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# City of Detroit CITY COUNCIL

**LEGISLATIVE POLICY DIVISION**  
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**Eric Fazzini**  
**Christopher Gulock, AICP**  
**Derrick Headd**

TO: The Honorable City Council

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: August 4, 2023

RE: **REVIEW OF CONTRACTS, PURCHASING FILES, & GRANTS**

Attached is the Legislative Policy Division's review of contracts submitted by the Office of Contracting and Procurement for the Week of August 8, 2023. The Legislative Policy staff comments are in bold.

This list of contracts has been submitted under the recess procedures adopted by City Council on June 27, 2023. Recess procedures provide that all contracts on this list, that are not held by a Council Member, are considered approved and will be processed on Thursday, August 3, 2023 at noon.

If Council Members have questions and wish to hold any contract on this list, please provide your questions and request to hold a contract to the Clerk's office to the attention of Louise Jones & Deonte Agee, to LPD's Ashley Wilson & Laurie Anne Sabatini, as well as Malik Washington of the Mayor's Office by 4 PM on Wednesday, August 9, 2023. Contracts are held until released by the Council Member requesting the hold or referred to a City Council Committee for action after Recess.

## Attachments

cc:

Janice Winfrey	City Clerk
Laura Goodspeed	Auditor General
Sandra Stahl	Office of Contracting and Procurement
Irvin Corley	Legislative Policy Division
Marcell Todd	Legislative Policy Division
Malik Washington	Mayor's Office

Statistics compiled for the list submitted during Recess for the Week of August 8, 2023.

<b>Department</b>	<b>No. of Contracts or Purchase Orders</b>	<b>Focused Bids</b>	<b>Change, Extension Increases, Renewals</b>	<b>Located in Detroit</b>
Construction & Demolition 3 Emergency Demolitions	3	0	0	3
Transportation	1	0	0	0
<b>Totals</b>	<b>4</b>	<b>No Focused/Limited Bids</b>	<b>0 Amendment(s);</b>	<b>3</b>

**75% of all Contractors included in the contract list for the week of August 8, 2023 Recess are located in Detroit.**

**Also included in this report:**

- **7 Requests to Accept Grants**
- **3 Requests to Apply for a Grant**

Statistics compiled for the Contracts submitted for the Week of August 8, 2023

This list represents costs totaling \$649,230.80 <sup>1</sup>

Included in total costs are the following:

Blight Remediation Fund	\$	48,398
Transportation Grants Fund	\$	600,832.80

Statistics compiled for the Grants submitted the Week of August 8, 2023 Recess.

7 Grant Awards received and valued at \$950,000;  
3 Grant Applications submitted valued at \$705,797.

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<sup>1</sup> The contract list includes: 0 Amendments for extension of time and/or increase or decrease in funds. 4 New contracts for terms of 1 to 2 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: August 4, 2023

RE: **CONTRACTS, PURCHASE ORDERS, & GRANTS SUBMITTED DURING RECESS FOR  
THE WEEK OF AUGUST 8, 2023.**

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3067417 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 5352 Allendale. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through August 31, 2024 – Total Contract Amount: \$15,999.00.

Funding:

Account String: 1003-21200-160020-622975  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$14,558,478 as of August 4, 2023**

Tax Clearances Expiration Date: 1-3-24  
Political Contributions and Expenditures Statement:  
Signed: 12-19-22 Contributions: None

Consolidated Affidavits

Date signed: 12-19-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies;  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 5352 Allendale on June 22, 2023. Purchase Order to proceed dated July 24, 2023.

Bids closed on June 27, 2023. 9 Invited Suppliers; 3 Bids Received.  
Other Bids: DMC \$36,770.00 [12 % equalized bid \$32,357.60 for D-BB, D-RB, D-HB, & D-BSB].  
Gayanga, Co. \$20,100.00 [12% equalized bid \$17,688.00 for D-BB, D-RB, D-HB, & D-BSB].

Contract Details:

Vendor: Inner City Contracting \$18,250 Bid: Lowest End Date: May 31, 2024  
Amount: \$15,999.00 [7% equalized bid \$15,199.05 for D-BB, D-BSB].

