

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning
Commission
Janese Chapman
Director, Historic Designation
Advisory Board

John Alexander
LaKisha Barclift, Esq.
Paige Blessman
M. Rory Bolger, Ph.D., FAICP
Victory Corley
Lisa DiChiera
Eric Fazzini, AICP
Willene Green
Christopher Gulock, AICP
Marcel Hurt, Esq.
Sandra Jeffers

City of Detroit
CITY COUNCIL
LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Kimani Jeffrey
Anthony W. L. Johnson
Phillip Keller, Esq.
Edward King
Kelsey Maas
Jamie Murphy
Dolores Perales
Analine Powers, Ph.D.
W. Akilah Redmond
Rebecca Savage
Sabrina Shockley
Renee Short
Floyd Stanley
Thomas Stephens, Esq.
Timarie Szwed
Theresa Thomas
Janice Tillmon
Ian Tomashik
Emberly Vick
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 19, 2025

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for referral to their respective committees at the City Council Formal Session on May 20, 2025.

This report also includes the review and comments of the Legislative Policy Division, printed in bold with each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 19, 2025

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION MAY 20, 2025.**

CONSTRUCTION AND DEMOLITION

3083466 100% City Funding – To Provide a Planned Alteration for the Commercial Solar Property, 841 Annin, Group 254. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, 5th Floor, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$38,885.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$ 15,543,615 as of May 16, 2025**

Tax Clearances Expiration Date: **1-6-26**

Political Contributions and Expenditures Statement:

Signed: **3-14-25** Contributions: **1 to Current CM in 2021**

Consolidated Affidavits

Date signed: **3-14-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

RFQ ended 4/15/2025. 8 Suppliers Invited. 5 bids received. The bids were evaluated for price only.

ALL Bids:

SC Environmental EDB, C-WIB]	\$35,350	[18% equalized bid \$28,987 for D-BB, D-RB, D-HB, D-BSB,C-
Inner City Contracting LLC	\$42,549	[11% equalized bid \$37,868.61 for D-BB, D-HB, D-BSB, C-WIB]
Salenbien Trucking	\$44,707	[2% equalized bid \$43,812.86 for D-BB]
Adamo Demolition	\$49,745.73	[13% equalized bid \$49,745.73 for D-BB, D-HB, C-WIB, C-WDB]
Homrich	\$76,670	[2% equalized bid \$75,136 for D-BB]

Contract Details:

Vendor: **SC Environmental Services, LLC**

End Date: **June 30, 2025**

Bid: **Lowest Responsible Bid**

Amount: **\$38,885**

Services & Costs:

Demolition \$30,000 Backfill & Grading \$4,000 Site Finalization \$1,000
Hazardous/Regulated Materials Abatement \$350.00 10% Contingency \$3,353
TOTAL \$38,885.

*****Demolition Completion date: Not knocked yet. Publicly Owned.**

Certifications/# of Detroit Residents:

Vendor is Certified as a Detroit Based, Headquartered, Detroit Small Business, Detroit Resident Business, Construction Workforce Development Business, and Construction Workforce Investment Enterprise until March 14, 2026. Vendor indicates a Total Employment of 23; 12 Employees are Detroit residents.

Pictures of the property is on the next page.

CONSTRUCTION AND DEMOLITION – *continued*

3083466 100% City Funding – To Provide a Planned Alteration for the Commercial Solar Property, 841 Annin, Group 254. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, 5th Floor, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$38,885.00.



CONSTRUCTION AND DEMOLITION

3083709 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 4140 Van Dyke. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, 5th Floor, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$16,688.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$ 15,543,615 as of May 16, 2025**

Tax Clearances Expiration Date: **1-6-26**

Political Contributions and Expenditures Statement:

Signed: **3-14-25** Contributions: **1 to Current CM in 2021**

Consolidated Affidavits

Date signed: **3-14-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance.
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 4140 Van Dyke on March 28, 2025.

Bids closed on April 9, 2025 12 Invited Suppliers; 4 Bids Received.

ALL Bids:

Detroit Next	\$14,900	[no equalization applied]
SC Environmental EDB, C-WIB]	\$17,722	[18% equalized bid \$14,532.04 for D-BB, D-RB, D-HB, D-BSB,C-
Salenbien Trucking	\$19,031	[2% equalized bid \$18,650.38 for D-BB]
Inner City Contracting LLC	\$25,500	[11% equalized bid \$22,695 for D-BB, D-HB, D-BSB, C-WIB]

Contract Details:

Vendor: **SC Environmental Services, LLC**
End Date: **December 31, 2025**

Bid: **Lowest Responsible Bid**
Amount: **\$16,688**

Services & Costs:

Demolition \$13,722 Backfill & Grading \$3,750 Site Finalization \$250 TOTAL \$16,688

According to the ordinance, “If the lowest equalized bid is evaluated or scored below the lowest responsible bid submitted, the lowest equalized bidder shall be awarded the contract, provided that, the contract awarded to such bidder shall not exceed, more than 12 percent above the lowest responsible bid submitted, or \$100,000.00, whichever is less.” The Equalized cap price is \$16,688.

*****Demolition Completion date: April 21, 2025. Privately Owned.**

Certifications/# of Detroit Residents:

Vendor is Certified as a Detroit Based, Headquartered, Detroit Small Business, Detroit Resident Business, Construction Workforce Development Business, and Construction Workforce Investment Enterprise until March 14, 2026. Vendor indicates a Total Employment of 23; 12 Employees are Detroit residents.



CONSTRUCTION AND DEMOLITION

3083710 Notification to Council – 100% Blight Funding – To Provide an Emergency Demolition for the Residential Property, 5259 Pacific. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, 5th Floor, Detroit, MI 48226 – Contract Period: Notification of Emergency through December 31, 2025 – Total Contract Amount: \$18,877.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$15,543,615 as of May 16, 2025**

Tax Clearances Expiration Date: **1-6-26**

Political Contributions and Expenditures Statement:

Signed: **3-14-25** Contributions: **1 to CM in 2021**

Consolidated Affidavits

Date signed: **3-14-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 5259 Pacific on March 28, 2025.

Bids closed on April 9, 2025. 12 Invited Suppliers; 4 Bids Received.

