

**David Whitaker, Esq.**  
*Director*  
**Irvin Corley, Jr.**  
*Executive Policy Manager*  
**Marcell R. Todd, Jr.**  
*Director, City Planning*  
*Commission*  
**Janese Chapman**  
*Director, Historic Designation*  
*Advisory Board*

**John Alexander**  
**LaKisha Barclift, Esq.**  
**Paige Blessman**  
**M. Rory Bolger, Ph.D., FAICP**  
**Victory Corley**  
**Lisa DiChiera**  
**Eric Fazzini, AICP**  
**Willene Green**  
**Christopher Gulock, AICP**  
**Marcel Hurt, Esq.**  
**Sandra Jeffers**

**City of Detroit**  
**CITY COUNCIL**  
**LEGISLATIVE POLICY DIVISION**  
**208 Coleman A. Young Municipal Center**  
**Detroit, Michigan 48226**  
**Phone: (313) 224-4946 Fax: (313) 224-4336**

**Kimani Jeffrey**  
**Anthony W. L. Johnson**  
**Phillip Keller, Esq.**  
**Edward King**  
**Kelsey Maas**  
**Jamie Murphy**  
**Dolores Perales**  
**Analine Powers, Ph.D.**  
**W. Akilah Redmond**  
**Rebecca Savage**  
**Sabrina Shockley**  
**Renee Short**  
**Floyd Stanley**  
**Thomas Stephens, Esq.**  
**Timarie Szwed**  
**Theresa Thomas**  
**Janice Tillmon**  
**Ian Tomashik**  
**Emberly Vick**  
**Ashley A. Wilson**

TO: The Honorable City Council

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: June 3, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on June 3, 2025.

This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

**Attachments**

**cc:**

Janice Winfrey  
Laura Goodspeed  
Sandra Stahl  
Irvin Corley  
Marcell Todd  
Malik Washington

City Clerk  
Auditor General  
Office of Contracting and Procurement  
Legislative Policy Division  
Legislative Policy Division  
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: June 3, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT  
THE FORMAL SESSION JUNE 3, 2025.**

***AIRPORT-waiver requested***

6007213 100% City Funding – To Provide Project Management Services for Office Space for the Airport. –  
Contractor: Detroit Building Authority – Location: 1301 Third Street, Suite 328, Detroit, MI 48226  
– Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract  
Amount: \$1,000,000.00.

Funding

Account String: **4533-20507-358010-644124**  
Fund Account Name: **City of Detroit Capital Projects**  
Appropriation Name: **CoD Capital Projects**  
Funds Encumbered: **\$2,399,447 as of May 30, 2025**

Consolidated Affidavits

Date signed: **Not Required**

Tax Clearances Expiration Date: **Not Required**

Political Contributions and Expenditures Statement: **Not Required**

Bid Information

**None. This is a Funding Agreement between the City of Detroit, and City of Detroit Building Authority.**

Contract Details:

Vendor: **Detroit Building Authority**

Amount: **\$1,000,000**

End Date: **3 Years from Approval**

Services/Fees:

- **Provide Project Management Services for Office Space for Coleman A. Young International Airport.**
- **One Million Dollars (\$1,000,000) has been encumbered for the Vendor to help with the Authority for the management of Architectural, engineering, and construction of 3,500 square feet of Office space at Coleman A. Young International Airport located at 11499 Conner Street, Detroit, MI 48213.**
- **Services Include the following:**
  - **Architectural/Engineering Services**
  - **Consulting Services**
  - **Programming Services**
  - **Construction Services**
  - **Technology Professional Services**
  - **Technology Specialty Items Purchase and Installation**
  - **Security Systems Coordination and Installation**

**BSEED-waiver requested**

3084114      100% City Funding – To Provide Air Quality Monitoring Equipment. – Contractor: Teledyne ISCO, Inc. – Location: 1049 Camino Dos Rios, Thousand Oaks, CA 91360 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$110,096.00.

Funding

Account String: **1000-20951-130370-621900**  
Fund Account Name: **General Fund**  
Appropriation Name: **Public Health Fund**  
Funds Available: **\$396,441 as of May 30, 2025**

Tax Clearances Expiration Date: **5-5-26**

Political Contributions and Expenditures Statement:  
Signed: **5-28-24**      Contributions: **none**

Consolidated Affidavits

Date signed: **5-28-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information

**RFQ opened March 31, 2025 & closed April 14, 2025. 226 suppliers invited to bid; 1 Bids Received.**

**Bids were evaluated based upon Price only. There was only one response. This is specialized equipment and there is only a small number of companies that supply these types of devices.**

Contract Details:

Vendor: **Teledyne ISCO, Inc.**  
Amount: **\$110,096**

Bid: **Single Bid [\$110,096]**  
End Date: **December 31, 2025**

Services:

- **Provide Air Quality Monitoring Equipment.**
- **The Air Quality Monitoring Equipment is Model T640 PM Mass Monitor. The monitor is High Resolution particle sensor with broadband LED Source.**
- **The Monitoring System includes different components per analyzer, optional measurement capabilities, flow and sample head options, accessories, installation hardware, mounting, and consumables.**

***Fees for this contract can be found on the next page***

**BSEED-waiver requested-continued**

3084114 100% City Funding – To Provide Air Quality Monitoring Equipment. – Contractor: Teledyne ISCO, Inc. – Location: 1049 Camino Dos Rios, Thousand Oaks, CA 91360 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$110,096.00.

Fees:

IN ANSWER TO YOUR REQUEST, WE ARE PLEASED TO QUOTE YOU AS FOLLOWS:

\* On Approved Credit

All Options including No Charge Options must be listed on purchase orders to be included

All totals are in U.S. Dollars

ITEM	P/N	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
1	070600000	2	<b>MODEL T640 PM MASS MONITOR</b> High resolution particle sensor with broadband LED source Microprocessor control with 4GB internal data storage and NumaView™ software T Series, lightweight 19" rack mountable chassis with Ethernet communications Simultaneous, 1-min PM10 and PM2.5 mass concentration measurements <b>INCLUDED COMPONENTS PER ANALYZER</b> Internal sample pump (for 5 LPM sample flow) with in-line DFU filter Internal sample flow controller with ambient temp/pres compensation Aerosol Sample Conditioner (ASC) Ambient Temperature Probe with 15 ft cable and solar shield Operating Manual on CD <b>TWO YEAR STANDARD WARRANTY</b> <b>OPTIONAL MEASUREMENT CAPABILITY</b> PM1 Measurement Option PM Total Measurement Option <b>FLOW AND SAMPLE HEAD OPTIONS</b> Sample Head (for 5 LPM flow) with Inner Sample Tube Auxiliary Flow System with the US EPA, 16.7LPM, PM10, 640X Inner Sample Tube, 640X Bypass Flow Coupler, and External Pump <b>ACCESSORIES</b> Leak Check, Flow Audit Adaptor Kit <b>INSTALLATION HARDWARE</b> Sample Tube Extension Kit, 8 Foot, ea. with Coupling and Roof Flange Sample Tube Extension Kit, 8 Foot, ea. with Coupling and Roof Flange (for the 640X option) Support Tripod - Supports Sample Tube Extension Kit <b>MOUNTING</b> Rack Mount with Chassis Slides 26" = 660 mm Rack Mount with Chassis Slides 24" = 610 mm Rack Mount, no Slides, Ears only <b>CONSUMABLES</b> In-line DFU Filter, (2-4 per year) <b>LIST SPARES / ACCESSORIES SUBTOTAL</b> <b>ENCLOSURE<sup>(1)</sup></b> Fan-ventilated, weatherproof outdoor enclosure for the T640 <sup>(1)</sup> <sup>(1)</sup> Item is NET PRICE, NOT DISCOUNTABLE ESTIMATED SHIPPING (shelter) ESTIMATED SHIPPING (T640) <b>NET TOTAL</b>	\$27,400.00	\$4,800.00
	089110000		PM1 Measurement Option	\$4,900.00	\$0.00
	093650000		PM Total Measurement Option	\$4,900.00	\$0.00
	083760000		Sample Head (for 5 LPM flow) with Inner Sample Tube	\$1,495.00	\$0.00
	083770000	2	640X Auxiliary Flow System with the US EPA, 16.7LPM, PM10, 640X Inner Sample Tube, 640X Bypass Flow Coupler, and External Pump	\$17,200.00	\$34,400.00
	084910000	2	Leak Check, Flow Audit Adaptor Kit	\$260.00	\$520.00
	083780000		Sample Tube Extension Kit, 8 Foot, ea. with Coupling and Roof Flange	\$910.00	\$0.00
	083790000		Sample Tube Extension Kit, 8 Foot, ea. with Coupling and Roof Flange (for the 640X option)	\$1,230.00	\$0.00
	084710000		Support Tripod - Supports Sample Tube Extension Kit	\$380.00	\$0.00
	031510000	20A	Rack Mount with Chassis Slides 26" = 660 mm	\$380.00	\$0.00
	031520000	20B	Rack Mount with Chassis Slides 24" = 610 mm	\$380.00	\$0.00
	031500000	21	Rack Mount, no Slides, Ears only	\$155.00	\$0.00
	FL0000003	8	In-line DFU Filter, (2-4 per year)	\$52.00	\$416.00
			<b>LIST SPARES / ACCESSORIES SUBTOTAL</b>		<b>\$90,136.00</b>
	084530000	2	Fan-ventilated, weatherproof outdoor enclosure for the T640 <sup>(1)</sup>	\$8,950.00	\$17,900.00
		2	ESTIMATED SHIPPING (shelter)	\$850	\$1,700.00
		2	ESTIMATED SHIPPING (T640)	\$180	\$360.00
			<b>NET TOTAL</b>		<b>\$110,096.00</b>

**CONSTRUCTION & DEMOLITION-waiver requested**

6006502-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Design-Build Service for the Design, Engineering, and Construction/Renovation to the Mt. Elliott Senior Community Center for the Neighboring Community. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: October 29, 2024 through December 31, 2025 – Amended Contract Period: October 29, 2024 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$3,643,687.00.

Funding

Account String-: **3923-22007-470010-617900**

Fund Account Name: **American Rescue Plan Act-ARPA**

Appropriation Name: **ARPA - Neighborhood Investments 3**

Encumbered Funds: **\$11,146,886 as of May 30, 2025**

Tax Clearances Expiration Date: **11-25-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **1 to CM in 2021**

Consolidated Affidavits

Date signed: **4-24-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

ARPA Allowable Use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for Neighborhood Investments 3.**

Background:

**The city's goal is to provide a community resource for local residents to engage in gatherings and programs indoors with large and small gathering rooms for multi purposes.**

**The Area of East Fort Street and Lafayette was historically a residential neighborhood and over the course of the Early 20th century, the area became more and more industrial with the rail lines just one block to the East. The 1922 Sanborn Maps show mostly wood framed houses, and the 654 Mt Elliott/6320 East Fort Street address is a wood framed building used for “Sherardizing”, which is an early term for metal finishing.**

**The existing building is located at 654 Mt Elliott. The structure is an ad-hoc Masonry building with newly installed face brick and masonry throughout. It has high bays at the rear of the building and exposed wood framing for the roof structure. A small portion of the building in the southwest corner has been remodeled for an office area. At the rear of the building is a fenced lot area. The scope includes 4 adjacent parcels, which include 710 Mt Elliott, 716 Mt Elliott, 6327 E Fort, and 6335 E Fort. The 4 parcels will need to be combined and legalized as a parking area for the community center. The lot is part of a zoned Special District #4 Riverfront mixed use (SD4).**

**The site is located in Islandview, which is in District 5 and is adjacent to Elmwood Park, Rivertown, West Village, and Kettering. Martin Luther King Jr High School and its athletic field is directly across the Boulevard of Mt Elliott.**

**The City of Detroit Construction and Demolition Department (CDD) is seeking a Design-Build Contractor to design and construct 5 parcels to create a 6,650 square foot community center in an existing building and create a parking lot on the adjacent land north of the building across East Fort Street. The major improvement components and tasks for this project consists of : Flexible space for use as event rooms large and small, Kitchenette area, offices to support programming, reception desk, bathroom renovation, plumbing upgrades as needed, HVAC upgrades as needed, Structural modifications as needed, new finishes throughout the building, Electrical upgrades as needed, provide and install a new fenced asphalt parking lot, Design/Landscape for parking area and building frontage/main entrance, new utilities as required for change of use- to be verified by architect.**

***Contract Discussion continues on the next page***

**CONSTRUCTION & DEMOLITION-*waiver requested-continued***

6006502-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Design-Build Service for the Design, Engineering, and Construction/Renovation to the Mt. Elliott Senior Community Center for the Neighboring Community. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: October 29, 2024 through December 31, 2025 – Amended Contract Period: October 29, 2024 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$3,643,687.00.

Bid Information:

**None. This is an amendment to an existing agreement to extend the contract duration until June 30, 2026. The project requires additional time to be completed.**

Contract Details:

Vendor: **DMC Consultants, Inc.**

Amount: **+\$0.00; \$3,643,687**

End Date: **adds 1 year and 6 months through June 30, 2026**

Services-remains the same

- **Provide design-build services for the design, engineering, and construction/renovation of an existing former light manufacturing building into a Senior Community Center for the neighboring community to achieve the Mt Elliott Community Center Fast-Track. The vendor will design and construct 5 parcels to create a 6,650 square foot community center in an existing building and create a parking lot on the adjacent land north of the building across East Fort Street. The major improvement components and tasks for this project consists of:**
  - **Flexible space for use as event rooms large and small.**
  - **Kitchenette area**
  - **Offices to support programing**
  - **Reception desk**
  - **Bathroom renovation**
  - **Plumbing upgrades as needed**
  - **HVAC upgrades as needed**
  - **Structural modifications as needed**
  - **New finishes throughout the building**
  - **Electrical upgrades as needed**
  - **Provide and install a new fenced asphalt parking lot**
  - **Design/Landscape for parking area and building frontage/main entrance**
  - **New utilities as required for change of use – to be verified by architect**
- **The Vendor will be responsible for 100% complete construction documents, project manage the development of assessment/engineering, rezone, schematic design, and construction build out from approved plans.**

***Contract Discussion continues on the next page***

**CONSTRUCTION & DEMOLITION-waiver requested-continued**

6006502-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Design-Build Service for the Design, Engineering, and Construction/Renovation to the Mt. Elliott Senior Community Center for the Neighboring Community. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: October 29, 2024, through December 31, 2025 – Amended Contract Period: October 29, 2024 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$3,643,687.00

Fees:

• Assessment	\$13,288
• Schematic Design	\$48,236
• Design Development	\$68,724
• Construction Documents	\$75,912
• Construction Due Care Plan Documentation	\$6,500
• Awardee Markup Fee for Phase 1 if applicable	\$39,616
• Due Care Documentation Compliance	\$1,000
• Due Care Plan for Maintenance and Operation Post Construction	\$5,500
• Construction Management Fee	\$115,000
• Anticipated General Conditions	\$255,000
• Owner's Contingency	\$300,000
•	
• Subtotal	\$928,776
• Hourly Rates:	
• 17 various positions ranging from \$80 per Hour for Accounting work to \$240 per Hour for Principal A/E Project Personnel.	
• TOTAL	\$3,643,687

Additional Information:

6006502 was initially approved at Formal Session October 29, 2024, to provide Design-Build Service for the Design, Engineering and Construction/Renovation at Mt.Elliott Senior Community for \$3,643,687 through December 31, 2025.

**CONSTRUCTION & DEMOLITION-waiver requested**

6006408-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Stabilization of Commercial Structures for the following Locations: 12430 Kelly, 12434 Kelly, 12440 Kelly, 12446 Kelly and 12115 Dexter. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: July 23, 2024 through June 30, 2025 – Amended Contract Period: July 23, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$634,011.00.

Funding

Account String-: **3923-22013-366003-617900-851314**  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA - Neighborhood Beautification**  
Encumbered Funds: **\$1,110,973 as of May 30, 2025**

Tax Clearances Expiration Date: **11-25-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-25** Contributions: **1 to CM in 2021**

Consolidated Affidavits

Date signed: **4-24-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

ARPA Allowable Use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for Neighborhood Beautification.**

Background:

**Grey Box Program and this contract is intended to support the City's blight removal efforts by removing debris from in and around commercial structures, securing windows and doors, and performing roof repairs so that they may be better suited for rehabilitation. The goal of the program is to improve health and economic outcomes through the remediation of vacant commercial properties that present the greatest opportunity for neighborhood revitalization.**

Bid Information:

**None. This is an amendment to an existing agreement to extend the contract duration until December 31, 2025. The project requires additional time to be completed.**

Contract Details:

Vendor: **DMC Consultants, Inc.**

Amount: **+\$0.00; \$634,011**

End Date: **adds 6 months through December 31, 2025**

Services-remains the same

- **Provide stabilization commercial structures within the city of Detroit so that they may be better suited for rehabilitation. The following Services will occur at 5 locations:**
  1. **12430 Kelly – Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 2 windows and hollow metal door; Remove and replace approx. 6 sq asphalt shingle roof; install 1,600 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**
  2. **12434 Kelly - Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 2 windows and hollow metal door; install 800 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**
  3. **12440 Kelly - Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 6 windows and hollow metal door; Remove and replace approx. 12 sq asphalt shingle roof; install 1,600 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**

***Contract discussion continues onto the next page.***



**CONSTRUCTION & DEMOLITION *waiver requested -continued***

6006408-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time Only for Stabilization of Commercial Structures for the following Locations: 12430 Kelly, 12434 Kelly, 12440 Kelly, 12446 Kelly and 12115 Dexter. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Previous Contract Period: July 23, 2024 through June 30, 2025 – Amended Contract Period: July 23, 2024 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$634,011.00.

Services – *continued*

4. **12446 Kelly - Masonry repairs; Prepare opening and Install 2 storefront glass doors and hardware; Replace 2 windows and hollow metal door; Install store front glass on street sides; Remove and replace rear 2- story wood deck; install 7,400 square feet. Roof system with 15-year warranty; interior/exterior trash-out services.**
  5. **12115 Dexter – Extensive Masonry repairs and replacement; Prepare openings and replace windows, storefront glass on the north end of the building; Install 2 store front glass on the south side and 1 in middle of the building; Prepare, remove, and replace 4 hollow metal door, frame, and Hardware; Replace 4 windows at rear; Remove and replace missing steel roof trusses and decking to accept new roof.; install 7,200 square feet Roof system with 15-year warranty; interior/exterior trash-out services.**
- **Each property will be Completed within 120 days of notice to proceed.**
  - **Property Ownership type: 12430 Kelly, 12434 Kelly, 12440 Kelly, 12446 Kelly, and 12115 Dexter are ALL Publicly Owned properties.**

Fees-remains the same:

12430 Kelly	\$58,368
12434 Kelly	\$29,355
12440 Kelly	\$70,623
12446 Kelly	\$39,900
12115 Dexter	\$360,354
13.5% Contingency	\$75,411
<b>TOTAL</b>	<b>\$634,011</b>

Additional Information:

**6006408 was initially approved at Formal Session July 23, 2024, to provide Stabilization of Commercial Structures for \$634,011 through June 30, 2024.**

### CONSTRUCTION & DEMOLITION

6005259-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Commercial Environmental Due Diligence to Support the City's Blight Remediation Efforts. – Contractor: Environmental Testing and Consulting, Inc. – Location: 422 W. Congress, Detroit, MI 48226 – Previous Contract Period: July 25, 2023 through December 31, 2025 – Amended Contract Period: July 25, 2023 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$802,072.00.

Funding

Account String-: **3923-22003-160060-617900**

Fund Account Name: **American Rescue Plan Act-ARPA**

Appropriation Name: **ARPA – Blight Remediation**

Encumbered Funds: **\$7,786,472 as of May 30, 2025**

Tax Clearances Expiration Date: **4-1-26**

Political Contributions and Expenditures Statement:

Signed: **4-30-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-30-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

ARPA Allowable Use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC3) for Blight Remediation.**

Bid Information:

**None. This is an amendment to an existing agreement to extend the contract duration until June 30, 2026.**

Contract Details:

Vendor: **Environmental Testing and Consulting, Inc.**

Amount: **+\$0.00; \$802,072**

End Date: **adds 1 year and 6 months through June 30, 2026.**

Services-remains the same

- **The Vendor will determine and document the condition of structures on, and surrounding environments of sites targeted for demolition. Specifically, these Services are intended to determine and document the condition of the foundation, framing, walls, floors, roof(s), and other structural components on the assigned sites.**
- **Furthermore, these Services are intended to determine the possibility of any unplanned collapse of any portion of such structure(s) or any other condition(s) which may affect the safety of workers.**
- **The Vendor will provide Pre-Survey Due Diligence. The Vendor must review any readily available site and/or building records or documents (including maps, plats, images, drawings, specifications or blueprints) to become familiar with the physical layout of and improvements on the assigned sites and the construction of the structure(s).**
- **The Vendor must relocate or remove any and all debris as necessary to facilitate the survey and inspection of the assigned sites. This includes the survey and inspection for both the Engineering Survey and the Hazardous/Regulated Materials Survey.**
- **The Vendor will provide an engineering survey. The Vendor must assign Exterior Area Designations to cover all areas of the sites. The Vendor must field mark each designation in fluorescent spray paint.**
- **The Vendor must clearly identify any areas which pose a risk of unplanned collapse or other condition(s) affecting the safety of workers. This includes any area on the assigned site(s) which may be affected by the collapse of an adjacent structure. The Vendor must also clearly identify any unsafe conditions posed to the adjacent site(s) that may result from the demolition of the assigned site(s).**

***Contract Discussion continues on the next page***

**CONSTRUCTION & DEMOLITION-continued**

6005259-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Commercial Environmental Due Diligence to Support the City’s Blight Remediation Efforts. – Contractor: Environmental Testing and Consulting, Inc. – Location: 422 W. Congress, Detroit, MI 48226 – Previous Contract Period: July 25, 2023 through December 31, 2025 – Amended Contract Period: July 25, 2023 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$802,072.00.

Services-remains the same-continued:

- **Provide all necessary due diligence for the proper abatement or removal of hazardous/regulated materials prior to demolition.**
- **The vendor will ensure that all safely accessible hazardous/regulated materials are abated/removed prior to demolition through a visual inspection of the assigned site(s).**
- **The vendor will support the Demolition Program by properly addressing environmental concerns and performing environmental due diligence. Services include the following: Phase I Environmental Site Assessment, Phase II Environmental Site Assessment, Due Care Plan.**
- **The vendor will support the City’s blight remediation efforts through the sampling, analysis & water pump-out of commercial structures.**

Fees-remains the same

**WATED RELATED SERVICES**

<b>Cost Category</b>	<b>Cost per Unit</b>	<b>Unit</b>
Sampling & Analysis (7-day TAT) of Liquid	\$2,500.00	Per Site
Additional Analysis	\$20,000.00*	Per Site
Water Pump Out & Discharge	\$1,750.00	Per Crew Per Half Day
Water Pump Out & Discharge	\$2,875.00	Per Crew Per Full Day
Water Pump Out & Disposal (non-discharge)	\$100,000.00*	Per Site
Water Line Disconnection	\$3,520.00	Per Crew Per Half Day
Water Line Disconnection	\$3,910.00	Per Crew Per Full Day

\*For any applicable site, these amounts are "not to exceed" values, the assigned contractor must submit a cost proposal to the City for review and approval prior to commencing work on that site.

All pricing must be inclusive of all administrative costs, operational costs (i.e. mobilization and transportation), any other related costs, overhead, and profit.

***Contract Discussion continues on the next page***

## CONSTRUCTION & DEMOLITION-continued

6005259-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Commercial Environmental Due Diligence to Support the City’s Blight Remediation Efforts. – Contractor: Environmental Testing and Consulting, Inc. – Location: 422 W. Congress, Detroit, MI 48226 – Previous Contract Period: July 25, 2023 through December 31, 2025 – Amended Contract Period: July 25, 2023, through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$802,072.00.

