

# City of Detroit

## Block Party Application & Guidelines

<http://www.detroitmi.gov>





**Block Party:** A party that requires closure of one (1) block or a portion of a street, for a single day. The Block Party applicant must be a Block Club or Condo/Apartment Association registered through the Community Access Centers.

## Application Guidelines:

- Applicant must be the President/Chair of the Block Club or Condo/Apartment Association and reside on the block.
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit, and agrees to clear the area of any debris at the conclusion of the activities.
- All applications must be submitted to local Detroit Police precinct no less than thirty (30) business days prior to your proposed block party date.
- All applications must be legible and complete for consideration and processing. If the application is eligible or incomplete, it will be returned and the application process will be delayed.
- A copy of the approved permit application must be onsite during the block party; a Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, **75% approval** of the households residing on the block involved is required, (including 75% of an apartment / condo complex).
- Each adult signing the petition must reside on the participating block. **Limit one adult signature per household.**
- Parties are permitted between 10 a.m. and 9 p.m. All amplified music must cease thirty (30) minutes prior to closing.
  - **Sec. 5-1-4. Street concerts are prohibited on public streets and in vehicles standing on public streets, with the following exceptions:**
    - a) The members of a band shall not give any vocal or instrumental concert, or musical exhibition, while stationary on any of the public streets of the City or from any vehicle standing in any such public streets.
    - b) This section shall not apply to marching bands or processions, or to persons having a permit for a parade.
- Only Block Clubs or Condo/Apartment Associations registered with the Community Access Centers are permitted to submit a Block Party Application (To confirm your Block Club or Condo/Apartment Association status please contact your center).
- Photo Copies of application will not be accepted.

## Block Party Restrictions:

- Alcoholic Beverages are **not allowed** on public streets.
- **Tents or Inflatables (Bouncers)** are **not allowed** on public streets.
- **Vendor or food & beverage sales are not allowed on public streets.**
- Applicant will only be allowed to request **ONE (1) BLOCK** at a time.
- **Block Parties are Only Allowed on Residential Streets.**
  - Block Parties are **not allowed** on Wayne County Roads. If Applicant is interested in hosting an event on a Wayne County Roads, a Special Events Application must be submitted. (Fees are Applicable):

### Wayne County Roads

Chandler Park Drive  
 Chandler Park Drive  
 West Chicago Boulevard  
 Conant  
 Davison  
 Davison  
 Dix  
 Dix  
 Edward Hines Drive  
 Fenkell  
 Five Points  
 Gaines  
 Greenfield  
 Greenfield  
 West Jefferson  
 Joy Rd.  
 Kelly Road  
 Kelly Road  
 Lahser Road

### Limits

Dickerson to Outer Drive  
 Whittier to Moross  
 Lamphere to West City Limits  
 South from Carpenter to Hamtramck Line  
 Twelfth (Rosa Parks Boulevard) to Highland Park West City Limits  
 Syracuse to Dwyer  
 Woodmere to West City Limits  
 Rouge River Bridge to Oakwood Blvd.  
 West Circle Limits to South City Limits  
 200 East of Wyoming to West City Limits  
 Eight Mile Road to Puritan  
 Southfield East Service Drive to 390 East  
 Tireman to James Couzens Drive  
 Paul to Tireman  
 Brennan to Rouge River  
 Greenfield to West City Limits  
 Morang to Kingsville  
 Kingsville to Eight Mile Rd.  
 Chalfonte to Eight Mile Rd.



- Block Parties are **not allowed** on Michigan State Trunk Lines. If Applicant is interested in hosting an event on a Michigan State Trunk Line, a Special Events Application must be submitted. (Fees are applicable):

**Michigan State Trunk Lines in the City of Detroit:**

Lamphere Road	Outer Dr. South to R.R. to Outer Dr
Cadillac Square	Jefferson
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Sq. To Jefferson)
Edsel Ford	Schaefer
Eight Mile Rd.	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W.P. Chrysler
Gratiot	Washington Blvd.
Greenfield	Woodward

## Barricades:

- A refundable \$75 money order/cashier check for a security deposit (made out to the **City of Detroit**) must be submitted upon retrieval of four (4) barricades from the Detroit Police Precinct.
- Applicant accepts responsibility for transport, placement, and removal of barricades; and agrees to protect them from damage and vandalism.
- Barricades must be picked-up one (1) day prior to the day of Block Party from local Detroit Police Precinct, and they must be returned before the end of next business day (Monday-Friday).
- Barricades **WILL NOT** be dropped off at the location of the block party.
- Barricades should be placed in the parkway at the end of the street.
- No motor vehicles or other objects can be used in lieu of barricades.
- Applicant will receive security deposit in the mail within three (3) weeks if **ALL** four (4) barricades are returned in same condition as received and the barricades must be received by the close of the following business day (Monday-Friday).
- If Applicant is unable to return barricades during the following business day, please contact your local Detroit Police Department with the date they will be returned. Once barricades are returned the security deposit will be mailed to the Applicant within three (3) weeks .
- If barricades are not returned within two (2) business days after the event, it will take 60 days to process the security deposit refund.
- If barricades are not returned in the same condition or not returned to the precinct, the security deposit **WILL NOT** be refunded to the applicant.

## Permit Process Check List:

### **HAVE YOU.....?**

- Registered your Block Club or Condo/Apartment Association with your local Community Access Center.  
*(If you are not registered, your application will not be accepted)*
- Completed your Application in its entirety.
- Signed the Application.
- Attached an original petition signature form (no photocopies accepted).
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.
- Returned your application to the local Police Precinct.
- Written a \$75 money order/cashier check (security deposit) made payable to the **CITY OF DETROIT**.
- Retrieved the barricades from your local Detroit Police Precinct one (1) day prior to event.

**Please note that only original signatures are accepted when submitting your application.  
Absolutely no photo copies are accepted.**



**FOR ADDITIONAL QUESTIONS PLEASE CONTACT YOUR LOCAL  
DETROIT POLICE DEPARTMENT OR COMMUNITY ACCESS CENTER.**

~PRECINCT LOCATIONS~

**Central District**

**Community Relations Division**

**1<sup>st</sup> & 13<sup>th</sup> Precinct**

7310 Woodward

Detroit, MI 48201

(313)596-1364

**Monday-Friday (8:00 a.m.-4:00p.m.)**

**Eastern District**

**Community Relations Division**

**5<sup>th</sup> & 9<sup>th</sup> Precinct**

11187 Gratiot

Detroit, MI 48213

(313) 596-5913

**Monday-Friday (7:00 a.m.-6:00 p.m.)**

**6<sup>th</sup> Precinct**

**Community Relations Division**

11450 Warwick

Detroit, MI 48228

(313)596-5617

**Monday- Friday (6:00a.m. - 5:00 p.m.)**

**8<sup>th</sup> Precinct**

**Community Relations Division**

(Temporary Location)

