

City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 23, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of September 24, 2024 .

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey	City Clerk
Laura Goodspeed	Auditor General
Sandra Stahl	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Malik Washington	Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 23, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION SEPTEMBER 24, 2024.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3076398 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7692 Concord. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through June 30, 2025 – Total Contract Amount: \$21,823.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **6-7-25**

Political Contributions and Expenditures Statement:

Signed: **7-22-24** Contributions: **None**

Consolidated Affidavits

Date signed: **7-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance.
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Residential structure at 7692 Concord on June 11, 2024.

Bids closed on June 19, 2024. 11 Invited Suppliers; 4 Bids Received.

ALL Bids:

Inner City Contracting LLC	\$35,777 [8% equalized bid \$32,914.84 for D-BB, D-HB, & D-BSB]
Detroit Next	\$21,823 [no equalization applied]
DMC Consultants	\$28,560 [12% equalized bid \$25,132.80 for D-BB, D-RB, D-HB, & D-BSB]
Leadhead Construction	\$36,332 [13% equalized bid \$31,608.84 for D-BB, D-RB, D-HB, & D-BMBC]

*****According to OCP, Detroit Next was supposed to receive equalization credit, however, they are still the lowest bid; therefore, the result of the bid is unaffected. Detroit Next would be the lowest bid with or without equalization.**

Contract Details:

Vendor: **Detroit Next, Inc**
Amount: **\$21,823**

Bid: **Lowest**
End Date: **June 30, 2025**

Services & Costs:

Demolition \$16,823; Backfill & Grading \$2,500; Site Finalization \$2,500; TOTAL \$21,823

*****Demolition Completion date: 7/2/2024. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Resident, Micro, and Minority- Owned Business Enterprise until 1/18/25. Vendor indicates a Total Employment of 8; 6 Employees are Detroit residents.

Property Pictures are on the following page.

CONSTRUCTION & DEMOLITION – *continued*

3076398 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7692 Concord. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue, Suite 500, Detroit, MI 48226 – Contract Period: Notification of Emergency through June 30, 2025 – Total Contract Amount: \$21,823.00.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3077963 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 4244 Joy Road. – Contractor: Salenbien Trucking and Excavating, Inc. – Location: 985 East Jefferson Avenue, Suite 300, Detroit, MI 48207 – Contract Period: Notification of Emergency through June 30, 2025 – Total Contract Amount: \$62,531.33.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **12-7-24**
Political Contributions and Expenditures Statement:
Signed: **10-10-23** Contributions: **None**

Consolidated Affidavits

Date signed: **10-10-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Commercial structure(s) at 4244 Joy Road on July 16, 2024.

Bids closed on July 19, 2024. 9 Invited Suppliers; 4 Bids Received.

ALL Bids:

Inner City	\$82,000 [8% equalized bid \$75,440 or D-BB, D-HB, D-BSB]
Salenbien	\$62,531.33 [2% equalized bid \$61,280.70 for D-BB]
Adamo	\$68,550 [7% equalized bid \$63,751.50 for D-BB & D-HB]
Homrich	\$83,400 [2% equalized bid \$81,732 for D-BB]

Contract Details:

Vendor: **Salenbien Trucking and Excavating, Inc.**
Amount: **\$62,531.33**

Bid: **Lowest**
End Date: **June 30, 2025**

Services & Costs:

Demolition \$59,515.50; Backfill & Grading \$815.83; Site Finalization \$2,200; TOTAL \$62,531.33

*****Demolition Completion date: 8/9/2024. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based until 9/11/24. Vendor indicates a Total Employment of 88; 3 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3073044 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 7010 W Warren. – Contractor: Homrich Wrecking, Inc dba Homrich – Location: 3033 Bourke Street, Detroit, MI 48238 – Contract Period: Notification of Emergency through June 30, 2025 – Total Contract Amount: \$63,400.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **7-22-25**
Political Contributions and Expenditures Statement:
Signed: **9-19-23** Contributions: **none**

Consolidated Affidavits

Date signed: **9-19-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance.
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for Commercial structure at 7010 W Warren on December 6, 2023.

Bids closed on December 21, 2023. 9 Invited Suppliers; 5 Bids Received.

ALL Bids:

Smalley Construction	\$9,800	[no equalized credits applied]
Homrich	\$63,400	[4% equalized bid \$60,864 for D-BB]
GayangaCo	\$84,005	[12% equalized bid \$73,924.40 for D-BB, D-RB, D-HB, D-BSB]
Adamo Demolition Company	\$89,310	[7% equalized bid \$83,053.30 for D-BB, D-HB]
Inner City Contracting LLC	\$150,000	[8% equalized bid \$180,669.60 for D-BB, D-HB, D-BSB]

Contract Details:

Vendor: **Homrich Wrecking, Inc dba Homrich** Bid: **Lowest Responsible Bid** End Date: **June 30, 2025**
Amount: **\$63,400.00**

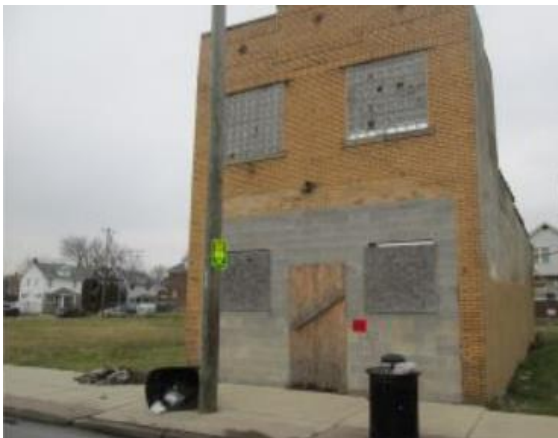
Services & Costs:

Demolition \$53,400 Backfill & Grading \$6,000; Site Finalization \$4,000; TOTAL \$63,400

*****Demolition Completion date: January 17, 2024. Privately Owned.**

Certifications/# of Detroit Residents:

Certified as Detroit Based Business until 6/4/2025.
Vendor indicates a Total Employment of 84; 7 Employees are Detroit residents.



DWSD - Waiver Requested

6006577 100% CIP Funding – To Provide Professional Engineering Services to Support the Capital Improvement Planning Program. (Project CS-1987) – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Ave., Suite 200, Detroit, MI 48201 – Contract Period: October 1, 2024 through September 30, 2027 – Total Contract Amount: \$11,564,000.00.

2 Funding Sources:

Account String: **5740-20334-487801-617900-900392-30129**
Fund Account Name: **WDWSD- R Wtr 2020 Bond Fund**
Appropriation Name: **WDWSD-R Wtr 2020 Bond Fund**
Funds Available: **\$30,505,118 as of September 20, 2024**

Account String: **5831-20310-497800-617900-900393-30129**
Fund Account Name: **SDWSD -R Swr Bond Fund**
Appropriation Name: **SDWSDR 2015 Bond**
Funds Available: **\$10,850,896 as of September 20, 2024**

Consolidated Affidavits:

Date signed: **4-12-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **2-19-25**

Political Contributions and Expenditures Statement:

Signed: **4-12-24** Contributions: **None**

Background:

The purpose of this contract is to provide technical services to continue supporting the programmatic approach, as established through CS-1812, Capital Improvement Program Management Organization (CIPMO) to renew and rehabilitate the water and sewer infrastructure in the City of Detroit. Neighborhoods have been identified through previous condition assessment and risk-criticality models for prioritized implementation of the water and sewer capital infrastructure renewal. The department has planned the capital improvement expenditures at approximately \$350 million over the next five years, which may increase due to Federal Funding programs, such as the American Rescue Plant Act (ARPA), etc.

The project main goals are to support key strategic priorities for drinking water quality & improved sewer system performance, identifying grant funding assistance, review and prioritization of asset management, as well as subject matter expert services to enhance the service delivery of the Detroit Water and Sewerage Department. The services performed under this project, would improve the department's operation, reduce water main breaks, reduce sewer line failures and mitigate against basement flooding.

Bid Information

RFP opened March 5, 2024 & closed on April 15, 2024. 471 Invited Suppliers + 72 Firms emailed + DWSD Outreach; 2 Responsive & Responsible Bids Received.

Evaluations were based on Ability to Perform the Work [20 points]; Work Plan & Organization [30 points]; Staff Experience [20 points]; Level of Effort & Costs [15 points]; Bona Fide Detroit Resident Participation [5 points]; Local Economic Development [10 points]; 100 points total.

ALL Bids:

Arcadis of Michigan Kirk's Automotive, Inc. [2,560 points]
AECOM Great Lakes, Inc. [2,574.95 points]

*****LPD requested verification of the total points awarded to each bid. LPD is awaiting a response.**

Contract Details:

Vendor: **AECOM Great Lakes, Inc**
Amount: **\$11,564,000**

Bid: **Highest Ranked**
End Date: **\$11,564,000**

Contract discussion continues onto the next page.

DWSD - Waiver Requested – continued

6006577 100% CIP Funding – To Provide Professional Engineering Services to Support the Capital Improvement Planning Program. (Project CS-1987) – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Ave., Suite 200, Detroit, MI 48201 – Contract Period: October 1, 2024 through September 30, 2027 – Total Contract Amount: \$11,564,000.00.

Services:

Provide Professional Engineering Services to support the Capital Improvement Planning Program. Continue supporting the programmatic approach to renew and rehabilitate the water and sewer infrastructure in the City of Detroit. Neighborhoods have been identified through previous assessment and planning efforts that are prioritized to implement water and sewer capital infrastructure and other services as identified from the individual Task Orders. The Contract duration of three (3) years.

Fees:

Anticipated FY Breakdown:

FY 24-25: \$2,500,000

FY 25-26: \$4,000,000

FY 26-27: \$4,000,000

FY 27-28: \$ 1,064,000

Certifications/ # of Detroit Residents:

Vendor is certified as a Detroit Based. total Employment & # of Detroit Residents was NOT provided. LPD is awaiting an update.

LAW

6004656-A2 100% City Funding – AMEND 2 – To Provide an Increase of Funds for Pre-litigation Services in Connection with Condemnation Matters Relating to the Detroit City Airport. – Contractor: Aloia & Associates, P.C. – Location: 48 S. Main Street, Suite 3, Mt. Clemens, MI 48043 – Contract Period: July 1, 2022, through June 30, 2025 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$350,000.00.

Funding

Account String: **4533-20507-358010-644124**
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$65,315,557 as of September 20, 2024**

Tax Clearances Expiration Date: **2-26-25**
Political Contributions and Expenditures Statement:
Signed: **6-17-24** Contributions: **None**

Consolidated Affidavits

Date signed: **6-17-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Aloia & Associates, P.C.** Amount: **+\$100,000, Total \$350,000** End Date: **June 30, 2025**

Services-At time of approval :

Attorney will provide litigation services to the City of Detroit in connection with condemnation matters relating to the Detroit City Airport as assigned by Corporation Counsel.