The following chart outlines the costs for this project:

### ENVIRONMENTAL DUE DILIGENCE

	Small Structure 0 - 5,000 Sq. Ft.		Medium Structure 5,001 - 40,000 Sq. Ft.		Large Structure 40,001 - 100,000 Sq. Ft.		Extra Large Structure 100,001+ Sq. Ft.
	Rate	Unit	Rate	Unit	Rate	Unit	Rate
<b>A. Engineering Survey</b>							
Mobilization, Survey, Report, & Administrative Costs	\$ 750.00	Per Site	\$ 1,300.00	Per Site	\$ 1,900.00	Per Site	Negotiable*
<b>B. Hazardous/Regulated Materials Survey &amp; Inspection</b>							
Mobilization, Site Inspection, Report & Administrative Costs	\$ 1,200.00	Per Site	\$ 2,600.00	Per Site	\$ 4,500.00	Per Site	Negotiable*
PLM	\$ 8.80	Per Sample	\$ 8.80	Per Sample	\$ 8.80	Per Sample	Negotiable*
<b>C. Abatement Support</b>							
Mobilization, Review, & Administrative Costs	\$ 300.00	Per Site	\$ 500.00	Per Site	\$ 700.00	Per Site	Negotiable*
Post-Abatement Air Monitoring	\$ 550.00	Per Site	\$ 720.00	Per Site	\$ 1,100.00	Per Site	Negotiable*
<b>D. Post-Abatement Inspection &amp; Verification</b>							
Mobilization, Site Inspection, Report & Administrative Costs	\$ 225.00	Per Mobilization	\$ 400.00	Per Mobilization	\$ 500.00	Per Mobilization	Negotiable*

	Small Site 0 - 43,560 Sq. Ft.		Medium Site 43,561 - 150,000 Sq. Ft.		Large Site 150,001 - 261,360 Sq. Ft.		Extra Large Site 261,361+ Sq. Ft.
	Rate	Unit	Rate	Unit	Rate	Unit	Rate
<b>E. Environmental Due Diligence</b>							
<b>Mobilization, Inspection, and Report</b>							
Phase I Environmental Site Assessment	\$ 2,950.00	Per Site	\$ 3,600.00	Per Site	\$ 4,500.00	Per Site	Negotiable*
Phase II Scope of Work	\$ 600.00	Per Site	\$ 1,200.00	Per Site	\$ 1,200.00	Per Site	Negotiable*
Phase II Environmental Site Assessment	\$ 5,200.00	Per Site	\$ 6,000.00	Per Site	\$ 7,200.00	Per Site	Negotiable*
Due Care Plan	\$ 2,500.00	Per Site	\$ 2,800.00	Per Site	\$ 3,000.00	Per Site	Negotiable*
<b>Field Services</b>							
Geoprobe	\$ 2,200.00	Per Day	\$ 2,200.00	Per Day	\$ 2,200.00	Per Day	Negotiable*
Geoprobe	\$ 1,100.00	Per Half Day	\$ 1,100.00	Per Half Day	\$ 1,100.00	Per Half Day	Negotiable*
Coring Machine	\$ 440.00	Per Day	\$ 440.00	Per Day	\$ 440.00	Per Day	Negotiable*
Coring Machine	\$ 220.00	Per Half Day	\$ 220.00	Per Half Day	\$ 220.00	Per Half Day	Negotiable*
GPR	\$ 1,800.00	Per Day	\$ 1,800.00	Per Day	\$ 1,800.00	Per Day	Negotiable*
GPR	\$ 1,100.00	Per Half Day	\$ 1,100.00	Per Half Day	\$ 1,100.00	Per Half Day	Negotiable*
<b>Soil Analytical (7 Business Day Turnaround Time):</b>							
VOC	\$ 72.00	Per Sample	\$ 72.00	Per Sample	\$ 72.00	Per Sample	Negotiable*
PCB	\$ 61.00	Per Sample	\$ 61.00	Per Sample	\$ 61.00	Per Sample	Negotiable*
SVOC	\$ 130.00	Per Sample	\$ 130.00	Per Sample	\$ 130.00	Per Sample	Negotiable*
PNA	\$ 70.00	Per Sample	\$ 70.00	Per Sample	\$ 70.00	Per Sample	Negotiable*
MI 10 Metal	\$ 72.00	Per Sample	\$ 72.00	Per Sample	\$ 72.00	Per Sample	Negotiable*
<b>Groundwater Analytical (7 Business Day Turnaround Time):</b>							
VOC	\$ 72.00	Per Sample	\$ 72.00	Per Sample	\$ 72.00	Per Sample	Negotiable*
PCB	\$ 61.00	Per Sample	\$ 61.00	Per Sample	\$ 61.00	Per Sample	Negotiable*
SVOC	\$ 130.00	Per Sample	\$ 130.00	Per Sample	\$ 130.00	Per Sample	Negotiable*
PNA	\$ 70.00	Per Sample	\$ 70.00	Per Sample	\$ 70.00	Per Sample	Negotiable*
MI 10 Metal	\$ 72.00	Per Sample	\$ 72.00	Per Sample	\$ 72.00	Per Sample	Negotiable*
<b>Waste Characterization</b>							
RCI	\$ 125.00	Per Sample	\$ 125.00	Per Sample	\$ 125.00	Per Sample	Negotiable*
TCLP 10 MI Metals	\$ 125.00	Per Sample	\$ 125.00	Per Sample	\$ 125.00	Per Sample	Negotiable*
TCLP VOCs	\$ 127.00	Per Sample	\$ 127.00	Per Sample	\$ 127.00	Per Sample	Negotiable*
TCLP SVOCs	\$ 187.00	Per Sample	\$ 187.00	Per Sample	\$ 187.00	Per Sample	Negotiable*

\*For any applicable site, the assigned contractor must submit a cost proposal to the City for review and approval prior to commencing work on that site.

\*A-D: Structure square footage, E: Site square footage

*Contract Discussion continues on the next page*

**CONSTRUCTION & DEMOLITION-continued**

6005259-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Commercial Environmental Due Diligence to Support the City’s Blight Remediation Efforts. – Contractor: Environmental Testing and Consulting, Inc. – Location: 422 W. Congress, Detroit, MI 48226 – Previous Contract Period: July 25, 2023, through December 31, 2025 – Amended Contract Period: July 25, 2023, through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$802,072.00

Additional Information:

**6005259 was initially approved July 25, 2023, to provide Commercial Environmental Due Diligence - City's Blight Remediation Efforts for \$802,072 through December 31, 2025.**

**GENERAL SERVICES – *Waiver Requested***

6007194      100% Major Street Funding – To Provide Maintenance and Repair Services for Vacall Equipment.  
– Contractor: Fredrickson Supply, LLC – Location: 3901 3 Mile Road, Grand Rapids, MI 49534 –  
Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract  
Amount: \$150,000.00.

Funding

Account String: **3301-29470-470110-622100**  
Fund Account Name: **Major Street**  
Appropriation Name: **GSD Shared Services**  
Funds Available: **\$283,138 as of May 30, 2025**

Tax Clearances Expiration Date: **4-25-26**

Political Contributions and Expenditures Statement:

Signed: **2-3-25**      Contributions: **None**

Consolidated Affidavits

Date signed: **2-3-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information:

**RFQ opened on January 17, 2025 and closed February 20, 2025.      198 Invited Suppliers;    1 Bid Received.**

**Bids were evaluated based on the vendor having 5 years' experience, the price of Labor, Towing/Road Service, and various quantities of Vacall parts such as Screen Pins, Clamps, Cables, Hairpins, and Intake Tubes.**

ALL Bids:

**Fredrickson Supply, LLC was the only bid. Their bid was the same as the fees listed below in the fees section.**

Contract Details:

Vendor: **Fredrickson Supply, LLC**

Amount: **\$150,000**

Bid: **Single Bid**

End Date: **3 years from approval**

Services

**Provide repair service, labor and/or parts for the City's Vacall Sweepers and components, including:**

- **Supply, upon request OEM parts for City of Detroit vehicles.**
- **Warranty repairs shall be completed at no cost to the City of Detroit.**
- **Utilize manufacturer's warranty, emission control or other warranties before billing to the City of Detroit for repairs.**
- **Warranty repair work for a period of 12 months upon completion of repairs and delivery of equipment to Fleet Management Division.**
- **Warranty repairs must cover parts, labor and towing of the vehicle.**
- **Delivery within 3-5 business days**

Fees:

VACALL PARTS			
Part No	Description	Quantity	Price before Adjustment
8722-0052A	Screen Pin	20	\$2,961.20
6127-0001C	Clamp	30	\$11,100.00
6103-0012A	Cable	15	\$945.15
2352-0001A	Hairpin	50	\$82.50
8875-1248C	Intake Tube	40	\$62,002.80

**Road Service Repair**

**\$300/hr.**

**Tow/Hauling**

**Prevailing rate in Detroit**

**Labor M-F 7am-4pm & After hours**

**\$200/hr.**

**Saturday 7am-6pm**

**\$280/hr.**

**Total Not to Exceed \$150,000 [\$50,000/year]**

**HEALTH – Waiver Requested**

6007211      100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor:  
Team Pursuit Global – Location: 220 West Congress, Suite 117, Detroit, MI 48214 – Contract  
Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount:  
\$1,400,000.00.

Funding

Account String: **1000-21245-250120-617900-850606**  
Fund Account Name: **General Fund**  
Appropriation Name: **Community Violence Intervention**  
Funds Available: **\$996,148 as of May 30, 2025**

Tax Clearances Expiration Date: **5-1-26**

Political Contributions and Expenditures Statement:

Signed: **7-23-24**      Contributions: **None**

Consolidated Affidavits

Date signed: **7-23-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background Information:

**Qualified non-profit and community-based organizations will use Community Violence Intervention (CVI) tactics to reduce violent crime in Detroit. The Community-based organizations will propose the geographic area that they will serve –called a “CVI Zone” – and the CVI tactics that they will use. Community-based organizations are expected to have a deep understanding of the factors that drive violence in their proposed CVI Zone as well as the community ties, resident relationships, and credibility to address these factors.**

**The Community-based organizations will be responsible for reducing homicides and non-fatal shootings in their CVI Zone. The City will award funds for this program as a conditional grant: each grantee will be awarded a base budget, and grantees that meet certain performance criteria will be awarded additional funds as a performance grant. Performance will be measured quarterly.**

**The City anticipates that grantees will generally be awarded a base budget of roughly \$700,000 per fiscal year (with another \$700,000 in total performance grants available per fiscal year). Grant amounts may vary based on the size of the CVI Zone proposed by each grantee.**

**The City will assess the results of each grantee and will retain the option to adjust grants based on progress and results during this time. Performance will be measured based on the CVI Score within each grantee’s CVI Zone each calendar quarter. CVI Score = (2 x number of homicides) + number of non-fatal shootings. Grantees that achieve a decline at least 10 percentage points greater than the citywide trend are eligible for a level one performance grant, in the amount up to \$87,500. Grantees that achieve a decline at least 20 percentage points greater than the citywide trend are eligible for a level two performance grant, in the amount up to \$175,000**

Bid Information

**NOFA Opened July 1, 2024 & Closed July 31, 2024.      22 Invited Suppliers;      7 Bids Received.**

**Bids were evaluated based on Experience with Similar Projects [30 points]; Respondent Capacity [30 points]; Project Approach [40 points]. Maximum = 100 points.**

ALL Bids:

<b>Bishop Vision</b>	<b>[41.67 points]</b>
<b>Black Marriage Movement</b>	<b>[50.33 points]</b>
<b>Detroit Friends &amp; Family</b>	<b>[80 points]</b>
<b>Hand of Hope</b>	<b>[62.33 points]</b>
<b>Icon 1o</b>	<b>[47 points]</b>
<b>Team Pursuit</b>	<b>[76.67 points]</b>
<b>TMI Detroit</b>	<b>[41.67 points]</b>

***Contract discussion continues onto the next page.***

**HEALTH – Waiver Requested – continued**

6007211      100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor: Team Pursuit Global – Location: 220 West Congress, Suite 117, Detroit, MI 48214 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$1,400,000.00.

Contract Details:

Vendor: **Team Pursuit Global**  
Amount: **\$1,400,000**

Bid: **Multiple Awards**  
End Date: **1 year from approval**

Services

**Grantees will conduct community violence intervention (CVI) that aims to prevent violent crimes before they occur through community engagement, outreach, work with at-risk individuals, and similar tactics. Grantees will be responsible for reducing homicides and non-fatal shootings in a specific geographic area (approximately 3 to 5 square miles), and the City will award performance grants to grantees that successfully do so, allowing them to sustain or expand their programs.**

**CVI can include a broad range of strategies, tactics, and practices. Some examples include:**

- **Street outreach to build relationships with at-risk individuals (i.e prevent individual from joining a gang or exit a gang).**
- **Violence interruption to stop cycles of violence and retaliation (i.e mediating disputes, promoting non-violent conflict resolution).**
- **Connecting at-risk individuals with wraparound services (i.e financial assistance or public benefits; job training or placement; education, literacy programs; housing services, etc.)**
- **Addressing community conditions that contribute to violence (i.e community outreach, events, alternative activities).**

**Program Goals:**

- **Reduce homicides and non-fatal shootings in a specific geographic area through CVI tactics**
- **Foster reduction in total homicides and non-fatal shootings throughout the City of Detroit**
- **Build deep, trusting relationships with community residents**
- **Change community conditions and culture in areas experiencing high violence to sustainably reduce violence**
- **Ensure compliance with applicable laws, regulations, and policies from the federal government, State of Michigan, and the City of Detroit**

**Vendor will reduce Violent Crime in the City of Detroit through Community Violence Intervention (CVI) Tactics with community groups/organizations. The vendor will provide:**

- **Daily engagement with Detroit residents and community organizations**
- **Regular participation in discussions with City staff managing the program to track progress, understand successes and challenges in delivering CVI services, and problem solve together.**
- **Monthly invoices to the City of Detroit, including documentation confirming that expenditures have been used for eligible uses and in accordance with applicable federal and City requirements.**
- **Quarterly reporting on programmatic and financial outcomes**
- **Maintaining policies, procedures, and systems to comply with applicable grants, financial, and compliance requirements.**

**The City will provide:**

- **Provide strategic direction and Oversee implementation of CVI services and regularly engage with grantees.**
- **Regularly provide grantees with data on homicides and non-fatal shootings in their CVI Zone to allow grantees to track their own performance.**
- **Serve as the point of contact for community-based organizations and/or partnerships.**
- **Maintain final responsibility for compliance with ARPA rules, including reporting requirements, and overall program performance.**

***Contract discussion continues onto the next page.***

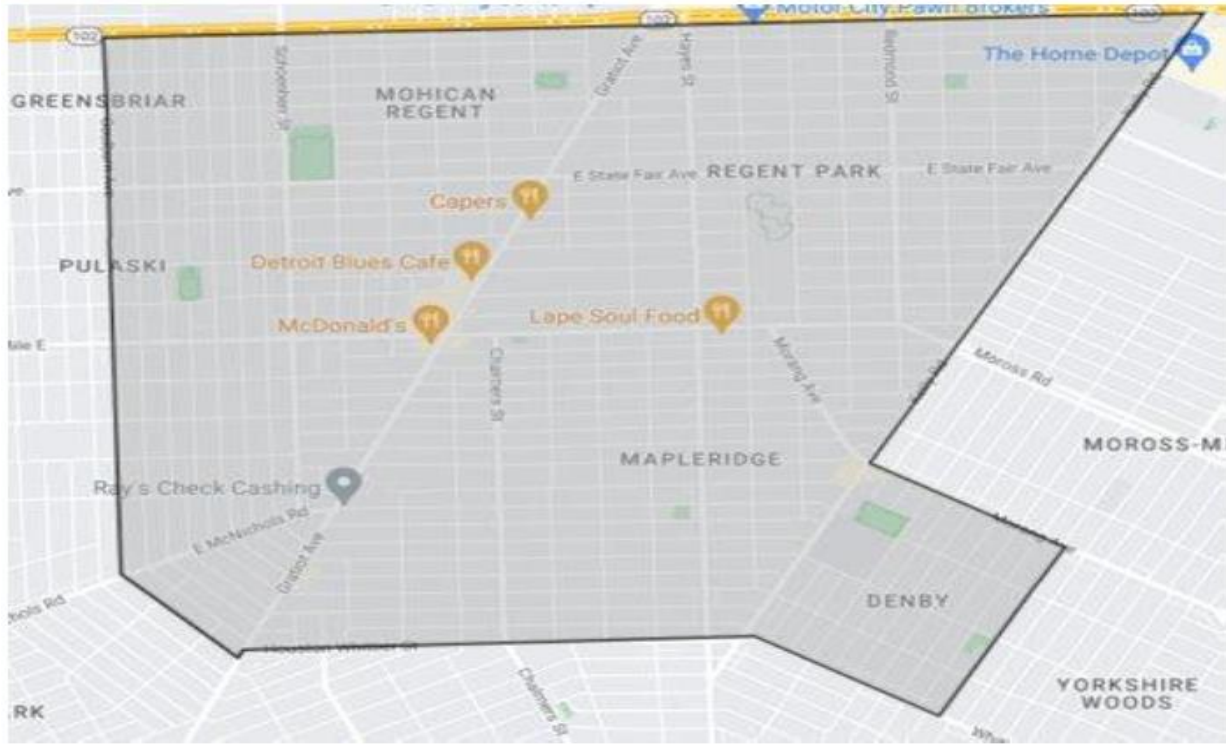


6007211	100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor: Team Pursuit Global – Location: 220 West Congress, Suite 117, Detroit, MI 48214 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$1,400,000.00.
---------	--

**Subrecipients must provide reporting to the City on their use of performance grant funds. Further, Subrecipients must re-invest any funds received through the performance grant into sustaining or expanding their CVI activities.**

Milestone	Delivery Date
The City signs agreements with Contractors	May 13, 2025
CVI services begin	May 15, 2025
Performance measurement begins	August 1, 2025
First quarter of performance measurement ends	October 31, 2025
Second quarter of performance measurement ends	January 31, 2026
Third quarter of performance measurement ends	April 30, 2026
Fourth quarter of performance measurement ends	July 31, 2026

**Boundaries: 8 Mile from Goulburn Ave to Kelly Road; Kelly Rd to Morang Ave; Morang Ave to Lakepointe St; Lakepointe St to Whittier Ave; Whittier Ave (turns into Houston-Whittier Ave) to Goulburn Ave; Goulburn Ave back to 8 Mile**



**The City agrees to pay the Contractor an amount up to \$700,000 as a base amount for the complete and proper performance of the Services rendered, and an additional amount not to exceed \$700,000 for a certain discretionary performance grant as contemplated by this Agreement. TOTAL NOT to Exceed \$1,400,000.**

6007180	100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor: Hand Of Hope/Live In Peace (L.I.P.) Organization – Location: 19359 Livernois Avenue, Detroit, MI 48221 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$1,400,000.00.
---------	---

Date signed: **7-22-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Political Contributions and Expenditures Statement:  
Signed: **7-22-24** Contributions: **none**

**Bids were evaluated based upon Experience with similar projects [30 points]; Capacity [30 points]; Project Approach [40 points]. Total Maximum points is 100.**

<b>Bishop Vision</b>	<b>[41.67 points]</b>
<b>Black Marriage Movement</b>	<b>[50.33 points]</b>
<b>Detroit Friends &amp; Family</b>	<b>[80 points]</b>
<b>Hand of Hope</b>	<b>[62.33 points]</b>
<b>Icon 1o</b>	<b>[47 points]</b>
<b>Team Pursuit</b>	<b>[76.67 points]</b>
<b>TMI Detroit</b>	<b>[41.67 points]</b>

**End Date: One Year From Approval**

- Vendor will be responsible for reducing homicides and non-fatal shootings in a specific 3 – 5 square mile geographic area within the City of Detroit called a “CVI Zone.”
- Because CVI requires extensive engagement with the community and uses community-driven approaches, the vendor must build, cultivate, and maintain a deep understanding of the factors that drive violence in their proposed “CVI Zone” as well as the community ties, resident relationships, and credibility to successfully reduce violent crime in that CVI Zone.
- CVI can include a broad range of strategies, tactics, and practices. Broadly, the vendor should enact a program to prevent violence before it occurs. The vendor is not expected to interdict active and kinetic situations where there is active shooting or other active violence in an attempt to deescalate violence as it is happening. In that instance, the vendor is expected to contact law enforcement.

Page 18 of 90

**HEALTH-waiver requested-continued**

6007180      100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor: Hand Of Hope/Live In Peace (L.I.P.) Organization – Location: 19359 Livernois Avenue, Detroit, MI 48221 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$1,400,000.00

Services-continued:

- **The vendor can use one or more of the following strategies in their CVI Zone:**
  - **Outreach to build relationships with at-risk individuals and help them choose another path, including engagement with individuals involved in gangs or groups to reduce the associated violence or assistance to prevent individuals from joining a gang or help them to exit a gang.**
  - **Violence interruption to stop cycles of violence and retaliation, including mediating disputes, promoting non-violent conflict resolution, immediate response after a violent incident, relocating at-risk individuals or families, or outreach to individuals in prison or jail who continue to direct or contribute to violence in their home communities.**
  - **Connecting at-risk individuals with wraparound services to reduce their risk of violence, including financial assistance or public benefits; job training or placement; education; housing services, including temporary or emergency relocation; transportation assistance; treatment for mental health needs or substance use disorders; family restoration or reunification services; assistance with re-entry after incarceration; and/or other services as needed.**
  - **Addressing community conditions that contribute to violence, including through community outreach, events, alternative activities during high-risk time periods, or helping youth in high-violence neighborhoods gain exposure to opportunities and experiences outside of their neighborhood.**
- **Except as otherwise permitted by law, the vendor staff volunteers, and agents will not carry firearms while conducting services funded by this Agreement, including during working hours or while on assignment. The Vendor must update its employee policies and procedures to reflect this general prohibition.**
- **The Vendor staff or volunteers will not wear ski masks or any similar facial covering that conceals the majority of the face while conducting services funded by this contract. This provision does not bar the use of cloth, surgical, KN-95, or N-95 masks used to reduce transmission of COVID-19.**
- **The Vendor staff or volunteers will not wear uniforms that a reasonable person may confuse with law enforcement or military personnel; this includes surplus materials from the armed services.**
- **The Vendor may use sub-contractors to provide specific wraparound services (meaning social services, health services, or other economic or financial assistance services). Changes or additions to sub-contractors being utilized under the contract require the prior written approval of the City of Detroit.**

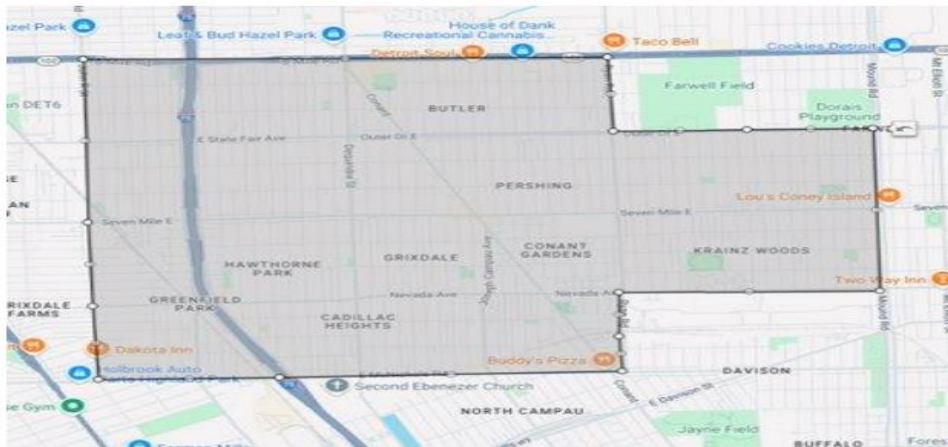
***Contract Discussion continues on the next page***

**HEALTH-waiver requested-continued**

6007180      100% City Funding – To Provide Community Violence Intervention (CVI) Services. – Contractor: Hand Of Hope/Live In Peace (L.I.P.) Organization – Location: 19359 Livernois Avenue, Detroit, MI 48221 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$1,400,000.00

**CVI Zone:**

Size: 4.9 square miles



**Hand of Hope/Live in Peace (L.I.P.)'s Boundaries:**

8 Mile from John R to Ryan Rd, Ryan Rd to Outer Dr E, Outer Dr E to Mound Rd, Mound Rd to Nevada Ave, Nevada Ave to Ryan Rd, Ryan Rd to E McNichols, E McNichols to John R, John R back to 8 Mile

**Fees:**

- The Vendor has been awarded a base budget. The base budget is a guaranteed funding amount that can be used for program expenses, including staff salaries, benefits, and other expenses; facilities; supplies; community activities; and other costs.
- In addition to the base budget, The Vendor has the opportunity to earn a performance grant totaling \$700,000 if they successfully reduce homicides and non-fatal shootings in their CVI Zone.
- The City will measure performance and award the performance grant on a quarterly basis; the total performance grant available each quarter will be equal to one-quarter of the total annual performance grant available.
- Performance will be measured based on the CVI Score within each grantee's CVI Zone each calendar quarter.  $CVI\ Score = (2 \times \text{number of homicides}) + \text{number of non-fatal shootings}$ .
- To earn a performance grant each quarter, the vendor must reduce the CVI Score during the current quarter to below its level during the same quarter in the prior year, and when comparing the current quarter to the same quarter during the prior year, achieve a percentage decline in the CVI Score that is at least 10 percentage points greater than the trend in the citywide CVI Score.
- The total not-to-exceed amount authorized for payment under this Agreement is One Million Four Hundred Thousand Dollars (1,400,000.00).
- The City agrees to pay the Vendor an amount up to Seven Hundred Thousand Dollars, (\$700,000.00) as a base amount for the complete and proper performance of the Services rendered.
- The City agrees to pay the Vendor an amount up to Seven Hundred Thousand Dollars (\$700,000.00) for a certain discretionary performance grant.
- Such compensation will be paid only as provided in this Agreement and is inclusive of any and all remuneration to which the Vendor may be entitled.

**HEALTH - Waiver Requested**

6006277-A2 100% Grant Funding – AMEND 2 – To Provide an Extension of Time Only for Gordie Howe International Bridge Health Impact Assessment. – Contractor: Detroit Hispanic Development Corporation – Location: 1211 Trumbull, Detroit, MI 48216 – Previous Contract Period: June 11, 2024 through June 10, 2025 – Amended Contract Period: June 11, 2024 through June 10, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,000,000.00.

Funding

Account String: **2104-21360-251111-617900**

Fund Account Name: **Health Grants Fund**

Appropriation Name: **FY24 Detroit Bridge Environmental Assessment Grant**

Encumbered Funds: **\$794,647 as of May 30, 2025**

Tax Clearances Expiration Date: **5-28-25**

Political Contributions and Expenditures Statement:

Signed: **4-24-24** Contributions: **None**

Consolidated Affidavits

Date signed: **4-24-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

Background/Bid Information:

**None, because this is amendment to an existing contract. At the time of approval, this was a Sole Source, Non-Standard Procurement request. The Detroit Hispanic Development Corporation is specifically listed in the approved Grant for this request. At this stage in the project, selecting another vendor would further delay the progress of the project. Continuing to work with Detroit Hispanic Development Corporation is vital to the project.**

**Reason for the Amendment: This is a request for an extension of time to complete the Health Impact Assessment. They need more time to complete the services overed under this contract.**

Contract Details:

Vendor: **Detroit Hispanic Development Corporation**

Amount: **Remains the same; Total \$1,000,000**

End Date: **Add 1 year; through June 10, 2026**

Services – remains the same:

**Phase 1 has already occurred.**

**Complete Phase 2 of the GHIB Health Impact Assessment. This phase will include implementation of a second wave of the HIA survey, following up with approximately 350 households who were interviewed in previous waves of the survey. The follow up survey will be conducted in 2023-2024, with data analysis and dissemination in 2024-2025. This includes:**

- **Revise survey questionnaire to reflect input from Southwest Detroit Community Benefits Coalition (CBC) and community residents and attempt interviews at each household interviewed during the first wave of the survey (2016-2018). They have budgeted for interviews at 350 households.**
- **Data analysis to examine health issues/concerns among residents, perceptions of neighborhood and changes since construction of bridge, and to conduct comparisons between the health of those in the GHIB bridge footprint to data on health from the first wave of the survey, Detroit and Michigan (U of M with the CBC & DHDC).**
- **Data analysis to summarize recommendations from community residents on actions to reduce adverse health impacts of Bridge.**
- **One town hall (2024-2025) to share findings from first and second wave of the survey, and inform recommendations.**
- **Report of survey findings and recommendations for strategies to reduce adverse health impacts associated with Bridge construction that will be translated into Spanish.**

***Contract discussion continues onto the next page.***

**HEALTH - Waiver Requested - continued**

6006277-A2 100% Grant Funding – AMEND 2 – To Provide an Extension of Time Only for Gordie Howe International Bridge Health Impact Assessment. – Contractor: Detroit Hispanic Development Corporation – Location: 1211 Trumbull, Detroit, MI 48216 – Previous Contract Period: June 11, 2024 through June 10, 2025 – Amended Contract Period: June 11, 2024 through June 10, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,000,000.00.

