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TO: The Honorable City Council

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: March 10, 2026

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on March 10, 2026. This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

cc:

Janice Winfrey City Clerk  
Laura Goodspeed  
Sandra Stahl  
Irvin Corley  
Marcell Todd  
Malik Washington

Auditor General  
Office of Contracting and Procurement  
Legislative Policy Division  
Legislative Policy Division  
Mayor's Office

The Honorable City Council Teeter Report  
Contracts Submitted to City Council for Formal Session on March 3, 2026

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: March 10, 2026

RE: **CONTRACTS, & PURCHASE ORDERS SUBMITTED FOR THE WEEK OF MARCH 3, 2026**  
**HEALTH**

6007668 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street Detroit, MI 48216 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$5,976,690.32

Funding

Account String: **2104-21514-251111-617900**

Fund Account Name: **Health Grants Fund**

Appropriation Name: **FY25 Ending the HIV Epidemic -RWHIV/AIDS Program**

Funds Available: **\$170,030 as of March 6, 2026**

Tax Clearances Expiration Date: **9-30-26**

Political Contributions and Expenditures Statement:

Signed: **11-19-26** Contributions: **None**

Consolidated Affidavits

Date signed: **11-19-25**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment App Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record

Disclosure

Bid Information:

**Notice of Funding Availability (NOFA) advertising opened October 21, 2025, and closed November 21, 2025; 237 Invited Suppliers; 8 Bids Received awarded to 8 organizations.**

Contract Details:

Vendor: **Health Emergency Lifeline Programs**

Amount: **\$5,976,690.32**

End Date: **February 28, 2029**

Services:

- **The Vendor will provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative).**
- **The Vendor will Adhere to all federal and Michigan laws pertaining to HIV/AIDS treatment, disability accommodations, non-discrimination and confidentiality, including meaningful access for persons with limited English proficiency.**
- **The Vendor will Adhere to all Ryan White HIV/AIDS Treatment Extension Act Part A, Health Resources and Services Administration, HIV/AIDS Bureau, City of Detroit, Detroit Health Department (City) policies, standards and guidelines, including those issued during the current contract year. These include the current version of the Ryan White HIV/AIDS Program (RWHAP) National Monitoring Standards for RWHAP Part A Recipients, National HIV Monitoring Standards (Universal, Fiscal and Program), and the Southeastern Michigan HIV/AIDS Council's Service Standards.**
- **The Vendor will Ensure that records are available for review by City auditors, staff, consultants and federal government agencies, if applicable, to oversee performance. Maintain and provide access to primary source documentation.**

*Contract Discussion continues on the next page*

**HEALTH-waiver requested-continued**

6007668 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street Detroit, MI 48216 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$5,976,690.32

Services-continued:

- **The Vendor will Complete the Ryan White HIV/AIDS Program Services Report (RSR) by the deadline set by the HRSA HIV/AIDS Bureau (“HAB”). The completed RSR will have no more than five percent (5%) data missing in any category and will otherwise comply with the requirements of HAB.**
- **The Vendor will Assess client or participant satisfaction annually and use methods, instruments and analysis that minimize bias and ensure confidentiality of responses. Establish and maintain a mechanism to obtain input about needed services from infected and affected persons. Use results from these assessments and other evaluation activities to make appropriate program level changes and monitor the effects of these changes.**
- **The Vendor will Maintain appropriate relationships with entities in the area served that constitute key points of access to the health care system for individuals with HIV disease. Key points of access include, but are not limited to, emergency rooms, substance abuse treatment programs, STD clinics, HIV counseling and testing sites, mental health programs, homeless shelters and community health centers.**
- **The Vendor will Assist City and its Planning Council, and the Southeastern Michigan HIV/AIDS Council, in appropriate needs assessment activities.**
- **The Vendor will Maintain, for a minimum of three (3) years, program and fiscal records and files including documentation to support program activities and expenditures, under the terms of this Agreement, for clients residing in the State of Michigan.**
- **The Vendor will Complete and submit Quarterly Reports on or before the due date; incomplete items will be returned for completion. City staff will review all completed work and provide feedback.**
- **The Vendor will Establish, implement, and monitor policies and procedures to determine client eligibility based the factors outlined in HRSA HAB’s Policy Clarification Notice 21-02, including documentation requirements.**
- **The Vendor will Not use Ryan White HIV/AIDS Program (RWHAP) funds to pay for pre-exposure prophylaxis (PrEP) or non-occupational Post-Exposure Prophylaxis (nPEP) as the person using PrEP is not an individual living with HIV and the person using nPEP is not diagnosed with HIV prior to the exposure and therefore are not eligible for RWHAP funded medications or medical services. Agency may provide some limited services under the EIS service category as determined by HAB.**
- **The Vendor will Not use program funds for the purchase of vehicles without written prior approval from the Division of Grants Management Operations (DGMO).**
- **A review of the Vendor’s performance will be conducted on a quarterly basis by the City and provided to each Vendor in a Quarterly Expenditure Progress Report.**

<u>Quarter Time Period</u>	<u>Expected Expenditure</u>
March 1, 2026- May 31, 2026	19%
June 1, 2026- August 31, 2026	50%
September 1, 2026- November 31, 2026	75%
December 1, 2026- February 29, 2027	100%

The Honorable City Council Teeter Report  
Contracts Submitted to City Council for Formal Session on March 10, 2026

**HEALTH-waiver requested-continued**

6007668 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Health Emergency Lifeline Programs – Location: 1726 Howard Street Detroit, MI 48216 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$5,976,690.32

Fees:

Amount of Federal Funds Obligated by this Action by the Pass-Through Entity to the Subrecipient:	FY 2026: \$1,933,640.79 Maximum Contract Amount: \$5,976,690.32
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**HEALTH**

6007718 100% Grant Funding – To Provide Women Infant and Children (WIC) Services. – Contractor: Arab American and Chaldean Council – Location: 111 West Seven Mile Road Detroit, MI 48203 – Contract Period: Upon City Council Approval through September 30, 2029 – Total Contract Amount: \$3,021,041.00

Funding:

Account String: **2104-21442-251111-612120**  
Fund Account Name: **Health Grants Fund**  
Appropriation Name: **WIC Breastfeeding 9/2026**  
Funds Available: **\$162,203 as of February 27, 2026,**

Tax Clearances Expiration Date: **5-9-26**

Contributions and Expenditures Statement:

Signed: **2-24-26** Contributions: **none**

Consolidated Affidavits

Date signed: **2-24-26**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record Disclosure

Bid Information:

**NOFA opened May 3, 2024, and closed May 12, 2024. 129 Invited Suppliers; 3 Bid Received.**

All Bids:

**Arab American and Chaldean Council**

**Community Health & Social Services Center**

**A Girl Like Me Inc-did not meet the selection requirements as determined by the Health Department.**

Contract Details:

Vendor: **Arab American and Chaldean Council**

End Date: **3 Years from approval**

Amount: **\$3,021,041**

Services:

- **The Vendor must provide program services including nutritional education and counseling; supplemental nutritious foods; breastfeeding support; and referrals for additional services and outreach. The vendor agencies will conduct all responsibilities related to the program in accordance with the State of Michigan WIC guidelines.**
- **The vendor will perform the following specific tasks:**
  - **Completion of any registration, certifications, and preliminary required verifications related to program implementation and operations. The vendor will notify the Detroit Health Department (DHD) before the process begins for approval and upon completion of said process.**
  - **Inventory of all equipment purchased utilized for program implementation and operations. Inventory should be available for review by the DHD WIC Staff the same day the request is made.**
  - **The vendor will be responsible for assuring those employees authorized for and/or requesting access to the automated WIC system complete and sign a security agreement. The vendor agencies will maintain copies of all employee security agreements as well as provide copies of the DHD.**
  - **The Vendor will attend all required WIC supervisory training and also ensure that all WIC-Funded staff attends and remains compliant with all required trainings including annual HIPAA certification and Compliance.**
  - **The vendor will maintain adequate infrastructure that is sufficient to carry out the duties and responsibilities of this agreement. This includes adequate staff including administrative professionals and technical staff, the ability to operate within the E-grams environment, and accountability for all funds awarded through this agreement to ensure appropriate and compliance program operations.**
  - **The Vendor will work with the DUD staff to provide appropriate referrals to other DHD programs including Immunization services, lead screening services and other related services to provide holistic care to Detroit mothers and children.**

*Contract Discussion continues on the next page*

**HEALTH-continued**

6007718 100% Grant Funding – To Provide Women Infant and Children (WIC) Services. – Contractor: Arab American and Chaldean Council – Location: 111 West Seven Mile Road Detroit, MI 48203 – Contract Period: Upon City Council Approval through September 30, 2029 – Total Contract Amount: \$3,021,041.00

Services-continued:

- The vendor will exclusively utilize report forms and reporting formats required by the DHD at the effective date of this agreement. The vendor will also be required to provide direct oversight and reconciliation of such required reports prior to submitting them to the DHD.
- DUD will solicit feedback from the Vendor agencies on any new report forms and/or reporting format changes proposed before implementation occurs.
- The vendor will provide program financial reports (financial status reports) by the 15<sup>th</sup> of the month prior. These reports will be provided to the DHD via email. All requests for payment will be submitted through the City’s vendor portal after the packet is approved via email. The vendor will be expected to respond to questions on program and financial reports within a timely manner to avoid payment delays.
- The vendor will provide all required program reporting information including, required program reporting, reports for legislative and executive bodies, and audits, scheduled or unannounced. Documents will be provided to the WIC Department Director electronically within five (5) business days of the request being made. The DHD reserves the right to request additional documentation if necessary.
- The Vendor will attend quarterly meetings with the DHD. Additional meetings may be requested by the DHD to discuss any changes that will impact the services provided under this agreement.
- The Vendor must make every effort to attend all program-related meetings held by the department.
- The Vendor will maintain operations of agreed upon services during any program transitions that may occur during the tenure of this agreement. The Vendor will be required to cooperate with any request from DHD, MDHHS, and other City departments during transition periods. Cooperation may include return of any grant and/or city purchased equipment, software, supplies, furniture, and any other related items.

Fees:

America’s Community Council (ACC) 363 W. Big Beaver Suite 300, Troy, MI 48084

ACC	Year 1	Year 2*	Year 3*	Total
Resident Services Program	\$992,013.75	\$992,013.75	\$992,013.75	\$2,976,041.25
Breast Feeding Program	\$75,000	\$75,000	\$75,000	\$225,000.00
<b>Total</b>	<b>\$1,067,013.75</b>	<b>\$1,067,013.75</b>	<b>\$1,067,013.75</b>	<b>\$3,201,041.25</b>
<b>Total Contract Amount:</b>	<b>\$3,201,041.25</b>			

The Honorable City Council Teeter Report  
 Contracts Submitted to City Council for Formal Session on March 10, 2026

**DOIT**

3091430 100% City Funding – For Proofpoint Subscription Renewal for Email Cyber Security. –  
 Contractor: Security Solutions Services LLC– Location: 695 Howard Street Detroit, MI 48226 –  
 Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount:  
 \$481,022.69.

Funding:

Account String: **1000-29310-310200-622302**  
 Fund Account Name: **General Fund**  
 Appropriation Name: **Efficient and Innovative Operations Support - DoIT**  
 Funds Available: **\$11,159,953 as of March 6, 2026,**

Tax Clearances Expiration Date: **5-28-26**

Contributions and Expenditures Statement:  
 Signed:**5-7-25** Contributions: **none**

Consolidated Affidavits

Date signed: **5-7-25**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
 Employment Application complies;  
 Slavery Era Records Disclosure  
 Prison Industry Records Political  
 Immigrant Detention System Record  
 Disclosure

Bid Information:

**RFQ opened October 31, 2025, and closed November 14, 2025. 832 Invited Suppliers; 8 Bid Received.**  
**Bids were evaluated based upon price only.**

**Of the eight vendors, one quoted an alternate product that was deemed not acceptable due to it not being utilized in any of the City’s system. Proofpoint is currently integrated into the current technology infrastructure.**

All Bids:

**Carahsoft Technology (Did not bid Proofpoint Product) [\$122,098.60]**  
**Security Solutions Services [\$437,705.65]**  
**Alxcel, Inc [\$453,301.01]**  
**IT Devices Online [\$455,329.00]**  
**Nordicom Technologie [\$476,101.78]**  
**Sehi Computer Products [\$474,707.89]**  
**Staples Contract [\$462,747.00]**  
**Valorpoint [\$470,985.89]**

Contract Details:

Vendor: **Security Solutions Services LLC** Bid: **Lowest Equalized Bid**  
 End Date: **June 30, 2027,** Amount: **\$481,022.69**

Services/Fees:

Line Item	DeliveredTo	Price	Quantity	UOM	Ordered
1	ProofPoint Renewal	MCCAIN, TARIANNA	481,022.69		481,022.69
		<b>Delivery Date</b>			481,022.69
		<b>Required Date</b> 24-Feb-2026			
		<b>Shipping Method</b> Lowest Cost Carrier			
				<b>Line Total</b>	<b>481,022.69</b>
				<b>Total</b>	<b>481,022.69</b>

