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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 30, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on July 1, 2025.

This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

In Addition, this report includes the review of two delegated approval contracts pursuant to Section 17-5-91(c) and section 17-5-91 (d) of the 2019 Detroit City Code.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 30, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION JULY 1, 2025.**

CONSTRUCTION & DEMOLITION

6007236 100% General Funding – To Provide Water Treatment Services for Facilities Maintenance. –
Contractor: Chardon Laboratories, Inc. – Location: 299 E Hurd Road, Monroe, MI 48162 –
Contract Period: Upon City Council Approval for Period of Three (3) Years – Total Contract
Amount: \$325,000.00.

Funding

Account String: **1000-29160-160070-617900**
Fund Account Name: **General Fund**
Appropriation Name: **CDD Shared Services**
Funds Encumbered: **\$3,034,058 as of June 27, 2025**

Tax Clearances Expiration Date: **5-23-26**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-24-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Employment Application Complies

☐ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information

**RFP opened March 27, 2025 & closed April 29, 2025 & extended to May 21, 2025 due to receiving only 1 Bid
244 Invited Suppliers. 1 Bid Received from 1st solicitation and 1 additional bid response resulted from the
extension for a total of 2 Bids Received.**

**At the conclusion of the RFP, invited vendors were contacted to provide no bid statements. Vendors gave
several reasons behind their inability to provide proposals. Vendors advised that the requested services
detailed in the RFP were out of their scope. Other vendors advised that they were unable to meet the
minimum qualifications listed in the RFP.**

**Bid were evaluated based on Experience & References [30 points]; Capacity [20 points]; Pricing [15 points];
D-BB &/or D-HB Certifications of Vendor [15 points]; D-BB &/or D-HB Certifications of the Sub-contractor
(if applicable) [20 points]. Max without certifications is 65 points. Max with certifications is 100 points.**

ALL Bids:

Chardon Laboratories, Inc [65 points – no equalization applied]

Global Water Technology, Inc. [32 points – no equalization applied]

*****Chardon Laboratories, Inc ranked first in all categories.**

Contract Details:

Vendor: **Chardon Laboratories, Inc**
Amount: **\$325,000**

Bid: **Highest ranked [65 points]**
End Date: **3 yrs. from approval**

Services:

**Provide water treatment services for facilities maintenance, including providing system data for water
treatment services for hot water boilers, steam boilers & cooling tower systems and their associated
equipment, operating parameters, services and specifications for the water treatment program at the listed
City of Detroit locations.**

Contract discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – continued

6007236 100% General Funding – To Provide Water Treatment Services for Facilities Maintenance. – Contractor: Chardon Laboratories, Inc. – Location: 299 E Hurd Road, Monroe, MI 48162 – Contract Period: Upon City Council Approval for Period of Three (3) Years – Total Contract Amount: \$325,000.00.

Services – continued:

Vendor will provide the following for hot water boilers, steam boilers & cooling tower systems:

- **Chemical treatment**
- **filter bag replacement**
- **Service Reporting - includes all required test results and recommendations and must be accessible online 24 hours a day, 7 days a week. The online access must also provide the capability to accumulate and chart trends such as water usage and be adaptable to the needs of the City**
- **Testing**

The Vendor must utilize representatives who have been provided all safety training as required by OSHA; Must be certified and licensed for handling biocides and any other chemicals as required by local, state or federal statutes; Provide training for the building maintenance personnel charged with monitoring the treatment program; and Must be available to arrive on-site within 24 hours upon request.

Locations:

Location	Address	System
Detroit DPW	2633 Michigan	Steam Boiler & Hot Water Boiler
DPD 2 nd Precinct	13350 Lesure	Hot Water Boiler
DPD 9 th Precinct	11187 Gratiot	Hot Water Boiler
DPD 10 th Precinct	12000 Livernois	Hot Water Boiler
DPD 12 th Precinct	1441 W. Seven Mile	Hot Water Boiler
DPD Training Center	6050 Linwood Ave.	Hot Water Boiler & Chilled Loop
Heilmann Recreation Center	19601 Crusade	Hot Water Boiler
Lasky Recreation Center	13200 Fenelon	Hot Water Boiler
Patton Recreation Center	2301 Woodmere	Hot Water Boiler
Russell Ferry	5800 Russell	Hot Water Boiler
NW Activities Center	18100 Meyers Road	Cooling Tower & Hot Water Boiler
Adams-Butzel Rec. Center	10500 Lyndon	Hot Water Boiler
Butzel Family Rec. Center	7737 Kercheval	Hot Water Boiler
Williams Rec. Center	8431 Rosa Parks Blvd.	Hot Water Boiler & Chilled Loop
DPD NE 11 th .	5100 E. Nevada	Hot Water Boiler
Farwell Rec Center	2711 E. Outer Drive	Hot Water Boiler & Chilled Loop
GSD Davison	8221 W. Davison	Hot Water Boiler
Historic Fort Wayne	6325 W. Jefferson	Steam Boiler
City of Detroit Boat House	Belle Isle	Steam Boiler
DFD Fire Boat	Riverside Park	Steam Boiler
DPD Mounted Police	Palmer Park	Steam Boiler
GSD East	5650 Conner	Steam Boiler
GSD West	22000 Joy Road	Steam Boiler
DPD Sherwood	17825 Sherwood	Steam Boiler & Chilled Loop
Coleman Young Rec Center	2751 Robert Bradby Dr.	Hot Water Boiler
DFD Engine 9	3737 Lafayette	Hot Water Boiler
DFD Engine 17	6100 Second Blvd	Steam Boiler
DFD Ladder 19	10700 Shoemaker	Steam Boiler
DFD Ladder 22	6830 McGraw	Steam Boiler
DFD Engine 23	1818 E. Grand Blvd	Steam Boiler
DFD Engine 26	2200 Crane	Steam Boiler
DFD Engine 29	7600 W. Jefferson	Steam Boiler
DFD Engine 30	16543 Meyers Rd	Hot Water Boiler
DFD Engine 31	1697 W. Grand Blvd	Steam Boiler
DFD Engine 33	1041 Lawndale	Steam Boiler
DFD Engine 34	6535 Livernois	Steam Boiler
DFD Engine 35	111 Kenilworth	Steam Boiler
DFD Engine 39	8700 14 th Street	Hot Water Boiler
DFD Engine 40	13939 Dexter	Hot Water Boiler

Contract discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – *continued*

6007236 100% General Funding – To Provide Water Treatment Services for Facilities Maintenance. –
Contractor: Chardon Laboratories, Inc. – Location: 299 E Hurd Road, Monroe, MI 48162 –
Contract Period: Upon City Council Approval for Period of Three (3) Years – Total Contract
Amount: \$325,000.00.

Locations – *continued*:

DFD Engine 41	5000 Rohms	Steam Boiler
DFD Engine 42	6324 W. Chicago	Steam Boiler
DFD Engine 44	35 W. Seven Mile	Steam Boiler
DFD Engine 46	10101 Knodell	Steam Boiler
DFD Engine 50	12985 Houston Whittier	Steam Boiler
DFD Engine 51	18236 Livernois	Steam Boiler
DFD Engine 52	5029 Manistique	Steam Boiler
DFD Engine 53	15127 Greenfield	Steam Boiler
DFD Engine 54	16825 Trinity	Steam Boiler
DFD Engine 55	18140 Joy Road	Steam Boiler
DFD Engine 56	18601 Ryan Road	Steam Boiler
DFD Engine 57	13960 Burt Road	Steam Boiler
DFD Engine 58	10801 Whittier	Steam Boiler
DFD Engine 59	17800 Curtis	Steam Boiler
DFD Engine 60	19701 Hoover	Steam Boiler

Fees:

Prices include all chemicals, training, testing materials and technical services.

Prices range from \$257 for Steam Boiler Monthly Services during the heating season at 6100 Second Blvd [1,542 annually] to \$777 for Cooling Tower & Hot Loop Services, 3 times during cooling season and 3 times during heating season at 421 Madison [4,662 annually].

TOTAL Not to Exceed \$325,000

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6007226 100% Grant Funding – To Provide Abatement and Demolition of Planned Commercial Site at 12115 Cloverdale. – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River Avenue, Detroit, MI 48223 – Contract Period: Upon City Council Approval For a Period of One (1) Year. – Total Contract Amount: \$200,860.00.

Funding:

Account String: **2103-21241-471111-632100**
Fund Account Name: **General Services Dept. Grants Fund**
Appropriation Name: **Joe Louis Greenway Grant-370757**
Funds Available: **\$7,563,948.62 as of June 27, 2025**

Tax Clearances Expiration Date: **1-10-26**

Political Contributions and Expenditures Statement:

Signed: **11-13-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-13-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

RFP opened March 21, 2025 & closed April 7, 2025. 8 Pre-qualified Invited Suppliers; 5 Bids Received.

Bid were evaluated based on Project Plan [20 points]; Project Schedule [15 points]; Experience [15 points]; Capacity [5 points]; Price [10 points]; D-BB &/or D-HB Certifications of Vendor [15 points]; D-BB &/or D-HB Certifications of the Sub-contractor (if applicable) [20 points]. Max without certifications is 65 points. Max with certifications is 100 points.

ALL Bids:

Adamo Demolition	[49 points – includes 15 points for D-HB]
Homrich	[59 points – includes 5 points for D-BB]
Inner City	[75 points – includes 15 points for D-BB + 20 points for D-HB of sub-contractor]
Salenbien Trucking	[38 points – includes 5 points for D-BB]
SC Environmental	[49 points – includes 15 points for D-HB]

Contract Details:

Vendor: **Inner City Contracting, LLC**
Amount: **\$200,860**

Bid: **Highest Ranked [75 points]**
End Date: **1 year from approval**

Services:

Provide Alteration and Demolition of Planned Commercial Site at 12115 Cloverdale. The vendor will:

- **Provide all necessary equipment and materials that meet or exceed the requirements set forth in all applicable laws, regulations, rules, or industry standards to execute these Services safely and efficiently.**
- **Document site conditions including photographs**
- **Be responsible for any damage that results from the execution of these Services, and the Vendor must repair or replace any damaged infrastructure or property at the Vendor's expense. The Vendor must replace any damaged sidewalk, curb, street, or alley in accordance with the specifications of the jurisdiction with authority (City of Detroit, Wayne County, or State of Michigan).**
- **Provide Pre-Abatement and Pre-Demolition Due Diligence**
- **Provide Abatement and Demolition including Debris Removal, Transport, & Disposal**
- **Provide Backfill, Grading, & Site Finalization**

Contract discussion continues onto the next page,

CONSTRUCTION & DEMOLITION – *Waiver Requested* – continued

6007226 100% Grant Funding – To Provide Abatement and Demolition of Planned Commercial Site at 12115 Cloverdale. – Contractor: Inner City Contracting, LLC – Location: 18701 Grand River Avenue, Detroit, MI 48223 – Contract Period: Upon City Council Approval For a Period of One (1) Year. – Total Contract Amount: \$200,860.00.

Fees:

Group	Address	Hazardous / Regulated Materials Abatement	Demolition	Backfill	Site Finali- zation	Demolition Total Costs	Grand Total Costs
256	12115 Cloverdale	\$7,510.00	\$161,590.00	\$7,500.00	\$6,000.00	\$175,090.00	\$182,600.00

Abatement & Demolition of 12115 Cloverdale	\$182,600
Contingency 10%	\$18,260
TOTAL	\$200,860

Detroit Certifications/ Employment

Vendor is certified as a Detroit Based, Headquartered, Small. And Minority-Owned Business until 10/17/25. Vendor is also certified as a Construction Workforce Investment Business until 12/23/25 and a Pre-Qualified Supplier to perform Abatement and Demolition Services for the Detroit Supply Schedule #8.

Inner City Contracting will have a total of 5 employees dedicated to this project and 4 of those employees are Detroit residents.

CONSTRUCTION AND DEMOLITION

6007239 100% City Funding – To Provide Paint Supplies and Paint Equipment Repair Services. –
Contractor: The Sherwin-Williams Company – Location: 13415 Lyndon Street, Detroit MI 48227 –
Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract
Amount: \$250,000.00.

Funding

Account String: **1000-29160-160070-61700**

Fund Account Name: **General Fund**

Appropriation Name: **CDD Shared Services**

Funds Encumbered: **\$3,034,058 as of June 27, 2025**

Tax Clearances Expiration Date: **2-28-26**

Political Contributions and Expenditures Statement:

Signed: **2-12-25** Contributions: **1 to CM in 2025**

Consolidated Affidavits

Date signed: **2-12-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.
Online Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information

RFP opened March 13, 2025, and closed May 16, 2025. 266 Invited Suppliers. 2 Bids Received.

The bids were evaluated based upon Experience [30 points]; Capacity [20 points]; Pricing [15 points];

Total Maximum points is 65 points.

A request for proposal was submitted to solicit proposals from vendors to provide paint supplies and paint equipment repair services. Two Hundred Sixty-Six (266) vendors were invited to bid on this project. Of those two hundred sixty-six we received quote responses from two (2).

All Bids:

The Sherwin-Williams Company	[65 points]
Decima	[52.50 points]

Contract Details:

Vendor: **The Sherwin-Williams Company** Bid: **Highest Ranked [65 points]**

End Date: **3 years from approval** Amount: **\$250,000**

Services:

- **Provide Paint, primers, paint mixers, rollers, brushes, removers (Elephant Snot), buckets, scrapers, extenders, plastics (for spiller prevention), color pallets. Along with, repair services for power washers, paint tools, and sprayers.**
- **Vendor will provide An on-call mobile repair person to provide relatively immediate service for paint sprayers, power washers, and the SNOT machine.**
- **Provide technical/troubleshooting support (virtually/on the phone) for machines and other paint equipment.**
- **Provide Various paint types in various sizes. (Oil-based, Latex, Enamel etc.)**
- **Provide Paint brushes, rollers, extenders, sprayers, spray hoses, power washer accessories, among others.**
- **Items will be delivered to 6333 Huber St., Detroit, MI 48211.**
- **Vendor must be able to provide on-call mobile repair services for paint and paint removal machines (during business hours).**
- **All scheduled repairs are required to be completed within (1) one to (3) three business days after the Vendor have received the O.K. to perform repairs, based on the quote the vendor has submitted to the Construction and Demolition Department, Facilities Maintenance Division**

Contract Discussion continues on the next page

CONSTRUCTION AND DEMOLITION-continued

6007239 100% City Funding – To Provide Paint Supplies and Paint Equipment Repair Services. –
Contractor: The Sherwin-Williams Company – Location: 13415 Lyndon Street, Detroit MI 48227 –
Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract
Amount: \$250,000.00.

Fees:

FEE SCHEDULE PAINT RATES & MARKUP				
MARKUP ON SERVICES				
On call on site equipment repair	Per Hour/Straight Time	\$	105.00	
In shop equipment repair charge	Per Hour/Straight Time	\$	95.00	
QUANTITY	UNIT	DESCRIPTION	REMARKS	Price per Unit
20	10ct Box	2.5" Brushes -Wooster Thin angle Sash	Wooster Thin angle Sash	\$ 105.00
1	36ct Pallet	White ChaulK Board Paint: 5 gal.		\$ 10,170.00
1	36ct Pallet	Clear Chaulk Board Paint: 5 gal.		\$ 10,170.00
1	36ct Pallet	Primer		\$ 3,591.00
2	36ct Pallet	Gray latex paint 5 gal -1012-1 satin	1012-1 satin	\$ 4,858.20
1	36ct Pallet	Brown Latex Paint 5gal		\$ 4,858.20
5	10ct box	9" Cage Paint Roller Frame Threaded End		\$ 47.50
1	36ct	Pallet: White paint -Satin	Satin	\$ 4,858.20
10	Box	4" Mini Rollers		\$ 68.52
10	Box	Blue Painters tape		\$ 131.76
5	Box	Kiltz Spray Primer		\$ 22.08
15	Gal.	Kiltz Primer -5 gal Pails	5 gal Pails	\$ 129.75
5	Box	5gal. Super Strong Screen Grids		\$ 19.90
5	Box	1gal. Super Strong Screen Grid		\$ 22.20
3	Case	Lacquer Thinner		\$ 103.00
1	36ct Pallet	Yellow Parking Lot Stripping Paint		\$ 4,318.20
1	18ct Pallet	Handicap Blue Parking Lot Striping Paint		\$ 2,249.10
			Grand Total	\$ 45,722.61

ELECTIONS

3084715 100% City Funding – To Provide Payment for Outstanding Parking Invoices during 2024 Election.
– Contractor: Detroit Regional Convention Facility Authority (DRCFA) – Location: Washington
Boulevard, Suite 401, Detroit, MI 48226 – Contract Period: Upon City Council Approval through
December 31, 2025 – Total Contract Amount: \$87,025.00.

Funding:

Account String: **1000-28710-710041-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Effective Governance - City Elections**

Funds Available: **\$907,072 as of June 27, 2025**

Donations, Affidavits, & Tax Clearances:

NOT Required for leasing agreements.

Background:

The Department recently spoke with representatives from Huntington Place regarding past due invoices for parking. After verifying the charges in question, the department is requesting payment for final invoice for the 2024 Primary and General Elections.

Bid Information:

None, because this is a Sole Source, Non-Standard Procurement (NSP) request for services already rendered.

