



**Buildings,
Safety Engineering
& Environmental
Department**

**CITY OF DETROIT BOARD OF
ELECTRICAL EXAMINERS**

BYLAWS

ARTICLE 1: NAME

Section 1. The official name of this body shall be the “Board of Electrical Examiners” (herein known as the “Board”).)

ARTICLE II: PURPOSE

Section 1. The purpose of the Board is to advise the Buildings, Safety Engineering & Environmental Department (BSEED) Director of matters relating to Licenses required by the 2019 Detroit City Code.

ARTICLE III: BOARD MEMBERS

Section 1. To the extent required by law, the business of the Detroit Board of Electrical Examiners shall be conducted by the Board as provided for in these bylaws.

Section 2. Board members shall be appointed in the manner, and for a term, as described in the 2019 Detroit City Code.

Section 2a. The Board shall provide an orientation program for each individual who is appointed and confirmed as a member of the Board.

Section 3. The Chairperson shall be appointed as described the 2019 Detroit City Code.

Section 4. The Chairperson shall preside at all meetings of the Board and conduct the meetings in an orderly manner.

Section 5. When the Chairperson is not available, another Board member shall be appointed by the Chairperson to preside at that meeting of the Board. In the absences of another Board member being appointed by the Chairman to preside at the meeting of the Board, the Board will select a Board member who is present at that meeting to preside.

Section 6. A Board member may be recommended for removal from appointment for cause by a majority vote of the Board, following provision of notice and an opportunity to be heard. The Board shall recommend a new member for appointment.

Section 7. Board members shall receive no compensation for their service as Board members. The BSEED may provide Board members reimbursement for actual and necessary expenses incurred on behalf of the Board

Section 8. Meeting of the Board will be conducted according to the current Roberts Rules of Order.

Section 9. By recommendation of the Board, the Mayor may remove a member of the Board.

ARTICLE IV: DUTIES

Section 1: Subject to the 2019 Detroit City Code and Michigan law, the Board shall adopt rules and regulations to make effective the licensing provisions.

Section 2. The Board shall review and approve all applications for licensing and Apprentice Registration for the electrical trade as defined in the Electrical Licensing Procedures Guide.

ARTICLE V: BOARD MEETINGS

Section 1. Regular meetings of the Board shall be held on the third Thursday of every month at a time and location determined by the Chairperson.

Section 2. Special meetings may be called by the Chairperson or the written request of any three Board members.

Section 3. The presence of the majority of the members of the Board shall constitute a quorum for the transaction of business. Members may be physically present or present by teleconference in order to be counted in a quorum or to vote.

Section 4. All action taken by the Board shall be by vote of a majority of the members present, unless otherwise provided for in these bylaws or required by law.

Section 5. The order of business at Board meetings shall be as follows:

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Minutes
- D. Board Hearings/Considerations
- E. Applications for Review and Approval
- F. Correspondence
- G. Unfinished Business
- H. New Business
- I. Public Comment
- J. Adjournment

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Section 6. Notice requirements, public accessibility, keeping of meeting minutes and other requirements of the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275, shall be adhered to and followed. These proceedings and rules described in these bylaws are subject to the Open Meetings Act, 1976 PA 267 MCL 15.261 to 15.275.

ARTICLE VI: RESTRICTIONS

Section 1. A Board member shall notify the Board and recuse himself or herself from any vote upon which that Board member has conflict of interest.

ARTICLE VII: AMENDMENTS

Section 1. These bylaws may be amended or repealed, and new bylaws adopted by majority vote of the then serving members of the Board.

The undersigned certify that the above bylaws of this Board as adopted at a meeting of the duly appointed Board members.

Passed and approved on the 17th day of November 2022.

Bert McAlister

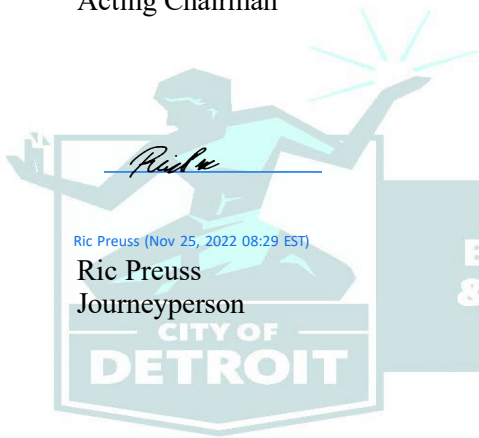
Bert McAlister (Nov 18, 2022 20:46 EST)

Bert McAlister
Acting Chairman



Warren Coklow (Nov 19, 2022 08:29 EST)

Warren Coklow
Master Electrician



Ric Preuss (Nov 25, 2022 08:29 EST)

Ric Preuss
Journeyman

**Buildings, Safety Engineering
& Environmental Department**

Beau Taylor

Beau Taylor (Nov 21, 2022 09:28 EST)

Beau Taylor
Public Lighting Authority
Representative

