

## **CIOGS SPECIFICATION REPORT – PARK LIGHTING AND CAMERAS**

### **1. DESCRIPTION**

General Service Department (GSD) seeks to properly illuminate and surveil with lighting and cameras at Chandler Park, Eliza-Howell Park, Maheras-Gentry Park, and Rouge Park.

### **2. PURPOSE**

The purpose of the project is to build a lighting and camera system that provides consistent, reliable lighting and security for park visitors.

### **3. DEPLOYMENT**

Lighting and cameras will be placed in the most used spaces and walkways in the parks.

### **4. FISCAL IMPACT**

The total cost for the project is approximately \$ 2,018,005.00

### **5. CIVIL RIGHTS / LIBERTIES IMPACTS**

- GSD limits access to the video technology based on the member's role within Park Security.
- Video technology or any information collected is used only to support public safety and incident investigation, in a manner that respects constitutionally protected rights and liberties.
- To safeguard the public from potential adverse impacts, GSD will strictly enforce their policies on the use of this video technology and any information obtained from the technology.

### **6. AUTHORIZED USE**

Permitted:

- Safety and incident investigation
- Legal and insurance documentation
- Security compliance audits
- Furthering criminal investigations
- Other legitimate law enforcement purposes

Prohibited:

- Targeting individuals for personal reasons
- Traffic enforcement
- Enforcement of civil laws, including immigration laws
- Use of video technology for purposes other than legitimate law enforcement activities

## **7. DATA COLLECTION**

- The park cameras will collect video data on locations, vehicles, or individuals within the parks.
- After careful consideration, GSD cannot identify any instance or situation in which legally protected information may be collected by the proposed technology.
- Data from surrounding areas may be collected when using park cameras. Any inadvertently collected video data will be deleted within thirty (30) days, with no copies created, per the GSD retention policies.

## **8. DATA PROTECTION**

To safeguard and protect surveillance data from unauthorized access, the GSD will comply with applicable standards and policies related data protection. Security safeguards will cover any medium (e.g., printed or electronic) or technology (e.g., physical servers, virtual machines, and mobile devices) used in a work-related Department activity.

## **9. DATA RETENTION**

- The GSD will adhere to their Data Retention Policy, which matches the requirements set forth in the corresponding state statute.
- Data will not be retained beyond the retention period except where such information constitutes evidence of a crime related to an open case or a closed case where prosecution and/or appeals remain pending.
- Department policies and procedures allow for the retention of video recordings for up to 30 days. Recordings that contain evidence of incidents are retained until the case is solved, closed, and litigation ends.

## **10. SURVEILLANCE DATA SHARING**

- GSD will only share information with government entities or third parties in accordance with a duly authorized data sharing agreement. Under no circumstances is a member of GSD authorized to share information for the purpose of assessing immigration status or enforcing immigrations laws.
- GSD will comply with applicable local, state, or federal law.

#### **11. DEMANDS FOR ACCESS TO SURVEILLANCE DATA**

- GSD will only share information with government entities or third parties in accordance with a duly authorized data-sharing agreement. Under no circumstances is a member authorized to share information for the purpose of assessing immigration status or enforcing immigration laws.
- All requests for access to surveillance data will be reviewed and approved by the City of Detroit's Law Department to ensure compliance with legal standards.

#### **12. AUDITING AND OVERSIGHT**

GSD will include park cameras in the annual Surveillance Technology and Surveillance Use Reports.

#### **13. TRAINING**

All members will be vetted and receive ongoing cybersecurity awareness training. These measures ensure that all users operate the system ethically and responsibly, in full compliance with applicable policies and security standards.

#### **14. COMPLAINTS**

Public complaints or concerns about the deployment or use of technology can be logged by emailing [pspu@detroitmi.gov](mailto:pspu@detroitmi.gov), which GSD will address.