

Right-of-Entry (ROE) to include permanent monitoring well installation (>30days)

Process for Obtaining City Council Approval for Permanent Monitoring Well Installation/Petition of Encroachment.

1. Submit a detailed request in writing and a site plan through DPW's Right of Way Management System at <https://detroitmi.viewpointcloud.com>
2. Request must include full contact information, name, number, address, fax, email, etc.
3. Request must be signed.
4. Any comments provided during the review will be sent to the applicant using an automated email from the City of Detroit Right of Way Management notification system. Applicants will need to respond to comments when necessary to prevent being denied due to an inactive status.
5. Once the review is complete and ready for City Council approval, DPW will submit it directly to the City Clerk to be put on the City Council agenda.
6. Depending on the request, location, whether or not signatures of the majority of residents in the area (usually for a closing) to show support, etc., the process can take six months to one year to complete.

Note: Detroit City Council has a summer recess from the end of July through early September, and a winter recess from the end of November to early January.

If you have further questions regarding right-of-way changes, contact the DPW-City Engineering Division, Maps & Records Bureau at (313) 224-3970 or MapsandRecordsBureau@DetroitMI.gov