Services – remains the same - continued:

**Complete Phase 3 of the GHIB Health Impact Assessment. This phase will include continued data analysis and dissemination from Wave 2 of the community survey, and implementation of the third wave of the survey, data analysis, report writing, community engagement and dissemination. They will attempt interviews at each household interviewed during the first and second waves of the survey. This includes:**

- **Completion of surveys in households that remain in the study area.**
- **Data analysis to examine health issues/concerns among residents, and to conduct comparisons between the health of those in the GHIB bridge footprint to data on health from the first wave of the survey, Detroit and Michigan (U of M, with the CBC, and DHDC).**
- **One town hall (2027 or 2028) to share findings from the three waves of the survey, and inform recommendations.**
- **Report of survey findings and recommendations for strategies to reduce adverse health impacts associated with Bridge construction that will be translated into Spanish.**
- **Dissemination of results through print, electronic media and in-person meetings with community residents and key decision makers (CBC, DHDC, U of M)**

Fees – remains the same:

**Project Budget:**

Detroit Hispanic Development Corporation (Fiduciary) Project PI (A.G. Reyes), Field Coordinator, Interviewers, Participant stipends, Mileage for Interviewers, Administrative and materials costs, Hotspots, Translation	\$358,725
Subcontract to Southwest Detroit CBC CBC PI (S. Sagovac), Printing, Community Engagement Dissemination of Findings, Town Halls	\$264,419
Subcontract to University of Michigan (covers both SPH and UM Dearborn) UM SPH PI and survey specialist (A. Schulz), UM Dearborn PI HIA and plain language translation specialist (N. Sampson), Project Coordinator, Data Manager and Analyst, Research Assistant	\$221,207
Indirect Costs	\$155,649
<b>TOTAL \$1,000,000</b>	

Additional Information:

**6006277 was initially approved June 11, 2024 with Detroit Hispanic Development Corporation to provide the Gordie Howe International Bridge Health Impact Assessment for \$1,000,000.**

**HUMAN RESOURCES – *Waiver Requested***

6007155      100% City Funded – To Administer Stipend Payments to Landlords Participating in the RRP Training & Cert. of Compliance Program. – Contractor: Alan C Young & Associates, PC – Location: 7310 Woodward Avenue, Suite 740, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$1,800,000.00

Funding

Account String: 1000-26360-360150-617900  
Fund Account Name: **General Fund**  
Appropriation Name: **Community Development**  
Funds Available: **\$2,530,696 as of May 30, 2025**

Tax Clearances Expiration Date: **5-14-26**

Political Contributions and Expenditures Statement:

Signed: **4-24-25**      Contributions: **1 to 2 CMs in 2024, 3 to a CM in 2024, 1 to a CM in 2023, 5 to the Mayor in 2021.**

Consolidated Affidavits

Date signed: **4-24-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

**RFQ opened on March 4, 2025 and closed March 17, 2025. 5 Pre-Qualified Suppliers Invited; 4 Bids Received.**

**RFQ was advertised for two weeks including a virtual conference walk on March 5, 2025. Six responses were received but one was disqualified because they did not meet the minimum qualifications. Winning bid minimum qualifications: 5 years' experience, experience working with large municipalities, and capacity.**

**LPD requested the name of the bid that was disqualified on 6/2/25.**

All Bids:

<u>Vendor</u>	<u>Admin. fee % of the total \$1.8 mil budget</u>	
Alan C Young	5.50%	\$99,000 [equalization reduced bid by 8% to \$91,080 for D-BB, D-HB, & D-BSB.
M & M	10.00%	\$180,000 [no equalization applied]
Matrix1	5.00%	\$270,000 [no equalization applied]
SEMHA	7.00%	\$126,000 [no equalization applied]
Space Lab	18.00%	\$324,000 [no equalization applied]

Contract Details:

Vendor: **Alan C Young & Associates, PC**      Bid: **Lowest**  
Amount: **\$1,800,000**      End Date: **June 30, 2026**

Services:

**Provide Third-Party Fiduciary Agent for Landlord Stipend Program. The Vendor will administer stipend payments to landlords participating in the Renovate, Repair & Paint (RRP) Training and Certificate of Compliance program. including:**

- **Provide a \$10,000 stipend to landlords upon verification of rental property compliance through the City of Detroit's Buildings Safety Engineering & Environmental Department (BSEED).**
- **To be eligible, landlords must have completed the RRP training and received a Certificate of Compliance from BSEED.**
- **The stipend is available for a maximum of three rental units per landlord (e.g., a duplex and a single-family home, or three single-family homes) up to \$30,000.**

***Contract discussion continues onto the next page.***



**HUMAN RESOURCES – Waiver Requested – continued**

6007155 100% City Funded – To Administer Stipend Payments to Landlords Participating in the RRP Training & Cert. of Compliance Program. – Contractor: Alan C Young & Associates, PC – Location: 7310 Woodward Avenue, Suite 740, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$1,800,000.00

Services – continued:

- The goal is to achieve 75% compliance.

**The Vendor will:**

- **Stipend Processing and Disbursement** - Receiving and verifying landlord applications for stipend payments, Verifying landlord eligibility for the Program, Processing stipend payments to eligible landlords, Maintaining accurate records, and Generating reports.
- **Document Management** - Collecting and securely storing Rental property addresses (up to three per landlord), Copies of Certificates of Compliance, Copies of RRP training completion certificates, and Ensure confidentiality of information, etc.
- **Communication and Reporting** - Serving as the primary point of contact for landlords, Responding to landlord inquiries via phone, email, or other communication, and Providing regular updates to the City on program progress.
- **Compliance and Auditing** - Adhering to all applicable laws, regulations, and City policies.
- **Eligibility and Payment Terms:**
  - a. Landlords are eligible for a \$10,000 stipend per rental unit, up to a maximum of three units per landlord.
  - b. Stipends will be paid only after verification of RRP training completion and receipt of a Certificate of Compliance for each listed rental property.
  - c. Establish a clear payment schedule and communicate it to participating landlords.
  - d. Utilize a payment method approved by the City, ensuring secure and timely disbursement of funds.

Fees:

The chart below outlines the fees for this project, which includes:

Administration services	\$93,838.86
Stipends	\$1,706,161.14
<b>TOTAL Not to Exceed</b>	<b>\$1,800,000</b>

Hourly rates depend on the level of responsibility required and the experience of the personnel assigned to your project. Any additional services will be billed at the current discounted GSA rates listed below.

LABOR CATEGORY	Standard Hourly Rate	GSA Discounted Pricing		
		May 10 2024 – May 9 2025	May 10 2025 – May 9 2026	May 10 2026 – May 9 2027
<b>Director</b>	\$275-\$300	\$246.24	\$251.78	\$257.44
<b>Principal</b>	\$215.00	\$215.16	\$220.00	\$224.95
<b>Manager</b>	\$160.00	\$160.12	\$163.73	\$167.41
<b>Supervisor</b>	\$150.00	\$150.12	\$153.49	\$156.94
<b>Staff</b>	\$110.00	\$105.07	\$107.44	\$109.85
<b>Support Staff</b>	\$75.00	\$71.63	\$73.24	\$74.89



## HOUSING & REVITALIZATION

6005894-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Expanded 24 Hour Street Outreach and Emergency Shelter Services. – Contractor: Cass Community Social Services, Inc. – Location: 11745 Rosa Parks Boulevard, Detroit MI 48206 – Previous Contract Period: December 19, 2023 through June 30, 2025 – Amended Contract Period: December 19, 2023 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$400,000.00.

### Funding

Account String: **3923-22002-251111-617900-850210**  
Fund Account Name: **American Recue Plan Act- Fund**  
Appropriation Name: **ARPA - City Services & Infrastructure**  
Funds Available: **\$43,219,344 as of May 30, 2025**

Tax Clearances Expiration Date: **1-13-26**

Political Contributions and Expenditures Statement:

Signed: **5-15-25** Contributions: **None**

### Consolidated Affidavits

Date signed: **5-15-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

### Background:

**The purpose of this agreement is to help address the impacts of the adverse health and economic impacts of the COVID-19 pandemic to residents of the City in both a restorative and reparative manner; seeking to close the gaps and address causes and effects of past inequities that led to the disparities exposed and exaggerated by the COVID-19 pandemic in order to build a stronger and more equitable economy.**

### ARPA Allowable Use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1) for Mental health Services.**

### Bid Information

**None, because this is an amendment to extend the term of an existing contract. At the time of approval, this vendor was 1 of the 4 highest ranked vendors that was awarded a contract for these services.**

### Contract Details:

Vendor: **Cass Community Social Services (CCSS)** Amount: **Remains the same; Total \$400,000**  
End Date: **Add 1 year; through June 30, 2026**

### Services – remains the same:

**The vendor will provide Emergency Shelter Services at CCSS Shelter located at 11850 Woodrow Wilson Detroit, MI 48206; collaborate with other service agencies to provide housing placement services, education, employment, and emergency health care or other forms of public or private assistance as may be available for homeless persons; and enter client data into the Homeless Management Information System (HMIS), including client intake, interim updates, case notes, exit assessment data, client demographics, and all other essential HMIS data elements.**

**Case management services are focused on securing ID, permanent housing placement, developing housing plan (guides the clients' stay in the shelter), planning health services, connect to workforce development if applicable, housing resources, computer access, collect vital documents, upkeep files, and daily needs of client.**

**The estimated number of households serviced under this agreement is 200 households during the term of the contract.**

***Contract discussion continues onto the next page.***

**Housing & Revitalization – continued**

6005894-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Expanded 24 Hour Street Outreach and Emergency Shelter Services. – Contractor: Cass Community Social Services, Inc. – Location: 11745 Rosa Parks Boulevard, Detroit MI 48206 – Previous Contract Period: December 19, 2023 through June 30, 2025 – Amended Contract Period: December 19, 2023 through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$400,000.00.

Fees – remains the same:

<b>Case Management</b>	<b>\$131,040</b>
<b>HMIS / Treasury Data Staffing</b>	<b>\$33,321.60</b>
<b>Payroll Taxes (7.65% cap)</b>	<b>\$12,573.66</b>
<b>Fringe Benefits</b>	<b>\$9,336</b>
<b>Maintenance (Minor or Routine)</b>	<b>\$63,114.37</b>
<b>Supplies Necessary for Operations</b>	<b>\$3,000</b>
<b>Application Fees to Landlords or Property Managers</b>	<b>\$5,000</b>
<b>Meals (lunch only)</b>	<b>\$38,000 [Lunch for Program Residents (\$3 per meal)]</b>
<b>Janitorial / Laundry Service</b>	<b>\$63,114.37</b>
<b>Admin Costs</b>	<b>\$35,000</b>
<b>HMIS equipment/ licenses</b>	<b>\$1,500</b>
<b>Database system for Treasury data collection</b>	<b>\$5,000</b>
<b>TOTAL</b>	<b>\$400,000</b>

**Projected cost per household: \$2,000; 200 households serviced.**

**HOUSING AND REVIALIZATION-*waiver requested***

6007222      100% City Funding – To Provide Eviction Prevention and Rent Collection Initiative Inter-Agency Agreement. – Contractor: Detroit Housing Commission – Location: 2211 Orlean Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$500,000.00.

Funding

Account String: **1000-29320-320020-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support – Law**

Funds Available: **\$1,494,821 as of May 30, 2025**

Consolidated Affidavits

Date signed: **Not Required**

Tax Clearances Expiration Date: **Not Required**

Political Contributions and Expenditures Statement: **Not Required**

Bid Information

**None. This is a Non-Standard Procurement. The sole source is intended to be awarded to the Detroit Housing Commission. This commission is a public authority that was created by the City of Detroit. The services rendered through this sole source award are related to programs designed to support residents and affordable housing operators and developers. The Detroit Housing Commission plans to allocate \$750,000 of its Douglass sales proceeds to eviction prevention and \$500,000 for a rent collection initiative.**

**The city will support staffing of this initiative through matching grants of \$500,000 for the eviction prevention initiative and for the rent collection initiative.**

**This will provide the Vendor and City with resources to prevent evictions for very low-income populations and ensure the viability of affordable housing providers. Pairing these initiatives will also help the Detroit Housing Commission and the City strengthen low-income housing residents and the organizations that serve them.**

Contract Details:

Vendor: **Detroit Housing Commission**  
Amount: **\$500,000**

Bid: **Sole Source**  
End Date: **December 31, 2025**

Services/Fees:

**Provide Eviction Prevention and Rent Collection Initiative Inter-Agency Agreement.**

**Internal Staffing Support:      \$350,000**

**Contracting Staffing Support   \$150,000**

**Total                                      \$500,000**

**HOUSING & REVITALIZATION – *Waiver Requested***

6007145      100% City Funding – To Provide Renovation Repair and Paint (RRP) Training to Landlords Who Own Single Family Homes. – Contractor: Environmental Testing and Consulting – Location: 422 W. Congress, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$500,000.00.

Funding:

Account String: **1000-26360-360150-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Community Development**

Available Funds: **\$2,530,696 as of May 30, 2025**

Tax Clearances Expiration Date: **4-1-26**

Political Contributions and Expenditures Statement:

Signed: **4-30-25**

Contributions: **None**

Consolidated Affidavits:

Date signed: **4-30-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background:

The goal of this program is for rental units to achieve a Certificate of Compliance through addressing lead hazards along with preserving affordability. One crucial component that is often overlooked by smaller landlords is the need for education on safely preparing and painting potential lead hazards, as well as proper cleaning techniques.

Bid Information:

RFQ opened on February 13, 2025 and was extended by 10 days to close on March 13, 2025. 17 Invited Suppliers; 3 Bids Received.

Bids were evaluated based on the price of EPA RRP Training & Starter Kits for 200 students.

All Bids:

Lead Renovator Training (CTI)	\$190,000 [\$950 per student]
Environmental Testing & Consulting (ETC)	\$137,000 [\$685 per student]
Detroit Training Center	\$150,000 [\$750 per student]

Contract Details:

Vendor: **Environmental Testing and Consulting**  
Amount: **\$500,000**

Bid: **Lowest Responsible Bid**  
End Date: **June 30, 2026**

Services:

Provide a Renovate Repair & Paint (RRP) training and 5-year Certification to landlords who own single family rental homes (1-4 units) in the city of Detroit. The Vendor will collaborate with HRD to:

- Provide RRP training to up to 200 Landlords, owning 5 or less single-family rentals (1-4 units).
- Provide each landlord who completes the training with a “cleaning kit” that will include at minimum a five-gallon encapsulant paint, paint brushes/rollers, and painters tape.
- Provide each landlord with EPA and HUD Model RRP Rule Courses, Lead Safety Compliance Guide, and hands-on training supplies (personal protection equipment and containment materials).

Vendor will develop training content, structure, and materials to achieve the following goals/objectives:

- Provide appropriate training cadence and dates based on schedule provided by the City.
- Determine training dates based on the schedule provided by the City, appropriate class size, and appropriate training environment(s) (virtual or in-person).
- Plan marketing activities, program/information workflow, develop improvement/feedback plans, and reporting process with HRD to ensure goals/objectives are being met and performance monitoring.

*Contract Discussion continues onto the next page*

# **HOUSING & REVITALIZATION - Waiver Requested - continued**

6007145 100% City Funding – To Provide Renovation Repair and Paint (RRP) Training to Landlords Who Own Single Family Homes. – Contractor: Environmental Testing and Consulting – Location: 422 W. Congress, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$500,000.00.

## Services - continued:

- **Training curriculum will consist of an 8-hour one day course that will cover:**
  1. **Lead-Based Paint Hazards (1 hour)**
  2. **Regulatory Overview (1 hour) – EPA’s RRP Rule, HUD’s Lead Safe Housing Rule, OSHA’s Lead in Construction Standard, and State and local regulations.**
  3. **Before Beginning Work (1 Hour) – pre-renovation requirements, determining the presence of lead-based paint, work area setup and protection.**
  4. **Lead-Safe Work Practices (2 Hours)**
  5. **Cleaning Activities and Checking Your Work (1.5 Hours)**
  6. **Record-keeping (0.5 Hour)**
  7. **Training Non-Certified Renovation Workers (0.5 Hour)**
  8. **Final Assessment (0.5 Hour) – includes written exam and skills assessment**
- **Course Content & Materials:** The information and subject matter that will be taught in the course, as well as any materials (presentations, handouts, etc.) that will be used to facilitate/enhance learning.
- **Marketing Strategy:** Plan for how the training will be marketed to ensure all’ allowable slots are filled.
- **Continuous Improvement/Feedback Plan:** Plan outlining how feedback will be captured from participants to inform future sessions, including survey templates, etc.
- **Reporting Plan:** Plan outlining how program results will be reported to HRD, including reporting templates and cadence. (At a total training program level, HRD is interested in understanding such things as: # of training sessions conducted, # of unique individuals who have participated, # of landlords who have participated, # of individuals to complete training, qualitative survey from individuals that completed training, etc.)
- **Awarded Contractor(s)** will work closely with City agency staff.
- **The Respondent** is expected to provide service in accordance with the terms of the executed contract and under the rules, regulations, and supervision of the City.

## Fees:

Pricing Component	Dollar Amount (Cost per student x 200)	Cost Per Student (based on 200 students)
EPA Renovate, Repair, Paint Training	\$32,000.00	\$160.00
Cleaning kit+ paint kit that includes a 5gal encapsulant type paint, brushes, rollers, tape, etc.	\$105,000.00	\$525.00
<b>Total</b>	<b>\$137,000.00</b>	<b>\$685.00</b>

**\$500,000** is the total amount that HRD has set aside for this portion of this project. Respondents to the bid were asked to provide pricing based off a total of 200 landlords partaking in the training, which resulted in the 137,000 figure in the above chart. **TOTAL NOT to Exceed \$500,000**

**HOUSING AND REVITALIZATION – *Waiver Requested***

6006838-A1 100% City Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Services for the Motor City Match Program, Estimate 150 Businesses Served Each Year, 105 Technical Assistance Awardees, and 45 Financial Assistance Awardees. – Contractor: Economic Development Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2026 – Amended Contract Period: July 1, 2024 through June 30, 2027 – Contract Increase Amount: \$3,00,000.00 – Total Contract Amount: \$5,500,000.00.

Funding

Account String: **1000-27360-365008-651200**

Fund Account Name: **General Fund**

Appropriation Name: **Economic Development Programs**

Funds Encumbered: **\$580,116 as of May 30, 2025**

Tax Clearances Expiration Date **7-1-25**

Political Contributions and Expenditures Statement:

Signed: **10-23-24** Contributions: **1 to CM in 2020; 1 to CM in 2021**

Consolidated Affidavits

Date signed: **10-23-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Employment App complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information

**None. This is an amendment to add funds and extend the term of an existing contract.**

Contract Details:

Vendor: **Economic Development Corporation**

Amount: **Add \$3,000,000; Total \$5,500,000**

End Date: **Add 1 year; through June 30, 2027**

Services – *remains the same:*

**The Economic Development Corporation (EDC) utilizes a variety of approaches to encourage new businesses to locate in commercial corridors throughout the city, including small business competitions, target marketing to potential prospects, assistance navigating city processes, and local business community capacity building support, including:**

- **These efforts will be targeted to Detroit based neighborhood-serving businesses that can drive the economy and growth of the city while ensuring Detroiters have access to jobs, and goods and services. Specifically, the EDC will continue to undertake these activities through the Motor City Match (MCM) Program, Motor City Match connects the best buildings in Detroit with the best new or expanding businesses, while also providing competitive grants, loans, technical assistance and counseling to both building owners and businesses.**
- **Applications are accepted on a quarterly basis for business owners looking to start a new business in Detroit or expand their business to a second location in Detroit and building owners who want to market their vacant properties to new tenants. The competitive nature of the program allows multiple stakeholders to participate in the selection process and allocate scarce resources to the most impactful and feasible projects. EDC expects to serve 150 businesses over 4 tracks per year.**
- **Of those businesses, the program anticipates that up to 105 will be Technical Assistance awardees and up to 45 will receive Financial Assistance Awards in the form of a cash grant. In addition, up to 10 awards are expected to be made to participants in the City's Community Violence Intervention (CVI) programs, including technical assistance and/or financial assistance.**
- **The breakdown of expected awardees can be seen in the Motor City Match Awards Per Round Table on the next page. Motor City Match aims to create approximately 50 jobs for low-to-moderate income Detroiters.**

***Contract discussion continues on the next page***

**HOUSING AND REVITALIZATION – *Waiver Requested - continued***

6006838-A1 100% City Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Services for the Motor City Match Program, Estimate 150 Businesses Served Each Year, 105 Technical Assistance Awardees, and 45 Financial Assistance Awardees. – Contractor: Economic Development Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2026 – Amended Contract Period: July 1, 2024 through June 30, 2027 – Contract Increase Amount: \$3,00,000.00 – Total Contract Amount: \$5,500,000.00.

Services – remains the same – continued:

- **EDC expects at least 10 businesses to open in year one, with at least 20 opening in year two of the program. General Fund dollars will support the administration, staffing, software, marketing, legal, web services, technical assistance and grant assistance provided by the Motor City Match Program.**

Motor City Match Awards Per Round

Award Type	Track	Awardees Per Round	Total Awardees (Annually)
Technical Assistance	Plan / Launch	Up to 15	45
	Develop	Up to 15	45
	Design	Up to 5	15
	CVI	Up to 5	5
Financial Assistance	Cash	Up to 15	45
	CVI*	Up to 5	5
	<b>Total</b>	Up to 65	160

\*Through Round 28 only.

Amended Budget:

MCM GF Budget	
Administration & Personnel	General Fund
Staff Personnel	\$1,080,000
Compliance/Legal	\$145,000
Web Service Provider	\$85,000
Events & Marketing	\$220,000
Business Technical Assistance	
Technical Assistance	\$ 1,450,000
Business Grants	
Financial Assistance	\$ 2,520,000
<b>Grant Total</b>	<b>\$ 5,500,000</b>

**The budget line items above may be increased and/or decreased between line items as needed upon the mutual written agreement of the EDC and HRD**

***Contract discussion continues on the next page***

**HOUSING AND REVITALIZATION – *Waiver Requested - continued***

6006838-A1 100% City Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Services for the Motor City Match Program, Estimate 150 Businesses Served Each Year, 105 Technical Assistance Awardees, and 45 Financial Assistance Awardees. – Contractor: Economic Development Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2026 – Amended Contract Period: July 1, 2024 through June 30, 2027 – Contract Increase Amount: \$3,00,000.00 – Total Contract Amount: \$5,500,000.00.

Fees – at the time of approval:

MCM GF Budget	
Administration & Personnel	General Fund
Staff Personnel	\$ 490,000
Compliance/Legal	\$ 60,000
Web Service Provider	\$ 30,000
Events & Marketing	\$ 60,000
Business Technical Assistance	
Technical Assistance	\$ 600,000
Business Grants	
Financial Assistance	\$ 1,260,000
<b>Grant Total</b>	<b>\$ 2,500,000</b>

The full previously authorized \$2,500,000 has been invoiced on this contract.

Additional Information:

6006838 was initially approved November 26, 2024 with Economic Development Corporation to provide Services for the Motor City Match Program, Estimate 150 Businesses Served Each Year, 105 Technical Assistance Awardees, and 45 Financial Assistance Awardees for \$2,500,000; through June 30, 2026.



**HOUSING & REVITALIZATION – *Waiver Requested***

6006432-A2     100% City Funding – AMEND 2 – To Provide an Increase of Funds Only for an Annual Operating Agreement for EDC. – Contractor: Economic Development Corporation – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2025 through June 30, 2026 – Contract Increase Amount: \$3,006,000.00 – Total Contract Amount: \$3,906,000.00.

Funding

Account String: **1000-27360-360135-720100**

Fund Account Name: **General Fund**

Appropriation Name: **Economic Development Programs**

Funds Encumbered: **\$580,116 as of May 30, 2025**

Tax Clearances Expiration Date **7-1-25**

Political Contributions and Expenditures Statement:

Signed: **10-23-24**     Contributions: **1 to CM in 2020; 1 to CM in 2021**

Consolidated Affidavits

Date signed: **10-23-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance.

Online Employment App complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information

**None. This is an amendment to add funds to an existing contract.**

Contract Details:

Vendor: **Economic Development Corporation**

Amount: **Add \$3,006,000; Total \$3,906,000**

End Date: **remains the same; through June 30, 2026**

Services – at the time of approval:

**Funding for the Annual Operating Agreement for EDC. The Vendor will:**

- **Provide assistance to private companies and organizations as may enable them to locate or relocate within the City of Detroit.**
- **Assist the City in the marketing of City owned land available for economic development**
- **Work with the City and other agencies to establish and formulate plans for economic development in the City of Detroit**
- **EDC will, upon request by the City, make available to the City and documents in EDC's possession relating to matter with respect to which EDC has rendered services under this Agreement.**
- **EDC will facilitate the administration of the Detroit Next Michigan Development Corporation.**
- **EDC shall subgrant to the Detroit Economic Growth Association ("DEGA") an amount equal to \$500,000 for the design and establishment of the Detroit Legacy Business Fund/**
- **The Detroit Legacy Business Fund will be designed to focus on providing acknowledgement, technical assistance, and financial assistance to Detroit based businesses. At this time, our understanding is that the threshold for consideration as a legacy business will be 35 years in operation in Detroit.**
- **Examples of what the Detroit Legacy Business Program will fund:**
  - **Matching funding for façade improvements and exceptional structural repairs.**
  - **Technical assistance and education with the goal of creating continuity and sustainability of legacy business operations.**
- **EDC (through the DEGA) will design and implement a program consistent with the aforementioned goals, subject to the approval of the City. They expect to have the program designed and launched by early Fall of 2024.**
- **The EDC (through the DEGA) will utilize appropriate dedicated personnel to administer the Detroit Legacy Business Fund.**

**Previously approved Amendment 1 Services: Continue the Green Grocer Program initiative for \$100,000.**

***Contract discussion continues onto the next page.***

**HOUSING & REVITALIZATION – *Waiver Requested – continued***

6006432-A2 100% City Funding – AMEND 2 – To Provide an Increase of Funds Only for an Annual Operating Agreement for EDC. – Contractor: Economic Development Corporation – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2025 through June 30, 2026 – Contract Increase Amount: \$3,006,000.00 – Total Contract Amount: \$3,906,000.00.

Amendment 2 Services:

**EDC will:**

- Provide such assistance to private companies and organizations as may enable them to locate or relocate within the City of Detroit;
- Assist the City in the marketing of City owned land available for economic development;
- Work with the City and other agencies to establish and formulate plans for economic development in the City of Detroit;
- Perform those activities necessary to implement the EDC Work Program;
- Perform such other federally eligible economic development activities;
- EDC shall facilitate the administration of the Detroit Next Michigan Development Corporation.

