

City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION

208 Coleman A. Young Municipal Center

Detroit, Michigan 48226


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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: July 8, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of July 9, 2024.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: July 8, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION JULY 9, 2024.**

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6006328 100% Bond Funding – To Provide Proposal N Trash Out Group I6 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$92,720.75.

Funding

Account String: **4503-21003-160020-6002900-17XXXX**
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **Neighborhood Improvement Bond**
Funds Available: **\$2,198,640 as of June 28, 2024**

Tax Clearances Expiration Date: **4-14-25**

Political Contributions and Expenditures Statement:

Signed: **1-25-24** Contributions: **1 to the Mayor in 2019 & 2020.
1 to a current CM in 2021. 2 to candidates in other
electoral candidates in 2018. 1 to a PAC in 2019.**

Consolidated Affidavits

Date signed: **1-25-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information

Bids opened February 19, 2024 & closed March 7, 2024. 37 suppliers invited to bid; 9 Bids Received.

There are a total of 22 Groups in Release I and each Group consists of approximately 24 properties for an estimated total of 528 properties in release I. The Addresses of the 24 properties for Group I6 are included in this report.

5 of the 22 Groups within Release I were set-asides for CRIO's Business Opportunity Program for Detroit Small or Micro Businesses [D-BSB or D-BMB].

*****All of the properties are DLBA owned properties. The Department does not perform trash-outs on privately owned properties at this time.**

ALL Bids without 5% contingency fee:

- 1. P & P Group Inc. \$129,100 [equalization credits reduced bid by 11% to \$ 114,899 for D-BB, D-RB, D-HB, D-BMB, & MBE].**
- 2. Emerging Industries Training Institute \$97,900 [equalization reduced bid by 9% to \$89,089-BB, D-HB, D-BMBC].**
- 3. RT Contracting \$111,800 [equalization credits reduced bid by 5% to \$106,210 for D-BB & D-BMBC].**
- 4. GNIC, Inc. \$97,621 [no equalization credits applied].**
- 5. Premier Contractors of Michigan \$91,482 [no equalization credits applied]**
- 6. Special Multi-Services, Inc \$ 96,000 [equalization reduced bid by 8% to \$88,320.for D-BB, D-HB, D-BSB].**
- 7. Premier Group \$88,305 [equalization reduced bid by 11% to \$77,708.40 for D-BB, D-RBD-HB, D-BSB].**
- 8. Harpo Chain, LLC - submitted 2 bids, both were \$428,000 [disqualified due to not having a price sheet and having a PDF expense report].**
- 9. Infrastructure Environmental \$100,800 [no equalization credits applied].**

Contract discussion continues onto the next page.

Construction & Demolition – Waiver Requested – continued

6006328 100% Bond Funding – To Provide Proposal N Trash Out Group I6 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$92,720.75..

Contract Details:

Vendor: **Premier Group Associates LC** Amount: **\$92,720.75** End Date: **1 yr. from approval**
Bid: **Lowest; \$92,720.75** [\$88,305 without contingency; equalization reduced bid by 11% to \$77,708.40 for D-BB, D-RBD-HB, D-BSB].

Services:

Blight and debris removal from in and around residential structures to prepare them for rehabilitation. Document all work with time-stamped photographs and inform owner of possible asbestos discovery, flooding or other impediments to services needed. The Vendor will provide all necessary equipment and materials needed to execute the services covered under this agreement. Work to be completed with 10 weeks of the receipt of the Notice to Proceed.

Interior work includes dispose of household waste, carpets, floor coverings, vacuum/sweep all floors, remove window coverings; and remove any animals, graffiti, or tires. Exterior work includes removal of vegetation, brush, or other natural debris; lawn mowing, and remove vehicles on the property.

Fees:

Vendor must submit data/documentation that substantiates satisfactory completion of work at each site and an invoice to certify total cost, itemizing costs when applicable in order to obtain payment for services.

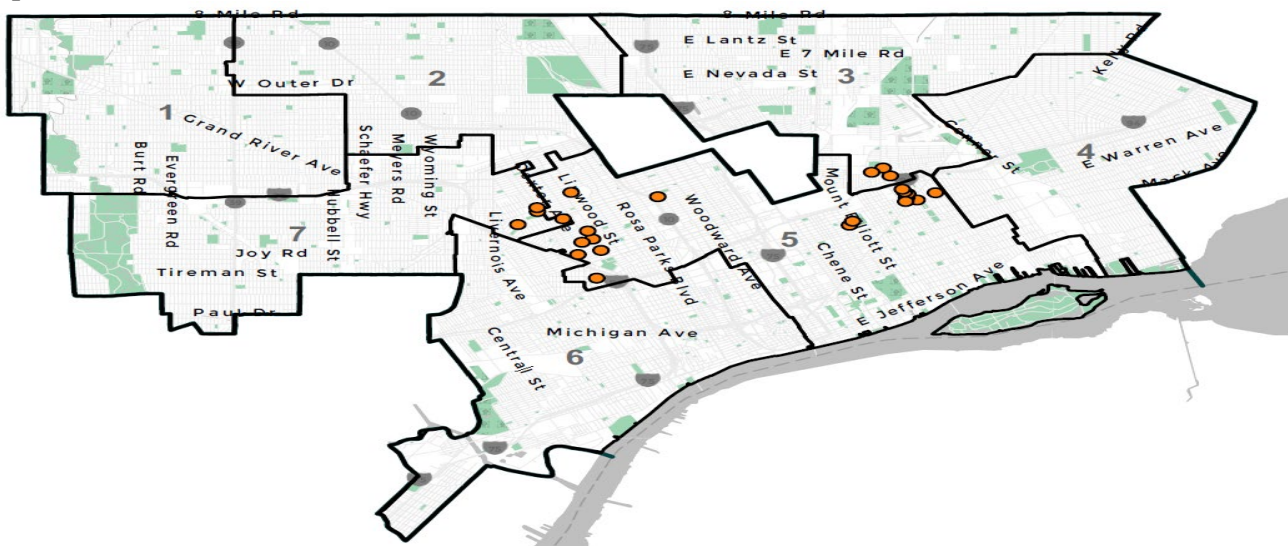
The cumulative costs for all 24 properties include:

Exterior Trash-out	\$36,680
Interior Trash-out	\$51,625
Contingency 5%	\$4,415.25
TOTAL:	\$92,720.75

Certifications/# of Detroit Residents:

Certified as a Detroit Based, Headquartered, Small, Resident and Woman-Owned Business until 9/20/24. Vendor has indicated 71 Total Employees; 39 are Detroit Residents.

Map of Locations



Addresses can be found on the next page.

Addresses for 6006328

Group	Parcel ID	Address	Neighborhood	Zip Code
Trash Out Group I6	14006751.	10029 QUINCY	Nardin Park	48204
Trash Out Group I6	10003202.	2643 Webb	Dexter-Linwood	48206
Trash Out Group I6	12002241.	2959 Carter	Jamison	48206
Trash Out Group I6	12001876.	2973 W Euclid	Wildemere Park	48206
Trash Out Group I6	12001415.	2976 Hogarth	Wildemere Park	48206
Trash Out Group I6	12001903.	3297 W Euclid	Wildemere Park	48206
Trash Out Group I6	12002789.	3430 Edison	Dexter-Linwood	48206
Trash Out Group I6	13003121.	3621 Frederick	Poletown East	48211
Trash Out Group I6	13003257.	3711 E Kirby	Poletown East	48211
Trash Out Group I6	14002530.	3796 Whitney	Petoskey-Otsego	48206
Trash Out Group I6	14003718.	4022 Lawrence	Nardin Park	48204
Trash Out Group I6	17007130.	5418 Iroquois	Pingree Park	48213
Trash Out Group I6	19008594.	5453 Holcomb	Gratiot Woods	48213
Trash Out Group I6	17008906.	5480 Parker	Gratiot Town/Kettering	48213
Trash Out Group I6	17008367.	5744 Maxwell	Gratiot Town/Kettering	48213
Trash Out Group I6	17007802.	5756 SEMINOLE	Gratiot Town/Kettering	48213
Trash Out Group I6	17008006.	5909 Seminole	Gratiot Town/Kettering	48213
Trash Out Group I6	17007993.	5985 Seminole	Gratiot Town/Kettering	48213
Trash Out Group I6	12010243.	6419 Roosevelt	Midwest	48208
Trash Out Group I6	15001477.	7469 Maywood	Airport Sub	48213
Trash Out Group I6	17001414.	8034 Georgia	Airport Sub	48213
Trash Out Group I6	17008454.	8400 Maxwell	Airport Sub	48213
Trash Out Group I6	04002557.	862 Atkinson	Piety Hill	48202
Trash Out Group I6	14012829.	9728 Yosemite	Nardin Park	48204

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6006329 100% Bond Funding – To Provide Proposal N Trash Out Group I7 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$115,093.13.

Funding

Account String: **4503-21003-160020-6002900-17XXXX**
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **Neighborhood Improvement Bond**
Funds Available: **\$2,198,640 as of June 28, 2024**

Tax Clearances Expiration Date: **3-20-25**

Political Contributions and Expenditures Statement:

Signed: **1-22-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Bids opened February 19, 2024 & closed March 7, 2024. 37 suppliers invited to bid; 8 Bids Received.

There are a total of 22 Groups in Release I and each Group consists of approximately 24 properties for an estimated total of 528 properties in release I. The Addresses of the 24 properties for Group I7 are included in this report.

5 of the 22 Groups within Release I were set-asides for CRIO's Business Opportunity Program for Detroit Small or Micro Businesses [D-BSB or D-BMB].

*****All of the properties are DLBA owned properties. The Department does not perform trash-outs on privately owned properties at this time.**

ALL Bids without 5% contingency fee:

- 1. P & P Group Inc. \$133,300 [equalization credits reduced bid by 11% to \$118,637 for D-BB, D-RB, D-HB, D-BMB, & MBE].**
- 2. Emerging Industries Training Institute \$119,200 [equalization reduced bid by 9% to \$109,664 D-BB, D-HB, D-BMBC].**
- 3. RT Contracting \$126,800 [equalization credits reduced bid by 5% to \$120,460 for D-BB & D-BMBC].**
- 4. GNIC, Inc. \$105,400 [no equalization credits applied]**
- 5. Premier Contractors of Michigan \$123,825 [no equalization credits applied]**
- 6. Special Multi-Services, Inc \$95,000 [equalization reduced bid by 8% to \$87,400 for D-BB, D-HB, D-BSB].**
- 7. Premier Group \$109,612.50 [equalization reduced bid by 11% to \$98,651.25 for D-BB, D-RBD-HB, D-BSB].**
- 8. Infrastructure Environmental \$100,800 [no equalization credits applied].**

*****Special Multi-Services submitted the lowest bid. However, they were at capacity at the time of the bid. Therefore, the contract was awarded to the next lowest bid by Premier Group.**

Contract Details:

Vendor: **Premier Group Associates LC** Amount: **\$92,720.75** End Date: **1 yr. from approval**
Bid: **2nd Lowest; \$115,093.13 [\$109,612.50 without contingency; equalization reduced bid by 11% to \$98,651.25 for D-BB, D-RBD-HB, D-BSB].**

Services:

Blight and debris removal from in and around residential structures to prepare them for rehabilitation. Document all work with time-stamped photographs and inform owner of possible asbestos discovery, flooding or other impediments to services needed. The Vendor will provide all necessary equipment and

Contract discussion continues onto the next page.

Construction & Demolition – Waiver Requested – continued

6006329 100% Bond Funding – To Provide Proposal N Trash Out Group I7 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$115,093.13.

Services – continued:

materials needed to execute the services covered under this agreement. Work to be completed with 10 weeks of the receipt of the Notice to Proceed.

Interior work includes dispose of household waste, carpets, floor coverings, vacuum/sweep all floors, remove window coverings; and remove any animals, graffiti, or tires. Exterior work includes removal of vegetation, brush, or other natural debris; lawn mowing, and remove vehicles on the property.

Fees:

Vendor must submit data/documentation that substantiates satisfactory completion of work at each site and an invoice to certify total cost, itemizing costs when applicable in order to obtain payment for services.

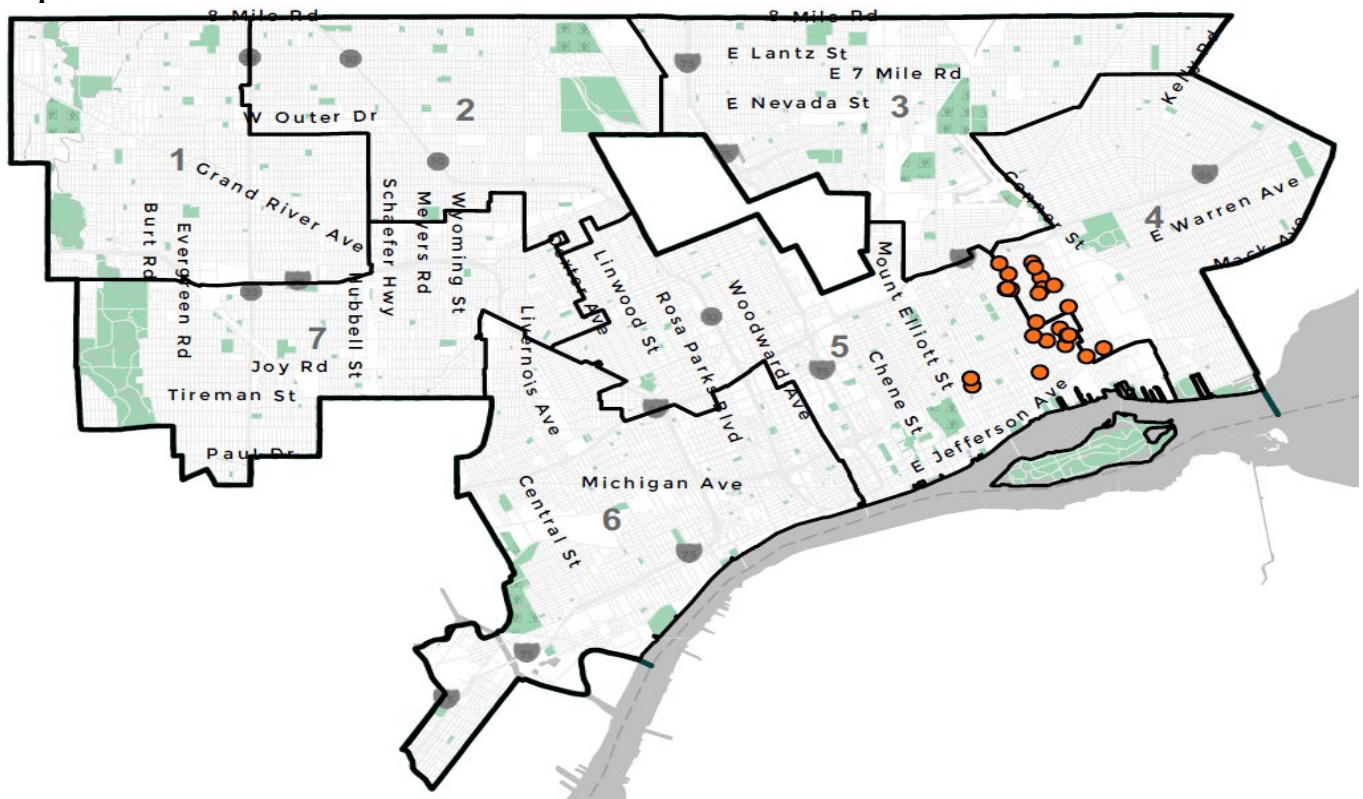
The cumulative costs for all 24 properties include:

Exterior Trash-out	\$43,260
Interior Trash-out	\$66,352.50
Contingency 5%	\$5,480.63
TOTAL:	\$115,093.13

Certifications/# of Detroit Residents:

Certified as a Detroit Based, Headquartered, Small, Resident and Woman-Owned Business until 9/20/24. Vendor has indicated 71 Total Employees; 39 are Detroit Residents.