Amendment 2 Services:

Attorney will provide pre-litigation and litigation services related to condemnation matters relating to the Detroit City Airport as assigned by Corporation Counsel, The Mayor’s Office, and/or Jason Watts, Director of Detroit City Airport.

Fees-remains the same:

Attorney Benjamin J Aloia	\$250/hr.
Attorney Jeffrey Candela/Other Attorneys	\$225/hr.
Paralegals	\$125/hr.

Additional Information:

6004656-A1 was originally approved February 28, 2022, to Provide Pre-Litigation Services with Condemnation Matters relation to Detroit City Airport for \$250,000, through June 30, 2025.

6004656 was originally approved July 26,2022, to Provide Litigation Services with Condemnation Matters relation to Detroit City Airport for \$100,000, through June 30, 2025.

CONSTRUCTION & DEMOLITION – Waiver Requested

DSS #8 100% City Funding – To Provide Abatement and Demolition of the 85 approved Residential Properties Located in Areas Where Solar Arrays are Proposed. Schedule Period: Upon City Council Approval through December 31, 2026. Total Maximum Order Limitation: \$2,750,000.00.

DSS stands for Detroit Supply Schedule. Schedule #8 is a new supply schedule for the Abatement and Demolition of the 85 approved Residential Properties Located in Areas Where Solar Arrays are Proposed According to OCP, it was open to any qualified Vendor to become a part of this supply schedule; however, they are required to have a wrecking license to perform demolition for Residential Houses..

Bid Information:

OCP has open RFQs for each supply schedule for vendors to apply to become a Supply Schedule qualified contractor. RFQs stay open, and OCP submits vendors as they become qualified. This is a request to approve the following vendors for Abatement and Demolition of the 85 approved Residential Properties (DSS #8):

VENDOR NAME	ADDRESS	COD CERTS	OTHER CERTS	AVG % OF DETROIT RESIDENTS OVER ALL CITY CONTRACTS
DMC	13500 Foley Street, Detroit MI 48227	DB, DRB, DHB, DBSB	MBE	64.60%
Homrich	3033 Bourke St. Detroit MI 48328	DBB		22.14%
Salenbien	985 E Jefferson Ste 300 Detroit MI 48207	DBB Renewal Pending		17.01%
Gayanga	1120 W. Baltimore Suite 200 Detroit, MI 48202	DBB, DRB, DHB, DSB,	MBE	59.63%

The total estimated sales for all 4 vendors is \$2,750,000.

****The consolidated Affidavits, Tax clearances, Detroit Certifications, and the number of Detroit residents for all 4 Vendors being added to DSS #8 is as follows:*

DMC

Consolidated Affidavits:

Date signed: **9-20-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Tax Clearances Expiration Date: 9-20-23

Political Contributions and Expenditures Statement:

Signed: **5-31-24** Contributions: **1 to the Mayor in 2016, 1 to a Former CM in 2016, & 1 to current CM in 2021.**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small and Resident Business and Minority- Owned Business Enterprise until 10/23/2024. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents

Supply Schedule discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – continued

DSS #8 100% City Funding – To Provide Abatement and Demolition of the 85 approved Residential Properties Located in Areas Where Solar Arrays are Proposed. Schedule Period: Upon City Council Approval through December 31, 2026. Total Maximum Order Limitation: \$2,750,000.00.

Homrich

Consolidated Affidavits:

Date signed: **9-19-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Tax Clearances Expiration Date: **7-22-25**

Political Contributions and Expenditures Statement:

Signed: **9-19-23**

Contributions: **None**

Certifications/# of Detroit Residents:

Certified as Detroit Based Business until 6/4/25. Vendor indicates a Total Employment of 73; 3 Employees are Detroit residents.

Salenbien

Consolidated Affidavits:

Date signed: **10-10-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Tax Clearances Expiration Date: **12-7-24**

Political Contributions and Expenditures Statement:

Signed: **10-10-23**

Contributions: **None**

Certifications/# of Detroit Residents:

Certified as Detroit Based Business until 9/11/2024. Vendor indicates a Total Employment of 84; 2 Employees are Detroit residents.

Gavanga

Consolidated Affidavits:

Date signed: **9-21-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Tax Clearances Expiration Date: **2-12-25**

Political Contributions and Expenditures Statement:

Signed: **9-21-23**

Contributions: **3 to current CMs:
1 in 2020, 2021, & 2022.**

Certifications/# of Detroit Residents

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business. HUD Section 3 Compliant. Vendor indicates a Total Employment of 40; 25 Employees are Detroit residents.

DWSD - Waiver Requested

6006459 100% ARPA Funding – To Provide Water System Improvements at Various Locations in the City of Detroit. – Contractor: LGC Global, Inc. – Location: 7310 Woodward Ave., Suite 500, Detroit, MI 48202 – Contract Period: October 1, 2024 through September 1, 2026 – Total Contract Amount: \$16,752,023.00

*****Contract description states the contract is 100% ARPA funded. The contract is CIP funded, but is 100% reimbursable by ARPA funding. LPD requested verification of the Account and is awaiting an update.**

Funding

Account String: **5721-20244-487711-617900-900375-30129**
Fund Account Name: **WDWSD-R Improvement & Extension**
Appropriation Name: **WDWSD-R Improvement & Extension**
Funds Available: **\$71,568,652 as of September 20, 2024**
*****100% reimbursable by ARPA funding**

Tax Clearances Expiration Date: **12-6-24**

Political Contributions and Expenditures Statement:

Signed: **9-5-24** Contributions: **None**

Consolidated Affidavits

Date signed: **9-5-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

This contract is a part of an ongoing distribution piping system water replacement program to replace old water mains in the City with an extensive history of leaks and breaks. The new water mains and associated infrastructure will enhance the integrity of the DWSD water system.

Bid Information:

RFB opened March 23, 2024 & closed on June 5, 2024. 3,133 Invited Suppliers + 89 Firms emailed + DWSD Outreach; 3 Bids Received.

ALL Bids:

LGC Global, Inc	\$16,752,023
Five Star Energy Services, LLC	\$17,151,859
Major Contracting Group	\$26,466,608

*****No equalization applied to any of the bids due to the contract being funded by federal money. The City’s engineer estimate of the work is \$16,466,608.**

Contract Details:

Vendor: LGC Global, Inc	Bid: Lowest
Amount: \$16,752,023	End Date: September 1, 2026

Services:

Water System Improvements at Various Locations in the City of Detroit. The work consists of replacing approximately 31,00 linear feet existing six, eight, and twelve-inch diameter water mains at selected locations in Detroit’s midtown, Medical Center, Cultural Center, and Barton-McFarland neighborhoods that have a history of frequent breaks and high maintenance costs. This includes gate valves, fire hydrants, a forecasted 366 replacements of lead water service lines with copper tube and vendor will replace any lead service lines that are found during the term of this contract.

Fees:

Contractual Work	\$15,732,023
Provisional Allowance	\$1,000,000
Contaminated Material Allowance	\$20,000
TOTAL	\$16,752,023

Total Amount broken down by Fiscal Year:

FY24-25: \$7,000,000
FY25-26: \$8,000,000
FY26-27: \$1,752,023

Certifications/ # of Detroit Residents: Vendor is certified as a Detroit Based & Resident Business. Vendor has total Employment of 472; 72 Detroit Residents. 10 Employees will be assigned to this contract and 2 are Detroit Residents.

FIRE-waiver requested

6006276 100% City Funding – To Provide Warranty and Maintenance for the Fire Station Incident Alerting System. – Contractor: Bryx, Inc. – Location: 59 Halstead Street, Rochester, NY 14610 – Contract Period: Upon City Council Approval through August 13, 2027 – Total Contract Amount: \$431,800.00.

Funding

Account String: **1000-29241-240080-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Services Infrastructure**
Funds Available: **\$4,181,214 as of September 20, 2024**

Tax Clearances Expiration Date: **9-6-25**
Political Contributions and Expenditures Statement:
Signed: **5-14-24** Contributions: **None**

Consolidated Affidavits

Date signed: **5-14-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Background:

The Detroit Fire Department (DFD) is seeking approval for the acquisition of Bryx Inc. to install alerting system in Ladder 30 and Annex buildouts within the Fire department.

Bryx is the sole source provider for Fire department's alerting system. The DFD is committed to ensuring the safety and efficiency of our operations, and after careful consideration.

Bryx has been identified as the most suitable vendor to meet our specific needs. Bryx has previously engaged in a competitive bidding process and emerged as the most cost-effective/lowest bidder and qualified option. Their track record demonstrates their ability to deliver solutions that meet our needs without compromising quality or functionality.

The DFD currently relies on Bryx alerting systems across 34 stations and approximately 1200 users to ensure prompt response to emergencies, vital for firefighter safety and effective emergency management.

Continuing with Bryx as our sole vendor eliminates the complexity and potential confusion of managing multiple alerting systems. By standardizing our alerting system across all stations, we ensure uniformity in operations, streamline training processes, and enhance overall efficiency.

Having a single provider simplifies maintenance and troubleshooting procedures, as well as facilitates seamless integration of new features or updates.

This unified approach not only reduces operational costs associated with managing disparate systems but also fosters greater cohesion and coordination within the department, ultimately strengthening our emergency response capabilities.

Bid Information:

None. This is a Sole Source Non-Standard Procurement.

Contract Details:

Vendor: **Bryx, Inc**
Amount: **\$431,800**

Bid: **Sole Source**
End Date: **August 13, 2027**

Contract Discussion continues on the next page

FIRE-waiver requested-cont.

6006276 100% City Funding – To Provide Warranty and Maintenance for the Fire Station Incident Alerting System. – Contractor: Bryx, Inc. – Location: 59 Halstead Street, Rochester, NY 14610 – Contract Period: Upon City Council Approval through August 13, 2027 – Total Contract Amount: \$431,800.00.

