

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
Commission
Janese Chapman
Director, Historic Designation
Advisory Board

John Alexander
LaKisha Barclift, Esq.
Paige Blessman
M. Rory Bolger, Ph.D., FAICP
Victory Corley
Lisa DiChiera
Eric Fazzini, AICP
Willene Green
Christopher Gulock, AICP
Marcel Hurt, Esq.
Sandra L. Jeffers.

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Kimani Jeffrey
Anthony W. L. Johnson
Phillip Keller, Esq.
Edward King
Kelsey Maas
Jamie Murphy
Dolores Perales
Analine Powers, Ph.D.
W. Akilah Redmond
Sabrina Shockley
Renee Short
Floyd Stanley
Thomas Stephens, Esq.
Timarie Szwed
Theresa Thomas
Janice Tillmon
Ian Tomashik
Emberly Vick
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: July 7, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on July 8, 2025.

This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

In Addition, this report includes the review of two delegated approval contracts pursuant to Section 17-5-91(c) and section 17-5-91 (d) of the 2019 Detroit City Code.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: July 7, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION JULY 8, 2025.**

BSEED – Waiver Requested

6007103 100% Grant Funding – To Provide Training for Residents on How to Utilize the Data from the Air Quality Network, Creating and Implementing Outreach Programs, and Teaching City Residents about Local, State, and Federal Environmental Policy. – Contractor: The Green Door Initiative – Location: 2990 W. Grand Boulevard, Suite 224, Detroit, MI 48202 – Contract Period: Upon City Council Approval through April 13, 2026 – Total Contract Amount: \$185,829.00.

Funding

Account String: **2114-21350-131111-617900**

Fund Account Name: **Environmental Affairs Grants**

Appropriation Name: **Enhanced Air Quality Monitoring for Communities**

Funds Encumbered: **\$229,235 as of June 27, 2025**

Tax Clearances Expiration Date: **6-25-26**

Political Contributions and Expenditures Statement:

Signed: **5-14-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-14-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance

Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Background:

The City of Detroit was awarded grant fund from the U.S. Environmental Protection Agency (EPA) to establish a comprehensive city-wide particulate matter monitoring network with near real-time reporting. Data collected from the network will be used to educate Detroit's citizens and policy makers and expand network parameters while targeting areas of highest impact.

The activities covered under this subaward include community education through training and the creation and implementation of an outreach strategy to disseminate air quality data.

Bid Information

None, because this vendor is a sub-recipient of the grant funds awarded to the City.

Contract Details:

Vendor: : **The Green Door Initiative**

Amount: **\$185,829**

End Date: **April 13, 2026**

Services:

Provide education, outreach, training, and community engagement for Residents on How to Utilize the Data from the Air Quality Network, Creating and Implementing Outreach Programs, and Teaching City Residents about Local, State, and Federal Environmental Policy. The Vendor will:

- Coordinate with the City for data-sharing, presenting, and reviewing air quality data at the standing quarterly meetings held in each of the 7 Detroit City Council districts.
- Train City residents in various topics including: The basics of air monitoring; The benefits of air monitoring; What we can do about air quality; Advocating for safe practices from industries in host community; and teaching residents the basics of environmental policy and becoming familiar with the roles and responsibilities of local, state and federal government.
- Help City residents create new and/or foster existing mechanisms with local government stakeholders and decision-makers to co-create solutions to improve air quality.
- Provide Quarterly Performance and Financial Reports.

Contract discussion continues onto the next page.

BSEED – Waiver Requested – continued

6007103 100% Grant Funding – To Provide Training for Residents on How to Utilize the Data from the Air Quality Network, Creating and Implementing Outreach Programs, and Teaching City Residents about Local, State, and Federal Environmental Policy. – Contractor: The Green Door Initiative – Location: 2990 W. Grand Boulevard, Suite 224, Detroit, MI 48202 – Contract Period: Upon City Council Approval through April 13, 2026 – Total Contract Amount: \$185,829.00.

Budget:

Green Door Initiative 3 Year Budget	
City of Detroit EPA Enhanced Air Monitoring for Communities Budget	
Personnel Salaries and Fringe Benefits	Amount
Program Manager Salary	\$53,218
Outreach/Trainer Salary	\$42,525
Project Assistant Salary	\$6,985
Salaries Total	\$102,728
Fringe Benefits	\$15,000
Personnel Total	\$117,728
Other Costs	
Supplies	\$17,900
Communications	\$33,307
Other Costs Total	\$51,207
Total Direct Project Costs	\$168,935
Indirect Cost (10%)	\$16,894
Total Project Cost	\$185,829

FIRE – Waiver Requested

6007121 100% City Funding – To Provide an Emergency Vehicle Alerting System for Enhanced Driver Awareness of Approaching Emergency Vehicles. – Contractor: HAAS, Inc. – Location: 2071 N. Southport Avenue, Suite 206, Chicago, IL 60614 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,518,660.00.

Funding

Account String: **1000-29240-240010-621900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Department Administration**
Funds Encumbered: **\$5,698,783 as of June 27, 2025**

Tax Clearances Expiration Date: **1-15-26**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-24-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

RFP opened December 24, 2024 & closed January 06, 2025. 856 Invited Suppliers. 1 Bid Received

Bids were evaluated based on Quality of the Product [20 points]; Product Approach & Work Plan [15 points]; Experience [10 points]; Software Maintenance & Support [10 points]; Pricing [10 points]. D-BB &/or D-HB Certifications of Vendor [15 points]; D-BB &/or D-HB Certifications of the Sub-contractor (if applicable) [20 points]. Max without certifications is 65 points. Max with certifications is 100 points.