**LAW**

6007636 100% Grant Funding – To Provide Community Outreach for Eligible Residents Experiencing Housing Instability and/or Facing Proceedings. – Contractor: Detroit Peoples Community – Location: 1001 Woodward Avenue Floor 5 Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 30, 2028 – Total Contract Amount: \$347,775.00

Funding

Account String: **2106-21531-321111-617900**  
Fund Account Name: **Mayor's Office Grants Fund**  
Appropriation Name: **FY 2025 Detroit Right to Counsel Grant**  
Funds Available: **\$757,000 as of March 6, 2026**

Tax Clearances Expiration Date: **10-29-26**

Political Contributions and Expenditures Statement:

Signed: **2-9-26** Contributions: **2 to Mayor in 2025**

Consolidated Affidavits

Date signed: **2-9-26**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

**RFP opened October 31, 2025, and closed November 10, 2025; 767 Invited Suppliers; 4 Bids Received. Bids were evaluated based upon Experience [25 points]; Capacity [25 points]; Introduction/Approach [25 points]; Price [25 points]; Total Maximum points are 100 points.**

**This is a multi-award bid. The three companies have the experience, capacity and skills to best support the department.**

All Bids:

<b>The Black Bottom Group</b>	<b>[100 points]</b>
<b>Detroit Peoples Community</b>	<b>[75 points]</b>
<b>United Community Housing Coalition</b>	<b>[43.75 points]</b>
<b>Neighborhood Defender Service</b>	<b>[31.25 points]</b>

Contract Details:

<b>Vendor: Detroit Peoples Community</b>	<b>Bid: 2<sup>nd</sup> Highest Ranked</b>
<b>End Date: March 30, 2028</b>	<b>Amount: \$347,775</b>

Services:

- **The Vendor will conduct advocacy outreach in the community to provide awareness and information related to the Right to Counsel Program and other tenant rights for individuals that are threatened or eligible for eviction. The Vendor may be expected to coordinate outreach efforts with other City departments or contracted City partners.**
- **The Vendor will utilize a reduced core project team responsible for outreach coordination, canvassing oversight, compliance reporting, and data tracking. Staffing levels and roles are limited to those necessary to accomplish the scope of services.**
- **The Vendor will not be responsible for mailing literature or notices. A “home visit” will be defined as an in-person canvassing attempt, including a door knock/doorbell ring, conducted at the residential address provided.**
- **The Vendor will collaborate with The Wisdom Institute (WI) as a subcontracted partner responsible for training and public education components of the Right to Counsel outreach program. The Wisdom Institute brings extensive experience as a co-chair of the Detroit Right to Counsel Coalition and has trained over 200 grassroots leaders and tenant advocates in Detroit. Their partnership ensures that the outreach campaign is inclusive, culturally competent, and effectively connected to the citywide Right to Counsel ecosystem.**

*Contract Discussion continues on the next page*

**LAW-continued**

6007636 100% Grant Funding – To Provide Community Outreach for Eligible Residents Experiencing Housing Instability and/or Facing Proceedings. – Contractor: Detroit Peoples Community – Location: 1001 Woodward Avenue Floor 5 Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 30, 2028 – Total Contract Amount: \$347,775.00

Services-continued

- **The Wisdom Institute will Design and facilitate annual Canvasser Training to equip outreach staff with culturally grounded, trauma-informed, and equitable engagement strategies tailored to Detroit’s tenant populations, Deliver 14 public education workshops between April 2026 and March 2028 in communities mutually agreed upon by The Peoples Action and The City of Detroit, Develop and adapt training curricula and workshop materials aligned with the Right to Counsel ordinance and the City’s equity, accessibility, and community engagement standards, Submit documentation of all training and workshop activities, including attendance rosters, evaluations, and feedback summaries, to The Peoples Action for inclusion in required City performance reports, To effectively reduce defaults, enhance tenant protections, and increase community awareness about Right to Counsel.**
- **Timeline and Milestone chart below:**

Timeframe	Key Activities	Milestones / Deliverables
January – February 2026	Planning and coordination with City of Detroit Office of Eviction Defense and partner organizations. Finalize canvassing maps and recruitment.	Approved work plan and outreach schedule.
February 2026	Canvasser Training #1 conducted by the Wisdom Institute.	3 canvassers trained
March 2026 – July 2026	Phase 1 Canvassing	4,970 doors canvassed
April 2026 – March 2028	Public Education Workshops begin, facilitated by the Wisdom Institute.	14 total workshops completed by project end.
August 2026 – May 2027	Phase 2 Canvassing	4,924 doors canvassed
June 2027	Canvasser Training # <del>3</del> 2 conducted by the Wisdom Institute.	All canvassers retrained for final outreach cycle.
June 2027 – October 2027	Phase 3 Canvassing	4,879 doors canvassed
November 2027 – March 2028	Data analysis, evaluation, and final reporting. Preparation of performance summary for the City of Detroit.	Final report and project close-out submitted by March 30, 2028.

- **The Vendor will be required to provide monthly performance reports sufficient to allow compliance with the requirements of the City’s Right to Council Ordinance and any other reports necessary to comply with the requirements of the SOMA grant funding. Monthly reports should include detailed work accomplishments during the reporting period and cumulative basis, to include data on the number of tenants who received outreach services.**

*Contract Discussion continues on the next page*

The Honorable City Council Teeter Report  
 Contracts Submitted to City Council for Formal Session on March 10, 2026

**LAW-continued**

6007636 100% Grant Funding – To Provide Community Outreach for Eligible Residents Experiencing Housing Instability and/or Facing Proceedings. – Contractor: Detroit Peoples Community – Location: 1001 Woodward Avenue Floor 5 Detroit, MI 48226 – Contract Period: Upon City Council Approval through March 30, 2028 – Total Contract Amount: \$347,775.00

Fees:

Category	Unit of Measure	Price
<b>Canvassing</b>		
Phase 1: Canvassing	Per Door	\$3.70
Phase 2: Canvassing	Per Door	\$3.70
Phase 3: Canvassing	Per Door	\$3.70

Category	Description	Estimated Costs
<b>Sub Contractor</b>		
Training and Public Education	Canvasser training and public education partnership with the Wisdom Institute	\$3,600
Workshop Delivery	14 workshops × \$400 per workshop (facilitation, prep)	\$6,400
Curriculum & Workshop Design	Develop training modules, slides, and materials	\$2,000

