

License Application Checklist for
Grower, Processor, Secured Transporter, Safety Compliance

Steps to take prior to applying:

- Apply for treasury clearances for all individual owners and applicant entity here: [Treasury Clearance Applications](#)
- Get a MRTMA or MMFLA prequalification for the applicant entity
- Make sure the property where the business is to operate has Special Land Use approval and a Certificate of Occupancy, and a Certificate of Compliance if the Certificate of Occupancy is more than 2 years old: see [Zoning and Permitting](#) and [Certificate of Compliance](#)
- Obtain a blight clearance: [Blight Clearance Application](#)
- Determine which Good Neighbor Plan the applicant will commit to-see Sec 20-6-36(a)(14) [License Ordinance](#)
- Determine how many jobs will be available and where they will be advertised
- Fire Inspection: Fire Department Fire Marshal Division
Step 1. Call to confirm and pay fee.
Phone: 313-596-2963
Hours: 8:30 a.m. to 3:30 p.m.
Note: you can mail your payment or pay via phone with credit card for an additional 3% charge.
Step 2. Call to schedule inspection.
Phone: 313-596-2954
Hours: 8:00 a.m. to 5:30 p.m.
In Person (*note phone is preferred*): 1301 Third St. Detroit MI 48226
- Health Inspection: to schedule call 313-876-0135

Documents to be uploaded to the online application:

- If the applicant is an organized legal entity: the name, home address, telephone number and email of all direct and indirect owners, directors, members, managers, officers, partners, shareholders, and the registered agent, as well as the entity's bylaws, operating agreement, or other organizational documents indicating the percentage of ownership held by each person
- A government issued I.D. for the applicant and all direct and indirect owners, directors, members, managers, officers, partners, shareholders
- Proof of site control: deed, lease, or other documentation evidencing the applicant's legal control of the proposed location where the business will operate
- Copy of the conditional land use approval for the intended use or the intended use of an equivalent license
- Copy of the temporary or final Certificate of Occupancy for the intended use (note that license will not be finalized and provided until final inspections are complete and final Certificate of Occupancy is provided)

- If the Certificate of Occupancy has been finalized for two years, a copy of a Certificate of Compliance indicating that the property has passed its biannual property maintenance inspection
- Blight clearance for proposed location dated within 90 days of the application;
- A comprehensive business plan including the following components detailing: (1) business operations, (2) security plan meeting [MRTMA requirements](#), (3) nuisance mitigation, (4) waste management, and (5) recruitment and training of employees
- MRTMA or MMFLA Prequalification received from the State of Michigan Cannabis Regulatory Agency
- Income Tax Clearances for each individual owner and the entity (this comes as an email)
- Property Tax Clearance for the site to be licensed
- Fire Inspection Report
- Health Inspection Report