ALL Bids:

HAAS, Inc [65 points – no equalization applied]

***** HAAS Inc. is already providing this service across the country for other fire departments. They partner with Google Maps and Waze and are in talks with automakers to implement the technology. OCP/Department was unable to find other competitors in this area. Fire has done extensive research on this product and the vendor offers cloud services, gps mapping and the ability to see fire vehicles in real time.**

Contract Details:

Vendor: **HAAS, Inc**
Amount: **\$1,518,660**

Bid: **Single Bid [65 points]**
End Date: **3 yrs. from approval**

Services:

Provide an Emergency Vehicle Alerting System that provides digital alerts to drivers when emergency vehicles are in their vicinity, reduce response times for emergency services, and improve overall road safety for both emergency responders and the public. Notification alerts to citizens will reduce potential for dangerous and costly collisions/accidents involving Emergency Vehicle. According to OCP, the Department has been spending from \$500,000 to \$1 million in accidents alone and more in legal costs.

The System is a mobile -to-vehicle platform that is hosted on Amazon Web Services that delivers preemptive notifications to the traveling public. Using transponders connected to the emergency light bar on safety vehicles, motorists are alerted via WAZE, Apple Maps, Dodge, Jeep, RAM, Chrysler, and Volkswagen vehicles when Emergency Vehicles are approaching, in front, or stopped within a ½ mile of the responding vehicle.

The system will provide, but not limited to:

- **Vehicle-to-vehicle communication for emergency vehicles.**
- **Vehicle-to-vehicle Communication via transponder.**
- **Work with manufacturers installed GPS systems.**
- **Alerts to traveling public will trigger when emergency vehicle lights turn on.**
- **Work with satellite navigation software system.**

Contract discussion continues onto the next page.

FIRE – Waiver Requested – continued

6007121 100% City Funding – To Provide an Emergency Vehicle Alerting System for Enhanced Driver Awareness of Approaching Emergency Vehicles. – Contractor: HAAS, Inc. – Location: 2071 N. Southport Avenue, Suite 206, Chicago, IL 60614 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,518,660.00.

Services – continued:

- **Real-Time, Customizable Alerts that instantly notify nearby drivers of Emergency Vehicle presence or roadside incidents via navigation apps, in-car infotainment systems, and mobile devices within 30 seconds in advance to give them time to adjust safely.**
- **Works across police, fire, EMS, and other municipal fleets, and easily expandable to include additional vehicles, fleets, or departments with built-in encryption to protect transmitted data from unauthorized access**
- **A cloud-based website to monitor Emergency Vehicle response and will deliver metrics, data analytics, and incident reporting tools such as alerted civilian drivers, number of incidents, on-scene times, etc.**

The Vendor will provide:

- **Onsite training and pilot testing.**
- **Maintenance & support: 24/7 monitoring and regular updates.**

This contract includes an option to extend the contract term by one additional 2-year term.

All Data shall be and remain the sole and exclusive property of the City.

Fees:

Description	Qty.	Unit Price	Extended
Safety Cloud Service (HA-7) Responder-to-Vehicle Service via HA-7	Up to 780 Users	\$450	351,000.00
Responder-to-Responder Service Responder-to-Responder Service via R2R kit Contract term (months)	Up to 780 Users	\$199	155,220.00
Annual Contract Amount		Unit	506,220.00

\$506,220 per year x 3 years = TOTAL \$1,518,660

FIRE – Waiver Requested

6007241 100% City Funding – To Provide Nitrile and Vinyl Medical Gloves. – Contractor: Bound Tree Medical, LLC – Location: 5000 Tuttle Crossing, Dublin, OH 43016 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$398,020.00.

Funding

Account String: **1000-25242-240320-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Funds Encumbered: **\$2,791,627 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: 5-27-26
Political Contributions and Expenditures Statement:
Signed: **4-3-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-3-25**
☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance.
Employment Application Complies
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record Disclosure

Bid Information

RFQ opened March 18, 2025 & closed April 18, 2025. 116 Invited Suppliers. 6 Bids Received

Bids were evaluated based on price.

ALL Bids:

Black of All Trades	\$91,940.03/yr [no equalization applied] bid revised to 2-yr. total = \$503,986.80
Bound Tree Medical	\$199,010/yr. [no equalization applied]
All Access Distribution	\$340,700/yr. [no equalization applied]
Cre8ivePowers	\$508,768/yr. [no equalization applied]
True Heart Products	\$426,172/yr. [no equalization applied]
JebTal Imports	\$180,000/yr. [no equalization applied] did not provide pricing for all items

*****Black of All Trades has stated that they are unable to honor their originally submitted pricing so as a result they are no longer considered the lowest bidder. JebTal Imports did not provide pricing for all items specified in the solicitation. Bound Tree Medical is recommended for the award of this contract because they are the lowest responsive and responsible bidder**

Contract Details:

Vendor: **Bound Tree Medical, LLC**
Amount: **\$398,020**

Bid: **Lowest Responsible Bid [\$199,010/yr.]**
End Date: **2 years from approval**

Products/Fees:

Provide Nitrile and Vinyl Medical Gloves.

Can place orders via website, email, phone, or fax. Ships within 3 days from each notice to ship.

100 gloves per dispenser, 10 dispensers per case, 1,000 gloves per case.

DFD REQUIREMENTS FOR GLOVES (PER YEAR)				
Description	Size	Qty	UOM	Price
Gloves Nitrile, Supreno SEC 375	Small	150	Cases	\$72.20
Gloves Nitrile, Supreno SEC 375	Medium	450	Cases	\$72.20
Gloves Nitrile, Supreno SEC 375	Large	900	Cases	\$72.20
Gloves Nitrile, Supreno SEC 375	XL	900	Cases	\$72.20
Gloves Nitrile, Supreno SEC 375	XXL	300	Cases	\$72.20
Gloves Microflex Derma Free DF 850	Small	25	Cases	\$40.70
Gloves Microflex Derma Free DF 850	Medium	25	Cases	\$40.70
Gloves Microflex Derma Free DF 850	Large	25	Cases	\$40.70
Gloves Microflex Derma Free DF 850	XL	25	Cases	\$40.70

TOTAL \$398,020

GENERAL SERVICES – *Waiver Requested*

6002731-A2 100% City Funding – AMEND 2 – To Provide a Renewal for Software Support and Maintenance for Animal Care and Control Operations. – Contractor: HLP Incorporated – Location: 223 West Erite Street, Suite 6W, Chicago, IL 60654 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: July 1, 2021 through June 30, 2027 – Contract Increase Amount: \$173,554.00 – Total Contract Amount: \$384,984.00.

