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City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION
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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 9, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on June 10, 2025.

This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

In addition, Pursuant to section 17-5-91 (c) & 17-5-91 (d) of the 2019 Detroit City Code, City, this report includes Delegated Approval Contracts on pages 104 & 105.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: June 9, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION JUNE 10, 2025.**

CONSTRUCTION AND DEMOLITION-*waiver requested*

6006322-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Design-Build Services to Renovate Northwest Activities Center (NWAC). – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: June 18, 2024 through June 30, 2025 – Amended Contract Period: June 18, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,365,000.00.

Funding

Account String: **3923-22007-470010-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Neighborhood Investments 3**
Funds Available: **\$11,146,886 as of June 6, 2025**

Tax Clearances Expiration Date: **11-25-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **1 to a current CM in 2021,
1 to a former CM in 2016, 1 to the Mayor in 2016.**

Consolidated Affidavits

Date signed: **4-24-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The City of Detroit is issuing this contract for design-build services at the Northwest Activities Center. The contract includes the construction of a smoothie bar, the redesign of the center's entrance ramp, the repair of the saunas and steam rooms, and the performance of other as-needed tasks necessary to bring it back to a state of good repair.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Economic Impact EC 2.

Bid Information:

None. This is an amendment to an existing agreement. The project needs additional time to be completed.

Contract Details:

Vendor: **DMC Consultants, Inc**

Amount: **+\$0.00; Total \$1,365,000.00**

End Date: **adds 6 months through December 31, 2025**

Services-remains the same:

- **To Provide Design-Build Services to Renovate Northwest Activities Center (NWAC).**
- **Phase 1 of this contract services is for Design and Preconstruction Services.**
- **Phase 1 will consist of Site Analysis/Assessment, Schematic Design, Design Development, providing construction Documents.**
- **Phase 2 will consist of the Following Construction:**
 - **Build out of a Smoothie Bar**
 - **Exterior Ramp Improvements**
 - **Landscape/Irrigation**

Contract discussion continues on the next page:

CONSTRUCTION AND DEMOLITION-continued-waiver requested

6006322-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Design-Build Services to Renovate Northwest Activities Center (NWAC). – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: June 18, 2024 through June 30, 2025 – Amended Contract Period: June 18, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,365,000.00.

Services-remains the same- continued:

- Interior Finishes such as repair, prep and painting of walls and remove, prepare, and provide and install new LVT Flooring.
- Sauna and Steam Rooms improvements
- Security/outdoor Cameras
- IT
- Build out of a E-Sports Lounge
- Site work

Fees-remains the same:

Northwest Activities Center Renovation Price Proposal - Attachment C			
DO NOT EDIT ANY OF THE B COLUMNS - THESE ARE CALCULATED FIELD			
Phase 1: Design and Preconstruction Phase			
Design Services Fee		Anticipated Hours	Comments
Site Analysis/Assessment	\$ 12,000.00	24	
Schematic Design	\$ 12,400.00	32	
Design Development	\$ 21,200.00	60	
Construction Documents	\$ 34,600.00	80	
Awardee Mark up Fee for Phase 1 if applicalbe	\$ 24,000.00		
Phase 1 Subtotal	\$ 104,200.00		
Phase 2: Construction Management Phase			
Items		Comments	
Consturction Management Fee	\$ 86,000.00	if construction cost is approx. 1M	
Anticipated General Conditions	\$ 100,654.00	DURATION: 6 MONTHS	
Phase 2 Subtotal	\$ 186,654.00		
A/E Firm's Project Personnel	*Hourly Rate*	*Provide Fully Burdened Labor Rates*	
Principle	\$ 200.00		
Director	\$ 130.00		
Project Architect	\$ 120.00		
Project Manager	\$ 100.00		
Project Leader	\$ 100.00		
Architectural Designer II	\$ 125.00		
Architectural Designer II	\$ 110.00		
Administrative	\$ 80.00		
Civil Engineer	\$ -		
Mechanical Engineer	\$ -		
Electrical Engineer	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Construction Manager's Project Personnel	*Hourly Rate*	*Provide Fully Burdened Labor Rates*	
Project Director	\$ -		
Project Manager	\$ -		
Project Superintendent	\$ -		
Project Engineer	\$ -		
Project Estimator	\$ -		
Accounting	\$ -		
Clerical	\$ -		
Journeyman for General Contractor	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		

CONSTRUCTION AND DEMOLITION

6004504-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and Increase of Funds for Commercial Environmental Due Diligence to Support the City's Blight Remediation Efforts. – Contractor: Environmental Resources Group, LLC – Location: 17800 Woodward Avenue, Suite 100C, Detroit, MI 48203 – Contract Period: July 26, 2022 through December 31, 2025 – Amended Contract Period: July 26, 2022 through June 30, 2026 – Contract Increase Amount: \$17,500.00 – Total Contract Amount: \$819,572.00.

Funding

Account String: **3923-22003-160060-617900-851101**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA - Blight Remediation**
Funds Available: **\$7,102,606 as of June 6, 2025**

Tax Clearances Expiration Date: **5-29-26**

Political Contributions and Expenditures Statement:

Signed: **4-29-25** Contributions: **None**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC3).

Bid Information

No. This is an amendment to an existing agreement. Additional funds requested to perform Phase II and Due Care Assessments at commercial demolitions.

Contract Details:

Vendor: **Environmental Resources Group, LLC 50/100** Amount: **+\$532,072 to \$532,072.00**

End Date: **Remains the same- December 31, 2025**

Services-remains the same

SPECIFIC WATER-RELATED SERVICES:

Stopping & Cutting Water Service. The vendor must:

Contact MISS DIG for utility inspection and marking, and wait the designated timeframe prior to starting work;

Mobilize to the subject site(s) with all necessary equipment and personnel;

Excavate the site to locate the stop box and/or curb stop(s) (valve) for the water service line of the subject site(s);

If the Vendor discovers any unidentified service lines or a fitting that splits one service line into multiple services ("pigtail"), immediately stop work and notify the Owner as directed prior to stopping any service line;

Turn off the curb stop(s) (valve) in accordance with DWSD protocols;

Verify that there is a complete (no leak) shut-off on the curb stop(s).

If there is a leak, try again to turn off the curb stop (valve). If the curb stop (valve) is broken, use a wrench to try to shut off the water. If water is still running on the site, stop and immediately contact the Owner as directed;

Cut all water lines two inches (2") and less in diameter;

Consolidated Affidavits

Date signed: **4-29-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Contract discussion continued on next page.

CONSTRUCTION AND DEMOLITION- *cont.*:

6004504-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and Increase of Funds for Commercial Environmental Due Diligence to Support the City's Blight Remediation Efforts. – Contractor: Environmental Resources Group, LLC – Location: 17800 Woodward Avenue, Suite 100C, Detroit, MI 48203 – Contract Period: July 26, 2022 through December 31, 2025 – Amended Contract Period: July 26, 2022 through June 30, 2026 – Contract Increase Amount: \$17,500.00 – Total Contract Amount: \$819,572.00.

Services-remains the same-continued

- If this is a lead service line, cut the service line approximately eighteen inches (18”) from the curb stop on the customer side. Fold approximately six inches (6”) of the lead service back onto the service line and mash both the folded portion and the portion underneath it into a flat section. Once the lead service line has been crimped, it must be secured with wire to prevent unravelling. Verify there are no leaks coming from the line;
- If this is a copper service line, cut approximately eighteen inches (18”) from the curb stop on the customer side. Either braze or solder an end cap into the end of the cut service line(s). Verify there are no leaks coming from the line; viii. Backfill any excavated or disturbed areas and adequately compact all backfill material to avoid any excessive settling, sinkholes, or other unwanted depressions.

Liquid Sampling & Analysis.

The Vendor must sample the liquid at the assigned site(s) in accordance with the Great Lakes Water Authority (GLWA) requirements and protocols, and the Vendor must submit the sample to a qualified analytical laboratory through a properly documented chain-of-custody for all GLWA-required analytical parameters for the discharge of the liquid into an approved sewer receptor near the site. The Vendor must request the turnaround-time on all laboratory analyses as directed by the Owner. The Vendor must immediately convey the laboratory analytical results to the Owner as directed upon receipt. If GLWA denies discharge, the Vendor must collect all necessary and sufficient samples for the pump-out, transport, and off-site disposal of the liquid. The Vendor must submit the sample(s) to a qualified analytical laboratory through a properly documented chain-of-custody for all required analytical parameters, and the Vendor must request the turn-around-time on all laboratory analyses as directed by the Owner. The Vendor must immediately convey the laboratory results to the Owner as directed upon receipt.

GLWA Special Discharge Permit Application. The Vendor must complete and submit the GLWA Special Discharge Permit Application in its entirety, including all necessary documentation. The Vendor must immediately convey the GLWA determination, including any documentation or communication related to that determination, to the Owner as directed upon receipt.

Pump Out & Liquid Discharge/Disposal Pump Out & Sewer Discharge of Flooded Area(s). Upon receipt of the GLWA permit application approval, the Vendor must:

- Mobilize to the subject site(s) with all necessary equipment and personnel;
- Identify the point of discharge that was listed on the GLWA Special Discharge Permit application;
- Pump the liquid into the approved point of discharge using the appropriate filter(s) and/or screening material to remove debris and solids. Remove all liquid from the flooded area until there is no pooled liquid. All flooded areas must be dry within twenty-four (24) hours of pump-out;
- Appropriately dispose of the filtered/screened material upon completion of the discharge; and
- Submit a report to the Owner to satisfy the GLWA Special Discharge Permit Application requirements in the form, manner, and time frame specified by the Owner. **Pump Out & Off-Site Disposal of Flooded Area(s).** Upon receipt of the GLWA permit application denial, the Vendor must:

Contract discussion continued on next page.

CONSTRUCTION AND DEMOLITION- *cont.*:

6004504-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and Increase of Funds for Commercial Environmental Due Diligence to Support the City's Blight Remediation Efforts. – Contractor: Environmental Resources Group, LLC – Location: 17800 Woodward Avenue, Suite 100C, Detroit, MI 48203 – Contract Period: July 26, 2022 through December 31, 2025 – Amended Contract Period: July 26, 2022 through June 30, 2026 – Contract Increase Amount: \$17,500.00 – Total Contract Amount: \$819,572.00.

Services-remains the same-continued

- Complete the appropriate documentation (i.e. waste profile) and secure approval for the proper transport and disposal of the liquid and any filtered material at a licensed disposal facility;
- Mobilize to the subject site(s) with all necessary equipment and personnel;
- Pump the liquid using the appropriate filter(s) and/or screening material to remove debris and solids. Remove all liquid from the flooded area until there is no pooled liquid. All flooded areas must be dry within twenty- four (24) hours of pump-out;
- Coordinate the transport and disposal of the liquid and filtered material upon completion of the pump out; and
- Submit a report to the Owner of all sampling, pump-out, transport, and disposal activities in the form, manner, and time frame specified by the Owner.

Fees-remains the same:

Cost Category	Cost per Unit	Unit
Sampling & Analysis (7-day TAT) of Liquid	\$2,500.00	Per Site
Additional Analysis	\$20,000.00*	Per Site
Water Pump Out & Discharge	\$1,750.00	Per Crew Per Half Day
Water Pump Out & Discharge	\$2,875.00	Per Crew Per Full Day
Water Pump Out & Disposal (non-discharge)	\$100,000.00*	Per Site
Water Line Disconnection	\$3,520.00	Per Crew Per Half Day
Water Line Disconnection	\$3,910.00	Per Crew Per Full Day
GRAND TOTAL COSTS	\$134,555.00	

*For any applicable site, these amounts are 'not to exceed' values, the assigned contractor must submit a cost proposal to the City for review and approval prior to commencing work on that site.

All pricing must be inclusive of all administrative costs, operational costs (i.e. mobilization and transportation), any other related costs, overhead, and profit.

Additional Information:

6004504 was approved at Formal Session on July 26, 2022 for \$270,000 through Decemer 31, 2025.

6004504-A1 was approved at Formal Session on September 5, 2023 for \$802,072 through Decemer 31, 2025.

CONSTRUCTION & DEMOLITION- *Waiver Requested*

6005667-A3 100% ARPA Funding – AMEND 3 – To Provide an Extension of Time Only for Renovation at Butzel Family Recreation Center located at 7737 Kercheval . – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Previous Contract Period: November 14, 2023 through June 30, 2025 – Amended Contract Period: November 14, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$2,590,000.00.

Funding:

Account String: 3923-22002-350030-617900-860222
Fund Account Name: American Rescue Plan Act- ARPA
Appropriation Name: ARPA - City Services & Infrastructure
Available Funds: \$43,223,473 as of June 6, 2025

Tax Clearances Expiration Date: 1-29-26

Political Contributions and Expenditures Statement:

Signed: 3-27-25 Contributions: None

Consolidated Affidavits:

Date signed: 3-27-25

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Revenue Replacement (EC6).

Bid Information:

None, because this is an amendment to extend the term of the contract. This vendor was the highest ranked bid of the 5 bids received. According to OCP, the “Project needs additional time to be completed.”

Contract Details:

Vendor: Gandol, Inc

Amount: Remains the same; Total \$2,590,000

End Date: Add 6 months; through December 31, 2025

Services – remains the same:

The Vendor shall provide the following services at the Butzel Family Recreation Center at 7737 Kercheval:

- **Parking lot resurfacing**
- **Mill existing asphalt surface approximately 2” in depth and haul all millings offsite. A total of approx. 30,000 square feet (See attached diagram and verify measurement on site).**
- **Power sweep and clean areas of loose dirt and debris prior to receiving tack coat.**
- **Apply tack coat for adhesion.**
- **Pave and install 2” of MDOT #1100 wearing course asphalt material and compact. A total of approx. 30,000 square feet (See attached diagram and verify measurement on site).**
- **Restripe entire parking lot.**
- **Adjust and rebuild (4) catch basins. Sidewalk**
- **Remove and replace sidewalks in designated areas for approx.. 1,000 square feet of 4” concrete sidewalk. Verify measurement on site.**

Electrical

- **Installed electric handicap door opener for front entrance. Provide any necessary power to operate the opener.**
- **Replace wall-mounted light bulbs for LED bulbs.**
- **Paint**
- **Paint current bollards**

EV Station

- **Provide and install (2) dual electrical vehicle charging stations and provide necessary power to the charging stations.**

Contract discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – *Waiver Requested - continued*

6005667-A3 100% ARPA Funding – AMEND 3 – To Provide an Extension of Time Only for Renovation at Butzel Family Recreation Center located at 7737 Kercheval . – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Previous Contract Period: November 14, 2023 through June 30, 2025 – Amended Contract Period: November 14, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$2,590,000.00.

Services- remains the same - continued:

IT

- **Bost Wi-Fi coverage throughout the facility as needed.**
- **Gallery Room/ Display • Provide and install artwork to help beautify the facility.**
- **Construct a new gallery room, this may include carpentry, flooring, paint, HVAC, and/or electrical. Verify location and design with owner.**

E-Sports Lounge

- **Construct a new E-Sports Lounge, this may include carpentry, flooring, paint, HVAC, and/or electrical. Verify location and design with owner.**

Storefront

- **Remove all existing aluminum storefront frames and single-pane glass material.**
- **Furnish and install fixed windows throughout the building with the commercial grade aluminum storefront to support a double pane insulated glass and the front glass should be 1” clear Polycarbonate tempered glass. Verify measurement on site.**
- **Add film to tint 21 upper windows.**
- **Field measure each opening before manufacture and submit detailed shop drawings before ordering windows.**
- **Vendor shall include tempered glass in the areas where required by Code.**
- **Include for the replacement of all interior and exterior trim damaged by the work.**
- **Shall include all necessary labor, materials, and equipment to complete the glass replacement, as well as ensure that all necessary and required weatherstripping, stops, channels, gaskets, caulking or any other materials required in the weather-tight installation of storefront glazing.**
- **Include for all clean up and restoration for the inside and outside of the project site.**
- **Include for protection of all finishes, fixtures and fittings that could be damaged by the work.**
- **Ensure that the recreation center is protected from inclement weather during window replacement.**
- **Comply with all applicable regulations and codes.**

Certifications:

Vendor is Certified as a Detroit Based Business until 10/9/25.

Additional Information:

6005667 was initially approved November 7, 2023 with Gandol to provide Renovations at the Butzel Family Recreation Center for \$2,590,000; through December 31, 2024.

6005667-A1 was approved November 12, 2024 to add 6 months to the term; through June 30, 2025. O additional funds were requested.

6005667-A2 amended the terms and conditions of the contract via Resolution, which was approved by Council November 26, 2024 . The amended terms and conditions stated that the Vendor may be eligible for certain change order increases based on the approval from the Chief Financial Officer and availability of funds. All other terms and conditions remained the same.

Fees can be found on the next page.

CONSTRUCTION & DEMOLITION – *Waiver Requested - continued*

6005667-A3 100% ARPA Funding – AMEND 3 – To Provide an Extension of Time Only for Renovation at Butzel Family Recreation Center located at 7737 Kercheval . – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Previous Contract Period: November 14, 2023 through June 30, 2025 – Amended Contract Period: November 14, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$2,590,000.00.

Fees – remains the same:

Butzel Family Price Sheet			
Items	Value - Costs	Comments	
1. Mark Up Fee	\$ 80,000.00	if construction cost is approx. \$2M	
2. General Conditions - specify duration	\$ 300,000.00	Please note the constructin duration of the GC's, This is to include Insurance and Bond costs.	
3. Construction Services	\$ 2,210,000.00		
Construction Manager's Project Personnel	*Hourly Rate*	*Provide Fully Burdened Labor Rates*	
Project Director	\$ 95.00		
Project Manager	\$ 90.00		
Project Superintendent	\$ 85.00		
Project Engineer	\$ 80.00		
Project Estimator	\$ 75.00		
Accounting	\$ 70.00		
Clerical	\$ 65.00		
Journeyman for General Contractor	\$ 112.00		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		
Others:	\$ -		

TOTAL \$2,590,000

The full previously authorized \$2,590,000 has been invoiced on this contract.

Additional Information:

6005667 was initially approved November 7, 2023 with Gandol to provide Renovations at the Butzel Family Recreation Center for \$2,590,000; through December 31, 2024.

6005667-A1 was approved November 12, 2024 to extend the contract by 6 months; through June 30, 2025. No additional funding was requested.

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3084267 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 13932 Monte Vista. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2025 – Total Contract Amount: \$21,294.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$ 13,291,582 as of June 6, 2025**

Tax Clearances Expiration Date: **11-25-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **1 to a current CM in 2021,**
1 to a former CM in 2016, 1 to the Mayor in 2016.

Consolidated Affidavits

Date signed: **4-24-25**

☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance
Employment Application complies
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 13932 Monte Vista on April 14, 2025.

Bids closed on April 25, 2025 12 Invited Suppliers; 4 Bids Received.

ALL Bids:

Salenbien Trucking	\$20,940	[2% equalized bid \$20,521.20 for D-BB]
DMC Consultants	\$21,294	[15% equalized bid \$20,825.11 for D-BB, D-HB, D-BSB, C-WIB]
Inner City Contracting LLC	\$23,399	[11% equalized bid \$20,825.11 for D-BB, D-HB, D-BSB, C-WIB]
Detroit Next	\$30,000	[no equalization applied]

Contract Details:

Vendor: **DMC Consultants, Inc**
End Date: **June 30, 2025**

Bid: **Lowest Responsible Bid**
Amount: **\$21,294**

Services & Costs:

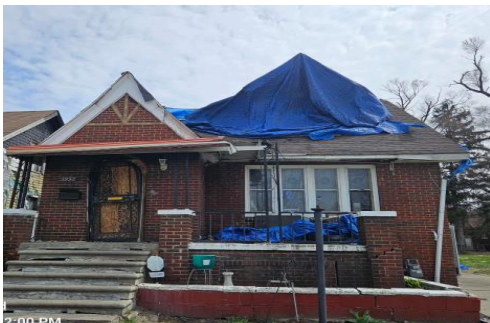
Demolition \$11,794 Backfill & Grading \$5,000 Site Finalization \$4,500 TOTAL \$21,294

*****Demolition Completion date: May 29, 2025. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based Business, Detroit Headquartered, Detroit Small Business, Detroit Resident Business, Minority-Owned Business Enterprise, Construction Workforce Investment Business until October 24, 2025.

Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



CONSTRUCTION & DEMOLITION

6005855-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for DPD 7th Precinct Internal and External State of Good Repair Renovations. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: January 23, 2024 through June 30, 2025 – Amended Contract Period: January 23, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$5,000,000.00.

Funding

Account String: **3923-22002-350030-617900-860222**
Fund Account Name: **American Recue Plan Act- Fund**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Available: **\$43,223,473 as of June 6, 2025**

Tax Clearances Expiration Date: **11-25-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **1 to a Current CM in 2021,
& 1 to a current CM in 2024.**

Consolidated Affidavits

Date signed: **4-24-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to revenue Replacement (EC6) for General City Capital Improvements.

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval, this vendor was the highest ranked bid of the 6 bids received.

Contract Details:

Vendor: **DMC Consultants, Inc**

Amount: **Remains the same; Total 5,000,000**

End Date: **Add 6 months; through December 31, 2025**

Services – remains the same:

Provide design-build Services at the 7th Precinct located d at 3501 Chene St. The goal is to provide construction services for major interior and exterior improvements. The building is approximately 29,000 square feet and the two existing parking lot is approximately 80,000 square feet. The building was originally built for an elementary school and was constructed in 1962. The building has received minor interior renovation, some bathroom renovation, new generator, and a new RTU in the recent years.

Vendor will be responsible for completing all project phases, assessments, permits, design and construction of the facility and overall site. The project will be implemented in 2 phases:

Phase 1: Pre-Design, site analysis, Design development and Construction Documents – includes site analysis, design development with drawings, and construction documents.

Phase 2: Construction and Close-out – includes implementation of approved designs, providing all labor, materials, supervision, and other services. The tasks include, but are not limited to, selective demolition, carpentry, mechanical, electrical, plumbing, concrete work, security/fire systems work, fencing and secured gates. The major improvement tasks for this project consists of but is not limited to:

- **Site work includes the following but not limited to the following:**
 - **Supply and install outdoor fencing & motorized secured gates**
 - **Repair and or replace any existing concrete side walk, curb and/or catch basin throughout the site as needed.**
 - **Saw cut, remove and replace existing asphalt pavement throughout the parking lots. Verify locations with owner.**
 - **Repair existing light poles and/or add additional exterior lights.**

Contract discussion continues onto the next page.

Construction & Demolition – continued

6005855-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for DPD 7th Precinct Internal and External State of Good Repair Renovations. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: January 23, 2024 through June 30, 2025 – Amended Contract Period: January 23, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$5,000,000.00.

Services – remains the same – continued:

- **Exterior Building**
 - Repair, patch, prep, & Prime and paint all exterior surfaces.
- **Roof**
 - Remove and replace existing flat roof with 40-mil, White Duro-Last Roof
 - System membrane, to cover all roof fields, curbs, parapets & walls throughout [Approx 29,000 SF]
 - Approx. 1,000 square feet of the existing roof and installation needs to be removed and replaced down to the decking.
 - Remove and replace existing gutters, downspouts, flashing, as needed.
 - Install Duro-Last walkway pads at roof top access point as needed [Manufacturer's Labor Warranty & Manufacturer's Materials Warranty are 15 years]
- **Fire Alarm Upgrades**
 - Bring all Life Safety Systems up to current code requirements. This includes Fire Detection, Fire Protection and Egress Lighting systems.
 - Repair and test the existing Fire Protection System. This work includes the City Inspection.
 - Decommission and remove the existing fire alarm system once the new system is operational and approved by the City of Detroit.
 - The existing ceiling system is an integral part of the mechanical air movement system and must be replaced. Proper replacement of the ceiling tiles is included in this estimate.
- **CCTV Improvement, Electrical, & HVAC Upgrades**
 - Assess & provide security update designs for approval by the City of Detroit CDD-Recreation Division and Department of Innovation and Technology.
 - Replace all lighting with new LED Fixtures
 - Provide a complete assessment of the existing electrical system and report to CDD the findings and recommendations.
 - Provide air balancing and duct cleaning.
- **IT Network Upgrades**
 - Provide and install new data drops as needed & new access points to provide wi-fi coverage throughout.
- **Demo and Carpentry & Flooring**
 - Provide selective demolition of existing walls, partitions flooring.
 - Build 10' high partition walls as per approved drawings to create indicated offices and rooms.
 - Construct new mantrap entrance and repair wall damage as needed.
 - Remove, prepare, provide, and install new LVT flooring. Provide and install 8" vinyl base and transitions throughout.
 - For the bathrooms, remove, prepare, provide, and install new ceramic tile flooring. Provide and install 8" ceramic tile base and transitions throughout.
- **Painting, Ceiling, & Door Replacement**
 - Repair, patch prep, and paint all walls, vertical surfaces, and existing ceiling grid.
 - Demo & dispose existing ceiling tiles. Provide and install new 2x4 ACT ceiling tiles throughout.
 - Provide and install new double hollow metal exterior and interior door with hardware and push-bars as needed.

Contract discussion continues onto the next page.

Construction & Demolition – continued

6005855-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for DPD 7th Precinct Internal and External State of Good Repair Renovations. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: January 23, 2024 through June 30, 2025 – Amended Contract Period: January 23, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$5,000,000.00.

Services– remains the same – continued:

- **Millwork, Window, and Storefront**
 - Demo and dispose existing cabinets.
 - Provide & install new solid surface countertop at respective art room, laminate base and upper cabinets, new ballistic proof storefront at entry way.
 - Repair and/or replace existing windows as needed.
- **South Men’s and Women’s Restroom, Locker rooms, & Plumbing**
 - Demo all flooring, partition walls, vanities, toilets, sinks, and fixtures in both men and women bathrooms. Install new ceramic flooring with base trim for both bathrooms.
 - Install new partition wall, 1 ADA complaint stall per bathroom, new toilets, urinal, Toilet Tissue Dispenser, Stainless Steel Sanitary Napkin Receptacle, toilet seat dispensers, Napkin Dispensers, Commercial Hand Dryers, mirrors, Mounted hand sinks and faucets.
 - Install new water fountain with bottle refill feature with all necessary water connections and power to support per code.
 - Renovate existing locker rooms and install new lockers
 - Design and construct 2 new single shower stalls
- **Furniture**
 - Provide and install approx. (55) 6’x6’ cubicles with task chairs
 - Other furniture to be provided by others.
- **Construction Administration/General Provision**
- **Close-out**

Identified sub-contractors:

NORR - Architectural/Engineering Firm [certified as Detroit based Business]

Fees – remains the same:

Design and Permit Drawings	\$215,300
Mark Up fee for Phase 1	\$28,195
Mark Up fee for Phase 1	\$178,500
General Conditions	\$371,742
Construction Cost	\$4,206,263
TOTAL	\$5,000,000

Hourly rates for DMC range from \$41/hr. for Clerical to \$165/hr. for the Project Director. Hourly rates for sub-contractor (NORR) range from \$80/hr. for Clerical/project coordinator to \$200/hr. for the Principal.

The full previously authorized \$5,000,000 has been invoiced on this contract.

Detroit Certifications [certifications are not considered for ARPA contracts]/#of Detroit Residents:
Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned, and Construction Workforce Investment Business until 10/24/25. HUD section 3 complaint. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.

Additional Information:

6005855 was initially approved January 23, 2024 for \$5,000,000; through June 30, 2025.

FIRE

6006103-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend Scope for Managing Fire and Arson Records, Electronic Patient Care Reports, Personnel Management, Property and Inspections Reporting. – Contractor: Image Trend LLC – Location: 20855 Kensington Boulevard, Lakeville, MN 55044 – Contract Period: April 1, 2024 through March 30, 2027 – Contract Increase Amount: \$159,656.35 – Total Contract Amount: \$1,817,626.39.

