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City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 29, 2026

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on September 29, 2026. This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

cc:

Janice Winfrey City Clerk
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 29, 2026

RE: **CONTRACTS, & PURCHASE ORDERS SUBMITTED FOR THE WEEK OF SEPTEMBER 29, 2026**

POLICE

6007769-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Training Services for Emergency Services Operators. – Contractor: Dictation Sales & Service dba Equature Corporation – Location: 18311 West Ten Mile Road Suite 200 Southfield, MI 48075 – Contract Period: March 5, 2026 through March 5, 2028 – Contract Increase Amount: \$75,000.00 – Total Contract Amount: \$125,000.00.

Funding

Account String: **3921-09112-370700-628100-00000**

Fund Account Name: **Other Special Revenue Fund**

Appropriation Name: **09112 Police Enhanced E-911**

Funds Available: **\$8,685,517 as of September 15, 2026**

Tax Clearances Expiration Date:**3-19-27**

Political Contributions and Expenditures Statement:

Signed: **1-12-26**

Contributions: **None**

Consolidated Affidavits

Date signed: **1-12-26**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Bid Information

RFP opened October 25, 2025, and closed November 7, 2025. 849 Invited Suppliers. 4 Bids received.

Bids were evaluated based upon Experience/References [20 points], Quality of Proposed Course Content [20 points]; Capacity/Staff Qualifications[15 points]; Pricing [10 points]; DBB Certification of Prime [15 points]; DBB Certification of Subcontractors [20 points] Total Maximum points are 100 points.

All Bids:

911 Training Institute Inc dba MasterCare Institute [21.25 points]

Dictation Sales & Services, Inc. dba Equature [56.25 points]

Medical Priority Consltants, Inc. dba Priority Dispatch [55 points]

Savant Learning Systems Inc [30 points]

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

POLICE-continued

6007769-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Training Services for Emergency Services Operators. – Contractor: Dictation Sales & Service dba Equature Corporation – Location: 18311 West Ten Mile Road Suite 200 Southfield, MI 48075 – Contract Period: March 5, 2026 through March 5, 2028 – Contract Increase Amount: \$75,000.00 – Total Contract Amount: \$125,000.00.

Contract Details:

Vendor: **Dictation Sales & Service dba Equature Corporation**

Amount: **+\$75,000; \$125,000**

End Date: **March 5, 2028**

Services/Fee(s)-at time of approval:

The Emergency Services Operator Training shall include the provision of both web-based and in-person training courses and content.

The objectives of the training shall be to reinforce call processing techniques; to provide an understanding of basic terminology, emergency operations and equipment; and to increase skill performance in call-flow. Subject material shall include: PSAP terminology, documentation and equipment; 911 Public Safety Telecommunicator roles and responsibilities; government regulations and rules; caller location skills; 911 Public Safety Telecommunicator call answering techniques; call verification and prioritization skills; and text telephone and Americans with Disabilities Act (ADA) requirements. The Vendor shall provide a hybrid training delivery model that leverages their online course catalog while providing targeted in-person instruction to meet the City of Detroit's training requirements for approximately 180 telecommunicator personnel annually.

Online Course Delivery

Vendor's online platform shall provide:

- **24/7 accessibility for shift workers**
- **Self-paced learning modules**
- **State of Michigan (SOM) and State 911 Committee (SNC) approved content**
- **Progress tracking and completion certification**
- **Interactive multimedia instruction**

The Vendor's online courses fully address the curriculum requirements for Module 1 (40-hour Basic Telecommunicator Course) and Module 2 (40-hour advanced instruction), including all SNC-approved topics specified in the RFP, such as:

**Overview of Public Safety (Police, Fire, EMS)
Telecommunicator Roles and Responsibilities
Legal Aspects of Public Safety Communications
Interpersonal Communications
Public Safety Technologies
Telephone Techniques/Call Management
Call Classification
Radio Communications
Stress Management
Telecommunication Essentials**

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

POLICE-continued

6007769-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Training Services for Emergency Services Operators. – Contractor: Dictation Sales & Service dba Equature Corporation – Location: 18311 West Ten Mile Road Suite 200 Southfield, MI 48075 – Contract Period: March 5, 2026 through March 5, 2028 – Contract Increase Amount: \$75,000.00 – Total Contract Amount: \$125,000.00.

Services/Fee(s)-at time of approval:

Disaster Readiness for Emergency Telecommunicators

Quality Assurance and Quality Improvement

Domestic Violence

Suicide Intervention

911 Liability Homeland Security

Core Package: Online Training

Component	Description	Unit Price	Quantity	Total Cost
Online Course Library	96 State of Michigan-approved courses, including Module I, Module II, and Continuing Education training	\$300 per person/year	180 telecommunicators	\$54,000/year

n-Person Training

Component	Description	Price	Details
n-Person Training Sessions	8-hour course developed by the City of Detroit	\$1,500 per day	Maximum 15 students per session. Maximum 3 courses.

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
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POLICE-continued

6007769-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Training Services for Emergency Services Operators. – Contractor: Dictation Sales & Service dba Equature Corporation – Location: 18311 West Ten Mile Road Suite 200 Southfield, MI 48075 – Contract Period: March 5, 2026 through March 5, 2028 – Contract Increase Amount: \$75,000.00 – Total Contract Amount: \$125,000.00.