Map of Locations



Addresses can be found on the next page.

Addresses for 6006329

Group	Parcel ID	Address	Neighborhood	Zip Code
Trash Out Group I7	21038481.	1540 St Clair	East Village	48214
Trash Out Group I7	21042982.	1629 Lillibridge	East Village	48214
Trash Out Group I7	15009972.	2442 Canton	Islandview	48207
Trash Out Group I7	19004309.	2544 Hurlbut	East Village	48214
Trash Out Group I7	15009794.	2573 Helen	Islandview	48207
Trash Out Group I7	21037750.	2924 Garland	East Village	48214
Trash Out Group I7	21038294.	2931 Garland	East Village	48214
Trash Out Group I7	21037083.	3092 Bewick	East Village	48214
Trash Out Group I7	19007943.	3475 Belvidere	East Village	48214
Trash Out Group I7	21041075.	3765 Montclair	East Canfield	48214
Trash Out Group I7	21037481.	4543 Bewick	West End	48214
Trash Out Group I7	21040139.	4568 French Rd	East Canfield	48214
Trash Out Group I7	21037883.	4730 Garland	West End	48214
Trash Out Group I7	21038691.	5044 St Clair	West End	48213
Trash Out Group I7	19007141.	5063 Mcclellan	Gratiot Woods	48213
Trash Out Group I7	19007609.	5102 Belvidere	Gratiot Woods	48213
Trash Out Group I7	19007814.	5105 Belvidere	Gratiot Woods	48213
Trash Out Group I7	21038724.	5246 St Clair	West End	48213
Trash Out Group I7	21038740.	5340 St Clair	West End	48213
Trash Out Group I7	19006554.	5513 Cooper	West End	48213
Trash Out Group I7	19000248.	8746 Kercheval	East Village	48214
Trash Out Group I7	19001395.	9322 Cairney	West End	48213
Trash Out Group I7	19000558.	9364 Marietta	East Village	48214
Trash Out Group I7	19000958.	9373 Emmons	West End	48214

CONSTRUCTION AND DEMOLITION-*waiver requested*

6006331 100% Bond Funding – To Provide Proposal N Trash Out Group I9 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$112,455.00.

Funding:

Account String: 4503-21003-160020-6002900
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **Neighborhood Improvement Bonds**
Available Funds: **\$2,198,640 as of June 28, 2024**

Tax Clearances Expiration Date: 4-17-25

Political Contributions and Expenditures Statement:

Signed: 2-6-24

Contributions: 1 to Mayor 2019 & 2020; 1 to Current CM 2021

Consolidated Affidavits:

Date signed: 2-6-24

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Bids closed March 27, 2024. 37 suppliers invited to bid; 8 Bids Received.

There is a total of 14 Groups in Release I and each Group consists of approximately 24 properties for an estimated total of 348 properties in release I. The Addresses of the 24 properties for Group I9 can be found on the next page of this report.

5 of the 14 Groups within Release H were set-asides for CRIO’s Business Opportunity Program for Detroit Small or Micro Businesses [D-BSB or D-BMB].

*****All of the properties are DLBA owned properties. The Department does not perform trash-outs on privately owned properties at this time.**

ALL Bids without 5% contingency fee:

1. P & P Group Inc. \$124,500 [equalization credits reduced bid by 11% to \$110,805 for D-BB, D-RB, D-HB, D-BMB, & MBE].
2. Emerging Industries Training Institute \$108,700 [equalization reduced bid by 8% to \$100,004 D-BB, D-HB, D-BMBC].
3. RT Contracting \$118,500 [equalization credits reduced bid by 5% to \$112,575 D-BB & D-BMBC].
4. GNIC \$112,840 – no equalization credits applied
5. Premier Contractors of Michigan \$110,410 no equalization credits applied
6. Premier Group Associates LC \$107,100 [equalization credits reduced bid by 10% to \$96,390 D-BB, D-RB, D-HB, & D-BSB].
7. Special Multi Services, Inc-SMS \$91,000
8. Infrastructure Environmental Services LLC \$100,800

Contract Details:

Vendor: **Premier Group Associates LC**

Amount: **\$112,455.00**

End Date: **1 year from approval**

Services:

Blight and debris removal from in and around residential structures to prepare them for rehabilitation. Document all work with time-stamped photographs and inform owner of possible asbestos discovery, flooding or other impediments to services needed. The Vendor will provide all necessary equipment and materials needed to execute the services covered under this agreement. Work to be completed with 10 weeks of the receipt of the Notice to Proceed. Interior work includes dispose of household waste, carpets, floor coverings, vacuum/sweep all floors, remove window coverings; and remove any animals, graffiti, or tires. Exterior work includes removal of vegetation, brush, or other natural debris; lawn mowing, and remove vehicles on the property.

Contract Discussion Continues on the next page:

CONSTRUCTION AND DEMOLITION-*waiver requested-cont.*

6006331 100% Bond Funding – To Provide Proposal N Trash Out Group I9 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$112,455.00.

Fees:

Vendor must submit data/documentation that substantiates satisfactory completion of work at each site and an invoice to certify total cost, itemizing costs when applicable in order to obtain payment for services.

The cumulative costs for all 24 properties include:

Exterior Trash-out	\$60,390
Interior Trash-out	\$46,710
Contingency 5%	\$5,355
TOTAL:	\$112,455

Addresses:

10546 Knodell	
10981 Chelsea	
11048 Chelsea	
11725 Corbett	
11735 Corbett	
12003 Elmdale	
12128 Longview	
12136 Longview	
5159 Lemay	
5190 Fairview	
5242 Montclair	
5275 Lemay	
5590 Springfield	8244 Woodlawn
5784 Garland	8916 Isham
5878 Barrett	8967 McClellan
5984 Pennsylvania	9117 Clarion
6029 Cooper	9146 Holcomb
8167 Woodlawn	9147 Clarion

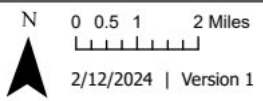
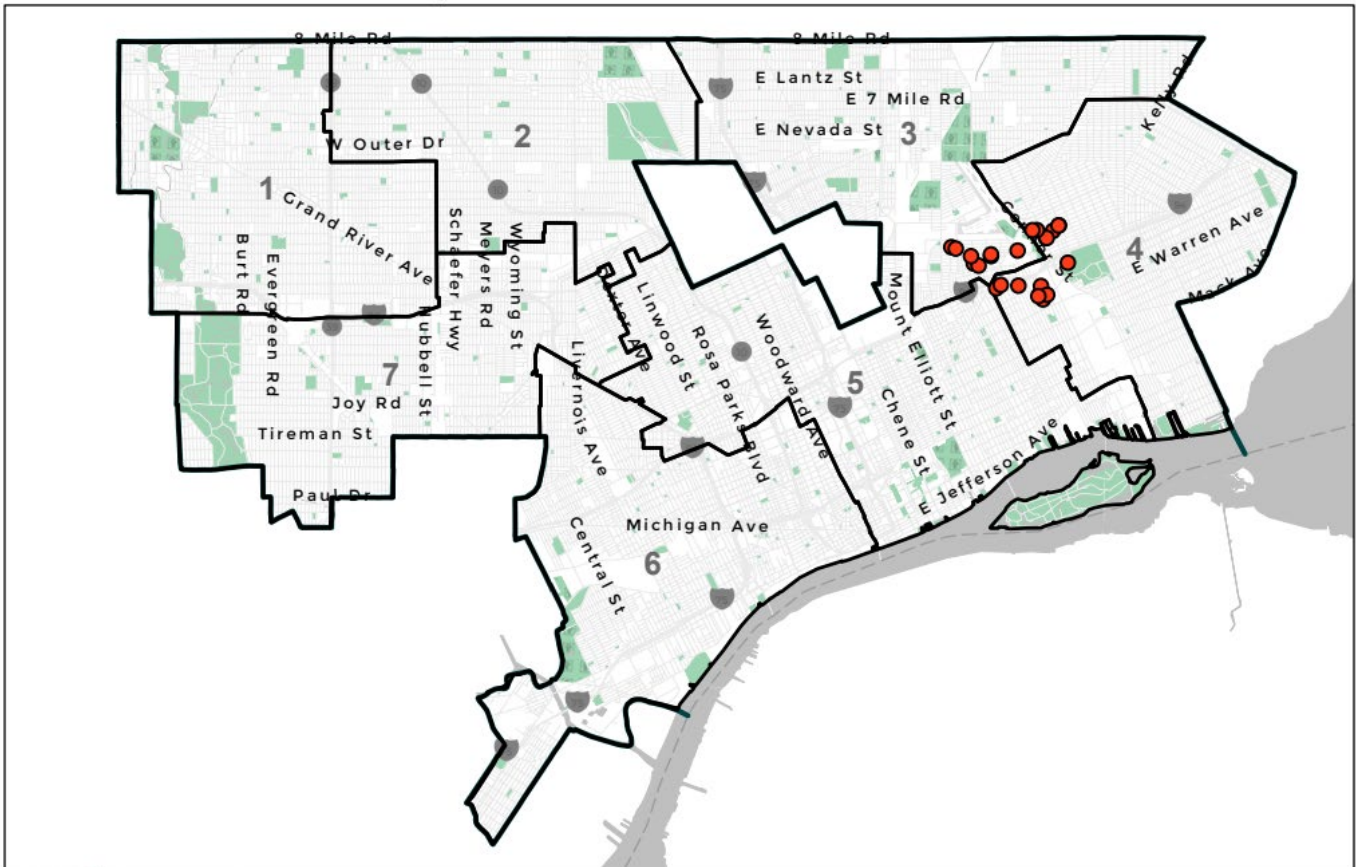
Map can be found on the next page

CONSTRUCTION AND DEMOLITION-*waiver requested-cont.*

6006331 100% Bond Funding – To Provide Proposal N Trash Out Group I9 (24 Properties). – Contractor: Premier Group Associates LC – Location: 2221 Bellevue Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval for a Period of One (1) Year – Total Contract Amount: \$112,455.00.

Map of Properties

Trash Out Group I9



Detroit Certifications/Number of Employees:

Vendor is certified as Detroit Based, Detroit Headquartered, Detroit Small, Detroit Resident, Woman-Owned Business Enterprise until 9/20/24.

71 Total Employees; 39 Employees reside in Detroit.

CONSTRUCTION & DEMOLITION – *Waiver Requested*

6004351-A1 100% City Funding – AMEND 1 – To Provide an Extension of Time for Demolition Salvage/Deconstruction Zero Valued. – Contractor: Architectural Salvage Warehouse of Detroit – Location: 5110 Bellevue Street, Detroit, MI 48211 – Previous Contract Period: May 24, 2022 through April 30, 2024 – Amended Contract Period: Upon City Council Approval through April 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$1.00.

Funding:

Account String: **4503-21003-160020-62297**
Fund Account Name: **General Obligation Bond Fund**
Appropriation Name: **Neighborhood Improvement Bond**
Funds Available: **\$2,198,640 as of June 28, 2024**

Tax Clearances Expiration Date: **NOT Provided**
Political Contributions and Expenditures Statement:
Signed: **5-8-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **5-8-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Does not use Applications
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract. This vendor was the highest ranked bid of the 2 bids received in 2022. Awaiting an update regarding the reason for the amendment.

Contract Details:

Vendor: **Architectural Salvage Warehouse of Detroit**
Amount: **Remains the same; Total \$1.00** End Date: **Add 1 yr.; through April 30, 2025**

Services/fees-remains the same:

Recover materials, antiques, furnishings, or appliances from structures targeted for demolition for the purpose of recycling or reuse. All salvaged materials will become property of the vendor and is responsible for proper removal, transport, and disposition of the material.

The vendor will inspect the site for general condition, flooding, or live wires, document/photograph each site, and provide all necessary equipment and materials to perform these services. Vendor will also perform pre-salvage due diligence, review/monitor abatement and demolition notifications. Abatement and/or demolition with other vendors will take priority over salvage services.

Work area is limited to the parcel boundaries at each site and the vendor may utilize public streets and alleyways for temporary parking of vehicles and equipment. Services will be performed Mon. – Fri., 8am until 5pm.

Prohibited activities include removing any steel or wood structural elements, any foundation or basement systems, and disturbing or removing suspected hazardous or regulated materials.

Vendor provided a detailed proposal and will perform these services at NO cost to the City and open is to work with sub-contractors recommended by the Demolition Department.

Additional Information:

6004351 was initially approved on May 24, 2022, to provide Salvage/Deconstruction services at no cost to the City; through April 30, 2024.

DoIT - Waiver Requested

6006359 100% City Funding – To Provide an Investigative Case Management Software System to Various City Departments including OIG, Ombudsman, CRIO, Board of Ethics and BOPC (Board of Police Commissioners) Utilizing General Services Administration (GSA) Agreement # GS-35F-0218X. – Contractor: Wingswept, LLC – Location: 800 Benson Road, Garner NC 27529 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$1,000,000.00.

Funding:

Account String: **1000-25310-310220-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Safe Neighborhoods - GSD**

Funds Available: **\$604,230 as of June 28, 2024**

*****Awaiting update on whether Funding will come out of FY2025**

Tax Clearances Expiration Date: 1-9-25

Political Contributions and Expenditures Statement:

Signed: **6-13-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-13-24**

Covenant of Equal Opportunity

Hiring Policy Compliance;
Online Employment App Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record
Disclosure

Bid/Background Information:

None, because this is a Sole, Source, Non-Standard Procurement request. The City currently has several contracts and POs with Wingswept for Investigative Case Management Software and services. This Non-Standard Procurement will bring those contracts and POs together in one Master contract based on discounted GSA Agreement # GS-35F-0218X (federal supply schedule). pricing, while the service is re-bid.

WingSwept provides a case management software product to investigators at government agencies, as well as customize workflows, reporting, and document storage needs of each agency.

Contract Details

Vendor: **Wingswept, LLC**

Amount: **\$1,000,000**

End Date: **2 years from Approval**

Products/Fees:

Provide a customized cloud-based Investigative Case Management Software System used by Government investigative agencies. The Case Management System will be used by various City Departments including OIG, Ombudsman, CRIO, Board of Ethics and BOPC (Board of Police Commissioners) Utilizing General Services Administration (GSA) Agreement.