Funding:

Account String: **1000-29241-240080-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Services Infrastructure**
Available Funds: **\$539,938 as of June 6, 2025**

Tax Clearances Expiration Date: **5-29-26**

Political Contributions and Expenditures Statement:

Signed: **2-21-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **2-21-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information:

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **ImageTrend, LLC**

Amount: **+\$159,656.35; Total \$1,817,626.39**

End Date: **March 30, 2027**

Services-at time of approval:

Provide a cloud-based Software Solution for Managing Fire and Arson Records, Electronic Patient Care Reports, Personnel Management, Property, and Inspections Reporting

Fees-at time of approval:

One-Time Fees				
Description	SKU	Unit Price	Qty	Extended Amount
Onsite Training Session - 8 Hours	ELT.006.003.004	\$1,620.00	8	\$12,960.00
Direct Messaging Connection Fee - Per Agency Connection	ELT.002.010.029	\$200.00	8	\$1,600.00
Elite™ Rescue Setup & Implementation	ELT.003.002.003	\$56,780	1	\$56,780.00
Travel	ELT.006.003.008	\$1525.00	3 Trips	\$4,725.00
License Management Setup	LMS.003.002.003	\$20,000.00	1	\$20,000.00

TOTAL ONE-TIME FEES: \$96,065.00

Contract discussion continues on the next page

FIRE waiver *requested-cont.*

6006103-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend Scope for Managing Fire and Arson Records, Electronic Patient Care Reports, Personnel Management, Property and Inspections Reporting. – Contractor: Image Trend LLC – Location: 20855 Kensington Boulevard, Lakeville, MN 55044 – Contract Period: April 1, 2024 through March 30, 2027 – Contract Increase Amount: \$159,656.35 – Total Contract Amount: \$1,817,626.39.

Fees-at time of approval:

Recurring Fees

Description	Year 1	Year 2	Year 3	Year 4 (Optional)	Year 5 (Optional)
XChange API Access - Elite Resources	\$8,300.00	\$8,632.00	\$8,977.28	\$9,336.37	\$9,709.83
CAD Distribution	\$6,640.00	\$6,905.60	\$7,181.82	\$7,469.10	\$7,767.86
Data Mart™ Subscription	\$12,450.00	\$12,948.00	\$13,465.92	\$14,004.56	\$14,564.74
Permits	\$12,450.00	\$12,948.00	\$13,465.92	\$14,004.56	\$14,564.74
Account Advisement Services Level 1	\$17,264.00	\$17,954.56	\$18,672.74	\$19,419.65	\$20,196.44
Standard Direct Messaging - EMS Agency	\$16,600.00	\$17,264.00	\$17,954.56	\$18,672.74	\$19,419.65
Mobile Fire Inspections - SaaS	\$20,750.00	\$21,580.00	\$22,443.20	\$23,340.93	\$24,274.57
CARES Distribution	\$8,300.00	\$8,632.00	\$8,977.28	\$9,336.37	\$9,709.83
Continuum® for Rescue	\$49,800.00	\$51,792.00	\$53,863.68	\$56,018.23	\$58,258.96
XChange API Access - NFIRS Records	\$8,300.00	\$8,632.00	\$8,977.28	\$9,336.37	\$9,709.83
Elite™ Rescue - SaaS *Includes Elite™ Field	\$249,000.00	\$258,960.00	\$269,318.40	\$280,091.14	\$291,294.78
Auto Export to NEMSIS v3 Web Service	\$6,640.00	\$6,905.60	\$7,181.82	\$7,469.10	\$7,767.86
TeleStaff Distribution	\$7,500.00	\$7,800.00	\$8,112.00	\$8,436.48	\$8,773.94
License Management SaaS	\$68,060.00	\$70,782.40	\$73,613.70	\$76,558.24	\$79,620.57
Recurring Total:	\$492,054.00	\$511,736.16	\$532,205.60	\$553,493.84	\$575,633.60
OPTIONAL System Components – recurring costs					
Visual Informatics Fire Cube and EMS Cube	\$8,300.00	\$8,632.00	\$8,977.28	\$9,336.37	\$9,709.83

TOTAL YEAR 1 MAXIMUM FEES: \$596,419.00

Contract discussion continues on the next page

FIRE waiver *requested-cont.*

6006103-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend Scope for Managing Fire and Arson Records, Electronic Patient Care Reports, Personnel Management, Property and Inspections Reporting. – Contractor: Image Trend LLC – Location: 20855 Kensington Boulevard, Lakeville, MN 55044 – Contract Period: April 1, 2024 through March 30, 2027 – Contract Increase Amount: \$159,656.35 – Total Contract Amount: \$1,817,626.39.

Amendment 1 Services:

This amendment is adding the following services:

- **Microsoft Entra (formerly Azure) Active Directory Single Sign On (SSO)- SSO functionality will allow City users to log in to the System with authentication credentials that are not stored in the System but are tied to the City’s Microsoft credentials.**
- **Elite Visual Pre Plans- Elite Visual Pre Plans will provide the City with real-time access to building Data, site hazards, and response details in order to allow emergency responders to create, update, and share pre-plans.**
- **Open Platform Connection- Open Platform Connection will allow the City to provide for the bidirectional transfer of Data from the System to Health Data Exchange, which provides data transfer directly to hospitals.**

Amendment 1 Fees:

Image Trend Contract Amendment #1	Description	Year 1	Year 2	Year 3	Year 4 (Optional)	Year 5 (Optional)
Adding to contract	Microsoft Azure Active Directory SSO Setup – one time fee	\$3,500.00				
Adding to contract	Visual Pre Plans™ Add-On	\$37,500.00	\$39,000.00	\$40,560.00	\$42,182.40	\$43,869.70
Adding to contract	Microsoft Entra (formerly Azure) Active Directory SSO	\$12,000.00	\$12,480.00	\$12,979.20	\$13,498.37	\$14,038.30
Adding to contract	Direct Messaging Connection Fee – Per Hospital Connection (4 additional @ \$200 each) -- one time fees	\$ 800.00	\$ -	\$ -	\$ -	\$ -
Adding to contract	Direct Messaging	\$ 8,300.00	\$ 8,632.00	\$ 8,977.28	\$ 9,336.37	\$ 9,709.83

Contract discussion continues on the next page

FIRE waiver *requested-cont.*

6006103-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Amend Scope for Managing Fire and Arson Records, Electronic Patient Care Reports, Personnel Management, Property and Inspections Reporting. – Contractor: Image Trend LLC – Location: 20855 Kensington Boulevard, Lakeville, MN 55044 – Contract Period: April 1, 2024 through March 30, 2027 – Contract Increase Amount: \$159,656.35 – Total Contract Amount: \$1,817,626.39.

Amendment 1 Fees-continued:

	(as defined in the Contract) Recurring Fees - additional 4 locations*					
Adding to contract	Open Platform Healthcare Connection – one time set up fee	\$675.00				
Adding to contract	Open Platform Healthcare Connection	\$4,080.00	\$4,365.60	\$4,671.19	\$4,998.18	\$5,348.05
Removing from contract	Data Mart Subscription	\$(12,450.00)	\$(12,948.00)	\$(13,465.92)	\$(14,004.56)	\$(14,564.74)
Total Contract Variance (Years 1-3 ONLY)		\$159,656.35	\$ 54,405.00	\$ 51,529.60	\$ 53,721.75	\$ 56,000.76
						\$ 58,401.14

Total One Time Fees: \$4,975.00
Total Recurring Fees: 154,681.35

FIRE-waiver requested

6007095 100% City Funding – To Provide Diesel Exhaust Removal Preventative Maintenance and Service for Existing Equipment in Fire Stations. – Contractor: Rossman Enterprises, Inc. – Location: 11449 Deerfield Road, Cincinnati, OH 45242 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$387,080.00.

Funding:

Account String: **1000-29241-240110-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Services Infrastructure**
Available Funds: **\$539,938 as of June 6, 2025**

Tax Clearances Expiration Date: **9-11-25**

Political Contributions and Expenditures Statement:

Signed: **4-1-25** Contributions: **none**

Consolidated Affidavits:

Date signed: **4-1-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information:

RFQ opened April 14, 2025 and closed April 25, 2025. 128 Invited Suppliers. 1 Bid received.
Rossman Enterprise is listed as the only Magnegrip authorized dealer for Michigan. The prior preventative maintenance contracts were sole sources with Rossman Enterprise. This contract is to continue the preventative maintenance service along with installation of the Pro-Nozzle drops. To confirm the authorization of the dealer, a bid was released which included a walk through. There was no participation at the walk through and a single bid response. Rossman has satisfactory performance.

All Bids:

Rossman Enterprise [\$410,806.67]

Contract Details:

Vendor: **Rossman Enterprises, Inc.** Bid: **Single Bid [\$410,806.67]**
Amount: **\$387,080** End Date: **3 years from approval**

Services:

- **The Vendor will provide preventive maintenance and service for the Diesel Exhaust equipment at the City of Detroit Fire Department locations.**
- **Service work will be scheduled in a timely fashion. Service will be performed, Monday through Friday, 7:30 AM to 4:00 PM, holidays excluded.**
- **All emergency service required due to vandalism, acts of God, or electrical failure will be charged as a regular service call. All repairs for parts out of warranty will be charged.**
- **The Preventive Maintenance program will include inspection of equipment, cleaning of the equipment, lubrication, checking, realigning, servicing of parts, and as needed replacement of damaged parts at vendor's discretion (non-warranted parts will be charged accordingly). This procedure will be performed at each inspection and is designed specifically for the department's needs.**
- **The Vendors will provide a quote for repairs needed outside of preventative maintenance. Quotes will be approved by the City of Detroit before work proceeds.**
- **This program does not cover relocation of equipment, complete unit replacement and any new unit installations.**
- **Preventative Maintenance for year one of the contract will include 38 stations. Preventative Maintenance for years 2 and 3 will include 41 stations. The renewal option will include preventative maintenance for 41 stations.**

Contract Discussion continues on the next page

FIRE-waiver requested-continued

6007095 100% City Funding – To Provide Diesel Exhaust Removal Preventative Maintenance and Service for Existing Equipment in Fire Stations. – Contractor: Rossman Enterprises, Inc. – Location: 11449 Deerfield Road, Cincinnati, OH 45242 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$387,080.00.

Services-continued:

- The City of Detroit will purchase Magnegrip Pro Upgrades Drops. New parts include Hoses, Cables, Clamps/Bands, PRO lifting elbow, PRO nozzle, handle, PRO tailpipe adapter for 98 apparatus. Labor and freight included.
- The City of Detroit will coordinate with the Vendor on the Pro upgrade installation timeline.
- The Pro Upgrade installation will be ordered for all locations at the same time. Pro upgrade/drops include preventative maintenance for one (1) year.
- Stations will be divided into 4 groups based on location or according to service need. Each of the 4 groups will be provided with quarterly Preventative Maintenance at least once in the calendar year.
- New parts on the Pro Upgrades include a 1-year warranty. Each hose drop includes one adapter with installation. Additional adapters for any reserve trucks and add \$500.

Locations:

	<u>Fire Station</u>			<u>Fire Station</u>
1	Engine 55/Ladder 27		21	Engine 41
2	Engine 1		22	Engine 46
3	Ladder 20		23	Squad 6
4	Engine 35		24	Engine 32
5	Engine 17		25	Ladder 14
6	Engine 44		26	Engine 48
7	Engine 42		27	Engine 54
8	Engine 50		28	Squad 5
9	Engine 60		29	Engine 57
10	Engine 39		30	Engine 52
11	Hazmat		31	Engine 58
12	Engine 9		32	Engine 53
13	Squad 4		33	Engine 56
14	Engine 33		34	Engine 30
15	Engine 27		35	Engine 59
16	Engine 29		36	Engine 40
17	Engine 37		37	Engine 30
18	Engine 34		38	Engine 55
19	Ladder 22		39	Engine 57
20	Squad 3		40	Engine 60
			41	Training Center

Contract Discussion continues on the next page

FIRE-waiver requested-continued

6007095 100% City Funding – To Provide Diesel Exhaust Removal Preventative Maintenance and Service for Existing Equipment in Fire Stations. – Contractor: Rossman Enterprises, Inc. – Location: 11449 Deerfield Road, Cincinnati, OH 45242 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$387,080.00.

Fees:

<u>Description</u>	<u>Amount</u>
Preventative Maintenance for years 1, 2 and 3	\$720.00 per station
Preventative Maintenance for renewal years (4 and 5)	\$820.00 per station
Magnequip Pro Upgrade for 98 drops	\$226,080.00 total or \$2,306.94 per drop *98 drops will be installed for one service trip
Non Preventative Maintenance Service Call	\$125.00/hr
Shipping and Handling	To be invoiced with documentation. FOB Destination

Year 1 includes Preventative Maintenance for 38 stations (if pro upgrades are not installed).

Years 2 and 3 include Preventative Maintenance for 41 stations.

Preventative Maintenance is included for Pro Upgrades for the first year.

Pricing from the parts range from \$3.00 for a Band EPDM 5” Hose Band to \$1,200 for a Custom Fan Motor.

FIRE-waiver requested

6006240-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only to Furnish and Install Exhaust Contamination Removal System at DFD Ladder 30 and Engines 55, 57 & 60. – Contractor: Rossman Enterprises, Inc. – Location: 11449 Deerfield Road, Cincinnati, OH 45242 – Previous Contract Period: June 4, 2024 through June 30, 2025 – Amended Contract Period: June 4, 2024 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$150,593.09.

Funding:

Account String: **3923-22014-240314-644124-851402;**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Public Safety**
Funds Available: **\$4,421,858 as of June 6, 2025**

Tax Clearances Expiration Date: **9-11-25**

Political Contributions and Expenditures Statement:

Signed: **4-1-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-1-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services Negative Economic Impacts (EC 2) for the DFD Annex Build Out.

Bid Information

None. This is an amendment to an existing agreement. The project needs additional time to be completed.

Contract Details:

Vendor: **Rossman Enterprises, Inc**

Amount: **+\$0.00; Total \$150,593.09**

End Date: **adds 1 year through June 30, 2026**

Services/Fees-remains the same:

Provide and Install a fully automatic MagneGrip Diesel Exhaust Extraction System for removal of apparatus exhaust emissions from start up to door threshold. MagneGrip system connects directly to the vehicle tailpipe to remove contaminants, reducing exposure to toxic gases and protect first responders. Provide 3,700 Square Tube Steel Posts [\$34.88 EA]. 4,700 Square Tube Steel Anchors [\$11.67 EA].

Station #55: Two Drop MagneGrip Source Capture System. Package Includes:

- **36' Sliding Flex Hose Track MagneGrip**
- **MagneGrip Exhaust Fan**
- **Wireless Auto-Start Control Panel**
- **10" Up-blast Back Draft Damper Type Rain Cap**

Station #57: Two Drop MagneGrip Source Capture System. Package Includes:

- **36' Sliding Flex Hose Track MagneGrip**
- **MagneGrip Exhaust Fan 2HP-1PH rated**
- **Wireless Auto-Start Control Panel**
- **10" Up-blast Back Draft Damper Type Rain Cap**

Station #60:

One Drop MagneGrip Source Capture System. Package Includes:

- **36' Sliding Flex Hose Track MagneGrip**
- **MagneGrip Exhaust Fan**
- **Wireless Auto-Start Control Panel**
- **6" Rain Cap**

TOTAL \$150,593.09

HOUSING & REVITALIZATION – *Waiver Requested*

6006773 100% ESG Grant Funding – AMEND 1 – To Provide an Increase of Funds Only for HMIS Data Collection. – Contractor: Homeless Action Network of Detroit – Location: 3701 Miracles Boulevard, Detroit, MI 48201 – Contract Period: January 1, 2025 through December 31, 2025 – Contract Increase Amount: \$50,000.00 – Total Contract Amount: \$232,000.00.

Funding

Account String: **2002-13340-361508-651147**
Fund Account Name: **UDAG and Discretionary Grants**
Appropriation Name: **HRD Emergency Solutions Grant**
Funds Available: **\$312,599 as of June 6, 2025**

Tax Clearances Expiration Date: **8-12-25**

Political Contributions and Expenditures Statement:

Signed: **10-21-25** Contributions: **None**

Consolidated Affidavits

Date signed: **10-21-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

None, because this is an amendment to add funding to an existing contract. This Vendor is a subrecipient of ESG Grant Funds for FY 24-25, which was initially approved via Resolution by Council on June 11, 2024. This is a data management grant.

Contract Details:

Vendor: **Homeless Action Network of Detroit**
End Date: **Remains the same; through December 31, 2025**

Amount: **Add \$50,000; Total \$232,000**

Services – *Remains the same:*

Provide system administration to all agencies that are funded with City ESG and/or CDBG or other City of Detroit funding who are required to enter or voluntarily enter data into HMIS.

The Vendor will continue to:

- **Work with the City of Detroit to ensure they meet accurate and timely data reporting as required by HUD.**
- **Initial, On-going Training & Technical Assistance - trained in how to incorporate the required ESG elements and workflow; basic HMIS training as well as the ESG specific training; data entry as trouble-shooting issues coaching; how to structure their reporting to ensure the most accurate data; and regular meetings with the agency administrators at the ESG funded agency**
- **Report Generation - The HMIS System Administrators will assist with generating the required Annual Progress Reports, as required by HUD.**
- **Purchase of Service Point and Advanced Reporting Tool Licenses - HAND will ensure that ESG funded agencies and the City of Detroit Housing and Revitalization Department have the necessary software licenses to access the Community Services system (formerly ServicePoint) and to be able to view or generate reports from the system. HAND will work with Wellsky, the software company that produces Community Services to ensure agencies receive the licenses they need. HAND will also generate the invoices for these licenses and process payment for them as requested.**
- **Purchase of Computer Hardware (as-needed) to support HMIS Data Staff**

Reason for the Amendment: The recent increase in the number and type of Homeless Services provided by the City of Detroit, prompted by the Mayor's 7 point plan, has made clear the need for increased data collection and analysis. As the only provider of these services in our system, HAND is able to leverage current reporting methods and infrastructure. They are uniquely positioned to utilize additional ESG funds to provide data on not only who the City is serving, but also how effectively we are serving them. We will need to rely on their ability to provide custom reports with little to no notice so that we can see clearly the effectiveness of our work in decreasing homelessness among the citizens of Detroit.

Contract discussion continues onto the next page.

Housing & Revitalization – continued

6006773 100% ESG Grant Funding – AMEND 1 – To Provide an Increase of Funds Only for HMIS Data Collection. – Contractor: Homeless Action Network of Detroit – Location: 3701 Miracles Boulevard, Detroit, MI 48201 – Contract Period: January 1, 2025 through December 31, 2025 – Contract Increase Amount: \$50,000.00 – Total Contract Amount: \$232,000.00.

Amendment 1 Updated Budget:

Program Salary	\$112,275
Payroll Taxes (7.65% cap)	\$8,589
Fringe Benefits	\$17,346
Payroll and Benefit Fees	\$1,050
Equipment/Furnishings	\$25,617
Printing	\$28,591
Training	\$2,400
Supplies	\$655
Telephone	\$734
HMIS Consultant/Contractor	\$58,594
IT Consultant/Contractor	\$1,500
TOTAL	\$232,000

Changes in Budget include:

- Equipment/Furnishings increased from \$25,617 to \$28,591 for 215 ESG funded monthly license fees @ \$10.20 each/month \$26,316; 3 -HRD HMIS Licenses annually \$525/10 New Provider Licenses - one time fee @ \$1,750.
- Added Training for \$2,400
- HMIS Consultant/Contractor increased from \$11,568 to \$58,594 for HMIS Advanced Reporting & Custom Workflows/System Configuration; Wellsky Vendor Special Data Migration project.

Budget – At the time of approval:

Program Salary	\$112,275
Payroll Taxes (7.65% cap)	\$8,589
Fringe Benefits	\$17,346
Payroll and Benefit Fees	\$1,050
Equipment/Furnishings	\$25,617
Printing	\$266
Supplies	\$655
Telephone	\$734
HMIS Consultant/Contractor	\$11,568
IT Consultant/Contractor	\$1,500
TOTAL	\$182,000

The full previously authorized \$182,000 has been invoiced on this contract.

HUMAN RESOURCES

6007186 100% City Funding – To Provide Technical Development Training for City of Detroit Employees. – Contractor: New Horizons Learning, LLC – Location: 707 Landa Street, New Braunfels, TX 78130 – Contract Period: Upon City Council Approval through for a Period of Three (3) Years – Total Contract Amount: \$650,000.00

Funding

Account String: **1000-29281-280320-628200**
Fund Account Name: **General Fund**
Appropriation Name: **Workforce Management**
Funds Available: **\$1,258,367 as of June 6, 2025**

Tax Clearances Expiration Date: **5-28-26**

Political Contributions and Expenditures Statement:

Signed: **5-14-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-14-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

RFP opened December 13, 2024 & closed February 1, 2025. 471 Invited Suppliers; 10 Bids Received. 6 Bids met minimum qualifications.

After OCP conducted a careful review, it was determined that only 6 respondents met the minimum qualifications of five years' experience providing projects of similar scope and size. Specifically, only six were able to provide the blended learning approach, certified training, role-based organizational development, certification preparation training and Lean Six Sigma Training and Webinar training required by Human Resources Training Department

Bids were evaluated based on Introduction and Solution/Approach (Curriculum, Training Materials) [20 points]; Experience/Qualification (including Municipality Experience) [15 points]; Implementation (including software) [15 point]; Cost Proposal [15 points]. Maximum = 65 points

Although D-BB/D-HB certifications were applicable during the bid evaluation process, none of the qualified bids have D-BB or D-HB certifications.

ALL 6 Bids that met the minimum qualifications:

Davenport	[54.2 points]
New Horizon	[55 points]
Pearson Vue	[45.9 points]
Sarder Inc	[30.1 points]
Sharebeck	[24.3 points]
Shepherd Information	[18.5 points]

Contract Details:

Vendor: **New Horizons Learning, LLC**
Amount: **\$650,000**

Bid: **Highest Ranked [55 points]**
End Date: **3 years from approval**

Services

Provide a variety of technical professional development and skill-building learning options with a comprehensive collection of training content, resources, and strategic partners to provide a one-stop training solution that will strengthen and align the City of Detroit employees with organizational goals and current business trends.

Provide blended learning methods should include virtual, online face-to-face, online self-paced, in-person face-to-face, webinars, and private training (if needed) as deemed by the City of Detroit. Also included will be pre- and post-individual, organizational assessments and industry-standard certification testing, as well as provide certificates of completion for participants. Vendor will establish an online tracking portal or mechanism to manage and track training, enrollment, registration, and program completion

Contract discussion continues onto the next page.

HUMAN RESOURCES – *continued*

6007186 100% City Funding – To Provide Technical Development Training for City of Detroit Employees. – Contractor: New Horizons Learning, LLC – Location: 707 Landa Street, New Braunfels, TX 78130 – Contract Period: Upon City Council Approval through for a Period of Three (3) Years – Total Contract Amount: \$650,000.00

Services – *continued*

Target class size varies based on the method of training (i.e., in-person groups of 15-20, virtual 10-50).

Provide intermediate and advance level technical training in the following areas:

- Development role-based training (RBT) for specific roles and responsibilities
- Microsoft products, applications, tools, and current technical applications, including Outlook, Office 365, Word, PowerPoint, Excel, One Drive, SharePoint, Teams, Teams, Adobe, Access, Visio, Microsoft Project application, Advanced-Excel, and AI products
- Project management and business analysis certifications and other technical role-based certifications
- Lean Six Sigma Training - Six Sigma Black Belt training and certification for employees that have completed the City of Detroit in-house Green Belt certification

Fees:

Travel expenses for onsite deliveries will be billed to the City of Detroit at a cost for each course, not to exceed the amount specified below. The City of Detroit will be provided with documentation to support invoicing travel expenses if requested.

- Half-Day Course or 1-Day Course: not to exceed \$1,000.
- 2-Day Course: not to exceed \$1,500.
- 3-Day Course: not to exceed \$2,000.
- 4-Day Course: not to exceed \$2,500.
- 5-Day Course: not to exceed \$3,000.

Fees are inclusive of all related expenses, including labor, travel, mileage, deliverables, tools, materials, equipment, supplies, etc.

Certification Prep and Training (Remote, Digital, Virtual, Online, and In-Person) ALL EMPLOYEES - General City, DPD, DWSD, Library and City Agencies

Item	DESCRIPTION (Training Programs)	Unit of Measure (Per Session)	Price	Quantity (# of Sessions)	Extended Price
1.	Project Management Basics New Horizons Class: Project Management Fundamentals Workshop 4 sessions with 15 seats each session	Each	\$4,750	4	\$19,000
2.	Project Management Intermediate New Horizons Class: Project Management Essentials 4 sessions with 15 seats each session	Each	\$14,250	4	\$57,000
3.	Project Management & Lean Six Sigma Black Belt/Certification Prep New Horizons Class: Project Management Professional PMP Certification Exam Prep 6 sessions with 15 seats each session	Each	\$23,750	6	\$142,500
3A.	New Horizons Class: Lean Six Sigma Black Belt (LSSBB) 6 sessions with 15 seats each session	Each	\$30,000	6	\$180,000

TOTAL Not to Exceed \$650,000

HUMAN RESOURCES – *Waiver Requested*

6003030-A4 100% City Funding – AMEND 4 – To Provide an Extension of Time and an Increase of Funds to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 2120 Park Place, Suite 100, El Segundo, CA 90245 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: July 1, 2021 through June 30, 2026 – Contract Increase Amount: \$196,261.25 – Total Contract Amount: \$937,942.67.

Funding:

Account String: **1000-29280-280110-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Human Resources Department Administration**

Funds Available: **\$215,101 Encumbered as of June 6, 2025**

Tax Clearances Expiration Date: **5-22-26**

Political Contributions and Expenditures Statement:

Signed: **5-2-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **5-2-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment App. complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract.

This amendment will continue to support City agencies and departments by providing qualified and talented workforce through an applicant tracking system, while a new solicitation to be sourced, allow for the evaluation of responses, demonstrations, award and implementation of system. Vendor agreed to hold current pricing for one year.

Contract Details:

Vendor: **Government Jobs.com dba NeoGov**

Amount: **Add \$196,261.25; Total \$937,942.67**

End Date: **Add 1 year; through June 30, 2026**

Services-remains the same:

Extending Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. The subscription covers tracking, from application through testing to hiring and onboarding in the Ulti-Pro system. This integration required a significant investment of DoIT and HRIS hours for design and implementation.

The system functions include automated applicant tracking, job posting, electronic signature/ e-verify, online testing and scoring, system configuration, data hosting, ERP, HRIS/Payroll, and other personnel related software systems.

The Vendor will also provide software services, data conversion support, training, API interfaces and system support necessary to implement and/or upgrade the Applicant Tracking System (ATS), Test Management & online testing/scoring software, CritCall Emergency Operator Testing Software, virtual on-boarding software, eligible list management tool, and Position Management software that will interface with the City's budgeting and ERP systems.

Contract Discussion continues on the page

HUMAN RESOURCES- *Waiver Requested* – continued

6003030-A4 100% City Funding – AMEND 4 – To Provide an Extension of Time and an Increase of Funds to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 2120 Park Place, Suite 100, El Segundo, CA 90245 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: July 1, 2021 through June 30, 2026 – Contract Increase Amount: \$196,261.25 – Total Contract Amount: \$937,942.67

Amendment 4 Fees:

Item	Type	Start Date	End Date	License Type	Total (USD)
New Hire Export (IN+ON Data) Subscription	Recurring	7/1/2025	6/30/2026	Employee Based	\$5,446.95
Insight Position Control Integration	Recurring	7/1/2025	6/30/2026	Quantity Based	\$4,033.62
Insight Subscription	Recurring	7/1/2025	6/30/2026	Employee Based	\$103,889.95
Customer Background Check Integration	Recurring	7/1/2025	6/30/2026	Quantity Based	\$10,084.03
Single Sign On Subscription	Recurring	7/1/2025	6/30/2026	Employee Based	\$4,148.71
Biddle Software	Recurring	7/1/2025	6/30/2026	Quantity Based	\$61,191.27
Employee Import Subscription	Recurring	7/1/2025	6/30/2026	Employee Based	\$3,556.04
Candidate Text Messaging Subscription	Recurring	7/1/2025	6/30/2026	Employee Based	\$3,910.68
July 2025 TOTAL:					\$196,261.25
Total:					\$196,261.25

Previously approved Amendment 1 fees are as follows:

Single sign on subscription \$918.75
 Employee Impact subscription \$787.50
 New Hire Export subscription \$1,206.25
 Candidate text messaging subscription \$850
 Single sign on setup \$3,000
 Employee import setup \$6,000
 New hire export set up \$3,000
 Single Sign on subscription \$3,675
 Employee import subscription \$3,150
 New hire export subscription \$4,825
 Candidate text messaging sub. \$3,400
 Amendment 1 total: \$30,812.50

Amendments 2 & 3 did not include a request for additional funds. Both were time only extensions.

