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TO: The Honorable Detroit City Council

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: February 20, 2024

RE: **RESOLUTION TO ADJUST THE FEE SCHEDULE FOR THE BOARD OF  
ZONING APPEALS**

Council Member Latisha Johnson requested that the Legislative Policy Division (LPD) provide a resolution to adjust the fee schedule for the Board of Zoning Appeals (BZA). This resolution is accompanied by a Memorandum from BZA Director James Ribbron regarding the justification for the fees.

Please contact our office if we can be of any further assistance.

BY COUNCIL MEMBER LATISHA JOHNSON:

**RESOLUTION TO ADJUST THE FEE SCHEDULE FOR THE BOARD OF ZONING APPEALS**

**WHEREAS**, Section 9-507 of the 2012 Detroit City Charter permits the Director of the Board of Zoning Appeals to institute a Fee Schedule subject to the approval of City Council; and

**WHEREAS**, the Director of the Board of Zoning Appeals has proposed a \$30 fee to cover mailing and printing costs associated with administering Community Appeals; and

**WHEREAS**, there is no retroactive adjustment(s) for fees charged prior to the effective date of the new Fee Schedule; **NOW, THEREFORE BE IT**

**RESOLVED** that the Detroit City Council approves the fee proposed by the Director of the Board of Zoning Appeals with regard to Community Appeals and it shall become effective immediately upon Council's approval.