

City of Detroit

CITY COUNCIL


LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Director, City Planning Commission
Janese Chapman
Director, Historic Designation Advisory Board

John Alexander
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Floyd Stanley
Thomas Stephens, Esq.
Timarie Szwed
Theresa Thomas
Ian Tomashik
Ashley A. Wilson

TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: February 5, 2024

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of February 6, 2024.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Laura Goodspeed
Sandra Stahl
Irvin Corley
Marcell Todd
Malik Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for the February 6, 2024 Formal Session.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Construction & Demolition 1 Emergency Demolitions	2	0	1 Amendment to	2
DoIT 1 ARPA	1	0	0	1
General Services 1 Revenue Amendment 1 ARPA	4	0	3 Amendments to Add Time/Funds	3
Law	4	0	1 Amendment to Add Time/Funds	2
Police	1	0	0	0
Totals	12	No Focused/Limited Bids	4 Amendment(s);	8

67% of all Contractors included in the contract list for the week of February 6, 2024 are located in Detroit.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: February 5, 2024

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT
THE FORMAL SESSION FEBRUARY 6, 2024.**

CONSTRUCTION & DEMOLITION

6004543-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Extension of Time for Design-Build Contract for New Animal Care and Control Facility at 5700 Russell Street. – Contractor: Gandol, Inc. – Location: 18000 Meyers, Suite 2, Detroit, MI 48235 – Previous Contract Period: June 14, 2022 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$3,000,000.00 – Total Contract Amount: \$9,600,000.00.

Funding

Account String: **4533-20507-160070-644124-470003**
Fund Account Name: **City of Detroit Capital Projects**
Appropriation Name: **CoD Capital Projects**
Funds Available: **\$121,995,965 as of February 2, 2024**

Tax Clearances Expiration Date: **2-28-24**

Political Contributions and Expenditures Statement:

Signed: **7-28-23** Contributions: **None**

Consolidated Affidavits

Date signed: **7-28-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

None, because this is an amendment to an existing contract.

Contract Details:

Vendor: **Gandol, Inc**

Amount: **Add \$3,000,000; Total \$9,600,000**

End Date: **Add 6 months; through December 31, 2024**

Amendment 1 Services:

Additional work being done at the New Animal Care and Control Facility at 5700 Russell Street, including upgrades to the MEP, finishes within the existing office site, additional Access Control work, Structural, Architectural, Fire Protection, Mechanical, Electrical, Plumbing, Fire Alarm and Site work at the Detroit Animal Control Care Center.

Amendment 1 Fees:

Additional work performed at the facility as directed, includes:

Access Control	\$175,000
Structural	\$70,000
Architectural	\$600,000
Fire Protection	\$200,000
Mechanical	\$400,000
Electrical	\$900,000
Site work	\$120,000

Contract discussion continues onto the next page.

General Services - continued

6004543-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Extension of Time for Design-Build Contract for New Animal Care and Control Facility at 5700 Russell Street. – Contractor: Gandol, Inc. – Location: 18000 Meyers, Suite 2, Detroit, MI 48235 – Previous Contract Period: June 14, 2022 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$3,000,000.00 – Total Contract Amount: \$9,600,000.00.

Amendment 1 Fees – continued:

Plumbing	\$150,000
Fire Alarm	\$75,583
Subtotal	\$2,690,583
General Conditions 8%	\$215,246.60
Fee 2%	\$53,811.65
Bond 1.5%	\$40,358.75
Amendment 1 TOTAL	\$3,000,000

Services at the time of Approval:

Design, Renovate existing, and construct a new approximately 25,000 sq. ft. Detroit Animal care and Control (DACC) facility at 5700 Russell Street, located on 2.4 acres. The current building is 19,750 sq. ft. with offices, lobby, locker rooms, and garage. The goal is to maintain about 13,500 sq. ft. of the existing facility with minimum as needed repairs, renovate about 6,500 sq. ft. and expand about 7,000 sq. ft. on the north side.

The intent of the project is to develop a safe and healthy facility to accommodate the volume of canine intakes and support DACC’s public services such as animal adoption programs. The current shelter statistics indicate an intake of 400 canines per month for 40.01 days for strays, 31.18 days for owner surrenders with 84 kennels available. The goal is to bring down the length of stay and have about 200 – 240 kennels at the new facility.

The scope of work will require Gandol to hire and/or work with an A/E Firm. The goal is to provide a high-quality program and associated services to meet MDARD standards and Detroit Animal Care & Control operational needs. Estimated completion date is May 11, 2023.

Project will be divided into 2 Phases:

- I. Design & Preconstruction Phase, including conduct weekly meeting, develop project schedule, provide support and guidance, provide a monthly report of project schedule, percent of tasks completed, and cost estimates, assemble close-out documents, provide preliminary design and design development, and prepare construction documents.**
- II. Construction Phase, including implement the approved designs, providing all labor, material, supervision, and other services. The scope of works includes demolition, carpentry, finishes, mechanical, electrical, plumbing, concrete work, security system, fire alarm systems, landscape, and parking lot work. Major improvements include, but not limited to construction administration services, review and approve request for information (RFI) shop drawings, project data, samples for compliance, conduct site visits, host construction project progress meeting, walk-throughs with GSD, and assist the City with securing a Certificate of Occupancy or other approvals as required.**

Fees at the time of approval:

Phase 1	
Schematic Design	\$40,725
Design Development	\$54,300
Construction Documents	\$108,600

Contract discussion continues onto the next page.

General Services - continued

6004543-A1 100% City Funding – AMEND 1 – To Provide an Increase of Funds and Extension of Time for Design-Build Contract for New Animal Care and Control Facility at 5700 Russell Street. – Contractor: Gandol, Inc. – Location: 18000 Meyers, Suite 2, Detroit, MI 48235 – Previous Contract Period: June 14, 2022 through June 30, 2024 – Amended Contract Period: Upon City Council Approval through December 31, 2024 – Contract Increase Amount: \$3,000,000.00 – Total Contract Amount: \$9,600,000.00.