Contract Details:

Vendor: **Detroit Regional Convention Facility Authority (DRCFA)**

Bid: **Sole Source Purchase**

Amount: **\$87,025**

End Date: **December 31, 2025**

Services/Fees

Payment for Outstanding Parking Invoices during 2024 Election. Invoice provided includes:

1) Dated: 8/23/24

- **2,430 Parking QR Code usages from 7/1/24 to 8/9/24 for \$20 per space [includes \$2 discount]**
- **1 Room Rent for \$2,800**
- **Advanced rental deposit decreased total by \$820**

Total \$50,580

2) Dated: 11/18/24

- **1 Limited Room Access Keys for \$25**
- **32 Parking QR Code usages from 10/23/24 to 11/11/24 for \$20 per space [includes \$2 discount]**

Total \$665

3) Dated: 10/31/24

- **1 Room Rent for \$6,000**
- **1,588 Parking QR Code usages from 9/24/24 to 10/28/24 for \$20 per space [includes \$2 discount]**
- **Advanced rental deposit decreased total by \$1,980**

Total \$35,780

TOTAL Contract Amount = \$87,025

GENERAL SERVICES – *Waiver Requested*

6006673 100% City Funding – To Provide Rentals of Recreational Inflatables, Games, and Etc. for Parks and Recreation. – Contractor: Jokers 4 Fun, LLC – Location: 26328 Fordson Highway, Redford, MI 48235 – Contract Period: Upon City Council Approval For a Term of Two (2) Years – Total Contract Amount: \$80,500.00.

Funding:

Account String: **3601-06536-390530-621900**

Fund Account Name: **General Grants**

Appropriation Name: **Recreation Gift Catalogue Donations**

Funds Available: **\$399,062 as of June 27, 2025**

Tax Clearances Expiration Date: **2-21-26**

Political Contributions and Expenditures Statement:

Signed: **11-1-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-1-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

☒ Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened August 19, 2024 and closed on September 4, 2024. 300 Invited Suppliers; 1 Bid Received.

Solicitation was also publicly advertised to several sources including: Social Media, Detroit Legal News, Michigan Chronicle, & Crain's Detroit. Only 1 bid resulted. Therefore, this vendor is awarded the contract as a Single Source due to inadequate number of sources and competition.

This Vendor has provided services for the City of Detroit Parks and Recs, Police Department, and Fire Department over the past 8 years. After review of the Vendors qualifications, the Director of the General Services Department is in agreement with OCP's recommendation based on the applicant's past performance, the qualities and competencies demonstrated as presented in their quote and competitive pricing.

Contract Details:

Vendor: **Jokers 4 Fun, LLC**

Amount: **\$80,500**

Bid: **Single Source**

End Date: **2 years from approval**

Services

Provide recreational entertainment rentals for the General Service Department/Recreation Division at all Recreation Centers, including inflatables, games, carnival games, party items, costumed characters, etc.

Vendor must:

- **Have at least 5 different types of inflatables to offer at a given time, including but not limited to: Bounce Houses, Slides, Sports Inflatables (Basketball, Throwing Targets, etc.), Obstacle Courses, and Water Slides.**
- **Have ample stock to service the quantity of annual need in the Price Sheet and confirm reservations given 30 days advance notice.**
- **Ensure all inflatables are cleaned and disinfected before being placed in service**
- **Capable of providing rental items on an as-needed basis**

Contract includes options to renew for 3 additional one-year terms.

Contract discussion continues onto the next page.

GENERAL SERVICES – *Waiver Requested* – continued

6006673 100% City Funding – To Provide Rentals of Recreational Inflatables, Games, and Etc. for Parks and Recreation. – Contractor: Jokers 4 Fun, LLC – Location: 26328 Fordson Highway, Redford, MI 48235 – Contract Period: Upon City Council Approval For a Term of Two (2) Years – Total Contract Amount: \$80,500.00.

Fees

Item	Quantity/ Center	Centers	Total Quantity	Unit Price	Total	Category Total	Grand Total Year (Per Year)
Inflatables						\$18,800.00	\$40,250.00
Bounce House	2	13	26	\$175.00	\$4,550.00		
Bounce House & Slide Combo	1	13	13	\$225.00	\$2,925.00		
Water Slide	1	7	7	\$450.00	\$3,150.00		
Basketball Inflatable	1	13	13	\$175.00	\$2,275.00		
Sports Combo Arena	1	6	6	\$300.00	\$1,800.00		
Obstacle Course	1	6	6	\$275.00	\$1,650.00		
Dry Slide	1	7	7	\$350.00	\$2,450.00		
Carnival Games						\$3,900.00	
Hockey/Bas eball/Foot ball/Golf Challenge	2	13	26	\$75.00	\$1,950.00		
Ring Toss	1	13	13	\$50.00	\$650.00		
Bottle Bash	1	13	13	\$50.00	\$650.00		
Bean Bag Toss	1	13	13	\$50.00	\$650.00		
Event Characters						\$17,550.00	
Holiday Characters (Santa, Easter)	4	13	52	\$250.00	\$13,000.00		
Bunny, Scarecrow, Vampire, Snowman, Etc)							
Clown including baloon twisting	1	13	13	\$175.00	\$2,275.00		
Princess/ot her costume characters	1	13	13	\$175.00	\$2,275.00		
							Grand Total Over (2) years:
							\$80,500.00

GENERAL SERVICES-waiver requested

6006916 100% IPA Funding – To Provide Fire Rescue Vehicles. – Contractor: R & R Fire Truck Repair, Inc. – Location: 295 Industrial Park Drive, Belleville, MI 48111 – Contract Period: Upon City Council Approval For a Term of Five (5) Years. – Total Contract Amount: \$16,733,949.12.

Funding

Account String: **4504-23001-470100-644600**

Fund Account Name: **Gen Obl Bond Fund-Series 1988A**

Appropriation Name: **July 2024 Vehicle IPA**

Funds Encumbered: **\$10,040,208.31 as of June 27, 2025**

Tax Clearances Expiration Date: **6-13-26**

Political Contributions and Expenditures Statement:

Signed: **6-10-24** Contributions: **none**

Consolidated Affidavits

Date signed: **6-10-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information

RFQ opened September 5, 2024, and closed October 22, 2024. 19 Invited Suppliers. 2 Bids Received. The bids were evaluated based upon price only.

All Bids:

R&R Fire Truck Repair [\$13,944,957.60]

Holland Motor Homes DBA Emergency Vehicles Plus [\$22,232,646.00]

Contract Details:

Vendor: **R & R Fire Truck Repair, Inc.**

Bid: **Lowest Bid**

End Date: **5 years from approval**

Amount: **\$16,733,949.12**

Services:

- The Vendor will provide Fire Rescue Vehicles for the City of Detroit General Services Department (GSD).
- The Vendor must furnish and deliver completely built and assembled Fire Rescue Vehicles (squads).
- The Vehicles must be delivered washed and prepped for service with all stickers removed from windows. All stickers, tags, and plates with part numbers, and manufacturers name, model, or, identifying information must have all paint, or other material removed so that information may be recorded. All lubricants for engine, transmission, and rear end must be filled to the proper level with the corresponding manufacturer's fluids.
- The Vendor is a manufacturer authorized sale and service facility or class "A" license dealer.
- The Vendor will assure that the complete unit meets United States Department of Transportation Safety and Exhaust Emission requirements at the time of delivery. The Vendor must assure that the entire unit meets all Federal, State, and Local safety and lighting requirements at the time of delivery.
- The Vendor will provide complete sets of operating instructions, parts lists and service manuals for entire units. Operating instructions, parts lists and service manuals must be delivered with the units at no cost to the City of Detroit. These manuals will be in book and electronic form,
- The Vendor will provide, at NO COST to the City of Detroit, mechanics training. The training will be minimum of eight (8) hours of training for the mechanical portion of the unit to acquaint the mechanics and/or operators with all areas of service and maintenance of the unit.

Contract Discussion continues on the next page

GENERAL SERVICES-waiver requested

Contracts submitted for the week of July 1, 2025

6006916 100% IPA Funding – To Provide Fire Rescue Vehicles. – Contractor: R & R Fire Truck Repair, Inc. – Location: 295 Industrial Park Drive, Belleville, MI 48111 – Contract Period: Upon City Council Approval For a Term of Five (5) Years. – Total Contract Amount: \$16,733,949.12.

Services-continued

- The mechanics program will thoroughly detail maintenance procedures of the entire unit, and include all electronic equipment, and include all required specialty tools needed to maintain, adjust, service and/or read the computer control on the unit.
- A full statement will be provided of the warranties for the vehicle(s) being purchased. Warranties should clearly describe the terms under which the vehicle manufacturer accepts responsibility for the cost of repairing defects caused by faulty design, quality of work or material and for the applicable period of time after delivery.
- Cost of repairs refers to all costs related including, the cost of materials and the cost of labor. The Body Manufacturer will warrant all materials and accessories used on the vehicle(s), whether fabricated by manufacturer or purchased from an outside source and will deal directly with the Detroit Fire Department on all warranty work.

Fees:

Item #	Item	Product Code	Qty	Unit	Unite Price	Total
1	FIRE RESCUE VEHICLE, SQUAD, YR 1	SPARTAN SVI	2	each	\$ 1,249,020.00	\$ 2,498,040.00
2	EXTENDED WARRANTY COST, YR 1	EXTENDED WARRANTY COST	2	each	\$ -	\$ -
3	MAINTENANCE PACKAGE COST, YR 1	MAINTENANCE PACKAGE COST	2	each	\$ 7,000.00	\$ 14,000.00
4	FIRE RESCUE VEHICLE, SQUAD, YR 2	SPARTAN SVI	2	each	\$ 1,311,471.00	\$ 2,622,942.00
5	EXTENDED WARRANTY COST, YR 2	EXTENDED WARRANTY COST	2	each	\$ -	\$ -
6	MAINTENANCE PACKAGE COST, YR 2	MAINTENANCE PACKAGE COST	2	each	\$ 7,350.00	\$ 14,700.00
7	FIRE RESCUE VEHICLE, SQUAD, YR 3	SPARTAN SVI	2	each	\$ 1,377,045.00	\$ 2,754,090.00
8	EXTENDED WARRANTY COST, YR 3	EXTENDED WARRANTY COST	2	each	\$ 10,206.00	\$ 20,412.00
9	MAINTENANCE PACKAGE COST, YR 3	MAINTENANCE PACKAGE COST	2	each	\$ 7,717.50	\$ 15,435.00
10	FIRE RESCUE VEHICLE, SQUAD, YR 4	SPARTAN SVI	2	each	\$ 1,445,897.00	\$ 2,891,794.00
11	EXTENDED WARRANTY COST, YR 4	EXTENDED WARRANTY COST	2	each	\$ 10,716.30	\$ 21,432.60
12	MAINTENANCE PACKAGE COST, YR 4	MAINTENANCE PACKAGE COST	2	each	\$ 8,103.40	\$ 16,206.80
13	FIRE RESCUE VEHICLE, SQUAD, YR 5	SPARTAN SVI	2	each	\$ 1,518,192.00	\$ 3,036,384.00
14	EXTENDED WARRANTY COST, YR 5	EXTENDED WARRANTY COST	2	each	\$ 11,252.10	\$ 22,504.20

Contract Discussion continues on the next page

GENERAL SERIVCES-waiver requested

6006916 100% IPA Funding – To Provide Fire Rescue Vehicles. – Contractor: R & R Fire Truck Repair, Inc. – Location: 295 Industrial Park Drive, Belleville, MI 48111 – Contract Period: Upon City Council Approval For a Term of Five (5) Years. – Total Contract Amount: \$16,733,949.12.

Fees-continued

15	MAINTENANCE PACKAGE COST, YR 5	MAINTENANCE PACKAGE COST	2	each	\$ 8,508.50	\$ 17,017.00
Total:						\$13,944,957.60
Total with 20% Contingency:						\$16,733,949.12

- All unit pricing is inclusive of any markup. Per unit price increases will not exceed 6% per year. In the event The Vendor's supplier or subcontractor gives a discount or price reduction to the Vendor for the Work under this Contract, then the Vendor will provide that full discount or price reduction to the City of Detroit.

LAW-waiver requested

6007142 100% City Funding – To Provide Workman's Compensation and No-Fault Services for Employees.
– Contractor: CompOne Administrators, Inc. – Location: 39500 High Pointe Boulevard, Suite 400,
Novi, MI 48375 – Contract Period: Upon City Council Approval For a Term of Three (3) Years –
Total Contract Amount: \$4,733,874.08.

Funding

Account String: **1001-05185-350890-617900**
Fund Account Name: **Risk Management Fund**
Appropriation Name: **Non Dept Risk Management**
Funds Encumbered: **\$3,303,467 as of June 27, 2025**

Tax Clearances Expiration Date: **6-13-26**

Political Contributions and Expenditures Statement:

Signed: **6-10-24** Contributions: **none**

Consolidated Affidavits

Date signed: **6-10-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information

RFP opened June 14, 2024, and closed August 12, 2024. 137 Invited Suppliers. 1 Bids Received.

The bids were evaluated based upon Staff and management no-fault and worker's compensation experience [15 points]; Number of no-fault claims and compensation claims, adjusted per year, last 5 years [10 points]; Sophistication and capabilities of IT/software system, [10 points]; Accessibility to City of Detroit Law Department [10 points]; Litigation Experience [10 points]; Number of distinct no-fault and worker's compensation clients last five years [5 points]; DBB Certification of Prime [15 points]; DBB Certification of Sub Contractors [20 points]. Total Maximum points is 100.

All Bids:

CompOne [65 points]

Contract Details:

Vendor: **CompOne Administrators, Inc.**

Bid: **Single Bid**

End Date: **3 years from approval**

Amount: **\$4,733,874.08**

Services:

- **The Vendor will provide Claims administration services – including the administration, adjustment, management, settlement, and oversight of claims arising out of Auto No-Fault PIP claims.**
- **Providing supervision of the loss adjustment process.**
- **Determining and implementing appropriate claims practices to adjust assigned claims in accordance with the Vendor's established practices.**
- **The Vendor will be Adjusting, investigating, evaluating, negotiating, settling or denying Claims within the standing authority granted to the Vendor by the City. The vendor will Manage the Claims to assure that the City and claimants receive high quality service.**
- **Maintaining current knowledge of Michigan no-fault laws and court decisions, and applicable adjustment practices and procedures, and modifications, if any, upon advisement from the City.**
- **The Vendor will be Assisting in the preparation of claims for suit, hearing, trial, or subrogation as appropriate.**
- **The Vendor will Act as the City's liaison with medical personnel, first notice of loss reporting services and defense counsel (internal or external).**
- **Maintaining complete records (hard copy and/or computerized) on all reported claims on behalf of and as custodian for the City, including the establishment of a file for each claim and code such claim in accordance with Vendor's format. All claim files will be retained for ten (10) years after closing.**

Contract Discussion continues on the next page

LAW-waiver requested-continued

6007142 100% City Funding – To Provide Workman's Compensation and No-Fault Services for Employees.
– Contractor: CompOne Administrators, Inc. – Location: 39500 High Pointe Boulevard, Suite 400,
Novi, MI 48375 – Contract Period: Upon City Council Approval For a Term of Three (3) Years –
Total Contract Amount: \$4,733,874.08.

Services-continued:

- The Vendor will be Submitting a monthly report to the City of claim expenditures.
- Preparing and delivering all appropriate benefit payments utilizing an agreed upon payment method (check or voucher) drawn from the City's Loss Fund.
- Monitor the treatment programs recommended for claimant(s) by physicians, specialists and other health care providers by reviewing all reports prepared by said healthcare providers and performing all investigative activities into claimant's medical history and claimant's injury or disability claims.
- Upon the request of the City, The Vendor will be recommending attorneys to assist the City in any case where outside representation is desired, and consulting with and furnishing available claim information to any attorney chosen to represent the City. The Vendor is in no way held responsible for any legal advice or representation provided to the City by said attorney.
- Discussing with the city all open claims, reserve estimates and claim management strategies at Claim Review meetings as requested by the City.
- Consulting with the City on matters pertaining to excess insurance at times deemed necessary by the City or its consultants.
- Ensuring that all required forms and reports as required by any state or federal laws or regulations relating to Vendor's services are timely and properly filed. These reports include filings under the Medicare Secondary Payer Laws or SCHIPP. It is understood, however, that certain of the required reports are to be filed by the City.
- Other ad hoc reports that the City may desire will be produced on receipt of a written request with a detailed description of what is desired. This request is to be made in a timely fashion (with an adequate lead time to be agreed) and for which a charge may be made.
- Collecting, processing and reporting data in the manner required by the Internal Revenue Service for the purpose of preparing 1099 Miscellaneous Income filings on behalf of the City for checks written for claims payments made by Vendor's that are the subject of this Agreement.
- When City employees are injured in a motor vehicle accident, the employee may, on occasion, be able to assert both a workers compensation claim and a no-fault claim. In those circumstances, an employee may be able to claim wage loss and medical coverage through workers compensation and, in addition, claim additional benefits under the City of Detroit Michigan no fault law (provided, however, that police officers and fire fighters collect wage loss/injury time only under their workers compensation or duty disability program).
- The Vendor will implement appropriate policies and procedures to ensure that all such workers compensation/no fault claims are properly and efficiently coordinated and that the employee claimants do not receive duplicate payment of wages/work loss benefits or medical payments.
- The Vendor will ensure that the services provided to the City are provided by dedicated staff, so that such staff are fully familiar with the City's procedures, policies and personnel.

