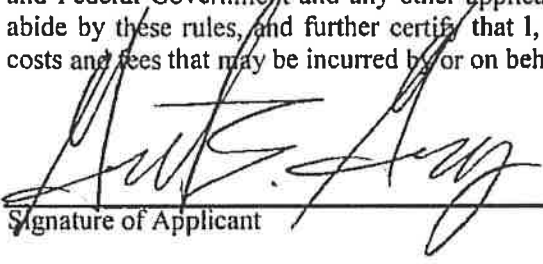
REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



7-11-18

Signature of Applicant

Date

PRV CASE NO.

2018 01855

ALWAYS REFERENCE THIS NUMBER WHEN INQUIRING ABOUT YOUR CASE

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

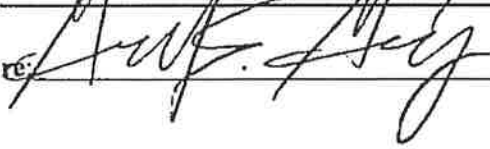
Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: CHANCERY Detroit 2018

Event Date: 8/4-5/2018

Event Organizer: 

Applicant Signature: 

Date: 7-18-11

2018-07-23

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463 *Petition of Detroit Club Society,
request to hold "Charivari Detroit
2018" at Detroit West River Front
Park on 8/18/18 - 8/19/18 from 2 PM
to 11 PM, Set-up on 8/17/18 at 8:00
AM and Complete Tear down at
8/20/18 at 11 PM.*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
BUILDINGS SAFETY ENGINEERING POLICE
DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER

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Alton James
Chairperson
Lauren Hood, MCD
Vice Chair/Secretary

City of Detroit
CITY PLANNING COMMISSION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-6225 Fax: (313) 224-4336
e-mail: cpc@detroitmi.gov

CITY CLERK 2018 JUL 23 09:11:17

Brenda Goss Andrews
Lisa Whitmore Davis
David Esparza, AIA, LEED
Gregory Pawlowski
Frederick E. Russell, Jr.
Angy Webb

July 23, 2018

HONORABLE CITY COUNCIL

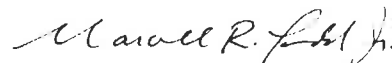
**RE: Support for Boy Scouts of America request to hold two events at Rouge Park in 2019
(INFORMATIONAL REPORT)**

On June 21, 2018 during the City Planning Commission's regular meeting the Commission received a presentation under New Business from representative of the Boy Scouts of America and the Sierra Club. The Boy Scouts would like to hold two major events at Rouge Park one in May and the other in September of 2019. They intend to hold camping events with the associated activities, including making improvements to Camp Hollow, the abandoned campground within Rouge Park.

Initially the representatives sought to hold these events at Belle Isle, but the State required a \$45,000.00 event fee. They have now set their sights on Rouge Park and are working with Mayor's office the General Services Department to make it a reality. The Commission is in full support of this endeavor and respectfully request Your Honorable to support it as well.

Should you have any questions or require any additional information, staff is available to address your inquiries.

Respectfully submitted,



Marcell R. Todd, Jr., Director

Cc: Maurice D. Cox, Director, P&DD
Arthur Jemison, Group Executive
Lawrence Garcia, Corp. Counsel

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Greetings Mrs. Jones,

My name is Jeff Hall. I am a Wayne State student, and I am contacting you concerning the new proposal for the Detroit city flag.

I recently read in the Free Press about the proposal for a new flag put forth by Deon Mixon. Mr. Mixon's design is sleek and simple. However, I have been working on a flag rendering for the city that is essentially a streamlined version of the current city flag.

I read that Mr. Mixon directly presented his rendering to City council. As such, for lack of a better contact, I decided to contact you concerning this issue. I hope that this is appropriate, and that I am not disturbing you.

I have developed a small series of renderings of the city flag, updated with accurate historical symbols and arranged more symmetrically. I have attached two renderings as examples. If these look at all acceptable to you, I would like to discuss the matter further and, if there is interest in this line of design, potentially give a presentation to City council.

I hope that you find these designs appealing and useful, and I thank you greatly for your time and consideration.

Respectfully,

Jeff Hall
Wayne State University
au8558@wayne.edu
(248) 854-7434

