

City of Detroit

CITY COUNCIL


LEGISLATIVE POLICY DIVISION
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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: February 19, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of February 20, 2024.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey	City Clerk
Laura Goodspeed	Auditor General
Sandra Stahl	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Malik Washington	Mayor's Office

Statistics compiled for the list submitted for the February 20, 2024 Formal Session.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Assessor	1	0	1 Amendment to Add Time	0
Citywide	2	0	0	1
Construction & Demolition 15 Emergency Demolitions	15	0	0	15
DoIT	2	0	0	0
General Services	4	0	1 Amendment to Add Funds	3
Public Works	1	0	0	0
Transportation	5	0	3 Amendments to Add Time	2
Totals	30	No Focused/Limited Bids	4 Amendment(s);	21

70% of all Contractors included in the contract list for the week of February 20, 2024 are located in Detroit.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: February 19, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION FEBRUARY 20, 2024.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072382 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 22027 Fenkell. – Contractor: Adamo Demolition Company – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$119,359.50.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **03-27-24**
Political Contributions and Expenditures Statement:
Signed: **09-12-23** Contributions: **None**

Consolidated Affidavits

Date signed: **09-12-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 22027 Fenkell on October 16, 2023.

Bids closed on November 3, 2023. 9 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$129,123 [7% equalized bid \$120,084.39 for D-BB, D-HB, D-BSB]
Adamo Demolition Company \$117,000 [6% equalized bid \$109,980 for D-BB, D-HB]**

Contract Details:

Vendor: **Adamo Demolition Company Bid: Lowest** End Date: **June 30, 2024**
Amount: **\$117,000 [6% equalized bid \$109,980 for D-BB, D-HB]**

Services & Costs:

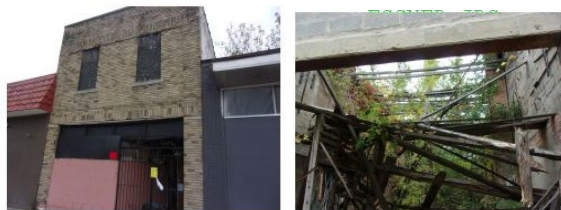
Demolition \$109,800; Backfill & Grading \$4,500; Site Finalization \$2,700; TOTAL \$117,000

*****Demolition Completion date: November 8, 2023**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, until 8/31/24.

Vendor indicates a Total Employment of 75; 3 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072539 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3621 Beatrice. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$26,350.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **05-09-23** Contributions: **1 current CMs in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **05-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 3621 Beatrice on January 19, 2024.

Bids closed on January 26, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$28,250 [8% equalized bid \$25,990 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$26,350 [12% equalized bid \$23,188 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$26,350 [12% equalized bid \$23,188 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$16,850; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$26,350

*****Demolition Completion date: February 2, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072538 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2432 Highland. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$29,950.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **05-09-23** Contributions: **1 current CMs in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **05-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 2432 Highland on January 23, 2024.

Bids closed on January 26, 2024. 11 Invited Suppliers; 2 Bids Received.

ALL Bids: **Inner City Contracting \$29,777 [8% equalized bid \$27,394.84 for D-BB, D-HB, D-BSB]**
DMC Consultants Inc \$29,950 [12% equalized bid \$26,356 for D-BB, D-RB, D-HB, D-BSB]

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$29,950 [12% equalized bid \$26,356 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$20,450; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$29,950

*****Demolition Completion date: Pending utility disconnect to complete the demolition**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072532 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 673 W Robinwood. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$29,850.00.

Funding

Account String: **4503-21003-160010-628100**
Fund Account Name: **General Obligation Bond**
Appropriation Name: **Neighborhood Improvement Bond**
Funds Available: **\$14,317,521 as of February 16, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **05-09-23** Contributions: **1 current CMs in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **05-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 673 W Robinwood on January 16, 2024.

Bids closed on January 24, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$34,800 [8% equalized bid \$32,016 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$29,850 [12% equalized bid \$26,268 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$29,850 [12% equalized bid \$26,268 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$20,350; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$29,850

*****Demolition Completion date: January 26, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072089 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2199 Helen. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$37,350.00

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **05-09-23** Contributions: **1 current CMs in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **05-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 2199 Helen on December 19, 2023.

Bids closed on January 12, 2024. 11 Invited Suppliers; 3 Bids Received.

**ALL Bids: Inner City Contracting \$38,777 [8% equalized bid \$35,674.84 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$37,350 [12% equalized bid \$32,868 for D-BB, D-RB, D-HB, D-BSB]
Leadhead Construction \$43,975 [13% equalized bid \$38,258.25 for D-BB, D-RB, D-HB, D-BMBC]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**

Amount: **\$37,350 [12% equalized bid \$32,868 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$27,850; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$37,350

*****Demolition Completion date: January 17, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072013 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3813 30th Street. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$27,350.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 3813 30th Street on January 2, 2024.

Bids closed January 9, 2024. 11 Invited Suppliers; 3 Bids Received.

ALL Bids: Inner City	\$26,470 [8% equalized bid \$24,352.40 for D-BB, D-HB, & D-BSB]
Smalley	38,900 [no certifications]
DMC	\$27,350 [12% equalized bid \$24,068 for D-BB, D-RB, D-HB & D-BSB]

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Lowest Equalized Bid** End Date: **June 30, 2024**
Amount: **\$27,350 [12% equalized bid \$24,068 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$17,850; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$27,350

*****Demolition Completion date: January 16, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24.
Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3071338 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 1288 Lakeview. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$21,200.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 1288 Lakeview on November 28, 2023.

Bids closed December 1, 2023. 11 Invited Suppliers; 2 Bids Received.

ALL Bids: Inner City \$32,750 [8% equalized bid \$30,130 for D-BB, D-HB, & D-BSB]
DMC \$21,200 [12% equalized bid \$18,656 for D-BB, D-RB, D-HB & D-BSB]

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Lowest Bid** End Date: **June 30, 2024**
Amount: **\$21,200 [12% equalized bid \$18,656 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$13,200; Backfill & Grading \$4,500; Site Finalization \$3,500; TOTAL \$21,200

*****Demolition Completion date: February 8, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3069380 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 18421 Patton. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$23,490.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 18421 Patton on November 28, 2023.

Bids closed September 26, 2023. 11 Invited Suppliers; 3 Bids Received.

ALL Bids: Inner City	\$23,500 [8% equalized bid \$22,325 for D-BB, D-HB, & D-BSB]
DMC	\$23,490 [12% equalized bid \$20,671.20 for D-BB, D-RB, D-HB & D-BSB]
Leadhead	\$28,200 [13% equalized bid \$24,534 for D-BB, D-RB, D-HB & D-MB].

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Lowest Equalized Bid** End Date: **June 30, 2024**
Amount: **\$23,490 [12% equalized bid \$20,671.20 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$15,990; Backfill & Grading \$4,000; Site Finalization \$3,500; TOTAL \$23,490

*****Demolition Completion date: September 29, 2023**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24.
Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3068934 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 7581 Holmes. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$21,850.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 7581 Holmes on August 31, 2023.

Bids closed September 7, 2023. 11 Invited Suppliers; 3 Bids Received.

ALL Bids: Inner City	\$21,000 [5% equalized bid \$19,950 for D-BB & D-BSB]
DMC	\$21,850 [12% equalized bid \$19,228 for D-BB, D-RB, D-HB & D-BSB]
Adamo	\$37,600 [7% equalized bid \$34,968 for D-BB & D-HB].

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Lowest Equalized Bid** End Date: **June 30, 2024**
Amount: **\$21,850 [12% equalized bid \$19,228 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$12,850; Backfill & Grading \$5,000; Site Finalization \$4,000; TOTAL \$21,850

*****Demolition Completion date: September 14, 2023**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



DoIT – Waiver Requested

3072665 100% City Funding – To Provide Payment for Invoices Regarding Electronic Signature and Remote Online Notary Projects. – Contractor: DocuSign, Inc – Location: 221 Main Street, Suite 1000, San Francisco, CA 94105 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$125,427.03.

Funding:

Account String: **1000-29310-310200-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Efficient and Innovative Operations Support – DoIT**
Available Funds: **\$12,436,887 as of February 16, 2024**

Tax Clearances Expiration Date: **12-11-2024**

Political Contributions and Expenditures Statement:
Signed: **1-23-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-23-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Online Employment App Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an Unplanned, Lapse in contract, Non-Standard Procurement Request. The services covered under this NSP request to pay overdue invoices incurred after the original contract expired. The original contract is 6002433, which was approved October 29, 2019 and expired October 31, 2023 for \$ [see Additional Information for details]. According to the NSP, This payment will eliminate the need for any future payments on 6002433.

Contract Details:

Vendor: **DocuSign, Inc** Amount: **\$125,427.03** End Date: **June 30, 2024**

Services/Fees:

Pay 11 overdue Invoices for Professional Services and Remote Online Notary Services from DocuSign, plus \$25,000 so departments can wrap up their projects, including the following:

- 1. Dated 1/1/23 for DocuSign Notary services, Enterprise Premier Support, & eSignature Enterprise Pro for Gov – Envelope from 12/1/22 – 10/31/23 for \$9,577.90**
- 2. Dated 2/5/23 for support services from 2 DocuSign team members from 12/1/22 – 12/3/22 & 12/4/22 – 12/17/22 for \$2,770.63**
- 3. Dated 12/8/22 for support services from 2 DocuSign team members from 10/2/22 – 10/31/22 for \$13,128.50**
- 4. Dated 1/5/23 for support services from 2 DocuSign team members from 11/1/22 – 11/30/22 for \$4,177.25**
- 5. Dated 3/8/23 for support services from 2 DocuSign team members from 1/8/23 – 1/31/23 for \$6,223.25**
- 6. Dated 6/7/23 for support services from 1 DocuSign team member from 4/2/23 – 4/29/23 for \$6,820**
- 7. Dated 7/6/23 for support services from 3 DocuSign team members from 5/1/23 – 5/31/23 for \$6,393.75**
- 8. Dated 5/11/23 for support services from 1 DocuSign team member from 3/1/23 – 3/31/23 for \$5,797**
- 9. Dated 8/5/23 for support services from 1 DocuSign team member from 6/1/23 – 6/31/23 for \$9,803.75**
- 10. Dated 4/1/23 for support services from 1 DocuSign team member from 2/1/23 – 2/28/23 for \$6,223.25**
- 11. Dated 9/6/23 for support services from 1 DocuSign team member from 7/2/23 – 7/29/23 for \$5,711.75**

TOTAL \$125,427.03

Additional Information:

Original Contract: 6002433 was initially approved October 29, 2019 with DocuSign to provide Professional Services to Sign Documents Electronically for \$396,000; 2 year term, through October 21, 2021.