Contract Discussion continues on the next page

LAW-waiver requested-continued

6007142 100% City Funding – To Provide Workman's Compensation and No-Fault Services for Employees.
– Contractor: CompOne Administrators, Inc. – Location: 39500 High Pointe Boulevard, Suite 400,
Novi, MI 48375 – Contract Period: Upon City Council Approval For a Term of Three (3) Years –
Total Contract Amount: \$4,733,874.08.

Fees:

Item	Charge
Claims Management	Workers Compensation- \$844,616 Auto No- Fault (PIP); General Liability- \$686,936 Total Annual: \$1,531,552
CMS (Medicare) Reporting	\$8.50 Per Report

Medical Management

Item	Term	Charge
Case Management with ManageAbility	Charged to Claim File as Al-located Loss Adjustment	\$105/hour
Independent Medical Evaluations with ManageAbility IME	Charged to Claim File as Al-located Loss Adjustment	Price specific to Doctor specialty

Medical Bill Review

Item	Allocation	Charge
Fee Schedule Review	Charged to Claim File as Al-located Loss Adjustment	\$9.50 per bill
PPO, Utilization Review & Audit, Pharmacy Program % of Savings	Charged to Claim File as Al-located Loss Adjustment	33% of Savings

Safety & Loss Prevention

Item	Term	Charge
Safety Consulting	40 hours annual	\$150 per hour \$6000 per year.

Subrogation Recovery

Item	Charge
Identification, investigation, and pursuit of third-party liability in cases where benefits have been paid by the Client	30% of Recovery charged to Claim File

LAW – Waiver Requested

6007176 100% Grant Funding – To Provide Legal Representation to Covered Individuals in Jeopardy of Losing Their Housing and/or Housing Subsidy or Voucher. – Contractor: Legal Aid and Defenders Association – Location: 613 Abbott Street, 6th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$698,680.00.

Funding:

Account String: **2106-21377-321111-617900**
Fund Account Name: **Mayor's Office Grants Fund**
Appropriation Name: **FY 2024 Detroit Right to Council Grant**
Funds Available: **\$2,489,984 as of June 13, 2025**

Tax Clearances Expiration Date: **2-27-26**

Political Contributions and Expenditures Statement:

Signed: **3-28-25** Contributions: **None**

Consolidated Affidavits

Date signed: **3-28-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment App Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The Michigan Department of Labor and Economic Opportunity has awarded the City of Detroit Law Department with \$2,250,000 in FY 2024 Detroit Right to Counsel Grant, which will be allocated among all awarded Subrecipient(s) pursuant to this RFP to support and expand the efforts in the enforcement of Chapter 22, Article X of the 2019 Detroit City Code commonly referred as Detroit Right to Counsel (RTC) Program which includes providing legal representation to eligible Detroit residents facing eviction and/or housing instability.

Program Goals

- The City aims to strengthen the awareness and education of residential tenants' rights, including legal representation.
- Provide legal counsel and representation to eligible Detroit residents facing an eviction case and/or other housing related administrative proceedings at 36th District Court.
- Increase efforts to proactively support vulnerable and disadvantaged Detroit tenants experiencing housing and occupancy rental issues prior to the initiation of any potential eviction filings to reduce the number of defaults for failure to appear at hearings held at 36th District Court.
- Connect low-income occupants with other City partners for available housing stability services and resources.
- Increase the number of households represented to reduce the number of defaults and bailiff evictions particularly among subsidized tenants.

In 2022, the City of Detroit amended its Housing City Code by adding Article X of the 2019 Detroit City Code commonly referred as the "Right to Counsel" ("RTC") in Eviction Proceedings which mandates that all covered individuals are afforded the right to legal representation in covered residential eviction proceedings.

The City of Detroit seeks to expand the capacity of the RTC program (the "Program") to more proactively support Detroit residents threatened with evictions, or experiencing other housing occupancy issues that may lead to potential eviction. It is the intent of the City to engage an Applicant(s) to design (in consultation with the City) and administer a legal advocacy and representation program by reaching tenants prior to legal filings and proceedings. Legal representation contemplated includes advocacy, counsel, litigation to resolution, and education.

Bid Information:

RFP opened February 21, 2025 & closed March 31, 2025. 144 Invited Suppliers; 2 Bids Received.

Contract discussion continues onto the next page.

LAW – Waiver Requested – continued

6007176 100% Grant Funding – To Provide Legal Representation to Covered Individuals in Jeopardy of Losing Their Housing and/or Housing Subsidy or Voucher. – Contractor: Legal Aid and Defenders Association – Location: 613 Abbott Street, 6th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$698,680.00.

Bid Information – continued:

Bids were evaluated based on Experience [25 points]; Capacity [25 points]; Introduction/Approach [25 points]; Price [25 points]. Maximum points = 100 points. Equalization local preferences are not considered for contracts funded by grants.

ALL Bids:

Legal Aid and Defenders Association	[91.67 points]
Neighborhood Defender Service	[58.33 points]
United Community Housing Coalition	[50 points]

Contract Details:

Vendor: Legal Aid and Defenders Association	Bid: Highest Ranked [91.67 points]
Amount: \$698,680	End Date: September 30, 2026

Services

Provide Legal Representation to Covered Individuals in Jeopardy of Losing Their Housing and/or Housing Subsidy or Voucher. Legal representation will include court hearings and administrative proceedings designed to help individuals preserve their housing/subsidy or obtain time to transition to other housing. These services are already being provided by RTC but under this contract services will be expanded to include outreach and assistance to individuals prior to the time a court action is filed.

The Vendor will:

- **Direct legal representation - in person and virtually at their first and subsequent hearings.**
- **Provide additional resources to increase current outreach efforts:**
 - **to individuals who missed their first court date to encourage them to attend their subsequent court date, and, where possible, try to negotiate a resolution at this stage; when that is not possible, undertake representation of the client with the intent of appearing at court to represent the client.**
 - **to individuals who missed both court dates to see if they have legal defenses that could have/should have been raised, and assess whether there is still an opportunity to do so; and if so, represent the individual in post judgment proceedings such as motions to set aside judgment, motions for relief from judgment, or representation at writ hearings.**
- **Provide increased proactive efforts and services for Senior citizens; Non-English speaking or English is not their first language; Individuals residing in multi-property units; Individuals residing in subsidized housing; Recently Unhoused due to (illegal) evictions; Individuals that are least likely to have access to online services; Individuals with recognized disabilities and impairments; and Vulnerable and disadvantaged.**
- **Specifically target individuals with vouchers or subsidies**
- **Complete development of a housing relocation navigation guide to help focus the relocation efforts**
- **Accept Applicants referred from multiple sources, including 36th District and any non-profit and community organizations engaged in similar activities.**
- **Applicants will be required to provide monthly performance reports sufficiently to allow compliance with the requirements of the RTC Ordinance and any other reports necessary to comply with the requirements of the SOMA grant funding.**

Contract discussion continues onto the next page.

LAW – Waiver Requested – continued

6007176 100% Grant Funding – To Provide Legal Representation to Covered Individuals in Jeopardy of Losing Their Housing and/or Housing Subsidy or Voucher. – Contractor: Legal Aid and Defenders Association – Location: 613 Abbott Street, 6th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$698,680.00.

Services – continued:

A Covered Individual is defined as a current resident of the City of Detroit; have an annual gross income that does not exceed 200% of the federal poverty guidelines; and meet the following requirements:

- **Tenants with an upcoming summary proceeding commenced in the 36th District Court to recover possession of any residential property or any administrative proceeding which threatens the occupancy of the tenant.**
- **Tenants who are in jeopardy of losing their home and have received initial notice documents, but a covered court proceeding has not yet been initiated.**
- **Tenants who have missed their first hearing, second hearing and/ or received a default notice for failure to appear.**

Fees:

Program services for legal representation will be paid on a cost reimbursement basis. Payment will be contingent upon submission of itemized invoices. General administrative costs cannot exceed 10% of the contract amount.

Items:	Cost - Value
Wages *	433,250
Fringe Benefits	\$77,985
Payroll Taxes	\$40,834
Administrative Costs (including creation of Relocation Guide)	\$99,651
Facility Costs	\$36,910
Transportation Costs	\$10,050
Total Items *	\$698,680

- **Case Closure: \$850 per case**
- **\$698,680/\$850 = a minimum of 822 tenants provided with full legal representation by the end of this contract.**

LAW-waiver requested

6000554-A15 100% City Funding – AMEND 15 – To Provide an Extension of Time and an Increase of Funds for Legal Services. – Contractor: Fink Bressack, PLLC – Location: 535 Griswold, Suite 1000, Detroit, MI 48226 – Previous Contract Period: November 16, 2016 through June 30, 2025 – Amended Contract Period: November 16, 2016 through June 30, 2026 – Contract Increase Amount: \$400,000.00 – Total Contract Amount: \$5,970,000.00.

Funding:

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support-Law**

Available Funds: **\$402,949 as of June 27, 2025**

Tax Clearances Expiration Date: **1-15-26**

Political Contributions and Expenditures Statement:

Signed: **6-17-25** Contributions: **2 to the Mayor 2021; 3 to CM in 2025**

Consolidated Affidavits

Date signed: **6-17-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application Complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract.

Contract Details:

Vendor: **Fink Bressack, PLLC**

Amount: **+ \$400,00; Total \$5,970,000**

End Date: **Add year; through June 30, 2026**

Services-remains the same:

Providing legal representation to the City of Detroit in matters related to the Comcast settlement and funding of cable services as directed by Corporation Counsel.

Providing legal representation to the City of Detroit in connection with the cases of Nationwide Recovery, Inc. v City of Detroit, United States District Court no. 17-12378; City of Detroit v Nationwide, Wayne County Circuit Court no. 18-006195-CZ; Boulevard and Trumbell Towing, Inc. v City of Detroit, Wayne County Circuit Court no. 19-002351-CZ and Eastern District of Michigan Case No. 19-10853, and such additional towing litigation matters as determined by the Law Department's Corporation Counsel.

Providing legal representation to the City of Detroit in connection with litigation concerning the constitutionality of Michigan's No-fault law and implementation of no-fault reform.

Providing legal representation to the City of Detroit in connection with the case Kennedy Shannon v City of Detroit et. al., Wayne County Circuit Court no. 19-009435-CD.

Providing legal representation to the City of Detroit in connection with the Case Dr. Derrick Coleman, Debrorah Harper and River Rouge School District v City of Detroit Department of Transportation, Michael E. Duggan and Outfront Media Group, Wayne County Circuit Court Case No. 19-13034- CZ.

Provide legal assistance with a possible Act 312 with the Detroit Fire Department.

Providing legal assistance in challenging the Census Bureau's handling of non-response follow ups in Detroit and other census issues.

Providing legal representation of the City Clerk and City of Detroit Election Commission in the case of Sarah Stoddard et al v City of Detroit Election Commission, et al, WCCC No 20-014604-CK and other election matters, as directed by the Corporation Counsel.

Contract Discussion continues on the next page

LAW-waiver requested-continued

6000554-A15 100% City Funding – AMEND 15 – To Provide an Extension of Time and an Increase of Funds for Legal Services. – Contractor: Fink Bressack, PLLC – Location: 535 Griswold, Suite 1000, Detroit, MI 48226 – Previous Contract Period: November 16, 2016 through June 30, 2025 – Amended Contract Period: November 16, 2016 through June 30, 2026 – Contract Increase Amount: \$400,000.00 – Total Contract Amount: \$5,970,000.00.

Services-remains the same-continued

Representation of the City of Detroit in threatened and impending litigation involving claims against the City by the lessees of the Joe Dumars Field House located on the former State Fair grounds.

Representation of the City of Detroit in other matters as determined by Corporation Counsel.

Fees:

- **Fee Schedule for Comcast Matter:
Attorney's Billable Hourly Rate: \$300**
- **Fee Schedule for No-Fault Litigation
\$395/hour but the firm agreed to accept \$275/hour as a courtesy to the City, due to the volume of work and history of the relationship. In the event a court awards an attorney fee greater than \$275/hour, the City will pay the amount of the attorney fee awarded up to the \$395/hour to the firm. If an award is greater than \$395/hour, all amounts in excess of \$395/hour will be retained by the City.**
- **Fee Schedule for all other matters Billable Hourly Rate
Partners up to \$335
Associates up to \$275
Clerks and Legal Assistances up to \$125**

Amendment 15 Fees:

- **Fee Schedule for Comcast Matter:
Attorney's Billable Hourly Rate: \$300**
- **Fee Schedule for No-Fault Litigation:
\$395/hour but the firm has agreed to accept \$275/Hour as a courtesy to the City due to the volume of work and history of the relationship. In the event a court awards an attorney fee greater than \$275/hour, the City will pay the amount of the attorney fee up to the \$395/Hour to the firm. If an award is greater than \$395/Hour, all amounts in excess of \$395/Hour will be retained by the City.**
- **Partners: Up to \$385 per Hour**
- **Associates: Up to \$315 per Hour**
- **Clerks and Legal Assistance \$140 per Hour**
- **Overtime pay for Paralegal or Law Clerks will not be reimbursed without prior approval of the City's Corporation Counsel.**

Additional Information

Contract 6000554 was initially approved February 2017 thru June 30, 2018, for \$100,000 to provide legal services in matters relating to the State Tax Tribunal.

6000554-14 was approved April 9, 2024, for 5,570,000 through June 30, 2024, to provide Legal representation against ongoing cases.

Contract Discussion continues on the next page

LAW-waiver requested-continued

6000554-A15 100% City Funding – AMEND 15 – To Provide an Extension of Time and an Increase of Funds for Legal Services. – Contractor: Fink Bressack, PLLC – Location: 535 Griswold, Suite 1000, Detroit, MI 48226 – Previous Contract Period: November 16, 2016 through June 30, 2025 – Amended Contract Period: November 16, 2016 through June 30, 2026 – Contract Increase Amount: \$400,000.00 – Total Contract Amount: \$5,970,000.00.

Additional Information-continued

6000554-13 was approved February 21, 2023, for 5,470,000 through December 31, 2023, to provide Legal representation against ongoing cases.

Amendment 12 was Approved May 24, 2022, to add \$500,000 for a total of \$3,670,000 and extended the contract by 1 year; through December 31, 2023.

Amendment 11 was approved January 11, 2022, to increase funding by \$600,000 for a total of \$3,170,000 to provide Legal Representation to the City of Detroit in the Matter of Apex Laboratories International, Inc. v City of Detroit Tax Tribunal Case; through December 31, 2022

Amendment 10 was approved on March 30, 2021, for an extension of 18 months through December 31, 2022. There was no additional funding requested.

The previous 9 Amendments have extended the contract period an additional 3 years to June 30, 2021, and increased costs by \$2,470,000 to a total of \$2,570,000. Amendments have added services for:

- **Representation of the City in funding of cable services and settlement with Comcast**
- **Implementation of No-Fault reform legislation; Litigation in Towing matters**
- **Negotiation with State Dept. of Environmental Quality concerning the demolition program**
- **Represent City and city officials in the matter of Dr. Derrick Coleman, Deborah Harper & River Rouge School Dist. vs Detroit Dept. of Transportation, Michael Duggan, and Outfront Media Group**
- **Legal assistance with Fire Dept., Act 312; Challenge to the US Census Bureau's handling of follow-ups; Representation of City Clerk and Election Commission with respect to a 2020 Election challenge.**

POLICE

6006986 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **not provided**

Tax Clearances Expiration Date: **10-8-25**

Political Contributions and Expenditures Statement:

Signed: **8-26-24** Contributions: **None**

Consolidated Affidavits

Date signed: **8-26-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
- Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFP opened September 27, 2024, and closed November 15, 2024. 183 Invited Suppliers. 9 Bids Received.

The RFP was issued through Oracle, the bidding module for the City of Detroit; advertised in the Detroit Legal News; and placed on OCP's web page. Proposals were received in Oracle from eight (8) tow companies: 7 D's Towing & Storage, Inc.; BBK Towing and Recovery, Inc.; Bobby's T.C.B. Towing Service.; H & B Land Towing; Inc.; Michigan Auto Recovery; Nationwide Recovery, Inc.; Troy's Towing, Inc.; and Wayne's Service Center. A ninth proposal was received via email from Skyline Towing, Inc. The ninth proposal was accepted by the selection committee because the respondent attempted to upload documents prior to the due date; however, all of the documents weren't fully uploaded prior to the system response due time.

The bids were evaluated based upon Experience/Organization [25 points]; Capacity [20 points]; Proposal Introduction and Solution/Approach [20 points]; Total Maximum points is 65 points.

There will be multiple awards for the Police Authorized Towing Services contracts. Each Vendor met the evaluation criteria.

Contract Details:

Vendor: **BBK Towing & Recovery, Inc.**

Amount: **\$2,250,000**

End Date: **3 Years from approval**

Services:

- The vendor will provide police authorized tow & recovery services for the Detroit Police Department including Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

The DPD towing & impound lot will serve as DPD's primary towing service. When DPD is not available, private vendors (Tow Companies under contract) will be utilized on a rotational basis for the following types of tows to a site designated by DPD:

Contract Discussion continues on the next page

POLICE-continued

6006986 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Services-continued:

1. **General-** Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
2. **Evidence** – A separate rotation will be used for all evidence vehicles.
3. **Forfeiture-** A sperate rotation is used for forfeiture vehicles.
4. **Heavy Duty-** A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
5. **Details-**Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.
6. **Other Assignments** – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows must remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies must remain open for release of vehicles, the same hours required by DPD tow lots. No tows will occur without authorization from DPD's dispatching center. All towing records will be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with the Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor must maintain an auction account with the State of Michigan, which is necessary for the State to issue Tr-52's/Bill of Sale and must comply with the department's protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles must be maintained and railed to the department

Contract Discussion continues on the next page

POLICE-continued

6006986 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Fees:

The towing fees for the Contract shall be governed by the rates set by resolution of the Detroit City Council in accordance with City Ordinance Section. 46-2-93. - Establishment, approval, and publication of towing, and storage, and administrative fees. The Detroit City Council approved rates, effective for July 1, 2025, are shown in the table below. The parties to the Contract agree to abide by the towing rates approved by the Detroit City Council.