Services:

- **The Vendor is responsible for providing maintenance, repair and support services for the System, which includes maintaining all the Equipment and all necessary software.**
- **The Vendor is responsible for keeping the System functioning so that it will continue to provide, Computer Aid Dispatches Call To Service alerts to the facilities listed below.**
- **The Vendor will keep the System functioning and deliver call alerts provided Bryx receives accurate and timely information from Detroit's CAD.**
- **The Vendor will not be responsible for maintaining any of the third-party Equipment in the System.**
- **The City is currently using the System to alert City fire stations listed of Computer Aid Dispatch Call To Service, and the Contractor is responsible for maintaining the Equipment at the following City fire stations:**
 - **ENGINE 1 111 W Montcalm Street, Detroit, Michigan, 48201**
 - **ENGINE 17 6100 Second Avenue, Detroit, Michigan, 48202**
 - **ENGINE 23 1818 E Grand Boulevard, Detroit, Michigan, 48211**
 - **ENGINE 27 4700 W Fort Street, Detroit, Michigan, 48209**
 - **ENGINE 29 7600 W Jefferson Avenue, Detroit, Michigan, 48209**
 - **ENGINE 30 16543 Meyers Road, Detroit, Michigan, 48235**
 - **ENGINE 31 1697 W Grand Boulevard, Detroit, Michigan, 48208**
 - **ENGINE 32 11740 E Jefferson Avenue, Detroit, Michigan, 48214**
 - **ENGINE 33 1041 Lawndale Street, Detroit, Michigan, 48209**
 - **ENGINE 34 6345 Livernois Avenue, Detroit, Michigan, 48210**
 - **ENGINE 35 111 Kenilworth Street, Detroit, Michigan, 48202**
 - **ENGINE 37 2820 Central Avenue, Detroit, Michigan, 48209**
 - **ENGINE 39 8700 14th Street, Detroit, Michigan, 48206**
 - **ENGINE 40 13939 Dexter Avenue, Detroit, Michigan, 48238**
 - **ENGINE 41 5000 Rohns Street, Detroit, Michigan, 48213**
 - **ENGINE 42 6324 W Chicago Avenue, Detroit, Michigan, 48204**
 - **ENGINE 44 35 W 7 Mile Road, Detroit, Michigan, 48203**
 - **ENGINE 46 10101 Knodell Street, Detroit, Michigan, 48213**
 - **ENGINE 48 2300 S Fort Street, Detroit, Michigan, 48217**
 - **ENGINE 50 12985 Houston Whittier Street, Detroit, Michigan, 48205**
 - **ENGINE 51 18236 Livernois Avenue, Detroit, Michigan, 48221**
 - **ENGINE 52 5029 Manistique Street, Detroit, Michigan, 48224**
 - **ENGINE 53 15127 Greenfield Road, Detroit, Michigan, 48227**
 - **ENGINE 54 16825 Trinity Street, Detroit, Michigan, 48219**
 - **ENGINE 55 18140 Joy Road, Detroit, Michigan, 48228**
 - **ENGINE 56 18601 Ryan Road, Detroit, Michigan, 48234**
 - **ENGINE 57 13960 Burt Road, Detroit, Michigan, 48223**

Contract Discussion continues on the next page

FIRE-waiver requested-cont.

6006276 100% City Funding – To Provide Warranty and Maintenance for the Fire Station Incident Alerting System. – Contractor: Bryx, Inc. – Location: 59 Halstead Street, Rochester, NY 14610 – Contract Period: Upon City Council Approval through August 13, 2027 – Total Contract Amount: \$431,800.00.

Services-cont.:

- ENGINE 58 10801 Whittier Avenue, Detroit, Michigan, 48224 ENGINE 59 17800 Curtis Street, Detroit, Michigan, 48235
- ENGINE 6 3050 Russell Street, Detroit, Michigan, 48207
- ENGINE 60 19701 Hoover Street, Detroit, Michigan, 48205
- ENGINE 9 3737 E Lafayette Street, Detroit, Michigan, 48207
- FIREBOAT 40 24th Street, Detroit, Michigan, 48216
- LADDER 14 2200 Crane Street, Detroit, Michigan, 48214
- LADDER 19 10645 Shoemaker Street, Detroit, Michigan, 48213
- LADDER 20 433 W Alexandrine Street, Detroit, Michigan, 48201
- LADDER 22 6830 McGraw Avenue, Detroit, Michigan, 48210
- LADDER 30 17475 Mt. Elliott Street, Detroit, Michigan, 48234
- RTC 10200 Erwin Avenue, Detroit, Michigan, 48234

The Vendor will conduct a complete review of all Equipment installed at the Facilities. Upon completion of the review the Vendor will provide the City a report of the condition of Equipment installed at City facilities. Any Equipment deemed inoperable by the Vendor will be replaced or repaired by the Vendor.

- **The Contractor will also provide the following:**
 - Enhancements and upgrades to the System.
 - Replacement and installation of failed Equipment within ten (10) business days of reported failure to the Contractor.
 - Unlimited access to the System management portal.
 - Unlimited access to the System’s mobile alerting application.
 - Cost estimates for additional City facilities connected to the System.
 - Support for the System’s connection to the City’s Computer Aid Dispatch software
- **The City is responsible for:**
 - The Data cabling at the Facilities
 - Making a written request that Equipment replacing failed Equipment be shipped overnight to a location designated by the City.

Fees:

	Service Term	Current Base Install	Additional Stations	Total
Year 1	2/1/2024 - 1/31/2025	\$ 125,000	\$14,000	\$139,000
Year 2	2/1/2025 - 1/31/2026	\$ 129,400	\$14,500	\$143,900
Year 3	2/1/2026 - 1/31/2027	\$ 133,900	\$15,000	\$148,900
3 Year Total				\$431,800.00
Option Year 4	2/1/2027 - 1/31/2028	\$ 138,600	\$15,500	\$154,100
Option Year 5	2/1/2028 - 1/31/2029	\$ 143,500	\$16,000	\$159,500

HEALTH-waiver requested

6006497 100% Grant Funding – To Provide Fiduciary Services to Administer Essential Public Health Programs for the City of Detroit Residents – Contractor: Southeastern Michigan Health Association – Location: 3011 West Grand Boulevard, Suite 200, Detroit, MI 48202 Contract Period: Upon City Council for a Period of One (1) Year – Total Contract Amount: \$3,000,000.00

Funding

Account String: **2104-21177-251111-612110**
Fund Account Name: **Health Grants Fund**
Appropriation Name: **Title X Family Planning 9/2024**
Funds Available: **\$244,242 as of September 20, 2024**

Tax Clearances Expiration Date: **9-17-25**
Political Contributions and Expenditures Statement:
Signed: **9-18-24** Contributions: **None**

Consolidated Affidavits

Date signed: **9-18-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information:

RFP opened April 26, 2024, and closed May 24, 2024. 60 suppliers invited to bid; 2 Bid Received. Bids were evaluated based on Experience (Fiscal) [40 points]; Experience (Performance) [35 points]; Experience (Programs) [15 points], Qualifications of Staff [10 points]. Total Maximum Points is 100 points.

All Bids:

SEMHA [100 points]

SAG [50 points]

Contract Details:

Vendor: **Southeastern Michigan Health Association** Bid: **Highest Ranked [100 points]**
Amount: **\$3,000,000** End Date: **June 30, 2025**

Services:

Personnel Administration

- **Provide Program Staff for non-foundation grant funded programs will be hired and employed by the City of Detroit. Program staff for foundation-funded programs may be hired and employed by the Vendor to align with foundational grant requirements. Program staff hired by the Contractor have no independent decision-making authority over program services.**
- **All Program Managers and Directors will be hired and employed by the City of Detroit**

Fiscal Management Services

- **Establish and manage a segregated cost center for each program under this Agreement that is designated solely for that program and any subsequent amendments. The Vendor will disburse funds from each cost center only in furtherance of the Program and in accordance with the approved budget.**
- **Process and pay for all purchases as directed by the DHD.**
- **Develop and issue individual service agreements with a scope of service, budget, and terms, as directed by the Program Manager to meet the goals of the program.**
- **Provide information and consultation to individual service agreements vendors regarding contractual obligation included in the individual service agreements contracts, and direct individual service agreements contractors to the Program Manager for questions related to Program requirements.**
- **Issuance of personal service agreement payments, relevant forms, statements, and withholdings, based on an agreed upon budget and timeline, and preparation of other documentation required for reimbursement of these expenses by the Program**

HEALTH-waiver requested

6006497 100% Grant Funding – To Provide Fiduciary Services to Administer Essential Public Health Programs for the City of Detroit Residents – Contractor: Southeastern Michigan Health Association – Location: 3011 West Grand Boulevard, Suite 200, Detroit, MI 48202 Contract Period: Upon City Council for a Period of One (1) Year – Total Contract Amount: \$3,000,000.00

Services-cont. :

- **Prepare monthly Financial Status Reports (FSRs) that provide details and a summary of expenditures and revenues for the month, for the Program. The FSRs must be prepared by the Contractor and submitted to the DHD Finance Manager and Program Manager by the 10th day of the following month. If errors need to be fixed or adjustments need to be made, the Program Manager will submit those to the Contractor by the 15th day of the month for fix and resubmission by the Vendor to the DHD Finance Manager and Program Manager by the 20th day of the month.**

Program Services

- **Under the direction of the Program Manager and on behalf of the City of Detroit Health Department, the Vendor will provide services as outlined above to the Programs outlined below to protect and improve the health of Detroiters and residents of SE Michigan and their communities. The Programs may include, but are not limited to:**
- **Local Health Department (Comprehensive) Agreement allocations for funding administered by the Michigan Department of Health & Human Services (MDHHS), which includes, but is not limited to, the following sub-programs:**
 - **Children’s Special Health Care Services: Specialty services to children with special needs and their families**
 - **Environmental Health: Environmental health and food safety inspections, enforcement, education, and surveillance services across Detroit.**
 - **Vision & Hearing: Vision and hearing screenings, education, and connection to services and equipment to children in Detroit, ages 3-18 years old**
 - **Immunizations including vaccine education, surveillance, and outreach across Detroit.**
 - **Lead prevention and intervention including testing, education, surveillance, remediation, and outreach.**
 - **Maternal Child Health: Maternal child health services such as infant safe sleep education, fatherhood initiatives, nutrition education, developmental screenings, oral health support, family planning, infant mortality reduction activities, infant mortality review, education and outreach, community health worker training, community support and education.**
 - **Public Health Emergency Preparedness activities.**
 - **Women, Infants, and Children (WIC) Program, including breastfeeding, education, lactations support, nutrition education, and provision of food supports, connection to other services.**
 - **HIV/AIDS and STI education, outreach, testing, and prevention services.**
 - **Vendor will Apply for philanthropic grants on behalf of the department. The Vendor may be requested to serve as fiduciary for grants which, in the opinion of the DHD Director & Health Officer or designee, improve the public’s health. All grant agreements where the Vendor acts as fiduciary for DHD shall be added as exhibits to this contract.**
 - **The Vendor will not apply for any grant on behalf of the Department without written authorization to proceed from the Health Officer or his/her designee. The Vendor will also be required to work with the appropriate program manager as identified by DHD Health Officer or his/her designee.**

Fees:

The Vendor will charge a fee for service of six percent (6%) of the expended funds for all services provided by the Vendor under this Contract, conditioned upon the submission of a properly submitted Financial Status Reports (FSRs).

HEALTH-waiver requested

6006483 100% City Funding – To Provide a Supplemental On-Demand Ride-Sharing and Ride-Hailing Service/Program for Eligible City of Detroit Residents Via Mobile Application. – Contractor: Uber Health, LLC. – Location: 1725 3rd Street, San Francisco, CA 94158 – Contract Period: Upon City Council Approval through October 1, 2027 – Total Contract Amount: \$650,000.00.