The case management system manages the receipt, processing, reporting and closure of investigations. The contract also includes software, licenses, support, and maintenance.

This software allows departments to

- **Streamline the process; Reduce manual steps, paper processes, & processing time;**
- **Track, manage, and retrieve workload distribution, information, and cases easily;**
- **Enable robust statistical analysis and research;**
- **Expand investigative ability to gather information outside of the City of Detroit's resources and organize investigative findings in a unified report through the system.**

LPD is awaiting an UPDATE regarding the Fees associated with this contract.

Contract discussion continues onto the next page.

DoIT - Waiver Requested – continued

6006359 100% City Funding – To Provide an Investigative Case Management Software System to Various City Departments including OIG, Ombudsman, CRIO, Board of Ethics and BOPC (Board of Police Commissioners) Utilizing General Services Administration (GSA) Agreement # GS-35F-0218X. – Contractor: Wingswept, LLC – Location: 800 Benson Road, Garner NC 27529 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$1,000,000.00.

Additional Information:

Other previously approved Case Management System for Government Investigative Services contracts with Wingswept:

6000615 for OIG and Ombudsman:

Initially approved June 27, 2017 for a 2-year period, through June 30, 2019 and a cost of \$143,254.14 - this included 1st year costs of \$49,500 per office for a total of \$99,000, and the 2nd year renewal cost of \$22,127.07 per office for \$44,254.14.

Amendment 1, extended the contract for 1 year, through August 15, 2020, with added costs of \$48,355.48 [\$24,177.74 per office].

Amendment 2 extended the contract for 2 years, through July 16, 2022, without an increase in funding.

Amendment 3 was approved September 28 2021 to extend the contract by 2 years and add \$137,158.22, making the total \$328,767.84; through July 16, 2024.

6002448 with CRIO:

Initially approved during recess, the week of December 16, 2019 with Wingswept, LLC to provide Customizable Cloud Based Case Management System To Manage The Receipt, Processing, Reporting and Closure of Investigations for CRIO for \$99,876.79; through December 31, 2021.

Amendment 1 was approved February 22, 2022 for an additional \$65,936.53, making the contract total amount \$165,813.32; through January 31, 2024. No additional time was requested.

Amendment 2 was approved January 23, 2024 to extend the contract by 1 year and add \$36,959.28, making the total contract amount \$202,772.60; through January 31, 2025.

3063866 for Board of Ethics:

Initially approved April 11, 2023 for \$55,000; through March 31, 2024.

FIRE-waiver requested

6006342 100% City Funding – To Purchase Powered and Non-Powered Extraction Equipment Parts and Services. – Contractor: MacQueen Equipment, LLC dba MacQueen Emergency – Location: 78 North Pointe Drive, Lake Orion, MI 48359 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$228,960.00.

Funding:

Account String: **1000-25242-240195-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Available Funds: **\$2,212,385 as of June 28, 2024**

Tax Clearances Expiration Date: **9-27-24**

Political Contributions and Expenditures Statement:

Signed: **3-20-24** Contributions: **none**

Consolidated Affidavits:

Date signed: **3-20-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

The Detroit Fire Department (“City”) is seeking a qualified Vendor to provide original equipment manufacturer replacement parts and supplies and as needed repair services for powered and non-powered equipment. The Detroit Fire Department (“City”) requires parts and occasional services for various types of extrication equipment, cutter equipment, and tools of the powered and non-powered type as a part of the standard compliment issued to fire apparatuses used in fire rescue operations, special operations, tech rescue, extrications, forcible entry, etc.

Bid Information:

RFQ opened April 1, 2024, and closed April 15, 2024. 29 Suppliers Invited. 1 Bids Received. Bids were evaluated on price only.

This bid was out for 15 days and only 1 vendor bid for this project. The parts and service for the powered and non-powered are specific to extraction related equipment.

The brand is Hurst (Jaws of Life) which has only one vendor authorized in the metro Detroit area. MacQueen Equipment, LLC dba MacQueen Emergency is the manufacturer authorized recommended vendor for the Hurst Parts and Service.

MacQueen Equipment, LLC dba MacQueen Emergency bid 10% off the list price and \$155 Hourly rate for services.

Contract Details:

Vendor: **MacQueen Equipment, LLC dba MacQueen Emergency**
Amount: **\$228,960.00** End Date: **3 yrs. from approval**

Services:

- Provide original equipment manufacturer replacement parts and supplies and as needed repair services for powered and non-powered equipment.
- Project Location Primary Delivery Location: Detroit Fire Department 1400 Erskine Street Detroit, MI 48207
- Project Deliverables: Delivery terms shall be 24 to 72 hours for most items.

Fees:

Description	Cost
To provide the City of Detroit Fire Department with Powered and Non-Powered Tools with original equipment manufacturer replacement parts and supplies and as needed repair services for a three (3) year contract period.	\$76,320.00 Per Year 10% Discount off List Price (Exhibit E) Hourly Service Rate \$155.00

FIRE - Waiver Requested

6006378 100% City Funding – To Provide New Firefighting Hose, Inspection, and Repair. – Contractor: HD Edwards & Co. – Location: 8550 Lyndon, Detroit, MI 48238 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$149,575.00.

Funding:

Account String: **1000-25242-240191-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Encumbered Funds: **\$2,212,385 as of June 28, 2024**

Tax Clearances Expiration Date: **9-6-24**

Political Contributions and Expenditures Statement:

Signed: **6-3-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **6-3-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid/Background Information:

RFQ opened May 3, 2024 & closed May 24, 2024. 39 suppliers invited to bid; 2 Bids Received.

**All Bids: R&R Fire Truck Repair Inc \$87,888 [did not bid on all the items covered in the RFQ]
HD Edwards & Co. \$149,575**

Contract Details

Vendor: **HD Edwards & Co.**

Amount: **\$149,575**

End Date: **2 years from Approval**

Products/Services:

Provide new firefighting hose line along with inspection and repair.

Fees:

Description	Item Price	Total Price
Inspect and test one (1) length of 1-1/2" hose, recouple one end using existing couplings (approximately 100 per calendar year)	20.00	2000.00
Inspect and test one (1) length of 2-1/2" hose, recouple one end using existing couplings (approximately 75 per calendar year)	20.00	1500.00
Inspect and test one (1) length of 4" hose, recouple one end using existing couplings (approximately 50 per calendar year)	20.00	1000.00
Inspect and test one (1) length of 5" hose, recouple one end using existing couplings (approximately 25 per calendar year)	20.00	500.00
Inspect and test one (1) length of 1-1/2" hose, recouple one end using new couplings (approximately 100 per calendar year)	40.00	4000.00
Inspect and test one (1) length of 2-1/2" hose, recouple one end using new couplings (approximately 100 per calendar year)	50.00	3750.00
Inspect and test one (1) length of 4" hose, recouple one end using new storz couplings (approximately 50 per calendar year)	200.00	10000.00
Inspect and test one (1) length of 5" hose, recouple one end using new storz couplings (approximately 25 per calendar year)	200.00	5000.00
Inspect and test one (1) length of 5" hose, recouple one end using new 4" hydrant thread coupling (approximately 1 per calendar year)	400.00	400.00
Rechase damaged threads, each end, 1-1/2" (approximately 100 per calendar year)	10.00	1000.00

Contract discussion continues onto the next page.

FIRE - Waiver Requested – continued

6006378 100% City Funding – To Provide New Firefighting Hose, Inspection, and Repair. – Contractor: HD Edwards & Co. – Location: 8550 Lyndon, Detroit, MI 48238 – Contract Period: Upon City Council Approval for a Period of Two (2) Years – Total Contract Amount: \$149,575.00.

Fees - continued:

Rechase damaged threads, each end, 2-1/2" (approximately 100 per calendar year)	10.00	1000.00
Rechase damaged threads, 4" hydrant thread female (approximately 2 per calendar year)	10.00	20.00
Inspect, test, and recouple 1" red line using existing couplings, one end (approximately 50 per calendar year)	15.00	750.00
Inspect, test, and recouple 1" red line using new depressed eye couplings, one end (approximately 10 per calendar year)	90.00	900.00
Recouple second end, 1-1/2" (approximately 30 per calendar year)	20.00	600.00
Recouple second end, 2-1/2" (approximately 10 per calendar year)	20.00	200.00
Recouple second end, 4" storz (approximately 10 per calendar year)	20.00	200.00
Recouple second end, 5" (approximately 4 per calendar year)	20.00	80.00
Supply EJIW Detroit style tamper proof hydrant wrench, each (approximately 15 per calendar year)	180.00	2700.00
Supply EJIW Detroit style offset hydrant wrench, each (approximately 15 per calendar year)	175.00	2625.00
Supply McGuard hydrant wrench, each (approximately 15 per calendar year)	250.00	3750.00
Supply bullet cap hydrant wrench, each (approximately 5 per calendar year)	250.00	1250.00
Supply 50' length, 3/4", 800-lb test red line, coupled 3/4" NST (approximately 25 per calendar year)	950.00	23750.00
Supply 25' length, 5", double jacket soft suction line, coupled 5" storz x 4" Detroit hydrant thread, long handle female (approximately 20 per calendar year)	700.00	14000.00
Supply 4" Detroit thread long handle hydrant cap with single blow-off fitting (approximately 20 per calendar year)	130.00	2600.00
Supply 1.5" hose line, 50' length, threaded connection, double jacketed, vulcanized EPDM rubber lined (approximately 100 per calendar year)	180.00	18000.00
Supply 2.5" hose line, 50' length, threaded connection, double jacketed, vulcanized EPDM rubber lined (approximately 50 per calendar year)	295.00	14750.00
Supply 3/4" booster line, 50' length, 1" bar way hole type coupling, synthetic rubber w/ red synthetic rubber cover, reinforced w/ 2-spiral braid synthetic yarn (approximately 20 per calendar year)	950.00	19000.00
Supply 4" hose line, 50' length, storz connection, double jacketed, vulcanized EPDM rubber lined (approximately 10 per calendar year)	650.00	6500.00
Supply 5" hose line, 50' length, storz connection, double jacketed, vulcanized EPDM rubber lined (approximately 10 per calendar year)	775.00	7750.00

TOTAL \$149,575

FIRE - Waiver Requested

6006390 100% City Funding – To Purchase MSA Breathing Apparatuses, Parts, and Services. – Contractor: MacQueen Equipment, LLC dba MacQueen Emergency – Location: 78 North Pointe Drive, Lake Orion, MI 48359 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,800,000.00.

Funding:

Account String: **1000-25242-240195-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Fighting and Response**
Encumbered Funds: **\$2,212,385 as of June 28, 2024**

Tax Clearances Expiration Date: **9-27-24**

Political Contributions and Expenditures Statement:

Signed: **3-20-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **3-20-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid/Background Information:

RFQ opened May 3, 2024 & closed May 17, 2024. 155 suppliers invited to bid; 1 Bid Received.

All Bids: **MacQueen Equipment, LLC dba MacQueen Emergency \$1,811,731.80**

DFD requires parts, supplies, and service to maintain its fleet of approximately 410 MSA M7 Firehawks self-contained breathing apparatus (SCBA) worn by Firefighting personnel during fire rescue operations to provide breathable air in environments with oxygen deficiency, smoke, dangerous gases, and other airborne contaminants.

MacQueen was the only vendor to bid on the MSA Breathing Apparatus RFQ. MacQueen Equipment LLC dba MacQueen is the sole authorized distributor of MSA SCBA and SCBA accessories for the Municipal Fire Service Market for the State of Michigan.

The Detroit Fire Department Apparatus and Logistics division has been contractually dedicated to MacQueen Equipment, LLC, for the past several years and no questions or concerns have arose over the time in which the relationship has been active.

Contract Details

Vendor: **MacQueen Equipment, LLC dba MacQueen Emergency**
Amount: **\$1,800,000**

Bid: **Sole Bid [\$1,811,731.80]**

End Date: **3 years from Approval**

Products/Services:

Provide MSA Breathing Apparatuses, Parts, and Services. Delivery within 24 to 72 hours for most items to DFD's SCBA repair facility.

The City is preparing to upgrade from the MSA M7 Firehawk SCBA to the next generation MSA G1 SCBA as the manufacturer may at any time discontinue support, parts, and supplies for the M7. The City will prescribe and implement a phased approach to SCBA inventory upgrade based on the availability of funds and other constraints. The G1 SCBA upgrade will include the entire harness, breathing apparatus, tanks, accessories, 1 year manufacturer warranty, 5 year extended warranty, and Technician certification training credits.

Fees:

The documents includes 82 various services and products ranging from \$10.12 for Inlet Valve to \$2,300 for Control Kit (dual Controller Regulator & 3 Hoses). The Control Kit is the item above \$2,000. Fees include shipping.

Hourly Rates 75 hr. for Testing on MSA Cylinders. SCBA Service: 8am-5pm Mon.-Fri. \$125/hr, overtime & weekends \$200/hr., holidays \$375/hr.

GENERAL SERVICES

6006175 100% City Funding – To Provide Animal Carcass Cremation Services. – Contractor: Pet Cremation Services, Inc. – Location: 888 Frank Road, Franklin Township, OH 43223 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$60,000.00

Funding:

Account String: **1000-25470-470039-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Safe Neighborhood-GSD**
Available Funds: **\$876,049 as of June 28, 2024**

Tax Clearances Expiration Date: 7-2-25

Political Contributions and Expenditures Statement:

Signed: **4-22-24** Contributions: **none**

Consolidated Affidavits:

Date signed: **4-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

Detroit Animal Care handles approximately 5500 animals per year (dogs & cats). These are dogs & cats found to be too sick, injured, or aggressive and may be humanely euthanized. DACC also occasionally receives owned animals who request euthanasia services.

Additionally, some animals succumb to illness or injury and die while in care. Animal carcasses need to be removed and properly disposed of on a weekly and emergency as-needed basis. The Vendor will provide consistent carcass removal service that will be able to respond, remove, dispose of and provide documentation supporting service provision. Average weight is 5lbs# medium dog, 15lbs cat

Bid Information:

RFQ opened November 22, 2023 and closed December 6, 2023. 8 Suppliers Invited. 3 Bids Received. Bids were evaluated on price only.

All Bids:

Lady LuLu Enterprises, Inc. [\$3,315]
Pet Cremation Services, Inc. [\$5,000]
HIITBS Removal [\$15,581.34]

Pet Cremation Services is the 2nd lowest bidder and is the 2nd awardee for this bid. This contract will be utilized for emergency request.