Funding:

Account String: **1000-25470-470039-622302**

Fund Account Name: **General Fund**

Appropriation Name: **Safe Neighborhoods - GSD**

Funds Available: **\$ 1,097,465 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: **4-10-26**

Contributions and Expenditures Statement:

Signed: **2-20-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **2-20-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Online Employment App complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records **Political**

☒ Immigrant Detention System Record
Disclosure

Bid Information

None, because this is an amendment to an existing contract for 2-year renewal option per the original agreement. This software has been used by the department for more than 10 years and was not bid out for that reason.

Chameleon, HLP is the sole source for this proprietary software. There are no other vendors or trainers that are able to provide staff and software tuning per the licensing agreement. A break in service will severely limit the department's ability to best serve the citizens and pets of Detroit, resulting in the virtual shutdown of the department. This software is utilized by the Department of Animal Care and Control.

Contract Details:

Vendor: **HLP Incorporated** Amount: **Add \$173,554; total \$384,984** End Date: **Add 2 years; June 30, 2027**

Services/Fees:

This Amendment is to provide for the Chameleon Software Licensing & maintenance that is used by the Department of Animal Care and Control to support animal care/control management.

This System is server-based and used by Animal Control to manage all activities at or conducted by the Detroit Animal Care and Control facilities. The System provides shelter and animal management, licensing, field operations, cashing and veterinary record-keeping. It also includes mapping, barcoding and automation tools to create, track and provide integrated data records on people, animals, kennel operations, field operations, and related functions.

The Public also has access to review lost, found, and adoptable animals through a Contractor dedicated web portal hyperlinked on the City's website.

Additional Information:

6002731 was initially approved July 20, 2021 with HLP to provide Chameleon software system for \$105,750; through June 30, 2023

6002731-A1 was approved June 27, 2023 to extend the term by 2 years and add \$105,720, making the total contract amount \$211,440; through June 30, 2025.

The responsibility of animal control has been transferred from the Health Department to GSD.

Fees table is on the next page.

Fees Table, below, includes Original, Amendment 1, & Amendment 2 Fees for 6002731

Description	Qty	Rate	Total
Coverage period is upon City Council Approval of this Contract through 6/30/22			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	\$24,000.00	\$24,000.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance - Server	1	\$2,880.00	\$2,880.00
WebChameleon Software Annual Support & Maintenance – Concurrent Site	17	\$960.00	\$16,320.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 1			\$52,860.00
Coverage period is 7/1/22 - 6/30/23			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	\$24,000.00	\$24,000.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance - Server	1	\$2,880.00	\$2,880.00
WebChameleon Software Annual Support & Maintenance – Concurrent Site	17	\$960.00	\$16,320.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 2			\$52,860.00
Coverage period is 7/1/23 – 6/30/24			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	\$24,000.00	\$24,000.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance - Server	1	\$2,880.00	\$2,880.00
WebChameleon Software Annual Support & Maintenance – Concurrent Site	17	\$960.00	\$16,320.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 3			\$52,860.00
Coverage period is 7/1/24 - 6/30/25			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	\$24,000.00	\$24,000.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance - Server	1	\$2,880.00	\$2,880.00
WebChameleon Software Annual Support & Maintenance – Concurrent Site	17	\$960.00	\$16,320.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 4			\$52,860.00
Coverage period is 7/1/25 - 6/30/26			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	28,200.00	\$28,200.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance – Up to 25 Users	1	\$22,200.00	\$22,200.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 5			\$60,060.00
Coverage period is 7/1/26 - 6/30/27			
Chameleon/CMS Annual Support & Maintenance *Limited to 1 server and unlimited workstations	1	\$28,764.00	\$28,764.00
Required annual WebLicensing/WebDonation service fee	1	\$3,840.00	\$3,840.00
Estimated WebLicensing Transactions	1,200	\$0.35	\$420.00
WebChameleon Software Annual Support & Maintenance - Server	1	\$22,200.00	\$22,200.00
Software Tuning & Training per day 6 Days On Site Training - (all travel expenses included)	6	\$900.00	\$5,400.00
Total Year 6			\$60,624.00

TOTAL \$384,984

GENERAL SERVICES – *Waiver Requested*

6007234 100% IPA Funding – To Provide Upfitting Services for (9) Animal Transport Vehicles. –
Contractor: National Fleet Services LLC – Location: 10100 Grinnell Street, Detroit, MI 48213 –
Contract Period: Upon City Council Approval For a Term of (3) Three Years. – Total Contract
Amount: \$294,421.32.

Funding:

Account String: **4504-23001-470100-644600**
Fund Account Name: **Gen Obl Bond Fund-Series 1988A**
Appropriation Name: **July 2024 Vehicle IPA**
Funds Available: **\$10,040,208.31 as of June 27, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:
Signed: **2-19-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **2-19-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened January 3, 2025 and closed on February 19, 2025. 16 Invited Suppliers; 3 Bids Received.

Bids were evaluated based on price.