Contract Discussion continues on the page

HUMAN RESOURCES-waiver requested-cont.

6003030-A4 100% City Funding – AMEND 4 – To Provide an Extension of Time and an Increase of Funds to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 2120 Park Place, Suite 100, El Segundo, CA 90245 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: July 1, 2021 through June 30, 2026 – Contract Increase Amount: \$196,261.25 – Total Contract Amount: \$937,942.67

Fees at initial approval are as follows:

Insight Enterprise Subscription	Year 1: \$81,138.76 Year 2: \$86,007.09
Insight Position Control Inegration	Year 1: \$3,180 Year 2: \$3,370.80
Onboard Subscription	Year 1: \$60,347.18 Year 2: \$63,968.01
Customer Background Check Integration	Year 1: \$7,950 Year 2: \$8,427
Position Management	Year 1: \$18,020 Year 2: \$19,101.20
Biddle Software	Year 1: \$48,241.66 Year 2: \$51,136.16
<hr/>	
	Year 1: 2021 Total: \$218,877.60
	Year 2: 2022 Total: \$232,020.26

Additional Information:

6003030 was originally approved September 28, 2021, with NeoGov to provide an applicant tracking system for \$450,887.86; through June 30, 2023.

6003030-A1 was approved June 21, 2022, to add single sign-on, candidate text messaging, and employee Import feature for \$30,812.50, making the total contract \$48,700.36; through June 30, 2023.

6003030-A2 was approved September 5, 2023, with NeoGov to provide an applicant tracking system for an additional add \$260,980. However, a correction letter was submitted correcting the Amendment # from Amendment 3 to Amendment 2, as well as, correcting the request for additional funds to \$0.00, making the total contact amount \$742,681.24; through June 30, 2024.

6003030-A3 was approved July 16, 2024 to extend the contract term by 1 year; through June 30, 2025. No additional funds were requested at that time.

HUMAN RESOURCES – *Waiver Requested*

6007184 100% City Funding – To Provide Parking Spaces for City Employees. – Contractor: LAZ Parking Midwest, LLC. – Location: 150 W. Jefferson, Suite 1325, Detroit, MI 48226 – Contract Period: July 1, 2025 – June 30, 2027. – Total Contract Amount: \$336,000.00.

Funding:

Account String: **1000-29280-280110-627230**

Fund Account Name: **General Fund**

Appropriation Name: **Human Resources Department Administration**

Funds Available: **\$91,707 as of June 6, 2025**

\$215,101 Encumbered as of June 6, 2025

Tax Clearances Expiration Date: **9-6-25**

Political Contributions and Expenditures Statement:

Signed: **4-17-25**

Contributions: **None**

Consolidated Affidavits:

Date signed: **4-17-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Background:

The goal of this program is for rental units to achieve a Certificate of Compliance through addressing lead hazards along with preserving affordability. One crucial component that is often overlooked by smaller landlords is the need for education on safely preparing and painting potential lead hazards, as well as proper cleaning techniques.

Bid Information:

RFQ opened on March 5, 2025 and closed on April 1, 2025. 237 Invited Suppliers; 2 Bids Received.

Bids were evaluated based on price and must be in a ½ mile radius of the Coleman A. Young Municipal Center .

All Bids:

ITEM	QUANTITY	Port Atwater Birmingham, MI		LAZ PARKING MIDWEST Detroit, MI	
		Unit Price	Extended Price	Unit Price	Extended Price
Daily Rate	100	\$ 20.00	\$ 2,000.00	\$ 20.00	\$ 2,000.00
Daily Rate Beyond 100	25	\$ 20.00	\$ 500.00	\$ 20.00	\$ 500.00
Monthly Rate	100	\$ 225.00	\$ 22,500.00	\$ 140.00	\$ 14,000.00
Yearly Cost			\$ 270,000.00		\$ 168,000.00
Two Year Cost			\$ 540,000.00		\$ 336,000.00

Contract Details:

Vendor: **LAZ Parking Midwest, LLC.**

Amount: **\$336,000**

Bid: **Lowest**

End Date: **June 30, 2027**

Services:

Furnish a minimum of 100 parking spaces daily at the Center Garage located at 414 Renaissance Drive W., Detroit, Michigan 48243 for City of Detroit (City) employee usage (Human Resources department).

The parking facility shall be in a ½ mile radius of the Coleman A. Young Municipal Center, located at 2 Woodward Detroit, MI 48226.

Parking access shall come in the form of access controlled secure parking utilizing access codes made available to City of Detroit department(s) for use by its employees 24 hours a day, 7 days a week.

Fees:

Monthly Rate: **\$150 per parking space [discounted from the standard rate of \$210 per parking space].**

TOTAL 2-Year Rate: \$336,000

LAW – Waiver Requested

6006480-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Representation to the IRS and State of Michigan for Payroll Tax Matters. – Contractor: Berry Mooman Professional Corporation – Location: 255 E. Brown Street, Suite 320, Birmingham, MI 48009 – Previous Contract Period: July 1, 2024 through June 30, 2025 – Amended Contract Period: July 1, 2024 through December 31, 2025 – Contract Increase Amount: \$2,200.00 – Total Contract Amount: \$25,000.00.

Funding

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support - Law**

Funds Available: **\$1,430,162 as of June 6, 2025**

Tax Clearances Expiration Date: **NOT Provided**

Political Contributions and Expenditures Statement:

Signed: **5-9-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-9-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Employment Application complies

☒ Slavery Era Records Disclosure

☐ Prison Industry Records Disclosure

☐ Immigrant Detention System Record Disclosure

Bid Information:

None. The City of Detroit Law Department Selected Berry Moorman P.C. The reason for the Amendment was not provided.

Contract Details:

Vendor: **Berry Moorman, P.C**

Amount: **Add \$2,200; Total \$25,000**

End Date: **Add 6 months; through December 31, 2025**

Services – remains the same:

- **Provide Legal Representation for the City before the Internal Revenue Service and the State of Michigan with regard to the issues arising from the filing of payroll tax returns, including, the following pending matters, and such other matters as may be assigned by the Corporation Counsel or the Office of the Chief Financial Officer.**
 - **IRS Challenge of certain 2021 Form 1099-MISC and Form 1099-NEC Filings**
 - **IRS denial for the City's Qualified Sick and Family Leave credit taken on the City's form 941 for the fourth quarter of 2020 and the first quarter of 2021.**
 - **IRS levying of a BABS credit interest payment and applying the payment to an alleged Form 941 underpayment.**
 - **IRS Challenge of certain 2021 and 2022 City of Detroit Form 941 for underpayment of tax resulting from the filing of 36th District Court form 941.**
 - **State of Michigan collection of potential underpayment of 36th District Court 2022 City of Detroit income tax withholding.**
 - **State of Michigan Challenge of the City's December 2022 SUW filing.**
 - **IRS Challenge to 36th District Court 2021 correlation of Forms W-2, W-3, and Form 941.**
 - **Ongoing withholding and reporting issues for certain exempt employees.**

Fees:

Attorney Ann M. O'Connell Senior Tax Attorney : \$285 per Attorney hour

Additional Information:

6006480 was initially approved October 1, 2024 with Berry Mooman Professional Corporation to provide Representation to the IRS and State of Michigan for Payroll Tax Matters for \$22,800; through June 30, 2025.

TRANSPORTATION-waiver requested

6007115 100% City Funding – To Provide Class A CDL and Tow Truck Drivers Training to DDOT Employees. – Contractor: Detroit Talent Hub L3C – Location: 7800 W. Outer Drive, Suite 392, Detroit, MI 48235 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$90,000.00.

Funding:

Account String: **5301-27200-200280-628200**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Funds Available: **\$3,505,651 as of June 6, 2025**

Tax Clearances Expiration Date: **Not Provided**

Political Contributions and Expenditures Statement:

Signed: **Not Provided** Contributions: **Not Provided**

Consolidated Affidavits:

Date signed: **Not Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The City of Detroit, Department of Transportation (DDOT) operates approximately 288 buses across the Metro Detroit area. It is the largest public transit provider in Michigan that serves the city of Detroit, surrounding suburbs, and neighboring cities, including Highland Park and Hamtramck. DDOT prides itself on providing reliable, clean, safe, and efficient service to an average of 85,000 riders daily. It is a 24-hour, 7 day a week operation wherein Vehicle Maintenance is heavily involved.

Bid Information

RFP opened February 10, 2025, and closed February 17, 2025. 558 Invited Suppliers. 2 Bids received. Bids were evaluated based on Experience & Qualifications [15 points]; Training Curriculum and Content [15 points]; Instructional Methods [10 points]; Training Effectiveness [10 points]; Cost [15 points]; DBB certification of Prime [15 points]; DBB certification of Subcontractors [20 points]. Total Maximum points is 100 points.

All Bids:

Detroit Talent Hub	[61.25 points] Bid Price [6,200 per student]
Michigan Truck Driving School	[52.50 points] Bid Price [4,975 per student]

Detroit Talent Hub was the highest ranked responsive, responsible bidder, with years of experience in providing CDL and tow truck training to Detroit and Metro Detroit truck drivers.

Detroit Talent Hub possess the state-required credentials to provide truck driving training, as well as a facility located in Detroit where they house both trucks and simulators that are used during training.

Contract Details:

Vendor: Detroit Talent Hub L3C	Bid: Highest Ranked [61.25 points] Bid Price [6,200 per student]
Amount: \$90,000	End Date: 3 years from approval

Services:

- **Provide CDL Class A Training. The primary objective of the Class A CDL training program is to:**
- **Equip students with the knowledge and skills necessary to obtain a Class A CDL.**
- **Ensure trainees receive instruction in alignment with the Federal Motor Carrier Safety Regulations (FMCSRs)**
- **Introduce students to the basic CMV instruments and controls**
- **Ensure students are proficient in operating Class A commercial vehicles, including but not limited to tractor-trailers, tankers, flatbeds, and Tow Trucks.**
- **Ensure the students are trained on the pre/post trip inspection on the commercial vehicles, including tractor-trailers, tankers, flatbeds, and tow trucks, before and after operation**

TRANSPORTATION-waiver requested-continued

6007115 100% City Funding – To Provide Class A CDL and Tow Truck Drivers Training to DDOT Employees. – Contractor: Detroit Talent Hub L3C – Location: 7800 W. Outer Drive, Suite 392, Detroit, MI 48235 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$90,000.00.

Services-continued

- **Prepare students for the written and road tests required by the Michigan Secretary of State (SOS) Department of Motor Vehicles (DMV).**
- **Provide safety and compliance training that meets FMCSA (Federal Motor Carrier Safety Administration) regulations.**
- **The training program provided by vendor must equip tow truck operators with the necessary knowledge, skills, and safety practices required to efficiently and safely operate a tow truck. This training is intended for experienced and inexperienced drivers seeking certification, upskilling, or compliance with regulatory requirements. The tow truck training should last no more than 5 days and should total 20 hours over the course of each week.**
- **The class should include both theoretical instruction with hands-on practical exercises. This includes handling various towing situations, ensuring compliance with legal regulations, and maintaining professionalism when interacting with customers.**
- **The training will need to be conducted at a training facility approved by DDOT within a 50- mile radius of the City of Detroit, equipped with classroom space and demonstration areas. A tow truck training vehicle will also need to be available for hands-on practice to test real world towing scenarios.**
- **Training should also cover the following areas: Safety Protocols, Towing Techniques, Equipment Usage, Legal and Regulatory Compliance, Emergency and Recovery Operations.**

Fees:

Not Provided.

CONSTRUCTION & DEMOLITION - *Waiver Requested*

6005274-A1 100% Blight Funding – AMEND 1 – To Provide an Extension of Time Only for High-Quality Instructional/Educational Training Requirements for Various Accreditation/Re-accreditation Courses needed for Demolition Related Activities. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 W. Huron River Drive, Romulus, MI 48174 – Previous Contract Period: June 2, 2023 through June 1, 2025 – Amended Contract Period: June 2, 2023 through June 1, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$180,000.00.

Funding

Account String: **1003-21200-160050-628200**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$13,291,582 as June 6, 2025**

Tax Clearances Expiration Date: 4-1-26
Political Contributions and Expenditures Statement:
Signed: **4-30-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-30-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

None, because this is an amendment to an existing contract. At the time of approval, this vendor was the highest ranked of the 3 bids received.

Reason for the Amendment: According to OCP. “The department needs more time to complete the training program.”

Contract Details:

Vendor: **Environmental Testing & Consulting, Inc.** Amount: **remains the same; Total \$180,000**
End Date: **Add 1 year; through June 1, 2026**

Services:

Provide Training and (re-)accreditation classes/certifications/licenses for the following:

- **Asbestos Contractor/Supervisor – Initial & Refresher**
- **Asbestos Inspector – Initial & Refresher**
- **Asbestos/Lead Awareness**
- **OSHA 30 & 10**

Other services may include, but is not limited to, the following:

- **Asbestos Project Designer – Initial & Refresher**
- **Lead Safety for RRP – Initial & Refresher**
- **Lead Inspector – Initial & Refresher**
- **HAZWOPER 40 & 24**

Fees:

The project fees included in the table on the following page is inclusive of all staff, material, overhead, and other costs. The quoted rate is a per-person cost (10 or more city employees per training). The quoted rates assumes the training will take place at the vendor’s facility/facilities.

Fees Table can be found on the next page.

City Demolition - continued

6005274-A1 100% Blight Funding – AMEND 1 – To Provide an Extension of Time Only for High-Quality Instructional/Educational Training Requirements for Various Accreditation/Re-accreditation Courses needed for Demolition Related Activities. – Contractor: Environmental Testing & Consulting, Inc. – Location: 38900 W. Huron River Drive, Romulus, MI 48174 – Previous Contract Period: June 2, 2023 through June 1, 2025 – Amended Contract Period: June 2, 2023 through June 1, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$180,000.00.

Fees Table:

		In-person Rate ¹²³⁴	Virtual Rate ¹²⁴	Accreditation Rate ¹²
1.	Asbestos Contractor/Supervisor - Initial	\$ 700.00		\$ 50.00
2.	Asbestos Contractor/Supervisor - Refresher	\$ 130.00	\$ 130.00	\$ 25.00
3.	Asbestos Inspector - Initial	\$ 500.00		\$ 150.00
4.	Asbestos Inspector - Refresher	\$ 120.00	\$ 120.00	\$ 75.00
5.	Asbestos Awareness	\$ 20.00	\$ 20.00	
6.	Asbestos Project Designer - Initial	\$ 500.00		\$ 150.00
7.	Asbestos Project Designer - Refresher	\$ 130.00	\$ 130.00	\$ 75.00
8.	Asbestos Abatement Worker - Initial	\$ 600.00		\$ 50.00
9.	Asbestos Abatement Worker - Refresher	\$ 130.00	\$ 130.00	\$ 25.00
10.	Asbestos Management Planner - Initial	\$ 350.00		\$ 150.00
11.	Asbestos Management Planner - Refresher	\$ 120.00	\$ 120.00	\$ 75.00
12.	Lead Safety for RRP - Initial	\$ 150.00		\$ 50.00
13.	Lead Safety for RRP - Refresher	\$ 120.00	\$ 120.00	\$ 50.00
14.	Lead Awareness	\$ 20.00	\$ 20.00	
15.	Lead Inspector - Initial	\$ 500.00		\$ 150.00
16.	Lead Inspector - Refresher	\$ 130.00	\$ 130.00	\$ 150.00
17.	Lead Risk Assessor - Initial	\$ 350.00		\$ 150.00
18.	Lead Risk Assessor - Refresher	\$ 150.00	\$ 150.00	\$ 150.00
19.	Lead Abatement Supervisor	\$ 600.00		\$ 150.00
20.	Lead Abatement Supervisor - Refresher	\$ 130.00	\$ 130.00	\$ 150.00
21.	Lead Abatement Worker - Initial	\$ 500.00		\$ 150.00
22.	Lead Abatement Worker - Refresher	\$ 150.00		\$ 150.00
23.	OSHA 30	\$ 550.00	\$ 550.00	
24.	OSHA 10	\$ 250.00	\$ 250.00	
25.	NIOSH 582 Equivalent	\$ 965.00		
26.	NIOSH 582 Equivalent - Using own microscope	\$ 900.00		
27.	HAZWOPER 40	\$ 700.00		
28.	HAZWOPER 24	\$ 400.00		
29.	HAZWOPER - Refresher	\$ 130.00	\$ 130.00	
30.	Silica Awareness	\$ 50.00	\$ 50.00	
31.				
32.				

TOTAL Not to Exceed \$180,000.

Additional Information:

6005274 was initially approved June 27, 2023 for \$180,000; through June 30, 2025.

PUBLIC WORKS-waiver requested

6007122 100% Major Street Funding – To Provide a Civil Design Software System Utilizing the GSA Cooperative Agreement #47QTCA21D00DN. – Contractor: Bentley Systems, Inc. – Location: 685 Stockton Drive, Exton, PA 19341 – Contract Period: June 20, 2025 through June 19, 2028 – Total Contract Amount: \$191,508.39

Funding:

Account String: **3301-25190-193830-627235**

Fund Account Name: **Major Street**

Appropriation Name: **Streets & Rights of Way Management**

Funds Available: **\$13,068,032 as of June 6, 2025**

Tax Clearances Expiration Date: **11-13-25**

Political Contributions and Expenditures Statement:

Signed: **11-15-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-15-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information

RFP opened December 18, 2024, and closed January 6, 2025. 540 Invited Suppliers. 1 Bids received. Bids were evaluated based on Quality of the Product, including its ability to meet the City of Detroit's system requirements as well the quality of its delivery model, system support, and data security [30 points]; Technical Approach and Work Plan, including the overall quality of the proposed solution, training, and ability to meet the City's objectives [20 points]; Cost [15 points]. Total Maximum points is 65.

This request was placed out for bid and received 1 response from the incumbent, Bentley Systems, Inc. The City of Detroit will purchase from this vendor utilizing the General Services Administration's cooperative agreement # 47QTCA21D00DN for a period of 3 years.

All Bids:

Bentley Systems, Inc. [65 points]

Contract Details:

Vendor: **Bentley Systems, Inc.**

Bid: **Single Bid [65 points]**

Amount: **\$191,508.39**

End Date: **June 19, 2028**

Services

- **The Vendor will provide comprehensive, multi-discipline 3D modeling CADD and Civil Engineering Software platforms to design and deliver roadway and bridge construction projects from conceptual design through construction.**
- **The vendor will provide Road / Civil Construction Project document management, project collaboration and workflow software which will allow City users to organize, store, track, back up and collaborate on civil construction project documents.**
- **Enterprise license subscription agreement or similar provides unrestricted access to all offered software to support up to 20 City of Detroit users for the life of the contract and any executed contract term extensions. Option for various licenses or license levels depending on usage complexity i.e. full design engineering and modeling capabilities vs. scaled down capabilities. The license must include software updates, upgrades and platform changes throughout the life of the contract.**
- **The Vendor will provide an End User Training Program for up to 20 users.**
- **The vendor will provide a Comprehensive Support and Maintenance Plan.**

Contract Discussion continues on the next page

PUBLIC WORKS-waiver requested-continued

6007122 100% Major Street Funding – To Provide a Civil Design Software System Utilizing the GSA Cooperative Agreement #47QTCA21D00DN. – Contractor: Bentley Systems, Inc. – Location: 685 Stockton Drive, Exton, PA 19341 – Contract Period: June 20, 2025 through June 19, 2028 – Total Contract Amount: \$191,508.39

Fees:

1000048226 City of Detroit , 2425 Fenkell Detroit , MI 48234 , USA					
Part No	Description	Quantity	Unit Pricing	Discount/ Surcharge	Total
13777	OpenRoads SignCAD SELECT Subscription	1	837.57		837.57
Amount Due:					837.57
Currency					USD

0004088004 City of Detroit , 2 Woodward Avenue, Ste 1200 DETROIT , MI 48226-2844 , USA					
Part No	Description	Quantity	Unit Pricing	Discount/ Surcharge	Total
12662	OpenRoads Designer SELECT Subscription	5	2,428.66		12,143.30
8103	OpenBridge Modeler SELECT Subscription	1	1,322.33		1,322.33
8243	LEAP Bridge Concrete SELECT Sub	1	2,605.56		2,605.56
10959	LEAP Bridge Steel SELECT Subscription	1	1,817.83		1,817.83
1003	MicroStation SELECT Subscription	5	1,114.16		5,570.80
Amount Due:					23,459.82
Currency					USD

0004088004 City of Detroit , 2 Woodward Avenue, Ste 1200 DETROIT , MI 48226-2844 , USA					
Part No	Description	Quantity	Unit Pricing	Discount/ Surcharge	Total
13692	Graduated ProjectWise CE (Global) Sub	1	0.00		0.00
12501	ProjectWise Engineer Quarterly	50	765.74		38,287.00
Amount Due:					38,287.00
Currency					USD

GSA Pricing - Labor

SIN	Labor Category	GSA Price 8/16/21 – 8/15/22	GSA Price 8/16/22 – 8/15/23	GSA Price 8/16/23 – 8/15/24	GSA Price 8/16/24 – 8/15/25	GSA Price 8/16/25 – 8/15/26
54151S	Applications Analyst	\$195.47	\$200.55	\$205.76	\$211.11	\$216.60
54151S	Consultant	\$256.55	\$263.22	\$270.06	\$277.08	\$284.29
54151S	Program Manager	\$282.20	\$289.54	\$297.07	\$304.79	\$312.72
54151S	Project Manager	\$256.55	\$263.22	\$270.06	\$277.08	\$284.29
54151S	Senior Application Analyst	\$219.90	\$225.62	\$231.48	\$237.50	\$243.68
54151S	Senior Consultant	\$282.20	\$289.54	\$297.07	\$304.79	\$312.72
54151S	Senior Software Engineer	\$219.90	\$225.62	\$231.48	\$237.50	\$243.68
54151S	Software Engineer	\$195.47	\$200.55	\$205.76	\$211.11	\$216.60

PUBLIC WORKS-waiver requested

6002719-A3 100% Major Street Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for the Right of Way Management Software System Contract. – Contractor: AtomAI Solutions, Inc. – Location: 254 Chapman Road, Suite 208 #16317, Newark, DE 19702 – Previous Contract Period: June 30, 2020 through June 29, 2025 – Amended Contract Period: June 30, 2020 through June 29, 2026 – Contract Increase Amount: \$188,950.00 – Total Contract Amount: \$1,622,600.00.

Funding:

Account String: **1000-27190-191701-622302**

Fund Account Name: **General Fund**

Appropriation Name: **Development Support-Street Design**

Funds Encumbered: **\$201,800 as of June 6, 2025**

Tax Clearances Expiration Date: **5-8-26**

Political Contributions and Expenditures Statement:

Signed: **5-7-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **5-7-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment App. complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Background:

The City of Detroit's right of way (ROW) includes land dedicated for the use and benefit of the public as part of a transportation system or utility infrastructure. This includes City-owned streets, street shoulders, curbs, gutters, sidewalks, bridges, alleys, and green areas. There are also public and private utilities located underground, at street level, or overhead in the ROW. The Department of Public Works – City Engineering Division (DPW/CED) is responsible for establishing and enforcing policies and procedures to effectively manage the ROW. To effectively manage activity in the ROW, the City has engaged the vendor to provide the Services for ROW permitting, inspection, events, capital improvements and utility coordination.

Bid Information:

None. This is an amendment to an existing agreement.

This is Amendment #3 for contract 6002719 to extend for 1 year and add funding while the new vendor from a current bid is implemented. The new contract with the new vendor is under negotiation.

The original contract was awarded to the vendor Sada Systems, LLC. Sada was acquired by AtomAI Solutions Inc. This software is to provide a Right of Way Management (RoWM) solution to coordinate activities that impact areas owned or controlled the City, operated by DPW.

Contract Details:

Vendor: **AtomAI Solutions Inc.**

Amount: **+\$188,950; Total \$1,622,600**

End Date: **adds 1 year through June 29, 2026**

Services/fees-at time of approval:

- **provide Right of Way Management software, that will map, and assist with planning the Transportation and utility infrastructure systems; and managing permits for use of the right of ways.**
- **The Right of Way includes Streets, Shoulders, curbs, gutters, sidewalks, alleys and green ways, public and private utilities underground, or overhead. This software is meant to assist Public Works and City Engineering with establishment and enforcement of policies and procedures to manage the Right of ways.**
- **This software system will replace manual systems and existing systems for: Permitting, replacing the outdated Tidemark System, Activity mapping and coordination, Special Events activities, Capital projects, Inspections, replaces a manual system, plan Reviews.**
- **This will enable the Dept. to coordinate work being done in the Right of Way, by developers, utility companies, other agencies and the general public; Help to preserve the City's authority over the Right of Way, Reduce paper copies, Improve reporting and communications.**

Contract Discussion continues on the page

PUBLIC WORKS-waiver requested-cont.

6002719-A3 100% Major Street Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for the Right of Way Management Software System Contract. – Contractor: AtomAI Solutions, Inc. – Location: 254 Chapman Road, Suite 208 #16317, Newark, DE 19702 – Previous Contract Period: June 30, 2020 through June 29, 2025 – Amended Contract Period: June 30, 2020 through June 29, 2026 – Contract Increase Amount: \$188,950.00 – Total Contract Amount: \$1,622,600.00.

- **Permitting process will handle the following permits: Barricades, Dumpsters, Helicopter, Valet, Outdoor Cafés, Drive Approach, Encroachments, Heavy Hauler, Water/Sewer tap, Sidewalk repairs, Road Improvements, Snow Removal; and Moratorium Zone permits. All fees for permits can be paid through the proposed system.**

Services/fees-at time of approval-continued:

- **One Time Implementation Fees [dotMaps and Opengov] for \$268,650.**
- **First 2 years of licensing and subscription for \$368,000.**
- **3rd Year licensing and subscription for \$214,000.**
- **Ongoing development of the system for years 2 and 3 for \$399,000 [\$199,500 per year].**
- **The contract includes options to extend the contract for 2 additional years, for an additional cost of \$448,000 [would require approval of the City Council].**

Amendment 3 Services/Fees:

Coordinate Right-of-Way Management	\$85,000.00 USD
OpenGov Right-of-Way Permitting – 1 Service Area	\$103,950.00 USD
Total 1 Year Renewal	\$188,950.00 USD

Additional Information:

6002719 was initially approved on June 23, 2020, to provide Right of Way Management Software System for \$1,249,650 through June 29, 2023.

6002719-A1 was approved June 13, 2023, to provide Right of Way Management Software System for \$1,433,650 through June 29, 2024.

6002719-A2 was approved July 9, 2024, to provide Right of Way Management Software System for \$1,433,650 through June 29, 2025.

Should read as:

PUBLIC WORKS – *Waiver Requested*

6004632-A2 100% Major Street Funding – AMEND 2 – To Provide an Increase of Funds Only for PW 7037 for Construction Services. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – **Contract Period: July 1, 2022 through December 31, 2025** – Contract Increase Amount: \$178,382.47 – Total Contract Amount: \$2,131,261.81.

Should read as:

PUBLIC WORKS – *Waiver Requested*

6004632-A2 100% Major Street Funding – AMEND 2 – To Provide an **Extension of Time** and Increase of Funds Only for PW 7037 for Construction Services. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – **Contract Period: July 1, 2022 through December 31, 2025 - Amended Contract Period: July 1, 2022 through December 31, 2028** – Contract Increase Amount: \$178,382.47 – Total Contract Amount: \$2,131,261.81.

Correction letter received 6/6/25.

Funding:

Account String: **3301-04189-193850-632100**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Funds Available: **\$816,317 as of June 6, 2025**

Tax Clearances Expiration Date: **6-27-25**

Political Contributions and Expenditures Statement:

Signed: **6-2-25** Contributions: **1 to Former CM in 2021**
1 to Current CM in 2022, & 2 to a current CM in 2025.

