

City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION
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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 11, 2025

RE: **REVIEW OF CONTRACTS, PURCHASING FILES, & GRANTS**

Attached is the Legislative Policy Division's review of contracts submitted by the Office of Contracting and Procurement for the Week of August 12, 2025. This list of contracts has been submitted under the recess procedures adopted by City Council on July 8, 2025. The Legislative Policy staff's comments are bold.

If Council Members have questions and/or wish to hold any contract on this list, **please provide your questions and request to hold a contract written in as a Memo to Cindy Golden & Louise Jones of the Clerk's Office, LPD's Ashley Wilson & Anthony Johnson, as well as Malik Washington & Chadrick Fleno from the Mayor's Office by 4 PM on Wednesday August 13, 2025.** Contract(s) are held until released by the requested Council Member or it will be referred to its respective Committee for action after Recess.

All contracts on this list, that have not been held by a Council Member(s), are considered approved and will be released back to OCP via Oracle for processing at 10 am on Thursday, August 14, 2025.

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: August 11, 2025

RE: **CONTRACTS, PURCHASE ORDERS, & GRANTS SUBMITTED DURING RECESS
FOR THE WEEK OF AUGUST 12, 2025.**

CONSTRUCTION & DEMOLITION

3083816 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 2035 23rd Street. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2026 – Total Contract Amount: \$38,555.00.

Funding:

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$27,747,883 as of August 8, 2025**

Tax Clearances Expiration Date: **1-10-26**
Political Contributions and Expenditures Statement:
Signed: **11-13-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-13-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered backfill, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 2035 23rd Street on January 10, 2025.

Bids closed on February 3, 2025. 12 Invited Suppliers; 1 Bids Received.

ALL Bids:

Inner City \$38,555 [equalization reduced bid 11% to \$34,313.95 for D-BB, D-HB, D-BSB, C-WIB]

Contract Details:

Vendor: **Inner City Contracting, LLC**
Amount: **\$38,555**

Bid: **Sole**
End Date: **June 30, 2026**

Services & Costs:

Demolition \$28,000; Backfill & Grading \$5,500; Site Finalization \$5,055; TOTAL \$38,555

Fire damage throughout the interior but concentrated at the rear. The roof was burnt through in several locations and charred at the rear. The entire roof is believed to be structurally compromised due to the fire.

***** Demolition Completion Date & Property Ownership type: 5/2/25. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, and Minority-Owned until 10/17/25 and Construction Workforce Investment Business until 12/23/25.

Vendor indicates a Total Employment of 14; 9 Employees are Detroit residents.

Contract discussion continues onto the next page.

CONSRTUCTION & DEMOLTION – *continued*

3083816 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 2035 23rd Street. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2026 – Total Contract Amount: \$38,555.00.



GENERAL SERVICES

3085918 100% Blight Funding – To Provide Payment for Numerous Past Due Invoices for Operating Supplies and Equipment. – Contractor: MSC Industrial Supply Co. – Location: 31557 Schoolcraft Road, Suite 100, Livonia, MI 48150 – Total Contract Amount: \$98,367.27.

Funding:

Account String: **1003-20253-472170-621900**

Fund Account Name: **Blight Remediation Fund**

Appropriation Name: **Blight Remediation Projects**

Funds Available: **\$4,432,134 as of August 8, 2025**

Tax Clearances Expiration Date: **5-21-26**

Political Contributions and Expenditures Statement:

Signed: **7-29-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **7-29-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Bid Information:

None. This is a Purchase Order to pay past due invoices.

Contract Details:

Vendor: **MSC Industrial Supply Co**

Amount: **\$98,367.27**

Services:

The Blight Remediation Division entered into an agreement (6004193) with MSC Industrial Supply Co that was effective from February 1, 2022, until April 30, 2025. The contract authority was \$730,000 and a purchase order for the full amount was issued (3057152). In May of 2023, the Division was notified that the Purchase Order was exhausted and that there were outstanding invoices that had not been paid totaling \$234, 271.90.

The Staff met with MSC representatives on multiple occasions between May 2023, and October 2023 to understand how MSC allowed orders to be processed that exceeded the PO and how staff continued to submit orders above the contract authority.

There was a Smartsheet ordering process that was initially put in place to track the items being ordered and the expenditure that at some point stopped being used, which is what led to the ordered amount exceeding the contract authority.

The Division requested that all pending orders be cancelled, and new or unused items be returned for credit. After the returns and credits were applied, the remaining outstanding balance was reduced to \$98, 367.27

Contract Fees continues on the next page

GENERAL SERVICES-continued

3085918 100% Blight Funding – To Provide Payment for Numerous Past Due Invoices for Operating Supplies and Equipment. – Contractor: MSC Industrial Supply Co. – Location: 31557 Schoolcraft Road, Suite 100, Livonia, MI 48150 – Total Contract Amount: \$98,367.27.