Contract discussion continues onto the next page.

DoIT – Waiver Requested - continued

3072665 100% City Funding – To Provide Payment for Invoices Regarding Electronic Signature and Remote Online Notary Projects. – Contractor: Docusign, Inc – Location: 221 Main Street, Suite 1000, San Francisco, CA 94105 – Contract Period: Upon City Council Approval through June 30, 2024 – Total Contract Amount: \$125,427.03.

6002433 - Amendment 1 was approved June 30, 2021 to continue Professional Services to Sign Documents Electronically and add services for the Treasury, Health, Integration to DoIT's Cherwell ticketing system, Board of Review, DWSD, and DPD for \$532,960, making the total contract amount \$928,960 and add 2 years to the term of the contract; through October 31, 2023.

6002433 - Amendment 2 was approved May 17, 2022 for an additional \$70,553.50 to continue professional services and add the purchase of 1,000 Envelopes of DocuSign Remote Online Notarization (Electronic) and 100,000 Standard Envelopes (Electronic), making the total contract amount \$999,513.50; through October 31, 2023. No additional time was requested.

DoIt

6006072 100% City Funding – GovDelivery Communications to Detroit Residents via SMS Text Messages and TMS Targeted Messaging Services. – Contractor: Granicus LLC – Location: 408 Saint Peter Street, Suite 600, St. Paul MN, 55102 – Contract Period: Upon City Council Approval through February 28, 2027 – Total Contract Amount: \$404,888.48.

Funding

Account String: **1000-29310-310200-622302**
Fund Account Name: **General Fund**
Appropriation Name: **Efficient and Innovative Operations Support – DoIT**
Funds Available: **\$12,436,887 as of February 16, 2024**

Tax Clearances Expiration Date: **06-13-24**
Political Contributions and Expenditures Statement:
Signed: **05-03-23** Contributions: **none**

Consolidated Affidavits

Date signed: **05-03-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance; Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record

Background:

The System is a Software as a Service (SaaS) solution providing the ability to connect with city residents or other constituents by utilizing different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration.

Is a scalable cloud-based platform designed to manage multichannel digital communications: email, text messaging, social media. It's a subscription-based platform that allows self-selected content to be provided when and how the recipients want to receive it with no infrastructure required.

Bid Information

Bids opened on November 17,2023 Bids closed on December 8, 2023. 351 Invited Suppliers; 6 Bids Received.

Bids were evaluated on price only.

<u>ALL Bids:</u> Security Solutions Services LLC	[\$173,550]
Granicus Inc	[\$334,770]
Motorola Solutions Inc	[\$342,300]
Presidio Networked Solutions Group, LLC	[\$482,179.31]
Synergy Computer Solutions, Inc.	[\$606,480]
Kyyba Inc	[\$1,950,276]

*The lowest bidder Security Solutions Services LLC was disqualified by the Department due to the Vendor not meeting two (2) of the requirements of the RFQ. The next lowest responsible bidder was selected, which is Granicus Inc.

Contract Details

Vendor: **Granicus LLC** Bid: **2nd Lowest** End Date: **February 27, 2027**
Amount: **\$404,888.48**

Services:

Vendor shall provide the following of the system software:

- **Cloud-based mass communications platform with subscribe and unsubscribe capabilities**
- **User interfaces for Subscribers, that includes ability to subscriber to manage profile, preferences, subscriptions**
- **User interfaces for Administrators to send mass communications, manage user subscriptions, detailed/summary reporting, manage administrator/editor accounts, manage communication lists**

Contract discussion continues on the next page

Dolt-continued

6006072 100% City Funding – GovDelivery Communications to Detroit Residents via SMS Text Messages and TMS Targeted Messaging Services. – Contractor: Granicus LLC – Location: 408 Saint Peter Street, Suite 600, St. Paul MN, 55102 – Contract Period: Upon City Council Approval through February 28, 2027 – Total Contract Amount: \$404,888.48.

Services-continued

- **Unlimited emails with delivery reporting and management of all bounces, including limited retries and detail reporting.**
- **Ability to support the upload and migrate existing email lists**
- **Provide delivery and engagement reports on communications sent through the system**
- **Provide access to participate in the mass communication network.**
- **Provide ability to send mass notifications to multiple devices**
- **Provide 24/7 system monitoring, email and phone support during business hours, auto response to inbound messages from end users, and emergency support**
- **Provide Text-to-subscribe functionality**
- **Provide up to 4 web-hosted training sessions annually**
- **Access to a complete archive of all data created by the client and subscribers, including export into excel format.**
- **Message template integration, including Microsoft Word, Adobe InDesign, Microsoft Publisher.**
- **Minimum of 6,500,000 SMS/text messages per year**
- **Provide Targeted Messenger Service (TMS) up to 400,000 messages per year.**
- **Provide a Minimum 14-day notice for changes to application that included detail on how it will impact, administrators, subscribers, and our environment**
- **Provide annual updates on systems backup /recovery procedures and how actions taken in user interface can be recovered.**
- **Provide documentation to include operations, technical manuals, online help, and training materials.**

Fees:

Year 1: The Annual Communications Cloud Subscription cost is \$44,281.00

Other annual cost includes SMS Text Messages (6,500,000 per year) and targeted messaging (up to 400,000 target messages per year) totaling \$121,329.00

One-time fees for Targeted Messaging-set up and configuration and Targeted Messaging- online training totaling \$14,828.48

Year 2: the Communications Cloud Subscription, SMS Text Messages (6,500,000 per year), and targeted messaging (up to 400,000 target messages per year) fees increases to a total of \$129,822.00

Year 3: The Communications Cloud Subscription, SMS Text Messages (6,500,000 per year), and targeted messaging (up to 400,000 target messages per year) fees increases to a total of \$138,909.00

Total Contract amount is \$404,888.48.

GENERAL SERVICES

6005991 100% Capital Funding – To Provide Improvements at Bale Park for ADA Ramps, Sidewalks and Existing Playground Borders. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through January 8, 2025 – Total Contract Amount: \$200,000.00.

Funding

Account String: **4533-20507-470012-644124**
Fund Account Name: **City of Detroit Capital Project**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$18,496,497 as of February 16, 2024**

Tax Clearances Expiration Date: **08-02-24**

Political Contributions and Expenditures Statement:

Signed: **10-25-23** Contributions: **none**

Consolidated Affidavits

Date signed: **10-25-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information:

Bids closed on November 16, 2023. 11 Invited Suppliers; 5 Bids Received.

Bids were evaluated based upon Experience and Past Performance [25 points], Proposal Clarity and Schedule [10 points], Cost proposal [30 points]. Phase II Prime Contractor Economic Development-Detroit Headquartered Business [15 points] Detroit based business [5 points]. Phase Three Economic Development and Contract Performance of Prime and Subcontractor(s) – Detroit Headquartered Business [10 points], Detroit Based Business [10 points] Maximum Total Points [100 points]

ALL Bids: Demica LLC	[48 points] [\$445,790]
DMC Consultants	[42 points] [\$380,630]
Michigan Recreational Construction	[70 points] [\$328,850]
Premier Group Associates	[33 points] [\$410,467.55]
WCI Contractors	[67 points] [\$536,700]

Contract Details:

Vendor: **Michigan Recreational Construction, Inc.** Bid: **Highest Ranked [70 points]**
End Date: **January 8, 2025** Amount: **\$200,000.00**

Services:

The Vendor shall provide completion of site restoration work which shall include, but not limited to, the restoration of all areas disturbed by construction work: remove and restore existing playground border, concrete sidewalk, ADA ramps etc.

Site Restoration: Backfilling, all final lawn rough grading, finish fine grading of the lawn surfaces as specified in the preparation to install the hydro-seeding materials for lawn areas, the actual hydro-seeding and fertilization of the prepared.

Approved turf lawn areas, protection of all fixed site improvements like fencing, trees, play structures, walk and other paved surfaces from any overspray, clean-up following installation work, aeration, and fertilizing, and other maintenance and care necessary to produce a quality lawn including scarifying and re-application of any bare areas as required until the new turf is fully established.

Mobilization: necessary for all preparatory work and operations, including, but not limited to, those necessary for the movement of personnel, equipment, supplies, tools and any other incidentals that are required to project site. Vendor shall provide additional services as approved by the City Representative(s) for resolutions to hidden conditions, necessary repairs, and desired work associated with this project.

Contract discussion continues on the next page

GENERAL SERVICES-continued

6005991 100% Capital Funding – To Provide Improvements at Bale Park for ADA Ramps, Sidewalks and Existing Playground Borders. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through January 8, 2025 – Total Contract Amount: \$200,000.00.