11450 Warwick

Detroit, MI 48228

(313) 596-5617

**Monday- Friday (6:00 a.m. - 5:00 p.m.)**

**Northeastern District**

**Community Relations Division**

**7<sup>th</sup> & 11<sup>th</sup> Precinct**

5100 E. Nevada

Detroit, MI 48234

(313) 596-1122

**Monday-Friday (9:00 a.m. - 5:00 p.m.)**

**Southwestern District**

**Community Relations Division**

**2<sup>nd</sup> & 3<sup>rd</sup> Precinct**

4700 W. Fort St.

Detroit, MI 48209

(313) 596-5280

**Monday-Friday (8:00 a.m. - 4:00 p.m.)**

**10<sup>th</sup> Precinct**

**Community Relations Division**

12000 Livernois

Detroit, MI 48206

(313)596-1020

**Monday-Friday (8:00 a.m. - 5:00 p.m.)**

**12<sup>th</sup> Precinct**

**Community Relations Division**

1441 W. 7 Mile

Detroit, MI 48203

(313) 596-1221

**Monday- Friday (9 a.m.-5 p.m.)**

**Saturday (8:00a.m. - 4:00 p.m.)**

~COMMUNITY ACCESS CENTERS~

**Central**

Coleman A. Young Municipal Center

2 Woodard Avenue – Suite 106, 48226

Office: (313) 224-2989

Fax: (313) 224-4334

TTY: 311 or (313) 224-INFO

**Monday-Friday (8:30 a.m. - 5:30 p.m.)**

**East**

7737 Kercheval, 48214

Office: (313) 628-2170

Fax: (313) 224-4334

TTY: 311 or (313) 224-INFO

**Monday-Friday (8:30 a.m. - 5 p.m.)**

**Northwest**

19180 Grand River, 48223

Office: (313) 870-0649

Fax: (313) 935-4433

TTY: 311 or (313) 224-INFO

**Monday-Friday (8:30 a.m. - 5:30 p.m.)**

**Southwest**

7744 W. Vernor, 48209

Office: (313) 628-2180

Fax: (313) 842-0993

TTY: 311 or (313) 224-INFO

**Monday-Friday (8:30 a.m. - 5:30 p.m.)**



BLOCK PARTY APPLICATION

Hundred Block and Street to be Closed: \_\_\_\_\_

From (Street): \_\_\_\_\_ To (Street): \_\_\_\_\_

Additional Hundred Block and Street to be Closed: \_\_\_\_\_

From (Street): \_\_\_\_\_ To (Street): \_\_\_\_\_

Date of Event: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Number of People Attending: \_\_\_\_\_

**PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:**

- A \$75 money order/cashier check (security deposit) must be submitted when barricades are picked-up. If **ALL** four (4) barricades are returned in the same condition, the security deposit will be refunded to the Applicant in the mail within three (3) weeks. If **ALL** barricades are not returned in the same condition or not returned to the precinct, the security deposit **WILL NOT** be refunded to the applicant.
- This application will **NOT** be accepted less than thirty (30) business days (Monday-Friday) before the event.
- Applicant must reside on Block being closed.
- Photocopies of application and petition will **NOT** be accepted.
- **No Alcoholic** Beverage, Vendor/Food & Beverage sales or Inflatable (Bouncers) are permitted on public streets.
- Barricades must be picked-up one (1) day prior to the Block Party from local Precinct/District and returned within two (2) business days following the party. (Monday-Friday). Barricades should be placed in the parkway at each end of the street.
- No motor vehicles or other objects can be used in lieu of barricades.
- Applicant accepts responsibility for the transport, placement, and removal of barricades; and agrees to protect them from damage and vandalism.
- Applicant accepts responsibility for the activities to be conducted throughout the term of this permit and agrees to clear the area of any debris at the conclusion of the activities.
- A copy of the approved permit application must be onsite during block party. A Detroit Police Officer may request to see a copy onsite.
- In order for the street to be closed, the **approval of 75%** of the households residing on the block involved is required (including 75% of an apartment complex). Each adult signing the petition must reside on the block. **Limit one adult signature per household.**
- Parties may be held between **10 a.m. and 9 p.m.** All amplified music **must cease thirty (30) minutes prior to closing.**

Will there be any amplified outdoor speakers?  YES  NO

Is your Block Club or Condo/Apartment Association registered with your local Community Access Center?  YES  NO  
 (If no, please contact the Community Access Center regarding the registration process)

Block Club or Condo/Apartment Association Name: \_\_\_\_\_

President/Chair Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**WHEN APPROVED, A BLOCK PARTY PERMIT SHALL BE ISSUED AUTHORIZING THE APPLICANT TO CLOSE THE STREET. PERMITS ARE SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY THE CITY OF DETROIT.**

*I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I hereby certify that I have read and agree to the Block Party guidelines. I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.*

President/Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Police Review Name: \_\_\_\_\_

Police Signature: \_\_\_\_\_ Date: \_\_\_\_\_



AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Block Party, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Block Parties and the conduct of the Party. I further agree to abide by these rules, and further certify that I, on behalf of the Block Club organization or Condo/Apartment Association agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

(Please Print)

**BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only

Deposit Information

Precinct Location: \_\_\_\_\_

Pick Up/Deposit Date: \_\_\_\_\_ Drop Date: \_\_\_\_\_

No of Barricades Picked Up: \_\_\_\_\_ No of Barricades Returned: \_\_\_\_\_

Payment: \_\_\_\_\_

Received payment from: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Officer Signature: \_\_\_\_\_

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Customer Receipt

Precinct Location: \_\_\_\_\_

Pick Up/Deposit Date: \_\_\_\_\_ Drop Date: \_\_\_\_\_

No of Barricades: \_\_\_\_\_ Payment: \_\_\_\_\_

Received payment from: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Officer Signature: \_\_\_\_\_



## NEIGHBORHOOD PETITION FORM

(Please use additional pages if needed)

BLOCK PARTY DATE: \_\_\_\_\_

START AND END TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

BLOCK CLUB or CONDO/APARTMENT ASSOCIATION NAME: \_\_\_\_\_

*Neighbor, Please Review Date **BEFORE** Signing Petition*

**WE AGREE TO THE SUGGESTED DATE OF BLOCK PARTY, AND ALSO RESPONSIBLE FOR DEBRIS REMOVAL**

Full Name (Please Print)	Signature	Address	Phone Number	Date /Time
<b>No. of Houses on Block</b>		<b>No. of Vacant Houses on Block</b>		<b>Number of Signatures</b>

*The list above will be checked randomly for credibility. Any false information will be addressed and the Block Party permit may be revoked. The completed form must be returned to your local Detroit Police Precinct with the Block Party Application. By signing, I verify that the information above is true and confirmed.*

Applicant Name: \_\_\_\_\_

Authorized Signature-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Block Club or Condo/Association Organization: \_\_\_\_\_

Petition verified by (DPD): \_\_\_\_\_ Signature: \_\_\_\_\_



## BLOCK PARTY EVENT DETAILS

In the space provided below please give a brief description of Block Party's purpose and a perspective timeline for the order of events for the Block Party.

**An example of the Timeline:**

(10a.m.-11a.m. – Children participate in relay races, 11a.m.-12p.m.-Lunch will be served)

**(Attach to Application)**

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Detroit Police Department  
Verification Checklist  
**(For Office Use Only)**

**HAS THE APPLICANT.....?**

- Registered their Block Club or Condo/Apartment Association with the Community Access Centers.
- Completed the application to its entirety.
- Signed the application.
- Attached the original petition signature form.
- Completed and attached the Block Party Description Form.
- Completed a timeline of events for the Block Party.