Contract Details:

Vendor: Pet Cremation Services, Inc. Bid: 2nd lowest
Amount: \$60,000.00 End Date: 3 yrs. from approval

Services:

- **provide consistent carcass removal service that will be able to respond, remove, dispose of and provide documentation supporting service provision**
- **Vendor will provide appropriate vehicles to transport animal carcasses that provide limited visibility of cargo**
- **Vendor must demonstrate ability to pick up 30-45 animals per trip**
- **Provide all safety gear and equipment needed to move animal carcasses from freezer to vehicles including appropriate carcass bags**
- **Vendor will make up to eight (8) trips per month; Tuesday's and Friday's at or before 10:00AM**
- **Vendor must be available to perform up to ten (10) emergency pick ups annually.**
- **Emergency animal carcasses pick ups will occur within 48 hours of the request**
- **Animal Carcasses Pick Up Services will be provided at 7401 Chrysler Drive, and 5700 Russell Street, Detroit MI, 48211.**

Fees can be found on the next page

GENERAL SERVICES-*cont.*

6006175 100% City Funding – To Provide Animal Carcass Cremation Services. – Contractor: Pet Cremation Services, Inc. – Location: 888 Frank Road, Franklin Township, OH 43223 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$60,000.00

Fees:

- **Monthly Standard Pickup Charge: \$40,000 per month
Disposals average Quantity @165 per month up to 8 trips per month (\$5,000 per Trip)**
- **Single Emergency Pick Up Charge: \$5,000
24hrs in Advance Notice**
- **Estimated Six (6) Emergency Pick-ups per year: \$30,000**
- **2 Year Total not to exceed: \$60,000**

HOUSING & REVITALIZATION – *Waiver Requested*

6006379 100% ARPA Funding – To Provide a Street Medicine Team for Individuals Experiencing Unsheltered Homelessness. – Contractor: Community Health and Social Services Center, Inc.dba CHASS – Location: 5365 West Fort Street, Detroit, MI 48209 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$562,868.37.

Funding

Account String-: **3923-22014-251111-617900-850210**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Public Safety**
Encumbered Funds: **\$1,425,997 as of June 28, 2024**

Tax Clearances Expiration Date: **5-3-25**
Political Contributions and Expenditures Statement:
Signed: **3-20-23** Contributions: **None**

Consolidated Affidavits

Date signed: **3-20-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1).

Bid Information:

None, because this vendor selected using ARPA - Notice of Funding Availability (NOFA) that opened on February 7, 2024 and closed March 20, 2024. NOFA Applications were evaluated based on Applicant Questionnaire [40 points]; Application Introduction & Overview [40 points]; and Pricing [20 points]. Maximum points available is 100 points.

ALL NOFA Applicants:

Community Health and Social Services Center [100 points]

*****Awaiting Update on whether there were more NOFA applicants or not.**

Contract Details:

Vendor: **Community Health and Social Services Center, Inc.dba CHASS** Amount: **\$562,868.37**
End Date: **June 30, 2025**

Services

Operate a “Street Medicine” team to conduct outreach in the community at sites where persons experiencing unsheltered homelessness live and at emergency shelters.

The Street Medicine Team will :

- **Develop and operate a standard schedule for Street Medicine services in the community including regular stops at shelters. engage with individuals experiencing homelessness, offer on-site primary care services, make referrals to ongoing/follow-up care, including primary care services; behavioral health services, including medications to treat opioid use disorder; and social services (e.g., housing services, hygiene supplies, clothing, financial assistance).**
- **Provide follow up to referrals from Quick Response Team (QRT), street outreach, behavioral health, and co-response team.**
- **Participate in the Detroit Continuum of Care Street Outreach workgroups and regular participation in discussions with City Staff to track progress, successes, and challenges of the team.**
- **Street medicine team will be composed of an NSO peer housing specialist, a CHASS community health worker and a CHASS physician or family nurse practitioner.**
- **The scope of medical services includes wound care, primary care, HIV/hepatitis C management,**

Contract discussion continues onto the next page.

HOUSING & REVITALIZATION – *Waiver Requested – continued*

6006379 100% ARPA Funding – To Provide a Street Medicine Team for Individuals Experiencing Unsheltered Homelessness. – Contractor: Community Health and Social Services Center, Inc.dba CHASS – Location: 5365 West Fort Street, Detroit, MI 48209 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$562,868.37.

Services – continued:

- **medications for opioid use disorder and alcohol use disorder, reproductive healthcare, and STI/STD testing and treatment.**
- **The CHASS CHW will assist with connecting clients to food access and financial support programs.**
- **Street outreach team will operate out of a mobile van, which will offer private space for patient care if desired. Urgent QRT referrals services will be provided at CHASS clinic sites at 8600 Woodward and 3426 Mack Ave to offer clinic-based primary care services for street medicine patients.**
- **The Co-response Street-Medicine ARPA program will require collaboration with City departments such as Housing and Revitalization, the Detroit Police Department, Street outreach services, Emergency shelters, General Services, as well as DWIHN.**

HRD will maintain oversight to ensure the community-based organizations perform in accordance with the terms, conditions, and specifications on their contract.

Fees:

CHASS Community Health Worker	\$40,414.40
CMA	\$20,207.20
CHASS Program Coordinator	\$24,960
Family Physician	\$79,173.12
Family Nurse Practitioner	\$26,312
Fringe & Tax Benefits	\$67,714.04
Patient Transportation	\$12,500
Pharmaceutical Supplies	\$22,000
Wound Care Supplies	\$10,000
Medical Equipment	\$20,000
Quality of Life Expenses for Patients	\$27,500
Program Supplies (3 Laptops, Hot Spot, 2 Storage Cabinets)	\$8,580
Additional Office are for CHW (Tele Med Room at Mack)	\$3,720
Sub-Contractor Personnel, Fringe Benefits, Vehicle, Equipment, IT, etc)	\$197,787.61
TOTAL	\$560,868.37

HUMAN RESOURCES-*waiver requested*

6003030-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 300 Continental Boulevard, Room No.: 565, El Segundo, CA 90024– Previous Contract Period: July 1, 2021 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$742,681.24.

Funding:

Account String: **1000-29280-280110-617900**

Fund Account Name: **General Fund**

Appropriation Name: **Human Resources Department Administration**

Available Funds: **\$148,335 as of June 28, 2024**

Tax Clearances Expiration Date: **8-18-24**

Political Contributions and Expenditures Statement:

Signed: **8-22-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **8-22-23**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment App. complies;

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record Disclosure

Bid Information:

None, because this is a Non-Stannard Procure (NSP) amendment request to add time and funds to extend the subscription agreement of an existing contract with NeoGov. According to the NSP document, this amendment will continue to support City agencies and departments by providing qualified and talented workforce through an applicant tracking system.

This applicant tracking system is currently used by HR and is a custom built, exclusive integration that is used for testing, hiring, and onboarding, as well as allows candidate information to seamlessly flow to the City's background check feature. Most subscription services only do annual agreements because of the nature of changes in technology.

Since this is the City's current system, replacing the custom-built integration with another vendor will require substantial time and costs. It has been in place since pre-bankruptcy (approved November 4, 2009). NeoGov was selected by consensus between DoIT and the HR Department.

NeoGov is recognized as market and technology leader in on-demand human resources software for the public Sector. It is also used by the State of Michigan.

Contract Details:

Vendor: **Government Jobs.com dba NeoGov**

Amount: **+\$0.00; Total \$742,681.24**

End Date: **adds 1 yr. through June 30, 2025**

Services-remains the same:

Extending Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. The subscription covers tracking, from application through testing to hiring and onboarding in the Ulti-Pro system. This integration required a significant investment of DoIT and HRIS hours for design and implementation.

The system functions include automated applicant tracking, job posting, electronic signature/ e-verify, online testing and scoring, system configuration, data hosting, ERP, HRIS/Payroll, and other personnel related software systems.

The Vendor will also provide software services, data conversion support, training, API interfaces and system support necessary to implement and/or upgrade the Applicant Tracking System (ATS), Test Management & online testing/scoring software, CritCall Emergency Operator Testing Software, virtual on-boarding software, eligible list management tool, and Position Management software that will interface with the City's budgeting and ERP systems.

Contract Discussion continues on the page

HUMAN RESOURCES-waiver requested-cont.

6003030-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 300 Continental Boulevard, Room No.: 565, El Segundo, CA 90024– Previous Contract Period: July 1, 2021 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$742,681.24.

Amendment 3 Fees:

Subscription fees for the term starting 7/1/23 to 6/30/24:

Biddle Software	\$54,204.33
New Hire Export	\$4,825
Customer Background Check Integration	\$8,932.62
Employee Import	\$3,150
Insight Subscription	\$91,167.52
Candidate Text Messaging	\$3,400
SSO (Single Sign-On)	\$3,675
Insight Position Control Integration	\$3,573.05
Position Management	\$120,247.27
Onboard	\$67,806.09
Amendment 2 TOTAL	\$260,980.88

Fees at initial approval are as follows:

Insight Enterprise Subscription	Year 1: \$81,138.76 Year 2: \$86,007.09
Insight Position Control Inegration	Year 1: \$3,180 Year 2: \$3,370.80
Onboard Subscription	Year 1: \$60,347.18 Year 2: \$63,968.01
Customer Background Check Integration	Year 1: \$7,950 Year 2: \$8,427
Position Management	Year 1: \$18,020 Year 2: \$19,101.20
Biddle Software	Year 1: \$48,241.66 Year 2: \$51,136.16
	Year 1: 2021 Total: \$218,877.60
	Year 2: 2022 Total: \$232,020.26

Previously approved Amendment 1 fees are as follows:

Single sign on subscription	\$918.75
Employee Impact subscription	\$787.50
New Hire Export subscription	\$1,206.25
Candidate text messaging subscription	\$850
Single sign on setup	\$3,000

Contract Discussion continues on the page

HUMAN RESOURCES-waiver requested-cont.

6003030-A3 100% City Funding – AMEND 3 – To Provide an Extension of Time to Extend Subscription Agreement for HR Applicant Tracking of Citywide Job Applicants and New Hires. – Contractor: Government Jobs.com dba NeoGov – Location: 300 Continental Boulevard, Room No.: 565, El Segundo, CA 90024– Previous Contract Period: July 1, 2021 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through June 30, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$742,681.24

Previously approved Amendment 1 fees are as follows- cont.:

Employee import setup	\$6,000
New hire export set up	\$3,000
Single Sign on subscription	\$3,675
Employee import subscription	\$3,150
New hire export subscription	\$4,825
Candidate text messaging sub.	\$3,400
Amendment 1 total:	\$30,812.50

Additional Information:

6003030 was originally approved September 28, 2021, with NeoGov to provide an applicant tracking system for \$450,887.86; through June 30, 2023.

6003030-A1 was approved June 21, 2022, to add single sign-on, candidate text messaging, and employee Import feature for \$30,812.50, making the total contract \$48,700.36; through June 30, 2023.

6003030-A2 was approved September 5, 2023, with NeoGov to provide an applicant tracking system for \$742,681.24; through June 30, 2024.

LAW

6005962-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Pre-Arrest Legal Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street Suite 618, Detroit, MI. 48202 – Previous Contract Period: January 1, 2024 through September 30, 2024 – Amended Contract Period: Upon City Council Approval through September 30, 2025 – Contract Increase Amount: \$787,500.00 – Total Contract Amount: \$1,537,500.00.

Funding

Account String: **2119-21346-321111-613100**

Fund Account Name: **FY 2020 MIDC Grant**

Appropriation Name: **2024 Michigan Indigent Defense Commission Grant**

Funds Available: **\$622,948 as of July 5, 2024**

*****Awaiting Update on whether Funding is coming out FY2025 Budget**

Tax Clearances Expiration Date: **6-4-25**

Political Contributions and Expenditures Statement:

Signed: **5-24-24**

Contributions: **None**

Consolidated Affidavits

Date signed: **5-24-24**

Covenant of Equal Opportunity

Hiring Policy Compliance;
Doesn't have Employees; No App

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record
Disclosure

Background/Bid Information

None, because this is an amendment to an existing contract. At the time of approval, this was a Sole Source, Unplanned Non-Standard Procurement. According to the NSP document, this vendor will provide legal services as a part of the Michigan Indigent Defense Commission MIDC grant. The services will be performed to comply with the MIDC grant section for Counsel at First Appearance (CAFA), which is a requirement to remain in compliance with the MIDC Act, continue receiving MIDC grant funds, and satisfy the terms of the ACLU Bail Partnership Agreement. This service ensures that all defendants arrested and placed in the custody of the City will have an attorney present at their arraignment in the 36th District Court.

Contract Details:

Vendor: **Misdemeanor and Felony Defenders, P.C.** Amount: **Add \$787,500; Total \$1,537,500**

End Date: **Add 1 Year; through September 30, 2025**

Amendment 1 Details:

Awaiting Update on the Reason for the amendment request.

Services – remains the same:

The Vendor will provide Pre-Arrest indigent defense legal services to individuals charged with State Misdemeanors, under the jurisdiction of the 36th District Court in accordance with the Michigan Indigent Defense Commission Act, the Michigan Indigent Defense Commission Standards, and the Grant.

The vendor will meet with individuals prior to their first hearing after arraignment, advise them of their rights, their charges, and represent them at all stages of their case. This includes:

- **Explaining and assisting the client in completing the Advice of rights form.**
- **Ensuring the client understands the charges, the maximum possible sentence, possible legal strategies, and the long-term effects of these charges if found guilty.**
- **Attorney must be present with the individual at all stages of the case, including all pre-trials, bond hearing, plea entries, sentencing, etc.**

All Attorneys performing work under this contract must complete the MIDC assigned attorney requirements to be placed on the approved list of attorneys held by the Indigent Defense Services office. Only work done by approved attorneys will be compensated. Vendor support staff, including but not limited to legal secretaries, paralegals, & legal assistants will not be compensated under this contract.

Contract discussion continues onto the next page.

Law– *continued*

6005962-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Pre-Arrest Legal Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street Suite 618, Detroit, MI. 48202 – Previous Contract Period: January 1, 2024 through September 30, 2024 – Amended Contract Period: Upon City Council Approval through September 30, 2025 – Contract Increase Amount: \$787,500.00 – Total Contract Amount: \$1,537,500.00.

Services – *continued*:

The Vendor’s records including timesheets, number of cases handled by attorneys, intake sheets, attorney training records, etc. will be shared with the Indigent Defense Services office upon request, as well provide the City within 5 days of the receipt of the request from the City all documents/records to create quarterly compliance and monitoring reports that may be required by the Michigan Indigent Defense Commission.

Fees – remains the same:

Payment is contingent upon the receipt of monthly Invoices that certifies and itemizes costs incurred. Items not properly invoiced will not be paid.

Legal Services Hourly Rate: \$120/hr.

Amendment 1 TOTAL Not to Exceed \$787,500. TOTAL Contract Value \$1,537,500.

\$490,000 of the previously authorized \$750,000 has been invoiced on this contract.

Additional Information:

6005962 was initially approved February 13, 2024 with Misdemeanor and Felony Defenders, P.C to provide Pre-Arrest Legal Services for Indigent People for \$750,000; through September 30, 2024.

LAW

6005963-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Post-Arrest Legal Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street Ste 618, Detroit, MI. 48202 – Previous Contract Period: January 1, 2024 through September 30, 2024 – Amended Contract Period: Upon City Council Approval through September 30, 2025 – Contract Increase Amount: \$1,445,925.00 – Total Contract Amount: \$2,491,570.00.

