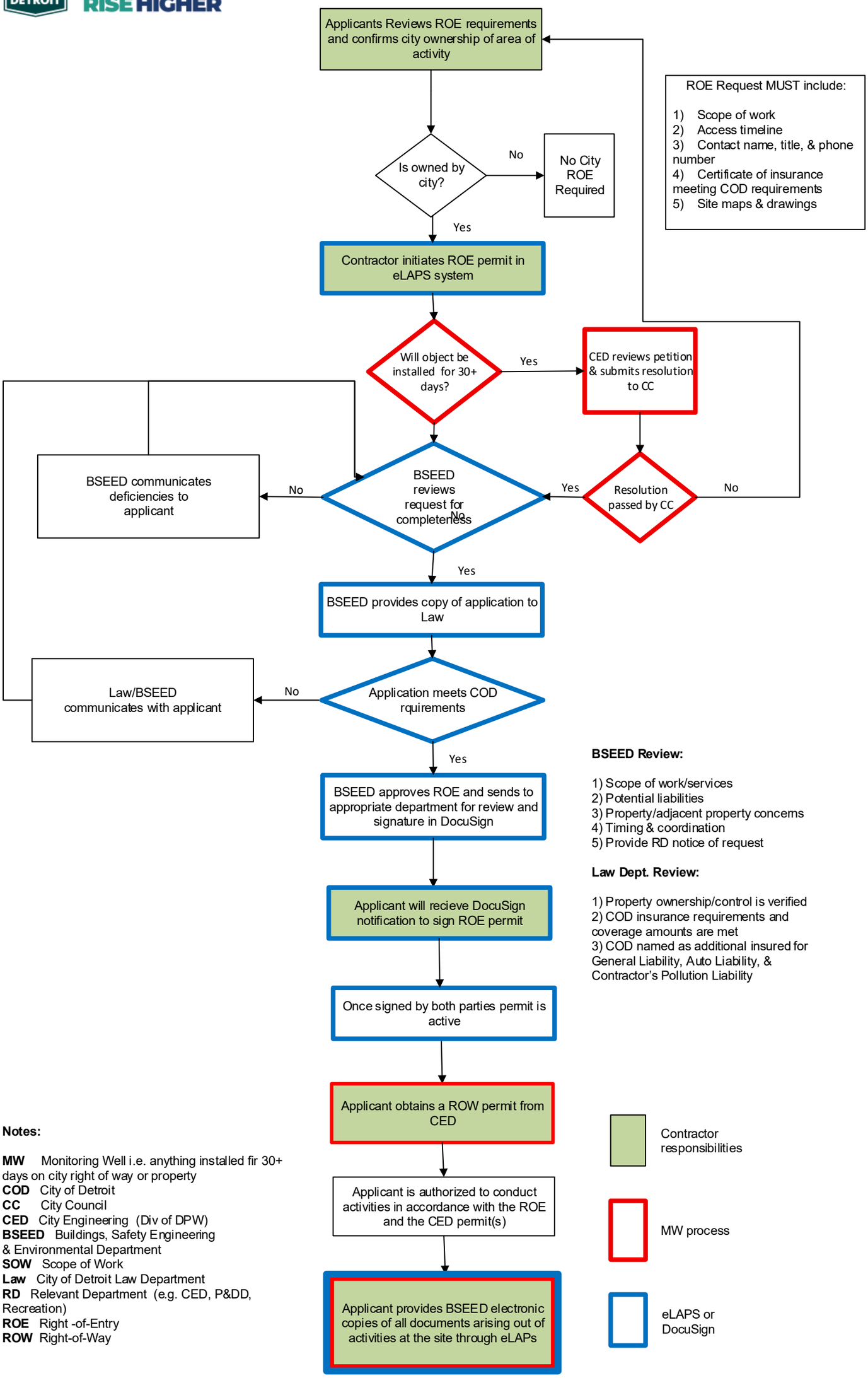
BUILDINGS, SAFETY ENGINEERING, AND ENVIRONMENTAL DEPARTMENT (BSEED)

RISE HIGHER

Right of Entry & Right of Entry to the Right of Way Process



ROE Request MUST include:

1) Scope of work
2) Access timeline
3) Contact name, title, & phone number
4) Certificate of insurance meeting COD requirements
5) Site maps & drawings

BSEED Review:

1) Scope of work/services
2) Potential liabilities
3) Property/adjacent property concerns
4) Timing & coordination
5) Provide RD notice of request

Law Dept. Review:

1) Property ownership/control is verified
2) COD insurance requirements and coverage amounts are met
3) COD named as additional insured for General Liability, Auto Liability, & Contractor's Pollution Liability

Notes:

MW Monitoring Well i.e. anything installed fir 30+ days on city right of way or property
COD City of Detroit
CC City Council
CED City Engineering (Div of DPW)
BSEED Buildings, Safety Engineering & Environmental Department
SOW Scope of Work
Law City of Detroit Law Department
RD Relevant Department (e.g. CED, P&DD, Recreation)
ROE Right -of-Entry
ROW Right-of-Way

Contractor responsibilities

MW process

eLAPS or DocuSign