ALL Bids:

National Fleet Services	\$32,713.48 each
Bob Maxey Ford	\$38,985 each
Macqueen Equipment	\$45,683 each

Contract Details:

Vendor: **National Fleet Services LLC**
Amount: **\$294,421.32**

Bid: **Lowest**
End Date: **3 years from approval**

Services

Provide Upfit & Maintenance of 9 Animal Transport Vehicles (Ford 250 Super Duty chassis trucks). The

- **Upfitting includes, but not limited to:**
 - **Design; Chassis with Cab (minimum 10,000 lbs); Frame such as Body mounted onto truck chassis frame, roof reinforced, heavy 11-gauge tubular steel rear bumper installed, reinforced to truck frame, Aluminum Safety-tread step plate cap installed, Mud and splash guards installed at rear wheels; Heavy grille door installed; Storage Compartments; Dual fan fresh-air blower to be installed inside blower hood; Stainless steel door hinges with full gaskets; Compartment Doors to be of full fiberglass-reinforced plastic construction; Lighted compartments installed; Heavy duty Powder Coated Safety Door installed; Electrical upfitting; body marker lights, reflectors, dual back-up lights, and license plate light installed; Accessories; Paint Frost White; etc.**

Vendor must:

- **Provide, at no cost to the City, operator and mechanics training, upon request. The training shall be a minimum of 8 hours to acquaint the mechanics and/or operators with all areas of service and maintenance of the entire unit.**
- **All parts and workmanship of the Animal Transport vehicle shall be fully guaranteed against defects in performance or construction. Defective parts and workmanship will be replaced by vendor without cost to the City in accordance with the manufacturer's warranty.**
- **All warranties shall provide repairs at no cost to the City of Detroit. Body & shell warranty is 2 years. Other components' warranty is 1 year or manufacturer warranty.**

Contract discussion continues onto the next page.

GENERAL SERVICES – *Waiver Requested* – continued

6007234 100% IPA Funding – To Provide Upfitting Services for (9) Animal Transport Vehicles. –
Contractor: National Fleet Services LLC – Location: 10100 Grinnell Street, Detroit, MI 48213 –
Contract Period: Upon City Council Approval For a Term of (3) Three Years. – Total Contract
Amount: \$294,421.32.

Fees

Description	Purchase Cost
Purchase cost per Vehicle	\$32,598.48
Final Delivery Cost per Vehicle Unit	\$115.00
Number of vehicles required	9
Total Contract Amount	\$294,421.32

HOUSING & REVIALIZATION

6007237 100% Grant/Choice/CDBG Funding – To Provide Choice Neighborhoods Planning Grant Subrecipient Agreement. – Contractor: Detroit Housing Commission – Location: 1301 East Jefferson, Detroit, MI 48207 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$547,499.00.

Funding

Account String: **2001-21218-361111-617900**

Fund Account Name: **Block Grant**

Appropriation Name: **Awaiting Update**

Funds Encumbered: **Awaiting Update**

Tax Clearances, Affidavits, & Donations

NOT required for agreements between intergovernmental agencies.

Background:

The City has received funds under the Choice Neighborhoods Planning Grant (CNPG) for fiscal year(s) 2024-2027 and Community Development Block Grant (CDBG) funds for fiscal year 2024-2025 from the U.S. Department of Housing and Urban Development (HUD). The City has allocated CNPG funds to provide support for developing a Transformation Plan for the Greater Forest Park and Eastern Market neighborhoods bounded by I-75, East Warren Avenue, McDougall Street, and Gratiot. The CDBG funding will fund the implementation of the services proposed and undertaken pursuant to the Grant Agreement.

The City's goal for Choice Neighborhoods funding is to accomplish the following comprehensive goals at Diggs Homes and Forest Park Apartments: (1) determine the best financial path to provide accessible, sustainable, mixed income housing; (2) conduct a market analysis outlining the neighborhood needs and assets; (3) engage the residents of Diggs Homes and Forest Park Apartment (target site) in creating a vision and plan for making improvements to their community; and (4) bring about the development of a supportive services plan to promote improved health, education, income and employment outcomes.

The goal for the Detroit Housing Commission (DHC) will be to effectively and efficiently develop, manage, and preserve quality affordable housing. DHC is partnering with the City to revitalize the Target Site and improve the living conditions for the residents of Forest Park Apartments and Diggs Homes, a severely distressed public housing project within these boundaries

Bid Information

None, because this is a Sub-recipient Agreement with the Detroit Housing Commission.

Contract Details:

Vendor: **Detroit Housing Commission**

Amount: **\$547,499**

End Date: **September 30, 2026**

Services:

Provide needs assessment at Diggs Homes and Forest Park Apartments. Upon completion of the assessment, the Parties will then develop a housing plan demonstrating affordable replacement housing for 100% of the current residents within the Target Site developments that meet HUD's standard for Choice Neighborhood communities.

The Parties will also provide housing with a range of affordability, up to 120% AMI in conjunction with market rate housing, and increase the number of housing units accessible to households with mobility, auditory and/or visual impairments. The Parties will also ensure said housing is sustainable, energy efficient, utilizing green building standard, and is eligible for LEED designation.

Additionally, the Parties will conduct an Environmental Assessment and draft response activities plan for the Target Site. They will procure a qualified Housing Implementation Entity to advance the transformation of the Target Site into mixed-income housing. To ensure that current residents of the Target Site are a

Contract discussion continues onto the next page.

HOUSING & REVIALIZATION – *continued*

6007237 100% Grant/Choice/CDBG Funding – To Provide Choice Neighborhoods Planning Grant Subrecipient Agreement. – Contractor: Detroit Housing Commission – Location: 1301 East Jefferson, Detroit, MI 48207 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$547,499.00.

Services – *continued*:

contributing part of the revitalization, the Parties will develop a supportive services plan connecting residents to supportive services, including but not limited to, case management, relocation and housing mobility counseling, as well as services designed to improve outcomes for households related to income and employment, health and education.

The Parties will procure an experienced Planning Coordinator to help coordinate the planning process to ensure all required activities are planned, documented, and reported to HUD at regular intervals for the duration of the grant period.

