

WHAT IS A DISADVANTAGED BUSINESS ENTERPRISE (DBE)?

A DBE is a business in which a minimum of 51% of the ownership and daily operation, management and overall control is held by minority groups or persons to be economically and socially disadvantaged.

Citizens presumed to be disadvantaged are: Women, African Americans, Hispanic Americans, Asian-Pacific Americans, and Native Americans.

WHO ADMINISTERS THE DBE PROGRAM?

DDOT's Office of Compliance is committed to providing the fullest opportunity for DBE participation in the purchase of goods and services.

BID OPPORTUNITIES

DDOT's Office of Compliance provides information (bid opportunity listing) on upcoming contracts and information on prime contractor/consultants with whom potential subcontracts and/or joint venture arrangements can be made.



GET CERTIFIED TODAY!

For additional information, please contact:

 Detroit Department of Transportation
Office of Compliance
100 Mack Avenue, Detroit, MI 48201

 detroitdot.dbesystem.com

 ddot-dbe@detroitmi.gov

 (313) 573-2108

Complaints may be filed with:

Detroit Department of Transportation,
Office of Compliance
100 Mack Avenue, Detroit, MI 48201



Visit the City of Detroit
website here for more details.

HOW TO DO BUSINESS WITH DDOT?



Disadvantaged Business Enterprise Program



WHAT IS THE DBE PROGRAM?

The Disadvantaged Business Enterprise (DBE) program is a comprehensive program developed by the U.S. Department of Transportation (DOT), which established guidelines for the participation of firms owned by socially and economically disadvantaged persons in DOT-assisted contracting. Minority groups or persons presumed to be socially economically disadvantaged, determined by Small Business Administration, include Women, African Americans, Asian-Pacific Americans, Hispanic Americans, and Native Americans. The DBE program provides opportunities for certified DBE companies creating a “level playing field” on which these firms can fairly compete for purchasing and contracting dollars.

WHY IS THE PROGRAM IMPORTANT?

Transportation agencies, such as DDOT, that receive more than \$250,000 in federally-funded contracts are required to participate in the DBE program as a means of ensuring non-discrimination in the reward of these contracts. The DBE program supports DDOT’s continuing efforts to remove barriers that may limit participation by these firms so they can successfully compete in the general marketplace.

DOES MY BUSINESS QUALIFY FOR DBE CERTIFICATION?

To qualify for DBE status, a small business must be profit-based and meet the following criteria:

- Average annual gross revenues of no more than \$30.72 million over the past three years
- Personal net worth of the owner(s) not exceeding \$2.047 million
- At least 51% owned and operated by one or more socially and economically disadvantaged individuals.

LEARN HOW TO BECOME CERTIFIED

To be certified as a DBE, you can download the “Michigan Uniform Certification” application from DDOT’s website, or request a copy from DDOT’s Office of Compliance.

Once your company is verified as a DBE, it will be listed in the Michigan Unified Certification Program (MUCP) Statewide directory and will be considered qualified to bid on all contracts in Michigan where DBE participation is needed.

Under the Michigan Unified Certification Program (MUCP), companies are certified as a DBE by the following agencies:

- Detroit Department of Transportation (DDOT)
- Michigan Department of Transportation (MDOT)
- Wayne County Division of Human Relations

Certified companies are recognized throughout Michigan and may be utilized on contracts where DBE participation is needed.

THE CERTIFICATION PROCESS

Certification can take up to 60 days upon submittal of an application for new applicants. This must include an onsite visit.

Under DBE regulation CFR 49 Part 26, DBE certification is ongoing upon submission of a DBE annual affidavit up to 60 days, as long as it is submitted before the certification anniversary date.

Annual Affidavit packet must include:

- Affidavit (signed and notarized)
- Previous year’s tax return
- If out of state, an Out of State Affidavit must also be submitted.

INTERSTATE CERTIFICATION

In the application procedure, the DBE must provide a cover letter, an electronic image of the UCP directory of the original UCP that shows the DBE certification, and current DOE.

BENEFITS OF BEING CERTIFIED

- Access to contracting and procurement opportunities at DDOT and other transportation agencies statewide
- Inclusion in the statewide DBE database maintained by the Michigan Uniform Certification Program (MUCP)
- Management and technical assistance and referrals from DDOT and its partners
- Access to seminars and networking events sponsored by DDOT and other agencies
- Opportunity to develop professional contacts with larger non-DBE firms

DISADVANTAGED BUSINESS ENTERPRISE POLICY STATEMENT

In compliance with Title VI of the Civil Rights Act, DDOT will not discriminate against any person on the basis of race, color, or national origin in the award of contracts or other procurement activities.

DDOT recognizes its responsibility as a public agency and its commitment to the communities it serves. DDOT does not discriminate on the basis of race, color, creed, national origin, age, handicap, sex or sexual orientation.

The DBE program has been developed to ensure that the spirit and intent of the regulations are adhered to.

It is the responsibility of DDOT’s Office of Compliance to implement and monitor the program as established by DDOT.



**Register your
business,
today!**