Services/Fee(s)-at time of approval:

In Person Training Component: Based on an 8-hour course priced at \$1500/day.				
	12 Max Students	Fee Per Course	15 Max Students	Fee Per Course
One Course	15 days	\$ 22,500	12 days	\$ 18,000
Two Courses	15 days	\$ 45,000	12 days	\$ 36,000
Three Courses	15 days	\$ 67,500	12 days	\$ 54,000
The addition of 3 students per class, capping attendance at a maximum of 15 instead of the stated RFP 12, will impact the course fee as shown. For three in-person courses, with maximum attendance of 15, there will be 36 separate classes provided. For maximum attendance of 12, there will be 45 separate classes provided.				

Notes:

The proposed package includes full access to Contractor's comprehensive online training library, consisting of 96 State of Michigan-approved courses. The package is priced at \$300 per person, per year, and includes Module I, Module II, and all required Continuing Education training.

Based on a total of 180 telecommunicators, the annual cost for the online training package is \$54,000. This cost applies solely to online training and excludes in-person instruction.

In-person training is available as an optional, customizable service. The cost for in-person training is \$1,500 per day, which includes an 8-hour instructional course developed in collaboration with the City of Detroit. Each in-person training session is limited to a maximum of 15 students, with a maximum of three (3) in-person training sessions available under this option.

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

HOUSING AND REVITILIZATION

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00.

Funding

Account String: **2108-20735-361111-617900**

Fund Account Name: **GASB 34 H&RD Grant 2108**

Appropriation Name: **2020 Lead Hazard Reduction Grant**

Funds Available: **pending update of September 29, 2026**

Tax Clearances Expiration Date: **1-26-27**

Political Contributions and Expenditures Statement:

Signed: **9-4-26**

Contributions: **None**

Consolidated Affidavits

Date signed: **9-4-26**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Bid Information

None. This is an amendment to an existing agreement. Additional time is needed to complete a rebid and the services cannot be disrupted.

The existing contract term has an end date of October 24, 2026. The City is requesting an additional six (6) months to the existing contract in order to keep providing services under the Single-Family Home Repair Programs.

The City is requesting to add \$97,075 of compensation under the existing contract in order to cover invoicing for services provided for the current and extended term under the existing fee schedule.

The primary reason for an extension is due to MI Lead Inspections requesting to withdraw from their contract due to change in lead ordinance affecting his business and GS Group withdrawing from their contract December 31, 2025, due to retirement of ownership.

The increase in contract authority is based on estimated number of environmental testing requirements/units over four programs over a 6-month period until new contracts are in place.

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

HOUSING AND REVITILIZATION-continued

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00.

Contract Details:

Vendor: **Professional Service Industries, Inc.**

Amount: **+\$97,075; \$297,075**

End Date: **adds 6 months through May 14, 2027**

Services/Fee(s)-at time of approval:

Provide Environmental Investigations for all current and future HRD Home Repairs Programs City-Wide for 3 years, with the potential to extend the contract by 2 years. HRD will submit a formal request for service to the Vendor and the Vendor will be responsible for letting HRD know within 2 business days if they are unable to fulfill and complete the requested service.

The goal of the Environmental Investigation (EI) Firm contracts is to ensure HRD can properly meet the requirements of the various home repair programs and funders. Each program has unique requirements and work will be ordered on an as needed basis from the contracted Environmental Investigation Firms.

Services/Fee(s)-at time of approval:

HRD's goal is to complete approximately 400 home repair projects per year, for at least the next 3 years. Roughly 75% of those projects will require services from an Environmental Investigation Firm.

HRD's responsibilities include Managing performance of vendor(s), managing the quality of work and turnaround times, providing language translation/interpretation services, reporting, drafting scope of work based on findings, requesting final clearances, and reviewing invoices.

Inspections of each property include the following services with a turnaround time ranging from 7-days to 21-days:

Lead Inspection	\$700/housing unit
Risk Assessment	\$900/housing unit
Combo Lead Inspection/Risk Assessment (dust wipe/soil)	\$900/housing unit
Combo Lead Inspection/Risk Assessment w/ Radon testing	\$1,200/housing unit
Combo Lead Inspection/Risk Assessment w/ Asbestos survey	\$1,500/housing unit
Lead Based Paint Hazard Clearance	\$325/housing unit
Clearance (Interior only)	\$300/housing unit
Clearance (Exterior only)	\$200/housing unit
EBL Environmental Investigation for blood lead levels	\$1,300 - \$2,000/housing unit
Return for failed lead clearances	\$300/housing unit
Dust Wipe	\$20/sample & \$200 per inspection/report
Water Sampling	\$50/sample & \$200 per inspection/report
Water Clearance	\$450 per inspection/report

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
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HOUSING AND REVITILIZATION-continued

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00.

Services/Fee(s)-at time of approval:

Soil Testing	\$15/sample & \$200 per inspection/report
Performing a new Lead Inspection/Risk Assessment Initially conducted by another firm within 17 business days	\$1,000/housing unit
Performing a new Lead Clearance Initially conducted by another firm	\$450/housing unit
Mold Samples	\$45 - \$60/sample
Mold Remediation & Testing	\$300 - \$550/housing unit
Radon Testing	\$350/housing unit
PCB Testing	\$140 - \$200/housing unit
Asbestos Inspection, Clearance, & Testing	\$400 - \$800/housing unit & \$18/sample
Air Monitoring onsite & samples	\$450 - \$800/housing unit & \$40/sample

Correction Letter for this contract can be found on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

HOUSING AND REVITILZATION-continued

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00

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CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

Coleman A. Young Municipal Center
2 Woodward Avenue Suite 1008
Detroit, MI 48226
Phone: (313) 224-4600
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E-Mail: purchasing@detroitmi.gov

September 28, 2026

To: Honorable City Council

Re: Contracts and Purchase Orders Scheduled to be Considered for the Formal Session on September 29, 2026.

