



**DATE OF LETTER** \_\_\_\_\_

Dear DWSD Customer:

We were unable to complete your meter installation/repair due to an existing plumbing issue(s). It is urgent that you make the necessary repairs to avoid your water service being interrupted for non-compliance. Please reference the meter set-up diagram on the back of this letter as a guide.

**Repairs must be completed and a follow-up appointment scheduled within ten (10) days of the date of this letter or your account will be interrupted for non-compliance.**

**REQUIRED REPAIR(S):**

- Inlet valve, outlet valve and bypass operable (use gate valves only)
- Meter connection for inlet and outlet side flanged, if missing
- No corroded or leaking pipes, no PVC, braced piping is required
- Meter area accessible and clean
- Bypass valve operates (only applicable if service line is 1 ½" or larger)
- Piping aligned with correct meter spacing
- Proper meter well and cover (if applicable)
- Galvanized or copper set up
- Unwrap meter and service line
- Other \_\_\_\_\_

**CAUTION** Make sure repairs are performed correctly and according to instructions. Incorrect or incomplete repairs will delay meter work and perhaps lead to water service interruption.

**REPAIRS** If service needs to be turned off for repairs and/or restored after repairs have been completed, please call **313-267-8000** to make arrangements.

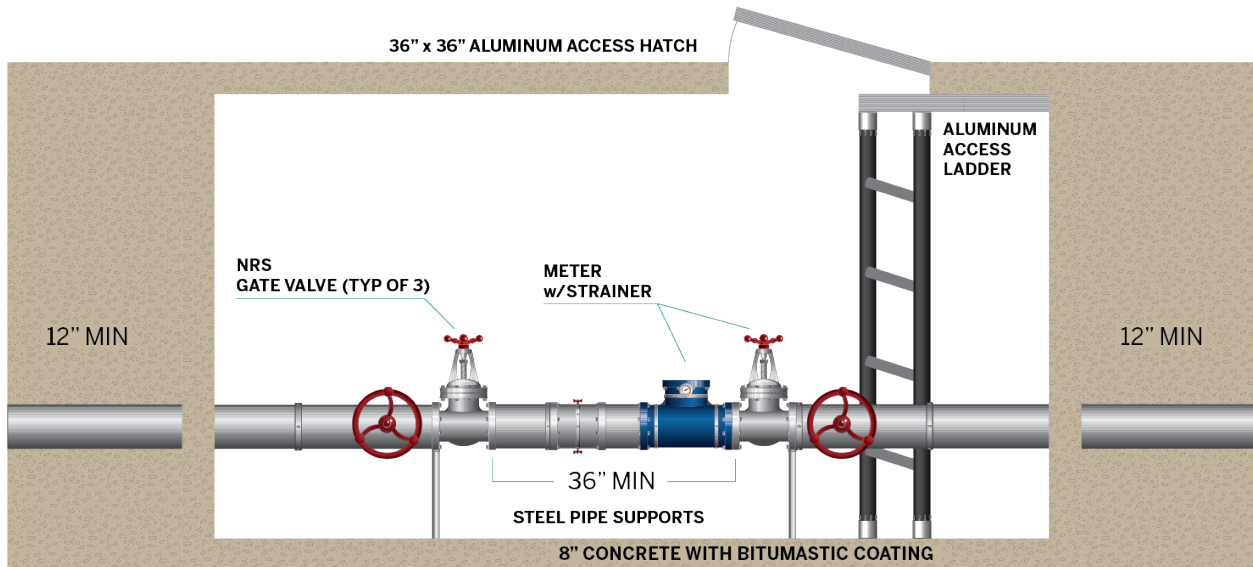
**CONTACT** Please contact our Customer Service to schedule an appointment at **313-267-8000**.

Thank You,  
**The DWSD Meter Operations Team**

## METER SET-UP REQUIREMENTS

**No plastic permitted. Read before starting repair work.**

### SECTION VIEW



### CUSTOMER IS RESPONSIBLE FOR MAINTAINING ALL PLUMBING IN ORDER FOR WORK TO BE PERFORMED.

Meter maintenance work cannot be performed if valves do not shut off, have handles, have leaks or if the pipe is corroded. You should periodically test the valves and check piping. Customers need properly operating valves any time the water has to be shut off to do internal plumbing repairs.

### METER SIZE AND LENGTH MEASUREMENTS

METER / PIPE SIZE	A	B
6 INCH	33 INCHES	78 1/2 INCHES
8 INCH	44 INCHES	90 1/4 INCHES
10 INCH	52 INCHES	134 INCHES

**NOTE:** The department of water supply will furnish and set the meter and such material included within dimension "B." For the 10" meter this dimension shall be secured from the DWSD meter shop at central yard located at 6425 Huber St.

### METER SET-UP REQUIREMENTS

1. Piping up to and leading out of vault will be restrained using mega-lugs series 1100 or approved substitute. Calculations for restraint based on dead end line.
2. Shop drawings for vault and piping materials will be submitted to the PWCSA for review and approval prior to installation.
3. Meter will be provided by PWCSA.
4. Floor will be designed to drain to sump area. Provide gravity drain to daylight.
5. The structure shall not be installed where subject to vehicular or pedestrian traffic.
6. Approved flexible joint required on all pipe connections in structure. Installation shall be in accordance with manufacturer's recommendations.