Fees:

1. <u>Remove and Restore Existing Playground Border</u> <u>approximately (100' LF) to include with proposed Playground:</u>	\$ <u>300.00</u>
2. <u>Remove existing (6') wide Concrete Sidewalk at acquired lot</u> <u>approximately (135' LF or 810 SF):</u>	\$ <u>1,200.00</u>
3. <u>Proposed (6') wide Concrete Sidewalk with ADA Ramp at acquired</u> <u>Lot, approximately (135 LF or 810 SF):</u>	\$ <u>8,300.00</u>
4. <u>Proposed (6') wide Concrete Walkway with ADA Ramp and</u> <u>Cross Ramp at Margareta approximately (35 LF or 210 SF):</u>	\$ <u>3,300.00</u>
5. <u>Playground Total:</u>	\$ <u>56,400.00</u>
- Breakdown -	
a) GT – Arch Swing (SS) Model # S55058 or approved equal	\$ <u>11,800.00</u>
b) GT – 8' Catalyst Spiral Slide Model # 32103 or approved equal	\$ <u>13,800.00</u>
c) GT – Sky Runner (F/S) Model # 6200 or approved equal	\$ <u>5,800.00</u>
d) Site Excavation for (18,00 SF) Area	\$ <u>3,700.00</u>
e) (12") Depth EWF for (18,00 SF) Area	\$ <u>4,000.00</u>
f) Perforated Drainage Pipe (155 LF)	\$ <u>4,800.00</u>
g) PVC Pipe connection (200 LF)	\$ <u>4,100.00</u>
h) (12") Playground Borders (130 LF)	\$ <u>2,700.00</u>
i) Installation	\$ <u>5,700.00</u>
6. <u>Site Amenities Total:</u>	\$ <u>35,500.00</u>
- Breakdown -	
a) (3) Benches on (10'x 4') concrete pads each	\$ <u>13,200.00</u>
b) (2) Picnic Tables on (10'x10') Concrete Pad each	\$ <u>10,600.00</u>
c) (2) Tipping Ring on (4'x 4') Concrete Pads	\$ <u>800.00</u>
d) (1) Recycle Bin Pad (8'x4') with Tipping Ring	\$ <u>800.00</u>
e) (5) Surface Mount Steel Bollards per GSD Specs/Standards	\$ <u>4,250.00</u>
f) (40) Yard Marker Paint at existing Asphalt walkway	\$ <u>1,800.00</u>
g) (1) Mile Marker Sign per GSD Specs/Standards	\$ <u>450.00</u>
h) (18) Boulders	\$ <u>3,600.00</u>
7. <u>Site Restoration</u>	\$ <u>5,400.00</u>
8. <u>Mobilization</u>	\$ <u>2,500.00</u>
9. <u>Layout & Field Survey:</u>	\$ <u>4,000.00</u>
10. <u>Bonds & Insurance:</u>	\$ <u>2,200.00</u>
11. <u>General Conditions:</u>	\$ <u>6,900.00</u>
12. <u>Miscellaneous & Close-Out Work:</u>	\$ <u>1,300.00</u>
13. <u>Additional Services:</u>	\$ <u>21,550.00</u>
14) <u>Fitness equipment</u>	\$ <u>51,150.00</u>
Total – Bale Park Improvements	\$ <u>200,000.00</u>

GENERAL SERVICES

6005955 100% ARPA Funding – To Provide Site Work/Construction for Joe Louis Greenway Segments G-H (Zone G Grand River to Elmhurst and Zone H (Elmhurst to Oakman Blvd). – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: Upon City Council Approval through October 31, 2025 – Total Contract Amount: \$9,000,000.00.

Funding:

Account String: **3923-22018-470012-617900-850802**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Joe Louis Greenway Project State of MI**
Available Funds: **\$4,912,797 as of February 16, 2024**
Encumbered Funds: **\$4,912,797 as of February 16, 2024**

Tax Clearances Expiration Date: **7-24-24**

Political Contributions and Expenditures Statement:

Signed: **10-10-23** Contributions: **1 in 2021 to former CM & 1 to a current CM in 2023.**

Consolidated Affidavits

Date signed: **10-10-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Background:

The Joe Louis Greenway is a recreational pathway that will unify Detroit's neighborhoods, people and parks. The 29.5-mile greenway will connect parks and neighborhoods across the city, allowing residents to travel safely from McNichols to the riverfront through a combination of new trails, on-street protected bike lanes and links to existing trails like the Dequindre Cut and the RiverWalk. The greenway includes the cities of Dearborn, Hamtramck, and Highland Park, linking them to larger trail systems that crisscross the entire state as well as pass-through five council districts.

This project will consist of construction services for Zone G (Grand River to Elmhurst) and Zone H (Elmhurst to Oakman Blvd) for the Joe Louis Greenway, as well as landscaping scope to be performed in segment C/D (Joy-Chicago).

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 3: Services to Disproportionately Impacted Communities.

Bid Information:

RFP opened October 2, 2023 & closed on November 3, 2023. 303 Invited Suppliers; 3 Bids received.

Bids were evaluated based on Experience [20 points]; Capacity [25 points]; Work Plan/Schedule [25 points]; Pricing [30 points]. Maximum points available is 100 points.

ALL Bids: Decima [54 points]
Major Contracting [80 points]
DMC Consultants [67 points]

Contract Details:

Vendor: **Major Contracting Group, Inc**
Amount: **\$9,000,000**

Bid: **Highest Ranked [80 points]**
End Date: **October 31, 2025**

Services:

Construction activities associated include clearing, earthwork, paving, lighting, fencing, green stormwater infrastructure, select right of way improvements, select public utility infrastructure improvements, select electrical infrastructure, landscaping, removals / demolition, environmental controls, clearing, earthwork, aggregate base, Pre-fab buildings, retaining walls, storm water drainage system improvements, electrical, asphalt, striping, fence, concrete, site furnishings, landscaping and site restoration.

Contract discussion continues onto the next page.

General Services – continued

6005955 100% ARPA Funding – To Provide Site Work/Construction for Joe Louis Greenway Segments G-H (Zone G Grand River to Elmhurst and Zone H (Elmhurst to Oakman Blvd). – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: Upon City Council Approval through October 31, 2025 – Total Contract Amount: \$9,000,000.00.

Services – continued:

The project will occur within areas known to have levels of environmental contamination commensurate with former railroad activity through historically active industrial areas. These challenges have been noted by the City, to the State, with a Response Activity Plan (ResAP) developed to address special construction requirements. This ResAP has been incorporated into the scope Due Care Plan of this project.

Work includes, but not limited to:

- Site protection, clearing, demolition, salvage, removal, and disposal activities associated with construction, including) stumps, concrete, asphalt, select building materials, litter and debris, blocks and barriers, poles, tanks, guardrails, remnant railroad materials, etc.
- Perform measures required for erosion control and site stabilization; and monitor the same for compliance with City and State requirements.
- Maintenance of Traffic with regulators, barricades, etc.
- Provide Paving (parking areas, roadways, & crossings), patching, conditioning, prepare pavements to receive pavement marking, furnish and install project signage (footings, posts, signs, beacons, banners, etc.) including decorative signage, gateway monument signage, directional signage, and solar-powered rapid flash beacons.
- Provide new concrete curbs and ramps.
- Furnish and install complete the site improvement materials and furnishing, including:
 - Bollards and boulders
 - Benches and tables
 - Grills and coal receptacles
 - Waste receptacles and litter bag dispensers
 - Bicycle racks and stations
 - Tree grates
 - Drinking fountains
 - Fencing, including welded wire, metal panel, and gates (hinged, sliding, and louver); and repair / replacement of existing.
 - Walls, including masonry block, landscape block, pre-cast block, and natural stone.
- Grading - Perform gross earthwork, fine earthwork, and finished grading including General excavation and fill, Special excavation and disposal of hazardous materials, removal of excess earth and materials to off-site location, and Aggregate drainage courses (including green stormwater infrastructure).
- Furnish and install above-grade and below-grade infrastructure necessary to complete the utility work including Protection of existing infrastructure; Cleaning of structures to remain; CI sewer; Underdrains with backfill, inlets, basins, cleanouts, and overflows; Relocation of hydrants; Shutoff valves and gate boxes as required.
- Landscape - Furnish and install trees, shrubs, perennials, and groundcover; Establish and maintain areas of turf/meadow groundcover; and Furnish and install irrigation system.
- Safety & Security - Furnish and install a combination wireless / fiber optic safety and security system, including Wireless link structures and equipment, Emergency phone towers; Fiber optic cable and directional bore of conduit; IP cameras, fixtures, and fittings.
- Furnish and install electrical service connections, wiring, and fixtures for off-street ("greenway") lighting and on-street ("roadway") lighting, including Meters, power centers, and mounts / pads, Fixtures and poles, and Connections to existing electrical service within rights-of-way.
- Project Closeout, including final inspection, certification, final acceptance, and final documentation.

Contract discussion continues onto the next page.

General Services – continued

6005955 100% ARPA Funding – To Provide Site Work/Construction for Joe Louis Greenway Segments G-H (Zone G Grand River to Elmhurst and Zone H (Elmhurst to Oakman Blvd). – Contractor: Major Contracting Group, Inc. – Location: 12222 Greenfield Road, Detroit, MI 48227 – Contract Period: Upon City Council Approval through October 31, 2025 – Total Contract Amount: \$9,000,000.00.

Fees:

A very detailed 283 items price list was included in the documents, which is summarized below for Zone G (Grand River – Elmhurst), Zone H (Elmhurst – Oakman), and C/D (Joy- Chicago):

<u>Item</u>	<u>Zone G</u>	<u>H</u>	<u>C/D</u>
Removal & Sesc Plan (including mobilization, erosion control, etc.)	\$793,940.50	\$271,385.11	\$92,977
Maintenance of Traffic	\$442,431	\$192,927	\$0.00
Paving	\$541,299.79	\$368,717.78	\$0.00
Curbs & Ramps	\$25,132	\$59,150	\$0.00
Materials (including bollards, bike rack, drinking fountain, etc.)	\$1,424,330	\$104,210	\$0.00
Permanent Paving Marking Plan	\$68,880.20	\$62,947.17	\$0.00
Permanent Signing Plan	\$81,382.50	\$100,237.50	\$0.00
Grading Plan	\$176,345.63	\$36,507.90	\$0.00
Utility Plan	\$188,004	\$40,580	\$0.00
Landscape Plan	\$501,320.86	\$93,112.36	\$598,731.98
Safety & Security Plan	\$345,630	\$78,440	\$0.00
Electrical & Lighting Plan (On-Street)	\$0.00	\$19,022	\$0.00
Electrical & Lighting Plan (Off-Street - Greenway)	\$645,144	\$76,370	\$0.00
	SUBTOTAL	\$5,233,840	\$1,503,607
	Zone G, H, & C/D TOTAL	\$7,429,156	
	Contingency (21%)	\$1,570,844	
	TOTAL	\$9,000,000	

Certifications [although, they are not considered during the evaluation process for ARPA contracts]/# of Detroit Residents:

Certified as Detroit Based & Headquartered Business, expired 2/15/25. Vendor indicates a Total Employment of 100; 51 Employees are Detroit residents.