MOTORIZED VEHICLES AND RECREATIONAL VEHICLES

Tow Classification	Fee	Weight guidelines
Light Duty	\$225.00	10,000 lbs and less
Light Duty Second Truck	\$175.00	10,000 lbs and less
Medium Duty	\$425.00	10,001 lbs to 26,000 lbs
Medium Duty Second Truck	\$350.00	10,001 lbs to 26,000 lbs
Heavy-Duty	\$700.00	26,001 lbs and greater
Heavy-Duty Second Truck	\$500.00	26,001 lbs and greater

Light Duty tows include motorized vehicles, SUVs, minivans, passenger trucks, and recreational vehicles. Medium and Heavy-Duty tows are usually commercial vehicles.

BOATS, TRAILERS, AND CAMPERS

Tow Classification	Fee	Weight Guideline
Heavy-Duty	\$700.00	None/Flat Fee

MISCELLANEOUS TOWS

Tow Classification	Fee	Weight Guideline
Light Duty	\$200.00	None/Flat Fee

Contract Discussion continues on the next page

POLICE-continued

6006986 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

OUT-OF-TOWN RETRIEVALS

Classification	Fee Per Mile
Light/Medium Duty	\$6.00
Heavy-Duty	\$8.89

STORAGE FEES

Category: Motorized Vehicles and Recreational Vehicles

Category	Storage	Daily Fee
Motorized Vehicles and Recreational Vehicles	Light Duty	\$30.00
	Medium Duty	\$40.00
	Heavy-Duty	\$50.00

Category: Boats, Trailers, and Campers

Category	Storage	Daily Fee
Boats, Trailers, and Campers		
	Heavy-Duty	\$50.00
	Light Duty	\$30.00

ADMINISTRATIVE FEE

Fee
\$75.00

POLICE

6006987 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other special revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **not provided**

Tax Clearances Expiration Date: **10-8-25**

Political Contributions and Expenditures Statement:

Signed: **8-26-24** Contributions: **2 to the Mayor 2021; 3 to CM in 2025**

Consolidated Affidavits

Date signed: **8-26-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFP opened September 27, 2024, and closed November 15, 2024. 183 Invited Suppliers. 9 Bids Received.

The RFP was issued through Oracle, the bidding module for the City of Detroit; advertised in the Detroit Legal News; and placed on OCP's web page. Proposals were received in Oracle from eight (8) tow companies: 7 D's Towing & Storage, Inc.; BBK Towing and Recovery, Inc.; Bobby's T.C.B. Towing Service.; H & B Land Towing; Inc.; Michigan Auto Recovery; Nationwide Recovery, Inc.; Troy's Towing, Inc.; and Wayne's Service Center. A ninth proposal was received via email from Skyline Towing, Inc. The ninth proposal was accepted by the selection committee because the respondent attempted to upload documents prior to the due date; however, all of the documents weren't fully uploaded prior to the system response due time.

The bids were evaluated based upon Experience/Organization [25 points]; Capacity [20 points]; Proposal Introduction and Solution/Approach [20 points]; Total Maximum points is 65 points.

There will be multiple awards for the Police Authorized Towing Services contracts. Each Vendor met the evaluation criteria.

Contract Details:

Vendor: **Troy's Towing, Inc**

Amount: **\$2,250,000**

End Date: **3 Years from approval**

Services:

- The vendor will provide police authorized tow & recovery services for the Detroit Police Department including Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

The DPD towing & impound lot will serve as DPD's primary towing service. When DPD is not available, private vendors (Tow Companies under contract) will be utilized on a rotational basis for the following types of tows to a site designated by DPD:

1. General- Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
2. Evidence – A separate rotation will be used for all evidence vehicles.
3. Forfeiture- A separate rotation is used for forfeiture vehicles.
4. Heavy Duty- A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.

Contract Discussion continues on the next page

POLICE-continued

5.

6006987 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

5. Details-Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.

6. Other Assignments – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows must remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies must remain open for release of vehicles, the same hours required by DPD tow lots. No tows will occur without authorization from DPD's dispatching center. All towing records will be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with the Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor must maintain an auction account with the State of Michigan, which is necessary for the State to issue Tr-52's/Bill of Sale and must comply with the department's protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles must be maintained and railed to the department.

Contract Discussion continues on the next page

POLICE-continued

6006987 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Fees:

The towing fees for the Contract shall be governed by the rates set by resolution of the Detroit City Council in accordance with City Ordinance Section. 46-2-93. - Establishment, approval, and publication of towing, and storage, and administrative fees. The Detroit City Council approved rates, effective for July 1, 2025, are shown in the table below. The parties to the Contract agree to abide by the towing rates approved by the Detroit City Council.

MOTORIZED VEHICLES AND RECREATIONAL VEHICLES

Tow Classification	Fee	Weight guidelines
Light Duty	\$225.00	10,000 lbs and less
Light Duty Second Truck	\$175.00	10,000 lbs and less
Medium Duty	\$425.00	10,001 lbs to 26,000 lbs
Medium Duty Second Truck	\$350.00	10,001 lbs to 26,000 lbs
Heavy-Duty	\$700.00	26,001 lbs and greater
Heavy-Duty Second Truck	\$500.00	26,001 lbs and greater

Light Duty tows include motorized vehicles, SUVs, minivans, passenger trucks, and recreational vehicles. Medium and Heavy-Duty tows are usually commercial vehicles.

BOATS, TRAILERS, AND CAMPERS

Tow Classification	Fee	Weight Guideline
Heavy-Duty	\$700.00	None/Flat Fee

MISCELLANEOUS TOWS

Tow Classification	Fee	Weight Guideline
Light Duty	\$200.00	None/Flat Fee

Contract Discussion continues on the next page

POLICE-continued

6006987 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

OUT-OF-TOWN RETRIEVALS

Classification	Fee Per Mile
Light/Medium Duty	\$6.00
Heavy-Duty	\$8.89

STORAGE FEES

Category: Motorized Vehicles and Recreational Vehicles

Category	Storage	Daily Fee
Motorized Vehicles and Recreational Vehicles	Light Duty	\$30.00
	Medium Duty	\$40.00
	Heavy-Duty	\$50.00

Category: Boats, Trailers, and Campers

Category	Storage	Daily Fee
Boats, Trailers, and Campers		
	Heavy-Duty	\$50.00
	Light Duty	\$30.00

ADMINISTRATIVE FEE

Fee
\$75.00

POLICE

6006988 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Funds Available: **\$71,344 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: **9-19-25**

Political Contributions and Expenditures Statement:

Signed: **11-13-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-13-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The City will award contracts to a number of private tow companies to provide police authorized towing services for the Detroit Police Department (DPD). The Police Towing & Impound Unit shall serve as the Department's primary tow service. When DPD Towing is not available, private authorized towing companies shall be dispatched to scenes where towing services are required on a rotational basis.

Bid Information:

RFP opened September 27, 2024 & closed November 15, 2024. 183 Invited Suppliers; 9 bids Received.
The RFP for towing services was also advertised in the Detroit Legal News and placed on OCP's web page.

Bids were evaluated based on Experience/Organization [25 points]; Capacity [20 points]; Proposal Introduction and Solution/Approach [20 points]; D-BB &/or D-HB Certification of Vendor [15 points]; D-BB &/or D-HB Certification of sub-contractor(s), if applicable [20 points]. Max points without certifications= 65 points. Max points with certifications = 100 points.

****According to OCP, Evaluation points weren't given to the bids because they knew there would be multiple awards. Instead, it was more pass/fail, or awardable/non-awardable because the ones that were selected met the criteria equally.

ALL Bids:

1. 7 D's Towing & Storage, Inc.
2. BBK Towing and Recovery, Inc.
3. Bobby's T.C.B. Towing Service
4. H & B Land Towing; Inc. [Disqualified. In January 2024, the City terminated Contract 6004596 for convenience because an investigation by DPD uncovered substantial wrongdoing and misconduct including H & B's failure to maintain required records and unlawful charges].
5. Michigan Auto Recovery [Disqualified. This firm was suspended from the DPD's rotation by the Board of Police Commissioners in 2021 because MARS violated the terms and conditions of its permit].
6. Nationwide Recovery, Inc. [Disqualified. The Department suspended this tow company in 2017 after uncovering evidence that Nationwide was involved in car theft activity. No criminal charges were filed; however, the City later brought a civil action against the company. After a trial, the Judge presiding over the matter concluded that certain aspects of Nationwide's towing activities constituted a nuisance and that one Nationwide employee had been paying car thieves for the location of vehicles. It is also not eligible for a contract because its contract for Municipal Parking Department towing services was cancelled in 2018].

Contract Discussion continues on the next page

POLICE – continued

6006988 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

ALL Bids – continued:

7. **Troy's Towing, Inc.**
8. **Wayne's Service Center**
9. **A ninth proposal was received via email from Skyline Towing, Inc. The ninth proposal was accepted by the selection committee because the respondent attempted to upload documents prior to the due date; however, all of the documents were not fully uploaded prior to the system response due date. [Disqualified. The proposal does not indicate experience with towing for governmental agencies or the City of Detroit. Also, the proposal only shows three vehicles are available for towing services and the hours indicated as available for staff are not 24 hours].**

The following vendors were awarded a contract in the amount of \$2,250,000 for a 3-year term:

1. **7 D's Towing and Storage**
2. **BBK Towing and Recovery**
3. **Bobby's T.C.B. Towing**
4. **Troy's Towing**
5. **Wayne's Service**

Contract Details:

Vendor: **Wayne's Service, Inc.**
Amount: **\$2,250,000**

Bid: **Multiple Awards**
End Date: **3 years from approval**

Services

The vendor will provide police authorized towing and recovery services for the Detroit Police Department "DPD". This includes the removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and other items as determined by the City, to a place of safekeeping. Services include:

- **The vendor will tow and store vehicles at its tow lot.**
- **The Police Towing and Impound Unit will serve as the Department's primary towing service. When DPD towing is not available, private towers will be utilized in a manner consistent with following requirements and accordance with the provisions of this Contract and local, state and federal laws and shall be utilized on a rotational basis for the following types of tows to a site designated by DPD.**
- **Types of Tows: General, Evidence, Forfeiture, Heavy Duty, Detail (on stand by on scene of raids, blitzes, events, or other special deployment activities), and other assignments.**
- **Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events.**
- **Vendor shall have the capacity to respond to the scene where services are being requested with the appropriate equipment within 20 minutes of the time of the dispatch (35 minutes for heavy duty tows only).**
- **All police authorized towers are bound by DPD Rules.**
- **Vendor shall capture and maintain full and complete records on each vehicle for a period of not less than five years following the release of the vehicle.**

Contract Discussion continues on the next page

POLICE – continued

6006988 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Services

- The DPD Tow Monitor may direct the Vendor to reduce or waive fees for any legitimate reason, including owner of the vehicle is experiencing financial or other form of hardship, error in ordering the vehicle to be impounded; owner or lessee of a vehicle was not properly notified.
- The Department, with input from the Board, will monitor the towing process and may appoint a Tow Monitor.

Fees

Towing fees for the Contract shall be governed by the rates set by resolution of the Detroit City Council in accordance with City Ordinance Section. 46-2-93. - Establishment, approval, and publication of towing, and storage, and administrative fees. The Detroit City Council approved rates in the chart below, effective for July 1, 2025.

MOTORIZED VEHICLES AND RECREATIONAL VEHICLES

Tow Classification	Fee	Weight guidelines
Light Duty	\$225.00	10,000 lbs and less
Light Duty Second Truck	\$175.00	10,000 lbs and less
Medium Duty	\$425.00	10,001 lbs to 26,000 lbs
Medium Duty Second Truck	\$350.00	10,001 lbs to 26,000 lbs
Heavy-Duty	\$700.00	26,001 lbs and greater
Heavy-Duty Second Truck	\$500.00	26,001 lbs and greater

Light Duty tows include motorized vehicles, SUVs, minivans, passenger trucks, and recreational vehicles. Medium and Heavy-Duty tows are usually commercial vehicles.

BOATS, TRAILERS, AND CAMPERS

Tow Classification	Fee	Weight Guideline
Heavy-Duty	\$700.00	None/Flat Fee

MISCELLANEOUS TOWS

Tow Classification	Fee	Weight Guideline
Light Duty	\$200.00	None/Flat Fee

The Miscellaneous category includes motorcycles, on and off-road all-terrain vehicles (ATVs), jet skis, scooters, mini-bikes, 4-wheelers, lawn equipment, paddle/non-engine rowboats, etc.

STORAGE FEES

Category: Motorized Vehicles and Recreational Vehicles

Category	Storage	Daily Fee
Motorized Vehicles and Recreational Vehicles	Light Duty	\$30.00
	Medium Duty	\$40.00
	Heavy-Duty	\$50.00

Contract Discussion continues on the next page

POLICE – continued

6006988 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Fees – continued

Category: Boats, Trailers, and Campers		
Category	Storage	Daily Fee
Boats, Trailers, and Campers		
	Heavy-Duty	\$50.00
	Light Duty	\$30.00

ADMINISTRATIVE FEE

Fee
\$75.00

OUT-OF-TOWN RETRIEVALS

Classification	Fee Per Mile
Light/Medium Duty	\$6.00
Heavy-Duty	\$8.89

POLICE

6006989 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Bobby's T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: August 25, 2025 for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Funds Available: **\$71,344 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: **12-19-25**

Political Contributions and Expenditures Statement:

Signed: **11-15-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-15-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The City will award contracts to a number of private tow companies to provide police authorized towing services for the Detroit Police Department (DPD). The Police Towing & Impound Unit shall serve as the Department's primary tow service. When DPD Towing is not available, private authorized towing companies shall be dispatched to scenes where towing services are required on a rotational basis.

Bid Information:

RFP opened September 27, 2024 & closed November 15, 2024. 183 Invited Suppliers; 9 bids Received.
The RFP for towing services was also advertised in the Detroit Legal News and placed on OCP's web page.

Bids were evaluated based on Experience/Organization [25 points]; Capacity [20 points]; Proposal Introduction and Solution/Approach [20 points]; D-BB &/or D-HB Certification of Vendor [15 points]; D-BB &/or D-HB Certification of sub-contractor(s), if applicable [20 points]. Max points without certifications= 65 points. Max points with certifications = 100 points.

****According to OCP, Evaluation points weren't given to the bids because they knew there would be multiple awards. Instead, it was more pass/fail, or awardable/non-awardable because the ones that were selected met the criteria equally.

ALL Bids:

1. 7 D's Towing & Storage, Inc.
2. BBK Towing and Recovery, Inc.
3. Bobby's T.C.B. Towing Service
4. H & B Land Towing; Inc. [Disqualified. In January 2024, the City terminated Contract 6004596 for convenience because an investigation by DPD uncovered substantial wrongdoing and misconduct including H & B's failure to maintain required records and unlawful charges].
5. Michigan Auto Recovery [Disqualified. This firm was suspended from the DPD's rotation by the Board of Police Commissioners in 2021 because MARS violated the terms and conditions of its permit].
6. Nationwide Recovery, Inc. [Disqualified. The Department suspended this tow company in 2017 after uncovering evidence that Nationwide was involved in car theft activity. No criminal charges were filed; however, the City later brought a civil action against the company. After a trial, the Judge presiding over the matter concluded that certain aspects of Nationwide's towing activities constituted a nuisance and that one Nationwide employee had been paying car thieves for the location of vehicles. It is also not eligible for a contract because its contract for Municipal Parking Department towing services was cancelled in 2018].

