

City of Detroit

CITY COUNCIL


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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: March 18, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of March 19, 2024.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for the March 19, 2024 Formal Session.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Fire	1	0	0	0
General Services	3	0	0	3
Health	1	0	0	0
Transportation	1	0	1 Amendment to Add Time	0
Totals	6	No Focused/Limited Bids	1 Amendment(s);	3

50% of all Contractors included in the contract list for the week of March 19, 2024 are located in Detroit.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: March 18, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION MARCH 19, 2024.**

FIRE

6006112 100% City Funding – To Provide Advanced Cleaning, Inspection, Care, Maintenance and Tracking of Firefighter Structural Turnout Gear. – Contractor: Fireservice Management LLC – Location: 32001 Schoolcraft Road, Livonia, MI 48150 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$442,903.50.

Funding:

Account String: **1000-29241-240110-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Fire Services Infrastructure**
Available Funds: **\$1,754,428 as of March 15, 2024**

Tax Clearances Expiration Date: **5-12-24**

Political Contributions and Expenditures Statement:

Signed: **3-14-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **3-14-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

The services covered under this contract was bid out twice. The 1st RFQ opened September 19, 2023 and closed on October 10, 2023. The 2nd RFQ opened January 31, 2024 & closed on February 15, 2024.

20 Invited Suppliers; 2 Bid received.

Bids were evaluated on price only. None of the following bidders hold any Detroit Business Certifications.

ALL Bids:

Fire Service Management	\$147,634.50
LIONS [located in	\$196,171.05

Contract Details:

Vendor: **Fireservice Management LLC**
Amount: **\$442,903.50**

Bid: **Lowest Bid**
End Date: **March 31, 2027**

Services:

Vendor will supply DFD with Specialty Cleaning, Advanced Inspection, Advanced Cleaning, Sanitization, and Record Keeping of all Cleaning, Inspection, and Repairs for each piece of DFD Protective Clothing in accordance with NFPA 1851 – latest edition and MIOSHA Part 74.

Provide full compliant repair services, including but not limited to re-pairing holes, tears, trim replacement, Velcro replacement, moisture barrier repairs and sealing and thermal barrier repairs. Vendor will be capable and authorized to provide warranty repairs to LION garments.

Services also include pick-up and delivery of gear, machine washing and pre-soaking, pre-treatment and/or hand-spotting as needed. Each cleaned, inspected, and repaired garment will be returned to the City, individually bagged in clear plastic. Clearly visible in each bag shall be a work report detailing the tracking number, firefighter name, and will detail all cleaning and repair work done to that specific garment.

Contract Discussion continues onto the next page

FIRE-continued

6006112 100% City Funding – To Provide Advanced Cleaning, Inspection, Care, Maintenance and Tracking of Firefighter Structural Turnout Gear. – Contractor: Fireservice Management LLC – Location: 32001 Schoolcraft Road, Livonia, MI 48150 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$442,903.50

Services – continued:

The turnaround time for Advanced Cleaning, Toxic and Biological Contamination, Advanced Inspections, and Repairs is 5 business days.

Every Wednesday, the Vendor will perform Pickup and Delivery services at various Fire Department Locations.

Special Cleaning for Carbon Dioxide will be done by the Vendor’s sub-contractor Emergency Technical Decon located at 3711 Kennebec Dr. Ste. 100 Eagan, MN 55122.

Fees:

Prices include all equipment, labor, and material necessary to complete the cleaning, inspection, and repair of bunker gear, as well as pickup/delivery services.

Bunker Coat Items & Bunker Pant Items

Item	Description	UOM	Unit Price
1	Pickup, Advanced Inspection, Advanced Cleaning, Delivery (Bunker Coat)	EA	\$25.90
2	Pickup, Advanced Inspection, Advanced Cleaning, Delivery (Bunker Pants)	EA	\$25.90
3	Small patch - liner	EA	\$22.50
4	Medium patch - liner	EA	\$29.25
5	Large patch - liner	EA	\$44.25
6	Small patch - shell	EA	\$15.75
7	Medium patch - shell	EA	\$21.00
8	Large patch - shell	EA	\$36.00

9	Replace Zipper - coat	EA	\$45.00
10	Small hole	EA	\$7.15
11	Stitch Cuff	EA	\$7.15
12	Stitch Trim	EA	\$7.15
13	Replace Snap Tab	EA	\$11.25

GENERAL SERVICES

3072317 100% Capital Funding – To Provide Two (2) Electric Golf Carts. – Contractor: ADA Legacy Group, LLC – Location: 400 Renaissance Center, Suite 2600, Detroit, MI 48243 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$37,575.00.