EDC shall provide subgrants to the Detroit Economic Growth Association (“DEGA”) for the establishment and implementation of the below described special programs:

- **Detroit Legacy Business Fund.** EDC shall subgrant to the DEGA an amount equal to \$2,000,000 for the design and establishment of the Detroit Legacy Business Fund.
- **The Detroit Legacy Business Fund** will be designed to focus on providing acknowledgement, technical assistance, and financial assistance to Detroit-based businesses. At this time, the threshold for consideration as a legacy business will be 30 years in operation in Detroit. Examples of what the Detroit Legacy Business Program will fund:
  - Matching funding for façade improvements and exceptional structural repairs.
  - Technical assistance and education with the goal of creating continuity and sustainability of legacy business operations.
- **Green Grocer Program (GGP).** EDC shall subgrant to the DEGA an amount equal to \$450,000 for the continuation of the Green Grocer Program (GGP).
  - GGP will continue existing programing by providing cash grants of up to \$25,000 each for the establishment of and/or the expansion of smaller scale neighborhood grocery stores.
  - GGP will also provide technical assistance to existing and burgeoning smaller scale neighborhood grocery stores.
- **NextUp 313.** EDC shall subgrant to DEGA an amount equal to \$150,000 for the continuation of the Program.
  - The program is intended to integrate ambitious Detroit residents, ages 18-30, into existing local small business programs and enable them to eventually create and grow successful companies in each of Detroit’s seven council districts.
  - Participants will receive business support programming in the form of virtual education, in-person training, networking events, micro internships, and volunteer-based mentorship.
  - It is anticipated that direct technical assistance from third parties and/or cash grants will be incorporated into the program.
- **Detroit Startup Fund.** EDC shall subgrant to DEGA an amount equal to \$700,000 for the design and establishment of the Detroit Entrepreneurial Challenge Grant program aka the Detroit Startup Fund.
  - The program is expected to award small grants to startup tech businesses whose technologies demonstrate potential application in public service delivery, community improvements, or other public good applications. Grants may also be awarded to companies that present a uniquely beneficial strategic opportunity for the city to retain growing tech businesses.
  - EDC (through DEGA) will work to establish partnerships with existing venture funds, tech investors, startup community networks, and founders for this program.

*Contract discussion continues onto the next page.*

**HOUSING & REVITALIZATION – *Waiver Requested – continued***

6006432-A2     100% City Funding – AMEND 2 – To Provide an Increase of Funds Only for an Annual Operating Agreement for EDC. – Contractor: Economic Development Corporation – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Contract Period: July 1, 2025 through June 30, 2026 – Contract Increase Amount: \$3,006,000.00 – Total Contract Amount: \$3,906,000.00.

Fees – Amendment 2:

<b><u>ADMINISTRATIVE SERVICES:</u></b>	
Contract with Detroit Economic Growth Corporation for the partial administration of the Economic Development Corporation and the full Administration of the Next Michigan Development Corporation	\$606,000.00
<b><u>SPECIAL PROGRAMS:</u></b>	
Administration of Detroit Legacy Business Program	2,000,000.00
Administration of Green Grocer Program	450,000.00
Administration of NextUp 313	150,000.00
Administration of Entrepreneurial Challenge Grant Program	700,000.00
<b>TOTAL BUDGET:</b>	<b>\$3,906,000.00</b>

Fees – at the time of approval and Amendment 1:

<b><u>ADMINISTRATIVE SERVICES:</u></b>	
Contract with Detroit Economic Growth Corporation for the partial administration of the Economic Development Corporation and the full Administration of the Next Michigan Development Corporation .....	\$300,000
Administration of Detroit Legacy Business Program .....	500,000
Administration of Green Grocer Program .....	100,000
<b>TOTAL BUDGET:</b>	<b>\$900,000</b>

The full previously authorized \$900,000 has been invoiced on this contract.

Additional Information:

6006432 was initially approved July 16, 2024 for Annual Operating Agreement for EDC for \$800,000; through June 30, 2026.

6006432- A1 was approved December 9, 2024 for the FY25 Annual Operating Agreement for Economic Development Corporation to continue the Green Grocers Program Initiative for \$100,000; through June 30, 2025.

**HOUSING & REVITALIZATION – *Waiver Requested***

6006433-A1     100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for an Annual Operating Agreement for EDC. – Contractor: Detroit Economic Growth Corporation (DEGC) – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2025 – Amended Contract Period: July 1, 2024 through June 30, 2026 – Contract Increase Amount: \$2,411,489.00 – Total Contract Amount: \$4,602,978.00.

Funding:

Account String: **1000-27360-360135-720100**  
Fund Account Name: **General Fund**  
Appropriation Name: **Economic Development Programs**  
Funds Encumbered: **\$580,116 as of May 30, 2025**

Tax Clearances Expiration Date: **11-4-25**

Political Contributions and Expenditures Statement:

Signed: **5-18-25**     Contributions: **1 to CM in 2020 & 2021; 1 to the Mayor in 2025**

Consolidated Affidavits:

Date signed: **5-18-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.  
Online Employment App complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information

**None. This is an amendment to add funds and extend the term of an existing contract.**

Contract Details:

Vendor: **Detroit Economic Growth Corporation (DEGC)**     Amount: **Add \$2,411,489; Total \$4,602,978**  
End Date: **Add 1 year; through June 30, 2026**

Services – remains the same:

**Support small businesses throughout the City of Detroit and the District Business Liaison Program by providing the following Services during the term of this agreement:**

- **Aid private companies and organizations to locate or relocate within the City, and/or create/retain jobs available to low- and moderate-income people.**
- **Provide information on available land, tax incentives, and special financing to assist the City in the marketing of the City-owned land available for economic development; and Establish, formulate, and perform plans for economic development.**
- **Consult with HRD & JET, as applicable, at least once a month on preparing plan/programs for economic development.**
- **Be responsible for all elements of project coordination on projects that they are project management leads for and coordinate with all relevant City departments (PDD, HRD, JET, BSEED, DON, etc.), the City Council, and boards and commissions.**
- **Work with PDD and DON to prioritize community engagement, where appropriate.**
- **Consult with and enter into contracts with governmental agencies and renew its contracts with the Downtown Development Authority and the Economic Development Corporation.**
- **Assist commercial and industrial enterprises (public and private) information regarding new or continued economic activity to maintain and expand economic development.**
- **Develop, coordinate, and administer specific projects and programs requested by the City, including, but not limited, to: setting and managing consolidated project schedules; identifying, sequencing, and tracking deliverables and outcomes; technical assistance; financial support for economic development activities; coordinating with all relevant City departments; and working with PDD and DON to prioritize community engagement, where appropriate.**
- **Continue to act as a liaison between the public, private and community sectors for economic**

***Contract discussion continues onto the next page***

**Housing & Revitalization – *Waiver Requested - continued***

6006433-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for an Annual Operating Agreement for EDC. – Contractor: Detroit Economic Growth Corporation (DEGC) – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2025 – Amended Contract Period: July 1, 2024 through June 30, 2026 – Contract Increase Amount: \$2,411,489.00 – Total Contract Amount: \$4,602,978.00.

Services – *remains the same - continued:*

**development, including continuing its District Business Liaison (DBL) Program with business outreach and retention activity in all 7 City Council Districts.**

- **The DBL liaisons will listen to the concerns of business owners, connect them with initiatives, services, and supports with the expected outcome of supporting, retaining, and growing businesses in Detroit.**
- **Develop and maintain program infrastructure that includes job descriptions for DBL Program staff; operating procedures; standard practices for collecting and analyzing data; business support “toolkits,” communications and outreach plans, and standard systems for reporting.**
- **Hire, manage, and oversee DBL Program staff, as well as support and manage DBL Program staff’s efforts to build/maintain relationships, and establish priorities with district stakeholders, including City Council, and small business owner.**
- **Submit a monthly report to HRD and City Council Members detailing the support DBL Program staff have provided to businesses in each district, identified challenges, actions taken, and program performance/progress, as well as be available to address business concerns from Council Members.**
- **Create a SmartSheet (or comparable database) of businesses in each district and share it with City Council Members including at-large Council Members and their staff.**
- **Small Business Services Unit, staff and develop the Young Entrepreneurs Program to spread awareness of early stage funding opportunities including, traditional funding sources, community development financial institutions (CDFI’s), venture capital, and existing programs such as Motor City Match.**
- **Procure consultant services to produce retail study to analyze the feasibility of an “African Town”, as a cultural and economic micro district through DEGC’s Small Business unit on the behalf of the City and PDD. Also, work with PDD to define scope of services for consultant.**
- **Procure consultant services to produce a Retail Market Analysis and Audit on behalf of the City of Detroit, Planning & Development Department. It will be conducted along Joy Road bounded by Trinity Road to the west and Linwood Street to the east. The analysis will identify commercial real estate opportunities, community engagement, and recommendations.**
- **Joy Road Corridor Retail Market Analysis & Audit - DEGC through its Small Business Services Unit will procure consultant services to produce a Retail Market Analysis and Audit on behalf of the City of Detroit, Planning & Development Department to analyze existing building supply, physical conditions, and consumer expenditures to quantify retail opportunity along Joy Road bounded by Trinity Road to the west and Linwood Street to the east.**
- **Identify Commercial Real Estate Opportunities - Identify priority blocks and properties for business attraction and retention in collaboration with local stakeholders.**
- **Commercial Real Estate Opportunity Analysis and Pre-Development Activities**
- **Community Engagement to Inform Analysis, Recommendations and Action**
- **DEGC will cooperate with other City departments who are also conducting community engagement/outreach activities in the neighborhood.**

***Contract discussion continues onto the next page***

**Housing & Revitalization – Waiver Requested - continued**

6006433-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for an Annual Operating Agreement for EDC. – Contractor: Detroit Economic Growth Corporation (DEGC) – Location: 500 Griswold Street, Suite 2200, Detroit, MI 48226 – Previous Contract Period: July 1, 2024 through June 30, 2025 – Amended Contract Period: July 1, 2024 through June 30, 2026 – Contract Increase Amount: \$2,411,489.00 – Total Contract Amount: \$4,602,978.00.

Fees – Amendment 1:

<b>Administrative Fees</b>	<b>\$3,560,778</b>
<b>Studies</b>	<b>\$400,000</b>
<b>Rent/Utilities/Office</b>	<b>\$280,000</b>
<b>Legal/Audit/Consultants</b>	<b>\$80,000</b>
<b>Equipment/Maint./Leases</b>	<b>\$70,000</b>
<b>Telephone</b>	<b>\$30,000</b>
<b>Meetings/Marketing/Travel</b>	<b>\$132,200</b>
<b>Insurance</b>	<b>\$50,000</b>
<b>TOTAL Budget Not to Exceed</b>	<b>\$4,602,978</b>

Fees – at the time of approval:

<b>Administrative Fees</b>	<b>\$1,780,389</b>
<b>Retail Studies</b>	<b>\$100,000</b>
<b>Rent/Utilities/Office</b>	<b>\$140,000</b>
<b>Legal/Audit/Consultants</b>	<b>\$40,000</b>
<b>Equipment/Leases</b>	<b>\$35,000</b>
<b>Telephone</b>	<b>\$15,000</b>
<b>Meetings/Marketing/Travel</b>	<b>\$56,100</b>
<b>Insurance</b>	<b>\$25,000</b>
<b>TOTAL Budget Not to Exceed</b>	<b>\$2,191,489</b>

The full previously authorized \$2,191,489 has been invoiced on this agreement.

Additional Information:

6006433 was initially approved July 16, 2024 with : Detroit Economic Growth Corporation to provide Economic Development Services including the District Business Liaison Program & Retail Studies for \$2,191,489; through June 30, 2025.

***LAW-waiver requested***

6003545-A8 100% Risk Management Funding – AMEND 8 – To Provide an Extension of Time and an Increase of Funds for CoD Legal Representation. – Contractor: Cummings McClorey Davis & Acho, PLC – Location: 17436 College Parkway, Livonia, MI 48152 – Previous Contract Period: January 1, 2021 through June 30, 2025 – Amended Contract Period: January 1, 2021 through June 30, 2026 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$2,700,000.00.

Funding

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support – Law**

Available Funds: **\$1,494,821 as of May 30, 2025**

Tax Clearances Expiration Date: **4-11-26**

Political Contributions and Expenditures Statement:

Signed: **3-31-25** Contributions: **none**

Consolidated Affidavits

Date signed: **3-31-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

Bid Information:

**None. This is an amendment to an existing agreement.**

Contract Details:

Vendor: **Cummings McClorey Davis & Acho, PLC**

Amount: **+\$200,000; \$2,700,000**

End Date: **add 1 year through June 30, 2026**

Services-remains the same

**Police cases: Outside Counsel, Cummings, McClorey Davis & Acho, PLC, is currently handling 5 high exposure reverse conviction lawsuits involving jailhouse informants (Bernard Howard, Larry Smith, Ramon Ward, Marvin Cotton, Anthony Legion, and Lacino Anthony). The financial reserves total \$60 million for 5 cases.**

**Also, outside Counsel is currently handling approximately 50 No-Fault cases. Some of the cases were originally assigned in 2020 and some are subsequent related cases. Projecting an average of \$75,000 - \$80,000 in monthly billings through the end of the fiscal year (February through June).**

**This vendor will assist with pending No-Fault cases and any other litigation services as assigned by Corporation Counsel.**

Fees-remains the same:

**Attorney \$175/hr.**

**No Fault Litigation: Attorney \$165/hr.**

**Paralegals \$80/hr.**

**Reverse Conviction: Attorney \$200/hr.**

Additional Information:

**6003545 was initially approved May 18, 2021 with Cummings, McClorey, Davis & Acho, PLC to provide Legal Representation to the City of Detroit in Connection with Darwin Heard vs City of Detroit (19-CV-12303), Debra Guilbeaux vs City of Detroit (19-CV-13729) and Willie Burton vs City of Detroit (USCD 20-12182) for \$100,000 [\$175/hr.]; through December 31, 2022.**

**Amendment 1 was approved during Recess the week of August 2, 2021 to add \$100,000 and extend the contract term by 1 ½ years for litigation services in No-Fault matters [\$165/hr. for attorney & \$80/hr. for paralegals]; through June 30, 2023.**

***Contract discussion continues onto the next page.***

***LAW-waiver requested-continued***

6003545-A8 100% Risk Management Funding – AMEND 8 – To Provide an Extension of Time and an Increase of Funds for CoD Legal Representation. – Contractor: Cummings McClorey Davis & Acho, PLC – Location: 17436 College Parkway, Livonia, MI 48152 – Previous Contract Period: January 1, 2021 through June 30, 2025 – Amended Contract Period: January 1, 2021 through June 30, 2026 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$2,700,000.00.

Additional Information-continued:

**Amendment 2 was approved November 16, 2021, to add \$150,000, making the total \$350,000 for additional Legal Representation in the Case of Former Homicide Detectives Dale Collins and William Rice in the Bernard Howard vs the City of Detroit, 21-CV-12036 [\$200/hr.]. No additional time was requested; through June 30, 2023.**

**Amendment 3 was approved May 17, 2022, for an additional \$400,000, making the total \$750,000 for Additional Legal Representation in Connection with Willie Burton v City of Detroit, USCD 20-12182. Cummings, McClorey, Davis and Acho PLC will Provide Litigation Services in No-Fault Cases; Former Homicide Detectives Dale Collins and William Rice in the Bernard Howard vs the City of Detroit, 21-CV-12036; and Represent Larry Smith v City of Detroit et al., and Ramon Ward v City of Detroit et al. No additional time was requested at that time; through June 30, 2023.**

**Amendment 4 was approved during Recess the week of November 29, 2022, to add \$750,000, making the total \$1,500,000 and Increased the term by 1 year for Legal Representation to the City of Detroit for No Fault Cases, Reverse Conviction and Other Legal Matters; through June 30, 2024.**

**Amendment 5 was approved June 25, 2023, for continued legal representation in the following cases/services: Darwin Heard v. CoD 19-cv-12303; Debra Guilbeaux v CoD, 19-cv-13729; and Willie Burton v. CoD, USCD 20-12182; No-fault cases; Legal representation for former homicide detectives Dale Collins and William Rice in Bernard Howard v CoD, 21-cv-12036. This amendment added \$200,000, making the total \$1,700,000. No additional time was requested at that time; through June 30, 2024.**



**LAW**

6005896-A2     100% City Funding – AMEND 2 – To Provide an Increase of Funds Only for Litigation Services. – Contractor: Foster Swift Collins & Smith PC – Location: 28411 Northwestern Highway, Suite 500, Southfield, MI 48034 – Contract Period: June 1, 2022 through December 31, 2025 – Contract Increase Amount: \$160,000.00 – Total Contract Amount: \$320,000.00.

Funding:

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support – Law**

Funds Available: **\$1,494,821 as of May 30, 2025**

Tax Clearances Expiration Date: **11-8-24**

Political Contributions and Expenditures Statement:

Signed: **9-24-24**     Contributions: **1 to Mayor in 2021**

Consolidated Affidavits:

Date signed: **9-24-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

Bid Information:

**None. This is an amendment to an existing agreement.**

Contract Details:

Vendor: **Foster Swift Collins & Smith PC**

Amount: **Add \$160,000; Total \$320,000**

End Date: **Remains the same; through December 31, 2025**

Services-At time of approval:

**Perform law services previously performed by Rutledge, Manion, Rabaut, Terry & Thomas P.C under contract agreement 6001798, which ended 5/31/23. Dora Brantley of that law firm will be employed by Foster Swift, effective 6/1/23. Invoices for work she performed for the previous law firm, Rutledge, Manion, Rabaut, Terry & Thomas P.C, will transition to Foster Swift on 6/1/23.**

**\$566,065.12 of the authorized \$730,000 [under the previously approved 6001798 – see additional information for details] has been invoiced, according to Oracle.**

**The services that the aforementioned attorney will continue to perform includes Litigation services as Conflict Counsel or Legal Representative for the following:**

- **Police Officer Gary Steele in connection with Elaine Keymo Murriel v. City of Detroit et al; 19-006174-NO.**
- **Police Officers Gary Steele and Michael Garrison in connection with Ariel Moore v. City of Detroit et al; 19-006175-NO.**
- **Kaycee Smith v Hansberry, et. al; 2:20-cv-12789.**
- **Sergeant Raytheon Martin in connection with Gregory Price Jr. v City of Detroit; et al; 20-10336. Conflict counsel for**
- **PO Michael Mosley in connection with the following cases: Steven and Alexander v City of Detroit, et al.; 21-11312; Austin, Renard M. and Ursula Cook v Officer Michael Mosley, et al.; 20-12938; and Richmond, Darrell v Officer Michael Mosley and City of Detroit; 20-11978.**
- **L.D. v City of Detroit and Boysie Jackson; 22-011504-LD**

Amendment 1 & 2 Services:

**The Attorney will provide litigation services as trail counsel on behalf of the City of Detroit and Police Officer Michael Jackson in the matter of Garry Richardson v. City of Detroit and Detroit Police Officer Mike Jackson, USDC No. 21-10384.**

***Contract Discussion continues on the next page***

**LAW - continued**

6005896-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Litigation Services. – Contractor: Foster Swift Collins & Smith PC – Location: 28411 Northwestern Highway, Suite 500, Southfield, MI 48034 – Previous Contract Period: June 1, 2022 through December 31, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2025 – Contract Increase Amount: \$70,000.00 – Total Contract Amount: \$160,000.00.

Amendment 1 & 2 Services – remains the same:

**Provide legal representation an act as conflict counsel on behalf of Boysie Jackson in the matter of Charmaine Dyson v. City of Detroit and Boysie Jackson, WCCC Case No.: 22-011504-CD;**

**On Behalf of the City of Detroit in the matter of Moises Jiminez v. City of Detroit, USDC Case No.: 5:23-cv-10745; on behalf of Geraldine Johnson in the matter of Margaret Bauer, as Personal representative of the Estate of Janice Bauer, Deceased v. Geraldine Johnson, City of Detroit, Department of Transportation, and Amalgamated Transit Union Local 26, WCCC No.: 24-000821; on behalf of James Diguiseppe and Nicholas Giaquinto in the matter of Kimberly Wroblewski v City of Detroit, County of Wayne, James Diguiseppe, Nicholas Giaquinto, Brian Rinehart, and Dennis Doherty, USDC No. 24-10011, and other matters assigned by Corporation Counsel.**

Fees – at the time of approval and Amendment 1:

<b>Partner</b>	<b>\$200/hr.</b>
<b>Associates</b>	<b>\$175/hr.</b>
<b>Paralegals</b>	<b>\$100/hr.</b>
<b>Total Not to Exceed</b>	<b>\$160,000</b>

**The full previously authorized \$160,000 has been invoiced on this agreement.**

Amendment 2 Fees:

<b>Partner</b>	<b>\$225/hr.</b>
<b>Associates</b>	<b>\$200/hr.</b>
<b>Paralegals</b>	<b>\$125/hr.</b>
<b>Total Not to Exceed</b>	<b>\$160,000 [Amendment 2 amount]</b>
<b>TOTAL</b>	<b>\$360,000 [Original Contract Amount + Amendment 1 + Amendment 2]</b>

Additional Information:

**6005896 was initially approved January 16, 2024 for \$90,000; through December 31, 2024.**

**6005896-A1 was approved October 22, 2024 to extend the term by 1 year and add \$70,000, making the total contract amount \$160,000; through December 31, 2025.**

***PDD-waiver requested***

6007086      100% City Funding – To Provide Denby-Whittier Neighborhood Framework Study and Implementation Plan Services. – Contractor: Jima Studio PLLC – Location: 8151 La Salle Boulevard, Detroit, MI 48206 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$330,000.00.

Funding

Account String: **4533-20507-433100-617900**  
Fund Account Name: **City of Detroit Capital Projects**  
Appropriation Name: **CoD Capital Projects**  
Funds Available: **\$342,252 as of May 30, 2025**

Tax Clearances Expiration Date: **5-5-26**

Political Contributions and Expenditures Statement:  
Signed: **7-22-24**      Contributions: **none**

Consolidated Affidavits

Date signed: **7-22-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information

**RFP opened November 16, 2024 & closed December 17, 2024. 338 suppliers invited to bid; 9 Bids Received.**

**Bids were evaluated based upon Firm and Team Qualification [20 points]; Past Performance [20 points]; Overall Strength of Concept/Proposal [15 points]; Proposed Work Plan [10 points] Phase II Detroit Certification of Prime [15 points]; Phase III Detroit Certification of Subcontractors [20 points].**

**Total Maximum points is 100.**

<b>JIMA Studio PLLC</b>	<b>[93.89 points]</b>
<b>Lord AEK Sargent</b>	<b>[73.34 points]</b>
<b>Interboro Partners LLC</b>	<b>[63.89 points]</b>
<b>OHM Advisors</b>	<b>[44.45 points]</b>
<b>9XS</b>	<b>[36.67 points]</b>
<b>Spackman, Mossop, Michaels</b>	<b>[33.89 points]</b>
<b>Archive DS</b>	<b>[26.67 points]</b>
<b>HKS, Inc</b>	<b>[22.78 points]</b>
<b>JAHD Spaces LLC</b>	<b>[7.22 points]</b>

Contract Details:

Vendor: <b>Jima Studio PLLC</b>	Bid: <b>Highest Ranked [93.89 points]</b>
Amount: <b>\$330,000</b>	End Date: <b>Two Years From Approval</b>

Services:

- **For this project, the Neighborhood Framework Plan focus area is a 2.36 square mile region on Detroit's east side bound by Outer Drive, Hayes Street, Kelly Road, Kingsville Street, Harper Avenue, and I-94.**
- **This area is comprised of several neighborhoods ,including Denby, Moross/Morang, Yorkshire Woods, and a portion of Outer Drive/Hayes. For the purposes of the Plan, the study area will be referred to as "Denby/Whittier."**

***Contract Discussion continues on the next page***

***PDD-waiver requested-continued***

6007086      100% City Funding – To Provide Denby-Whittier Neighborhood Framework Study and Implementation Plan Services. – Contractor: Jima Studio PLLC – Location: 8151 La Salle Boulevard, Detroit, MI 48206 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$330,000.00.

Services-continued:

- **The purpose of this framework planning process is to create a community-supported and informed vision for the area. Themes for the plan center around community joy, healing, connectivity, and strengthening healthy ecosystems. The selected consultant will provide technical support to the City and its community partners to craft an implementable Neighborhood Framework Plan that is focused on four pillars: Housing and Neighborhood Stabilization, Commercial and Economic Development, Environment and Public Realm, Streetscapes and Mobility.**
- **Phase 0: The vendor will perform Community Outreach and Event Support (12 months, concurrent with all phases.**
- **Phase 1: Project Kickoff which includes onboarding, planning tours, community meeting preparation, community partner convening and management, Project kick-off preparation and community engagement support. ( 2 months).**
- **Phase 2: Discovery which includes Research and Analysis, GIS & Asset Mapping, Project Kick Off Preparation, Survey Development & Collection, Evaluation and Synthesis of Previous Planning Studies, Community Meeting Preparation, Community Engagement Support, Existing Conditions Summary. ( 2 months).**
- **Phase 3: Concept & Strategy Development which includes Site Assessment, Survey and Data Synthesis, Impact Analysis, Zone Detroit & Master Plan Alignment, Design Charette Support Community Meeting Preparation, Community Engagement Support (3 months).**
- **Phase 4: Finalization of Neighborhood Framework Plan which includes Participatory Budgeting Support, Feasibility Evaluation, Development of Project Recommendations (Concept Design and Budget), Report Drafts & Internal Review, Community Engagement Support, Celebratory& Road Show Event Support (4 months).**
- **Phase 5: Project Wrap Up & Archival which includes Final Plan Report, with recommendations& cultural assets(digital +50 print copies), Renderings, Project Evaluation Report, Community Engagement Support, Submit all final documents and deliverables. (1 month).**

***Contract Discussion continues on the next page***

**PDD-waiver requested-continued**

6007086      100% City Funding – To Provide Denby-Whittier Neighborhood Framework Study and Implementation Plan Services. – Contractor: Jima Studio PLLC – Location: 8151 La Salle Boulevard, Detroit, MI 48206 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$330,000.00.