Fees at the time of approval – continued:

Architect Administration	\$67,875
GC preconstruction general conditions	\$6,000
GC Markup fees for phase 1	\$5,550
Phase 1 TOTAL	\$283,050
Phase 2	
Construction Costs	\$5,242,763.25
Kennels Installation	\$31,890
Construction Management Fees (at 2%)	\$126,339
General conditions (including insurances (at 8%))	\$505,356
Bonds rate (at 1.5%)	\$94,754.25
Construction Management contingency (at 5%)	\$315,847.50
Phase 2 TOTAL	\$6,316,950
PROJECT TOTAL	\$6,600,000

The full previously authorized amount of \$6,600,000 has been invoiced for this contract.

Certifications:

Vendor has a Detroit Based Business certification.

Additional Information:

6004543 was initially approved July 26, 2022 with Gandol, Inc to provide design-build services at the Animal Care & Control Facility located at 5700 Russell for \$6,600,000; through June 30, 2024.

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY
CONSTRUCTION & DEMOLITION**

3072319 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 13315 Rosa Parks. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River Avenue, Detroit, MI 48223 – Contract Period: Notification of Emergency through June 30, 2024 – Total Contract Amount: \$44,444.00.

Funding

Account String: **1003-21200-160020-622975**
Fund Account Name: **Blight Remediation Fund**
Appropriation Name: **Detroit Demolition**
Funds Available: **\$11,560,678 as of February 2, 2024**

Tax Clearances Expiration Date: **01-04-25**
Political Contributions and Expenditures Statement:
Signed: **12-11-23** Contributions: **None**

Consolidated Affidavits

Date signed: **12-11-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 13315 Rosa Parks Blvd on November 16, 2023.

Bids closed on November 22, 2023. 9 Invited Suppliers; 2 Bids Received.

**ALL Bids: Inner City Contracting \$44,444 [8% equalized bid \$40,888.48 for D-BB, D-HB, D-BSB]
Adamo Demolition Company \$81,685 [7% equalized bid \$75,967.05 for D-BB, D-HB]**

Contract Details:

Vendor: **Inner City Contracting** Bid: **Lowest** End Date: **June 30, 2024**
Amount: **\$44,444 [8% equalized bid \$40,888.48 for D-BB, D-HB, D-BSB]**

Services & Costs:

Demolition \$37,000; Backfill & Grading \$3,444; Site Finalization \$4,000; TOTAL \$44,444

*****Demolition Completion date: December 5, 2023**

Certifications/# of Detroit Residents:

**Certified as Detroit Based, Headquartered, Small, & Minority-Owned Business until 10/17/24.
Vendor indicates a Total Employment of 14; 8 Employees are Detroit residents.**



CONSTRUCTION & DEMOLITION

6006003 100% ARPA Funding – To Provide Infrastructure Equipment Replacement at Lydon Data Center – Contractor: Limbach Company. – Location: 45 W. Grand River Suite 401, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,155,000.00

Funding:

Account String: **3923-22002-310110-617900-850203**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA – City Services & Infrastructure**
Available Funds: **\$204,556,787.70 as of February 2, 2024**

Tax Clearances Expiration Date: **09-20-24**
Political Contributions and Expenditures Statement:
Signed: **10-18-23** Contributions: **None**

Consolidated Affidavits

Date signed: **10-18-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 6: Revenue Replacement for City Services and Infrastructure.

Bid Information:

RFQ opened Nov. 8, 2023 & closed on Nov. 22, 2023. 45 Invited Suppliers; 3 Bids received.
Bids were evaluated based on price only.

ALL Bids:

Limbach Company LLC	[\$1,140,000]
Motor City Electric Technologies	[\$1,496,836]
System Corp.	[\$1,395,151]

Contract Details:

Vendor: **Limbach Company LLC** Bid: **Lowest Bid [\$1,140,000]**
Amount: **\$1,155,000.00** End Date: **June 30, 2025**

Services:

Replace the following mechanical hardware within the City of Detroit’s Lyndon Data Center located at 13331 Lyndon Street, Detroit, Mi, 48227:

- **Chiller Unit Replacement**
 - **Furnish and install a new chiller unit**
 - **Removal and disposal of existing chiller unit**
 - **Prep site for installation of Chiller unit**
 - **Provide training on the Chiller Unit.**

- **Reheat Boiler System Replacement**
 - **Furnish and install a new reheat boiler system**
 - **Removal and disposal of existing reheat boiler system**
 - **Prep site for installation of reheat boiler system**
 - **Provide training on the Reheat boiler system**

Contract Discussion continues on the next page

CONSTRUCTION & DEMOLITION-continued

6006003 100% ARPA Funding – To Provide Infrastructure Equipment Replacement at Lydon Data Center – Contractor: Limbach Company. – Location: 45 W. Grand River Suite 401, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,155,000.00

Services-continued

- **Dry Cooler Replacement**
 - **Furnish and install Five (5) Dry Cooler Units**
 - **Removal and disposal of all existing Dry Cooler Units**
 - **Prep site for installation of 5 Dry Cooler Units**
 - **Provide training on Dry Cooler Units**

- **(2) HVAC Rooftop Units (Over the Lyndon Service Garage)**
 - **Furnish and install 2 AAON roof top units with economizers**
 - **(1) one 10-ton unit**
 - **(2) one 15-ton unit**
 - **Removal and disposal of all existing HVAC units (In accordance to state and local requirements)**
 - **Prep site for installation of HVAC units**
 - **Provide training on HVAC Units**
 - **Develop a plan for unit curbs**
 - **Banet controls and Graphics for BMS**
 - **Include all fire safety systems**
 - **Provide a commission and balance report**

Fees:

ATTACHMENT C - PRICING SHEET RFQ 183982 Infrastructure Equipment Replacement for the Lyndon Data Center						
Description	Removal Cost	Item Cost	Installation Cost	Installation Schedule	Warranty Cost	Warranty Coverage (dates)
<i>Chiller Unit</i>	\$25,000.00	\$330,000.00	\$70,000.00	See schedule	Included	12 month from substantial use
<i>Reheat Boiler System</i>	\$15,000.00	\$50,000.00	\$56,000.00	See schedule	Included	12 month from substantial use
<i>Dry Cooler</i>	\$35,000.00	\$300,000.00	\$125,000.00	See schedule	Included	12 month from substantial use
<i>10-ton Rooftop HVAC Unit (over service garage)</i>	\$18,000.00	\$60,000.00	\$56,000.00	See schedule	Included	12 month from substantial use
<i>15-ton Rooftop HVAC Unit (over service garage)</i>	With above	With above	With above	See schedule	Included	12 month from substantial use
Lump Sum						\$1,140,000.00
Contingency						\$15,000.00
Total						\$1,155,000.00