Ongoing Workshop Coordination & Evaluation	4 hrs/month × 25 months × \$30/hr for scheduling, reporting, and quality control	\$1,500
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Category	Unit of Measure	Price
<b>Staff</b>		
Executive Director - Brandon Norris <i>15.2 hrs x month</i>	Hour	\$35.00
Program Director - Jacqueline Robinson <i>19.16 hrs x month</i>	Hour	\$28.58
Resource Coordinator <i>20 hrs x month</i>	Hour	\$20.00
Indirect / Fringe Costs <i>(2.68%)</i>	Lot	\$994.54
<b>Translation Services</b>		
In-Person Translator <i>Appx 7.38 hrs</i>	Hour	\$100.00
<b>Printing</b>		
Educational Campaign - Printing (Multilingual Flyers)	Lot	\$5,000

**TRANSPORTATION**

6007726 100% City Funding – To Provide Light Duty Vehicle, Truck Repair and Maintenance Services. – Contractor: Kerry Bros Truck Repair Inc. – Location: 5255 Tillman Street Detroit, MI 48208 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$60,000.00

Funding:

Account String: **5301-27200-200290-622100**  
 Fund Account Name: **Transportation Operation**  
 Appropriation Name: **Rider Services**  
 Funds Available: **\$22,451,460 as of March 6, 2026**

Tax Clearances Expiration Date: **5-16-26**

Contributions and Expenditures Statement:

Signed: **11-25-25** Contributions: **none**

Consolidated Affidavits

Date signed: **11-25-25**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Political
- Immigrant Detention System Record Disclosure

Bid Information:

**RFQ opened November 5, 2025, and closed November 26, 2025. 280 Invited Suppliers; 4 Bid Received. Bids were evaluated based upon price only.**

**Both Jefferson Chevrolet and Kerry Brothers have the lowest cost pertaining to their hourly rate for maintenance and repair. Jefferson Chevrolet is a current vendor to the City of Detroit and has specific Chrysler vehicle expertise.**

**Kerry Brothers currently maintains over 5,000 Light Duty vehicles for maintenance and repair with multiple fleets. In addition, they are also Chrysler vehicle compliant for maintenance and repair.**

**The recommendation is for Jefferson Chevrolet and Kerry Brothers, both Detroit based vendors.**

All Bids:

**JEFFERSON CHEVROLET [\$108/hr.]**  
**KERRY BROTHERS [\$150/hr.]**  
**SPIRIT FORD [\$170/hr.]**  
**BLACK BOTTOM GROUP [\$225/hr.]**

Contract Details:

Vendor: **Kerry Bros Truck Repair Inc.** Bid: **2<sup>nd</sup> Lowest Bid**  
 End Date: **2 Years from approval** Amount: **\$60,000**

Services:

**EXAMPLES OF REPAIRS NEEDED BY DDOT**

<i>Item</i>	<i>Qty</i>	<i>Type of Work</i>	<i>Description</i>
a.	30	Tire Rotation	Removing and changing the position of the tires on the vehicle.
b.	15	Tune Up	Change spark plugs, spark plug wires, tune engine.
c.	5	R & R Starter	Remove and replace defective starter
d.	3	R & R Water Pump	Remove and replace defective pump
e.	5	Replace Driver Door	Remove and replace driver's door
f.	30	Engine Analysis	Inspect the engine by attaching the engine analyzer to the engine controller and provide a report.

**Contract Discussion continues on the next page**

## **TRANSPORTATION**

6007726 100% City Funding – To Provide Light Duty Vehicle, Truck Repair and Maintenance Services. – Contractor: Kerry Bros Truck Repair Inc. – Location: 5255 Tillman Street Detroit, MI 48208 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$60,000.00

### Services continued:

- **Vehicle will be delivered and picked up from the Vendor's repair facility by DDOT.**
- **Any parts being replaced when the vehicle is still under warranty must be OEM parts.**
- **All part must be Chrysler, Mopar or DDOT comparable parts.**
- **All the accident repairs will be performed by the Vendor without any delay.**
- **If there are comparisons among bidders for the above repairs, note that the repairs above will be based upon the 2014 Dodge Durango.**

## **REPAIR WORK**

- **The Vendor will perform all work in accordance with generally accepted standards and practice as established in the Mitchell's Domestic Collision Estimate Guide.**
- **The Vendor should be prepared to give priority to repair City of Detroit vehicles.**
- **The Vendor is to be properly licensed and certified, including a motor vehicle repair facility license.**
- **The Vendor is expected to do repairs in-house and no subcontracting is permitted without prior written approval. When a vehicle is brought in for repairs, the vendor (unless otherwise instructed by the City of Detroit authorized representative) will do the following:**
  - **Remove damaged parts that cannot be bumped.**
  - **Straighten and align body parts.**
  - **Replace damaged parts with new part (used parts accepted only when prior approval have been obtained in writing from City of Detroit authorized representative). The City reserves the right to supply repair parts.**
  - **Weld frame weldment as required.**
  - **Replace "K" frame if damaged.**
  - **Set caster, camber and toe into manufacturer's specifications.**
  - **Refinish all damage with paint that will match original color.**
  - **Perform any other repairs incidental to above and/or request.**
  - **Winterize all vehicles after repair with manufacturers recommended coolant levels.**
  - **Verify and/or add proper oils/fluids to the engine and transmission.**
  - **Wrecking service to be provided when requested.**
  - **Air conditioning system related to the vehicle repairs must be fully operational prior to the vehicle being returned for review and repair verification.**

## **BODY WORK**

**When there is need for the repair of a vehicle, a representative of the Department of Transportation will notify the Vendor(s):**

- **Within three (3) working days after this notification, the Vendor must:**
  - **Visit the site where the damaged vehicle is located and thoroughly inspect the same.**
  - **Deliver to the City of Detroit a written estimate indicating:**
    - **Number of hours of labor required to complete all required work on the damaged vehicle and nature of the damage.**
    - **The vendor's total cost for material and parts required to affect the repair.**
    - **Number of calendar days required by the vendor for complete all work.**

*Contract Discussion continues on the next page*

## TRANSPORTATION

6007726 100% City Funding – To Provide Light Duty Vehicle, Truck Repair and Maintenance Services. – Contractor: Kerry Bros Truck Repair Inc. – Location: 5255 Tillman Street Detroit, MI 48208 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$60,000.00

### Services-continued:

#### **VENDOR RESPONSIBILITY- Body Work**

- Vendor will pick up the delivery at City location requested.
- All vehicles are to be picked up and delivered Monday through Friday between the hours of 8:00 AM and 1:30 PM.
- The Vendor must not be on the Department of transportation property on or before the above established hours without prior approval from the Department of Transportation Superintendent's office.
- Obvious accident repairs not stated on the estimate will not be considered and incomplete estimate and the City of Detroit reserves the right to disqualify the bid.
- No Vehicle is to be returned from the Vendor without an accompanied invoice.