Consolidated Affidavits:

Date signed: **6-2-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None. This is an amendment to an existing contract.

Contract Details:

Vendor: **Major Contracting Group, Inc.** Amount: **Add \$178,382.47; Total \$1,952,879.34**
CORRECT End Date **Add 3 years; through December 31, 2028**

Amendment 2 Details:

This amendment adds estimated quantities/costs and a 3-year extension of time to perform annual as-needed pavement repairs within the limits of downtown Detroit Grand Prix track through 2028 as requested by the City of Detroit and Detroit Grand Prix. All other terms and conditions remains the same.

The increase in cost will be used to perform various pavement repairs (locations/quantities to be determined over the next 3 seasons). The estimated costs prior to the 2025 race exceeded the estimated 2025 maintenance budget for heaving/cracking concrete pavement. The increase in time is to allow for repairs during the Detroit Grand Prix's extended 3-year contract to host the race.

Several medications were detailed in this amendment request including reducing or increasing the amount of authorized work. Scope of Work includes

- **Install temporary pavement markings**
- **Expansion joint repairs for the bridge structure on Bates between Atwater and Jefferson**
- **Pavement and Joint repairs, including extensive repairs requested by Grand Prix at various locations on the downtown track**
- **Pavement repairs at the Franklin-St. Antoine intersection (turn 9)**
- **2025 – 2028 Maintenance work – miscellaneous pavement repair for heaving/cracking pavement joints typically due to annual freeze/thaw cycles**

Contract discussion continues onto the next page.

PUBLIC WORKS – *Waiver Requested – continued*

6004632-A2 100% Major Street Funding – AMEND 2 – To Provide an Increase of Funds Only for PW 7037 for Construction Services. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: July 1, 2022 through December 31, 2025 – Contract Increase Amount: \$178,382.47 – Total Contract Amount: \$2,131,261.81.

Services - at time of approval:

Vendor will furnish all materials, supplies, all labor, construction tools and equipment to perform all work required.

The work includes 0.48 miles of Central Riverfront Roadway Improvements including new concrete pavement, pavement removals, pavement repairs, concrete sidewalk and ADA ramps, temporary curb, temporary detectable warning device, cold milling HMA surface, hot mix asphalt, diamond grinding, curb removal, pavement markings, sealing joints and structure adjustments on Bates, St. Antoine, Franklin, Rivard and Jefferson. Expected completion date is 60 calendar days from the start date.

The full previously authorized \$1,952,879.34 has been invoiced on this contract.

Previously Approved Amendment 1 Services/Fees:

Allow for repairs to be completed during the Detroit Grand Prix's current three-year contract (2023-2025) with the City of Detroit to host the race downtown. Repairs will be performed at the Franklin St. Antoine intersection (Turn #9) to correct grade differential issues, and as a budget for maintenance repairs (locations/quantities to be determined) over the next two seasons for heaving/cracking concrete pavement typically due to annual freeze/thaw cycles.

The amount to perform the amendment 1 services is \$390,788.29

Fees - at time of Approval

Labor rate is \$35/hr. Overtime/Saturdays is 1.5 times the per hour rate and Sunday/holidays is 2 times the per hour rate.

Included in the documents is an itemized price list of 60 various services and products for a total estimated construction costs of \$1,562,091.05.

Certifications

Vendor is certified as a Detroit Based and Headquartered Business.

Additional Information:

6004632 was originally approved July 12, 2022, to provide Construction Services-Central Riverfront Roadway Improve (PW-7037) through December 31, 2024, for \$1,562,091.05.

6004632-A1 was approved May 7, 2024 to extend the term by 1 year and an additional \$390,788.29, making the total \$1,952,879.34; through December 31, 2025.

TRANSPORTATION-waiver requested

6007187 100% City Funding – To Provide Synthetic Transmission Fluid Oil. – Contractor: Kerry Bros
Truck Repair – Location: 5255 Tillman Street, Detroit, MI 48208 – Contract Period: Upon City
Council Approval for a Period of Three (3) Years – Total Contract Amount: \$498,000.00.

Funding:

Account String: **5301-27200-200290-621600**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Funds Available: **\$3,505,651 as of June 6, 2025**

Tax Clearances Expiration Date: **5-16-26**

Political Contributions and Expenditures Statement:

Signed: **12-29-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **12-19-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

RFQ opened February 6, 2025, and closed March 6, 2025. 245 Invited Suppliers. 9 Bids received.
Bids were evaluated based on price only.

All Bids:

Kerry Bros Truck Repair	[\$284,059.40]
Safety Kleen	[\$290,540]
Shrader Tire and Oil Inc	[\$292,976]
Innova Corp	[\$302,537]
Ace Restoration	[\$305,450]
Corrigan Oil Co	[\$305,858]
Bill Jones Enterprises	[\$335,000]
WW. Williams Co	[\$1,899.40] – did not bid on all items

Contract Details:

Vendor: **Kerry Bros Truck Repair** Bid: Lowest **[\$284,059.40]**
Amount: **\$498,000** End Date: **3 years from approval**

Services/Fees:

Synthetic Transmission Fluid 55 Gallon Drum - \$1,626.24 Each

Synthetic Transmission Fluid \$28.69 per Gallon

TRANSPORTATION

6007099 100% FTA Funding – To Provide Remanufactured Bus Engines and Transmissions. – Contractor: Kerry Brothers Truck Repair – Location: 5255 Tillman Street, Detroit, MI 48208 – Contract Period: Upon City Council Approval through April 30, 2030 – Total Contract Amount: \$3,281,900.00.

Funding

Account String: **5301-29200-200090-617900**

Fund Account Name: **Transportation Operation**

Appropriation Name: **DDOT Administration**

Funds available: **\$1,503,383 of June 6, 2025**

\$3,284,055 Encumbered as of June 6, 2025

Tax Clearances Expiration Date **5-16-26**

Political Contributions and Expenditures Statement:

Signed: **12-19-24**

Contributions: **None**

Consolidated Affidavits

Date signed: **12-19-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Employment App complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information

The following bids resulted from 2 rounds of RFQ solicitations. 185 Suppliers were invited to bid. The first round resulted in 2 bids received. The second round resulted in 2 bids received. All four bids were evaluated together.

1. Opened December 4, 2024 & closed January 24, 2025
2. Opened February 11, 2025 & closed February 21, 2025

Bids were evaluated based on the price of various parts provided at various quantities and hourly rates for various types of labor for a 5-year term.

ALL Bids:

Cummins, Inc.	\$7,215,832.14
Bill Jones Enterprises, Inc. dba Metro Airport Truck	\$27,920,909.34
Kerry Brothers Truck Repair	\$27,743,160.80
The W. W. Williams Company, LLC	\$7,675,292.33

According to the Department, “It would be in the best interest of DDOT to award all 4 Bidders a... contract for the engine and transmission sales and service, totaling \$21,878,977 between all 4.

The following Three bidders will work on both engine and transmissions: Cummins, Bill Jones Enterprises, Inc. dba Metro Airport Truck, and Kerry Brothers.

W. W. Williams Company, LLC will primarily perform conventional transmission and hybrid propulsion repair work.

In the proposals offered, all the four bidders met the specification criteria needed for supplying the engine and transmission services.

Each bidder was awarded a contract for the following amounts:

- | | |
|--|--------------|
| • Bill Jones Enterprises, Inc. dba Metro Airport Truck | \$3,281, 900 |
| • CUMMINS, INC. | \$10,939,377 |
| • Kerry Brothers Truck Repair | \$3,281,900 |
| • The W. W. WILLIAMS COMPANY, LLC | \$4,375,800 |

Contract Details:

Vendor: **Kerry Brothers Truck Repair**

Amount: **\$3,281,900**

Bid: **Multiple Awards [3rd Lowest bid - \$27,743,160.80]**

End Date: **April 30, 2030**

Contract discussion continues onto the next page.

TRANSPORTATION – *continued*

6007099 100% FTA Funding – To Provide Remanufactured Bus Engines and Transmissions. – Contractor: Kerry Brothers Truck Repair – Location: 5255 Tillman Street, Detroit, MI 48208 – Contract Period: Upon City Council Approval through April 30, 2030 – Total Contract Amount: \$3,281,900.00.

Services:

Remanufacture Cummins Inc. heavy-duty diesel engines and Allison heavy-duty transmissions that are used in urban transit buses. Vendor will provide parts and service for vehicles which are no older than 12 years of age. DDOT prefers the major components to be replaced with new parts. Otherwise, as a 2nd choice, the parts used will be remanufactured.

The Vendor will provide (as needed):

- **Remanufacture Bus Engines and Transmissions for New Flyer and Gillig Buses**
- **Repair Cummins engines and Allison transmissions**
- **Genuine OEM Engine and transmission parts to supply DDOT's warehousing division.**
- **Vehicle will be worked on at DDOT or picked up and delivered from the DDOT facility by the vendor.**
- **Any parts being replaced when the vehicle is still under warranty, shall be OEM parts.**
- **Warranty: Workmanship, parts and labor for 2 years and Engine emissions performance for 150,000 miles. Extended coverage available for 3, 4, & 5 years or 300,000 miles, whichever comes first.**
- **Parts will be delivered within 3 business days of receipt of purchase order or 14 business days for non-stock items.**
- **All major repairs are desired within 3 weeks after the Supplier/Vendors have received the approval to perform repairs**
- **Estimated production requirement: 4 buses per week**

Maximum turn-around times (working days):

- **Engine installations: 20**
- **Transmission installations: 15**
- **Engine and Trans Package installation: 25**
- **Warranty Repair Work: 7**

In addition to the New Flyer and Gillig Buses, there will be other vehicles purchased in the future, added to the DDOT fleet and require parts and services, such as 2 tow trucks with Detroit Diesel Series 60 engines, 5 service trucks with MAXX Force 5 engines, work vans, etc. The service of those vehicles, upon request, fall into this contract.

Fees:

Labor Rate:

Mechanical & Electrical Repair - Regular hours \$150/hr. & Overtime \$185/hr.

Prices for parts varies based on type and quantity purchased

TOTAL \$3,281,900

TRANSPORTATION

6007102 100% FTA Funding – To Provide Remanufactured Bus Engines and Transmissions.. – Contractor:
Bill Jones Enterprises, Inc. dba Metro Airport Truck – Location: 13385 Inkster Road, Taylor, MI
48180 – Contract Period: May 1, 2025 through April 30, 2030 – Total Contract Amount:
\$3,281,900.

Funding

Account String: **5301-29200-200090-617900**

Fund Account Name: : **Transportation Operation**

Appropriation Name: **DDOT Administration**

Funds available: **\$1,503,383 of June 6, 2025**

\$3,284,055 Encumbered as of June 6, 2025

Tax Clearances Expiration Date **5-16-26**

Political Contributions and Expenditures Statement:

Signed: **12-19-24**

Contributions: **None**

Consolidated Affidavits

Date signed: **12-19-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Employment App complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information

The following bids resulted from 2 rounds of RFQ solicitations. 185 Suppliers were invited to bid. The first round resulted in 2 bids received. The second round resulted in 2 bids received. All four bids were evaluated together.

1. Opened December 4, 2024 & closed January 24, 2025
2. Opened February 11, 2025 & closed February 21, 2025

Bids were evaluated based on the price of various parts provided at various quantities and hourly rates for various types of labor for a 5-year term.

ALL Bids:

Cummins, Inc.	\$7,215,832.14
Bill Jones Enterprises, Inc. dba Metro Airport Truck	\$27,920,909.34
Kerry Brothers Truck Repair	\$27,743,160.80
The W. W. Williams Company, LLC	\$7,675,292.33

According to the Department, “It would be in the best interest of DDOT to award all 4 Bidders a... contract for the engine and transmission sales and service, totaling \$21,878,977 between all 4.

The following Three bidders will work on both engine and transmissions: Cummins, Bill Jones Enterprises, Inc. dba Metro Airport Truck, and Kerry Brothers.

W. W. Williams Company, LLC will primarily perform conventional transmission and hybrid propulsion repair work.

In the proposals offered, all the four bidders met the specification criteria needed for supplying the engine and transmission services.

Each bidder was awarded a contract for the following amounts:

Bill Jones Enterprises, Inc. dba Metro Airport Truck	\$3,281,900
CUMMINS, INC.	\$10,939,377
Kerry Brothers Truck Repair	\$3,281,900
The W. W. WILLIAMS COMPANY, LLC	\$4,375,800

Contract Details:

Vendor: **Bill Jones Enterprises, Inc. dba Metro Airport Truck**

Bid: **Multiple Awards [4th Lowest bid - \$27,920,909.34]**

Amount: **\$3,281,900**

End Date: **April 30, 2030**

Contract discussion continues onto the next page.

TRANSPORTATION – *continued*

6007102 100% FTA Funding – To Provide Remanufactured Bus Engines and Transmissions.. – Contractor: Bill Jones Enterprises, Inc. dba Metro Airport Truck – Location: 13385 Inkster Road, Taylor, MI 48180 – Contract Period: May 1, 2025 through April 30, 2030 – Total Contract Amount: \$3,281,900.

Services:

Remanufacture Cummins Inc. heavy-duty diesel engines and Allison heavy-duty transmissions that are used in urban transit buses. Vendor will provide parts and service for vehicles which are no older than 12 years of age. DDOT prefers the major components to be replaced with new parts. Otherwise, as a 2nd choice, the parts used will be remanufactured.

The Vendor will provide (as needed):

- **Remanufacture Bus Engines and Transmissions for New Flyer and Gillig Buses**
- **Repair Cummins engines and Allison transmissions**
- **Genuine OEM Engine and transmission parts to supply DDOT's warehousing division.**
- **Vehicle will be worked on at DDOT or picked up and delivered from the DDOT facility by the vendor.**
- **Warranty: Workmanship, parts and labor for 2 years and Engine emissions performance for 150,000 miles. Extended coverage available for 3, 4, & 5 years or 300,000 miles, whichever comes first.**
- **Parts will be delivered within 3 business days of receipt of purchase order or 14 business days for non-stock items.**
- **All major repairs are desired within 3 weeks after the Supplier/Vendors have received the approval to perform repairs**
- **Estimated production requirement: 4 buses per week**

Maximum turn-around times (working days):

- **Engine installations: 20**
- **Transmission installations: 15**
- **Engine and Trans Package installation: 25**
- **Warranty Repair Work: 7**

In addition to the New Flyer and Gillig Buses, there will be other vehicles purchased in the future, added to the DDOT fleet and require parts and services, such as 2 tow trucks with Detroit Diesel Series 60 engines, 5 service trucks with MAXX Force 5 engines, work vans, etc. The service of those vehicles, upon request, fall into this contract.

Fees:

Labor Rates:

Mechanical & Electrical Repair - Regular hours \$160/hr.

Fixed Disposal Fee \$150/hr.

Cost of Estimating \$300/hr.

Prices for parts varies based on type and quantity purchased and includes a 10% discount from price list on Cummins Inc. engines and Allison transmissions

TOTAL \$3,281,900

GENERAL SERVICES

6006117-A1 100% ARPA / Capital Funding – To Provide an Extension of Time and an Increase of Funds for Repairs and Maintenance for Detroit Public Spaces and Parks. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Previous Contract Period: March 26, 2024 through June 30, 2025 – Amended Contract Period: March 26, 2024 through June 30, 2026 – Contract Increase Amount: \$2,727,368.00 – Total Contract Amount: \$10,127,368.00.

Funding

Account String: **3923-22002-350030-617900-860222**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Available Funds: **\$43,223,473 as of June 6, 2025**

Tax Clearances Expiration Date: **7-17-25**

Political Contributions and Expenditures Statement:

Signed: **2-10-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **2-10-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 6: Revenue Replacement.

Bid Information:

None. This is an amendment to an existing agreement. The Additional ARPA spending for parks in District 2, District 3, and District 6. Adding FY26 Cash Capital for the District 3 project at Dorais Park that is to supplement the ARPA funding for this Park.

Contract Details:

Vendor: **Michigan Recreational Construction**

Amount: **+\$2,727,368; Total \$10,127,368**

End Date: **adds 1 year through June 30, 2026**

Services-remains the same:

Provide furnishings all labor, equipment, materials, and expertise necessary to repair the play equipment, fencing, sidewalks, sports fields, and other built features found in the City of Detroit's public spaces citywide, including the following task, upon the request of the City:

- Periodic dragging of ball fields
- Removal and disposal of swings, slides or other play equipment
- Installation of swings, slides or other play equipment, including protective surfacing, sports fields and equipment, concrete and asphalt walkways and surface pads, fencing, bollards, and boulders
- Installation and repair of concrete/brick walls and walkways
- Relocation of boulders
- Installation of trees and other landscape materials
- Repair or replacement of miscellaneous site amenities
- Repair of play equipment & fences
- Painting of fences and miscellaneous items
- Installation of various drainage infrastructure, including play structures
- Hazard mitigation
- Storm sewer clean out, videoing of pipes, and necessary repair
- Start up and winterization of small park buildings, sprinklers, splash pads, drinking fountains and other amenities

Contract Discussion continues on the next page.

GENERAL SERVICES-continued

6006117-A1 100% ARPA / Capital Funding – To Provide an Extension of Time and an Increase of Funds for Repairs and Maintenance for Detroit Public Spaces and Parks. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Previous Contract Period: March 26, 2024 through June 30, 2025 – Amended Contract Period: March 26, 2024 through June 30, 2026 – Contract Increase Amount: \$2,727,368.00 – Total Contract Amount: \$10,127,368.00.

Services remains the same-continued:

- On-site and as needed welding
- Drinking fountain and water main/service repair
- Splash pad service repair
- Lighting and electrical service repair
- Rubber Protective Surfacing repair and installation
- Engineered Wood Fiber (EWF) removal and installation
- Site grading and restoration work
- Turf establishment
- Meadow and/or prairie (wildflower) establishment
- Installation and warranty work of trees, shrubs, perennials and other plants
- Plant bed preparation, fertilization, mulching, and watering
- Installation of soil erosion silt fence & park signs
- As needed topographical survey services & professional engineering design services
- Miscellaneous materials and supplies needed to protect the public health, safety, and welfare
- Site Restoration, Mobilization, Layout & Field Survey, Miscellaneous & Close-Out work

This Contract does not include Building operations such as at a recreation center or on the park site or Maintenance activities on any privately owned equipment.

Fees at time of approval :

TOTAL Not to Exceed \$7,400,000

COST	TASK
\$375.00	Laborer (One Individual) per day/8 hours
\$640.00	Loader (Equipment) per day/8 hours
15.00%	Delivery charge for supplies and materials (all inclusive pricing only) (MRC % fee includes supply & delivery)
\$550.00	Cubic Yards of Debris Removal
\$980.00	40 Cubic Yards of Class II Landfill Debris Removal
\$1,495.00	40 Cubic Yards of Engineered Wood Fiber (EWF) delivered and installed
\$320.00	10 Square Feet X 3 inches of Protective Rubber Surfacing without wear course
\$180.00	10 Square Feet X 0.5 inches of Protective Rubber Surfacing wear course
\$2,360.00	100 Square Feet X 3 inches of Protective Rubber Surfacing without wear course
\$1,345.00	100 Square Feet X 0.5 inches of Protective Rubber Surfacing wear course
\$14,950.00	1,000 Square Feet X 3 inches of Protective Rubber Surfacing without wear course
\$8,970.00	1,000 Square Feet X 0.5 inches of Protective Rubber Surfacing wear course
\$9,360.00	1,000 Square Feet X 4 inches of concrete (MRC pricing includes site work)
\$10,400.00	1,000 Square Feet X 5.5 inches of concrete (MRC pricing includes site work)
\$35,520.00	10,000 Square Feet X 3 inches asphalt
\$1,460.00	4 belt swing seat removals/disposal and installation with new, from pivot point down
\$1,770.00	4 bucket swing seat removals/disposal and installation with new, from pivot point down
\$8,800.00	100 lf of black vinyl coated commercial grade chain link fence 6' tall installation with 2' maint. Strip
\$5,800.00	100 lf of black vinyl coated commercial grade chain link fence 6' tall installation without maint. Strip
\$9,500.00	100 lf of black vinyl coated commercial grade chain link fence 8' tall installation with 2' maint. Strip
\$6,450.00	100 lf of black vinyl coated commercial grade chain link fence 8' tall installation without maint. Strip
5.00%	Management fees relative to management of subcontractors, including professional surveying and design fees.
\$355.00	Installation of 100 lf of soil erosion silt fencing
\$3,290.00	Installation of 1,000 lf of soil erosion silt fencing.
\$560.00	Construction equipment operator (One Individual) per day/8 hours
\$600.00	Field supervisor (One Individual) per day/8 hours

Contract Discussion continues on the next page.

GENERAL SERVICES-continued

6006117-A1 100% ARPA / Capital Funding – To Provide an Extension of Time and an Increase of Funds for Repairs and Maintenance for Detroit Public Spaces and Parks. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Previous Contract Period: March 26, 2024 through June 30, 2025 – Amended Contract Period: March 26, 2024 through June 30, 2026 – Contract Increase Amount: \$2,727,368.00 – Total Contract Amount: \$10,127,368.00.

Amendment 1 Fees:

Contract Funding Breakdown			
ORIGINAL CONTRACT			
SOURCE	AMOUNT	% OF CONTRACT	
ARPA	\$3,978,811.46	54	
UTGO	\$2,781,188.54	37	
General Fund	\$ 640,000.00	9	
CONTRACT	\$7,400,000.00	100	
CONTRACT AMENDMENT 1			
SOURCE	AMOUNT	% OF CONTRACT	CONTRACT INCREASE
ARPA	\$5,831,179.46	60.1	\$2,277,368.00
UTGO	\$2,781,188.54	28.7	
Cash Capital	\$ 450,000.00	4.6	\$450,000.00
General Fund	\$ 640,000.00	6.6	
CONTRACT	\$9,702,368.00	100	\$2,727,368.00

Additional Information:

6006117 was initially approved at Formal Session April 2, 2024 to provide Repairs and Maintenance for Detroit Public Spaces and Parks for \$7,400,000 through June 30, 2025.

OCFO - Waiver Requested

6007242 100% City Funded - To Provide Operations for the Public Safety Headquarters. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit MI 48226 – Contract Period: July 1, 2025 through June 30, 2026 – Total Contract Amount: \$3,101,000.00.

Funding

Account String: **1000-29350-350800-626400**

Fund Account Name: **General Fund**

Appropriation Name: **Citywide Overhead**

Funds Available: **\$536,355 as of June 6, 2025**

Funding coming out of next FY's budget

Affidavits, Donations, & Tac clearances

NOT Required for contracts with inter-governmental agencies.

Bid Information

None. the Detroit Building Authority has been incorporated in accordance with the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (the "Act"), for the purpose of acquiring, furnishing, equipping, owning, improving, enlarging, operating and maintaining buildings, automobile parking lots or structures, recreational facilities, stadiums and the necessary site or sites therefor, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, for the use of any legitimate public purpose of the City.

The City desires to engage the assistance of the Authority to manage the operational needs of the Detroit Public Safety Headquarters building, located at 1351 Third Avenue, Detroit, Michigan.

Contract Details:

Vendor: **Detroit Building Authority**

Amount: **\$3,101,000**

End Date: **June 30, 2026**

Services:

Serve as the Project Manager to manage the operational needs of the Detroit Public Safety Headquarters building, located at 1351 Third Avenue (Public Safety Headquarters).

The DBA is responsible for all progress, final inspections, general administrative functions, and maintaining all documentation and all reports in relation to the Project.

Fees:

Fees include utilities, maintenance, repairs, and other building related costs. Payment shall include a 1.5% administrative fee to the DBA.

DBA/PSHQ-Main Office Fiscal Year 2025/2026 Annual Operating Budget

Cost Description	Amount
1. Repairs, Maintenance and Supplie(RMS)	1,352,242
2. Utilities	1,270,956
3. Property Insurance	204,802
4. Building Management Services	107,000
5. Cleaning	110,000
7. Administrative	56,000
Total	3,101,000

6006862	100% Blight/Prop N Funding – To Provide a Joint Venture with Giorgi Concrete for Sidewalk Replacement Services. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: Upon City Council Approval for a Term of Three (3) Years – Total Contract Amount: \$2,875,000.00.
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1 to Current CM in 2022

RFP opened September 6, 2024, and closed September 27, 2024. 280 Invited Suppliers. 3 Bid received. Bids were evaluated based upon Previous Experience, References, & Proposals Review [30 points]; References & Proposal Review [20 points]; Capacity [15 points]; Pricing [15 points]; Phase II DBB Certification of Prime [15 points]; DBB Certification of Subcontractors [20 points]. Total Maximum points is 100 points.

Major Contracting Group Inc./Giorgi Concrete JV [70 points]

The Diamond Firm [46.67 points]

Premier Group Associates LLC [43.33 points]

End Date: **3 years from approval**

- **The Vendor will provide Sidewalk Replacement Services.**
- **The Vendor must provide all necessary equipment and materials to efficiently, effectively, and safely perform or execute these Services.**
- **The Vendor must obtain all necessary permits to perform or execute the work specified in these Services.**
- **Prior to Mobilization the vendor must visit the assigned site to verify the assigned sites and identify parcel boundaries.**
- **The Vendor may perform or execute these Services on Monday through Friday from 7:30 a.m. until 5:30 p.m.**
- **The work area for each site is limited to the parcel boundaries. At no time is the Vendor allowed to use an adjacent or surrounding property to execute any aspect of these Services unless otherwise permitted in writing by the Owner.**
- **The Vendor may use public streets and alleyways for the temporary parking of vehicles and equipment which are necessary to perform and execute these Services.**
- **At the end of each working day, the Contractor must ensure that the sidewalks, streets, alleyways, and surrounding properties are free of dust, debris, and other potential nuisances.**

Contract Discussion continues on the next page

CONSTRUCTION & DEMOLITION-continued

6006862 100% Blight/Prop N Funding – To Provide a Joint Venture with Giorgi Concrete for Sidewalk Replacement Services. – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: Upon City Council Approval for a Term of Three (3) Years – Total Contract Amount: \$2,875,000.00.

Services-continued:

- **The Vendor must replace all sidewalk flags as identified by the Owner in accordance with the specifications of the City of Detroit.**

Fees:

Organization Name:	Major Contracting Group/Giorgi Concrete Joint Venture	
Business Address:	12222 Greenfield Detroit, MI 48227	
Point(s)-of-Contact:	Daniel Scappaticci	
E-mail Address(es):	Daniel@Majorcontracting.com	
Phone #(s):	248-207-7819	

Line Item	Unit	Estimated Number of Flags
		5000
Flag Removal	Ea	\$50.00
Flag Forming	Ea	\$50.00
Flag Replacement/Pour	Ea	\$450.00
Seed/Straw (Sidewalk)	Ea	\$25.00
Seed/Straw (Entire Parcel) (As Needed)	Ea	\$3,500.00
Total Sidewalk Cost		\$575.00
Total Cost per Property		\$4,075.00

Additional Information:

Total Number of Employees: 346

Number of Employees Assigned to Project: 30

Number of Detroit Residential Employees: 16

CITY COUNCIL – *Waiver Requested*

6007243 100% City Funding – To Provide the Detroit City Planning Commission with Comprehensive Technical Assistance in Updating and Advancing the Draft Zone Detroit Zoning Ordinance. – Contractor: Code Studio, Inc, – Location: 1800 East 4th Street, Unit 125, Austin, TX 787702 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$70,000.00.

Funding:

Account String: **1000-28520-520005-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Legislative Administration**
Available Funds: **\$1,257,975 as of June 6, 2025**

Tax Clearances Expiration Date: **6-5-26**

Political Contributions and Expenditures Statement:

Signed: **5-31-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **5-31-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment App. complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Background Information:

In 2018 the City Planning Commission entered into a contract for services with the vendor known as Code Studio to complete a comprehensive update to the City's Zoning Ordinance, Chapter 50 of the Detroit City Code [Contract # 6001516 – see additional information section for details].

