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TO: HONORABLE COUNCIL MEMBERS

FROM: David Whitaker, Director *WS*
Legislative Policy Division Staff

DATE: January 28, 2026

RE: Proposed Calendar and Related Resolutions for the 2026-2027 Budget Development Process

Attached please find the proposed budget calendar for the 2026-2027 budget development process for your consideration, as well as the accompanying resolutions that modify the Council's committee meeting schedules during the budget development process.

We begin with a brief discussion on the history of the city's budget timeline. In the past, the budget timeline was shortened, originally to comport with the state legislation, P.A. 181 of 2014, which amended the Home Rule City Act and states specifically that the Financial Review Commission (FRC) must be given the proposed budget 100 days prior to the beginning of the fiscal year, or March 23rd. However, due to the FRC's resolution number 2018-13, since the City has satisfied the conditions in Section 8 of P.A. 181, the deadline for submitting an approved budget has been extended to April 30th, which permits the budget calendar to be extended to four weeks and the votes to be completed by the Council and the Mayor by Thursday, April 16, 2026.

P.A. 182 of 2014 also amended the Home Rule City Act and states that the city must hold two revenue estimating conferences annually: one in the third week of February and the other in the second week of September. The next conference is scheduled for Friday, February 13, 2026, at 1:00 p.m. via Zoom and in-person (hybrid).

These estimated revenues will be the basis of the proposed budget for the following fiscal year and the Administration is scheduled to present the proposed budget to Council on Monday, March 9, 2026.

The departmental and agency budget hearings in general are scheduled for one-hour increments. Sessions for one hour and a half are suggested for departments and agencies that have many activities or have important service delivery issues that Council may wish to explore further with the department. However, based on the issues that present themselves at budget time especially once Council sees the recommended budget, Council always has the flexibility and may determine at that time to either have a specific hearing extended or choose not to use the entire time. There are so many hearings to get through in such a short time frame that we tried hard to maximize Council's time at the table.

We also recognize that other important policy issues may come up after the calendar is set, and we will work to amend the schedule, if necessary, as we always do each year.

Currently before Council is the Administration's Executive Organization Plan (EOP) submitted on January 9, 2026, and requires Council action by April 7, 2026. The EOP establishes a new Human, Homeless, and Family Services Department; as well as transfers from various functions/activities between departments. The scheduled budget hearings will provide Council an opportunity to obtain more details on the operations of the new department and other EOP changes.

We would like to highlight the following key issues for Council's budget development process.

1. Mayor's Presentation of the Recommended Budget –

The Administration has tentatively scheduled the budget be presented to Council on Monday, March 9, 2026. Typically, the Mayor presents the budget to Council via a presentation in the Committee of the Whole.

We propose that Council hold a Committee of the Whole on Monday March 9, 2026, at 2:00 p.m. If Council agrees, Attachment I represent a resolution that would authorize the Committee of the Whole at 2:00 p.m. on Monday, March 9, 2026.

2. Changing the Standing Committee starting times –

The Public Health & Safety, Internal Operations, and the Planning and Economic Development Standing Committees would shift to 9:00 a.m. on Monday, Wednesday, and Thursday, respectively during Council's Budget season.

The Budget, Finance and Audit Standing Committee and the Neighborhood and Community Services Standing Committee will continue to meet at 1:00 p.m. on Wednesday and Thursday, respectively.

Attachment II represents a resolution authorizing the Council Standing Committees to begin at 9:00 a.m. and it is combined with the resolution to limit the time of each meeting to one hour.

3. Time Limit for Council Standing Committee Meetings –

We propose that while the Council Standing Committees continue to meet, the length of the meeting be contained to no more than one hour. This schedule would begin on Wednesday, March 11, 2026, and continue through Monday, April 6, 2026.

Attachment II represents a resolution authorizing this change to limit the time of the Standing Committees to one hour maximum.

4. City Council Public Budget Hearing on the Mayor's Recommended Budget –

It is charter mandated, Section 8-206 that, “A public hearing … shall be held on the proposed budget before adoption.”

We are recommending that the public hearing be held on Monday, March 30, 2026, at 5:00 p.m.

Attachment III represents a resolution setting the public hearing and directing the Clerk to publish the hearing notification within the proper timeframe.

5. Dangerous Building Hearings –

We propose that any dangerous building hearings be deferred from Monday, March 9, 2026, through Monday, April 6, 2026, in order to receive the Mayor's budget presentation on March 9th and to permit more scheduling time for departmental and agency budget hearings and executive sessions. The Clerk has been requested to block those days off. Dangerous building hearings would be able to resume on Monday, April 13, 2026.