Funding

Account String: **1000-27250-250020-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Resident Health Services**
Funds Available: **\$5,049,293 as of September 20, 2024**

Tax Clearances Expiration Date: **9-10-25**
Political Contributions and Expenditures Statement:
Signed: **9-16-24** Contributions: **None**

Consolidated Affidavits

Date signed: **9-16-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Background:

The program will provide on-demand ridesharing and ride-hailing services by matching drivers and riders via mobile application. Examples of these programs included pre-approved rides to activities and events such as educational sessions, medical appointments, service fairs and more. The Detroit Health Department intends to work with the successful bidder to establish rideshare policies and procedures to implement the technology and service.

Bid Information:

RFP opened April 11, 2024, and closed May 17, 2024. 469 suppliers invited to bid; 1 Bid Received. Bids were evaluated based on Experience (Fiscal) [40 points]; Experience (Performance) [35 points]; Experience (Programs) [15 points], Qualifications of Staff [10 points]. Total Maximum Points is 100 points.

The awarded vendor of this RFP is Uber Health, LLC. They were the sole bidder. Lyft, Inc. did provide a no bid statement referencing scope and capacity concerns. This will be a 3-year agreement with Uber health, LLC utilizing their Dynamic pricing model along with a credit-based fee schedule. The contract total will be a not to exceed amount of \$650,000.

Contract Details:

Vendor: **Uber Health, LLC** Bid: **Sole Lowest Bid**
Amount: **\$650,000** End Date: **October 1, 2027**

Services:

- **Uber Health will enable City to access and use the Health Dashboard via the Admin Portal. The Health Dashboard and/or Admin Portal will enable City to**
 - **view Trip Data**
 - **prepare and review activity reports using such Trip Data**
 - **review and manage payments**
 - **review and manage Monthly Statements**
 - **request trips on behalf of City Users.**
- **Only City Administrators and Coordinators will be approved to use the Health Dashboard for clarity, riders are not authorized to book rides themselves on the Health Dashboard and then charge to the City account.**

Contract Discussion Continues on the next page
HEALTH-waiver requested

6006483 100% City Funding – To Provide a Supplemental On-Demand Ride-Sharing and Ride-Hailing Service/Program for Eligible City of Detroit Residents Via Mobile Application. – Contractor: Uber Health, LLC. – Location: 1725 3rd Street, San Francisco, CA 94158 – Contract Period: Upon City Council Approval through October 1, 2027 – Total Contract Amount: \$650,000.00.

- **Prior to requesting the Uber Service on behalf of any City User, City will obtain from the City User and submit to Uber Health the following information with respect to such City User:**
 - first and last name,
 - active telephone number,
 - pick-up and drop-off location,
 - pick-up time and other optional trip related data (e.g. billing code, trip purpose, and message to Drivers) (collectively, “City User Data”).

- **City will ensure that all City User Data provided to Uber Health is accurate and complete, and Uber Health will not be liable to City, any City User or any other party with respect to inaccurate or incomplete City User Data supplied to Uber Health by City.**

- **The Vendor will provide in-depth Health Products training sessions for DHD staff, City staff, and identified contractors within the first month of the contract being executed to ensure timely implementation of the Services throughout the department. Additionally, the Vendor will be responsible for providing system maintenance and support for technical problems that users may encounter when utilizing the Health Product(s). If the Health Product(s) will be down for regular maintenance, the Vendor will be required to inform the department at least 24 hours in advance.**

Fees:

City will pay Uber Health the User Charges and Fees incurred for the Uber Service and the applicable Health Product. User Charges may be subject to price changes at any time, including without limitation, occasional increases during periods of high demand.

Total Cost of Services is estimated not to exceed \$650,000.

Products and services	Fees incurred
Trip requests placed by staff	See an explanation of Uber’s dynamic pricing structure below for more details
Program implementation	\$0 (included at no extra cost)
Dedicated account team and quarterly business reviews	\$0 (included at no extra cost)
Administrative support (email, chat, and phone)	\$0 (included at no extra cost)

Contract Discussion Continues on the next page

HEALTH-waiver requested

6006483 100% City Funding – To Provide a Supplemental On-Demand Ride-Sharing and Ride-Hailing Service/Program for Eligible City of Detroit Residents Via Mobile Application. – Contractor: Uber Health, LLC. – Location: 1725 3rd Street, San Francisco, CA 94158 – Contract Period: Upon City Council Approval through October 1, 2027 – Total Contract Amount: \$650,000.00.

Pricing Structure:

Rider prices are determined by a base fare plus time and distance rates by market. Prices also include a booking fee, which Uber retains, plus any applicable fees, including but not limited to taxes, tolls, surcharges, and other fees.

Uber’s pricing structure can generally be understood as:

Trip estimate = BaseFare + (Per Minute * RideTime) + (Per Mile*Ride Length) + Booking Fee + Var Fee

The Uber Health platform does not use fixed rates, cannot guarantee fixed rates, and rates differ by location.

Dynamic Pricing

Uber also uses dynamic pricing as a mechanism to balance the marketplace. Dynamic pricing automatically goes into effect when there are more riders in a given area than available Drivers.

Example trip:

Rates provided are for illustrative purposes only and are based on Uber's internal mapping of an example city at the time of sharing this information and are subject to change.

Example trip and formula:

Base Fare = \$0.70

Per Minute = \$0.62/minute

Ride Time = Total minutes

Per Mile = \$0.51/mile

Ride Length = Total miles

Booking Fee = \$1.27

Var Fee = Including but not limited to a Long pickup Fee, Surge Fee, Cancellation Fee, Cleaning Fee, or other fees depending on the local market. These fees help support operational, regulatory, and safety costs.

Total estimate: \$10.31

OCFO-waiver requested

6003729-A4 100% City Funding – AMEND 4 – To Provide an Extension of Time for Legal Representation for the City before the Internal Revenue Service and State of Michigan – Contractor: Guidehouse, Inc. – Location: 1676 International Drive, Suite 800, McLean, VA. 22102 - Previous Contract Period: September 1, 2022 Through August 31, 2024 – Amended Contract Period: Upon City Council Approval through August 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$6,288,790.00.

Funding

Account String: **1000-27250-250080-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Resident Health Services**
Funds Available: **\$5,049,293 as of September 20,2024**

Tax Clearances Expiration Date: **9-19-25**
Political Contributions and Expenditures Statement:
Signed: **8-7-24** Contributions: **None**

Consolidated Affidavits

Date signed: **8-7-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None. This is an amendment to an existing agreement.

Contract Details:

Vendor: **Guidehouse, Inc.** Amount: **+\$0.00, Total \$6,288,790** End Date: **adds 1 year August 31, 2025**

Services-remains the same:

Continue to provide guidance and assistance to the City to maximize Federal funding or grants available from State or regional programs; assist with the Federal Emergency Management Agency [FEMA], Disaster Recovery, and continued COVID-19 reimbursement assistance.

Services include: Capturing all costs, expenditures related to COVID-19 [or Flood & Disaster Relief]; Upload all data into their proprietary technology platform to create a dashboard view of all labor and expenses, and gather supporting documentation; Provide expert review of expenditures to identify potential reimbursement opportunities; Develop methodology to track ongoing costs and submit on a regular basis while continuing to identify additional grant opportunities or future stimulus funding.

Guidehouse is able to provide the services of specialists with the expertise and strong relationships in federal government agencies, emergency agencies, and state and local agencies.

Subcontracts are Pierce Monroe and Associates and Nan McKay/Viriga.

Fees-remains the same:

The original contract identifies costs for 6 Phases.

- **Phase I for Kick off - does not have any costs.**
- **Phase II for Funding Sources, Application, and Impact for cost of \$345,370.**
- **Phase III for Financial Costs Recovery for \$727,850.**
- **Phase IV for Vaccine Distribution/ FMA Declaration for costs of \$961,120.**
- **Phase V for Emergency Rental Assistance Program Management and Implementation for \$175,000.**
- **Phase VI Preliminary ARPA Assessment for costs of \$290,500**
- **TOTAL for original contract amount \$2,499,840 at the time of approval.**

Contract Discussion continues on the next page

OCFO-waiver requested

6003729-A4 100% City Funding – AMEND 4 – To Provide an Extension of Time for Legal Representation for the City before the Internal Revenue Service and State of Michigan – Contractor: Guidehouse, Inc. – Location: 1676 International Drive, Suite 800, McLean, VA. 22102 - Previous Contract Period: September 1, 2022 Through August 31, 2024 – Amended Contract Period: Upon City Council Approval through August 31, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$6,288,790.00.

Additional Information:

The services for this contract began under Contract 6002853 with Guidehouse, LLC, which was initially approved May 5, 2020; through April 22, 2021, for \$1,233,600.

Amendment 1 for 6002853 was approved February 9, 2021, which extended the contract period through August 31, 2021, and increased the costs by \$955,350 for a Total Cost of \$2,188,950.

A new contract was created 6003729, under the new name of Guidehouse Inc., same services and addition of ARPA funds.

Contract 6003729 was originally Legal Representation for the City before the Internal Revenue Service and State of Michigan approved July 27, 2021, for \$2,499,849; through August 31, 2022.

PLANNING & DEVELOPMENT - *Waiver Requested*

6006535 100% CDBG - DR Funding – To Provide Services for a Master Plan of Policies Equity & Resiliency Integration Planning Study. – Contractor: SmithGroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of 2 Years – Total Contract Amount: \$500,000.00.

Funding

Account String: **2121-21272-360140-617900**
Fund Account Name: **CDBG-DR Fund**
Appropriation Name: **CDBG-DR**
Funds Available: **\$29,385,324 as of September 20, 2024**

Tax Clearances Expiration Date: 1-23-25

Political Contributions and Expenditures Statement:

Signed: **5-28-24** Contributions: **None**

Consolidated Affidavits

Date signed: **5-28-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Background:

The Master Plan of Policies has not been substantially updated since 2009. Various City departments, agencies, and community groups have completed plans that identify city-wide or neighborhood-specific goals, objectives, and capital improvement projects that have not been fully incorporated into the City’s primary long-range planning document.

This RFP (“Master Plan of Policies Equity & Resiliency Integration”) is one of two released for this project. The first, released in early 2023 [contract # 6006005549], is for the general professional services needed to update the Master Plan of Policies (“Master Plan Update”). This second request for proposals is more narrowly focused on two areas of need: additional data collection, analysis, and policy recommendations related to equity, resiliency, sustainability, disaster recover, and hazard mitigation and public outreach and engagement support.

The Master Plan will ensure the City of Detroit’s policies, regulations, and strategic investments related to future land use, housing, development, parks and open space, vacant land utilization, and infrastructure investments are working together to make our communities more sustainable and resilient against future disasters, as well, such as reducing costs in recovering from future disasters or improving access to safe and healthy housing for low-to-moderate (LMI) residents. The Master Plan of Policies Equity & Resiliency Integration process will also help the City determine needs and opportunities through data analysis, set long-term goals and short-term objectives, and then devise programs and activities to meet these goals and objectives rationally and effectively

Bid Information:

RFP opened May 9, 2024 & closed on June 5, 2024. 51 Invited Suppliers; 2 Bids Received.