Contract Discussion continues on the next page

CONSTRUCTION & DEMOLITION-continued

6006003 100% ARPA Funding – To Provide Infrastructure Equipment Replacement at Lydon Data Center – Contractor: Limbach Company, LLC. – Location: 45 W. Grand River Avenue, Suite 401, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,155,000.00

Projected Schedule

2024					
	MAY	JUNE	JULY	AUG / SEPT / OCT / NOV	DECEMBER
BOILERS					
DRY COOLERS					
ROOFTOP UNITS					
AIR COOLED CHILLER					
COMMISSIONING / STARTUP					

GENERAL SERVICES – Waiver Requested

6003908-A1 65% Solid Waste & 35% Major Street Funding – AMEND 1 – To Provide an Increase of Funds to Repair Elgin Sweepers. – Contractor: MacQueen Equipment, LLC dba Bell Equipment Company – Location: 78 Northpointe Drive, Lake Orion, MI 48359 – Contract Period: October 25, 2021 through October 25, 2024 – Contract Increase Amount: \$200,000.00 – Total Contract Amount: \$350,000.00.

2 Funding Sources:

Account String: **3401-29470-470101-622100**
Fund Account Name: **Solid Waste Management**
Appropriation Name: **GSD Shared Services**
Funds Available: **\$10,838,541 as of February 2, 2024**

Account String: **3301-29470-470110-622100**
Fund Account Name: **Major Street**
Appropriation Name: **GSD Shared Services**
Funds Available: **\$10,838,541 as of February 2, 2024**

Tax Clearances Expiration Date: 9-27-2024

Political Contributions and Expenditures Statement:

Signed: **8-21-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **8-21-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
Online Employment App Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing contract. At the time of approval, this vendor was the only bid received of the 24 invited suppliers. It was indicated that this vendor meets all specifications for the work covered under this contract.

Contract Details:

Vendor: **MacQueen Equipment, LLC dba Bell Equipment Company**
Amount: **Add \$200,000; Total \$350,000** End Date: **remains the same; through October 25, 2024**

Services - remains the same:

Heavy Duty Street Sweeper repair, labor, and/or parts for units and components, including but not limited to Elgin Sweepers for the Fleet Management Division of GSD. This amendment is being requested to add \$200,000.00 to the contract to accommodate future expenditures until the contract expires on 10/25/24.

The Vendor will utilize manufacturer’s warranty, emission control or other warranties before billing to the City of Detroit for repairs. Vendor must be located within a 25-mile radius of the City of Detroit to be of easy access for repairs. All repairs are required within 3 - 5 business days after the vendors have received the O.K. to perform repairs.

Vendor must warranty repair work for a period of 12 months or 12,000 miles whichever occurs first upon completion of repairs and delivery of equipment.

Amendment 1 Fees - remain the same:

This Amendment is being requested to add \$200,000 to the contract to accommodate future expenditures until the contract expires on 10/25/24; given that \$149,858.25 of the authorized \$150,000 has been invoiced on this contract.

Mon. – Fri Regular hours and after-hours Labor Rate	\$125/hr.
Saturday Labor Rate	\$187.50/hr.
TOTAL Not to Exceed \$350,000	

\$149,858.25 of the authorized \$150,000 has been invoiced on this contract.

Additional Information: **6003908 was initially approved November 23, 2021 with MacQueen Equipment, LLC dba Bell Equipment Company to Repair Sweepers for GSD for \$150,000; through October 25, 2024.**

GENERAL SERVICES – Waiver Requested

2875368-A3 100% Revenue – AMEND 3 – To Provide an Extension of Time for Management of Riverside Marina. – Contractor: ABC Professional Enterprise – Location: 9615 Grinnell, Detroit, MI 48213 – Previous Contract Period: January 31, 2013 through January 30, 2024 – Amended Contract Period: Upon City Council Approval through August 31, 2026 – Total Revenue Amount: \$837,000.00.

Funding:

Account String: **1000-27470-472200-626430**
Fund Account Name: **General Fund**
Appropriation Name: **Recreation - GSD**
Funds Available: **\$8,100,830 as of February 2, 2024**

Tax Clearances Expiration Date: **3-29-24**
Political Contributions and Expenditures Statement:
Signed: **1-31-23** Contributions: **None**

Consolidated Affidavits:

Date signed: **1-31-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information:

None, because this is an amendment to an existing Management Agreement. At the time of approval, this vendor scored the highest of the 3 proposals submitted. This vendor has been in this management agreement regarding the Riverside Marina with the City since March 2013. Budget constraints at that time caused a severe reduction in staffing; without a management agreement in place, the Marina had the possibility of closing and becoming another target for vandalism of city property, ultimately resulting in more community blight.

Contract Details:

Vendor: **ABC Professional Enterprise** Amount: **Add \$62,000; Total \$837,000**
End Date: **Add 2 years & 8 months; through August 31, 2026**

Amendment 3 Services – remains the same:

The City is the owner of Riverside Marina, located at 11000 Freud Street, Detroit, Michigan 48214. This contract is a Management Agreement with ABC Professional Enterprise to Manage, Maintain and Operate the Riverside Marina.

Amendment 3 Fees:

\$62,000 annual operating fee. Chart below is a breakdown of the fee schedule:

DEADLINE	ANNUAL OPERATING FEE	FEES STILL OWED
March 31, 2024	N/A	\$15,500.00
May 31, 2024	\$15,500.00	None, if paid in full.
June 30, 2024	\$15,500.00	None, if paid in full.
September 30, 2024	\$15,500.00	None, if paid in full.
October 31, 2024	\$15,500.00	None, if paid in full.
May 31, 2025	\$15,500.00	None, if paid in full.
June 30, 2025	\$15,500.00	None, if paid in full.
September 30, 2025	\$15,500.00	None, if paid in full.
October 31, 2025	\$15,500.00	None, if paid in full.
May 31, 2026	\$15,500.00	None, if paid in full.
June 30, 2026	\$15,500.00	None, if paid in full.