Contract Discussion continues on the next page

POLICE – continued

6006989 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: August 25, 2025 for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

ALL Bids – continued:

7. **Troy’s Towing, Inc.**
8. **Wayne’s Service Center**
9. **A ninth proposal was received via email from Skyline Towing, Inc. The ninth proposal was accepted by the selection committee because the respondent attempted to upload documents prior to the due date; however, all of the documents were not fully uploaded prior to the system response due date. [Disqualified. The proposal does not indicate experience with towing for governmental agencies or the City of Detroit. Also, the proposal only shows three vehicles are available for towing services and the hours indicated as available for staff are not 24 hours].**

The following vendors were awarded a contract in the amount of \$2,250,000 for a 3-year term:

1. **7 D’s Towing and Storage**
2. **BBK Towing and Recovery**
3. **Bobby’s T.C.B. Towing**
4. **Troy’s Towing**
5. **Wayne’s Service**

Contract Details:

Vendor: **Bobby’s T.C.B. Towing Service, Inc.**
Amount: **\$2,250,000**

Bid: **Multiple Awards**
End Date: **3 years from approval**

Services

The vendor will provide police authorized towing and recovery services for the Detroit Police Department “DPD”. This includes the removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and other items as determined by the City, to a place of safekeeping. Services include:

- **The vendor will tow and store vehicles at its tow lot.**
- **The Police Towing and Impound Unit will serve as the Department’s primary towing service. When DPD towing is not available, private towers will be utilized in a manner consistent with following requirements and accordance with the provisions of this Contract and local, state and federal laws and shall be utilized on a rotational basis for the following types of tows to a site designated by DPD.**
- **Types of Tows: General, Evidence, Forfeiture, Heavy Duty, Detail (on stand by on scene of raids, blitzes, events, or other special deployment activities), and other assignments.**
- **Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events.**
- **Vendor shall have the capacity to respond to the scene where services are being requested with the appropriate equipment within 20 minutes of the time of the dispatch (35 minutes for heavy duty tows only).**
- **All police authorized towers are bound by DPD Rules.**
- **Vendor shall capture and maintain full and complete records on each vehicle for a period of not less than five years following the release of the vehicle.**
- **The DPD Tow Monitor may direct the Vendor to reduce or waive fees for any legitimate reason, including owner of the vehicle is experiencing financial or other form of hardship, error in ordering the vehicle to be impounded; owner or lessee of a vehicle was not properly notified.**

Contract Discussion continues on the next page

POLICE – continued

6006989 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: August 25, 2025 for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Services – continued

- The Department, with input from the Board, will monitor the towing process and may appoint a Tow Monitor.

Fees

Towing fees for the Contract shall be governed by the rates set by resolution of the Detroit City Council in accordance with City Ordinance Section. 46-2-93. - Establishment, approval, and publication of towing, and storage, and administrative fees. The Detroit City Council approved rates in the chart below, effective for July 1, 2025.

MOTORIZED VEHICLES AND RECREATIONAL VEHICLES

Tow Classification	Fee	Weight guidelines
Light Duty	\$225.00	10,000 lbs and less
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Medium Duty	\$425.00	10,001 lbs to 26,000 lbs
Medium Duty Second Truck	\$350.00	10,001 lbs to 26,000 lbs
Heavy-Duty	\$700.00	26,001 lbs and greater
Heavy-Duty Second Truck	\$500.00	26,001 lbs and greater

Light Duty tows include motorized vehicles, SUVs, minivans, passenger trucks, and recreational vehicles. Medium and Heavy-Duty tows are usually commercial vehicles.

BOATS, TRAILERS, AND CAMPERS

Tow Classification	Fee	Weight Guideline
Heavy-Duty	\$700.00	None/Flat Fee

MISCELLANEOUS TOWS

Tow Classification	Fee	Weight Guideline
Light Duty	\$200.00	None/Flat Fee

The Miscellaneous category includes motorcycles, on and off-road all-terrain vehicles (ATVs), jet skis, scooters, mini-bikes, 4-wheelers, lawn equipment, paddle/non-engine rowboats, etc.

STORAGE FEES

Category: Motorized Vehicles and Recreational Vehicles

Category	Storage	Daily Fee
Motorized Vehicles and Recreational Vehicles	Light Duty	\$30.00
	Medium Duty	\$40.00
	Heavy-Duty	\$50.00

Contract Discussion continues on the next page

POLICE – continued

6006989 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor:
Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 –
Contract Period: August 25,2025 for a Period of Three (3) Years – Total Contract Amount:
\$2,250,000.00.

Fees – continued

Category: Boats, Trailers, and Campers		
Category	Storage	Daily Fee
Boats, Trailers, and Campers		
	Heavy-Duty	\$50.00
	Light Duty	\$30.00

ADMINISTRATIVE FEE

Fee
\$75.00

OUT-OF-TOWN RETRIEVALS

Classification	Fee Per Mile
Light/Medium Duty	\$6.00
Heavy-Duty	\$8.89

POLICE

6006990 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Tow Operations**
Available Funds: **not provided**

Tax Clearances Expiration Date: **10-8-25**

Political Contributions and Expenditures Statement:

Signed: **8-26-24** Contributions: **2 to the Mayor 2021; 3 to CM in 2025**

Consolidated Affidavits

Date signed: **8-26-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
- Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFP opened September 27, 2024, and closed November 15, 2024. 183 Invited Suppliers. 9 Bids Received.

The RFP was issued through Oracle, the bidding module for the City of Detroit; advertised in the Detroit Legal News; and placed on OCP's web page. Proposals were received in Oracle from eight (8) tow companies: 7 D's Towing & Storage, Inc.; BBK Towing and Recovery, Inc.; Bobby's T.C.B. Towing Service.; H & B Land Towing; Inc.; Michigan Auto Recovery; Nationwide Recovery, Inc.; Troy's Towing, Inc.; and Wayne's Service Center. A ninth proposal was received via email from Skyline Towing, Inc. The ninth proposal was accepted by the selection committee because the respondent attempted to upload documents prior to the due date; however, all of the documents weren't fully uploaded prior to the system response due time.

There will be multiple awards for the Police Authorized Towing Services contracts. Each Vendor met the evaluation criteria.

Contract Details:

Vendor: **7 D's Towing & Storage, Inc.**
End Date: **3 Years from approval**

Amount: **\$2,250,000**

Services:

- The vendor will provide police authorized tow & recovery services for the Detroit Police Department including Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

The DPD towing & impound lot will serve as DPD's primary towing service. When DPD is not available, private vendors (Tow Companies under contract) will be utilized on a rotational basis for the following types of tows to a site designated by DPD:

1. General- Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
2. Evidence – A separate rotation will be used for all evidence vehicles.
3. Forfeiture- A separate rotation is used for forfeiture vehicles.
4. Heavy Duty- A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
5. Details-Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.

Contract Discussion continues on the next page

POLICE-continued

6006990 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

6.Other Assignments – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows must remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies must remain open for release of vehicles, the same hours required by DPD tow lots. No tows will occur without authorization from DPD's dispatching center. All towing records will be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with the Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor must maintain an auction account with the State of Michigan, which is necessary for the State to issue Tr-52's/Bill of Sale and must comply with the department's protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles must be maintained and railed to the department.

Contract Discussion continues on the next page

POLICE-continued

6006990 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

Fees:

The towing fees for the Contract shall be governed by the rates set by resolution of the Detroit City Council in accordance with City Ordinance Section. 46-2-93. - Establishment, approval, and publication of towing, and storage, and administrative fees. The Detroit City Council approved rates, effective for July 1, 2025, are shown in the table below. The parties to the Contract agree to abide by the towing rates approved by the Detroit City Council.

MOTORIZED VEHICLES AND RECREATIONAL VEHICLES

Tow Classification	Fee	Weight guidelines
Light Duty	\$225.00	10,000 lbs and less
Light Duty Second Truck	\$175.00	10,000 lbs and less
Medium Duty	\$425.00	10,001 lbs to 26,000 lbs
Medium Duty Second Truck	\$350.00	10,001 lbs to 26,000 lbs
Heavy-Duty	\$700.00	26,001 lbs and greater
Heavy-Duty Second Truck	\$500.00	26,001 lbs and greater

Light Duty tows include motorized vehicles, SUVs, minivans, passenger trucks, and recreational vehicles. Medium and Heavy-Duty tows are usually commercial vehicles.

BOATS, TRAILERS, AND CAMPERS

Tow Classification	Fee	Weight Guideline
Heavy-Duty	\$700.00	None/Flat Fee

MISCELLANEOUS TOWS

Tow Classification	Fee	Weight Guideline
Light Duty	\$200.00	None/Flat Fee

Contract Discussion continues on the next page

POLICE-continued

6006990 100% Special Revenue Funding – To Provide Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,250,000.00.

OUT-OF-TOWN RETRIEVALS

Classification	Fee Per Mile
Light/Medium Duty	\$6.00
Heavy-Duty	\$8.89

STORAGE FEES

Category: Motorized Vehicles and Recreational Vehicles

Category	Storage	Daily Fee
Motorized Vehicles and Recreational Vehicles	Light Duty	\$30.00
	Medium Duty	\$40.00
	Heavy-Duty	\$50.00

Category: Boats, Trailers, and Campers

Category	Storage	Daily Fee
Boats, Trailers, and Campers		
	Heavy-Duty	\$50.00
	Light Duty	\$30.00

ADMINISTRATIVE FEE

Fee
\$75.00

POLICE

6004591-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$335,000.00 – Total Contract Amount: \$721,250.00.

Funding

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **not provided**

Tax Clearances Expiration Date: **10-8-25**

Political Contributions and Expenditures Statement:

Signed: **8-26-24** Contributions: **None**

Consolidated Affidavits

Date signed: **8-26-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing agreement.

In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms: 7 D's Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.; Bobby's T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy's Towing, Inc.; and Wayne's Service, Inc.

The contracts were awarded \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing's contract was terminated for convenience.

Because the funds in the abovementioned contracts were exhausted in 2024, contract amendments to add funding were issued to all active contracts while the procurement process ensued to establish new contracts.

A request for proposals was issued in September 2024. Proposals were received and evaluated by the Office of Contracting and Procurement and DPD staff. A recommendation for new contracts was made and contracts drafted. Those contracts are being finalized; however, a second amendment is needed to add funds to 7 D's Towing & Storage; BBK; Troy's and Wayne's contracts, as follows, because those contracts are currently out of funds and to prevent a contract lapse.

Contract Details:

Vendor: **BBK Towing & Recovery, Inc**

Amount: **+\$335,000; Total \$721,250**

End Date: **remains the same; through July 31, 2027**

Services – remains the same:

The vendor will provide police authorized tow & recovery services for the Detroit Police Department; including Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

Contract discussion continues onto the next page.

POLICE – continued

6004591-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$335,000.00 – Total Contract Amount: \$721,250.00.

Services – remains the same – continued:

The DPD towing & impound lot will serve as DPD’s primary towing service. When DPD is not available, private vendors (Tow Companies under contract) will be utilized on a rotational basis for the following types of tows to a site designated by DPD:

- 7. General- Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.**
- 8. Evidence – A separate rotation will be used for all evidence vehicles.**
- 9. Forfeiture- A sperate rotation is used for forfeiture vehicles.**
- 10. Heavy Duty- A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.**
- 11. Details-Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.**
- 12. Other Assignments – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.**

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows must remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies must remain open for release of vehicles, the same hours required by DPD tow lots. No tows will occur without authorization from DPDs dispatching center. All towing records will be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with the Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor must maintain an auction account with the State of Michigan, which is necessary for the State to issue Tr-52’s/Bill of Sale and must comply with the department’s protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles must be maintained and railed to the department

Contract discussion continues onto the next page.

POLICE –continued

6004591-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: BBK Towing & Recovery, Inc. – Location: 1821 Trombly Street, Detroit, MI 48211 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$335,000.00 – Total Contract Amount: \$721,250.00.

Amendment 1 Fees:

The City of Detroit via City Council and/or tow rate commission will determine the towing and storage fees that Police authorized Tow companies may charge.

Tow companies must accept cash and at least 3 major credit cards, and the fees for cash and credit cards shall be the same. DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes:

- **financial hardship of the owner of the vehicle (starting at incomes below \$17,774 for 1 person in a household and increasing by \$4,749 for each additional household member up to \$44,660 for 8 household members);**
- **DPD mistakenly ordered the vehicle to be impounded; or**
- **The owner/lease of the vehicle was not properly notified the vehicle was towed.**

Total Not to Exceed– at the time of approval: \$187,500 for all Tows within the City. Rates for outside the City is: \$4 per mile; \$6.95 per mile (Heavy Duty tows.)

Amendment 2 Fees:

\$335,000 based on Light Duty Tow Estimates.

Additional Information:

6004591 was initially approved at a special session held on December 12, 2022 for \$187,500; through July 31, 2027.

6004591-A1 was approved at Formal Session held on October 22, 2024 for \$386,250; through July 31, 2027.

POLICE

6004592-A2 100% Special Revenue Funding – AMEND 2 - To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$138,340.00 - Total Contract Amount: \$487,525.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **not provided**

Tax Clearances Expiration Date: **1-17-26**

Political Contributions and Expenditures Statement:

Signed: **7-29-24** Contributions: **1 to a former CM in 2020 & 1 to a current CM in 2020.** Disclosure

Consolidated Affidavits:

Date signed: **7-29-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information:

None, because this is an amendment to an existing contract. In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms: 7 D's Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.; Bobby's T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy's Towing, Inc.; and Wayne's Service, Inc.

The contracts were awarded \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing's contract was terminated for convenience.

Because the funds in the abovementioned contracts were exhausted in 2024, contract amendments to add funding were issued to all active contracts while the procurement process ensued to establish new contracts.

A request for proposals was issued in September 2024. Proposals were received and evaluated by the Office of Contracting and Procurement and DPD staff. A recommendation for new contracts was made and contracts drafted. Those contracts are being finalized; however, a second amendment is needed to add funds to 7 D's Towing & Storage; BBK; Troy's and Wayne's contracts, as follows, because those contracts are currently out of funds and to prevent a contract lapse.

Contract Details:

Vendor: **7 D'S Towing & Storage, Inc**

Amount: **+\$138,340; Total \$487,525**

End Date: **remains the same; through July 31, 2027**

Services – remains the same – continued:

The DPD towing & impound lot shall serve as DPD's primary towing service. When DPD is not available, private vendors (Tow Companies under contract) shall be utilized on a rotational basis for the following types of tows to a site designated by DPD:

13. General- Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
14. Evidence – A separate rotation will be used for all evidence vehicles.
15. Forfeiture- A separate rotation is used for forfeiture vehicles.
16. Heavy Duty- A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
17. Details-Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.

Contract discussion continues onto the next page.

POLICE – continued

18.

6004592-A2 100% Special Revenue Funding – AMEND 2 - To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$138,340.00 - Total Contract Amount: \$487,525.00.

12. Other Assignments – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows will remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies will remain open for release of vehicles, the same hours required by DPD tow lots.

No tows will occur without authorization from DPD's dispatching center. All towing records must be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with the Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor will maintain an auction account with the State of Michigan necessary for the State to issue Tr-52's/Bill of Sale and must comply with the department's protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles will be maintained and railed to the department

Amendment 1 Fees:

The City of Detroit via City Council and/or tow rate commission will determine the towing and storage fees that Police authorized Tow companies may charge.

Tow companies must accept cash and at least 3 major credit cards, and the fees for cash and credit cards shall be the same. DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes:

- **financial hardship of the owner of the vehicle (starting at incomes below \$17,774 for 1 person in a household and increasing by \$4,749 for each additional household member up to \$44,660 for 8 household members);**
- **DPD mistakenly ordered the vehicle to be impounded; or**
- **The owner/lease of the vehicle was not properly notified the vehicle was towed.**

Total Not to Exceed– at the time of approval: \$187,500 for all Tows within the City. Rates for outside the City is: \$4 per mile \$6.95 per mile (Heavy Duty tows.)

\$174,430 of the previously authorized \$187,500 has been invoiced on this contract.

Amendment 2 Fees:

\$138,340 based on Light Duty Tow Estimates.

Contract discussion continues onto the next page.

POLICE – continued

6004592-A2 100% Special Revenue Funding – AMEND 2 - To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: 7 D's Towing & Storage, Inc. – Location: 5700 E. Nevada Street, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$138,340.00 - Total Contract Amount: \$487,525.00.

Additional Information:

6004592 was initially approved at a special session held on December 12, 2022, for \$187,500; through July 31, 2027

6004592 was approved at a Formal session held on October 15, 2024, for \$349,185; through July 31, 2027

POLICE

6004593-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$179,959.00 – Total Contract Amount: \$554,225.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Funds Available: **\$71,344 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: **9-19-25**

Political Contributions and Expenditures Statement:

Signed: **11-13-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-13-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms: 7 D's Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.; Bobby's T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy's Towing, Inc.; and Wayne's Service, Inc. The contracts were awarded for \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing's contract were terminated for convenience.

Because the funds in the abovementioned contracts were exhausted in 2024, contract amendments to add funding were issued to all active contracts while the procurement process ensued to establish new contracts. A request for proposals was issued in September 2024. Proposals were received and evaluated by Office of Contracting and Procurement and DPD staff. A recommendation for new contracts was made and contracts drafted. Those contracts are being finalized; however, a second amendment is needed to add funds to 7 D's Towing & Storage; BBK; Troy's and Wayne's contracts, as follows, because those contracts are currently out of funds and to prevent a contract lapse.

The request is to amend several existing tow contracts including the following:

Contractor	Current Amount	Increase Amount	Amended Amount
7 D's Towing & Storage, Inc.	\$349,185	\$138,340	\$487,525
BBK Towing & Recovery, Inc.	\$386,250	\$335,000	\$721,250
Troy's Towing, Inc	\$490,995	\$309,480	\$800,475
Wayne's Service, Inc..	\$374,266	\$179,959	\$554,225

Bid Information:

None. This is an amendment to add funds to an existing agreement.

Contract Details:

Vendor: **Wayne's Service, Inc.**

Amount: **Add \$179,959; Total \$554,225**

End Date: **Remains the same; through July 31, 2027**

Services-remains the same:

The vendor will provide police authorized towing and recovery services for the Detroit Police Department "DPD". This includes the removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and other items as determined by the City, to a place of safekeeping. Services include:

- The vendor will tow and store vehicles at its tow lot.
- The Police Towing and Impound Unit will serve as the Department's primary towing service. When DPD towing is not available, private towers will be utilized in a manner consistent with following

Contract Discussion continues on the next page

POLICE – continued

6004593-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Wayne's Service, Inc. – Location: 20495 Sherwood, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$186,766.00 – Total Contract Amount: \$374,266.00.