Funding:

Account String: **2119-21346-321111-613100**

Fund Account Name: **FY 2020 MIDC GRANT**

Appropriation Name: **2024 Michigan Indigent Defense Commission Grant**

Available Funds: **\$1,263,616 as of June 28, 2024**

Tax Clearances Expiration Date: **6-4-25**

Political Contributions and Expenditures Statement:

Signed: **11-3-23** Contributions: **none**

Consolidated Affidavits:

Date signed: **11-3-23**

Covenant of Equal Opportunity

Hiring Policy Compliance;

No Employment app- Sole Member

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record

Disclosure

Bid Information:

None. This is an amendment to an existing contract.

Misdemeanor and Felony Defenders, P.C. has been a part of the MIDC program since its inception. They have experience balancing the 36th District Court's overwhelming schedule with the unique needs of those defendants in the City of Detroit. It would take several years to get a different firm in place and up to speed without bogging down the court's docket.

Contract Details:

Vendor: **Misdemeanor and Felony Defenders, P.C.**

Amount: **+\$1,445,925; Total \$2,491,570**

End Date: **adds 1 yr. through September 30, 2025**

Services remains the same:

Provide free and effective post-arrest legal defense services and representation to all unrepresented indigent individuals during the arraignment process.

The vendor will:

- **Meet with in-custody individuals prior to arraignment**
- **Advise individuals of their legal rights**
- **Advise individuals of their charges**
- **Represent individuals at their arraignment**
- **Perform bond redetermination hearings when required**

Fees remains the same:

- **\$120 per hour for arraignments that occur on a weekday.**
- **\$145 per hour for arraignments that occur on weekends and holidays.**

Additional Information:

6005963 was initially approved on February 13, 2024, to provide Post-Arrest Legal Services for Indigent People for \$1,244,925 through September 30, 2024.

PUBLIC LIGHTING-*waiver requested*

6006406-A1 100% Bond Funding – AMEND 1 – To Amend Terms for the Interlocal Agreement for the Operation, Maintenance, and Management of Public Lighting. – Contractor: Public Lighting Authority – Location: 400 Monroe Street, Suite 485, Detroit, MI 48226 – Contract Period: December 13, 2013, through December 31, 2025 – Contract Increase Amount: 0.00 – Total Capital Amount: \$22,000,000.00.

Funding:

Account String: **1000-29380-380010-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Public Lighting – Administration**
Available Funds: **\$66,648 as of June 28, 2024**

Consolidated Affidavits:

Clearance and Affidavits NOT required

Background:

This is amendment to the existing Interlocal Government Agreement with Public Lighting Authority to detail how they will be reimbursed with bond proceeds to fund the \$22 million of capital projects, which were approved as part of the 2024 Bond Authorization passed by Council in April 2024.

No additional funding is required for this amendment. The amendment gives the City authority to actually do the reimbursements as invoices are paid.

Bid Information:

None, this is an amendment to an existing agreement.

Contract Details:

Vendor: **Public Lighting Authority**
Amount: **\$22,000,000.00** End Date: **December 31, 2024.**

Additional Information:

Per OCP, 6006406 was originally approved by the Emergency Manager on December 13, 2013.

PUBLIC WORKS-waiver requested

6006333 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,960,420.52.

Funding:

Account String: **3301-04189-193850-632100**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Encumbered Funds: **\$1,258,148 as of June 28, 2024**
*awaiting update if funding is coming from FY-25

Tax Clearances Expiration Date: **2-19-25**

Political Contributions and Expenditures Statement:

Signed: **3-22-24** Contributions: **none**

Consolidated Affidavits:

Date signed: **3-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Background:

The Vendor will perform Construction Engineering and Inspection (CE & I), quality assurance and material testing services for various federal, state and locally funded construction projects that include, but are not limited to, highway, bridge, traffic signal, pavement marking and signage, streetscape/transportation enhancement, street construction or curb ramp construction and/or reconstruction for compliance with the Americans with Disabilities Act (ADA), survey, geotechnical engineering services on highway and major street projects, ranging in scope from minor intersection improvements to new construction, reconstruction, resurfacing, milling, repairs and/or improvements of major streets.

As well as preparing and submitting necessary reports showing the location and measurements of ADA ramps.

The Vendor may also be required to provide MDOT certified construction inspectors on an “as needed” basis for the inspection of ongoing City of Detroit projects.

Bid Information:

RFQQ opened March 7, 2024, and closed April 1, 2024. 30 Suppliers Invited. 5 Bids Received. Bids were evaluated on Technical Competence of Key Personnel/Experience [25 points]; Capacity and Resources of the firm to Perform the Work [15 points]; Innovations that Promote Time and Cost Savings/Peer-Review Policies [15 points]; References/Pre-Qualifications and Certifications [10 points]; Phase II Economic Development Detroit Headquartered Business [15 points]; Phase II Economic Development Detroit Based Business [5 points]; Phase III Economic Development Subcontractors Detroit Headquartered Business [20 points]; Phase III Economic Development Subcontractors Detroit Based Business [10 points]; Total Maximum Points is 100.

All Bids:

AECOM Great Lakes	[87 points]
Hubbel, Roth, & Clark	[80 points]
Tyme Engineers	[50 points]
Alfred Benesch	[45 points]
Nowak & Fraus	[28 points]

Contract Details:

Vendor: AECOM Great Lakes	Bid: Highest Ranked [87 points]
Amount: \$2,960,420.52.	End Date: 3 yrs. from approval

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006333 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,960,420.52.

Services:

- **Furnish services and labor necessary to conduct and complete the Construction Engineering and Inspection (CE & I) Services.**
- **The Vendor will furnish materials, equipment, supplies, and incidentals necessary to perform the Services, and check and/or test the materials, equipment, supplies, and incidentals in carrying out this work.**
- **The Vendor will perform Services in compliance with the standard construction practices of the City; the Project construction contract, proposal, and plans; the Standard Specifications for Construction and all applicable publications referenced within; the Michigan Construction Manual; the Materials Sampling Guide; the Materials Quality Assurance Procedures Manual; the Density Control Handbook; and other references, guidelines, and procedures manuals needed to carry out the work described herein in an appropriate manner.**
- **Vendor will perform field operations in accordance with the MDOT's Personal Protective Equipment (PPE) Policy as stated in the MDOT Guidance Document #10118. The Vendor will perform field operations in accordance with MIOSHA regulations and accepted safety practices.**
- **Provide an experienced office technician knowledgeable about the Field Manager system, and procedures regarding project record documentation.**
- **Provide administrative support.**
- **Provide all computer equipment necessary to run the Field Manager system**
- **Provide appropriate coordination and contact, public relations, and cooperation with affected local, state, and/or federal agencies including the Federal Highway Administration; other Vendor and other Consultants; the general public; utilities and railroad companies; and local police, fire, and emergency services which may be affected by the Project, and which are deemed to be the responsibility of the Contractor by the Local Agency.**
- **Perform staking in accordance with MDOT standards, including, but not limited to, staking to be performed by the Engineer and Consultant as indicated in SP 104(A) Vendor Staking (or current applicable Vendor Staking Special Provision) including Mitigation staking, and perform staking to be performed by the Engineer included in SP104 (H) Bridge Structure Stakes and Control, to verify accuracy and compliance with the contract documents.**
- **Resolve plan errors, discrepancies or omissions identified by the Vendor.**
- **Perform inspection of the construction site to verify that proper soil erosion and sedimentation controls are in place. A MDEQ certified NPDES Storm Water Operator shall be assigned to inspect and document the project per the NPDES requirements. Any violation of the NPDES permit by the Construction. The vendor must be immediately reported to the Project Manager.**
- **Vendor will Keep daily diaries, sketches, logs, and records consistent with MDOT practice to record the Vendor's progress.**
- **Provide inspection of Vendor field construction work, provide quality control, and confirm substantial conformance with the Specifications, Plans, and Proposal.**
- **Complete a final inspection of all work included in the Project for acceptance, after notification by the Vendor that the work is completed or after the Vendor's records show the work is completed. The final inspection shall include notifying the Vendor in writing of particular defects to be remedied if work is not acceptable to the Vendor.**
- **The Vendor will furnish off-site inspections and tests of steel, cement, bituminous mixture designs, sewer and drainage pipe, structural steel, pre-stressed girders and beams, traffic signs, and other materials customarily tested in MDOT laboratories with its own forces or by statewide contracts except concrete aggregates, aggregates, and concrete cylinders.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006333 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,960,420.52.

Services-continued:

- **The Vendor will provide the bituminous plant inspection required for Quality Assurance and will submit the QA reports to the Contractor Project Engineer for analysis and action. The Vendor will still be responsible for all on-site bituminous inspection required, including, but not limited to, locating the required Quality Assurance cores, and coordinating with the vendor regarding this sampling.**
- **The Vendor and any Sub-Consultants performing density testing services that use equipment regulated by the Nuclear Regulatory Commission (NRC) will:**
 - **Possess a valid license issued by the NRC, or other agency recognized by the Local Agency, for ownership and use of sealed sources contained within portable nuclear density gauges.**
 - **Provide the Local Agency and MDOT with a copy of the license (1 above).**
 - **Comply with all rules and regulations set forth by Title10 (Energy) and 49 (Transportation)**
- **The Vendor and any Sub-Consultants will provide the federal court required ADA ramp inspection at each ramp location, document whether the ramp is compliant or not, direct the Vendor to correct any deficiencies, maintain the inspection records, compile the data into the City provided Excel spreadsheet and report that information to the City.**
- **Maintain project files in accordance with the MDOT Office Manual and Local Agency's procedures in the Detroit Office located at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**
- **Follow standard accounting practices and permit representatives of the DPW-CED, the MDOT and the FHWA to audit and inspect its Project books and records at any reasonable time in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. Such records are to be kept available for three (3) years from the date of the final payment of federal aid for work conducted under this Agreement and upon completion of the MDOT Commission audit.**
- **The Vendor will maintain the Records for at least three (3) years from the date of final payment of federal aid made by MDOT under this Agreement and upon completion of the MDOT Commission audit in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. In the event of a dispute with regard to the allowable expenses or any other issue under this Agreement, the Vendor will continue to maintain the Records at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.**
- **The MDOT, or their representative, may inspect, copy, or audit the Records at any reasonable time after giving reasonable notice in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006333 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: AECOM Great Lakes, Inc. – Location: 4219 Woodward Avenue, Suite 200, Detroit, MI 48201 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$2,960,420.52.

Fees:

<u>Contract</u>	<u>Description of Provided Services</u>	<u>Construction Cost Estimate</u>	<u>Consultant Fees</u>
(JN 220393)	Fed Aid Majors	\$14,600,000	\$1,898,000.70
(JN 219373)	Joe Louis Greenway West Chicago Connector	\$4,019,033.60	\$562,419.85
"As-Needed Inspection Services	Various	\$500,000.00	\$499,999.97
		\$19,698,693.00	\$2,960,420.52

PUBLIC WORKS-waiver requested

6006334 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Hubbell, Roth & Clark, Inc. – Location: 535 Griswold Avenue, Suite 1650, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$3,259,659.01.

Funding:

Account String: **3301-04189-193850-632100**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Encumbered Funds: **\$1,258,148 as of June 28, 2024**
*awaiting update if funding is coming from FY-25

Consolidated Affidavits:

Date signed: **5-14-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment App. complies;

 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **5-9-25**

Political Contributions and Expenditures Statement:

Signed: **5-14-24** Contributions: **none**

Background:

The Vendor will perform Construction Engineering and Inspection (CE & I), quality assurance and material testing services for various federal, state and locally funded construction projects that include, but are not limited to, highway, bridge, traffic signal, pavement marking and signage, streetscape/transportation enhancement, street construction or curb ramp construction and/or reconstruction for compliance with the Americans with Disabilities Act (ADA), survey, geotechnical engineering services on highway and major street projects, ranging in scope from minor intersection improvements to new construction, reconstruction, resurfacing, milling, repairs and/or improvements of major streets.

As well as preparing and submit necessary reports showing the location and measurements of ADA ramps. The Vendor may also be required to provide MDOT certified construction inspectors on an “as needed” basis for the inspection of ongoing City of Detroit projects.

Bid Information:

RFQQ opened March 7, 2024, and closed April 1, 2024. 30 Suppliers Invited. 5 Bids Received. Bids were evaluated on Technical Competence of Key Personnel/Experience [25 points]; Capacity and Resources of the firm to Perform the Work [15 points]; Innovations that Promote Time and Cost Savings/Peer-Review Policies [15 points]; References/Pre-Qualifications and Certifications [10 points]; Phase II Economic Development Detroit Headquartered Business [15 points]; Phase II Economic Development Detroit Based Business [5 points]; Phase III Economic Development Subcontractors Detroit Headquartered Business [20 points]; Phase III Economic Development Subcontractors Detroit Based Business [10 points]; Total Maximum Points is 100.

All Bids:

AECOM Great Lakes	[87 points]
Hubbel, Roth, & Clark	[80 points]
Tyme Engineers	[50 points]
Alfred Benesch	[45 points]
Nowak & Fraus	[28 points]

Contract Details:

Vendor: **Hubbell, Roth & Clark, Inc.** Bid: **2nd Highest Ranked [80 points]**
Amount: **\$3,259,659.01** End Date: **3 yrs. from approval**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006334 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Hubbell, Roth & Clark, Inc. – Location: 535 Griswold Avenue, Suite 1650, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$3,259,659.01

Services:

- **Furnish services and labor necessary to conduct and complete the Construction Engineering and Inspection (CE & I) Services.**
- **The Vendor will furnish materials, equipment, supplies, and incidentals necessary to perform the Services, and check and/or test the materials, equipment, supplies, and incidentals in carrying out this work.**
- **The Vendor will perform Services in compliance with the standard construction practices of the City; the Project construction contract, proposal, and plans; the Standard Specifications for Construction and all applicable publications referenced within; the Michigan Construction Manual; the Materials Sampling Guide; the Materials Quality Assurance Procedures Manual; the Density Control Handbook; and other references, guidelines, and procedures manuals needed to carry out the work described herein in an appropriate manner.**
- **Vendor will perform field operations in accordance with the MDOT's Personal Protective Equipment (PPE) Policy as stated in the MDOT Guidance Document #10118. The Vendor will perform field operations in accordance with MIOSHA regulations and accepted safety practices.**
- **Provide an experienced office technician knowledgeable about the Field Manager system, and procedures regarding project record documentation.**
- **Provide administrative support.**
- **Provide all computer equipment necessary to run the Field Manager system**
- **Provide appropriate coordination and contact, public relations, and cooperation with affected local, state, and/or federal agencies including the Federal Highway Administration; other Vendor and other Consultants; the general public; utilities and railroad companies; and local police, fire, and emergency services which may be affected by the Project, and which are deemed to be the responsibility of the Contractor by the Local Agency.**
- **Perform staking in accordance with MDOT standards, including, but not limited to, staking to be performed by the Engineer and Consultant as indicated in SP 104(A) Vendor Staking (or current applicable Vendor Staking Special Provision) including Mitigation staking, and perform staking to be performed by the Engineer included in SP104 (H) Bridge Structure Stakes and Control, to verify accuracy and compliance with the contract documents.**
- **Resolve plan errors, discrepancies or omissions identified by the Vendor.**
- **Perform inspection of the construction site to verify that proper soil erosion and sedimentation controls are in place. A MDEQ certified NPDES Storm Water Operator shall be assigned to inspect and document the project per the NPDES requirements. Any violation of the NPDES permit by the Construction. The vendor must be immediately reported to the Project Manager.**
- **Vendor will Keep daily diaries, sketches, logs, and records consistent with MDOT practice to record the Vendor's progress.**
- **Provide inspection of Vendor field construction work, provide quality control, and confirm substantial conformance with the Specifications, Plans, and Proposal.**
- **Complete a final inspection of all work included in the Project for acceptance, after notification by the Vendor that the work is completed or after the Vendor's records show the work is completed. The final inspection shall include notifying the Vendor in writing of particular defects to be remedied if work is not acceptable to the Vendor.**
- **The Vendor will furnish off-site inspections and tests of steel, cement, bituminous mixture designs, sewer and drainage pipe, structural steel, pre-stressed girders and beams, traffic signs, and other materials customarily tested in MDOT laboratories with its own forces or by statewide contracts except concrete aggregates, aggregates, and concrete cylinders.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006334 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Hubbell, Roth & Clark, Inc. – Location: 535 Griswold Avenue, Suite 1650, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$3,259,659.01