No resolution is needed for this action.

6. City Council Task Force Meetings –

If there are any Council Task Force Meetings scheduled during the recommended scheduled budget hearings and discussions, we would ask if they possibly could be rescheduled.

No resolution is needed for this action.

7. Enforcement of the Budget Hearing Schedule –

Finally, Attachment IV represents a resolution outlining the budget hearing scheduling process and institutes a process to try to limit the number of changes the departments and agencies can make regarding budget hearings after they have had a chance to review, and the schedule has been finalized. We give the Administration and the agencies time for feedback and time adjustments, so we should distribute a schedule that satisfies all involved.

8. The final date for Council to vote on the budget is Tuesday, April 7, 2026. This will allow the Clerk to transmit the budget to the Mayor on Wednesday, April 8, 2026. The final day for Council to override the Mayor's veto, if any, is Thursday, April 16, 2026. We would assist in reminding Council at the Formal Session prior to these dates to adjourn the Formal Session to the call of the chair, so the session can be reconvened on these irregular dates and if Council wishes to vote on the budget at an earlier time.

We would request that this entire document be referred at the Formal Session on Tuesday, February 3, 2026, and discussed by the members of the Budget, Finance and Audit Standing Committee on Wednesday, February 4, 2026. If approved by the committee members, the four resolutions attached would be considered for approval by the City Council during the Formal Session on Tuesday, February 10, 2026, to authorize the above action plan as in previous years.

We will then formally submit the proposed budget calendar to the Administration, departments and agencies. We will give them about two weeks to make certain that all department and agency directors will be available for the proposed budget hearing dates and times. Any requested adjustments will be made and then a final budget calendar will be formally submitted to Council and the Administration. At that point, department and agency directors may make a change to the dates and times only if there is an extreme emergency. Attachment IV represents the resolution authorizing this policy.

In addition, Attachment V represents the Proposed Budget Calendar for the 2026 – 2027 budget development process prepared by LPD for your consideration.

We are available to discuss or answer any questions regarding any of these dates or issues. Additionally, if any Council member or Council staff have any questions about the budget process, our staff will be available to answer questions and can set up any informational meetings at any time.

Attachments

ATTACHMENT I

Resolution to set a Committee of the Whole for the Mayor's 2026 – 2027 Budget Presentation

**RESOLUTION TO SET A COMMITTEE OF THE WHOLE FOR THE PURPOSE OF
ALLOWING THE MAYOR TO PRESENT THE 2026 – 2027 RECOMMENDED BUDGET**

By All Council Members:

Resolved, That a Committee of the Whole is scheduled on Monday, March 9, 2026, at 2:00 p.m. for the purpose of allowing the Mayor to present the 2026 – 2027 Recommended Budget and answer any of Council's questions, now therefore be it finally
Resolved, That the City Clerk post notices of this Resolution accordingly.

ATTACHMENT II

Resolution to change the start time of standing committee meetings and limit meeting time
during the 2026 – 2027 budget hearings

**RESOLUTION TO CHANGE THE START TIME OF THE STANDING COMMITTEE
MEETINGS AND LIMIT MEETING TIME TO AN HOUR DURING
THE 2026 – 2027 BUDGET HEARINGS**

By All Council Members:

Resolved, That the City Council Standing Committee meetings on Wednesday, March 11, 2026, through Monday, April 6, 2026, that are regularly scheduled to begin at 10:00 a.m., shall begin at 9:00 a.m., resuming the 10:00 a.m. starting time on Wednesday, April 8, 2026, and therefore be it

Resolved, That all Standing Committee meetings from Wednesday, March 11, 2026, through Monday, April 6, 2026, will be scheduled to last no more than one hour in order to accommodate the departmental and agency budget hearings as well as all executive session budget deliberations, now therefore be it finally,

Resolved, That the City Clerk post notice of this change of time in all places that notices are currently posted of the time for City Council sessions.

ATTACHMENT III

Resolution to set the date and time of the public hearing for the 2026 – 2027 budget

**RESOLUTION TO SET THE DATE AND TIME OF THE PUBLIC HEARING FOR
THE 2026 – 2027 BUDGET**

By All Council Members:

Resolved, That a Public Hearing be set on Monday, March 30, 2026, at 5:00 p.m. in-person and via Zoom, for the purpose of allowing the citizens to report their concerns, if any, that they have relative to anything contained in the 2026 – 2027 Mayor's Recommended Budget, now therefore be it finally

Resolved, That the City Clerk post notice of the date and time of this public hearing in all places that notices are currently posted for City Council public hearings.