Evaluations were based on Overall Strength of Concept [40 points]; Previous Project Experience [20 points]; Proposed Timeline/ / Work Plan [20 points]; Dept of Knowledge / Experience Working in Detroit [15 points]; Design and Engineering Excellence [5 points]; Maximum points available is 100 points.

ALL Bids:

MPACTStrategic Consulting, LLC [70 points]
SmithGroup, Inc. [80 points]

Contract Details:

Vendor: **SmithGroup, Inc.**
Amount: **\$500,000**

Bid: **Highest Ranked**
End Date: **December 31, 2024**

Services:

Provide Services for a Master Plan of Policies Equity & Resiliency Integration Planning Study. This vendor will assist PDD with integrating the City’s equity, resiliency, sustainability, disaster recovery, and hazard mitigation efforts into its comprehensive community development plan known as the Master Plan of Policies

Contract discussion continues onto the next page.

PLANNING & DEVELOPMENT - Waiver Requested – continued

6006535 100% CDBG - DR Funding – To Provide Services for a Master Plan of Policies Equity & Resiliency Integration Planning Study. – Contractor: SmithGroup, Inc. – Location: 500 Griswold Street, Suite 1700, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of 2 Years – Total Contract Amount: \$500,000.00.

Services – continued:

(MPP) through plan review, data collection and analysis, and supporting community outreach and engagement to be led by PDD Staff. The selected consultant for this contract (“Equity & Resiliency Technical Team”) will be responsible for:

- Assisting the Master Plan Update Consultant with collecting and analyzing data, reviewing previous plans, and drafting recommendations, with a focus on equity, sustainability, and resiliency;
- Supporting community outreach and engagement in close coordination with PDD staff; and
- Developing metrics to prioritize implementation of the master plan and an implementation tracker to track the City’s implementation progress after the plan is adopted.

Equity & Resiliency Technical Team members will be expected to participate in regular project update meetings with staff, other departments, and the community.

This vendor will complete this project through an equity-based planning approach, consisting of technical analysis and community outreach and engagement to understand disparities that exist in different neighborhoods within the City, identify key metrics for addressing those disparities through City policies and investments, and collaborate with vulnerable populations in planning for the future through community outreach and engagement. This work will be fully integrated into the final Master Plan of Policies, which will set long-term goals for the future development of the City and align planned infrastructure investments at the federal, state, and local level.

Identified Sub-contract(s): EMC² Collective Power [located in Pittsburgh, Pennsylvania]

Fees:

- Project Meetings & Coordination \$60,500 (including \$14,000 for sub-consultant engagement)
- Phase 1 (Analyze) \$73,500 (including \$4,000 for engagement)
- Phase 2 (Visualize) \$74,000 (including \$25,000 for engagement)
- Phase 3 (Collaborate) \$101,500 (including \$55,000 for engagement)
- Phase 4 (Demonstrate) \$90,000 (including \$22,000 for engagement)
- Phase 5 (Activate) \$100,500 (including \$50,000 for engagement)

TOTAL \$500,000

<u>Personnel</u>	<u>Hourly rate</u>
Principal-in-Charge	\$245
Project Manager	\$165
Planner IV	\$165
Planner II	\$135
Engineer II	\$145
Architect III	\$140
Utility Distribution Expert	\$250
Sustainability Strategist	\$260
Technical Director	\$260

Detroit Certifications:

Vendor is certified as a Detroit Based Business.

Additional Information:

Other related SmithGroup Contracts: 6005549 was initially approved January 30, 2024 to provide Professional Services in Updating the Master Plan of Policies for \$993,500; through October 24, 2025.

POLICE – Waiver Requested

6004592-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: 7 D’S Towing & Storage, Inc – Location: 5700 E. Nevada, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$161,685.00 – Total Contract Amount: \$349,185.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **\$1,233,689 as of September 20, 2024**

Consolidated Affidavits:

Date signed: **7-29-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: 1-10-25

Political Contributions and Expenditures Statement:

Signed: **7-29-24** Contributions: **1 to a former CM in 2020 & 1 to a current CM in 2020.**

Bid Information:

None, because this is an amendment to an existing contract. In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms:

7 D’s Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.;
Bobby’s T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy’s Towing, Inc.;
Wayne’s Service, Inc.

The contracts were awarded for \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing’s contract was terminated for convenience.

Contract Details:

Vendor: **7 D’S Towing & Storage, Inc** Amount: **Add \$161,685; Total \$349,185**
End Date: **remains the same; through July 31, 2027**

Amendment 1 Details:

According to OCP, all of the funds in the 6 contracts that are still active have been exhausted because of extra towing services required by DPD. Therefore, DPD is requesting additional funds be added to each contract, as indicated below. The additional funds will be used to process outstanding invoices, as well as obtain subsequent services through the end of January 2025 rather than to the end of the contract period. After which, new contracts will be established. A request for proposals for new contracts will be issued by the end of September 2025.

Contractor	Original Amount	Increase Amount	Amended Amount
7 D’s Towing & Storage, Inc.	\$187,500	\$161,685	\$349,185
ABA Impounds, Inc.	\$187,500	\$ 77,588	\$265,088
BBK Towing & Recovery, Inc.	\$187,500	\$198,750	\$386,250
Bobby’s T.C.B. Towing, Inc.	\$187,500	\$301,945	\$489,445
Troy’s Towing, Inc	\$187,500	\$303,495	\$490,995
Wayne’s Service, Inc..	\$187,500	\$186,766	\$374,266

Services – remains the same:

The vendor shall provide police authorized tow & recovery services for the Detroit Police Department; including but not limited to the following:

Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004592-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: 7 D’S Towing & Storage, Inc – Location: 5700 E. Nevada, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$161,685.00 – Total Contract Amount: \$349,185.00.

Services – remains the same – continued:

The DPD towing & impound lot shall serve as DPD’s primary towing service. When DPD is not available, private vendors (Tow Companies under contract) shall be utilized on a rotational basis for the following types of tows to a site designated by DPD:

1. **General-** Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
2. **Evidence –** A separate rotation will be used for all evidence vehicles.
3. **Forfeiture-** A sperate rotation is used for forfeiture vehicles.
4. **Heavy Duty-** A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
5. **Details-**Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.
6. **Other Assignments –** the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows shall remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies shall remain open for release of vehicles, the same hours required by DPD tow lots. No tows shall occur without authorization from DPDs dispatching center. All towing records shall be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor shall maintain an auction account with the State of Michigan necessary for the State to issue Tr-52’s/Bill of Sale and must comply with the department’s protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles shall be maintained and railed to the department

Fees- remains the same:

The City of Detroit via City Council and/or tow rate commission shall determine the towing and storage fees that Police authorized Tow companies may charge.

Tow companies must accept cash and at least 3 major credit cards, and the fees for cash and credit cards shall be the same. DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes:

- financial hardship of the owner of the vehicle (starting at incomes below \$17,774 for 1 person in a household and increasing by \$4,749 for each additional household member up to \$44,660 for 8 household members);

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004592-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: 7 D’S Towing & Storage, Inc – Location: 5700 E. Nevada, Detroit, MI 48234 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$161,685.00 – Total Contract Amount: \$349,185.00.

Fees- remains the same:

- **DPD mistakenly ordered the vehicle to be impounded; or**
- **The owner/lease of the vehicle was not properly notified the vehicle was towed.**

Total Not to Exceed– at the time of approval: \$187,500 for all Tows within the City. Rates for outside the City is:

\$4 per mile

\$6.95 per mile (Heavy Duty tows.)

\$174,430 of the previously authorized \$187,500 has been invoiced on this contract.

Additional Information:

6004592 was initially approved at a special session held on December 12, 2022 for \$187,500; through July 31, 2027

POLICE – Waiver Requested

6004594-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Troy’s Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$303,495.00 – Total Contract Amount: \$490,995.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **\$1,233,689 as of September 20, 2024**

Tax Clearances Expiration Date: **3-27-25**

Political Contributions and Expenditures Statement:

Signed: **8-6-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **8-6-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract. In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms:

7 D’s Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.;
Bobby’s T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy’s Towing, Inc.;
Wayne’s Service, Inc.

The contracts were awarded for \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing’s contract was terminated for convenience.

Contract Details:

Vendor: **Troy’s Towing, Inc**

Amount: **Add \$303,495; Total \$490,995.**

End Date: **remains the same; through July 31, 2027**

Amendment 1 Details:

According to OCP, all of the funds in the 6 contracts that are still active have been exhausted because of extra towing services required by DPD. Therefore, DPD is requesting additional funds be added to each contract, as indicated below. The additional funds will be used to process outstanding invoices, as well as obtain subsequent services through the end of January 2025 rather than to the end of the contract period. After which, new contracts will be established. A request for proposals for new contracts will be issued by the end of September 2025.

Contractor	Original Amount	Increase Amount	Amended Amount
7 D’s Towing & Storage, Inc.	\$187,500	\$161,685	\$349,185
ABA Impounds, Inc.	\$187,500	\$ 77,588	\$265,088
BBK Towing & Recovery, Inc.	\$187,500	\$198,750	\$386,250
Bobby’s T.C.B. Towing, Inc.	\$187,500	\$301,945	\$489,445
Troy’s Towing, Inc	\$187,500	\$303,495	\$490,995
Wayne’s Service, Inc..	\$187,500	\$186,766	\$374,266

Services – remains the same:

The vendor shall provide police authorized tow & recovery services for the Detroit Police Department; including but not limited to the following:

Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004594-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Troy’s Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$303,495.00 – Total Contract Amount: \$490,995.00.

Services – remains the same – continued:

The DPD towing & impound lot shall serve as DPD’s primary towing service. When DPD is not available, private vendors (Tow Companies under contract) shall be utilized on a rotational basis for the following types of tows to a site designated by DPD:

7. General- Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
8. Evidence – A separate rotation will be used for all evidence vehicles.
9. Forfeiture- A separate rotation is used for forfeiture vehicles.
10. Heavy Duty- A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
11. Details-Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.
12. Other Assignments – the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows shall remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies shall remain open for release of vehicles, the same hours required by DPD tow lots. No tows shall occur without authorization from DPD’s dispatching center. All towing records shall be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor shall maintain an auction account with the State of Michigan necessary for the State to issue Tr-52’s/Bill of Sale and must comply with the department’s protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles shall be maintained and railed to the department

Fees- remains the same:

The City of Detroit via City Council and/or tow rate commission shall determine the towing and storage fees that Police authorized Tow companies may charge.

Tow companies must accept cash and at least 3 major credit cards, and the fees for cash and credit cards shall be the same. DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes:

- financial hardship of the owner of the vehicle (starting at incomes below \$17,774 for 1 person in a household and increasing by \$4,749 for each additional household member up to \$44,660 for 8 household members);

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004594-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Troy’s Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$303,495.00 – Total Contract Amount: \$490,995.00.