Fees:

PHASE 0	\$72,350.00
PHASE 1	\$17,500.00
PHASE 2	\$58,200.00
PHASE 3	\$63,400.00
PHASE 4	\$65,200.00
PHASE 5	\$38,700.00
SUBTOTAL – PHASES 0 to 5	\$315,350.00
PHASE 6 (Reimbursable Miscellaneous Expenses):	
Additional Program Design, Pilot Projects, Technical Analysis, Printing, and Materials Expenses	\$6,800.00
Build Bold Toolkits (5)	\$850.00
Build Bold Training (Per 2-hour Session, 20 ppl)	\$2,000.00
Additional Survey (1)	\$5,000.00
CONTRACT TOTAL	\$330,000.00

**PUBLIC WORKS**

3084269      100% Major Street Fund – To Provide Type III Barricades. – Contractor: All In Safety Corp –  
Location: 509 Temple Hill Road, New Windsor, NY 12553 – Contract Period: Upon City Council  
Approval for a Period of One (1) Year – Total Contract Amount: \$75,576.00

Funding:

Account String: **3301-25190-193822-621900**  
Fund Account Name: **Major Street**  
Appropriation Name: **Streets & Rights of Way Management**  
Available Funds: **\$13,497,032 as of May 30, 2025**

Tax Clearances Expiration Date: **4-21-26**

Political Contributions and Expenditures Statement:

Signed: **5-22-25**      Contributions: **None**

Consolidated Affidavits:

Date signed: **5-22-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment App. complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information:

**RFQ opened March 25, 2025 & closed April 17, 2025.      279 suppliers invited to bid;      9 Bids Received.**

**Bids were evaluated based on Price for 400 Barricades. Although, equalization was applicable during the bid evaluation process, none of the following bids received equalization credits because none of them hold a CRIO issued Detroit Business Certification.**

All Bids:

<b>Austin Logistics LLC</b>	<b>\$69,600 [deemed non-responsive]</b>
<b>All in Safety Corp</b>	<b>\$75,576</b>
<b>Black of All Trades</b>	<b>\$240,000</b>
<b>Castine Inc</b>	<b>\$79,796</b>
<b>Decima LLC</b>	<b>\$99,600</b>
<b>MD Solutions Inc</b>	<b>\$106,800</b>
<b>Safety Zone Holdings, Inc. DBA Safety Zoe Specialists</b>	<b>\$137,980</b>
<b>Sugar Sound, LLC</b>	<b>\$115,200</b>
<b>Technology International Inc.</b>	<b>\$86,520</b>

**Austin Logistics was deemed non-responsive because they failed to submit documentation for the equipment they were bidding on. They also failed to provide any references to show that they have delivered these products in the past. OCP called and emailed them several times over a 2-week period and they never responded**

Contract Details:

Vendor: **All In Safety Corp**  
Amount: **\$75,576**

Bid: **Lowest Responsible Bid**  
End Date: **1 year from approval**

Services/Products & Fees:

**Provide 400 completely assembled Type III Barricade Units, which includes:**

- 1. Traffic Barricade Boards, Type III, Heavy Duty Plastic, 8' X 8" X 1"**
- 2. Traffic Barricade Base, Type III, heavy duty plastic**
- 3. Traffic Barricade Uprights, Type III, heavy duty plastic, 5' 4"**

**TOTAL \$75,576**

### CONSTRUCTION AND DEMOLITION

6007154 100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: Limbach Company, LLC – Location: 926 Featherstone Road, Pontiac, MI 48342 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

Funding

Account String: **1000-29160-160080-617900**

Fund Account Name: **General Fund**

Appropriation Name: **CDD Shared Services**

Funds Available: **\$3,309,419 as of May 30, 2025**

Tax Clearances Expiration Date: **9-17-25**

Political Contributions and Expenditures Statement:

Signed: **7-19-24**

Contributions: **none**

Consolidated Affidavits

Date signed: **7-19-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Disclosure

Bid Information

**RFP opened December 23, 2024 & closed February 7, 2025. 265 suppliers invited to bid; 6 Bids Received.**

**Bids were evaluated based upon Previous Experience and References [30 points]; Capacity [20 points]; Price [15 points]; Phase II Detroit Certification of Prime [15 points]; Phase III Detroit Certification of Subcontractors [20 points]. Total Maximum points is 100.**

**There were six (6) bids submitted. DeAngelis Diamond Construction LLC, Gandol, Inc, Limbach Company LLC, R Mac Contracting LLC, The Diamond Firm, and W-3 Construction Company all submitted responsive bids. The highest ranked bids were submitted by Gandol, Inc, Limbach Company LLC, and W-3 Construction Company, respectively, met specifications. As a result, multiple contracts will be awarded for this service.**

All Bids:

<b>Gandol, Inc</b>	<b>[70 points]</b>
<b>W-3 Construction Company</b>	<b>[50 points]</b>
<b>Limbach Company LLC</b>	<b>[49.17 points]</b>
<b>The Diamond Firm</b>	<b>[46.67 points]</b>
<b>DeAngelis Diamond Construction</b>	<b>[40.83 points]</b>
<b>R. Mac Construction</b>	<b>[20.83 points]</b>

Contract Details:

Vendor: **Limbach Company, LLC**

Bid: **Third Highest Ranked [49.17 points]**

Amount: **\$750,000**

End Date: **Three Year From Approval**

Services:

- **Provide General Contracting Services for DDOT Facilities.**
- **Service Location: Rosa Parks Transit Center 350 Michigan Ave and 1301 Warren.**
- **The Vendor must provide all necessary equipment and materials to execute these Services safely, efficiently, and effectively.**
- **General Contracting Services include Mechanical/HVAC System Work, Electrical System Work, Structural Work, Plumbing Work, Fire & Emergency Systems Work.**

Fees:

**General Contracting Services \$250,000 per year. (3) years.**

**Total \$750,000.00**

### CONSTRUCTION & DEMOLITION

6007153      100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor:  
W-3 Construction Company – Location: 7601 Second Avenue, Detroit MI 48202 – Contract  
Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount:  
\$750,000.00.

Funding

Account String: **1000-29160-160080-617900**  
Fund Account Name: **General Fund**  
Appropriation Name: **CDD Shared Services**  
Funds Available: **\$3,309,419 as of May 30, 2025**

Tax Clearances Expiration Date: **5-16-26**

Political Contributions and Expenditures Statement:  
Signed: **1-22-25**      Contributions: **None**

Consolidated Affidavits

Date signed: **1-22-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Comp  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Bid Information

**RFP opened December 23, 2024 & closed on February 7, 2025.      265 Invited Suppliers;      6 Bids Received.**

**Bids were evaluated based on Previous Experience/References [30 points]; Capacity [20 points]; Price [15 points]; D-BB and/or D-HB Certification of Vendor [15 points]; D-BB and/or D-HB Certification of Sub-contractor(s), if applicable [20 points]. Total without Certifications = 65 points. Maximum with Certifications = 100 points.**

ALL Bids:

<b>DeAngelis Diamond Construction LLC</b>	<b>[40.93 points]</b>
<b>Gandol, Inc</b>	<b>[70 points]</b>
<b>Limbach Company LLC</b>	<b>[49.17 points]</b>
<b>R Mac Contracting LLC</b>	<b>[20.83 points]</b>
<b>The Diamond Firm</b>	<b>[46.67 points]</b>
<b>W-3 Construction Company</b>	<b>[50 points]</b>

**\*\*\*The highest ranked bids were submitted by Gandol, Inc, Limbach Company LLC, and W-3 Construction Company, respectively. All of which were awarded contracts for General Contracting Services for DDOT Facilities.**

Contract Details:

Vendor: **W-3 Construction Company**  
Amount: **\$750,000**

Bid: **Multiple Awards [2<sup>nd</sup> highest ranked – 50 points]**  
End Date: **3 years from approval**

Services:

**Provide general contracting services at various DDOT facilities within the city of Detroit, including as-needed Mechanical/HVAC, Electrical, Structural, Plumbing, Fire & Emergency Systems work. The vendor will perform any necessary engineering investigations to determine the root of a system failure, develop detailed scopes of work to remedy system issues, and perform additional work as requested by the City. The vendor will also perform the following for:**

- 1. Mechanical/HVAC System work**
  - a. Perform mechanical system repairs and improvements for all types of mechanical systems including but not limited to**
    - HVAC systems**
    - Boilers**
    - Make-up Units**
    - AirHandlers, VAV's**

***Contract discussion continues onto the next page.***



**CONSTRUCTION & DEMOLITION – *continued***

6007153      100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: W-3 Construction Company – Location: 7601 Second Avenue, Detroit MI 48202 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

Services – *continued*:

- **Pool Equipment systems**
- **Cooling**
- **water tower systems**
- **all associated support equipment such as pumps, valves, motors, piping and ductwork**
- **controls and remedy of code violations**
- b. **Provide additional mechanical system work or services as requested including**
  - **Potential water treatment**
  - **Seasonal start-ups**
  - **Scheduled and preventative maintenance**
  - **Perform annual CSD-1 on steam and hot water boilers\**
  - **Provide a safety program and procedures, all company safety personnel must have completed OSHA Safety 30.**
- 2. **Perform electrical system repairs and improvements including**
  - **Remedy of code violations**
  - **Electrical panel upgrades**
  - **Wiring**
  - **Fixture, ballast, or lamp repair and/or replacement**
  - **Primary and secondary power work**
  - **Exterior building and parking lot lighting replacement and/or upgrades**
  - **Generator repairs and service**
  - **Transfer switch installs**
  - **Sound equipment repairs.**
- 3. **Structural work**
  - a. **Perform structural repairs and improvements**
    - **Repair any failed marble crypts in the mausoleum**
    - **Roof repairs and roof installation (Duro-last membrane, slate tiles, shingles)**
    - **Framing, Beams or Columns**
    - **Masonry or structural concrete work**
    - **Window and door installation or replacement**
    - **Vacated building board-up**
    - **ADA code compliance**
    - **Remedy of code violations**
    - **Fence installation and repairs**
  - b. **Incidental work items will include but not be limited**
    - **Environmental or asbestos abatement work**
    - **Crane/vehicle lift repairs**
    - **Grease trap clean outs**
    - **Painting**
    - **Flooring installation**
    - **Overhead Door and Operator repairs and improvements**
    - **Automated Door and Operator repairs and improvements**
    - **Miscellaneous carpentry work**

***Contract discussion continues onto the next page.***

## CONSTRUCTION & DEMOLITION – *continued*

6007153 100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: W-3 Construction Company – Location: 7601 Second Avenue, Detroit MI 48202 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

### Services – *continued*:

#### 4. Plumbing work

- Restroom repairs and improvements
- Drinking fountain repairs or improvements
- Landscape fountain repairs or improvements
- Building drain cleaning
- Sewer drains cleaning
- Catch basin cleanouts
- Remedy code violations

#### 5. Fire & Emergency Systems work

- The installation and repair of fire protection and fire suppression systems.
- The installation and repair of fire detection systems.
- The installation and repair to secured building ingress and egress systems.

**Location: Gilbert Terminal**

Vendor will provide all necessary equipment and materials, use new factory parts and components free of defects, provide the Owner or any enforcement agency or regulatory authority with copies of any available documentation, ensure they are in possession of all necessary permits, create and/or retain all necessary documents, including photographs.

### Fees:

MARKUP ON SERVICES		
Sub-Contracted Service Markup	Percentage	3.5%
Flat Markup Fee On Parts, Supplies or Equipment	Flat Fee/percentage <sup>1</sup>	5.0%
General Condition Fee: % (not to exceed)	Percentage <sup>1</sup>	8.5%

EMPLOYEE LABOR RATES						
Category (Multi-Select Dropdown List)	Job Title	Unit Type	Unit Rate- Standard Business Hours <sup>2</sup>	Unit Rate- Over Time Hours <sup>3</sup>	Emergency Rate- Standard Business Hours <sup>2,4</sup>	Emergency Rate- Over Time Hours <sup>3,4</sup>
	Project Director	Hourly	\$120.00	\$147.00	\$183.00	\$183.00
	Project Manager	Hourly	\$115.00	\$140.00	\$175.00	\$175.00
	Project Superintendent	Hourly	\$110.00	\$137.00	\$172.00	\$172.00
	Project Engineer	Hourly	\$64.00	\$75.00	\$95.00	\$95.00
	Project Estimator	Hourly	\$115.00	\$140.00	\$175.00	\$175.00
	Accounting	Hourly	\$64.00	\$75.00	\$95.00	\$95.00
	Clerical	Hourly	\$50.00	\$60.00	\$75.00	\$75.00
	Journeyman for General Contractor	Hourly	\$105.00	\$132.00	\$168.00	\$168.00
	Apprentice for General Contractor	Hourly	\$101.00	\$129.00	\$164.00	\$164.00

**TOTAL Not to Exceed \$750,000 [\$250,000/year]**

### Certifications:

**Certified as a Detroit Based, Headquartered, Small, & Minority-Owned Business.**

### CONSTRUCTION & DEMOLITION

6007152      100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

#### Funding

Account String: **1000-29160-160080-617900**  
Fund Account Name: **General Fund**  
Appropriation Name: **CDD Shared Services**  
Funds Available: **\$3,309,419 as of May 30, 2025**

Tax Clearances Expiration Date: **1-29-26**

Political Contributions and Expenditures Statement:  
Signed: **2-7-25**      Contributions: **None**

#### Consolidated Affidavits

Date signed: **2-7-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Comp  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

#### Bid Information

**RFP opened December 23, 2024 & closed on February 7, 2025.      265 Invited Suppliers;      6 Bids Received.**

**Bids were evaluated based on Previous Experience/References [30 points]; Capacity [20 points]; Price [15 points]; D-BB and/or D-HB Certification of Vendor [15 points]; D-BB and/or D-HB Certification of Sub-contractor(s), if applicable [20 points]. Total without Certifications = 65 points. Maximum with Certifications = 100 points.**

#### ALL Bids:

<b>DeAngelis Diamond Construction LLC</b>	<b>[40.93 points]</b>
<b>Gandol, Inc</b>	<b>[70 points]</b>
<b>Limbach Company LLC</b>	<b>[49.17 points]</b>
<b>R Mac Contracting LLC</b>	<b>[20.83 points]</b>
<b>The Diamond Firm</b>	<b>[46.67 points]</b>
<b>W-3 Construction Company</b>	<b>[50 points]</b>

**\*\*\*The highest ranked bids were submitted by Gandol, Inc, Limbach Company LLC, and W-3 Construction Company, respectively. All of which were awarded contracts for General Contracting Services for DDOT Facilities.**

#### Contract Details:

Vendor: **Gandol, Inc**  
Amount: **\$750,000**

Bid: **Multiple Awards [Highest ranked – 70 points]**  
End Date: **3 years from approval**

#### Services:

**Provide general contracting services at various DDOT facilities within the city of Detroit, including as-needed Mechanical/HVAC, Electrical, Structural, Plumbing, Fire & Emergency Systems work. The vendor will perform any necessary engineering investigations to determine the root of a system failure, develop detailed scopes of work to remedy system issues, and perform additional work as requested by the City. The vendor will also perform the following for:**

- 6. Mechanical/HVAC System work**
  - c. Perform mechanical system repairs and improvements for all types of mechanical systems including but not limited to**
    - HVAC systems**
    - Boilers**
    - Make-up Units**
    - AirHandlers, VAV's**

***Contract discussion continues onto the next page.***

**CONSTRUCTION & DEMOLITION – *continued***

6007152      100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

Services – *continued*:

- **Pool Equipment systems**
- **Cooling**
- **water tower systems**
- **all associated support equipment such as pumps, valves, motors, piping and ductwork**
- **controls and remedy of code violations**
- d. **Provide additional mechanical system work or services as requested including**
  - **Potential water treatment**
  - **Seasonal start-ups**
  - **Scheduled and preventative maintenance**
  - **Perform annual CSD-1 on steam and hot water boilers\**
  - **Provide a safety program and procedures, all company safety personnel must have completed OSHA Safety 30.**
- 7. **Perform electrical system repairs and improvements including**
  - **Remedy of code violations**
  - **Electrical panel upgrades**
  - **Wiring**
  - **Fixture, ballast, or lamp repair and/or replacement**
  - **Primary and secondary power work**
  - **Exterior building and parking lot lighting replacement and/or upgrades**
  - **Generator repairs and service**
  - **Transfer switch installs**
  - **Sound equipment repairs.**
- 8. **Structural work**
  - c. **Perform structural repairs and improvements**
    - **Repair any failed marble crypts in the mausoleum**
    - **Roof repairs and roof installation (Duro-last membrane, slate tiles, shingles)**
    - **Framing, Beams or Columns**
    - **Masonry or structural concrete work**
    - **Window and door installation or replacement**
    - **Vacated building board-up**
    - **ADA code compliance**
    - **Remedy of code violations**
    - **Fence installation and repairs**
  - d. **Incidental work items will include but not be limited**
    - **Environmental or asbestos abatement work**
    - **Crane/vehicle lift repairs**
    - **Grease trap clean outs**
    - **Painting**
    - **Flooring installation**
    - **Overhead Door and Operator repairs and improvements**
    - **Automated Door and Operator repairs and improvements**
    - **Miscellaneous carpentry work**

***Contract discussion continues onto the next page.***

**CONSTRUCTION & DEMOLITION – continued**

6007152 100% City Funding – To Provide General Contracting Services for DDOT Facilities. – Contractor: Gandol, Inc. – Location: 18100 Meyers Road. Suite 2, Detroit MI 48235 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$750,000.00.

Services – continued:

**9. Plumbing work**

- Restroom repairs and improvements
- Drinking fountain repairs or improvements
- Landscape fountain repairs or improvements
- Building drain cleaning
- Sewer drains cleaning
- Catch basin cleanouts
- Remedy code violations

**10. Fire & Emergency Systems work**

- The installation and repair of fire protection and fire suppression systems.
- The installation and repair of fire detection systems.
- The installation and repair to secured building ingress and egress systems.

**Locations: DDOT Shoemaker Facility & Jason Hargrove Transit Center.**

Vendor will provide all necessary equipment and materials, use new factory parts and components free of defects, provide the Owner or any enforcement agency or regulatory authority with copies of any available documentation, ensure they are in possession of all necessary permits, create and/or retain all necessary documents, including photographs.

Fees:

MARKUP ON SERVICES		
Sub-Contracted Service Markup	Percentage	10%
Flat Markup Fee On Parts, Supplies or Equipment	Flat Fee/percentage <sup>1</sup>	5%
General Condition Fee: % (not to exceed)	Percentage <sup>1</sup>	15%

EMPLOYEE LABOR RATES						
Category (Multi-Select Dropdown List)	Job Title	Unit Type	Unit Rate- Standard Business Hours <sup>2</sup>	Unit Rate- Over Time Hours <sup>3</sup>	Emergency Rate- Standard Business Hours <sup>2,4</sup>	Emergency Rate- Over Time Hours <sup>3,4</sup>
	Project Director	Hourly	\$180.00	\$180.00	\$180.00	\$180.00
	Project Manager	Hourly	\$170.00	\$170.00	\$170.00	\$170.00
	Project Superintendent	Hourly	\$160.00	\$175.00	\$175.00	\$180.00
	Project Engineer	Hourly	\$150.00	\$155.00	\$160.00	\$165.00
	Project Estimator	Hourly	\$150.00	\$150.00	\$155.00	\$155.00
	Accounting	Hourly	\$110.00	\$112.00	\$112.00	\$112.00
	Clerical	Hourly	\$75.00	\$77.00	\$77.00	\$77.00
	Journeyman for General Contractor	Hourly	\$160.00	\$165.00	\$170.00	\$175.00
	Apprentice for General Contractor	Hourly	\$132.00	\$135.00	\$140.00	\$145.00

**TOTAL Not to Exceed \$750,000 [\$250,000/year]**

Certifications:

**Vendor is Certified as a Detroit Based Business until 10/9/25.**

**Sub-contractor(s): Power Lighting & Technical Services is certified as Detroit Based, Headquartered, Small, Resident, Woman-Owned, Minority-Owned, and Construction Workforce Investment Business until 1/21/26.**

## HOUSING & REVITALIZATION

6004747-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds to Support Year Four (4) of the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Previous Contract Period: July 1, 2022 through June 30, 2025 – Amended Contract Period: July 1, 2022 through June 30, 2026 – Contract Increase Amount: \$2,000,000.00 – Total Contract Amount: \$8,000,000.00.

### Funding

Account String: **1000-29360-365709-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Housing & Revitalization Dept Administration**

Funds Available: **\$201,703 as of May 30, 2025**

### Consolidated Affidavits

Date signed: **11-7-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Comp

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record

Disclosure

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:

Signed: **11-7-24** Contributions **Approximately 50 donations from**

**Individuals that work at DESC or their spouses to the mayor, to 2 former**

**CMs, to 4 current CMs, & candidates in other electoral races from 2019-2024.**

### Bid Information:

**None, because this is an amendment to an existing contract agreement with the Detroit Economic Solutions Corporation as a subrecipient of funds for the development of youth work sites for the City of Detroit. The Project blends funding streams provided by public and private sources to deliver three tiers of summer employment for 8,000 Detroit youth, 14 to 24 years of age. The project schedule is from July 2022 to June 2026.**

### Contract Details:

Vendor: **Detroit Employment Solutions Corp**

Amount: **Add \$2,000,000; Total \$8,000,000**

End Date: **No changes; June 30, 2026**

### Services - remains the same:

**Continue to Implement a Hub and Spoke model to develop work sites using Connect Detroit (or another vendor), the current summer youth employment coordinator as the hub. Connect Detroit will procure 1 or more community providers including Community Based Development Organizations to serve as the spokes. Each of the community providers will be responsible for 200-300 youth slots. An employer engagement team will lead fundraising and employer recruitment. Each GDYT youth will receive at least 12 hours of work readiness pre-training, and financial literacy training, career planning and an employer's evaluations/appraisal form.**

### **Implement the following three-tiered youth employment model:**

- **Tier 1: Career Exploration – Recommended for youth who are 14 to 15 years old. The Career Exploration program introduces youth to first-time work and career opportunities through community service, team projects, and job shadowing. Youth in this Tier Exploration will typically earn a wage, currently set at \$12.00 per hour. Approximately, 3,000 youth overall will be served under this model.**
- **Tier 2: Ready to Work – Recommended for youth who are 16 to 17 years old. This tier is developed for young people who have some work experience. The Ready to Work tier places the majority of youth with a host employer, while continuing to build career readiness skills with support from a designated youth development partner. Youth in the Ready to Work Tier Youth in this Tier will typically earn a wage, currently set at \$15.00 per hour. Approximately, 2,200 youth overall will be served under this model.**
- **Tier 3: Career Pathways Internships - Recommended for young adults who are 16 to 24 years old. The Career Pathways Internship program is for young people with previous work experience and a**

***Contract discussion continues onto the next page.***

**Housing & Revitalization - *continued***

6004747-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds to Support Year Four (4) of the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Previous Contract Period: July 1, 2022 through June 30, 2025 – Amended Contract Period: July 1, 2022 through June 30, 2026 – Contract Increase Amount: \$2,000,000.00 – Total Contract Amount: \$8,000,000.00.

Services - *continued*:

desire to commit to a specialized area of work with a host employer. Interns will continue to build career readiness skills with support from a youth development partner. Youth in the Career Pathways Internships Tier will typically earn a wage, currently set at \$15.00 per hour. Approximately, 800 youth overall will be served under this model.

- Affiliate Partner – Employers hire GDYT participants directly for permanent employment opportunities. 2,000 youth overall will be served under this model.

**Yearly Program Timeline:**

- Establish budget – Fall (October/November)
- Kickoff program with partners - January/February
- Open portal for youth applications – by March
- Kickoff summer program – July
- Close program – August
- Wrap up Program – October

The Project blends funding streams provided by public and private sources to deliver three tiers of summer employment for 8,000 Detroit youth from July - September, from ages 14 to 24.

**Project Location: Detroit Employment Solutions Corporation - 440 E. Congress, Suite 400, Detroit, MI.**

Fees - Amendment 3 Covers Year 4 costs (Current Request):

<b>Year 4</b>	<b>Management Fee [July 1, 2025 – June 30, 2026]</b>	<b>\$2,000,000</b>
---------------	--	--------------------

Previously approved Fees at the time of approval, Amendments 1 & 2:

<b>Year 1</b>	<b>Management Fee [July 1, 2022 – June 30, 2023]</b>	<b>\$2,000,000</b>
<b>Year 2</b>	<b>Management Fee [July 1, 2023 – June 30, 2024]</b>	<b>\$2,000,000</b>
<b>Year 3</b>	<b>Management Fee [July 1, 2024 – June 30, 2025]</b>	<b>\$2,000,000</b>
	<b>Total</b>	<b>\$6,000,000</b>

The original contract approved in September 2022 only covered the 1st year expenses. Amendments 1 & 2 approved 2023 & 2024 covered Year 2 and 3 expenses.

The full previously authorized \$6,000,000 has been invoiced on this contract.

Additional Information:

6004747 was initially approved September 27, 2022 for DESC to provide a Hub and Spoke Model to Develop Work Sites Using Connect Detroit as the Current Summer Youth Employment Coordinator for \$2,000,000; through June 30, 2026.

6004747-A1 was approved June 27, 2023 for an additional \$2,000,000, making the total contract amount \$4,000,000; through June 30, 2026. No additional time was requested at that time.

6004747 -A2 to add \$2,000,000, making the total contract amount \$6,000,000 was approved May 21, 2024 with DESC to provide year 3 support for the Grow Detroit Young Talent (GDYT) Program; through June 30, 2026. No additional time was requested.