Services & Costs:

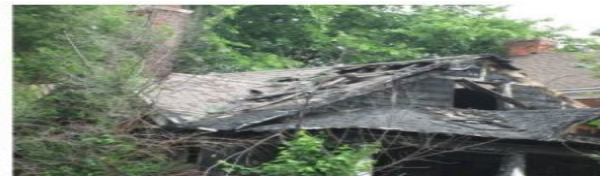
Demolition \$9,000; Backfill & Grading \$2,999; Site Finalization \$4,000; TOTAL \$15,999.00

Certifications/# of Detroit Residents:

Certified as Detroit Based, Small, & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 8; 8 Employees are Detroit residents.



5352 Allendale1 6\_22\_23



5352 Allendale2 6\_22\_23



5352 Allendale4 6\_22\_23



5352 Allendale5 6\_22\_23

**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3067418 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 12930 Dale. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through August 31, 2024 – Total Contract Amount: \$15,499.00.

Funding:

Account String: 1003-21200-160020-622975  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$14,558,478 as of August 4, 2023**

Tax Clearances Expiration Date: 1-3-24

Political Contributions and Expenditures Statement:

Signed: 12-19-22 Contributions: **None**

Consolidated Affidavits

Date signed: 12-19-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 12930 Dale on June 22, 2023. Purchase Order to proceed dated July 14, 2023.

Bids closed on June 27, 2023. 9 Invited Suppliers; 3 Bids Received.

Other Bids: DMC \$26,640 [12 % equalized bid \$23,443.20 for D-BB, D-RB, D-HB, & D-BSB].  
Gayanga, Co. \$22,100.00 [12% equalized bid \$19,448 for D-BB, D-RB, D-HB, & D-BSB].

Contract Details:

Vendor: Inner City Contracting \$18,250 Bid: Lowest End Date: May 31, 2024  
Amount: \$15,499.00 [7% equalized bid \$14,724.05 for D-BB, D-BSB].

Services & Costs:

Demolition \$8,499.00; Backfill & Grading \$3,000; Site Finalization \$4,000; TOTAL \$15,499

Certifications/# of Detroit Residents:

Certified as Detroit Based, Small, & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 8; 8 Employees are Detroit residents.





**EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CONSTRUCTION & DEMOLITION**

3067419 Notification to Council – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 15449 14th Street. – Contractor: Inner City Contracting, LLC – Location: 18715 Grand River, Detroit, MI 48223 – Contract Period: Notification of Emergency through August 31, 2024 – Total Contract Amount: \$16,900.00.

Funding:

Account String: 1003-21200-160020-622975  
Fund Account Name: **Blight Remediation Fund**  
Appropriation Name: **Detroit Demolition**  
Funds Available: **\$14,558,478 as of August 4, 2023**

Tax Clearances Expiration Date: 1-3-24

Political Contributions and Expenditures Statement:

Signed: 12-19-22 Contributions: **None**

Consolidated Affidavits

Date signed: 12-19-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies;
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 15449 14th Street on June 23, 2023. Purchase Order to proceed dated July 24, 2023.

Bids closed on June 27, 2023. 9 Invited Suppliers; 3 Bids Received.

Other Bids: DMC \$27,250 [12 % equalized bid \$23,980 for D-BB, D-RB, D-HB, & D-BSB].

Gayanga, Co. \$20,100 [12% equalized bid \$17,688 for D-BB, D-RB, D-HB, & D-BSB].

Contract Details:

Vendor: Inner City Contracting \$16,900

Bid: Lowest

End Date: May 31, 2024

Amount: \$16,900 [7% equalized bid \$16,055 for D-BB, D-BSB].

Services & Costs:

Demolition \$10,000; Backfill & Grading \$2,900; Site Finalization \$4,000; TOTAL \$16,900

Certifications/# of Detroit Residents:

Certified as Detroit Based, Small, & Minority-Owned Business until 9/30/23. Vendor indicates a Total Employment of 8; 8 Employees are Detroit residents.



### GENERAL SERVICES

6005396 100% FTA Funding – To Provide Preventative Maintenance and Repairs for Overhead Doors. – Contractor: Secure Door, LLC – Location: 75 Lafayette, Suite 200, Mt. Clemens, MI 48043 – Contract Period: Upon City Council Approval through August 10, 2025 – Total Contract Amount: \$600,832.80.