ALL Bids:

Salenbien Trucking \$29,417 [2% Equalized Bid \$28,828.66 for D-BB]
Detroit Next \$32,000 [no equalization applied; certifications expired 1/18/25, before bids closed]
Inner City \$23,000 [11% Equalized Bid \$20,470 for D-BB, D-HB, D-BSB, C-WIB]
SC Environmental \$18,877 [18% Equalized Bid \$15,479.14 for D-BB, D-RB, D-HB, D-BSB, C-WDB, C-WIB]

Contract Details:

Vendor: **SC Environmental Services, LLC**
Amount: **\$18,877**

Bid: **Lowest**
End Date: **December 31, 2025**

Services & Costs:

Demolition \$14,877; Backfill & Grading \$3,750; Site Finalization \$250; TOTAL \$18,877

*****Demolition Completion date and Property Ownership: 4/17/2025 & Privately owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, & Resident Business, Construction Workforce Development Business, and Construction Workforce Investment Enterprise until 3/14/2026.
Vendor indicates a Total Employment of 23; 12 Employees are Detroit residents.



ELECTIONS

6007126 100% City Funding – To Provide Temporary Staffing Services to Support Elections. – Contractor: Premier Staff Services, Inc. – Location: 29481 5 Mile, Livonia, MI 48154 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$253,368.00.

Funding

Account String: **1000-28710-710042-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Effective Governance - City Elections**
Funds Available: **\$1,836,630 as of May 16, 2025**

Tax Clearances Expiration Date: **11-19-25**

Political Contributions and Expenditures Statement:
Signed: **2-20-25** Contributions: **None**

Consolidated Affidavits

Date signed: **2-20-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☐ Immigrant Detention System Record
Disclosure

Background:

In 2010, DWSD began implementing a Green Stormwater Infrastructure Program. From 2010-2013, activities such as tree planting, downspout disconnection workshops, selective building demolition, and subsequent replanting have been conducted.

Bid Information:

RFQ opened January 31, 2025 & closed February 21, 2025. # of Invited Suppliers Not Provided; 11 Bids Received. Only 6 were deemed responsive.

Bids were evaluated based on the total hourly billable rates for multiple positions for a 2-year contract term (with Overtime and without Overtime).

All 6 Bids Responsive Bids:

Entech Staffing Solutions	\$658.38
Kelly Services	\$633.75
Premier Staff Services	\$634.95
Special Multi Services	\$683.88
Sunshine Enterprise USA	\$ 993.96
Vidhwan Inc	\$1,025.88

Kelly Services [lowest bid] and Premier Staffing [2nd lowest bid] were awarded contracts. Kelly demonstrated it has a large network of applicants and would be able to easily adapt to the personnel demands of the Elections department as needed. Premier Staffing has an established a standing relationship with the City of Detroit and their commitment to employ Detroit residents in large numbers that make them an attractive potential awardee. Awarding 2 vendors, ensures more flexibility in sourcing staffing quality quickly.

Contract Details:

Vendor: **Premier Staff Services, Inc**
Amount: **\$253,368**

Bid: **2ND lowest [Multiple Awards]**
End Date: **2 years from approval**

Services

Provide as needed workers who have the ability to work up to several weeks prior to and after Election Day within the City of Detroit, including:

- Clerical Staff - Assist in sorting, organizing, mailing, verifying, and entering voter information and electronic data. Must have computer skills and typing experience.
- Call Center Staff- Assist by handling and routing all incoming calls to the Department of Elections. Troubleshoot, provide helpful information, and document all caller issues and/or concerns, and resolutions.

Contract discussion continues onto the next page.

ELECTIONS – continued

6007126 100% City Funding – To Provide Temporary Staffing Services to Support Elections. – Contractor: Premier Staff Services, Inc. – Location: 29481 5 Mile, Livonia, MI 48154 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$253,368.00.

Services – continued

- **Equipment/Supply Staff - Assist by lifting, pulling, packing, and moving election related equipment and supplies.**
- **Medical Staff - Assist by screening all Elections staff for COVID- 19. Will take temperatures upon entry and administer questionnaire pertaining to symptoms.**
- **IT Staff- Assist by providing technical support to maintain Election’s computer system and software.**

The Election Department will need the staff:

- **In the 8-week lead up to the Election, and generally 2 weeks post-election.**
- **Election Day hours, which typically range from 14-22 hours.**
- **Weekdays, weeknights and weekends.**

The Department will train all the staff on the aforementioned items and assign them as we see fit.

Fees:

YEAR ONE & TWO									
TITLE	Y1 Wage	Y1 Hourly Rate	Bill Rate	Overtime	Increase	Y2 Wage	Y2 Hourly Rate	Bill Rate	Overtime
Clerical Staff	\$ 15.00	\$ 15.00	\$ 22.50	\$ 33.75	4.00%	\$ 15.60	\$ 15.60	\$ 23.40	\$ 35.10
Call Center Staff	\$ 15.00	\$ 15.00	\$ 22.50	\$ 33.75	4.00%	\$ 15.60	\$ 15.60	\$ 23.40	\$ 35.10
Equipment Supply Staff	\$ 17.00	\$ 17.00	\$ 25.50	\$ 38.25	4.00%	\$ 17.68	\$ 17.68	\$ 26.52	\$ 39.78
Medical Staff	\$ 18.00	\$ 18.00	\$ 27.00	\$ 40.50	4.00%	\$ 18.72	\$ 18.72	\$ 28.08	\$ 42.12
IT Staff	\$ 18.00	\$ 18.00	\$ 27.00	\$ 40.50	4.00%	\$ 18.72	\$ 18.72	\$ 28.08	\$ 42.12

SUBTOTAL \$220,320
15% contingency \$33,048
2-Year TOTAL \$253,368

HUMAN RESOURCES

6006754 100% City Funding – To Provide Benefits Administration Services for COD Employees. –
Contractor: WEX Health, Inc. – Location: 82 Hopmeadow Street, Suite 220, Weatogue, CT 06089
– Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract
Amount: \$1,958,400.00.

Funding

Account String: **7500-04315-350960-617900**
Fund Account Name: **Employees Benefit Plan**
Appropriation Name: **Non Dept Employees Benefit Plan**
Funds Encumbered: **\$2,141,183 as of May 16, 2025**

Tax Clearances Expiration Date: **5-7-26**

Political Contributions and Expenditures Statement:

Signed: **6-20-24** Contributions: **none**

Consolidated Affidavits

Date signed: **6-20-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFP opened June 14, 2024 & closed August 12, 2024. 73 suppliers invited to bid; 2 Bids Received.