The project is called Zone Detroit. Since Code Studio's draft ordinance was completed, but not yet adopted into the City Code, there have been numerous updates to the current zoning ordinance. Code Studio's draft ordinance does not incorporate these updates since these amendments were not contemplated at the time of their work. For this reason, the department needs a sole source contract for Code Studio to incorporate these unforeseen changes into the highly technical document which they created and are subject matter experts on.

This firm brings an innovative approach to organizing and structuring zoning codes that the department needs to complete the updates. For the scarce amount of funds for this proposed sole source, using this vendor will additionally avoid the learning curve that would exhaust the funds. The changes are highly technical and complicated.

Bid Information:

None, because this is a Sole Source Procurement request. This is a one-time purchase and this Vendor is the only possible provider because the purchase required to be compatible with prior purchases (e.g., replacement parts), One-of-a-kind – there are no comparable alternatives available on the market (due to licenses, patents, unique design, etc.).

Contract Details:

Vendor: **Code Studio, Inc**
Amount: **\$70,000**

Bid: **Sole Source**
End Date: **1 year from approval**

Services:

Provide the Detroit City Planning Commission with Comprehensive Technical Assistance in Updating and Advancing the Draft Zone Detroit Zoning Ordinance. Once Code Studio updates the draft to include these changes the department will begin the adoption of the ordinance through the legislative bodies. Vendor will:

- **Analyze and incorporate recent and ongoing amendments (marijuana, solar array, food truck, screening and buffer, animal husbandry, and 6th general text amendments etc). These are smaller amendments to the zoning ordinance that have been adopted after Code Studio completed their work and must be merged into Code Studio's draft document with their expertise of formatting, code language consistency, enumeration, imagery that supplements text and other elements of their draft Zone Detroit ordinance.**

Contract discussion continues onto the next page.

CITY COUNCIL – *Waiver Requested* – continued

6007243 100% City Funding – To Provide the Detroit City Planning Commission with Comprehensive Technical Assistance in Updating and Advancing the Draft Zone Detroit Zoning Ordinance. – Contractor: Code Studio, Inc, – Location: 1800 East 4th Street, Unit 125, Austin, TX 787702 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$70,000.00.

Services – continued:

- Conduct testing of newly added material in ZoneDetroit document with real world site conditions to ensure that dimensional, procedural and other standards are appropriate.
- Prepare a final ordinance that contains appropriate legal language for initiating the adoption process.

Fees:

Ordinance Amendment Integration	\$20,000
Real World Testing of Draft Ordinance	\$15,000
Final Legal Drafting of Zoning Ordinance	\$35,000
TOTAL	\$70,000

Additional Information:

Related Contract for Major Update of the City’s Existing Detroit Zoning Ordinance:

6001516 was approved June 26, 2018 with Code Studio, Inc to provide the Detroit City Planning Commission (CPC) with a Major Update of the City’s Existing Detroit Zoning Ordinance for \$699,975; through July 1, 2020. At the time of approval, this Vendor was the highest ranked proposal of the 4 proposals received.

6001516-A1 was approved June 30, 2020 to extend the contract by 1 year with Code Studio to provide the Detroit City Planning Commission (CPC) with a Major Update of the City’s Existing Detroit Zoning Ordinance; through July 30, 2021. No additional funds were requested at that time.

6001516 Services/Fees:

City Planning Commission staff has identified 4 general objectives for the consultant:

- Improve the existing Zoning regulations;
- Develop practical and usable form-based code overlay district or chapter for walkable urban areas;
- Explore new zoning concepts, not currently addressed;
- Develop more streamlined, user-friendly, and up-to-date ordinance.

The following percentages represent the portion of contract work

Assessment	20.2% for \$141,200;
The Future	20.8% for \$145,265;
Drafting Ordinance	46.5% for \$325,370;
Adoption	12.5% for \$88,140
Total	\$699,975

CRIO

6005144-A1 100% City Funds – To Provide an Extension of Time Only to Increase the Pool of Qualified Detroit Applicants for Jobs in the Skilled Construction Trades and other High Growth Jobs. – Contractor: Detroit Employment Solutions Corp. – Location: 440 E Congress Street, 4th Floor, Suite 400, Detroit, MI 48226 – Previous Contract Period: March 28, 2023 to June 30, 2025 – Amended Contract Period: March 28, 2023, to June 30, 2028, – Contract Increase Amount: \$0.00 – Total Contract Amount: \$4,000,000.00

Funding:

Account String: **3217-27290-290030-628200**
Fund Account Name: **Non-Compliance Fees**
Appropriation Name: **Development Support - CRIO**
Funds Available: **\$1,513,098 as of June 6, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:

Signed: **6-5-25** Contributions:

Consolidated Affidavits

Date signed: **6-5-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

*****DESC Political Contributions: Over 60 between 2017-2021 for individual members of the organization, including the mayor, 5 former council members, 3 current council members, and candidates in other electoral races, including the charter commission, city clerk, and the Detroit school board, etc.**

Background:

Detroit Employment Solutions Corporation is a Michigan nonprofit corporation in receipt of a IRS 501 (c)(3) determination and is the fiduciary designated by the Mayor's Workforce Development Board to carry out the City of Detroit's workforce area's strategic plan and the goals and objectives of the local workforce development board for the City of Detroit, as described in the Workforce Innovation and Opportunity Act of 2014 ("WIOA") and pursuant to MCL 408.123;

Bid Information

None. This is an amendment to an existing agreement. This agreement is for the administration and operation of programs funded through the City of Detroit workforce training fund.

Contract Details:

Vendor: **Detroit Employment Solutions Corp** Amount: **+0.00; Total \$4,000,000.00**

End Date: **adds three years through June 30, 2028**

Services/ Fees-remains the same:

The Detroit Employment Solutions Corporation (DESC) shall provide the following:

The Workforce Training Program, funded by the City and administered by DESC, shall continue to be funded through payments and other deposits received by the City into the Workforce Training Fund and disbursed to DESC as set forth hereto and incorporated herein by reference. The purpose of the Workforce Training Program is to support initiatives undertaken by DESC and the City to provide training, support, and placement for Detroiters seeking jobs in the skilled construction trades and/or the permanent jobs resulting from new development.

In consultation and cooperation with the Mayor's Workforce Development Board, DESC shall: Collaborate with employers (including developers, general contractors, prime contractors and subcontractors, and unions), educational institutions, and other community stakeholders to identify the current and expected needs of employers in the City of Detroit for qualified workers.

Contract Discussion continues on next page.

CRIO-continued.

6005144-A1 100% City Funds – To Provide an Extension of Time Only to Increase the Pool of Qualified Detroit Applicants for Jobs in the Skilled Construction Trades and other High Growth Jobs. – Contractor: Detroit Employment Solutions Corp. – Location: 440 E Congress Street, 4th Floor, Suite 400, Detroit, MI 48226 – Previous Contract Period: March 28, 2023 to June 30, 2025 – Amended Contract Period: March 28, 2023 to June 30, 2028, – Contract Increase Amount: \$0.00 – Total Contract Amount: \$4,000,000.00

Services/ Fees-remains the same-continued:

Use the Workforce Training Fund to develop, administer, market, and implement training or education programs and to provide support services to Detroit Residents seeking employment. Appropriate implementation costs may include facility costs or capital improvements to training facilities as necessary. Subject to the terms of this Agreement and its Governance Agreement with the City, DESC may select and enter into agreement(s) with third parties to operate the program(s) contemplated herein, if DESC does not operate the program(s) directly.

On an annual basis during the term, Civil Rights, Inclusion & Opportunity (CRIO) shall determine the expected balance of the Workforce Training Fund based on payments and other Purpose Driven Deposits received by the City into the Fund. As part of the City's annual budget approval process, including the Revenue Conference, CRIO shall include within its annual proposed budget an amount to be paid to DESC in support of the Workforce Training Program for the upcoming fiscal year.

Upon final approval of CRIO's annual budget and CRIO's receipt, review, and approval of a detailed outline of DESC's Workforce Training Program for the upcoming fiscal year, the City shall disburse to DESC 25% of the Workforce Training Fund budgeted for distribution to DESC during that same, upcoming fiscal year.

The City shall disburse the remaining amounts to DESC over the following three quarters, subject to both CRIO's operational needs and CRIO's receipt, complete review, and written approval of the Quarterly Reports with a maximum annual disbursement to DESC not to exceed Two Million and Zero/100 Dollars (\$2,000,000.00).

The DESC & the City agree that from time to time during the Term of this Agreement, the City may, in its sole discretion, amend CRIO's budget during an ongoing fiscal year to disburse to DESC portions of additional and/or unanticipated payments and Purpose Driven Deposits received by the City into the Workforce Training Fund, which CRIO shall be authorized to disburse to the DESC consistent with the City's existing appropriation process. Any additional funds so received by DESC shall be subject to all of the terms and conditions of this Agreement.

- **Attachment to Immediate Employment.** Detroit at Work focuses investments on training connected with direct employment by:
- **Employing a rigorous, competitive application process for training providers, unlike other Michigan Works! Agencies** Requiring letters from employer partners that demonstrate a genuine commitment to interviewing graduates. Expressing a preference for programs that include a contractual commitment from employers to hire, and/or cash or in-kind contribution.
- **Accountability for Performance-** Leading objective – 80% of program graduates must obtain training-related employment. Programs below 70% training-related placement rate are placed on probation or corrective action. Conduct annual site visits and file reviews.

Contract Discussion continues on next page.

CRIO-continued.

6005144-A1 100% City Funds – To Provide an Extension of Time Only to Increase the Pool of Qualified Detroit Applicants for Jobs in the Skilled Construction Trades and other High Growth Jobs. – Contractor: Detroit Employment Solutions Corp. – Location: 440 E Congress Street, 4th Floor, Suite 400, Detroit, MI 48226 – Previous Contract Period: March 28, 2023, to June 30, 2025 – Amended Contract Period: March 28, 2023, to June 30, 2028, – Contract Increase Amount: \$0.00 – Total Contract Amount: \$4,000,000.00

Services/ Fees-remains the same-continued:

- **Career Pathways Framework-** DESC/Detroit at Work seeks to offer programs at multiple levels so there are opportunities for more Detroiters, including those with lower math and reading skills and little to no work experience o Jobseeker may enter and exit the system of workforce training and coaching at multiple points depending on their needs and goals. DESC/Detroit at Work braids state, philanthropic, federal and local funds, including Executive Order compliance fees to offer more programs.

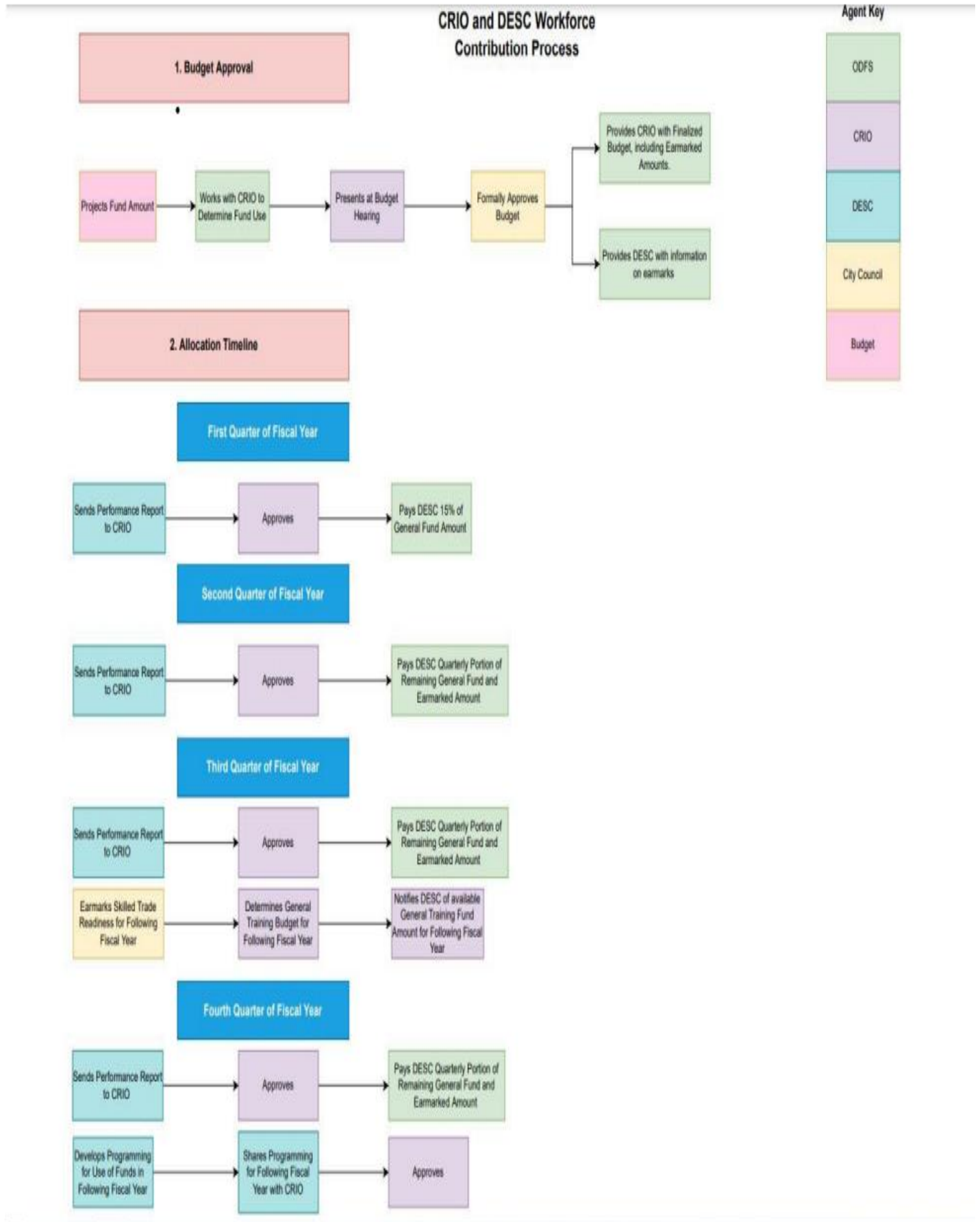
Allocation Process DESC/Detroit at Work uses the following process to allocate each allotment of funds:

- **Allocate up to 10% to the administration of Workforce Training Fund**
- **Allocate up to 20% to marketing, industry/employer engagement and programmatic management of Workforce Training Fund**
- **Adhere to City Council earmarks-** If there is flexibility within the earmarks, invest in programs aligned with Detroit at Work target occupations.
- **Prioritize Detroit at Work training programs in the following order:**
- **Programs with a requirement for an employer commitment to hire graduates, i.e. Customized Training, On the Job Training and Incumbent Worker Training programs.**
- **Programs with a commitment from union partners to accept pre-apprenticeship training program graduates into apprenticeships.**
- **Programs with commitment from employer partners to interview graduates for open positions.**
- **Programs with commitment from employer partners to interview graduates for open positions.**

Additional Information:

6005144 was initially approved at Formal Session April 25, 2023, to provide Workforce Training Qualified Detroit Applicants Skilled Construct. Trades for \$4,000,000 through June 30, 2025.

CRIO and DESC Workforce Contribution Process chart is on the next page.



GENERAL SERVICES-waiver requested

6006702-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions. – Contractor: Walker-Miller Energy Services. – Location: 8045 2nd Avenue, Detroit, MI 48202 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38

Funding

Account String: **3923-22016-310115-644100**
Fund Account Name: **American Rescue Plan Act- ARPA**
Appropriation Name: **ARPA-Small Business Support**
Funds Available: **\$5,756,017 as of June 6, 2025**

Tax Clearances Expiration Date **2-7-26**

Political Contributions and Expenditures Statement:

Signed: **10-25-24** Contributions: **1 to Mayor in 2024**

Consolidated Affidavits

Date signed: **10-25-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Background:

The City of Detroit (City) realizes that the automobile industry is trending towards plug in electric vehicles (EVs) in an effort to reduce carbon emissions and mitigate climate change. With the City's Green Initiative, the City's objective is to be environmentally conscious, as well as progressive in its approach to redefining the vehicles on City roads by incorporating EV charging solutions into the City's highest travel corridors. The City's goal is to have widespread public EV charging infrastructure across Detroit.

As a municipality, the City's intent is to establish numerous locations for fast charging opportunities for EVs. The City is mindful of the extensive energy pull needed to support this EV charging network across the City of Detroit. Therefore, the City is working to identify the electrical grid capacity to support its EV charging network ambitions and ensure that EV infrastructure at selected locations can be quickly deployed. In areas where electrical grid capacity may be a challenge, the City is open to solutions incorporating energy storage technologies to reduce or eliminate the need for electrical grid capacity.

The City of Detroit seeks to accelerate the adoption of EVs by residents, businesses and visitors. In an effort to do so, the City may utilize City-owned properties and will partner with private landowners to install high-powered direct current fast charging (DCFC) stations. These DCFC technologies are designed to recharge EVs quickly and are regarded as the most critical component to increasing local EV adoption.

To achieve this goal, the City is looking to contract with an experienced design, installation, operation and maintenance team to deliver a world-class charging experience to meet the expectations of our private landowner partners and the EV drivers we will serve with this new infrastructure.

Bid Information

None. This is an amendment to an existing agreement to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions.

Contract Details:

Vendor: **Walker-Miller Energy Services**

End Date: **October 29, 2036**

Amount: **+\$11,345,456.13; Total \$13,046,210.38**

Contract Discussion continues on the next page

GENERAL SERVICES-waiver requested-continued

6006702-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions. – Contractor: Walker-Miller Energy Services. – Location: 8045 2nd Avenue, Detroit, MI 48202 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38

Services-at time of approval:

- **Provide the System and the Services including Designing, Building, operating, and maintaining the system.**
- **Furnishing and installation of hardware with accompanying software implementation for facilitation and management of the system, primarily for public use in the City of Detroit.**
- **The System will include all EVCS at sites at which the City will grant the Vendor a right of entry sufficiently to provide the System and Services at each Location.**
- **Phase 1: Design, Construction, and Implementation**
- **Phase 2: System Go Live, Operation and Management Services**
- **The Vendor will provide and install direct current fast charging (DCFC) stations and/or Level 2 Charging Stations in various outdoor publicly accessible Locations.**
- **The Vendor will complete a survey of Locations. The Survey will locate and identify utilities within site boundary and exterior right of way, sufficient for designing all required features of the site.**
- **The Vendor will coordinate with the utility provider to provide utility power.**
- **The Vendor will provide final design plans for developing and installing EVCS, new electrical meter, main distribution, and transformer.**
- **The Vendor will install any required electrical services upgrades to meet the power requirements of the EVCS plan (i.e. Number of charging stations/plugs) for each individual site. This work includes properly grounding the electrical services.**
- **The Vendor will install a NEMA TYPE 3R rated distribution panel with a properly rated main disconnect. This work includes installing the associate feeder, proper grounding, and any branch electrical circuits.**
- **The Vendor will provide a program to educate, train, and teach personnel in all reasonable and appropriate details of the EVCS hardware and software.**

Contract Discussion continues on the next page

GENERAL SERVICES-waiver requested-continued

6006702-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions. – Contractor: Walker-Miller Energy Services. – Location: 8045 2nd Avenue, Detroit, MI 48202 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38

Fees-at time of approval:

Pricing per Location for 2 Dual port DCFC Installs powered to support 4 Parking Spaces

• Program Administration and Reporting:	\$220 Per Hour
• Contract/Location Management (Per Location):	\$180 Per Hour
• Civil Engineering & Survey Design Services (Per Location):	\$176 Per Hour
• Electrical Engineering Design Services (per location):	\$163 Per Hour
• Permitting Services (per location):	\$154 Per Hour
• Construction/Installation Services (per location):	\$91,450 Per Unit
• Construction Materials & Equipment Cost (per location):	\$58,053 Per Unit
• GIS Data Asset Management Services (per location):	\$160 Per Hour
• System Hardware:	\$447,874 Per Location
• DCFC-EV Charging Equipment Inbound Freight/Shipping:	\$15,364 Per Location
• DCFC Equipment Warranty & Operation and Maintenance Services:	\$110,788 Per Location
• Preemptive Maintenance:	\$9,250 Per Location
• Commissioning:	\$7,970 Per Location
• Activation:	\$656 Per Location
• Cloud Management Software	\$20,252 Per Location

Adjusted Pricing for 2 Dual ports 30A(per port) charging solutions serving 4 parking spaces simultaneously

• Program Administration and Reporting:	\$220 Per Hour
• Contract/Location Management (Per Location):	\$180 Per Hour
• Civil Engineering & Survey Design Services (Per Location):	\$176 Per Hour
• Electrical Engineering Design Services (per location):	\$163 Per Hour
• Permitting Services (per location):	\$8,470 Per Location
• Construction/Installation Services (per location):	\$123,661 Per Location
• Construction Materials & Equipment Costs (per location)	\$66,587 Per Location
• GIS Data Asset Management Services (per location)	\$160 Per Hour

Materials & Equipment Hardware + Station Activation + 5Yr Cloud Subscription Services + 5yr Charging Management Warranty & Maintenance Support + Management Services & Support (Level 2)

• Level 2 Hardware, Warranty, and Operation and Maintenance Support	\$55,110 Per Unit
• Level 2- EV Charging Equipment Inbound Freight/Shipping (Onetime fee per Site)	\$537 Per Unit

Additional Services Per Site

• Community Engagement Support for Select Locations	\$20,000 Per Site
• Additional In Person Workforce Training Support	\$15,000 Per Site
• Professional Services DCFC/Level 2 Hardware Vendor	\$62,178 Per Unit
• AS-1 GIS Data Asset Management Fixed Cost Lump Sum	\$26,620 Per Unit
• AS-2 Meeting Attendance with External Authorities	\$187 Per Hour
• AS-3 Right-of-way Permitting Services or Easement Acquisition Services	\$154 Per Hour
• AS-4 Ground Penetrating Radar (day rate)	\$4,235 Per Unit
• AS-5 Transformer and Metering/Switching	\$169,400 Per Unit

Contract Discussion continues on the next page

GENERAL SERVICES-waiver requested-continued

6006702-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions. – Contractor: Walker-Miller Energy Services. – Location: 8045 2nd Avenue, Detroit, MI 48202 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38

Amendment 1 Services

- **This amendment inserts the Federal Grant Agreement contract terms and conditions into the contract under Article 27.**
- **The requirements listed in Minimum Wage Rates to and including Prohibition against the purchase of certain telecommunications and surveillance services and equipment will only apply to the City's use of CFI Funds for this Contract.**
- **The Vendor will comply with and must pay to all skilled and unskilled labor the minimum rates of wages as predetermined by the United States Secretary of Labor, in accordance with 23 USC 113 and 23 USC 109(s)(2).**
- **The Vendor acknowledges that Section 889 Pub. L. 115-232 and 2 C.F.R.200.216 prohibits procurement of certain telecommunications and surveillance services and equipment with the federal grant proceeds.**
- **The Vendor is responsible for performing the environmental reviews (the "Environmental Reviews") require by the National Environmental Policy Act, 42 U.S.C. 4321 to 4370m-12, and any other applicable environmental laws and regulations ("NEPA") which must include the following for each Location:**
 - **Determine the appropriate level of NEPA documentation, as required by the U.S. Department of Treasury, FHWA/DOT, EPA, and state agencies (MDOT)**
 - **Prepare and submit Categorical Exclusion**
 - **Documentation of the purpose and need for proposed action and alternatives**
 - **Prepare "Finding of No Significant Impact"**
 - **Prepare Environmental Impact Statements that include a cover sheet with agency information, title of the proposed action and date for comments; a summary with the major conclusions, area of disputed issues and the issues to be resolved; a table of contents; a purpose and need statement; alternatives for the proposed action; description of the environment to be affected by the alternatives under consideration; a summary of environmental effects and their significance; a summary of scoping information; submitted by commenters and under consideration by the cooperating agencies; list of preparers and related appendices**
 - **Submit all Environmental Reviews for review by the federal government as an important part of completion of the Environmental Review process.**
- **The Vendor acknowledges that for Locations funded with CFI Funds, it must not begin final design; purchase construction materials, or equipment; begin construction; or take other actions that represent an irretrievable commitment of CFI Funds unless and until the Environmental Reviews as set forth above have been completed and have been approved by the US Department of Transportation. The Vendor acknowledges and agrees to provide the City with written proof of completion of all Environmental Reviews and the approval of the US Department of Transportation**

Contract Discussion continues on the next page

GENERAL SERVICES-waiver requested-continued

6006702-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC Stations and Solutions. – Contractor: Walker-Miller Energy Services. – Location: 8045 2nd Avenue, Detroit, MI 48202 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38

Amendment 1 Services

- **The Vendor is also responsible for all of the following for all CFI funded Locations:**
 - **Historical and Cultural Review: Conduct a review to identify any historical or cultural resources that may be affected by the construction and operation of the EVCS.**
 - **Prepare applications for approval for Locations within historical districts that are subject to the approval of the City’s Historical District Commission or Advisory Review by the Planning and Development Department.**
 - **Consultation with State Historic Preservation Office (“SHPO”) : Coordinate with the Michigan SHPO to ensure compliance with Section 106 of the National Historic Preservation Act, as needed.**
 - **Mitigation Measures: Develop and implement mitigation measures for any identified impacts on historical or cultural resources.**
- **The Vendor will provide the following reports: Weekly progress reports to the City detailing the status of NEPA and SHPO compliance activities and submit a comprehensive final report summarizing all NEPA and SHPO compliance activities, findings, and mitigation measures implemented.**
- **The City will either implement or partner with a contracted entity (or multiple entities) to meet federal community engagement and workforce development requirements for the CFI Funds grant funded Locations.**
- **Prior to commencing Phase 1 and throughout the duration of Phase 1, the Vendor will engage in coordination and/or public meetings with the City staff and any contractors responsible for delivering federal community engagement and workforce development requirements on an as needed basis.**
- **The Vendor will be installing signs supplied by the City identifying each EVCS**

Amendment 1 Fees:

If ARPA Funds that are available under this Contract for payment of the Phase 1 activity of establishing Systems and Phase 2 activities of providing Services are not fully expended by the City prior to December 31, 2026, the City must identify and reduce the period of performance for Services at selected Locations in order to reduce the payments under the Contract to the funds available for such payments.

“CFI Funds” means the Fiscal Year 2022 and FY 2023 Charging and Fueling Infrastructure Grant Program funds received by the City and authorized by Infrastructure Investment and Jobs Act, 23 U.S.C. 151

Additional Information:

- **6006702 was initially approved at Formal Session November 12, 2024, to provide EV DCFC stations and solutions for \$2,300,644.25 through October 9, 2036.**

GENERAL SERVICES – *Waiver Requested*

6006703-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC. – Contractor: MasTec Network Solutions, LLC – Location: 35660 Clinton Street, Wayne, MI 48184 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38.

2 Funding Sources:

Account String: **3923-22016-330115-644100-851604**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Small Business Support**
Available Funds: **\$5,756,017 as of June 6, 2025**

Account String: **2103-21505-471111-617900**
Fund Account Name: **General Services Dept. Grants Fund**
Appropriation Name: **2023 Charging & Fueling Infrastructure Grant**
Available Funds: **\$23,402,500 as of June 6, 2025**

Consolidated Affidavits:

Date signed: **8-1-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **10-25-25**

Political Contributions and Expenditures Statement:

Signed: **8-1-24** Contributions: **None**

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC 2).

Bid Information

None, because this is an amendment to add funds to an existing contract and incorporate the terms/conditions of a federal department of transportation grant obtained by the City to provide more funding for the Project [CFI Funds = FY22 & FY 23 Charging and Fueling Infrastructure Grant], which includes:

- **NEPA documentation required by the U.S Department of treasury, Environmental Impact Statements, and submitting Environmental reviews for the federal government prior to construction of EVC Stations.**
- **Prepare a Historical Cultural Review, application for locations within the City's historical districts, consult with State Historic Preservation office to ensure compliance, provide progress reports and a final report summarizing all NEPA SHPO compliance activities.**
- **The City will implement or partner with a contracted entity to meet federal community engagement and workforce development requirements for the CFI Funds grant funded locations prior to implementing Phase I**
- **Vendor will install signs supplied by the City identifying each EVCS.**

At the time of approval, this vendor was the highest ranked bid of the 5 responsible bids received.