Services at the time of original approval, Previous Amendment 1 & 2 combined:

According to the Department, the name of Harbor Hill Marina was owned by the prior management; ABC Realty owns the name of Riverside, LLC, so the Marina will be called "Riverside Marina" formerly "Harbor Hill Marina." The contract also includes the management, maintenance, and operation of the Vaughn Reid/St. Jean Boat Launching ramp as well.

Contract discussion continues onto the next page.

General Services - Waiver Requested – continued

2875368-A3 100% Revenue – AMEND 3 – To Provide an Extension of Time for Management of Riverside Marina. – Contractor: ABC Professional Enterprise – Location: 9615 Grinnell, Detroit, MI 48213 – Previous Contract Period: January 31, 2013 through January 30, 2024 – Amended Contract Period: Upon City Council Approval through August 31, 2026 – Total Revenue Amount: \$837,000.00.

Services at the time of original approval, Previous Amendment 1& 2 combined – continued:

Maintenance services to include all buildings, docks, piers, parking lots on the Marina property, maintenance of all plumbing and sewage facilities, heating and air conditioning systems, maintaining the interior and exterior of all buildings. Maintenance includes all snow removal from parking lot and sidewalks. Contract services also include the maintenance of Pointe Park, adjacent to the Marina, and provide signage for Pointe Park's main entrance.

Vendor will: Collect all fees on behalf of the Recreation Dept.; Maintain employee ID system for all Marina Staff; Provide uniforms for staff; Staffing plans are to be submitted to Recreation for approval; Provide and maintain 24-hour security; Implement a marketing strategy to increase marina usage and visibility; Partner with area schools to create and implement a marine curriculum teaching boating and water safety.

Capital improvements during the first 5 year term include: Enroll in State's green marina project; Repair outside lighting; Repair swimming pool; Repair hazardous dock areas; Provide 1st-class landscaping; If the contract is renewed for an additional 5 years, the contractor to Repair tennis courts; Install Youth playscape; Install automated counter and collection at St. Jean Boat Launch. If the contract is renewed as 2nd 5-year term, the contractor shall repair and replace docks as needed.

Contract review dated Feb. 18, 2013 indicates this contract is essential because the department is unable to staff and operate the marina; the contract services will allow the Marina to be open and used by Boaters; The City has never operated the Harbor Hill Marina.

Amendment 1: The contract provided for Capital Improvements including: Enrollment in State’s Green Marina Project; Repairs to swimming pool; Repair to outside lighting; Repair hazardous dock area. Plant flowers and provide first-class landscaping; Provide vending machines. Repair of Tennis Courts was moved to the initial Agreement term.

Capital Improvements for the term from Jan. 30, 2018 through Jan. 30, 2023 included: Upgrades to Bathroom; Replacement of Dock “N”, Dock “B”, and Dock “L”.Capital Improvements for the term from Jan. 30, 2023 through Jan. 30 2028 include: Installation of Youth Playscape; Installation of automated counter and collection at the St. Jean Launching Ramp.

Amendment 2: This amendment provided for the annual operating fee of \$62,000 plus \$155,000 in annual operating fees still owed to the City from the period of June 2020 to April 2023 for security costs, maintenance costs, and insurance premiums.

*****UPDATE from Amendment 2: According to OCP, DWSD has been paid in full and there is an installment agreement in place for remaining other fees. The chart below details the fees associated with Amendment 2:**

DEADLINE	ANNUAL OPERATING FEES	FEES STILL OWED
March 31, 2023	N/A	\$25,833.33
April 30, 2023	N/A	\$25,833.33
May 31, 2023	\$15,500.00	\$25,833.33
June 31, 2023	\$15,500.00	\$25,833.33
July 30, 2023	N/A	\$25,833.33
August 31, 2023	N/A	\$25,833.33
September 30, 2023	\$15,500.00	None, if paid in full.
October 31, 2023	\$15,500.00	None, if paid in full.

Contract discussion continues onto the next page.

General Services - *Waiver Requested* – continued

2875368-A3 100% Revenue – AMEND 3 – To Provide an Extension of Time for Management of Riverside Marina. – Contractor: ABC Professional Enterprise – Location: 9615 Grinnell, Detroit, MI 48213 – Previous Contract Period: January 31, 2013 through January 30, 2024 – Amended Contract Period: Upon City Council Approval through August 31, 2026 – Total Revenue Amount: \$837,000.00.

Additional Information:

2875368 was initially approved March 5, 2013 with ABC Realty (now dba ABC Professional Enterprise) to manage, maintain and operate the Riverside Marina (formerly Harbor Hill Marina) and the St. Jean/Vaughn Reid Boat Launch for a fee to the City of \$62,000 per year. Capital Improvements at St. Jean Boat Launch that included an automated counter and collection.

Amendment 1 was approved October 24, 2017 with ABC Professional Enterprise to extend the management agreement by 5 years for an additional \$310,000, totaling \$620,000; through January 30, 2023.

Amendment 2 was approved April 25, 2023 with ABC Professional Enterprise to extend the management agreement by 1 year and add \$62,000 to the contract, making the total amount \$682,000; thru h Jan. 1, 2024.

LAW – Waiver Requested

6005963 100% Grant Funding – To Provide Post-Arrest Legal Services for Indigent People. –
Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street, Suite 618,
Detroit, MI. 48202 – Contract Period: Upon City Council Approval through September 30, 2024 –
Total Contract Amount: \$1,244,925.00.

Funding:

Account String: **2119-21346-321111-613100**
Fund Account Name: **FY 2020 MIDC GRANT**
Appropriation Name: **2024 Michigan Indigent Defense Commission Grant**
Funds Available: **\$1,215,695.55 as of February 2, 2024**

Consolidated Affidavits:

Date signed: **11-3-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
No Employment app- Sole Member
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Tax Clearances Expiration Date: **7-24-24**

Political Contributions and Expenditures Statement:

Signed: **11-3-23** Contributions: **None**

Bid Information:

None, This is an Unplanned Non-Standard Procurement.

Misdemeanor and Felony Defenders, P.C. has been a part of the MIDC program since its inception. They have experience balancing the 36th District Court's overwhelming schedule with the unique needs of those defendants in the City of Detroit. It would take several years to get a different firm in place and up to speed without bogging down the court's docket.