**Bids were evaluated based on Experience [33 points]; Capacity [19 points]; Price [13 points]; DBB
Certification of Prime [15 points]; DBB Certification of Subcontractors [20 points];**

Total Maximum points 100 points.

All Bids:

Wex Health [58.50 points]

Selerix [39.00 points]

Wex Health was determined to be the highest ranked proposer for this request.

They have the experience, capacity and skills to best support the department.

Contract Details:

Vendor: **WEX Health, Inc** Amount: **\$1,958,400**

End Date: **3 years from approval**

Services

- The vendor will work with City to complete the implementation guide. The City will approve the implementation guide, and the City and Vendor will have weekly implementation calls.
- The Vendor and the City will participate in at least monthly status calls once the site has been released to employees.
- The Vendor and City will hold up to one status meeting per quarter remotely or at either location in a face-to-face format per mutual agreement of the parties. The City is responsible for all reasonable travel and meal expenses for City requested meetings at City site.
- The Vendor will implement business rules, develop sample lives that include all enrollment options available, and test system to meet Guide specifications. The City, at its option, may also provide sample lives for testing.
- The city will use sample lives to test and approve system prior to employee release.
- The Vendor will provide website access to the City's employees 24 hours a day, 7 days a week, 365 days a year, excluding maintenance periods.
- Maintenance windows are scheduled for the first and third Friday of every month, beginning at 10:00 PM CST and ending at 3:00 AM CST, Saturday morning.
- The Vendor will work with the City for The info site, Benefit enrollment site, Hours Bank, Annual Enrollment Processing, sites, COBRA Administration, Portability and Conversion Notices, Leave of Absence direct billing administration, Data Setup and Ongoing Processing, Premium Billing/Reconciliation sites are fully functional.
- Vendor will provide live operators to answer employee calls from 8:00 AM to 5:00 PM EST, Monday through Friday excluding legal holidays.

Contract Discussion continues on the page

HUMAN SOURCES -continued

6006754 100% City Funding – To Provide Benefits Administration Services for COD Employees. – Contractor: WEX Health, Inc. – Location: 82 Hopmeadow Street, Suite 220, Weatogue, CT 06089 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,958,400.00.

Services-continued

- The vendor will provide up to 8 hours training to HR/benefit staff at a single City site.

Fees:

Fee Schedule

About You	
Benefit Eligible Employees:	10,000 employees
Census Files / Frequency:	1x / Weekly
Payroll Exports / Frequency:	1x / BiWeekly/Semimonthly
Carrier Exports / Frequency:	6 / Weekly
EIN's:	1

One-time Implementation Fees	Volume	PEPM or Unit	Cost	Annual
Implementation Fees	1	One Time	\$0	\$0

Ongoing Enrollment & Administration Fees	Volume	PEPM or Unit	Cost	Annual
Core Enrollment	10,000	PEPM	\$3.40	\$408,000.00
Call Center	10,000	PEPM	\$1.25	\$150,000.00
Dependent Verification	10,000	PEPM	\$0.00	\$0.00
Shared Services				
COBRA Admin	10,000	PEPM	\$0.00	\$0.00
Direct Bill	100	PEPM	\$4.50	\$5,400.00

ACA				
Data Management & IRS Filing	10,000	PEPM	\$.25	\$30,000
Eligibility Tracking	10,000	PEPM	\$0	\$0.00
Forms Print & Fulfillment	10,000	Per Statement	\$3.00	\$30,000
Annual Total Fees				\$652,800

HUMAN RESOURCES

6007112 100% City Funding – To Provide Citywide Professional Development Training. – Contractor: American Society of Employers – Location: 5505 Corporate Drive, Suite 200, Troy, MI 48098 – Contract Period: Upon City Council Approval through June 30, 2028 – Total Contract Amount: \$750,000.00.

Funding

Account String: 1000-29281-280320-628200
Fund Account Name: **General Fund**
Appropriation Name: **Workforce Management**
Funds Available: **\$1,708,092 as of May 16, 2025**

Tax Clearances Expiration Date: **1-15-26**

Political Contributions and Expenditures Statement:

Signed: **1-7-25** Contributions: **None**

Consolidated Affidavits

Date signed: **1-7-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFP opened on December 15, 2024 and closed February 2, 2025. 471 Invited Suppliers. 14 Bids Received. Only 5 were deemed to have met the minimum qualifications.

Bids were evaluated based on Solution/Approach (Curriculum, Training Materials) [20 points]; Experience/Qualification (including Municipality Experience) [15 points]; Implementation (including software) [15 points]; Cost Proposal [15 points]. Maximum without Certifications is 65 points. Maximum with D-BB/D-HB certifications for vendor/sub-contractor(s) is 100 points.

None of the qualified bids hold CRIO issued Detroit Business Certifications, therefore, none of them received points for D-BB or D-HB during the evaluation process.

All 5 Qualified Bids:

American Society of Employers	[62 points]
Davenport	[40 points]
Everything HR	[16 points]
New Horizon	[41 points]
Sarder-NetCom	[36 points]

Contract Details:

Vendor: American Society of Employers	Bid: Highest Ranked [62 points]
Amount: \$750,000	End Date: June 30, 2028

Services:

Provide a variety of technical professional development and skill-building learning options that will strengthen and align the City of Detroit employees' organizational goals and current business trends, including:

- Digital, virtual, online, in-person, and private training sessions (if needed) in new, intermediate, and advanced competency levels
- Offer a comprehensive collection of training content, resources, and strategic partners to provide a one-stop training solution for the City of Detroit:
- Provide a variety of core business skills and professional development courses
- Provide a variety of management and leadership development courses to enhance and strengthen management and leadership/Executive competencies
- Provide courses to enhance HR employees' and leaders' skills and professional development.
- Each class will start with a brief introduction to current materials and platforms (iZoom, teams, etc.)

Contract discussion continues onto the next page.