Fees- remains the same:

- **DPD mistakenly ordered the vehicle to be impounded; or**
- **The owner/lease of the vehicle was not properly notified the vehicle was towed.**

Total Not to Exceed– at the time of approval: \$187,500 for all Tows within the City. Rates for outside the City is:

\$4 per mile

\$6.95 per mile (Heavy Duty tows.)

\$17,525 of the previously authorized \$187,500 has been invoiced on this contract.

Additional Information:

6004594 was initially approved at a special session held on December 12, 2022 for \$187,500; through July 31, 2027

POLICE – Waiver Requested

6004598-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$301,945.00 – Total Contract Amount: \$489,445.00.

Funding:

Account String: **3921-25374-370680-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Towing Operations**
Available Funds: **\$1,233,689 as of September 20, 2024**

Tax Clearances Expiration Date: **1-24-25**

Political Contributions and Expenditures Statement:

Signed: **7-10-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-10-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to an existing contract. In December 2022, the City of Detroit awarded contracts to provide Police Authorized Towing Services for the Detroit Police Department (DPD) to the following firms:

7 D’s Towing & Storage, Inc.; ABA Impounds, Inc.; BBK Towing & Recovery, Inc.;
Bobby’s T.C.B. Towing, Inc.; H & B Land Towing, Inc.; Troy’s Towing, Inc.;
Wayne’s Service, Inc.

The contracts were awarded for \$187,500 each and expire July 31, 2027. On January 8, 2024, H & B Land Towing’s contract was terminated for convenience.

Contract Details:

Vendor: **Bobby’s T.C.B. Towing Service, Inc.**

Amount: **Add \$301,945; Total \$489,445**

End Date: **remains the same; through July 31, 2027**

Amendment 1 Details:

According to OCP, all of the funds in the 6 contracts that are still active have been exhausted because of extra towing services required by DPD. Therefore, DPD is requesting additional funds be added to each contract, as indicated below. The additional funds will be used to process outstanding invoices, as well as obtain subsequent services through the end of January 2025 rather than to the end of the contract period. After which, new contracts will be established. A request for proposals for new contracts will be issued by the end of September 2025.

Contractor	Original Amount	Increase Amount	Amended Amount
7 D’s Towing & Storage, Inc.	\$187,500	\$161,685	\$349,185
ABA Impounds, Inc.	\$187,500	\$ 77,588	\$265,088
BBK Towing & Recovery, Inc.	\$187,500	\$198,750	\$386,250
Bobby’s T.C.B. Towing, Inc.	\$187,500	\$301,945	\$489,445
Troy’s Towing, Inc	\$187,500	\$303,495	\$490,995
Wayne’s Service, Inc..	\$187,500	\$186,766	\$374,266

Services – remains the same:

The vendor shall provide police authorized tow & recovery services for the Detroit Police Department; including but not limited to the following:

Removal of motor vehicles, motorcycles, mopeds, boats, recreational vehicles, safes, ATM machines, and others as determined by the city.

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004598-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$301,945.00 – Total Contract Amount: \$489,445.00.

Services – remains the same – continued:

The DPD towing & impound lot shall serve as DPD’s primary towing service. When DPD is not available, private vendors (Tow Companies under contract) shall be utilized on a rotational basis for the following types of tows to a site designated by DPD:

13. **General-** Vendor will be used on a rotational basis within the precinct they are located; precincts without any vendor located within its boundaries will have authorized vendors assigned based upon geographical distance to precinct.
14. **Evidence –** A separate rotation will be used for all evidence vehicles.
15. **Forfeiture-** A sperate rotation is used for forfeiture vehicles.
16. **Heavy Duty-** A separate rotation is used for vehicles weighing 10,000 pounds or more when heavy duty tow is needed.
17. **Details-**Any instance a tow is needed to be on scene/ standby to tow minimum of 3 vehicles, i.e; raids, blitz, special events or deployment activities. A rotation will be activated specific to the event with DPD oversight.
18. **Other Assignments –** the department may require an authorized tow to keep 1 or more tow trucks on standby in the downtown areas or other locations for an extended period. Tow companies will be assigned to such details for a 1-week period on a rotational basis.

Tow companies must be available 24 hours a day, as well as accommodate special tow programs and City-sponsored events. Police authorized tows shall remain open for release of vehicles from 7am – 10pm, Mon.-Sat. Tow companies shall remain open for release of vehicles, the same hours required by DPD tow lots. No tows shall occur without authorization from DPDs dispatching center. All towing records shall be maintained for a minimum of 5 years. The City and DPD reserves the right to audit the books and records of each tow company.

The Department, with Board of Police Commissioners, will monitor the towing process and may appoint a Tow Monitor to serve as an investigation unit and liaison between all tow companies and the City by conducting site visits and reporting deficiencies or violations to the Board of Police Commissioners, where appropriate to OCP and the Office of Inspector General. The City reserves the right to terminate or suspend any towing contract.

The Vendor shall maintain an auction account with the State of Michigan necessary for the State to issue Tr-52’s/Bill of Sale and must comply with the department’s protocols with regard to abandoned vehicle sales.

The department can place holds on vehicles and the tow company cannot release vehicle without written approval from the department. A list of Unclaimed vehicles shall be maintained and railed to the department

Fees- remains the same:

The City of Detroit via City Council and/or tow rate commission shall determine the towing and storage fees that Police authorized Tow companies may charge.

Tow companies must accept cash and at least 3 major credit cards, and the fees for cash and credit cards shall be the same. DPD may direct a tow company to reduce or waive towing or storage fees for any legitimate reason, which includes:

- financial hardship of the owner of the vehicle (starting at incomes below \$17,774 for 1 person in a household and increasing by \$4,749 for each additional household member up to \$44,660 for 8 household members);

Contract discussion continues onto the next page.

POLICE – Waiver Requested – continued

6004598-A1 100% Special Revenue Funding – AMEND 1 – To Provide an Increase of Funds for Towing & Recovery Services for Police Authorized Tows. – Contractor: Bobby’s T.C.B. Towing Service, Inc. – Location: 10401 Lyndon Street, Detroit, MI 48238 – Contract Period: December 12, 2022 through July 31, 2027 – Contract Increase Amount: \$301,945.00 – Total Contract Amount: \$489,445.00.

Fees- remains the same:

- **DPD mistakenly ordered the vehicle to be impounded; or**
- **The owner/lease of the vehicle was not properly notified the vehicle was towed.**

Total Not to Exceed– at the time of approval: \$187,500 for all Tows within the City. Rates for outside the City is:

\$4 per mile

\$6.95 per mile (Heavy Duty tows.)

\$186,545 of the previously authorized \$187,500 has been invoiced on this contract.

Detroit Certifications:

Vendor is certified as a Detroit Based, Headquartered, Small, Minority-Owned, & Woman-Owned Business Enterprise.

Additional Information:

6004594 was initially approved at a special session held on December 12, 2022 for \$187,500; through July 31, 2027

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003855-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: The Mannik & Smith Group, Inc – Location: 607 Shelby Street, Suite 300, Detroit, Michigan 48226 – Previous Contract Period: October 19, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00.

Funding

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **9-3-25**

Political Contributions and Expenditures Statement:

Signed: **7-26-24** Contributions: **1 to Mayor in 2021**

Consolidated Affidavits

Date signed: **7-26-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None. This is an amendment to an existing agreement. This amendment is Extension of Time only through March 30, 2025, to allow time for a new contract to be finalized.

Contract Details:

Vendor: **The Mannik & Smith Group, Inc.** Amount: **+\$0.00, Total \$1,375,000**
End Date: **adds 1 year through March 30, 2025**

Services/Fees-remains the same:

Engineering Survey	\$325.00 per site
Hazardous/ regulated Materials Survey & Inspection & Report	\$575.00 per site
Samples Taken	\$ 6.00 per sample
Abatement Support	\$250.00 per site
Post Abatement Air Monitoring	\$275.00 per site
Post Abatement & Inspection & Report	\$250.00 per site

Environmental Due Diligence, Mobilization, Inspection, and Report:

Phase I Environmental Site Assessment	\$1,800.00	Per Site
Phase II Scope of Work	\$150.00	Per Site
Phase II Environmental Site Assessment	\$2,700.00	Per Site
Due Care Plan	\$2,500.00	Per Site
Field Services		
Geoprobe	\$1,400.00	Per Day
Geoprobe	\$800.00	Per Half Day
Coring Machine	\$500.00	Per Day
Coring Machine	\$250.00	Per Half Day
GPR	\$350.00	Per Parcel
Soil Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample
Groundwater Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample

Contract Discussion continues on the next page

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003855-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: The Mannik & Smith Group, Inc – Location: 607 Shelby Street, Suite 300, Detroit, Michigan 48226 – Previous Contract Period: October 19, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00.

Services/Fees-remains the same-cont.:

- **A building material on structural components, structural members, or fixtures, such as non-friable hard wall and ceiling plaster, floor and ceiling tiles, and does not include surfacing material or thermal system insulation. Type of Miscellaneous Material Minimum # of Samples Any non-Surfacing or non-TSI Materials 3**

Service	Unit	Median
Base Mobilization and Report*	per site	\$1,800.00
Report Revision for Geotechnical Analysis	per site	\$200.00
Volatile Organic Compounds (VOCs) - U.S. EPA Method 8260B/624	per sample	\$80.00
Semi-Volatile Organic Compounds (SVOCs) - U.S. EPA Method 8270C/625	per sample	\$135.00
Polychlorinated Biphenyls (PCBs) - U.S. EPA Method 8082	per sample	\$75.00
Michigan 10 Metals - U.S. EPA Method 6020/7471	per sample	\$100.00
Chloride - U.S. EPA Method 9056	per sample	\$45.00
Herbicides and Pesticides - U.S. EPA 8081/8082	per sample	\$325.00
Particle Size Distribution (sieve analysis) – American Society of Testing and Materials (ASTM) Standard D422	per sample	\$195.00
Fraction of Organic Carbon (FOC) – ASTM D22974-00	per sample	\$125.00

Additional Information:

6003855 was initially approved October 19, 2021, to provide Environmental Support Services for \$1,150,000 through September 30, 2024.

6003855-A1 was approved February 14, 2023, to provide Environmental Support Services for \$1,375,000 through September 30, 2024.

Vendor Certified as a Detroit Based Business until May 13, 2025.

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003853-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, Michigan 48226 – Previous Contract Period: November 3, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00.

Funding

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **8-15-25**

Political Contributions and Expenditures Statement:

Signed: **8-26-24** Contributions: **1 to Current CM in 2020**

Consolidated Affidavits

Date signed: **8-26-24**

Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information:

None. This is an amendment to an existing agreement. This amendment is Extension of Time only through March 30, 2025, to allow time for a new contract to be finalized.