The Vendor will:

- Work with working group to develop, publicize to Diggs Homes and Forest Park Apartment residents, conduct, and compile a survey for Household (HH) level needs & asset assessment
- Use data from the survey and assessment to identify benchmarks for health, housing stability, education, and income and employment goals that will be set as part of the Transformation Plan.
- Work with the Neighborhood Working Group to conduct a comprehensive Neighborhood-Level asset and needs (Neighborhood Market) assessment for the Greater Forest Park and Eastern Market neighborhoods that will assess existing conditions, Maps assets & anchor institutions, Assess challenges, gaps in services/ assets, and fair housing patterns.
- Facilitate resident, community, and stakeholder engagement in partnership with the Detroit Housing Commission, City of Detroit, and Diggs/Forest Park Community Advocates that shapes each aspect of the Transformation Plan and Early Action Activity including 5 Community Workshops, Youth Workshops, Resident Site Tours, and Preference Surveys.
- Support the Housing Working Group & Housing Implementation Entity to develop housing plan goals, strategies and metrics that outlines conceptual housing program options, site plan, replacement housing strategy, relocation plan, financial strategy, critical community improvements/economic development priorities, propose plan to finance, a plan for supportive services.
- Develop draft Transformation Plan in coordination with the People, Housing, and Neighborhood working groups by 4/10/26 and the Final Transformation Plan by 8/27/26 shaped by feedback from residents, stakeholders, and HUD provided on the Transformation Plan outline, which include creating video, other materials, and collateral for Transformation Plan.
- The Project Coordinator's responsibilities should include managing project milestones, supporting engagement activities, tracking budget expenditures, overseeing grant reporting and compliance, and preparing grant materials specific to DHC work on the Choice Neighborhoods Planning Grant, including:
 - Secure and procure consultant to conduct a Phase 1 Environmental Assessment for the Diggs Homes and Forest Park Apartments
- The Planning Coordinator will be procured to ensure resident services and housing team members from the Detroit Housing Commission participate actively in meetings related to the Choice Neighborhoods Planning grant for the duration of the grant term.
 - Meetings include, but are not limited to: weekly meeting with working groups, project team, community/youth workshops, and Trainings/ Technical Assistance workshops targeted toward subrecipients of City of Detroit grant funds.

Contract discussion continues onto the next page.

HOUSING & REVIALIZATION – continued

6007237 100% Grant/Choice/CDBG Funding – To Provide Choice Neighborhoods Planning Grant Subrecipient Agreement. – Contractor: Detroit Housing Commission – Location: 1301 East Jefferson, Detroit, MI 48207 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$547,499.00.

Fees:

Total Award Amount:	FY24 CNPG	CDBG	
BLI 1410 - Administration	\$ 99,999.00	\$ 133,334.00	lines 19-21
BLI 1430 - Fees and Costs	\$ 222,500.00	\$ 91,666.00	lines 23-26
Total	\$ 322,499.00	\$ 225,000.00	

	CNPG	CDBG	Budget Narrative
BLI 1410 - Administration			
1099 Employee - Choice Project Coordinator - Contract	\$ 99,999.00	\$ 133,334.00	Target Housing Lead = Project Coordinator
BLI 1430 - Fees and Costs			
Sub-subrecipient - Planning Coordinator - Neighborhood Market Assessment	\$ 30,000.00		Procure consultant team to identify and assess existing neighborhood conditions, conduct stakeholder engagement, synthesize transformation plan, create video of transformation plan, conduct household level asset and needs assessment with residents at Diggs Homes and Forest Park Apartments
Sub-subrecipient - Planning Coordinator - Consultant Contract	\$ 134,166.00		
Sub-subrecipient - Planning Coordinator - Household Asset and Needs Assessment	\$ 58,334.00	\$ 41,666.00	
Sub-subrecipient - Phase 1 Environmental Assessment		\$ 50,000.00	Procure consultant to conduct phase 1 environmental assessment of Diggs Homes and Forest Park Apartments
TOTAL	\$ 322,499.00	\$ 225,000.00	

\$322,499 in CNPG funds + \$225,000 in CDBG Funds = TOTAL \$547,499

LAW – Waiver Requested

6007203 100% Grant Funding – To Provide Community Outreach for Eligible Detroit Residents Experiencing Housing Instability. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$225,000.00.

Funding:

Account String: **2106-21377-321111-617900**
Fund Account Name: **Mayor's Office Grants Fund**
Appropriation Name: **FY 2024 Detroit Right to Council Grant**
Funds Available: **2,489,984 as of June 27, 2025**

Tax Clearances Expiration Date: **3-10-26**

Political Contributions and Expenditures Statement:

Signed: **6-19-25** Contributions: **33 in 2021, 17 to 2 current CMs, and 16 to candidate in other races. 2 to candidates in other races in 2022. 1 to a current CM in 2023. 5 in 2024, 2 to a current CM, 2 to candidates in other races, and 1 to a PAC. 1 to a current CM in 2025.**

Consolidated Affidavits:

Date signed: **6-19-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Background:

The Michigan Department of Labor and Economic Opportunity has awarded the City of Detroit Law Department with \$2,250,000 in FY 2024 Detroit Right to Counsel Grant, which will be allocated among all awarded Subrecipient(s) pursuant to this RFP to support and expand the efforts in the enforcement of the Detroit Right to Counsel (RTC) Program which includes providing legal representation to eligible Detroit residents facing eviction and/or housing instability.

Program Goals

- The City aims to strengthen the awareness and education of tenants' rights, including legal representation; the availability of housing stability resources to vulnerable and disadvantaged Detroit residents.
- Proactively reach tenants prior to the initiation of any eviction legal proceeding to reduce the number of defaults for failure to appear at hearings held at 36th District Court.
- Connect tenants with other City partners, and resources for legal representation.