HUMAN RESOURCES – *continued*

6007112 100% City Funding – To Provide Citywide Professional Development Training. – Contractor: American Society of Employers – Location: 5505 Corporate Drive, Suite 200, Troy, MI 48098 – Contract Period: Upon City Council Approval through June 30, 2028 – Total Contract Amount: \$750,000.00.

Services – *continued*:

- Provide the necessary training materials with the cost of materials to be included within the stated contract cost.
- Provide certificates of completion for participants
- The target class size varied based on the method of training (i.e., in-person groups of 15-25, virtual 10-40)
- Conduct the enrollment management process for all sessions. The City of Detroit will provide the list of participants.
- Develop and provide training certification programs for specified job roles, including Private/custom group certification training to be held at the City of Detroit or vendor location if needed.
- Vendor will ensure continuous quality of programs and consistent application of HR Certification Institute (HRCI), Society for Human Resources Management (SHRM), and International Accreditors of Continuing Education and Training (IACET) Standards.
- Provide Access to technical and professional development webinars with self-enrollment/registration process and/or portal for employees
- Training Management and Metrics - the vendor must establish an online tracking portal or mechanism to host, manage and track training, enrollment, registration, and program completion.
- The City of Detroit will compensate American Society of Employers 100% of class fee if a class is canceled by City of Detroit 7 days or less before delivery of the class.

Fees:

Course rates including training materials: Daily Rates			
	Virtual	In-Person	Digital/Online
<u>Certification Programs</u>			
July-June, -2025/26	\$5,175	\$5,775	N/A Same as virtual
July- June, - 2026/27	\$5,380	\$5,980	N/A Same as virtual
July- June, - 2027/28	\$5,620	\$6,220	N/A Same as virtual
<u>Leadership/Executive Courses</u>			
July-June -2025/26	\$8,030	\$9,545	N/A Same as virtual
July- June – 2026/27	\$8,350	\$9,865	N/A Same as virtual
July- June – 2027/28	\$8,725	\$10,240	N/A Same as virtual
<u>Leadership Coaching*</u>			
July – June 2025/26	\$5,920	\$6,520	N/A Same as virtual
July- June – 2026/27	\$6,150	\$6,750	N/A Same as virtual
July- June – 2027/28	\$6,425	\$7,025	N/A Same as virtual
<u>Professional Development Course – In Cohort</u>			
July-June, -2025/26	\$5,175	\$5,775	N/A Same as virtual
July- June, - 2026/27	\$5,380	\$5,980	N/A Same as virtual
July- June, - 2027/28	\$5,620	\$6,220	N/A Same as virtual
<u>Professional Development Course – Individual Public Class</u>			
July-June, -2025/26 – Full day	\$315/participant	N/A	N/A Same as virtual

Fee information continues onto the next page.

HUMAN RESOURCES – *continued*

6007112 100% City Funding – To Provide Citywide Professional Development Training. – Contractor: American Society of Employers – Location: 5505 Corporate Drive, Suite 200, Troy, MI 48098 – Contract Period: Upon City Council Approval through June 30, 2028 – Total Contract Amount: \$750,000.00.

Fees – *continued*:

- Half day	\$186/participant	N/A Same as virtual
July- June, - 2026/27- Full day	\$327/participant	
- Half day	\$195/participant	N/A Same as virtual
July- June, - 2027/28 – Full day	\$340/participant	N/A Same as virtual
Half day	\$205/participant	

*Optional - 3 - 1:1 Sessions per person/7ppt/day

Class prices ranges from \$179 to \$899 for ASE Members and \$236.50 to \$1,170 for Non-Members for the following Certifications:

Administrative Assistant
Leadership
Employer Compliance

Customer Service
Artificial Intelligence
Finance Fundamentals

Human Resources Generalist
Compensation
Talent acquisition

PUBLIC WORKS – Waiver Requested

6007164 100% Metro Fund Funding – To Provide PW-7609 Repair of Tree Root Damaged Sidewalks and Driveways at Various Locations Citywide. – Contractor: Santos Cement 1, Inc. – Location: 860 Southfield Road, Lincoln Park, MI 48146 – Contract Period: Upon City Council Approval through December 31, 2027– Total Contract Amount: \$3,000,000.00.

Funding

Account String: **3305-27191-194000-632100**

Fund Account Name: **PA 48 2002 Fund**

Appropriation Name: **Telecommunications on Rights of Way**

Funds Available: **2,122,769 as of May 16, 2025**

*** **Most of the funding will come out of the next FY's budget**

Tax Clearances Expiration Date: **3-18-26**

Political Contributions and Expenditures Statement:

Signed: **3-11-25** Contributions: **None**

Consolidated Affidavits

Date signed: **3-11-25**

☒ Covenant of Equal Opportunity

☒ Hiring Policy Compliance;
Employment Application Complies

☒ Slavery Era Records Disclosure

☒ Prison Industry Records Disclosure

☒ Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened February 17, 2025 and closed March 12, 2025. 97 Suppliers Invited; 3 Bids Received.

Bids were evaluated based on price.

All Bids:

Santos Cement 1 \$2,122,137.34 [no equalization applied]

Century Cement \$2,578,491.25 [no equalization applied]

**Giorgi Concrete/Major Contracting (JV) \$2,697,601.27 [equalization reduced bid by 12% to
\$2,373,889.12 for D-BB, D-HB, D-RB, D-BSB, JV]**

Since DPW has no experience working with Santos, they were asked to provide additional information regarding its experience and resources to show it has the capacity to complete a project in accordance with the specifications. DPW and OCP staff toured Santos' warehouse. In addition, DPW staff contacted Santos' references and visited sites where Santos had replaced curbs and sidewalks. Based on their findings, CED recommends that the project be awarded to Santos Cement 1. DPW will closely monitor Santos' performance to ensure compliance with the City's standards.

Contract Details:

Vendor: **Santos Cement 1, Inc**

Amount: **\$3,000,000**

Bid: **Lowest [\$2,122,137.34]**

End Date: **December 31, 2027**

Services

The work for the Repair of Tree-Root Damaged Sidewalks and Driveways at Various Locations City Wide consists of replacing approximately 192,855 square feet of 4" and 6" sidewalk raised by tree roots; replacing approximately 75,050 square feet of 4" and 6" sidewalk without tree roots; replacing approximately 320 square yards of 6" or 8" nonreinforced concrete driveway approaches raised by tree roots and the grinding of approximately 3,000 linear feet of sidewalk.