Contract Details:

Vendor: **MasTec Network Solutions, LLC**

Amount: **Add \$11,345,546.13; Total \$13,046,210.38**

End Date: **Remains the same; through October 9, 2036**

Services – *remains the same:*

Provide DCFC (Direct Current Fast Charging) Electric Vehicle Charging Stations and/or Level 2 charging stations in various outdoor publicly accessible locations selected by the City. The vendor will provide all services required to make and maintain the EVCSs as operational.

Contract discussion continues onto the next page.

GENERAL SERVICES – *continued*

6006703-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC. – Contractor: MasTec Network Solutions, LLC – Location: 35660 Clinton Street, Wayne, MI 48184 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38.

Services – *continued*:

The Vendor will also provide a Software System, including design, building, operating, and maintaining (DBOM) System, as well as furnishing and installation of hardware with software implementation for facilitation and management of the System, primarily for public use in the City of Detroit. The vendor will also coordinate with local electric utility and install any electrical service updates to meet the power requirements of the EVCS plan.

Implementation will occur in 2 phases.

Phase 1 – Design, Construction, and Implementation (occurs within 5 years of the effective date of the contract):

- **Complete engineering drawings**
- **Construction**
- **Construction materials**
- **Design and installation**
- **Commissioning and activation of the System (including coordination with local electric utility, software, and EVCS technology necessary to develop and install the system)**

Phase 2 – System Go Live, Operation, and management Services:

- **Provide the City with access to the system**
- **Provide operation and management services for 5 years (the City has the option to extend up to 2 years, but in no event will it exceed the term of the contract)**

The City shall approve final Locations. All Location will be owned or leased by the City, or the City shall otherwise obtain an easement, license or other legal right from the owner of the site to use the site. No new Locations will be approved after the 5th year of the effective date of this contract.

All data and work products shall be and remain the sole exclusive property of the City.

The system shall have the ability to integrate with various IT applications for all publicly available charging infrastructure. Support should include, but not limited to:

- **Ability to analyze electric vehicle charging station revenues and usage by location.**
- **Ability to show digital map that indicate occupied and available charging locations across the City.**
- **Ability for setting and easily updating kWh usage, flat fee pricing, or both.**

Beginning the 1st of each month after the end of Phase 1, the vendor is responsible for collecting, accounting for, and delivery to the City on a daily basis with weekly reports.

Vendor will provide training on EVCS hardware and software.

Fees:

A detailed fee schedule including 30 various products, services, and personnel was included in the agreement ranging from \$0.00 for initial Station Activations and configuration service to \$159,400/unit for DCFC Hardware.

Original contract \$2,300,664.25 + Amendment 1 \$11,345,546.13 = Total Contract Amount \$13,046,210.38.

Contract discussion continues onto the next page.

GENERAL SERVICES – *continued*

6006703-A1 87% CFI Grant, 13% ARPA Funding – AMEND 1 – To Provide an Amendment to Add Funding, Language and Increase Contract with the Grant Funds for EV DCFC. – Contractor: MasTec Network Solutions, LLC – Location: 35660 Clinton Street, Wayne, MI 48184 – Contract Period: October 9, 2024 through October 9, 2036 – Contract Increase Amount: \$11,345,546.13 – Total Contract Amount: \$13,046,210.38.

Fees – *continued*:

The full previously authorized \$2,300,664.25 has been invoiced on this contract.

Additional Information:

6006703 was initially approved November 19, 2024 with MasTec Network Solutions, LLC to provide EV DCFC Stations and Solutions for \$2,300,664.25; through October 9, 2036.

HOUSING & REVITALIZATION – *Waiver Requested*

6004888-A1 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Housing Resource Navigation. – Contractor: United Community Housing Coalition – Location: 2727 2nd Avenue, #29/313, Detroit, MI 48201 – Previous Contract Period: March 28, 2023 through June 30, 2025 – Amended Contract Period: Upon City Council Approval through June 30, 2026 –Contract Increase Amount: \$160,000.00 – Total Contract Amount: \$1,310,000.00.

Funding

Account String: 3923-22012-350030-617900-851204
Fund Account Name: **American Rescue Plan Act**
Appropriation Name: **ARPA - Intergenerational Poverty 3**
Encumbered Funds: **\$6,716,417 as of June 6, 2025**

Tax Clearances Expiration Date: **3-10-26**

Political Contributions and Expenditures Statement:

Signed: **5-20-25** Contributions: **16 to a current Council Member in 2021,**
2 to another current CM in 2021, and 1 to a current CM in 2023.

Consolidated Affidavits

Date signed: **5-20-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

Bid Information:

None, because this is an amendment to an existing contract.

Contract Details:

Vendor: **United Community Housing Coalition** Amount: **Add \$160,000; Total \$1,310,000**
End Date: **Add 1 year; through June 30, 2026**

Services – at the time of approval:

The American Rescue Plan Act (ARPA) Property Tax Foreclosure Prevention Program seeks to reduce the number of residential properties in property tax delinquency or foreclosure, through a coordinated city-led canvassing effort, paid media campaign, and additional support for the Make It Home program.

Make it Home Make It Home (MIH) is an affordable home purchase program that gives residents living in foreclosed homes the option to purchase their home before the foreclosure auction. United Community Housing Coalition (UCHC) partners with the City of Detroit to use the Right of First Refusal to assist residents living in foreclosed homes buy the home they're living in. The City of Detroit deeds the homes to UCHC. Residents who are financing via 0% interest loan with UCHC enter into a land contract. Once the home is paid for in full, UCHC deeds the home to the MIH participant.

Property Tax Foreclosure Prevention also includes other activities related to property tax foreclosure prevention, resource referrals, and sustainable homeownership.

The Vendor will:

Program Administration:

- **Develop program eligibility, enrollment process, and program documentation. ○ Submit annually to the City of Detroit for final approval.**
- **Attend scheduled coordination meetings with City of Detroit program staff.**
- **Screen households for program eligibility.**
- **Host in-person and virtual appointments for program enrollment and other property tax foreclosure prevention work.**
- **Updated and post online or make available in-person, Make It Home learning modules for enrollees.**
- **Communicate any program barriers to City of Detroit staff.**

Contract discussion continued on next page.

HOUSING & REVITALIZATION- *continued*:

6004888-A1 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Housing Resource Navigation. – Contractor: United Community Housing Coalition – Location: 2727 2nd Avenue, #29/313, Detroit, MI 48201 – Previous Contract Period: March 28, 2023 through June 30, 2025 – Amended Contract Period: Upon City Council Approval through June 30, 2026 –Contract Increase Amount: \$160,000.00 – Total Contract Amount: \$1,310,000.00.

Services- at the time of approval - *continued*:

- **Maintain detailed Make It Home records.**
- **Maintain Make It Home policy and procedure manuals.**
- **Providing residents with information and education on future property tax obligations and/or resources.**
- **Meet all compliance standards for ARPA funding.**
- **Providing timely updates and reports to City of Detroit staff.**
- **Adhere to City of Detroit property tax and ROR timelines and deadlines.**
- **Participate in City of Detroit requested media events.**
- **Transfer deeds to residents who have met Make It Home completion requirements.**
- **Administer the Make it Home Revolving Loan Fund.**
- **Administer the Tenant Withholding Account.**
- **Provide 0% interest loans for Make It Home financing via land contract, when needed and based on funding availability.**
- **Other Make It Home or property tax foreclosure prevention related work including but not limited to: inspections, utility assistance help, accounting, etc. Program Outreach and Marketing:**
- **Conduct program outreach and community awareness of Make It Home with residents, stakeholders, and community partners. This can include virtual and in-person events.**
- **Host intake events for Make It Home and other foreclosure prevention resources.**
- **Participate in foreclosure prevention community events.**

Amendment 1 Fees:

Item #	Description of Work	Scheduled Value	# of Units (FTE.)
Task 1 Staff & Fringe			
Fixed Fee			
1.1	Director, Homeownership & Community Development	\$ -	0
1.2	Operations Manager, Tax Foreclosure	\$ 18,102.71	0.5
1.3	Homeownership Services Associate	\$ 1,566.73	0.25
1.4	Tax Foreclosure Prevention Counselor	\$ 31,349.02	1.15
1.5	MIH Project Coordinator	\$ -	0
1.6	Property Manager	\$ 9,051.36	0.25
1.7	Director, Tax Foreclosure Prevention	\$ 24,214.05	0.5
1.8	Director, Mortgage Foreclosure Prevention & Land Contract Support	\$ 12,107.02	0.25
1.9	Fringe Benefits (Estimated at 25%)	\$ 23,657.87	
Total Staff & Fringe		\$ 120,048.76	2.9
Task 2 Other Direct			
Fixed Fee			
2.1	Rent	\$ 11,000.00	
2.2	Printing, Postage and Materials	\$ 450.00	
2.3	Supplies	\$ 450.00	
2.4	Equipment R&M	\$ 700.00	
2.5	Software Licenses	\$ 2,250.00	
2.6	Microsoft 365 Licenses	\$ 600.00	
2.7	Client Transportation	\$ 3,181.67	
2.8	Communications	\$ 450.00	
2.9	Bank Service Charges	\$ -	
Total Other Direct Expenses		\$ 19,081.67	
Task 3: Indirect Costs			
Fixed Fee			
3.1	Indirect Costs Management & General	\$ 20,869.57	
Total Indirect Costs Management & General		\$ 20,869.57	

Staff & Fringe \$120,048.76 + Direct Expense \$19,081.67 + Indirect Costs 20,869.57 = Amendment 1 \$160,000

Contract discussion continued on next page.

HOUSING & REVITALIZATION- *continued*:

6004888-A1 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Housing Resource Navigation. – Contractor: United Community Housing Coalition – Location: 2727 2nd Avenue, #29/313, Detroit, MI 48201 – Previous Contract Period: March 28, 2023 through June 30, 2025 – Amended Contract Period: Upon City Council Approval through June 30, 2026 –Contract Increase Amount: \$160,000.00 – Total Contract Amount: \$1,310,000.00.

Fees – at the time of approval:

	FTE		Budget through 06/2025	Notes
Director, Homeownership & Community Development	1	\$89,125.00		
Operations Manager, Tax Foreclosure	1	\$60,375.00		
Homeownership Services Associate	1	\$60,375.00		
Tax Foreclosure Prev Counselor	4.6	\$231,065.00		
MIH Project Coordinator	1	\$60,375.00		
Property Manager	1	\$60,375.00		
Director, Tax Foreclosure Prevention	1	\$80,500.00		
Director, Mortgage Foreclosure Prevention & Land Contract Support	1	\$80,500.00	\$ 722,690	
FTE	11.6			
Fringe Benefits @ estimated 30%			\$ 216,807	
Total Staff & Fringe			\$ 939,497	
Direct Costs				
Rent		\$ 28,078		
Printing, Postage and Materials		\$ 15,000		
Supplies		\$ 8,716		
Equipment R&M		\$ 7,500		Laptop replacement, copier mtce
Software licenses		\$ 15,400		Landgrid, Salesforce etc.
MS365 Licenses		\$ 3,600		\$25/mo per person
Client Transportation		\$ 18,000		\$1500 per month
Communications		\$ 600		Internet
Bank Service Charges		\$ 1,200		credit card fees for online loan payments
Total Other Direct Expenses			\$ 98,094	
Indirect Costs: Management & General		\$ 112,409	\$ 112,409	
Request total			\$ 1,150,000	

The full previously authorized \$1,150,000 has been invoiced on this contract.

Additional Information:

6004888 was initially approved March 14, 2023 with United Community Housing Coalition to provide Operational and Administrative Support for the Make it Home Program, a Foreclosure Prevention Program for \$1,150,000; through June 30, 2025.

HOUSING & REVITALIZATION – *Waiver Requested*

6005313-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Housing Resource Navigation. – Contractor: Matrix Human Services – Location: 1400 Woodbridge Street, Detroit, MI 48207 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$1,030,800.00.

Funding

String: **3923-22011-350030-617900-851101**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 2**
Funds Available: **\$326,598 as of June 6, 2025**

Tax Clearances Expiration Date: **2-28-26**

Political Contributions and Expenditures Statement:

Signed: **5-19-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-19-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to disproportionately Impacted Communities (EC3).

Background:

Matrix Human Services is a member of the Detroit Housing Network to conduct outreach, enrollment, and direct service delivery for housing programs for low-income Detroit residents. The Detroit Housing Network (DHN) is a network of high-capacity housing service providers designed to centralize and streamline various housing stability and homeownership services for Detroit residents. DHN's mission is to create healthy neighborhoods and advance racial equity in our communities by increasing housing stability and affordable homeownership for Detroit residents.

Bid Information

None, because this is an amendment to an existing contract for Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance. This amendment is a part of the ARPA Fund Adjustments supported and approved by the Detroit City Council via resolution in 2024.

Contract Details:

Vendor: **Matrix Human Services** Amount: **Add \$200,000; Total \$1,030,800**
End Date: **Add 6 months; through December 31, 2025**

Services:

Provide Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance.

Services shall be offered through a combination of in-person services at 13560 E McNichols Rd, _Detroit, MI 48205, at community events, or at, at community events, or at service recipients' residence or virtual service delivery over the phone or video conferencing.

Housing counseling activities delivered through this Agreement shall be delivered by HUD certified housing counselors through a HUD certified housing counseling agency. The Vendor will:

Delivery of High Priority Housing Services: The Vendor will deliver, at a minimum, the core services:

A- Mortgage Foreclosure Prevention - Service Delivery of HUD certified foreclosure counseling and loan modification

Outreach for and Enrollment in public mortgage assistance programs (as available)

B- Tax Foreclosure Prevention - Outreach for and Enrollment in the City's Homeowner Property Tax

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*

6005313-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Housing Resource Navigation. – Contractor: Matrix Human Services – Location: 1400 Woodbridge Street, Detroit, MI 48207 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$1,030,800.00.

Services- *continued*:

Exemption (HOPE) Program to eliminate/reduce property taxes for low income households.

Outreach for and Enrollment in Wayne County delinquent property tax programs including the Interest Reduced Stipulated Payment Agreement (IRSPA), the Pay As You Stay (PAYS) program, and others as available.

Enrollment in City property tax programs including Principal Residence Exemption and Neighborhood Enterprise Zone Homestead.

C- Home Repair/Rehabilitation

Outreach for and Enrollment in the City's 0% Home Repair Program

Outreach for and Enrollment in the City's Lead Hazard Reduction Grant Programs

Outreach for and Enrollment in the City's Senior Emergency Home Repair Program

Outreach for and Enrollment in additional City-sponsored home repair programs (to be developed)

D- Utility Assistance

Outreach for and Referral to the Water Residential Assistance Program

Outreach for and Referral to the Michigan Energy Assistance Program or equivalent program

E- Homebuyer Preparation

Outreach and Service Delivery of pre-purchase counseling and education (HUD certified);

Outreach and Enrollment in Down Payment Assistance programs, including lender programs,

Michigan State Housing Development Authority programs, and future City funded down payment assistance programs

Data System Use & Reporting: The vendor will use a shared technology platform, to be identified and provided by the City. The base technology platform will include client intake, partner assignment, client record storage, HUD 9902 reporting capabilities, client referral capabilities between organizations, performance measurement, and client scheduling.

Network Manager. The City of Detroit has entered into a Subrecipient Agreement with CHN Housing Partners to provide Network Management services in support of the Detroit Housing Network. Through this role, CHN Housing Partners will coordinate the use of shared intake processes, client management and reporting software, training and professional development, and other central functions on behalf of the City of Detroit.

Network Participation & Training: Participate in a minimum of six performance management meetings annually, a minimum of six regular trainings and best practice sharing meetings annually, and collaborate with the City and the Network Manager to develop an organizational development plan to guide investment into organizational growth and improvement.

Resident Outreach, Marketing & Brand: The Vendor's staff will develop a knowledge of housing programs offered in the City of Detroit, identify outreach channels within its service boundaries and implement marketing campaigns to promote high priority housing services, and coordinate with the City of Detroit and its designated public relations partners on announcements related to new housing initiatives related to the Detroit Housing Network activities.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*

6005313-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Housing Resource Navigation. – Contractor: Matrix Human Services – Location: 1400 Woodbridge Street, Detroit, MI 48207 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$1,030,800.00.

Services- *continued*:

The Vendor will assess client needs, develop individual housing action plans and housing counseling sessions, make appropriate referrals, on-going follow-up, collect and report required data, promote the program, organize support workshops, etc.

Amendment 1 Budget (includes Original fees and Amendment 1 fees together):

Matrix Human Services				
	Year 1	Year 2	Year 3	TOTAL
Personnel	\$ 308,000.00	\$ 308,000.00	\$166,000.00	\$782,000.00
Fringe Benefits	\$ 61,600.00	\$ 61,600.00	\$34,000.00	\$157,200.00
Travel	\$ 1,500.00	\$ 1,500.00	-	\$3,000.00
Equipment	\$ 2,500.00	\$ 2,500.00	-	\$5,000.00
Supplies	\$ 1,000.00	\$ 1,000.00	-	\$2,000.00
Contractual	\$ -	\$ -	-	-
Construction	\$ -	\$ -	-	-
Other	\$ 5,000.00	\$ 5,000.00	-	\$10,000.00
Total Direct	\$ 379,600.00	\$ 379,600.00	\$200,000.00	\$959,200.00
Indirect Charges	\$ 30,800.00	\$ 30,800.00	-	\$61,600.00
TOTAL:	\$ 410,400.00	\$ 410,400.00	\$200,000.00	\$1,020,800.00

\$200,000 + \$1,020,800 = Total \$1,030,800

Fees – at the time of approval:

DHN Network Member Budget Worksheet				
Matrix Human Services				
	Year 1	Year 2	TOTAL	
Personnel	\$ 308,000.00	\$ 308,000.00	\$ 616,000.00	
Fringe Benefits	\$ 61,600.00	\$ 61,600.00	\$ 123,200.00	
Travel	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	
Equipment	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	
Supplies	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	
Contractual	\$ -	\$ -	\$ -	
Construction	\$ -	\$ -	\$ -	
Other	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	
Total Direct	\$ 379,600.00	\$ 379,600.00	\$ 759,200.00	
Indirect Charges	\$ 30,800.00	\$ 30,800.00	\$ 61,600.00	
TOTAL:	\$ 410,400.00	\$ 410,400.00	\$ 820,800.00	

The full previously authorized \$820,800 has been invoiced on this contract.

Additional Information:

6005313 was initially approved June 20, 2023 with Matrix Human Services to provide Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance for \$820,000; through June 30, 2025.

6005313-A1 amended the terms and conditions of the contract via Resolution, which was approved by Council November 26, 2024 . The amended terms and conditions stated that the Vendor may be eligible for certain change order increases based on the approval from the Chief Financial Officer and availability of funds. All other terms and conditions remained the same.

HOUSING & REVITALIZATION – *Waiver Requested*

6005314-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Southwest Economic Solutions – Location: 5716 Michigan Avenue, Suite 3000, Detroit, MI 48210 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Funding

Account String: **1000-29360-365709-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Housing & Revitalization Dept Administration**

Funds Available: **\$201,703 as of June 6, 2025**

Tax Clearances Expiration Date: **6-25-25**

Political Contributions and Expenditures Statement:

Signed: **5-15-25**

Contributions: **None**

Consolidated Affidavits

Date signed: **5-15-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Comp

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information:

Southwest Economic Solutions is a member of the Detroit Housing Network to conduct outreach, enrollment, and direct service delivery for housing programs for low-income Detroit residents. The Detroit Housing Network (DHN) is a network of high-capacity housing service providers designed to centralize and streamline various housing stability and homeownership services for Detroit residents. DHN's mission is to create healthy neighborhoods and advance racial equity in our communities by increasing housing stability and affordable homeownership for Detroit residents.

Bid Information

None, because this is an amendment to an existing contract for Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance. This amendment is a part of the ARPA Fund Adjustments supported and approved by the Detroit City Council via resolution in 2024.

Contract Details:

Vendor: **Southwest Economic Solutions**

Amount: **remains the same; Total \$350,000**

End Date: **Add 6 months; through December 31, 2025**

Services:

Provide Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance.

Services shall be offered through a combination of in-person services at 13560 E McNichols Rd, Detroit, MI 48205, at community events, or at, at community events, or at service recipients' residence or virtual service delivery over the phone or video conferencing.

Housing counseling activities delivered through this Agreement shall be delivered by HUD certified housing counselors through a HUD certified housing counseling agency. The Vendor will:

Delivery of High Priority Housing Services: The Vendor will deliver, at a minimum, the core services:

A- Mortgage Foreclosure Prevention - Service Delivery of HUD certified foreclosure counseling and loan modification

Outreach for and Enrollment in public mortgage assistance programs (as available)

B- Tax Foreclosure Prevention - Outreach for and Enrollment in the City's Homeowner Property Tax Exemption (HOPE) Program to eliminate/reduce property taxes for low income households.

Outreach for and Enrollment in Wayne County delinquent property tax programs including the Interest Reduced Stipulated Payment Agreement (IRSPA), the Pay As You Stay (PAYS) program, and others as available.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*

6005314-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Southwest Economic Solutions – Location: 5716 Michigan Avenue, Suite 3000, Detroit, MI 48210 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services- *continued*:

Enrollment in City property tax programs including Principal Residence Exemption and Neighborhood Enterprise Zone Homestead.

C- Home Repair/Rehabilitation

Outreach for and Enrollment in the City's 0% Home Repair Program

Outreach for and Enrollment in the City's Lead Hazard Reduction Grant Programs

Outreach for and Enrollment in the City's Senior Emergency Home Repair Program

Outreach for and Enrollment in additional City-sponsored home repair programs (to be developed)

D- Utility Assistance

Outreach for and Referral to the Water Residential Assistance Program

Outreach for and Referral to the Michigan Energy Assistance Program or equivalent program

E- Homebuyer Preparation

Outreach and Service Delivery of pre-purchase counseling and education (HUD certified);

Outreach and Enrollment in Down Payment Assistance programs, including lender programs,

Michigan State Housing Development Authority programs, and future City funded down payment assistance programs

Data System Use & Reporting: The vendor will use a shared technology platform, to be identified and provided by the City. The base technology platform will include client intake, partner assignment, client record storage, HUD 9902 reporting capabilities, client referral capabilities between organizations, performance measurement, and client scheduling.

Network Manager. The City of Detroit has entered into a Subrecipient Agreement with CHN Housing Partners to provide Network Management services in support of the Detroit Housing Network. Through this role, CHN Housing Partners will coordinate the use of shared intake processes, client management and reporting software, training and professional development, and other central functions on behalf of the City of Detroit.

Network Participation & Training: Participate in a minimum of six performance management meetings annually, a minimum of six regular trainings and best practice sharing meetings annually, and collaborate with the City and the Network Manager to develop an organizational development plan to guide investment into organizational growth and improvement.

Resident Outreach, Marketing & Brand: The Vendor's staff will develop a knowledge of housing programs offered in the City of Detroit, identify outreach channels within its service boundaries and implement marketing campaigns to promote high priority housing services, and coordinate with the City of Detroit and its designated public relations partners on announcements related to new housing initiatives related to the Detroit Housing Network activities.

The Vendor will assess client needs, develop individual housing action plans and housing counseling sessions, make appropriate referrals, on-going follow-up, collect and report required data, promote the program, organize support workshops, etc.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- *continued*

6005314-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Southwest Economic Solutions – Location: 5716 Michigan Avenue, Suite 3000, Detroit, MI 48210 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Fees – *remains the same:*

DHN Network Member Budget Worksheet

Exhibit B Southwest Economic Solutions

	Year 1		Year 2		TOTAL
Personnel	\$	104,000	\$	104,000	\$ 208,000
Fringe Benefits	\$	31,000	\$	31,000	\$ 62,000
Travel	\$	2,500	\$	2,500	\$ 5,000
Equipment	\$	-	\$	-	\$ -
Supplies	\$	11,000	\$	2,000	\$ 13,000
Contractual	\$	1,000	\$	1,000	\$ 2,000
Construction	\$	-	\$	-	\$ -
Other	\$	27,000	\$	2,000	\$ 29,000
Total Direct	\$	176,500	\$	142,500	\$ 319,000
Indirect Charges	\$	17,000	\$	14,000	\$ 31,000
TOTAL:	\$	193,500	\$	156,500	\$ 350,000

The full previously authorized \$350,000 has been invoiced on this contract.

Additional Information:

6005314 was initially approved June 20, 2023 with Southwest Economic Solutions Corporation to provide Housing Counseling Services for Pre-Purchase, Mortgage/Tax Foreclosure, Home Repair, and Utility Assistance for \$350,000; through June 30, 2025.

6005314-A1 amended the terms and conditions of the contract via Resolution, which was approved by Council November 26, 2024 . The amended terms and conditions stated that the Vendor may be eligible for certain change order increases based on the approval from the Chief Financial Officer and availability of funds. All other terms and conditions remained the same.

HOUSING AND REVITALIZATION-waiver requested

6005215-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Central Detroit Christian Community Development Corporation – Location: 1550 Taylor Street, Detroit, MI 48206 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Funding

Account String: **3923-22011-350030-617900-851101**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 2**
Funds Available: **\$326,598 as of June 6, 2025**

Tax Clearances Expiration Date: **5-27-26**

Political Contributions and Expenditures Statement:

Signed: **5-12-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-12-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to disproportionately Impacted Communities (EC3).

Background:

The Detroit Housing Network (DHN) is a network of high-capacity housing service providers designed to centralize and streamline various housing stability and homeownership services for Detroit residents. DHN's mission is to create healthy neighborhoods and advance racial equity in our communities by increasing housing stability and affordable homeownership for Detroit residents.

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Central Detroit Christian CDC**

Amount: **+\$0.00; \$350,000.00**

End Date: **adds 6 months through December 31, 2025**

Services-remains the same:

- **Though services may be targeted to a particular subpopulation or problem area, the Vendor must abide by the Laws and Security Regulations and Fair Employment Practices and Nondiscrimination Requirements.**
- **The Vendor will not discriminate against any otherwise qualified person applying for the Services, or give preference to persons, or limit provision of Services to persons, based solely on factors of race, ethnicity, gender, age, handicap, disability, sexual orientation or religion.**
- **Services will be offered through a combination of in-person services at 1550 Taylor Detroit, MI 48206, at community events, or at service recipients' residence or virtual service delivery over the phone or video conferencing.**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- continued:

6005215-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Central Detroit Christian Community Development Corporation – Location: 1550 Taylor Street, Detroit, MI 48206 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

Delivery of High Priority Housing Services: The Vendor will deliver, at a minimum, the core services:

- A- Mortgage Foreclosure Prevention - Service Delivery of HUD certified foreclosure counseling and loan modification**
Outreach for and Enrollment in public mortgage assistance programs (as available)
- B- Tax Foreclosure Prevention**
Outreach for and Enrollment in the City's Homeowner Property Tax Exemption (HOPE) Program to eliminate/reduce property taxes for low-income households.
Outreach for and Enrollment in Wayne County delinquent property tax programs including the Interest Reduced Stipulated Payment Agreement (IRSPA), the Pay As You Stay (PAYS) program, and others as available.
Enrollment in City property tax programs including Principal Residence Exemption and Neighborhood Enterprise Zone Homestead.
- C- Home Repair/Rehabilitation**
Outreach for and Enrollment in the City's 0% Home Repair Program
Outreach for and Enrollment in the City's Lead Hazard Reduction Grant Programs
Outreach for and Enrollment in the City's Senior Emergency Home Repair Program
Outreach for and Enrollment in additional City-sponsored home repair programs (to be developed)
- D- Utility Assistance**
Outreach for and Referral to the Water Residential Assistance Program
Outreach for and Referral to the Michigan Energy Assistance Program or equivalent program
- E- Homebuyer Preparation**
Outreach and Service Delivery of pre-purchase counseling and education (HUD certified);
Outreach and Enrollment in Down Payment Assistance programs, including lender programs, Michigan State Housing Development Authority programs, and future City funded down payment assistance programs

Data System Use & Reporting:

- The vendor will use a shared technology platform, to be identified and provided by the City and the Network Manager to manage client service workflows and reporting requirements for all housing programs/services.
- The base technology platform will include client intake, partner assignment, client record storage, HUD 9902 reporting capabilities, client referral capabilities between organizations, performance measurement, and client scheduling.
- **Network Manager.** The City of Detroit has entered into a Subrecipient Agreement with CHN Housing Partners to provide Network Management services in support of the Detroit Housing Network. Through this role, CHN Housing Partners will coordinate the use of shared intake processes, client management and reporting software, training and professional development, and other central functions on behalf of the City of Detroit.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- continued:

6005215-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Central Detroit Christian Community Development Corporation – Location: 1550 Taylor Street, Detroit, MI 48206 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

Vendor Participation & Training:

- The vendor will meet the criteria for Detroit Housing Network membership and will be required to remain a member in good standing of the Detroit Housing Network throughout the term of this Agreement.
- Vendor will participate in a minimum of six performance management meetings annually to review performance outputs, identify areas for improvement, and collaboratively develop strategies to increase service volume and effectiveness.
- The vendor will participate in a minimum of six regular trainings and best practice sharing meetings annually to build strong awareness and command of housing service delivery among the Network Manager’s housing counseling and intake staff.
- The Vendor will collaborate with the City and the Network Manager to develop an organizational development plan to guide investment into organizational growth and improvement, including staff capacity, staff development, technology, facility improvement, and service delivery model and expansion.