PUBLIC WORKS

6006031 100% Major Street Funding – To Provide Overband Crack Fill for Road Repair on Major and Residential Streets at Various Locations Throughout the City. – Contractor: Scodeller Construction, Inc. – Location: 51722 Grand River, Wixom, MI 48393 – Contract Period: Upon City Council Approval through December 31, 2026 – Total Contract Amount: \$1,898,541.00.

Funding:

Account String: **3301-04189-193850-632100**
Fund Account Name: **Major Street**
Appropriation Name: **Major Street Fund Capital**
Available Funds: **\$7,063,954 as of February 16, 2024**

Tax Clearances Expiration Date: **12-13-24**

Political Contributions and Expenditures Statement:
Signed: **1-16-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-16-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened Nov. 17, 2023 & closed on Dec. 15, 2023. 457 Invited Suppliers; 3 Bids received.

*****Bids were evaluated based on price only. None of the bidders have any Detroit Certifications.**

ALL Bids: **Major Joint Sealing, Inc. \$2,380,688.60**
National Industrial Maintenance, Inc. \$3,149,259
Scodeller Construction, Inc. \$1,898,541

Contract Details:

Vendor: **Scodeller Construction, Inc.**
Amount: **\$1,898,541**

Bid: **Lowest [\$1,898,541]**
End Date: **December 31, 2026**

Services:

Treatment of cracks across approximately 341.78 miles in bituminous pavements by the Overband Crack Fill Method on major and residential streets at various locations throughout the City of Detroit.

Vendor will furnish all materials, supplies, labor, construction tools, and equipment to perform/complete the required work. Work is anticipated to be completed within 180 consecutive calendar days.

Fees:

The unit prices for Overband Crack Fill, of the type required, include the cost of preparing and filling cracks using the overband method, providing the required documentation, corrective work, and temporary traffic markings.

PW-7039 2023 OVERBAND CRACK FILL IN BITUMINOUS PAVEMENT AT VARIOUS LOCATIONS THROUGHOUT THE CITY OF DETROIT					Unit Price Schedule	
ITEM NO.	DESCRIPTION OF ITEM	ITEM ID	QTY.	PAY UNIT	UNIT PRICE	ITEM TOTAL
1	Mobilization, Max 5%	1500001	1.00	LSUM	25000	\$ 25,000.00
2	_Overband Crack Fill Roadbed Residential Streets, 16-23 ft Pavement	5027004	226.30	Roadbed Mi	4200	\$ 950,460.00
3	_Overband Crack Fill Roadbed Major Streets, 24-40 ft Pavement	5027004	52.20	Roadbed Mi	6600	\$ 344,520.00
4	_Overband Crack Fill Roadbed Major Streets, 41-59 ft Pavement	5027004	45.51	Roadbed Mi	7700	\$ 350,427.00
5	_Overband Crack Fill Roadbed Major Streets, 60-90 ft Pavement	5027004	17.78	Roadbed Mi	10300	\$ 183,134.00
6	Minor Traf Devices	8120170	1.00	LSUM	25000	\$ 25,000.00
7	Traf Regulator Control	8120370	1.00	LSUM	20000	\$ 20,000.00
TOTAL ESTIMATED CONSTRUCTION COSTS, ITEMS 1-96						\$ 1,898,541.00
Name of Contractor:						

of Detroit Residents: Vendor indicates 7 Employees working on this project; 3 Employees are Detroit residents.

TRANSPORTATION

6006060 100% City Funding – To Provide Bus OEM Parts. – Contractor: The Aftermarket Parts Company, LLC DBA New Flyer Parts – Location: 3229 Sawmill Parkway, Delaware, OH 43015 – Contract Period: Upon City Council Approval through August 31, 2024 – Total Contract Amount: \$2,220,000.00.

Funding:

Account String: **5301-27200-200290-622100**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Available Funds: **\$20,225,636 as of February 16, 2024**

Tax Clearances Expiration Date: **12-2-24**

Political Contributions and Expenditures Statement:
Signed: **11-7-23** Contributions: **None**

Consolidated Affidavits

Date signed: **11-7-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFQ opened August 28, 2023 & closed on September 18, 2023. 4 Invited Suppliers; 4 Bids received.

Bids were evaluated based on the price of a sample of 45 various parts.

ALL Bids: Kirk's Automotive	\$10,507,069.25
Gillig, LLC	\$3,895,967.81 (Quoted 10 out of 45 Items)
Neopart Transit, LLC	\$18,450.00 (Quoted 1 out of 45 Items)
The Aftermarket Parts Company, LLC DBA New Flyer Parts	\$8,904,056.63

***** Kirk's Automotive, Inc., The Aftermarket Parts Company, LLC and Gillig, LLC were awarded contracts for bus parts. However, the contracts are stalled until DDOT receives FTA Buy America Non-Compliance Certification Waivers for The Aftermarket Parts Company, LLC and Gillig, LLC.**

Per the FTA, a decision may be issued by June 30, 2024. In the meantime, DDOT needs two 6-month City funded contracts to keep coaches on the road. DDOT does not need a 6-month contract with Kirk's Automotive, Inc. because DDOT has Contract 6005785 with Kirk's Automotive (Bus and Light Duty Vehicle Parts) for 3 years in the amount of \$2,400,000 (FTA grant funded) and was approved during Recess the week of November 14, 2023. However, for the sake of parts availability, 6-month contracts are needed with The Aftermarket Parts Company [6006060] and Gillig [6006061]. Both are in this report for Council's consideration.

Contract Details:

Vendor: **The Aftermarket Parts Company, LLC DBA New Flyer Parts**
Bid: **2nd Lowest Responsible Bid [\$8,904,056.63]** Amount: **\$2,220,000** End Date: **August 31, 2024**

Services:

Provide Bus OEM Parts for the current diesel transit buses at DDOT. Currently the City has a fleet of 288 diesel and hybrid buses that are housed at the Gilbert and Shoemaker Garage Terminals. The buses in use at DDOT are manufactured and supplied by New Flyer and Gillig Corp. Each bus has an expected 12-year life cycle. The parts will be used by DDOT Mechanics for repair and maintenance of the DDOT diesel buses.

Vendor will deliver parts for the Diesel and Hybrid buses to the Central Garage at DDOT. Parts delivery within 72 hours after receipt of a Purchase Order for down coaches. All other parts requests will be delivered within 30 days after receipt of a Purchase Order. If special ordering is necessary for out of stock, or backorder parts, the City of Detroit is to be notified within 24 hours after receipt of the order. All Parts purchases have a parts replacement warranty of 12 months from date of delivery.

Fees:

A price list of over 1,000 available parts was included in the documents. Parts, OEM, or approved equal, warrantable at 10% discount from manufacturer's price list.

ASSESSOR

6002554-A2 100% City Funding – AMEND 2 – To Provide an Extension of Time for Casino Value Reconciliation. – Contractor: TS Worldwide, LLC – Location: 4775 Larimer Parkway, Suite 200, Johnstown, CO 80534 – Previous Contract Period: June 2, 2021 through January 31, 2024 – Amended Contract Period: Upon City Council Approval through July 31, 2024 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$506,000.00.

Funding:

Account String: **1000-29232-230120-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Property Valuation**
Available Funds: **\$3,123,013 as of February 16, 2024**

Tax Clearances Expiration Date: **2-7-25**

Political Contributions and Expenditures Statement:
Signed: **1-25-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-25-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Doesn't use Apps; Uses Resumes
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval in 2020, this vendor was selected a sole source contract due to TS Worldwide [dba HVS] was one of the few appraisal firms in the country that specialize in casinos and Office of the Assessors was very satisfied with previous work of this agency for the City of Detroit.

Contract Details:

Vendor: **TS Worldwide, LLC** Amount: **No changes; Total \$506,000**
End Date: **Add 6 months; through July 31, 2024**

Services at the time of approval:

The Vendor will prepare real property appraisals suitable for use in the Michigan Tax Tribunal for pending tax appeals involving the 2019 tax year filed by the three Detroit casinos: MGM Grand Detroit, Motor City, and Greektown. The vendor may also be required to prepare appraisals for tax years 2020, 2021, and 2022.

The vendor will provide deposition and/or trial testimony in the Tax Tribunal in support of the appraisals, as well as provide expert witness services in connection with any pending tax appeal filed by MGM Grand Detroit, Motor City, and Greektown with respect to the 2015 through 2022 tax years.

The cases are indicated to be worth “tens of millions” in tax dollars, both in potential refunds and future collections.

Fees – remains the same:

2019 Tribunal Appraisal Reports for 3 Casinos	\$168,500
2020 Tribunal Appraisal Reports for 3 Casinos	\$168,500
Hourly rates for review of materials and Expert witness up to [\$650 and \$500]	\$144,000
Travel / Lodging	\$25,000
TOTAL	\$506,000

\$438,857.07 of the authorized \$506,000 has been invoiced on this contract.

Additional Information:

6002554 was initially approved February 18, 2020 with TS Worldwide dba HVS to provide Casino Value Reconciliation Services for \$506,000; through January 31, 2022.

Amendment 1 was approved during Recess the week of August 2, 2021 to extend the contract by 2 years; through January 31, 2024. No additional funds were requested at that time.

CITYWIDE

6006026 100% ARPA Funding – To Provide Media Strategist Services, Creative Support and Media Buying for ARPA Educational and Informational Marketing Campaigns. – Contractor: The Allen Lewis Agency, LLC – Location: 30600 Northwestern Highway, Suite 205, Farmington Hills, MI 48331 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$3,000,000.00.

Funding

Account String: **3923-22002-350030-617900-850001**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Available: **\$68,530,552 as of February 16, 2024**

Tax Clearances Expiration Date: **02-02-25**

Political Contributions and Expenditures Statement:

Signed: **11-18-23** Contributions: **1 CM 2023 1 CM 2020**

Consolidated Affidavits

Date signed: **11-18-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 7: Administrative City Services and Infrastructure.

Bid Information:

RFP opened Nov. 20, 2023 & closed on Dec. 1, 2023. 20 Invited Suppliers; 5 Bids received.

Bids were evaluated based on Summary/Methodology, and Approach [20 points], Qualifications/experience [35 points], Service Description and Design/Process [35 points], Cost Proposal [10 points].