The work also includes hanging door notifications; removing tree stumps, adjusting monument boxes and water shut off valve boxes, removing abandoned driveway approach, replacing ADA ramps damaged by tree roots; joint sawing; and other miscellaneous work as determined in the field by the Engineer.

Expected completion date: 150 consecutive calendar days

Fees chart can be found on the next page.

PUBLIC WORKS – Waiver Requested - continued

6007164 100% Metro Fund Funding – To Provide PW-7609 Repair of Tree Root Damaged Sidewalks and Driveways at Various Locations Citywide. – Contractor: Santos Cement 1, Inc. – Location: 860 Southfield Road, Lincoln Park, MI 48146 – Contract Period: Upon City Council Approval through December 31, 2027– Total Contract Amount: \$3,000,000.00.

Fees

ITEM NO.	DESCRIPTION OF ITEM	ITEM CODE	QTY.	PAY UNIT	UNIT PRICE	ITEM TOTAL
1	Mobilization, Max. 5%	1100001	1	LSUM	\$ 101,030.00	\$ 101,030.00
2	_Clearing and Grubbing, Modified	2017011	1,500	Syd	\$ 10.00	\$ 15,000.00
3	Stump, Rem, 19 inch to 36 inch	2020006	3	Ea	\$ 700.00	\$ 2,100.00
4	Stump, Rem, 37 inch or larger	2020007	3	Ea	\$ 1,000.00	\$ 3,000.00
5	Stump, Rem, 6 inch to 18 inch	2020008	3	Ea	\$ 350.00	\$ 1,050.00
6	_Sidewalk, Rem, Modified	2047011	29,895	Syd	\$ 9.00	\$ 269,055.00
7	_Curb and Gutter, Rem, Modified	2047001	1,500	Ft	\$ 18.00	\$ 27,000.00
8	_Curb, Rem, Modified	2047001	2,250	Ft	\$ 15.00	\$ 33,750.00
9	_Integral Curb and Sidewalk, 2 Feet, Rem, Modified	2047001	500	Ft	\$ 9.00	\$ 4,500.00
10	_Driveway, Rem, Modified	2047011	1,080	Syd	\$ 12.50	\$ 13,500.00
11	_Excavation, Earth, Modified	2057021	10	Cyd	\$ 1.00	\$ 10.00
12	Aggregate Base, 4 inch	3020010	30	Syd	\$ 25.00	\$ 750.00
13	_Dr Structure Cover, Adj, Case 2, Modified	4037050	5	Ea	\$ 500.00	\$ 2,500.00
14	_HMA Approach, Driveway, Modified	5017031	25	Ton	\$ 400.00	\$ 10,000.00
15	_Driveway, Nonreinf Conc, 6 inch, Modified	8017011	270	Syd	\$ 80.15	\$ 21,640.50
16	_Driveway, Nonreinf Conc, 8 inch, Modified	8017011	50	Syd	\$ 110.57	\$ 5,528.50
17	_Curb and Gutter, Conc, Det C5, Modified	8027001	1,500	Ft	\$ 34.00	\$ 51,000.00
18	_Curb, Conc, Detail CD, Modified	8027001	2,000	Ft	\$ 32.00	\$ 64,000.00
19	_Integral Curb and Sidewalk, 2 Feet, Modified	8027001	500	Ft	\$ 12.00	\$ 6,000.00
20	Curb Ramp Opening, Conc	8030030	250	Ft	\$ 35.00	\$ 8,750.00
21	_Detectable Warning Surface Tile, Modified	8037001	150	Ft	\$ 55.00	\$ 8,250.00
22	_Grinding Sidewalk, Modified	8037001	3,000	Ft	\$ 1.00	\$ 3,000.00
23	_Curb Ramp, Conc, 6 inch, Modified	8037010	1,090	Sft	\$ 11.05	\$ 12,044.50
24	_Sidewalk, Conc with Tree Roots, 4 inch, Modified	8037010	177,770	Sft	\$ 5.00	\$ 888,850.00
25	_Sidewalk, Conc with Tree Roots, 6 inch, Modified	8037010	15,085	Sft	\$ 6.50	\$ 98,052.50
26	_Sidewalk, Conc, 4 inch, Modified	8037010	50,100	Sft	\$ 5.00	\$ 250,500.00
27	_Sidewalk, Conc, 6 inch, Modified	8037010	24,950	Sft	\$ 6.50	\$ 162,175.00
28	Minor Traf Devices	8120170	1	LSUM	\$ 16,000.00	\$ 16,000.00
29	Traf Regulator Control	8120370	1	LSUM	\$ 16,000.00	\$ 16,000.00
30	_Seeding, Mixture THM, Modified	8167011	1,200	Syd	\$ 4.00	\$ 4,800.00
31	_Topsoil Surface, Furn, LM, Modified	8167021	134	Cyd	\$ 0.01	\$ 1.34
32	_Water, Sodding/Seeding, Modified	8167052	1	Unit	\$ 5,000.00	\$ 5,000.00
33	_Monument Box, Adjust, Modified	8217050	1	Ea	\$ 1,000.00	\$ 1,000.00
34	_Monument Box, Modified	8217050	1	Ea	\$ 1,000.00	\$ 1,000.00
35	_Monument Preservation, Vertical, Modified	8217050	1	Ea	\$ 800.00	\$ 800.00
36	_Water Shutoff, Adj, Case II, Modified	8237050	15	Ea	\$ 300.00	\$ 4,500.00
37	_Door Hanger Notifications, Modified	8507051	1	LSUM	\$ 10,000.00	\$ 10,000.00
TOTAL BASE BID PRICE, ITEMS 1-37						\$ 2,122,137.34

TOTAL \$3,000,000 – awaiting updated fee schedule to reflect the \$3,000,000 Total.

TRANSPORTATION

6002458-A2 Revenue Agreement – AMEND 2 – To Exercise the Second Option for Fare Revenue Sharing Agreement between DDOT and SMART. – Contractor: SMART – Location: 535 Griswold, Suite 600, Detroit, MI 48226 – Previous Contract Period: November 26, 2019 through June 30, 2025 – Amended Contract Period: November 26, 2019 through June 30, 2026 – Revenue: 50/50 Split of all Regional Passes Sold by Either Entity.