#### Funding

Account String: **5303-20816-201111-622100**  
Fund Account Name: **Transportation Grants Fund**  
Appropriation Name: **FY2020 CARES ACT 5307 Urbanized Area  
Formula Grant-MI 2020 022**  
Funds Available: **\$757,700 as of August 4, 2023**

Tax Clearances Expiration Date: **2-24-24**

Political Contributions and Expenditures Statement:

Signed: **3-9-23** Contributions: **None**

#### Consolidated Affidavits

Date signed: **3-9-23**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

#### Bid Information

**RFQ opened March 30, 2023 & closed April 26, 2023: 230 Suppliers invited; 4 attended pre-bid; 1 Bid Received.**

**ALL Bids: Secure Door, LLC \$1,502,150 [this bid is based on a 5-year contract, see below note for details].**

**\*\*\*NOTE: Four companies attended the pre-bid walk-thru for this service (Secure Door, Allied Building, CS Farmer and Numan Construction. Due to receiving a single bid, the intended contract duration of five years was reduced to two years to allow service and an opportunity to plan outreach for future bids.**

#### Contract Details:

Vendor: **Secure Door, LLC** Bid: **Sole Bid**  
Amount: **\$600,832.80** End Date: **August 10, 2025**

#### Services:

**Provide monthly preventative maintenance and repair of doors and overhead doors at the Department of Transportation multiple locations, including:**

- **Make immediate repairs to all broken or pulled down door assemblies and components, etc.**
- **Inspect and perform PM work on all doors and overhead doors and systems at DDOT facilities. The locations are the Gilbert Terminal, Main Shop, Rosa Parks Transit Center, and Shoemaker Terminal. The Coolidge Terminal may be covered at a later date but is currently closed; other areas may be added in the future during the contract.**
- **May perform other repairs on an as needed basis.**

#### Fees:

##### **Preventative Maintenance:**

**Central includes 33 doors \$2,640/month**

**Rosa Parks includes 2 doors \$160/month**

**Gilbert includes 47 doors \$3,760/month**

**Shoemaker includes 76 doors \$6,080/month**

**SUBTOTAL for 24 months of Preventative Maintenance \$303,360**

##### **Labor Rates outside of Preventative Maintenance:**

**Straight hours: Mon- Fri 7:00am to 4:00pm \$170/hr per two-man crew [estimated 1,000 hours for 24 months].**

**Overtime hours: Mon – Fri after 4:00 pm and Saturday or Sunday \$255.00/hr per two-man crew. [estimated 500 hours for 24-month period].**

**SUBTOTAL \$297,472.80**

**TOTAL \$600,832.80**

**Materials markup: 10% from manufacturer's price list.**

**GRANT(S) SCHEDULED TO BE CONSIDERED THE WEEK OF AUGUST 8, 2023 RECESS.**

- **Request to Accept and Appropriate the FY 2023 Mpox Mobile Unit Grant.** The Michigan Department of Health and Human Services has awarded the City of Detroit Health Department with the FY 2023 Mpox Mobile Unit Grant for a total of \$6,500.00. There is no City match requirement. The total project cost is \$6,500.00.

**The objective of the grant is to provide an mpox vaccine point of access in community gatherings. The funding allotted to the department will be utilized to pay for driver salary and mobile unit utilization/maintenance.**

- **Request to Accept and Appropriate the FY 2024 Childhood Lead Poisoning Prevention Program Grant.** The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 Childhood Lead Poisoning Prevention Program Grant for a total of \$400,000.00. There is no match requirement. The total project cost is \$400,000.00.

**The objective of the grant is to increase and maximize the number of children less than six years of age protected from lead poisoning and the number of City of Detroit childcare facilities where lead hazards are controlled. The funding allotted to the department will be utilized to target lead testing and hazard control efforts, expand education and outreach, and enhance nursing and environmental services to children.**

- **Request to Accept and Appropriate the FY 2024 Children's Special Health Care Services (CSHCS) – Vaccine Initiative Grant.** The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 Children's Special Health Care Services (CSHCS) – Vaccine Initiative Grant for a total of \$37,603.00. There is no City match requirement. The total project cost is \$37,603.00.

**The objective of the grant is to support efforts to increase vaccination rates among children with disabilities and special healthcare needs, along with parents and family members of children with special healthcare needs. The funding allotted to the department will be utilized to pay for staff salary, fringes and program related supplies/materials.**

- **Request to Accept and Appropriate the FY 2024 HIV Housing Assistance Grant.** The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 HIV Housing Assistance Grant for a total of \$140,000.00. There is no City match requirement. The total project cost is \$140,000.00.