Please be advised that the Contract listed was submitted on September 23, 2026 for the City Council Agenda for September 29, 2026, and has been amended as follows:

1. The **Department and Contract Amended Period** was submitted incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

Submitted as:

Housing and Revitalization

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – **Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 23, 2024 through April 24, 2027** – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00

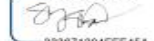
Should read as:

Human, Homeless and Family Services

6005158-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Professional Service Industries, Inc. – Location: 1938 Franklin Street, Suite 101, Detroit MI 48207 – **Previous Contract Period: November 14, 2023 through November 14, 2026 – Amended Contract Period: November 14, 2023 through May 14, 2027** – Contract Increase Amount: \$97,075.00 – Total Contract Amount: \$297,075.00

Respectfully Submitted,

DocuSigned by:



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Sandra Yu Stahl
Chief Procurement Officer
Creator: Ericka Crawford

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

LAW-waiver requested

6005963-A3 100% Grant Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Post-Arrest Legal Defense Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street Suite 618, Detroit, MI. 48202 – Previous Contract Period: January 1, 2024 through September 30, 2026 – Amended Contract Period: January 1, 2024 through September 30, 2027 – Contract Increase Amount: \$1,554,122.00 – Total Contract Amount: \$5,555,182.00.

Funding

Account String: **2119-21346-321111-613100**

Fund Account Name: **FY 2020 MIDC GRANT**

Appropriation Name: **21346 2024 Michigan Indigent Defense Commission Grant**

Funds Available: **\$83,502 as of September 25, 2026**

Tax Clearances Expiration Date: **4-23-27**

Political Contributions and Expenditures Statement:

Signed: **8-24-26**

Contributions: **None**

Consolidated Affidavits

Date signed: **8-24-26**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance
- Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

None. This is an amendment to an existing agreement. The Project needs additional time to be completed. The exact amount of the contract is based on hours and funding amounts presented in the FY27 MIDC grant application.

Contract Details:

Vendor: **Misdemeanor and Felony Defenders, P.C.**

Amount: **+\$1,554,122; Total \$5,555,182**

End Date: **adds 1 year through September 30, 2027**

Services/Fee(s)-at time of approval:

The Vendor will Provide free and effective post-arrest legal defense services and representation to all unrepresented indigent individuals during the arraignment process.

The vendor will:

- **Meet with in-custody individuals prior to arraignment**
- **Advise individuals of their legal rights**
- **Advise individuals of their charges**
- **Represent individuals at their arraignment**
- **Perform bond redetermination hearings when required**

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
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LAW-waiver requested-continued

6005963-A3 100% Grant Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Post-Arrest Legal Defense Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street Suite 618, Detroit, MI. 48202 – Previous Contract Period: January 1, 2024 through September 30, 2026 – Amended Contract Period: January 1, 2024 through September 30, 2027 – Contract Increase Amount: \$1,554,122.00 – Total Contract Amount: \$5,555,182.00.

Services/Fee(s)-at time of approval:

- **\$120 per hour for arraignments that occur on a weekday.**
- **\$145 per hour for arraignments that occur on weekends and holidays.**

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

ELECTIONS

6006273-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend the Scope of Work for an Election Logistic Management System. – Contractor: Konnech, Inc. – Location: 4211 Okemos Road, Suite 11, Okemos, MI 48864 – Contract Period: July 30, 2024 through July 29, 2027 – Contract Increase Amount: \$37,000.00 – Total Contract Amount: \$272,000.00.

Funding

Account String: **1000-28710-710041-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Effective Governance - City Elections**

Funds Available: **\$11,500,865 as of September 25, 2026**

Tax Clearances Expiration Date:**7-2-2027**

Political Contributions and Expenditures Statement:

Signed: **7-1-2026**

Contributions: **None**

Consolidated Affidavits

Date signed: **7-1-2026**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Konnech, Inc.**

Amount: **+\$37,000; total contract amount: \$272,000**

End Date: **+None; through July 29, 2027**

Contract Discussion continues on the next page

ELECTIONS-continued

6006273-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend the Scope of Work for an Election Logistic Management System. – Contractor: Konnech, Inc. – Location: 4211 Okemos Road, Suite 11, Okemos, MI 48864 – Contract Period: July 30, 2024 through July 29, 2027 – Contract Increase Amount: \$37,000.00 – Total Contract Amount: \$272,000.00.

Services/Fee(s) remains the same:

The System provides the City's Department of Elections of the City with an election logistic management system. The System is a software as a service (SaaS), which is licensed by the Vendor on a subscription basis and is centrally hosted in the cloud. This System includes all updates and routine maintenance, including bugs, fixes, patches and similar enhancements, as well as a website herein referred to as the Asset Portal Website, which can be accessed from mobile devices via Android App.

The Vendor shall provide annual onsite training and set-up on the updated System no less than forty-five days before the primary election or special election. For other elections, recordings are provided to the City. The City will be able to utilize Poll Chief, which provides essential features for: Poll Worker Management: Streamlines poll worker recruitment, assignment, scheduling, and communication. Poll Asset Management/Election setup: Facilitates precinct configuration, and equipment management.

The Vendor shall provide unlimited citywide use of the Vendor's brand-named modules Platform Management System (PMS), Poll Worker Management System (PWMS), and Poll Asset Management System (PAMS), which are part of the System and function as follows:

Platform Management System (PMS) sets elections, delimits access levels, authorizes administrative users, provides base information for all logistical poll management functions, and organizes precinct and building information. It maps, profiles, categories, and communicates polling place, precinct, and registered voter information, and informs all other modules.