Services-remains the same – continued:

- **requirements and accordance with the provisions of this Contract and local, state and federal laws and shall be utilized on a rotational basis for the following types of tows to a site designated by DPD.**
- **Types of Tows: General, Evidence, Forfeiture, Heavy Duty, Detail (on stand by on scene of raids, blitzes, events, or other special deployment activities), and other assignments.**
- **Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events.**
- **Vendor shall have the capacity to respond to the scene where services are being requested with the appropriate equipment within 20 minutes of the time of the dispatch (35 minutes for heavy duty tows only).**
- **All police authorized towers are bound by DPD Rules.**
- **Vendor shall capture and maintain full and complete records on each vehicle for a period of not less than five years following the release of the vehicle.**
- **The DPD Tow Monitor may direct the Vendor to reduce or waive fees for any legitimate reason, including owner of the vehicle is experiencing financial or other form of hardship, error in ordering the vehicle to be impounded; owner or lessee of a vehicle was not properly notified.**
- **The Department, with input from the Board, will monitor the towing process and may appoint a Tow Monitor.**

Fees-remains the same:

The City of Detroit via City Council and/or tow rate commission shall determine the towing and storage fees that Police authorized Tow companies may charge.

The following rates apply for tow retrievals of vehicles located outside the City of Detroit. The mileage is to be calculated from the point at which the tow trucks exit the City of Detroit City limits to retrieve the vehicle, to the point at which the tow truck and towed vehicle re-enters the City of Detroit city limits, using the most reasonably efficient route:

- **\$4.00 per mile**
- **\$6.95 per mile (heavy duty tows only)**

DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes financial hardship of the owner of the vehicle, DPD mistakenly ordered the vehicle to be impounded; or The owner/lease of the vehicle was not properly notified of the tow.

\$372,323.33 of the previously authorized \$374,266 has been invoiced on this contract.

Additional Information:

6004593 was initially approved at a Special Formal Session on December 12, 2022, for \$187,500 through July 31, 2027.

6004593-A1 was approved October 15, 2025 to add \$186,766, making the total contract amount \$374,266; through July 31, 2027. No additional time was requested.

POLICE

6004594-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$309,480.00 – Total Contract Amount: \$800,475.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Funds Available: **\$71,344 Encumbered as of June 27, 2025**

Tax Clearances Expiration Date: **2-5-26**

Political Contributions and Expenditures Statement:

Signed: **10-28-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **10-28-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment App Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms: 7 D's Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.; Bobby's T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy's Towing, Inc.; and Wayne's Service, Inc. The contracts were awarded for \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing's contract were terminated for convenience.

Because the funds in the abovementioned contracts were exhausted in 2024, contract amendments to add funding were issued to all active contracts while the procurement process ensued to establish new contracts. A request for proposals was issued in September 2024. Proposals were received and evaluated by Office of Contracting and Procurement and DPD staff. A recommendation for new contracts was made and contracts drafted. Those contracts are being finalized; however, a second amendment is needed to add funds to 7 D's Towing & Storage; BBK; Troy's and Wayne's contracts, as follows, because those contracts are currently out of funds and to prevent a contract lapse.

The request is to amend several existing tow contracts including the following:

Contractor	Current Amount	Increase Amount	Amended Amount
7 D's Towing & Storage, Inc.	\$349,185	\$138,340	\$487,525
BBK Towing & Recovery, Inc.	\$386,250	\$335,000	\$721,250
Troy's Towing, Inc	\$490,995	\$309,480	\$800,475
Wayne's Service, Inc..	\$374,266	\$179,959	\$554,225

Bid Information:

None. This is an amendment to add funds to an existing agreement.

Contract Details:

Vendor: **Troy's Towing, Inc** Amount: **Add \$309,480; Total \$800,475**

End Date: **Remains the same; through July 31, 2027**

Services-remains the same:

The vendor will provide police authorized towing and recovery services for the Detroit Police Department "DPD". This includes the removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and other items as determined by the City, to a place of safekeeping. Services include:

- The vendor will tow and store vehicles at its tow lot.
- The Police Towing and Impound Unit will serve as the Department's primary towing service. When DPD towing is not available, private towers will be utilized in a manner consistent with following requirements and accordance with the provisions of this Contract and local, state and federal laws

Contract Discussion continues on the next page

POLICE - continued

6004594-A2 100% Special Revenue Funding – AMEND 2 – To Provide an Increase of Funds Only for Police Authorized Towing Services. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$309,480.00 – Total Contract Amount: \$800,475.00.

Services-remains the same – continued:

and shall be utilized on a rotational basis for the following types of tows to a site designated by DPD.

- **Types of Tows: General, Evidence, Forfeiture, Heavy Duty, Detail (on stand by on scene of raids, blitzes, events, or other special deployment activities), and other assignments.**
- **Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events.**
- **Vendor shall have the capacity to respond to the scene where services are being requested with the appropriate equipment within 20 minutes of the time of the dispatch (35 minutes for heavy duty tows only).**
- **All police authorized towers are bound by DPD Rules.**
- **Vendor shall capture and maintain full and complete records on each vehicle for a period of not less than five years following the release of the vehicle.**
- **The DPD Tow Monitor may direct the Vendor to reduce or waive fees for any legitimate reason, including owner of the vehicle is experiencing financial or other form of hardship, error in ordering the vehicle to be impounded; owner or lessee of a vehicle was not properly notified.**
- **The Department, with input from the Board, will monitor the towing process and may appoint a Tow Monitor.**

Fees-remains the same:

The City of Detroit via City Council and/or tow rate commission shall determine the towing and storage fees that Police authorized Tow companies may charge.

The following rates apply for tow retrievals of vehicles located outside the City of Detroit. The mileage is to be calculated from the point at which the tow trucks exit the City of Detroit City limits to retrieve the vehicle, to the point at which the tow truck and towed vehicle re-enters the City of Detroit city limits, using the most reasonably efficient route:

- **\$4.00 per mile**
- **\$6.95 per mile (heavy duty tows only)**

DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes financial hardship of the owner of the vehicle, DPD mistakenly ordered the vehicle to be impounded; or The owner/lease of the vehicle was not properly notified of the tow.

The full previously authorized \$490,995 has been invoiced on this contract.

Additional Information:

6004594 was initially approved at a Special Formal Session on December 12, 2022, for \$187,500 through July 31, 2027.

6004594-A1 was approved October 15, 2025 to add \$303,495, making the total contract amount \$490,995; through July 31, 2027. No additional time was requested.

BOARD OF ETHICS – *Waiver Requested*

6007053 100% City Funding – To Provide a Digital Learning Management System. – Contractor:
ClearCompany LLC – Location: 725 W. McDowell Road, Phoenix, AZ 85007 – Contract Period:
Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount:
\$292,520.00

Funding:

Account String: **NOT Provided**
Fund Account Name:
Appropriation Name:
Funds Available:

Tax Clearances Expiration Date: **1-30-26**

Political Contributions and Expenditures Statement:

Signed: **3-4-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **3-4-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment App Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The Board of Ethics is charged with monitoring and recommending improvements in disclosure requirements, and the Standards of Conduct under the Ethics Ordinance in order to promote an ethical environment within City Government, and to ensure the ethical behavior of Public Servants. To achieve this, the Board of Ethics offers complete Ethics Training as mandated by the Detroit Ethics Ordinance, and this contract is meant to provide a Learning Management System to fulfill that mandate.

In 2021, the Board of Ethics partnered with Human Resources to create a platform for online training that was necessitated by the COVID 19 pandemic. After three years on the current platform, the Board has determined that the current system no longer meets the needs of ethics training as it relates to the ever-evolving population mandated to be trained on the Ethics Ordinance. The new system will allow the Board of Ethics to continually update training to meet the needs of the diverse population of public servants mandated to take training under the Ethics Ordinance.

Bid Information:

RFP opened November 21, 2024 & closed December 3, 2024. 709 Invited Suppliers; 12 Bids Received.

Bids were evaluated based on: **NOT Provided**

ALL Bids: **NOT Provided**

Contract Details:

Vendor: **ClearCompany LLC**
Amount: **\$292,520**

Bid: **Highest Ranked**
End Date: **3 years from approval**

Services

Provide a Digital Learning Management System. The System is a customizable and flexible software Learning Management System with the ability to house all training modules. The System has the ability to create diverse training media for the entirety of all City of Detroit Public Servants to comply with the training mandate established by the Detroit City Charter and Detroit City Code. The system must:

- Have the ability to offer pre-built course outlines, intake existing content and edit it to build lessons/course materials, build interactions with automated videos and presentations, and store additional content that is not required in course modules but should still be available to users.
- Be capable of fully integrating currently implemented software (specifically, current versions of web browsers), integrate with virtual meeting software of multiple types (i.e. Zoom, Teams, etc.), customize/personalize the user landing page, be mobile responsive and accessible on any device

Contract discussion continues onto the next page.

BOARD OF ETHICS – Waiver Requested – continued

6007053 100% City Funding – To Provide a Digital Learning Management System. – Contractor: ClearCompany LLC – Location: 725 W. McDowell Road, Phoenix, AZ 85007 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$292,520.00

Services – continued

- Have the ability to track learning experiences, integrate quizzes and assessments, users engage in discussions/forums and complete small group training, ability for users to rate and comment on courses, schedule email notifications to users, build reports/data analytics on activities.

The Vendor will:

- Provide relevant training including but not limited to the following areas: Content creation, System use for end users, administrative settings, troubleshooting, user registration, and user group assignment.
- Provide a dedicated Implementation Manager to be the direct contact for all questions.
- Ongoing Customer Support via phone or email

Fees

Fees includes unlimited Data storage during the term of the Contract

1. Software/Licensing/Subscription	Per year	\$0.61 per license	12,000 licenses	\$87,840.00
2. Cloud Infrastructure Services (Storage, CPU, and Network)	Included			
3. Data/Document Migration	Included			
4. Document Migration	Included			
5. Maintenance/Updates/Support	Included			
6. Hardware	NA			
7. Training	included			
Base Contract Total				\$87,840.00

Other Items	Unit	Price	Qty
1. Consultant Fees- Implementation	One time	\$14,000	1
2. Storage (long term, archive, etc.)	included		
3. Additional Expenses- API integration with existing City platform, UKG	Per Year	\$5,000	1

Year 1 \$106,840 [Detailed in the above chart]
Year 2 \$92,840 [the same fees as above chart, without the \$14,000 consultation fee]
Year 3 \$92,840 [the same fees as above chart, without the \$14,000 consultation fee]
TOTAL \$292,520

This contract includes two 1-year extension options at \$92,840 for each one, which is not included in the fees above and would require approval from Council and the Vendor to opt to use any extension option.

CITYWIDE – Waiver Requested

DSS #9-A1 100% City/Major Street/State Funding – AMEND 1 – To Add Additional Vendors for Services including Architectural, Civil, Electrical, Mechanical, Structural, Geological and Environmental Engineering, Construction Engineering & Inspection, for Design, Construction Management and Program Management Services; and Planning Services. Schedule Period: Upon City Council Approval for a Period of Five (5) Years – Total Maximum Order Limitation: \$81,300,000.00.

DSS stands for Detroit Supply Schedule. Supply Schedule #9 was a new supply schedule that was approved May 6, 2025 for 5 years totaling \$81,300,000 with the following 8 Vendors:

AECOM Great Lakes Inc. Ciorba Group Inc. HNTB Michigan Inc
Hubbell, Roth & Clark Inc. Infrastructure Engineering, Inc InToto Studio LLC
The Mannik & Smith Group Inc. WSP Michigan Inc.

Bid Information:

OCP has open RFQQs for each supply schedule for vendors to apply to become a Supply Schedule qualified contractor. RFQQs stay open, and OCP submits vendors as they become qualified. According to OCP, it this RFQQ is open to any qualified Vendor to become a part of this supply schedule.

This is a request to approve the following 3 additional vendors to DSS #9. No additional funding requested.

VENDOR NAME	ADDRESS	COD CERTS	OTHER CERTS	NUMBER OF DETROIT RESIDENTS EMPLOYED
AtkinsRealis Michigan Inc.	28175 Haggerty Rd. Novi, MI 48377	NONE		5
Fishbeck, Thompson, Carr & Huber Inc. DBA Fishbeck	1001 Woodward Ave. Suite 860, Detroit, MI 48226	DBB		
Tyme Consulting Engineering Inc.	1938 Franklin Street, Suite 204, Detroit, MI 48207	DBB	MBE	2

The Consolidated Affidavits and Tax Clearances for the above- mentioned Vendors are as follows:

AtkinsRealis Michigan Inc.

Consolidated Affidavits:

Date signed: **NOT Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Tax Clearances Expiration Date: **5-8-26**

Political Contributions and Expenditures Statement:
Signed: **NOT Provided** Contributions: **NOT Provided**

Fishbeck, Thompson, Carr & Huber Inc. DBA Fishbeck

Consolidated Affidavits:

Date signed: **NOT Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Tax Clearances Expiration Date: **4-8-26**

Political Contributions and Expenditures Statement:
Signed: **NOT Provided** Contributions: **NOT Provided**

Consolidated Affidavits and Tax Clearances discussion continues onto the next page.

CITYWIDE – *continued*

DSS #9-A1 100% City/Major Street/State Funding – AMEND 1 – To Add Additional Vendors for Services including Architectural, Civil, Electrical, Mechanical, Structural, Geological and Environmental Engineering, Construction Engineering & Inspection, for Design, Construction Management and Program Management Services; and Planning Services. Schedule Period: Upon City Council Approval for a Period of Five (5) Years – Total Maximum Order Limitation: \$81,300,000.00.

Tyme Consulting Engineering Inc.

Consolidated Affidavits:

Date signed: **NOT Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Tax Clearances Expiration Date: 5-19-26

Political Contributions and Expenditures Statement:

Signed: **NOT Provided** Contributions: **NOT Provided**

Citywide

6006288-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Citywide Uniform Contract per Omnia Cooperative Agreement Contract 222886 – Contractor: Cintas Corporation - Location: 46420 Continental Drive, New Baltimore, MI 48047 – Previous Contract Period: June 1, 2024 through July 14, 2025 Amended Contract Period: June 1, 2024 through July 13, 2027 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$3,641,067.72.

Funding:

Account String: **33 Account Strings across 12 Departments.**

Fund Account Name: N/A

Appropriation Name: N/A

Available Funds: **All Account Strings have sufficient funding**

Tax Clearances Expiration Date: 6-3-26

Political Contributions and Expenditures Statement:

Signed: **11-14-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-14-23**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Online Employment App. complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to extend the term by 2 years. This contract utilizes the discount pricing of the Omnia Cooperative Agreement Contract 222886.

Contract Details:

Vendor: **Cintas/Cintas First Aid and Safety**

Amount: **Remains the same; Total \$3,641,067.72**

End Date: **Add 2 years; through June 13, 2027**

Products/Fees – remains the same:

Provide clothing, uniforms, and accessories for rental, direct purchase, and/or lease to various City of Detroit Departments, including shirts, pants, outerwear, footwear, food service uniforms, healthcare uniforms, industrial uniforms, cleanroom uniforms, high visibility, flame resistant, and acid resistant protective apparel, as well as be able to customize goods by adding badges/patches/embellishments, embroidery, and/or screen printing to the garments of rentals and/or purchases.

Provide different types of Uniforms in various fabrics, colors, styles, and sizes. An online catalog is available to determine the prices of each type of uniform ordered ranging from \$0.18 for weekly rental of a short sleeve shirt to \$29.99 to purchase heavyweight pants (dickies or equivalent).

Each Department shall contact the Vendor to set up specific needs for their location/facility.

Below details the amount allocated to each department for the purchase/rental of uniforms:

<u>Department</u>	<u>FY24 Amount</u>	<u>FY25 Amount</u>	<u>FY26 Amount</u>
34-MPD	\$20,000.00	\$20,000.00	\$20,000.00
34-MPD	\$2,440.00	\$2,440.00	\$2,440.00
34-MPD	\$2,500.00	\$2,500.00	\$2,500.00
34-MPD	\$1,020.00	\$1,020.00	\$1,020.00
Police (Tow)	\$50,000.00	\$50,000.00	\$50,000.00
Police (non-sworn)	\$60,000.00	\$60,000.00	\$60,000.00
Police (New Hire academy)	\$50,000.00	\$50,000.00	\$50,000.00
Airport	\$14,000.00	\$15,500.00	\$15,500.00

Contract discussion continues onto the next page.

Citywide – continued

6006288-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Citywide Uniform Contract per Omnia Cooperative Agreement Contract 222886 – Contractor: Cintas Corporation - Location: 46420 Continental Drive, New Baltimore, MI 48047 – Previous Contract Period: June 1, 2024 through July 14, 2025 Amended Contract Period: June 1, 2024 through July 13, 2027 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$3,641,067.72.