Funding

Account String: **5301-27200-200300-447440**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **Rider Services**
Encumbered Funds: **\$6,305,885 as of May 16, 2025**

Tax Clearances Expiration Date: **NOT Required**

Political Contributions and Expenditures Statement:

Signed: **NOT Required for Agreements with other governmental entities.** Disclosure

Consolidated Affidavits

Date signed: **NOT Required**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Employment Application complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record

Bid Information

None, this is an amendment to an existing Revenue Sharing Agreement.

Contract 6002458 is a Fare Structure and Revenue Sharing Agreement between SMART and DDOT to establish a revenue sharing model for the revenues arising from the sale of regional passes. Contract 6002458 includes two (2), one (1) year renewal options. DDOT wishes to exercise the second option, which will extend the Contract from 6/30/25 to 6/30/26. This is an intergovernmental agreement; therefore, affidavits and business clearance are not required.

Contract Details:

Vendor: **SMART** Amount: **\$0.00** End Date: **Add 1 year; through June 30, 2026**

Amendment 2 Details:

The original Agreement included two, 1-year renewal options. DDOT wishes to exercise the second option, which will extend the Contract from 6/30/25 to 6/30/26.

Amendment 1 Details:

The original Agreement included two, 1-year renewal options. DDOT wishes to exercise one of the options, which will extend the Contract from 6/30/24 to 6/30/25.

Services – remains the same:

This agreement with Suburban Mobility Authority for Regional Transportation (SMART), is a Fare Structure and Revenue Sharing Agreement between SMART and DDOT to establish a revenue sharing model for the revenues arising from the sale of regional passes.

Previously, SMART & DDOT maintained its own fare structure (for .50¢, \$1.00, \$1.50, \$1.75, and monthly regional passes), that are valid for both SMART & DDOT systems. SMART prints all monthly regional passes at its own expense and distributes 4,000 passes to DDOT per month. Revenues from the sales of these passes are shared equally between DDOT and SMART, as well as redemption of system-specific single-ride passes issued by the other party that each accepts at face value on a quarterly basis and transfers duns as necessary based on the reconciliation of the single-ride and regional monthly passes.

This agreement establishes a new fare schedule that became effective, as of May 1, 2019, which includes 8 types of Regional passes that are hourly, daily, weekly, and monthly: 4-Hour Regional, 4-Hour Regional Reduced Pass, 24-Hour Regional, 24-Hour Regional Reduced Pass, 7-Day Regional, 7-Day Regional Reduced Pass, 31-Day Regional, and 31-Day Regional Reduced Pass.

Contract Discussion continues on the next page

TRANSPORTATION – continued

6002458-A2 Revenue Agreement – AMEND 2 – To Exercise the Second Option for Fare Revenue Sharing Agreement between DDOT and SMART. – Contractor: SMART – Location: 535 Griswold, Suite 600, Detroit, MI 48226 – Previous Contract Period: November 26, 2019, through June 30, 2025 – Amended Contract Period: November 26, 2019 through June 30, 2026 – Revenue: 50/50 Split of all Regional Passes Sold by Either Entity.

Services – remains the same:

Fare schedules for both SMART and DDOT are not limited to regional passes. Each has the right to determine values, design, and construction of terms of its own system-specific passes. However, each regional pass accepted by both SMART and DDOT are subject to a single price, design, and construction as determined by both parties. SMART and DDOT are both authorized to accept, print (at its own expense), and sell the Regional Passes. Passes can be sold directly, through a 3rd party sales office, website, retail consignees, through mobile app, or at a farebox on the bus.

Regional Passes Sold by Either Entity.

Revenue:

Revenue will be shared equally between SMART and DDOT for Regional Passes sold on-line or at teller/window; and for tickets sold through consignment. Revenue from Regional passes purchased at the Farebox will be retained 100% by the System that sold the pass. Gross revenues from the sale of the Regional Passes will be reconciled on a quarterly basis.

Additional Information:

6002458 was initially approved November 26, 2019, for \$0.00; through June 30, 2024.

6002458-A1 was initially approved June 25, 2024, for \$0.00; through June 30, 2025.

GENERAL SERVICES

6007129 100% City Funding – To Provide a Comprehensive Assessment and Inventory of the City's Municipal Art Collection. – Contractor: Building Conservation Associates, Inc. – Location: 535 Griswold Street, Suite 111-104, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$59,630.00.

Funding

Account String: **1000-27470-472280-615100**
Fund Account Name: **General Fund**
Appropriation Name: **Recreation-GSD**
Funds Encumbered: **\$276,470 as of May 16, 2025**

Tax Clearances Expiration Date: **3-17-26**

Political Contributions and Expenditures Statement:

Signed: **3-5-25** Contributions: **none**

Consolidated Affidavits

Date signed: **3-5-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment Application Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFP opened February 7, 2025 & closed March 10, 2025. 43 suppliers invited to bid; 3 Bids Received.

Bids were evaluated based on Experience/References [25 points]; Timeline for Completion [15 points]; Technical Proposal Plan/Approach [20 points]; Price [5 points]; Total Maximum points is 65 points.

All Bids:

Building Conservation Associates, Inc	[65 points]
Artpack Services	[43.32 points]
Goodman LaFron LLC	[21.65 points]

Contract Details:

Vendor: Building Conservation Associates, Inc	Amount: \$59,630
End Date: 2 years from approval	

Services:

- The Vendor is responsible for the Comprehensive Condition Assessment of City of Detroit's Public Artwork. The Vendor will conduct a comprehensive condition assessment (referred to as the "Report") of the City of Detroit's municipal art collection, known as "the Public Artwork." This collection includes items located in both indoor and outdoor locations, such as public parks, rights-of-way, and the interiors and exteriors of City buildings. The assessment will cover public artwork under the jurisdiction of the General Services Department (GSD) and other City departments.
- The Vendor will provide an individual report for each piece of public artwork, referred to as "art piece," as identified in an inventory provided at the time of contract award. This inventory encompasses approximately one hundred (100) pieces or more.
- The types of public artwork to be assessed include monuments, statues, fountains, sculptures, mosaics, artifacts, and their foundations/bases. The Vendor will assign a unique catalog identifier number to each art piece within the public collection. This unique identifier will appear as the first item on each art piece's inventory record/report and in the final deliverable report.
- The vendor will include in the report the location of each art piece, using authoritative addresses and GPS coordinates when the artwork is located in a right-of-way. This information will be provided to the vendor. A non-opinionated description of each art piece will also be included, covering aspects such as type, color, shape, size, and direction faced. The Vendor will list the materials, and any known methods used to create each art piece and its base or foundation. Relevant information on file will be provided to the vendor when available.
- Detailed measurements of each art piece and its base/foundation will be included in the report, such as length, width, height, depth, and thickness. A brief narrative description of the condition of each art piece will be provided, covering issues such as cracks, breakage, tears, scratches, deterioration, mold, corrosion, flaking paint, chipped areas, missing pieces, rotted wood, weather-related damage, and areas of future concern.

