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TO: The Honorable Detroit City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff 

DATE: March 11, 2026

RE: **MEMO REGARDING PROPOSED MODIFICATIONS TO THE EXECUTIVE ORGANIZATION PLAN**

The Detroit City Council requested that the Legislative Policy Division (LPD) provide a memorandum outlining the process for making proposed modifications to the Mayor's Executive Organization Plan (EOP).

Deadline and Procedure for Council to Act on the Executive Organization Plan

Section 7-102 of the 2012 Detroit City Charter provides the following regarding City Council approval of a proposed EOP:

The plan as proposed by the Mayor shall be filed with the City Council and made public. The City Council shall study and conduct hearings on the plan and may request the Mayor to make modifications in it. Sixty (60) business days after the filing of the plan with the City Council, it shall become effective, with such modifications as are accepted by the Mayor, unless disapproved by a resolution adopted by a two-thirds (2/3) majority of City Council members serving. All amendments to the plan must originate with the Mayor and are subject to the same procedure in taking effect.

Council has 60 business days to consider the Plan and to request modifications, which ends April 7, 2026, 60 business days from the day the Plan was filed with the City Clerk on January 9, 2026.

The City Council may request that the Mayor make modifications to the plan. According to the Charter, "all amendments to the plan must originate with the Mayor." The City Council can only disapprove or approve of the Mayor's amendments. Disapproval by the City Council requires a 2/3 majority vote of City Council, otherwise the amendments become effective after 60 business days.

If the Council is seeking to modify the EOP, it should direct LPD to draft a resolution to the Mayor's office which details the modifications and requests that the Mayor incorporate them into the EOP. The Council should provide these modifications to LPD as soon as possible so that we can have a resolution prepared prior to the Formal Session on March 17, 2026. The urgency is that if Council is requesting material changes to the EOP, as determined by the Law Department, Council may need to schedule another public hearing. There needs to be sufficient time for the Mayor's office to review the proposed modifications, for the Law Department to determine if the modifications are material, and for sufficient notice for a public hearing prior to making a final decision on the EOP.

If City Council is not satisfied with the EOP and/or if the EOP does not contain requested modifications that the Council considers to be crucial, it can disapprove of the EOP with a 2/3 vote. If the Council is satisfied with the EOP, it can approve the EOP by a vote of the full body or it can take no action and the EOP will become effective after April 7, 2026.

Please reach out to our office if you require any further assistance.