The maximum total points are 100 points.

ALL Bids:

Emerald Media	[100 points]
The Allen Lewis	[78 points]
Milo Detroit	[54 points]
Compass Strategies	[48 points]
Menace Media	[20 points]

Contract Details:

Vendor: **The Allen Lewis Agency, LLC**
Amount: **\$3,000,000.00**

Bid: **2nd Highest Ranked [78 points]**
End Date: **June 30, 2025**

Services:

To Provide Media Strategist Services, Creative Support and Buying for ARPA planning, development, and media buying for the Detroit ARPA Marketing Campaigns (video, outdoor boards, digital ads, newsletters, radio, TV, and print ads.

Vendor will provide Media Strategy for planning and buying (MSPB) services to the City Departments.

Vendor will be responsible for obtaining and maintaining a detailed, professional understanding of the Detroit Media market platforms necessary to plan out a media schedule, creative development, and media buy and monitor all campaigns to provide accountability on each media buy and tactic. Devising, launching, and executing value-added, cost-effective marketing strategies.

Fees:

Vendor will provide as needed creative services at the rate of \$98 per hour.

CITYWIDE

6006002 100% ARPA Funding – To Provide Media Strategist Services, Creative Support and Media Buying for ARPA Educational and Informational Marketing Campaigns. – Contractor: Emerald Media, LLC – Location: 440 Burroughs Street, Suite 134, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$3,000,000.00.

Funding

Account String: **3923-22002-350030-617900-850001**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - City Services & Infrastructure**
Funds Available: **\$68,530,552 as of February 16, 2024**

Tax Clearances Expiration Date: **04-17-25**

Political Contributions and Expenditures Statement:

Signed: **11-16-23** Contributions: **none**

Consolidated Affidavits

Date signed: **11-16-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 7: Administrative City Services and Infrastructure.

Bid Information:

RFP opened Nov. 20, 2023 & closed on Dec. 1, 2023. 20 Invited Suppliers; 5 Bids received.

Bids were evaluated based on Summary/Methodology, and Approach [20 points], Qualifications/experience [35 points], Service Description and Design/Process [35 points], Cost Proposal [10 points].

The maximum total points are 100 points.

ALL Bids:

Emerald Media	[100 points]
The Allen Lewis	[78 points]
Milo Detroit	[54 points]
Compass Strategies	[48 points]
Menace Media	[20 points]

Contract Details:

Vendor: **Emerald Media, LLC**
Amount: **\$3,000,000.00**

Bid: **Highest Ranked [100 points]**
End Date: **June 30, 2025**

Services:

To Provide Media Strategist Services, Creative Support and Buying for ARPA planning, development, and media buying for the Detroit ARPA Marketing Campaigns (video, outdoor boards, digital ads, newsletters, radio, TV, and print ads. Vendor will provide Media Strategy for planning and buying (MSPB) services to the City Departments.

Vendor will be responsible for obtaining and maintaining a detailed, professional understanding of the Detroit Media market platforms necessary to plan out a media schedule, creative development, and media buy and monitor all campaigns to provide accountability on each media buy and tactic. Devising, launching, and executing value-added, cost-effective marketing strategies.

Fees:

The Vendor shall be paid by the City of Detroit, in accordance with the arrangements and conditions outlined herein and shall not exceed the total budget as determined by the City of Detroit by project, including commission not to exceed 10% of the total media bought for the contract period as identified by the City of Detroit by project.

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072758 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 9530 Carlin. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$29,999.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **01-04-25**
Political Contributions and Expenditures Statement:
Signed: **12-11-23** Contributions: **none**

Consolidated Affidavits

Date signed: **12-11-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 9530 Carlin on February 1, 2024.

Bids closed on February 7, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$29,999 [8% equalized bid \$27,599.08 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$32,400 [12% equalized bid \$28,512 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$29,999 [8% equalized bid \$27,599.08 for D-BB, D-HB, D-BSB]**

Services & Costs:

Demolition \$24,000; Backfill & Grading \$3,000; Site Finalization \$2,999; TOTAL \$29,999

*****Demolition Completion date: February 9, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/17/24. Vendor indicates a Total Employment of 15; 8 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072756 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 1969 Fullerton. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$31,999.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **01-04-25**
Political Contributions and Expenditures Statement:
Signed: **12-11-23** Contributions: **none**

Consolidated Affidavits

Date signed: **12-11-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 1969 Fullerton on April 26,2023.

Bids closed on February 7, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$31,999 [8% equalized bid \$29,439.08 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$44,544 [12% equalized bid \$39,198.72 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$31,999 [8% equalized bid \$29,439.08 for D-BB, D-HB, D-BSB]**

Services & Costs:

Demolition \$26,000; Backfill & Grading \$3,000; Site Finalization \$2,999; TOTAL \$31,999

*****Demolition Completion date: pending utility disconnect**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/17/24. Vendor indicates a Total Employment of 15; 8 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072757 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 13501 Appoline. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$31,616.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: **11-29-24**

Political Contributions and Expenditures Statement:

Signed: **05-09-23** Contributions: **1 current CMs in 2021, 1 former in 2016, 1 Mayor in 2016**

Consolidated Affidavits

Date signed: **05-09-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 13501 Appoline on April 26, 2023.

Bids closed on February 7, 2024. 11 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$38,999 [8% equalized bid \$35,879.08 for D-BB, D-HB, D-BSB]
DMC Consultants Inc \$31,616 [12% equalized bid \$27,822.08 for D-BB, D-RB, D-HB, D-BSB]**

Contract Details:

Vendor: **DMC Consultants Inc** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$31,616 [12% equalized bid \$27,822.08 for D-BB, D-RB, D-HB, D-BSB]**

Services & Costs:

Demolition \$22,116; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$31,616

*****Demolition Completion date: Pending utility disconnect**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small Business, Minority-Owned Business Enterprise until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072754 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 11848 Findlay. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$25,272.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 11848 Findlay on January 30, 2024.

Bids closed February 7, 2024. 11 Invited Suppliers; 2 Bids Received.

ALL Bids: Inner City \$33,985 [8% equalized bid \$31,266.20 for D-BB, D-HB, & D-BSB]
DMC \$25,272 [12% equalized bid \$22,239.36 for D-BB, D-RB, D-HB & D-BSB]

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Lowest Bid** End Date: **June 30, 2024**
Amount: **\$25,272 [12% equalized bid \$22,239.36 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$15,772; Backfill & Grading \$5,000; Site Finalization \$4,500; TOTAL \$25,272

*****Demolition Completion date: February 9, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24.
Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072541 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 2445 McClellan. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$59,000.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: 9-20-23 Contributions: 1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.

Consolidated Affidavits:

Date signed: 9-20-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 2445 McClellan on November 29, 2023.

Bids closed December 12, 2023. 11 Invited Suppliers; 1 Bid Received.

ALL Bids: DMC \$59,000 [12% equalized bid \$51,920 for D-BB, D-RB, D-HB & D-BSB]

Contract Details:

Vendor: **DMC Consultants, Inc.** Bid: **Sole Bid** End Date: **June 30, 2024**
Amount: **\$59,000 [12% equalized bid \$51,920 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

Demolition \$44,000; Backfill & Grading \$10,000; Site Finalization \$5,000; TOTAL \$59,000

*****Demolition Completion date: December 20, 2023**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24. Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072531 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Properties, 9717 & 9725 N Martindale. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley Street, Detroit, MI 48227 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$75,900.00.

Funding:

Account String: 1003-21200-160020-622975
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$7,061,990 as of February 16, 2024**

Tax Clearances Expiration Date: 11-29-24

Political Contributions and Expenditures Statement:

Signed: **9-20-23** Contributions: **1 to a Current CM in 2021, 1 to the Mayor in 2016, & 1 to a former CM in 2016.**

Consolidated Affidavits:

Date signed: **9-20-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structures at 9717 & 9725 N Martindale on January 17, 2024.

Bids closed January 24, 2024. 11 Invited Suppliers; 1 Bid Received.

ALL Bids for both properties:

Inner City \$38,400 & \$38,400 = \$76,800 [8% equalized bid \$70,656 for D-BB, D-HB, & D-BSB]

DMC \$35,450 & \$40,450 = \$75,900 [12% equalized bid \$66,792 for D-BB, D-RB, D-HB & D-BSB]

Contract Details:

Vendor: **DMC Consultants, Inc.**

Bid: **Lowest**

End Date: **June 30, 2024**

Amount: **\$75,900 [12% equalized bid \$51,920 for D-BB, D-RB, D-HB & D-BSB].**

Services & Costs:

**9717 N Martindale Demolition \$24,450; Backfill & Grading \$6,000; Site Finalization \$5,000;
SUBTOTAL \$35,450**

**9725 N Martindale Demolition \$29,450; Backfill & Grading \$6,000; Site Finalization \$5,000;
SUBTOTAL \$40,450**

TOTAL \$75,900

*****Demolition Completion date: January 31, 2024**

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, Resident, & Minority-Owned Business until 10/23/24.

Vendor indicates a Total Employment of 52; 23 Employees are Detroit residents.



9717 N Martindale4



9725 N Martindale4

GENERAL SERVICES

6004284-A1 100% General Funding – AMEND 1 – To Provide an Increase of Funds for Construction Equipment Repairs. – Contractor: Alta Construction Equipment, LLC – Location: 5105 Loraine Street, Detroit, MI 48208 – Contract Period: April 4, 2022 through April 4, 2025– Contract Increase Amount: \$300,000.00 – Total Contract Amount: \$450,000.00.

Funding

Account String: **1000-29470-470100-622100**
Fund Account Name: **General Fund**
Appropriation Name: **GSD Shared Fund**
Funds Available: **\$8,173,911 as of February 16, 2024**

Tax Clearances Expiration Date: **12-05-2024**

Political Contributions and Expenditures Statement:
Signed: **12-21-23** Contributions: **None**

Consolidated Affidavits

Date signed: **12-21-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

None, because this is an amendment to an existing contract.