Fees:

Customer Name	Acct no.	invoice no.	purchase ord	Amount (CoCode Crcy)	Journal Entry Date	Days in Arrears	Payment Terms
CITY OF DETROIT	7449698	81254326	3057152	2,742.00 USD	01/27/2023	606	N030
CITY OF DETROIT	7449698	84569806	3057152	935.00 USD	02/06/2023	596	N030
CITY OF DETROIT	7449698	84762856	3057152	638.64 USD	02/07/2023	595	N030
CITY OF DETROIT	7449698	84762956	3057152	866.01 USD	02/07/2023	595	N030
CITY OF DETROIT	7449698	85437876	3057152	10.74 USD	02/08/2023	594	N030
CITY OF DETROIT	7449698	86167416	3057152	473.80 USD	02/10/2023	592	N030
CITY OF DETROIT	7449698	85437866	3057152	675.52 USD	02/10/2023	592	N030
CITY OF DETROIT	7449698	24037197	3057152	58.00 USD	03/30/2023	544	N030
CITY OF DETROIT	7449698	24037187	3057152	928.00 USD	03/30/2023	544	N030
CITY OF DETROIT	7449698	24037157	3057152	464.00 USD	03/30/2023	544	N030
CITY OF DETROIT	7449698	24037177	3057152	1,914.00 USD	03/31/2023	543	N030
CITY OF DETROIT	7449698	25186267	3057152	524.16 USD	04/03/2023	540	N030
CITY OF DETROIT	7449698	28805607	3057152	1,048.74 USD	04/14/2023	529	N030
CITY OF DETROIT	7449698	29462777	3057152	2,807.00 USD	04/17/2023	526	N030
CITY OF DETROIT	7449698	29470317	3057152	2,625.70 USD	04/17/2023	526	N030
CITY OF DETROIT	7449698	29679697	3057152	1,215.50 USD	04/17/2023	526	N030
CITY OF DETROIT	7449698	27905217	3057152	6,201.38 USD	04/17/2023	526	N030
CITY OF DETROIT	7449698	30007617	3057152	1,599.20 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	30134977	3057152	44.79 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	29679707	3057152	961.35 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	30134987	3057152	168.00 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	30134967	3057152	40.40 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	30134937	3057152	1,577.74 USD	04/18/2023	525	N030
CITY OF DETROIT	7449698	29959707	3057152	33.15 USD	04/19/2023	524	N030
CITY OF DETROIT	7449698	30901537	3057152	1,977.60 USD	04/19/2023	524	N030
CITY OF DETROIT	7449698	30470167	3057152	163.80 USD	04/19/2023	524	N030
CITY OF DETROIT	7449698	30843157	3057152	128.36 USD	04/19/2023	524	N030
CITY OF DETROIT	7449698	31806307	3057152	2,285.92 USD	04/21/2023	522	N030
CITY OF DETROIT	7449698	31690987	3057152	5,510.50 USD	04/21/2023	522	N030
CITY OF DETROIT	7449698	31484567	3057152	68.97 USD	04/21/2023	522	N030
CITY OF DETROIT	7449698	31908587	3057152	301.69 USD	04/25/2023	518	N030
CITY OF DETROIT	7449698	31484547	3057152	1,192.98 USD	04/25/2023	518	N030
CITY OF DETROIT	7449698	33857677	3057152	465.80 USD	04/28/2023	515	N030
CITY OF DETROIT	7449698	35447947	3057152	79.40 USD	05/03/2023	510	N030
CITY OF DETROIT	7449698	35787097	3057152	1,465.50 USD	05/04/2023	509	N030
CITY OF DETROIT	7449698	35628827	3057152	2,060.93 USD	05/04/2023	509	N030
CITY OF DETROIT	7449698	37685707	3057152	603.38 USD	05/10/2023	503	N030
CITY OF DETROIT	7449698	38033567	3057152	301.69 USD	05/11/2023	502	N030
CITY OF DETROIT	7449698	38608647	3057152	751.74 USD	05/11/2023	502	N030
CITY OF DETROIT	7449698	40030347	3057152	2,100.48 USD	05/16/2023	497	N030
CITY OF DETROIT	7449698	40084307	3057152	3,004.40 USD	05/17/2023	496	N030
CITY OF DETROIT	7449698	40081767	3057152	185.87 USD	05/17/2023	496	N030
CITY OF DETROIT	7449698	40514347	3057152	12,357.14 USD	05/17/2023	496	N030
CITY OF DETROIT	7449698	43518717	3057152	6,139.00 USD	05/26/2023	487	N030
CITY OF DETROIT	7449698	44608987	3057152	10,770.84 USD	05/31/2023	482	N030
CITY OF DETROIT	7449698	44609147	3057152	4,188.66 USD	05/31/2023	482	N030
CITY OF DETROIT	7449698	69646627	3057152	3,978.56 USD	08/17/2023	404	N030
CITY OF DETROIT	7449698	88580467	3057152	3,312.86 USD	10/18/2023	342	N030
CITY OF DETROIT	7449698	88580477	3057152	3,104.91 USD	10/18/2023	342	N030
CITY OF DETROIT	7449698	88580497	3057152	3,313.47 USD	10/18/2023	342	N030

98,367.27 USD

GENERAL SERVICES

6006653-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Pest Control Services within the City of Detroit including the Detroit Detention Center (DDC). – Contractor: Pronto Pest Management, Inc. – Location: 10130 Capital Street, Oak Park, MI 48237 – Contract Period: October 22, 2024 through October 21, 2026 – Contract Increase Amount: \$35,000.00 – Total Contract Amount: \$1,663,576.00.