Resident Outreach, Marketing & Brand:

- i. The Vendor’s staff will develop a knowledge of housing programs offered in the City of Detroit and ensure consistency of program awareness and messaging across agency staff.
- ii. The vendor will identify outreach channels within its service boundaries and implement marketing campaigns to promote high priority housing services.
- iii. The vendor will coordinate with the City of Detroit and its designated public relations partners on announcements related to new housing initiatives related to the Detroit Housing Network activities.
- iv. The vendor will use established network branding guidelines and materials including branding of physical sites, web tools, print and digital media, etc. to promote awareness and recognition of the Detroit Housing Network.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- continued:

6005215-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Central Detroit Christian Community Development Corporation – Location: 1550 Taylor Street, Detroit, MI 48206 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

Personnel performing the Program Administration services for the Initiative will have the required skills.

Job descriptions and credentials for all personnel providing the services must be submitted to the Network Manager and available for review by the City.

Housing Director- oversees all of the staff and programs that are part of DHN.

Housing Sustainability Manager/ Counselor 2-Financial Opportunity Counselor/ HOPE Specialist, 3.

Resource Navigator & Counselor-

- **Provides 1-1 Housing Counseling services (including developing action plans with clients and scheduling follow-up counseling sessions)**
- **Attends all DHN network meetings and all member meetings, to make sure the member organization is aware of all updates and new features in the DHN system and help provide feedback on ways the DHN system, processes and network can continuously improve**
- **Develop reports and dashboards to improve operations**
- **Serves as the default contact person of all clients assigned to the member organization.**
- **Assigns clients to appropriate staff or reassigns to other organizations**
- **Submit 9902 reports to HUD, submit other reporting and billing to intermediaries and the City of Detroit**
- **Attend monthly DHN Member marketing and communications meeting**
- **Coordinates and promotes the use of the DHN brand style guide and DHN brand assets across the organization**
- **Promotes the use of the DHN website and DHN's Housing Service Intake Form across the organization o Make sure new clients are connected with the Education Workshop/Counseling/Program that they need.**
- **Support workshops (help with zoom set up/registration, coordinating food for in person meetings, etc.) and reports Workshop Attendance**
- **Follow up after workshops to see if clients are interested in 1-1 housing counseling or other DHN services Reviews of all new clients assigned to organization each day**
- **Make sure Intake Service File status moves to "Intake Under Review" and then "Intake Complete."**
- **Make sure all required client documents and disclosures are in the Document Management**
- **Understands program requirements and how to submit application to all DHN programs**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION- continued:

6005215-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Central Detroit Christian Community Development Corporation – Location: 1550 Taylor Street, Detroit, MI 48206 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00

Fees-remains the same:

Exhibit B DHN Network Member Budget Worksheet

Central Detroit Christian CDC

	Year 1		Year 2		TOTAL
Personnel	\$	136,050	\$	136,050	\$ 272,100
Fringe Benefits	\$	31,292	\$	31,292	\$ 62,583
Travel	\$	2,400	\$	2,400	\$ 4,800
Equipment	\$	-	\$	-	\$ -
Supplies	\$	5,259	\$	5,259	\$ 10,517
Contractual	\$	-	\$	-	\$ -
Construction	\$	-	\$	-	\$ -
Other	\$	-	\$	-	\$ -
Total Direct	\$	175,000	\$	175,000	\$ 350,000
Indirect Charges	\$	-	\$	-	\$ -
TOTAL:	\$	175,000	\$	175,000	\$ 350,000

Additional Information:

6005215 was initially approved at Formal Session June 20, 2023, to provide Housing Counseling s for Pre-Purchase, Mortgage/Tax Foreclosure, etc. for \$350,000 through June 30, 2025.

HOUSING AND REVITALIZATION-waiver requested

6005216-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Funding

Account String: **3923-22011-350030-617900-851101**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 2**
Funds Available: **\$326,598 as of June 6, 2025**

Tax Clearances Expiration Date: **7-1-25**

Political Contributions and Expenditures Statement:

Signed: **8-22-24** Contributions: **None**

Consolidated Affidavits

Date signed: **8-22-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to disproportionately Impacted Communities (EC3).

Background:

The Detroit Housing Network (DHN) is a network of high-capacity housing service providers designed to centralize and streamline various housing stability and homeownership services for Detroit residents. DHN's mission is to create healthy neighborhoods and advance racial equity in our communities by increasing housing stability and affordable homeownership for Detroit residents.

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Bridging Communities, Inc.**

Amount: **+\$0.00; Total \$350,000.00**

End Date: **adds 6 months through December 31, 2025**

Services-remains the same:

- **Though services may be targeted to a particular subpopulation or problem area, the Vendor must abide by the Laws and Security Regulations and Fair Employment Practices and Nondiscrimination Requirements.**
- **The Vendor will not discriminate against any otherwise qualified person applying for the Services, or give preference to persons, or limit provision of Services to persons, based solely on factors of race, ethnicity, gender, age, handicap, disability, sexual orientation or religion.**
- **Services will be offered through a combination of in-person services at 1550 Taylor Detroit, MI 48206, at community events, or at service recipients' residence or virtual service delivery over the phone or video conferencing.**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005216-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

Delivery of High Priority Housing Services: The Vendor will deliver, at a minimum, the core services: Mortgage Foreclosure Prevention - Service Delivery of HUD certified foreclosure counseling and loan modification

Outreach for and Enrollment in public mortgage assistance programs (as available)

Tax Foreclosure Prevention

Outreach for and Enrollment in the City’s Homeowner Property Tax Exemption (HOPE) Program to eliminate/reduce property taxes for low-income households.

Outreach for and Enrollment in Wayne County delinquent property tax programs including the Interest Reduced Stipulated Payment Agreement (IRSPA), the Pay As You Stay (PAYS) program, and others as available.

Enrollment in City property tax programs including Principal Residence Exemption and Neighborhood Enterprise Zone Homestead.

Home Repair/Rehabilitation

Outreach for and Enrollment in the City’s 0% Home Repair Program

Outreach for and Enrollment in the City’s Lead Hazard Reduction Grant Programs

Outreach for and Enrollment in the City’s Senior Emergency Home Repair Program

Outreach for and Enrollment in additional City-sponsored home repair programs (to be developed)

Utility Assistance

Outreach for and Referral to the Water Residential Assistance Program

Outreach for and Referral to the Michigan Energy Assistance Program or equivalent program

Homebuyer Preparation

Outreach and Service Delivery of pre-purchase counseling and education (HUD certified);

Outreach and Enrollment in Down Payment Assistance programs, including lender programs, Michigan State Housing Development Authority programs, and future City funded down payment assistance programs

Data System Use & Reporting:

- **The vendor will use a shared technology platform, to be identified and provided by the City and the Network Manager to manage client service workflows and reporting requirements for all housing programs/services.**
- **The base technology platform will include client intake, partner assignment, client record storage, HUD 9902 reporting capabilities, client referral capabilities between organizations, performance measurement, and client scheduling.**
- **Network Manager. The City of Detroit has entered into a Subrecipient Agreement with CHN Housing Partners to provide Network Management services in support of the Detroit Housing Network. Through this role, CHN Housing Partners will coordinate the use of shared intake processes, client management and reporting software, training and professional development, and other central functions on behalf of the City of Detroit.**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005216-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

The vendor will participate in a minimum of six regular trainings and best practice sharing meetings annually to build strong awareness and command of housing service delivery among the Network Manager’s housing counseling and intake staff.

Vendor Participation & Training:

- The vendor will meet the criteria for Detroit Housing Network membership and will be required to remain a member in good standing of the Detroit Housing Network throughout the term of this Agreement.
- Vendor will participate in a minimum of six performance management meetings annually to review performance outputs, identify areas for improvement, and collaboratively develop strategies to increase service volume and effectiveness.
- The vendor will participate in a minimum of six regular trainings and best practice sharing meetings annually to build strong awareness and command of housing service delivery among the Network Manager’s housing counseling and intake staff.
- The Vendor will collaborate with the City and the Network Manager to develop an organizational development plan to guide investment into organizational growth and improvement, including staff capacity, staff development, technology, facility improvement, and service delivery model and expansion.

Resident Outreach, Marketing & Brand:

- v. The Vendor’s staff will develop a knowledge of housing programs offered in the City of Detroit and ensure consistency of program awareness and messaging across agency staff.
- vi. The vendor will identify outreach channels within its service boundaries and implement marketing campaigns to promote high priority housing services.
- vii. The vendor will coordinate with the City of Detroit and its designated public relations partners on announcements related to new housing initiatives related to the Detroit Housing Network activities.
- viii. The vendor will use established network branding guidelines and materials including branding of physical sites, web tools, print and digital media, etc. to promote awareness and recognition of the Detroit Housing Network.

Services-remains the same-continued:

Personnel performing the Program Administration services for the Initiative will have the required skills. Job descriptions and credentials for all personnel providing the services must be submitted to the Network Manager and available for review by the City.

Housing Director- oversees all of the staff and programs that are part of DHN.

Housing Sustainability Manager/ Counselor 2-Financial Opportunity Counselor/ HOPE Specialist, 3.
Resource Navigator & Counselor-

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005216-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023, through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

- **Provides 1-1 Housing Counseling services (including developing action plans with clients and scheduling follow-up counseling sessions)**
- **Attends all DHN network meetings and all member meetings, to make sure the member organization is aware of all updates and new features in the DHN system and help provide feedback on ways the DHN system, processes and network can continuously improve**
- **Develop reports and dashboards to improve operations**
- **Serves as the default contact person of all clients assigned to the member organization.**
- **Assigns clients to appropriate staff or reassigns to other organizations**
- **Submit 9902 reports to HUD, submit other reporting and billing to intermediaries and the City of Detroit**
- **Attend monthly DHN Member marketing and communications meeting**
- **Coordinates and promotes the use of the DHN brand style guide and DHN brand assets across the organization**
- **Promotes the use of the DHN website and DHN's Housing Service Intake Form across the organization o Make sure new clients are connected with the Education Workshop/Counseling/Program that they need.**
- **Support workshops (help with zoom set up/registration, coordinating food for in person meetings, etc.) and reports Workshop Attendance**
- **Follow up after workshops to see if clients are interested in 1-1 housing counseling or other DHN services Reviews of all new clients assigned to organization each day**
- **Make sure Intake Service File status moves to "Intake Under Review" and then "Intake Complete."**
- **Make sure all required client documents and disclosures are in the Document Management**
- **Understands program requirements and how to submit application to all DHN programs**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005216-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: Bridging Communities – Location: 6900 McGraw, Detroit, MI 48210 – Previous Contract Period: June 20, 2023, through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Fees:

Exhibit B DHN Network Member Budget Worksheet

BCI				
	Year 1		Year 2	
				TOTAL
Personnel	\$	108,000	\$	108,000
Fringe Benefits	\$	30,240	\$	30,240
Travel	\$	2,450	\$	2,450
Equipment	\$	-	\$	-
Supplies	\$	7,760	\$	7,760
Contractual	\$	6,141	\$	6,141
Construction	\$	-	\$	-
Other	\$	4,500	\$	4,500
Total Direct	\$	159,091	\$	159,091
Indirect Charges	\$	15,909	\$	15,909
TOTAL:	\$	175,000	\$	175,000

Additional Information:

6005216 was initially approved at Formal Session June 20, 2023, to Provide Housing Counseling s for Pre-Purchase, Mortgage/Tax Foreclosure, etc. for \$350,000 through June 30, 2025.

HOUSING AND REVITALIZATION-waiver requested

6005218-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: U-SNAP-BAC, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Funding

Account String: **3923-22011-350030-617900-851101**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Intergenerational Poverty 2**
Funds Available: **\$326,598 as of June 6, 2025**

Tax Clearances Expiration Date: **2-13-26**

Political Contributions and Expenditures Statement:

Signed: **12-9-24** Contributions: **None**

Consolidated Affidavits

Date signed: **12-9-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to disproportionately Impacted Communities (EC3).

Background:

The Detroit Housing Network (DHN) is a network of high-capacity housing service providers designed to centralize and streamline various housing stability and homeownership services for Detroit residents. DHN's mission is to create healthy neighborhoods and advance racial equity in our communities by increasing housing stability and affordable homeownership for Detroit residents.

Bid Information

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: U-SNAP-BAC, Inc.

Amount: **+\$0.00; Total \$350,000.00**

End Date: **adds 6 months through December 31, 2025**

Services-remains the same:

- **Though services may be targeted to a particular subpopulation or problem area, the Vendor must abide by the Laws and Security Regulations and Fair Employment Practices and Nondiscrimination Requirements.**
- **The Vendor will not discriminate against any otherwise qualified person applying for the Services, or give preference to persons, or limit provision of Services to persons, based solely on factors of race, ethnicity, gender, age, handicap, disability, sexual orientation or religion.**
- **Services will be offered through a combination of in-person services at 1550 Taylor Detroit, MI 48206, at community events, or at service recipients' residence or virtual service delivery over the phone or video conferencing.**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-*waiver requested-continued*

6005218-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: U-SNAP-BAC, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

Delivery of High Priority Housing Services: The Vendor will deliver, at a minimum, the core services: Mortgage Foreclosure Prevention - Service Delivery of HUD certified foreclosure counseling and loan modification

Outreach for and Enrollment in public mortgage assistance programs (as available)

Tax Foreclosure Prevention

Outreach for and Enrollment in the City’s Homeowner Property Tax Exemption (HOPE) Program to eliminate/reduce property taxes for low-income households.

Outreach for and Enrollment in Wayne County delinquent property tax programs including the Interest Reduced Stipulated Payment Agreement (IRSPA), the Pay As You Stay (PAYS) program, and others as available.

Enrollment in City property tax programs including Principal Residence Exemption and Neighborhood Enterprise Zone Homestead.

Home Repair/Rehabilitation

Outreach for and Enrollment in the City’s 0% Home Repair Program

Outreach for and Enrollment in the City’s Lead Hazard Reduction Grant Programs

Outreach for and Enrollment in the City’s Senior Emergency Home Repair Program

Outreach for and Enrollment in additional City-sponsored home repair programs (to be developed)

Utility Assistance

Outreach for and Referral to the Water Residential Assistance Program

Outreach for and Referral to the Michigan Energy Assistance Program or equivalent program

Homebuyer Preparation

Outreach and Service Delivery of pre-purchase counseling and education (HUD certified);

Outreach and Enrollment in Down Payment Assistance programs, including lender programs, Michigan State Housing Development Authority programs, and future City funded down payment assistance programs

Data System Use & Reporting:

- The vendor will use a shared technology platform, to be identified and provided by the City and the Network Manager to manage client service workflows and reporting requirements for all housing programs/services.
- The base technology platform will include client intake, partner assignment, client record storage, HUD 9902 reporting capabilities, client referral capabilities between organizations, performance measurement, and client scheduling.
- **Network Manager.** The City of Detroit has entered into a Subrecipient Agreement with CHN Housing Partners to provide Network Management services in support of the Detroit Housing Network. Through this role, CHN Housing Partners will coordinate the use of shared intake processes, client management and reporting software, training and professional development, and other central functions on behalf of the City of Detroit.

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005218-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: U-SNAP-BAC, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

The vendor will participate in a minimum of six regular trainings and best practice sharing meetings annually to build strong awareness and command of housing service delivery among the Network Manager’s housing counseling and intake staff.

Vendor Participation & Training:

- The vendor will meet the criteria for Detroit Housing Network membership and will be required to remain a member in good standing of the Detroit Housing Network throughout the term of this Agreement.
- Vendor will participate in a minimum of six performance management meetings annually to review performance outputs, identify areas for improvement, and collaboratively develop strategies to increase service volume and effectiveness.
- The vendor will participate in a minimum of six regular trainings and best practice sharing meetings annually to build strong awareness and command of housing service delivery among the Network Manager’s housing counseling and intake staff.
- The Vendor will collaborate with the City and the Network Manager to develop an organizational development plan to guide investment into organizational growth and improvement, including staff capacity, staff development, technology, facility improvement, and service delivery model and expansion.

Resident Outreach, Marketing & Brand:

- ix. The Vendor’s staff will develop a knowledge of housing programs offered in the City of Detroit and ensure consistency of program awareness and messaging across agency staff.
- x. The vendor will identify outreach channels within its service boundaries and implement marketing campaigns to promote high priority housing services.
- xi. The vendor will coordinate with the City of Detroit and its designated public relations partners on announcements related to new housing initiatives related to the Detroit Housing Network activities.
- xii. The vendor will use established network branding guidelines and materials including branding of physical sites, web tools, print and digital media, etc. to promote awareness and recognition of the Detroit Housing Network.

Services-remains the same-continued:

Personnel performing the Program Administration services for the Initiative will have the required skills. Job descriptions and credentials for all personnel providing the services must be submitted to the Network Manager and available for review by the City.

Housing Director- oversees all of the staff and programs that are part of DHN.

Housing Sustainability Manager/ Counselor 2-Financial Opportunity Counselor/ HOPE Specialist, 3.
Resource Navigator & Counselor-

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-*waiver requested-continued*

6005218-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: U-SNAP-BAC, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Services-remains the same-continued:

- **Provides 1-1 Housing Counseling services (including developing action plans with clients and scheduling follow-up counseling sessions)**
- **Attends all DHN network meetings and all member meetings, to make sure the member organization is aware of all updates and new features in the DHN system and help provide feedback on ways the DHN system, processes and network can continuously improve**
- **Develop reports and dashboards to improve operations**
- **Serves as the default contact person of all clients assigned to the member organization.**
- **Assigns clients to appropriate staff or reassigns to other organizations**
- **Submit 9902 reports to HUD, submit other reporting and billing to intermediaries and the City of Detroit**
- **Attend monthly DHN Member marketing and communications meeting**
- **Coordinates and promotes the use of the DHN brand style guide and DHN brand assets across the organization**
- **Promotes the use of the DHN website and DHN's Housing Service Intake Form across the organization o Make sure new clients are connected with the Education Workshop/Counseling/Program that they need.**
- **Support workshops (help with zoom set up/registration, coordinating food for in person meetings, etc.) and reports Workshop Attendance**
- **Follow up after workshops to see if clients are interested in 1-1 housing counseling or other DHN services Reviews of all new clients assigned to organization each day**
- **Make sure Intake Service File status moves to "Intake Under Review" and then "Intake Complete."**
- **Make sure all required client documents and disclosures are in the Document Management**
- **Understands program requirements and how to submit application to all DHN programs**

Contract discussion continued on next page.

HOUSING AND REVITALIZATION-waiver requested-continued

6005218-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Housing Resource Navigation. – Contractor: U-SNAP-BAC, Inc. – Location: 14901 E Warren, Detroit, MI 48224 – Previous Contract Period: June 20, 2023 through June 30, 2025 – Amended Contract Period: June 20, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$350,000.00.

Fees:

Exhibit B DHN Network Member Budget Worksheet

U-Snap-Bac Inc

	Year 1		Year 2		TOTAL
Personnel	\$	140,300	\$	140,300	\$ 280,600
Fringe Benefits	\$	20,700	\$	20,700	\$ 41,400
Travel	\$	-	\$	-	\$ -
Equipment	\$	-	\$	-	\$ -
Supplies	\$	5,000	\$	5,000	\$ 10,000
Contractual	\$	-	\$	-	\$ -
Construction	\$	-	\$	-	\$ -
Other	\$	9,000	\$	9,000	\$ 18,000
Total Direct	\$	175,000	\$	175,000	\$ 350,000
Indirect Charges	\$	-	\$	-	\$ -
TOTAL:	\$	175,000	\$	175,000	\$ 350,000

Additional Information:

6005218 was initially approved at Formal Session June 20, 2023, to provide Housing Counseling s for Pre-Purchase, Mortgage/Tax Foreclosure, etc. for \$350,000 through June 30, 2025.

HOUSING AND REVITALIZATION-waiver requested

6006214-A2 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Down Payment Assistance Program. – Contractor: National Faith Homebuyers – Location: 615 Griswold, Suite 506, Detroit, MI 48226 – Previous Contract Period: May 23, 2024 through June 30, 2025 – Amended Contract Period: May 23, 2024 through June 30, 2026 – Contract Increase Amount: \$287,368.04 – Total Contract Amount: \$6,787,368.04.

Funding

Account String: **3923-22002-361111-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA – City Services & Infrastructure**
Funds Available: **\$43,223,473 as of June 6, 2025**

Tax Clearances Expiration Date: **8-30-25**

Political Contributions and Expenditures Statement:

Signed: **5-29-25** Contributions: **None**

Consolidated Affidavits

Date signed: **5-29-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
- Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 2: Negative Economic Impacts-Assistance to House Holds.

Background:

The COVID-19 pandemic caused housing instability for many Detroiters. While an eviction moratorium was in place during the height of the pandemic, households behind on their rental payments submitted over 50,000 applications for rental assistance. As households regained employment and stabilized their housing, achieving homeownership can generate wealth-building opportunities, and stabilize neighborhood housing markets citywide.

Detroit became a majority renter city in 2017 for the first time in history. According to census estimates, the city barely reversed this trend in 2021, with an estimated 51.3% of Detroit housing units being owner-occupied. While there is a national shift in housing preferences that reflects an increased interest in renting among Americans, the significant decline in homeownership in Detroit is largely due to local challenges related to financing and housing conditions.

This is particularly concerning given that the ability to own a home has been a culturally important part of Detroit's history, representing the opportunity for stability and wealth building, particularly for the Black middle class. While acknowledging that homeownership is not always the preference or the best fit for all households, the City seeks to remove barriers to purchasing a home in the City, particularly for current Detroit residents, to further housing stability in the City of Detroit

Insufficient collateral and poor credit histories are two of the largest barriers for Detroiters in accessing financing for home purchase and home improvement. Loans for both home purchase and home improvement are denied at a higher rate in Detroit than in the rest of the region. Housing conditions also pose a risk for lenders, making it more difficult for buyers to access financing.

Detroit's single-family housing on the market is often insufficient collateral for lenders and causes them to increase upfront down payment requirements to mitigate their risk in lending to a property in need of significant rehab. This creates an additional burden on the purchaser to acquire more upfront capital; many Detroit residents are unable to meet the associated payment requirements.

Despite these challenges, the relative affordability of housing in Detroit represents an opportunity for low- and moderate-income residents to access affordable homeownership, often with lower housing expenses than the cost of renting.

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-*waiver requested-continued*

6006214-A2 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Down Payment Assistance Program. – Contractor: National Faith Homebuyers – Location: 615 Griswold, Suite 506, Detroit, MI 48226 – Previous Contract Period: May 23, 2024 through June 30, 2025 – Amended Contract Period: May 23, 2024 through June 30, 2026 – Contract Increase Amount: \$287,368.04 – Total Contract Amount: \$6,787,368.04.

Background-cont.:

Strategically increasing access to existing lending tools while introducing additional public resources to support homeowners can open a door to homeownership for a greater number of Detroit residents.

To help Detroit households achieve homeownership, the City launched the Detroit Down Payment Assistance (DPA) program to help prospective homebuyers. In addition to financial assistance towards down payment and closing costs, the proposed program will work with certified housing counseling agencies and certified credit counseling agencies to provide housing counseling and credit counseling services respectively.

The City launched the Detroit Down Payment Assistance Program in March of 2023, and expected to provide down payment assistance to approximately 450 households through the end of 2023. The City of Detroit desires to make this program available again in 2024.

Schedule:

The City seeks to establish a subrecipient agreement for services in early 2024 with the activities to begin on or around Quarter 2 of 2024 and align with the following estimated phases:

- **Phase I: Program Design and Implementation Planning (months 1)**
- **Phase II: Program Administration (months 3-18)**
- **Phase III: Evaluation and Modification (Months 6 - 18)**

Bid Information:

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: National Faith Homebuyers

Amount: +\$287,368.04 Total \$6,787,368.04

End Date: adds 1 year through June 30, 2026

Services-remains the same:

- **Provide Assistance for Prospective Homebuyers to Buy a House in the City of Detroit**
- **The Vendor will collaborate with the City of Detroit to develop the Detroit Down Payment Assistance program (DPA) model.**
- **The Vendor will engage the appropriate stakeholders to ensure DPA program parameters will allow DPA funds to be used in conjunction with mortgage products and programs currently serving the Detroit Market. The DPA program parameters must be designed to work in conjunction with multiple lending products.**
- **The Vendor will develop with the city's involvement the terms and conditions for the Down Payment Assistance program Phase II. Terms and conditions must be designed to align with the requirements of mortgage lenders, other Down Payment Assistance, or lender credit product(s), and strategically work to address common barriers to homeownership for low-mid income homebuyers in Detroit.**
- **If the program requires significant modification based on changing market conditions, lending conditions, program utilization, or other factors as determined by the Vendor and the City, the Vendor will be responsible for submission of proposed changes to the City of Detroit for approval.**

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-waiver requested-continued

6006214-A2 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Down Payment Assistance Program. – Contractor: National Faith Homebuyers – Location: 615 Griswold, Suite 506, Detroit, MI 48226 – Previous Contract Period: May 23, 2024 through June 30, 2025 – Amended Contract Period: May 23, 2024 through June 30, 2026 – Contract Increase Amount: \$287,368.04 – Total Contract Amount: \$6,787,368.04.

Fees-at time of approval

Phase I Program Design	
Task 1.1: Kick-off meetings & onboarding process	\$5,000
Task 1.2: Lender & stakeholder engagement	\$5,000
Task 1.3: Develop program terms, conditions & program documents	\$10,000
Task 1.4: Develop intake/referral process	\$10,000
Task 1.5: Develop program marketing plan	\$10,000
Phase II Implementation	
Task 2.1: Create final program documents	\$20,000
Task 2.2: Final website and application process	\$3,000
Phase III: Program Launch and Administration	
Admin Fee + DPA Capital amount of awards, total cannot exceed Admin Fee is \$1,500 fixed amount per each closed transaction and \$250 per non-curable DPA file (to not exceed \$140,760)	\$4,837,000
Phase IV: Evaluation and Modification	
Task 4.1: Interim program evaluation	\$10,000
Task 4.2: Program modification (if necessary)	\$40,000
Task 4.3: Final program evaluation	\$50,000
TOTAL:	\$5,000,000

Amendment 1 Fees

Phase I Program Design	
Task 1.1: Kick-off meetings & onboarding process	\$5,000
Task 1.2: Lender & stakeholder engagement	\$5,000
Task 1.3: Develop program terms, conditions & program documents	\$10,000
Task 1.4: Develop intake/referral process	\$10,000
Task 1.5: Develop program marketing plan	\$10,000
Phase II Implementation	
Task 2.1: Create final program documents	\$20,000
Task 2.2: Final website and application process	\$3,000
Phase III: Program Launch and Administration	
Admin Fee + DPA Capital amount of awards, total cannot exceed Admin Fee is \$1,500 fixed amount per each closed transaction and \$250 per non-curable DPA file (to not exceed \$140,760)	\$6,337,000
Phase IV: Evaluation and Modification	
Task 4.1: Interim program evaluation	\$10,000
Task 4.2: Program modification (if necessary)	\$40,000
Task 4.3: Final program evaluation	\$50,000
TOTAL:	\$6,500,000

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-waiver requested-continued

6006214-A2 100% ARPA Funding – AMEND 2 – To Provide an Increase of Funds and Extension of Time for Down Payment Assistance Program. – Contractor: National Faith Homebuyers – Location: 615 Griswold, Suite 506, Detroit, MI 48226 – Previous Contract Period: May 23, 2024 through June 30, 2025 – Amended Contract Period: May 23, 2024 through June 30, 2026 – Contract Increase Amount: \$287,368.04 – Total Contract Amount: \$6,787,368.04.