Contract Details:

Vendor: **DLZ**

Amount: **+\$0.00, Total \$1,375,000**

End Date: **adds 1 year through March 30, 2025**

Services/Fees-remains the same:

- **Vendor will Support the City’s blight remediation efforts through the sampling and analysis of fill material on multiple former residential demolition sites, to maximize efficiency and mitigate any potential hazards to public health and safety or disturbances to the neighborhood**
- **Vendor will perform the following primary services: Pre-survey Due diligence to identify any impediments such as flooding, animals, live utilities, occupants; Engineering Survey of the principal structure at the site, identify all functional areas of the structure, clearly identify any areas that pose a risk of structural collapse affecting safety of workers.**
- **Vendor will provide due diligence to identify and remove any hazardous / regulated materials prior to demolition; Survey and inspection of any materials containing asbestos. Perform Phase I Environmental Site Assessment, and Phase II Environmental site assessment if necessary.**

Engineering Survey for \$675 per site.

Survey of Hazardous/Regulated materials at \$1,00 per site, and \$12.00 per sample.

Abatement support services – Review and Administrative costs of \$330 per site.

Post-Abatement Air Monitoring for \$265 per site.

Post Abatement Inspection & Verification \$245 per site.

Phase I Environmental Site Assessment \$3,500 per site.

Phase II Environmental Site Assessment for \$5,000 per site.

Due Care Plan for \$1,500 per site.

Soil Analysis for \$60 per sample to \$85 per sample; and

Groundwater Analysis for \$60 per sample to \$85 per sample.

Contract Discussion continues on the next page

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003853-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, Michigan 48226 – Previous Contract Period: November 3, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00

Additional Information:

6003853 was initially approved November 3, 2021, to provide Environmental Support Services for \$1,150,000 through September 30, 2024.

6003853-A1 was approved November 22, 2022, to provide Environmental Support Services for \$1,375,000 through September 30, 2024.

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003852-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: ATC Group Services – Location: 1735 E McNichols, Detroit, MI 48120 – Previous Contract Period: November 16, 2021, through September 30, 2024 – Amended Contract Period: Upon City Council Approval through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00.

Funding

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **11-9-24**

Political Contributions and Expenditures Statement:

Signed: **9-17-24** Contributions: **1 to Current CM in 2020**

Consolidated Affidavits

Date signed: **9-17-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None. This is an amendment to an existing agreement. This amendment is Extension of Time only through March 30, 2025, to allow time for a new contract to be finalized.

Contract Details:

Vendor: **ATC Group Services** Amount: **+\$0.00, Total \$1,375,000**
End Date: **adds 1 year through March 30, 2025**

Services/Fees-remains the same:

Pre-survey Due diligence to identify any impediments such as flooding, animals, live utilities, occupants; Engineering Survey of the principal structure at the site, identify all functional areas of the structure, clearly identify any areas that pose a risk of structural collapse affecting safety of workers. Contractor will provide due diligence to identify and remove any hazardous / regulated materials prior to demolition; Post-Abatement inspection and verification. Perform Environmental Due Diligence: Phase I Environmental Site Assessment, and Phase II Environmental site assessment. Photograph site pre- & post- work.

Vendor will utilize direct push drilling methods to collect representative samples of the fill material used to backfill basement/foundation excavations following demolition of the structure.

The below chart details the Amended Services & Fees:

Service	Unit	Median
Base Mobilization and Report*	per site	\$1,800.00
Report Revision for Geotechnical Analysis	per site	\$200.00
Volatile Organic Compounds (VOCs) - U.S. EPA Method 8260B/624	per sample	\$80.00
Semi-Volatile Organic Compounds (SVOCs) - U.S. EPA Method 8270C/625	per sample	\$135.00
Polychlorinated Biphenyls (PCBs) - U.S. EPA Method 8082	per sample	\$75.00
Michigan 10 Metals - U.S. EPA Method 6020/7471	per sample	\$100.00
Chloride - U.S. EPA Method 9056	per sample	\$45.00
Herbicides and Pesticides - U.S. EPA 8081/8082	per sample	\$325.00
Particle Size Distribution (sieve analysis) – American Society of Testing and Materials (ASTM) Standard D422	per sample	\$195.00
Fraction of Organic Carbon (FOC) – ASTM D22974-00	per sample	\$125.00

Contract Discussion continues on the next page

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003852-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: ATC Group Services – Location: 1735 E McNichols, Detroit, MI 48120 – Previous Contract Period: November 16, 2021, through September 30, 2024 – Amended Contract Period: Upon City Council Approval through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,375,000.00

Services/Fees-remains the same-cont.:

Engineering Survey for \$475 per site;

Survey of Hazardous/Regulated materials at 925 per site, and \$8 per sample;

Abatement support services - Mobilization, review and administrative costs \$275;

Post-Abatement Air Monitoring for \$450 per site; and

Post Abatement Inspection & Verification at \$150 per site.

Environmental Due Diligence:

Phase I ESA \$2,700 per site

Phase II Scope of Work \$1,200 per site;

Phase II ESA \$3,200 per site;

Due Care Plan \$2,100

Field Services:

Geoprobe and Coring Machine \$2,600 - \$4,500 per day or \$2,000 - \$3,100 per half day

GPR \$2,500 per parcel

Soil and Ground Water Analytical:

VOC, PCB, SVOC, PNA, and MI 10 Metal Samples \$58 - \$193 per sample

Additional Information:

6003852 was initially approved November 16, 2021, with ATC Group Service to provide Environmental Support Services for \$1,150,000 through September 30, 2024.

6003852-A1 was approved March 14, 2023, to provide Environmental Support Services for \$1,375,000 through September 30, 2024.

Vendor Certified as a Detroit Based Business until December 18, 2024.

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003854-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: Environmental Testing & Consulting, Inc. – Location: 422 W Congress, Suite 402, Detroit, MI 48226 – Previous Contract Period: October 26, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council Approval through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,150,000.00.

Funding

Account String: **1003-21200-160020-617900**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$16,030,579 as of September 20, 2024**

Tax Clearances Expiration Date: **2-23-25**
Political Contributions and Expenditures Statement:
Signed: **9-6-24** Contributions: **None**

Consolidated Affidavits

Date signed: **9-6-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Bid Information:

None. This is an amendment to an existing agreement. This amendment is Extension of Time only through March 30, 2025, to allow time for a new contract to be finalized.

Contract Details:

Vendor: **Environmental Testing & Consulting, Inc** Amount: **+\$0.00, Total \$1,150,000**
End Date: **adds 1 year through March 30, 2025**

Services/Fees-remains the same:

Engineering Survey	\$450.00 per site
Hazardous/ regulated Materials Survey & Inspection & Report	\$825.00 per site
Samples Taken	\$ 9.75 per sample
Abatement Support	\$275.00 per site
Post Abatement Air Monitoring	\$350.00 per site
Phase I Environmental Site Assessment	\$2,100 per site
Phase II Environmental Site Assessment	\$1,200 per site
Post Abatement & Inspection & Report	\$250.00 per site
Due Care plan per site	\$2,600 per site
Soil Analysis	\$90-\$140 per sample
Groundwater Analysis	\$90-170 per sample

Phase I Environmental Site Assessment	\$1,800.00	Per Site
Phase II Scope of Work	\$150.00	Per Site
Phase II Environmental Site Assessment	\$2,700.00	Per Site
Due Care Plan	\$2,500.00	Per Site
Field Services		
Geoprobe	\$1,400.00	Per Day
Geoprobe	\$800.00	Per Half Day
Coring Machine	\$500.00	Per Day
Coring Machine	\$250.00	Per Half Day
GPR	\$350.00	Per Parcel
Soil Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample
Groundwater Analytical (7 Business Day Turnaround Time):		
VOC Sample	\$50.00	Per Sample
PCB Sample	\$45.00	Per Sample
SVOC Sample	\$90.00	Per Sample
PNA Sample	\$65.00	Per Sample
MI 10 Metal Sample	\$50.00	Per Sample

Contract Discussion continues on the next page

CONSTRUCTION AND DEMOLITION-*waiver requested*

6003854-A2 100% Blight Funding – AMEND 2 – To Provide an Extension of Time Only for Environmental Supportive Services. – Contractor: Environmental Testing & Consulting, Inc. – Location: 422 W Congress, Suite 402, Detroit, MI 48226 – Previous Contract Period: October 26, 2021 through September 30, 2024 – Amended Contract Period: Upon City Council Approval through March 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1,150,000.00.

Services/Fees-remains the same-cont.:

- **A building material on structural components, structural members, or fixtures, such as non-friable hard wall and ceiling plaster, floor and ceiling tiles, and does not include surfacing material or thermal system insulation. Type of Miscellaneous Material Minimum # of Samples Any non-Surfacing or non-TSI Materials 3**

Sampling and Analysis of Fill Material

Service	Unit	Median
Base Mobilization and Report*	per site	\$1,800.00
Report Revision for Geotechnical Analysis	per site	\$200.00
Volatile Organic Compounds (VOCs) - U.S. EPA Method 8260B/624	per sample	\$80.00
Semi-Volatile Organic Compounds (SVOCs) - U.S. EPA Method 8270C/625	per sample	\$135.00
Polychlorinated Biphenyls (PCBs) - U.S. EPA Method 8082	per sample	\$75.00
Michigan 10 Metals - U.S. EPA Method 6020/7471	per sample	\$100.00
Chloride - U.S. EPA Method 9056	per sample	\$45.00
Herbicides and Pesticides - U.S. EPA 8081/8082	per sample	\$325.00
Particle Size Distribution (sieve analysis) – American Society of Testing and Materials (ASTM) Standard D422	per sample	\$195.00
Fraction of Organic Carbon (FOC) – ASTM D22974-00	per sample	\$125.00

Additional Information:

6003854 was initially approved October 26, 2021, with Environmental Testing & Consulting, Inc to provide Environmental Support Services for \$1,150,000 through September 30, 2024.

6003854-A1 was approved February 21,2023 to provide Environmental Support Services for \$1,375,000 through September 30, 2024.

Vendor Certified as a Detroit Based, Detroit Small, and Woman-Owned Business Enterprise until January 7, 2025.

HOUSING & REVITALIZATION – Waiver Requested

6006579 100% ARPA Funding – To Provide Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$9,129,278.00.

Funding:

Account String: **3923-22002-361111-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Available Funds: **\$51,952,629 as of September 20, 2024**

Tax Clearances Expiration Date: **6-12-25**

Political Contributions and Expenditures Statement:

Signed: **7-10-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **7-10-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

It is more critical now than ever to ensure the housing stability of Detroit residents. Due to the financial crisis that Detroiters have been propelled into because of the Covid-19 pandemic, unemployment rates soared to 38.8% in April 2020 and did not fall below 19% until January 2021. Many residents fell behind on bills, including housing related expenses. Eviction moratoriums were issued by state and federal government officials to prevent residents from losing their housing in 2020 and early 2021, which was followed by unprecedented federal investment in rental assistance for households facing Covid-19 hardships. In Detroit, over 50,000 applications were received for Covid-19 Emergency Rental Assistance funding before the application period closed in June of 2022.

At the end of September 2022, no protections were in place through state or federal interventions to assist renters still dealing with financial and health challenges related to housing emergencies.