## HOUSING AND REVIALATION

6004886-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Renewal of Staffing Services to Assist with Workforce Development. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48202 – Previous Contract Period: November 15, 2022 through June 30, 2025 – Amended Contract Period: November 15, 2022, through June 30, 2026 – Contract Increase Amount: \$665,000.00 – Total Contract Amount: \$2,485,268.00

### Funding

Account String: **1000-29360-365709-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Housing & Revitalization Dept Administration**

Funds Available: **\$201,703 as of May 30, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:

Signed: **11-7-24**

Contributions: **none**

### Consolidated Affidavits

Date signed: **11-7-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;  
Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record  
Disclosure

### Bid Information

**None. This is an amendment to an existing contract.**

### Contract Details:

Vendor: **Detroit Employment Solutions Corporation**

Amount: **+\$665,000; Total \$2,485,268**

End Date: **adds 1 year through June 30, 2026**

### Services-at the time of approval of amendment 2:

**DESC will support the City's workforce development programs by providing the following staff to develop, grow and scale workforce development programs that better connect Detroit residents and employers:**

- **Director of Communications/DAW Brand Strategist**
- **Executive Assistant, Mayor's Workforce Development Board Staff**
- **Director, Employer Engagement, Tech & Customer/Professional Services**
- **Community Liaison**
- **Director, Lean/Admin/Process Improvement**
- **Returning Citizens Project Manager**

**DESC will provide 3 Employer Engagement Managers to interact with employers and education system providers to identify current hiring needs and develop solutions to any systemic hiring issues, include an Employment Manager for Healthcare, Manufacturing & Mobility, and CTE/Education.**

**Other services provided include hiring events, customized training programs, hiring Detroiters commitments from existing employers and new companies, Coordinating with employer councils/committees to connect with small businesses, and increased community outreach to increase awareness of the city's programs and support services.**

### Fees-at the time of approval of amendment 2:

#### **Administrative Services:**

<b>DESC Workforce Development Staff Positions</b>	<b>\$598,500</b>
<b>Indirect Cost to Support Staff (10 %)</b>	<b>\$66,500</b>
<b>TOTAL</b>	<b>\$665,000</b>

***Contract Discussion continues on the next page***



# **HOUSING AND REVIALATION-continued**

6004886-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Renewal of Staffing Services to Assist with Workforce Development. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48202 – Previous Contract Period: November 15, 2022 through June 30, 2025 – Amended Contract Period: November 15, 2022 through June 30, 2026 – Contract Increase Amount: \$665,000.00 – Total Contract Amount: \$2,485,268.00

## Fees-at the time of approval of amendment 1:

### **Administrative Services:**

<b>DESC Workforce Development Staff Positions</b>	<b>\$598,500</b>
<b>Indirect Cost to Support Staff (10 %s)</b>	<b>\$66,500</b>
<b>TOTAL</b>	<b>\$665,000</b>

## Fees at time of approval:

### **Administrative:**

<b>Director of Communications/DAW Brand Strategist \$76.92/hour</b>	<b>\$83,996.64</b>
<b>Director, Employer Engagement, Tech &amp; Customer/Professional Services \$50.48/hr.</b>	<b>\$55,124.16</b>
<b>Community Liaison \$21.50/hr.</b>	<b>\$44,713.34</b>
<b>Employer Engagement Manager \$38.46/hr.</b>	<b>\$79,996.80</b>
<b>Employer Engagement Manager \$43.27/hr.</b>	<b>\$90,001.60</b>
<b>Employer Engagement Manager \$40.87/hr.</b>	<b>\$85,009.60</b>
<b>Employer Taxes (FICA, FUTA, etc.)</b>	<b>\$64,290.37</b>
<b>Fringe (health insurance, life insurance, etc.)</b>	<b>\$105,542.90</b>

### **Operating:**

<b>Maintenance/ Office, Van, Equipment</b>	<b>\$6,000</b>
<b>Insurance (Employer's Liab., Worker's Comp, Auto, Dishonesty Bond)</b>	<b>\$1,424.59</b>
<b>Equipment (copier/printer/desktop computer)</b>	<b>\$5,800</b>
<b>Utilities (Gas/Electric)</b>	<b>\$4,000</b>
<b>Professional Services</b>	<b>\$10,000</b>
<b>Specific Program Expenses:</b>	
<b>Office Supplies</b>	<b>\$4,000</b>
<b>Marketing Materials (business cards, brochures)</b>	<b>\$16,000</b>
<b>Communication (Monthly telephone services, internet)</b>	<b>\$8,600</b>
<b>Miscellaneous</b>	<b>\$500</b>
<b>TOTAL \$490,268</b>	

## Amendment 3 Services:

- The Vendor will support the City's workforce development programs by providing the following staff to develop, grow and scale workforce development and education programs that better connect Detroit residents and employers: Director of Communications/Detroit at Work Brand Strategist, Director, Employer Engagement, Detroit at Work, Director, Education Partnerships, Detroit at Work.
- To support the above strategic leadership, The Vendor will provide support staff to interface with employers, community, and education system providers to identify current hiring needs and develop solutions to any systemic hiring issues. Outreach & Events Coordinator, Detroit at Work, Business Services Manager, Detroit at Work, Workforce Strategy Manager, Detroit at Work, Employer Engagement Manager, Manufacturing & Mobility.
- The Venodr will develop, grow, and scale a system that better connects Detroit residents and employers. The Employer & Community Engagement team will interface with employers and training & education system providers to identify current hiring needs and develop solutions to systemic hiring issues. This includes providing white-glove level service in the areas of recruitment and human resources services to Detroit employers resulting from economic development activities, special City projects, and/or other strategic initiatives.

*Contract Discussion continues on the next page*

### **HOUSING AND REVIALATION-continued**

6004886-A3     100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Renewal of Staffing Services to Assist with Workforce Development. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48202 – Previous Contract Period: November 15, 2022 through June 30, 2025 – Amended Contract Period: November 15, 2022 through June 30, 2026 – Contract Increase Amount: \$665,000.00 – Total Contract Amount: \$2,485,268.00

#### Amendment 3 Services-continued:

**The Project location is Detroit Employment Solutions Corporation 115 Erskine, 2<sup>nd</sup> Floor, Detroit MI, 482021.**

#### **Project Deliverables include:**

- **Industry and/or employer-specific hiring events; career fairs regularly engage 100+ residents and 30+ employers each.**
- **Customized training programs for various employer clients such as apprenticeship programs with Henry Ford Health, and the Training Innovation Fund with Michigan Central.**
- **Priority hiring commitments for Detroiters from existing employers and new companies that come here or expand as a result of economic development activities; 22+ agreements exist today.**
- **Ecosystem management by coordinating employer councils, participating in cross-sector convenings, and deepening connections to the business community. Examples include co-chairing the Michigan Central Innovation District Workforce Committee and coordinating services offered to the healthcare ecosystem and other employers.**
- **Increased community outreach, both general and faith-based, will be undertaken by Vendor to increase awareness of the city's workforce programs and support services. This Vendor staff will attend community events / task force meetings, identify key community groups who can share information, and work directly with residents to help them better access our services. Additionally, they will make real time updates and overall design enhancements to the Detroit at Work website and manage all social media accounts.**
- **Stronger and intentional partnerships with Higher Education institutions like Wayne County Community College District, Wayne State University, and Henry Ford College to promote workforce programs and support services for youth and adults attending or applying to their certification and degree programs.**

***Contract Discussion continues on the next page***

**HOUSING AND REVIALATION-continued**

6004886-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Renewal of Staffing Services to Assist with Workforce Development. – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48202 – Previous Contract Period: November 15, 2022 through June 30, 2025 – Amended Contract Period: November 15, 2022 through June 30, 2026 – Contract Increase Amount: \$665,000.00 – Total Contract Amount: \$2,485,268.00

Amendment 3 Fees:

**I. Contract Budget**

A. The Contractor shall be paid for each Task for each respective year of the Contract pursuant to the following budget:

	Year 1	Year 2	Year 3	Year 4
Task 1 – Staffing Support	\$665,000	\$665,000	\$665,000	\$665,000
Totals per Year:	\$665,000	\$665,000	\$665,000	\$665,000

B. For purposes of the Contractor’s staff provided for Year 4 under Task 1, the following schedule should be billed:

DESC Workforce Development Staff Positions .....	\$633,681.96
Indirect Cost to Support Staff (10 % deminimus).....	\$31,318.04
Total.....	\$665,00.00

C. For purposes of this Contract:

- Year 1 shall be July 1, 2022 – June 30, 2023
- Year 2 shall be July 1, 2023 – June 30, 2024
- Year 3 shall be July 1, 2024 – June 30, 2025
- Year 4 shall be July 1, 2025 – June 30, 2026

**II. Payments & Invoicing**

A. For each respective Year of the Contract, as specified above, the City’s payments to the Contractor for Task 1 for that year shall be made according to the following schedule:

1. Payment 1 – \$166,250 by the end of July
2. Payment 2 – \$166,250 by the end of October
3. Payment 3 – \$166,250 by the end of January
4. Payment 4 - \$166,250 by the end of April

Additional Information:

- 6004886 was initially approved November 15, 2022, for DESC to provide a Hub and Spoke Model to Develop Work Sites Using Connect Detroit as the Current Summer Youth Employment Coordinator for \$174,732; through October 15, 2023.
- 6004886-A1 was approved September 5, 2023, through June 30, 2024, for \$1,155,268 to provide Staffing Services to Assist w/ DESC Workforce Dev.
- 6004886-A2 was approved May 28, 2024, through June 30,2025 for \$1,820,268 to provide Support Grow Staffing Services to assist with Workforce Development

## HOUSING & REVITALIZATION

6007217 100% CDBG Grant Funding – To Provide Youth Wages for the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through May 31, 2026 – Total Contract Amount: \$1,500,000.00.

### Funding

Account String: **2001-13837-365007-651147-945825**

Fund Account Name: **Block Grant**

Appropriation Name: **HRD Summer Jobs Program & Motor City Match**

Funds Available: **\$131,473 as of May 30, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:

Signed: **11-7-24** Contributions **Approximately 50 donations from**

**Individuals that work at DESC or their spouses to the mayor, to 2 former CMs, to 4 current CMs, & candidates in other electoral races from 2019-2024.**

### Consolidated Affidavits

Date signed: **11-7-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Comp

Employment Application complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

### Bid Information:

None, because the Detroit Economic Solutions Corporation is a subrecipient of CDBG funds for the development of youth work sites for the City of Detroit. The Project blends funding streams provided by public and private sources to deliver three tiers of summer employment for 8,000 Detroit youth, 14 to 24 years of age. The project schedule is from June 3, 2025 through May 31, 2026.

### Contract Details:

Vendor: **Detroit Employment Solutions Corp**

Amount: **\$1,500,000**

End Date: **May 31, 2026**

### Services:

Implement a Hub and Spoke model to develop work sites using Connect Detroit (or another vendor), the current summer youth employment coordinator as the hub. Connect Detroit will procure 1 or more community providers including Community Based Development Organizations to serve as the spokes. Each of the community providers will be responsible for 100-200 youth slots. An employer engagement team will lead fundraising and employer recruitment. Each GDYT youth will receive at least 12 hours of work readiness pre-training, and financial literacy training, career planning and an employer's evaluations/appraisal form.

The Project meets City Consolidated Plan Priority by providing services to approximately 1,100 youth that are Low/Moderate Income Clientele and is located within a qualifying Neighborhood Revitalization Strategy Area (NRSA).

Implement the following three-tiered youth employment model:

- **Tier 1: Career Exploration – Recommended for youth who are 14 to 15 years old. The Career Exploration program introduces youth to first-time work and career opportunities through community service, team projects, and job shadowing. Youth in this Tier Exploration will typically earn a wage, currently set at \$12.50 per hour. Approximately, 3,000 youth overall will be served under this model.**
- **Tier 2: Ready to Work – Recommended for youth who are 16 to 17 years old. This tier is developed for young people who have some work experience. The Ready to Work tier places the majority of youth with a host employer, while continuing to build career readiness skills with support from a designated youth development partner. Youth in the Ready to Work Tier Youth in this Tier will typically earn a wage, currently set at \$15.00 per hour. Approximately, 2,200 youths overall will be served under this model.**

*Contract discussion continues onto the next page.*

## **HOUSING & REVITALIZATION – *continued***

6007217      100% CDBG Grant Funding – To Provide Youth Wages for the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Contract Period: Upon City Council Approval through May 31, 2026 – Total Contract Amount: \$1,500,000.00.

### Services – *continued*:

- **Tier 3: Career Pathways Internships - Recommended for young adults who are 16 to 24 years old. The Career Pathways Internship program is for young people with previous work experience and a desire to commit to a specialized area of work with a host employer. Interns will continue to build career readiness skills with support from a youth development partner. Youth in the Career Pathways Internships Tier will typically earn a wage, currently set at \$15.00 per hour. Approximately, 800 youths will be served under this model.**
- **Affiliate Partner – Employers hire GDYT participants directly for permanent employment opportunities. 2,000 youth overall will be served under this model.**

### **Project objectives**

- **Place youth in summer work experiences that are best aligned with their skills and interests.**
- **Procure licensed training institutions to provide sector-based vocational training to GDYT participants.**
- **Aligning Detroit’s youth-focused workforce development initiatives, thus streamlining service delivery and maximizing efforts to improve outcomes for youth;**
- **Ensure employers and trainers complete performance appraisals to influence feedback and best practices;**
- **Provide work readiness and comprehensive skills assessments to participants in effort to match youth with work experiences that best align with their skills and interests.**
- **Monitor participants’ work/training experience, ensuring appropriate supports and wraparound services are delivered as needed.**

### **Project Locations:**

**Detroit Employment Solutions Corporation - 440 E. Congress, Suite 400, Detroit, MI 48201.**  
**Connect Detroit - 613 Abbott, 3rd Floor, Detroit, MI 48226.**

**Participants will perform up to 120 total hours, in accordance with the State of Michigan Wage and Labor mandates regarding employing minors. Primary duties will be performed Monday – Friday between the hours of 8:00 am – 8:00 pm.**

### Fees

**Youth wages (8000 youth 120 hrs. – 2000 paid by affiliates)      \$1,500,000**

**Note: The full project uses other funding sources as well, which totals \$13,990,576.96 for administration, operating, and program expenses (including an additional \$7,840,800 for Youth wages (8000 youth 120 hrs. – 2000 paid by affiliates).**

**HOUSING & REVITALIZATION – *Waiver Requested***

6006579-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Funding:

Account String: **3923-22002-361111-617900**  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA - City Services & Infrastructure**  
Available Funds: **\$43,219,344 as of May 30, 2025**

Tax Clearances Expiration Date: **6-12-25**

Political Contributions and Expenditures Statement:

Signed: **10-29-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **10-29-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background:

**It is more critical now than ever to ensure the housing stability of Detroit residents. Due to the financial crisis that Detroiters have been propelled into because of the Covid-19 pandemic, unemployment rates soared to 38.8% in April 2020 and did not fall below 19% until January 2021. Many residents fell behind on bills, including housing related expenses. Eviction moratoriums were issued by state and federal government officials to prevent residents from losing their housing in 2020 and early 2021, which was followed by unprecedented federal investment in rental assistance for households facing Covid-19 hardships. In Detroit, over 50,000 applications were received for Covid-19 Emergency Rental Assistance funding before the application period closed in June of 2022.**

**At the end of September 2022, no protections were in place through state or federal interventions to assist renters still dealing with financial and health challenges related to housing emergencies.**

**The City of Detroit established a program to prevent Detroiters from experiencing homelessness and housing insecurity that were previously being served by other Covid-19 resources. It was critical that supportive services are brought online to support Detroiters that need safe, and affordable housing. As a social determinant of health markedly highlighted throughout the pandemic, secure housing not only stabilizes individual households, it also improves the health, quality of life, and neighborhood stability throughout Detroit.**

Allowable use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for Detroit Housing Services.**

Bid Information:

**None. This is an amendment to an existing contract.**

Contract Details:

Vendor: **Wayne Metropolitan Community Action Agency**

Amount: **+\$3,320,000; Total \$12,449,278**

End Date: **adds 6 months through June 30, 2026**

***Contract Discussion continues on the next page***

### **HOUSING & REVITALIZATION – *Waiver Requested-continued***

6006579-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024, through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Services-remains the same:

The Vendor will collaborate with the City of Detroit to develop and administer the Detroit Housing Services Programs. The Vendor will provide services as follows that are paid for by the American Rescue Plan Act (ARPA) funding. In partnership with Housing and Revitalization Department (HRD), the Vendor will be responsible for the following project management and implementation activities:

Detroit Housing Services Office Direct Assistance:

Upon the Detroit Housing Services Office will identify the needs of residents and alert Subrecipient of the need, also providing demographic information and any other documentation needed to fill the resource request.

- Offer payment via physical check and ACH payments.
- Payments requiring physical check or ACH should be completed within 7 business days.
- Payments allowing credit card should be completed within 24 business hours.
- Physical check pickup to be offered one day a week to program participants.
- The subrecipient's staff should be made available for after-hours and weekend resource requests.
- Reserve non-congregate shelter through the use of hotel/motel beds for Detroit Housing Services clients. • Make payments to many types of vendors that support housing stability services including but not limited to; hotel/motel providers, transitional housing providers, moving companies, storage companies, transportation companies, organization that provide vital documents, etc.
- Procure all direct assistance providers in accordance with 2 CFR Part 200.
- Additional direct services scope may be added at a later date, based upon resident needs, and allowability under ARPA regulations.
- Written notification will be provided to the subrecipient at least 30 days prior.

Below are the DHS Participant services that the Subrecipient will be responsible for procuring, funding and/or tracking, in coordination with Detroit Housing Services:

- Hotel/Motel Stay Hotel/Motel Room Damage
- Transitional Housing
- First Month Rent
- Security Deposit
- Forward Rent
- Rent Arrears
- Storage Expenses
- Moving Expenses
- Vital Document Purchase
- Utility Payment
- Transportation (Lyft, Uber, DDOT)
- Housing Application Fees
- Furniture
- Vehicle Repair
- Childcare- (Since source documents aren't available at this time, any COD source documents required for payment approvals will be finalized at a later date in under written agreement or in an MOU.)
- Minor Home Repair
- Direct Payments to Residents- Diversion Payments

*Contract Discussion continues on the next page*

**HOUSING & REVITALIZATION – *Waiver Requested-continued***

6006579-A1      100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Services remain the same-continued:

**Additional resources may be included at a future date, as allowable under ARPA, with a 10-day notification period.**

**Below are the DHS Participant services that the Subrecipient will be responsible for procuring, funding and/or tracking, in coordination with Detroit Housing Services:**

- Hotel/Motel Stay**
- **Hotel/Motel Room Damage**
- Transitional Housing**
- **First Month Rent**
- **Security Deposit**
- **Forward Rent**
- **Rent Arrears**
- **Storage Expenses**
- **Moving Expenses**
- **Vital Document Purchase**
- **Utility Payment**
- **Transportation (Lyft, Uber, DDOT)**
- **Housing Application Fees**
- **Furniture**
- **Vehicle Repair**
- **Childcare- (Since source documents aren't available at this time, any COD source documents required for payment approvals will be finalized at a later date in under written agreement or in an MOU.)**
- **Minor Home Repair**
- **Direct Payments to Residents- Diversion Payments**

**Additional resources may be included at a future date, as allowable under ARPA, with a 10-day notification period.**

**Detroit Housing Resource HelpLine Administration**

**The contracted entity or entities will collaborate with the City of Detroit and stakeholders to plan, launch and implement a call center hotline. Launched in May 2023, the Detroit Housing Resource HelpLine was created by the city to provide a single, streamlined point of entry for Detroiters needing to connect to housing-related services.**

**The HelpLine administrator will be required to:**

***Contract Discussion continues on the next page***



**HOUSING & REVITALIZATION – *Waiver Requested-continued***

6006579-A1      100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Services remain the same-continued:

- **Develop and implement intake and triage systems for residents that need emergency and nonemergency housing services.**
- **Operate call center during agreed upon times; Monday – Friday 8am to 6pm and Saturday 9am to noon and arrange/plan for after-hours emergency routing as needed o Subject to change based on funding availability.**
- **Develop and maintain the Detroit Housing Resource HelpLine greeting and phone tree option, including translation into multiple languages including but not limited to, English, Spanish, Arabic, and Bengali.**
- **Collect and forward caller data to multiple housing programs at the completion of HelpLine intake process.**
  - This will require technology integrations with multiple platforms including but not limited to Smartsheet, Salesforce, Google and other CRM and case management software.
- **Provide text message, email and robocall outreach as part of HelpLine operations.**
- **Provide outbound calls for residents accessing the HelpLine afterhours, to ensure residents are connected to services.**
- **Provide navigation appointments for residents seeking application assistance through the HelpLine**
- **Keep all electronic and recorded records for HelpLine call for quality assurance monitoring.**
- **Attend mandatory meetings with HelpLine stakeholders.**
- **Attend community engagement meetings.**
- **Attend community and stakeholder resource fairs to complete onsite program enrollment and resource connection.**
- **HelpLine staff to provide high-quality, tenant-centered housing search resources.**
- **HelpLine staff to provide services that are client-centered and trauma-informed.**
- **Develop and maintain all policies and protocols for the HelpLine to ensure streamlined operations**

The Vendor will be required to submit all policy and procedure documentation related to this City of Detroit program operations to the City of Detroit within 30-days of the “Notice to Proceed”.

This includes but is not limited to standard operating procedures, financial operating procedures, procurement policies, and program implementation plans.

Standard operating procedures must include but are not limited to:

- Direct service request and approval workflow, including source document review and approval process
- Urgent/ escalation request process

Financial operating procedures must include but are not limited to:

- Process for ACH and check payments
- Process for returned checks or those not picked up
- Process for payment resolution
- Process for payroll allocation related to staff not 100% dedicated to program
- Process for expense reconciliation and invoice documentation preparation including submission
- Process for procurement activities including direct service providers

*Contract Discussion continues on the next page*

**HOUSING & REVITALIZATION – *Waiver Requested-continued***

6006579-A1      100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Fees-at time of approval:

Wayne Metropolitan Community Action Agency						
DHSO/HRD BUDGET DIRECT SERVICE (12 Month Budget)						
DIRECT				INDIRECT		
				De Minimis Rate	\$925,510	15%
Personnel	FTE	Salaries & Fringe Benefits				
Assistant Director	0.75	\$67,499	\$33.255 x 2080x .30 Fringe x .75 FTE			
Manager	1	\$80,340	\$29.712x 2080 x .30 FTE			
Coordinator	2	\$139,256	\$25.75 x 2080/hrs x2/FTE x.30 Frnge			
Specialist	7	\$428,908	\$22.66 x 2080 x.30 Fringe x 7 FTE			
Grant Accountant	2	\$223,811	\$41.39/hr x 2080 x .30 Fringe			
	12.75	\$939,814				
Equipment		\$19,125	\$1500/FTE for Laptops			
Direct Client Services		\$5,211,129	\$434261 x 12 months			
Total: Staffing + Client Services		\$6,170,068				
Total Indirect (broken down at right)		\$925,510	15.00%			
Total Direct Service		\$7,095,578		Total Indirect Cost	\$925,510	

DHSO/HRD HELPLINE (12 Month Budget)						
DIRECT				INDIRECT		
Personnel	FTE	Salaries & Fringe Benefits				
Department Director	0.4	\$54,032	\$49.96x 832/hrx.30 Fringe	De Minimis Rate	\$265,265	15%
Assistant Director	0.6	\$60,042	\$37.01x 1248/Hrs X .30 Fringe			
Manager	2	\$167,107	\$30.9 x 2080/hrs x 2 FTE x .30 Fringe			
Coordinator	2	\$139,256	\$25.75 x 2080/hrs x2/FTE x.30 Frnge			
Specialist	22	\$1,347,998	\$22.66 x 2080/hrs x 22/FTE x .30 Fringe			
	27	\$1,768,435		Total Indirect Cost	\$265,265	
Total Staffing		\$1,768,435				
Indirect (broken down at right)		\$265,265	15.00%			
Total HelpLine		\$2,033,700				
Grand Total		\$9,129,278				

*Contract Discussion continues on the next page*

**HOUSING & REVITALIZATION – Waiver Requested-continued**

6006579-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Amendment 1 Fees:

Wayne Metropolitan Community Action Agency			
DHSO/HRD BUDGET DIRECT SERVICE (18 Month Budget)			
DIRECT			
Personnel	Original Budgeted Salaries & Fringe Benefits-12 MTHS	Add-On Budgeted Salaries & Fringe Benefits-6 MTHS	TOTAL AMENDED CONTRACT VALUE
Assistant Director (O)	\$67,499		\$67,499
Assistant Director (N)		\$ 44,961	\$44,961
Manager (O)	\$80,340		\$80,340
Manager (N)		\$ 40,170	\$40,170
Coordinator (O)	\$139,256		\$139,256
Coordinator (N)		\$ 34,814	\$34,814
Specialist (O)	\$428,908		\$428,908
Specialist (N)		\$ 153,182	\$153,182
Grant Accountant (O)	\$223,811		\$223,811
Grant Accountant (N)		\$ 55,960	\$55,960
<b>Total Personnel</b>	<b>\$939,814</b>	<b>\$ 329,086</b>	<b>\$1,268,900</b>
<b>Total Direct Client Services</b>	<b>\$5,211,129</b>	<b>\$ 2,665,230</b>	<b>\$7,876,359</b>
<b>Total De Minimis- 15%</b>	<b>\$140,972</b>	<b>\$ 49,363</b>	<b>\$190,335</b>
<b>Total Direct Assistance Service</b>	<b>\$6,291,915</b>	<b>\$3,043,679</b>	<b>\$9,335,594</b>

DHSO/HRD HELPLINE (18 Month Budget)			
DIRECT			
Personnel	Original (O) Budgeted Salaries & Fringe Benefits-12 MTHS	New (N) Add-On Budgeted Salaries & Fringe Benefits-6 MTHS	TOTAL AMENDED CONTRACT VALUE
Department Director (O)	\$54,032		\$54,032
Department Director (N)		\$23,400	\$23,400
Department Director (N)		\$7,956	\$7,956
Assistant Director (O)	\$60,042		\$60,042
Assistant Director (N)		\$100,075	\$100,075
Manager (O)	\$167,107		\$167,107
Manager (N)		\$125,330	\$125,330
Coordinator (O)	\$139,256		\$139,256
Coordinator (N)		\$69,628	\$69,628
Specialist (O)	\$1,347,998		\$1,347,998
Specialist (N)		\$612,726	\$612,726
<b>Total Staffing</b>	<b>\$1,768,435</b>	<b>\$939,116</b>	<b>\$2,707,551</b>
<b>Deminimis Indirect</b>	<b>\$265,265</b>	<b>\$140,867</b>	<b>\$406,133</b>
<b>Total HelpLine</b>	<b>\$2,033,700</b>	<b>\$1,079,984</b>	<b>\$3,113,684</b>
<b>Amended Grand Total</b>	<b>\$12,449,278</b>		

*Contract Discussion continues on the next page*

**HOUSING & REVITALIZATION – *Waiver Requested-continued***

6006579-A1     100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: October 22, 2024 through December 31, 2025 – Amended Contract Period: October 22, 2024 through June 30, 2026 – Contract Increase Amount: \$3,320,000.00 – Total Contract Amount: \$12,449,278.00

Additional Information:

- **6006579 was originally approved October 22, 2024, to provide Services to connect Individuals Experiencing Housing Instability with Resources for \$9,129,278 through December 31, 2025.**

**HOUSING & REVITALIZATION – *Waiver Requested***

6006140-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Housing Placement, Education, Employment, Emergency Healthcare or other forms of Public or Private Assistance for Homeless or At-Risk Individuals. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: April 2, 2024 through June 30, 2025 – Amended Contract Period: April 2, 2024 through June 30, 2026 – Contract Increase Amount: \$350,000.00 – Total Contract Amount: \$760,200.00.