Department	FY24 Amount	FY25 Amount	FY26 Amount
Street Maint.	\$75,000.00	\$112,000.00	\$112,000.00
City Engineers	\$29,000.00	\$29,000.00	\$29,000.00
Solid Waste	\$65,000.00	\$65,000.00	\$65,000.00
Traffic Planning	\$8,000.00	\$8,000.00	\$8,000.00
Trans-Signs & Markings	\$17,000.00	\$17,000.00	\$17,000.00
BSEED	\$31,162.56	\$37,395.00	\$44,874.00
GSD-DACC	\$20,000.00	\$20,000.00	\$20,000.00
GSD-Park Development	\$13,000.00	\$13,000.00	\$13,000.00
GSD-Grounds Maint	\$120,000.00	\$120,000.00	\$120,000.00
GSD-Floriculture	\$16,500.00	\$15,000.00	\$15,000.00
GSD-Recreation Operations	\$25,000.00	\$65,000.00	\$65,000.00
GSD-Building Services	\$23,000.00	\$23,000.00	\$23,000.00
GSD-Security	\$8,250.00	\$8,250.00	\$8,250.00
GSD-Fleet	\$55,000.00	\$55,000.00	\$55,000.00
GSD-Corridor Trades Unit	\$20,000.00	\$20,000.00	\$20,000.00
GSD-Graffiti Removal	\$10,000.00	\$10,000.00	\$10,000.00
GSD-Neigh Trades Unit	\$50,000.00	\$-	\$-
GSD-Freeway Maint	\$16,500.00	\$16,500.00	\$16,500.00
GSD-Non-Park Forestry	\$25,000.00	\$25,000.00	\$25,000.00
GSD-Freeway Maint	\$10,000.00	\$10,000.00	\$10,000.00
GSD-Street Maint Garage	\$16,000.00	\$16,000.00	\$16,000.00
DDOT TEO uniforms	\$150,000.00	\$150,000.00	\$150,000.00
CDD - Facilities	\$26,000.00	\$30,000.00	\$30,000.00
CDD - Blight	\$25,000.00	\$30,000.00	\$30,000.00
CDD - Bond	\$15,000.00	\$20,000.00	\$20,000.00
Yearly Total	\$1,069,372.56	\$1,116,605.00	\$1,124,084.00
Total Amount	\$3,310,061.56		
10% Contingency	\$331,006.16		
TOTAL with contingency	\$3,641,067.72		

\$1,039,694.73 of the previously authorized \$3,641,067.72 has been invoiced on this contract.

Additional Information:

6006288 was initially approved July 2, 2024 with Cintas/Cintas First Aid and Safety to provide Citywide Uniforms using Omnia Cooperative Agreement Contract 222886 for \$3,641,067.72; through July 14, 2025.

ELECTIONS – *Waiver Requested*

6007265 100% City Funding – To Provide Media Strategist for Media Planning & Buying Services for (2) Municipal Elections, (2) Gubernatorial Elections (3) Presidential Elections. – Contractor: The Allen Lewis Agency, LLC – Location: 1420 Washington Boulevard, Suite 280, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Four (4) Years – Total Contract Amount: \$4,144,000.00.

Funding:

Account String: **1000-28710-710013-626010**
Fund Account Name: **General Fund**
Appropriation Name: **Effective Governance - City Elections**
Funds Available: **\$907,072 as of June 27, 2025**

Tax Clearances Expiration Date: **3-4-26**

Political Contributions and Expenditures Statement:

Signed: **4-30-25** Contributions: **1 to current CM in 2022 & 2023.**

Consolidated Affidavits:

Date signed: **4-30-25**

☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance;
Employment App does not Comply
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record Disclosure

Employment App asks about Felonies and Misdemeanors

Background:

The Detroit Department of Elections is launching a comprehensive voter awareness and advertising campaign to educate and engage the public about the electoral process, key election dates, and the importance of voter participation. This campaign will utilize multiple media channels, including traditional advertising, digital platforms, and community outreach efforts to maximize reach and effectiveness. This voter awareness campaign will leverage a strategic mix of traditional, digital, and community media to ensure broad and inclusive outreach. The campaign is designed to educate, engage, and mobilize voters, ultimately increasing voter participation and civic engagement within the Detroit community.

Bid Information:

RFP opened April 2, 2025 & closed April 30, 2025. 154 Invited Suppliers; 4 Bids Received.

Bids were evaluated based on no equalization applied [15 points]; Media Planning Strategy [15 points]; Timing [15 points]; Approach to Media Monitoring & Reconciliation [10 points]; Agency Fee [10 points]; D-BB &/or D-HB Certification of Vendor [15 points]; D-BB &/or D-HB Certification of sub-contractor(s), if applicable [20 points]. Max points without certifications= 65 points. Max points with certifications = 100 points.

ALL Bids:

The Allen Lewis Agency	[77.5 points includes 15 points for certifications];	Agency Fee 12.5%
Resourceful Reese	[52.5 points – no equalization applied];	Agency Fee 12%
Keller Media Consulting	[40 points - no equalization applied];	Agency Fee 10%
Yellow Dog Creative	[22.5 points - no equalization applied];	Agency Fee 12%

According to OCP, The Allen Lewis Agency (TALA) demonstrated the strongest alignment with the scope of work, possesses extensive experience managing large-scale media campaigns for the City of Detroit, and holds multiple Detroit-based certifications. TALA also provided detailed media strategies performance reporting plans, and local community engagement approaches that fully address the City's needs for the upcoming elections.

Contract Details:

Vendor: **The Allen Lewis Agency, LLC**
Amount: **\$4,144,000**

Bid: **Highest Ranked [77.5 points]**
End Date: **4 years from approval**

Contract discussion continues onto the next page.

ELECTIONS – *Waiver Requested – continued*

6007265 100% City Funding – To Provide Media Strategist for Media Planning & Buying Services for (2) Municipal Elections, (2) Gubernatorial Elections (3) Presidential Elections. – Contractor: The Allen Lewis Agency, LLC – Location: 1420 Washington Boulevard, Suite 280, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Four (4) Years – Total Contract Amount: \$4,144,000.00.

Services

Administer support to the Elections Department in strategizing and developing a media plan and executing media purchases for various marketing campaigns to support upcoming election cycles - including, but not limited to:

- **Provide media expertise, strategy development, planning , and media buying for campaigns that will provide targeted engagement, value, flexibility, accountability, on-going in-campaign reporting, and traffic reconciling across various platforms, traditional and digital.**
- **Leverage relationships with key stakeholders and media partners to achieve optimum media marketing outcomes and best negotiated media rates.**
- **Monitor media and provide complete information on creative requirements and placement to ensure proper placement, activity, audience, campaign optimization, and meet deadlines.**
- **Prepare and submit reporting as requested, which could include weekly metrics on campaign performance and leads developed, as well as provide ongoing recommendations for campaign optimization.**
- **Campaigns will consist of coordinated multi-channel advertising, including Billboard Advertising, Television Advertising, Radio Advertising, Digital & Social Media Marketing, Community Media & Influencers, Email blasts, Graphic Design & Translations, Print Media (i.e Posters, flyers, newspaper),**

The Elections Department will determine each project budget by evaluating the potential impact and cost effectiveness of the proposed plan.

Fees

The chart below details Estimated costs for a 3-month campaign:

Actual plan, tactics mix and timing are subject to change based on department needs.

Broadcast TV/Cable	\$ 110,000	22%
Radio/Streaming	\$ 75,000	15%
Outdoor Billboards/Kiosks	\$ 100,000	20%
Digital – Social	\$62,500	12.5%
Print & Community Media	\$40,000	8%
Influencers	\$ 50,000	10%
Spots, Graphic Design and Content Development, Translation	-	Included in vendor negotiation and TALA fee below
Added Value (earned media mentions, PR interviews, etc.)	-	Included in TALA work
Agency Fee	\$62,500	12.5% including content development and translation
TOTAL	\$500,000	100%

TOTAL Contract Amount Not to Exceed \$4,144,000

Commission not to exceed 12.5% of the total media bought for the contract period. Payment contingent upon itemized invoices.

Media owners will be paid by The Allen Lewis Agency on behalf of the Elections Department. The Allen Lewis Agency will invoice the Elections Department to facilitate such payments within 30 days of the approved media campaign start date.

Detroit Business Certifications:

Vendor is certified as Detroit Based, Headquartered, Minority-Owned, and Woman-Owned Business Enterprise until April 7, 2026.

FIRE-waiver requested

6006995 100% City Funding – To Provide Ambulance Emergency Medical Services Billing System. –
Contractor: Digitech Computer LLC – Location: 480 Bedford Road, Building 600, Chappaqua,
NY. 10514 – Upon City Council Approval for a Period of Three (3) Years – Total Contract
Amount: \$4,264,000.00.

Funding:

Account String: **1000-25242-240320-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Funds Encumbered: **\$135,697,005 as of June 27, 2025**

Tax Clearances Expiration Date: **1-29-26**

Political Contributions and Expenditures Statement:

Signed: **1-3-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **1-3-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The City of Detroit Fire Department is requesting a fully comprehensive and automated ambulance billing system. This system will include technical and administrative support as well as statistical reporting for the Detroit Fire Department. Collections required by the Detroit Fire Department include open accounts (“Old Accounts Receivable”) that remain active following the prescribed transition period (period to be provided to the Vendor upon award by City of Detroit Fire Department ODFS) with the incumbent Vendor. The vendor will timely process billing invoices and maximize billing revenues while providing effective customer service to the public.

The Detroit Fire Department utilizes electronic patient care reporting software for all patient care reports. The software is operated on city-issued electronic hardware devices.

The following is a snapshot of pertinent data for the Detroit Fire Department:

Billing	FY 2023	FY 2022	FY 2021
Charges	\$43,300,261.25	\$42,725,282.18	\$42,247,128.05
Billable Volume	76,534	75,431	75,333
ALS Volume	15,411	15,522	4,483
BLS	59,200	57,631	58,558
Treat No Trans	1,590	2,278	2,292
Payments	\$21,236,757.29	\$17,973,788.41	\$14,734,456.71
Contractuals	15,757,619.68	\$18,719,539.86	\$21,201,541.62
Net %	77%	75%	70%
Gross %	49%	42%	35%
Average Recovery/Run	\$277.48	\$238.28	\$195.59

Payor Mix	FY2023	FY2022	FY2021
Medicare	34%	34%	33%
Medicaid	50%	50%	51%
Commercial	6%	6%	5%
Self-Pay	9%	10%	11%

Contract Discussion continues on the next page

FIRE-waiver requested-continued

6006995 100% City Funding – To Provide Ambulance Emergency Medical Services Billing System. –
Contractor: Digitech Computer LLC – Location: 480 Bedford Road, Building 600, Chappaqua,
NY. 10514 – Upon City Council Approval for a Period of Three (3) Years – Total Contract
Amount: \$4,264,000.00.

Background-continued:

Current Fee Schedule	
ALS Emergency	\$800
ALS II Emergency	\$800
ALS Non-Emergency	\$800
BLS Emergency	\$450
BLS Non-Emergency	\$450
Treat No Trans ALS	\$800
Treat No Trans BLS	\$450
Mileage	\$11.50
Oxygen	\$50.00

	2020	2021	2022
Number of Treat and Non- Transport: ALS, BLS, MFR			
ALS	1170	1226	1080
BLS	1371	1102	965
MFR	16	9	0
Number of Transports (System vs DFD)	83933 / 72614	86319 / 72762	87401 / 71989
ALS: Code 1	3927	4200	3666
ALS: Code 2	10880	13523	12724
ALS: Code 3	17409	22238	20574
ALS: Code 4	54	49	24
BLS: Code 1	6115	4735	4421
BLS: Code 2	11615	9515	9671
BLS: Code 3	22564	18471	20893
BLS: Code 4	49	28	15
Run Totals	143673	146332	146551

Contract Discussion continues on the next page

FIRE-waiver requested-continued

6006995 100% City Funding – To Provide Ambulance Emergency Medical Services Billing System. – Contractor: Digitech Computer LLC – Location: 480 Bedford Road, Building 600, Chappaqua, NY. 10514 – Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$4,264,000.00.

Bid Information:

RFP opened July 1, 2024, and closed July 31, 2025. 53 Invited Suppliers. 3 Bids Received. The bids were evaluated based upon Methodology & Approach on Similar Projects [20 points]; Operational & Technical Abilities [20 points]; Experience and References [10 points]; Staffing [5 points]; Cost [10 points]; DBB Certification of Prime [15 points]; DBB Certification of Subcontractors [20 points] Total Maximum points is 100 points.

All Bids:

Digitech	[65 points]
EMS Consultants	[43.33 points]
Optum	[21.65 points]

With over 30 years of experience in the EMS billing space, Digitech demonstrated in the proposal the technology expertise along with the staff and resources to support the City of Detroit. They currently work with many municipalities, which allows them to seamlessly integrate the needs of the Detroit Fire Department into the services they provide.

Contract Details:

Vendor: **Digitech Computer LLC**
End Date: **3 years from approval**

Amount: **\$4,264,000**

Services:

- **The City's Fire Department has engaged, and the Vendor manages the City's receivable system that details all EMS runs. The vendor receives payment remittance information, and the electronic payments from health insurance providers which are deposited into the City's bank accounts and applies such payments to each patient's account according to the insurer's EOB (Explanation of Benefits) records. The vendor manages these accounts until they are paid or deemed non-collectable (after 6 months of nonpayment).**
- **In addition, payments via checks directed are directed by the Vendor to be received via the City's lockbox and the Vendor receives the remittance information and posts the payments to the receivables.**
- **The Vendor provides billing services for billing and collection of revenue generated from the emergency services provided by the Detroit Fire Department.**
- **The Vendor will provide services that include Billing, Invoicing, Rebilling, Billing Statements, Privacy Notices.**
- **The Vendor is responsible for attempting to obtain missing patient authorization to bill signatures from parties responsible for payment. The records of the signature must be maintained by the Vendor for review by Medicare and the City.**
- **The Vendor will respond to and resolve in a timely manner all insurance claim information submitted by patients, including electronic filing systems. Such systems should be operation for Medicare, Medicaid HMO, and suitable for approval for all private insurance companies. Functions will include assisting patient claim preparation, proper assignment of claim, correction and refile of rejected claims.**

Contract Discussion continues on the next page

FIRE-waiver requested-continued

6006995 100% City Funding – To Provide Ambulance Emergency Medical Services Billing System. – Contractor: Digitech Computer LLC – Location: 480 Bedford Road, Building 600, Chappaqua, NY. 10514 – Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$4,264,000.00

Services:

- Medicare, Medicaid, Blue Cross Blue shield of Michigan and other commercial insurance claims including auto insurance will be transmitted electronically upon receipt of the electronic patient care record.
- The Vendor must comply with all City of Detroit resolutions and ordinances affecting billing fees. The Vendor must review on a quarterly basis current EMS billing activities and rate schedules and make recommendations to the City on any rate adjustments that may be necessary.
- The vendor must provide all supplies, and services at Vendor's sole cost and expense including, paper, printed material, envelopes, printing, bank deposit-slips claims clearing house fees, scanning costs, insurance verification fees, postage, telecommunications, internet, faxing, mileage, travel and other cost incurred in connection with the operation of billing services.
- The Vendor will provide all necessary security for the storing and transporting of negotiable instruments.

Fees:

Service Type	Contract Year 1	Contract Year 2	Contract Year 3	Option Year 1	Option Year 2	Option Year 3
Percentage on Net Collections from Billing Activities	6.05%	6.05%	6.05%	6.05%	6.05%	6.05%

Fees will be based on monthly net collections (defined as gross receipts less refunds).

Included are all primary aspects of billing services, including dedicated client services manager, integration into ePCR Software, education services, all required reporting, and GADCS assistance.

HOMELAND SECURITY-*waiver requested*

3084285 100% Grant Funding – To Provide Ruggedized Panning Night Vision Goggle. – Contractor: Night Vision, Inc. – Location: 1121 W Valley Boulevard, Suite I249, Tehachapi, CA 93561 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$50,500.00.

Funding:

Account String: **2105-21222-331111-644100**

Fund Account Name: **Homeland Security Grants Fund**

Appropriation Name: **Homeland Security Grant Program-UASI FY26**

Funds Encumbered: **\$103,009 as of June 27, 2025**

Tax Clearances Expiration Date: **11-20-25**

Political Contributions and Expenditures Statement:

Signed: **6-12-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **6-12-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened April 24, 2025 , and closed May 8, 2025. 12 Invited Suppliers. 1 Bids Received.

The bids were evaluated based upon price only.

All Bids:

Night Vision, Inc. [\$50,000]

GovSmart Tactical [\$33,670.72]

GovSmart Tactical bid with a product that was NOT an exact match, but they wanted to have their product that is MOSTLY made in the U.S.A. for possible future options. There were multiple deviations from the RFQ specifications.

The following suppliers were contacted and invited to bid but did not respond; Advantage Police Supply Inc., Body Armor Outlet, LLC (dba Granite State Police Supply), Tactical & Survival Specialties Inc., Steele Industries, Automatic Defense, Night Vision Outfitters, Midwest Night Vision, Nocturn Industries, HCC Tactical, and Own The Night.

Contract Details:

Vendor: **Night Vision, Inc.**

Bid: **Lowest responsible bid**

End Date: **June 30, 2026**

Amount: **\$50,500**

Services & Fees:

Provide Ruggedized Panning Night Vision Goggle.

Night Vision Google: Part #NV/RPNVG-18 @ \$12,500 EACH.

Freight Charge: \$500

HOUSING AND REVITLIZATION- *waiver requested*

6007185 100% City Funding – To Provide After Hours and Weekend Outreach. – Contractor: Motor City Mitten Mission – Location: 24623 Harper Avenue, Saint Clair Shores, MI 48080 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$767,000.00.