**HAS THE PRECINCT.....?**

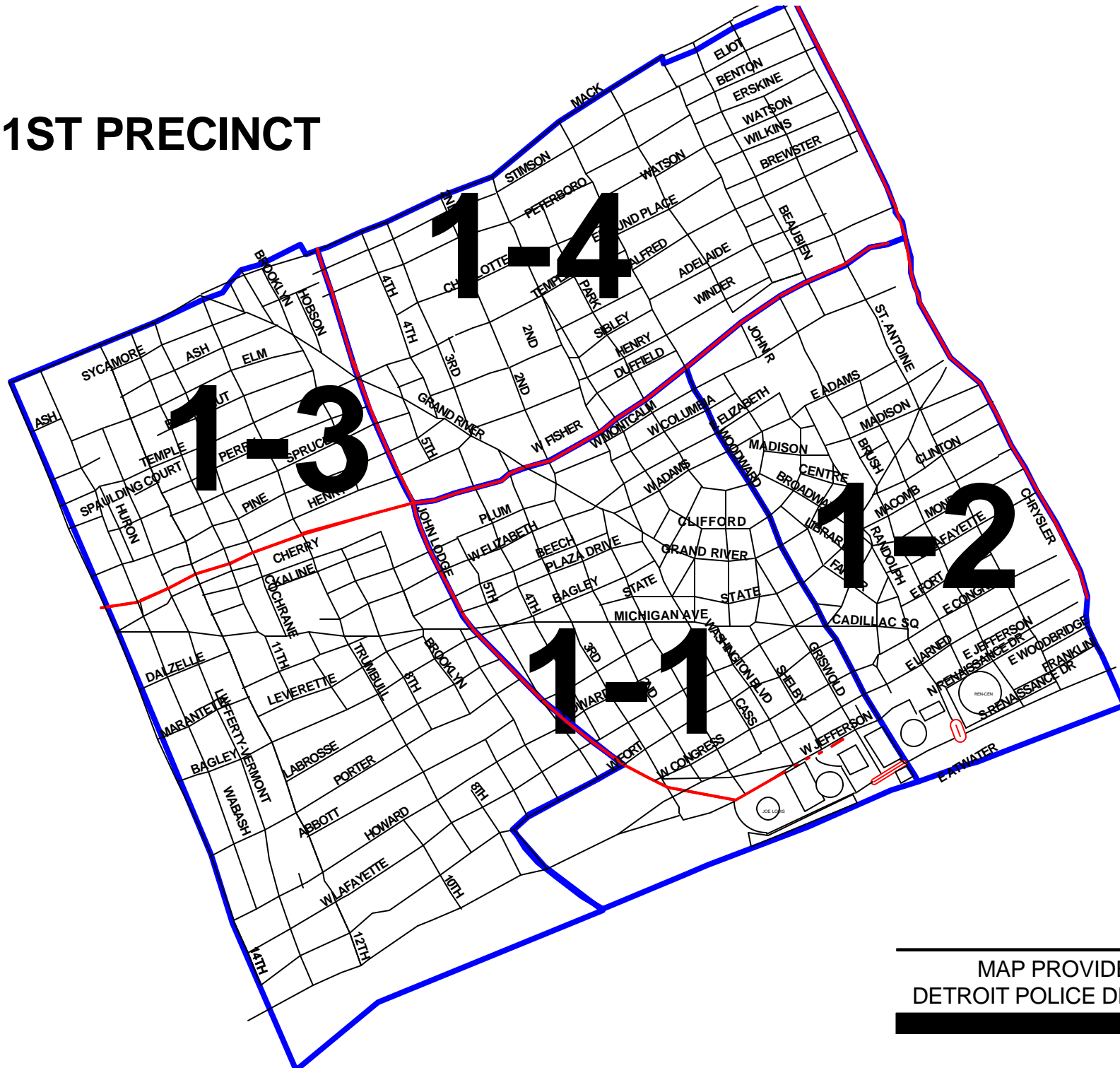
- Received the Application.
- Made a copy of the applicant's license for record.
- Verified signatures on the Neighborhood Petition Form.
- Faxed completed application to Mayor's Office 313-224-4128 (Attention: Special Events, Sommer Woods)
- Received a \$75 money order/cashier's check (security deposit) made payable to the **CITY OF DETROIT**.
- Received the barricades from the applicant.
- Submitted the check to fiscal.
- Submitted barricade refund request to fiscal.