Funding

Account String: 3923-22012-361111-617900-851208  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA - Intergenerational Poverty 3**  
Funds Available: **\$6,716,416 as of May 30, 2025**

Tax Clearances Expiration Date: **5-5-26**

Political Contributions and Expenditures Statement:

Signed: **10-29-24** Contributions: **None**

Affidavits, Donations, & Clearances

Date signed: **10-29-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

ARPA Allowable Use Letter:

**The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 2: Negative Economic Impacts for Homelessness Diversion.**

Bid/Background Information:

**None, because this is an amendment to an existing contract.**

Contract Details:

Vendor: **Wayne Metro Community Action Agency**  
End Date: **Add 1 year; through June 30, 2026**

Amount: **Add \$350,000; Total \$760,200**

Services – *remains the same:*

**Collaborate with other service agencies to provide housing placement services, education, employment, and emergency health care or other forms of public or private assistance that may be available for the homeless or at-risk of homeless people through the Homelessness Diversion ARPA Programming. The vendor will give assistance to households that need immediate shelter with stabilizing housing concerns or relocating to permanent housing.**

**The funding will serve anyone who calls the CAM Phone Line or presents to the CAM Access Points seeking emergency shelter. The funds will be used to provide/administer funds for individuals and families deemed eligible for homeless diversion and the staff.**

**In 2021, data shows that 2,066 households were engaged and diverted from entering the emergency shelter system, including 174 of these households receiving financial assistance to divert from homelessness.**

**Financial assistance will be provided on a case-by-case basis. Financial assistance includes, but not limited to: Renal Assistance/ Rental Application Fees, Security Deposits last Month's rent, Moving Costs, bus/train tickets, and food/gas gift cards. The vendor will also provide Light touch case management services, which will include help with creating a reasonable housing placement/stabilization plan, housing information and search.**

**Hours of Operation: M-F, 10am – 6:30 pm at CASS and M-TH 10am-4 pm. These times are subject to change based upon the need of the CAM Access Point.**

***Contract discussion continues onto the next page.***

**Housing & Revitalization – Waiver Requested - continued**

6006140-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Housing Placement, Education, Employment, Emergency Healthcare or other forms of Public or Private Assistance for Homeless or At-Risk Individuals. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: April 2, 2024 through June 30, 2025 – Amended Contract Period: April 2, 2024 through June 30, 2026 – Contract Increase Amount: \$350,000.00 – Total Contract Amount: \$760,200.00.

Fees – at the time of approval:

Case Management	\$143,750
Payroll Taxes	\$10,997
Fringe Benefits	\$32,128
Financial Assistance	\$210,000
Admin. Costs	\$13,325
<b>TOTAL</b>	<b>\$410,200</b>

The full previously authorized \$ 410,200 has been invoiced on this contract.

Amendment 1 Fees (Current Request):

Case Management	\$77,750
Payroll Taxes	\$5,997
Fringe Benefits	\$7,328
Financial Assistance	\$255,600
Admin. Costs	\$3,325
<b>Amendment 1 TOTAL</b>	<b>\$350,000</b>

**TOTAL Contract Amount: \$410,200 (Initial Fees) + \$350,000 (Amendment 1) = \$760,200**

Additional Information:

**6006140 was initially approved April 2, 2024 for \$410,200; through June 30, 2025.**

**HOUSING AND REVITALIZATION-waiver requested**

6005895-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Funds and an Increase of Funds for Expanded 24 Hour Street Outreach and Emergency Shelter Services. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson, Detroit, MI 48201 – Previous Contract Period: December 19, 2023 through June 30, 2025 – Amended Contract Period: December 19, 2023 through June 30, 2026 – Contract Increase Amount: \$780,000.00 – Total Contract Amount: \$1,180,000.00.

Funding

Account String: **3923-22002-251111-617900-850210**  
Fund Account Name: **American Recue Plan Act- Fund**  
Appropriation Name: **ARPA - City Services & Infrastructure**  
Funds Available: **\$43,219,344 as of May 30, 2025**

Tax Clearances Expiration Date: **10-2-25**

Political Contributions and Expenditures Statement:

Signed: **4-28-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-28-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background:

The purpose of this agreement is to help address the impacts of the adverse health and economic impacts of the COVID-19 pandemic to residents of the City in both a restorative and reparative manner; seeking to close the gaps and address causes and effects of past inequities that led to the disparities exposed and exaggerated by the COVID-19 pandemic in order to build a stronger and more equitable economy.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1) for Mental health Services.

Bid Information

**None. This is an amendment to an existing agreement.**

Contract Details:

Vendor: **Detroit Rescue Mission Ministries (DRMM)**

Amount: **+\$780,000; Total \$1,180,000**

End Date: **adds 1 year through June 30, 2026**

Services-remains the same:

The vendor will provide Emergency Shelter Services at DRMM's Oasis Emergency Shelter located at 13220 Woodward Highland Park, MI 48203; collaborate with other service agencies to provide housing placement services, education, employment, and emergency health care or other forms of public or private assistance as may be available for homeless persons; and enter client data into the Homeless Management Information System (HMIS), including client intake, interim updates, case notes, exit assessment data, client demographics, and all other essential HMIS data elements.

Provide Case management services, applying for housing, connect to employment & mainstream resources, develop housing plans, obtain ID documents, referral to services such as mental health, medical assistance, food assistance, and housing appointments.

DRMM works with a variety of non-profits and governmental agencies to assist clients with housing including United Community Housing Coalition, Community & Home Supports, Neighborhood Legal Services Organization, Southwest Solutions, Wayne Metro Community Action Agency, etc. Emergency

Vendor also works with Detroit Housing Commission & Residential Property Management, Inc, which is subsidization for Michigan State Housing & Development Authority for Emergency Housing Vouchers.

***Contract Discussion continues on the next page***

**HOUSING AND REVITALIZATION-waiver requested-continued**

6005895-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Funds and an Increase of Funds for Expanded 24 Hour Street Outreach and Emergency Shelter Services. – Contractor: Detroit Rescue Mission Ministries – Location: 150 Stimson, Detroit, MI 48201 – Previous Contract Period: December 19, 2023 through June 30, 2025 – Amended Contract Period: December 19, 2023 through June 30, 2026 – Contract Increase Amount: \$780,000.00 – Total Contract Amount: \$1,180,000.00.

Services-continued

**The estimated number of households serviced under this agreement is 400 men Fall of 2023 through June 30, 2025 (capacity is 80 individuals per night).**

Fees-at the time of approval:

<b>Case Management</b>	<b>\$106,080</b>
<b>Senior Case Management/Supervisor</b>	<b>\$57,720</b>
<b>Intake/Data Support Specialist</b>	<b>\$60,840</b>
<b>Payroll Taxes (7.65% cap)</b>	<b>\$15,633.54</b>
<b>Fringe Benefits</b>	<b>\$40,013.69</b>
<b>Maintenance (Minor or Routine)</b>	<b>\$5,400</b>
<b>Program Building Utilities</b>	<b>\$5,400</b>
<b>Necessary Supplies for Operations (including additional chairs or cots)</b>	<b>\$2,620</b>
<b>Client Vital Docs</b>	<b>\$400</b>
<b>Application Fees to Landlords or Property Managers</b>	<b>\$2,100</b>
<b>Meals (lunch only)</b>	<b>\$74,480 [\$1.75 per lunch, 7 days a week, 80 per day]</b>
<b>Insurance</b>	<b>\$1,249.90</b>
<b>Telephone/Internet</b>	<b>\$4,775.58</b>
<b>Admin Costs</b>	<b>\$23,287.29</b>
<b>ARPA TOTAL \$400,000</b>	

**Projected cost per household: \$999.99; 400 individuals serviced.**

*Amendment 1 fees can be found on the next page*



Total Award Amount:	\$ 1,180,000.00
---------------------	-----------------

Total Projected Households Served:	700
------------------------------------	-----

Expense	Original Budget	Amendment Add-on Budget	New Budget Total	Budget Narrative
<b>Eligible Costs:</b>				
<b>Personnel Costs</b>				
Case Management	\$ 106,080.00	\$ 155,023.01	\$ 261,103.01	Salary for two case managers
Senior Case Management/Supervisor	\$ 57,720.00	\$ -	\$ 57,720.00	Salary for senior case manager
Intake/Data Specialist	\$ 60,840.00	\$ -	\$ 60,840.00	Costs are for personnel described below. Data staff will manage client intake and information into the required databases. The 1.5 FTE is listed as we will have someone covering off days
Other Staffing (add staff titles)	\$ -	\$ 414,814.40	\$ 414,814.40	
Payroll Taxes (7.65% cap)	\$ 15,633.54	\$ 43,592.56	\$ 59,226.10	FICA Taxes
Fringe Benefits	\$ 40,013.69	\$ 58,538.67	\$ 98,552.36	Employer paid fringe benefits cost
<b>Facility Costs</b>				
Maintenance (Minor or Routine)	\$ 5,400.00	\$ 20,000.00	\$ 25,400.00	Repairs to equipment and fixtures, maintenance for elevator, kitchen equipment, and alarm systems, janitorial services and equipment/supplies. \$300 per mo.
Program Building Utilities	\$ 5,400.00	\$ 35,000.00	\$ 40,400.00	10% of utilities for term
Staff Equipment/Furniture	\$ -	\$ 15,000.00	\$ 15,000.00	
Meals (lunch only)	\$ 74,480.00	\$ -	\$ 74,480.00	
Supplies Necessary for Operations (including additional chairs or cots)	\$ 2,620.00	\$ 14,956.36	\$ 17,576.36	Supplies needed for operations including cleaning supplies, hygiene supplies. Tables and chairs are needed for clients to use during engagement with Case Managers. Printed materials
Insurance	\$ 1,249.90	\$ 15,000.00	\$ 16,249.90	
Telephone/Internet	\$ 4,775.58	\$ 4,075.00	\$ 8,850.58	
Security Service	\$ -	\$ 4,000.00	\$ 4,000.00	
Client Vital Documents	\$ 400.00	\$ -	\$ 400.00	Birth records, driver's license/State ID, copying costs for health records for disability applications, etc.
Application Feeds to Landlords or Property Managers	\$ 2,100.00	\$ -	\$ 2,100.00	\$35 per application 60 applications to private landlords providing affordable housing units
<b>Indirect Costs **See Note Below</b>				
Admin Costs	\$ 23,287.29	\$ -	\$ 23,287.29	Cost of Administrative staff working on grant (i.e. finance, payroll, human resources)
<b>TOTAL</b>	<b>\$ 400,000.00</b>	<b>\$ 780,000.00</b>	<b>\$ 1,180,000.00</b>	

Original Budget	\$ 400,000.00
Amended Budget	\$ 780,000.00
Total	\$ 1,180,000.00

Projected Cost Per Household:	\$ 1,685.71
-------------------------------	-------------

Additional Information:

**6005895 was initially approved at Formal Session January 9, 2024 to provide 24 Hour Street Outreach and Emergency Shelter Services for \$400,000 through June 30, 2025.**

**HOUSING AND REVITALIZATION-waiver requested**

6005891-A1 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for Expanded 24 Hour Street Outreach and Emergency Shelter Services (Day). – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: December 19, 2023 through June 30, 2025 – Contract Increase Amount: \$550,000.00 – Total Contract Amount: \$1,070,000.00.

Funding

Account String: **3923-22002-251111-617900-850210**  
Fund Account Name: **American Recue Plan Act- Fund**  
Appropriation Name: **ARPA - City Services & Infrastructure**  
Funds Available: **\$43,219,344 as of May 30, 2025**

Tax Clearances Expiration Date: **6-12-25**

Political Contributions and Expenditures Statement:

Signed: **10-29-24** Contributions: **None**

Consolidated Affidavits

Date signed: **10-29-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Uses Resumes
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background:

The purpose of this agreement is to help address the impacts of the adverse health and economic impacts of the COVID-19 pandemic to residents of the City in both a restorative and reparative manner; seeking to close the gaps and address causes and effects of past inequities that led to the disparities exposed and exaggerated by the COVID-19 pandemic in order to build a stronger and more equitable economy.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1) for Mental health Services.

Bid Information

**None. This is an amendment to an existing agreement.**

Contract Details:

Vendor: **Wayne Metropolitan Community Action Agency (WMCAA)**

Amount: **+\$550,000; Total \$1,070,000**

End Date: **June 30, 2025**

Services-remains the same:

The vendor will provide Day time Street Outreach; collaborate with other service agencies to provide housing placement services, education, employment, and emergency health care or other forms of public or private assistance as may be available for homeless persons; and enter client data into the Homeless Management Information System (HMIS), including client intake, interim updates, case notes, exit assessment data, client demographics, and all other essential HMIS data elements.

***Contract discussion continues onto the next page.***

**HOUSING AND REVITALIZATION-waiver requested-continued**

6005891-A1 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for Expanded 24 Hour Street Outreach and Emergency Shelter Services (Day). – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: December 19, 2023 through June 30, 2025 – Contract Increase Amount: \$550,000.00 – Total Contract Amount: \$1,070,000.00.

Services-remains the same-continued:

**Other services:**

- Provision of basic needs items such as blankets, snacks, water, hygiene products, socks, hand warmers, tents, coats, etc.
- Storage of personal belongings
- Transportation to and advocacy for emergency shelter
- Diversion when appropriate and available Assistance with obtaining vital documents
- Connection to resources and services such as mental health, mainstream benefits, Coordinated Entry through CAM
- Assistance completing applications/documents
- Navigation in finding appropriate housing for those with vouchers or assistance
- Agency will use a vehicle to safely transport singles and households with children experiencing unsheltered homelessness to emergency shelter.
- Respond to calls from the City of Detroit's multiple departments, such as Housing and Revitalization, The Detroit Police Department, The General Services Department, and The Detroit Wayne Integrated Health Network.

The estimated number of households serviced under this agreement is 200 households Fall of 2023 through June 30, 2025.

Hours of Operation for Daytime hours: Mon. & Tues. 8am -4pm, Fri & Sat. 4pm-12am, Sun. 1pm-9pm.

Fees-at the time of approval:

Street Outreach Staff	\$143,520
Outreach Navigation Staff	\$71,760
Outreach/ Navigation Manager	\$46,800.
Payroll Taxes (7.65% cap)	\$20,049.12
Fringe Benefits	\$59,034
Office Supplies	\$3,600
Supplies Necessary for Operations	\$900
Internet Service	\$432
Basic Needs	\$79,998.88
Storage costs (client belongings)	\$2,550
Client Bus Tickets	\$756
Vehicle (purchase/lease)	\$32,000
Vehicle Maintenance (including fuel, insurance)	\$5,400
Cost of Primary Docs (ID, birth certs)	\$ 500
Admin Costs	\$52,000
HMIS Equipment/Licenses	\$700
ARPA TOTAL	\$520,000

Projected cost per household: \$2,600; 200 households serviced.

*Contract discussion continues onto the next page.*

**HOUSING AND REVITALIZATION-waiver requested-continued**

6005891-A1 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for Expanded 24 Hour Street Outreach and Emergency Shelter Services (Day). – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: December 19, 2023 through June 30, 2025 – Contract Increase Amount: \$550,000.00 – Total Contract Amount: \$1,070,000.00.

Amendment 1 Fees:

Item #	Description of Work	Scheduled Value	Add'l ARPA	(New Line Total)
<b>Personnel Costs</b>				
	Street Outreach Staff	\$ 143,520.00	\$ 215,280.00	\$ 358,800.00
	Street Outreach Coordinator	\$ -	\$ -	\$ -
	HMIS / Treasury Data Staff	\$ -	\$ 47,840.00	\$ 47,840.00
	Outreach Navigation Staff	\$ 71,760.00	\$ 56,160.00	\$ 127,920.00
	Outreach Navigation manager	\$ 46,800.00	\$ 62,400.00	\$ 109,200.00
	Payroll Taxes (7.65% cap)	\$ 20,049.12		\$ 20,049.12
	Fringe benefits	\$ 59,034.00	\$ 133,588.00	\$ 192,622.00
	<b>Total Task 1</b>	\$ 341,163.12	\$ 5515,268.00	\$ 856,431.12
<b>Facility Costs</b>				
	Office Supplies	\$ 3,600.00	\$ -	\$ 3,600.00
	Program Building Utilities		\$ -	\$ -
	Supplies Necessary for Operations	\$ 900.00	\$ 600.00	\$ 1,500.00
	Insurance		\$ -	\$ -
	Telephone (Communications)		\$ -	\$ -
	Internet Service	\$ 432.00	\$ -	\$ 432.00
	<b>Total Task 2</b>	\$ 4,932.00	\$ 600.00	\$ 5,532.00
<b>Client Engagement</b>				
	Basic Needs	\$ 79,998.88	\$ 8,332.00	\$ 88,330.88
	Toiletries		\$ -	\$ -
	Storage Costs	\$ 2,550.00		\$ 2,550.00
	Blankets and/or Clothing		\$ -	\$ -
	<b>Total Task 3</b>	\$ 82,548.88	\$ 8,332.00	\$ 90,880.88
<b>Transportation</b>				
	Client Bus Tickets	\$ 756.00	\$ -	\$ 756.00
	Staff travel (mileage)		\$ -	\$ -
	Vehicle car seats to service families			\$ -
	Vehicle (purchase/lease)	\$ 32,000.00	\$ 20,000.00	\$ 52,000.00
	Vehicle maintenance (including fuel/insurance)	\$ 5,400.00	\$ 4,800.00	\$ 10,200.00
	<b>Total Task 3</b>	\$ 38,156.00	\$ 24,800.00	\$ 62,956.00
<b>Case Management</b>				
	Cost of Primary Docs (ID, birth certs)	\$ 500.00	\$ 0.00	\$ 500.00
	<b>Total Task 3</b>	\$ 500.00	\$ 0.00	\$ 500.00
<b>Indirect Costs</b>				
	Administration	\$ 52,000.00	\$ 0.00	\$ 52,000.00
	<b>Total Task 3</b>	\$ 52,000.00	\$ 0.00	\$ 52,000.00
<b>HMIS Data Entry</b>				
	HMIS Equipment/Licenses	\$ 700.00	\$ 1,000.00	\$ 1,700.00
	<b>Total Task 3</b>	\$ 700.00	\$ 1,000.00	\$ 1,700.00
<b>TOTAL CONTRACT TO DATE</b>				
		\$ 520,000.00	\$ 550,000.00	\$ 1,070,000.00

Additional Information:

6005891 was initially approved at Formal Session January 9, 2024 to provide 24 Hour Street Outreach and Emergency Shelter Services (Day) for \$520,000 through June 30, 2025.

**GENERAL SERVICES – Waiver Requested**

6007024 100% City Funding – To Provide John Deere Equipment, Engine and Components Repair Services, Labor and/or Parts. – Contractor: Tri County Equipment – Location: 3700 Lapeer Road, Auburn Hills, MI 48326 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$500,000.00.

**\*\*\*The contract # is INCORRECT. It should be 6007204. LPD requested a correction letter on 6/3/25.**

Funding

Account String: **1000-29470-470100-622100**

Fund Account Name: **General Fund**

Appropriation Name: **GSD Shared Services**

Funds Available: **\$4,798,299 Encumbered as of May 30, 2025**

Tax Clearances Expiration Date: **5-21-26**

Political Contributions and Expenditures Statement:

Signed: **4-30-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-30-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

**RFQ opened on February 22, 2025 and closed March 11, 2025. 96 Invited Suppliers; 1 Bid Received.**

**Bids were evaluated based on the price of Labor, Towing/Road Service, and various quantities of parts.**

ALL Bids:

**Tri County Equipment was only qualified bidder. The one bid was found to be fair and reasonable when compared to previous labor and parts pricing contained in similar Contracts. Their bid was the same as the fees listed below in the fees section.**

Contract Details:

Vendor: **Tri County Equipment**

Amount: **\$500,000**

Bid: **Single Bid**

End Date: **3 years from approval**

Services

**Provide John Deere Equipment, Engine and Components Repair Services, Labor and/or Parts, including:**

- **Supply, upon request OEM City of Detroit vehicles.**
- **All generic parts must meet or exceed O.E.M. specifications**
- **Warranty repairs shall be completed at no cost to the City of Detroit.**
- **Utilize manufacturer's warranty, emission control or other warranties before billing to the City of Detroit for repairs.**
- **Warranty repair work for a period of 12 months upon completion of repairs and delivery of equipment to Fleet Management Division.**
- **Delivery within 2 working days**

Fees:

**Parts, Certified Genuine or approved equal, warrantable at 12% Discount from Dealer Parts and Accessories Price List on Shop.deere.com.**

WORK SCHEDULE	HOURLY RATES IN DOLLARS (\$)
MONDAY – FRIDAY, 7 AM- 4 PM	\$130.00
MONDAY – FRIDAY, 4 PM - 10 PM	N/A
MONDAY – FRIDAY, 10 PM - 7 AM	N/A
SATURDAY, 7 AM - 6 PM	\$175.00
SATURDAY, AFTER 6 PM	N/A
SUNDAY/ HOLIDAYS	N/A
ROAD SERVICE REPAIR	\$150.00
TOW/HAULING (3 HOUR MAXIMUM)	\$150.00

**TOTAL Not to Exceed \$500,000**

## HOUSING & REVITALIZATION

6004587-A3    100% ARPA Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Youth Wages and Program Support for the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Previous Contract Period: July 1, 2022 through June 30, 2025 – Amended Contract Period: July 1, 2022 through June 30, 2026 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$22,750,000.00.

### Funding:

Account String: **3923-22016-330115-617900**  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA-Small Business Support**  
Funds Available: **\$5,756,017 as of May 30, 2025**

Tax Clearances Expiration Date: **5-30-26**

Political Contributions and Expenditures Statement:

Signed: **11-7-24**                      Contributions **Approximately 50 donations from Individuals that work at DESC or their spouses to the mayor, to 2 former CMs, to 4 current CMs, & candidates in other electoral races from 2019-2024.**

### Consolidated Affidavits:

Date signed: **10-26-23**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment App. complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

### ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for assistance to unemployed or underemployed workers.

### Bid Information:

None, because this is an amendment to an existing contract. . At the time of approval, this vendor was selected using the Notice of Funds Available (NOFA) process.

### Contract Details:

Vendor: **Detroit Employment Solutions Corporation**                      Amount: **Add \$2,500,000; Total \$22,750,000**End  
Date: **Add 1 year; through June 30, 2026**

### Services

Services will be provided to Detroit residents determined eligible within the ages of 14-24 and willing to work part-time over a 6-week period between July 1 and September 1, or on a schedule feasible for students attending public, charter or private schools in Detroit during the school year. Participants in the Detroit Summer Youth Employment Program will be paid between \$10 and \$15 per hour, bi-weekly.

Employers acting as host sites also benefit as they are connected to local, informed, and trained youth. The program aims to service 8,000 youth each summer who will be placed with approximately 90 employers acting as host sites. DESC will be administering the Summer Youth Employment Program on behalf of the City of Detroit.

The program provides meaningful employment opportunities for Detroit's youth and young adults through its tiered-level experiences including:

1. The Career Exploration component introduces young people (typically ages 14–16) to first-time work and career opportunities through community service, team projects, and job shadowing. This tier is for youth with little or no previous work experience. Worksites include Junior Police, Fire Cadets, and placements at various community-based organizations.

*Contract discussion continues onto the next page.*

**HOUSING & REVITALIZATION – *continued***

6004587-A3 100% ARPA Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Youth Wages and Program Support for the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Previous Contract Period: July 1, 2022 through June 30, 2025 – Amended Contract Period: July 1, 2022 through June 30, 2026 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$22,750,000.00.

Services – *continued*:

2. The Ready for Work component focuses on young people (typically ages 16 – 18) with some previous work experience. This tier places youth with a host employer or in a vocational training experience while continuing to build career readiness skills. Worksites include industry-led and pre-apprenticeship trainings.
3. The Career Pathways Internship component is a competitive internship for young people (typically ages 17-24) with previous work experience who have a desire to focus on a specific career pathway with a host employer. Worksites could include DTE Energy, Blue Cross Blue Shield, Marathon Petroleum, and Accenture.

With the oversight of the City's Jobs and Economy Team (JET), the subrecipient will be responsible for project implementation and management activities. DESC will provide:

- Coordination of the Detroit Summer Youth Employment Program;
- Facilitation of training;
- Transportation services for youth/program participants;
- Fund and oversee Detroit Summer Youth Employment Program staff, including but not limited to career specialists, youth coordinators, project managers, employer specialists and admin. staff;
- Provide other administrative services, including but not limited to technology functions, providing program supplies, program insurance, facility rentals and any other Detroit Summer Youth Employment Program related services required by the City.

The following tasks will be provided by DESC:

**Task 1: Pre-Program Activities and On-going Project Administration** including providing regular status reports/meetings, collaborate with stakeholders to organize work streams; execute participant agreements.

**Taks 2: Programming Activities** including Kick-off Meeting and Online & Participant Orientation.

**Task 3: Work Experience Quality & Safety** including preparing guidelines for worksites and businesses; conduct work site checks; prepare work site evaluation scoring criteria; and develop a method to identify and possibly remove sites from the program that fail to meet the scoring criteria.

**Task 4: Conduct Post-Award Grant Disbursement & Monitoring Activities** including Program Recruitment in coordination with City JET and other designated City departments, and DESC through social media channels, job fairs, etc., announce online application, hold pre-program/pre-work informational sessions, provide DDOT passes if needed; programming activities such as securing partnerships, match participants with work/training, coordinate summer program subrecipient(s), and provide stipends to all program participants biweekly; Financial Management & Grant Compliance.

**Task 5: Award Close-out.**

**Project Locations:**

Administrative offices are located at 115 Erskine, 2nd Floor – Detroit, MI 48201. Administrative hours for the Program Administration services will be 9 AM – 5 PM

Services will be provided virtually and in-person to the extent possible.

*Contract discussion continues onto the next page.*



## HOUSING & REVITALIZATION – *continued*

6004587-A3 100% ARPA Funding – AMEND 3 – To Provide an Extension of Time and an Increase of Funds for Youth Wages and Program Support for the Grow Detroit Youth Talent Program (GDYT). – Contractor: Detroit Employment Solutions Corporation – Location: 115 Erskine Street, 2nd Floor, Detroit, MI 48201 – Previous Contract Period: July 1, 2022 through June 30, 2025 – Amended Contract Period: July 1, 2022 through June 30, 2026 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$22,750,000.00.