Funding:

Account String: **1000-29470-470020-617201**
Fund Account Name: **General Fund**
Appropriation Name: **GSD Shared Services**
Funds Available: **\$2,186,145 as of August 8, 2025**

Tax Clearances Expiration Date: 8-1-26

Political Contributions and Expenditures Statement:

Signed: **7-11-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-11-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
- ☒ Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information:

None, because this is an amendment to add funds and an additional property to an existing contract. At the time of approval, this was the highest ranked bid of the 2 bids received.

This Amendment is a result of the Michigan Department of Corrections withdrawing from the 2013 agreement that requires it to cover pre-arraignment detentions for Detroit, effective July 31, 2025. The Detroit Police Department will resume operations of the Detroit Detention Center facility on 17601 Mound Road, effective August 1, 2025. OCP worked diligently to create emergency contracts and amendments to retain the current vendors at the DDC in order to ensure a safe, timely, and orderly transition.

Contract Details:

Vendor: **Pronto Pest Management Inc.**
Amount: **\$1,628,576**

Bid: **Highest Ranked [13 points]**
End Date: **October 21, 2026**

Amendment 1 Details

This Amendment adds the Detroit Detention Center (DDC) for Pest Control Services (located at 17601 Mound Rd., Detroit, MI 48212 Buildings 100 & 50) for \$800/month, \$9,600 annually plus the services listed in the chart below.

ADDITIONAL PRICING FOR DETROIT DETENTION CENTER ONLY			
Service	Location	UoM	Pricing
ADDITIONAL SERVICE REQUEST	Detroit Detention Center	Per Request	\$ 200.00
CANINE INSPECTION	Detroit Detention Center	Per Request	\$ 350.00
BED BUG TREATMENT	Detroit Detention Center	Per Request	\$ 250.00
LIVE ANIMAL TRAPPING	Detroit Detention Center	Per Request	\$ 400.00
TAMPERPROOF RAT BOXES	Detroit Detention Center	EACH	\$ 36.00
TAMPERPROOF MICE BOXES	Detroit Detention Center	EACH	\$ 15.00

Amendment 1 Total \$35,000

Contract Discussion continues onto the next page

GENERAL SERVICES- *continued*

6006653-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Pest Control Services within the City of Detroit including the Detroit Detention Center (DDC). – Contractor: Pronto Pest Management, Inc. – Location: 10130 Capital Street, Oak Park, MI 48237 – Contract Period: October 22, 2024 through October 21, 2026 – Contract Increase Amount: \$35,000.00 – Total Contract Amount: \$1,663,576.00.

Services – remains the same:

Pest to be controlled includes Roaches, Rats, Mice, Ants, Gnats, Silverfish, Spiders and Bed Bugs. Other services should be available to address Bees, Wasps, Hornets, and live Small Animal trapping.

- The work will include the use of repellents near entrances, the use of attractants in conjunction with bait and traps, the use of insecticides, acaricides, rodenticides, avicides, and predacities.
- The pesticides agents and extermination methods shall not harm, discolor, corrode, or otherwise damage the structures.
- It is required that all insecticides, fluids, feeds, baits, etc., be nonflammable, non-injurious to fabrics, paints, paper, and all other goods and must not be irritating to human beings.
- Vendor will perform spraying and baiting in all areas of the buildings in all offices, closets, janitorial closets, kitchen, and rooms. Vendor will perform spraying and baiting for rodents, roaches, bed bugs and other vermin on the same day monthly.
- If pesticide treatment is to be applied to vehicles, then this service will be scheduled and occur upon request.
- Services will be provided at the following locations:

DDOT SITES

- Rosa Parks Transit Center, 360 Michigan Ave
- State Fair Transit Center, 1121 W. 8 Mile
- Gilbert Terminal (10 Buildings), 5600 Wabash
- Shoemaker Terminal (14 Buildings) 5149 SL. Jean
- Central Shops, 1301 E. Warren
- DDOT Vehicles (292 Vehicles, Transit Buses)

ELECTIONS SITE

- 2978 W. Grand Blvd (56,000 sq. ft.)

FIRE SITES

- 111 W. Monclam (8,160 sq. ft.)
- 433 W. Alexandrine
- 3050 Russell (11,000 sq. ft.)
- 6100 Second Blvd. (6,400 sq. ft)
- City Airport
- 1818 E. Grand Blvd (4,800 sq. ft)
- 2200 Crane (4,500 sq. ft.)
- 4700 Fort St. (47,000 sq. ft.)
- 7600 W. Jefferson (4,800 sq. ft)
- 16543 Meyers (6,500 sq. ft)
- 1697 W. Grand (6,800 sq. ft)
- 11740 E. Jefferson (6,500 sq. ft.)
- 1041 Lawndale (5,800 sq. ft)
- 6535 Livernois (3,000 sq. ft)
- 111 Kenilworth
- 2820 Central (4,000 sq. ft)
- 1113 Coplin (6,500 sq. ft)
- 8700 14th Street (18,000 sq. ft)
- 13939 Dexter (22,000 sq. ft)
- 5000 Rohns (4,000 sq. ft)

Contract Discussion continues onto the next page.