Precinct Location: \_\_\_\_\_

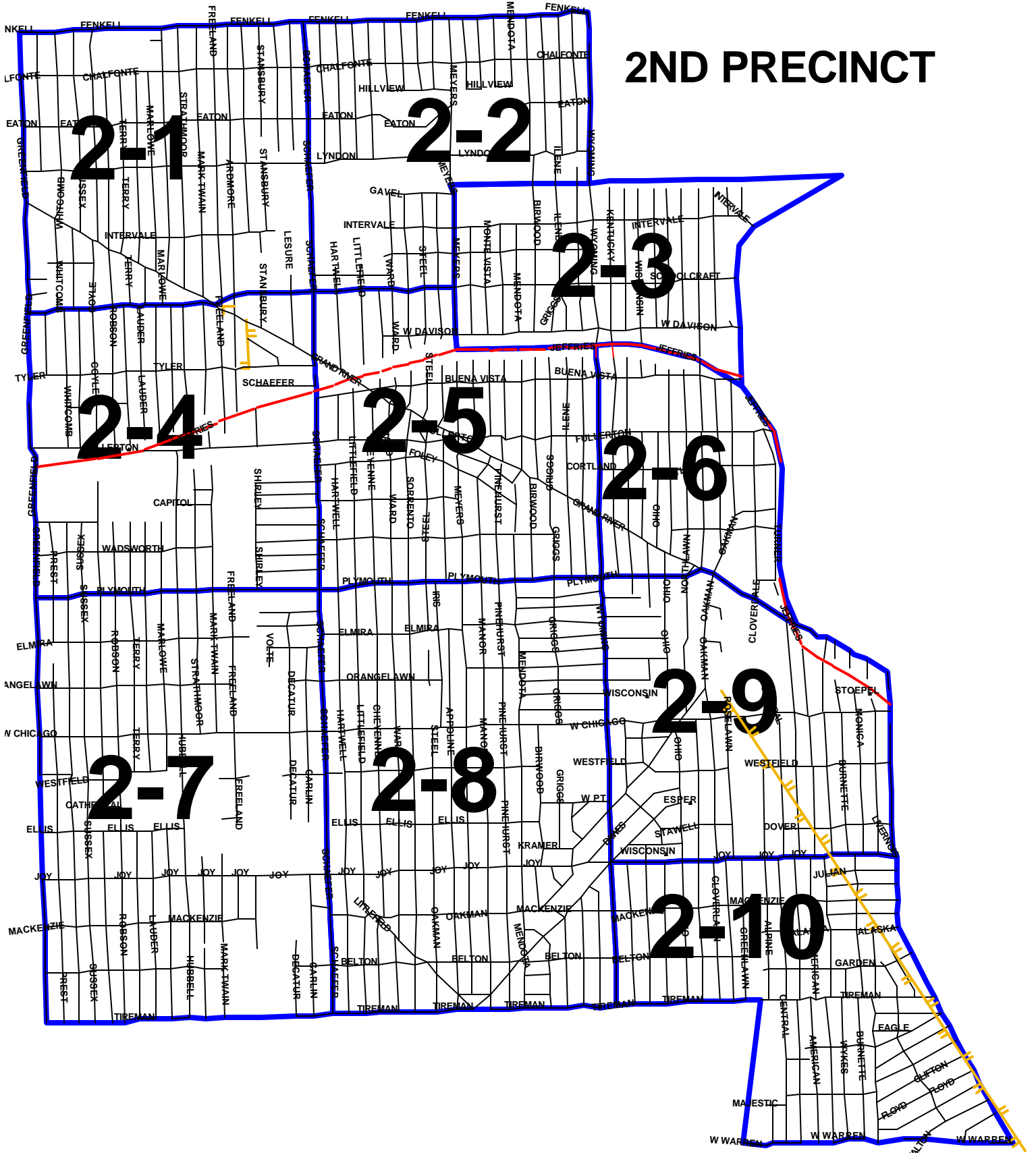
Police Review Name: \_\_\_\_\_

Police Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 1ST PRECINCT



MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT



# 2ND PRECINCT

**2-1**

**2-2**

**2-3**

**2-4**

**2-5**

**2-6**

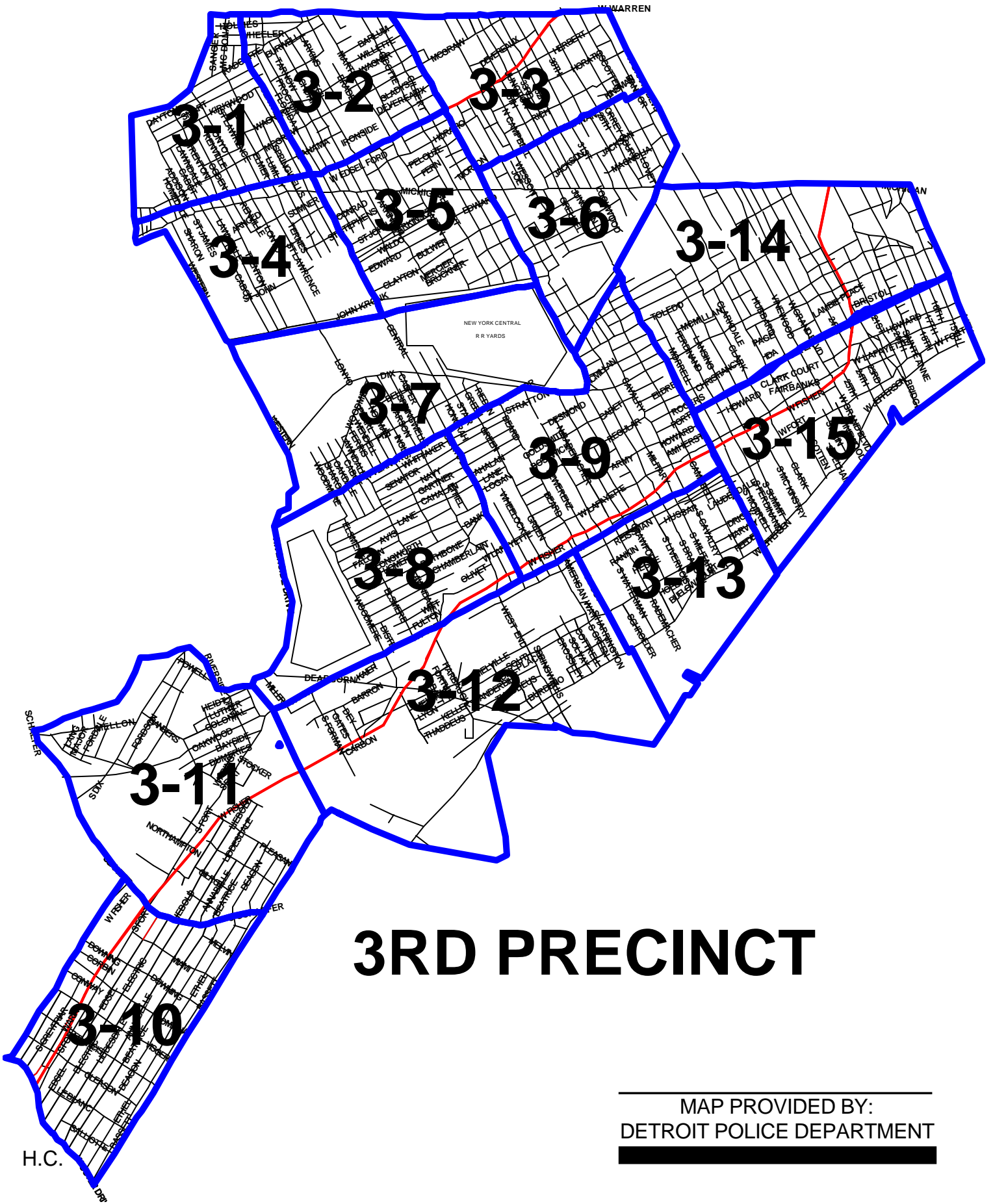
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**2-8**

