

Purchase Order : 3082099

Date : 03/04/2025

To :

Company STITCHWORKS EMBROIDERY CO
Contact Zetta Cole



Address 3160 COOLIDGE HWY
BERKLEY, MI 48072

From :

Company City of Detroit
Contact Lola Clark
Address COLEMAN A YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE , STE 1200
DETROIT, MI 48226
Phone
Fax
E-mail clarkl@detroitmi.gov

This document has important legal consequences. The information contained in this document is proprietary of the City of Detroit. It shall not be used, reproduced, or disclosed to others without the express and written consent of City of Detroit.

This agreement between the City of Detroit and STITCHWORKS EMBROIDERY CO is authorized for binding commitment effective as of **04-MAR-2025**.

Notwithstanding any payment date printed on the face of the issued Purchase Order, the payment terms are contained within the Agreement itself, and control payment by the City related to the agreement.

For instructions about viewing your purchase order in the Oracle supplier portal, click [here](#).

For instructions about submitting an invoice via the Oracle supplier portal, click [here](#).

For instructions about viewing submitted invoices in the Oracle supplier portal, click [here](#).

For instructions about viewing payments in the Oracle supplier portal, click [here](#).

Chief Procurement Officer

Sandra Yu Stahl

Purchase Order : 3082099

Date : 03/04/2025



| | |
|-----------------------|-------------|
| Purchase Order | 3082099 |
| Purchase Order Date | 04/MAR/2025 |
| Change Order | 0 |
| Revision | 0 |
| Purchase Order Amount | 415.00 USD |

Sold To **City of Detroit**
COLEMAN A YOUNG MUNICIPAL
CENTER
2 WOODWARD AVENUE , STE 1200
DETROIT, MI 48226

Supplier **STITCHWORKS EMBROIDERY CO**
Zetta Cole
3160 COOLIDGE HWY
BERKLEY, MI 48072

Bill To **FIN Acct Pay**
OFFICE OF THE CONTROLLERS -
ACCOUNTS PAYABLE
2 WOODWARD AVE. STE 644
DETROIT, MI 48226
UNITED STATES

Ship To **OIG Griswold**
OFFICE OF THE INSPECTOR GENERAL
FORD BUILDING
615 GRISWOLD, SUITE 1230
DETROIT, MI 48226
UNITED STATES

Notes USD = US Dollar

| Procurement Specialist | Supplier Number | Payment Terms | Freight Terms | FOB | Shipping Method |
|------------------------|-----------------|---------------|-------------------|-----------|---------------------|
| Lola Clark | 2073393 | Net 30 | Account of Seller | Delivered | Lowest Cost Carrier |

Attachments

| Type | File Name or URL | Title | Description |
|------|------------------|-------|-------------|
|------|------------------|-------|-------------|

| Line | Item | DeliveredTo | Price | Quantity | UOM | Ordered |
|------|------|-------------|-------|----------|-------|---------|
| | | | | | Total | 415.00 |

Terms and Conditions :

Please see below for general conditions.

Special Terms :

Purchase Order Description :

Embroidered vests for the Office of Inspector General staff for Community Outreach events.

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Date : 03/04/2025

TERMS AND CONDITIONS

Last Updated August 26, 2022

Acceptance of this Purchase Order constitutes acceptance of the City of Detroit's Non-Technology General Terms and Conditions or Technology General Terms and Conditions, as applicable. The applicable general terms and conditions are located on the City's website at the URL below:

<https://detroitmi.gov/departments/office-chief-financial-officer/ocfo-divisions/office-contracting-and-procurement/city-general-terms-and-conditions>