Bid Information:

RFP opened February 3, 2025 and closed on April 21, 2025. 144 Invited Suppliers; 1 Bid Received.

Bids were evaluated based on Experience [25 points]; Capacity [25 points]; Introduction/Approach [25 points]; Price [25 points]. Max = 100 points. This contract is grant funded, therefore local preferences and equalization credit can not be applied during the evaluation process.

ALL Bids:

United Community Housing Coalition [100 points]

*****UCHC was the single response. They were determined to have the experience, capacity and skills to best support the department.**

Contract Details:

Vendor: **United Community Housing Coalition**
Amount: **\$225,000**

Bid: **Single Bid [100 points]**
End Date: **June 30, 2026**

Services

Administer a community outreach program to support Detroit residents facing potential eviction by reaching tenants prior to eviction filings to reduce defaults and support on-going tenant education with priority on early intervention, high risk properties, and First-Hearing No-Shows.

Contract discussion continues onto the next page.

LAW – Waiver Requested – continued

6007203 100% Grant Funding – To Provide Community Outreach for Eligible Detroit Residents Experiencing Housing Instability. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$225,000.00.

Services – continued

Outreach includes, but not limited to

- Canvassing & Marketing
- Counseling (Group, One-on One),
- Training and Educational events, Referrals to other wrap around services
- Personalized mailings within 24 business hours to all tenants that miss their 1st hearing,
- Home visits within 3-5 business days in high default areas and leave clear instructions for RTC legal support
- Direct intake for willing tenants during home visits.
- Ability to produce literature/services in multiple languages (Spanish, Arabic).

Informational areas includes, but not limited to:

- Tenant rights and remedies;
- How to demand improving housing conditions and habitability;
- How to request landlord certificate of occupancy compliance;
- How to connect with other local programs and resources for eviction prevention, housing stability, and relocation needs.

Target Population:

- Lower economic and disadvantaged neighborhoods;
- Senior citizens;
- Non-English speaking or English is not their first language;
- Individuals with recognized disabilities or impairment
- Individuals residing in multi-property units, subsidized housing;
- Recently Unhoused due to (illegal) evictions;
- Individuals that are least likely to have access to online services.
- High volume apartment buildings/complexes RTC cases.

UCHC anticipates:

- Visiting 6,352 households during the term of the contract, in the following zip codes:
48207 48228 48224 48219 48235 48227 48201
- Conducting home visit outreach to about 397 households per month with 297 prioritizing zip code and 100 prioritizing individuals living in subsidized housing.
- Send Letters to about 738 tenants per month who have missed their 1st hearing regardless of zip code. Totaling 11,808 letters during the term of the contract.
- Monthly Tenant Education Workshops that will alternate in different City Council districts each month in collaboration with community organizations. The workshop will focus on legal rights, compliance requirements, strategies for navigating the eviction process, and rights of subsidized housing residents.
- Provide monthly performance reports

Contract discussion continues onto the next page.

LAW – Waiver Requested – continued

6007203 100% Grant Funding – To Provide Community Outreach for Eligible Detroit Residents Experiencing Housing Instability. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$225,000.00.

Fees

Position	Annual Salary	Fringe Benefits	Total Annual Cost	16 - Month Cost
Outreach Coordinator	\$27,825.00	\$9,738.75	\$37,563.75	\$50,085.00
Field Outreach Worker	\$44,665.86	\$15,663.05	\$60,328.91	\$80,398.55
Legal Data Analyst	\$5,040.00	\$1,764.00	\$6,804.00	\$9,072.00
Legal Intake Specialist	\$10,101.20	\$3,535.42	\$13,636.62	\$18,182.16
Outreach Back Up / Volunteer Coordination (Training, Time Off Back Up as Needed)				\$1,996.83
Data (EL, AC, or SR)	\$2,400.00	\$600.00	\$3,000.00	\$3,999.00
C.O.O	\$6,302.36	\$1,750.00	\$8,052.36	\$10,733.80
Grant Accountant	\$3,713.14	\$1,450.00	\$5,163.14	\$6,882.46
Legal Services Coordination Director	\$3,655.00	\$1,085.00	\$4,740.00	\$6,318.42
Rent and Office Parking			\$6,108.00	\$8,144.00
Communications			\$2,319.82	\$3,093.09
IT Equip & Services			\$6,010.40	\$8,013.87
Software Lisc Fees			\$1,210.61	\$1,614.15
Postage			\$3,650.00	\$5,866.67
Printing			\$3,750.00	\$5,000.00
Supplies for Community Events			\$4,200.00	\$5,600.00
Contract Costs				\$225,000.00

PUBLIC WORKS

6007224 100% City Funding – To Provide Aluminum Street Sign Blanks for the Department of Public Works. – Contractor: Michigan State Industries – Location: 206 E. Michigan Avenue, Lansing, MI 48933 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$303,041.00.

Funding:

Account String: **3301-25190-193826-621900**
Fund Account Name: **Major Street**
Appropriation Name: **Streets & Rights of Way Management**
Funds Available: **\$12,178,322 as of June 27, 2025**

Consolidated Affidavits:

**NOT Required for contracts with
a division of the State of Michigan**

Tax Clearances Expiration Date: **6-17-26**

Bid Information:

RFQ opened April 14, 2025 and closed on May 1, 2025. 380 Invited Suppliers; 6 Bids Received.

Bids were evaluated based on price. Although equalization for CRIO issued business certifications, was applicable, none of the bids hold any Detroit business certifications.