Contract Details:

Vendor: Misdemeanor and Felony Defenders, P.C.

Amount: \$1,244,925.00

End Date: September 30, 2024

Services:

Provide free and effective post-arrest legal defense services and representation to all unrepresented indigent individuals during the arraignment process.

The vendor will:

- **Meet with in-custody individuals prior to arraignment**
- **Advise individuals of their legal rights**
- **Advise individuals of their charges**
- **Represent individuals at their arraignment**
- **Perform bond redetermination hearings when required**

Fees:

- **\$120 per hour for arraignments that occur on a weekday.**
- **\$145 per hour for arraignments that occur on weekends and holidays.**

LAW – Waiver Requested

6005962 100% City Funding – To Provide Pre-Arrest Legal Services for Indigent People. – Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street, Suite 618, Detroit, MI. 48202 – Contract Period: Upon City Council Approval through September 30, 2024 – Total Contract Amount: \$750,000.00.

Funding

Account String: **2119-21346-321111-613100**

Fund Account Name: **FY 2020 MIDC Grant**

Appropriation Name: **2024 Michigan Indigent Defense Commission Grant**

Funds Available: **\$1,215,696 as of February 2, 2024**

Tax Clearances Expiration Date: **7-24-24**

Political Contributions and Expenditures Statement:

Signed: **11-3-23**

Contributions: **None**

Consolidated Affidavits

Date signed: **11-3-23**

Covenant of Equal Opportunity

Hiring Policy Compliance; Doesn't have Employees; No App

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record Disclosure

Background/Bid Information

None, because this was a Sole Source, Unplanned Non-Standard Procurement (NSP) request. According to the NSP document, this vendor will provide legal services as a part of the Michigan Indigent Defense Commission MIDC grant. The services will be performed to comply with the MIDC grant section for Counsel at First Appearance (CAFA), which is a requirement to remain in compliance with the MIDC Act, continue receiving MIDC grant funds, and satisfy the terms of the ACLU Bail Partnership Agreement. This service ensures that all defendants arrested and placed in the custody of the City will have an attorney present at their arraignment in the 36th District Court.

“The MIDC was created by the State Legislature in 2013 to make improvement to the State’s Legal System. The MIDC works to ensure the State’s public defense system is fair, cost effective, and constitutional. This Vendor has been a part of the MIDC program since its inception. They have experience balancing the 36th District Court’s overwhelming schedule with the unique needs of those defendants in the City of Detroit. It would take several years to get a different firm in place and up to speed without bogging down the court’s docket.”

Contract Details:

Vendor: **Misdemeanor and Felony Defenders, P.C.**

Amount: **\$750,000**

End Date: **September 30, 2024**

Services:

The Vendor will provide Pre-Arrest indigent defense legal services to individuals charged with State Misdemeanors, under the jurisdiction of the 36th District Court in accordance with the Michigan Indigent Defense Commission Act, the Michigan Indigent Defense Commission Standards, and the Grant.

The vendor will meet with individuals prior to their first hearing after arraignment, advise them of their rights, their charges, and represent them at all stages of their case. This includes:

- **Explaining and assisting the client in completing the Advice of rights form.**
- **Ensuring the client understands the charges, the maximum possible sentence, possible legal strategies, and the long-term effects of these charges if found guilty.**
- **Attorney must be present with the individual at all stages of the case, including all pre-trials, bond hearing, plea entries, sentencing, etc.**

All Attorneys performing work under this contract must complete the MIDC assigned attorney requirements to be placed on the approved list of attorneys held by the Indigent Defense Services office. Only work done by approved attorneys will be compensated. Vendor support staff, including but not limited to legal secretaries, paralegals, & legal assistants will not be compensated under this contract.

Contract discussion continues onto the next page.

Law – *Waiver Requested – continued*

6005962 100% City Funding – To Provide Pre-Arrest Legal Services for Indigent People. –
Contractor: Misdemeanor and Felony Defenders, P.C. – Location: 440 Burroughs Street, Suite 618,
Detroit, MI. 48202 – Contract Period: Upon City Council Approval through September 30, 2024 –
Total Contract Amount: \$750,000.00.

Services – *continued*:

The Vendor’s records including timesheets, number of cases handled by attorneys, intake sheets, attorney training records, etc. will be shared with the Indigent Defense Services office upon request, as well provide the City within 5 days of the receipt of the request from the City all documents/records to create quarterly compliance and monitoring reports that may be required by the Michigan Indigent Defense Commission.

Fees:

Payment is contingent upon the receipt of monthly Invoices that certifies and itemizes costs incurred. Items not properly invoiced will not be paid.

Legal Services Hourly Rate: \$120/hr.

TOTAL Not to Exceed \$750,000

POLICE – Waiver Requested

3071652 100% City Funding – To Provide Management of Secondary Employment for Police Officers Including Scheduling and Related Activities. – Contractor: Off Duty Management Inc – Location: 1906 Avenue D, Suite 200 Katy, TX 77493 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$0.00.

Funding:

Account String: **3921-09112-370700-627110**
Fund Account Name: **Other Special Revenue Fund**
Appropriation Name: **Police Enhanced E-911**
Funds Available: **\$4,300,070 as of February 2, 2024**

Tax Clearances Expiration Date: **9-11-24**

Political Contributions and Expenditures Statement:

Signed: **1-3-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **1-3-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance;
- No Employment app complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

RFP opened August 7, 2023 & closed September 11, 2023. 5 Invited Suppliers; 2 Bids Received.

Bids were evaluated based on product meeting specifications [20 points]; Project Approach and Plan [15 points]; Maintenance & Support [15 points]; Experience [5 points]; Cost [10 points]; Phase II and Phase III [35 points]; The maximum total is 100 points.