It also includes: Election Creation PMS will allow the City to set the dates for elections and early voting periods, as well as precincts eligible to vote in the election are enabled. It will also allow the Users toggle between the elections to make plans for multiple elections. An earlier election can be used as a template to pre-populate precincts and buildings.

Roles and Permissions PMS will allow the City to create multiple roles with varying levels of access and administrative rights to employees using and managing the System.

Precinct Information PMS will allow Users to create a profile to include the number of registered voter, foreign language translator field, generate a precinct map, the current assigned polling locations, and the political district. PMS will display the locations and outlines of the precincts. PMS will allow Users to list all the precincts, displaying the assigned polling place, the number of registered voters, a breakdown by party, display absentee, active, and inactive voters, and the turnout from the previous election.

Mobile Management of Poll Location Details must include Building identity information (e.g., school), Owners (e.g., School Board), On and offsite contacts, Handicapped accessibility, HAVA and ADA compliance, Signage, Parking, Lighting, Layout, asset needs, delivery constraints, etc., Building photos and Map location

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

ELECTIONS-continued

6006273-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend the Scope of Work for an Election Logistic Management System. – Contractor: Konnech, Inc. – Location: 4211 Okemos Road, Suite 11, Okemos, MI 48864 – Contract Period: July 30, 2024 through July 29, 2027 – Contract Increase Amount: \$37,000.00 – Total Contract Amount: \$272,000.00.

Services/Fee(s) remains the same:

The Vendor will identify training needs, issues class invitations, takes attendance with barcodes, and accumulates training hours throughout the worker's career. Administrators set up training classes, online courses, quizzes, and training materials. The System's two-way mass communications notify all the trainees via multiple channels, automatically organize their replies, and inform training coordinators of trainee progress. The System will communicate class assignments to the workers, takes their attendance, and calculates their training pay in the payroll.

The System also includes the following:

- Web Based Ballot Control Chain of Custody Election Packing— clerk, precinct, building Critical Item Return Alert
- Email Alerts
- Interactive Testing— pre- and post-election logic and accuracy tests
- Return Ratio Calculation
- Trouble Tickets
- Smart Phone Access
- Keyboard, Bar Code scanner, RFID (this project is an upgrade that will need to be quoted out for the City of Detroit if they choose to have it)
- iPhone, Android, Import Condition Classification for HAVA compliance
- Financial Reporting for HAVA compliance
- Storage Mapping for HAVA compliance
- Use for HAVA compliance Disposal List for HAVA compliance
- Return Unpacking
- Voting Machine Archives
- Drayage Wizard – loading guide
- Polling Place Exceptions— delivery constraints and special equipment needs Attachment Tracking – security seals, comm. Packs, memory cards, etc.
- Lading Monitor — complete correct truck loading
- Searchable Web Log
- Delivery Route Map

Contract Discussion continues on the next page

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

ELECTIONS-continued

6006273-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend the Scope of Work for an Election Logistic Management System. – Contractor: Konnech, Inc. – Location: 4211 Okemos Road, Suite 11, Okemos, MI 48864 – Contract Period: July 30, 2024 through July 29, 2027 – Contract Increase Amount: \$37,000.00 – Total Contract Amount: \$272,000.00.

Services/Fee(s) remains the same:

PollChief Modules	Initial Set-up Year*	Annual Renewal
Platform Management System (PMS)/Platform (Essential) which includes Location and Admin Modules.	\$11,088.46	Included
Portal Asset Management System (PAMS)/Asset System	\$17,076.92	Included
Poll Worker Management System (PWMS)/ Poll Recruiting and Training Link (PRTL)	\$17,076.92	Included
Poll Help Desk Management/Portal	\$11,088.46	Included
IPAMS App	\$8,085	Included
QR Project***	\$10,010.24	Included
3 units of RFID capable scanners and 10,000 RFID tags	\$15,000.00	Add On
Allocation for future add-ons	\$21,574.00	
Year 1	\$111,000.00	
Year 2		\$62,000.00
Year 3		\$62,000.00
Option 1 - Year 4		\$63,860.00
Option 1 - Year 5		\$65,775.80
Option 2 - Year 6		\$67,749.07
Option 2 - Year 7		\$69,781.55

Amendment 1:

Exhibit A, of the Contract is hereby amended by inserting the following items:

- **Tablets configured for election operations**
- **Check-in system integrated with existing platforms**
- **Funding for up to eleven days of travel to support implementation activities**
- **Programming-hour upgrades to the Poll Chief software to enhance performance usability, and security**

The Honorable City Council Teeter Report
Contracts Submitted to City Council Formal Session on September 29, 2026

HUMAN, HOMELESS, AND FAMILY SERVICES

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Funding

Account String: **2108-20735-361111-617900**

Fund Account Name: **Planning & Development Dept. Grants Fund**

Appropriation Name: **2020 Lead Hazard Reduction Grant**

Funds Available: **Encumbered of September 25, 2026**

Tax Clearances Expiration Date: **06-22-2027**

Political Contributions and Expenditures Statement:

Signed: **6-1-2026**

Contributions: **None**

Consolidated Affidavits

Date signed: **6-1-2026**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance
- Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Environmental Testing & Consulting Inc.**

Amount: + **\$174,000; Total Contract Amount: \$524,400**

End Date: +**Six (6) Months; through May 14, 2027**

Services/Fee(s) remains the same:

The contractor will Provide Environmental Investigation (EI) services for all current and future HRD home repair programs where EI services are warranted during the term of the contract:

FY18 Lead Hazard Reduction Grant (HUD)

FY19 High Impact Neighborhood (HIN) LHR Grant (HUD)

FY23 Lead Hazard Reduction Grant (HUD) (upcoming)

Healthy Homes Production (HHP) (HUD)

CHIP (State)

0% Interest Home Repair Loan Program (0% IHRLP) (HUD)

Senior Emergency Home Repair (SEHR) Program (HUD)

Contract will also service any newly awarded grants or new uses of existing funding sources within the three (3) years of this EI services contract.