Contract Details:

Vendor: **Alta Construction Equipment, LLC**
End Date: **April 4, 2025**

Amount: **Add \$300,000; Total \$450,000**

Services remains the same:

Provide Repair Services for construction vehicles, equipment, and generators including but not limited to Case, Caterpillar, Bomag, Atlas, and Holder brands. Additional brands may require repairs as the CoD fleet grows.

Utilize manufacturer’s warranty, emission control or other warranties before billing the City for repairs. Warranty repair work must be warrantable for 12 months or 12,000 miles whichever occurs first.

According to the Vendor, repairs requiring 16 labor hours or less will be completed in 3-5 business days. Additional time needed for larger jobs.

Must be licensed authorized dealer/servicer to perform warranty work and located within 25 miles of the City.

Fees remain the same:

Road Services Repair Labor Rate: 150/hr.

Installation Labor Rate: ranges from \$130 - \$190 for repairs Mon. – Sat. during regular business hours and after business hours. \$260/hr. for Sundays and holidays.

Parts warrantable at 10% discount from dealer price schedule. Additional expenses not covered will be invoiced at suppliers’ price plus 15%. List of sample size of 40 products at varying amounts range from \$21 - \$6,382.27

Note: it appears the RFQ included towing services. Alta specified it does not offer direct towing services but can arrange for it to be subcontracted. Field Service trip charge is \$145, plus 12% Labor.

Additional Information:

6004284 was initially approved April 12, 2022, with Alta Equipment Company, LLC, to provide Construction Equipment repairs for \$150,000; through April 4, 2025.

GENERAL SERVICES - *wavier requested*

6006025 100% City Funding – To Provide Animal Carcass Removal & Cremation Services. – Contractor:
Lady LuLu Enterprises, Inc. – Location: 31039 Schoolcraft Avenue, Livonia, MI 48150 – Contract
Period: Upon City Council Approval for a Term of Two (2) Years – Total Contract Amount:
\$79,781.00.

Funding

Account String: **1000-25470-470039-617900**
Fund Account Name: **General Fund**
Appropriation Name: **Safe Neighborhoods-GSD**
Funds Available: **\$5,986,913 as of February 16, 2024**

Tax Clearances Expiration Date: **12-13-2024**

Political Contributions and Expenditures Statement:
Signed: **01-16-24** Contributions: **None**

Consolidated Affidavits

Date signed: **01-16-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened Nov. 22, 2023 & closed on Dec. 6, 2023. 8 Invited Suppliers; 3 Bids received.

Bids were evaluated based on price only.

<u>All Bids:</u> Lady LuLu Enterprises, Inc.	[\$3,315.00]
Pet Cremation Services, Inc.	[\$5,000.00]
HIITBS Removal	[\$15,581.34]

Contract Details:

Vendor: **Lady LuLu Enterprises, Inc.** Amount: **\$79,781.00**
End Date: **Two (2) years from Council approval**

Background:

Detroit Animal Care handles approximately 5500 animals per year (dogs & cats). These are dogs & cats found to be too sick, injured, or aggressive and may be humanely euthanized. DACC also occasionally receives owned animals who request euthanasia services.

Additionally, some animals succumb to illness or injury and die while in care. Animal carcasses need to be removed and properly disposed of on a weekly and emergency as-needed basis.

Services:

The Vendor will provide eight (8) trips per month as needed to the Detroit Animal Care & Control shelter to remove animal carcasses, and cremation services.

Fees:

Disposals average 165 per month; up to 8 trips per month.

The monthly standard Pickup Charge per month is \$3,315.00.

Over a 12-month period the total cost is \$39,780.00.

Single Emergency pickup charge is \$11.05; up to 10 pick-ups total is \$110.50.

The total contract amount for 1 year is \$39,890.50. Two-year total contract amount is \$79,781.00

TRANSPORTATION – Waiver Requested

6006061 100% City Funding – To Provide Bus OEM Parts. – Contractor: Gillig, LLC – Location: 25972
Eden Landing Road, Hayward, CA 94545 – Contract Period: Upon City Council Approval
through August 31, 2024 – Total Contract Amount: \$570,000.00.

Funding:

Account String: **5301-27200-200290-622100**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Available Funds: **\$20,225,636 as of February 16, 2024**

Tax Clearances Expiration Date: **2-8-25**

Political Contributions and Expenditures Statement:
Signed: **1-30-24** Contributions: **None**

Consolidated Affidavits

Date signed: **1-30-24**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

RFQ opened August 28, 2023 & closed on September 18, 2023. 4 Invited Suppliers; 4 Bids received.

Bids were evaluated based on the price of a sample of 45 various parts.

ALL Bids: Kirk's Automotive	\$10,507,069.25
Gillig, LLC	\$3,895,967.81 [Quoted 10 out of 45 Items]
Neopart Transit, LLC	\$18,450.00 [Quoted 1 out of 45 Items]
The Aftermarket Parts Company, LLC DBA New Flyer Parts	\$8,904,056.63

***** Kirk's Automotive, Inc., The Aftermarket Parts Company, LLC and Gillig, LLC were awarded contracts for bus parts. However, the contracts are stalled until DDOT receives FTA Buy America Non-Compliance Certification Waivers for The Aftermarket Parts Company, LLC and Gillig, LLC.**

Per the FTA, a decision may be issued by June 30, 2024. In the meantime, DDOT needs two 6-month City funded contracts to keep coaches on the road. DDOT does not need a 6-month contract with Kirk's Automotive, Inc. because DDOT has Contract 6005785 with Kirk's Automotive (Bus and Light Duty Vehicle Parts) for 3 years in the amount of \$2,400,000 (FTA grant funded) and was approved during Recess the week of November 14, 2023. However, for the sake of parts availability, 6-month contracts are needed with The Aftermarket Parts Company [6006060] and Gillig [6006061]. Both are in this report for council's consideration.

Contract Details:

Vendor: **Gillig, LLC** Bid: **Lowest Responsible Bid [\$8,904,056.63]**
Amount: **\$570,000** End Date: **August 31, 2024**

Services:

Provide Bus OEM Parts for the current diesel transit buses at DDOT. Currently the City has a fleet of 288 diesel and hybrid buses that are housed at the Gilbert and Shoemaker Garage Terminals. The buses in use at DDOT are manufactured and supplied by New Flyer and Gillig Corp. Each bus has an expected 12-year life cycle. The parts will be used by DDOT Mechanics for repair and maintenance of the DDOT diesel buses.

Vendor will deliver parts for the Deisel and Hybrid buses to the Central Garage at DDOT. Parts delivery within 72 hours after receipt of a Purchase Order for down coaches. All other parts requests will be delivered within 30 days after receipt of a Purchase Order. If special ordering is necessary for out of stock, or backorder parts, the City of Detroit is to be notified within 24 hours after receipt of the order. All Parts purchases have a parts replacement warranty of 12 months from date of delivery.

Fees:

A price list of over 1,000 available parts was included in the documents. Parts, OEM, or approved equal, warrantable at 25% discount from manufacturer's catalog/list price.

TRANSPORTATION - *Waiver Requested*

6003777-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HDR Michigan, Inc. – Location: 1000 Oakbrook Drive, Suite 200, Ann Arbor, MI 48104 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Funding:

Account String: **5303-20287-201111-617900**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Available Funds: **\$66,613 as of February 16, 2024**

Tax Clearances Expiration Date: **4-14-24**

Political Contributions and Expenditures Statement:
Signed: **4-15-23** Contributions: **None**

Consolidated Affidavits

Date signed: **4-15-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval in 2021, 2 bids were received of the 39 invited suppliers - from HDR Michigan, Inc. [6003777] and HNTB Michigan, Inc [6003776]. Both were awarded a contract from this RFP. Both are being amended and both amendments are in this report for Council's consideration.

Reason for Amendment 1: DDOT wishes to extend the current contract for 1 year while preparing the requirements for a new contract. No additional funds are needed.

Contract Details:

Vendor: **HDR Michigan, Inc.** Amount: **No changes; Total \$750,000**
End Date: **Add 1 year; through February 26, 2025**

Services:

Perform as-needed services, including, but not limited to facility improvements; design engineering; construction management; and planning services, this includes:

Transit planning, engineering, architectural & program management on an as-needed basis via work orders, which will be related to research, planning, development, design, construction, alteration, or repair of real property; including studies, alternatives analysis, environmental impact statements, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, program management, conceptual designs, plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, preparation of operation and maintenance manuals, construction management, and other related services when requested by the City.

Work orders issued under this Contract will contain more specific requirements and vendor will only conduct services that have been requested in writing by the City's project manager. Other services include but not limited to, obtaining any necessary permits, licenses and approvals; Studies, Planning and Reports; Drawings and Sketches; Cost estimates; Preliminary Designs/Site Plans for Buildings, Structures, Utilities, Site Improvements, Designs for Roads, Walks, Open Storage, Parking Areas, Pavement/Drainage; and Similar Construction.

Project Examples:

- **Service, Systems and Corridor Planning - DDOT has several short-term and long-term planning needs. In addition to planning for the existing bus system, DDOT anticipates the need to conduct corridor planning for higher level transit system. Including, but not limited to:**

Contract discussion continues onto the next page.

Transportation - Waiver Requested – continued

6003777-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HDR Michigan, Inc. – Location: 1000 Oakbrook Drive, Suite 200, Ann Arbor, MI 48104 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Services – continued:

- Assisting DDOT in preparing five (5) year capital agendas**
- Assisting DDOT in evaluating fixed route service modifications**
- Conducting Major Investment Studies**
- Conducting Alternatives Analysis**
- Preparing Environmental Impact Statements**
- Transportation Oriented Land-Use Planning**
- Route Network Analysis - TransCad (GIS)**
- Comprehensive Operational Analysis**

The Vendor will identify criteria for the development of transit travel demand forecasting and modeling and provide data to assist DDOT/SEMCOG in long-range transportation planning. The Vendor will conduct market research, as required, for transit development plans (i.e., Transit Improvement Plan, Regional Transportation Plan) and utilize available resource data information.

The Vendor will review the policies and procedures pertaining to operation, service delivery, and reports generated from all operational systems used by DDOT and recommend revised procedures for scheduling and operations to improve system performance.