**2-9**

**2-10**

MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

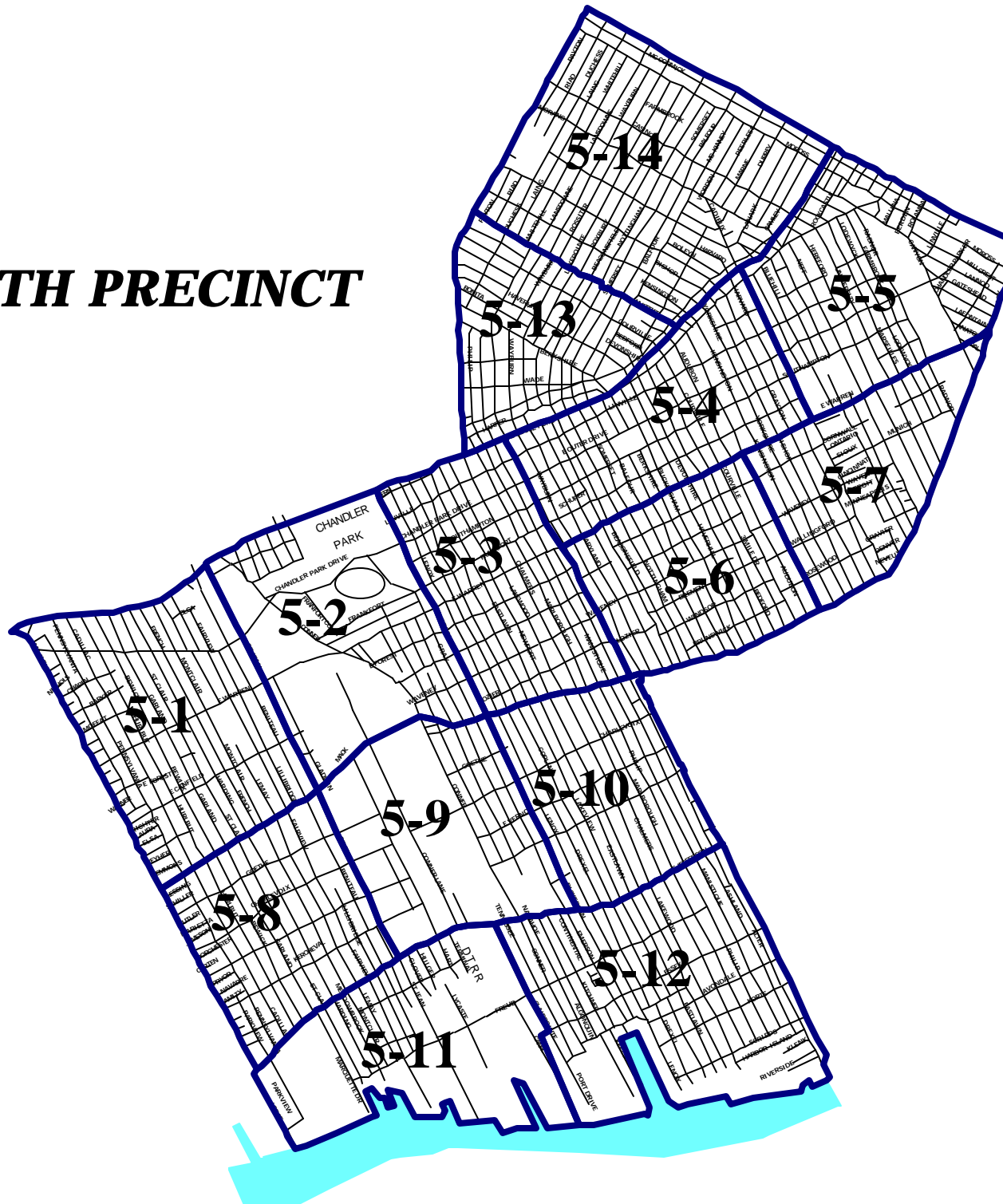


# 3RD PRECINCT

MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

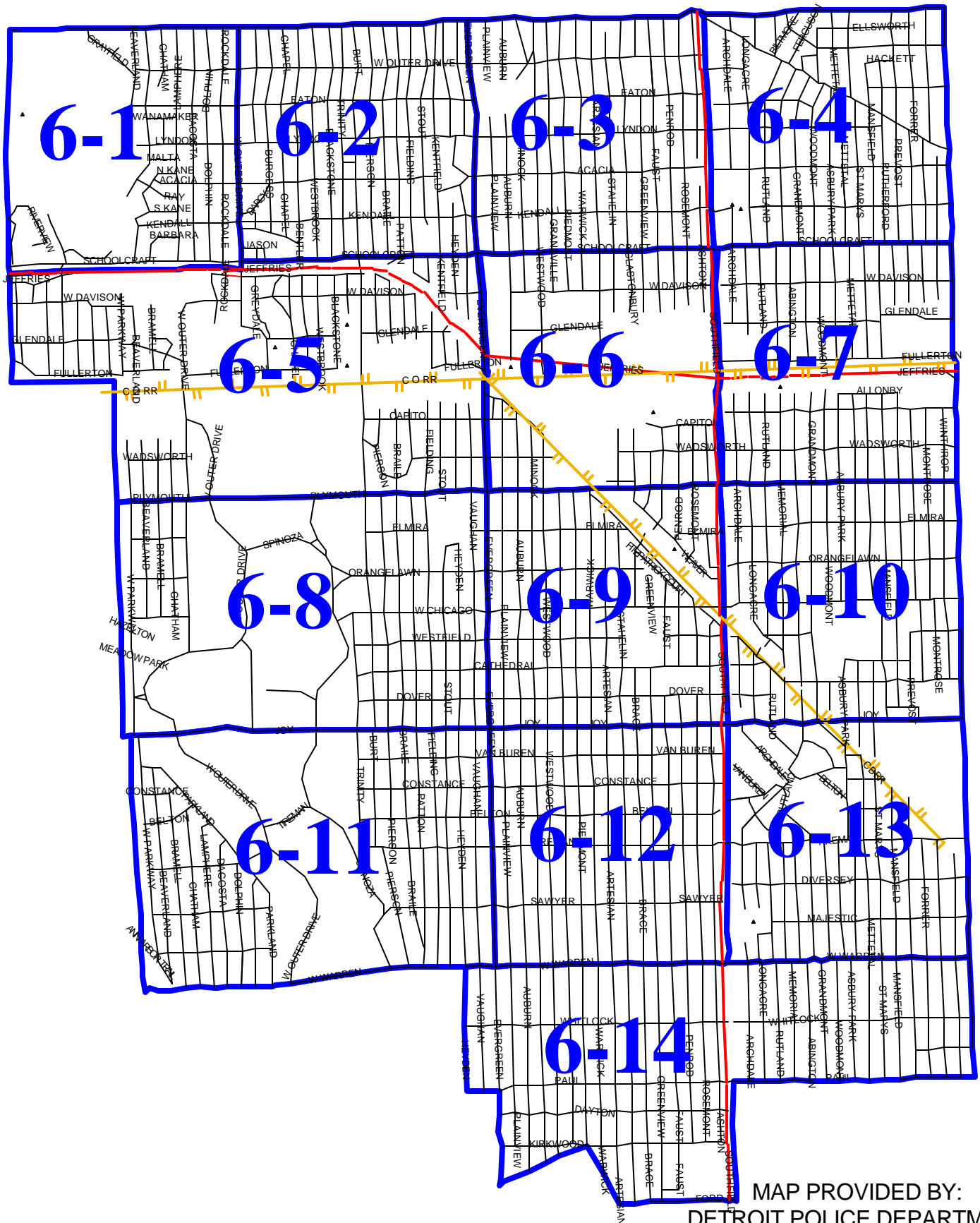
H.C.

# 5TH PRECINCT



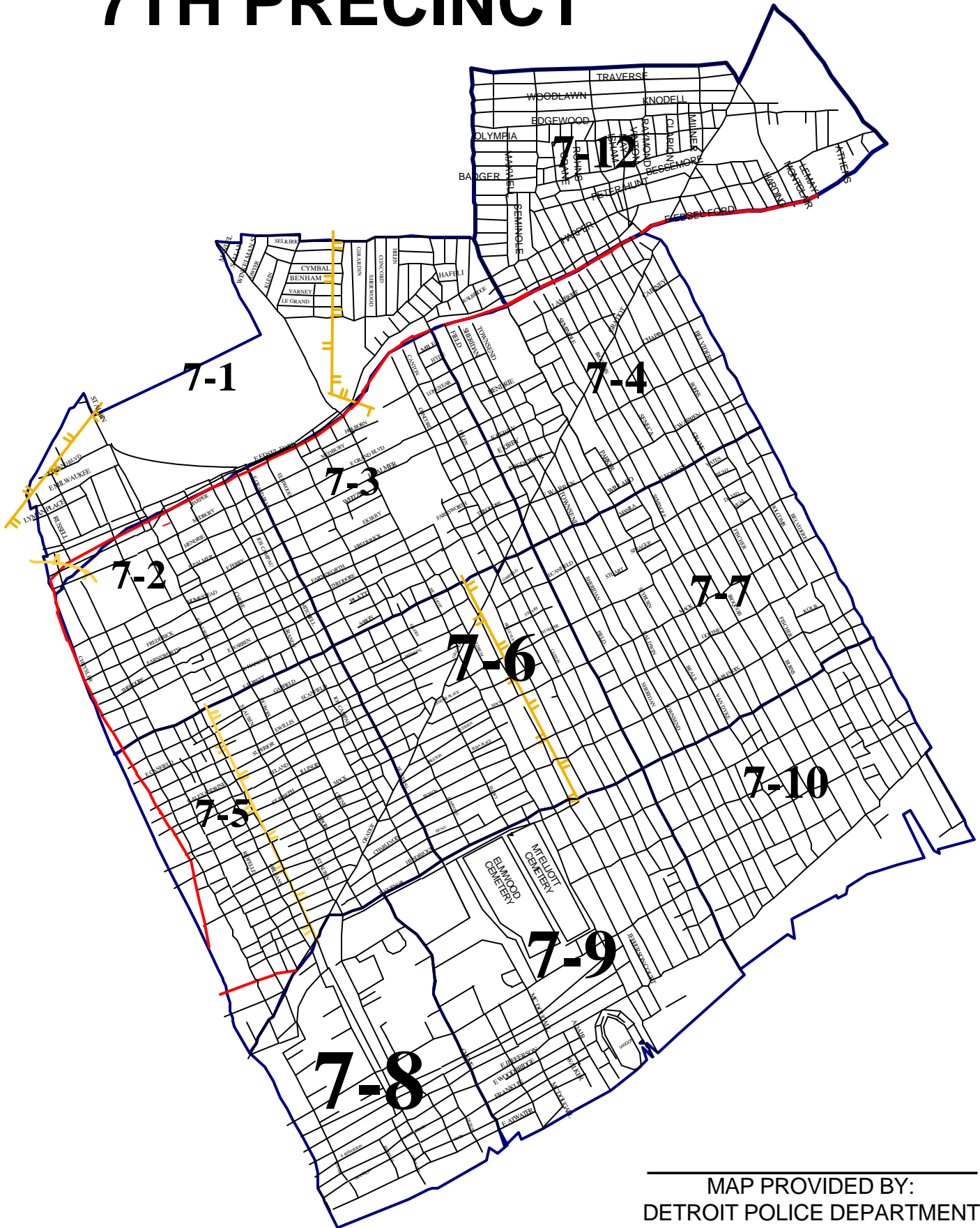
MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