GENERAL SERVICES- *continued*

6006653-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Pest Control Services within the City of Detroit including the Detroit Detention Center (DDC). – Contractor: Pronto Pest Management, Inc. – Location: 10130 Capital Street, Oak Park, MI 48237 – Contract Period: October 22, 2024 through October 21, 2026 – Contract Increase Amount: \$35,000.00 – Total Contract Amount: \$1,663,576.00.

Services- *remains the same – continued:*

- 6324 W. Chicago (7,100 sq. ft)
- 35 W. Seven Mile (6,100 sq. ft)
- 10101 Knodell
- 17475 Mt. Elliott (8,000 sq. ft)
- 2300 S. Fort (10,000 sq. ft.)
- 12985 Houston (13,000 sq. ft.)
- 18236 Livernois (6,500 sq. ft.)
- 5029 Manistique (8,200 sq. ft.)
- 15127 Greenfield (6,800 sq. ft)
- 16825 Trinity (7,700 sq. ft.)
- 18140 Joy Road (9,100 sq. ft.)
- 18601 Ryan Road (4,800 sq. ft.)
- 13960 Burt Road (3,000 sq. ft.
- 10801 Whittier (5,000 sq. ft.)
- 17800 Curtis (7,250 sq. ft.)
- 19701 Hoover (6,000 sq. ft.)
- 3737 E. Lafayette (18,000 sq. ft.)
- 10700 Shoemaker
- 6830 McGraw (4,200 sq. ft.)
- Foot of Grand Blvd./Fire Boat
- 900 Merrill Plaisance
- 10200 Erwin
- 1400 Erskine St
- 4700 W. FORT STREET (40,000 sq. ft)
- 13530 LESURE
- 11187 GRATIOT (30,000 sq. ft)
- 5100 NEVADA (35,000 sq. ft)
- 11450 WARWICK (28,000 sq. ft)
- 1441 W. SEVEN MILE (33,000 sq. ft)
- 11631 MT. ELLIOTT (1,500 sq. ft)
- 13333 LYNDON
- 8841 SPINOZA (7,800 sq. ft)
- 14655 Dexter
- 20 ATWATER (10,000 SQFT)
- 13331 LYNDON
- 12000 LIVERNOIS (20,000 sq. ft)
- 17825 SHERWOOD (150,000 sq. ft)
- 3501 Chene St
- 3500 Connor
- 2975 W Grand Blvd
- 6050 LINWOOD ST

PUBLIC LIGHTING SITE

- 14655 DEXTER

DPW SITES

- 2625 Fenkell Ave – 1 Bldg.
- 8221 W. Davison – 3 Bldgs.

Contract Discussion continues onto the next page

GENERAL SERVICES- *continued*

6006653-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Pest Control Services within the City of Detroit including the Detroit Detention Center (DDC). – Contractor: Pronto Pest Management, Inc. – Location: 10130 Capital Street, Oak Park, MI 48237 – Contract Period: October 22, 2024 through October 21, 2026 – Contract Increase Amount: \$35,000.00 – Total Contract Amount: \$1,663,576.00.

Services- *remains the same – continued:*

- 2633 W. Michigan Ave. – 7 Bldgs.
- 12255 Southfield Road – 1 Bldg.
- 12125 Southfield Road – 1 Bldg.
- 5800 Russell Street – 5 Bldgs.
- 22000 Joy Rd

RECREATION SITES

- 10500 Lyndon (77,737 sq. ft.)
- 2751 Robert Bradley Dr (38,920 sq. ft.)
- 5650 Conner
- 2631 Bagley (17,472 sq. ft)
- 16630 Lahser (15,941 sq. ft.)
- 6333 Huber (400,000 sq. ft)
- 2781 E. Outer Dr. (24,000 sq. ft.)
- 19601 Crusade (36,000 sq. ft)
- 2260 S. Fort St. (16,395 sq. ft)
- 13200 Fenelon (17,680 sq. ft.)
- 900 Merrill Plaisance (50,000 sq. ft.)
- 2301 Woodmere (44,000 sq. ft)
- 8431 Rosa Parks (48,548 sq. ft)
- 100 Lenox
- 6325 W Jefferson
- 7737 Curtical
- 21415 Plymouth
- 1 Hart Plaza

ADDITIONAL PROPERTIES

- 8221 W. Davison – 3 Bldgs.
- 115 Erskine (18,747 sq. ft)
- 5700 Russell
- 7401 Chrysler Service Dr
- 900 INSELRUHE AVE
- 1121 Merrill Plaisance
- 18100 Meyers
- 9240 Dwight St
- 432 Congress St (206,712 sq ft)
- 30 Jefferson East (237,712 sq ft)
- 1600 W Lafayette (35,380 sq ft)
- 1561 Howard St
- 6300 Caniff
- 1017 SPRINGWELLS STREET
- 11825 Dexter
- 12831 Frankfort St (130,000 sq.ft)