#### **ADDITIONAL WORK**

- If the examination of the vehicle made by the vendor, after the vehicle has arrived on his property indicates that further work must be done in areas which were not apparent during the field examination, the following procedure should follow:
- The vendor will deliver detailed estimate of the additional work indicating the same data as required on the original estimate, and the reason why it was not included.
- The Department of Transportation will review the claim for additional work, and if it agrees, will notify the vendor in writing to commence additional work. The vendor will not commence any additional work until order and authorization is received, Amounts of less than 10% may commence immediately upon verbal approval by City of Detroit.

#### **REPAIR PARTS**

- Parts must be of the best quality, genuine, new, O.E.M. grade materials.
- All generic parts must meet or exceed O.E.M. specifications.
- The price list for remanufactured parts must show O.E.M. interchange numbers and description.
- The Vendor must have parts in stock and provide a dollar amount of inventory with bid.
- Parts, Certified genuine or approved equal, warrantable at 0% discount from dealer parts and accessories or Sell Price.
- Expenses must be approved prior to work being performed.

#### **REPAIR SCHEDULE**

All repairs are required to be completed within (3) three to (5) five business days after the Vendor has received the "O.K." to perform repairs on the submitted quote to the Department of Transportation Vehicle Maintenance Division, Quality Assurance Office.

*Contract Discussion continues on the next page*

**TRANSPORTATON**

6007726 100% City Funding – To Provide Light Duty Vehicle, Truck Repair and Maintenance Services. – Contractor: Kerry Bros Truck Repair Inc. – Location: 5255 Tillman Street Detroit, MI 48208 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$60,000.00

Services-continued:

**WARRANTY PERIOD**

The Vendor must "warranty" repair work for a period of 12 months or 12, 000 miles whichever occurs first upon completion of repairs and delivery of equipment to The Department of Transportation When the delivery date is later than the completion date warranty shall start with the delivery date. Warranty repairs must cover parts, labor and towing of the vehicle.

**LABOR WARRANTY:**

All the warranty documents must be provided to DDOT upon completing the repairs. Contractor shall provide limited warranty covering the work performed under the terms of this repair Contract. This warranty shall last of one (1) calendar year from the completion of authorized repairs. During the warranty period, vendor will, at its sole cost and expense, correct any defects in workmanship related to the repairs performed in relation to this contract. This warranty covers labor only and does not extend to any parts used for repairs.

Fees:

**TOWING AND ROAD SERVICE**

<b>SERVICES</b>	<b>(\$) HOUR STRAIGHT TIME</b>
<b>ROAD SERVICE REPAIR</b>	\$165.00
<b>TOW/HAULING (3 HR MAX)</b>	\$175.00

<b>WORK SCHEDULE</b>	<b>HOURLY RATES IN DOLLARS (\$)</b>
<b>M-F 7 AM - 4 PM</b>	\$150.00
<b>M-F 4 PM - 10 PM</b>	\$150.00
<b>M-F 10 PM - 7 AM</b>	\$150.00
<b>SAT 7 AM - 6 PM</b>	\$150.00
<b>SAT AFTER 6 PM</b>	\$175.00

**Cost Reduction Agreement: Labor Rate for year two (2) of contract is reduced by 1%:**

- Labor Rate Year Two - \$148.50
- Labor Rate Year Two - \$173.25 (Saturday after 6:00pm)

*Contract Discussion continues on the next page*

The Honorable City Council Teeter Report  
 Contracts Submitted to City Council for Formal Session on March 10, 2026

**TRANSPORTATON**

6007726 100% City Funding – To Provide Light Duty Vehicle, Truck Repair and Maintenance Services. – Contractor: Kerry Bros Truck Repair Inc. – Location: 5255 Tillman Street Detroit, MI 48208 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$60,000.00

Fees-continued:

<b><i>Item 2</i></b>	<b><i>Quantity</i></b>	<b><i>Unit of Measure</i></b>	<b><i>Part No.</i></b>	<b><i>Description</i></b>	<b><i>Unit Price before Discount</i></b>
a.	5	Each	107C-1-RL801852AB	Starter	\$175.60
b.	40	Each	472A-1-55079366AC	Headlamp	\$207.88
c.	40	Each	56021543	30A Circuit Breaker	\$9.06
d.	2	Each	AVO-1-1GS291X9AG	Airbag	\$1,364.19
e.	40	Each	68061634AA	Fuel Filter	\$37.61
f.	5	Each	188D-1-5184498Ai	Water Pump	\$291.87
g.	20	Each	BTRK-1-5184647AB	Belt	\$53.88
h.	2	Each	AV0-1-68021638AF	AC Compressor	\$404.15
i.	2	Each	158C-1-68105739AA	Ignition Switch	\$640.38

**HEALTH**

6007651 100% City/Opioid Settlement Funding – To Provide Administration of Rx Kids Program. – Contractor: Michigan State University– Location: 302 Admin Bldg., East Lansing, MI 48824 – Contract Period: Upon City Council Approval through June 30, 2029– Total Contract Amount: \$1,500,000.00

Funding

Account String: **1000-27250-250020-617900**  
Fund Account Name: **General Fund**  
Appropriation Name: **Resident Health Services**  
Funds Available: **\$1,582,907 as of March 6, 2026**

Tax Clearances Expiration Date: **10-29-26**  
Political Contributions and Expenditures Statement:  
Signed: **Not Required** Contributions: **none**

Consolidated Affidavits

Date signed: **Not Required**  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment App Complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Bid Information:

**Notice of Intent to Sole Source opened December 22, 2025, and closed December 30, 2025.**  
**One company responded, and they were not qualified to perform the services.**

**This is a sole source agreement to Michigan State University. A collaboration between MSU Pediatric Public Health Initiative and UM Poverty Solutions, Rx Kids is a program that provides universal, unconditional cash Revised 12/12/2025 transfers for pregnant moms (\$1500 in prenatal direct cash support) and babies (\$500 per month for the first six months of a baby’s life).**