ATTACHMENT IV

Resolution to Institute the Budget Calendar Scheduling Policy for the 2026 – 2027
Budget Deliberations

RESOLUTION TO INSTITUTE THE BUDGET CALENDAR SCHEDULING POLICY FOR THE 2026 – 2027 BUDGET DELIBERATIONS

By All Council Members:

Whereas, For the 2026 – 2027 Legislative budget process, the City Council agrees with instituting a process under the direction of the City Council's Legislative Policy Division to ensure a realistic Budget Calendar scheduling policy, so be it

Resolved, A Proposed Budget Calendar shall be forwarded to the Mayor's Office- Administration, Departmental and Agency Directors- Directors of entities receiving a city subsidy, and Council Members for their review and comment, and be it further

Resolved, That necessary revisions shall be submitted to the Legislative Policy Division by Wednesday, February 25, 2026, and thereafter the proposed Budget Calendar shall be considered final, and be it further

Resolved, A budget hearing date as scheduled in the final Budget Calendar cannot be rescheduled by a department, division, or agency head unless the reason for rescheduling such date is due to an extreme emergency, such as determined by and approved by City Council, and be it further

Resolved, If a department or agency head cannot attend a scheduled budget hearing per the Budget Calendar due to any other reason than an extreme emergency, then the department, division, or agency head shall send another departmental or agency representative to the scheduled budget hearing in his or her stead, and be it further

Resolved, That the City Council agrees with the process to ensure a realistic scheduling policy to better facilitate the legislative budget process, and to significantly reduce the need to reschedule budget hearing dates as listed in the Budget Calendar. Now, therefore be it finally

Resolved, That a copy of this Resolution be forwarded along with the proposed budget calendar to department, division, and agency directors.

ATTACHMENT V

Proposed Budget Calendar for the 2026 – 2027 Budget Development Process

CITY COUNCIL BUDGET HEARING SCHEDULE

Committee of the Whole -
Mayor addresses Council and presents
FY 2027 Mayor's Proposed Budget
Monday, March 9, 2026, 2:00 p.m.

MARCH 9– MARCH 13, 2026

Monday, March 9, 2026

9:00 am
10:00 am **PUBLIC HEALTH & SAFETY**
11:00 am
12:00 pm
1:00 pm
2:00 pm **BFA – Mayor's FY 2027 Proposed Budget Presentation**
3:00 pm
4:00 pm
5:00 pm

Thursday, March 12, 2026

9:00 am **PLANNING & ECONOMIC DEVELOPMENT**
10:00 am BFA – Detroit Institute of Arts (DIA)
11:00 am BFA – Eastern Market
12:00 pm
1:00 pm **NEIGHBORHOOD & COMMUNITY SERVICES**
2:00 pm BFA – Detroit Building Authority
3:00 pm BFA – Detroit Land Bank Authority
4:00 pm
5:00 pm

Tuesday, March 10, 2026

9:00 am
10:00 am **FORMAL SESSION**
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Friday, March 13, 2026

9:00 am
10:00 am BFA – Board of Zoning Appeals
11:00 am BFA – Public Lighting Dept/Public Lighting Auth.
12:00 pm
1:00 pm BFA - Library
2:00 pm BFA – Museum of African American History
3:00 pm BFA – Media Services
4:00 pm
5:00 pm

Wednesday, March 11, 2026

9:00 am **INTERNAL OPERATIONS**
10:00 am BFA – Auditor General
11:00 am BFA – Historical Department
12:00 pm
1:00 pm **BUDGET, FINANCE & AUDIT**
2:00 pm BFA – Zoological Society
3:00 pm BFA – Port Authority
4:00 pm
5:00 pm

CITY COUNCIL BUDGET HEARING SCHEDULE

MARCH 16 – MARCH 20, 2026

Monday, March 16, 2026

9:00 am	<u>PUBLIC HEALTH & SAFETY</u>
10:00 am	BFA - Fire Department
11:00 am	BFA – Health Department
12:00 pm	
1:00 pm	
2:00 pm	BFA – Detroit Transportation Corporation
3:00 pm	BFA – Dept. of Transportation (D-DOT)
4:00 pm	
5:00 pm	