Contract Discussion continues on the next page

GENERAL SERVICES-continued

6007129 100% City Funding – To Provide a Comprehensive Assessment and Inventory of the City's Municipal Art Collection. – Contractor: Building Conservation Associates, Inc. – Location: 535 Griswold Street, Suite 111-104, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$59,630.00.

Services-continued:

- The Vendor will provide photographic images that accurately document the condition, depreciation, color, and points requiring repairs for each art piece. Multiple images will be taken from all directions/sides, and digital images should be in JPEG format.
- A generalized condition rating will be assigned to each art piece in the report, including categories such as “Excellent,” “Good,” “Fair,” “Poor,” and “Move to Storage.”
- The Vendor will immediately notify the GSD Chief of Landscape Architecture if severely damaged or missing art pieces are found during the inventory.
- The Vendor will supply their own software, hardware, cameras, transportation, printers, knowledge base, human resources, lifts, ladders, scaffolds, insurance, and other necessary supplies/materials required to execute this contract.
- The Vendor is expected to complete and deliver the final report within one hundred and eighty (180) days from the award date of the contract. GSD encourages regular status updates and communication between the Department and the Vendor throughout the project. The Vendor will begin preparations immediately upon receipt of the artwork list.
- The Vendor will conduct a field survey to assess public artworks across the City of Detroit. This will include documenting the condition of the artworks, measuring their dimensions, and taking photographs. The Vendor will record the collected data in the established database during the field survey. Following the completion of the field survey, the Vendor will review and verify the data collected. The data will be organized and prepared for inclusion in the final report. Should any additional information or clarification be required, the Vendor will conduct follow-up field surveys to gather the necessary data. This will be done at the Vendor’s expense and within a reasonable timeframe.
- The Vendor will prepare a comprehensive final report based on the data collected from the field survey. The report will include all required documentation, photographs, and findings in a clear and professional format.
- The Vendor will submit the final report to the City of Detroit upon completion. The report will include the completed data, photographs, and analysis of each artwork’s condition, along with recommendations for any necessary treatments or maintenance.
- The Vendor will prepare all materials necessary for a training workshop, including a training manual. The manual will detail procedures for maintaining and caring for the public artwork collection, with specific decision-making tools to help City staff determine when in-house maintenance is appropriate and when to involve a conservator.
- The Vendor will conduct a hands-on training workshop for City staff, which will include demonstrations and practical guidance on maintaining and preserving the artwork collection. The workshop will focus on long-term care strategies and specific techniques for managing the artwork.

Contract Discussion continues on the next page

GENERAL SERVICES-continued

6007129 100% City Funding – To Provide a Comprehensive Assessment and Inventory of the City's Municipal Art Collection. – Contractor: Building Conservation Associates, Inc. – Location: 535 Griswold Street, Suite 111-104, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$59,630.00

Fees:

	Director and PM	Director-Technical	Senior Conservator
	\$165.00	\$190.00	\$150.00
SERVICES			
01-Mobilization			
a-Database Development			
Sub-total			
02-Field Investigation			
a-Conditions Assessment			
Sub-total			
03-Deliverables			
a-Report			
b-Workshop Manual			
Sub-total			
04-Workshop			
a-Coordination and Preparation			
b-In-Person Workshop			
Sub-total			
05-Administration			
a-Meetings			
Sub-total			
TOTAL SERVICES			
EXPENSES			
			Qty Unit Cost
Report Production			1 \$400

OCFO – Waiver Requested

6006188-A1 100% City Funding – AMEND 1 – To Amend the Fee Schedule for Payment Processing Platform for Online Treasury Payments by Detroit Residents. – Contractor: Paymentus Corporation – Location: 11605 N. Community House Road, Suite 300, Charlotte, NC 28277 – Contract Period: June 1, 2024 through May 31, 2027 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Funding

Account String: **1000-29234-230071-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Revenue Management**
Funds Available: **4,610,228 as of May 16, 2025**

Tax Clearances Expiration Date: **5-2-26**

Political Contributions and Expenditures Statement:

Signed: **4-17-25** Contributions: **None**

Consolidated Affidavits

Date signed: **4-17-25**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance;
Online Employment App Complies
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to amend the fee schedule to an existing contract. At the time of approval, this vendor was the highest ranked bid of the 10 bids received.

This amendment reduces the ACH Costs of the Payment Processing Platform for Resident online Treasury Payments. Reducing ACH costs from \$2.50 per transaction to ACH Payment Transactions per Parcel at \$0.25 per transaction and ACH-Bulk Tax Payment Transactions per Parcel at \$0.15 per transaction [see fees section for details].