The City of Detroit established a program to prevent Detroiters from experiencing homelessness and housing insecurity that were previously being served by other Covid-19 resources. It was critical that supportive services are brought online to support Detroiters that need safe, and affordable housing. As a social determinant of health markedly highlighted throughout the pandemic, secure housing not only stabilizes individual households, it also improves the health, quality of life, and neighborhood stability throughout Detroit.

Allowable use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for Detroit Housing Services.

Bid Information:

Notice of Funding Availability (NOFA) opened June 17, 2024 & closed July 22, 2024.

3 Applications received.

Applications were evaluated based on Demonstrated understanding of the City’s Scope of Work [10 points]; Recent experience, qualifications and key personnel in planning and implementing housing services [20 points], Proposed approach to the Detroit Housing Services Programs implementation and administrative activities. Proposal contains all required scope of work elements [25 points]; Demonstrated experience administering call center and Direct assistance programs [25 points]; Experience implementing housing programs with federal funds. [20 points] Total Maximum Points= 100 points.

Contract Discussion continues on the next page

HOUSING & REVITALIZATION – Waiver Requested-cont.

6006579 100% ARPA Funding – To Provide Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$9,129,278.00

Bid Information-cont.:

ALL Bids:

Detroit Talent	[48.67 points]
UCHC	[60.33 points]
Wayne Metropolitan Community Action Agency	[71.33 points]

Contract Details:

Vendor: Wayne Metropolitan Community Action Agency	Bid: Highest Ranked [71.33 points]
Amount: \$9,129,278.00	End Date: December 31, 2025

Services:

The Vendor will collaborate with the City of Detroit to develop and administer the Detroit Housing Services Programs. The Vendor will provide services as follows that are paid for by the American Rescue Plan Act (ARPA) funding. In partnership with Housing and Revitalization Department (HRD), the Vendor will be responsible for the following project management and implementation activities:

Detroit Housing Services Office Direct Assistance:

Upon the Detroit Housing Services Office will identify the needs of residents and alert Subrecipient of the need, also providing demographic information and any other documentation needed to fill the resource request.

- Offer payment via physical check and ACH payments.
- Payments requiring physical check or ACH should be completed within 7 business days.
- Payments allowing credit card should be completed within 24 business hours.
- Physical check pickup to be offered one day a week to program participants.
- Subrecipient’s staff should be made available for after-hours and weekend resource requests.
- Reserve non-congregate shelter through the use of hotel/motel beds for Detroit Housing Services clients. • Make payments to many types of vendors that support housing stability services including but not limited to; hotel/motel providers, transitional housing providers, moving companies, storage companies, transportation companies, organization that provide vital documents, etc.
- Procure all direct assistance providers in accordance with 2 CFR Part 200.
- Additional direct services scope may be added at a later date, based upon resident needs, and allowability under ARPA regulations.
 - Written notification will be provided to the subrecipient at least 30 days prior.

Contract Discussion continues on the next page

HOUSING & REVITALIZATION – Waiver Requested-cont.

6006579 100% ARPA Funding – To Provide Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$9,129,278.00

Services-cont.:

Below are the DHS Participant services that the Subrecipient will be responsible for procuring, funding and/or tracking, in coordination with Detroit Housing Services:

- **Hotel/Motel Stay**
- **Hotel/Motel Room Damage**
- **Transitional Housing**
- **First Month Rent**
- **Security Deposit**
- **Forward Rent**
- **Rent Arrears**
- **Storage Expenses**
- **Moving Expenses**
- **Vital Document Purchase**
- **Utility Payment**
- **Transportation (Lyft, Uber, DDOT)**
- **Housing Application Fees**
- **Furniture**
- **Vehicle Repair**
- **Childcare- (Since source documents aren't available at this time, any COD source documents required for payment approvals will be finalized at a later date in under written agreement or in an MOU.)**
- **Minor Home Repair**
- **Direct Payments to Residents- Diversion Payments**

Additional resources may be included at a future date, as allowable under ARPA, with a 10-day notification period.

Detroit Housing Resource HelpLine Administration

The contracted entity or entities will collaborate with the City of Detroit and stakeholders to plan, launch and implement a call center hotline. Launched in May 2023, the Detroit Housing Resource HelpLine was created by the city to provide a single, streamlined point of entry for Detroiters needing to connect to housing-related services.

The HelpLine administrator will be required to:

Contract Discussion continues on the next page

HOUSING & REVITALIZATION – Waiver Requested-cont.

6006579 100% ARPA Funding – To Provide Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$9,129,278.00

Services-cont.:

- **Develop and implement intake and triage systems for residents that need emergency and nonemergency housing services.**
- **Operate call center during agreed upon times; Monday – Friday 8am to 6pm and Saturday 9am to noon and arrange/plan for after-hours emergency routing as needed o Subject to change based on funding availability.**
- **Develop and maintain the Detroit Housing Resource HelpLine greeting and phone tree option, including translation into multiple languages including but not limited to, English, Spanish, Arabic, and Bengali.**
- **Collect and forward caller data to multiple housing programs at the completion of HelpLine intake process.**
- **This will require technology integrations with multiple platforms including but not limited to Smartsheet, Salesforce, Google and other CRM and case management software.**
- **Provide text message, email and robocall outreach as part of HelpLine operations.**
- **Provide outbound calls for residents accessing the HelpLine afterhours, to ensure residents are connected to services.**
- **Provide navigation appointments for residents seeking application assistance through the HelpLine**
- **Keep all electronic and recorded records for HelpLine call for quality assurance monitoring.**
- **Attend mandatory meetings with HelpLine stakeholders.**
- **Attend community engagement meetings.**
- **Attend community and stakeholder resource fairs to complete onsite program enrollment and resource connection.**
- **HelpLine staff to provide high-quality, tenant-centered housing search resources.**
- **HelpLine staff to provide services that are client-centered and trauma-informed.**
- **Develop and maintain all policies and protocols for the HelpLine to ensure streamlined operations**

The Vendor will be required to submit all policy and procedure documentation related to this City of Detroit program operations to the City of Detroit within 30-days of the “Notice to Proceed”.

This includes but is not limited to standard operating procedures, financial operating procedures, procurement policies, and program implementation plans.

Standard operating procedures must include but are not limited to:

- **Direct service request and approval workflow, including source document review and approval process**
- **Urgent/ escalation request process**

Financial operating procedures must include but are not limited to:

- **Process for ACH and check payments**
- **Process for returned checks or those not picked up**
- **Process for payment resolution**
- **Process for payroll allocation related to staff not 100% dedicated to program**
- **Process for expense reconciliation and invoice documentation preparation including submission**
- **Process for procurement activities including direct service providers**

Contract Discussion continues on the next page

HOUSING & REVITALIZATION – Waiver Requested-cont.

6006579 100% ARPA Funding – To Provide Services to Connect Individuals Experiencing Housing Instability with Resources by Direct Assistance Services and/or the Detroit Housing Resource Help Line. – Contractor: Wayne Metropolitan Community Action Agency – Location: 7310 Woodward Avenue, Suite 800, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 31, 2025 – Total Contract Amount: \$9,129,278.00

Fees:

Wayne Metropolitan Community Action Agency						
DHSO/HRD BUDGET DIRECT SERVICE (12 Month Budget)						
DIRECT				INDIRECT		
				De Minimis Rate	\$925,510	15%
Personnel	FTE	Salaries & Fringe Benefits				
Assistant Director	0.75	\$67,499	\$33.255 x 2080x .30 Fringe x .75 FTE			
Manager	1	\$80,340	\$29.712x 2080 x .30 FTE			
Coordinator	2	\$139,256	\$25.75 x 2080/hrs x2/FTE x.30 Frnge			
Specialist	7	\$428,908	\$22.66 x 2080 x.30 Fringe x 7 FTE			
Grant Accountant	2	\$223,811	\$41.39/hr x 2080 x .30 Fringe			
	12.75	\$939,814				
Equipment		\$19,125	\$1500/FTE for Laptops			
Direct Client Services		\$5,211,129	\$434261 x 12 months			
Total: Staffing + Client Services		\$6,170,068				
Total Indirect (broken down at right)		\$925,510	15.00%			
Total Direct Service		\$7,095,578		Total Indirect Cost	\$925,510	

DHSO/HRD HELPLINE (12 Month Budget)						
DIRECT				INDIRECT		
Personnel	FTE	Salaries & Fringe Benefits				
Department Director	0.4	\$54,032	\$49.96x 832/hrx.30 Fringe	De Minimis Rate	\$265,265	15%
Assistant Director	0.6	\$60,042	\$37.01x 1248/Hrs X .30 Fringe			
Manager	2	\$167,107	\$30.9 x 2080/hrs x 2 FTE x .30 Fringe			
Coordinator	2	\$139,256	\$25.75 x 2080/hrs x2/FTE x.30 Frnge			
Specialist	22	\$1,347,998	\$22.66 x 2080/hrs x 22/FTE x .30 Fringe			
	27	\$1,768,435		Total Indirect Cost	\$265,265	
Total Staffing		\$1,768,435				
Indirect (broken down at right)		\$265,265	15.00%			
Total HelpLine		\$2,033,700				
Grand Total		\$9,129,278				

POLICE – Waiver Requested

6006661 100% City Funding – To Provide Class B Uniforms for the Detroit Police Department. – Contractor: Nye Uniform Co. – Location: 1067 E. Long Lake Road, Troy MI 48085 – Contract Period: Upon City Council Approval for a Period of 2 Years – Total Contract Amount: \$400,000.00.

Funding:

Account String: **1000-29371-370675-623100**
Fund Account Name: **General Fund**
Appropriation Name: **Policing Services Infrastructure**
Available Funds: **\$23,522,862 as of September 20, 2024**

Tax Clearances Expiration Date: **2-12-25**

Political Contributions and Expenditures Statement:

Signed: **8-27-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **8-27-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened on May 24, 2024 & closed on June 14, 2024. 338 Invited Suppliers; 7 Bids Received.

All Bids:

Complete Image	\$81,000
Sinatra Uniform	\$289,000
Enterprise Uniform	\$323,000
Nye Uniform	\$483,940
Free Spirit Brand	\$682,138.80
Jonah’s Enterprise	\$606, 340
Rifai Detroit	\$839,600

Nye Uniform and Enterprise Uniform were awarded contracts to ensure sufficient coverage and mitigate risk associated with relying on a single contractor. The 2 lowest bids from Complete Image and Sinatra did not meet specifications.

Contract Details:

Vendor: **Nye Uniform Co.**
Amount: **\$400,000**

Bid: **Multiple Awards**
End Date: **2 Years from Approval**

Services/Fees:

Provide Class B Uniforms for the Detroit Police Department; including but not limited to:

Flying Cross brand 6 pocket navy blue pants	\$99.99 each
Flying Cross brand long sleeve navy blue shirts	\$75.99 each
Flying Cross brand short sleeve navy blue shirts	\$65.99 each

TOTAL Not to Exceed \$400,000