All Bids: **Off Duty Management [65 points]**
Kommander Software [32.5 points]

****** ** This is a specialty service. OCP searched Co-Op agreements (MiDeal, Sourcewell, GSA) and Detroit vendors to invite them to bid. The department provided a list of vendors they knew provided this service to Police Departments around the country. OCP included in the bid the existing vendor and a Detroit vendor (WHIM Detroit). The existing vendor and the Detroit vendor did not submit a bid. The winning vendor did participate in the Sourcewell co-op, and The City received an extra half percent discount using them.**

Contract Details:

Vendor: Off Duty Management Inc
Amount: \$0.00

Bid: Highest Ranked
End Date: June 30, 2026

Services:

Provide software and services to monitor and schedule off duty work assignments for Police Officers, including:

- **The Vendor will manage all external secondary employers' requests for the off-duty officers secondary employment services and supply an online portal (OfficerTRAK®) accessible by off-duty police officers to submit requests for approval of secondary employment by their supervisors, and for other authorized personnel in the City's Police Departments for the administration of off-duty police officers' secondary employment.**
- **The Vendor will manage the administration of Officer Payroll, Scheduling, Invoicing, and Collections.**
- **The Vendor will coordinate with the assigned Police Department Coordinator to answer any questions with an off-duty police officer or their secondary employment assignment.**
- **The Vendor will coordinate with the City to resolve any issues, conflicts, or complaints by secondary employers, with the exception of any outstanding fees or compensation owed to Contractor by a secondary employer which shall be resolved without the input of the City.**

Contract Discussion continues on the next page.

POLICE – Waiver Requested-cont.

3071652 100% City Funding – To Provide Management of Secondary Employment for Police Officers Including Scheduling and Related Activities. – Contractor: Off Duty Management Inc – Location: 1906 Avenue D, Suite 200 Katy, TX 77493 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$0.00

Fees:

The Vendor charges the secondary employers a small percentage fee for their services as opposed to charging the City. This is why there is no cost to the City for this service.

Payroll/Rates and Fees

- **Off-duty police officers interested in working within the secondary employment program will be required to sign up as 1099 independent contractors for the secondary employers.**
- **Off-duty police officers will be paid weekly for any work completed through the Contractor for the prior week.**

Min and max per shift work

- **Secondary employers must provide each officer with a 4-hour minimum shift per request.**
- **Officers are limited to work a combined (City/off-duty) total of 16 hours in a 24-hour period which will be monitored by the City.**

The Contractor will provide the following training:

Onsite

- **Administrators – Training guides and onsite training**
- **Officers – Training guides, practice jobs and onsite training**

Online

- **Administrators – Training guides and WebEx training**
- **Officers – Training guides and practice jobs**

Pay Rates for All Secondary Employment:

Base Rate	Hourly Rate
Police Officer	\$ 36.50
Supervisor / Sargent	\$ 45.50
Supervisor / Lieutenant	\$ 50.50

Weekend Rate	Hourly Rate
Police Officer	\$ 37.50
Supervisor / Sargent	\$ 46.50
Supervisor / Lieutenant	\$ 51.50

Contract Discussion continues on the next page

POLICE – Waiver Requested-cont.

3071652 100% City Funding – To Provide Management of Secondary Employment for Police Officers Including Scheduling and Related Activities. – Contractor: Off Duty Management Inc – Location: 1906 Avenue D, Suite 200 Katy, TX 77493 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$0.00

Fees-continued

Premium Rate	Hourly Rate
Police Officer	\$ 52.00
Supervisor / Sargent	\$ 65.00
Supervisor / Lieutenant	\$ 72.50

Holiday Rate *	Hourly Rate
Police Officer	\$ 58.00
Supervisor / Sargent	\$ 125.50
Supervisor / Lieutenant	\$ 129.50

* The holiday rate will apply to the following days: New Year’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day.

Vehicle or City Administrative Fee

- Vehicle fee is \$50.00 per shift. Vehicle Fees will be paid by the secondary employer and collected by the Contractor and sent to the City finance department weekly via ACH.
- A City administrative fee of \$2.00 per hour for each worked hour by each Officer will be paid by the secondary employer and collected by the Contractor and sent to the City finance department weekly.

Secondary Employer Fees

Off-duty police officers hourly pay rate plus a Contractor administrative fee in the amount of 10% of off-duty hourly pay rate or \$5.00 per hour whichever is greater shall be paid to the Contractor in addition to the off-duty officers’ hourly rate by the Secondary Employer.

GENERAL SERVICES

6005010-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time for Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Previous Contract Period: January 1, 2023 through January 31, 2024 – Amended Contract Period: Upon City Council Approval through December 30, 2024 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$102,400.00.

Funding:

Account String: **3923-22014-310220-644124**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Public Safety**
Funds Available: **\$41,607,619 as of February 2, 2024**

Tax Clearances Expiration Date: **9-29-24**

Political Contributions and Expenditures Statement:

Signed: **7-31-23**

Contributions: **1 CM 2020**

Consolidated Affidavits:

Date signed: **7-31-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

ARPA Allowable Use:

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1).

Background:

As part of the continuing effort to bring the Detroit Police Department (DPD) facilities, specifically the DPD Training Academy Parking and Site area, to a state of good repair to facilitate the DPD cadets/trainees.

The facility is located at 6050 Linwood and was originally constructed as a middle school. The current parking area is not sufficient for the center. The facility is approximately 242,000 square feet, two story building on approximately 8 acres. This facility provides the DPD recruit training, state licensing training, in-service training, and continuing education for the DPD. The academy is the first impression recruits have of their prospective employee. It is paramount that the facility makes the right first impression with the recruits and instill a sense of confidence and pride in their future career.

Bid Information:

None, because this is an amendment to an existing agreement. At the time of approval, this vendor was the lowest bid of the 2 bids received.

Contract Details:

Vendor: **DLZ**

Amount: **remains the same; Total \$102,400**

End Date: **Add 11 months; through December 30, 2024**

Services:

The Vendor will be providing parking lot design, redesign, and construction renovation at this facility. The initial contract included construction administration to help oversee the construction of the parking lot. The construction services have not started. The Office of Contracting & Procurement is in the process of evaluating a general contractor to start the work.

The work for this project will be divided into two phases:

- **PHASE 1: Pre-Design, site analysis, Design development and Construction Documents as needed**
- **PHASE 2: Construction Administration- • in conjunction with selected construction contractor, review construction schedule, Review and approve all request for information, Conduct site visits, Certify that all contractor work is performed and completed, etc.**

Contract discussion continues on the next page.