Thursday, March 19, 2026

9:00 am	<u>PLANNING & ECONOMIC DEVELOPMENT</u>
10:00 am	BFA – DEGC/DDA/EDC/LDFA
11:30 am	BFA – Planning & Development Department
12:00 pm	
1:00 pm	
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Tuesday, March 17, 2026

9:00 am	
10:00 am	<u>FORMAL SESSION</u>
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Friday, March 20, 2026

9:00 am	
10:00 am	BFA – Human Resources
11:00 am	BFA – Employment Solutions
12:00 pm	
1:00 pm	BFA - Airport
2:00 pm	BFA – Detroit Water & Sewerage Department
3:00 pm	
4:00 pm	
5:00 pm	

Wednesday, March 18, 2026

9:00 am	<u>INTERNAL OPERATIONS</u>
10:00 am	BFA – Construction & Demolition Department
11:00 am	BFA – Dept. of Appeals & Hearings
12:00 pm	
1:00 pm	<u>BUDGET, FINANCE & AUDIT</u>
2:00 pm	BFA – BSEED
3:00 pm	BFA – Civil Rights Inclusion and Opportunity
4:00 pm	
5:00 pm	

CITY COUNCIL BUDGET HEARING SCHEDULE

MARCH 23 – MARCH 27, 2026

Monday, March 23, 2026

9:00 am	<u>PUBLIC HEALTH & SAFETY</u>
10:00 am	BFA – Law Department
11:00 am	BFA - 36 th District Court
12:00 pm	
1:00 pm	BFA – Police Department
2:30 pm	BFA – Police Commission
3:00 pm	
4:00 pm	
5:00 pm	

Thursday, March 26, 2026

9:00 am	<u>PLANNING & ECONOMIC DEVELOPMENT</u>
10:00 am	BFA – Dept of Public Works/ GDRRA
11:00 am	
12:00 pm	
1:00 pm	<u>NEIGHBORHOOD & COMMUNITY SERVICES</u>
2:00 pm	BFA – Housing & Revitalization Dept.
3:00 pm	
4:00 pm	
5:00 pm	

Tuesday, March 24, 2026

9:00 am	
10:00 am	<u>FORMAL SESSION</u>
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Friday, March 27, 2026

9:00 am	
10:00 am	BFA – Mayor’s Office
11:30 am	BFA – Human, Homeless & Family Services Department (New)
12:00 pm	
1:00 pm	
2:00 pm	BFA – City Clerk
3:00 pm	BFA – Elections Department
4:00 pm	
5:00 pm	

Wednesday, March 25, 2026

9:00 am	<u>INTERNAL OPERATIONS</u>
10:00 am	BFA - General Services/Recreation
11:00 am	
12:00 pm	
1:00 pm	<u>BUDGET, FINANCE & AUDIT</u>
2:00 pm	BFA – Office of the Chief Financial Officer
3:00 pm	BFA – Non-Departmental/Capital Budget/Debt Service
4:00 pm	
5:00 pm	

CITY COUNCIL BUDGET HEARING SCHEDULE

MARCH 30 – APRIL 3, 2026

Monday, March 30, 2026

9:00 am	<u>PUBLIC HEALTH & SAFETY</u>
10:00 am	BFA - Office of the Ombudsman
11:00 am	BFA – Office of the Inspector General
12:00 pm	
1:00 pm	BFA – Board of Ethics
2:00 pm	BFA – Board of Review
3:00 pm	BFA – City Council and Divisions
4:00 pm	
5:00 pm	<u>Public Hearing on Budget</u>

Thursday, April 2, 2026

9:00 am	<u>PLANNING & ECONOMIC DEVELOPMENT</u>
10:00 am	
11:00 am	
12:00 pm	
1:00 pm	<u>NEIGHBORHOOD & COMMUNITY SERVICES</u>
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Tuesday, March 31, 2026

9:00 am	
10:00 am	<u>FORMAL SESSION</u>
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	Executive Session
3:00 pm	
4:00 pm	
5:00 pm	

Friday, April 3, 2026

9:00 am	
10:00 am	<u>OBSERVANCE OF GOOD FRIDAY</u>
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Wednesday, April 1, 2026

9:00 am	<u>INTERNAL OPERATIONS</u>
10:00 am	Executive Session
11:00 am	
12:00 pm	
1:00 pm	<u>BUDGET, FINANCE & AUDIT</u>
2:00 pm	Executive Session
3:00 pm	
4:00 pm	
5:00 pm	