Funding:

Account String: **4533-20507-472290-644124**
Fund Account Name: **City of Detroit Capital projects**
Appropriation Name: **CoD Capital Projects**
Available Funds: **\$1,374,764 as of March 15, 2024**

Tax Clearances Expiration Date: **1-30-25**

Political Contributions and Expenditures Statement:

Signed: **12-20-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **12-20-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened November 3, 2023 & closed on December 8, 2023. 59 Invited Suppliers; 1 Bid received.

Bids were evaluated on price only.

ALL Bids:

ADA Legacy Group \$37,575 [Does not hold any Detroit Business Certifications, but is located in Detroit]

Although ADA Legacy Group was the single bid, it met the required specifications, and the price was in the acceptable range.

Contract Details:

Vendor: **ADA Legacy Group, LLC**
Amount: **\$37,575**

Bid: **Single Bid**
End Date: **December 31, 2024**

Services:

Furnish 2 Electric Golf Carts. Vendor can deliver golf carts within 2 weeks after receipt of purchase order. Deliver to GSD – Vehicle Control Center.

Fees:

Electric 2024 Bintelli Beyond 6- Seater Golf Cart is \$18,787.50 each.

Total not to exceed \$37,575

GENERAL SERVICES

6006007 100% Major Street Funding – To Provide Irrigation System Repair and Maintenance. – Contractor: Decima, LLC – Location: 16870 Schaefer Highway, Detroit, MI 48235 – Contract Period: Upon City Council Approval for a Period of Two (2) Years– Total Contract Amount: \$275,000.00.

Funding:

Account String: **3301-26470-470300-617900**
Fund Account Name: **Major Street**
Appropriation Name: **Parks and Public Space Management**
Available Funds: **\$15,046,978 as of March 15, 2024**

Tax Clearances Expiration Date: **11-22-24**

Political Contributions and Expenditures Statement:

Signed: **11-09-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened October 26, 2023 & closed on November 10, 2023. 23 Invited Suppliers; 3 Bids received. 2 Bids were awarded contracts, including Decima, LLC, and American Sprinkler & Landscaping.

Bids were evaluated on price only.

ALL Bids:

Decima LLC	\$63,400
American Sprinkler & Landscaping	\$115
Premier Group Associates	\$117,000

According to OCP, American Sprinkler & Landscaping pricing on bid tab is low because they only uploaded dollar amount without multiplying dollar value and hours.

Contract Details:

Vendor: **Decima, LLC**
Amount: **\$275,000**

Bid: **Lowest Bid**
End Date: **2 years from approval**

Services:

Furnish labor and materials to service, maintain, and repair existing underground sprinkler (irrigation) systems at various City locations.

Turn on and activate systems and have all systems operational as directed and prioritized by the City of Detroit representative. All systems are to be turned on by May 29th. Work also includes draining and winterizing all systems by October 31st.

Lawn Sprinkler Locations

- **Belle Isle Entryway**
- **Gratiot Ave. 1**
- **Third St. Islands**
- **Cadillac Square**
- **Livernois Blvd**
- **East Grand Circus Park**
- **West Grand Circus Park**
- **Madison Ave**
- **West Grand Blvd.**

Contract Discussion continues onto the next page

GENERAL SERVICES-continued

GENERAL SERVICES

6006007 100% Major Street Funding – To Provide Irrigation System Repair and Maintenance. – Contractor: Decima, LLC – Location: 16870 Schaefer Highway, Detroit, MI 48235 – Contract Period: Upon City Council Approval for a Period of Two (2) Years– Total Contract Amount: \$275,000.00.

Services-continued:

- LaSalle Park
- Scripps Park
- Harmonie Park
- Lafayette Islands
- Larned Islands
- West Grand Blvd. Island
- Police Building at Palmer Park
- East Grand Blvd. Medians
- Stanton Park
- Riverside Park
- Kemeny Park and Recreation Bldg.
- Erma Henderson Park
- Chandler Park- Six acres of Soccer Field
- Romanowski
- Stoepel 2
- Cozy Corner, Rouge Park
- Adam Butzel

Vendor must be able to furnish same-day service when necessary (emergency) and maintain a full-service facility capable of taking calls and dispatching repair crews, or advise when repairs can be scheduled, when contacted by the City's representative, without delay. Service priority is directed by the City's representative.

Fees:

- 1,200 hours straight time: \$42 Per Hour/Per Person
- 200 Hours overtime: \$65 Per Hour/Per Person
- Parts will be charged at invoice cost plus 10%
- All of the above hourly rates are on the job rates only. No travel time will be allowed.

Detroit Business Certifications:

Certified as a Detroit Based, Headquartered, and Micro Business.

GENERAL SERVICES

6006042 100% Major Street Funding – To Provide Tree Planting and Maintenance. – Contractor: Payne Landscaping, Inc. – Location: 7635 Davison, Detroit, MI 48212 – Contract Period: Upon City Council Approval through March 4, 2025 – Total Contract Amount: \$2,225,000.00.