**Rx Kids is currently operating in 16 communities in the State of Michigan.**

**The State of Michigan has appropriated \$31,590,000 for Rx Kids to expand the program to Detroit. The annual State funding for Rx Kids Detroit represents 90% of the funds needed to operate the program. The City of Detroit intends to contribute to this program an annual amount equal to \$500,000 for three years.**

Contract Details:

Vendor: **Michigan State University**  
End Date: **June 30, 2029** Amount: **\$1,500,000**

Background/Services:

- **Economic instability during early childhood is a major risk factor for poor health outcomes, particularly for Black populations. This exposure contributes to higher rates of asthma, obesity, developmental delays, infant mortality, and injuries, leading to increased healthcare costs, lower academic achievement, and reduced quality of life. Systemic racism and oppression exacerbate these health disparities in Michigan, where the infant mortality rate for Black infants is 13.1 per 1,000 live births—2.1 times the statewide rate.<sup>3</sup> The preterm birth rate for Black individuals is also 1.6 times higher than the State average, with Hispanic and American Indian/Alaska Native families facing similar challenges. Michigan’s childhood poverty rate stands at 18%, with Detroit seeing significantly higher rate (51%).**

**HEALTH-continued**

6007651 100% City/Opioid Settlement Funding – To Provide Administration of Rx Kids Program. – Contractor: Michigan State University– Location: 302 Admin Bldg., East Lansing, MI 48824 – Contract Period: Upon City Council Approval through June 30, 2029– Total Contract Amount: \$1,500,000.00

Background/Services-continued:

- **Rx Kids program takes a preventative approach, addressing the root causes of adversity and health inequities. The Rx Kids preliminary research has shown significant multi-generational and community impacts improving maternal infant health and advancing health equity. Unconditional cash allowances have proven to cut child poverty, reduce food insecurity rate, reduce financial hardship, and improve the health and wellbeing of parents and children. This community-wide research intervention aims to transform understanding of health disparities and influence future policy, funding, and practices.**
- **This Agreement is for the implementation of the Rx Kids Program, a universal, unconditional cash prescription program for expectant mothers. Rx Kids aims to improve maternal-infant health, early childhood development, and community well-being. It addresses economic instability among mothers and infants by providing unconditional cash prescriptions**
- **The Vendor will be responsible for the end-to-end implementation of cash prescriptions to expectant mothers and their children. By providing financial support during critical early childhood years, Rx Kids seeks to reduce the long-term effects of poverty, with research indicating that such interventions can improve economic stability and children’s health.**
- **Through the Rx Kids program, eligible participants will receive direct cash payments beginning during pregnancy and continuing through the first six months of their child’s life. The program will serve expectant mothers (who are more than 16 weeks pregnant) and newborns with expected or actual birth dates between February 1, 2026 and January 31, 2029. (Note: These dates may shift depending on when community officially launches but shall not extend beyond 3 years of eligibility.) Expectant mothers residing in City of Detroit will receive a one-time prenatal cash benefit of \$1,500, followed by \$500 per month for the first six months of the newborn's life.**
- **The program is open to individuals who meet the location and pregnancy eligibility criteria:**
  - **At least 16 weeks pregnant or the guardian of a child who is 6 months or younger born on or after the cutoff date (proposed February 1, 2026 launch)**
  - **Reside in City of Detroit**
  - **18 years of age or older or 16 years of age and have parent or guardian’s consent**
- **Enrollment must occur within the defined program window. The proposed eligibility enrollment period for program participants will run from February 9, 2026 through January 31, 2029. Eligibility enrollment dates may change based on launch date in City of Detroit. Eligibility verification will be conducted by Subcontractor, as detailed in the “Roles and Responsibilities” section. Verified and enrolled participants will receive the Rx Kids cash prescription to help support their families during the critical prenatal and early postnatal periods.**
- **The Rx Kids program will be led by the Director of the Michigan State University Pediatric Public Health Initiative. The Director will provide oversight and strategic directions for programming activities.**

*Contract Discussion continues on the next page*

**HEALTH-continued**

6007651 100% City/Opioid Settlement Funding – To Provide Administration of Rx Kids Program. –  
Contractor: Michigan State University– Location: 302 Admin Bldg., East Lansing, MI 48824 –  
Contract Period: Upon City Council Approval through June 30, 2029– Total Contract Amount:  
\$1,500,000.00

Background/Services-continued:

- **The Vendor through the Rx Kids Program housed within the MSU-Hurley Children’s Hospital Pediatric Public Health Initiative, in partnership with GiveDirectly, the designated subcontractor, will collaboratively support the implementation and expansion of the Rx Kids program in Detroit. The Vendor’s responsibilities will include fundraising, outreach, and overall program coordination.**
- **The Vendor, which includes program leadership, communication and marketing personnel, will develop communication assets such as rack cards, messaging, and digital content for use by City of Detroit representatives to promote the program and increase community participation.**
- **The Vendor will create and maintain Rx Kids social media campaigns and supply communication materials for distribution by City of Detroit to residents. Additionally, the Vendor will provide playbooks to assist local stakeholders in organizing community events.**
- **The Vendor will maintain a dashboard including Detroit-specific participation and relevant metrics, which include:**
  - Total number of Participants enrolled
  - Total amount of cash disbursed
  - Total number of enrolled babies born
  - Eligible newborns enrolled
  - Family household annual income of Participants
  - Racial demographics of Participants
  - Pregnancy status at the time enrolled (pregnant vs postnatal)
- **Updates on cash disbursements and number of individuals impacted will be updated weekly and posted on the dashboard managed by the Vendor.**
- **Subcontractor will administer all direct cash payments under this contract in accordance with best practices for unconditional cash transfer programs. The Subcontractor will develop and maintain an accessible online intake system to manage participant enrollment. Responsibilities include obtaining consent, verifying eligibility criteria, and managing enrollment processes for all participants. The Subcontractor will facilitate payment disbursements via a participant-selected payment method from available Subcontractor options and ensure timely delivery of cash payments. The Subcontractor will conduct periodic follow-up surveys to confirm successful payment receipt and address any payment issues. The Subcontractor will establish and maintain a customer service team to provide ongoing support to participants throughout the term of the program.**

**HEALTH-continued**

6007651 100% City/Opioid Settlement Funding – To Provide Administration of Rx Kids Program. –  
 Contractor: Michigan State University– Location: 302 Admin Bldg., East Lansing, MI 48824 –  
 Contract Period: Upon City Council Approval through June 30, 2029– Total Contract Amount:  
 \$1,500,000.00

Fees:

- **The Subcontractor will conduct ongoing safeguarding activities, including mandatory participant surveys and individualized outreach to investigate and resolve any reported adverse events. An internal audit team will perform post- enrollment eligibility verification and manage any fraud investigations.**
- **Funding for Rx Kids is a public-private partnership; generous support from the State of Michigan is matched with funds from municipalities, foundations, nonprofits, corporations, and individual donors.**
- **The State of Michigan has made a significant investment towards this groundbreaking public private partnership, allowing the program to significantly expand to additional high-need communities while simultaneously reducing the other Match (non-State) dollars needed to launch the program.**
- **Rx Kids has received \$20 million in TANF funding which can be used for the prenatal payment and first three infant payments for Rx Kids mothers who receive Medicaid. The \$250 million in funding from Healthy Michigan Fund can be used for Rx Kids payments and implementation costs across Michigan, along with additional philanthropic, municipal funding.**
- **Based on estimates from birth certificates (vital records), the Rx Kids Program in Detroit is expected to reach over 7,800 mother-infant dyads annually. Based on these estimations, it is expected that the total cost of cash prescriptions in Detroit is \$35,100,000 per year. Approximately \$31,590,000 in TANF and Health Michigan funding will be used to support Rx Kids in Detroit, leaving a gap of ~\$3,861,000 per year (inclusive of 10% administrative fee).**

<b>YEAR</b>	<b>ADMIN BUDGET</b>	<b>DIRECT SUPPORT BUDGET</b>	<b>TOTAL</b>
<b>1</b>	\$351,000	\$149,000	\$500,000
<b>2</b>	\$351,000	\$149,000	\$500,000
<b>3</b>	\$351,000	\$149,000	\$500,000
<b>TOTAL</b>	\$1,053,000	\$447,000	\$1,500,000

**Administrative Costs may include:**

- **Research, reporting, and evaluation**
- **Enrollment and verification of program participants**
- **Transaction Fees for Making direct cash payments to eligible participants**
- **Other indirect cost approved by the City**
- **Administrative costs do not include direct cash payments, and City of Detroit General Funds may not be used to fund direct cash payments. Non-General Funds may be used to fund direct cash payments.**
- **Advanced funds not used in the preceding year may roll over to the subsequent year with prior written approval from the City.**

**HEALTH-waiver requested**

6007663 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Henry Ford Health System – Location: One Ford Place, Suite 2F, Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$4,326,180.53

Funding

Account String: **2104-21514-251111-617900**

Fund Account Name: **Health Grants Fund**

Appropriation Name: **FY25 Ending the HIV Epidemic -RWHIV/AIDS Program**

Funds Available: **\$178,030 as of March 6, 2026**

Tax Clearances Expiration Date: **1-5-27**

Political Contributions and Expenditures Statement:

Signed: **10-1-25** Contributions: **None**

Consolidated Affidavits

Date signed: **10-1-25**

Covenant of Equal Opportunity

Hiring Policy Compliance;  
Employment App Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record  
Disclosure

Bid Information:

**Notice of Funding Availability (NOFA) advertising opened October 21, 2025 and closed November 21, 2025; 237 Invited Suppliers; 8 Bids Received awarded to 8 organizations.**

Contract Details:

Vendor: **Henry Ford Health System**

Amount: **\$4,326,180.53**

End Date: **February 28, 2029**

Services:

- **The Vendor will provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative).**
- **The Vendor will Adhere to all federal and Michigan laws pertaining to HIV/AIDS treatment, disability accommodations, non-discrimination and confidentiality, including meaningful access for persons with limited English proficiency.**
- **The Vendor will Adhere to all Ryan White HIV/AIDS Treatment Extension Act Part A, Health Resources and Services Administration, HIV/AIDS Bureau, City of Detroit, Detroit Health Department (City) policies, standards and guidelines, including those issued during the current contract year. These include the current version of the Ryan White HIV/AIDS Program (RWHAP) National Monitoring Standards for RWHAP Part A Recipients, National HIV Monitoring Standards (Universal, Fiscal and Program), and the Southeastern Michigan HIV/AIDS Council's Service Standards.**
- **The Vendor will Ensure that records are available for review by City auditors, staff, consultants and federal government agencies, if applicable, to oversee performance. Maintain and provide access to primary source documentation.**

**HEALTH-waiver requested**

6007663 100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Henry Ford Health System – Location: One Ford Place, Suite 2F, Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$4,326,180.53

Services-continued:

- **The Vendor will Complete the Ryan White HIV/AIDS Program Services Report (RSR) by the deadline set by the HRSA HIV/AIDS Bureau (“HAB”). The completed RSR will have no more than five percent (5%) data missing in any category and will otherwise comply with the requirements of HAB.**
- **The Vendor will Assess client or participant satisfaction annually and use methods, instruments and analysis that minimize bias and ensure confidentiality of responses. Establish and maintain a mechanism to obtain input about needed services from infected and affected persons. Use results from these assessments and other evaluation activities to make appropriate program level changes and monitor the effects of these changes.**
- **The Vendor will Maintain appropriate relationships with entities in the area served that constitute key points of access to the health care system for individuals with HIV disease. Key points of access include, but are not limited to, emergency rooms, substance abuse treatment programs, STD clinics, HIV counseling and testing sites, mental health programs, homeless shelters and community health centers.**
- **The Vendor will Assist City and its Planning Council, and the Southeastern Michigan HIV/AIDS Council, in appropriate needs assessment activities.**
- **The Vendor will Maintain, for a minimum of three (3) years, program and fiscal records and files including documentation to support program activities and expenditures, under the terms of this Agreement, for clients residing in the State of Michigan.**
- **The Vendor will Complete and submit Quarterly Reports on or before the due date; incomplete items will be returned for completion. City staff will review all completed work and provide feedback.**
- **The Vendor will Establish, implement, and monitor policies and procedures to determine client eligibility based the factors outlined in HRSA HAB’s Policy Clarification Notice 21-02, including documentation requirements.**
- **The Vendor will Not use Ryan White HIV/AIDS Program (RWHAP) funds to pay for pre-exposure prophylaxis (PrEP) or non-occupational Post-Exposure Prophylaxis (nPEP) as the person using PrEP is not an individual living with HIV and the person using nPEP is not diagnosed with HIV prior to the exposure and therefore are not eligible for RWHAP funded medications or medical services. Agency may provide some limited services under the EIS service category as determined by HAB.**
- **The Vendor will Not use program funds for the purchase of vehicles without written prior approval from the Division of Grants Management Operations (DGMO).**
- **A review of the Vendor’s performance will be conducted on a quarterly basis by the City and provided to each Vendor in a Quarterly Expenditure Progress Report.**