Fees – *At the time of approval:*

Year 1: \$764,288 + \$50,000 (Emergency Services)

Year 2: \$764,288 + \$50,000 (Emergency Services)

The Monthly Pest Control Services Total for each location varies from \$111 to \$2,606. TOTAL \$1,628,576

Contract Discussion continues onto the next page

GENERAL SERVICES- *continued*

6006653-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Pest Control Services within the City of Detroit including the Detroit Detention Center (DDC). – Contractor: Pronto Pest Management, Inc. – Location: 10130 Capital Street, Oak Park, MI 48237 – Contract Period: October 22, 2024 through October 21, 2026 – Contract Increase Amount: \$35,000.00 – Total Contract Amount: \$1,663,576.00

\$942,858.67 of the previously authorized \$1,628,576 has been invoiced on this contract

Additional Information:

6006653 was approved October 22, 2024 for \$1,628,576; through October 21, 2026.

GENERAL SERVICES

6007301 100% Michigan Health Endowment Fund Grant – To Provide Rouge Park Master Plan Study and Implementation Services – Contractor: livingLAB, LLC – Location: 1420 Washington Boulevard, Suite 301, Detroit, MI 48226 – Contract Period: August 12, 2025 through August 12, 2027 – Total Contract Amount: \$198,974.00.

Funding:

Account String: **2103-21365-471111-617900**
Fund Account Name: **General Services Dept. Grants Fund**
Appropriation Name: **Improving Detroit Parks**
Funds Available: **\$400,425 as of August 8, 2025**

Tax Clearances Expiration Date: **6-4-26**

Political Contributions and Expenditures Statement:

Signed: **6-5-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-5-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Background:

The City of Detroit received grant funding from the Michigan Health Endowment Fund initiatives pursuant to the development of a community-centered Master Plan for Rouge Park.

Rouge Park is a regional park located at 21800 Joy Road in Northeast Detroit. Established in 1925, Rouge Park is Michigan's largest urban park with 1,181.4 acres. It features four recreation areas, six miles of paved walking paths, pools and a golf course. With 4.6 miles of the Rouge River as its centerpiece, its natural areas offer many miles of hiking and mountain biking trails winding through over 400 acres of forest, 60 acres of native prairie and a 5-acre marsh. Recent renovations to Rouge Park include a new 25,000 square-foot recreation facility that sits adjacent to Brennan Pool.

In partnership with Metro Parks, the City has also been working on restoration of a 60-acre prairie. The City is also expanding the service yard behind Buffalo Soldiers to accommodate more staff, including the Skills for Life program that will be based out of Rouge. Improvements to the nature trails, including the restoration of Ma'iingan Wildwood Trail and Joe Prance Nature Trail, are ongoing.

In addition to all the recent improvements at Rouge Park, the park will be celebrating its centennial throughout 2025 with a number of activities scheduled to take place in the summer season. The goal is to kick-off the Master Plan engagement in coordination with centennial events.

Bid Information

RFP opened February 20, 2025 & closed on March 24, 2025. 482 Invited Suppliers; 10 Bids Received.
52 suppliers attended the virtual pre-proposal conference.

Bids were evaluated based on Pricing [35 points]; Respondent Qualifications [25 points]; Proposal Introduction and Solutions Approach [20 points]; Respondent Experience / Organization [20 points].
Maximum Total = 100 points. Equalization was not applied to any bid due to this contract being grant funded.

ALL Bids:

LivingLAB LLC	[83.5 points]
The Mannik and Smith Group	[83.5 points]
Mckenna	[74 points]
SmithGroup Inc	[69.5 points]
Studio Zewde	[61.5 points]
MKSK	[57 points]
Perkins +Will	[57 points]
Bishop Land Design	[33 points]
Mark Van Valkenburgh Associated	[29 points]
David Ruben land Collective	[12 points]

Contract discussion continues onto the next page.

GENERAL SERVICES – continued

6007301 100% Michigan Health Endowment Fund Grant – To Provide Rouge Park Master Plan Study and Implementation Services – Contractor: livingLAB, LLC – Location: 1420 Washington Boulevard, Suite 301, Detroit, MI 48226 – Contract Period: August 12, 2025 through August 12, 2027 – Total Contract Amount: \$198,974.00.

Contract Details:

Vendor: **livingLAB, LLC**
Amount: **\$198,974**

Bid: **Highest Ranked [83.5 points]**
End Date: **August 12, 2027**

Services

Provide engagement support and master planning services pursuant to the development of the Master Plan for Rouge Park on behalf of the General Services Department (GSD), Public Space Planning Unit.