Funding:

Account String: **3301-26470-470200-617900**
Fund Account Name: **Major Street**
Appropriation Name: **Parks and Public Space Management**
Available Funds: **\$15,046,978 as of March 15, 2024**

Tax Clearances Expiration Date: **10-18-24**

Political Contributions and Expenditures Statement:

Signed: **11-27-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **11-27-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened November 3, 2023 & closed on November 27, 2023. 8 Invited Suppliers; 6 Bids received. 3 Bids were awarded contracts, including Payne Landscaping, Premier Group Associates, and W.H. Cannon LLC.

Bids were evaluated on price only.

ALL Bids:

Payne Landscaping	\$1,175,019 [9% equalized bid \$1,069,267.29 for D-BB, D-RB, D-HB, & D-MB]
Premier Group Associates	\$73,936.54 [12% equalized bid \$65,064.16 for D-BB, D-RB, D-HB, & D-BSB]
WH Cannon	\$2,280,115
AAX Global	\$102,99 [prices were not competitive]
New Beginning Landscape	\$1,779,457 [did not bid on most plant species- submitted incomplete bid]
Davey Resource Group	\$6.00 [did not bid on most plant species- submitted incomplete bid]

The Department recommends Payne Landscaping for the freeway planting portion of the bid (I-96 & I-75) as it was the lowest bid. Premier and WH Cannon will be awarded the Commercial Corridor, Residential, and Park planting portion of the bid.

Contract Details:

Vendor: **Payne Landscaping, Inc.**

Bid: **2nd Lowest Responsible Bid**

Amount: **\$2,225,000**

End Date: **March 4, 2025**

Services:

Plant and maintain trees across the City of Detroit, which includes on two freeways I-96 & I-75, maintenance of trees along Jefferson Ave.

Freeway Plantings:

Trees, shrubs, and bulbs will be planted on the freeway verge (map attached). Planting must be done in accordance with City of Detroit provided site plans and MDOT permits. Contractor will have the capacity and capabilities to plant in accordance with scope of work outlined below and MDOT limited Right of Way landscaping standards (attached), which includes temporary traffic control, soil erosion and sedimentation control. MDOT planting permits will be secured by the City of Detroit.

All plants are to be procured and installed in accordance with American Association of Nurserymen (AAN) Landscape Standards.

All plants are to be watered thoroughly at the time of planting and at minimum 10 additional times during the maintenance period. All trees and shrubs that die within the establishment period shall be replaced by the vendor at no additional cost to the City. Vendor is not responsible for plant material that dies due to vandalism or acts beyond their control determined by the City Representative.

Contract discussion continues onto the next page.

General Services – *continued*

6006042 100% Major Street Funding – To Provide Tree Planting and Maintenance. – Contractor: Payne Landscaping, Inc. – Location: 7635 Davison, Detroit, MI 48212 – Contract Period: Upon City Council Approval through March 4, 2025 – Total Contract Amount: \$2,225,000.00.

Fees:

An itemized price list of 21 various types of trees ranging from \$168 per Yellow Twig Dogwood tree to \$1,119 per Thornless Hawthorne tree. Mobilization, Bonds/Insurance, Miscellaneous/Close-out work cost is embedded in tree cost.

The price list also includes \$10,000 for Additional Services for unforeseen conditions, \$2,600 per day for Lane closures, 10 tree waterings per season is \$120 per tree], and \$400 per dead tree removal.

TOTAL \$225,000 for 2 years [averages \$9,375 a month].

Detroit Certifications:

Detroit Based, Headquartered, Resident Based, Small , and Minority- Owned Business Enterprise.

HEALTH

6006102 100% City Funding – To Provide Municipal Resident Identification Card Software System. – Contractor: Omicron Technology Solution, LLC – Location: 2031 Kings Highway, Shreveport, LA 71103 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract Amount: \$87,000.00.

Funding:

Account String: **1000-27250-250070-626010**
Fund Account Name: **General Fund**
Appropriation Name: **Resident Health Services**
Available Funds: **\$2,453,986 as of March 15, 2024**

Tax Clearances Expiration Date: **11-3-24**
Political Contributions and Expenditures Statement:
Signed: **1-12-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **1-12-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

RFP opened October 2, 2023 & closed on October 30, 2023. The bid was extended a week due to only 1 bid being received. 392 Invited Suppliers; 1 Bids received.

Bids were evaluated on Similar Scope of Work Experience with Municipalities [25 points]; Methodology of Approach (Strategy and implementation plan) [15 points]; Strength in Technology, Software, Security Data Protection Programs [15 points]; Cost [10 points]; Detroit Based Business Certification of Vendor [15 points]; Detroit Based Business Certification of Subs [20 points]; Total Maximum without Certification [65 points], with certifications [100 points].