# 6TH PRECINCT



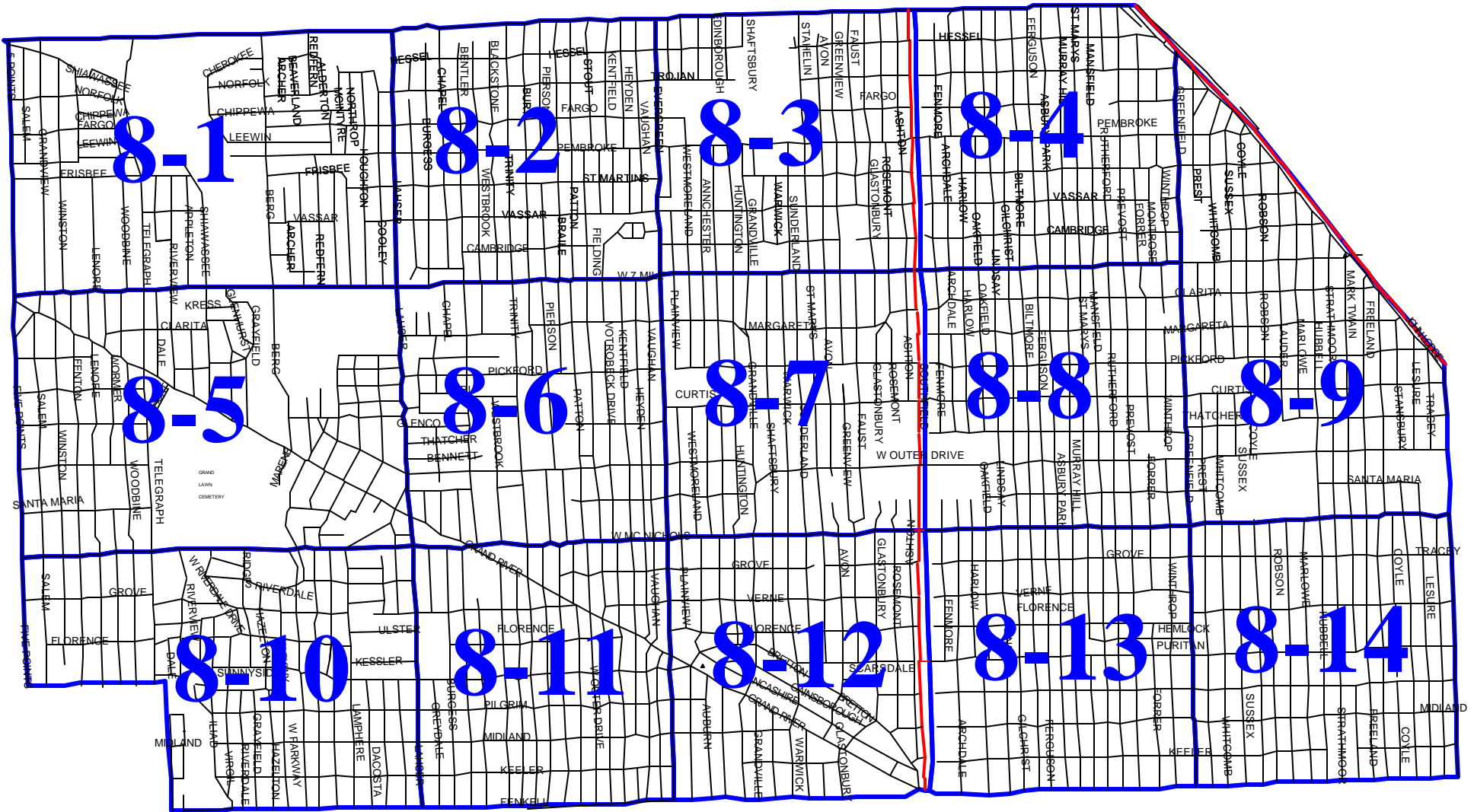
MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

# 7TH PRECINCT



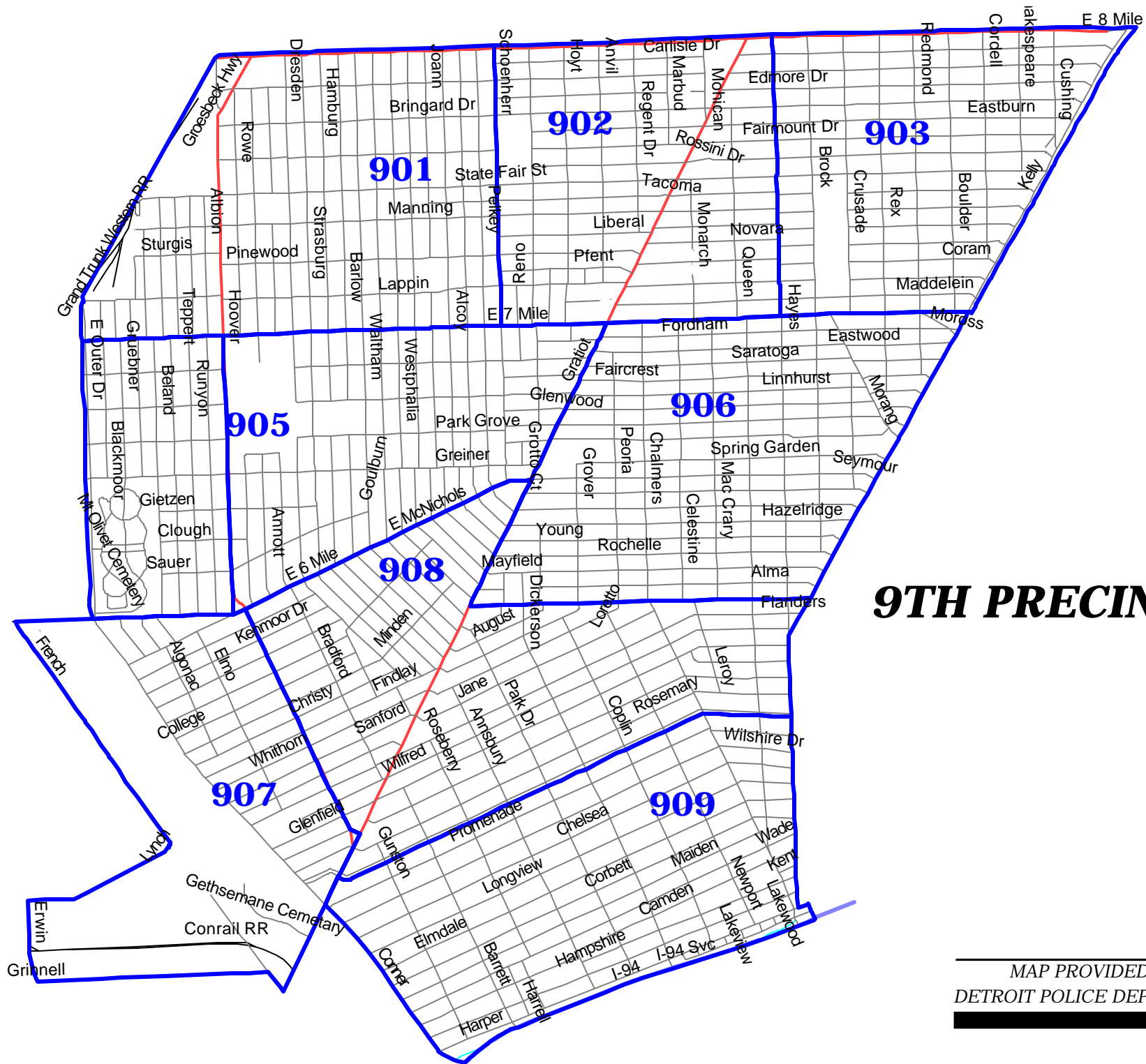
MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