Contract Discussion continues on the next page

HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Lead Inspection - Paint inspections shall be performed by Michigan Department of Health and Human Services (MDHHS) accredited lead-based paint inspectors/risk assessors. The paint inspections shall meet or exceed the recommended protocol of the state of Michigan and HUD guidelines for the Evaluation and Control of Lead-Based Paint in Housing (1997-Chapter 7), the requirements of 24 CFR 35.1320 - Paint Inspections and Risk Assessments, and work practice standards under 40 CFR 745.227. Lead Inspection Timeline Expectations: 14-Day Turnaround Time.

Combination Lead Inspection/Risk Assessment - Paint inspections shall be performed by MDHHS accredited lead-based paint inspectors and risk assessors. The paint inspections shall meet or exceed the recommended protocol of the state of Michigan and HUD guidelines for the Evaluation and Control of Lead-Based Paint in Housing (1997-Chapter 7), the requirements of 24 CFR 35.1320 - Paint Inspections and Risk Assessments, and work practice standards under 40 CFR 745.227.

Lead-Based Paint Hazard Clearance Timeline Expectations:

**Conducting Requested Service: Within Two (2) Business Days of Request from HRD Contractor or Provide Results verbally to both Contractor and Inspector within forty-eight (48) hours of clearance testing.
Providing Report Back to HRD: Within Seven (7) Business Days to HRD after successful passing results from Environmental Firm and Laboratory.**

BL Environmental Investigation - Specific work practices must be followed when performing an EBL EI including HUD's Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing (July 2012); the American Society for Testing and Materials publications entitled Standards Practice for Field Collection of Soil Samples for Lead Determination (Standard Number E1727-05) and Standard Practice for Collection of Settled Dust Samples Using Wipe Sampling Methods for Subsequent Lead Determination (Standard Number E1728-10); and the Michigan Department of Health and Human Services (MDHHS) field guide entitled Environmental Investigations for Children with Elevated Blood Lead Levels. Anyone performing EBLs must have a EBL Environmental Investigation Endorsement.

Water Sampling/Testing - Water samples will be taken on all projects funded through the State's CHIP, and other projects as necessary. The Water Risk Factor Section of the Household Interview within the LIRA will be used to document the household's use pattern of water consumption. In addition, the MDHHS Residential Lead Hazard Control-Lead in Water Protocol, revised December 12, 2018 (Attachment A) shall be used as a guide for lead in water investigation. The Lead and Copper Rule (LCR) requirements are applicable to all residential units connected to community water supplies.

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

The Michigan Department of Environmental Quality (MDEQ) Certified Drinking Water Laboratory for Lead and Copper must be used for all lead in water laboratory analysis. Water Sampling/Testing Timeline Expectations*: Scheduling with Homeowner: Within three (3) Business Days Conducting Requested Service: Within five (5) Business Days of Scheduling with Homeowner Provide Results Verbally to Contractor and Inspector within 24 Hours of lab results Providing Report Back to HRD: Within Seven (7) Business Days of final pass results.

Soil Testing - Collection of samples to determine if soil is lead contaminated shall be conducted as part of a risk assessment and/or clearance examination in accordance with the Code of Michigan Regulations R325.99302 - Procedures for Performing Lead Abatement Services which meet or exceed the recommended protocol of the HUD Guidelines for the Evaluation and Control of Lead-Based Paint in Housing (Appendix 13.3), and the requirements of 24 CFR 35.1315 – Collection and Laboratory Analysis of Samples, and work practice standards of 40 CFR 745.227.

Soil Testing Timeline Expectations: Scheduling with Homeowner: Within two (2) Business Days Conducting Requested Service: Within five (5) Business Days of Scheduling with Homeowner Provide Results Verbally to Contractor and Inspector within 24 Hours of lab results. Providing Report Back to HRD: Within Seven (7) Business Days of final pass results.

Air Monitoring - Air monitoring shall be conducted upon request. This sampling can be requested for lead and/or asbestos projects. Asbestos air monitoring consists of air drawn through a Mixed Cellulose Ester (MCE) filter to capture airborne asbestos fibers. A wedge-shaped portion of the filter is removed, placed on a glass microscope slide and made transparent. A measured area (field) is viewed by Phase Contrast Microscopy (PCE). All the fibers meeting defined criteria for asbestos are counted and considered a measure of the airborne asbestos concentration.

Air Monitoring Timeline Expectations: Scheduling with Homeowner: Within Seven (7) Business Days Conducting Requested Service: Within Seven (7) Business Days of Scheduling with Homeowner Provide Results Verbally to Contractor and Inspector within 24 Hours of lab results. Providing Report Back to HRD: Within Seven (7) Business Days of final pass results.

The goal of the Environmental Investigation (EI) Firm contracts is to ensure HRD can properly meet the requirements of the various home repair programs and funders. Each program has unique requirements and work will be ordered on an as needed basis from the contracted Environmental Investigation Firm(s). HRD's goal is to complete approximately 400 home repair projects per year, for at least the next 3 years. Roughly 75% of those projects will require services from an Environmental Investigation Firm.