ALL Bids:

Fairmont Sign Co	\$1,603,000
Mandel Metals	\$315,571
MD Solution, Inc.	\$390,971.50
Michigan State Industries	\$303,041
Orb Supply, Inc.	\$305,497
Osburn Associates Inc	Disqualified- deemed nonresponsive for not submitting a price sheet with bid

*****Michigan State Industries operates as a division of the State of Michigan.**

Contract Details:

Vendor: **Michigan State Industries**
Amount: **\$303,041**

Bid: **Lowest**
End Date: **2 years from approval**

Services

Provide Aluminum Street Sign Blanks in various quantities, sizes, & shapes to the sign shop crew, including:

Quantity	Description	Drawings #
400	18"x 24", .080 Thick	SG-26
300	18"x 18", .080 Thick	SG-41
2000	12"x 36", .080 Thick	SG-13
5000	24"x 24", .080 Thick	SG-27
500	12"x 18", .080 Thick	SG-3b
300	6"x 12", .080 Thick	SG-48
2000	24"x 30", .080 Thick	SG-28
500	24"x 36", .080 Thick	SG-36
200	24"x 48", .080 Thick	SG-51
1500	30"x 30", .080 Thick	SG-29
400	30"x 36", .080 Thick	SG-30
300	36"x 36", .080 Thick	SG-39b
3500	30" Octagon, .080 Thick	SG-2a
1500	36" Triangle, .080 Thick	SG-37
500	36" Pentagon, .080 Thick	SG-52
100	36" Circle, .080 Thick	SG-32
800	10"x 24", .080 Thick	SG-10
700	10"x 30", .080 Thick	SG-10
800	10"x 36", .080 Thick	SG-10
800	10"x 42", .080 Thick	SG-10
200	10"x 48", .080 Thick	SG-10
150	18" x 30", .080 Thick	W16-9P
350	12"x 24", .080 Thick	SG-54
200	AN" X AN"	-----

Warranty ensures the effectiveness of all installed Aluminum blank signs during the entire expected life span is 7 years and the warranty shall cover the costs of restoring/replacing of sign blankness to its original effectiveness at no costs of the City and includes installation, hardware, labor, and/or reinstallation.

Contract discussion continues onto the next page.

PUBLIC WORKS

6007224 100% City Funding – To Provide Aluminum Street Sign Blanks for the Department of Public Works. – Contractor: Michigan State Industries – Location: 206 E. Michigan Avenue, Lansing, MI 48933 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$303,041.00.

Fees:

Ranges from \$3.35 for 6" x 12" General Sign Blank to \$26.82 for 36" x 36" General Sign Blank.

Additional Information:

Most recent, previously approved aluminum blank signs:

6006252 was approved June 25, 2024 with Vulcan Inc. dba Vulcan Signs for \$251,299; through June 2025.

TRANSPORTATION – *Waiver Requested*

6007136 100% City Funding – To Provide Air Compressor Maintenance Services. – Contractor: Central Air Compressor Company – Location: 28600 Lorna Avenue, Warren, MI 48092 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$176,560.00.

Funding:

Account String: **NOT Provided**
Fund Account Name:
Appropriation Name:
Funds Available:

Tax Clearances Expiration Date: **6-27-26**

Political Contributions and Expenditures Statement:

Signed: **4-23-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-23-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened January 28,2025 and closed on March 14,2025. 43 Invited Suppliers; 3 Bids Received.

Bids were evaluated based on price.

ALL Bids:

Caldwell Group Companies LLC	Price NOT Provided
Central Air Compressor Company	Price NOT Provided
Multi Investing LLC	Price NOT Provided

Contract Details:

Vendor: **Central Air Compressor Company**
Amount: **\$176,560**

Bid: **Lowest**
End Date: **2 years from approval**

Services

Provide repairs and maintenance to all Air Compressors and their associated parts at the following DDOT Facilities: Central, Filbert, & Shoemaker. The vendor will:

- **Inspect, repair and perform preventative maintenance.**
- **Preventative maintenance will occur by appointment**
- **Preventative maintenance will follow OSHA or MIOSHA applicable standards**
- **Works include, but are not limited to: change air/oil filters , check and clean drains, take oil samples, check and replace if necessary - hoses or thermal valves, monitor shock pulse, etc.**
- **Provide Diagnostic analysis reports and make recommendations to the department in writing**
- **The vendor is solely responsible for any repairs that arise due to a failure to follow manufacturer guidelines**

Fees

Description	UOM	Est Quantities for two years	Price per Inspection	Est Annual Amount (Do Not Enter)
PREVENTATIVE MAINTENANCE (PM) INSPECTION FOR AIR COMPRESSORS (See Specifications for make and models) includes labor				
Preventative Maintenance for every 500 hours of operation	inpection	24	\$920.00	\$22,080.00
Preventative Maintenance for every 2000 hours of operation or 6 months	inspection	24	\$1,212.50	\$29,100.00
Preventative Maintenance for 4000 hours or 12 months	inspection	24	\$786.00	\$18,864.00
Preventative Maintenance for 6000 hours	inspection	24	\$84.00	\$2,016.00
Preventative Maintenance for 8000 hours or 12 months	inspection	24	\$125.00	\$3,000.00
Preventative Maintenance for 16000 hours or 24 months	inspection	24	\$62.50	\$1,500.00
SERVICE RATES FOR NON-PM SERVICE				
Labor Rate, Straight Time (defined as Monday - Friday 8am to 5pm)	hour	200	\$130.00	\$26,000.00
Labor Rate, Overtime (defined as Monday - Friday 6pm to 12am)	hour	200	\$195.00	\$39,000.00
Labor Rate, Saturday, Sunday and Holidays	hour	100	\$260.00	\$26,000.00
SERVICE CALL FOR NON-PM SERVICE				
Service Call Regular Hours (defined as 8am to 5pm)	visit	100	\$ 30.00	\$3,000.00
Service Call After Hours (defined as 6pm to 12am)	visit	200	\$ 30.00	\$6,000.00
Total Amount (enter this amount on Oracle line item)				\$176,560.00

TRANSPORTATION – *Waiver Requested*

6007284 100% City Funding – To Provide a Compliance and Certification System. – Contractor: AskReply, Inc. d/b/a B2Gnow – Location: 725 W. McDowell Road, Phoenix, AZ 85007 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$83,935.00.

