

COMPLAINT FORM

Complainant Name _____

Address _____

Phone Number _____

Email Address _____

Date of Incident _____

Date of Incident _____

Time of Incident _____

Involved PPP employee(s) _____

Involved DPD employee(s) _____

If you have a complaint against an officer or another employee of the Detroit Police Department, complete this Contact Form and return it to any entity within the Detroit Police Department. You may fax the form to **(313) 596-2482**, or mail it to the Office of the Chief Investigator (OCI). You will then be contacted by an OCI staff member, regarding the complaint.

You may also contact OCI at **(313) 596-2499** for assistance between 8 a.m.-4 p.m. weekdays to file a complaint over the phone.

If OCI determines the complaint is criminal in nature, OCI must refer your case to DPD's Internal Affairs/Force Investigations unit. One of its investigators will contact you.

While you can file a complaint anytime, it is best to contact OCI as soon as possible after the DPD encounter.

**DPD Professional Standards
(Internal Affairs/Force Investigations)
2875 West Grand Boulevard – 3rd Floor
Detroit, MI 48202
313-596-2447**

**DETROIT BOARD OF
POLICE COMMISSIONERS**

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Appointed	Eva Garza Dewaelsche
Appointed	Robert Jones
Appointed	Darryl Woods Sr.
Appointed	Vacant

BOPC LOCATIONS

ADMINISTRATIVE OFFICES

Detroit Public Safety Headquarters

1301 Third Street - Suite 767, Detroit, MI 48226
Phone (313) 596-1830

Office of the Chief Investigator
900 Merrill Plaisance, Detroit, MI 48203
Phone (313) 596-2499 • Fax (313) 596-2482

bopc@detroitmi.gov
www.detroitmi.gov/BOPC

The Detroit Board of Police Commissioners meets every week on Thursday at 3 p.m. at Detroit Public Safety Headquarters (1301 Third Street) **except** for the second Thursday of the month when the BOPC holds community meetings at 6:30 p.m. at various locations. The BOPC also holds monthly committee meetings each second Wednesday. All meetings also are available on Zoom.



“Accountability through Civilian Oversight”

Filing

Filing **Complaints** against **Police Officers** and other **Detroit Police** **Department** **Employees**

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NOR • PROCEDURE • SERVICE • PROPERTY • SEA

How the Board of Police Commissioners Investigates Complaints Against DPD

The City Charter makes the Board responsible for investigating complaints about police misconduct through its Chief Investigator and Office of the Chief Investigator (OCI). The office handles the process for receiving and investigating citizen complaints about non-criminal misconduct. All OCI staff members are civilian employees.

In its consent decree with the City of Detroit, the U.S. Department of Justice defined the term **misconduct** as *any conduct by a DPD employee that violates DPD policy or the law*. The Justice Department defined the term **complaint** as an *allegation from any source of any misconduct* by DPD personnel. OCI only investigates non-criminal complaints. OCI must forward complaints about possible illegal or criminal acts to DPD Professional Standards.

If you have a concern about policy violations or misconduct by any Detroit Police Department employee, you have the right to file a complaint.

IN-PERSON

At the BOPC's Office of the Chief Investigator, located at 900 Merrill Plaisance, Detroit, Michigan 48203.

At any Detroit Police precinct

BY TELEPHONE

(313) 596-2499 – Complaint Line (You can leave a voicemail anytime for staff to contact you)

(313) 596-2482 -- Fax

ONLINE

www.detroitmi.gov/bopc

Complaint forms are available at **detroitmi.gov/bopc** and at police precincts, Detroit Public Library branches, and other community hubs.

- You may also have someone else file the complaint form on your behalf.
- You will need to plan to have an in-person interview with the investigator.

TYPES OF Complaint Findings

SUSTAINED

Where the preponderance of the evidence shows that the alleged conduct did occur and the actions of the employee(s) violated Detroit Police Department policies, procedures, or training.

INCONCLUSIVE/NOT SUSTAINED

Where there are insufficient facts to decide whether the alleged misconduct occurred.

EXONERATED

Where the preponderance of the evidence shows that the alleged conduct did occur, but did not violate Detroit Police Department policies, procedures or training.

UNFOUNDED

Where the investigation revealed no facts to support that the incident complained of actually occurred.

OCI staff will contact you once you have submitted your complaint form. The form can be hand delivered, mailed or faxed to the OCI.

If you decide to speak with someone at a precinct, you will be referred to a supervisor and provided with a citizen complaint number. The precinct is required to forward all citizen complaints to the OCI for investigation. Within seven days of receiving the complaint, the OCI will mail you a copy of the Citizen Complaint Form that you filed.

You will receive information periodically regarding the status of your complaint until the investigation is completed, which can take up to 90 days. The findings are then reviewed and approved by a member of the Board of Police Commissioners. After approval, OCI notifies you in writing of the investigative findings. You may appeal findings to OCI.

WAYS TO ID a Police Officer



BADGE
NAME ON THE UNIFORM
POLICE CAR NUMBER
LICENSE PLATE
TATTOOS
RACE

DETROIT POLICE PRECINCTS

Downtown Services	20 Atwater • (313) 237-2850
2nd Precinct	13530 Lesure • (313) 596-5200
3rd Precinct	2875 West Grand Boulevard (313) 596-5300
4th Precinct	4700 West Fort Street (313) 596-5400
5th Precinct	3500 Conner • (313) 596-5500
6th Precinct	11450 Warwick (313) 596-5600
7th Precinct	3501 Chene • (313) 596-5700
8th Precinct	21555 West McNichols (313) 596-5800
9th Precinct	11187 Gratiot • (313) 596-5900
10th Precinct	12000 Livernois (313) 596-1000
11th Precinct	5100 Nevada • (313) 596-1100
12th Precinct	1441 West Seven Mile (313) 596-1200