Services-continued:

- **The Vendor will provide the bituminous plant inspection required for Quality Assurance and will submit the QA reports to the Contractor Project Engineer for analysis and action. The Vendor will still be responsible for all on-site bituminous inspection required, including, but not limited to, locating the required Quality Assurance cores, and coordinating with the vendor regarding this sampling.**
- **The Vendor and any Sub-Consultants performing density testing services that use equipment regulated by the Nuclear Regulatory Commission (NRC) will:**
 - **Possess a valid license issued by the NRC, or other agency recognized by the Local Agency, for ownership and use of sealed sources contained within portable nuclear density gauges.**
 - **Provide the Local Agency and MDOT with a copy of the license (1 above).**
 - **Comply with all rules and regulations set forth by Title 10 (Energy) and 49 (Transportation)**
- **The Vendor and any Sub-Consultants will provide the federal court required ADA ramp inspection at each ramp location, document whether the ramp is compliant or not, direct the Vendor to correct any deficiencies, maintain the inspection records, compile the data into the City provided Excel spreadsheet and report that information to the City.**
- **Maintain project files in accordance with the MDOT Office Manual and Local Agency's procedures in the Detroit Office located at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**
- **Follow standard accounting practices and permit representatives of the DPW-CED, the MDOT and the FHWA to audit and inspect its Project books and records at any reasonable time in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. Such records are to be kept available for three (3) years from the date of the final payment of federal aid for work conducted under this Agreement and upon completion of the MDOT Commission audit.**
- **The Vendor will maintain the Records for at least three (3) years from the date of final payment of federal aid made by MDOT under this Agreement and upon completion of the MDOT Commission audit in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. In the event of a dispute with regard to the allowable expenses or any other issue under this Agreement, the Vendor will continue to maintain the Records at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.**
- **The MDOT, or their representative, may inspect, copy, or audit the Records at any reasonable time after giving reasonable notice in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006334 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Hubbell, Roth & Clark, Inc. – Location: 535 Griswold Avenue, Suite 1650, Detroit, MI 48226 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$3,259,659.01

Fees:

<u>Contract</u>	<u>Description of Provided Services</u>	<u>Construction Cost Estimate</u>	<u>Consultant Fees</u>
PW-7010	Holden Retaining Wall Reconstruction	\$2,500,000.00	\$363,238.93
PW-7058	Randolph Streetscape	\$8,500,000.00	\$1,259,378.46
(JN 215251)	Traffic Signal Modernization at 24 locations along Mack/MLK	\$2,413,261.00	\$331,862.45
(JN 216578)	Traffic Signal Modernization at 14 locations -Citywide	\$2,172,052.00	\$303,495.05
(JN 218374/218376)	Traffic Signal Modernization at 13 locations	\$1,663,380.00	\$224,631.26
(NI # 511945J)	Traffic Signal Upgrade with addition of Pre-signals for RR crossing at Central St and John Kronk	\$250,000.00	\$52,475.90
(CS 82000 JN#215639)	2024 Pavement Marking Project	\$1,700,000.00	\$224,577.22
"As-Needed Inspection Services"	Various	\$500,000.00	\$499,999.74
		\$19,698,693.00	\$3,259,659.01

PUBLIC WORKS-waiver requested

6006335 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Tyme Consulting Engineers, Inc. – Location: 400 Renaissance Center, Suite 2611 , Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,507,716.44.

Funding:

Account String: **3301-04189-193850-632100**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Encumbered Funds: **\$1,258,148 as of June 28, 2024**
*awaiting update if funding is coming from FY-25

Consolidated Affidavits:

Date signed: **3-22-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment App. complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **2-19-25**

Political Contributions and Expenditures Statement:

Signed: **3-22-24** Contributions: **none**

Background:

The Vendor will perform Construction Engineering and Inspection (CE & I), quality assurance and material testing services for various federal, state and locally funded construction projects that include, but are not limited to, highway, bridge, traffic signal, pavement marking and signage, streetscape/transportation enhancement, street construction or curb ramp construction and/or reconstruction for compliance with the Americans with Disabilities Act (ADA), survey, geotechnical engineering services on highway and major street projects, ranging in scope from minor intersection improvements to new construction, reconstruction, resurfacing, milling, repairs and/or improvements of major streets.

As well as preparing and submitting necessary reports showing the location and measurements of ADA ramps.

The Vendor may also be required to provide MDOT certified construction inspectors on an “as needed” basis for the inspection of ongoing City of Detroit projects.

Bid Information:

RFQQ opened March 7, 2024, and closed April 1, 2024. 30 Suppliers Invited. 5 Bids Received. Bids were evaluated on Technical Competence of Key Personnel/Experience [25 points]; Capacity and Resources of the firm to Perform the Work [15 points]; Innovations that Promote Time and Cost Savings/Peer-Review Policies [15 points]; References/Pre-Qualifications and Certifications [10 points]; Phase II Economic Development Detroit Headquartered Business [15 points]; Phase II Economic Development Detroit Based Business [5 points]; Phase III Economic Development Subcontractors Detroit Headquartered Business [20 points]; Phase III Economic Development Subcontractors Detroit Based Business [10 points]; Total Maximum Points is 100.

All Bids:

AECOM Great Lakes	[87 points]
Hubbel, Roth, & Clark	[80 points]
Tyme Engineers	[50 points]
Alfred Benesch	[45 points]
Nowak & Fraus	[28 points]

Contract Details:

Vendor: **Tyme Consulting Engineers, Inc.**
Amount: **\$1,507,716.44**

Bid: **3rd Highest Ranked [50 points]**
End Date: **3 yrs. from approval**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006335 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Tyme Consulting Engineers, Inc. – Location: 400 Renaissance Center, Suite 2611 , Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,507,716.44.

Services:

- **Furnish services and labor necessary to conduct and complete the Construction Engineering and Inspection (CE & I) Services.**
- **The Vendor will furnish materials, equipment, supplies, and incidentals necessary to perform the Services, and check and/or test the materials, equipment, supplies, and incidentals in carrying out this work.**
- **The Vendor will perform Services in compliance with the standard construction practices of the City; the Project construction contract, proposal, and plans; the Standard Specifications for Construction and all applicable publications referenced within; the Michigan Construction Manual; the Materials Sampling Guide; the Materials Quality Assurance Procedures Manual; the Density Control Handbook; and other references, guidelines, and procedures manuals needed to carry out the work described herein in an appropriate manner.**
- **Vendor will perform field operations in accordance with the MDOT's Personal Protective Equipment (PPE) Policy as stated in the MDOT Guidance Document #10118. The Vendor will perform field operations in accordance with MIOSHA regulations and accepted safety practices.**
- **Provide an experienced office technician knowledgeable about the Field Manager system, and procedures regarding project record documentation.**
- **Provide administrative support.**
- **Provide all computer equipment necessary to run the Field Manager system**
- **Provide appropriate coordination and contact, public relations, and cooperation with affected local, state, and/or federal agencies including the Federal Highway Administration; other Vendor and other Consultants; the general public; utilities and railroad companies; and local police, fire, and emergency services which may be affected by the Project, and which are deemed to be the responsibility of the Contractor by the Local Agency.**
- **Perform staking in accordance with MDOT standards, including, but not limited to, staking to be performed by the Engineer and Consultant as indicated in SP 104(A) Vendor Staking (or current applicable Vendor Staking Special Provision) including Mitigation staking, and perform staking to be performed by the Engineer included in SP104 (H) Bridge Structure Stakes and Control, to verify accuracy and compliance with the contract documents.**
- **Resolve plan errors, discrepancies or omissions identified by the Vendor.**
- **Perform inspection of the construction site to verify that proper soil erosion and sedimentation controls are in place. A MDEQ certified NPDES Storm Water Operator shall be assigned to inspect and document the project per the NPDES requirements. Any violation of the NPDES permit by the Construction. The vendor must be immediately reported to the Project Manager.**
- **Vendor will Keep daily diaries, sketches, logs, and records consistent with MDOT practice to record the Vendor's progress.**
- **Provide inspection of Vendor field construction work, provide quality control, and confirm substantial conformance with the Specifications, Plans, and Proposal.**
- **Complete a final inspection of all work included in the Project for acceptance, after notification by the Vendor that the work is completed or after the Vendor's records show the work is completed. The final inspection shall include notifying the Vendor in writing of particular defects to be remedied if work is not acceptable to the Vendor.**
- **The Vendor will furnish off-site inspections and tests of steel, cement, bituminous mixture designs, sewer and drainage pipe, structural steel, pre-stressed girders and beams, traffic signs, and other materials customarily tested in MDOT laboratories with its own forces or by statewide contracts except concrete aggregates, aggregates, and concrete cylinders.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006335 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Tyme Consulting Engineers, Inc. – Location: 400 Renaissance Center, Suite 2611 , Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,507,716.44.

Services-continued:

- **The Vendor will provide the bituminous plant inspection required for Quality Assurance and will submit the QA reports to the Contractor Project Engineer for analysis and action. The Vendor will still be responsible for all on-site bituminous inspection required, including, but not limited to, locating the required Quality Assurance cores, and coordinating with the vendor regarding this sampling.**
- **The Vendor and any Sub-Consultants performing density testing services that use equipment regulated by the Nuclear Regulatory Commission (NRC) will:**
 - **Possess a valid license issued by the NRC, or other agency recognized by the Local Agency, for ownership and use of sealed sources contained within portable nuclear density gauges.**
 - **Provide the Local Agency and MDOT with a copy of the license (1 above).**
 - **Comply with all rules and regulations set forth by Title10 (Energy) and 49 (Transportation)**
- **The Vendor and any Sub-Consultants will provide the federal court required ADA ramp inspection at each ramp location, document whether the ramp is compliant or not, direct the Vendor to correct any deficiencies, maintain the inspection records, compile the data into the City provided Excel spreadsheet and report that information to the City.**
- **Maintain project files in accordance with the MDOT Office Manual and Local Agency's procedures in the Detroit Office located at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**
- **Follow standard accounting practices and permit representatives of the DPW-CED, the MDOT and the FHWA to audit and inspect its Project books and records at any reasonable time in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. Such records are to be kept available for three (3) years from the date of the final payment of federal aid for work conducted under this Agreement and upon completion of the MDOT Commission audit.**
- **The Vendor will maintain the Records for at least three (3) years from the date of final payment of federal aid made by MDOT under this Agreement and upon completion of the MDOT Commission audit in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226. In the event of a dispute with regard to the allowable expenses or any other issue under this Agreement, the Vendor will continue to maintain the Records at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.**
- **The MDOT, or their representative, may inspect, copy, or audit the Records at any reasonable time after giving reasonable notice in the Detroit Office at HRC, INC at 535 Griswold Avenue, Suite 1680, Detroit, MI 48226.**

Contract Discussion continues on the next page
PUBLIC WORKS-waiver requested-cont.

6006335 100% Major Street Funding – To Provide Construction Engineering & Inspection Services for Major Street Improvement Projects. – Contractor: Tyme Consulting Engineers, Inc. – Location: 400 Renaissance Center, Suite 2611 , Detroit, MI 48243 – Contract Period: Upon City Council Approval for a Period of Three (3) Years – Total Contract Amount: \$1,507,716.44.

Fees:

<u>Contract</u>	<u>Description of Pro- vided Services</u>	<u>Construction Cost Estimate</u>	<u>Consultant Fees</u>
PW- 7062	Class C Resurfacing	\$2,000,000.00	\$225,933.45
PW-7064	Wayne County Jail Street Improvements	\$1,000,000.00	Cancelled by CoD
PW-7065	HRD Alley Improve- ments	\$1,500,000.00	\$166,143.83
JN218416	Rosa Parks & W. Jef- ferson Road Improve- ments. Project to b let by MDOT LAP	\$4,137,890.00	\$619,459.85
"As-Needed Inspec- tion Services	Various	TBD.	\$496,179.31
Totals		\$7,637,890.00	\$ 1,507,716.44

PUBLIC WORKS

6002858-A2 100% Major Street Funding – AMEND 2 – To Provide an Increase of Funds for Electrical Design, Geometric Design and Intelligent Transportation System Services. – Contractor: WSP Michigan Inc. – Location: 500 Griswold Street, Suite 2600, Detroit, MI 48226 – Contract Period: August 31, 2020 – August 31, 2025 – Contract Increase Amount: \$221,753.40 – Total Contract Amount: \$1,771,753.40.

Funding:

Account String: **3301-04189-193850-617900-193003**
Fund Account Name: **Major Street Fund**
Appropriation Name: **Major Street Fund Capital**
Encumbered Funds: **\$1,258,148 as of June 28, 2024**

Tax Clearances Expiration Date: **5-13-25**

Political Contributions and Expenditures Statement:

Signed: **11-29-23** Contributions: **2 donations to the Mayor in 2021 & 1 to Mayor in 2023.**

Consolidated Affidavits:

Date signed: **11-29-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval in 2020, all 3 bids were awarded contracts, including this vendor, AECOM, and Atkins Michigan, Inc. This Amendment is being requested for additional engineering services.

According to OCP, “OCP will be pursuing a supply schedule for DPW’s engineering services so that there is pooled authority, which we hope will mitigate requesting contract amendments for this service.”

Contract Details:

Vendor: **WSP Michigan, Inc**

Amount: **Add \$221,753.40; Total \$1,771,753.4**

End Date: **Remains the same; through August 31, 2025**

Services remains the same:

Continue to provide Preliminary surveys & detailed construction drawings for Electrical Design, Geometric Design and Intelligent Transportation System Services, including but not limited to:

Modernization/relocation of traffic signals; All street lighting projects; Projects for intersections, widening/modifying street corridors; Develop traffic circulation and safe routes for schools; Design all non-motorized projects – bike paths, pedestrian walkways, streetscapes; Infrastructure work; Various projects for Intelligent Transportation System including Connected Vehicle technology, Smart City innovations, Wireless/fiber communications systems, Traffic surveillance system; Conduct Road Safety Audits to identify projects eligible for Federal/State funding; Design non-motorized projects such as bike path, pedestrian walkway and streetscape projects etc.; Conducts Road Safety Audits; Design intersections and corridor widening/modification, pavement markings and ADA complaint sidewalk and curb ramps; Design safe route to school and develop appropriate traffic circulation and safety improvements for schools.