GENERAL SERVICES- *continued*:

6005010-A1 100% ARPA Funding – AMEND 1 – To Provide an Extension of Time for Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. – Contractor: DLZ – Location: 607 Shelby Street, Suite 650, Detroit, MI 48226 – Previous Contract Period: January 1, 2023 through January 31, 2024 – Amended Contract Period: Upon City Council Approval through December 30, 2024 – Contract Increase Amount: \$0.00 – Total Contract Amount: \$102,400.00.

Services – *continued*:

Site improvements for design / construction:

- New parking lot replacement
- Replacement are- 60 new parking spaces
- Repair building delivery drive/ parking to include 20spaces rear of the building
- New parking areas 192 spaces
- Complete all earth work
- Fencing demo part of existing fences & fencing will be added to ensure gated parking access
- Analysis to determine if needed EV parking as an alternate including earthwork, utilities, grading asphalt

The vendor will also complete the following:

- Site Analysis/Environmental Assessment - including a topographic, tree and utility survey of the entire property surroundings.
- Design Development - Provide and coordinate any necessary drawings that are required to obtain permits relating to the scope of work.
- Prepare a complete set of construction documents

Fees:

<u>Phase 1</u>	<u>Task</u>	<u>Cost</u>
	Project Administration & Coordination	\$ 6,600.00
	Site Analysis Environmental Assessment	\$ 26,150.00
	Design Development	\$ 17,500.00
	Construction Documents	<u>\$ 20,000.00</u>
	Alternate if ESA required by BSEED	\$9,000.00
	TOTAL:	\$ 70,520.00

<u>Phase 2</u>	<u>Task</u>	<u>Cost</u>
	Construction Administration	\$ 22,500.00
	Contractor Design Contingency	<u>\$ 9,650.00</u>
	GRAND TOTAL:	\$102,400.00

Labor Costs range from Principal- (Highest hourly rate)- \$285.00 per hour to Field Technician- (Lowest hourly rate) \$75.00 per hour.

Additional Information

6005010 was approved April 3, 2023, with DLZ to provide Parking Lot and Site Design Service for the Design, Engineering, and Construction Administration Services for the DPD Training Center. The agreement was for a 1-year period; through January 2023 for \$102,400.

GENERAL SERVICES

6006032 100% ARPA Funding – To Provide Landscaping, Clearing, Grubbing, Asphalt Pathway Construction and Tree Removal for Old Redford (Lahser & Clarita). – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$190,000.00.

Funding:

Account String: **3923-22013-470012-617900-851304**
Fund Account Name: **American Rescue Plan Act-ARPA**
Appropriation Name: **ARPA - Neighborhood Beautification**
Available Funds: **\$25,586,757 as of February 2, 2024**

Consolidated Affidavits

Date signed: **10-16-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies;
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record

Tax Clearances Expiration Date: **02-01-2025**

Political Contributions and Expenditures Statement:

Signed: **10-16-23**

Contributions: **9 contributions total. 2 to the Mayor in 2018, 1 to the Mayor in 2019, 2 to the Mayor in 2020, 2 to the Mayor in 2021, 1 to a PAC in 2022, and 1 to an electoral candidate in 2023.**

ARPA Allowable Use Letter:

The proposed project is deemed an allowable use within the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) Compliance & Reporting Guidance Expenditure Category of EC 2: Negative Economic Impacts for Vacant Lot Activation and Beautification.

Bid Information:

RFP opened Sept. 15, 2023 & closed on Oct. 18, 2023. 303 Invited Suppliers; 5 Bids received.

Bids were evaluated based on Work Plan/Schedule [20 points]; Capacity [25 points]; Experience [25 points]; Cost Proposal [30 points]; The maximum total is 100 points

ALL Bids:

Decima	[45 points]
DMC	[71 points]
Michigan Recreational Construction	[54 points]
Premier Group Associates	[42 points]
WCI Contractors	[88 points]

Contract Details:

Vendor: **WCI Contractors**
Amount: **\$190,000**

Bid: Highest Ranked: **[88 points]**
End Date: **June 30, 2025**

Services:

Provide clear/grub site stabilization, remove concrete piles, remove debris, tire piles, remove and legally dispose of-site soils from the site at Old Redford Walkway. Work Includes:

- **Demolition, Clearing and Grubbing**
- **Asphalt Pathway Construction and Markings**
- **Concrete**
- **Signage**
- **Tree Protection and Removals**
- **Bollards**
- **Landscape Construction**
- **Site restoration**
- **Mobilization**
- **Layout & Field Survey**
- **General Conditions**
- **Additional Services**

Contract Discussion continues on the next page

GENERAL SERVICES- *continued*:

6006032 100% ARPA Funding – To Provide Landscaping, Clearing, Grubbing, Asphalt Pathway Construction and Tree Removal for Old Redford (Lahser & Clarita). – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$190,000.00.

Fees:

Old Redford R.O.W. Walkway Connection - WCI Contractors

ITEM	PAY ITEMS	QUANTITY	UNIT	COST
1	Inlet Protection Fabric	1	EA	\$150.00
2	(4") High Fence Removal	900	LF	\$13,500.00
3	Saw Cut Asphalt	40	LF	\$320.00
4	Clearing and Grubbing	80600	SF	\$70,928.00
5	(10') Wide Asphalt Walkway	4000	SF	\$53,700.00
6	Concrete	70	SF	\$3,100.00
7	White Skip Line Painting	400	LF	\$900.00
8	Steel Bollard	1	EA	\$750.00
9	Wood Bollard	8	EA	\$4,200.00
10	Disposal	1	TON	\$41.00
11	Layout & Field Survey	1	LS	\$2,000.00
12	Mobilization	1	LS	\$4,800.00
13	Bonds & Insurance	1	LS	\$3,000.00
14	General Conditions	1	LS	\$9,200.00
15	Site Restoration	1	LS	\$8,800.00
16	Miscellaneous & Close-Out Work	1	LS	\$500.00
17	Additional Services	1	LS	\$10,000.00
TOTAL CONTRACT				\$185,889.00
Alternate Pricing				
1	Tree Removals with Stumps			
a	7"-12"	1	EA	\$175.00
b	12"-24"	1	EA	\$525.00
c	25"-30"	1	EA	\$1,050.00
d	31"-36"	1	EA	\$1,950.00
2	Tree Protection	100	LF	\$375.00

Fee Schedule: \$185,889.00
Contingency: \$4,111.00
Total Contract Value \$190,000.00

Contract Discussion continues on the next page

GENERAL SERVICES- *continued*:

6006032 100% ARPA Funding – To Provide Landscaping, Clearing, Grubbing, Asphalt Pathway Construction and Tree Removal for Old Redford (Lahser & Clarita). – Contractor: WCI Contractors, Inc. – Location: 20210 Conner, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$190,000.00.