- **Route Evaluation, Data Collection and Fare Assessment - provide assistance with service monitoring activities such as conducting ride and point checks, surveying and data collection as needed. Other include, but not limited to:**
 - Route Audits Cost Allocation Modeling**
 - Revenue Sharing**
 - On-Time Performance Assessment**
 - Route Rationalization and Design**
 - Schedule Audits**
 - Schedule Design**
 - Running Time Analysis**
 - Boarding and Alighting Analysis**

The Vendor may be requested to provide support for the implementation of new services, and expansion and improvement of existing services such as improving customer services, bus pass accessibility, etc.

- **Paratransit Planning - include but not limited to, Demand Forecasting/Elderly and Disabled; Vehicle Assessment and Inspection Scheduling and Dispatching Equipment; Paratransit Audits; Americans with Disabilities Act (ADA) Compliance; Staff and Contractor Training; etc.**
- **Legislation and Policy Analysis - including, but not limited to, Policy Interpretation; Legislative Issues and Report Preparation; assist DDOT in reviewing and assessing revisions and proposals to federal funding reauthorizations; and more.**
- **Innovative Technology - Evaluation of Electronic Fare Collection and Media; Assessment of coach security camera system; new methods and fare collection solutions.**
- **Construction Planning/Management - provide staff to assist DDOT with overseeing construction activities at DDOT's four facilities (Central Administration, Coolidge Terminal, Gilbert Terminal, Shoemaker Terminal) and transit centers (State Fairgrounds and Rosa Parks Transit Center). Specific tasks include, but not be limited to, the following:**
 - Evaluate the bidders to determine if they have included all of the requirements of the bid documents.**

Contract discussion continues onto the next page.

Transportation - Waiver Requested – continued

6003777-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HDR Michigan, Inc. – Location: 1000 Oakbrook Drive, Suite 200, Ann Arbor, MI 48104 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Services – continued:

- Evaluate submittals for accuracy to the construction documents.
 - Attend construction progress meetings.
 - Respond in writing to Requests for Information.
 - Inspection at critical construction phases and administration of the testing of concrete, soil and other construction materials as warranted.
 - Review of contractors' invoices for accuracy.
 - Review and assess construction change orders.
 - Submit the punch list for contractor completion.
 - Review the as-built drawings and submit completed copies to DDOT.
- Preliminary Designs and Site Plans
 - Underground Storage Tank (UST) System: Training, Inspection, Targeted Repair, & Design Services for MDEQ/EPA Compliance, including Provide Required UST Systems Insurance; Prepare and Perform Required Training Conduct Required for Testing and Reporting; Conduct Required Quarterly Inspections (Weekly, Monthly, and Quarterly); Perform As-needed UST Related Corrective Action and Maintenance Work.

Identified sub-consultants: DLZ, Foursquare ITP, MKSK Studios, Onyx, Somat Engineering, Inc., Scales Associates, and Austell Associates.

Fees:

Position:	Hourly rate range:
Planner & Senior Planner [Levels I-V]	\$111.36 - \$306.24
Engineer & Senior Engineer [Levels I-V]	\$97.44 - \$306.24
Architect & Senior Architect [Levels I-V]	\$83.52 - \$250.56
Designer/Technician/Inspector [Levels I-IX]	\$69.60 - \$180.96
Project Manager & Senior Project Manager [Levels I-V]	\$125.28 - \$306.24
Project Principal/Senior Technical Advisor [Levels I-V]	\$264.48 - \$389.76
Accounting/Administration [Levels I-V]	\$69.60 - \$153.12

Sub-consultants' fees range from \$46.39/hr. for a Field Engineering Technician - Level II to \$281/hr. for Officer/Principal.

Expenses/Subconsultants/Yearly Rate Escalation:

Direct Expenses: At Cost; Subconsultants: Cost +10%; Yearly Rate Escalation: 3.5% escalation rate per yr.

Additional Information:

6003777 was initially approved November 3, 2021 with HDR Michigan, Inc for Transportation Planning, Engineering and Program Management Services for \$750,000; through February 19, 2024.

TRANSPORTATION - *Waiver Requested*

6003776-A1 53% Grant, 47% City Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HNTB Michigan, Inc. – Location: 400 Renaissance Center, Suite 1800, Detroit, Michigan 48243 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Funding:

Account String: **5303-20287-201111-617900**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Available Funds: **\$66,613 as of February 16, 2024**

Account String: **5301-27200-200300-617900**
Fund Account Name: **Transportation Operation**
Appropriation Name: **Rider Services**
Available Funds: **\$20,225,636 as of February 16, 2024**

Consolidated Affidavits

Date signed: **11-6-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **12-5-24**

Political Contributions and Expenditures Statement:

Signed: **11-6-23** Contributions: **None**

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval in 2021, 2 bids were received of the 39 invited suppliers - from HDR Michigan, Inc. [6003777] and HNTB Michigan, Inc [6003776]. Both were awarded a contract from this RFP. Both are being amended and both amendments are in this report for Council's consideration.

Reason for Amendment 1: DDOT wishes to extend the current contract for 1 year while preparing the requirements for a new contract. No additional funds are needed.

Contract Details:

Vendor: **HNTB Michigan, Inc**
End Date: **Add 1 year; through February 26, 2025**

Amount: **No changes; Total \$750,000**

Services– *remains the same:*

Perform as-needed services, including, but not limited to facility improvements; design engineering; construction management; and planning services, this includes:

Transit planning, engineering, architectural & program management on an as-needed basis via work orders, which will be related to research, planning, development, design, construction, alteration, or repair of real property; including studies, alternatives analysis, environmental impact statements, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, program management, conceptual designs, plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, preparation of operation and maintenance manuals, construction management, and other related services when requested by the City.

Work orders issued under this Contract will contain more specific requirements and vendor will only conduct services that have been requested in writing by the City's project manager. Other services include but not limited to, obtaining any necessary permits, licenses and approvals; Studies, Planning and Reports; Drawings and Sketches; Cost estimates; Preliminary Designs/Site Plans for Buildings, Structures, Utilities, Site Improvements, Designs for Roads, Walks, Open Storage, Parking Areas, Pavement/Drainage; and Similar Construction.

Contract discussion continues onto the next page.

Transportation - *Waiver Requested* – continued

6003776-A1 53% Grant, 47% City Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HNTB Michigan, Inc. – Location: 400 Renaissance Center, Suite 1800, Detroit, Michigan 48243 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Services – remains the same – continued:

Project Examples:

- **Service, Systems and Corridor Planning - DDOT has several short-term and long-term planning needs. In addition to planning for the existing bus system, DDOT anticipates the need to conduct corridor planning for higher level transit system. Including, but not limited to:**
 - ❑ **Assisting DDOT in preparing five (5) year capital agendas**
 - ❑ **Assisting DDOT in evaluating fixed route service modifications**
 - ❑ **Conducting Major Investment Studies**
 - ❑ **Conducting Alternatives Analysis**
 - ❑ **Preparing Environmental Impact Statements**
 - ❑ **Transportation Oriented Land-Use Planning**
 - ❑ **Route Network Analysis - TransCad (GIS)**
 - ❑ **Comprehensive Operational Analysis**

The Vendor will identify criteria for the development of transit travel demand forecasting and modeling and provide data to assist DDOT/SEMCOG in long-range transportation planning. The Vendor will conduct market research, as required, for transit development plans (i.e., Transit Improvement Plan, Regional Transportation Plan) and utilize available resource data information.

The Vendor shall review the policies and procedures pertaining to operation, service delivery, and reports generated from all operational systems used by DDOT and recommend revised procedures for scheduling and operations to improve system performance.

- **Route Evaluation, Data Collection and Fare Assessment - provide assistance with service monitoring activities such as conducting ride and point checks, surveying and data collection as needed. Other include, but not limited to:**

<ul style="list-style-type: none">❑ Route Audits Cost Allocation Modeling❑ Revenue Sharing❑ On-Time Performance Assessment❑ Route Rationalization and Design	<ul style="list-style-type: none">❑ Schedule Audits❑ Schedule Design❑ Running Time Analysis❑ Boarding and Alighting Analysis
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The Vendor may be requested to provide support for the implementation of new services, and expansion and improvement of existing services such as improving customer services, bus pass accessibility, etc.

- **Paratransit Planning - include but not limited to, Demand Forecasting/Elderly and Disabled; Vehicle Assessment and Inspection Scheduling and Dispatching Equipment; Paratransit Audits; Americans with Disabilities Act (ADA) Compliance; Staff and Contractor Training; etc.**
- **Legislation and Policy Analysis - including, but not limited to, Policy Interpretation; Legislative Issues and Report Preparation; assist DDOT in reviewing and assessing revisions and proposals to federal funding reauthorizations; and more.**
- **Innovative Technology - Evaluation of Electronic Fare Collection and Media; Assessment of coach security camera system; new methods and fare collection solutions.**
- **Construction Planning/Management - provide staff to assist DDOT with overseeing construction activities at DDOT's four facilities (Central Administration, Coolidge Terminal, Gilbert Terminal, Shoemaker Terminal) and transit centers (State Fairgrounds and Rosa Parks Transit Center).**

Contract discussion continues onto the next page.

Transportation - Waiver Requested – continued

6003776-A1 53% Grant, 47% City Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: HNTB Michigan, Inc. – Location: 400 Renaissance Center, Suite 1800, Detroit, Michigan 48243 – Previous Contract Period: November 3, 2021 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$750,000.00.

Services - remains the same – continued:

Specific tasks include, but not be limited to, the following:

- Evaluate the bidders to determine if they have included all of the requirements of the bid documents.
 - Evaluate submittals for accuracy to the construction documents.
 - Attend construction progress meetings.
 - Respond in writing to Requests for Information.
 - Inspection at critical construction phases and administration of the testing of concrete, soil and other construction materials as warranted.
 - Review of contractors' invoices for accuracy.
 - Review and assess construction change orders.
 - Submit the punch list for contractor completion.
 - Review the as-built drawings and submit completed copies to DDOT.
- Preliminary Designs and Site Plans
 - Underground Storage Tank (UST) System: Training, Inspection, Targeted Repair, & Design Services for MDEQ/EPA Compliance, including Provide Required UST Systems Insurance; Prepare and Perform Required Training Conduct Required for Testing and Reporting; Conduct Required Quarterly Inspections (Weekly, Monthly, and Quarterly); Perform As-needed UST Related Corrective Action and Maintenance Work.