# 8TH PRECINCT



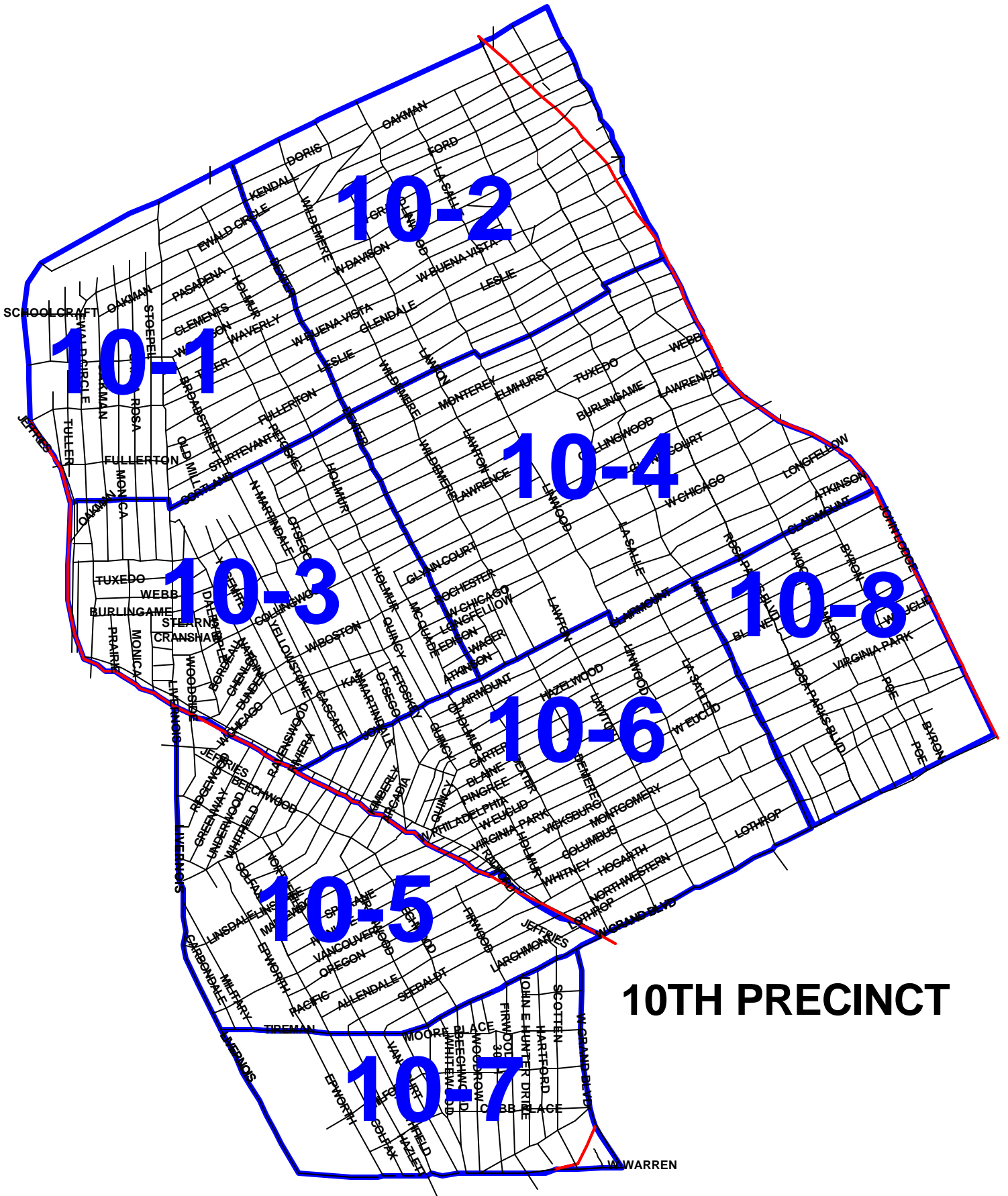
MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT





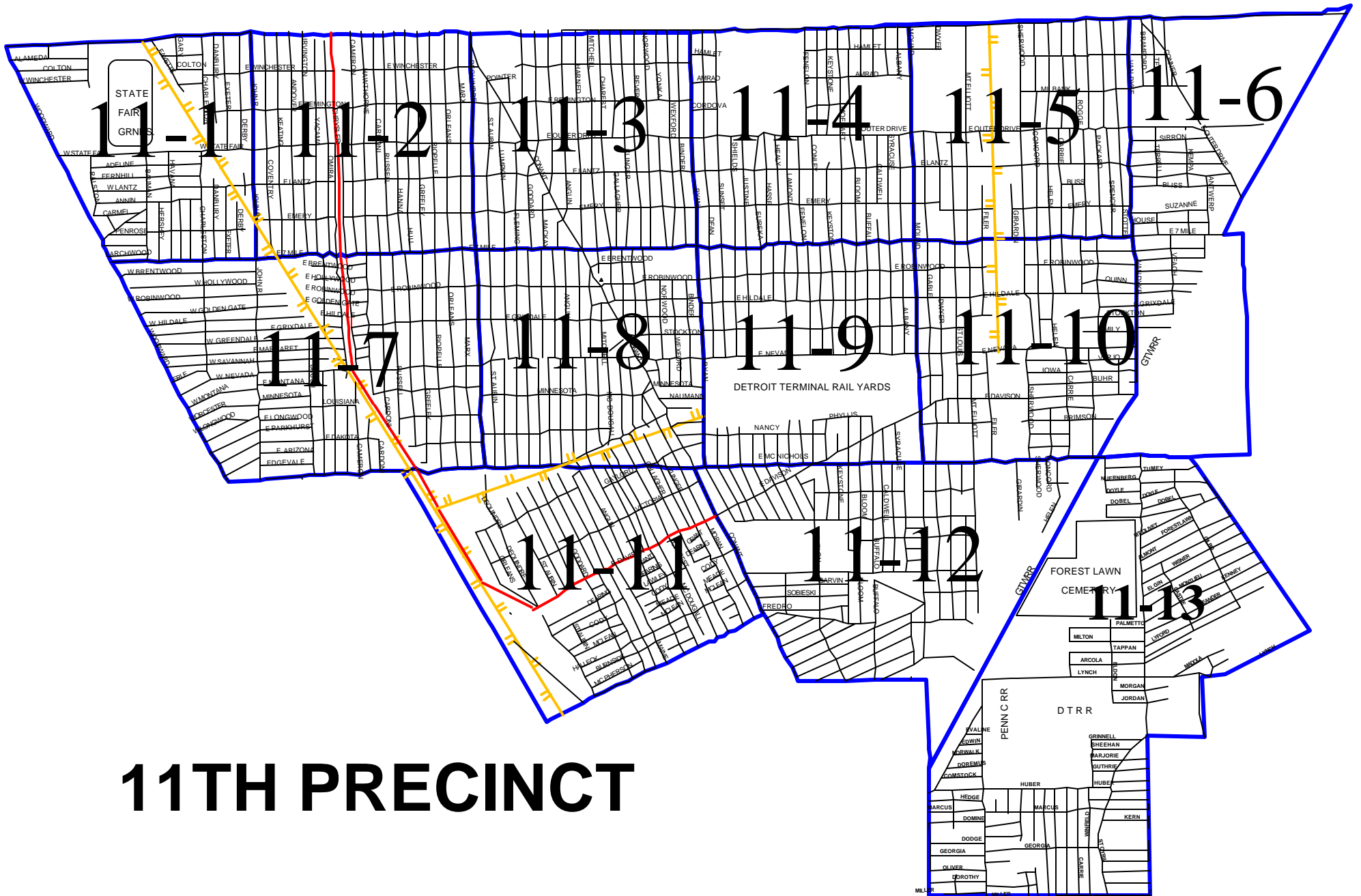
# 9TH PRECINCT

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DETROIT POLICE DEPARTMENT



# 10TH PRECINCT

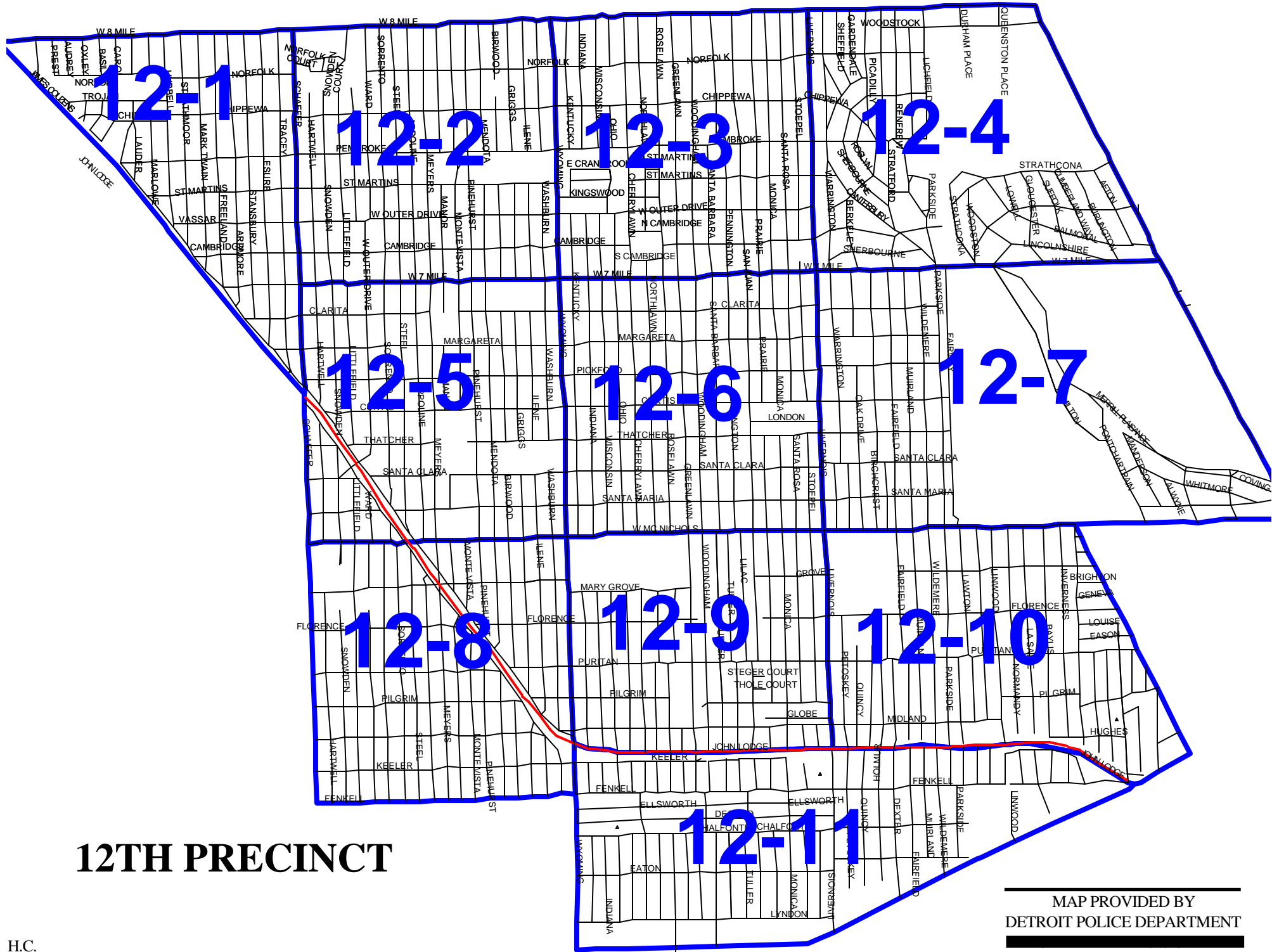
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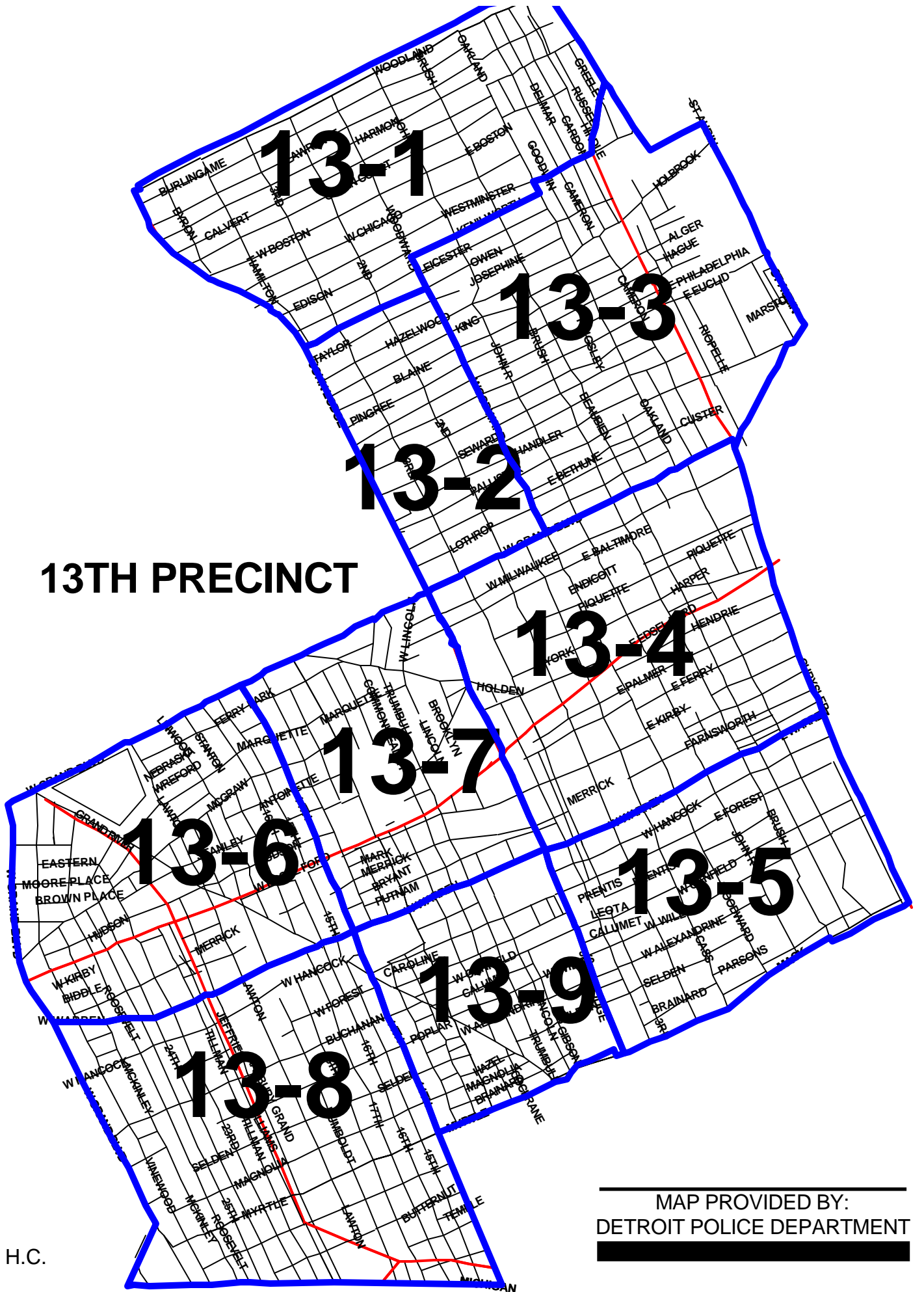
H.C.

MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT



# 12TH PRECINCT

MAP PROVIDED BY  
DETROIT POLICE DEPARTMENT



# 13TH PRECINCT

MAP PROVIDED BY:  
DETROIT POLICE DEPARTMENT

H.C.