Funding:

Account String: **5301-29201-200070-622302**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Planning**
Funds Available: **\$1,785,321 as of June 27, 2025**

Tax Clearances Expiration Date: **4-16-26**

Political Contributions and Expenditures Statement:

Signed: **6-17-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-17-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFP opened September 9, 2024 and closed on October 10, 2024 453 Invited Suppliers; 2 Bids Received.

Bids were evaluated based on Project Approach (Software) [30 points]; Project Approach (Additional Equipment) [15 points]; Service Approach (Pilot Demonstration) [20 points]; Service Approach (Intallation Plan) [15 points]; References [10 points]. Costs [10 points]. Max = 100 points.

ALL Bids:

AskReply, Inc. d/b/a B2Gnow	[100 points]
Kyyba	[50 points]

Contract Details:

Vendor: **AskReply, Inc. d/b/a B2Gnow**
Amount: **\$83,935**

Bid: **Highest Ranked [100 points]**
End Date: **3 years from approval**

Services

Provide a contract monitoring web-based software Compliance and Certification System for business-to-government (B2G) relationships called B2Gnow. This is a specialized software platform designed to facilitate the management and compliance of B2G relationships, particularly focusing on diversity and inclusion programs.

This System is a contract monitoring program that provides the City with the ability to comply with and reporting for Federal requirements under 49 CFR Parts 23 and 26. Overall, the current system serves as a critical tool in promoting equitable business practices and ensuring compliance with diversity and inclusion mandates across various sectors.

B2Gnow is widely used by public agencies, private sector companies, and educational institutions to manage their diversity, equity, and inclusion (DEI) initiatives. The primary functions include tracking vendor compliance with diversity programs, monitoring contract performance, and reporting on various aspects of supplier diversity.

Key Features and Benefits

- **Automated Tracking and Reporting:** Simplifies the process of tracking vendor diversity and compliance, reducing the administrative burden on organizations.
- **Data Analytics:** Provides insights and analytics on supplier diversity data, helping organizations make informed decisions and improve their diversity programs.
- **Customizable Reporting:** Allows users to generate reports tailored to specific compliance and stakeholder requirements.

Contract discussion continues onto the next page.

TRANSPORTATION – *Waiver Requested - continued*

6007284 100% City Funding – To Provide a Compliance and Certification System. – Contractor: AskReply, Inc. d/b/a B2Gnow – Location: 725 W. McDowell Road, Phoenix, AZ 85007 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$83,935.00.

Services – continued

- **Secure and Scalable:** Designed to handle large volumes of data securely, making it suitable for organizations of all sizes.

The system will provide the following:

- **Baseline System & Vendor Management, includes but not limited to:**
 - Staff management
 - Vendor management, Vendor accounts & Vendor registration
 - Search, Messaging
 - Help Desk support, Secure document management, transaction template management, track communication
 - Financial, Contract management system with Commodity codes & reporting capabilities
- **Contract Compliance Module, includes but not limited to:**
 - Allows organizations to manage the financial aspects of their diversity management programs including monitoring actual participation versus contract goals and capturing lower tier awards and utilization.
- **Certification Management Module, including but not limited to:**
 - Supports an organization's review of certification applications, including workflow and review checklists to increase standardization, and check/track the status of all pending applications of certification review.
- **Online Application Module, includes but is not limited to:**
 - Allows vendors to submit certification applications electronically online and gives organizations an option to completely eliminate hardcopy documentation, which reduces the time, effort, and expense required by firms to apply for certification.

The System is 100% web-based and will be created within the URL. The only requirement needed is internet access. the System must be compatible will all internet browsers and is available 24/7 from anywhere with Internet access.

Contract includes standard System software updates, system maintenance on the System, Database optimization, and system monitoring by two 3rd-party services - Alert Site & Pingdom to monitor the System's availability and performance from cities across the country

After testing is completed and the City has accepted the System and modules, the Vendor will provide training, including courses, onsite, up-to-date quick guides, manuals, online help, and ongoing training. The web-based training is included at no additional cost as part of the annual service fee.

The City retains complete ownership rights to all Data added to the System by its staff whether through manual entry or Data interfaces.

Customer Support includes Online through the system or email, phone, User training webinars, manuals and quick guides.

This contract includes an option to extend the term to 2 additional terms of 1 year.

Contract discussion continues onto the next page.

TRANSPORTATION – *Waiver Requested - continued*

6007284 100% City Funding – To Provide a Compliance and Certification System. – Contractor: AskReply, Inc. d/b/a B2Gnow – Location: 725 W. McDowell Road, Phoenix, AZ 85007 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$83,935.00.

Fees

Baseline System & Vendor Management module (required)	\$5,152.50
Contract Compliance module	\$5,152.50 (Capacity of up to 200 contracts)
Certified Directory Connection	\$862.50 (Connected to Michigan UCP)
Online Application module	\$5,152.50 Capacity of up to 200 applications)
Certification Management module	\$5,152.50 (Capacity of up to 200 certifications)
Outreach & Events module	\$5,152.50 (Capacity up to 100 campaigns)
Year 1 Total	\$26,625

<u>System Subscription Timeframe</u>	<u>Annual Escalation</u>	<u>Subscription Fee</u>
Year 1: 10/1/2024 - 9/30/2024	0%	\$26,625
Year 2: 10/1/2025 - 9/30/2025	5%	\$27,956
Year 3: 10/1/2026 - 9/30/2026	5%	\$29,354
3 Year TOTAL		\$83,935

If City opts to Extend term:

Year 4: 10/1/2027 - 9/30/2027	5%	\$30,822
Year 5: : 10/1/2028 - 9/30/2028	5%	\$32,363