The scope of work includes:

Task 1: Development and Implementation of a Community-Based Collaborative Planning Strategy, including but not limited to:

- **Engage & coordinate with the City to engage the following target populations**
 - **Brennan Recreational Center Staff, patrons, and user groups**
 - **Stakeholders, such as the Friends of Rouge Park, D-Town Farms, Buffalo Soldiers, Detroit Outdoors, Aeromodellers and other park partners (full list will be provided by the City)**
 - **Rouge Park user groups to include both informal & formal outdoor sports participants**
 - **Residents of the surrounding Rouge Neighborhood with intensive focus of the households within ½ mile of the park, including the 7 block clubs that border the park**
 - **Intergenerational populations**
- **Online and/or in-person engagements, including**
 - **Community surveying/tabling**
 - **Small-scale community/park events**
 - **Large-scale community meetings**
 - **Regular project team meetings**
 - **Targeted stakeholder meetings and/or work group sessions**
 - **Presentations/Attendance at existing community meetings**
- **Coordinate with the City on the Design and Production of Materials for Master Plan Engagements, i.e. flyers, posters, web publication, social media, handouts.**

Task 2: Drafting, Approval, and Finalization of the Rouge Park Master Plan, including, but not limited to:

- **Master Plan shall be comprised of the following sections**
 - **Current Conditions**
 - **Summary of Concerns & Feedback**
 - **Strengths, Weaknesses, Opportunities, and Threats**
 - **Recommendations for Improvements, with City to provide Prioritization, Phasing and Cost estimates.**
 - **Natural Areas Strategy, including trail system, Habitat creation and/or restoration, Green Stormwater Infrastructure (GSI).**
 - **Maintenance Plan, (5 Year Plan graphic and written)**
- **Provide all photos documenting key materials, design details, project stages, activities, and events.**

The City will:

- **Develop, manage survey, overall project timeline, and ensure that all grant requirements are met**
- **Complete brief park history and share park and neighborhood demographics**
- **Complete prioritization, phasing, and cost estimates**
- **Facilitate engagements and communication with all internal and external stakeholders**
- **Ensure all images and graphics are consistent with City of Detroit Branding Guidelines**

Contract discussion continues onto the next page.

GENERAL SERVICES – continued

6007301 100% Michigan Health Endowment Fund Grant – To Provide Rouge Park Master Plan Study and Implementation Services – Contractor: livingLAB, LLC – Location: 1420 Washington Boulevard, Suite 301, Detroit, MI 48226 – Contract Period: August 12, 2025 through August 12, 2027 – Total Contract Amount: \$198,974.00.

Services – continued:

- Provide tents, venues, tables, and chairs for community engagement events
- Organize and lead all small group meetings with 1 consultant team member attending 6 meetings and additional support at 3 Small Group Meetings where the consultant engagement team will support/attend for critical and/or sensitive conversations/populations

The Master Plan should include oral histories from venerable park stakeholders, community members, residents, local historians, and conservationists. Incorporating these unique perspectives, which may not be captured in traditional historical records, will create a more inclusive and multifaceted narrative of the park.

The plan should also consider the Rouge Master Plan completed by the Friends of Rouge Park in 2022 (<https://www.rougepark.org>). This plan serves as a guide for the redesign and revitalization of Rouge Park, with a focus on protecting and enhancing natural areas while meeting the recreational needs of park visitors. It incorporates the vision and values expressed by members of the Rouge Park Community, including residents, neighborhood organizations, park user groups, and other stakeholders.

Sub-contractor(s):

1. Wade Trim Associates, Inc. - 500 Griswold Street, Suite 2500 Detroit, MI 48226 (Landscape Architecture, Civil Engineering, Traffic Engineering)
2. InSite Design Studio, Inc. - 412 Longshore Drive, Ann Arbor, MI 48105 (Natural Areas Assessment and Recommendations)
3. Woods and Watts - 6533 E. Jefferson, Detroit, MI 48207 (Engagement Services)
4. Littlefish - 8425 Main Street, Whitmore Lake, MI 48189 (Signage and Branding)

Fees

City of Detroit General Services Department - Rouge Park Master Plan			
EXHIBIT B Project Budget and Fees			
ITEM	DESCRIPTION	QTY	AMOUNT
	CATEGORY 1 - Development and Implementation	space	
1	Perform a Community Asset analysis prior to the development of the Community Engagement Strategy	1.00	\$3,856.00
2	Engage specific targets, at a minimum, Rouge Park user groups and residents surrounding neighborhood with plus senior, and youth populations	1.00	included below
3	Develop a Community Engagement Strategy using input from a team of relevant internal and external stakeholders identified by GSD	1.00	\$6,516.00
4	Small-scale community meetings (Cost per service)	3.00	\$3,500.00
5	Large-scale community meetings (Cost per service)	2.00	\$19,840.00
6	Regular project team meetings (Cost per service)	24.00	\$4,106.00
7	Targeted stakeholder meetings and/or work sessions (Cost per service)	9.00	\$6,500.00
8	Presentations/Attendance at existing community meetings (Cost per service)	4.00	\$5,968.00
9	Design and production of materials for Master Plan including promotional flyers, posters, web, social media, print materials, graphics	1.00	\$9,924.00
10	Provide supplementary support for engagements (refreshments, cost per head)	1.00	\$9,325.00

Contract discussion continues onto the next page.