Identified Sub-consultants include:

- 1. Integral Blue – Madison Heights, MI**
- 2. Somat Engineering - Detroit, MI [certified as a Detroit Based, Headquartered, & Minority-Owned Business].**
- 3. SSI Technology – Novi, MI**
- 4. Traffic Data Collection - Washington, MI.**

Fees -remains the same:

Payments based on the receipt of invoices for services of various professionals at hourly rates [including overhead and benefits] that ranges from \$81.21 for Inspector II to \$357.29 for Senior Technical Manager/Specialist. Hourly Pay rates include 3% increase for each year of the contract.

Amendment 1 TOTAL \$221,753.40. TOTAL Contract Value \$1,771,753.40.

Contract discussion continues onto the next page.

Public Works – continued

6002858-A1 100% Major Street Funding – AMEND 1 – To Provide an Increase of Funds for Electrical Design, Geometric Design and Intelligent Transportation System Services. – Contractor: WSP Michigan, Inc. – Location: 500 Griswold Street, Suite 2600, Detroit, MI 48226 – Contract Period: August 31, 2020 through August 31, 2025 – Contract Increase Amount: \$550,000.00 – Total Contract Amount: \$1,550,000.00.

\$1,284,533.85 of the authorized \$1,550,000 has been invoiced on this contract.

of Detroit Residents:

Vendor indicates a Total Employment of 121; 80 Employees are Detroit residents; 12 Detroit resident working on this project at the time of approval.

Additional Information:

6002858 was initially approved during recess the week of August 28, 2020 with Atkins Michigan to provide Electrical Design, Geometric Design and Intelligent Transportation System Services for \$1,000,000; through August 31, 2025.

Amendment 1 to add \$550,000 to the contract was approved January 30, 2024, making the total contract amount \$1,550,000; through August 21, 2025.

TRANSPORTATION-waiver requested

6006094 100% City Funding – To Provide Bus Repair Services for New Flyer Coaches. – Contractor: New Flyer of America Inc. – Location: 6200 Glenn Carlson Drive, St. Cloud, MN 56301 – Contract Period: Upon City Council Approval for a Period of Five (5) Years – Total Contract Amount: \$3,800,000.00.

Funding:

Account String: **5301-27200-200300-617900**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Available Funds: **\$9,705,636 as of June 28, 2024**

Tax Clearances Expiration Date: **4-4-25**

Political Contributions and Expenditures Statement:

Signed: **5-22-24** Contributions: **none**

Consolidated Affidavits:

Date signed: **5-22-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment App. complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

None. This is Non-Standard Procurement.

The emergency request is to repair major accident buses. Detroit’s Department of Transportation (DDOT) has an urgent need to fix twenty-three (23) major accident buses. Implementing this project will allow DDOT to meet the September 2024 peak vehicle pull-out requirement.

DDOT had a contract # 6003993 with New Flyer of America, Inc. to repair accident buses. DDOT currently has (23) buses that have been down for major accidents since 2019. The buses are a combination of diesel and hybrid vehicles. The existing contract expired on January 24, 2023. DDOT need the new contract is executed to place the purchase request because the delay in fixing the coaches will impact the revenue service and increase the downtime.

Contract Details:

Vendor: **New Flyer of America Inc**

Amount: **\$3,800,000.00**

End Date: **3 yrs. from approval**

Services:

- A “major” repair job, in this instance, is one requiring at least 56 hours of labor, or a job wherein parts and labor cost a total of \$25,000 or more.
- perform coach accident repair service of the Detroit Department of Transportation (DDOT) New Flyer revenue buses.
- The Vendor will repair DDOT New Flyer revenue buses that are still under warranty (including exterior and interior body components). The Vendor will not only repair damage due to traffic accidents, but also damage due to theft, natural disaster (fire, flood), vandalism, etc.
- All vehicle repair and materials, of whatever kind or character covered by this specification, will be subject to the inspection, test and approval of the DDOT. This inspection may be made at the point of repair or delivery, as mutually agreed upon by the DDOT and the Vendor. In case no agreement is made, the point of inspection and test shall be selected by the DDOT.
- The Vendor will provide repair progress photos on a bi-weekly basis to the DDOT Maintenance Management. At the end, the Vendor will submit a full completion report to send to the DDOT team.
- Rejected, incomplete coaches or materials that fail within the specified warranty period, by reason of inherent defects, will be made good, immediately upon demand to and at the expense of the Vendor. In all cases, the warranty coverage will be reimbursed for one hundred percent (100%) parts and labor for the entire warranty time and mileage period from the Vendor to DDOT.

TRANSPORTATION-waiver requested-cont.

6006094 100% City Funding – To Provide Bus Repair Services for New Flyer Coaches. – Contractor: New Flyer of America Inc. – Location: 6200 Glenn Carlson Drive, St. Cloud, MN 56301 – Contract Period: Upon City Council Approval for a Period of Five (5) Years – Total Contract Amount: \$3,800,000.00.

Services-continued:

- **The Vendor will be responsible for all transportation charges for pick-up and delivery of the coach to and from the DDOT. The Vendor will provide a parts warranty of a minimum of two (2) years from the date of DDOT’s acceptance of the repaired coach.**
- **The vendor will purchase adequate stock and provide all parts, tools and supplies required to affect the accident repair work within the time period submitted in the estimate.**
- **All replacement parts are to be original equipment manufacturer (OEM) parts or parts approved in writing by the DDOT Vehicle Maintenance Manager or his designee. The OEM parts supplied by the Vendor will not exceed 3% of the original parts price.**
- **The Vendor will perform a thorough inspection of the coach and perform a complete repair of all items incidental to the repair as specified. A complete repair includes all body work, electrical, glass replacements, cables, components/equipment and all miscellaneous work.**
- **All bodywork and component/equipment repairs shall be according to Original Equipment Manufacturers (OEM) specifications. Replacement body/structure parts and components/equipment shall be OEM or DDOT approved equal.**
- **The Vendor will perform a final inspection and will be responsible for the performance of the body work, component/equipment, and systems.**
- **The Vendor will pick up and deliver the coaches to the DDOT, Monday through Friday excluding holidays between the hours of 9:00 AM and 3:00 PM.**

Fees:

- **Shop Labor Flat Rate For Coach Repair work to include welding, painting, sanding, metal workings, electrical, HVAC, Under Carriage & Chassis, Fire Suppression, Mechanical, Testing and Inspection Workers: Est. Quantity 10,400 Hours; \$95.00 per hour Extended Price \$1,895,650.**
- **Parts: estimated Lump sum based upon historical data: \$1,727,650.**
- **Sub-Contracted services for Coach Transportation (19 Buses logistics) to and from the DDOT repair facility. \$7,800 per bus. Extended Price \$148,200.**
- **Miscellaneous Shop Supplies Flat Rate Per Coach Repair (19 Buses) \$1,200 Extended Price \$22,800.**
- **Environmental Fee for proper disposal; Flat Rate Per Coach Repair (19 Buses) \$300 Extended Price \$5,700.**

- **Based on historical information, DDOT’s quantity estimate of coaches to be repaired under this contract is: 19 and is subject to vary up or down during the Contract**

CONSTRUCTION & DEMOLITION

6006408 100% ARPA Funding – To Provide Stabilization of Commercial Structures. – Contractor: DMC
Consultants – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Upon City
Council Approval through June 30, 2025 – Total Contract Amount: \$634,011.00.

Funding

Account String-: **3923-22013-366003-617900-851314**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Neighborhood Beautification**
Encumbered Funds: **\$3,689,418 as of June 28, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **4-15-24** Contributions: **1 to CM in 2021**

Consolidated Affidavits

Date signed: **4-15-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for Neighborhood Beautification.

Background:

Grey Box Program and this contract is intended to support the City's blight removal efforts by removing debris from in and around commercial structures, securing windows and doors, and performing roof repairs so that they may be better suited for rehabilitation. The goal of the program is to improve health and economic outcomes through the remediation of vacant commercial properties that present the greatest opportunity for neighborhood revitalization.

Bid Information:

RFP opened April 5, 2024 & closed on May 6, 2024. 269 Suppliers Invited; 2 Bids Received.

Bids were evaluated based on Previous experience & references [35 points]; Project Schedule [35 points]; and Cost Proposal [30 points]. Maximum points available is 100 points.

ALL Bids without contingency: **DMC Consultants [100 points]**
Professional Consulting [51 points]

Contract Details:

Vendor: **DMC Consultants**

Bid: **Highest Ranked [100 points]**

Amount: **\$634,011**

End Date: **June 30, 2025**

Services

Provide stabilization commercial structures within the city of Detroit so that they may be better suited for rehabilitation. The following Services will occur at 5 locations:

- 1. 12430 Kelly – Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 2 windows and hollow metal door; Remove and replace approx. 6 sq asphalt shingle roof; install 1,600 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**
- 2. 12434 Kelly - Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 2 windows and hollow metal door; install 800 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**
- 3. 12440 Kelly - Masonry repairs; Prepare opening and Install 1storefront glass door and hardware; Replace 6 windows and hollow metal door; Remove and replace approx. 12 sq asphalt shingle roof; install 1,600 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**

Contract discussion continues onto the next page.

CONSTRUCTION & DEMOLITION – *continued*

6006408 100% ARPA Funding – To Provide Stabilization of Commercial Structures. – Contractor: DMC
Consultants – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Upon City
Council Approval through June 30, 2025 – Total Contract Amount: \$634,011.00.

Services – *continued*

4. **12446 Kelly - Masonry repairs; Prepare opening and Install 2 storefront glass doors and hardware; Replace 2 windows and hollow metal door; Install store front glass on street sides; Remove and replace rear 2- story wood deck; install 7,400 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**

5. **12115 Dexter – Extensive Masonry repairs and replacement;; Prepare openings and replace windows, storefront glass on the north end of the building; Install 2 store front glass on the south side and 1 in middle of the building; Prepare, remove, and replace 4 hollow metal door, frame, and Hardware; Replace 4 windows at rear; Remove and replace missing steel roof trusses and decking to accept new roof.; install 7,200 sqft. Roof system with 15-year warranty; interior/exterior trash-out services.**

Each property will be Completed within 120 days of notice to proceed.

Property Ownership type: 12430 Kelly, 12434 Kelly, 12440 Kelly, 12446 Kelly, and 12115 Dexter are ALL Publicly Owned properties.

Fees:

12430 Kelly	\$58,368
12434 Kelly	\$29,355
12440 Kelly	\$70,623
12446 Kelly	\$39,900
12115 Dexter	\$360,354
13.5% Contingency	\$75,411
TOTAL	\$634,011

of Detroit Residents:

Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.

HOUSING AND REVITALIZATION-*waiver requested*

6006432 100% City Funding – To Provide the FY25 Annual Operating Agreement for Economic Development Services including Administration of the Detroit Legacy Business Program. – Contractor: Economic Development Corporation of the City of Detroit – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$800,000.00.

Funding:
NOT provided

Consolidated Affidavits:
Affidavits NOT required

Tax Clearances Expiration Date: 7-1-25

Background:

The Economic Development Corporation of the City of Detroit (“EDC”) is a public body corporation and an instrumentality of the City of Detroit, Michigan, created pursuant to the Public Act No. 338 (hereinafter "Act 338") Public Laws of Michigan, 1974, as amended .

The EDC engages in activities which strengthen and revitalize Detroit's economic base by providing increased employment opportunities. The EDC promotes economic development such as renovation, facility modernization, expansion, real estate acquisition, leasing, relocation, retention and business attraction. The EDC has the power to establish project areas where jobs are at stake and to acquire property for public purpose or blight remediation so that new enterprises may be attracted, or existing businesses can grow and/or be refurbished. The effective use of the statutory powers of the EDC results in the expansion of the City's tax base while retaining jobs and creating new employment opportunities. The EDC is governed by a nine-member Board of Directors who serve staggered six-year terms after being appointed by the Mayor and confirmed by City Council. For each project (defined in Act 338), two additional Special Directors (appointed and confirmed in the same manner) serve for the duration of, and only for that particular project. Special Directors provide citizen input regarding the interests of businesses and residents in the area of the project.

Shortly after its creation, the Board of Directors of the EDC contracted with the Detroit Economic Growth Corporation to provide staff services. This relationship has continued through the 2023- 2024 fiscal year and has been extended in 2024-2025.

Being housed in and supported by its staff, the Detroit Economic Growth Corporation (DEGC) provides the EDC with a high degree of professional support services. The DEGC also provides administrative and project management services to the Downtown Development Authority, Local Development Finance Authority, Corridor Improvement Authority and the Detroit Brownfield Redevelopment Authority. Having these complimentary agencies under one roof makes efficient use of staff support services and provides a multitude of assistance options that combined with the City's inherent abilities provide a customized package to encourage economic development projects in Detroit. The major components of the EDC responsibilities which it will continue to pursue in 2024- 2025 are as follows: Maintenance of the Corporation, Issuance of Revenue Bonds, Loan Administration, Property Transfers.

The EDC special project includes Eastern Market, I-94 Industrial Area, Mayor Dennis Archer Greenway aka Jos Campau Greenway, Joe Louis Greenway, Infrastructure Innovation Zone Improvement Project.

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-waiver requested-cont.

6006432 100% City Funding – To Provide the FY25 Annual Operating Agreement for Economic Development Services including Administration of the Detroit Legacy Business Program. – Contractor: Economic Development Corporation of the City of Detroit – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$800,000.00.

Bid Information:

None.

Contract Details:

Vendor: **Economic Development Corporation of the City of Detroit**
Amount: **\$800,000.00** End Date: **June 30, 2025**

Services:

- **Provide assistance to private companies and organizations as may enable them to locate or relocate within the City of Detroit.**
- **Assist the City in the marketing of City owned land available for economic development**
- **Work with the City and other agencies to establish and formulate plans for economic development in the City of Detroit**
- **EDC will, upon request by the City, make available to the City and documents in EDC’s possession relating to matter with respect to which EDC has rendered services under this Agreement.**
- **EDC will facilitate the administration of the Detroit Next Michigan Development Corporation.**
- **EDC shall subgrant to the Detroit Economic Growth Association (“DEGA”) an amount equal to \$500,000 for the design and establishment of the Detroit Legacy Business Fund/**
- **The Detroit Legacy Business Fund will be designed to focus on providing acknowledgement, technical assistance, and financial assistance to Detroit based businesses. At this time, our understanding is that the threshold for consideration as a legacy business will be 35 years in operation in Detroit.**
- **Examples of what the Detroit Legacy Business Program will fund:**
 - **Matching funding for façade improvements and exceptional structural repairs.**
 - **Technical assistance and education with the goal of creating continuity and sustainability of legacy business operations.**
- **EDC (through the DEGA) will design and implement a program consistent with the aforementioned goals, subject to the approval of the City. We expect to have the program designed and launched by early Fall of 2024.**
- **The EDC (through the DEGA) will utilize appropriate dedicated personnel to administer the Detroit Legacy Business Fund.**

Fees:

ADMINISTRATIVE SERVICES:

Contract with Detroit Economic Growth Corporation for the partial administration of the Economic Development Corporation and the full Administration of the Next Michigan Development Corporation\$300,000

Administration of Detroit Legacy Business Program500,000

TOTAL BUDGET:\$800,000

HOUSING & REVITALIZATION – *Waiver Requested*

6006433 100% City Funding – To Provide Economic Development Services including the District Business Liaison Program and Retail Studies on behalf of the City of Detroit. – Contractor: Detroit Economic Growth Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,191,489.00.