CITY COUNCIL BUDGET HEARING SCHEDULE

APRIL 6 – APRIL 10, 2026

Monday, April 6, 2026

9:00 am	<u>PUBLIC HEALTH & SAFETY</u>
10:00 am	Executive Session
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	Executive Session
3:00 pm	
4:00 pm	
5:00 pm	

Thursday, April 9, 2026

9:00 am	
10:00 am	<u>PLANNING & ECONOMIC DEVELOPMENT</u>
11:00 am	
12:00 pm	
1:00 pm	<u>NEIGHBORHOOD & COMMUNITY SERVICES</u>
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Tuesday, April 7, 2026

9:00 am	
10:00 am	<u>FORMAL SESSION</u>
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	Executive Session
3:00 pm	
4:00 pm	
5:00 pm	

Friday, April 10, 2026

9:00 am	
10:00 am	
11:00 am	
12:00 pm	
1:00 pm	
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	

Wednesday, April 8, 2026

9:00 am	
10:00 am	<u>INTERNAL OPERATIONS</u>
11:00 am	
12:00 pm	
1:00 pm	<u>BUDGET, FINANCE & AUDIT</u>
2:00 pm	
3:00 pm	
4:00 pm	
5:00 pm	Clerk Submits Budget to Mayor

CITY COUNCIL BUDGET HEARING SCHEDULE

APRIL 13 – APRIL 17, 2026

Monday, April 13, 2026

9:00 am
10:00 am PUBLIC HEALTH & SAFETY
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

**Last Day for Mayor's Veto on Budget,
if applicable**

Thursday, April 16, 2026

9:00 am
10:00 am PLANNING & ECONOMIC
DEVELOPMENT
11:00 am
12:00 pm
1:00 pm

NEIGHBORHOOD &
COMMUNITY SERVICES

2:00 pm
3:00 pm
4:00 pm
5:00 pm

**Last Day for Council to override Veto,
if applicable**

Tuesday, April 14, 2026

9:00 am
10:00 am FORMAL SESSION
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Friday, April 17, 2026

9:00 am
10:00 am
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Wednesday, April 15, 2026

9:00 am
10:00 am INTERNAL OPERATIONS
11:00 am
12:00 pm
1:00 pm BUDGET, FINANCE & AUDIT
2:00 pm
3:00 pm
4:00 pm
5:00 pm

CITY COUNCIL BUDGET HEARING SCHEDULE

APRIL 20 – APRIL 24, 2026

Monday, April 20, 2026

9:00 am
10:00 am PUBLIC HEALTH & SAFETY
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Thursday, April 23, 2026

9:00 am
10:00 am *Council Recess*
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Tuesday, April 21, 2026

9:00 am
10:00 am FORMAL SESSION
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Friday, April 24, 2026

9:00 am
10:00 am *Council Recess*
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Wednesday, April 22, 2026

9:00 am
10:00 am *Council Recess*
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

CITY COUNCIL BUDGET HEARING SCHEDULE

APRIL 27 – MAY 1, 2026

Monday, April 27, 2026

9:00 am
10:00 am *Council Recess*
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Thursday, April 30, 2026

9:00 am
10:00 am **PLANNING & ECONOMIC DEVELOPMENT**
11:00 am
12:00 pm
1:00 pm **NEIGHBORHOOD & COMMUNITY SERVICES**
2:00 pm
3:00 pm
4:00 pm
5:00 pm

The city transmits the Four-Year Financial Plan to the FRC.

Tuesday, April 28, 2026

9:00 am
10:00 am **FORMAL SESSION**
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Friday, May 1, 2026

9:00 am
10:00 am
11:00 am
12:00 pm
1:00 pm
2:00 pm
3:00 pm
4:00 pm
5:00 pm

Wednesday, April 29, 2026

9:00 am
10:00 am **INTERNAL OPERATIONS**
11:00 am
12:00 pm
1:00 pm **BUDGET, FINANCE & AUDIT**
2:00 pm
3:00 pm
4:00 pm
5:00 pm

CITY COUNCIL BUDGET HEARING SCHEDULE

Tax Statement

Sec. 17-2-10. - Tax Statement and Bond Statement

The City Council shall cause to be levied and collected by general tax the amount of the tax statement so approved and may issue any bonds so authorized to be to be issued. All such proceedings shall be completed within one week following the maximum final approval of the budget by the City Council.

Tax statement was included in the proposed budget documents in the previous fiscal years.