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TO: DetroitCity Council

FROM: David Whitaker, Director 
Legislative Policy Division

DATE: May 23, 2024

RE: Report on Flyer for Community Outreach on Vacant Buildings

The Legislative Policy Division (LPD) has been requested by Council Member Mary Waters to craft a flyer that can be distributed digitally and via print which ensures that property owners know that, should their property be vacant, even temporarily, they must register it with the City. LPD notes the adoption and or implementation of the flyers are an administrative function to be carried out by the executive branch of city government. LPD has honored the request of Council Member Waters and submit the attached flyers for City Council's decision on whether to forward the documents to the Administration's Building Safety, Engineering and Environmental Department (BSEED) for consideration.

The flyers are designed to get the attention of homeowners of vacant property and alert them to the requirements of the City Code, Section 8-15-45, regarding the registration of vacant property. The flyers contain the rudimentary elements needed to comply, but also provides a QR Code¹ that takes them to BSEED's Vacant Property Registration Fact which details what needs to be done.

If we can be of further assistance, please call upon us.

¹ Quick Response Code

Are you the owner of a vacant property? Do you know section 8-15-45 of Detroit code requires the following:



REGISTER: Owners must register vacant buildings within 30 days of vacancy or notice from the City. Renew registration annually.

DISPLAY EMERGENCY CONTACT: Post a weather-sheltered notice with local contact info for emergencies. Owners may request a police warning sign.

SECURE AND MAINTAIN: Keep vacant buildings secured from trespass and maintained as per regulations. Comply with any issued orders or notices.

OWNERSHIP AND TRANSFER: New owners must obtain a new registration within 30 days if the property remains vacant.



FOR MORE INFORMATION, CONTACT THE BUILDING SAFETY, ENGINEERING, AND ENVIRONMENTAL DEPARTMENT OF THE CITY OF DETROIT (BSEED) OR SCAN THE QR CODE .



ATTENTION VACANT PROPERTY OWNERS

Are you the owner of a vacant property?
Do you know section 8-15-45 of Detroit code requires the following:



REGISTER:

Owners must register vacant buildings within 30 days of vacancy or notice from the City. Renew registration annually.

01



DISPLAY EMERGENCY CONTACT:

Post a weather-sheltered notice with local contact info for emergencies. Owners may request a police warning sign.

02



SECURE AND MAINTAIN:

Keep vacant buildings secured from trespass and maintained as per regulations. Comply with any issued orders or notices.

03



OWNERSHIP AND TRANSFER:

New owners must obtain a new registration within 30 days if the property remains vacant."

04

FOR MORE INFORMATION CALL BSEED OR CLICK THE QR CODE



313-628-2451