Funding:

Account String: **Expenses will come out of FY2025 funding**
Account String for FY2025 has not been issued yet.

Consolidated Affidavits & Donations:

NOT Required for agreements
between government agencies.

Tax Clearances Expiration Date: 5-3-25

Bid Information:

None, because this is an agreement between CoD & DEGC for annual operating funds to provide economic development services of the behalf of the City of Detroit. DEGC will administer this agreement on behalf of HRD and certain services will be performed at the request of the Mayor’s Jobs & Economy Team (JET).

Contract Details:

Vendor: **Detroit Economic Growth Corporation (DEGC)** Amount: **\$2,191,489** End Date: **June 30, 2025**

Services:

Support small businesses throughout the City of Detroit and the District Business Liaison Program by providing the following Services during the term of this agreement (July 1, 2024 to June 30, 2025):

- **Aid private companies and organizations to locate or relocate within the City, and/or create/retain jobs available to low and moderate income persons.**
- **Provide information on available land, tax incentives, and special financing to assist the City in the marketing of the City-owned land available for economic development; and Establish, formulate, and perform plans for economic development.**
- **Consult with HRD & JET, as applicable, at least once a month on preparing plan/programs for economic development.**
- **Consult with and enter into contracts with governmental agencies and renew its contracts with the Downtown Development Authority and the Economic Development Corporation.**
- **Assist commercial and industrial enterprises (public and private) information regarding new or continued economic activity to maintain and expand economic development.**
- **Develop, coordinate, and administer specific projects and programs requested by the City, including, but not limited, to: setting and managing consolidated project schedules; identifying, sequencing, and tracking deliverables and outcomes; technical assistance; financial support for economic development activities; coordinating with all relevant City departments; and working with PDD and DON to prioritize community engagement, where appropriate.**
- **Continue to act as a liaison between the public, private and community sectors for economic development, including continuing its District Business Liaison (DBL) Program with business outreach and retention activity in all 7 City Council Districts.**
- **The DBL liaisons will listen to the concerns of business owners, connect them with initiatives, services, and supports with the expected outcome of supporting, retaining, and growing businesses in Detroit.**
- **Develop and maintain program infrastructure that includes job descriptions for DBL Program staff; operating procedures; standard practices for collecting and analyzing data; business support “toolkits,” communications and outreach plans, and standard systems for reporting.**

Contract discussion continues onto the next page

Housing & Revitalization - *continued*

6006433 100% City Funding – To Provide Economic Development Services including the District Business Liaison Program and Retail Studies on behalf of the City of Detroit. – Contractor: Detroit Economic Growth Corporation – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$2,191,489.00.

Services - *continued*:

- Hire, manage, and oversee DBL Program staff, as well as support and manage DBL Program staff's efforts to build/maintain relationships, and establish priorities with district stakeholders, including City Council, and small business owner.
- Submit a monthly report to HRD and City Council Members detailing the support DBL Program staff have provided to businesses in each district, identified challenges, actions taken, and program performance/progress, as well as be available to address business concerns from Council Members.
- Create a SmartSheet (or comparable database) of businesses in each district and share it with City Council Members including at-large Council Members and their staff.
- Small Business Services Unit, staff and develop the Young Entrepreneurs Program to spread awareness of early stage funding opportunities including, traditional funding sources, community development financial institutions (CDFI's), venture capital, and existing programs such as Motor City Match.
- Procure consultant services to produce retail study to analyze the feasibility of an "African Town", as a cultural and economic micro district through DEGC's Small Business unit on the behalf of the City and PDD. Also, work with PDD to define scope of services for consultant.
- Procure consultant services to produce a Retail Market Analysis and Audit on behalf of the City of Detroit, Planning & Development Department. It will be conducted along Joy Road bounded by Trinity Road to the west and Linwood Street to the east. The analysis will identify commercial real estate opportunities, community engagement, and recommendations.
- DEGC will cooperate with other City departments who are also conducting community engagement/outreach activities in the neighborhood.

Fees:

DEGC will submit a requisition for payment prior to the 10th day of each month during the term of the agreement, beginning August 10, 2023, in the amount of \$174,290.75. DEGC will submit a quarterly report of Services rendered and costs incurred. The City through HRD and OCFO will approve payment after review of requisition and documentation.

Administrative Fees	\$1,780,389
Retail Studies	\$100,000
Rent/Utilities/Office	\$140,000
Legal/Audit/Consultants	\$40,000
Equipment/Leases	\$35,000
Telephone	\$15,000
Meetings/Marketing/Travel	\$56,100
Insurance	\$25,000
TOTAL Budget Not to Exceed	\$2,191,489

Additional Information:

Previously approved Business Liaison Contract(s):

6004788 was approved October 25, 2022 with Detroit Economic Growth Corporation to provide Support Small Businesses in Detroit & District Business Liaison Program for \$1,839,489; through June 30, 2023.

6005394 was approved June 27, 2023 with DEGC for \$2,091,489; through June 30, 2024.

HOUSING AND REVITALIZATION-*waiver requested*

6004587-A2 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for the Detroit Summer Youth Employment Program. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E Congress Street, Detroit, MI 48226 – Contract Period: July 1, 2022, through June 30, 2025 – Contract Increase Amount: \$6,000,000.00 – Total Contract Amount: \$20,250,000.00.

Funding:

Account String: **3923-22016-330115-617900**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA-Small Business Support**
Available Funds: **\$946,452 as of June 28, 2024**

Tax Clearances Expiration Date: **6-11-25**

Political Contributions and Expenditures Statement:

Signed: **8-22-23** Contributions: **none**

Consolidated Affidavits:

Date signed: **10-26-23**

Covenant of Equal Opportunity

Hiring Policy Compliance;

Employment App. complies;

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record
Disclosure

Background:

The Detroit Summer Youth Employment Program will provide work experiences with career pathway internships and occupational training to Detroit youth (ages 14-24). The Program is a large-scale joint effort of the City and community partners, working together with corporate and philanthropic leaders to help Detroit youth and young adults obtain meaningful employment and training opportunities.

Through the program, youth may be matched with employers who are willing to hire them permanently if they demonstrate the skills, interest, and a willingness to remain employed. The program provides career exploration, paid work experiences, credentialed training, and exposure to high-growth, high-demand occupations through apprenticeships, professional internships, and vocational experiences. Youth may work up to 120 hours over six weeks during the summer. Participants are provided comprehensive exposure to the world of work in vetted, youth-friendly environments with a focus on positive, safe activities.

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2) for assistance to unemployed or underemployed workers.

Bid Information

None, because this is an amendment to add funds and time to an existing contract. At the time of approval, this vendor was selected using the Notice of Funds Available (NOFA) process.

Contract Details:

Vendor: **Detroit Employment Solutions Corporation**

Amount: **+\$6,000,000; Total \$20,250,000**

End Date: **June 30, 2025**

Services-remains the same:

Services will be provided to Detroit residents determined eligible within the ages of 14-24 and willing to work part-time over a 6-week period between July 1 and September 1, or on a schedule feasible for students attending public, charter or private schools in Detroit during the school year. Participants in the Detroit Summer Youth Employment Program will be paid between \$10 and \$15 per hour, bi-weekly.

Employers acting as host sites also benefit as they are connected to local, informed, and trained youth. The program aims to service 8,000 youth each summer who will be placed with approximately 90 employers acting as host sites. DESC will be administering the Summer Youth Employment Program on behalf of the City of Detroit.

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-*waiver requested -cont.*

6004587-A2 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for the Detroit Summer Youth Employment Program. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E Congress Street, Detroit, MI 48226 – Contract Period: July 1, 2022 through June 30, 2025 – Contract Increase Amount: \$6,000,000.00 – Total Contract Amount: \$20,250,000.00.

Services-remains the same-cont.:

The program provides meaningful employment opportunities for Detroit’s youth and young adults through its tiered-level experiences including:

1. The Career Exploration component introduces young people (typically ages 14–16) to first-time work and career opportunities through community service, team projects, and job shadowing. This tier is for youth with little or no previous work experience. Worksites include Junior Police, Fire Cadets, and placements at various community-based organizations.
2. The Ready for Work component focuses on young people (typically ages 16 – 18) with some previous work experience. This tier places youth with a host employer or in a vocational training experience while continuing to build career readiness skills. Worksites include industry-led and pre-apprenticeship trainings.
3. The Career Pathways Internship component is a competitive internship for young people (typically ages 17-24) with previous work experience who have a desire to focus on a specific career pathway with a host employer. Worksites could include DTE Energy, Blue Cross Blue Shield, Marathon Petroleum, and Accenture.

With the oversight of the City’s Jobs and Economy Team (JET), the subrecipient will be responsible for project implementation and management activities. DESC will provide:

- Coordination of the Detroit Summer Youth Employment Program;
- Facilitation of training;
- Transportation services for youth/program participants;
- Fund and oversee Detroit Summer Youth Employment Program staff, including but not limited to career specialists, youth coordinators, project managers, employer specialists and admin. staff;
- Provide other administrative services, including but not limited to technology functions, providing program supplies, program insurance, facility rentals and any other Detroit Summer Youth Employment Program related services required by the City.

The following tasks will be provided by DESC:

Task 1: Pre-Program Activities and On-going Project Administration including providing regular status reports/meetings, collaborate with stakeholders to organize work streams; execute participant agreements.

Taks 2: Programming Activities including Kick-off Meeting and Online & Participant Orientation.

Task 3: Work Experience Quality & Safety including preparing guidelines for worksites and businesses; conduct work site checks; prepare work site evaluation scoring criteria; and develop a method to identify and possibly remove sites from the program that fail to meet the scoring criteria.

Task 4: Conduct Post-Award Grant Disbursement & Monitoring Activities including Program Recruitment in coordination with City JET and other designated City departments, and DESC through social media channels, job fairs, etc., announce online application, hold pre-program/pre-work informational sessions, provide DDOT passes if needed; programming activities such as securing partnerships, match participants with work/training, coordinate summer program subrecipient(s), and provide stipends to all program participants biweekly; Financial Management & Grant Compliance.

Task 5: Award Close-out.

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-waiver requested -cont.

6004587-A2 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for the Detroit Summer Youth Employment Program. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E Congress Street, Detroit, MI 48226 – Contract Period: July 1, 2022 through June 30, 2025 – Contract Increase Amount: \$6,000,000.00 – Total Contract Amount: \$20,250,000.00.

A timeline of key programmatic milestones is as follows:

Program Timeline	
Year 1	KEY MILESTONES
January-May	Program Application Open
May-June	Kick-Off Meeting and Participant
May-June	12 hours of Work Readiness Pre-Training for Participants
June	Career Connections Fairs for
June	Participant Orientations
July	Summer Work Experiences Start
August	Summer Work Experiences End
September	Employer and Youth Evaluations
October – December	Recap and Process Planning
January	New Year Implementation Starts

In addition, during the term of this agreement DESC is to meet the following performance schedule each year. If at the start of this agreement key milestone dates have already passed, subrecipient may take up to 30 days to meet those milestone deliverables.

The Subrecipient’s project administrative offices are located at 115 Erskine, Detroit, MI 48201. Administrative hours for the Program Administration services will be 9 AM – 5 PM

Fees at the time of Approval:

Detroit Summer Youth Employment Program 2022-2024

Program Elements	ARPA Allocation	Year 1 FY23	Year 2 FY24
Youth Wages (servicing 8,000 youth per program year)	\$8,842,705	\$5,500,000	\$3,117,705
DESC & Connect Detroit Coordinated Programming Contract	\$2,634,800	\$1,500,000	\$1,159,885
Direct Programming costs including DESC Staff Personnel Cost (total staff 22)	\$500,000	\$250,000	\$250,000
Direct / Indirect Costs (supplies, technology, Work Readiness Pre-Training, Marketing, mileage, facilities, internal IT, non-program labor, evaluation, team)	\$297,495	\$250,000	\$247,410
TOTAL	\$12,275,000	\$7,500,000	\$4,775,000

• To meet funding amounts necessary to administer this program, DESC will supplement this budget with additional eligible non-ARPA funding sources.

Additional details to the chart above:

- Youth Wages - The average wages per youth over the 3 Tiers within the program average \$1,560 per youth participant.
- DESC & Connect Detroit Coordinated Programming Contract includes Police and Fire Staff Support, Connect Detroit Summer Youth Employment Contracts, Industry-Led Training and Pre-apprenticeship Provider Contracts, Program-end Youth Competition Incentives, and transportation support services.
- Direct Administrative cost and Indirect cost usually are budgeted at 10% of available funding/award

The full authorized \$12,275,000 has been invoiced on this contract.

Contract Discussion continues on the next page

HOUSING AND REVITALIZATION-waiver requested -cont.

6004587-A2 100% ARPA Funding – AMEND 1 – To Provide an Increase of Funds for the Detroit Summer Youth Employment Program. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E Congress Street, Detroit, MI 48226 – Contract Period: July 1, 2022 through June 30, 2025 – Contract Increase Amount: \$6,000,000.00 – Total Contract Amount: \$20,250,000.00.

Amendment 2 Fees:

Detroit Summer Youth Employment Program 2022-2025

Program Elements	Year 1 FY22-FY23	Year 2 FY23-FY24	Year 3 FY24-FY25	Total FY22-FY25
Youth Wages (servicing 8,000 youth per program year)	\$5,750,000	\$3,117,705	\$5,370,602	\$14,238,307
Subrecipient Costs	\$1,500,000	\$1,159,885	\$579,000	\$3,238,885
Direct Programming Costs (DESC Staff, supplies, technology, marketing, mileage, etc.)	\$250,000	\$477,410	\$1,841,271	\$2,568,681
Indirect Costs	—	\$20,000	\$184,127	\$204,127
TOTAL	\$7,500,000	\$4,775,000	\$7,975,000	\$20,250,000

- *To meet funding amounts necessary to administer this program, DESC will supplement this budget with additional eligible non-ARPA funding sources. In addition, this budget is preliminary and will be approved by the Chief Financial Officer once eligible de minimis is calculated.*

Additional Information:

Contract 6004587 was approved July 26, 2022, with Detroit Employment Solutions Corporation to provide Recruitment and Implementation of a Summer Youth Employment Program

Contract 6004587-A1 was approved January 9, 2024, with Detroit Employment Solutions Corporation to provide Recruitment and Implementation of a Summer Youth Employment Program for \$14,250,000 through June 30, 2025.