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Lead Services				
Lead Inspection	Report provided to HRD within 14 business days from request of service	Per housing unit	\$ 700.00	
Updated Risk Assessment. (A.K.A Re-Evaluation or LI/RA Renewal)	Report provided to HRD within 14 business days from request of service	Per housing unit	\$ 900.00	
Combination Lead Inspection/Risk Assessment Combo. (Dust wipes and soil samples are included)	Report provided to HRD within 17 business days from request of service	Per housing unit	\$ 900.00	

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The Honorable City Council Teeter Report
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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Combination Lead Inspection/Risk Assessment Combo (Dust wipes and soil samples are included) AND Radon Testing	Report provided to HRD within 17 business days from request of service	Per housing unit	\$ 1,200.00	Newly Added
Combination Lead Inspection/Risk Assessment Combo (Dust wipes and soil samples are included) AND Asbestos Survey	Report provided to HRD within 17 business days from request of service	Per housing unit	\$ 1,500.00	Newly Added
Lead Based Paint Hazard Clearance (Verify all LHR have been addressed, Visual, Dust Samples included)	Verbal results within 2 business days of service and clearance report within 7 business days of final clearance	Per housing unit	\$ 325.00	
Clearance (Interior only) (Verify all LHR have been addressed, Visual, Dust Samples included)	Verbal results within 2 business days of service and clearance report within 7 business days of final clearance	Per housing unit	\$ 300.00	
Clearance (Exterior/Visual only)	Verbal results within 2 business days of service and report within 7 business days of final clearance	Per housing unit	\$ 200.00	

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Return for failed lead clearances (visual and dust wipes in most cases)	Conduct within 2 business days of request/Verbal results within 24 hours of results/Written report within 7 business days	Per housing unit	\$ 300.00	
EBL Environmental Investigation for blood lead levels of 70 micrograms/dL or more	Report Back Within 48 Hours of investigation	Per housing unit	\$ 2,000.00	
EBL Environmental Investigation for blood lead levels of 40-69 micrograms/dL	Report Back Within 48 Hours of investigation	Per housing unit	\$ 1,800.00	
EBL Environmental Investigation for blood lead levels of 20-39 micrograms/dL	Report back within 10 Business Days of request of service	Per housing unit	\$ 1,500.00	
EBL Environmental Investigation for blood lead levels of 3.5-19 micrograms/dL	Report back within 10 Business Days of request of service	Per housing unit	\$ 1,300.00	

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Dust Wipe	10-Day Turnaround	Per Sample	\$ 20.00	
Dust Wipe	10-Day Turnaround	Inspection/Report. Minimum 8 Samples	\$ 200.00	
Water Sampling	14-Day Turnaround	Per Sample	\$ 50.00	
Water Sampling	14-Day Turnaround	Inspection/Report. All Fixtures	\$ 200.00	
Water Clearance	14-Day Turnaround	Inspection/Report. All Fixtures	\$ 450.00	
Soil Testing	10-Day Turnaround	Per Sample	\$ 15.00	
Soil Testing	10-Day Turnaround	Inspection/Report. Minimum 3 Composite Samples if possible.	\$ 200.00	
Performing a new Lead Inspection/Risk Assessment Initially conducted by another firm	Report provided to HRD within 17 business days from request of service	Per housing unit	\$ 1,000.00	
Performing a new Lead Clearance Initially conducted by another firm	Conduct within 48-hours of request/Verbal results within 24-hours of results/Written report within 7 business days of final clearance	Per housing unit	\$ 450.00	

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Mold Services				
Bulk/Tape Mold Sample Analysis	21-Day Turnaround	Per Sample	\$ 45.00	
Air Mold Sample Analysis	21-Day Turnaround	Per Sample	\$ 60.00	
Mold Post Remediation Visual and Air Testing. Includes up to 5 air samples and letter report	17-Business day turnaround from request of service	Per Housing Unit	\$ 300.00	
Mold Testing - Survey and Report. Includes up to 5 air samples and letter report	21-Day Turnaround	Per Housing Unit	\$ 550.00	
Radon Services				
Radon testing (solo service)	Report back within 17 business days from request of service	Per housing unit	\$ 350.00	
PCB Services				
PCB Testing Bulk Samples	(7-10 day turnaround; per sample)	Per Housing Unit	\$ 140.00	
PCB TCLP Testing Bulk Sample (7-10 day turnaround; per sample)	(7-10 day turnaround; per sample)	Per Housing Unit	\$ 200.00	
Asbestos Services				

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HUMAN, HOMELESS, AND FAMILY SERVICES-*continued*

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Services/Fee(s) remains the same:

Asbestos Inspection (Survey). Up to 50 samples/layers, beyond 50 samples/layers will be charged per sample/layer.	Report back within 17 business days from request of service	Per Housing Unit	\$ 800.00	
Asbestos Inspection (Isolated Area of House)	Report back within 17 business days from request of service	Per Housing Unit	\$ 400.00	
Asbestos Testing (PLM)	10-Day Turnaround	Per Sample	\$ 18.00	
Asbestos Clearance	Verbal results within 24 hours of results and report back within 7 business days of final clearance	Per Housing Unit	\$ 450.00	
Return for Failed Asbestos Clearance	Verbal results within 24 hours of results and report back within 7 business days of final clearance	Per Housing Unit	\$ 450.00	
Air Monitoring Services				
Air Monitoring. For all samples analyzed via PCM/TEM when submitted to approved laboratory	Report back within 21 business days from request of service	Per sample	\$ 40.00	
Air Monitoring (1/2 Day). Includes onsite analysis of air samples via PCM	Report back within 21 business days from request of service	Per Housing unit	\$ 450.00	
Air Monitoring (Full Day). Includes onsite analysis of air samples via PCM	Report back within 21 business days from request of service	Per Housing unit	\$ 800.00	