Funding:

Account String: **1000-26361-360136-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Detroit Housing Network GF**
Funds Encumbered: **\$1,518,737 as of June 27, 2025**

Tax Clearances Expiration Date: **3-10-26**

Political Contributions and Expenditures Statement:

Signed: **3-17-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **3-17-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFP opened March 20, 2025 , and closed April 21, 2025. 7 Invited Suppliers. 6 Bids Received.

The bids were evaluated based upon program overview [20 points]; Experience/Qualifications [15 points]; Capacity/Staffing [15 points]; DBB Certification of Prime [15 points]; DBB Certification of Subcontractors [20 points]; Total Maximum points are 100 points.

All Bids:

Motor City Mitten	[59 points]
Wayne Metropolitan	[55 points]
Elevation Connect LLC	[36 points]
Call Center for Hire	[23 points]
CCM Consulting	[22 points]

Contract Details:

Vendor: Motor City Mitten Misson	Bid: Lowest responsible bid
End Date: 2 years from approval	Amount: \$767,000

Services

- **The Vendor, an experienced street outreach provider will respond to incoming calls from individuals and families seeking shelter from 6:00 PM to 8:00 am Monday – Friday and 24 Hours on Saturday and Sunday.**
- **The Vendor will be responsible for making appropriate referrals to shelters in Detroit and coordinating transportation for these individuals and families to these shelters.**
- **The Vendor will provide services to individuals and families in the Detroit, Highland Park, and Hamtramck areas that are experiencing unsheltered homelessness during all off-hour's periods.**
- **Service includes answering incoming calls and texts during the contracted hours or responding back to voicemails within 2 hours, ability to text with individuals seeking shelter in addition to voice calls, attempting diversion prior to shelter referrals, providing appropriate shelter referrals, and if required coordinating transportation.**

Contract Discussion continues on the next page

HOUSING AND REVITLIZATION- *waiver requested*

6007185 100% City Funding – To Provide After Hours and Weekend Outreach. – Contractor: Motor City Mitten Mission – Location: 24623 Harper Avenue, Saint Clair Shores, MI 48080 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$767,000.00.

Fees:

Administrative Support	\$30,000
Bus Passes	\$20,000
Communications	\$12,000
Diversion Funds	\$60,000
Food and Other Basic Essentials	\$34000
Holiday Staffing	\$7,000
Insurance	\$12,000
Office Supplies	\$10,000
Payroll Taxes	\$36,230
Program Staff*	\$493,070
Rideshare Services	\$20,000
Vehicle Gasoline	\$15,000
Vehicle Maintenance	\$15,000
Workman's Compensation	\$2,700

TOTAL FEES: \$767,000

HOURLY RATE: \$125/hour for 6,136 total hours

OCFO-waiver requested

6003426-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Scope of Work for Treasury for Legacy Data Storage. – Contractor: Triyam, Inc. – Location: 4 1st Avenue, Peabody, MA 01960 – Contract Period: June 1, 2021 through May 31, 2026 – Contract Increase Amount: \$63,378.00 – Total Contract Amount: \$532,367.00.

Funding

Account String: **1000-29234-230070-622302**
Fund Account Name: **General fund**
Appropriation Name: **Revenue Management**
Available Funds: **\$3,077,106 as of June 27, 2025**

Tax Clearances Expiration Date: **6-17-26**

Political Contributions and Expenditures Statement:

Signed: **6-11-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-11-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing agreement. This amendment is to add funding and a new scope to the contract. Adding services for Treasury's Legacy CheckAlt system.

Contract Details:

Vendor: **Triyam Inc.**

Amount: **+\$63,378; Total \$532,367**

End Date: **remains the same; through May 31, 2026**

Services – at time of approval:

- **The System will provide a human resources and financial legacy Data storage online process that will ensure the efficient retention of historical human resources and financial records. The System will consolidate approximately ten (10) antiquated databases and systems into one source of truth for historical HR and Financial data. This will ensure the City is more easily able to store, manage, report on, and evaluate said records when required. The System is a software as a service (SAAS) which shall be hosted in the Microsoft Azure Cloud by the Vendor.**
- **The system will provide Integrated archive with combined data from a variety of data sources including Human resources, and payroll, all financial transactions, and single view of related data regardless of original data sources.**
- **The System will be hosted by the Microsoft Azure Cloud environment. The Vendor will be responsible for application hosting, backup and disaster recovery. The City will only need workstations which have browsers which can connect to internet at broadband speed.**
- **The Vendor will provide analysis and reporting embedded in its cloud-hosted model. There will be no additional reporting charges.**
- **The System's workstations will not require software installation other than a supported web browser and software to open downloaded files, Minimum supported operating systems, and browser versions for Workstations.**
- **The Vendor will host the System as a SaaS in the Microsoft Azure Cloud. The Vendor must provision, maintain, back up, and support all necessary components, including Application services Databases, Document storage, and Virtual Machines for in-scope City of Detroit Databases.**

Contract Discussion continues on the next page

OCFO-waiver requested -continued

6003426-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Scope of Work for Treasury for Legacy Data Storage. – Contractor: Triyam, Inc. – Location: 4 1st Avenue, Peabody, MA 01960 – Contract Period: June 1, 2021, through May 31, 2026 – Contract Increase Amount: \$63,378.00 – Total Contract Amount: \$532,367.00.

Fees- at time of approval:

Project fee	\$120,303/- one-time fee	<ul style="list-style-type: none"> • Project Execution - Installation, Configuration, Consulting, Training • Data extract from legacy systems • Fovea System setup • Data import into Fovea • Up to 4 TB data import • Additional data to archive will be charged at \$0.03/MB
Data Archive License	\$1,499 per month	<ul style="list-style-type: none"> • License, maintenance and support • For up to 50 named users Up to 4 TB storage • Additional users \$29/user/month • Additional storage \$0.50/GB/month • API Interface setup and maintenance up to one API such as SSO with Active Directory.
Business Intelligence reporting setup	\$21,989.00	Business Intelligence reporting setup \$1,999/- per database (11 databases)
Business Intelligence designer license	\$649 per month. For 11 licenses	All Fovea users can view report at no extra charge, BI design licenses are \$59/user/month.
OCR Search setup	\$17,997 for 3 systems	OCR search setup \$5,999 per system (11 systems)
OCR Search license	\$2,997 per month for 3 systems	

Contingency:		
• Data Archive Over 4 TB	\$30/GB	
• Data storage Over 4TB	.50/GB/month	
• Archive users over 50	\$29/user/month	
• BI designer	\$59/user/month	
• Additional OCR setup	\$5,999 per system	
• Additional OCR license	\$999.00 per system per month	

Contract Discussion continues on the next page

OCFO-waiver requested -continued

6003426-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Scope of Work for Treasury for Legacy Data Storage. – Contractor: Triyam, Inc. – Location: 4 1st Avenue, Peabody, MA 01960 – Contract Period: June 1, 2021, through May 31, 2026 – Contract Increase Amount: \$63,378.00 – Total Contract Amount: \$532,367.00.

Fees- at time of approval:

Payment Schedule

Fee	Milestone	Amount
50% Project fees	Signed proposal	
25% Project fees	On completing archival of 3 of 11 systems or equivalent percentage of full project	
15% Project fees	On completing archival 7 of 11 systems or equivalent percentage of full project	
10% Project fees	On completing archival 11 of 11 systems	
50% Annual license due on	On start of availability of 1 of 11 systems "Start of Fovea archive availability" is defined as the date when City user accounts are setup in Fovea for users to login and access any of the archived data	
75% Annual license due on	On start of archive availability of 7 of 11 systems	
100% Annual license due on	On start of archive availability of 11 of 11 systems	

Contract Discussion continues on the next page

OCFO-waiver requested -continued

6003426-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Scope of Work for Treasury for Legacy Data Storage. – Contractor: Triyam, Inc. – Location: 4 1st Avenue, Peabody, MA 01960 – Contract Period: June 1, 2021, through May 31, 2026 – Contract Increase Amount: \$63,378.00 – Total Contract Amount: \$532,367.00

Amendment 2 Services & Fees:

Base Pricing:

The pricing below is for the base package of archival for the scope stated in previous sections. Additional add-ons can be included at Client's request.

- **Fovea EHR Archive and selected add-ons (AI-based OCR, Business Intelligence): \$3,199/- per month**
- **Project and setup fees: \$24,990**
- **Year 1 Total: \$63,378**

Itemized Pricing:

Item	Price	Description
Project Fee	\$19,990/- one-time fee	<ul style="list-style-type: none"> • Project Execution: Installation, Configuration, Consulting and Training. • Fovea System setup and data import into Fovea. • 1,500 GB storage. Up to 750 GB discrete relational ("database") data storage and 750 GB of non-discrete ("files") data storage
Fovea EHR Archive License	\$2,186/- per month	<ul style="list-style-type: none"> • License, maintenance, and support, record count and Medical Records Package in Scope. • For up to 6 named users. <ul style="list-style-type: none"> • Additional users \$9/user/month. • 1,500 GB storage. Up to 750 GB discrete relational ("database") data storage and 750 GB of non-discrete ("files") data storage <ul style="list-style-type: none"> • Additional discrete relational ("database") data storage: \$1.0/GB/month • Additional non-discrete ("files") data storage: \$0.25/GB/month
AI-based OCR Search Setup	\$5,999/- \$3,599/- one-time fee	<ul style="list-style-type: none"> • OCR Search setup \$5,999 per system • Includes one-time discount of \$2,400 (<i>Triyam's Investment in the Partnership</i>)
AI-based OCR Search License	\$999/- \$639/- per month	<ul style="list-style-type: none"> • OCR Search license \$999 per system • Includes one-time discount of \$360 (<i>Triyam's Investment in the Partnership</i>)
Business Intelligence (Tableau) reporting setup	\$1,999/- \$1,401/- one-time fee	<ul style="list-style-type: none"> • Business Intelligence reporting setup \$1,999/- per database • Includes one-time discount of \$598 (<i>Triyam's Investment in the Partnership</i>)
Business Intelligence (Tableau) license	\$594/- \$374/- per month	<ul style="list-style-type: none"> • Business Intelligence license \$99/- per user for 6 users • Includes one-time discount of \$36.6/- per user (<i>Triyam's Investment in the Partnership</i>)

Contract Discussion continues on the next page

OCFO-waiver requested -continued

6003426-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Add Scope of Work for Treasury for Legacy Data Storage. – Contractor: Triyam, Inc. – Location: 4 1st Avenue, Peabody, MA 01960 – Contract Period: June 1, 2021 through May 31, 2026 – Contract Increase Amount: \$63,378.00 – Total Contract Amount: \$532,367.00

Additional Information:

6003426 was initially approved at formal session June 1, 2021, to provide archiving databases for \$468,989 through May 31, 2026.

POLICE-waiver requested

6005107-A2 100% City Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Legal Instruction to Students, Civilians, and Law Enforcement Entities Operating Under the Detroit Police Department. – Contractor: Ruth Carter Law, PLLC – Location: 1300 Broadway Street, Suite 800, Detroit, MI 48226 – Previous Contract Period: February 21, 2023 through June 30, 2025 – Amended Contract Period: February 21, 2023 through June 30, 2027 – Contract Increase Amount: \$96,000.00 – Total Contract Amount: \$196,000.00.

Funding

Account String: 1000-29370-370686-613110
Fund Account Name: **General Fund**
Appropriation Name: **Police Department Administration**
Funds Available: **\$1,336,483 as of June 27, 2025**

Tax Clearances Expiration Date: **11-12-25**
Political Contributions and Expenditures Statement:
Signed: **6-17-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-17-25**
☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance;
Employment Application complies
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record
Disclosure

Background:

Attorney Carter has practiced law in the city of Detroit for over 30 years, serving as an attorney, a prosecutor and a retired judge. Given her credentials, she was highly recommended to instruct the legal portion by Michigan Commission on Law enforcement Standards (MCOLES).

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Ruth Carter Law, PLLC** Amount: **+\$96,000 Total \$196,000**
End Date: **Adds two years through June 30, 2027.**

Services/fees-remains the same:

Attorney- Professional Education and Training:

The attorney/ vendor will provide legal instruction to Basic Recruit Students, Civilians and other Law Enforcement entities operating under the Detroit Police Department along with training, tutoring and remediation instruction. The primary purpose of legal instruction is to have the Recruit Students ready and be able to pass the Michigan Commission on Law Enforcement Standards (MCOLES) required exam.

The vendor will be paid \$4,000.00 per month for these Services.

Additional Information:

6005107 was initially approved July 25, 2023, for a period through February 20,2025 for \$96,000, to provide Legal Instruction to Students, Civilians& Other Law Enforcement-DPD.

6005107-A1 was initially approved during Recess from November 27, 2024- January 6, 2025 and reported at the regular session of January 7, 2025, to provide Legal Instruction to Students, Civilians& Other Law Enforcement-DPD for \$100,000 through June 30, 2025.

DELEGATED APPROVAL(S)

Pursuant to section 17-5-91 (c) of the 2019 Detroit City Code, City Council has delegated authority to the Purchasing Director to make or authorize others to make minor purchases, provided that the Office of Contracting and Procurement provides certain information to City Council.

Pursuant to section 17-5-91(c) only the following information is required for delegated approval contracts:

The item to be purchased or acquired;

- The Good or Service to be purchased;
- The vendor selected;
- Certifications, if any;
- The term or duration of the contract;
- Number of bid responses received;

Pursuant to section 17-5-91 (d) the City Council may, within seven days of the date that the Office of Contracting and Procurement provided the necessary minor purchase information, revoke its delegation of authority to make any one or more of the minor purchases, by a majority of Council Members present. Any minor purchase that City Council revokes delegated authority for shall follow the standard contracting process and timeline which would apply to the contract without delegated authority.

The following contracts are considered Delegated Approvals:

Contract Number	Dept	Supplier	Description of Purchase	Amount	Term	# of Responses	Certs, if any
6007230	Police	J & R Auto Repair Inc.	Light Duty Vehicle Maintenance and Repair	\$64,000.00	2 Years	5	None
6007228	Police	Jefferson Chevrolet Company	Light Duty Vehicle Maintenance and Repair	\$64,000.00	2 Years	5	None

Delegated Approval Contract discussion continues onto the next page.

**DELEGATED APPROVAL
POLICE**

6007230 To Provide Light Duty Vehicle Maintenance and Repair. – Contractor: J & R Auto Repair Inc, dba Jay's Auto Repair – Location: 20101 Van Dyke, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Term of Two (2) Years – Total Contract Amount: \$64,000.

Bid Information:

RFQ opened March 12, 2025 & closed April 1, 2025; 282 Invited Supplier; 5 Bids Received.

Bids were evaluated based on hourly rates.

All Bids:

Jefferson Chevrolet	\$108/Hour
J & R Auto Repair	\$123/Hour
Bob Maxey Ford	\$169/Hour
Pat Milliken Ford	\$155/Hour
Black Bottom Group	\$185/Hour

According to OCP, The Black Bottom Groups pricing is significantly higher than the other vendors who responded. They also do not have the capacity in staff or vehicle bays to support services as needed by the department. Pat Milliken Ford's experience per the department has been subpar. In addition, they have previously turned away vehicles arriving for "Quick Lane" services such as oil changes or wiper blades and also indicated that they need advanced notice of repairs.

3 Vendors were awarded contracts, including J & R Auto Repair, Inc [\$64,000], Jefferson Chevrolet Company [\$64,000], and Bob Maxey Ford [\$42,000]. All 3 are located in Detroit and can meet the vehicle repair and maintenance requirements for the Police Department.

Contract Details:

Vendor: **J & R Auto Repair Inc, dba Jay's Auto Repair**
Amount: **\$64,000**

Bid: **Multiple Awards**
End Date: **2 years from approval**

Services/Fees:

Provide Light Duty Vehicle Maintenance and Repair for \$123/Hour. TOTAL \$64,000 for 2-year term.

**DELEGATED APPROVAL
POLICE**

6007228 To Provide Light Duty Vehicle Maintenance and Repair. – Contractor: Jefferson Chevrolet Company – Location: 2130 E Jefferson Ave., Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Term of Two (2) Years – Total Contract Amount: \$64,000.

Bid Information:

RFQ opened March 12, 2025 & closed April 1, 2025; 282 Invited Supplier; 5 Bids Received.

Bids were evaluated based on hourly rates.

All Bids:

Jefferson Chevrolet	\$108/Hour
J & R Auto Repair	\$123/Hour
Bob Maxey Ford	\$169/Hour
Pat Milliken Ford	\$155/Hour
Black Bottom Group	\$185/Hour

According to OCP, The Black Bottom Groups pricing is significantly higher than the other vendors who responded. They also do not have the capacity in staff or vehicle bays to support services as needed by the department. Pat Milliken Ford's experience per the department has been subpar. In addition, they have previously turned away vehicles arriving for "Quick Lane" services such as oil changes or wiper blades and also indicated that they need advanced notice of repairs.

3 Vendors were awarded contracts, including J & R Auto Repair, Inc [\$64,000], Jefferson Chevrolet Company [\$64,000], and Bob Maxey Ford [\$42,000]. All 3 are located in Detroit and can meet the vehicle repair and maintenance requirements for the Police Department.

Contract Details:

Vendor: **Jefferson Chevrolet Company**
Amount: **\$64,000**

Bid: **Multiple Awards**
End Date: **2 years from approval**

Services/Fees:

Provide Light Duty Vehicle Maintenance and Repair for \$123/Hour. TOTAL \$64,000 for 2-year term.