ALL Bids:

Omicron Technology Solutions, LLC [65 points]

According to OCP, “The major supplier in this region was Identiphoto who had supplied these cards to Wayne, Washtenaw and Kalamazoo counties however they went out of business in 2023. Omicron is focused on this service and was able to meet all necessary PHI, PII, HIPPA and cyber-security requirements.”

For over 25 years, Omicron Technology Solutions (OTS) has provided full-service & robust identification systems for cities, municipalities, schools, transit agencies, and private companies. OTS’ innovative suite of fully customizable software provides governments and municipalities with a set of versatile and scalable tools to simplify complex processes. They have deployed, integrated, customized, and supported hundreds of projects for various clients since 1995.

Contract Details:

Vendor: **Omicron Technology Solutions, LLC**
Amount: **\$87,000**

Bid: **Sole Bid**
End Date: **March 27, 2027**

Services:

Vendor will provide scalable Municipal ID software with professional services for residents that will produce a physical resident identification card. The vendor will also provide the design, development, testing, and deployment of the System which is a secure and trustworthy municipal identification card system. The System will provide for scheduling appointments, enrollment, creation, fulfillment, applications, as well as the design and creation of a unique, secure card that will allow users to access City services, discounts, and bank services.

The System will allow either stationary or mobile functionality for the collection of personal information into a secure database for on-site card creation and online card verification; ability for users to enter document point values from anywhere with a basic internet connection, after manually reviewing identity documents; and integrate these software systems with existing City software and services.

Contract discussion continues onto the next page.

HEALTH-continued

6006102 100% City Funding – To Provide Municipal Resident Identification Card Software System. –
Contractor: Omicron Technology Solution, LLC – Location: 2031 Kings Highway, Shreveport, LA
71103 – Contract Period: Upon City Council Approval through March 31, 2027 – Total Contract
Amount: \$87,000.00.

Services – continued:

The System will schedule appointments, enrollment, creation, fulfillment, applications, as well as the design and creation of a unique, secure card that will allow users to access City services, discounts, and bank services. The System will include a documented and tested disaster recovery plan.

The system will also include a secure cloud-based front-end app to securely interface with additional document verification hardware for the purposes of verification without transferring personal identifiable data. The System will not store any personal identifiable information, including, but not limited to names, full addresses, phone numbers, economic information, images, and citizenship status.

The Vendor will also provide training and materials to users, as well as quickly deployable mobile workstations for signing up users' locations around the City.

The system will be compatible with major internet browsers such as Google Chrome, Internet Explorer, Safari, etc. The system will provide customer-facing documentation to be presented in multiple languages to serve the various demographics within the City.

Omicron will provide training and materials to users including instructor-led training, hard copy/on-line training, manuals, video, etc.; Technical support; and On-going maintenance/upgrades.

This contract also includes as option to extend the contract period for up to 2 additional years.

Fees:

**Municipal ID Platform Enrollment & Reporting System implementation & configuration is \$24,300.
Municipal ID Platform Annual license, Maintenance, Support, & Hosting is \$37,200.**

Annual Licensing for years 2-5 is \$15,000 per year.

Total not to exceed \$87,000.

TRANSPORTATION

6004310-A1 100% Transportation Grant Funding – AMEND 1 – To Provide an Extension of Time Only for Replacement Glass Panels for Various DDOT Bus Shelters. – Contractor: Christy Glass Company – Location: 570 W. Eight Mile Road, Ferndale, MI 48220 – Previous Contract Period: March 29, 2022 through March 28, 2024 – Amended Contract Period: Upon City Council Approval through March 28, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$430,875.00.

Funding:

Account String: **5303-20816-201111-622100-350999**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **FY2020 CARES ACT 5307 Urbanized Area
Formula Grant-MI 2020 022**
Funds Available: **\$1,730,920 encumbered funds as of March 15, 2024**

Tax Clearances Expiration Date: **2-16-23**
Political Contributions and Expenditures Statement:
Signed: **1-31-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-31-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract.

Contract Details:

Vendor: **Christy Glass Company** Amount: **Remains the same; Total \$430,875**
End Date: **Add 1 year; through March 28, 2025**

Services/Fees – remains the same:

Provide various sizes of clear tempered glass as replacement glass for Bus Shelters throughout the City of Detroit. The prices and sizes vary, ranging from \$80.60 to \$306.82.

Bulk orders are offered at a discounted price, ranging from \$43.61 to \$170.43 each for 100 glass panels. This averages approximately a 30-46% discount based upon the size of the glass and number of pieces ordered. \$116,392.39 of the previously authorized \$430,875 has been invoiced on this contract. No additional funding is being requested for this amendment.

Additional Information

Contract 6004310 was initially approved April 26, 2022 with Christy Glass Company to provide Replacement Glass Panels for Various DDOT Bus Shelters for \$430,875; through March 28, 2024.