<u>Quarter Time Period</u>	<u>Expected Expenditure</u>
March 1, 2026- May 31, 2026	19%
June 1, 2026- August 31, 2026	50%
September 1, 2026- November 31, 2026	75%
December 1, 2026- February 29, 2027	100%

The Honorable City Council Teeter Report  
Contracts Submitted to City Council for Formal Session on March 10, 2026

**HEALTH-waiver requested**

6007663      100% Grant Funding – To Provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. Minority Aids Initiative – Contractor: Henry Ford Health System – Location: One Ford Place, Suite 2F, Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$4,326,180.53

Fees:

Amount of Federal Funds Obligated by this Action by the Pass-Through Entity to the Subrecipient:	FY 2026: \$1,339,650.76 Maximum Contract Amount: \$4,326,180.53
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The Honorable City Council Teeter Report  
Contracts Submitted to City Council for Formal Session on March 10, 2026

**HEALTH-waiver requested**

6007700 100% Grant Funding – To Provide Service for Ending the HIV Epidemic. A Plan for America-Ryan White HIV/AIDS Program (WSU Horizons). – Contractor: Wayne State University – Location: 100 Antoinette Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$428,306.01

Funding

Account String: **2104-21514-251111-617900**

Fund Account Name: **Health Grants Fund**

Appropriation Name: **FY25 Ending the HIV Epidemic -RWHIV/AIDS Program**

Funds Available: **\$178,030 as of March 6, 2026**

Tax Clearances Expiration Date: **9-30-26**

Political Contributions and Expenditures Statement:

Signed: **Not Required**

Contributions: **None**

Consolidated Affidavits

Date signed: **Not Required**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment App Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record

Disclosure

Bid Information:

**Notice of Funding Availability (NOFA) advertising opened October 21, 2025 and closed November 21, 2025; 237 Invited Suppliers; 8 Bids Received awarded to 8 organizations.**

Contract Details:

Vendor: **Wayne State University**

Amount: **\$428,306.01**

End Date: **February 28, 2029**

Services:

- **The Vendor will provide a Program Administrator for Coordinating and Managing Medical and Supportive Services for Persons Living with HIV in the Detroit Eligible Metropolitan Area. (Minority Aids Initiative).**
- **The Vendor will Adhere to all federal and Michigan laws pertaining to HIV/AIDS treatment, disability accommodations, non-discrimination and confidentiality, including meaningful access for persons with limited English proficiency.**
- **The Vendor will Adhere to all Ryan White HIV/AIDS Treatment Extension Act Part A, Health Resources and Services Administration, HIV/AIDS Bureau, City of Detroit, Detroit Health Department (City) policies, standards and guidelines, including those issued during the current contract year. These include the current version of the Ryan White HIV/AIDS Program (RWHAP) National Monitoring Standards for RWHAP Part A Recipients, National HIV Monitoring Standards (Universal, Fiscal and Program), and the Southeastern Michigan HIV/AIDS Council's Service Standards.**
- **The Vendor will Ensure that records are available for review by City auditors, staff, consultants and federal government agencies, if applicable, to oversee performance. Maintain and provide access to primary source documentation.**

*Contract Discussion continues on the next page*

**HEALTH-waiver requested**

6007700      100% Grant Funding – To Provide Service for Ending the HIV Epidemic. A Plan for America-Ryan White HIV/AIDS Program (WSU Horizons). – Contractor: Wayne State University – Location: 100 Antoinette Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$428,306.01

Services-continued:

- **The Vendor will Complete the Ryan White HIV/AIDS Program Services Report (RSR) by the deadline set by the HRSA HIV/AIDS Bureau (“HAB”). The completed RSR will have no more than five percent (5%) data missing in any category and will otherwise comply with the requirements of HAB.**
- **The Vendor will Assess client or participant satisfaction annually and use methods, instruments and analysis that minimize bias and ensure confidentiality of responses. Establish and maintain a mechanism to obtain input about needed services from infected and affected persons. Use results from these assessments and other evaluation activities to make appropriate program level changes and monitor the effects of these changes.**
- **The Vendor will Maintain appropriate relationships with entities in the area served that constitute key points of access to the health care system for individuals with HIV disease. Key points of access include, but are not limited to, emergency rooms, substance abuse treatment programs, STD clinics, HIV counseling and testing sites, mental health programs, homeless shelters and community health centers.**
- **The Vendor will Assist City and its Planning Council, and the Southeastern Michigan HIV/AIDS Council, in appropriate needs assessment activities.**
- **The Vendor will Maintain, for a minimum of three (3) years, program and fiscal records and files including documentation to support program activities and expenditures, under the terms of this Agreement, for clients residing in the State of Michigan.**
- **The Vendor will Complete and submit Quarterly Reports on or before the due date; incomplete items will be returned for completion. City staff will review all completed work and provide feedback.**
- **The Vendor will Establish, implement, and monitor policies and procedures to determine client eligibility based the factors outlined in HRSA HAB’s Policy Clarification Notice 21-02, including documentation requirements.**
- **The Vendor will Not use Ryan White HIV/AIDS Program (RWHAP) funds to pay for pre-exposure prophylaxis (PrEP) or non-occupational Post-Exposure Prophylaxis (nPEP) as the person using PrEP is not an individual living with HIV and the person using nPEP is not diagnosed with HIV prior to the exposure and therefore are not eligible for RWHAP funded medications or medical services. Agency may provide some limited services under the EIS service category as determined by HAB.**
- **The Vendor will Not use program funds for the purchase of vehicles without written prior approval from the Division of Grants Management Operations (DGMO).**
- **A review of the Vendor’s performance will be conducted on a quarterly basis by the City and provided to each Vendor in a Quarterly Expenditure Progress Report.**

<u>Quarter Time Period</u>	<u>Expected Expenditure</u>
March 1, 2026- May 31, 2026	19%
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September 1, 2026- November 31, 2026	75%
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The Honorable City Council Teeter Report  
Contracts Submitted to City Council for Formal Session on March 10, 2026

**HEALTH-waiver requested**

6007700      100% Grant Funding – To Provide Service for Ending the HIV Epidemic. A Plan for America-Ryan White HIV/AIDS Program (WSU Horizons). – Contractor: Wayne State University – Location: 100 Antoinette Detroit, MI 48202 – Contract Period: March 1, 2026 through February 28, 2029 – Total Contract Amount: \$428,306.01

Fees:

Amount of Federal Funds Obligated by this Action by the Pass-Through Entity to the Subrecipient:	FY 2026:\$138,570.00 Maximum Contract Amount: \$428,306.01
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