GENERAL SERVICES – continued

6007301 100% Michigan Health Endowment Fund Grant – To Provide Rouge Park Master Plan Study and Implementation Services – Contractor: livingLAB, LLC – Location: 1420 Washington Boulevard, Suite 301, Detroit, MI 48226 – Contract Period: August 12, 2025 through August 12, 2027 – Total Contract Amount: \$198,974.00.

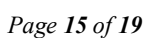
Fees – continued:

11	Documentation of engagement via photos, videos, note-taking, database of participants, sign-in sheets	1.00	included above
	SUBTOTAL Development and Implementation	(Items 1-11)	\$69,535.00
	CATEGORY 2 - Drafting, Approval and Finalization of the Rouge Park Master Plan which shall contain the following sections		
12	Summary of current conditions	1.00	\$21,756.00
13	Summary of Concerns and Feedback	1.00	\$5,468.00
14	Strengths and weaknesses, opportunities and threats	1.00	\$13,800.00
15	Natural areas strategy that incorporates trails, natural community types, and environmental design recommendations	1.00	\$21,240.00
16	Parking space limits and possible future parking plans	1.00	\$15,000.00
17	Maintenance Plan (5-year plan graphic as well as written) (excluding in-depth natural areas maintenance)	1.00	\$4,870.00
18	Contractor shall provide drafts for review and final Master Plan	1.00	\$35,880.00
19	Final Draft (100%) will be presented at a Community Meeting	1.00	\$11,425.00
20	PDF version of final plan	1.00	included above
21	All master digital files like adobe photoshop or InDesign	1.00	included above
22	Master Plan 2D Graphic in digital format	1.00	included above
23	Database of community engagement participants	1.00	included above
	SUBTOTAL FOR Drafting, Approval and Finalization of the Rouge Park Master Plan)	(Items 12-23)	\$129,439.00
	TOTAL		\$198,974.00

Certifications:

Although CRIO issued Detroit Business Certifications for equalization credits are not considered during the evaluation process for Grant Funded Contracts, this vendor is certified as Detroit Based, Headquartered, Small, and Woman Owned Business.

Map of Rouge Park can be found on the next page.



HOUSING AND REVITALIZATION

6006379-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for a Street Medicine Team for Individuals Experiencing Unsheltered Homelessness. – Contractor: Community Health and Social Services Center, Inc. dba CHASS – Location: 5365 West Fort Street, Detroit, MI 48209 – Previous Contract Period: August 13, 2023 through September 28, 2025 – Amended Contract Period: August 13, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$562,868.37.

Funding:

Account String: **3923-22014-251111-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA-Public Safety**
Funds Available: **\$2,476,525 as of August 8, 2025**

Tax Clearances Expiration Date: **6-17-26**

Political Contributions and Expenditures Statement:

Signed: **6-6-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-6-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1).

Bid Information:

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Community Health and Social Services Center, Inc. dba CHASS**

Amount: **+\$0.00; Total \$562,868.37**

End Date: **adds 4 months through December 31, 2025**

Services-remains the same:

Operate a “Street Medicine” team to conduct outreach in the community at sites where persons experiencing unsheltered homelessness live and at emergency shelters.

The Street Medicine Team will :

- **Develop and operate a standard schedule for Street Medicine services in the community including regular stops at shelters. engage with individuals experiencing homelessness, offer on-site primary care services, make referrals to ongoing/follow-up care, including primary care services; behavioral health services, including medications to treat opioid use disorder; and social services (e.g., housing services, hygiene supplies, clothing, financial assistance).**
- **Provide follow-up to referrals from Quick Response Team (QRT), street outreach, behavioral health, and co-response team.**
- **Participate in the Detroit Continuum of Care Street Outreach workgroups and regular participation in discussions with City Staff to track progress, successes, and challenges of the team.**
- **Street medicine team will be composed of an NSO peer housing specialist, a CHASS community health worker and a CHASS physician or family nurse practitioner.**
- **The scope of medical services includes wound care, primary care, HIV/hepatitis C management, medications for opioid use disorder and alcohol use disorder, reproductive healthcare, and STI/STD testing and treatment.**
- **The CHASS CHW will assist with connecting clients to food access and financial support programs.**
- **Street outreach team will operate out of a mobile van, which will offer private space for patient care if desired. Urgent QRT referrals services will be provided at CHASS clinic sites at 8600 Woodward and 3426 Mack Ave to offer clinic-based primary care services for street medicine patients.**

Contract discussion continues onto the next page.

HOUSING AND REVITALIZATION-continued

6006379-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for a Street Medicine Team for Individuals Experiencing Unsheltered Homelessness. – Contractor: Community Health and Social Services Center, Inc. dba CHASS – Location: 5365 West Fort Street, Detroit, MI 48209 – Previous Contract Period: August 13, 2023, through September 28, 2025 – Amended Contract Period: August 13, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$562,868.37.

Services-remains the same-continued:

- The Co-response Street-Medicine ARPA program will require collaboration with City departments such as Housing and Revitalization, the Detroit Police Department, Street outreach services, Emergency shelters, General Services, as well as DWIHN.
- HRD will maintain oversight to ensure the community-based organizations perform in accordance with the terms, conditions, and specifications on their contract.