Identified sub-consultants: Cincar Consulting Group, LLC, Commonwealth, ETC Institute, Foursquare ITP, Fishbeck, Hatch LTK, MKSK, Somat Engineering, Inc., Traffic Data Collection, Tyme, YMobility.

Fees – remains the same:

Position:	Hourly rate range:
Program Manager, Deputy Program Manager & Senior Program Manager	\$177.95 - \$363.51
QA/QC 1 [Levels 1-3]	\$152.78 - \$299.92
Senior Professional [Levels 1- 2] & Professional [Levels 1-6]	\$94.87 - \$217.47
Technician [Levels 1-2]	\$83.11 - \$96.90
Inspector [Levels 1-2]	\$58.12 - \$129.03
Project Analyst & Senior Project Analyst [Levels I-V]	\$264.48 - \$138.75
Direct Expenses such as mileage, parking, travel, printing	\$73.13 - \$153.12

Sub-consultants' fees range from \$22.20/hr. for a Traffic Tech to \$358.70/hr. for Principal.

Yearly Rate Escalation: 3.% escalation rate per year.

Additional Information:

6003776 was initially approved November 3, 2021 with HNTB Michigan, Inc for Transportation Planning, Engineering and Program Management Services for \$750,000; through February 19, 2024.

TRANSPORTATION - *Waiver Requested*

6001851-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: WSP Michigan Inc. – Location: 500 Griswold, Suite 2600, Detroit, MI 48226 – Previous Contract Period: February 26, 2019 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$6,000,000.00.

Funding:

Account String: **5303-20287-201111-617900**
Fund Account Name: **Transportation Grants Fund**
Appropriation Name: **FY 2015 SEC 5307 Grant MI-2016-006**
Available Funds: **\$66,613 as of February 16, 2024**

Tax Clearances Expiration Date: **6-27-24**

Political Contributions and Expenditures Statement:

Signed: **11-29-23**

Contributions: **2 to the Mayor in 2021 &
1 to the Mayor in 2023**

Consolidated Affidavits

Date signed: **11-29-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Employment Application Complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval in 2019, 2 bids were received of the 24 Invited suppliers - from WSP Michigan Inc [6001851] and Aecom Great Lakes [6001858]. Both were awarded a contract. Only Amendment 1 for WSP is in the report for Council's consideration.

Contract Details:

Vendor: **WSP Michigan Inc.**

Amount: **No changes; Total \$6,000,000**

End Date: **Add 1 year; through February 26, 2025**

Services— *remains the same:*

Perform as-needed services, including, but not limited to facility improvements; design engineering; construction management; and planning services, this includes:

Transit planning, engineering, architectural & program management on an as-needed basis via work orders, which will be related to research, planning, development, design, construction, alteration, or repair of real property; including studies, alternatives analysis, environmental impact statements, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, program management, conceptual designs, plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, preparation of operation and maintenance manuals, construction management, and other related services when requested by the City.

Work orders issued under this Contract will contain more specific requirements and vendor will only conduct services that have been requested in writing by the City's project manager. Other services include but not limited to, obtaining any necessary permits, licenses and approvals; Studies, Planning and Reports; Drawings and Sketches; Cost estimates; Preliminary Designs/Site Plans for Buildings, Structures, Utilities, Site Improvements, Designs for Roads, Walks, Open Storage, Parking Areas, Pavement/Drainage; and Similar Construction.

Project Examples:

- **Service, Systems and Corridor Planning - DDOT has several short-term and long-term planning needs. In addition to planning for the existing bus system, DDOT anticipates the need to conduct corridor planning for higher level transit system. Including, but not limited to:**
- **Assisting DDOT in preparing five (5) year capital agendas**
- **Assisting DDOT in evaluating fixed route service modifications**
- **Conducting Major Investment Studies**

Contract discussion continues onto the next page.

Transportation - Waiver Requested – continued

6001851-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: WSP Michigan Inc. – Location: 500 Griswold, Suite 2600, Detroit, MI 48226 – Previous Contract Period: February 26, 2019 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$6,000,000.00.

Services – remains the same – continued:

- Conducting Alternatives Analysis**
- Preparing Environmental Impact Statements**
- Transportation Oriented Land-Use Planning**
- Route Network Analysis - TransCad (GIS)**
- Comprehensive Operational Analysis**

The Vendor will identify criteria for the development of transit travel demand forecasting and modeling and provide data to assist DDOT/SEMCOG in long-range transportation planning. The Vendor will conduct market research, as required, for transit development plans (i.e., Transit Improvement Plan, Regional Transportation Plan) and utilize available resource data information.

The Vendor shall review the policies and procedures pertaining to operation, service delivery, and reports generated from all operational systems used by DDOT and recommend revised procedures for scheduling and operations to improve system performance.

- **Route Evaluation, Data Collection and Fare Assessment - provide assistance with service monitoring activities such as conducting ride and point checks, surveying and data collection as needed. Other include, but not limited to:**
 - Route Audits Cost Allocation**
 - Modeling**
 - Revenue Sharing**
 - On-Time Performance Assessment**
 - Route Rationalization and Design**
 - Schedule Audits**
 - Schedule Design**
 - Running Time Analysis**
 - Boarding and Alighting Analysis**

The Vendor may be requested to provide support for the implementation of new services, and expansion and improvement of existing services such as improving customer services, bus pass accessibility, etc.

- **Paratransit Planning - include but not limited to, Demand Forecasting/Elderly and Disabled; Vehicle Assessment and Inspection Scheduling and Dispatching Equipment; Paratransit Audits; Americans with Disabilities Act (ADA) Compliance; Staff and Contractor Training; etc.**
- **Legislation and Policy Analysis - including, but not limited to, Policy Interpretation; Legislative Issues and Report Preparation; assist DDOT in reviewing and assessing revisions and proposals to federal funding reauthorizations; and more.**
- **Innovative Technology - Evaluation of Electronic Fare Collection and Media; Assessment of coach security camera system; new methods and fare collection solutions.**
- **Construction Planning/Management - provide staff to assist DDOT with overseeing construction activities at DDOT's four facilities (Central Administration, Coolidge Terminal, Gilbert Terminal, Shoemaker Terminal) and transit centers (State Fairgrounds and Rosa Parks Transit Center). Specific tasks include, but not be limited to, the following:**
 - Evaluate the bidders to determine if they have included all of the requirements of the bid documents.**
 - Evaluate submittals for accuracy to the construction documents.**
 - Attend construction progress meetings.**
 - Respond in writing to Requests for Information.**
 - Inspection at critical construction phases and administration of the testing of concrete, soil an other construction materials as warranted.**

Contract discussion continues onto the next page.

Transportation - Waiver Requested – continued

6001851-A1 100% Grant Funding – AMEND 1 – To Provide an Extension of Time for Transportation Planning, Engineering and Program Management Services. – Contractor: WSP Michigan Inc. – Location: 500 Griswold, Suite 2600, Detroit, MI 48226 – Previous Contract Period: February 26, 2019 through February 19, 2024 – Amended Contract Period: Upon City Council Approval through February 26, 2025 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$6,000,000.00.

Services - remains the same – continued:

- Review of contractors' invoices for accuracy.
 - Review and assess construction change orders.
 - Submit the punch list for contractor completion.
 - Review the as-built drawings and submit completed copies to DDOT.
- Preliminary Designs and Site Plans
 - Underground Storage Tank (UST) System: Training, Inspection, Targeted Repair, & Design Services for MDEQ/EPA Compliance, including Provide Required UST Systems Insurance; Prepare and Perform Required Training Conduct Required for Testing and Reporting; Conduct Required Quarterly Inspections (Weekly, Monthly, and Quarterly); Perform As-needed UST Related Corrective Action and Maintenance Work.

Identified sub-consultants: Applied Power, Centric Design Studio, ETC, Inteutor, Leading Edge, LivingLAB, Mannick Smith Group, Metco, Norr, Onyx, Phenoix, Scales, Somat, and Toole.

Fees – remains the same:

CLASSIFICATION (LIST TITLE)	HOURLY RATE	OVERHEAD (%)	PROFIT (%)	TOTAL
INTERN II	\$19.33	139.9%	10%	\$51.12
SYSTEMS OPERATOR I	\$20.21	139.9%	10%	\$53.45
SYSTEMS OPERATOR II	\$27.74	139.9%	10%	\$73.36
SR INSPECTOR	\$34.49	139.9%	10%	\$91.22
SUPV INSPECTOR	\$44.36	139.9%	10%	\$117.32
SR SUPV INSPECTOR/CADD DESIGNER III	\$47.60	139.9%	10%	\$125.89
ASST ENGINEER	\$29.00	139.9%	10%	\$76.70
ENGINEER I/PLANNER I/ARCHITECT I	\$32.00	139.9%	10%	\$84.63
ENGINEER II/PLANNER II/ARCHITECT II	\$35.89	139.9%	10%	\$94.92
SR ENGINEER/PLANNER/ARCHITECT	\$43.88	139.9%	10%	\$116.05
LEAD ENGINEER/PLANNER/ARCHITECT	\$49.69	139.9%	10%	\$131.42
SUPV ENGINEER/PLANNER/ARCHITECT	\$60.79	139.9%	10%	\$160.77
SR SUPV ENGINEER/PLANNER/ARCHITECT	\$76.99	139.9%	10%	\$203.62
SR ENGINEERING/PLANNING/ARCHITECT MGR	\$100.04	139.9%	10%	\$264.58
SR TECHNICAL MANAGER/SPECIALIST	\$134.20	139.9%	10%	\$354.92
* includes 0.55% FCCM				
**field rates will be lower than those listed in this sheet				
Engineer QA/QC	\$63.70	160.00%	12.00%	\$185.49
Senior Electrical Engineer	\$49.00	160.00%	12.00%	\$142.69

Sub-consultants' fees range from \$45/hr. for a Field Engineering Technician Level I to \$264.58/hr. for Senior Engineering, planning, Architect Manager.

Additional Information:

6001851 was initially approved February 26, 2019 with WSP Michigan for Transportation Planning, Engineering and Program Management Services for \$6,000,000; through February 19, 2024.