Contract Details:

Vendor: **Paymentus Corporation**

Amount: **No changes; Total \$0.00**

End Date: **Remains the same; through May 31, 2027**

Services – Remains the Same:

Provide Payment Processing Platform for Online Treasury Payments by Residents, including

- **The System provided and managed by the Vendor will enhance the operational and user interface quality of the payment technology platform used by the City's End Users.**
- **The System will support multiple points of entry and channels through which payments from customers are made (including, without limitation, self-service payment kiosks, internet web portals, city-supported kiosk payment center(s), mail-in lockboxes, and an interactive voice response system).**
- **The System will provide a payment platform that is modern, secure, and offer a user-friendly interface that enables residents and businesses to make payments for various City services, including taxes, invoices, fees, and fines.**
- **The System will fully service and manage property tax payments (including payments for current real property tax, current personal property taxes, and delinquent personal property taxes), and have the ability to ultimately manage payments for all City departments and programs.**
- **The System will have capability to add future payment processing for invoices from all City departments.**
- **The system has Ability to accept various payment methods and digital wallet that enables payment through credit card (Mastercard, Visa, Discover, and American Express), Check, Cash (including Walmart Bill Pay and cash payment at other local retailers), Text payments, PayPal, Amazon Pay, Apple Pay, Google Pay, Venmo, Cash App, and FedNow as functionality becomes available.**
- **The vendor will provide Highly responsive, 24/7 customers service for front-end users, customers, and taxpayers. Contractor should handle certain customer inquiries and resolve payment disputes.**
- **The Vendor, in collaboration with the City of Detroit Treasury Department staff, will develop, customize, and implement the System within six months of the Notice to Proceed provided that the City, the City's software, and other third-party vendor(s) provide prompt and full cooperation.**

Contract Discussion continues on the next page:

OCFO – Waiver Requested – continued

6006188-A1 100% City Funding – AMEND 1 – To Amend the Fee Schedule for Payment Processing Platform for Online Treasury Payments by Detroit Residents. – Contractor: Paymentus Corporation – Location: 11605 N. Community House Road, Suite 300, Charlotte, NC 28277 – Contract Period: June 1, 2024 through May 31, 2027 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$0.00.

Services- remains the same - continued

- During and after implementation, as needed, the Vendor shall provide training sessions to the City’s technical team and business users. The training sessions will be flexible so staff members can either conduct directing training for the entire team or conduct train-the-trainer exercises, enabling dedicated associates to become subject matter experts.
- Vendor will provide City staff members who have questions or technical issues 24/7 support service by phone, or email.

Fees – at the time of approval:

- This contract was established at No Cost to the City of Detroit.
- The Vendor will charge End Users for completed transactions according to the pricing schedule below, which provides pricing per transaction by payment type. The Vendor will maintain the flexibility to offer a different pricing schedule if needed for other City departments based on contextual need.

Payment type	Price/transaction
Non-Utility Payments - Credit Card/ Debit Card / Digital Wallet per Transaction Fee (VISA, MC, DISCOVER, AMEX) and Digital Wallet Transaction Fee (PayPal, Venmo, PayPal Credit, Apple Pay, Google Pay, and Amazon Pay (utilities only))	2.35%
ACH	\$2.50
Utility Payments - Credit Card/ Debit Card / Digital Wallet/ACH per Transaction Fee (VISA, MC, DISCOVER, AMEX) and Digital Wallet Transaction Fee (PayPal, Venmo, PayPal Credit, Apple Pay, Google Pay, and Amazon Pay (utilities only))	\$2.50
Enrolled/My Account: ACH User/Client Fee	\$0.00
Electronic Lock Box Payments (optional) integration with JPMorgan lockbox no cost	\$0.09

Amendment 1 Fees:

This contract was established at No Cost to the City of Detroit. The Vendor will charge End Users for completed transactions according to the Reduction of ACH Costs- pricing schedule below, which provides pricing per transaction by payment type.

Payment type	Price/transaction
Non-Utility Payments - Credit Card/ Debit Card / Digital Wallet per Transaction Fee (VISA, MC, DISCOVER, AMEX) and Digital Wallet Transaction Fee (PayPal, Venmo, PayPal Credit, Apple Pay, Google Pay, and Amazon Pay (utilities only))	2.35%
ACH Payment Transactions Per Parcel	\$0.25
ACH - Bulk Tax Payment Transactions Per Parcel	\$0.15
Utility Payments - Credit Card/ Debit Card / Digital Wallet / ACH per Transaction Fee (VISA, MC, DISCOVER, AMEX) and Digital Wallet Transaction Fee (PayPal, Venmo, PayPal Credit, Apple Pay, Google Pay, and Amazon Pay (utilities only))	\$2.50
Enrolled / MyAccount: ACH User/Client Fee	\$0.00
Electronic Lock Box Payments (optional) integration with JPMorgan lockbox no cost	\$0.09

Additional Information:

6006188 was initially approved July 2, 2024 with Paymentus Corporation to provide Payment Processing Platform for Online Treasury Payments by Resident for \$0.00; through May 31, 2027.

PUBLIC WORKS – Waiver Requested

6007181 100% Major Street Funding – To Provide the Manufacture and Delivery of Bituminous Aggregate Paving Mixtures. – Contractor: Ajax Paving Industries, Inc. – Location: 5700 E Nevada, Detroit, MI 48234 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$5,242,500.00.

Funding:

Account String: **3301-25190-193822-621900**
Fund Account Name: **Major Street**
Appropriation Name: **Streets & Rights of Way Management**
Funds Available: **\$14,148,620 as of May 9, 2025**

Tax Clearances Expiration Date: **1-22-25**

Political Contributions and Expenditures Statement:

Signed: **3-21-25** Contributions: **None**

Consolidated Affidavits:

Date signed: **GC: 11-22-24; MC 7-24-24**

- ☒ Covenant of Equal Opportunity
- ☒ Hiring Policy Compliance; Employment App. complies;
- ☒ Slavery Era Records Disclosure
- ☒ Prison Industry Records Disclosure
- ☒ Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened April 3, 2025 & closed on April 24, 2025. 30 Invited Suppliers; 2 Bids received.

Bids were evaluated based upon the price of providing \$45,000 tons of 36A Bituminous Mixture and 30,000 tons of 13A Bituminous Mixture.

ALL Bids:

Ajax Paving Industries	\$5,242,500 - 36A at \$71.50/ton & 13A at \$67.50	[no equalization applied]
Cadillac Asphalt	\$5,535,000 - 36A at \$75/ton & 13A at \$72	[equalization reduced bid by 2% to \$5,424,300 for D-BB]

Contract Details:

Vendor: **Ajax Paving Industries, Inc**
Amount: **\$5,242,500**

Bid: **Lowest [\$5,242,500]**
End Date: **1 year from approval**

Services

Vendor will manufacture and deliver to City owned and operated pavers, asphaltic material. The asphalt mixtures shall be leveling (13A Bituminous Mixture) and wearing (36A Bituminous Mixture).

Fees:

Bituminous Mixture No. 13A	\$67.50/ton
Bituminous Mixture No. 36A	\$71.50/ton
TOTAL	\$5,242,500