Detroit Certifications [certifications are not considered for ARPA contracts]/#of Detroit Residents:
Certified as Detroit Based, Headquartered, Small, Business until 5/16/24.
Vendor indicates a Total Employment of 6 4 Employees are Detroit residents.

Additional Information:

Other recently approved WCI Contractors, Inc. ARPA Contracts:

6004863 was approved February 14, 2023, with WCI to provide Construction Services at Balduck Park for \$1,584,700 through December 31, 2024.

6004464 was approved June 28, 2022 with WCI for Roosevelt Park Improvements for \$6,000,000 through December 31, 2023. 6004464-A1 was approved February 28, 2023 with WCI to add \$220,000 to the agreement for Roosevelt Park Improvements through December 31, 2023.

6005585 with WCI Contractors to construct Ossian Sweet Complex Educational Plaza for \$600,000; through June 30, 2024 was moved out of NCS on 2/1/24 and will be on the 2/6/24 Formal Session agenda for a vote.

LAW

6005952 100% City Funding – To Provide Legal Services. – Contractor: Rosinski Ethics Law, PLLC –
Location: 9360 Park Avenue, Allen Park, MI 48101 – Contract Period: Upon City Council Approval
through December 31, 2024 – Total Contract Amount: \$50,000.00.

Funding

Account String: **1000-29320-320010-613100**
Fund Account Name: **General Fund**
Appropriation Name: **Efficient and Innovative Operations Support - Law**
Funds Available: **\$7,380,026 as of February 2, 2024**

Tax Clearances Expiration Date: **9-25-24**
Political Contributions and Expenditures Statement:
Signed: **9-22-23** Contributions: **None**

Consolidated Affidavits

Date signed: **9-22-23**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Doesn't have Employees; No App
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Background/Bid Information

None, because this Vendor was selected by the Law Department based on their legal expertise.

Contract Details:

Vendor: **Rosinski Ethics Law, PLLC** Amount: **\$50,000** End Date: **December 31, 2024**

Services:

The Vendor will represent complainants, Lawrence Garcia, David Fink, and Floyd Allen pursuant to an agreement with the City of Detroit for compensation associated with specific clients' services rendered for the following case: Grievance Administrator v Andrew Paterson, Attorney Discipline Board Case No. 20-13-GA.

Fees:

Attorney Fran Rosinski Hourly Rate: \$275/hr.

TOTAL Not to Exceed \$50,000

LAW

6005565-A1 100% Risk Management Funding – AMEND 1 – To Provide an Increase of Funds and an Extension of Time for Legal Services for the City of Detroit in Connection with Tax Appeals for Marathon Detroit Refinery and MGM. – Contractor: Crossett Consulting & Legal Services – Location: 5182 Candlewood Drive, Fayetteville, NY 13066 – Previous Contract Period: January 1, 2023, through June 30, 2025 – Amended Contract Period: Upon City Council Approval through December 31, 2025 – Contract Increase Amount: \$100,000.00 – Total Contract Amount: \$400,000.00.

Funding:

Account String: **1001-05185-350890-617900**
Fund Account Name: **Risk Management Fund**
Appropriation Name: **Non Dept Risk Management**
Funds Available: **\$47,017,398 as of February 2, 2024**

Tax Clearances Expiration Date: **5-19-24**

Political Contributions and Expenditures Statement:

Signed: **1-9-24** Contributions: **None**

Consolidated Affidavits:

Date signed: **1-9-24**

- Covenant of Equal Opportunity
- Hiring Policy Compliance
No Employment app- Sole Member
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information:

None, this is an amendment to an agreement between the City of Detroit and Crossett Consulting & Legal Services with Attorney Peter Crossett.

Contract Details:

Vendor: Crossett Consulting & Legal Services

Amount: \$400,000

End Date: Add 6 months; through December 31, 2025

Services/Fees:

This contract replaces and supersedes the contract with Barclay Daman [6001643]. Attorney Crossett worked at Barclay Daman [during the previous contract term] until he left and now the City will procure his services through his Sole Proprietorship, Crossett Consulting & Legal Services. Attorney Crossett has extensive experience litigating property tax issues and will act a lead counsel for the City in the Marathon Tribunal litigation and provide such services as reasonably requested in the MGM litigation.

The Attorney, Peter Crossett, will provide Services to the City of Detroit in connection with the Marathon Petroleum Detroit Refinery, including litigation services for preparation and trial regarding the Marathon Petroleum tax appeal, MT No. 21-001724. In addition, the attorney will provide services to the City in connection with MGM Grand Detroit tax Appeals, MTT Docket Nos.: 15-004489 and 15-002842. MGM Grand is seeking valuation reductions for years 2012 and after.

Attorney Crossett hourly rate is \$450/hr., plus expenses. Payment is contingent upon invoices to certify total cost, itemizing work performed, and submitted monthly. TOTAL contract amount Not to Exceed \$400,000 over the extended contract term.

Additional Information:

The aforementioned contract 6001643 that will be replaced and superseded by this contract and this subsequent Amendment 1 request, was initially approved October 2, 2018 with Barclay Daman LLP to provide the City Litigation Services in Connection with Marathon Petroleum Detroit Refinery Tax Appeal, MTT Docket NOs. 17-000727, 17-000728, and 17-000729 for \$350,000; through December 31, 2019. Marathon was seeking a Tax Reduction that Could Deprive the City of Millions of Dollars of Tax Annually.

Amendment 1 of 6001643 was approved April 2, 2019, which added \$250,000, making the total contract amount \$600,000. No additional time was requested under amendment 1. Amendment 2 was approved the week of December 14, 2021 Recess to add 2 years to the term of the contract; through December 31, 2023. No additional funds were requested for Amendment 2.