Amendment 2 Fees

Phase I Program Design	
Task 1.1: Kick-off meetings & onboarding process	\$5,000
Task 1.2: Lender & stakeholder engagement	\$5,000
Task 1.3: Develop program terms, conditions & program documents	\$10,000
Task 1.4: Develop intake/referral process	\$10,000
Task 1.5: Develop program marketing plan	\$10,000
Phase II Implementation	
Task 2.1: Create final program documents	\$20,000
Task 2.2: Final website and application process	\$3,000
Phase III: Program Launch and Administration	
Admin Fee + DPA Capital amount of awards, total cannot exceed Admin Fee is \$1,500 fixed amount per each closed transaction and \$250 per non-curable DPA file (to not exceed \$140,760)	\$6,624,368.04
Phase IV: Evaluation and Modification	
Task 4.1: Interim program evaluation	\$10,000
Task 4.2: Program modification (if necessary)	\$40,000
Task 4.3: Final program evaluation	\$50,000
TOTAL:	\$6,787,368.04

Additional Information:

6006214 was initially approved May 7, 2024, with National Faith Homebuyers to provide assistance for Prospective Home Buyers for \$5,000,000; through June 30, 2025.

6006214-A1 was approved October 29, 2024, with National Faith Homebuyers to provide assistance for Prospective Home Buyers for \$6,500,000; through June 30, 2025.

HOUSING AND REVIATION – *Waiver Requested*

6001511-A5 100% City Funding – AMEND 5 – To Provide an Extension of Time and an Increase of Funds for Property Management and Real Estate Services. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit MI 48226 – Previous Contract Period: June 26, 2018 through June 30, 2025 – Amended Contract Period: June 26, 2018 through June 30, 2026 – Contract Increase Amount: \$3,000,000.00 – Total Contract Amount: \$12,750,000.00.

Funding

Account String: 1000-26360-360130-617900

Fund Account Name: **General Fund**

Appropriation Name: **Community Development**

Funds Available: **\$2,530,696 as of June 6, 2025**

\$2,667,344 Encumbered as of June 6, 2025

Consolidated Affidavits

NOT required for contracts with inter-Governmental agencies or affiliated entities.

Bid Information:

None. This is an amendment to an existing contract.

Contract Details:

Vendor: **Detroit Building Authority**

Amount: **Add \$3,000,000; Total \$12,750,000**

End Date: **Add 1 year; June 30, 2026**

Services: *remains the same:*

DBA will perform certain property management and real estate services for the operation and management of surplus commercial/industrial/residential buildings and/or vacant land owned and/or leased by the City.

- **Property Management - assist in maintaining City real property database, including site visits to verify data accuracy and photographs of property, coordinate maintenance and repairs to City property, Manage leases of City property, including cell towers and billboards, Assist City Departments with real estate space needs as directed**
- **Provide Real Estate transaction services – Market the properties for sale and/or lease as directed by the City, Negotiate sales prices, Manage closing of sales as directed**
- **Other services may include Title work, title commitments, Appraisals, broker opinion of value.**

Fees (includes original contract & Amendments 1-5):

Management Fees & As-Needed Services Allowance Fees:

Original Agreement.....\$4,050,000.00

Amendment No. 1\$1,350,000.00

Amendment No. 2\$1,350,000.00

Amendment No. 3\$1,500,000.00

Amendment No. 4\$1,500,000.00

Amendment No. 5 –\$1,500,000.00

Amendment No. 5 – Solar\$1,500,000.00

Revised Agreement Total.....\$12,750,000.00

The above chart includes Property Management/Supportive Services Management Fees for \$900,0000 per year (\$75,000 per month) and As-Needed Services Allowances Fees for \$600,000 for Amendment 5. As-Needed Services Allowance Fees were \$600,000 per year for Amendments 3-4 and \$450,000 per year for the initial contract and Amendments 1-2.

The City shall reimburse the DBA for As-needed and Management Services in connection with property acquisition, relocation, appraisal, survey, title, and other costs associated with the development and implementation of the Solar Initiative pursuant to the *Resolution of Necessity of the City Council of the City of Detroit for the Acquisition of Private Property, Including by Condemnation for the Benefit and Use of the Public for the City of Detroit's Solar generation Initiative* adopted July 20, 2024 up to an amount not to exceed \$1.5 million.

Fees discussion continues onto the next page.

HOUSING AND REVITALIZATION-waiver requested-cont.

6001511-A5 100% City Funding – AMEND 5 – To Provide an Extension of Time and an Increase of Funds for Property Management and Real Estate Services. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit MI 48226 – Previous Contract Period: June 26, 2018 through June 30, 2025 – Amended Contract Period: June 26, 2018 through June 30, 2026 – Contract Increase Amount: \$3,000,000.00 – Total Contract Amount: \$12,750,000.00.

Fees- continued:

Amendment 5 Fees:

**\$600,000 [As-Needed Allowance Fees] + \$900,000 [Management Fees] + \$1,500,000 [Solar Fees] =
Amendment 1 TOTAL \$3,000,000.**

Management Fees for the full 8-year term	\$7,200,000
As-Needed Services Allowance Fees for the full 8-year term	\$4,050,000
Solar Fees	\$1,500,000
TOTAL for full 8-year term	\$12,750,000

The following additional fees are included in the to the aforementioned Fees total:

A. Property Sales Services Fees

- 1. When properties under jurisdiction and/or control of whether P&DD or HRD are sold to a 3rd-party, the City will pay transaction fees from the proceeds of any applicable sale of the properties equal to a sum that is calculated and received at closing as follows:**
 - When gross sale proceeds equal \$42,000 or more, then DBA is paid 6% of sales price;**
 - When gross sales proceeds is between \$5,300 and \$42,000, then the DBA will be paid \$2,500;**
 - When gross sales price less than \$5,300, then the DBA will be paid 6% of sale proceeds;**
- 2. DBA's real estate Brokerage Firm will be paid at closing 5% of the gross sale proceeds**
- 3. DBA will be paid at closing customary closing costs to cover property appraisals, procurement of necessary property legal descriptions, recording fees, title policy premiums, escrow, etc.**

- B. Lease Services Fees for rents to the City are collected by the DBA, the City will pay the DBA 11% of the rent received by the City.**

Property sales service fees and Lease service fees require prior written approval of HRD.

This Amendment covers costs for year 8 of the contract term, which is June 30, 2025 – June 30, 2026.

Additional Information:

6001511 was initially approved June 26, 2018 with the Detroit Building Authority to provide property management services at.... For \$4,050,000; through June 30, 2021.

Amendment 1 was approved July 20, 2021 to extend the term by 1 year and add \$1,350,000, totaling \$5,400,000; through June 30, 2022.

Amendment 2 was approved July 26, 2022 to extend the term by another year and add another \$1,350,000, totaling \$6,750,000; through June 30, 2023.

Amendment 3 was approved June 27, 2023 to extend the term by another year and add another \$1,500,000 totaling \$8,250,000; through June 30, 2024.

Amendment 4 was approved June 25, 2024 to extend the contract term by 1 year and add \$1,500,000, making the total contract amount \$9,750,000; through June 30, 2025.

LAW

6007223 100% City Funding – To Provide Services to pay \$30,000 to be allocated for reverse conviction invoices. – Contractor: McDonald Baas Livingston, PLLC, – Location: 2600 West Big Beaver, Suite 105, Troy, MI 48084 – Contract Period: Upon City Council Approval through December 31, 2026 – Total Contract Amount: \$60,000.00.

Funding

Account String: **1001-05185-350890-617900**
Fund Account Name: **Risk Management Fund**
Appropriation Name: **Non Dept Risk Management**
Funds Available: **\$3,515,825 Encumbered as of June 6, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:
Signed: **6-2-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-2-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Comp
Online Employment App complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None. \$30,000 of the \$60,000 total contract amount is for reverse conviction case invoices and the other \$30,000 is for the scope of services listed in the contract. LPD is awaiting an update regarding the invoices.

Contract Details:

Vendor: **McDonald Baas Livingston, PLLC** Amount: **\$60,000** End Date: **December 31, 2026**

Services:

SCOPE OF SERVICES

- (1) Hall v Navarre-recently settled. Awaiting Council approval.
- (2) Alston et. al v Officer Kairy Roberts, et. al.
- (3) Ansari v Jimenez, et. al.-on appeal in 6th Circuit. Reverse Conviction.
- (4) Sheldy Smith v Officer Dewayne Jones-summary judgment granted, plaintiff has not

appealed.

And any and all other matters as assigned by Corporation Counsel.

No other information was provided was provided regarding the scope of services.

Fees

Scott Fuer Hourly Rates:

\$175/hr for Police Defense Work

\$160/hr. for Auto Related Work

LAW

6007225 100% City Funding – To Provide Services, to pay Non-reverse Conviction Invoices through June 2025. – Contractor: McDonald Baas Livingston, PLLC – Location: 2600 West Big Beaver, Suite 105, Troy, MI 48084, – Contract Period: Upon City Council Approval through October 1, 2025 – Total Contract Amount: \$30,000.00.

*****OCP will submit a correction letter on 6/9/25 for the end date and total contract amount for this contract.**

Funding

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support - Law**

Funds Available: **\$1,430,162 as of June 6, 2025**

Tax Clearances Expiration Date: **6-6-26**

Political Contributions and Expenditures Statement:

Signed: **6-2-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-2-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Bid Information:

None.

Contract Details:

Vendor: **McDonald Baas Livingston, PLLC**

Amount: **\$60,000**

End Date: **October 1, 2025**

Services:

Hall v Navarre- This Case is recently settled awaiting council approval

Alston et. al v Officer Kairy Roberts, et. all

Ansari v Jimenez, et. al – On Appeal in 6th Circuit; Reverse Conviction

Sheldy Smith V Officer Dewayne Jones- summary judgment granted, plaintiff has not appealed.

Any other matters as assigned by Corporation Counsel.

Fees:

Scott Feuer Police Defense Work \$175 Per Hour

Auto Related Work \$160 Per Hour

PLANNING & DEVELOPMENT

6005549-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Master Plan of Policy Services. – Contractor: SmithGroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Previous Contract Period: October 24, 2023 to October 24, 2025, – Amended Contract Period: October 24, 2023 to October 1, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$993,500.00.

Funding:

Account String: 4533-20507-433100-617900
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$342,252 as of June 6, 2025**

Tax Clearances Expiration Date: **10-1-25**

Political Contributions and Expenditures Statement:

Signed: **6-19-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-9-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment App complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Background:

The current Detroit Master Plan of Policies was adopted in 2009. Given the changing landscape of the city and its demographics, as well as the proceedings of various city-initiated studies and community engagement, the City Council appropriated funds in the budget of fiscal year 2022-2023 for the preparation of an update of the Master Plan of Policies. The Master Plan sets forth a comprehensive long-range strategy for the City of Detroit into one cohesive document. PDD will align policy recommendations with the plans & priorities laid forth by other departments in order create a more comprehensive Master Plan of Policies document.

Reason for the Amendment: Project needs more time to be completed and extend the term of this contract to coincide with the end date of the Master Plan of Policies Equity & Resiliency Integration Planning Study [contract # 6006535, which was approved in October 1, 2024 for \$500,000; through October 1, 2026]. This will ensure consistency for the ongoing initiative to update the Master Plan of Policies.

Contract # 6005549 was one of two RFPs released for this project. The first, released in 2023 [contract # 6005549], was for the general professional services needed to update the Master Plan of Policies (“Master Plan Update”). The second [contract # 6006535] was more narrowly focused on two areas of need: additional data collection, analysis, and policy recommendations related to equity, resiliency, sustainability, disaster recovery, and hazard mitigation and public outreach and engagement support.

Bid Information:

None, because this is an amendment to extend the term by 1 year of an existing contract. At the time of approval, this vendor was the highest ranked bid out of the 3 bids received.

Contract Details:

Vendor: **Smith Group, Inc**

Amount: **Remains the same; Total \$993,500**

End Date: **Add 1 year; through October 1, 2026**

Services – remains the same:

Vendor will assist the Planning & Development Department (PDD) with updating the City of Detroit’s Master Plan of Policies (MPP). The Vendor will report directly to PDD, support PDD in interdepartmental & community input regarding the plan, which included the City Planning Commission, as well as other departments. The vendor will work collaboratively with city departments, legislative partners, advisory representatives of the public, and other contractor teams.

The goal of the Planning Project:

1. Codify existing land use planning by multiple departments through a systematic review and proposed updates to the City of Detroit’s Master Plan of Policies.

Contract discussion continues onto the next page.

Planning & Development- *continued*

6005549-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Master Plan of Policy Services. – Contractor: SmithGroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Previous Contract Period: October 24, 2023 to October 24, 2025, – Amended Contract Period: October 24, 2023 to October 1, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$993,500.00.

Services - *continued*:

2. Provide alignment for long-range policies and action programs across departments with citywide plans.
3. Engage community stakeholders and act as a builder of consensus amongst city planning efforts.
4. Determine the mix of future land uses and their physical relationships.
5. Document and publicize the process & policy recommendations.

Project will be implemented in Phases over the estimated 24-month contract period:

Phase 1:

- Project Administration services such as meetings/calls with PDD and Planning Commission work sessions.
- Data Collection, which includes a comprehensive, graphic report of existing conditions & trends throughout the city of Detroit that relate to Land Use and Economic Development. Creation of visually illustrative maps, charts, and graphs that depict the current trends, and demographics, as well as a written report indicating the method of aligning the goals of multiple plans across city departments.
- Interdepartmental working groups to develop project management framework & document a strategy for collecting and synthesizing existing plan goals.

Phase 2:

- Draft Policy Recommendations – MPP audit with PDD, CPC, and the Mayor’s office, propose policy plan outline, plan framework for executive summary, evaluate future land use approach, and implementation plan

Phase 3:

- Review & finalize the draft plan, which includes revised policies, maps, future land use, and implementation strategy.
- The consultant team will work with PDD for a 63-day review process on communications, slideshows, fliers, and social media content using concise graphics/language.
- This phase also includes City Council-led district-wide meetings, Community Advisory Council meetings for Districts 4 and 7, Planning Commission Public Hearing,
- Prepare the Executive Summary and work with CRIO on translation/transcreation of executive summary.
- Overview of the implementation plan & develop a metrics tool to track progress on policy development and implementation, land use changes, and other key aspects of the Master Plan of Policies.

Identified Subconsultants: Center for Community Progress, Public Sector Consultants, Mass Economics, Noell Consulting, & Detroit Topography. Chart outlining Smith Group’s and it’s sub-consultants contribution and Fees can be found on the following page.

Fees – *remains the same*:

Project Administration Services	\$150,000
Data Collection & Analysis	\$205,500
Interdepartmental Working Groups	\$75,000
Draft Policy Recommendations	\$110,000
Synthesize	\$115,000
Draft Plan	\$260,000
Executive Summary	\$45,000
Implementation plan	\$33,000
TOTAL Not to exceed	\$993,500

Contract discussion continues onto the next page.

Planning & Development- *continued*

6005549-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time Only for Master Plan of Policy Services. – Contractor: SmithGroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Previous Contract Period: October 24, 2023 to October 24, 2025, – Amended Contract Period: October 24, 2023 to October 1, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$993,500.00.

Fees – remains the same – continued:

Fees are inclusive of all labor and expense fees for Smith Group and their sub-consultants. Chart outlining Smith Group’s and its sub-consultants contribution and Fees can be found on the following page.

Vendor’s & Sub-Consultants’ Fee Break down:

PHASE	TOTAL	SMITHGROUP	CENTER FOR COMMUNITY PROGRESS	PUBLIC SECTOR CONSULTANTS	MASS ECONOMICS	NOELL CONSULTING	DETROIT TOPOGRAPHY
A. Project Administration Services	\$150,000	\$84,000	\$19,500	\$19,500	\$10,000	\$8,000	\$9,000
B. Data Collection & Analysis	\$205,500	\$132,000	\$12,500	\$17,000	\$34,000	\$4,000	\$6,000
C. Interdepartmental Working Groups	\$75,000	\$39,000	\$10,000	\$14,000	\$4,500	\$4,500	\$3,000
D. Draft Policy Recommendations	\$110,000	\$77,500	\$8,000	\$8,500	\$9,000	\$4,500	\$2,500
E. Synthesize	\$115,000	\$91,500	\$4,500	\$3,500	\$6,500	\$4,500	\$4,500
F. Draft Plan	\$260,000	\$223,500	\$8,250	\$14,750	\$4,750	\$4,250	\$4,500
G. Executive Summary	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0
H. Implementation plan	\$33,000	\$33,000	\$0	\$0	\$0	\$0	\$0
Total	\$993,500	\$725,500	\$62,750	\$77,250	\$68,750	\$29,750	\$29,500

Hourly rates for the Vendor & the sub-contractors ranges from \$100/hr. for a staff member from the sub-contractor, Noell Consulting to \$260/hr. for the sub-contractor, Detroit Topography’s staff Leadership.

Additional Information:

6005549 was initially approved January 30, 2024 to provide Professional Services in Updating the Master Plan of Policies for \$993,500; through October 24, 2025.

PUBLIC LIGHTING – *Waiver Requested*

6000720-A2 REVENUE – AMEND 2 – To Provide an Extension of Time Only for Revenue License to lease excess capacity in City owned conduit lines. – Contractor: Extenet Systems, Inc. – Location: 3030 Warrenville Road, Suite 340, Lisle, IL 60532 – Previous Contract Period: July 12, 2022 to June 30, 2025 – Amended Contract Period: July 12, 2022 to June 27, 2027 – Estimated Annual Revenue: \$250,000.00

Funding

Account String: **1000-29380-380010-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Public Lighting - Administration**
Funds Available: **\$256,068 as of June 6, 2025**

Tax Clearances Expiration Date: **5-16-26**

Political Contributions and Expenditures Statement:

Signed: **Not Provided**

Consolidated Affidavits

Date signed: **Not Provided**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records
- ☒ Immigrant Detention System Rec
Disclosure

Bid Information:

None, because this is an amendment to extend the term of an existing revenue lease agreement.

Contract Details:

Vendor: **Extenet Systems Inc.**
End Date: **Add 2 years; through June 27, 2027**

Estimated Revenue Amount: **\$250,000 per year**

Service/Fees – *remains the same:*

License Agreement for the use of certain space on utility poles and within the conduits, for the purposes of installing, supporting, maintaining, operating and storing equipment; and to be used by ExteNet Systems to provide wireline or wireless telecommunications service.

The use of any pole or conduit requires written approval of the Public Lighting Dept., prior to its use; and PLD will note in the approval whether supervision or monitoring by PLD is required for each installation.

Fees (Amendment 1 & 2)– *remains the same:*

All fees are paid annually on July 15 for the prior year and will be accompanied by an Annual Report. Fees will be based on the following rates:

- **Utility Pole at \$20 per pole;**
- **Conduit at \$4.30 per duct foot per year;**
- **If only cable is attached to the pole and no other equipment, or telecommunication related equipment, the cost is \$10 per pole per year.**
- **Additional fees, including PLD supervision or monitoring for installation will be paid separately within 30 days of receiving a receipt from PLD.**

Fees – *at the time of approval:*

All fees are paid annually on July 15 for the prior year and will be accompanied by an Annual Report. Fees will be based on the following rates:

- **Utility Pole at \$1,500 per pole per year;**
- **Conduit at \$4.30 per duct foot per year;**
- **If only cable is attached to the pole and no other equipment, or telecommunication related equipment, the cost is \$5 per pole per year.**
- **Additional fees, including PLD supervision or monitoring for installation will be paid separately within 30 days of receiving a receipt from PLD.**

Additional Information:

6000720 was approved June 13, 2017 with Extenet Systems for estimated \$7,568 [\$1,500 per pole per year and \$4.20 per duct foot for underground conduit] in revenue; through June 12, 2022. 6000720-A1 was approved November 22, 2022 to extend the contract term by 3 years for \$0.00; through July 11, 2025.

TREASURY

6007137 100% City Funding – To Provide Armored Car Cash Pickup, Cash Sanitizing, Handling and Bank Deposit Services for Multiple City Departments – Contractor: Total Armored Car Services Inc. – Location: 2950 Rosa Park Boulevard, Detroit, MI 48216 – Contract Period: June 30, 2025 through June 30, 2028 – Total Contract Amount: \$1,019,836.20.

Funding

Account String: **5301-29200-200090-617900**
Fund Account Name: **Transportation Operation**
Appropriation Name: **DDOT Administration**
Funds Available: **\$1,503,383 as of June 6, 2025**

Tax Clearances Expiration Date: **6-4-26**
Political Contributions and Expenditures Statement:
Signed: **6-6-25** Contributions: **None**

Consolidated Affidavits

Date signed: **6-6-25**
☒ Covenant of Equal Opportunity
☒ Hiring Policy Compliance;
Employment Application Complies
☒ Slavery Era Records Disclosure
☒ Prison Industry Records Disclosure
☒ Immigrant Detention System Record

Bid Information:
Not Provided.

Contract Details:

Vendor: **Total Armored Car Services Inc**
Amount: **\$1,019,836.20** End Date: **June 30, 2028**

Services:

Provide citywide armored vehicle cash handling, cash sanitizing, and cash pickup and deposit services for various City of Detroit Departments including DDOT Terminals, Transit Centers, DAH, Recreation, Treasury, Health, Municipal Parking, & DPD multiple times a week.

The Vendor will provide armored car services:

- 1. Pick up farebox collections (Currency and coins) from two Department of Transportation locations, sanitize, prepare for deposit and deposit monies through Brinks (Huntington Bank's vault service provider).**
- 2. Pick up prepared farebox collections from two Department of Transportation locations and deposit via Brinks (Huntington Bank vault service provider).**
- 3. Pick up prepared deposits at seven locations at various City of Detroit departments (Excluding the four Department of Transportation locations) and deposit monies via Brinks and First Independence Bank.**

Fees:

Prices range from \$1,318.20 for the Department of Treasury to \$30,045.60 for Gilbert & Shoemaker Terminals. Each pick-up ranges from \$25.35 to \$115.56.

Year 1 Total: \$339,945.40
Year 2 Total: \$679,890.80
Year 3 Total: \$1,019,836.20

DELEGATED APPROVAL(S)

Pursuant to section 17-5-91 (c) of the 2019 Detroit City Code, City Council has delegated authority to the Purchasing Director to make or authorize others to make minor purchases, provided that the Office of Contracting and Procurement provides certain information to City Council.

Pursuant to section 17-5-91(c) only the following information is required for delegated approval contracts:

The item to be purchased or acquired;

- The Good or Service to be purchased;
- The vendor selected;
- Certifications, if any;
- The term or duration of the contract;
- Number of bid responses received; and

*****The Detroit City Council has the authority to revoke the Delegated Approval of the following contract(s) included in this report, with the information required in section 17-5-91(c) of the 2019 Detroit City Code :**

- **6007215page 105**
- **3084520page 106**

Contract Number	Dept	Supplier	Description of Purchase	Amount	Term	# of Responses	Certs, if any	Revoked
3084520	Fire	Mattress Firm	200 Mattresses for Firehouses	\$88,106.00	One time	3	None	<input type="checkbox"/>
6007215	HR	Medical Evaluation Specialists, LLC	Independent Medical Evaluations	\$100,000.00	2 Yrs	3	None	<input type="checkbox"/>

Pursuant to section 17-5-91 (d) the City Council may, within seven days of the date that the Office of Contracting and Procurement provided the necessary minor purchase information, revoke its delegation of authority to make any one or more of the minor purchases, by a majority of Council Members present. Any minor purchase that City Council revokes delegated authority for shall follow the standard contracting process and timeline which would apply to the contract without delegated authority.

HUMAN RESOURCES

6007215 100% General Fund – To Provide Independent Medical Evaluations. – Contractor: Medical Evaluation Specialists, LLC . – Location: 150 Presidential Way, Suite 110 Woburn, MA 01801 – Contract Period: Upon City Council Approval for a Term of Two (2) Years – Total Contract Amount: \$100,000.

Bid Information:

RFP opened March 18, 2025 & closed April 22, 2025; 425 Invited Supplier; 3 Bids Received.

Bids were evaluated based on Experience/Organization/Compliance [20 points]; Capacity/Delivery [20 points]; Proposal Introduction and Solution/Approach [20 points]; Price [5 points]; D-BB and/or D-HB certification of the Vendor [15 points]; D-BB and/or D-HB certification of the sub-contractor(s) [15 points]. Maximum without certifications = 65 points; Maximum with certifications = 100 points.

None of the following bids received points for D-BB and/or D-HB certifications.

All Bids:

Chiropractic 4 Life	[21.64 points]
MLS Group Companies	[43.33 points]
Medical Evaluation Specialists	[65 points]

Contract Details:

Vendor: Medical Evaluation Specialists LLC, dba, MES Solutions	Bid: Highest Ranked [65 points]
Amount: \$100,000	End Date: 2 years; through 2027

Services/Fees:

Conduct Independent Medical Examinations (IMEs) for \$100,000. IMEs are critical to ensuring that employees can safely and effectively perform the essential functions of their jobs. These assessments also guide the City in making evidence-based decisions about accommodation, leave eligibility, return-to-work readiness, Fitness for Duty and other employment actions that support public service delivery and employee well-being.

MES Solutions has over 45 years of experience in delivering high-quality Independent Medical Examination (IME) services nationwide. With operations in all 50 states and a network of over 15,000 credentialed physicians—including more than 300 based in Michigan—MES demonstrates the organizational strength and expertise needed to support the City of Detroit. The company is URAC- and HITRUST-accredited, with regular SOC 2 audits, ensuring adherence to the highest standards of regulatory compliance, data security, and operational integrity. Their stringent credentialing and quality assurance processes reflect a strong commitment to accuracy, transparency, and trust.

MES Solutions has the capacity to manage large volumes of IME requests efficiently and reliably. They commit to confirming referrals within 24 hours, scheduling exams within 2 business days, and delivering reports within 7–10 days post-exam. Their National Disability Service Center enables consistent service quality and scalability, ensuring they can meet the City’s needs both now and as demand grows.

In response to the City of Detroit’s RFP, MES Solutions offers a comprehensive and client-focused IME solution. Their approach integrates responsive customer service, robust quality control, and a secure, customizable client portal to ensure timely, objective, and legally compliant evaluations. With a strong record of supporting municipalities and government clients, MES is a proven and capable partner ready to deliver high-quality IME services tailored to the City of Detroit’s unique requirements.

MES Solutions Examiner’s Offices

Southfield: 26261 Evergreen Rd., Suite 200, Southfield, MI 48076

Flint: 1303 S. Linden Rd., Suite A, Flint, MI 48532

Grand Rapids: 625 Kenmoor Ave. SE, Suite 301, Grand Rapids, MI 49546

CONSTRUCTION & DEMOLITION

3084520 100% General Fund – To Provide 200 Mattresses for Firehouses. – Contractor: Mattress Firm. –
Location: 1000 South Oyster Rd Hicksville, NY 11801 – Contract Period: Upon City Council
Approval for a Term of One (1) Year – Total Contract Amount: \$88,106.00

Bid Information:

**RFQ opened January 31, 2025 and closed February 7, 2025. 481 Invited Suppliers. 3 Bid received.
Bids were evaluated based upon price only.**

All Bids:

Mattress Firm [\$440.53 per set]

Technology International [\$500 per set]

August Mattress [\$746 per set]

Contract Details:

Vendor: **Mattress Firm** Bid: **Lowest Bid [\$440.53 per set]**
Amount: **\$88,106** End Date: **1 years from approval**

Services/Fees:

Provide 200 Mattresses for Firehouses \$440.53 per set.