**The objective of the grant is to support the Health Department's administrative activities to coordinate housing resources for the HIV Housing Program. The funding allotted to the department will be utilized to pay for staff salary, fringes, travel, supplies and contractual services. If approval is granted to accept and appropriate this funding, the appropriation number is 21279.**



- **Request to Accept and Appropriate the FY 2024 Oral Health Kindergarten Assessment Program Grant.** The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 Oral Health Kindergarten Assessment Program Grant for a total of \$95,694.00. There is no City match requirement. The total project cost is \$95,694.00.

**The objective of the grant is to ensure that kindergarten or first grade students entering school in Michigan have a dental oral health assessment prior to enrollment. The funding allotted to the department will be utilized to perform no-cost oral health assessments on children enrolling into kindergarten or first grade in the City of Detroit. If approval is granted to accept and appropriate this funding, the appropriation number is 21280.**

**Request to accept an increase in appropriation for the FY 2024 Social Determinants of Health Planning Grant.** The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2024 Social Determinants of Health Planning Grant for a total of \$25,000.00. There is no City match requirement. The total project cost is \$25,000.00.

**The objective of the grant is to continue development of the Community Health Assessment and to begin addressing specific social determinants of health priorities identified from our draft Community Health Improvement Plan. The funding allotted to the department will be utilized to conduct community meetings, pay for trainings, and to help further expand the community information exchange network of housing providers. If approval is granted to accept and appropriate this funding, the appropriation number is 21281.**

**Request to Accept and Appropriate the FY 2022 Certified Local Government Scholarship Grant.** The Michigan State Historic Preservation Office (SHPO) has awarded the City of Detroit Historic Designation Advisory Board (HDAB) with the FY 2022 Certified Local Government Scholarship Grant for a total of \$1,000.00. There is no match requirement. The total project cost is \$1,000.00.

**The objective of the grant is to send a staff member to the National Alliance of Preservation Commissions (NAPC) 2022 Forum Conference in Cincinnati, Ohio. The funding allotted to the department will be utilized to fund the conference registration fees, lodging, and other travel related costs. This is a reimbursement grant.**

- **Authorization to submit a grant application to the Gilbert Family Foundation for the 2023 Park Gap Funding Grant.** The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Gilbert Family Foundation for the 2023 Park Gap Funding Grant for Elmwood Park. The amount being sought is \$450,000.00. There is no City match requirement. The total project cost is \$450,000.00.

**The 2023 Park Gap Funding Grant will enable the department to:**

- **Increase resident access to outdoor arts and other recreational activities at Elmwood Park.**
- **Restore the park's unique plazas, play and picnic areas to provide safe gathering places for arts and other community events.**
- **These are adjacent to the 1.5 miles of new ADA compliant walkways that the City is installing. The final scope items will be determined as part of a community engagement process.**

- **Authorization to submit a grant application to the Gilbert Family Foundation for the 2023 Park Gap Funding Grant.** The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Gilbert Family Foundation for the 2023 Park Gap Funding Grant for Stoudamire Park. The amount being sought is \$250,000.00. There is no City match requirement. The total project cost is \$250,000.00.

**The 2023 Park Gap Funding Grant will enable the department to:**

- **Increase resident access to outdoor recreational activities at Stoudamire Park.**
- **Install an ADA compliant walking path and new play and picnic amenities.**
- **Improve perimeter fencing or boulders around the park.**
- **Install new play and picnic amenities.**
- **The final scope will be determined as part of a community engagement process.**

- **Authorization to submit a grant application to the Community Foundation for Southeast Michigan for the 2023 Pistons Palace Fund Grant.** The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Community Foundation for Southeast Michigan for the 2023 Pistons Palace Fund Grant for Stoudamire Park. The amount being sought is \$250,000.00. There is no City match requirement. The total project cost is \$250,000.00.

**The 2023 Pistons Palace Fund Grant will enable the department to:**

- **Increase resident access to outdoor recreational activities at Stoudamire Park**
- **Make various physical improvements to Stoudamire Park's active and passive recreational amenities, that may include, but is not limited to, play equipment, picnic areas, and benches, based on community engagement feedback results.**
- **The final items will be determined as part of a community engagement process.**