### Amendment 3 Fees:

**Awaiting an update from OCP.**

### Fees – At the time of approval, Amendments 1 & 2

#### **Detroit Summer Youth Employment Program 2022-2024**

Program Elements	ARPA Allocation	Year 1 FY23	Year 2 FY24
Youth Wages (servicing 8,000 youth per program year)	\$8,842,705	\$5,500,000	\$3,117,705
DESC & Connect Detroit Coordinated Programming Contract	\$2,634,800	\$1,500,000	\$1,159,885
Direct Programming costs including DESC Staff Personnel Cost (total staff 22)	\$500,000	\$250,000	\$250,000
Direct / Indirect Costs (supplies, technology, Work Readiness Pre-Training, Marketing, mileage, facilities, internal IT, non-program labor, evaluation, team)	\$297,495	\$250,000	\$247,410
<b>TOTAL</b>	<b>\$12,275,000</b>	<b>\$7,500,000</b>	<b>\$4,775,000</b>

- To meet funding amounts necessary to administer this program, DESC will supplement this budget with additional eligible non-ARPA funding sources.

#### **Detroit Summer Youth Employment Program 2022-2025**

Program Elements	Year 1 FY22-FY23	Year 2 FY23-FY24	Year 3 FY24-FY25	Total FY22-FY25
Youth Wages (servicing 8,000 youth per program year)	\$5,750,000	\$3,117,705	\$5,370,602	\$14,238,307
Subrecipient Costs	\$1,500,000	\$1,159,885	\$579,000	\$3,238,885
Direct Programming Costs (DESC Staff, supplies, technology, marketing, mileage, etc.)	\$250,000	\$477,410	\$1,841,271	\$2,568,681
Indirect Costs	---	\$20,000	\$184,127	\$204,127
<b>TOTAL</b>	<b>\$7,500,000</b>	<b>\$4,775,000</b>	<b>\$7,975,000</b>	<b>\$20,250,000</b>

- To meet funding amounts necessary to administer this program, DESC will supplement this budget with additional eligible non-ARPA funding sources. In addition, this budget is preliminary and will be approved by the Chief Financial Officer once eligible de minimis is calculated.

**The full previously authorized \$20,250,000 has been invoiced on this contract.**

### Additional Information:

**6004587 was initially approved July 26, 2022 for \$12,275,000; through June 30, 2024.**

**6004587-A1 was approved January 2, 2024 to extend the term by 1 year and for an additional \$1,975,000; through June 30, 2025.**

**6004587-A2 was approved July 16, 2024 for an additional \$6,000,000, making the total \$20,250,000. No additional time was requested; through June 30, 2025.**



### HOUSING AND REVITALIZATION

6005147-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Tax Foreclosure Prevention Canvassing Services. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: July 18, 2023 through June 30, 2025 – Amended Contract Period: July 18, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$423,512.70.

#### Funding

Account String: **3923-22012-350030-617900-851204**  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA - Intergenerational Poverty 1**  
Funds Available: **\$6,716,416 as of May 30, 2025**

Tax Clearances Expiration Date: **6-12-25**

Political Contributions and Expenditures Statement:

Signed: **10-29-24** Contributions: **None**

#### Consolidated Affidavits

Date signed: **10-29-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

#### ARPA Allowable Use:

**The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).**

#### Bid Information

**None. This is an amendment to an existing agreement to extend to December 31, 2025, to allow for canvassing to occur through the 2025 foreclosure timeline. The staff has experienced turnover and reduced capacity within the organization.**

#### Contract Details:

Vendor: **Wayne Metropolitan Community Action Agency**

Amount: **+0.00; Total \$423,512.70**

End Date: **adds 6 months through December 31, 2025**

#### Services-remains the same:

- **The Vendor to provide canvassing services to Detroit neighborhoods and provide resources or direct service.**
- **The Vendor will provide a trusted messenger to deliver tax foreclosure prevention program resources successfully, including areas where bilingual canvassing will be necessary. Properties facing foreclosure are non-consecutive, nor geographically bound and will include targeted addresses – which results in the need for transportation for canvassers based upon possible distance between addresses.**
- **The target population will shift frequently throughout the year to meet the needs of residents throughout the foreclosure timeline. Various target populations may cause the properties to be further geographically spread. This project does not include canvassing every door on a block/ neighborhood.**
- **The City will assign addresses and canvassing priorities to the vendor. Different target populations may require a different survey or onsite appointment scheduling systems for community partners to be utilized, which will be provided by the City of Detroit. Organization leadership will be responsible for ensuring that canvassers are using the correct survey or onsite appointment scheduling systems for the canvassing population.**
- **Properties at-risk of foreclosure- From early winter to March 31st the target population may include properties that are at-risk of foreclosure. This list will be refined and updated frequently to remove properties that are no longer at-risk of foreclosure, as they are redeemed. The at-risk population will decrease over time, and the geographic distance between doors to canvass will become greater. This will impact on the number of doors that can be canvased per hour, and transportation related costs.**

*Contract discussion continued on next page.*

## **HOUSING AND REVITALIZATION-continued**

6005147-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Tax Foreclosure Prevention Canvassing Services. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: July 18, 2023 through June 30, 2025 – Amended Contract Period: July 18, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$423,512.70

### Services-remains the same continued.:

- **Foreclosed properties- After April 1st, the target population will include residential properties that have been foreclosed. The goal of this outreach is to connect residents with the Make it Home Program.**
- **This target population is smaller than the at-risk population and will be refined as properties are redeemed or opted in to Make it Home. This is a small population and will decrease over time and requires the use of a separate survey. The geographic distance between doors to canvass will become greater. This will impact on the number of doors that can be canvased per hour, and transportation related costs.**
- **Properties in forfeiture – After foreclosed properties have been canvassed, the target population will shift to properties that have one or more years being collected by the County. This will be the largest target population and may require the use of an alternate survey.**
- **Properties that qualify for HOPE- Properties that have not yet submitted a HOPE Property Tax Exemption application may be canvassed to inform Detroit residents of application deadlines. This target population is geographically spread throughout the city and may require the use of an alternate survey. This will impact on the number of doors that can be canvased per hour, and transportation related costs.**
- **Other special target populations- Other special targeted outreach regarding property tax foreclosure prevention may occur. These populations may be geographically spread and require the use of alternate surveys.**
- **Targeted canvassing population address lists will be provided by the City of Detroit.**
- **In partnership with the City of Detroit, vendor will provide services related to tax foreclosure prevention assistance programs and resources through canvassing, door to door outreach and location-based events.**

### **The vendor will be expected to:**

- **Complete Phase 1 Canvassing, consisting of a minimum of 15% to maximum of 50% of total contracted doors by July 18, 2023**
- **Complete Phase 2 Canvassing, consisting of a minimum of 5,000 to a maximum of 60,000 doors by December 31, 2024. Numbers and dates are subject to change based on need and total number of properties at risk of foreclosure.**
- **The vendor will be equipped with data-enabled technology and will be expected to collect data information via a GIS based application, managed by the City of Detroit. This will track each door canvassed, answered, occupancy status, resident response survey, scheduling, etc.**
- **Vendor will be required to provide ongoing training to canvassing staff regarding survey updates, and training.**
- **Vendor will be required to continuously monitor data quality, improving contact rates and quality of survey data.**
- **The data collected is the basis for invoice reimbursement.**
- **Vendor will be required to take on at least 15% of the population through a combination of target populations.**
- **Vendor will be required to attend mandatory trainings on property tax foreclosure assistance programs and resources and attend monthly progress update meetings with the City of Detroit.**

***Contract discussion continued on next page.***

## HOUSING AND REVITALIZATION-continued

6005147-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time Only for Tax Foreclosure Prevention Canvassing Services. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: July 18, 2023 through June 30, 2025 – Amended Contract Period: July 18, 2023 through December 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$423,512.70

Services-remains the same continued.:

- The Vendor will be required to provide ongoing staff training at the request of the City of Detroit.
- Canvassing will be the driving force to collect data to directly connect residents to community
- partners for property tax foreclosure relief and increase the below Canvassing metrics and other program outcomes.

Fees-remains the same:

Item #	Category	Description of Work	# of Units	Unit of Measure	Rate per Unit	Scheduled Value
	Item/Work Title	What is this deliverable? (what does the contractor have to provide to get paid per unit)	quantity	hour, EA, LS, etc...	\$\$ to be filled in by bidder	Total cost (# units x Rate)
<b>Task 1</b>						
<b>Fixed Fee</b>						
1	Properties At-risk of Foreclosure	12 units per hour for 3 months January 1st - March 31	9,000	per house	\$ 3.90	\$ 35,100.00
2	Foreclosed Properties	n/a	0			\$ -
3	Properties in Forfeiture	12 units per hour Jan 1 - Dec 31 (1800 hours worked)	90,593	per house	\$ 3.90	\$ 353,312.70
4	HOPE and other Special Target Populations	12 units per hour Jan 1 - Dec 31 (1800 hours worked)	9000	per house	\$ 3.90	\$ 35,100.00
						\$ -
<b>Total Task 1</b>					<b>\$ 11.70</b>	<b>\$ 423,512.70</b>
<b>TOTAL CONTRACT AMOUNT</b>						<b>\$ 423,512.70</b>

### Additional Information

6005147 was initially approved at Formal Session July 23, 2023, to provide Tax Foreclosure Prevention Canvassing Services for \$423,512.70 through June 30, 2025.

## HOUSING & REVITALIZATION

6006028-A1 100% CDBG Funding – AMEND 1 – To Provide Technical Training Assistance Services. – Contractor: SP Grace, LLC – Location: 440 Burroughs, Suite 110, Detroit MI 48202 – Contract Period: April 1, 2024 through December 31, 2025 – Contract Increase Amount: \$18,995.00 – Total Contract Amount: \$38,745.00.

### Funding

Account String: **2001-13170-365707-617900**

Fund Account Name: **Block Grant**

Appropriation Name: **HRD Neighborhood Outreach & Administration**

Funds Available: **\$1,336,151 as of May 30, 2025**

Tax Clearances Expiration Date: **10-15-25**

Political Contributions and Expenditures Statement:

Signed: **3-5-25** Contributions: **None**

### Consolidated Affidavits

Date signed: **3-5-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

### Bid Information:

**None, because this is an amendment to an existing CDBG sub-recipient agreement.**

**Note: This amendment falls under the new procurement threshold of \$50,000 (Administrative Approval), however, it is grant funded; therefore, OCP submitted it for Council's review and approval.**

### Contract Details:

Vendor: **SP Grace, LLC**

Amount: **Add \$18,995; Total \$38,745**

End Date: **Remains the same; through December 31, 2025**

### Services

**Design and implement a quarterly training program tailored for the Community Development Block Grant, Public Services Subrecipients, ensuring essential skills for enhancing efficiency, accessibility, and effectiveness of programs and services delivered. Each session will be between 3 and 4 hours. SP Grace will provide materials needed for in-class training activities.**

### **Training May Include the following topics:**

- **Program Evaluation & Measuring Community Impact**
- **Clarifying & Aligning Mission, Vision, Values, and Goals**
- **Shaping Strategic Plans to Achieve Goals**
- **Leadership Development: Improving Emotional Intelligence**
- **Leadership Development: Building Accountability in Your Organization**
- **Volunteer Engagement & Management**
- **The Respectful Workplace**
- **Cultural Competence**
- **Diversity, Equity, Inclusion, and Accessibility 1&2**
- **Professional Development & Compliance**

**SP Grace can develop these custom tools to enhance the learning experience, support better content retention, and promote continual improvement, by offering the following Optional Supplemental Resources:**

- **Electronic Resource Workbooks**
- **Animations**
- **Video Mini Lessons (Micro-learning)**
- **Knowledge Checks - electronic self-assessments**
- **Infographics**
- **Best Practices (Scaled) are guidelines or methods deemed most effective based on research and experience**

***Contract discussion continues onto the next page***

**HOUSING & REVITALIZATION – continued**

6006028-A1 100% CDBG Funding – AMEND 1 – To Provide Technical Training Assistance Services. – Contractor: SP Grace, LLC – Location: 440 Burroughs, Suite 110, Detroit MI 48202 – Contract Period: April 1, 2024 through December 31, 2025 – Contract Increase Amount: \$18,995.00 – Total Contract Amount: \$38,745.00.

Fees:

	Details	Pricing Details	Total
<b>Training Implementation &amp; Post-Presentation Engagement</b> In-person & virtual training sessions offered. Live instructors/speakers facilitate in-person and virtual sessions.	Training Sessions Includes post-presentation discussion with participants.	Per Session \$2,500 x 3	\$7,500
		<b>Amended Per Session \$2,500 x 3</b>	<b>\$7,500</b>
<b>Administrative Fee if applicable</b>	SP Grace will handle administrative tasks associated with securing the training venue, appropriate A/V needs, and a caterer.	Per In-Person Session \$375 x 1	\$375.
		<b>Amended Per Session \$375 x 2</b>	<b>\$750</b>
<b>In-Person Training Location &amp; Mutually Agreed Upon Needs if applicable</b>	<ul style="list-style-type: none"> <li>- Training venue</li> <li>- Catering/Meals</li> <li>- Audio/Visual Presentation Rental Needs</li> <li>- Adhesive flip-charts, sticky notes</li> </ul>	At Cost	\$2,000
		Amended At Cost	\$2,625
<b>(Optional) Supplemental Resources</b>	Electronic Resource Workbook	Per Training Session	\$1,200.
	Animation	Per Video	\$5,495.
	Video Lesson	Per Video	\$2,700.
	Knowledge Check Assessment	Per Assessment	\$500.
	Infographics	Per Infographic	\$500.
	Best Practices (BP)	Per BP Listing	\$250.

**Original Total: Up to \$9,875.00 Per year (2 Years)**

**Amended Total: Up to \$18,995.00**

**HOUSING & REVITALIZATION – *Waiver Requested***

6004406-A2 100% ARPA Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Neighborhood Beautification Grant Program. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Previous Contract Period: June 1, 2022 through June 30, 2025 – Amended Contract Period: June 1, 2022 through June 30, 2026 – Contract Increase Amount: \$1,052,368.00 – Total Contract Amount: \$4,552,368.00.

Funding

Account String: **3923-22005-361111-617900-850502**  
Fund Account Name: **American Rescue Plan Act-ARPA**  
Appropriation Name: **ARPA - Neighborhood Investments 1**  
Funds Available: **\$10,014,563 Encumbered as of May 30, 2025**

Tax Clearances Expiration Date: 7-20-24

Political Contributions and Expenditures Statement:

Signed: **6-9-23** Contributions: **None**

Consolidated Affidavits

Date signed: **6-9-23**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;  
Online Employment Ap Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record  
Disclosure

Background:

The Neighborhood Beautification Program will support, license, or sell land to Detroit-based neighborhood associations, non-profit organizations, block clubs, and similar organizations, to repurpose vacant lots (spaces) to serve as community connectors, designed with shade, greenery, seating, etc. In addition, this program seeks to invest funding in public outdoors spaces located in disadvantaged communities that typically see less investment. Upon completion of the project, sites temporarily held by the program administrator may be either licensed to the awarded beneficiary for a specific agreed upon time or sold and transferred to the awarded beneficiary subject to certain deed restrictions.

Wayne Metropolitan Community Action Agency will assist the City in determining the entities that will be considered beneficiaries of the ARPA funding that have experienced public health impacts or negative economic impacts due to the Covid-19 pandemic. The beneficiaries are not subject to the same monitoring and reporting requirements; however, the funding agreement may include stipulations on the money is spent and scope of work.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Services to Disproportionately Impacted Communities (EC 3).

Bid Information:

None, because this is an amendment to an existing contract. This vendor was selected using the City's Notice of Funds Available process to become a subrecipient of grant funding available.

Contract Details:

Vendor: **Wayne Metropolitan Community Action Agency**

Amount: **Add \$1,052,368; Total \$4,552,368**

End Date: **Add 1 year; through June 30, 2026**

Services - remains the same:

Wayne Metropolitan Community Action Agency will provide Program Administration services and make best efforts to disperse 150 Neighborhood Beautification grants to neighborhood groups in the City in the amount of \$500 to \$15,000.

The Neighborhood Beautification Beneficiary Grant Program will fund neighborhood, land-based projects that fall under three categories: Clean-Up Activities, Community Gardens, and Public Space Activities.

*Contract discussion continues onto the next page.*

**HOUSING & REVITALIZATION – *Waiver Requested – continued***

6004406-A1 100% ARPA Funding – AMEND 1 – To Provide an Increase in Funds and Extension of Time for Neighborhood Beautification Grant Program. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Previous Contract Period: June 1, 2022, through December 31, 2024 - Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$3,500,000.00.

Services - remains the same – continued:

Examples include vacant lot and alley clean up and activation, graffiti removal/street clean up, litter removal, raised-bed flower gardens, living fences, tree planting, vegetable/community gardens, community-owned and managed park improvements, park, and playground seating, gathering (pocket parks), playground/park enhancements, art installation, and tree planting.

Eligible Organizations include: City of Detroit Block Clubs and nonprofit, tax-exempt community organizations (Incorporated and in good standing within the State of Michigan). Community-based neighborhood associations that do not have 501(c)3 designations are encouraged to partner with eligible 501(c)3 nonprofits. Applicants must meet all Threshold Requirements to be eligible for funding.

All projects and applicants must be located in the City of Detroit, registered with the City of Detroit Department of Neighborhoods District Office, and must be sponsored by organizations with defined boundaries within a specified neighborhood district. Non-profit 501c3 organizations must be partnered with a block club or neighborhood association to apply.

The Vendor will:

- Collect and review process, which includes acceptance of applications, merit-based evaluations of proposed beneficiaries and applications, as well as awarding of the application process.
- Execution of the beneficiary agreements with Wayne Metro and the beneficiaries.
- Disburse funds to eligible beneficiaries.
- Process and track each grant’s expenditures and submit monthly expenditures reports to be reviewed by HRD.
- Establish pre/post and close-out activities and provide on-going Administration services/support.
- Assist grantees with applications, and communicate with beneficiaries to ensure funds are responsibly used.
- Collect and evaluate reports and make site visits to ensure project is on track and managed properly.

Administrative Services hours: Mon.-Fri. 8:30am – 5pm. Services will be provided virtually or in-person.

Amendment 2 Fees:

<p align="center"><b>AMENDED NO. 2 EXHIBIT B BUDGET WAYNE METROPOLITAN COMMUNITY ACTION AGENCY ARPA: NEIGHBORHOOD BEAUTIFICATION GRANT 2022-2026</b></p>					
	YEAR 1 ARPA	YEAR 2 ARPA	YEAR 3 ARPA	YEAR 4 ARPA	Total Project Cost Under
Grant Awards to Beneficiaries	\$500,000	\$500,000	\$1,000,000	\$2,552,368	\$4,552,368
* Additional administrative costs for project are Non-ARPA funded and expended under Contract 6004492					

Amendment 1 Fees:

The additional funds will be used for additional Grant Awards to Beneficiaries. Amendment 1 TOTAL \$2,550,000.

*Contract discussion continues onto the next page.*

**HOUSING & REVITALIZATION – *Waiver Requested – continued***

6004406-A1 100% ARPA Funding – AMEND 1 – To Provide an Increase in Funds and Extension of Time for Neighborhood Beautification Grant Program. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Detroit, MI 48202 – Previous Contract Period: June 1, 2022, through December 31, 2024 - Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$3,500,000.00.

Fees at the time of Approval:

**Disburse ARPA funds ranging from \$500 to \$15,000 to community organizations based upon the organization’s proposed programming. The complete budget at the time of approval is on the following page.**

**The total project is funded by ARPA (\$1,000,000) and Neighborhood Improvement Fund (\$1,475,000). Below is the complete budget at the time of approval. Totaling \$2,475,000.**

Complete the following budget form for the requested public service activity:	Year 1 ARPA	Year 1 NIF	Year 2 ARPA	Year 2 NIF	Year 3 ARPA	Year 3 NIF	Total Project Cost
Grant Accountant III		\$8,628		\$8,628		\$8,627	\$25,883
Program Director		\$11,073		\$11,072		\$11,072	\$33,217
Program Manager		\$7,794		\$7,933		\$7,793	\$23,520
Program Coordinator		\$6,802		\$6,801		\$6,801	\$20,404
Program Coordinator		\$6,945		\$6,945		\$6,944	\$20,834
Program Coordinator -		\$6,802		\$6,801		\$6,801	\$20,404
Benefits (30% of Total Personnel		\$14,413		\$14,412		\$14,411	43,236
Occupancy (\$206 per month x 12 months x 0.78FTE) = approx. \$152.36 per month		\$1,829		\$1,828		\$1,828	\$5,485
Communications (\$117 per month x 12 months x 0.78FTE) = approx. \$86.55 per month		\$1,039		\$1,039		\$1,038	\$3116
Supplies (\$21 per month x 12 months x 0.78FTE) = approx. \$15.50 per month		\$186		\$186		\$186	\$558
Accounting/Insurance (\$104 per month x 12 months x 0.78FTE) = approx. \$79.94 per month		\$924		\$923		\$923	\$2,770
Miscellaneous expenses		\$8,565		\$8,432		\$8,576	\$25,573
Sub Total	0	\$75,000	0	\$75,000	0	\$75,000	\$225,000
Grant Awards to Beneficiaries	\$500,000	\$250,000	\$500,000	\$250,000	0	\$750,000	\$2,250,000
<b>Total ARPA/NIF Budget</b>	<b>\$500,000</b>	<b>\$325,000</b>	<b>\$500,000</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$825,000</b>	<b>\$2,475,000</b>

**The full previously authorized \$3,500,000 has been invoiced on this contract.**

Additional Information:

**6004406 was initially approved June 7, 2022 with Wayne Metropolitan Community Action Agency to provide Management of Neighborhood Beautification Grant Program for \$1,000,000 in ARPA Funds; through December 31, 2024.**

**6004406 Amendment 1 was approved June 18, 2024 to add 6 months to the term and an additional \$2,500,000, making the total \$3,500,000; through June 30, 2025.**

**Related Contract: 6004492 was initially approved June 7, 2022 with Wayne Metropolitan Community Action Agency to provide Management of Neighborhood Beautification Grant Program for \$1,475,000 in Neighborhood Improvement Fund dollars ; through December 31, 2024.**

**6004406 & 6004492 were initially approved on the same day. Both contracts together (\$1,000,000 + \$1,475,000 = \$2,475,000) encompassed the full budget for the project.**



**APPEALS AND HEARINGS-*waiver requested***

6003597-A2 Revenue Contract – AMEND 2 – To Provide an Extension of Time Only for Collections for Department of Appeals and Hearings (DAH). – Contractor: Linebarger Goggan Blair & Sampson, LLP – Location: 4828 Loop Central Drive, Suite 600, Houston, TX 77081 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: Upon City Council Approval through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Funding:

Account String: **1000-29320-320010-613100**

Fund Account Name: **General Fund**

Appropriation Name: **Efficient and Innovative Operations Support-Law**

Available Funds: **\$1,494,821 as of May 30, 2025**

Tax Clearances Expiration Date: **11-5-25**

Political Contributions and Expenditures Statement:

Signed: **4-29-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **4-29-24**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;

Employment App. complies;

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record Disclosure

Bid Information:

**None. This is an amendment to an existing contract.**

Contract Details:

Vendor: **Linebarger Goggan Blair & Sampson, LLP**

Amount: **\$0.00**

End Date: **adds 1 year through June 30, 2026**

Services/fees-remains the same:

- The Vendor will utilize statutory tools available to the City to collect money judgement for and on behalf of the Dept. of Appeals and Hearings, and share the amounts collected from the money judgments with the City including placement of liens and take foreclosure actions when the unpaid judgments are based on real property blight violations.
- The Vendor will use technology to enable system to system exchange of Data in real time with the Administrative Hearings court management software and the City's financial systems, Real time reporting of payments to the vendor.
- Conduct research of assets and other identifying information regarding debtors, utilizing state-of-the-art technology, including skip tracing and methods to reveal property ownership underneath the corporate shell-games
- Pay the City all amounts collected pursuant to its efforts
- File liens on property and institute foreclosures/seizures where applicable;
- Wire payments of collected amounts to the City
- For the satisfactory performance of the Services the Vendor will retain the amount of thirty percent (30%) of all money collected for matters for which the Vendor files post judgement actions in Michigan's Third Circuit Court; ten percent (10%) of all money collected for judgements that are sent to the Vendor within six (6) months of the date of the judgement; and twenty five percent (25%)

***Contract discussion continues on the next page.***

**APPEALS AND HEARINGS-*waiver requested-continued***

6003597-A2 Revenue Contract – AMEND 2 – To Provide an Extension of Time Only for Collections for Department of Appeals and Hearings (DAH). – Contractor: Linebarger Goggan Blair & Sampson, LLP – Location: 4828 Loop Central Drive, Suite 600, Houston, TX 77081 – Previous Contract Period: July 1, 2021 through June 30, 2025 – Amended Contract Period: Upon City Council Approval through June 30, 2026 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Services/fees-remains the same-cont.:

**of all money collected for judgements that are sent to the Vendor more than 6 months after the date of the judgement or for matters that are sent to the Vendor to pursue judgment and funds are recovered prior to the granting of a judgement.**

- **The Vendor will pay the City seventy percent (70%) of all amounts collected by the Vendor for matters for the Vendor files post judgment actions in Michigan’s Third Circuit Court; ninety percent (90%) of all amounts collected by the Vendor for judgements sent to the Vendor within six (6) months of the date of the judgement; and seventy five percent (75%) of all amounts collected for judgements sent to the Vendor more than 6 months after the date of the judgement or for matters that are sent to the Vendor to obtain a judgment and funds are recovered prior to the granting of a judgment.**
- **The City will reimburse the Vendor for any pre-approved, non-exempt court costs to be paid from the first funds received from the defendant. If the defendant pays the court costs to Vendor, they will be forwarded to the City.**
- **The Vendor’s Fees will remain fixed for the duration of this Contract. Fees are all-inclusive; there are no other charges for any services required under this contract. Fees cover all of the Vendor’s professional employees, including managing partners, capital partners, income partners, associates, legal assistants, data processing personnel, and other support level staff. Fees also include all operating, overhead (licensing, offices, equipment, insurance, etc.), as well as all materials and supplies required for this project.**

**Additional Information:**

**6003597 was initially approved on September 7, 2021, to provide collections services for Appeals & Hearings for percentage of revenue received through June 30, 2024.**

**6003597-A1 was initially approved on July 23, 2024, to provide collections services for Appeals & Hearings for percentage of revenue received through June 30, 2025.**