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HUMAN, HOMELESS, AND FAMILY SERVICES-continued

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: October 24, 2023 through April 24, 2027 – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Correction Letter

Submitted as:

Housing and Revitalization

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – **Previous Contract Period: October 24, 2023 through October 24, 2026 – Amended Contract Period: November 14, 2026 through May 14, 2027** – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Should read as:

Human, Homeless, and Family Services

6005157-A1 100% CDBG Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Environmental Investigations such as Lead, Water, Soil and Air Quality Inspections – Contractor: Environmental Testing & Consulting Inc. – Location: 5555 Conner Street, Detroit, MI 48213 – **Previous Contract Period: November 14, 2023 through November 14, 2026 – Amended Contract Period: November 14, 2023 through May 14, 2027** – Contract Increase Amount: \$174,000.00 – Total Contract Amount: \$524,400.00.

Respectfully Submitted,

DocuSigned by:

333671204FFE45A
Sandra Yu Stahl

The Honorable City Council Teeter Report
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HEALTH

6008068 100% City Funding – To Provide Community Violence Intervention (CVI) Services (Continuation of Services from Contract 6005413). – Contractor: Force Detroit – Location: 7310 Woodward Avenue, Suite 400, Detroit, MI 48202 – Contract Period: October 1, 2026 through July 30, 2027 – Total Contract Amount: \$1,050,000.00

Funding

Account String: **3921-21245-250120-617900**

Fund Account Name: **Other Special Revenue Fund**

Appropriation Name: **21245 Community Violence Intervention**

Funds Available: **\$7,181,977 of September 25, 2026**

Tax Clearances Expiration Date: **7-06-2027**

Political Contributions and Expenditures Statement:

Signed: **9-5-2026**

Contributions: **None**

Consolidated Affidavits

Date signed: **9-5-2026**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance
- Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

None.

Background:

Qualified non-profit and community-based organizations will use Community Violence Intervention (CVI) tactics to reduce violent crime in Detroit. The Community-based organizations will propose the geographic area that they will serve –called a “CVI Zone” – and the CVI tactics that they will use. Community-based organizations are expected to have a deep understanding of the factors that drive violence in their proposed CVI Zone as well as the community ties, resident relationships, and credibility to address these factors.

Community-based organizations will be responsible for reducing homicides and non-fatal shootings in their CVI Zone. The City will award funds for this program as a conditional grant: each grantee will be awarded a base budget, and grantees that meet certain performance criteria will be awarded additional funds as a performance grant. Performance will be measured quarterly.

The City anticipates providing 3 – 5 grants under this Notice of Funding Availability. The City anticipates that grantees will generally be awarded a base budget of roughly \$700,000 per fiscal year (with another \$700,000 in total performance grants available per fiscal year). Grant amounts may vary based on the size of the CVI Zone proposed by each grantee.

Contract Discussion continues onto the next page.

HEALTH-continued

6008068 100% City Funding – To Provide Community Violence Intervention (CVI) Services (Continuation of Services from Contract 6005413). – Contractor: Force Detroit – Location: 7310 Woodward Avenue, Suite 400, Detroit, MI 48202 – Contract Period: October 1, 2026 through July 30, 2027 – Total Contract Amount: \$1,050,000.00

Background:

The City encourages community-based organizations that do not have this capacity and experience to seek out a fiduciary and/or one or more partner organizations with this skillset.

The initial grant term will begin in early summer 2023 and continue for a period of about two years, until July 31, 2025. After the program's first fiscal year (i.e., June 30, 2024), the City will assess the results of each grantee and will retain the option to adjust grants based on progress and results during this time.

Contract Details:

Vendor: Force Detroit

Amount: \$1,050,000

End Date: July 30, 2027

Services:

Grantees will conduct community violence intervention (CVI) that aims to prevent violent crimes before they occur through community engagement, outreach, work with at-risk individuals, and similar tactics. Grantees will be responsible for reducing homicides and non-fatal shootings in a specific geographic area (approximately 3 to 5 square miles), and the City will award performance grants to grantees that successfully do so, allowing them to sustain or expand their programs.

CVI can include a broad range of strategies, tactics, and practices. Some examples include:

- **Street outreach to build relationships with at-risk individuals (i.e. prevent individual from joining a gang or leaving a gang).**
- **Violence interruption to stop cycles of violence and retaliation (i.e. mediating disputes, promoting non-violent conflict resolution).**
- **Connecting at-risk individuals with wraparound services (i.e. financial assistance or public benefits; job training or placement; education, literacy programs; housing services, etc.)**
- **Addressing community conditions that contribute to violence (i.e. community outreach, events, alternative activities).**

Program Goals:

- **Reduce homicides and non-fatal shootings in a specific geographic area through CVI tactics**
- **Foster reduction in total homicides and non-fatal shootings throughout the City of Detroit**
- **Build deep, trusting relationships with community residents**
- **Change community conditions and culture in areas experiencing high violence to sustainably reduce violence**
- **Ensure compliance with applicable laws, regulations, and policies from the federal government, State of Michigan, and the City of Detroit**

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HEALTH-continued

6008068 100% City Funding – To Provide Community Violence Intervention (CVI) Services (Continuation of Services from Contract 6005413). – Contractor: Force Detroit – Location: 7310 Woodward Avenue, Suite 400, Detroit, MI 48202 – Contract Period: October 1, 2026 through July 30, 2027 – Total Contract Amount: \$1,050,000.00

Services:

The Vendor will reduce Violent Crime in the City of Detroit through Community Violence Intervention (CVI) Tactics with community groups/organizations. The vendor will provide:

- **Daily engagement with Detroit residents and community organizations**
- **Regular participation in discussions with City staff managing the program to track progress, understand successes and challenges in delivering CVI services, and solving problems together.**
- **Monthly invoices to the City of Detroit, including documentation confirming that expenditures have been used for eligible uses and in accordance with applicable federal and City requirements.**
- **Quarterly reporting on programmatic and financial outcomes**
- **Maintaining policies, procedures, and systems to comply with applicable grants, financial, and compliance requirements.**

The City will provide:

- **Provide strategic direction and Oversee implementation of CVI services and regularly engage with grantees.**
- **Regularly provide grantees with data on homicides and non-fatal shootings in their CVI Zone to allow grantees to track their own performance.**
- **Serve as the point of contact for community-based organizations and/or partnerships.**
- **Maintain final responsibility for compliance with ARPA rules, including reporting requirements, and overall program performance.**

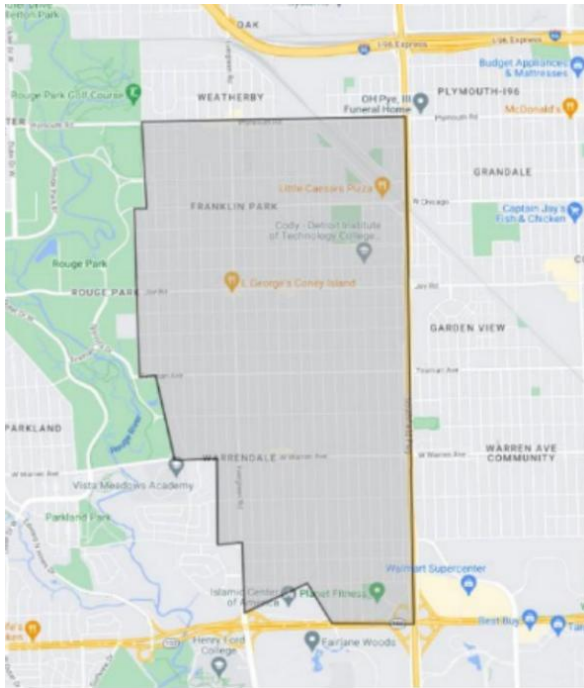
CVI Zone: Force Detroit shall provide community violence intervention (CVI) services within the geographic area bounded by Rouge Park, Plymouth Rd, Southfield Rd, and the Detroit southern border, as shown on the map below. This area shall constitute Force Detroit's CVI Zone and data on homicides and non-fatal shootings from this area will be used to measure Force Detroit's performance for the purposes of awarding performance incentives.

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HEALTH-continued

6008068 100% City Funding – To Provide Community Violence Intervention (CVI) Services (Continuation of Services from Contract 6005413). – Contractor: Force Detroit – Location: 7310 Woodward Avenue, Suite 400, Detroit, MI 48202 – Contract Period: October 1, 2026 through July 30, 2027 – Total Contract Amount: \$1,050,000.00

Services/Fees:



Titles	Salary	FTE	2026 - 2027 Budget	Narrative
Violence Interrupter	\$51,075.00	3	\$153,225.00	3 CVI @ \$50K
Lead Violence Interrupter	\$60,000.00	1	\$60,000.00	
Case Managers/Outreach	\$50,000.00	1	\$50,000.00	
Program Manager	\$75,000.00	0.5	\$37,500.00	
Total Salary Cost		5.5	\$300,725.00	Fringe benefit @23%
Fringe Benefits		23%	\$69,166.75	
Total Personnel Cost			\$369,891.75	

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HEALTH-continued

6008068 100% City Funding – To Provide Community Violence Intervention (CVI) Services (Continuation of Services from Contract 6005413). – Contractor: Force Detroit – Location: 7310 Woodward Avenue, Suite 400, Detroit, MI 48202 – Contract Period: October 1, 2026 through July 30, 2027 – Total Contract Amount: \$1,050,000.00

Services/Fees:

Community Events	\$15,000.00	Community engagement and violence-prevention activities within the CVI Zone, including community wellness response activities, youth engagement events, school/community activities, participant recruitment activities, and other outreach designed to change community norms around violence.
Household Pantry & Safehouse Support	\$5,000.00	Food, hygiene, household and other essential basic needs assistance for violence-impacted participants and households experiencing an acute crisis, consistent with participant stabilization plans
Meals	\$7,500.00	Food and refreshments for participant workshops, trainings, youth programming, Program Hub activities, and other community engagement activities to support participant engagement and relationship building.
Travel & Professional Development	\$10,000.00	Staff mileage and local travel related to street outreach, community engagement and community wellness response activities; conferences, professional development, and training related to CVI, safety, conflict de-escalation, trauma-informed care, community wellness response and other program-related competencies.
Participant Support	\$30,000.00	Participant stipends and engagement incentives; emergency intervention assistance; transportation support, including rideshare services; and other documented crisis-related needs necessary to support participant safety, stability and continued program engagement.
Trauma Community Wellness Response Unit	\$20,000.00	Vehicle and transportation costs necessary to support timely community wellness response; outreach and public education materials; digital outreach and engagement tools; area canvassing; household/basic-needs items; and other costs associated with community wellness response activities throughout the CVI Zone.
Program Hub Support	\$19,880.98	Programming contracts, professional services and contracted facilitators supporting mental health and wellness, workforce development, life skills, youth leadership, financial literacy, social-emotional development, educational and creative programming, and other specialized workshops and participant services supporting CVI goals.
Total OPTS	\$107,380.98	
Fiduciary (10%)	\$47,727.27	
Total Cost	\$525,000.00	

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