Fees- remains the same:

CHASS Community Health Worker	\$40,414.40
CMA	\$20,207.20
CHASS Program Coordinator	\$24,960
Family Physician	\$79,173.12
Family Nurse Practitioner	\$26,312
Fringe & Tax Benefits	\$67,714.04
Patient Transportation	\$12,500
Pharmaceutical Supplies	\$22,000
Wound Care Supplies	\$10,000
Medical Equipment	\$20,000
Quality of Life Expenses for Patients	\$27,500
Program Supplies (3 Laptops, Hot Spot, 2 Storage Cabinets)	\$8,580
Additional Office are for CHW (Tele Med Room at Mack)	\$3,720
Sub-Contractor Personnel, Fringe Benefits, Vehicle, Equipment, IT, etc.)	\$197,787.61
TOTAL	\$560,868.37

Additional Information:

6006379 was initially approved July 16, 2024 with Community Health and Social Services Center, Inc. dba CHASS to provide Street Medicine Team for Unsheltered Homelessness through June 30, 2025 for \$562,868.37.

GRANT(S) SCHEDULED TO BE CONSIDERED THE WEEK OF AUGUST 12, 2025 RECESS

Request to Apply:

- **Authorization to submit a grant application to the U.S. Department of Transportation – Federal Transit Administration for the FY 2025 Low or No Emission Grant.** The Detroit Department of Transportation is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Transportation – Federal Transit Administration for the FY 2025 Low or No Emission Grant. The amount being sought is \$59,769,794.00. There is a required cash match of \$10,667,855.00. The total project cost is 70,437,649.00.

The FY 2025 Low or No Emission Grant will enable the department to: Replace fifty-three (53) diesel buses that have met or exceeded their useful life. Procure & deploy four (4) hydrogen fuel cell electric buses and charging infrastructure, Inclusion of workforce development initiatives aimed at training DDOT technicians in the maintenance and support of advanced vehicle technologies in the amount of \$59,769,794.00.

If awarded, the Michigan Department of Transportation will provide a cash match, in the amount of \$10,667,855.00, for the match requirement for the FY 2025 Low or No Emission Grant

- **Authorization to submit a grant application to the U.S. Department of Transportation – Federal Transit Administration for the FY 2025 Buses & Bus Facilities Competitive Grant.** The Detroit Department of Transportation is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Transportation – Federal Transit Administration for the FY 2025 Buses & Bus Facilities Competitive Grant. The amount being sought is \$2,816,932.00. There is a required cash match of \$312,993.00. The total project cost is \$3,129,925.00.

The FY 2025 Buses & Bus Facilities Competitive Grant will enable the department to Renovate & modernize The Rosa Parks Transit Center by enhancing operational safety, upholding infrastructure standards, Security and surveillance installation upgrades, Upgrade to surfaces and fixtures, Reconfiguration of space to accommodate wraparound social services needs to address vulnerable populations and improving ADA accessibility for riders and DDOT employees.

Request to Accept:

- **Request to Accept an Increase in Appropriation for the FY 2025 Ending the HIV Epidemic: A Plan for America — Ryan White HIV/AIDS Program Parts A and B Grant.** The U.S. Department of Health and Human Services has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2025 Ending the HIV Epidemic: A Plan for America — Ryan White HIV/AIDS Program Parts A and B Grant, in the amount of \$810,550.00. This funding will increase appropriation 21514, previously approved in the amount of \$1,475,367.00, by council on July 8, 2025, to a total of \$2,285,917.00.

The objective of the grant is to support the expansion of HIV medical care and treatment services for uninsured and under-insured persons living with HIV. This grant will enable the department to pay for program staff salary, various contractors, travel, equipment, and supplies.

Grants discussion continues onto the next page.

GRANT(S) SCHEDULED TO BE CONSIDERED THE WEEK OF AUGUST 12, 2025 RECESS

Request to Accept:

- **Request to Accept an Increase in Appropriation for the FY 2022 Michigan Brownfield Redevelopment Program Grant for the American Indian Health and Family Services Detroit Facility.** The MI Department of Environment, Great Lakes, and Energy has awarded an increase in appropriation to the City of Detroit Buildings, Safety Engineering and Environment Department for the FY 2022 Michigan Brownfield Redevelopment Program Grant for the American Indian Health and Family Services Detroit Facility, in the amount of \$100,000.00. This funding will increase appropriation 21142, previously approved in the amount of \$350,000.00, by council on August 22, 2022, to a total of \$450,000.00.

The objective of the grant is to facilitate the redevelopment of a 5-acre former industrial property located at 4559 and 4567 Wesson Street. The funding allotted to the department will be utilized for assessment and further delineation of contamination, removal of at least one underground storage tank and associated impacted soils, and potentially the design and installation of a vapor mitigation system.

The Budget Director is authorized to increase the budget accordingly for appropriation number 21142, in the amount of \$100,000.00, for the FY 2022 Michigan Brownfield Redevelopment Program Grant for the American Indian Health and Family Services Detroit Facility.